



**CITY OF OREGON CITY**  
INCORPORATED 1844

FOR AGENDA  
DATED

October 14, 1982

## COMMISSION REPORT

Page 1 of 1

TO THE HONORABLE MAYOR AND COMMISSIONERS

Subject: Intergovernmental Agreement for  
Survey Services - Payment No. 4

Report No. 82-135

At its May 5, 1982 meeting, the City Commission approved an Intergovernmental Agreement with Clackamas County for survey work within the City limits, in an amount not to exceed \$15,000.

This project provides that the County Surveyor recover and set monument cases and covers over existing monuments and set new survey monuments at certain street intersections throughout the City.

To date, the Clackamas County Surveyor's office has been paid a total of \$9,663.45 for work completed through August 26, 1982.

Attached is a copy of the "Diary and Report of Work Conducted" and a copy of Clackamas County Invoice No. 12189, requesting payment of \$2,154.86 for work performed through September 27, 1982.

Based on the above information, it is recommended that the City Commission approve the following motion:

That the General Manager is hereby directed to pay the Clackamas County Surveyor's office a total sum of \$2,154.86 for work completed through September 27, 1982.

*Gerald Pecinovsky*  
GERALD PECINOVSKY  
General Manager

GP:jkm  
Attach.

cc: Bill Parrish, City Engineer  
Bill Ruddy, Finance Director  
Cathy Galbraith, Planning Director

In accordance with Memorandum of Understanding )  
between Clackamas County, Surveyor's Office, )  
and the City of Oregon City. )

# OREGON City SURVEY

DIARY AND REPORT OF WORK CONDUCTED Aug. 27 thru' Sept. 24, 1982 Inclusive

DATE	RESEARCH HOURS	CREW HOURS	EQUIP HOURS	MATERIALS	EXPLANATORY NOTATIONS	TOTAL DAILY COSTS
8/27/82	0	7	7		Placement of monument cases in S.W. city subdivisions.	Crew----- \$182.00 Equipment----- 8.05 TOTAL----- \$190.05
8/28/82	0	4	4		Placement of monument cases in S.W. city subdivisions.	Crew----- \$104.00 Equipment----- 4.60 TOTAL----- \$108.60
8/29/82	0	2	2		Lawton Road centerline intersections with cross streets locations to be monumented.	Crew----- \$ 52.00 Equipment----- 2.30 TOTAL----- \$ 54.30
8/30/82	0	7.5	7.5		Continue with centerline intersections per above.	Crew----- \$195.00 Equipment----- 8.63 TOTAL----- \$203.63
8/31/82	0	7.5	7.5		Locate and mark centerline South End Road at Amanda Court and Pinewood Court. Comparisons in Arista Heights and Arista Heights II to resolve platted discrepancy at center of Josephine St.	Crew----- \$195.00 Equipment----- 8.63 TOTAL----- \$203.63
9/1/82	3	0	0		Calculations of centerline intersections along Lawton Road.	Calculations- \$ 58.50

In accordance with Memorandum of Understanding )  
between Clackamas County, Surveyor's Office, )  
and the City of Oregon City. )

# OREGON City SURVEY

DIARY AND REPORT OF WORK CONDUCTED 8/27 thru' 9/24. 1982 Incl. Continued

E	RESEARCH HOURS	CREW HOURS	EQUIP HOURS	MATERIALS	EXPLANATORY NOTATIONS	TOTAL DAILY COSTS
2	3	7.5	7.5		Control ties to center of South End Road with Pinewood and Amanda Streets, Bjerke with Netzel & Josephine Streets. Set point for monument at Blue Ridge and unnamed street, Shenandoah III.	Crew----- \$195.00 Equipment---- 8.63 Calculations-- 58.50 TOTAL----- \$262.13
2	0	6	6		Control ties to stone 60' east of initial point of Ron's Tracts. Set points for monuments at center of South End Road and centers of Lawton and Warner-Parrott Roads.	Crew----- \$156.00 Equipment---- 6.90 TOTAL----- \$162.90
2	0	4	0		One field man 8 hours field note compilation and sketches.	1/2 Crew---- \$104.00
2	0	6	6		Locating and marking points for center monuments in Blueridge and Roundtree streets in Shenandoah IV.	Crew----- \$156.00 Equipment---- 6.90 TOTAL----- \$162.90
2	0	3	3		Locating and marking points for center monuments in Central Point Road at boundary and point of curve for Roundtree plat.	Crew----- \$ 78.00 Equipment---- 3.45 TOTAL----- \$ 81.45
2	0	7.5	7.5		Marking center points for monuments in Roundtree plat. Control ties of same and in four Shenandoah plats.	Crew----- \$195.00 Equipment---- 8.63 TOTAL----- \$203.63
						TOTAL----- \$1795.72
2	By letter to Wm. Parrish, City Engineer, City of Oregon City					Multiplier: 1.2
	billing to date.					GRAND TOTAL: \$2154.86



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## COMMISSION REPORT

Page 1 of 1

TO THE HONORABLE MAYOR AND COMMISSIONERS

Subject: Sidewalk Improvement Project

Report No. 82-136

At its September 2, 1981 meeting, the City Commission approved a Community Development Block Grant project for the McLoughlin and Ely Neighborhood Strategy Areas. Sidewalk repair and replacement is the primary focus of the project and is to assist low and moderate income residents in the neighborhood areas. The project provides for residential curb and sidewalk improvements. 1981 Community Development Block Grant funds totaling \$86,000 were appropriated for this project.

