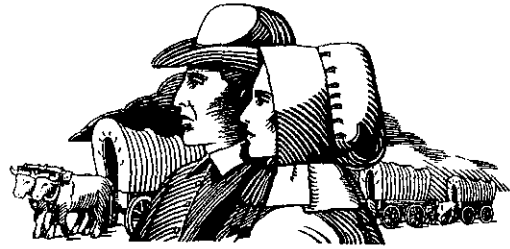


# CITY OF OREGON CITY

## PLANNING COMMISSION

320 WARNER MILNE ROAD  
TEL 657-0891

OREGON CITY, OREGON 97045  
FAX 657-7892



## AGENDA

City Commission Chambers - City Hall  
January 8, 2001 at 7:00 P.M.

### PLANNING COMMISSION MEETING

- 7:00 p.m. 1. **CALL TO ORDER**
- 7:05 p.m. 2. **PUBLIC COMMENT ON ITEMS NOT LISTED ON AGENDA**
- 7:10 p.m. 3. **APPROVAL OF MINUTES:** December 13, 2000 *(To be mailed separately)*
- 7:15 p.m. 4. **OLD BUSINESS**
- A. **Transportation System Plan (L 00-06) –Worksession** *(Bring the large white TSP Notebooks)*
- 8:15 p.m. B. **Adoption of Year 2001 Work Program**
- 8:30 p.m. 5. **NEW BUSINESS**
- A. **Staff Communications to the Commission**
1. 2001 Meeting Schedule
2. Metro Meetings
- 8:45 p.m. B. **Comments by Commissioners**
- 8:50 p.m. 6. **ADJOURN**

NOTE: HEARING TIMES AS NOTED ABOVE ARE TENTATIVE. FOR SPECIAL ASSISTANCE DUE TO DISABILITY, PLEASE CALL CITY HALL, 657-0891, 48 HOURS PRIOR TO MEETING DATE.

**CITY OF OREGON CITY  
PLANNING COMMISSION MINUTES  
December 13, 2000**

**COMMISSIONERS PRESENT**

Chairperson Carter  
Commissioner Surratt

**STAFF PRESENT**

Maggie Collins, Planning Manager  
Colin Cooper, Senior Planner  
Dee Craig, Director, City Parks and Rec.  
Dept.

**OTHERS**

Kathy Hogan

**1. CALL TO ORDER**

**Chairperson Carter** called the meeting to order.

**Maggie Collins** introduced Colin Cooper as the new Senior Planner for Oregon City.

**2. REVIEW OF WORK SESSION NOTES: September 13, 2000**

No comments; Commissioners agreed to approve notes.

**3. Work Session**

**A. Oregon City Parks and Recreation Department Presentation: City UGB Fringe**

**Dee Craig** reviewed the Parks Department Plan for new parks near the Urban Growth Boundary. During the discussion, several points were made:

- Issues continue to surface about the merits of small neighborhood parks for passive recreational use and larger parks that serve as sports fields
- Land acquisitions are identified in the City's Master Plan. Park systems development charges (SDC's) have been raised significantly.
- The City does not have a lot of land acquisition money for parks. In general the PRAC has recommended that developers not donate land in lieu of their SDC charge
- What about doing street area landscaping as an open space treatment for "leftover" City land?
- The Waterfront Master Plan will identify issues and needs for Clackamette Cove.

- The City is in the process of purchasing park property at Jesse Court. When one adds the Metro park and open space land, Oregon City's UGB area has a more balanced look in terms of parkland.
- The Park Department is 7 to 10 years behind in maintenance programs—this is a big budget issue.
- The City's Skate Park will open on January 13, 2001.

#### **4. OTHER**

##### **A. Work Program for Year 2001**

**Maggie Collins** reviewed the Year 2001 Work Program sheet included in the work session packet. Planning Commissioners made several comments for the next draft.

##### **B. Meeting Schedule for Year 2001**

**Maggie Collins** reviewed the Meeting Schedule for Year 2001 included in the work session packet

#### **5. ADJOURN**

**Chairperson Carter** adjourned the worksession.

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**Maggie Collins, Planning Manager**

**CITY OF OREGON CITY  
PLANNING COMMISSION MINUTES  
December 11, 2000**

**COMMISSIONERS PRESENT**

Chairperson Hewitt  
Commissioner Carter  
Commissioner Surratt  
Commissioner Vergun

**STAFF PRESENT**

Maggie Collins, Planning Manager  
Carrie Foley, Recording Secretary

**1. CALL TO ORDER**

**Chairperson Hewitt** called the meeting to order.

**2. PUBLIC COMMENT ON ITEMS NOT LISTED ON AGENDA**

None.

