

# AGENDA City of Oregon City Parks and Recreation Advisory Committee

City Hall, Commission Chambers 625 Center Street, Oregon City, OR 97045

Thursday, April 26, 2012

7:00 P.M.

- 1. Call to order
- 2. Approval of minutes March 22, 2012 meeting
- 3. Citizen comments on issues and items not on the agenda
- 4. General business
  - a. Old business
    - i) Dog park
    - ii) Goals update
  - b. New business
    - i) O.C. High School Construction project proposal
    - ii) Grant proposal for P.O.M.C. Memorial Project at Mt. View Cemetery
    - iii) Annual report to City Commission
    - iv) Waterboard Park Heritage tree grove nomination
    - v) "Parks" day proposal
  - c. Other general business
- 5. PRAC member reports
- 6. Staff reports
  - a. Arbor Day event Friday April 27, 10 a.m., Chapin Park
  - b. Canemah park project & community celebration date
  - c. Ermatinger House
  - d. Recreation Report
- 7. Next scheduled meeting date May 24, 2012
- 8. Adjournment

# Meeting Minutes

City of Oregon City Parks and Recreation Advisory Committee

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Thursday, March 22, 2012

# Attendance

Members: Patrick Sweeney, Mike Mitchell, Lynn Betteridge, Bob Burns, Lisa Normand, Don Smith, Bryan Watt, Marty Bertsch, Brian Burke
Excused absence:
Staff: Scott Archer, Community Services Director; Denise Kai
Guests: None

- 1. Call to order: 7:06 P.M.
- 2. Approval of minutes February 23, 2012: Approved as written.
- 3. Citizen comments on issues and items not on the agenda: None
- 4. General business
  - a. Dog park: Mike Mitchell reported that the dog park committee met since the last PRAC meeting. Discussion took place about potential sites. Mike is checking on County property; Lisa Normand checked on Jackson Campus softball field it is not available for use; Scott Archer still trying to find out about Clairmont area property. Discussion about potential to program an off-leash area within Glen Oak Property.
  - b. Goals update: Edits discussed; staff will bring back final list at future meeting. Don Smith brought up whether to have a break-out session to get more in-depth discussion about topics/goals, etc.
  - c. Willamette River Trail M.O.U.: Scott Archer presented this topic; PRAC passed a motion to express support of MOU to City Commission.
  - d. Trails Plan refinement: Denise Kai provided an update about this process. It is based on adopted Oregon City Trails Plan. PRAC had a discussion about this. Talked about the Intertwine; Transportation System Plan; other related issues.
  - e. Tree plantings in parks: Scott Archer reported that a number of new trees have been planted in parks, and many more will be related to the Arbor Day celebration on April 27<sup>th</sup>.
  - f. Other business
    - i) Mike Mitchell would like to have PRAC think about hosting a "Parks Day" event with the goal of getting people into parks. Put this on next meeting agenda.
- 5. PRAC member reports
  - a. Don Smith:
    - i) Reported on recent Transportation System Plan meeting.
    - ii) List of things or initiatives that PRAC has signed onto in past?
    - iii) Reported on bicycle tourism meeting he attended recently.
  - b. Marty Bertsch: Recognize OCHS construction group for their contributions to the parks.

- c. Lisa Normand: Event in parks and link to after school program; partnering opportunities with School District and City.
- Lynn Betteridge: Pioneer Center closed next week for spring cleaning.
   Repair/renovation items to include new freezer, refinishing ball room floor, bathroom improvements, outside lighting improvements, paint touch up, planting garden, etc.
- e. Patrick Sweeney: Attended a neighborhood meeting recently.
- f. Bob Burns:
  - i) Amazed at all of the things the city is involved with.
  - ii) Trail News very helpful for the parks info.
  - iii) Would like a field trip to the parks (staff reported this would be scheduled this summer)
  - iv) Inquired about a SOLV event (staff reported the City holds annual clean-up/SOLV day and this year it is being held Saturday, April 21).
- g. Bryan Watt:
  - i) Great to see a full committee of 9.
  - ii) OC Pool March 10 and 11, OCST held meet. 250 swimmers. Staff at the pool never ceases to amaze him; they represent the City very well.
- 6. Staff reports
  - a. Canemah park project & community celebration date set for June 14, 5-7 P.M.
  - b. Ermatinger House update
  - c. R.V. Park
    - i) Veteran fee waiver policy from C.I.C. proposal being worked on by staff. Will be brought to PRAC for review at a future meeting when ready.
    - ii) Staff preparing for working on the master plan this year.
  - d. R.V. park closed again due to high water
  - e. Grimm TV show filmed in Clackamette Park last weekend
  - f. Pioneer Center March 4 meals fundraising initiative wrapping up
  - g. Spring break camps
  - h. Concerts in Park \$12,000 in sponsorships already collected for this summer
  - i. OC Clean-up day April 21
  - j. County has informed us that the Clackamas River pedestrian bridge closure extended until June
  - k. Other Bob Burns will be an alternate representative on the RV park project.
- 7. Next scheduled meeting date April 26, 2012
- 8. Adjournment: 9:15 P.M.

