CITY OF OREGON CITY

PLANNING COMMISSION 320 WARNER MILNE ROAD TEL (503) 657-0891 FAX (503)

: ROAD OREGON СПУ, OREGON 97045 FAX (503) 657-7892



AGENDA City Commission Chambers - City Hall July 28, 2003 at 7:00 P.M.

The July 28, 2003 Planning Commission Meeting is Cancelled.

The Planning Commission will meet for a work session on August 6, 2003.

The 2003 Planning Commission Agendas, including Staff Reports and Minutes, are available on the Oregon City Web Page (www.orcity.org) under PLANNING.

NOTE: HEARING TIMES AS NOTED ABOVE ARE TENTATIVE. FOR SPECIAL ASSISTANCE DUE TO D&ABILITY, PLEASE CALL CITY HALL, 657-0891, 48 HOURS PRIOR TO MEETING DATE.

Planning Commission Goals 2003-2005 Revised 7.14.03

- 1. Adopt the Comprehensive Plan, including:
 - a. Added emphasis on economic development such as increasing Oregon City's competitive position in the regional economy including attracting new industry and businesses.
 - b. Code changes to implement the Downtown Community Plan.
 - c. Comprehensive Plan Map with new designations for Blue Heron.
- 2. Review development fees and adjust to better reflect actual costs.
- 3. Address future growth and development issues by developing and implementing long range plans and policies including:
 - a. Concept plans for new urban growth boundary areas, particularly the Beaver Creek industrial area.
 - b. Recommendations for future urban growth boundary expansion. (Where)
 - c. Urban growth boundary expansion decisions, based on the ability to provide infrastructure and city services (particularly police/fire) needed to accommodate growth. (When)
- 4. Improve development code by drafting new language for:
 - a. Single family design review
 - b. Street connectivity/traffic calming
 - c. Home occupations
 - d. Tree protection
- 5. Promote and review master/ sub area plans for:
 - a. Willamette Falls Hospital and surrounding area.
 - b. Clackamas Community College
 - c. Clackamas County (Red Soils)
 - d. Lower downtown/Washington Street including redevelopment and infill strategies.
- 6. Implement a program to acknowledge/reward good design.

TO:	Planning Commission
FROM:	Dan Drentlaw: Community Development Director
DATE:	July 21, 2003
RE:	Oregon City Municipal Code Section Amendments

Commissioners,

Below is a brief description of the code sections that will be amended during the Comprehensive Plan Updated process. The three types of Code Section amendments that will occur are Removal of Sections, New Sections added, and Edit Sections, which include minor and major revisions to existing sections. I anticipate a draft of the code changes will be presented at the August work sessions.

Section 12.04 - New Section; Sidewalks

Identifies the owner or occupant of real property as the responsible party for maintaining the sidewalk and as the party liable for injuries due to negligence or failure to maintain the sidewalk in good condition. Process to notify property owners of a defective sidewalk and timeline for repair. Authority for the City to complete the sidewalk repair if the property owner does not complete the work within 30 days of receipt of the Required Sidewalk Repair notice and for the Finance Director to assess the costs of the repair to the property owner.

Section 12.08 - Edit Section; Streets

Reduces the distance between street trees from 40 to 35 feet and reduces the separation from trees and street lights and intersections. Requires that an arborist verify the health of a street tree prior to removal and addresses the number of trees required to replace the removed street tree.

Section 12.12 – Remove Section; Utility Poles

This section concerns the type of poles used for street lights and is not applicable.

Section 12.24 - Edit Section; Pedestrian Accessways

Adds industrial, institutional, retail, and office developments to meet the Pedestrian/bicycle accessway requirements and definition of "Accessway". Requires 4-foot planter strips adjacent to the accessway and the use of ground cover rather than mulch to ensure 100 percent landscaping coverage.

Section 16.04 - Edit Section; Land Divisions

Requires partitions and subdivisions to meet the goals and policies of the Comprehensive Plan and all ancillary documents to the Comprehensive Plan.

Section 16.08 - Edit Section; Subdivision Plat

Requires a connectivity analysis for automobile, pedestrian, and bicycle circulation and shadow plat of properties adjacent to the proposed development.

