



## AGENDA

City of Oregon City  
Parks and Recreation Advisory Committee

City Hall, Commission Chambers  
625 Center Street, Oregon City, OR 97045

Thursday, March 28, 2013

6:30 P.M. – Applicant interview

7:00 P.M. – Regular Meeting

1. Call to order
2. Approval of minutes – February 28, 2013 meeting
3. Citizen comments on issues and items not on the agenda
4. General business
  - a. Joint meeting with Natural Resources Committee discussion
  - b. Parks Day event 2013
  - c. P.R.A.C. vacancies
  - d. Designated off-leash dog area consideration
  - e. R.V. Park master plan process update
  - f. Other general business
5. PRAC member reports
6. Staff reports
7. Next scheduled meeting date – April 25, 2013
8. Adjournment

NEXT mtg. Follow-up  
(Brien's) RE: Filbert Park, Maintenance  
& Master Plan

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— (Joyce) → WASH PAC



Scott

Mike Mitchell, Chair of the Parks and Recreation Advisory Committee (PRAC), said there was no existing park that was appropriate in size for an off-leash dog park. He thought a master plan for a dog park should be developed as part of the master planning for one of the parks the City hoped to develop. In the interim, he suggested allowing off leash dogs in one or more of the City's existing parks.

Mayor Neeley suggested PRAC come back to the Commission with recommendations.

Dave Prideaux, resident of Oregon City, asked for open government and citizen participation. He discussed Measure 3-407, the LGPI report, and Blue Heron site as examples for the need to include citizens.

Tom Geil, resident of Oregon City, discussed the discrepancies regarding who received ballots for the Clackamas River Water (CRW) recall and questioned how that would affect the water rate rollback ballot.

John Lewis, Public Works Director, said the boundary issue was due to the expansion of the City. There used to be a Boundary Commission, but it no longer existed and CRW never withdrew their boundary. Many Oregon City customers received ballots and they weren't in the district. The City needed to help CRW through their boundary changes.

Michael Berman, resident of Oregon City, questioned the location of a proposed flashing yellow light near the Carnegie that had a traffic light just a block or so away. He thought another location might be better that was further away from traffic lights. He had been working with ODOT on the feasibility of putting a flashing radar sign on 99E in the Canemah area that showed the speed was being exceeded and placing soft speed bumps on Railroad Avenue. A World War II PT boat had recently been restored and was looking for a home on the Willamette River, which might be an opportunity for an attraction downtown. An Oregon City restaurant made it on the list of Portland's best restaurants.

William Gifford, resident of Oregon City, said last weekend he was in Vancouver, Washington, and found a wonderful dog park. It was located underneath power lines in the right of way and had several nice amenities. He suggested the City look into using the property behind Joanne's Fabrics for a dog park.

Marjorie Hughes, resident of Oregon City, discussed the ballots for CRW which she had received and she lived in the heart of Oregon City and never had been in CRW. She was going to challenge the ballot. She had a client with two and a half acres in Oregon City that was green space near Willamette Falls Hospital. It might be an option for the dog park.

## 5. Adoption of the Agenda

Item 6e was pulled from the agenda. The agenda was adopted as amended.

## 6. General Business

- 6a. RES 13-04 Resolution No. 13-04, Granting a Renewal of the Franchise Agreement of Portland General Electric Company to Provide Electric Light and Power Service Within the City

Nancy Ide, City Recorder, presented the proposed franchise agreement with Portland



## Scott Archer

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**From:** Mike Mitchell [mike.k.mitchell@gmail.com]  
**Sent:** Thursday, March 07, 2013 8:53 AM  
**To:** Bob Burns; Brian Burke; Bryan Watt alternate e-mail; Shan Watt; Don smith; Lisa Normand; Scott Archer; Larry Potter  
**Subject:** city commission meeting last night

All,

Just a quick update: as directed by PRAC, I spoke to the city commission last night to state PRAC's support for the idea of designating one or more existing city parks as allowed areas for dogs off leash. No commission members openly expressed support, but there was a lot of head nodding... I think there is support on the commission for this idea. I told them PRAC is ready and willing to help out in any way we can. The mayor asked us to develop a short list of parks that we would suggest for this program. Please give this some thought and come with your ideas to our next meeting.... it will be on our agenda.

