

AGENDA

City of Oregon City
Parks and Recreation Advisory Committee

City Hall, Commission Chambers
625 Center Street, Oregon City, OR 97045

Thursday, March 22, 2012

7:00 P.M.

1. Call to order
2. Approval of minutes – February 23, 2012
3. Citizen comments on issues and items not on the agenda
4. General business
 - a. Dog park
 - b. Goals update
 - c. Willamette River Trail M.O.U.
 - d. Trails Plan refinement
 - e. Tree plantings in parks
 - f. Other general business
5. PRAC member reports
6. Staff reports
 - a. Canemah park project & community celebration date
 - b. Ermatinger House
 - c. R.V. Park
 - i) Veteran fee waiver policy
 - ii) Master plan
 - d. Recreation update
 - e. Other
7. Next scheduled meeting date – April 26, 2012
8. Adjournment

Meeting Minutes

City of Oregon City
Parks and Recreation Advisory Committee

City Hall, Commission Chambers
625 Center Street, Oregon City, OR 97045

Thursday, February 23, 2012

Attendance

Members: Patrick Sweeney, Mike Mitchell, Lynn Betteridge, Bob Burns, Lisa Normand, Don Smith

Excused absence: Bryan Watt, Marty Bertsch, Brian Burke

Staff: Scott Archer, Community Services Director; Denise Kai

Guests: None

1. Call to order: 7:08 p.m.
2. Introduction of new members: Lisa Normand and Bob Burns were introduced. Each were recently appointed to PRAC.
3. Approval of minutes – January 26, 2012: Approved as written.
4. Citizen comments on issues and items not on the agenda: None
5. General business
 - a. Dog park: Lisa Normand agreed to be on sub-committee. Sub-committee will meet w/staff.
 - b. Veteran fee waiver for R.V. Park: PRAC recommends pursuing a policy for adoption. Staff will present a draft policy for consideration at a future meeting.
 - c. Pocket parks: Following extensive discussion, PRAC decided to take this issue off of its goals list. Do not wish to pursue further at this time.
 - d. Goals update: Staff provided a status update on the most current goals list. Staff will bring an updated goals list to next meeting. EOT issue was discussed. Don Smith selected as representative for this issue (in place of Ted) and Patrick Sweeney as alternative. Scott Archer will inform the group of any discussions/meetings that are scheduled for this issue.
6. PRAC member reports
 - a. Don Smith: Open house this coming Monday for Transportation System Plan.
 - b. Lynn Betteridge: March for Meals program
 - c. Bob Burns: Interested in EOT topic.
7. Staff reports
 - a. Canemah park project update provided
 - b. Ermatinger House update provided
 - c. Recreation update:
 - i) Daddy Daughter Dinner Dance
 - ii) Johnny Limbo booked for summer concert series
 - iii) Pioneer Center spring maintenance closure week of spring break

8. Next scheduled meeting date – March 22, 2012
9. Adjournment: 8:35 p.m.

2012 PRAC Goals

(Status Update)

1. Identify funding for phase 2 and complete development of Wesley Lynn Park.

In progress. Concession/restroom building nearly complete. Dugouts being constructed. No further plans at this time – remainder of property needs to be master planned)

2. Determine future plans for RV Park.

(In progress – master plan to be done this spring/summer)

3. Seek funding per completed master plan for Chapin Park.

(Not currently in progress)

4. Begin Master Planning process for the Glen Oak Road and Filbert Run properties.

(On staff work plan to begin this spring/summer)

5. Investigate dog parks.

(In progress)

6. Naming trail linkages/standardized signage.

(Some portions complete – riverfront, downtown, Promenade. More planning in progress)

7. Work with the City in the process for determining the use of the End of Oregon Trail Interpretive Center site.

(In progress. To be discussed at an upcoming City Commission work session)

8. Support exploration of parks maintenance utility fee or other alternative revenue sources for supporting parks maintenance to increase staff to meet community expectations for levels of service.

