

## REGULAR MEETING

Oregon City, Oregon, June 11, 1987

A regular meeting of the City Commission was held in the Commission Chambers of City Hall on the above date at 8:00 p.m.

Roll call showed the following present:

Mayor Kenneth M. Mitchell  
 Commissioner David D. Spear  
 Commissioner Ronald D. Thom  
 Commissioner Thomas F. Lemons  
 Commissioner Carol A. Powell

Jean K. Elliott, Interim City Manager  
 Irmgard Marggi, Clerk of the Commission  
 John C. Anicker, City Attorney

It was moved by Lemons, seconded by Spear, to approve the minutes of June 3, 1987, as published.

Roll call: Powell, Aye; Lemons, Aye; Spear, Aye; Thom, Aye; Mitchell, Aye.

This was the opportunity for citizens to present items for Commission consideration on future agendas. Mark Larson, 25145 Rancho Lobo Court, West Linn, requested the issue of the pump station on the Clairmont Club property be on the July 1 agenda. Mr. Larson was concerned about the Beavercreek Road Extension issue and would like a decision or discussion on the pump station ground lease. Commissioner Lemons requested staff to prepare a ballot title for a 3-year serial levy regarding yard debris. This would be in lieu of the previously requested survey.

A presentation was then made to the City of Oregon City by Commissioner Powell on behalf of Alayne Woolsey; the official copy of Senate Bill 1019, declaring the City of Oregon City the End of the Oregon Trail and signed by Governor Neil Goldschmidt. Commissioner Powell noted Mrs. Woolsey was an influential in obtaining this declaration and requested it be suitably displayed in City Hall.

A proclamation proclaiming June 27, 1987, as a "Day of Unity" in Oregon City was then read by the Mayor.

At this time, Mayor Mitchell made the following appointments to the newly formed Fire Services Committee. The new members are: Joe Hart, 1585 Garden St., West Linn, Fire Department Representative; David Beede, 11616 S. Wildcat Road, Molalla, Fire Association Representative; Everett L. Buttolph, 16610 S. Rachel Ct., Fire Administrator Representative; Charles Prosser, 1205 Lafayette, Frank H. McElroy, 302 Holmes Lane, and Rev. Leo Epperson, 808 Promotory, Citizen Representatives; Paul Brady, 16571 S. Archer Drive, Randy L. Thommen, 1306 - 7th St., and Maurice W. Smith, D.C., 357 Warner Milne Road, Business Representatives; and Tom Lemons as the City Commission liaison. This committee will be active only through October 1, 1987.

Manager's Report No. 87-69, Lottery Funds was then presented. The report noted that on May 28, 1987, the City Commission conducted a work session for the purpose of discussing the matter of retaining the lottery funds received as the result of the City's application to create jobs by making Red Soils an economically viable site for new industries.

On May 8, 1987, the City received a letter from the Executive Department regarding the City's overdue quarterly report. This report was being presented for Commission direction regarding the lottery funds.

It was moved by Lemons, seconded by Thom, that the City of Oregon City shall retain the lottery funds for Red Soils development contingent upon the property owners accepting responsibility for the loan re-payment with the property owners to respond by June 26, 1987. In the case of no response, the lottery funds will be returned to the State.

Commissioner Powell felt this was a good motion; the Mayor noted this as being a means to resolve this matter.

Roll call: Thom, Aye; Spear, Aye; Lemons, Aye; Powell, Aye; Mitchell, Aye.

Manager's Report no. 87-65, Clackamas Women's Services Request for Funding, was then presented. The report noted that on the June 11, 1987 agenda, there was a request for \$1,000 funding for the Clackamas Women's Services (CWS).

#### BACKGROUND:

At the May 6, 1987 Commission meeting, Laurie Cox, Clackamas Women's Services, addressed the Commission requesting to be on a future agenda to seek City support and funding for their shelter program. The following information was been provided by CWS in support of their request.

CWS was formed in the fall of 1985 to provide shelter and services for victims of domestic violence and public education about the cause and effect of domestic violence. Their goal is to significantly reduce the incidence of domestic violence in the community.

Because domestic violence affects both individuals and communities, the costs are significant. A national survey completed in 1978 found that 28% of all married couples has experienced domestic violence and the problem is found within economic and education levels. In Clackamas County alone the Sheriff's Department received an average of 60 domestic assault calls each month. Children raised in violent families are more likely to become abusers or victims themselves and are also more likely to commit crimes.

