

**Oregon City Public Library
Library Advisory Board Meeting Minutes
February 11, 2009**

ATTENDING: Dave Ebersole; Brian Johnson; Chrissa Kruger; Harryette Shuell; David Sliwka – Chair; Linda VanHaverbeke; Phil Yates – Vice-Chair; Scott Archer – Community Services Director; Lynda Ackerson – Library Services Manager; citizens present: Karin Morey

CALL TO ORDER: David Sliwka called the meeting to order at 4:30 pm.

APPROVAL OF MINUTES: Minutes from the January meeting were approved as written.

GENERAL BUSINESS:

- a. **Monthly report and stats:** The library continues to be very busy. Circulation was up nearly 13% over last year and several previous circulation records were broken.
- b. **County Library District – updates, agreements:** There are 2 separate agreements being negotiated. One is countywide for the organization of the District and should be approved soon. The other agreement is for the capital contribution from the county to each city. These agreements will be negotiated individually between the county and each city, including Oregon City. We should be getting one million dollars, and possibly more.
- c. **Library Director recruitment:** Jim Loeffler has posted the job search on the City's website. It will also be going out nationwide through various sources. The position is open until filled. We are hoping for a first screening at the end of March with interviews in April.
- d. **Library facility planning:** The newly hired library director will be working on this, and the capital agreement will also be a part. The City Commission has listed a new library facility as one of their goals. The library board has not yet sent its letter to the Commission. David Sliwka will send out a copy for final approval before. Danielson's has extended out lease through the end of the year. The same options for re-location are on the table as before.
- e. **Library Foundation report:** There is a \$750 fee to get the 1023 papers filed. The Friends of the Library have offered to pay this fee. Nothing significant can really be done until there are details in place for a new facility.
- f. **Other:** The City Manager is proposing setting aside the approximately \$190,000 that would have gone to the library for its budget into a dedicated capital fund for a building. The Oregon City School District may close the Park Place Elementary School. Phil Yates discussed the idea of branch libraries in Oregon City.

FRIENDS REPORT: The bookstore continues to do well. There has been \$372 collected so far to aid the Estacada Library. The Friends will match anything raised through February up to \$500. The Library is not asking for a specific dollar amount from the Friends for this year's budget since we will have District funding for operations.

DIRECTOR'S REPORT: Scott distributed a letter from Jim Scheppke, Oregon State Librarian, asking for donations for books for a sister city in China. The Friends will be gathering some books for this.

NEXT REGULAR MEETING: The next meeting will be held on March 11 at 4:30 pm in the library's conference room.

ADJOURNMENT: The meeting was adjourned at 5:35 PM.

Respectfully submitted,
Lynda Ackerson, Library Services Manager