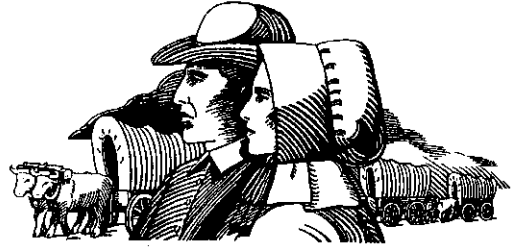


# CITY OF OREGON CITY

## PLANNING COMMISSION

320 WARNER MILNE ROAD  
TEL 503.657.0891

OREGON CITY, OREGON 97045  
FAX 503.722.3880



## AGENDA

City Commission Chambers - City Hall  
February 13<sup>th</sup>, 2002 at 7:00 P.M.

### PLANNING COMMISSION WORKSESSION

- 7:00 p.m. 1. **CALL TO ORDER**
- 7:05 p.m. 2. **PUBLIC COMMENT ON ITEMS NOT LISTED ON THE AGENDA**
- 7:10 p.m. 3. **APPROVAL OF MINUTES:** *None Available*
- 7:15 p.m. 4. **WORKSESSION:**
- A. **Review of Year 2001 Mission Statement and Goals and Objectives**
- 7:45 p.m. B. **Review of Year 2001 Work Program**
- 8:10 p.m. C. **Review of Ordinance Number 88-1028**
- 8:20 p.m. D. **Island Annexation Code change options / clarification**
- 8:40 p.m. 5. **OTHER BUSINESS:**
- 8:45 p.m. 6. **ADJOURN**

NOTE: HEARING TIME AS NOTED ABOVE IS TENTATIVE. FOR SPECIAL ASSISTANCE DUE TO DISABILITY, PLEASE CALL CITY HALL, 657-0891, 48 HOURS PRIOR TO MEETING DATE.

## **YEAR 2001 MISSION STATEMENT**

The mission of the Oregon City Planning Commission is to implement a proactive and positive planning strategy that preserves and enhances community character and improves the quality of the City's urban environment.

## **YEAR 2001 GOALS AND OBJECTIVES**

### **Goal 1: Enhance Public Knowledge to Promote and Support Quality Public Planning**

1. Work for adequate planning resources.
2. Promote and undertake a community event to raise awareness of planning issues and solutions.

### **Goal 2: Promote Coordination**

1. Attend as many joint worksessions as possible.
2. Promote positive relations with all City boards and commissions, City staff, the City Commission and the Chamber of Commerce.

### **Goal 3: Promote, Enhance and Restore the City's Natural Resources**

1. Build on past success, such as: The adopted Title 3 requirements, Park and Recreation Master Plan, Stormwater management regulations, the Transportation System Plan, the Molalla Avenue Bikeway and Boulevard Improvements Plan, and revised Design standards.
2. Inventory the City's natural resources with emphasis on steep slopes and canyons.
3. Evaluate the City's tree canopy to determine its preservation role in the Comprehensive Plan update.