Section 16.12 - Edit Section; Land Division Design Standards

Requires land divisions to meet the goals and policies of the Comprehensive Plan and all ancillary documents to the Comprehensive Plan. Updates the OCMC to match the Oregon City Transportation System Plan ROW requirements. Allows the city to require Neighborhood Traffic Management Measures and discourages the use of speed bumps. Updates the requirement from 4foot planters to 5-foot grass planters to match the Oregon City Transportation System Plan Street Design.

Allows subdivisions in the R-6, R-8 and R-10 districts to reduce the minimum lot area by 10% provided the required minimum lot area is met when the average of the whole subdivision is calculated. Requires that all frontages have 18 feet of uninterrupted curb space in front of each lot and allows a maximum driveway width of 24 feet from the curb to the property line. Provides rationale for requiring homes to face collectors and minor arterials.

Creates a table requiring a set number of trees to be replaced based on the diameter of the tree removed rather that the existing requirement of a one-to-one ratio.

Section 16.16 - Edit Section; Partitions

Requires that parcel large enough to be subdivided into 4 or more parcels be processed as a subdivision (4 or more lots) rather than a partition (3 or less lots). Allows for the original parcel meeting the above standard to be partitioned once if solely for the purpose of segregating one separate smaller parcel for an existing or proposed single-family home. The partitioned piece may not be large enough to partition again. Requires a connectivity analysis for automobile, pedestrian, and bicycle circulation and shadow plat of properties adjacent to the proposed development. Identifies when flag lots are allowed and the design requirements.

Section 17.04 - Edit Section; Definitions

Cul-de-sac, Net Buildable Area, Front Façade, Front Lot Line, Lot Depth, Lot Width, Porch, and Development.

Section 17.08.040 - Edit Section; R-10 Dimensional Standards

Reduces the minimum lot width and depth requirements. Reduces the minimum front yard setback and increases the rear yard setback. Requires garages to be 5 feet behind the front façade and allows a porch to encroach 5 feet into the front yard setback.

Section 17.10 - Edit Section; R-8 Dimensional Standards

Reduces the minimum lot width and depth requirements. Creates a minimum and maximum depth the front façade must be from the property line and increases the rear yard setback. Requires garages to be 5 feet behind the front façade and allows a porch to encroach 5 feet into the front yard setback.

Section 17.12 - Edit Section; R-6 Dimensional Standards

Reduces the minimum lot width and depth requirements. Creates a minimum and maximum depth the front façade must be from the property line and increases the rear yard setback. Requires garages to be 5 feet behind the front façade and allows a porch to encroach 5 feet into the front yard setback.

Section 17.13 – Remove Section; <u>R-6/Manufacture Home</u> This section is no longer applicable.

Section 17.16 – Edit Section; <u>RD-4 Two-Family Dwelling District</u> Removes detached single-family dwellings as a permitted use. Reduce the minimum lot area, width and depth requirements. Creates a minimum and maximum depth the front façade must be from the property line and increases the rear yard setback.

Section 17.18 – Edit Section; <u>RA-2 Multi-Family Dwelling District</u> Removes detached single-family dwellings as a permitted use and permits attached single-family. Reduces the minimum lot area, width and depth requirements per development type.

Section 17.24 - Remove Section; Neighborhood Commercial

Section 17.26 – Edit Section; <u>Historic Commercial</u> Increase the permitted uses in the district and the maximum building height.

Section 17.28 - Edit Section; Limited Commercial

Increase the permitted uses in the district. Allow restaurants as a permitted use and allow Duplex and Multi-Family development as Conditional Uses in the district.

Section 17.30 - Remove Section; Tourist Commercial

Section 17.36 – Edit Section; <u>Light Industrial Dimensional Standards</u> Ability to allow for buffering between non-compatible developments on a case-by-case basis.

Section 17.37 – Edit Section; <u>Campus Industrial Permitted Uses</u> Increase the permitted clean industrial uses in the district and remove non-industrial related uses to be consistent with Title 4 of the Functional Plan. Section 17.37 (CI) and 17.38 (M-2) will be rewritten and combined into one section.