To date, the contractor has expended approximately \$82,000 of the \$86,000 appropriated for sidewalk improvements. Attached is a copy of an "Intergovernmental Agreement Between Clackamas County and the City of Oregon City" which would appropriate an additional \$46,000 in 1982 Community Development Block Grant funds for curb and sidewalk improvements. Otherwise, the Agreement is identical in content to the Agreement that was approved by the City Commission on September 2, 1981. The purpose for signing this new Agreement is to allow the contractor to continue construction of sidewalks until the end of the construction season. The work performed by the contractor is excellent. This would allow the County to extend the existing contract. The unexpended balance of 1982 Community Development Block Grant funds will be combined with 1983 funds for a project to be implemented in the summer of 1983.

If the Commission agrees with this project, it is recommended that the following motion be approved:

That the Mayor and General Manager are directed to sign an "Intergovernmental Agreement" with Clackamas County for the Sidewalk Improvement Project to be financed with 1982 Community Development Block Grant funds in the amount of \$46,000.

*Gerald Pecinovsky*  
GERALD PECINOVSKY  
General Manager

GP:jkm  
Attach.

cc: Cathy Galbraith, Planning Director  
Bill Parrish, City Engineer  
Bill Ruddy, Finance Director  
Bob Smith, Street Superintendent

CD

BEFORE THE BOARD OF COUNTY COMMISSIONERS  
OF CLACKAMAS COUNTY, STATE OF OREGON

In the Matter of the Approval of an  
Intergovernmental Agreement between  
Clackamas County and the City of  
Oregon City

BOARD ORDER # 82-2181

This matter coming on at this time to be heard, and it appearing to this Board that Jono Hildner, Administrator of Clackamas County Department of Human Resources, has recommended to this Board the approval of an Intergovernmental Agreement between Clackamas County and the City of Oregon City for residential curb and sidewalk improvements in the Ely and McLoughlin neighborhoods, and the Board being fully advised;

This Board finds that it would be in the best interest of Clackamas County to approve said Intergovernmental Agreement.

IT IS THEREFORE HEREBY ORDERED that Clackamas County approve said Intergovernmental Agreement, a copy of which is to be placed on file in the Clackamas County Department of Financial Administration/Department of Human Resources Financial Center with this Order Number affixed thereto, with the understanding that said Contract Amendment is subject to all public contracting laws and the Constitution of this State.

DATED this 29th day of October, 1982.

BOARD OF COUNTY COMMISSIONERS

Chairman Ralph Groener

Commissioner Robert Schumacher

Commissioner Stan Skoko

INTERGOVERNMENTAL AGREEMENT  
BETWEEN  
CLACKAMAS COUNTY AND CITY OF OREGON CITY

This Agreement is entered into between Clackamas County (COUNTY) and the City of Oregon City (CITY) for the cooperation of units of local government under the authority of ORS 190.010. It will become effective upon adoption by the parties and will continue until terminated as provided herein.

The circumstances surrounding the making of this Agreement are as follows:

- A. The CITY desires to have residential curb and sidewalk improvements at various locations within the McLoughlin and Ely neighborhoods.
- B. The COUNTY, acting through its Department of Human Resources, Community Development Division, has applied for and received funds from the United States Department of Housing and Urban Development (HUD) for construction of the residential curb and sidewalk improvements.
- C. With the advice of the CITY, the COUNTY desires to undertake the necessary bidding, contracting and construction of the residential curb and sidewalk improvements.

NOW, THEREFORE, in consideration of the mutual promises made herein and the mutual benefits received hereunder, the parties agree as follows:

- 1. The COUNTY and the CITY agree to facilitate the design and construction of the residential curb and sidewalk improvements.

- a. The COUNTY will apply project funds in the amount of \$46,000 from 1982 Block Grant funds to the construction of the residential curb and sidewalk improvements and County administration of the project. The obligations of the COUNTY are expressly subject to the COUNTY receiving funds from HUD for this project, and in no event shall the COUNTY's financial contribution exceed the amount finally granted, released and approved by HUD for this project, except as approved by the Board of County Commissioners.
- b. The COUNTY and the CITY will jointly determine the scope of the improvements to be made, and in the event not all the improvements can be made with the project funds, the COUNTY and the CITY will jointly determine the priority of the improvements to be made.
- c. The COUNTY will appropriately bid, award the contract, and contract for construction of the residential curb and sidewalk improvements. In such contract, the COUNTY will assume the rights and responsibilities of the owner of the project, except that the CITY will provide the following without cost to the COUNTY:
  - (1) The CITY will prepare plans and specifications for the improvements in accordance with CITY requirements.
  - (2) The CITY will provide all other necessary information and services under its control.

