

## AGENDA

City of Oregon City  
Parks and Recreation Advisory Committee

City Hall, Commission Chambers  
625 Center Street, Oregon City, OR 97045

Thursday February 23, 2012

7:00 P.M.

1. Call to order
2. Introduction of new members
3. Approval of minutes – January 26, 2012
4. Citizen comments on issues and items not on the agenda
5. General business
  - a. Dog park
  - b. Veteran fee waiver for R.V. Park
  - c. Pocket parks
  - d. Goals update
  - e. Other general business
6. PRAC member reports
7. Staff reports
  - a. Canemah park project update
  - b. Ermatinger House update
  - c. Recreation update
  - d. Other
8. Next scheduled meeting date – March 22, 2012
9. Adjournment



## CRITERIA FOR EVALUATING DOG PARK SITES

### 1. Available Space

is enough land available for the dog park and for parking?

### 2. Central Location

is the site in an area that is easily accessible to OC residents?

### 3. Impact on Neighbors

-how many neighbors are directly adjacent to the site?

-is there a way to provide a buffer between neighbors and the site?

### 4. Parking

-is there parking available already?

-if not, is there space for parking to be developed?

-is the parking space in a lot or on street?

### 5. Cost to develop

-how much development is already done at the site?

-how difficult/expensive will it be to develop the site?

### 6. Ownership of the site

-is the site already owned or controlled by the city?

-if not, how could the site be obtained for dog park use?



## Special Access Pass for Veterans with Disabilities & Refunds for Active Military On Leave



### Sept. 30, 2011 Note:

Renewal postcards have been mailed to Veterans whose Special Access Pass expires in 2011. Watch your mail! If your address has changed since you applied, please call 1-800-551-6949 to report your new address and receive a renewal postcard.

**More information on the programs, services and benefits available to military veterans, spouses, and dependents is available from the [Oregon Department of Veterans' Affairs](#).**

### Free camping & day use

OPRD offers free camping and day-use to US veterans with a service-connected disability and active duty US military on leave.

- [Eligibility](#)
- [How to Apply](#)
- [Using Your Special Access Pass and Placard](#)
- [Are you Active Duty Military on official leave?](#)
- [What happens if I arrive at a park without a Special Access Pass?](#)
- [Refunds](#)
- [Especially Important](#)

### Eligibility

The Special Access Pass applies to US military veterans with service related disabilities visiting the 26 parks that charge a day-use fee or staying at

- RV sites
- Tent camp sites
- Standard horse camp sites

Active duty US military on leave are eligible for fee refunds (see Active Duty Military information below).

### Applying for your Special Access Pass

US veterans with a service-connected disability must:

1. Obtain a letter from the U.S. Department of Veterans Affairs (100 SW Main Street, Floor 2, Portland OR 97204) stating you have a service-connected disability.
2. Fill out and submit a one-page Oregon Parks and Recreation Department application. The application is available in three different ways: online at [http://www.oregon.gov/OPRD/PARKS/docs/2006\\_vet\\_app.pdf](http://www.oregon.gov/OPRD/PARKS/docs/2006_vet_app.pdf), from state park offices and by calling 1-800-551-6949 (Monday-Friday, 8 a.m. to 5 p.m.).
3. Mail or bring the application and a copy of the letter from Veterans Affairs to:

Oregon Parks and Recreation Department  
ATTN: Veteran's Park Pass  
2501 SW 1st Ave. Suite 100  
Portland, OR 97201-4751



After the application is processed, OPRD sends the Special Access Pass in the mail, even to veterans who choose to drop off their completed forms. The card is valid for four years.

### **Active Duty Military on official leave**

Active Duty Military on official leave **will not** be issued a Special Access Pass. You will need to pay for your stay up front. After your visit, send (see address below) us

- the camping receipt for the dates of your stay, and
- a letter from your CO on official letterhead stating you were on leave for the dates you camped.

The refund request must arrive no later than 30 days after departure date of your stay. A refund of your fees will be sent within three weeks of our receipt of your request.

Send your letter and camping receipt to:

Oregon Parks and Recreation Department  
Reservations Northwest  
2501 SW 1st Ave. Suite 100  
Portland, OR 97201-4751

### **Using Your Special Access Pass**

#### **Camping - Bring the Special Access Pass with you to camp**

- You may camp for free in a tent, RV or standard horse camp site for 5 nights at a time in a single state park, and 10 days in all state parks in a month. If you stay longer than 5 nights at a park, you will need to pay the going rate for the extra days. The fee waiver does not cover yurts, cabins or other special park facilities.