(Deferred for the near future by City Commission at goal setting retreat in January. Will be reconsidered when other city priorities are addressed)

~~9. Research referring disposal of certain pocket parks to voters.~~

(Discussed at 2/23/12 meeting – to be removed from goals list)

10. Support Singer Falls project.

(First phase completed. Future phases being discussed/explored)

Memorandum of Understanding For the Willamette Water Trail Partnership

Parties to the agreement are:

The Willamette Water Trail Partnership, referenced hereinafter as the “Partnership”

(Includes public and private organization)

The Parties listed on attached signature page.

Purpose:

This agreement formalizes the relationship between the Parties and allows the Parties to speak with one voice for the mutually agreed-upon goal set forth below.

Water Trail Definition: A Water Trail is a stretch of river, or other waterway, that has been mapped, and contains facilities that enable access, campsites, and informational resources. The intent of a Water Trail is to create educational, scenic, and environmentally rewarding opportunities for canoeists and kayakers traveling on the waterway.

History of Partnership

In 1998, the Willamette River was designated as one of only fourteen American Heritage Rivers by U.S. President Bill Clinton. As a result, a federal “River Navigator” position was established to assist local communities in reestablishing their connections to the Willamette. That same year, Governor John Kitzhaber signed executive order 98-18 establishing the Willamette Restoration Initiative (WRI) to promote, integrate and coordinate efforts to protect and restore the Willamette watershed. In 2001, the Executive Director of the WRI and the River Navigator joined together with the Bureau of Land Management, Oregon State Parks, Willamette Riverkeeper, the National Park Service, and stakeholders such as the cities of Salem, Independence, and Keizer, and Marion County to explore and collaborate on efforts to increase Willamette River awareness, recreation and stewardship opportunities. The group was called the Mid- Willamette River Connections (MWRC) workgroup. After extensive public outreach, the MWRC began the process of establishing the Willamette River Water Trail. In 2003, the municipal partners of the MWRC entered into the “Willamette Concord” wherein they agreed to work together to identify and improve recreation and stewardship opportunities on and along the river consistent with private property rights and to support the water trail effort.

After being elected in 2003, Governor Ted Kulongoski provided support for the water trail under his Willamette River Legacy Plan, which was created to “repair, restore, and recreate” on the Willamette. Congresswoman Darlene Hooley also provided considerable assistance to the water trail effort. The first leg of the water trail for the greater Salem/Keizer area was opened in 2005 by the MWRC with guides, inventories, maps, signage and internet support for the water trail. The Oregon Parks and Recreation Department (OPRD) assumed the role of primary facilitator for the partnership and the second trail leg was opened from Eugene to Salem in 2006. The final leg of the Willamette River Water Trail was opened in 2007. This completed the Willamette Water Trail from the headwaters south of Eugene to the confluence with the Columbia River, a distance of about 200 river miles. The Secretary of the Interior recognized the Willamette Water Trail Partnership as one of only 21 partnerships nationwide who best “achieved excellence in conservation through collaboration and partnerships” by awarding the Willamette River Water

Trail with the Cooperative Conservation Award in a ceremony in Washington D.C. in 2008. Since then the Water Trail Partnership and its members, have continued to work together to promote and improve the Willamette River Water Trail.

Mission Statement:

The Mission of the Partnership is to promote improvements and public use of the water trail as a valuable resource for non-motorized recreation, education, stewardship and tourism.

Partnership Goal

Our goal is to use the collective and cooperative energy of the Parties to support projects that further our mission. The Parties are committed to the following partnership objectives, to the best of each party's ability, dependent upon policies, budgets, and agency procedures.