To impact this problem in Clackamas County, the CWS is developing a program which provides immediate alternatives for victims, as well as educating the public about the cause and effect of domestic violence. Paid and volunteer staff work together to maintain 24-hour service. The services they presently provide are: 24-hour crisis line to provide crisis intervention, emotional support, information and referral to victims and survivors of domestic violence and concerned friends, family and service providers; shelter with 24-hour emergency intake capacity. The shelter can house up to 16 women and children. Women seeking shelter call directly for intake. Transportation to shelter is provided by Portland Women's Crisis Line when victims do not have their own vehicles; support is provided through weekly groups at the shelter, and time with individual staff. At this time support is limited. Referrals are made to professional counselors; advocacy is provided by CWS staff to secure services within the legal system and basic services, including food, long-term housing and clothing; advocacy and support for children in the shelter. Structured play activities and individual sessions with children.

The number of individuals seeking services from August 1986 through March 1987 was 214, including both women and children. Crisis calls average 160 per month.

CWS is managed by a volunteer Board of Directors with professional experience in financial and personnel management, non-profit legal issues and government relations. The staff have expertise in the areas of domestic violence and are each skilled in their particular job area. Although the organization is fairly new, quarterly evaluations by both Children's Services Division and United Way have been very favorable.

Their proposed 1987-88 Operating Budget is \$131,000. What they were seeking was a portion of this support from local governments. Their request from the City of Oregon City was for funding in the amount of \$1,000.

This request was being presented to the City Commission for discussion and direction regarding the request for funding.

Laurie Cox, 1837 S.E. Tenino, Portland, Executive Director, and Sally Smith, 19931 S. Connie Court, Oregon City, representing the Board of Directors for CWS, were present to explain the need for funding, as well as their goals. They understood that the City must stay within their budget and suggested file cabinets, desks and help with xeroxing as possible donations. Staff was requested to work with CWS, determine what their needs are and present that information at the next Commission meeting, along with a possible list of surplus City items that could be used. When asked if City property could be released in this manner, the City Attorney stated all that was needed was Commission permission.

Commissioner Thom noted that Oregon City uses this resource and wished CWS the best of luck. He then suggested the City look into donating equipment and then possible funding through the non-departmental portion of the budget. Commission members concurred. Commissioner Lemons voiced 100% support of the program.

Manager's Report No. 87-66, Supplemental Budget for Fiscal Year 1986-87, Public Hearing, Resolution No. 87-13, was then presented. The report noted that its May 4, 1987 meeting, the Budget Committee approved a supplemental budget for fiscal year 1986-87 and referred it to the City Commission for approval and public hearing.

Subsequently, at its May 14, 1987 meeting, the City Commission accepted the supplemental budget for fiscal year 1986-87 and set the date of public hearing for June 11, 1987 at 8:00 p.m. First and second notices of public hearing were published on Thursday, May 21 and Monday, June 1, 1987, respectively.

The following explanation of the expenditures and revenues which appear in the proposed Supplemental Budget was presented:

#### GENERAL FUND

Additional revenue to the Beginning Fund Balance to be used for: unanticipated wage and fringe benefit settlement within the City Manager/Recorder budget in the amount of \$47,000; transfer of 20 percent of the Recreation and Memorials Director salary to the Senior Center budget and readjustment of a Senior Center position budgeted at half time but adjusted to full time for this fiscal year for a total transfer in the amount of \$19,000; additional funds in the amount of \$6,400 for the

Library to purchase items for loan; the amount of \$5,500 for Finance/Personnel Department for computer, office supplies and maintenance of equipment that was under estimated for 1986-87; the 1986-87 budget was prepared prior to City Commission approval of the Yard Debris contract; therefore, \$74,000 is needed in the Non-Departmental budget; the purchase of computer software for an in-house payroll program in the amount of \$8,500 (this deleted an annual cost of \$6,000 for contracting of payroll); the Fixed Asset accounting system has been provided by an outside agency; the purchase of a computer program for in-house Fixed Asset accounting in the amount of \$2,100 is proposed as cost effective; transfer of \$90,000 to Non-Departmental Contingency, the amounts not being used in other areas to restore flexibility to budgeting changes for future budgeting simplicity; transfer of \$5,100 to Police for purchasing of Materials and Supplies; transfer of 15 percent of the Recreation and Memorials Director salary to the Recreation (Aquatics) budget and restoration of the Aquatics Maintenance position from 80 percent to full time for a total transfer in the amount of \$12,500; \$107,991 from Public Works for funds not to be utilized to cover current needs with \$90,000 assigned to Contingency.