#### **Reserving by phone**

- Make your reservation by phone (1-800-452-5687) from 2 days to nine months in advance. State you're a US veteran with a service related disability and give your pass number. Your site fee is waived 100%. The reservation fee (\$8) and extra vehicle fee (\$5, only applies to second vehicle driven into park) are not waived. Other fees may apply.

#### **Reserving online**

- Reservations made on the web do not immediately qualify for the discount at the time the reservation is made. You may ask for a refund when you arrive at the park. The refund will be applied to your credit card (see refund information below).

#### **First-come, first-served parks**

- If the campground has a staffed booth, simply present the Special Access Pass and photo ID. If the campground has self-registration, write your Special Access Pass number on the self-registration slip. Park staff will ask to see your pass and photo ID after you check in.

#### **Day Use**

- When you arrive at the park, slip your ID card into the bright green placard so the



large expiration date is visible.

- Hang the placard from your rear-view mirror. **Your Special Access Pass, with the date facing out, must be visible through the windshield.**
- Remember, overnight stays are not permitted at day-use parks.
- Because the placard is transferable between vehicles, only one placard per customer will be issued.

### What happens if I forget my Special Access Pass?

If you have never applied for the Special Access Pass (or are waiting for yours to arrive) you must pay for camping or day use up front. After your visit, you can apply for a refund (see Refund information below) and your Special Access Pass.

### What if I forget my pass?

Again, you will need to pay fees up front (see Refund information below).

### Refunds

- If you do not have a Special Access Pass and want to apply for a refund, send (see address below) us your camping or day-use receipt and
  - A letter from the U.S. Department of Veterans Affairs (100 SW Main Street, Floor 2, Portland OR 97204) stating you have a service-connected disability. You may also submit an application for the pass (see How to Apply above)
- If you have a Special Access Pass, send (see address below) us your camping or day-use receipt and a letter with your **pass identification number**.

The refund request and documentation must be received no later than 30 days after the departure date of your stay. A refund of your fees will be sent within three weeks of our receipt of your request.

Oregon Parks and Recreation Department  
Reservations Northwest  
2501 SW 1st Ave. Suite 100  
Portland, OR 97201-4751

### Especially Important

- You are the only one authorized to use this card. It is not transferable to anyone else, even other disabled veterans.
- The veteran with a service connected disability or military personnel on leave must be the primary occupant of the site in order for the discount to be applied.
- Upon arrival at the park a photo ID will be required to document you as the owner of the state park Special Access Pass.
- If you lose this pass or the green placard, request a replacement by sending us a letter with your name, address and home phone to OPRD, 2501 SW 1st Ave, Suite 100 Portland OR 97201-4751.
- This card will expire in four years. We will send you a renewal application several months before the expiration date. If you have moved since you received your pass from us, don't send in another veteran pass application. Instead, contact us by letter or email and give us your pass number, name and new address.

Please note the discount is for **state parks only**. County, federal and state campgrounds operated by other agencies will still charge you a fee. If you have any questions about the program or the Special Access Pass, please call 1-800-551-6949, Monday-Friday, 8 a.m.-5 p.m.





## Clackamas County Parks

[County Home](#) > [Parks](#) > [Parks](#)

[Clackamas County Parks Home](#)

[Contact Us](#)

[Barton Park](#)

[Barlow Trail Park](#)

[Boones Ferry Marina](#)

[Carver Park](#)

[Eagle Fern Park](#)

[Feyrer Park](#)

[Hebb Park](#)

[Metzler Park](#)

[Wilhoit Springs Park](#)

[Camping](#)

[Day Use](#)

[Reservation Request](#)

[County Park Rules](#)

[County Parks Map \(PDF\)](#)

[Stone Creek Golf Club](#)

## Welcome to Clackamas County Parks!

**\* Hoodland Community Center Survey - click [HERE](#)**

**Camping is closed for the season. County Park campgrounds will re-open May 1, 2012.**



### Madrone Wall Info

**Click to make your reservations online!**

This is a new reservation system. If you encounter any glitches, please let us know, using the phone number or email below. Thank you for your help and patience.

Call: 503-742-4414. Fax: 503-742-4420.