# PRAC Annual Update to Oregon City Commission

# (This document is a summary of what Mr. Watt presented during the regular Commission meeting on the 18th of May 2011. It is provided for your information and action)

Dog Park – We desire Commission's opinion on whether or not to go forward w/planning

- PRAC started serious discussion in 2010, and in 2011 has involved the staff to begin determining best course of action
- Survey taken in 2007 for the Parks Master Plan contained positive responses
- General feeling that now is the time supported by anecdotal evidence in staff

Parks Maintenance Utility Fee (PMUF) – PRAC desires to be part of methodology discussion

- Current level of staff manning at or near 50% of national average
- Parks maintenance is struggling with keeping parks up to standards

Pocket Parks Disposal – We support creation of ballot issue running concurrent w/PMUF 18-month process, and we are seeking approval from Commission to involve staff to begin formulating methodology for going forward

- Methodology developed and arguments made should compliment rationale for PMUF
- Right methodology should yield positive result that would lessen burden on staff and potentially generate significant funds from sale of selected properties

RV Park – We support improvements to park, and look to Commission for guidance on whether or not to proceed in investigating best course of action

- Staff believes there will be a significant market if we upgrade the park
- Park should be seen as economic multiplier given unique location & proximity to COVE
- Concept drawings completed, provided by Lango Hansen in 2009 & briefed to PRAC

Singer Falls Project - PRAC fully supports, believes this project should be a priority

- Project in the Center of Gravity of what is happening to downtown area
- Logical compliment/continuation of Prom and staircase upgrade completed in 2010

Naming of Trail Linkages and Standard Signage – PRAC sees Downtown as "Center of Gravity" for this type of effort. Advising Commission to see the same.

- Linking Riverfront, Downtown area, Promenade, Carnegie Center, and several other parks such as Waterboard, Rivercrest, Canemah & Old Canemah
- Link COVE and Rivers w/ all parts of Downtown Oregon City for > economic impact

Formation of Heritage Committee – PRAC supports formation and sees value in overlap, interface and collaboration with PRAC

• Committee should have an eye on economic impact: Jug Handle, "Rivers", trail systems (Center of Gravity) and how they support, compliment the historical O.C.

Facilities – PRAC keeping an eye on major items needing attention at the pool, and other P&R facilities in O.C., including the foreseeable Pioneer Center expansion in the out years

# 2012 PRAC Goals

- 1. Identify funding for phase 2 and complete development of Wesley Lynn Park.
- 2. Determine future plans for RV Park.
- 3. Seek funding per completed master plan for Chapin Park. (future goals list remove from current year goals)
- 4. Begin Master Planning process for the Glen Oak Road and Filbert Run properties.
- 5. Investigate dog parks.
- 6. Naming trail linkages/standardized signage.
- 7. Work with the City in the process for determining the use of the End of Oregon Trail Interpretive Center site.
- Support exploration of parks maintenance utility fee or other alternative revenue sources for supporting parks maintenance to increase staff to meet community expectations for levels of service. (Deferred for future consideration – per City Commission goals)
- 9. Research referring disposal of certain pocket parks to voters
- 10. Support Singer Falls project.

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- 7. Support Singer Falls project.



# COMMISSION REPORT: CITY OF OREGON CITY

TO:	The Honorable Mayor and City Commission
FROM:	Tony Konkol, Community Development Director
PRESENTER:	Tony Konkol, Community Development Director
SUBJECT:	Update of the Waterboard Park and Oregon City Public Works Facility Heritage Tree Nomination
Agenda Type: Di	scussion Items
Approved by: Day	rid Frasher, City Manager

## **RECOMMENDED ACTION (Motion):**

No action is requested at this time.

#### BACKGROUND:

At the February 7, 2012 City Commission meeting a request was made for an update on the Heritage Tree nomination that was submitted for Waterboard Park and the upper area of the Public Works Facility (attachment 1). The application is scheduled to be reviewed by the Natural Resources Committee on April 11, 2012. The staff report, Natural Resources Committee recommendation and staff recommendation will be forwarded to the City Commission for their consideration.