### **Goal 4: Promote Transportation Options for Oregon City.**

1. Evaluate awareness of multimodal transportation options.
2. Advocate connectivity in all decisions.

### **Goal 5: Promote Sustainability Options for Oregon City.**

1. Support efficient and environmentally sound concepts in all development proposals.

## Oregon City Planning Commission Work Program Year 2001

Adopted January 8, 2001

<b>Project</b>	<b>Status</b>	<b>Planning or City Staff Assigned</b>	<b>Projected Completion</b>
<b>1. Oregon City Downtown Community Plan (Phase II)</b>	<b>Ready for Second Public Review.</b> Phase II adoption process and public review procedures being finalized.	Maggie Collins, Planning Manager; Colin Cooper, Senior Planner, Barbara Shields, Senior Planner, David Knoll, GIS Coordinator; Bryan Cosgrove, Assistant City Manager	Adoption of parts of Phase II tentatively set for March, 2001; final parts by May, 2001.
<b>2. Comprehensive Plan Update</b>	<b>Added to Planning Division Work Program.</b>	Maggie Collins, Planning Manager, Bryan Cosgrove, Assistant City Manager.	Begin project, April, 2001.
<b>3. Comprehensive Plan Map Updated</b>	<b>Drafts Completed.</b>	Maggie Collins, Planning Manager; David Knoll, GIS Coordinator.	Planning Manager's signed versions of Zoning Map and Comprehensive Plan Map targeted for mid-January, 2001 public distribution.
<b>4. Updated Land Use Data Base</b>	<b>Added to Planning Division Work Program.</b>	Not yet assigned.	Housing Inventory targeted for completion by March, 2001; other portions through the calendar year.
<b>5. Monitor NEMO Program</b>	<b>Planning Commission Sponsorship Role Established.</b> NEMO staff will present program elements throughout the year for Commission review and recommendations.	Maggie Collins, Planning Manager; Bob Cullison, Engineering Manager; John Burrell, Associate Engineer, David Knoll, GIS Coordinator; NEMO Program staff.	No dates set yet.
<b>6. Transportation System Plan (TSP) and 213 Corridor Study</b>	<b>Ready for Public Hearing.</b>	Nancy Kraushaar, City Engineer; Maggie Collins, Planning Manager; Barbara Shields, Senior Planner.	Review and adoption process to begin in January, 2001. Anticipated final TSP adoption in March, 2001.

ORDINANCE NO. 88-1028

AN ORDINANCE AMENDING TITLE II: COMMISSIONS AND BOARDS, BY DELETING CHAPTER 1: PLANNING COMMISSION, AND REPLACING IT WITH A NEW CHAPTER 1: PLANNING COMMISSION

OREGON CITY ORDAINS AS FOLLOWS:

That Title II: COMMISSIONS AND BOARDS, Chapter 1: PLANNING COMMISSION, is hereby amended by repealing the current Chapter and replacing it with a new Chapter 1: PLANNING COMMISSION, to read as follows:

- 2-1-1: CREATED: There is hereby created a Planning Commission for the City.
- 2-1-2: MEMBERSHIP: The Planning Commission shall consist of seven (7) members to be appointed by the Mayor.
- (a) The members of the Planning Commission shall be appointed for four (4) years.
  - (b) Any vacancy shall be filled by the Mayor for the unexpired portion of the term.
  - (c) No member of the Planning Commission shall serve for more than eight (8) consecutive years.
- 2-1-3: DISTRIBUTION OF INTERESTS: No more than two voting members of the Commission shall be engaged principally in buying, selling or developing of real estate for a profit as individuals or be members of any partnership, or officers, or employees of any corporation that is engaged principally in buying, selling, or developing of real estate for a profit. No more than two voting members shall be engaged in the same kind of business, trade or profession.
- 2-1-4: CONFLICT OF INTEREST: A member of the Planning Commission shall not participate in any Commission proceeding or action in which any of the following has a direct or substantial financial interest: the member or his/her spouse, brother, sister, child, parent, father-in-law, mother-in-law, any business in which he/she is then serving or has served within the previous two years, or any business with which he/she is negotiating for or has an

arrangement or understanding concerning prospective partnership or employment. Any actual or potential interest shall be disclosed at the meeting of the Commission where the action is being taken.

2-1-5: PLANNING COMMISSION - REMOVAL: A Planning Commission member may be removed by the City Commission, after hearing, for misconduct or nonperformance of duty.

2-1-6: OFFICERS: The Planning Commission, at its first meeting in January, shall elect a chairperson and vice chairperson, who shall hold office for one year.

2-1-7: SECRETARY: The Planning Division of the Development Services Department shall be responsible for keeping an accurate and legally sufficient record of all proceedings and shall provide a summary of the meetings.

2-1-8: QUORUM; MEETINGS:

- (a) A majority of appointed members (4) shall constitute a quorum.
- (b) If a quorum is present, all matters shall be decided by a vote of the majority.
- (c) The Planning Commission shall meet at such times and places as may be fixed by the Commission.
- (d) Special meetings may be called in accordance with the public open meetings law by the chairperson or vice chairperson. All meetings shall comply with ORS 192.640.