- (3) The CITY will provide professional on-site representation and construction oversight through appointment of a project engineer. The responsibilities of the project engineer shall include, but are not limited to the following:
- i. Acting as the COUNTY'S construction representative within the duties and responsibilities and limitations of authority described in the Construction Contract Documents.
- (4) The CITY will bear the risk of loss from accidents coverable by the owner's liability insurance, and may, at its option, maintain such insurance.
- d. Wheel chair ramps shall conform to the appropriate City of Oregon City Standard and the appropriate American National Standard Specifications For Making Buildings and Facilities Accessible to and Usable by the Handicapped, (ANSI A117.1 R-1971). Where Oregon City Standards and ANSI standards conflict, the stricter standard shall be used.
  - e. The CITY will assist the COUNTY in bid tabulation and analysis.
  - f. The CITY will assist the COUNTY in performing any appropriate community information activities.



**Intergovernmental Agreement  
City of Oregon City  
Page 4**

- g. The CITY agrees to indemnify, save harmless and defend the COUNTY, its officers, commissioners and employees from and against all claims and action, and all expenses incidental to the investigation and defense thereof, arising out of or based upon damage or injuries to persons or property caused by the errors, omissions, fault or negligence of the CITY, any subcontractor, anyone directly or indirectly employed by any of them or anyone for whose acts any of them may be liable, regardless of whether or not it is caused in part by a party indemnified hereunder.
2. Upon completion of the construction, the CITY agrees to accept the residential curb and sidewalk improvements.
  - a. The CITY will insure the preservation and maintenance of the residential curb and sidewalk improvements for public use for their useful life subject to the limitations on the expenditure of funds by the City of Oregon City as provided by Oregon Statute, the Oregon City City Charter, and City Ordinances.
3. The COUNTY and the CITY agree to comply with all applicable local, state, and federal ordinances, statutes, laws and regulations.
4. This Agreement and the obligations of the parties hereunder shall terminate upon the first happening of the following events:
  - a. Expiration of the period of useful life of the residential curb and sidewalk improvements.
  - b. Agreement of the parties.

c. Notice by one party to the other of its desire to terminate the Agreement. This notice will terminate the Agreement without further obligation of the parties only in the event it is given by the party desiring to terminate and received by the other prior to the COUNTY awarding the construction contract.

5. Upon termination of the Agreement, any unexpended balances of Agreement funds shall remain with the COUNTY.

Adopted by Clackamas County  
BOARD OF COUNTY COMMISSIONERS

Adopted by the City of Oregon City

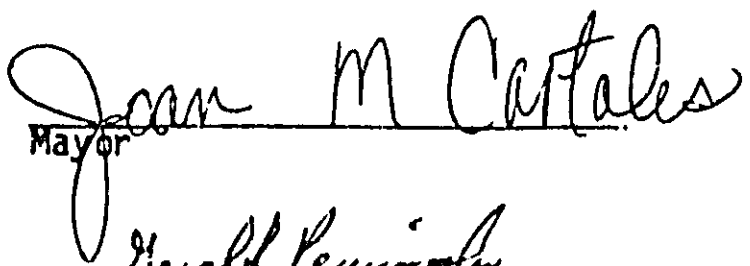
Date \_\_\_\_\_

October 14, 1982  
Date \_\_\_\_\_

Chairman Ralph Groener

Mayor

  
Commissioner Robert Schumacher

  
City Manager

  
Commissioner Stan Skoko



**CITY OF OREGON CITY**  
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## COMMISSION REPORT

Page 1 of 2

TO THE HONORABLE MAYOR AND COMMISSIONERS

Subject: Position Classification Plan Update

Report No. 82-137

At its July 7, 1982 meeting, the City Commission approved a Position Classification Plan and directed the Civil Service Commission and the General Manager to update the Plan as necessary.

City Code, Title 2, Chapter 2, Section 19, City Commission to Create Position; Fix Compensation, states that:

All Civil Service positions in the City shall be created by the City Commission, and the City Commission shall fix the compensation of all employees employed in Civil Service positions. In the creation of each Civil Service position, and in determining the amount of compensation thereof, the City Commission shall give due consideration to the recommendation of the Civil Service Commission and the Manager.

In accordance with City Code, on September 13, 1982, the Civil Service Commission deleted the Park Maintenance Worker (Job Number 513) classification and stated that all Park Maintenance Workers would be reclassified to the existing position of Utility Worker (Job Number 510). This will allow for greater mobility and utilization of personnel in the Public Works Department. Previously, park maintenance was under the Aquatics-Recreation Department. However, this was changed and there is now a Park Maintenance Division in the Public Works Department.

In addition, the Civil Service Commission approved a job description for Computer Operator (Job Number 205). Attached is a copy of the job description for Commission review. This position has been in existence for a number of years, however, no job description had been approved. Therefore, the Computer Operator job description is being added to the Position Classification Plan.



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## COMMISSION REPORT

Page 2 of 2

TO THE HONORABLE MAYOR AND COMMISSIONERS

Subject: Position Classification Plan Update

Report No. 82-137

If the Commission agrees with the above actions, it is recommended that the following motion be approved:

That the job description for Computer Operator (Job Number 205) be added to the Position Classification Plan and the job description of Park Maintenance Worker (Job Number 513) be deleted from the Position Classification Plan effective immediately.