Scott, if you have anything to add please do so.

Thanks,  
Mike

Check on CLACKMILLS River Property





## Meeting Minutes

City of Oregon City  
Parks and Recreation Advisory Committee

City Hall  
625 Center Street, Oregon City, OR 97045

Thursday, February 28, 2013

### Attendance

**Members:** Bryan Watt, Brian Burke, Lisa Normand, Mike Mitchell, Don Smith

**Excused absence:** Bob Burns

**Staff:** Scott Archer, Community Services Director; Larry Potter, Parks & Cemetery Manager; Denise Kai, Assistant Parks & Recreation Director

**Guests:** None

1. Call to order: 7:05 P.M.
2. Annual election of officers – (continued from last meeting): Mike Mitchell was elected P.R.A.C. Chair for calendar year 2013. Lisa Normand was elected Vice-chair at the January meeting. The election of officers for the 2013 year is concluded.
3. Approval of minutes – January 24, 2013 meeting: Approved as written.
4. Citizen comments on issues and items not on the agenda: None
5. General business
  - a. Parks open house event 2013: Discussion held about the planning of an event. Lisa Normand offered to organize a small group meeting with some of the members in the next two weeks.
  - b. Oregon-California Trails Association event – July 26, 2013: Scott Archer updated the committee about the event.
  - c. P.R.A.C. vacancies: Interview of applicants will take place at the next scheduled meeting. Lisa Normand suggested seeking a high school student to fill one of the vacancies.
  - d. Designated off-leash dog area consideration: Committee and staff reviewed the idea about making Barclay Park or another park a designated off-leash park. PRAC supports Mike Mitchell appearing at an upcoming City Commission meeting to seek support and direction for further exploring this idea.
  - e. Joint meeting with Natural Resources Committee (NRC): Staff understands that an NRC representative will be at the PRAC meeting in March.
  - f. R.V. Park design process: Larry Potter gave an update on process; staff has completed R.F.P. review process and recommends entering into an agreement with the Firwood Design Group (FDG). Bryan Watt reiterated that we should be involving the High School

construction group and other potential partners. PRAC passed motion supporting contracting with FDG for master plan.

g. P.R.A.C. goals review: Goals were reviewed and discussed.

6. PRAC member reports

- a. Lisa Normand: Discussed upcoming authors event at the Oregon City Library.
- b. Bryan: "Spring Forward" swim meet – U.S. swimming masters and youth – will be held at the swimming pool on March 9<sup>th</sup> & 10<sup>th</sup>

7. Staff reports

- a. Metro Canemah Bluff property acquisition
  - b. Parks & Cemetery report – Larry Potter
    - i) Cemetery/Newell Canyon project invasive removal and planting – partnered with Greater OC Watershed Council
    - ii) Singer Creek Park fuel load reduction project
    - iii) New tree plantings – Total of 39 new trees planted at Singer Creek, Hillendale, Chapin, Pioneer Center, Park Place.
    - iv) SOLV adopting Clackamette Park to do ongoing clean-up projects
    - v) OCHS construction project – kiosk at R.V. Park underway. Also includes mitigation planting for Natural Resources Overlay.
    - vi) POMC cemetery project update.
    - vii) New cremation garden area.
    - viii) Rivercrest Park tree pruning and maintenance.
  - c. Recreation report – Denise Kai
    - i) March for Meals program kicked off (for Meals on Wheels program).
    - ii) March maintenance shut-down at Pioneer Center is the week of March 25. Major project this year is the basement renovation.
    - iii) Spring break camps at pool.
    - iv) Concerts and Movies in Park planning – seeking sponsorship.
    - v) 18 new trees planted at E.O.T. site.
  - d. Rivercrest Park restroom project update – handouts of drawings and example of style distributed. Will have a similar look to the new restroom at Wesley Lynn Park. Construction begins next week.
  - e. City Commission work session on March 12 – will be discussing End of the Oregon Trail site.
  - f. Disabled veteran's policy update – was discussed at a recent City Commission work session, and is expected to be adopted at a regular City Commission meeting soon.
  - g. Ermatinger House update – Architect & Engineering documents nearly complete.
8. Next scheduled meeting date – March 28, 2013: This is spring break week - meeting to be held as planned.
9. Adjournment: 8:40 P.M.