Section 17.40.020 – Edit Section; <u>Historic Overlay Zone Definitions</u> Defines "New Construction"

Section 17.40.060 – Edit Section; <u>Historic Overlay Zone Exterior Alterations and New Construction</u> Incorporation of new definition of "New Construction"

Section 17.52 - Edit Section; Parking

Updates parking standards to implement the Oregon City Transportation System Plan. Increase the number of compact parking spaces that may be used in a parking lot. Reduce the average spacing requirements for trees within a parking lot from 40 to 35 feet, requires a mix of coniferous and deciduous tree types, requires a planting strip at a maximum of every 8 parking stalls in a row, and allows flexibility for the use of "green" parking lot designs.

Section 17.54 - New Section; Accessory Dwelling Units

Creates a new section with procedures for placing an accessory dwelling unit in a single-family zone and the dimensional and design standards. Reduce the maximum fence height in the front yard and yards adjacent to a public street to 48 inches, 6 feet in the rear and side yard, and 81/2 feet in the rear and side yard if developed on a retaining wall.

Section 17.60 - Edit Section; Variance - Procedures

Removes the ten percent increase from the required number of parking spaces from the minor variance procedures.

Section 17.62.050 – Edit Section; <u>Site Plan and Design Review – Site Planning</u> Creates a table requiring a set number of trees to be replaced based on the diameter of the tree removed rather that the existing requirement of a one-to-one ratio.

Section 17.62.070 – Edit Section; <u>On-site Pedestrian Access</u> Reduces the minimum 3-foot candle requirement to a minimum level of 0.5 foot candles, a 1.5 foot candle average, and a maximum to minimum ration of 7:1.

Section 17.62.350 – New Section; <u>Minor Site Plan and Design Review</u> Creates a new Type II process to expedite design review for uses and activities that require only a minimal amount of review and are associated with a minor change to an existing building.

New Sections:

Mixed Use Corridor (MUC) Mixed Use Downtown (MUD) Mixed Use Employment (MUE)

CITY OF OREGON CITY

PLANNING COMMISSION

320 WARNER MILNE ROAD TEL (503) 657-0891 OREGON CITY, OREGON 97045 FAX (503) 657-7892



AGENDA City Commission Chambers - City Hall July 28, 2003 at 7:00 P.M.

The July 28, 2003 Planning Commission Meeting is Cancelled.

The Planning Commission will meet for a work session on August 6, 2003.

The 2003 Planning Commission Agendas, including Staff Reports and Minutes, are available on the Oregon City Web Page (<u>www.orcity.org</u>) under PLANNING.

NOTE: HEARING TIMES AS NOTED ABOVE ARE TENTATIVE. FOR SPECIAL ASSISTANCE DUE TO DISABILITY, PLEASE CALL CITY HALL, 657-0891, 48 HOURS PRIOR TO MEETING DATE.

Planning Commission Goals 2003-2005 Revised 7.14.03

- 1. Adopt the Comprehensive Plan, including:
 - a. Added emphasis on economic development such as increasing Oregon City's competitive position in the regional economy including attracting new industry and businesses.
 - b. Code changes to implement the Downtown Community Plan.
 - c. Comprehensive Plan Map with new designations for Blue Heron.
- 2. Review development fees and adjust to better reflect actual costs.
- 3. Address future growth and development issues by developing and implementing long range plans and policies including:
 - a. Concept plans for new urban growth boundary areas, particularly the Beaver Creek industrial area.
 - b. Recommendations for future urban growth boundary expansion. (Where)
 - c. Urban growth boundary expansion decisions, based on the ability to provide infrastructure and city services (particularly police/fire) needed to accommodate growth. (When)
- 4. Improve development code by drafting new language for:
 - a. Single family design review
 - b. Street connectivity/traffic calming
 - c. Home occupations
 - d. Tree protection
- 5. Promote and review master/ sub area plans for:
 - a. Willamette Falls Hospital and surrounding area.
 - b. Clackamas Community College
 - c. Clackamas County (Red Soils)
 - d. Lower downtown/Washington Street including redevelopment and infill strategies.
- 6. Implement a program to acknowledge/reward good design.