  
GERALD PECINOVSKY  
City Manager

GP:jkm  
Attach.

cc: Civil Service Commission Members  
Bill Ruddy, Finance Director  
Bob Smith, Street Superintendent

## COMPUTER OPERATOR

GENERAL STATEMENT OF DUTIES:

Primary Operator of the NCR Century 8200 Computer and responsible for powering up, cleaning and shut down of equipment. Responsible for keeping an error log for recording problems with the computer and to notify the NCR Service Department of deficiencies. Processes revenues from the Water Department, Cemetery, Library, etc. Processes all accounts payable including monthly reports to the General Manager, City Commission and Department Directors. Processes all payroll and payroll reports on a monthly, quarterly and yearly basis as required. Responsible for reconciling checks and keeping the General Ledger in balance at all times.

SUPERVISION RECEIVED:

Works under the general direction of the Finance Director who outlines broad work responsibilities. Also works closely with NCR representatives, who give guidance on NCR program updates of additions or deletions in existing programs. Independence of work is stressed with accountability for errors and results.

SUPERVISION EXERCISED:

Supervision of other employees is not generally a responsibility of this position.

TYPICAL EXAMPLES OF WORK:

Any single position in this class will not usually involve all of the duties listed and the position may involve duties which are not listed.

1. Areas of responsibility concerning the General Ledger and Budgetary Accounts:
  - a. enter and code all general ledger and budgetary accounts
  - b. enter all purchase orders, vendors, invoices, revenue, handwritten checks and journal entries
  - c. process accounts payable checks and reconciliation of checks
  - d. keep the general ledger balance at all times
  - e. run all reports at the end of the month
  - f. process end of day, end of month, end of year and do all backups and cleanups as required.
2. Areas of responsibility concerning the payroll:
  - a. do all payroll maintenance, check time cards and enter into computer.
  - b. process handwritten, void, regular payroll and fringe benefit checks

TYPICAL EXAMPLES OF WORK: (continued)

2. Areas of responsibility concerning the payroll: (continued)
  - c. balance all fringe benefits with the payroll clerk's totals
  - d. perform required backups and cleanups for payroll
  - e. process all monthly, quarterly, and yearly reports as required and balance all accounts.

DESIRABLE QUALIFICATIONS FOR EMPLOYMENT

KNOWLEDGE, SKILL AND ABILITY:

Considerable knowledge and understanding of computer systems, especially the NCR-8200 computer and the NCR programs for payroll and I.F.M.S.

General knowledge of accounting is desirable so that the operator is aware of what reports and data the computer is to produce. Must have the ability to operate a typewriter and 10-key adding machine. Ability to work effectively and maintain a harmonious working relationship with other agencies, officials and other employees.

EXPERIENCE AND TRAINING:

Graduation from high school, supplemented by additional college level course work in bookkeeping, accounting or computer science is desired. One (1) year of experience on a computer and two (2) years experience in payroll procedures and reports; accounts payable and general ledger bookkeeping is also required. Any other satisfactory equivalent combination of experience or training which demonstrates the ability to perform the work may substitute for the above.



**CITY OF OREGON CITY**  
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## COMMISSION REPORT

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TO THE HONORABLE MAYOR AND COMMISSIONERS

Subject: Application for New Liquor License

Report No. 82-138

At its March 3, 1982 meeting, the City Commission received a report on the Commission's authority to approve or disapprove a liquor license application. State law reads as follows:

The Commission (OLCC) may require of every applicant for a license the recommendation in writing of the ... city council if the place of business of the applicant is within an incorporated city. The Commission (OLCC) may take such recommendation into consideration before granting or refusing the license. ORS 471.210 (3)

Some of the major criteria listed in either State law or OLCC Administrative Rules for granting or denying a license are as follows:

1. If there are sufficient premises serving alcohol in the locality or the license is not demanded by public interest or convenience, a community can request denial. More than one dispenser license per 2,000 people in a city is evidence that the community is being adequately served and can be used as one of several criteria for denial. (Oregon City has 12 establishments with dispenser licenses and 16 licensed establishments which serve only beer and wine - taverns and restaurants.)
2. Whether the applicant has a good criminal record or a good record of past compliance with liquor laws.
3. Whether the applicant is in the habit of using alcoholic liquor or habit forming drugs.
4. Whether the applicant has knowingly sold alcoholic liquor to persons under 21, or to persons visibly intoxicated.
5. Whether the applicant has maintained a noisy, lewd, disorderly, or unsanitary establishment.
6. Whether the applicant has violated a law of the United States, the State of Oregon, or ordinance of any municipality.



**CITY OF OREGON CITY**  
INCORPORATED 1844

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TO THE HONORABLE MAYOR AND COMMISSIONERS

Subject: Application for New Liquor License

Report No. 82-138

7. Changes in population, business and industrial development and the ability of the liquor outlets in the direct community to maintain reasonably adequate service to the public.
8. The effect on public opinion and attitudes within the area determined by surveys, correspondence and testimony.
9. The proximity of the liquor outlet to schools, churches, hospitals, nursing homes, parks and etc.

If the Commission were to recommend denial of an application for a liquor license, the recommendation would be considered by OLCC staff. If OLCC agrees, the denial would be upheld. In most denials, the applicant requests a hearing before a hearings examiner. The results of the hearing are then brought before OLCC. If the applicant is not satisfied, the applicant can then submit the matter to the Oregon Court of Appeals.