## **APRIL 17, 2013 - EVENTS**

### ***Tree Planting and Poetry - 12:30—1:30 p.m.***

McLoughlin Elementary School—19230 South End Road



### ***Kid's Story Time & Crafts — 10:15—11:15 a.m.***

Carnegie Library — 606 John Adams Street,

Contact Lynda Ackerson at 503-657-8269 ext. 1015



### ***Free Tree Giveaway***

**Clackamas County Soil and Water Conservation District**

Visit [www.conservationdistrict.org](http://www.conservationdistrict.org) or call 503-210-6012.

Quantities are limited and must be reserved in advance!



### ***Tree City USA Award Ceremony — 7:00 P.M.***

Oregon City City Hall — 625 Center Street

Questions? Call Pete Walter at (503) 496-1568

Thanks to all of our Partners!



CLACKAMAS COUNTY SOIL AND WATER  
**CONSERVATION  
DISTRICT**  
Good dirt. Clean water.







**Program:** Aquatic and Recreation Division  
**Month of:** Feb. 2012

### Highlights:

#### Aquatics:

- Approximate pool visits: 8584
- Swim Lesson visits: 925
- Facility Rentals: 125 | total visits: 3851
- Recreation swim attendance: 670
- Lap/Adult Swim attendance: 1054
- Total water exercise participation: 762
- OCST & swim team monthly visits: 1352 \*swim season over Feb. 19, 2013 numbers will be lower
- Pool Projects
  - Replaced and cleaned troublesome motion sensors
  - Repaired pool vacuums
  - Corrected various Plexus software issues that automatically controls pool/air temp
- Implemented new portion of our registration system to automatically search if customer is an Oregon City resident or non-resident
  - Estimated time saved per week due to implementation: 6-10 employee hours
  - Next step is to incorporate log-in/password for customers using our registration system
- Morning swimming Lesson attendance: 147 visits
- New evening lap swim added – Wednesday from 6:30-7:30pm (3-4 lanes available)
  - 31 total visits (10-12 average every Wednesday)
- Contracted with an instructor to host Scuba classes at the pool starting March, 2013
- Added Monday night Zumba classes
- March 21<sup>st</sup>, attending school administration principal meeting to lobby reinstatement of school lessons
- Spring Break lifeguard class full and added 6 more spots to accommodate wait list

#### Recreation:

##### Overview:

- Movies in the Park
  - Confirmed Dates & Titles:
    - ✓ Aug 2, Despicable Me PG – Universal Pictures
    - ✓ Aug 9, The Goonies PG – Warner Bros
    - ✓ Aug 16, Rise of the Guardians PG – Walt Disney/Dream Works
    - ✓ Aug 23, Hotel Transylvania PG – Columbia Pictures
- Contracted with Skyhawks and added additional Tennis lesson for summer 2013

- Hirer camp councilors and meeting with OCCE to discuss field trips and summer details for Rivercrest camps
- Concert Series
  - Total confirmed sponsorship at this time: \$11500
    - ✓ 4 presenting sponsors, 5 band sponsors
  - Completed booking for 2013 series, sneak peak at line-up

	Band	Genre	Food
Jul 11	Willamette Falls Symphony	<i>Symphony</i>	Building Blocks for Kids
Jul 18	Will West & the Friendly Strangers	Handclapping folk, roots & cozy Americana	Homewoods on the Willamette
Jul 25	David Cooley Band	Swingin' hearts & rockin' souls	Bellagios
Aug 1	Norman Sylvester	The Original NW Boogie Cat	Fill-a-heart <del>Fill-a-stocking</del>
Aug 8	The Buckles	Classic Country	Pioneer Center
Aug 15	Ellen Whyte	Contemporary Blues	Two Girls Catering
Aug 22	Johnny Limbo and the Lugnuts	Classic hits from the 50's and 60's	Optimist Club