- Support the ongoing usefulness and availability of the Willamette Water Trail guides for public use; the creation of which were a major past accomplishment of the Parties.
- Coordinate and cooperate between groups to further the mission.
- Offer mutual support and advice on specific on-going projects.
- Investigate avenues for increasing funding of conservation, restoration and non-motorized recreation projects for the Parties.
- Increase community awareness of the recreational and environmental value of a healthy river.
- Request and encourage the inclusion of manual-powered design considerations at new facilities and facilities that are slated for significant improvements or renovations.
- Promote the public's ability to float the main stem of the Willamette River.
- Promote the Willamette River water trail system as a valuable resource for non-motorized recreation, education, stewardship and tourism.
- While the focus on the partnership is to promote non- motorized recreation, the intent of this MOU is not to impede motorized use, or advocate for excluding motorized use on any portion of the Willamette River.

Benefits

The Parties agree that the ability to achieve common and related goals can be enhanced significantly by working collaboratively to support projects that further our mission.

The Partnership agrees that each individual project that fits within the mission of this partnership benefits all the communities along the river.

Responsibilities

All Parties agree to:

- Work together to respect and honor private property along the Water Trail.
- Cooperate in the education of Water Trail users regarding the responsible use and respect of private properties, public lands and all Willamette Water Trail facilities.
- Cooperate to develop and distribute outreach, interpretive, and educational materials, tools and programs that enhance, enrich and or promote the Willamette Water Trail.
- Appoint a minimum of one representative to act as liaison to the party and attend each meeting, averaging two meetings per year. Meetings may be attended in person, or can be attended by telephone or by any telecommunication method available to the parties.

Decision Making Process

Actions in support of specific projects will be made during regularly scheduled meetings.

The Partnership will strive to make all decisions at meetings by consensus of the Parties at the meeting. If a consensus can not be achieved, then the Parties attending the meeting may decide to vote on the action by majority vote. A quorum of more than 50% percent of voting members is required for any decision of the Partnership. Each Party is encouraged to have multiple representatives attend the meetings; however, each Party only has one vote.

Modification, Termination and other conditions

This MOU is neither a fiscal nor funds obligation document. Any endeavor involving funds between the Parties will be made in accordance with applicable laws, regulations and procedures. Such endeavors, if any, will be outlined in separate agreements.

Parties will be notified in writing of any proposed changes to the MOU at least 30 days prior to the vote. This MOU may be modified through the decision making process for this MOU. In such case, all agreeing parties will re-sign the MOU.

Any party may terminate its involvement at any time by providing written notice to the facilitator of the water trail group. Any additional members may be approved by utilizing the decision making process in the MOU. New members may be added without the then-current Parties re-signing the MOU. The full list of Parties to the MOU will be kept by Water Trail Group facilitator, currently OPRD.

This MOU becomes effective when signed by the signatory Parties and remains in effect until modified or terminated.

Oregon City Conceptual Trails Map

Existing and Proposed Trails

LEGEND

BIKEWAYS AND TRAILS

- EXISTING BIKE LANE
- COMMUNITY CONNECTOR
- EXISTING SHARED USE PATH
- PROPOSED BIKE LANE
- PROPOSED COMMUNITY CONNECTOR
- PROPOSED SHARED USE PATH
- PROPOSED SHARED ROADWAY
- PROPOSED WATER TRAIL