The total increase to the General Fund is \$162,109.

#### Parks Trust Fund

Addition of \$13,053 to Beginning Fund Balance to be used as Capital Outlay for park facilities.

#### Water Fund

Addition of \$53,859 to Beginning Fund Balance to be used for Water Master Plan and Water Rate Study; a linked micro computer system and contingency.

#### Water Revenue Bond Fund

Addition of \$95,500 to Beginning Fund Balance to be used as Capital Outlay for water delivery system.

#### Water System Improvement Fund

Addition of \$53,665 to Beginning Fund Balance to be used for the Water Master Plan.

#### Sewer Fund

Addition of \$489,932 to the Beginning Fund Balance to be used for the Sewer Master Plan and Drainage Master Plan, micro-computer system and Contingency.

On the June 11, 1987 agenda, there was proposed Resolution No. 87-13 for Commission review. If there was no opposition to the supplemental budget, it was recommended that Resolution No. 87-13 as read by the City Attorney be adopted.

After the reading of Resolution No. 87-13, Joy Abele, 704 Main Street, asked if this Resolution was moving money only, with no increase in taxes. She received an affirmative response.

It was moved by Thom, seconded by Lemons, that Resolution No. 87-13 to make additional appropriations to the 1986-87 budget be adopted.

Roll call: Thom, Aye; Spear, Aye; Lemons, Aye; Powell, Aye; Mitchell, Aye.

RESOLUTION NO. 87-13

WHEREAS, Oregon City has or will receive during the 1986-87 budget year the following sums:

|       |                                       |                  |
|-------|---------------------------------------|------------------|
| (R-1) | <u>GENERAL FUND:</u>                  |                  |
|       | Addition to Beginning Fund Balance    | \$146,009        |
|       | Sale of Library Assets                | 4,900            |
|       | Contribution to Library               | 1,500            |
|       | Oregon Marine Board Boat ramp Maint.  | 4,600            |
|       | Police RICO Awarded                   | 3,100            |
|       | Sale of Police Cars                   | 2,000            |
|       |                                       | <u>\$162,109</u> |
| (R-2) | <u>PARKS TRUST:</u>                   |                  |
|       | Addition to Beginning Fund Balance    | <u>\$ 13,053</u> |
| (R-3) | <u>WATER FUND:</u>                    |                  |
|       | Addition to Beginning Fund Balance    | <u>\$ 53,859</u> |
| (R-4) | <u>WATER REVENUE BOND FUND:</u>       |                  |
|       | Addition to Beginning Fund Balance    | <u>\$ 95,500</u> |
| (R-5) | <u>WATER SYSTEM IMPROVEMENT FUND:</u> |                  |
|       | Addition to Beginning Fund Balance    | <u>\$ 53,665</u> |
| (R-6) | <u>SEWER FUND:</u>                    |                  |
|       | Addition to Beginning Fund Balance    | <u>\$489,932</u> |

and

WHEREAS, pursuant to ORS 294.480 Oregon City has prepared a Supplemental Budget of expenditures as follows:

|       |                                            |                  |
|-------|--------------------------------------------|------------------|
| (E-1) | <u>GENERAL FUND:</u>                       |                  |
|       | City Manager & Recorder, Personal Services | \$ 47,000        |
|       | Senior Center, Personal Services           | \$ 19,000        |
|       | Library, Materials & Services              | \$ 6,400         |
|       | Finance/Personnel, Materials & Services    | \$ 5,500         |
|       | Non-Departmental, Materials & Services     | \$ 74,000        |
|       | Computer Software                          | \$ 8,500         |
|       | Appraisal - Fixed Assets Accounting Update | \$ 2,100         |
|       | Non-Departmental, Contingency              | \$ 90,000        |
|       | Police                                     | \$ 5,100         |
|       | Recreation (Aquatics)                      | \$ 12,500        |
|       | Public Works                               | (\$107,991)      |
|       |                                            | <u>\$162,109</u> |
| (E-2) | <u>PARKS TRUST:</u>                        |                  |
|       | Capital Outlay - Parks Facilities          | <u>\$ 13,053</u> |