Attached is a copy of a memorandum dated October 5, 1982, from Richard Martin, Chief of Police, regarding the transfer of ownership of the Coney Island Tavern, 1314 Washington Street. The Police Chief has notified the liquor establishment that the City Commission will receive a recommendation of denial based on the findings of the Police Department.

If the Commission agrees, it is recommended that the following motion be approved:

That the Mayor deny granting the application for new liquor license for the Coney Island Tavern based on the information presented in Commission Report No. 82-138.

*Gerald Pecinovsky*  
GERALD PECINOVSKY  
General Manager

GP:jkm  
Attach.

cc: Richard Martin, Chief of Police  
Judith Holmes, 104 High Street  
George E. Hyslop, Applicant, 12062 Meadowlawn Drive, Oregon City



PAGE

1

Liquor Division  
Oregon Liquor Control Commission  
97206

STATE OF OREGON

OREGON LIQUOR CONTROL COMMISSION

9079 S.E. McLaughlin Boulevard  
P.O. Box 82307  
Portland, Oregon 97222

## APPLICATION

## GENERAL INFORMATION

No. 4504

The filing of this application does not commit the Commission to the granting of the license that you are applying for, nor does it permit you to operate the business named below. If a license is granted by the Commission, you will receive a LICENSE CERTIFICATE.

No fee is collected by OLCC until a LICENSE CERTIFICATE is to be issued.

(THIS SPACE IS FOR OLCC OFFICE USE)

Application is being made for:

BOTTLER Greater Privilege  
BREWERY Lesser Privilege  
DISPENSER CLASS A New License  
DISPENSER CLASS B New Location  
DISTILLERY New Outlet  
DRUGGIST APPLICATION RECEIVED  
FARMER'S WINERY OREGON LIQUOR CONTROL COMMISSION  
INDUSTRIAL ALCOHOL  
RAILROAD, PUBLIC PASSENGER CARRIER OR BOAT  
RESTAURANT AUG 12 1982  
TAIL MALT BEVERAGE  
SEASONAL DISPENSER LICENSE DIVISION  
SPECIAL EVENTS DISPENSER  
WHOLESALE MALT BEVERAGE AND WINE  
WINERY

(THIS SPACE IS FOR CITY OR COUNTY USE)

NOTICE TO CITIES AND COUNTIES: Do not consider this application unless it has been stamped and signed at the left by an OLCC representative.

THE CITY COMMISSIONER, COUNTY COMMISSIONER OR COUNTY

XXXX OF Oregon City, Oregon

(Name of City or County)

RECOMMENDS THAT THIS LICENSE BE GRANTED

DENIED

DATE

BY

(Signature)

TITLE MAYOR

CAUTION: If your operation of this business depends on your receiving a liquor license, OLCC cautions you not to purchase, remodel, or start construction until your license is granted.

1. Name(s) of individual applicant(s), partnership, or corporation:

1) George E. Hyslop 12062 S. Meadowlawn Dr  
(Name) (Address) (City) (State) (Zip)  
Oregon City Ore 9704  
2) \_\_\_\_\_  
3) \_\_\_\_\_  
4) \_\_\_\_\_

(EACH PERSON LISTED ABOVE MUST FILE AN INDIVIDUAL HISTORY AND A FINANCIAL STATEMENT)

2. Trade name of premises Coney Island Tavern When filed: 1979  
(Year Name Filed with Corporation Commissioner)

3. Former trade name

4. Premises address 1413 Washington St. Oregon City - Clark Co. 9704  
(Number, Street, Rural Route) (City) (County) (State) (Zip)5. Business mailing address Same  
(P.O. Box, Number, Street, Rural Route) (City) (State) (Zip)Was premises previously licensed by OLCC? Yes ☒ No ☐ Year 1979

7. If yes, to whom: Judith D. Holmes Type of license: Retail Malt Bev

8. Will you have a manager: Yes ☐ No ☒ Name

(Manager must fill out Individual History, blue page 2)

9. Will anyone else not signing this application share in the ownership or receive a percentage of profits or bonus from this business? Yes ☐ No ☒10. What is the local governing body where your premises is located? Oregon City  
(Name of City or County)11. OLCC representative making investigation may contact: George Hyslop  
12062 S. Meadowlawn Dr. 656-5447  
(Address) (Tel. No. - home, business, message)

CAUTION: The Administrator of the Oregon Liquor Control Commission must be notified if you are contacted by anybody offering to influence the Commission on your behalf.

Applicant's Signature (1)  
(In case of corporation, duly authorized officer thereof)

(2)

(3)

(4)

Original-local government

Form 9435-600 (4/79)

DATE

8-10-82

SP-03341-641



**CITY OF OREGON CITY**

INCORPORATED 1844

320 WARNER MILNE ROAD  
OREGON CITY, OREGON 97045

OCT 5 9 29 AM '82

RECEIVED  
CITY OF OREGON CITY

October 5, 1982

TO: Gerald Pecinovsky-General Manager  
FROM: Richard D. Martin-Chief of Police  
SUBJECT: Liquor License Application (New)  
BUSINESS INVOLVED:

Coney Island Tavern  
1413 Washington Street  
Oregon City, OR 97045

APPLICANT FOR NEW LICENSE:

HYSLOP, George Ernest  
12062 Meadowlawn Drive  
Oregon City, OR 97045

FORMER OWNER:

HOLMES, Judith D.  
104 High Street  
Oregon City, OR 97045

Mr. Pecinovsky:

On August 12, 1982 this department was assigned a liquor license application for investigation. The following information has been determined as a result of this investigation.