2-1-9: POWERS AND DUTIES - GENERALLY: The powers and duties of the Planning Commission include, but are not limited to the following:

- (a) To keep current the Comprehensive Plan and implementing ordinances for the City and urban growth boundary as applicable.
- (b) To prepare as necessary legislation that will implement the purposes of the Comprehensive Plan.
- (c) To review the capital improvement programs for consistency with the Comprehensive Plan.

- (d) Recommend and make suggestions to the City and to other public authorities concerning:
  - (1) The laying out, widening, extending and locating of public thoroughfares, parking of vehicles, relief of traffic congestion;
  - (2) Betterment of housing and sanitation conditions;
  - (3) Establishment of districts for limiting the use, height, area, bulk and other characteristics of buildings and structures related to land development;
  - (4) Protection and assurance of access to incident solar radiation; and
  - (5) Protection and assurance of access to wind for potential future electrical generation or mechanical application.
- (e) Recommend to the City and other public authorities plans for regulating the future growth, development and beautification of the City in respect to its public and private buildings and works, streets, parks, grounds and vacant lots, and plans consistent with future growth and development of the City in order to secure to the City and its inhabitants sanitation, proper service of public utilities, including appropriate public incentives for overall energy conservation and harbor, shipping and transportation facilities.
- (f) Recommend to the City and other public authorities plans for promotion, development and regulation of industrial and economic needs of the community in respect to industrial pursuits.
- (g) Advertise the industrial advantages and opportunities of the City and availability of real estate within the City for industrial settlement.
- (h) Encourage industrial settlement within the City.

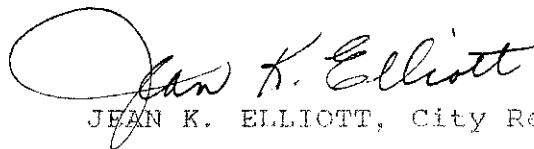
- (i) Make economic surveys of present and potential industrial needs of the City.
- (j) Study needs of local industries with a view to strengthening and developing them and stabilizing employment conditions.
- (k) To exercise any expressed or implied power, right or act pursuant to this code or ORS Chapter 227.

2-1-10: RECOMMENDATIONS TO THE CITY COMMISSION: All recommendations to the City Commission shall be in writing and shall include findings and reasoning in support of the recommendation.

2-1-11: GIFTS; BEQUESTS; DISPOSITION OF: The Planning Commission may receive gifts, bequests or devices of property to carry out any of the purposes of this Chapter, which property shall be set over to the City to be used by it in the furtherance of the purposes of this Chapter pursuant to the recommendations of the Planning Commission, immediately upon the acceptance and approval of the recommendations of the Planning Commission.

2-1-12: EXPENDITURES: The Planning Commission shall have no authority to make any expenditures on behalf of the City or to obligate the City for payment of sums of money.

Read first time at a regular meeting of the Commission held on the 7th day of December, 1988, and the foregoing was finally enacted by the City Commission this 7th day of December, 1988.

  
JEAN K. ELLIOTT, City Recorder

ATTESTED this 7th day of December, 1988.

  
KENNETH M. MITCHELL, MAYOR

ORDINANCE NO. 88-1028

Effective Date: January 6, 1989.



**CITY OF OREGON CITY**  
INCORPORATED 1844

FOR AGENDA

DATED

December 7, 1988

## COMMISSION REPORT

1 1

Page \_\_\_\_ of \_\_\_\_

TO THE HONORABLE MAYOR AND COMMISSIONERS

Subject: Proposed Ordinance No. 88-1028, An  
Ordinance Amending Title II:  
Commissions and Boards, by Deleting  
Chapter 1: Planning Commission, and  
Replacing it with a new Chapter 1: Planning Commission

Report No. 88-219

The Planning Commission recently requested that staff pursue changes to the City Code so that the Planning Commission could have seven (7) members, rather than nine (9). It was felt by the Commission that a smaller number would increase efficiency. Also, upon research of the current ordinance, it was found that the section had not been updated since the 1940's.