|       |                                        |                  |
|-------|----------------------------------------|------------------|
| (E-3) | <u>WATER FUND:</u>                     |                  |
|       | Capital Outlay - Water Master Plan &   |                  |
|       | Water Rate Study                       | \$ 35,000        |
|       | Linked Micro Computer Study            | \$ 3,500         |
|       | Contingency                            | \$ 15,359        |
|       |                                        | <u>\$ 53,859</u> |
| (E-4) | <u>WATER REVENUE BOND FUND</u>         |                  |
|       | Capital Outlay - Water Delivery System | \$ 95,500        |
| (E-5) | <u>WATER SYSTEM IMPROVEMENT FUND</u>   |                  |
|       | Capital Outlay - Water Master Plan     | <u>\$ 53,665</u> |
| (E-6) | <u>SEWER FUND</u>                      |                  |
|       | Capital Outlay - Sewer Master Plan &   |                  |
|       | Drainage Master Plan                   | \$135,000        |
|       | Linked Micro Computer Study            | \$ 3,500         |
|       | Contingency                            | \$351,432        |
|       |                                        | <u>\$489,932</u> |

and has given due notice thereof in accordance with said section and a public hearing held this date, and no objections being filed and following such hearing,

NOW THEREFORE BE IT RESOLVED that the City Commission of Oregon City does hereby make additional appropriations as described in (E-1), (E-2), (E-3), (E-4), (E-5) and (E-6), and hereby makes additional expenditures as authorized by such appropriations.

Adopted, signed and approved this 11th day of June 1987.

/s/Kenneth M. Mitchell  
Mayor - Commissioner

/s/Ronald D. Thom  
Commissioner

/s/Thomas F. Lemons  
Commissioner

/s/David D. Spear  
Commissioner

/s/Carol A. Powell  
Commissioner

Comprising the City Commission of  
Oregon City, Oregon

Manager's Report No. 87-67, Project List for Submittal to ODOT for Inclusion in the Six-Year Transportation Plan, Resolution No. 87-14, was then presented. The report noted that on March 4, 1987 the Commission approved supporting the Six-Year Transportation Financing Strategy by adopting Resolution No. 87-5 which endorsed the Oregon Roads Finance Study.

On the June 11, 1987 agenda there was proposed Resolution No. 87-14 which approved the project list for submittal to the Oregon Department of Transportation for inclusion in the Six-Year Transportation Plan.

#### ODOT Six-Year Transportation Plan

The Oregon Department of Transportation (ODOT) is in the process of updating its Six-Year Transportation Plan. As a part of the process and for inclusion in the Plan, ODOT has requested that local agencies submit project requests to them by May 1, 1987 (which has been accomplished). When approved, the Plan becomes the basis for participating in the State's modernization program as well as competing for federal funding. Federal funding categories include the following:

Federal Aid Interstate (FAI)  
 Federal Aid Primary (FAP)  
 Federal Aid Secondary (FAS)  
 Federal Aid Urban (FAU)

### Clackamas Transportation Coordinating Committee

In order to present a unified, as opposed to fragmented, approach to project identification and support thereby achieving a coordinated regional transportation network to the greater benefit of all Clackamas County citizens, Clackamas County and its cities have joined together to form the Clackamas Transportation Coordinating Committee comprised of professional staff members from the County and all the cities. The Committee's primary objectives are to gain recognition as a formal organization having the technical expertise to deal with shared transportation interests and to provide input into ODOT's Six-Year Plan Update. Those agencies participating in the Committee include the following: Clackamas County, Canby, Oregon City, Happy Valley, Milwaukie, Wilsonville, West Linn, Sandy, Gladstone, Molalla, Lake Oswego, and Estacada

### Project Development

In 1985, the Committee began its work with a "wish list" containing nearly seventy projects that would substantially benefit the cities and County in the next 5 to 20 years. Some of the projects had already been approved and were in various stages of development, however, the majority were new projects. The projects would result in improved traffic safety, increased capacity or level of service, or were identified as being beneficial to the economy of the region in terms of increasing jobs. The Committee was very successful in 1985 in helping to initiate a number of new large projects including the Sunrise Corridor; Sunnybrook Split Diamond; and I-5/Kruse Way Interchange.