CITY OF OREGON CITY

INCORPORATED 1844 Community Development Department Planning Division P.O. Box 3040 - 320 Warner Milne Road - Oregon City, OR 97045 Phone: (503) 657-0891 Fax: (503) 722-3880

TO:	Planning Commission
FROM:	Dan Drentlaw: Community Development Director
DATE:	July 21, 2003
RE:	Oregon City Municipal Code Section Amendments

Commissioners,

Below is a brief description of the code sections that will be amended during the Comprehensive Plan Updated process. The three types of Code Section amendments that will occur are Removal of Sections, New Sections added, and Edit Sections, which include minor and major revisions to existing sections. I anticipate a draft of the code changes will be presented at the August work sessions.

Section 12.04 - New Section; Sidewalks

Identifies the owner or occupant of real property as the responsible party for maintaining the sidewalk and as the party liable for injuries due to negligence or failure to maintain the sidewalk in good condition. Process to notify property owners of a defective sidewalk and timeline for repair. Authority for the City to complete the sidewalk repair if the property owner does not complete the work within 30 days of receipt of the Required Sidewalk Repair notice and for the Finance Director to assess the costs of the repair to the property owner.

Section 12.08 - Edit Section; Streets

Reduces the distance between street trees from 40 to 35 feet and reduces the separation from trees and street lights and intersections. Requires that an arborist verify the health of a street tree prior to removal and addresses the number of trees required to replace the removed street tree.

Section 12.12 - Remove Section; Utility Poles

This section concerns the type of poles used for street lights and is not applicable.

Section 12.24 - Edit Section; Pedestrian Accessways

Adds industrial, institutional, retail, and office developments to meet the Pedestrian/bicycle accessway requirements and definition of "Accessway". Requires 4-foot planter strips adjacent to the accessway and the use of ground cover rather than mulch to ensure 100 percent landscaping coverage.

Section 16.04 - Edit Section; Land Divisions

Requires partitions and subdivisions to meet the goals and policies of the Comprehensive Plan and all ancillary documents to the Comprehensive Plan.

" Preserving Our Past, Building Our Future "

Section 16.08 - Edit Section; Subdivision Plat

Requires a connectivity analysis for automobile, pedestrian, and bicycle circulation and shadow plat of properties adjacent to the proposed development.

Section 16.12 - Edit Section; Land Division Design Standards

Requires land divisions to meet the goals and policies of the Comprehensive Plan and all ancillary documents to the Comprehensive Plan. Updates the OCMC to match the Oregon City Transportation System Plan ROW requirements. Allows the city to require Neighborhood Traffic Management Measures and discourages the use of speed bumps. Updates the requirement from 4foot planters to 5-foot grass planters to match the Oregon City Transportation System Plan Street Design.

Allows subdivisions in the R-6, R-8 and R-10 districts to reduce the minimum lot area by 10% provided the required minimum lot area is met when the average of the whole subdivision is calculated. Requires that all frontages have 18 feet of uninterrupted curb space in front of each lot and allows a maximum driveway width of 24 feet from the curb to the property line. Provides rationale for requiring homes to face collectors and minor arterials.

Creates a table requiring a set number of trees to be replaced based on the diameter of the tree removed rather that the existing requirement of a one-to-one ratio.

Section 16.16 - Edit Section; Partitions

Requires that parcel large enough to be subdivided into 4 or more parcels be processed as a subdivision (4 or more lots) rather than a partition (3 or less lots). Allows for the original parcel meeting the above standard to be partitioned once if solely for the purpose of segregating one separate smaller parcel for an existing or proposed single-family home. The partitioned piece may not be large enough to partition again. Requires a connectivity analysis for automobile, pedestrian, and bicycle circulation and shadow plat of properties adjacent to the proposed development. Identifies when flag lots are allowed and the design requirements.

Section 17.04 - Edit Section; Definitions

Cul-de-sac, Net Buildable Area, Front Façade, Front Lot Line, Lot Depth, Lot Width, Porch, and Development.

Section 17.08.040 - Edit Section; R-10 Dimensional Standards

Reduces the minimum lot width and depth requirements. Reduces the minimum front yard setback and increases the rear yard setback. Requires garages to be 5 feet behind the front façade and allows a porch to encroach 5 feet into the front yard setback.