**3. ELECTION OF YEAR 2001 OFFICERS**

**Chairperson Hewitt** stated that the commission would like to hold the election for new officers at the beginning of the meeting to allow the new Chairperson a chance to lead a public meeting and work session with assistance as needed.

Nominations for Chairperson: **Commissioner Vergun** nominated **Commissioner Carter**, **Commissioner Surratt** seconded. **Chairperson Carter** nominated **Chairperson Surratt**, **Commissioner Vergun** seconded. **Chairperson Surratt** turned down the nomination. **Chairperson Hewitt** called for a vote. Ayes: Carter, Surratt, Vergun, Hewitt; Nays: None. **Maggie Collins** stated that **Commissioner Carter** has been elected the Chairperson of the Planning Commission for the calendar year 2001.

Nominations for Vice-Chairperson: **Commissioner Carter** nominated **Commissioner Vergun** as Vice-Chairperson, **Commissioner Surratt** seconded. **Chairperson Hewitt** called for a vote. Ayes: Carter, Surratt, Vergun, Hewitt; Nays: None. **Maggie Collins** stated that **Commissioner Vergun** has been elected the Vice-Chairperson of the Planning Commission for 2001.

**Chairperson Hewitt** stated that he officially transfers the position of Chairperson to **Commissioner Carter**. **Chairperson Carter** stated her thanks her to fellow

Commissioners. She stated that **Commissioner Hewitt** will do a great job in his new seat on the City Commission.

#### **4. APPROVAL OF MINUTES: November 6, 2000 and November 13, 2000**

**Commissioner Vergun** moved to accept the minutes of the November 6, 2000 Planning Commission meeting with no changes, **Commissioner Hewitt** seconded.

Ayes: Carter, Vergun, Hewitt; Nays: None; Abstains: Surratt.

**Commissioner Vergun** had a correction to the minutes for the November 13, 2000 Planning Commission meeting. He stated that the first line on page 5 should read, "**Commissioner Vergun** stated that he sees no reason why the application should not be recommended for approval so that it goes in front of the voters." **Maggie Collins** stated that she had a change submitted by the City Attorney, who asked that the first line of the last paragraph on page 2 read, "**William Kabeiseman** asked the applicant if she would be willing to agree to extend the 120-day deadline." Mr. Kabeiseman also stated that the last line on page 3 should read, "She agreed to extend the 120-day process deadline by the amount of days between this date and February 12, 2001."

**Commissioner Surratt** moved to accept the minutes of the November 13, 2000 Planning Commission meeting with changes as mentioned, **Commissioner Vergun** seconded.

Ayes: Carter, Surratt, Vergun, Hewitt; Nays: None.

#### **5. PUBLIC HEARING**

**PD 00-01/ WR 00-13**; Lowell Wittke; Requesting approval of a 31-residential dwelling Planned Unit Development including 17 single-family homes and 14 duplex units. The property is located at 16281 S. Oak Tree Terrace; Clackamas County Map #2S-2E-28A, Tax Lots 1712, 1714, 1717 & 1722.

#### **OPEN OF PUBLIC HEARING**

##### **STAFF REPORT**

**Chairperson Carter** opened the public hearing and stated that the applicant has submitted a letter requesting that the application hearing be continued to the March 12, 2001 Planning Commission Meeting. **Maggie Collins** stated that she would like to correct the memo included in the Commission packet; the new hearing date is in "2001," not in the year "2000." **Commissioner Vergun** asked if the interested parties would get

further notice of the new hearing date. **Maggie Collins** stated that there is no requirement to re-notice, but that staff would re-notice in this case due to the long extension period. **Commissioner Hewitt** asked if the applicant's letter was included in the Commission packet. **Maggie Collins** responded in the negative. **Commissioner Hewitt** stated that the Planning Division has slim resources to re-notify all the public at the last minute. He stated that interested parties could use the long continuance period to incorporate specific criteria into their arguments for presentation at the March 12, 2001 Planning Commission meeting. Staff could assist those interested tonight in acquiring copies of the criteria.