Email:

[parksreservations@co.clackamas.or.us](mailto:parksreservations@co.clackamas.or.us)

- Office hours are Monday-Thursday, 7:00 am to 6:00 pm. The Parks office

**The next Parks Advisory Board meeting is: Tuesday, March 20, 2012, 6:00pm @ D Room 401**

**For meeting minutes from the Parks Advisory Board meeting from 2012, click [HERE](#).**

Off-Roading is allowed at Wilhoit Wheel Park | Clackamas County Ordinance 6.06 "No person shall operate a motor vehicle on a park trail, or on any area within a park which is not paved or graveled unless specifically marked as an area for motor vehicles." Subject to fines.

Clackamas County  
150 Beaver Creek



is closed on Fridays. We take reservations at least 3 days & up to one year in advance.

Oregon City, OR 97146  
(503) 742-4414

- Alcohol is allowed by permit only. A camping or picnic reservation serves as the permit. Drop-in campers and picnickers are prohibited from possession of alcohol. No separate permits are available for drop-ins.

Effective Tuesday, November 1, 2011:

- All campgrounds will be closed for the winter. In addition, dump stations will be closed. They will re-open May 1, 2012.
- Knights Bridge property will have limited parking and no access to the river.
- Picnic shelters that will be open on a "First Come, First Served" basis during the winter are: Area #7 @ Barton Park, Area #1 @ Eagle Fern Park, Area #2 @ Feyrer Park and Area #3 @ Maitland Park. All other picnic areas are closed for the winter.

Click [HERE](#) for a Seasonal Ranger Application.

Click [HERE](#) for a Volunteer Camp Host application

### **Discount for Veterans with Disabilities & Active Military on Leave**

Clackamas County Parks honors the Oregon State Parks issued Access Pass for **vehicle parking fee and overnight camping** **through Thursday, excluding holidays**. Other valid proof (for veterans without the Oregon State Parks ID card and active military on leave) may include:

1. a Disabled Veteran's license plate issued by the Oregon Department of Transportation
2. any VA photo identification card bearing the words "service connected disability"
3. any letter issued by the VA stating eligibility for any of the above programs, or bearing the words "service connected disability"
4. Leave papers issued to active duty personnel by the Army, Air Force, Navy, Marines, Coast Guard or National Guard



- The card is not transferrable and must be presented upon arrival.
- Photo ID will be required upon arrival at County Parks.
- The veteran with a service connected disability or military leave must be the primary occupant of the site in order for the discount to be applied.
- The camping fee is waived 100%. The transaction fee of the site is still applicable.
- The first vehicle is included, additional vehicles pay the \$5.
- Active Duty Military on leave will need to pay for your stay in advance. After your visit, send us your camping receipt and from your CO on official letterhead stating you were on the date(s) of your stay within 30 days of your stay. A refund of your fees will be sent within three weeks of our receipt request.



	Barlow Park	Boone Ferry Marina	Carver Park	Eagle Fern Park	Feyrer Park	Hebb Park	Metzler Park	Hoodland Park
ADA Facilities	•		•	•	•	•	•	•
Boat Ramp	•	•	•		•	•		
Children's Play Area	•			•	•		•	•
Dump Station	•				•		•	



Send EOT REPORT to PRAC

## 2011 PRAC Goals

(Status Update)

1. Identify funding for phase 2 and complete development of Wesley Lynn Park.

(In progress. Concession/restroom building nearly complete. Dugouts being constructed. No further plans at this time – remainder of property needs to be master planned)

2. Determine future plans for RV Park.

(In progress – master plan to be done this spring/summer)

3. Seek funding per completed master plan for Chapin Park.

(Not currently in progress)

4. Begin Master Planning process for the Glen Oak Road and Filbert Run properties.

(On staff work plan to begin this spring/summer)

5. Investigate dog parks.

(In progress)

6. Naming trail linkages/standardized signage.

(Some portions complete – riverfront, downtown, Promenade. More planning in progress)

7. Work with the City in the process for determining the use of the End of Oregon Trail Interpretive Center site.

(In progress. To be discussed at an upcoming City Commission work session)

8. Support exploration of parks maintenance utility fee or other alternative revenue sources for supporting parks maintenance to increase staff to meet community expectations for levels of service.

(Deferred for the near future by City Commission at goal setting retreat in January. Will be reconsidered when other city priorities are addressed)

9. Research referring disposal of certain pocket parks to voters.

(Ongoing discussion – no direction determined at this point)

10. Support Singer Falls project.

(First phase completed. Future phases being discussed/explored)