### Up Coming Events/ Dates of note:

#### Aquatics and Recreation:

- Aqua Camp Spring Break March 18-22<sup>nd</sup>
- Lifeguard class spring break March 18-22<sup>nd</sup>
- Staff training week June 15-27

### Concerns and Challenges:

#### Aquatics & Recreation

- With the swim season approaching and our numbers/attendance increasing it is difficult to provide enough pool time/space requested by all coaches and teams.
- Creative programming to subsidize the loss of revenue due to not holding school lessons this year. We are adding additional lap swim times, water exercise classes and looking into dry land classes.
- Discovered compromised concrete flooring, on the pool deck, when repairing the chips and cracks on the deck. In the future, this issue will need to be looked at closer and will require funds to repair the damaged areas properly. Temporarily, we repaired by patching and re-coating with a non-slip polymer coating.



## MONTHLY ACTIVITY REPORT Month of February 2013

### New information / highlights:

- **Recreation activity**

TRIPS: 4 regular trips provided this month: 3 for Pioneer Center: Puppet museum, Bob's Red Mill, Culinary Institute. 1 trip for Rose Linn Care Center. **2 dine outs:** 1 for Rose Linn Care Center, 1 West Linn group.

**\*CLASSES** offered this term:

**Art**-Oil painting, water color, acrylic, art group, quilt group, knitting

**Exercise**-Yoga, Pilates, Tai Chi, Cardio, Line dance, Evening –beginning/intermediate Yoga

**Education**-Computer classes, beginning and movie editing, Safe at Any Age Driving and Mobility Awareness.

Added Tai Chi research class. They will be here 1 year.

Food bank cooking class

**GAMES:** Chess, Bingo, Pinochle, Poker, Scrabble, Pool

**SEMINARS:** Secure Horizons group, SHIBA, Medicare Plus, Kaiser, Health Net

**SUPPORT GROUPS:** AA, Naranon, and AA in Spanish, Senior Companion and Easter Seals

**CLUBS:** Miniature doll club, Knitting, Chess, Art Guild and Craft club, Spirits group.

**GARDEN:** Cleaned, Gates need repair (March)

**FUND RAISING:** The Pioneer Center received \$1663.00 for the general donation fund, and \$3064 for the Meals On Wheels fund. \$0 was spent from general donation fund and \$641 was spent from the Meals On Wheels fund.

March for meal kick off raised almost \$1100 for the meal program.

\$4000 awarded through Clackamas County Community Grant- to purchase a van, has been approved to be applied to a 9 passenger bus instead. The budget impact to the City is close to \$0.

- Supplied pet food to 42 pets for the Animeals program for low income / home bound pets, twice this month.
- **RENTALS:** Building rentals included 6 rentals in the ballroom, 4 rentals in the basement.
- **OTHER:** Pioneer Pantry continues to maintain high use. Ballroom Dance remains steady. AA and Naranon support groups well attended.
  - Concrete replacement along Linn Ave / tree replacement (done)
  - Concrete replacement up to front door along Linn Ave (pending)
- **ONGOING:** Continue OSU Advisory Council, Spirits of OC meetings, senior needs assessment meetings, Volunteer Connection, CCFU supervisory committee

**Up Coming Events/ Dates of note:**

3 Pioneer trips planned next month: Bob's Red Mill, Culinary arts institute

Rose Linn Care Center – 1 local trip.

Dine outs for West Linn/ Pioneer Center to various locations (3 total)

Seminars scheduled: Secure Horizons, SHIBA, Medicare supplement training, AARP driving

Winter fund raising: March for Meals, BCT fund raising

Staff training (scheduled in March)

Daddy Dance Feb 8<sup>th</sup> (Completed and successful)

**Concerns and Challenges:**

Volunteers recruited regularly.

Smoking on the grounds a concern for summer-looking into no smoking signs.