**A member of the public** in attendance stated that he had called the Planning Department at 3pm and was told that the application was still on the public hearing agenda for tonight's meeting. **Chairperson Hewitt** apologized for the confusion, but stated that the application was in fact still on the agenda and that the staff had given the correct information.

Randy Hahn, 29491 S. Cramer Rd., Molalla, OR

**Randy Hahn** asked if the policy for hearing continuance could be modified to allow enough time to properly notify the public to the hearing change. **Commissioner Vergun** apologized and stated that the continuance request remained on the agenda because such a request requires a decision to grant approval by the Planning Commission at a public meeting.

**Maggie Collins** stated that State law allows an applicant to request a continuance before or during a scheduled public meeting; the City has no leeway in changing this policy. **Randy Hahn** stated that he accepts the Planning Commission's apology.

## **6. OLD BUSINESS**

**Commissioner Hewitt** stated that he was concerned that the City Commission had shown some disregard for an adopted Planning Commission policy that requests more information on zone change applications. He stated that he had hoped an updated Comprehensive Plan map would resolve some of the outstanding issues in long-term City planning. He stated that case-by-case planning decisions is not an appropriate planning for method Oregon City.

## **7. NEW BUSINESS**

### **A. Review of Year 2000 Work Program**

**Maggie Collins** reviewed the Year 2000 Work Program sheet included in the Commission packet. **Chairperson Carter** stated that the Downtown Community Plan project is very important and would like to see the Phase II completed. **Commissioner Hewitt** stated that specific details of the Planning Commission recommendations to the Downtown Community Plan project are in danger of being overlooked. **Maggie Collins** stated that work on the Downtown Community Plan had been stalled due to staff turnover and some initial resistance from property owners and work group members, but work group progress on this item is a priority for the year 2001. **Commissioner Hewitt** stated that he would like to see the Staff goals for 2001. **Maggie Collins** responded in the affirmative. She also stated that the adopted Work Program would allow the public to recognize all of the work done by the Planning Commission in addition to the task of holding public hearings.

#### **B. Staff Communications to the Commission**

**Maggie Collins** stated that the City has hired a new Senior Planner, Colin Cooper from Beaverton. She stated that he has been receiving excellent reviews. She relayed apologies to those applicants who have had two or three assigned planners to their applications due to staff turnover. She stated that Mr. Cooper would attend the work session on Wednesday to meet the Planning Commission.

#### **C. Comments by Commissioners**

**Commissioner Vergun** stated that he would like to thank Gary Hewitt for his work on the Planning Commission. He stated that the Planning Commission is looking for volunteers with planning experience or an interest in "live-ability" to fill vacant positions on the commission. Interested parties should call Maggie Collins at 503-657-0891 extension 152 to get application information. **Chairperson Carter** stated that she commends staff for dealing with the hectic situation of having a limited staff and looks forward to 2001 being a better year.

### **8. ADJOURN**

**All Commissioners agree to adjourn.**

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**Gary Hewitt, Planning Commission  
Chairperson**

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**Maggie Collins, Planning Manager**

# CITY OF OREGON CITY

Incorporated 1844

## PUBLIC WORKS



OPERATIONS DIVISION  
122 S. Center Street  
Oregon City, OR 97045  
(503) 657-8241  
Fax (503) 650-9590

PUBLIC PROJECTS DIVISION  
*City Engineer/Public Works Director*  
P.O. Box 3040  
320 Warner Millne Road  
Oregon City, OR 97045  
(503) 657-0891  
Fax (503) 657-7892

## MEMORANDUM

To: Oregon City Planning Commission  
From: Nancy J.T. Kraushaar, P.E., City Engineer/Public Works Director  
Date: January 2, 2001  
Subject: Transportation System Plan (TSP), PZ 99-03  
January 8, 2001 Planning Commission Meeting – Work Session

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The TSP project team appreciates the opportunity to familiarize the Planning Commission with the 2001 Transportation System Plan (TSP), particularly Section 5, which will be proposed for adoption as an ancillary document to the Oregon City Comprehensive Plan's transportation element.