In terms of timelines and funding source, the Committee's first priority in 1987 was to continue projects previously funded and then to identify a small number of new projects that would qualify for consideration now. The remaining projects will be evaluated for alternative funding sources. The following project directly benefits the City of Oregon City:

McLoughlin Blvd. (99-E) at South Second Street (Art's Cafe)

### Summary

The project list developed by the Clackamas Transportation Coordinating Committee is a valid and fair one, providing both direct and indirect benefits to Oregon City, and it was recommended that Resolution No. 87-14 as read by the City Attorney be adopted by the Commission.

It was moved by Lemons, seconded by Spear, to adopt Resolution No. 87-14 approving the project list as identified in Exhibit A for submittal to ODOT for inclusion in the Six-Year Transportation Plan Update.

On discussion, Commissioner Thom noted the "wish list" is appropriate as it is a consensus of what the individual cities feel is necessary for Clackamas County. ODOT will then determine what needs to be done with referral through Metro to JPAK. Commissioner Thom is the City's representative to JPAK which determines priorities for federal funding, which in turn is matched by ODOT. He noted that approximately 70 projects have been presented; however, only about six projects in each of the three counties (Clackamas, Washington and Multnomah) can expect to be completed. This process is rather cumbersome, but efficient:

Roll call: Powell, Aye; Lemons, Aye; Spear, Aye; Thom, Aye; Mitchell, Aye.

RESOLUTION NO. 87-14

WHEREAS, a formal organization is needed in Clackamas County to review and comment on major transportation issues, plans and projects, including, but not limited to, the Oregon Department of Transportation's Six-Year Plan Update;

WHEREAS, a Clackamas County Transportation Committee has been formed, composed of the professional staff of the cities of Clackamas County and County of Clackamas;

WHEREAS, the City has from time to time been concerned with coordinated development of appropriate traffic arterials to provide for the transportation needs of the residents, inhabitants and businesses;

WHEREAS, representatives of the municipalities of Clackamas County recognize the need to coordinate their efforts through an organization established for such purpose and Clackamas County has indicated a willingness to provide the administrative assistance and personnel needed to implements such an organization, its studies and recommendations;

WHEREAS, the first priority of the Committee is to prepare a coordinated package of City/County transportation project improvements; to recommend to the Oregon Transportation Commission in May, 1987; and

WHEREAS, endorsement of this City/County transportation package by all cities and the County will strengthen our shared interests and positions in improving our communities' transportation network within the metro region.

NOW, THEREFORE, BE IT RESOLVED by the City Commission of Oregon City that the project list in the attached Exhibit A be approved for submittal to the Oregon Department of Transportation for inclusion in the Six-Year Transportation Plan under the modernization program:

Adopted, signed and approved this 11th day of June, 1987.

/s/Kenneth M. Mitchell  
Mayor-Commissioner

/s/Thomas F. Lemons  
Commissioner

/s/David D. Spear  
Commissioner

/s/Carol A. Powell  
Commissioner

/s/Ronald D. Thom  
Commissioner

Comprising the City Commission  
of Oregon City, Oregon

Manager's Report No. 87-70, Fiscal Year 1987-88 Operating Budget Adoption, Appropriation Authorization and Levying of Taxes, Resolution No. 87-15, was then presented. The report noted that at the May 19, 1987 special City election, voters approved the 1987-88 operating levy as requested by the City of Oregon City. The certified vote count was 1,385 "yes" votes as opposed to 1,147 "no" votes.

Oregon law requires that the governing body adopt the budget by resolution or ordinance after voter approval. Therefore, on the June 11, 1987 agenda, there was Resolution No. 87-15 which make the necessary appropriations and levies taxes.

ORS 294.435 "Governing body to adopt budget, make appropriations and declare tax levies;..." (1) states in part the following: "...The budget estimates and proposed tax levy of any fund as shown in the budget document may be amended prior to adoption. However, the amount of estimated expenditures for each fund shall not be increased by more than 10 percent thereof, and the amount of the total ad valorem taxes to be certified by the municipal corporation for levy for all funds shall not exceed the amount shown in the budget document as published..."

The following are amendments to the City's 1987-88 expenditures and revenues for a total 1987-88 budget of \$9,966,641.