SIDEWALKS

- EXISTING SIDEWALK

TRAILHEADS

- EXISTING BOAT LAUNCH
- PROPOSED BOAT LAUNCH
- EXISTING TRAILHEAD
- PROPOSED TRAILHEAD

- URBAN GROWTH BOUNDARY

- OREGON CITY LIMITS

- PARKS AND OPEN SPACE

- PROPOSED PARKS

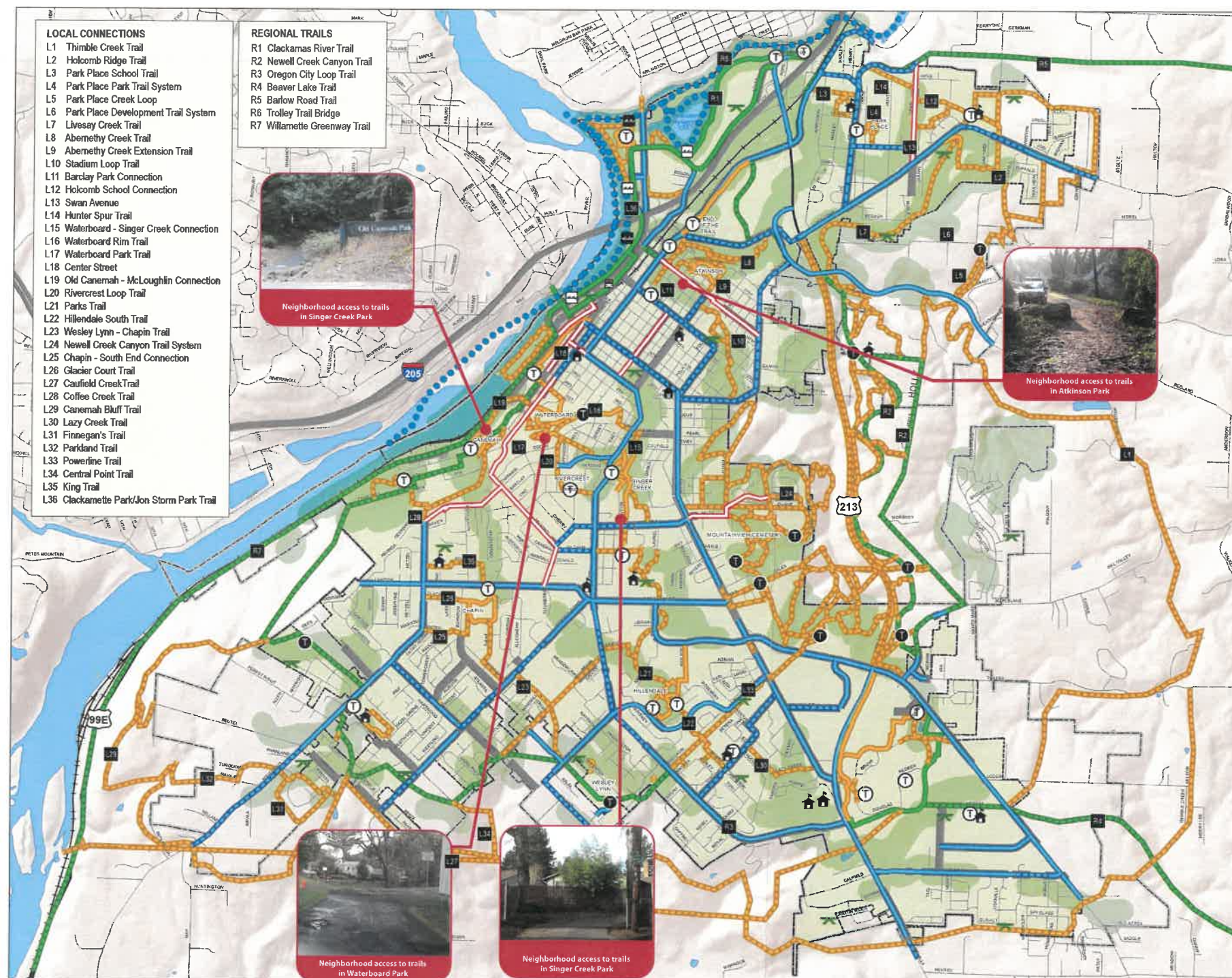
- WQRZ CORRIDOR

- SCHOOLS

- TRANSIT CENTER



Source: Metro RLIS (2010)
Oregon City Geographic
Information Systems
February 2012