#### BUDGET IMPACT:

FY(s): Funding Source:

#### ATTACHMENTS:

Waterboard Park and Public Works Facility Heritage Tree Nomination



#### **Community Development Department**

221 Molalla Ave. Suite 200 | Oregon City OR 97045 Ph (503) 722-3789 | Fax (503) 722-3880

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#### HERITAGE TREE NOMINATION FORM (CITY-OWNED PROPERTY)

#### (PLEASE USE ONE FORM PER TREE OR GROVE)

OCMC 17.04.1365 - Tree (or Grove), Heritage. "Heritage Tree" or "Grove" means a tree or group of trees that have been designated by the city as having unique importance, and subject to the Heritage Tree Regulations of Section 12.08.040. Where a grouping of two or more Heritage Trees is separated by no more than twenty feet on a property or properties, the term Heritage Grove may be used.

OCMC 12.08.040.B.1. If the proposed Heritage Tree or Grove is located on city property or public right-of-way under city jurisdiction, the recommendation shall be submitted to the community development director. The community development director shall submit the recommendation to the city commission.

	TERBOARD	PARK		1317,25.R	JE. W.A	Λ,
Clackamas County Ma	and Tax Lot: <u>03.</u>	15 de 31				
Nominator(s): Nominator(s) Signature Nominator(s) Name Pri Mailing Address: 57 Phone: 503,655,38	nted: WILLIAM	L. DAY	MUS/ JIELS/	M <sup>2</sup> LOUGHU Date: <u>NOV</u> 1, OR: 97 nd cathie de	3,2011	ASSOC,
<u>City Property Informa</u> Listed Property Owner_	ion: CITY OF	OREGON	CITY			

HERITAGE IMPORTANCE: Please explain why the tree(s) qualify for heritage tree or grove status pursuant to the heritage tree or grove definition in the city code above. Please add a separate attachment if needed. BECAUSE OF THE HISTORICAL SIGNIFICANCE OF THIS AREA, SPECIES AND OF ELGIBLE TREES OF ELLEBLE WATER BOARD PARK AND THE ADJAC SIZE WITHN NANELY TAX LOTS TS THAT CITU OCUDA

#### TREE SPECIES AND SIZE

Tree	Species	DBH* (inches)	Height (ft)	Canopy Spread (ft)
1.		2		•
2.				
3.				
4.				
5.				
6.				

\*DBH = Diameter at Breast Height, which is the diameter of the trunk measured 4.5' above the ground.

Pursuant to Oregon City Municipal Code 12.08.040 - Heritage Trees



#### 12.08.040 - Heritage Trees and Groves.

- A. Purpose. Certain trees, because of their age, species, natural resource value, ecological or historical association, are of special importance to the city. These trees may live on private or public property.
  - 1. The purpose of this chapter is to recognize, foster appreciation and provide for voluntary protection of Heritage Trees.
  - 2. In particular, the following trees are shall be considered significant, and therefore eligible for heritage tree nomination in Oregon City, if they meet the minimum size requirements of the table below: Tree Eligibility based on Size

Species	Common Name	Size (d.b.h)	
Quercus garrayana	Oregon white oak	8"	
Pseudotsuga menziesii	Douglas-fir	18	
Thuja plicata	Western red cedar	12"	
Pinus ponderosa	Ponderosa pine	12"	skonstanden Andre da
Taxus brevifolia	Western yew	6"	
Other deciduous and horticultural		20"	
tree species			
Other evergreen and conifer trees		18	