The TSP project team has been working with consultants and the public for approximately two years to develop a transportation plan for Oregon City. I've prepared the attached handout that summarizes the contents of the TSP. The handout covers five critical components of the TSP:

1. Oregon City's Transportation Policy Goals and Objectives
2. 2001 Transportation System Plan – Section 5 – For adoption to the Oregon City Comprehensive Plan
3. Background Information for Oregon City Transportation System Plan
4. Transportation Funding Plan
5. State of Oregon Transportation Planning Rule and Metro Regional Transportation Plan Compliance

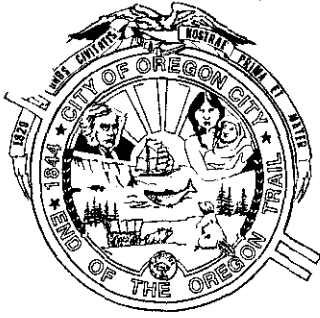
At the January 8, 2001 meeting, we will discuss the above components and compare the new 2001 TSP with the 1989 Oregon City Transportation Master Plan. We will be available to answer questions that the Planning Commission has about the plan and adoption process.



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## City of Oregon City

### 2001 Transportation System Plan (TSP)

#### Summary of Contents

- I. *Oregon City's Transportation Policy Goals and Their Objectives*
- II. *2001 Transportation System Plan – Section 5 - To Be Adopted as an Ancillary Document of the Oregon City Comprehensive Plan – Transportation Element*
- III. *Background Information for the Oregon City Transportation System Plan – The Model*
- IV. *Transportation Funding Plan*
- V. *State of Oregon Transportation Planning Rule and Metro Regional Transportation Plan Compliance*

# **I. Oregon City's Transportation Policy Goals and Their Objectives**

## **Goal 1 – Multi-Modal Travel Options**

*Develop and maintain a transportation system that incorporates, provides for, and encourages a variety of multi-modal travel options to meet the mobility needs of all Oregon City residents.*

## **Goal 2 – Safety**

*Develop and maintain a transportation system that provides adequate safety for the transportation system users.*

## **Goal 3 – Capacity**

*Develop and maintain a transportation system that provides adequate capacity to serve the system user's needs.*

## **Goal 4 – Implementation**

*Identify and implement needed transportation system improvements using available funding sources.*

## **II. 2001 Transportation System Plan – Section 5 - To Be Adopted as an Ancillary Document of the Oregon City Comprehensive Plan – Transportation Element**

### **Preferred Land Use Plan**

- **Downtown Community Plan** – *Pedestrian and transit vitality.*
- **7<sup>th</sup> Street Corridor and Molalla Avenue Boulevard and Bikeway Improvements** – *Transit corridor and Main Street design.*

### **Roadway System Plan**

- **Functional Classification System** – *Major and minor arterials, collectors, neighborhood collectors (a new classification), and local streets.*
- **Modifications to Old Classifications** – *Segments of the following streets will be reclassified:*
  - *High Street, and Washington Street to be upgraded from local street to collector.*
  - *Lawton Road, Pease Road, Hilda Street, Alden Street, Barclay Hills Drive, Barker Avenue, Filbert Drive, Salmonberry Drive, and Frontier Parkway to be upgraded from local street to neighborhood collector.*
  - *Boynton Street and Gaffney Lane/Berta Drive to be downgraded from collector to neighborhood collector.*
  - *Holmes Lane and Meyers Road to be upgraded from collector to minor arterial.*
- **New Roadway Connections** – *New roadway connections and facilities are proposed to improve circulation, access, and traffic operations. The purpose of identifying these future connections is to:*
  - *Provide for roadway infrastructure with future development potential;*
  - *Increase the connectivity from new development to existing neighborhoods and infrastructure;*
  - *Provide access to property through multiple locations; and*
  - *Provide the City with guidelines for roadway alignments as future development occurs.*