LOCAL CONNECTIONS

- L1 Thimble Creek Trail
- L2 Holcomb Ridge Trail
- L3 Park Place School Trail
- L4 Park Place Park Trail System
- L5 Park Place Creek Loop
- L6 Park Place Development Trail System
- L7 Livesay Creek Trail
- L8 Abernethy Creek Trail
- L9 Abernethy Creek Extension Trail
- L10 Stadium Loop Trail
- L11 Barclay Park Connection
- L12 Holcomb School Connection
- L13 Swan Avenue
- L14 Hunter Spur Trail
- L15 Waterboard - Singer Creek Connection
- L16 Waterboard Rim Trail
- L17 Waterboard Park Trail
- L18 Center Street
- L19 Old Canemah - McLoughlin Connection
- L20 Rivercrest Loop Trail
- L21 Parks Trail
- L22 Hillendale South Trail
- L23 Wesley Lynn - Chapin Trail
- L24 Newell Creek Canyon Trail System
- L25 Chapin - South End Connection
- L26 Glacier Court Trail
- L27 Caulfield Creek Trail
- L28 Coffee Creek Trail
- L29 Canemah Bluff Trail
- L30 Lazy Creek Trail
- L31 Finnegan's Trail
- L32 Parkland Trail
- L33 Powerline Trail
- L34 Central Point Trail
- L35 King Trail
- L36 Clackamette Park/Jon Storm Park Trail

REGIONAL TRAILS

- R1 Clackamas River Trail
- R2 Newell Creek Canyon Trail
- R3 Oregon City Loop Trail
- R4 Beaver Lake Trail
- R5 Barlow Road Trail
- R6 Trolley Trail Bridge
- R7 Willamette Greenway Trail



Scott Archer

From: David Frasher
Sent: Friday, March 09, 2012 1:23 PM
To: Betty Mumm; Carol Pauli; Doug Neeley; Kathy Roth; Rocky Smith, Jr.
Cc: Scott Archer
Subject: FW: Hazard tree and re-plantings

Commissioners: Please read the message below from Scott Archer. I thought you may want to be aware in case someone complains to you about the removal of a cottonwood tree in the park. Also wanted to remind you of all the terrific work Scott and staff are doing with our urban forestry initiative...tracking with the Commission's adopted goals/milestone toward Tree City USA designation.

David

From: Scott Archer
Sent: Friday, March 09, 2012 10:33 AM
To: David Frasher
Cc: Tony Konkol; Pete Walter; Larry Potter
Subject: Hazard tree and re-plantings

David,

We have another Cottonwood tree at Clackamette Park that has been determined to be a high hazard to human safety and property. It has been evaluated by arborists, including our own certified staff arborist, and the recommendation is that it needs to be removed as soon as possible. We plan to remove this tree next week. This particular tree is in the RV Park, near the registration kiosk where people frequently congregate. The tree has been dropping significant sized limbs, and there are numerous "widow maker" limbs that have the possibility to drop at any time. We looked at the potential to limb the tree versus removing it, however, it has been determined that this is not a good option. This is simply the normal life cycle of cottonwoods – fast growth and fast decline.

The good news is that as part of our budgeted tree planting/Heritage Tree program, we are planting numerous new trees in the coming weeks. Next **Wednesday, March 15**, we are planting the large specimen Swamp Oak at the End of the Oregon Trail site, near the corner of Washington and Abernethy Roads. This is the first of our large species trees with the tree program budget. This will be done around noon should anyone want to observe. Additionally we are planting some smaller specimens in large numbers in the near future as follows. These plantings are per the list we developed over the last year:

Clackamette overflow parking (across the street from the RV Park) - 14 trees

Chapin Park - 22 trees

Hillendale Park - 22 trees

51 TOTAL
2 MAPLES AT W-L PARK
3 TREES AT Mt. View Cemetery
1 MAPLE AT CLACKAMETTE
1 MAPLE AT CAVERLY

This is only a partial list of the tree plantings we will be doing this spring. There are other sites we plan to do plantings – we are currently working on finding the recommended trees at nurseries. Additionally, we are still working with ODOT to gain permission to do some of the large tree plantings in the "gateway" locations of our city.