- B. Recommendation.
  - 1. Any citizen may recommend tree(s) to be designated as a Heritage Tree or Grove. If the proposed Heritage Tree or Grove is located on property other than city property or public right-of-way under city jurisdiction, the recommendation shall be submitted by the property owner or accompanied by the property owner's written consent. If the proposed Heritage Tree or Grove is located on city property or public right-of-way under city jurisdiction, the recommendation shall be submitted to the community development director; if the recommendation is consented to by the city, the community development director shall submit the recommendation to the city commission.
  - 2. Recommendation shall be made on such form as required by the community development director. The recommendation form shall include a narrative explaining why the tree qualifies for Heritage Tree or Grove status pursuant to the definition in subsection 1. and the written consent of the property owner as described in subsection 1., of this section.
- C. Review Process.
  - The city commission shall review all Heritage Trees and Grove recommendations at a public meeting. Notice of the meeting shall be provided to the recommending applicant, the property owner (unless the recommended tree or grove is located on public right-of-way under city jurisdiction, in which event notice shall be given to the community development director), the chair of any recognized neighborhood association in which the tree or grove is located, and the parks and recreation advisory committee (PRAC), if applicable.
  - 2. Staff shall prepare a report for the city commission analyzing whether the tree or grove complies with the requirements for designation.
  - **3.** After considering the staff report and any testimony by interested persons, the city commission shall vote on the recommendation.
  - 4. Following approval by the city commission:
    - a. If the tree or grove is located on private property, the designation shall be complete upon the property owner's execution of a covenant running with the land suitable for recordation by the city. The covenant shall describe the subject property, generally describe the location of the heritage tree or grove, and covenant that the tree or grove is protected as a "Heritage Tree" or "Heritage Grove" by the City of Oregon City and is therefore subject to special protection as provided in this Title.
    - **b.** If the tree or grove is located on public right-of-way, the designation shall be complete upon the Staff's listing of the tree or grove on the city Heritage Tree and Grove records.
    - c. If the tree or grove is located on the public right-of-way, the city shall condition any future property owner-requested vacation of the public right-of-way upon the execution of a covenant in accordance with subsection a., above, which shall be recorded by the city upon the vacation of the right-of-way.
- D. Criteria.
  - 1.

The city commission may designate a tree or grove as a Heritage Tree or Heritage Grove if the commission determines that the following criteria are met:

- **a.** The tree or grove is of landmark importance to the City of Oregon City due to age, size, species, horticultural quality or historic importance; or
- b. It is listed as a State Heritage Tree, as designated by the state division of forest resources; or
- c. It is a rare species, or provides a habitat for rare species of plants, animals or birds; and
- d. The tree is not irreparably damaged, diseased, hazardous or unsafe, or the applicant is willing to have the tree treated by an arborist and the treatment will alleviate the damage, disease or hazard;
- E. Protection of Heritage Trees and Groves.
  - 1. No Heritage Tree or Grove may be removed, topped, or otherwise altered unless permitted by this section.
  - 2. An application to remove a Heritage Tree or Grove shall demonstrate that the burden imposed on the property owner, or, if the tree is located within the public right-of-way under city jurisdiction, then the burden imposed on the city by the continued presence of the tree outweighs the public benefit provided by the tree. For the purposes of making this determination, the following tree impacts shall not be considered unreasonable burdens on the property owner, or if appropriate, the city:
    - a. View obstruction;
    - b. Routine pruning, leaf raking and other maintenance activities; and
    - c. Infrastructure impacts or tree hazards that can be controlled or avoided by appropriate pruning or maintenance.
  - 3. Unless the tree is permitted to be removed due to poor health or hazard pursuant to Section 12.08.042, the applicant shall be required to mitigate for the loss of the tree pursuant to Table 12.08.042.
  - 4. Any person who removes a Heritage Tree or Grove in violation of this chapter shall be subject to the penalties provided in this chapter.
- F. Recognition of Heritage Trees and Groves.
  - 1. A Heritage Tree plaque may be designed and furnished by the city to the property owner, or if the tree is in the public right-of-way, to the appropriate city official, of a designated Heritage Tree or Grove. The city may charge a fee to cover the costs of the providing the plaque. The plaque shall be posted at a location at or near the tree or grove and, if feasible, visible from a public right-of-way.
  - 2. The community development director shall maintain a list and map of designated Heritage Trees and Groves.
- **G.** Removal of Heritage Tree or Grove Designation.
  - 1. A Heritage Tree or Grove may be removed from designation if it dies or is removed pursuant to this chapter. If removed from private property, the city shall record a document extinguishing the covenant.

(Ord. No. 08-1014, 7-1-2009)

Oregon City, Oregon, Code of Ordinances >> - THE CHARTER OF OREGON CITY >> CHAPTER X - PARKS AND NATURAL BEAUTY >>

# CHAPTER X -PARKS AND NATURAL BEAUTY

Section 40 - Purpose. Section 41 - Approval by Voters. Section 42 - Parks Designated. Section 43 - Additional Parks. Section 44 - Regulation of Maintenance.

#### Section 40 - Purpose.

The purpose of this Chapter X of the Charter is to prevent the transfer, sale, vacation or major change in use of city parks without first obtaining an approving vote of the legal voters of this city; to designate certain park areas and their use; to preserve the natural beauty of public parks and to protect the rights of citizens in the preservation of their heritage of nature. Its purpose also is to establish authority and procedures for abatement of nuisances and fire hazards for the protection of the public, as well as protection of the rights of individual citizens.