**Building maintenance:**

Closure last week of March (25<sup>th</sup>-29<sup>th</sup>) to complete the following:

Basement carpet, basement paint, plumbing valves, basement bathroom upgrade (paint and lighting)

**OREGON CITY PARKS**  
**Monthly Report**  
**February 2013**

	Use	Total Use	Receipts
<b>FACILITY USE</b>			
Park Shelters			
Atkinson	0		
Canemah	0		
Chapin	0		
Clackamette General	0		
Clackamette Horseshoe	0		
Hillendale	0		
Jon Storm	0		
Rivercrest General	0		
Riverscrest Spraypark	0		
Wesley Lynn	0		
Total Shelter Reservations		0	
Ballfields		0	
Buena Vista Clubhouse		1	
<b>TOTAL PARK RESERVATION RECEIPTS</b>			<b>\$ 1,060.00</b>

**CLACKAMETTE RV PARK**

RV Receipts			<b>\$ 1,785.00</b>
Occupancy Rate *		8%	
RV Dump Station Receipts			<b>\$ 275.99</b>
<b>TOTAL CLACKAMETTE RV RECEIPTS</b>			<b>\$ 2,060.99</b>

**CEMETERY STATISTICS**

Full Body	10		
Cremains	6		
<b>TOTAL CEMETERY REVENUE</b>			<b>\$ 34,385.00</b>

Prepared by: Sara Dominguez

\* Use RV Total Receipts divided by 22,500 to get occupancy rate







# OREGON CITY

## Pioneer Community Center

615 5<sup>th</sup> Street | PO Box 3040 | Oregon City OR 97045  
Ph (503) 657-8287

### OREGON CITY PARKS & RECREATION

#### Activity Report

Program: Pioneer community center

Month of FEBRUARY 2013

Category	Number of Participants
Home delivered meals	2302
Congregate Meals	869
Transportation	601
Center services	2443
Recreation	2687
Meetings/rentals	1148



Sent: Sunday, January 20, 2013 1:58 PM  
Subject: Form submission from: Application for Appointment

Submitted on Sunday, January 20, 2013

Board or Commission Applying For: Parks and Recreation

--Personal Information--

Name: AdAm Beykovsky  
Address: 2220 Gilman Dr. Apt #623 Oregon City, OR 97045  
Home Phone: 503-312-4780  
Cell Phone: 503-312-4780  
Email Address: [adam@fccycles.net](mailto:adam@fccycles.net)  
How long have you lived in Oregon City? 2 years in Oregon City,  
Gladstone Life Long

--Employment--

Current Employer Name/Address:  
First City Cycles  
916 Main Street  
Oregon City, OR 97045  
Position: Sales and Marketing Manager  
How long? 6 months  
Work Phone: 503-344-4901  
Work Experience: Bike Shop Manger 6 years

--Education--

Colleges: Clackamas Community College  
Years Completed: 2 years  
Degrees: n/a  
Certifications:

Describe volunteer activity within this or other communities: Member of the Oregon City Trail Alliance,  
Active member in the cycling community Do you presently serve on a City board or committee: No If  
yes, which board or committee?

Explain your interest in this board/committee and why you think its issues are important: With my  
involment in the OCTA and with First City Cycles, it would help serve the cycling community of Oregon  
City List any relevant experiences, skills, or interests that have helped to prepare you for a position on  
this board or committee: Work with First City Cycles, and OCTA Additional information:

Submit a Resume (optional):

I certify that the foregoing information is true and correct: Yes

Note:





2/26/13

Hello Larry,

I am writing you regarding the City of Oregon City's Parks & Recreation Advisory Committee, for which you applied previously. I noticed from the address on your application that I also happen to be your neighbor (across the street from you – the house which the mailbox is in front of), which is why I am hand delivering this memo to you. I have tried to contact you at the phone number on your application a couple of times, and have left messages. In the outgoing message for your home phone number, the message indicates to call your cell phone number. Unfortunately, the cell phone number you indicated on the application was not legible so I have not been able to contact you that way. The reason for my trying to contact you is to find out whether you are still interested in potentially serving on this committee. If so, I would like to know if you are able to attend a brief interview with the committee this Thursday, February 28, at 6:00 P.M. The interview takes place at City Hall – 625 Center Street (at the top of Singer Hill Rd. & 7<sup>th</sup> Ave). I realize at this point it is short notice, so if you are unable to attend it is understandable. If you are still interested, but cannot attend this Thursday, we can arrange for you to interview with the committee at their next meeting in March.