Section 17.10 - Edit Section; R-8 Dimensional Standards

Reduces the minimum lot width and depth requirements. Creates a minimum and maximum depth the front façade must be from the property line and increases the rear yard setback. Requires garages to be 5 feet behind the front façade and allows a porch to encroach 5 feet into the front yard setback.

Section 17.12 - Edit Section; R-6 Dimensional Standards

Reduces the minimum lot width and depth requirements. Creates a minimum and maximum depth the front façade must be from the property line and increases the rear yard setback. Requires garages to be 5 feet behind the front façade and allows a porch to encroach 5 feet into the front yard setback.

Section 17.13 – Remove Section; <u>R-6/Manufacture Home</u> This section is no longer applicable.

Section 17.16 – Edit Section; <u>RD-4 Two-Family Dwelling District</u> Removes detached single-family dwellings as a permitted use. Reduce the minimum lot area, width and depth requirements. Creates a minimum and maximum depth the front façade must be from the property line and increases the rear yard setback.

Section 17.18 – Edit Section; <u>RA-2 Multi-Family Dwelling District</u> Removes detached single-family dwellings as a permitted use and permits attached single-family. Reduces the minimum lot area, width and depth requirements per development type.

Section 17.24 - Remove Section; Neighborhood Commercial

Section 17.26 – Edit Section; <u>Historic Commercial</u> Increase the permitted uses in the district and the maximum building height.

Section 17.28 - Edit Section; Limited Commercial

Increase the permitted uses in the district. Allow restaurants as a permitted use and allow Duplex and Multi-Family development as Conditional Uses in the district.

Section 17.30 - Remove Section; Tourist Commercial

Section 17.36 – Edit Section; Light Industrial Dimensional Standards Ability to allow for buffering between non-compatible developments on a case-by-case basis.

Section 17.37 – Edit Section; <u>Campus Industrial Permitted Uses</u> Increase the permitted clean industrial uses in the district and remove non-industrial related uses to be consistent with Title 4 of the Functional Plan. Section 17.37 (CI) and 17.38 (M-2) will be rewritten and combined into one section.

Section 17.40.020 – Edit Section; <u>Historic Overlay Zone Definitions</u> Defines "New Construction"

Section 17.40.060 – Edit Section; <u>Historic Overlay Zone Exterior Alterations and New Construction</u> Incorporation of new definition of "New Construction"

Section 17.52 - Edit Section; Parking

Updates parking standards to implement the Oregon City Transportation System Plan. Increase the number of compact parking spaces that may be used in a parking lot. Reduce the average spacing requirements for trees within a parking lot from 40 to 35 feet, requires a mix of coniferous and deciduous tree types, requires a planting strip at a maximum of every 8 parking stalls in a row, and allows flexibility for the use of "green" parking lot designs.

Section 17.54 - New Section; Accessory Dwelling Units

Creates a new section with procedures for placing an accessory dwelling unit in a single-family zone and the dimensional and design standards. Reduce the maximum fence height in the front yard and yards adjacent to a public street to 48 inches, 6 feet in the rear and side yard, and 81/2 feet in the rear and side yard if developed on a retaining wall.

Section 17.60 - Edit Section; Variance - Procedures

Removes the ten percent increase from the required number of parking spaces from the minor variance procedures.

Section 17.62.050 – Edit Section; <u>Site Plan and Design Review – Site Planning</u> Creates a table requiring a set number of trees to be replaced based on the diameter of the tree removed rather that the existing requirement of a one-to-one ratio.

Section 17.62.070 – Edit Section; <u>On-site Pedestrian Access</u> Reduces the minimum 3-foot candle requirement to a minimum level of 0.5 foot candles, a 1.5 foot candle average, and a maximum to minimum ration of 7:1.

Section 17.62.350 – New Section; <u>Minor Site Plan and Design Review</u> Creates a new Type II process to expedite design review for uses and activities that require only a minimal amount of review and are associated with a minor change to an existing building.

New Sections: Mixed Use Corridor (MUC) Mixed Use Downtown (MUD) Mixed Use Employment (MUE)