#### EXPENDITURES

##### 1. General Fund - Library:

Capital Outlay increase of \$6,200 for carryover of funds for equipment purchase which will not be available until the 1987-88 fiscal year.

##### 2. General Fund - Recreation:

Materials and Services increase of \$3,500 for carryover of funds for repairs to the swimming pool - fall of 1987.

##### 3. General Fund - Maintenance Services:

Capital Outlay increase of \$10,300 for carryover of funds for equipment purchase which will not be available until the 1987-88 fiscal year.

##### 4. General Fund - Development Services:

Capital Outlay increase of \$25,000 for carryover of funds for Linn Avenue sidewalk construction.

Capital Outlay increase of \$16,749 for carryover of funds for projects in the Downtown area to be completed 1987-88 fiscal year.

#### ADJUSTMENTS TO 1987-88 BUDGET NOT REQUIRING AN INCREASE IN TOTAL FUNDS

##### 1. General Fund - Fire Department:

Materials and Services increase of \$2,500 to be transferred from Non-Departmental-Contingency for unanticipated vaccinations of public service personnel as recommended by the Public Health Services.

2. General Fund - Fire Department:

Materials and Services increase of \$12,500 to be transferred from Non-Departmental-Contingency as the result of an excessive reduction in materials and services. The excess reduction was erroneously placed in Contingency.

3. Sewer Fund:

Increase of \$29,048 to Contingency as a result of additional fees.

It was recommended that the proposed amendments be approved for incorporation into the 1987-88 operating budget.

With reference to the Fire Department, concern was expressed over the \$2,500 increase for unanticipated vaccinations as recommended by the Public Health Services. It was suggested these vaccinations could be obtained through the Health Department. Fire Chief Leeson responded that the Health Department charges \$5.00 more per individual for these vaccinations than private physicians.

It was moved by Lemons, seconded by Thom, that the proposed amendments to the 1987-88 operating budget as outlined be approved.

Roll call: Thom, Aye; Spear, Aye; Lemons, Aye; Powell, Aye; Mitchell, Aye.

At the April 9, 1987 public hearing, the City Commission received the following summary of the amendments and reductions necessary to meet the property tax rate of \$7.20/\$1,000 A.V.

Police Department: Consolidating the Communications Program with the cities of West Linn and Gladstone or transferring the operation to Clackamas County comprises the reduction for this Department.

Fire Department: Currently, the Department has two firefighter position vacancies and the Fire Marshall vacancy. The two vacant positions will remain vacant and one firefighter position will be vacated. There will be modification of the use of the Rescue Unit.

Development Services (Planning, Engineering and Building): The position of Planner has been deleted thereby necessitating the restructuring of programs and services performed through the Planning Program. The expenditure of \$235,000 for capital projects has been deleted in the Engineering Program. The position of Engineer has been preserved to allow either the hiring of a full-time employee or contracting that service for a period of time.

Library: In order to reduce the Library's proposal, a number of line-item reductions have been made which will eliminate Sunday operating hours October through May and Thursday evening hours all year; and continue the problems of no shelf space for maps, reductions of purchasing, fewer records, cassettes and discs, elimination of video collection development; and, reduces book purchases to \$45,000.

Recreation: The reductions allow for the operation of two wading pools as opposed to three. The summer Playground Arts and Crafts will be eliminated in favor of the Community Schools program which, along with the City's program, produced a duplication of service.

Other reductions will limit the flexibility in program offerings at the Senior Center and Aquatics Center; reduce staff training and limit the purchase of chemicals and general supplies to an "as-needed" basis.

City Commission: This proposal provides no funding for Commission projects, National League of Cities membership and conference participation.

Maintenance Services: There is provision for one employee's retirement six months into the fiscal year and a general reduction of overtime expenses. Reductions in this Department will result in modified parks maintenance, street sweeping and flushing and postponement of street overlays.

Municipal Court: Provides for the implementation of micro-fiching of records as opposed to purchasing files; a three-quarter position as opposed to a full-time position with related reduced fringe benefit costs.

City Manager/Recorder/City Attorney/Finance/Personnel Departments: Elimination of one full-time front office position and discontinuing the Work Study student position.

Each City department has need to curtail some level of service currently provided. With the elimination of one full-time position and the part-time work study position from the City Hall reception area along with staff reductions for Development Services, it was proposed that City Hall hours be open to the public from 10:00 a.m. to 5:00 p.m. This would provide two hours of interruption-free work time.