Please let me know if you have any questions or concerns.

Scott Archer

From: Alex Phillips [alex.phillips@state.or.us]
Sent: Thursday, February 16, 2012 1:58 PM
To: Alex Phillips; Andy Heider; Anne Scholz; Ashley Massey; Bart Rierson; Brian Carroll; Bruce Cleeton; Beth Sorensen; Jeanne Bond-Esser; Bonny Shepard; Bryan Nielsen; Bill Sherburn; Carole Gibbs; Wilda Parks; Bev Doolittle; Charlotte Lehan; Chuck Solin; Don Clements; Pam Reber; Pamela Reber; Craig Smith; Dan Miller; Dave Green; Dave Hill; Danielle Cowan; Matilda Deas; Dennis Wiley; Jim Desmond; Eve Montenero; Doug Spencer; doylej@peak.org; Doris Tai; David Zahn; Ed Hodney; Eric Wold; Steve Greenwood; Gary Barth; George Mcadams; Glen Crinklaw; Graham Munsell; Greg Theisen; Greg Leo; Greg Hyde; Joann Herrigel; Howard Schussler; Ken Huffer; Mel Huie; Irene Bernards; Ted Schopf; info@lake-oswego.com; info@yamhillvalley.org; Iris Benson; Ismael Caballero; Jake Risley; Jeannine Breshears; Jeff Powers; Jesse Mitchell; Jeroen Kok; Krueger Jeff; Joe Moll; John Moriarty; John Mullen; Jim Parr; Joni Quarnstrom; Julie Whalen; Karen Emery; Kate Ross; Kathleen Wadden; Kathy Schutt; Kelly Haverkate; Kim Gilmer; Don Kingsborough; Kristin Dahl; Ken Warner; Ken Worcester; Kyleen Stone; Larry Devroy; Lori Baker; Mark Brown; marna@sccchamber.org; Mary Simpson; Mary Closson; James McMaster; Gerry Meyer; Eve Montanaro; MG Devereux; Mick Scott; Mikaela Norval; Mike Wolski; Matt Knudsen; Nate Thompson; Lisa Nead; Chris Neamtzu; Neil Bjorklund; Nicole Nielson-Pincus; Mark Ottenad; Wade Byers; Patti Williams; David Philbrick; Philip Richardson; Zari Santner; Kerry Rappold; Russell Dilley; Rhonda Rich; Richard Walsh; Richard Walkoski; Robert Spurlock; Rocky Houston; Rufus Knapp; Ryan Sparks; Sallie Gentry; Scott Archer; Scott C Brewen; Scott Youngblood; Scott West; Sheryl Kelsh; Steve McGettigan; Steve Thouroughman; Ken Summers; Jim Taylor; Tanya Beard; Travis Williams; Veronica Rinard; Kelsey Walsh; Peggy Waters; Waylon Bowers; Wendy Popkin; Bill Young
Subject: Water Trail MOU update
Attachments: FinalMOU for the Willamette River Water Trail.doc; Signature Page.doc

Willamette Water Trail Partners:

Four entities have already signed the Willamette Water Trail Partnership MOU!!! they are:

City of Harrisburg

Willamalane Parks and Recreation District City of West Linn Oregon Parks and Recreation Dept.

I have attached the MOU and signing page for others who want to sign. Signed copies can be returned via regular mail to address below or scanned in and emailed back.

Our next meeting is scheduled for April 11th 9:30- noon at the Keizer City Hall. Please send any agenda items you may have. I will send an agenda in about one month.

Alexandra Phillips
Bicycle Recreation Coordinator
Oregon Parks & Recreation Department
Bikeways webpage: www.oregonscenicbikeways.org
Twitter: ORScenicbikeway

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