Attached for Commission review is proposed Ordinance No. 88-1028. The major change is that the Commission would be reduced in size from nine members to seven. Also, the language regulating length of time is revised so that members cannot serve more than eight (8) consecutive years. This has created a problem when a member was appointed to fill an unexpired term and by doing so was prohibited from serving a full eight years. Other changes include an update of duties, to be more consistent with ORS Chapter 227.

On November 22, 1988, the Planning Commission reviewed proposed Ordinance No. 88-1028 and recommended approval. Also, the Assistant City Attorney has reviewed the proposal and recommends approval.

Notice of proposed Ordinance No. 88-1028 has been posted at City Hall, 320 Warner Milne Road; Courthouse, 807 Main Street; and, Senior Center, 615 5th Street, by direction of the City Recorder. It is recommended that first reading be approved, second reading be called and approved for final enactment.

THOMAS FENDER III  
City Manager

cc: Development Services Director



N O T I C E

NOTICE IS HEREBY GIVEN that Proposed ORDINANCE NO. 88-1028, of the City of Oregon City, Clackamas County, Oregon, is available for public inspection at the office of the City Recorder, 320 Warner Milne Road, Oregon City, Oregon.

Said Ordinance will be considered by the City Commission at its meeting on the 7th day of December, 1988, at the hour of 8:00 o'clock p.m. The title of said Ordinance is as follows:

AN ORDINANCE AMENDING TITLE II: COMMISSIONS AND BOARDS, BY DELETING CHAPTER 1: PLANNING COMMISSION, AND REPLACING IT WITH A NEW CHAPTER 1: PLANNING COMMISSION

POSTED this 30th day of November, 1988, by direction of the City Recorder. Places of posting are as follows:

1. City Hall, 320 Warner Milne Road, Oregon City, Oregon.
2. Courthouse, 807 Main Street, Oregon City, Oregon.
3. Senior Center, 615 - 5th Street, Oregon City, Oregon.

JEAN K. ELLIOTT, City Recorder

DO NOT REMOVE PRIOR TO DECEMBER 8, 1988

# PC Mailing List for PC Meeting Date: 2/13/02

DATE: 2/7/02 TK

#	Recipients	Sent
10	Copies for Front Table	✓
<del>1</del>	<del>Maggio</del>	
1	Sean	✓
1	Christina	✓
1	Tony	✓
1	Brian Nakamura	✓
1	Brian Cosgrove	✓
1	Front Counter	✓
1	Bob Cullison	✓
<del>1</del>	<del>Jay Toll</del>	
<del>1</del>	<del>Dean Norlan</del>	
1	Nancy K.	✓
1	Fire Department	✓
1	Public Works	✓
<del>1</del>	<del>Applicant</del>	
<del>1</del>	<del>Applicant</del>	
1	Daily Journal of Commerce-Kurt	✓
1	Sarah H.- Oregonian-	✓
1	Transcription	✓
5	City Commission	✓
58	Total	