The new applicant, George Hyslop, is a brother of the former owner, Judith Holmes. A criminal history check was made of Mr. Hyslop and it has revealed that he has a convicted felon from the State of Washington and was incarcerated in the Washington State Prison for a Sodomy conviction.

A recent investigation conducted on August 27, 1982 by the Clackamas County District Attorney's Office and area law enforcement agencies has indicated that illegal gambling has taken place at the Coney Island Tavern. A search warrant served on August 27, 1982 resulted in the seizure of gambling records and machine from the Coney Island Tavern and Mr. Hyslop has been revealed as being the subject responsible for paying off on gambling machines. This matter is now before the Clackamas County Grand Jury.

In the course of this investigation, this department has received numerous complaints of blackjack or "21" tables being in use at the Coney Island Tavern and to our knowledge, it is the only tavern in Oregon City promoting gambling on a full time basis. This matter has been investigated and has been referred to the District Attorney's Office for further determination.

The Oregon City Police Department Records indicate that the Coney Island Tavern was also the scene of a shooting that took place in the parking lot of the tavern approximately a year and a half ago. This shooting took place in an apparent argument over a gambling affair and the victim of the shooting was shot several times due to this disagreement which resulted in him becoming a quadriplegic. It would appear at this time that the tavern has had gambling taking place for quite some time and the service of the search warrant on August 27, 1982 was just a culmination of many events.

It is my recommendation at this time that due to the aforementioned information, that the new applicant be denied liquor license approval in the City of Oregon City. It will be my further recommendation that when this license becomes due for renewal in 1983, that the liquor license for the current owner, Judith Holmes, be denied.

Respectfully submitted,

  
RICHARD D. MARTIN  
Chief of Police



**CITY OF OREGON CITY**  
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FOR AGENDA  
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## COMMISSION REPORT

Page 1 of 1

TO THE HONORABLE MAYOR AND COMMISSIONERS

Subject: Change In Downtown Parking Restrictions Report No. 82-139

Attached is a copy of a letter dated September 23, 1982, from Mr. John T. Manley, President, Downtown Oregon City Association, requesting a number of changes in downtown parking restrictions.

Subsequently, on September 30, 1982, City staff met with Mr. Manley to discuss the implementation of the parking restrictions. Attached is a copy of Resolution No. 82-42, which would, if approved, establish a two hour parking limit on all parking spaces currently designated as 30 minute or one hour parking bounded between the east side of Railroad Avenue to the east side of McLoughlin Boulevard and the north side of Fifth Street to the north side of Fifteenth Street. The two hour parking limit would be in effect Monday through Friday between the hours of 9:00 a.m. to 5:00 p.m., exclusive of holidays.

It is the City's intent to systematically upgrade the signage in the downtown area. As a result, the change of signs will take time to implement. Mr. Manley has stated that the merchants would be willing to purchase stickers which could be affixed to the current signs noting the change in parking restrictions. This allows for the implementation of the changes prior to Thanksgiving and the Christmas shopping season. Finally, Mr. Manley has been advised that any near future changes in parking restrictions and costs associated with such changes would be borne by the Downtown Oregon City Association since City funds would have been expended making the changes outlined in Resolution No. 82-42.

If the Commission agrees with these changes in parking restrictions, Resolution No. 82-42 should be approved.

*Gerald Pecinovsky*  
GERALD PECINOVSKY  
General Manager

GP:jkm  
Attach.

cc: Mr. John T. Manley, President, Downtown Oregon City Association  
Bill Parrish, City Engineer  
Cathy Galbraith, Planning Director  
Richard Martin, Chief of Police  
Bob Smith, Street Superintendent

SEP 24 12 50 PM '82

RECEIVED  
CITY OF OREGON CITY



**DOWNTOWN OREGON CITY  
ASSOCIATION**

719 Main Street, Oregon City, Or 97045

September 23, 1982

Gerald Pecinovsky  
City Manager  
City of Oregon City

Due to current economic conditions and the related decrease in public and private employment and activity in downtown Oregon City there is no parking problem in our area. In fact, during the week of September 13-17 we counted 70-110 empty on-street parking spaces between 5th and 10th at various times during the day. Such areas as Railroad between 5th and 6th, under the bridge, 6th between McLoughlin and Main, and 9th between Main and Railroad are empty most of the time.

