

**City of Oregon City  
Budget Committee Meeting Minutes  
April 16, 2012**

**Pioneer Community Center  
615 5th Street  
Oregon City, OR 97045**

**1. Convene Meeting of the FY 2012-13 Budget Committee and Roll Call**

Chris Geiger called the meeting to order at 5:30 p.m.

**Budget Committee Present:**

Doug Neeley  
Betty Mumm  
Carol Pauli  
Kathy Roth  
Chris Geiger  
Rocky Smith, Jr.  
Autumn Rudisel (arrived at 5:40 p.m.)  
William Gifford  
Laura Zentner (arrived at 5:40 p.m.)

**Staff Present:**

City Manager David Frasher  
Police Chief and Public Safety Director Mike Conrad  
Community Services Director Scott Archer  
City Recorder Nancy Ide  
Finance Director, David Wimmer  
City Engineer and Public Works Director, Nancy Kraushaar  
Community Development Director Tony Konkol  
Human Resources Director Jim Loeffler  
Economic Development Manager Eric Underwood  
Library Director Maureen Cole  
Assistant to the City Manager Kattie Riggs  
Assistant Parks & Recreation Director Denise Kai  
Police Records Manager Sharon Coughlin  
Executive Assistant Chris Wadsworth  
Lieutenant Jim Band  
Lieutenant Bill Kler  
Municipal Court Manager Roma Paulson  
Municipal Judge Laraine McNiece  
Videographer Rene Hinneberg

**2. Review Budget Committee Process, Authority, and Decisions**

David Wimmer, Finance Director, reviewed the process, authority, and decisions of the Budget Committee. The budget would go to the City Commission for final adoption in June.

**3. Election of Chairperson**

Motion by Doug Neeley, second by Betty Mumm to nominate Chris Geiger as Budget Committee Chair for the Fiscal Year 2012-13.

Motion by Chris Geiger, second by Rocky Smith, to nominate William Gifford as Budget Committee Chair for the Fiscal Year 2012-13.

Laura Zentner and Autumn Rudisel arrived at 5:40 p.m.

There were four votes for Chris Geiger, three votes for William Gifford. Mr. Geiger and Mr. Gifford did not vote. Mr. Geiger would serve as Chair.

**4. Election of Secretary**

Motion by Betty Mumm, second unknown, to nominate William Gifford as Budget Committee Secretary for the Fiscal Year 2012-13. Motion passed unanimously 9-0.

## **5. Review of City Commission Goals, Budget Addendum, and Future Forecast**

David Frasher, City Manager, discussed the City Commission goals.

Mr. Wimmer said there was no budget addendum or future forecast.

## **6. Review and Approve Minutes of April 18, 2011**

Motion by Betty Mumm, second by William Gifford, to approve the minutes of the April 18, 2011 Budget Committee meeting as presented. Motion passed unanimously 9-0.

## **7. Receive the Budget Message from the Budget Officer**

Mr. Frasher reviewed all of the funds in the budget including the General Fund and Public Works funds. He then gave budget highlights and described capital project successes. The proposed 2012-13 Oregon City budget was focused on community needs and achieving the goals of the City Commission. The proposed budget was balanced, responsible, and met all of the criteria established by Oregon Budget Law.

There was discussion regarding the water rate rollback, new site for the Library, and Community Development subsidizing.

## **8. Budget Presentation and Review**

Mr. Frasher said all of the department heads were present if the Budget Committee had questions.

There was discussion regarding the Arts Commission funding, neighborhood association funding, and lack of a neighborhood liaison.

Nancy Ide, City Recorder, discussed the increases in the City Recorder's budget for purchase of Legistar, a Granicus product, for workflow processes for agendas and minutes transcription.

There was discussion regarding the need for more parks maintenance staff and the benefits of high school students volunteering.

Mr. Gifford asked with all the money being set aside in the budget, when those projects become realized, would they have more money or still need to take that money out.

Mr. Frasher said the money would be needed for maintenance.

Mr. Gifford was concerned about the permitting process timeline for the School District if they needed modular buildings. He suggested allocating additional funds to get the permits expedited.

Mr. Konkol said the School District's timeline was unrealistic. Staff would help them anyway they could.

Chair Geiger thought this was a good budget. He asked if Mr. Frasher thought he was achieving the goals for the budget.

Mr. Frasher said he did. The City was actively going through the process of hiring a new Finance Director and Assistant Finance Director which would help with managing the funds.

Mr. Wimmer discussed a change in the budget. The Civic Improvement Trust awarded a \$52,275 grant instead of the \$45,000 he put in the budget so it would need to be increased to \$52,000 and also decrease Contingency by \$7,275.

## **9. Specifying the Amount of Tax Revenue for All Funds**

## **10. Establishing the Maximum for Total Expenditure for Each Fund**

**11. Approval of the Total Taxes for the Local Government as an Amount and/or Rate**

**12. Approval of Budget Recommendation for FY 2012-13 to be forwarded to the City Commission**

Motion by William Gifford, second by Autumn Rudisel, to approve the City of Oregon City budget for Fiscal Year 2012-2013 in the amount of \$81,375,677 for all 39 funds and approve a tax rate of 4.1590 for the General Fund and a Fire Bond Levy in the amount of \$275,662 and to forward the budget to the City Commission for approval.

Motion passed by the following vote: Kathy Roth, Betty Mumm, Rocky Smith, Doug Neeley, Carol Pauli, William Gifford, Autumn Rudisel, Laura Zentner, and Chris Geiger voting "aye." [9:0]

Mr. Wimmer thanked the Budget Committee for their work and said this would be the last budget he would prepare as he would soon be retiring.

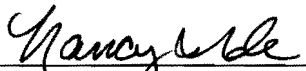
The Committee thanked Mr. Wimmer for his years of service.

Ms. Ide announced the Urban Renewal Budget Committee meeting would take place on April 24, 2012.

**13. Adjourn**

Chair Geiger adjourned the meeting at 7:38 p.m.

Respectfully submitted,

  
Nancy Ide, City Recorder