Will you please contact me to let me know whether you are still interested, and if you'll be able to attend this Thursday? You may reach me at my office # 503-496-1546 or my cell # 503-260-9843.

Thank you,

Scott Archer  
Community Services Director



Today's Date:

9-20-12

City of Oregon City  
APPLICATION FOR APPOINTMENT

Please print or type  
May attach resume



Board or Commission Applying For:

PARKS + RECREATION ADVISORY COMMITTEE

PERSONAL INFORMATION:

Name	Larry Rafferty	OREGON CITY, OR 97045	How long in Oregon City?	5 years.
Street	19448 ORCHARD G ROVE	City/State/Zip	Home phone	503-657-9539
E-mail address			Cell phone	503-659-2334

EMPLOYMENT:

Current Employer Name/Address		
Retired		
Position	How long?	Work Phone
	12 years	
Work Experience		
Taught school for 38 years in N.D. & MT. Owned and operated a farm for 12 years		



EDUCATION:

Years Completed	Degrees
1959, 1964, 1965	B.S., M.S., M.S.W.
Colleges	New Mex Highlands Univ, Las Vegas, N. Mex
Dickinson, N.D.	Dickinson State Teachers College, University of North Dakota.
Certifications	

COMMUNITY INVOLVEMENT:

Describe volunteer activity within this or other communities
Work with my wife in Risley Rowlow Club, Park in Milwaukee was a J.C. president and helped build a J.C. Park in 1970. Have been a Sunday school teacher and worked with youth org.
Do you presently serve on a City board or committee? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
If yes, which board or committee?

Send completed application to: City Recorder's Office, PO Box 3040, 625 Center St., Oregon City, OR 97045  
or Fax to 503-657-7026 or e-mail recorder@orc.org. Questions? Call 503-496-1505

## INTEREST STATEMENT:

Explain your interest in this board/committee and why you think its issues are important

Since we are trying to get a new park for our area, I felt I should be in a position to give some input and know all of the pitfalls. It would be a boon for our area to have a park that would fit children and adults both.

List any relevant experiences, skills, or interests that have helped to prepare you for a position on this board or committee.

I was a teacher and coach for thirty eight years, so I was on a lot of planning committees. I also was a J.C. and finalized the last work necessary to turn over a new park to the city. I lived in at the time I was an MC in the Army with seven men under me.

Additional information

Membership on City advisory boards, committees and commissions are open to all interested citizens subject to the qualifications determined by each individual committee, board and commission as necessary for the conduct of its business. There shall be no discrimination of applicants based on race, color, religion, sex, age, national origin, physical or mental disability, marital status, familial status, status as a Vietnam-era or special disabled veteran, or membership in any other group protected by law in accordance with applicable federal, state and local laws. The City of Oregon City encourages participation in its affairs by all people, especially those who are represented in public involvement.

**NOTE:** Oregon City Ordinance No. 01-1031 establishes a criminal history record check for public service volunteers and is determined by the City Manager based on the duties and responsibilities of the position or public safety. If you are chosen for this position, you may be required to complete the background check form.

Most advisory boards, committees and commissions require meeting at least once a month and the meeting hours may be evening or day depending on the committee. Some committees also require some investment of time outside of the meetings. Interested applicants are encouraged to attend a meeting of this commission prior to interviewing to serve.

**The information requested herein becomes public record upon submittal. A written request to not disclose certain information may be submitted to the City Recorder's Office for consideration.**

I certify that the foregoing information is true and correct.

*Larry R. Afferty*

Signed (Applicant)

9-27-12

Date

### For Office Use Only

Date Received: \_\_\_\_\_

Date Appointed: \_\_\_\_\_

Term assigned: \_\_\_\_\_

Web site updated: \_\_\_\_\_

Send completed application to: City Recorder's Office, PO Box 3040, 625 Center St., Oregon City, OR 97045  
or Fax to 503-657-7026 or e-mail recorder@orc.org. Questions? Call 503-496-1505

*Residency Confirmed. K. Riggs*