Based on the information provided, it was recommended that proposed Resolution No. 87-15 as read by the City Attorney be adopted.

It was moved by Spear, seconded by Powell, to adopt Resolution No. 87-15, adoption of fiscal year 1987-88 budget with documentation being filed with the Department of Revenue, County Clerk and County Assessor as required by State statute.

On discussion, Commissioner Lemons asked why City Hall needed to be closed for two hours per day to the public when there are other areas where charges might be increased. He was concerned with closing down City Hall even for two hours. Commissioners Spear and Powell noted having no problem with the closure; Powell stated that it might prove to be only temporarily inconvenient. Commissioner Thom questioned the handling of telephone calls; staff responded that the phones would be shut down, also.

Commissioner Lemons cited the Assessor's Office and the problems they encountered when using this solution. Commissioner Powell interjected that the Commission requested a 5% cut, but expect the same work from fewer employees. She felt staff needed a chance.

Commissioner Thom noted that services need to be available to the citizens and he had some concerns; however, since it was indicated to the public that either services could be maintained at their present level or the tax rate continued at its present level and the Commission's decision was to hold the present tax rate, it was time for the Commission to accept responsibility for that decision. He was not happy with the decision, but felt it was necessary at this time. Commissioner Spear

agreed, noting that the budget was passed the first time and the public will understand. He felt the matter could be reviewed when necessary.

Mayor Mitchell's concern was the public's awareness that employees were there, but not available. He expressed the desire to return to regular hours next year. Commissioner Spear pointed out that banks conduct their business hours in this manner every day.

Roll call: Powell, Aye; Lemons, Nay; Spear, Aye; Thom, Aye; Mitchell, Aye.

#### RESOLUTION NO. 87-15

BE IT RESOLVED that the City Commission of the City of Oregon City, Oregon, hereby adopts the budget approved by the Budget Committee for 1987-88 in the total sum of \$9,966,689 now on file at City Hall.

BE IT RESOLVED that the amounts for the fiscal year beginning July 1, 1987, and for the purposes shown below are hereby appropriated as follows:

#### GENERAL FUND:

|                                 |                    |
|---------------------------------|--------------------|
| City Commission                 | \$ 18,300          |
| General Manager                 | 114,221            |
| Legal Department                | 61,466             |
| Municipal Court                 | 126,897            |
| Finance/Personnel Department    | 271,823            |
| Police Department               | 1,470,456          |
| Fire Department                 | 1,184,681          |
| Development Services Department | 327,567            |
| Maintenance Services Department | 556,890            |
| Library Department              | 375,932            |
| Recreation Department           | 381,880            |
| Non-Departmental                | 758,936            |
| TOTAL                           | <u>\$5,649,049</u> |

#### WATER FUND:

|                      |                    |
|----------------------|--------------------|
| Personal Services    | \$ 253,580         |
| Materials & Services | 338,650            |
| Capital Outlay       | 25,000             |
| Debt Service         | 260,057            |
| Other                | 312,613            |
| Transfers            | 205,000            |
| TOTAL                | <u>\$1,394,900</u> |

#### SEWER FUND:

|                      |                   |
|----------------------|-------------------|
| Personal Services    | \$ 253,706        |
| Materials & Services | 42,450            |
| Capital Outlay       | 24,000            |
| Other                | 349,798           |
| Transfers            | 90,000            |
| TOTAL                | <u>\$ 759,954</u> |

## CEMETERY FUND:

|                      |                   |
|----------------------|-------------------|
| Personal Services    | \$ 110,007        |
| Materials & Services | 29,750            |
| Capital Outlay       | 269,200           |
| Other <u>72,359</u>  |                   |
| <b>TOTAL</b>         | <b>\$ 481,316</b> |