This situation was discussed at our meeting this morning and the consensus was that we should promote the current easy availability of parking and ask the City to relax the strict parking program that was designed for better times. We ask the City to consider the following actions for implementation before Thanksgiving:

1. Alter the parking time limit signs to designate that enforcement is "Monday-Friday 9AM-5PM". This would avoid prevent scaring away shoppers evenings and weekends.
2. Provide standard directional signs to the less obvious and little used parking spots. Regular downtown visitors are familiar with the parking and circulation pattern, but the new or infrequent visitor is not.
3. Prepare and circulate a parking map with limits noted, possibly in conjunction with a downtown directory. This would be distributed to customers in the stores and offices, and attached to any parking tickets given.
4. Convert all  $\frac{1}{2}$  hour and 1 hour spaces to 2 hour spaces. This would provide one basic time limit through out downtown. Those familiar with parking enforcement know that they generally have more time than posted. Increasing the times would let the general public know that they are welcome and have time to browse and shop several stores as well as conduct personal business.
5. Reconsider the shopper parking district proposal of 3 years ago to allow free, no-limit parking to visitors while actively enforcing a ban against on-street employee parking.

We would endeavor to educate downtown employees on the parking situation in order to prevent abuses. Any changes in times, arrangement, or enforcement should be reviewed after 6 months.

We look forward to working with the City in making the best of our situation and the times in order to foster an image of downtown as a desirable destination.

We ask that the City analyze these proposals as to cost, effectiveness, and compatibility with any other factors. We would like to be on the City Commission agenda the first part of October so that any decisions can be implemented and promoted before the holiday season.

Thankyou for your consideration.

Sincerely,

*John T. Manley*  
John T. Manley, President

cc: Kathy Galbraith  
Tom VanDerZanden  
Bill Parrish

RESOLUTION No. 82-42

WHEREAS, by Section 13, Chapter 2, Title X, of the 1963 City Code, the City Manager subject to the approval of the City Commission by resolution may make appropriate designations for the regulation of vehicular and pedestrian traffic; and

WHEREAS, after careful study it has been determined that the following area requires traffic regulation;

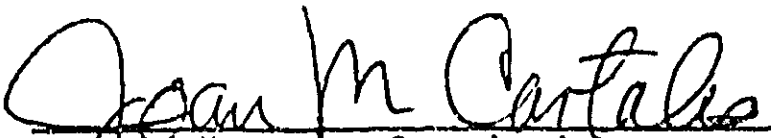
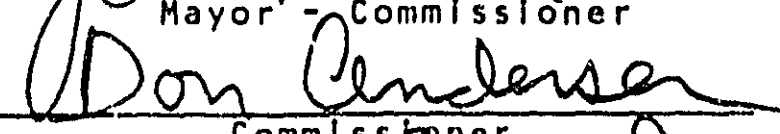
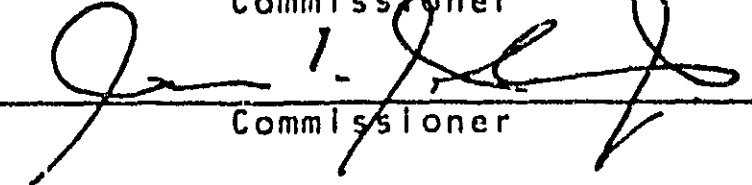
NOW THEREFORE BE IT RESOLVED by the City Commission of Oregon City that:

A two hour parking time limit be imposed on all parking spaces presently designated as 30 minute or one hour contained within the area bounded as follows: From the East side of Railroad Avenue to the East side of McLoughlin Blvd (99E), and from the North side of 5th Street to the North side of 15th Street; and that such time limits be effective Monday through Friday between the hours of 9 a.m. and 5 p.m. exclusive of holidays as specified by ordinance.

BE IT FURTHER RESOLVED by the City Commission of Oregon City that the City Manager be and he is hereby authorized and directed:

To install necessary signs, markers and painted areas to carry the powers enumerated above into effect.

Adopted, signed and approved this 14th day of October, 1982.

  
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Mayor - Commissioner  
  
\_\_\_\_\_  
Commissioner  
  
\_\_\_\_\_  
Commissioner

\_\_\_\_\_  
Commissioner  
  
\_\_\_\_\_  
Commissioner

Comprising the City Commission  
of Oregon City, Oregon



**CITY OF OREGON CITY**  
INCORPORATED 1844

FOR AGENDA  
DATED

October 14, 1982

## COMMISSION REPORT

Page 1 of 1

TO THE HONORABLE MAYOR AND COMMISSIONERS

Subject: Ambulance Policy - Memorandum of Understanding

Report No. 82-140

Mr. Dennis H. Marsh, President, Willamette Falls Ambulance Service, Inc., has contacted the City questioning the need for the "Ambulance Policy - Memorandum of Understanding" (copy attached) which was approved by the City Commission on November 28, 1972.

The policy was established when there were two ambulance companies operating in Oregon City. There were conflicts between the ambulance companies when responding to accident scenes and calls for assistance. On occasion, both ambulance companies would arrive at a scene and disputes resulted as to who had priority. Since the adoption of the "Ambulance Policy - Memorandum of Understanding", Oregon City Ambulance Company has gone out of business. The only ambulance service now available is Willamette Falls Ambulance Service which is located at 14th and Washington Streets.

The "Ambulance Policy - Memorandum of Understanding" does not have a termination date; therefore, is perpetual unless terminated by the City Commission. The Fire and Police Departments agree there is no longer a need for the ambulance policy. If another emergency ambulance service were established in Oregon City, it might be necessary to adopt a new policy.