CITY OF OREGON CITY  
Planning Division

☒ Notices  
☐ Decisions

32 copies were mailed  
regarding file # Planning Comm. WKS 885  
TK

Mailed by \_\_\_\_\_  
On date 2/7/02  
See attached mailing list

\* Plus 30 names on previous page

**CICC Chair**  
Mary Smith  
191 Warner Parrot Road  
Oregon City, Oregon 97045

**Canemah Nbrhd Assoc.**  
Howard Post, Chairman  
302 Blanchard Street  
Oregon City, OR 97045

**Caufield Nbrhd Assoc.**  
Mike Mermelstein  
20114 Kimberly Rose Drive  
Oregon City, OR 97045

**Hazel Grove / Westling Farm N/A**  
Bill Vickers, Chairman  
19384 Hazel Grove Drive  
Oregon City, OR 97045

**Hillendale Nbrhd. Assoc.**  
Julie Hollister, Land Use  
13304 Clairmont Way  
Oregon City, OR 97045

**McLoughlin Nbrhd Assoc.**  
Denyse McGriff, Land Use  
815 Washington Street  
Oregon City, OR 97045

**Park Place Nbrhd. Assoc.**  
Ralph and Lois Kiefer  
15119 Oyer Drive  
Oregon City, OR 97045

**South End Nbrhd. Assoc.**  
Katie Weber, Chairman  
P.O. Box 515  
Oregon City, OR 97045

**Planning Commission**  
Robert Bailey  
310 South High St  
Oregon City, Or 97045

**Planning Commission**  
Linda Carter  
1145 Molalla Avenue  
Oregon City, OR 97045

**Barclay Hills Nbrhd Assoc.**  
Larry Jacobson, Chairman  
17893 Peter Skene Way  
Oregon City, OR 97045

**Caufield Nbrhd Assoc.**  
Cathi VanDamm  
15092 S. Persimmon Way  
Oregon City, OR 97045

**Gaffney Lane Nbrhd Assoc.**  
Janet Brand  
19436 Stillmeadow Drive  
Oregon City, OR 97045

**Hazel Grove / Westling Farm N/A**  
Kathy Hogan  
19721 S. Central Point Road  
Oregon City, Oregon 97045

**McLoughlin Nbrhd Assoc.**  
Tim Powell, Co-Chairman  
819 6<sup>th</sup> Street  
Oregon City, OR 97045

**Mt. Pleasant Nbrhd Assoc.**  
Andy and Nancy Busch,  
508 Division Street  
Oregon City, OR 97045

**Rivercrest Nbrhd. Assoc.**  
Diane McKnight, Chairman  
161 Barclay Avenue  
Oregon City, OR 97045

**South End Nbrhd. Assoc.**  
Lionel Martinez  
280 Amanda Ct.  
Oregon City, OR 97045

**Planning Commission**  
Duff Main  
15868 South Lora Ct  
Oregon City, Or 97045

**Planning Commission**  
Lynda Orzen  
14943 Quinalt Ct.  
Oregon City, Or 97045

**Barclay Hills Nbrhd Assoc.**  
Elizabeth Klein, Land Use  
13569 Jason Lee Drive  
Oregon City, OR 97045

**Caufield Nbrhd Assoc.**  
Robert Pouriea, Co-Chairman  
14409 S. Cambria Terrace  
Oregon City, OR 97045

**Gaffney Lane Nbrhd Assoc.**  
Shelly Alway, Land Use  
13411 Squire Drive  
Oregon City, OR 97045

**Hillendale Nbrhd. Assoc.**  
Debbie Watkins, Chairman  
13290 Clairmont Way  
Oregon City, OR 97045

**McLoughlin Nbrhd Assoc.**  
Rick Winterhalter, Co-Chairman  
1215 8<sup>th</sup> Street  
Oregon City, OR 97045

**Park Place Nbrhd. Assoc.**  
Julie Puderbaugh, Chairman  
15937 Swan Ave.  
Oregon City, OR 97045

**Rivercrest Nbrhd. Assoc.**  
Patti Brown, Land Use  
P.O. Box 1222  
Oregon City, OR 97045

**Preston Gates & Ellis**  
Bill Kabeiseman  
222 SW Columbia St, Suite 1400  
Portland, Oregon 97201-6632

**Planning Commission**  
Laura Surratt  
1354 S. Leland Road  
Oregon City, Or 97045

**Planning Commission**  
Renate Mengelberg  
2263 South Gilman  
Oregon City, Or 97045

**Transcriptions**

Pat Johnson  
10214 SW 36<sup>th</sup> Court  
Portland, Oregon 97219

**Oregonian Metro South- News**

365 Warner-Milne Road  
Oregon City, Or 97045  
Attn: Sarah Hunsberger

**DJC**

Kurt Shirley  
PO Box 10127  
Portland, Oregon 97296