



# City of Oregon City

625 Center Street  
Oregon City, OR 97045  
503-657-0891

## Minutes Library Board

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Wednesday, December 9, 2015, Commission Chambers

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1. **Call to Order:** In attendance were: Chair Fred Haynes, DA Hilderbrand, Don Wright, Lara Ingham, Dan Millard, Eileen Sheridan, and Jan Wallinder
2. **Approval of the Minutes:** the minutes of November, 2015 were accepted as presented except for one small spelling correction of Director in heading of 'Director's Report'.
3. **Public Comments:** there were none.
4. **Library Director's Report:** Maureen reported that statistics look very good except for actual checkouts. The Library is as busy as usual and is offering many programs still. She gave a head's up to the Library Board that program planning will wind down as the addition is closer to occupation. Summer Reading activities will still happen but the number of adult programs will be reduced. She also announced the name of the new Youth Services Librarian, who is Barratt Miller from Crook County. She provided a great deal of information about the RFID project, which will be undertaken by all of the LINCC libraries. The Board agreed to her recommendation to wire for security gates but not install them at the opening of the new building. The Board also discussed the Library District Advisory Committee (LDAC) and confirmed the appointment of Don Wright as liaison to this Committee. Don will attend the meeting in January, 2016.
5. **Library Board Appointments:** Maureen confirmed her email about the board appointments; DA will be back on the board for another 4 years, and Scott Edwards will take Fred Haynes place beginning January, 2016.
6. **Building Report:** Maureen and DA reported that the building is on time and within budget. Maureen reported that the heavy rain caused some water to come into the basement because the storm water system is not in place yet. This will change on Monday, December 14 when evening shift workers get into 7<sup>th</sup> Street to install the appropriate pipes. There is a lot of steel going into the addition right now. The rain does not really slow that work down. The workers use lifts to get them to high spots, and these must weave in and out of the required braces which will be in place until the 2<sup>nd</sup> story is on.
7. **Reports:** DA and Linda van Haverbeke reported on the Foundation which recently received \$2500 from the Optimists and \$30,000 from the Oregon Community Foundation. The Foundation expects to hear from the Collins Foundation soon. There was an excellent article in the Oregon City News. End of year appeal letters have gone out.
8. **Future Agenda Items:** The Board confirmed that it would like to ensure there is a good strategic plan for the new building. Jan mentioned that the existing library plan goes to 2018 and the best place to start would be to look at that document and see where we are. The

Board agreed that the planning would be for the library, not the Board. If that is the case, many more stakeholders should be involved. The first step will be to look at the existing document.

**9. Adjournment-next meeting is Jan. 13, 2016**