#### Section 41 - Approval by Voters.

The commission may not do any of the following listed acts with regard to any designated city park or part thereof without first obtaining approval of the legal voters of the city. Said acts are as follows:

- (a) Sell, lease or otherwise transfer park property.
- (b) Vacate or otherwise change the legal status of any park.
- (c) Construct permanent buildings or structures thereon other than for recreational purposes and park maintenance. In any case where at the date of adoption of this section there are existing structures which do not comply with this provision, such structures and any additions and alterations thereto are excepted from the provisions of this section.
- (d) Change the status of a natural park; construct buildings, or clear vegetation in a natural park, except for the construction of trails and essential roads and elimination of hazards constituting a clear and present danger to the public.

#### Section 42 - Parks Designated.

The following areas within the city are hereby designated as parks and where noted are designated also as natural parks:

- (a) Block 40, OREGON CITY.
- (b) Block 96, OREGON CITY.
- (c) Block 102, OREGON CITY.
- (d) Block 152, OREGON CITY.
- (e) The area designated as WATERBOARD PARK on the map of Oregon City revised 1969, and the adjoining areas thereof lying below the high bluff, the westerly end of which area is at the southwesterly corner of Tract <u>19</u>, FIELDS ADDITION, and the easterly end of which area is approximately at the intersection of Quarry and Third Streets; except any portion thereof lying north of the road running from John Adams Street and the extension thereof around the south side of the Armory and connecting to South 2nd Street. WATERBOARD PARK as above described is designated as a natural park.
- (f) CLACKAMETTE PARK, at the confluence of the Willamette and Clackamas Rivers.
- (g) ATKINSON PARK, as designated on the map of Oregon City, revised 1969 and being all of the City land bounded by Sixteenth Street, McLoughlin Avenue, and Jackson Street.
- (h) RIVERCREST PARK, as designated on the map of Oregon City, revised 1969.

- (i) To the extent that the same is owned by Oregon City, or shall hereafter be acquired by Oregon City, the triangular area bounded on the east by Linn Avenue, on the north by Charman Street and on the southwest by the old portion of Linn Avenue, and which area lies south of Block\_26, FALLS VIEW ADDITION, is designated as a natural park.
- (j) The city land acquired from the Oregon City School District lying at Fourth and Blanchard Streets in the plat of CANEMAH.
- (k) The area designated as KELLY FIELD on the map of Oregon City, revised 1969.
- (I) Block 126, OREGON CITY, except Lot 4 thereof.

#### Section 43 - Additional Parks.

Additional parks may be created and land established as parks upon the acceptance by the commission of a gift to the city for park purposes or a dedication of land as a park. Real property owned or acquired by the city in other manners may be designated as a park by ordinance. Park areas may be specifically designated as natural parks and when so designated shall be maintained as provided in <u>Section 41</u>. Whenever any real property is designated as a park as provided herein, it is subject to all of the provisions of this Chapter X.

#### Section 44 - Regulation of Maintenance.

It is the policy of the city to recognize that there is beauty in natural growth as well as in developed property and that hazards exist on property. It is the policy of the city to reduce dangers but to maintain beauty. It is not the policy nor purpose of this section to allow one group of citizens to impose its standards of beauty on others. To protect the public health and safety, the commission has power to require property owners to remove trash, rubbish and garbage from their property. The commission also has power to abate any condition on any private property constituting a public or private nuisance under the law in the state of Oregon. The commission has power to require the removal of dead grass, brush, trees, and other growth which constitutes a direct fire hazard to public or private buildings; provided, however, the commission may not require the removal of any dead or green vegetation if a sufficient fire break exists between such vegetation and buildings so that the same does not constitute a direct and unreasonable fire hazard to such buildings. The commission may require property owners to remove noxious weeds and plants if the same are a hazard to persons not on the property or a hazard to adjoining property. Nothing herein contained is intended to restrict the commission's right to control the streets. The commission may establish lines for the planting of shade or ornamental trees and generally regulate the use and development of the portion of street rights-of-way between the property line and the travel portion of the street. If any property owner fails to comply within ten days with a lawful notice given pursuant to this section requiring the removal of a hazard or nuisance, the commission may, after hearing, cause the same to be removed and the cost thereof shall be a lien on the property and shall be collected in the same manner as street improvement liens.

Like 6k

# grove

A grove is a group of trees either planted to produce fruit or nuts or a group of trees naturally growing without much growing underneath. *(noun)* 

- 1. An example of a grove is an orchard of walnut trees.
- 2. An example of a grove is a forest of trees with just short grasses growing beneath the trees.

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# See grove in Webster's New World College Dictionary

# See grove in American Heritage Dictionary 4

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# Feedback



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