If the Commission agrees with the termination of the "Ambulance Policy- Memorandum of Understanding", the following motion should be approved.

That the "Ambulance Policy - Memorandum of Understanding" between Oregon City Ambulance Company, Inc., Willamette Falls Ambulance Service, Inc., and the City of Oregon City as approved on November 28, 1972, is hereby terminated.

*Gerald Pecinovsky*  
GERALD PECINOVSKY  
General Manager

GP:jkm  
Attach.

cc: Harold Nunn, Fire Chief  
Richard Martin, Chief of Police  
Mr. Dennis Marsh, President, Willamette Falls Ambulance Service, Inc.



## AMBULANCE POLICY

THIS MEMORANDUM of understanding is established by and between OREGON CITY AMBULANCE CO., INC., an Oregon corporation, hereinafter referred to as First Party; WILLAMETTE FALLS AMBULANCE SERVICE, INC., an Oregon corporation, hereinafter referred to as Second Party; and OREGON CITY, a municipal corporation of the State of Oregon, hereinafter referred to as City.

The understanding of the parties is as follows:

1. City will call the ambulance of First Party and Second Party on a monthly rotation basis effective December 1, 1972, except in those cases where the patient is able to indicate a preference.
2. In the event the ambulance of First Party or Second Party on call for that month is unable to respond to a call immediately from a local response point, its dispatcher will notify the City's dispatcher, who will notify the other ambulance company, and in the event neither First Party nor Second Party's ambulances are able to respond, the City's dispatcher will notify another ambulance company. All ambulance drivers have the duty to drive with due regard for the safety of all persons using the streets of Oregon City.
3. First Party or Second Party shall arrive at the location of the emergency within seven minutes from the time of the call. City will keep a log of ambulance calls including time of dispatch, arrival and locations. The response point shall be within the limits of Oregon City.
4. First Party and Second Party will notify City's Police Department of any apparent unnatural sickness, suspicious injury or death for possible further investigation.
5. First Party and Second Party will file and maintain a current rate schedule with City's Police Department and City Recorder.
6. The City reserves the right to take such action as it deems necessary if First Party or Second Party fails to comply with

all provisions of this policy.

IN WITNESS WHEREOF, the parties hereto have by signing this instrument acknowledged their willingness and ability to abide by its terms, all this, 21<sup>st</sup> day of November, 1972.

OREGON CITY AMBULANCE CO.,  
INC.

By Gordon Swan  
Gordon Swan, President

Attest:

Nancy Johnson  
Nancy Johnson, Secretary

First Party

OREGON CITY

By W. P. Hamilton  
Mayor

Attest:

John A. F. B. R.  
City Recorder

City

WILLAMETTE FALLS AMBULANCE  
SERVICE, INC.

By Dennis H. Marsh  
Dennis H. Marsh, President

Second Party



**CITY OF OREGON CITY**  
INCORPORATED 1844

FOR AGENDA  
DATED

October 14, 1982

## COMMISSION REPORT

Page 1 of 1

TO THE HONORABLE MAYOR AND COMMISSIONERS

Subject: Janitorial Service at the Senior  
Center - Bid Award

Report No. 82-141

On August 14, 1981, the City entered into an Agreement with National Maintenance Contractors to provide custodial service at the Senior Center in the amount of \$509.87 per month.

On October 6, 1982, the City received bids for janitorial service at the Senior Center. A total of eight bids was received. Attached is the Tabulation of Bids. The low bidder is National Maintenance Contractors, 421 S.W. Fifth Street, Suite 403, Portland, in the amount of \$448.23 per month. The City's experience with National Maintenance Contractors has been good.

It is recommended that the low bid submitted by National Maintenance Contractors be approved. If the Commission agrees, the following motion should be approved:

That the low bid submitted by National Maintenance Contractors, 421 S.W. Fifth Street, Suite 403, Portland, for janitorial services at the Senior Center in the amount of \$448.23 per month is hereby approved.

*Gerald Pecinovsky*  
GERALD PECINOVSKY  
General Manager

GP:jkm  
Attach.

cc: Lynn Todd, Senior Services Director  
Bill Ruddy, Finance Director

*Approved*

C I T Y O F O R E G O N C I T Y

TABULATION OF BIDS

JANITORIAL SERVICE - Senior Center

Wednesday, October 6, 1982 10:00 A.M.

BIDDER	AMOUNT OF BID
1. Leonard Vogh 1630 Harvard, Gladstone, OR 97027	\$1,200/month
2. Sorcerer's Apprentice-Building Maintenance 998 Library Court, Oregon City, OR 97045	\$790/month
3. Servicemaster Building Maintenance of Oregon City 4610 S.E. 26th Avenue, Portland, OR 97202	\$672/month
4. Glenn's Janitorial 15108 S. Thayer Road, Oregon City, OR 97045	\$770/month
5. Building Environmental Systems, Inc. PO Box 3042, Portland, OR 97208	\$533/month
6. Nguyet Lu 11011 SE 29th, Milwaukie, OR 97222	\$500/month
7. Tai's Services, Inc. 7295 S.W. Benz Park Drive, Portland, OR 97225	\$535/month
8. National Maintenance Contractors 421 S.W. Fifth, Suite 403, Portland, OR 97204	\$448.23/month