*The following **future roadway connection needs** have been identified:*

- *Connect White Lane to Meyers Road and Clairmont in the south region of Oregon City;*
  - *Connect the east end of White Lane with Pease Road;*
  - *Provide another connection between Central Point Road and Leland Road;*
  - *Connect Leland Road with Nobel Road;*
  - *Create a connection between Leland Road and Meyers Road near the City's southern boundary;*
  - *Connect Caulfield and Conway Roads with Meyers Road;*
  - *Connect Glen Oak Road, Highway 213, and Beavercreek Road with a circulation network;*
  - *Connect Glen Oak Road with Henrici Road;*
  - *Connect Fir Street with Marjorie Lane;*
  - *Connect Warner Milne Road with Holmes Lane;*
  - *Provide another connection between Linn Avenue and Molalla Avenue between Holmes Lane and Warner Milne Road;*
  - *Improve the connection between the Main Street Extension and Washington Street;*
  - *Provide another connection between 12<sup>th</sup> Street and Division Street;*
  - *Connect Abernethy Road and Washington Street in the old landfill area;*
  - *Provide a local connection across the Clackamas River between Oregon City and Gladstone;*
  - *Provide a connection between Linn Avenue and Pearl Street.*
- **Street Design Standards – Typical Street Cross-Sections** – *New street design standards will provide for narrower travel lanes, wider sidewalks, bike lanes, and landscaping on new roads in Oregon City. These standards are more environmental friendly.*
  - **Roadway Improvements Program** – *Projects are listed that are needed to improve problems that exist and are anticipated for the future.*
  - **Transportation System Management** – *Strategies are presented for managing congestion that do not require widening the roadway.*
  - **Access Management** – *Strategies and standards are presented for preserving the carrying capacity of roadways by managing access on the collector and arterial system.*

## **Pedestrian System Plan**

*Connectivity is needed between major activity centers to improve pedestrian safety throughout the City. Strategies for providing a pedestrian-friendly system are*

*discussed. Projects are listed where sidewalks are missing on collectors and arterials and to allow pedestrian connection to pedestrian generators.*

## **Bicycle System Plan**

*A network of routes is presented to provide a safe and effective system of bicycle facilities. Strategies for improving the availability of bicycle amenities are presented. Projects are listed for implementing the bicycle system.*

## **Public Transportation System Plan**

*Transit facilities provide mobility to community residents without access to automobiles. In addition, reliance on the automobile decreases when public transportation is available. Transit improvements are presented, including Tri-Met bus routes and long-range local transit strategies.*

## **Rail System Plan**

*Both freight and passenger rail improvements and strategies for maintaining capacity and safety are presented.*

## **Marine System Plan**

*Oregon City's role in encouraging waterway access for both commercial and recreational operations is presented.*

## **Air Transportation System Plan**

*Oregon City's passenger and freight air transportation system demands are discussed. Actions the City should take to maintain strong supporting ground transportation connections to existing air transportation facilities are presented.*

## **Transmission System Plan**

*The transmission of natural gas, water, power, and information is of critical importance to Oregon City businesses, residents, and industry. Discussion about maintaining adequate supplies from these utilities is presented.*

### ***III. Background Information for the Oregon City Transportation System Plan – The Model***

#### **Existing Conditions and Deficiencies**

- **Roadway Capacity and Intersection Operations**
- **Sidewalk Connectivity**
- **Traffic Safety**

#### **Future Conditions Analysis**

- **2018 Growth Forecast and Transportation Model**
- **Identification of Deficiencies**

#### **Alternatives Analysis**

- **Expansion of Facilities**
- **Regional/Local Land Use Modifications**
- **Identified Transportation System Needs**

## ***IV. Transportation Funding Plan***

Discussion about State of Oregon transportation funding, City of Oregon City revenue and expenditure history, funding forecasts are presented. The Transportation Capital Improvement Plan and a transportation financing program are presented. Strategies for additional funding to accomplish a higher rate of improvements are discussed.

## ***V. State of Oregon Transportation Planning Rule and Metro Regional Transportation Plan Compliance***

State requirements for a Transportation System Plan are presented and documentation of the City's compliance are presented.