## OTHER FUNDS:

|                                                     |                    |
|-----------------------------------------------------|--------------------|
| Assessments Collection - Other                      | \$ 41,970          |
| - Debt Service                                      | 15,000             |
|                                                     | <u>\$ 56,970</u>   |
| Federal Revenue Sharing - Transfer                  | 100,000            |
| - Contingency                                       | 305,000            |
|                                                     | <u>\$ 405,000</u>  |
| 9-1-1 Reserve - Capital Outlay                      | 20,000             |
| - Materials & Services                              | 35,000             |
|                                                     | <u>\$ 55,000</u>   |
| Parks Trust Fund - Capital Outlay                   | 20,500             |
|                                                     | <u>\$ 20,500</u>   |
| Infrastructure Development - Capital Outlay         | 1,050,000          |
|                                                     | <u>\$1,050,000</u> |
| Cable TV System Improvements - Materials & Services | 6,400              |
| Capital Outlay                                      | 1,600              |
|                                                     | <u>\$ 8,000</u>    |
| State Revenue Sharing - Transfer                    | 85,000             |
| - Contingency                                       | 1,000              |
|                                                     | <u>\$ 86,000</u>   |

|                          |                    |
|--------------------------|--------------------|
| <b>TOTAL OTHER FUNDS</b> | <b>\$1,681,470</b> |
|--------------------------|--------------------|

BE IT RESOLVED that the City Commission of the City of Oregon City, Oregon, hereby levies the taxes provided for in the adopted budget in the aggregate amount of \$3,141,243 and that these taxes are hereby levied upon all taxable property with said district as of 1:00 A.M., January 1, 1987. The following allocations constitute the above aggregate levy:

|                              |                    |
|------------------------------|--------------------|
| GENERAL FUND                 | \$2,780,000        |
| ESTIMATED TAXES NOT RECEIVED | 361,243            |
| <b>GRAND TOTAL</b>           | <b>\$3,141,243</b> |

Adopted, signed and approved this 11th day of June, 1987.

/s/Kenneth M. Mitchell  
Mayor-Commissioner

/s/Ronald D. Thom  
Commissioner

/s/Carol A. Powell  
Commissioner

/s/David D. Spear  
Commissioner

Commissioner

Comprising the City Commission  
of Oregon City, Oregon

Manager's Report No. 87-68, City of Oregon City and City of West Linn Agreement for Continuation of Dispatch Services, was then presented. The report noted that at its August 6, 1986 meeting, the City Commission adopted Resolution No. 86-32 which contained an Intergovernmental Agreement between the cities of Oregon City and West Linn for dispatch services. This agreement will expire on June 30, 1987.

The City of West Linn is in the process of negotiating with various jurisdictions for the provision of their dispatching needs, as is the City of Oregon City.

Recently, the City of Oregon City received a request from the City of West Linn to continue the current Agreement on a month-by-month basis until they finalize negotiations and receive Council approval of their recommendations.

Based on the fact that Oregon City has reached no final decision regarding the City's dispatching service, it would not be unfeasible to continue the combined services.

The 1986-87 funding for the combined dispatch service provided that West Linn pay \$139,000 for that fiscal year. This amount was also proposed for fiscal year 1987-88. Currently, West Linn pays \$11,583 per month. It was proposed that this amount be continued on a month-by-month basis.

Based on the need for each community to continue to provide dispatching services, it was recommended that the Intergovernmental Agreement between Oregon City and West Linn be continued on a month-by-month basis subject to cancellation upon each city finalizing alternate plans.

Commissioner Thom suggested that a 30-day notice would be a business-like requirement for cancellation of the Dispatch Service Agreement with West Linn. Commission members concurred.

It was moved by Thom, seconded by Spear, that the current Intergovernmental Agreement between Oregon City and West Linn as outlined in Commission Report No. 87-68 be continued on a month-by-month basis provided that the City of West Linn gives a 30-day notice of intent to terminate.

Roll call: Thom, Aye; Spear, Aye; Lemons, Aye; Powell, Aye; Mitchel, Aye.

At this time Interim City Manager Jean Elliott stated she had received a request from Madco Draperies that arrived too late to include on the agenda. Madco will be celebrating 30 years of being in business (not in Oregon City alone). Their request was for permission to park a 1957 and 1987 Thunderbird on Main Street all day on June 17, 1987.

It was moved by Spear, seconded by Powell, to permit Madco Draperies to park a 1957 and 1987 Thunderbird on Main Street all day on June 17, 1987.

Roll call: Powell, Aye; Lemons, Aye; Spear, Aye; Thom, Aye; Mitchel, Aye.

There being no further business, the meeting was adjourned at 9:27 p.m.

*Irmgard Marggi*

IRMGARD MARGGI, Clerk of the Commission