# Oregon City Planning Commission Work Program Year 2001

**DRAFT**

Adopted \_\_\_\_\_

Project	Status	Planning or City Staff Assigned	Projected Completion
<b>1. Oregon City Downtown Community Plan (Phase II)</b>	<b>Ready for Second Public Review.</b> Phase II adoption process and public review procedures being finalized.	Maggie Collins, Planning Manager; Colin Cooper, Senior Planner, Barbara Shields, Senior Planner, David Knoll, GIS Coordinator; Bryan Cosgrove, Assistant City Manager	Adoption of parts of Phase II tentatively set for March, 2001; final parts by May, 2001.
<b>2. Comprehensive Plan Update</b>	<b>Added to Planning Division Work Program.</b>	Maggie Collins, Planning Manager, Bryan Cosgrove, Assistant City Manager.	Begin project, April, 2001.
<b>3. Comprehensive Plan Map Updated</b>	<b>Drafts Completed.</b>	Maggie Collins, Planning Manager; David Knoll, GIS Coordinator.	Planning Manager's signed versions of Zoning Map and Comprehensive Plan Map targeted for mid-January, 2001 public distribution.
<b>4. Updated Land Use Data Base</b>	<b>Added to Planning Division Work Program.</b>	Not yet assigned.	Housing Inventory targeted for completion by March, 2001; other portions through the calendar year.
<b>5. Monitor NEMO Program</b>	<b>Planning Commission Sponsorship Role Established.</b> NEMO staff will present program elements throughout the year for Commission review and recommendations.	Maggie Collins, Planning Manager; Bob Cullison, Engineering Manager; John Burrell, Associate Engineer, David Knoll, GIS Coordinator; NEMO Program staff.	No dates set yet.
<b>6. Transportation System Plan (TSP) and 213 Corridor Study</b>	<b>Ready for Public Hearing.</b>	Nancy Kraushaar, City Engineer; Maggie Collins, Planning Manager; Barbara Shields, Senior Planner.	Review and adoption process to begin in January, 2001. Anticipated final TSP adoption in March, 2001.

# CITY OF OREGON CITY

## PLANNING COMMISSION

Meeting Dates for 2001

**DRAFT**

### Public Meetings

January 8, 2001  
January 22, 2001

February 12, 2001  
February 26, 2001

March 12, 2001  
March 26, 2001

April 9, 2001  
April 23, 2001

May 14, 2001  
\* May 28, 2001

June 11, 2001  
June 25, 2001

July 9, 2001  
July 23, 2001

August 13, 2001  
August 27, 2001

September 10, 2001  
September 24, 2001

October 8, 2001  
October 22, 2001

\* November 12, 2001  
November 26, 2001

December 10, 2001  
\* December 24, 2001

### Public Worksessions

January 10, 2001

February 14, 2001

March 14, 2001

April 11, 2001

May 16, 2001

June 13, 2001

July 11, 2001

August 15, 2001

September 12, 2001

October 10, 2001

November 14, 2001

December 12, 2001

Regularly scheduled Public Meetings occur every 2<sup>nd</sup> and 4<sup>th</sup> Monday  
Public Worksessions are the Wednesday after the 1<sup>st</sup> public meeting of the month

\* Hearings scheduled on an observed holiday

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12/14/00



**METRO**

December 4, 2000

Dear Planning Commission Chair,

Happy Holidays. As we approach a new year, we look forward to working with you again.

Whether it is the region's traffic congestion, recently passed Measure 7, wildlife and riparian habitat concerns, land use planning or how to fund huge infrastructure needs, we are more effective together than as individual entities. And that is the highest and best use of Metro – the regional forum for discussions and problem solving. How best to participate in Metro's workings? What else does Metro do? What is the status of the many challenges facing us all?

After the new year, Metro plans to host four orientation sessions to help us all understand each other better and to answer these and many other questions. We have many ears listening to your needs and desires, we have expert help to advise and counsel, and we have tools that can aid you in your endeavors.

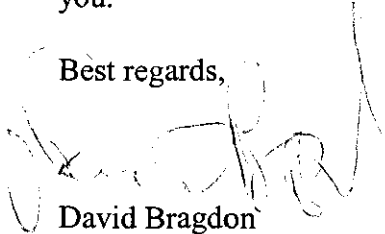
We plan to host these sessions around the region – Oregon City/West Linn area; Tigard/Tualatin area; western Washington County, and east Multnomah County. We will be sending you the exact details about each event shortly. In the meantime, please save the following dates:

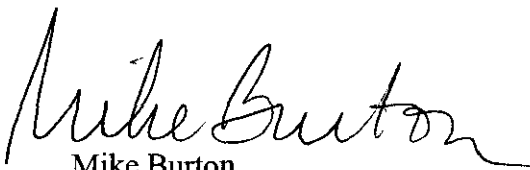
Tuesday, January 23, 6-9 pm  
Thursday, January 25, 6-9 pm

Saturday, January 27, 9 am-12n  
Tuesday, January 30, 6-9 pm

The same information will be covered in each session, so you need not attend more than one. Also, please share this information with your colleagues on your planning commission. Look for more information after the holidays. Happy New Year and thank you.

Best regards,

  
David Bragdon  
Presiding Officer

  
Mike Burton  
Executive Officer