



AGENDA

City of Oregon City
Parks and Recreation Advisory Committee

City Hall, Commission Chambers
625 Center Street, Oregon City, OR 97045

Thursday, September 26, 2013

5:00 P.M. – Special Meeting

1. Tour of Willamette Falls Legacy Project site

7:00 P.M. – Regular Meeting

1. Call to order
2. Introductions
3. Approval of minutes – July 25, 2013 meeting
4. Citizen comments on issues and items not on the agenda
5. General business
 - a. Designated off-leash dog area recommendation
 - b. Camping in parks – consideration of rules changes
 - c. R.V. Park master plan update
 - d. PRAC member terms
 - e. Other general business
6. PRAC member reports
7. Staff reports
 - a. Ripple Effect projects:
 - i) Clackamette sculpture dedication
 - ii) Bike rack art
 - b. Mt. View Cemetery Day of Remembrance
 - c. ORPA design award for Canemah Neighborhood Children's Park
 - d. Willamette Falls Festival Oct. 5-6
 - e. Recreation report
 - f. Other
8. Next scheduled meeting date – October 24
9. Adjournment



Meeting Minutes

City of Oregon City
Parks and Recreation Advisory Committee

City Hall
625 Center Street, Oregon City, OR 97045

Thursday, July 25, 2013

Attendance

Members: Bryan Watt, Bob Burns, Brian Burke Lisa Normand, Mike Mitchell, Joyce Gifford, Adam Beykovsky, Jon Benjamin, Shawn Dachtler
Staff: Scott Archer, Community Services Director; Denise Kai, Assistant Parks & Recreation Director; Larry Potter, Parks & Cemetery Manager
Guests: Michelle Rizzo, student; Christina Robertson-Gardiner, City of Oregon City Planner; Mayor Doug Neeley; William Gifford

1. Call to order: 7:05 P.M.
2. Introductions
3. Approval of minutes – June 27, 2013 meeting: Approved as written.
4. Citizen comments on issues and items not on the agenda
 - a. Mayor Doug Neeley addressed the committee to welcome the new members, and to apologize for missing the meetings when PRAC applicants were interviewed.
5. General business
 - a. **Willamette Falls Legacy Project “community conversation” presentation:** City Planner Christina Robertson-Gardiner presented information about the project. Distributed/collected survey from each committee member. PRAC provided feedback on vision of the site. PRAC tour of the site to be scheduled.
 - b. **Student project proposal for D.C. Latourette Park – Michelle Rizzo, Portland State University student.** Summer project; social arts. Surveyed residents around the park to see what they would envision. Main points of the feedback include: work parties to repair chain link fencing; masonry repair work, ramps, stairway, etc.; ball wall repair. Working with youth summer camps at Eastham to design a mural; would like to do in the park. Also, artwork on the outside of the park. PRAC was supportive; suggested that Michelle reach out to the McLoughlin Neighborhood Association to communicate about the project.
 - c. **“Parks Day” event – August 10, 2013:** Lisa Normand provided an update on the event; numerous activities planned for the date. Staff will meet with members of PRAC to coordinate details.
 - d. **Designated off-leash dog area consideration:** Discussion of potential sites including Barclay, Atkinson, Oak Tree, & Wesley Lynn Parks. Citizen William Gifford spoke to

recommendations. Bring back to next meeting, and develop specific recommendation.

Wesley Lynn, Atkinson, Barclay, Park Place, Stafford parks to be considered.

- e. Glen Oak Road & Filbert Run Park master plans – update. Request PRAC representation on the selection committee. Mike Mitchell & Shawn Dachtler.
 - f. Camping in parks – consideration of rules changes: Defer to next meeting, e-mail information to PRAC in advance.
 - g. Other general business
6. PRAC member reports
- a. Bob Burns: South End concept plan, next mtg Sept. 25. Distributed information.
7. Staff reports
- a. E.O.T. Celebration & Concert on the Green – Friday, July 26th
 - b. Sportcraft Marina new license agreement
 - c. Ripple Effect bike rack art
 - d. Mt. View Cemetery wash station report
 - e. Recreation report
 - f. E.O.T. stairs replacement
 - g. Rivercrest restroom complete /spray park opening
8. Next scheduled meeting date – no August meeting, next meeting is September 26.
9. Adjournment: 9:28 P.M.



City of Oregon City

625 Center Street
Oregon City, OR 97045
503-657-0891

Staff Report

File Number: 13-472

Agenda Date: 7/17/2013

Status: Agenda Ready

To: City Commission

Agenda #: 7a.

From: Community Services Director Scott Archer

File Type: Ordinance

SUBJECT:

First and Second Readings, Ordinance No. 13-1008, Temporarily Suspending a Portion of Oregon City Municipal Code Section 12.16.040.A Regulating Camping in Public Parks and Declaring an Emergency

RECOMMENDED ACTION (Motion):

Staff recommends the City Commission the first and second readings of Ordinance No. 13-1008 to allow camping in public parks over the next thirty (30) days, and to require the staff to report back to the Parks and Recreation Advisory Committee for future consideration of whether the City should allow camping in public parks for special events and circumstances.

BACKGROUND:

The Oregon City Municipal Code (OCMC) Section 12.16.040.A currently prohibits camping in public parks and certain other places. For certain special events and circumstances, the City may want to allow camping for a limited duration in public parks. One such instance is proposed to take place July 21, where camping is anticipated at Clackamette Park for a special cultural ceremony of the Confederated Tribes of Grand Ronde.

The City staff intends to consider this event and any camping associated with the celebration as an experiment to determine whether the City should revise current code provisions to govern camping in public parks for special events and circumstances. In order to allow the experiment to take place, the prohibition on camping in public parks under OCMC 12.16.040.A must be suspended. If the attached Ordinance No. 13-1008 is adopted, then camping will be permitted in public parks for thirty (30) days.

The City will require the Community Services Department staff to report to the Parks and Recreation Advisory Committee (PRAC) to explain whether the event was a success, and learn other details related to the camping activity that occurs. Thereafter, City staff recommends that the PRAC submit a recommendation to the City Commission about next steps the City may want to consider in relation to camping in public parks.

12.16.040 Camping prohibited.

- A. It is unlawful to camp in or upon any sidewalk, street, alley, lane, public right-of-way, public park or any other place to which the general public has access.
- B. "To camp" is defined as setting up or remaining at a campsite.
- C. "Campsite" is defined as any place where any bedding, sleeping bag or other sleeping matter, or any stove or fire is placed, established or maintained, whether or not such place incorporates the use of any tent, lean-to, shack, or any other structure, or any vehicle or part thereof, for the purpose of maintaining a temporary place to live.
- D. It shall be an affirmative defense to this section that the individual charged had written consent of the person or other authority owning or entitled to possession of the location where the campsite was located.

Scott Archer

From: Nancy Ide
Sent: Wednesday, August 21, 2013 10:41 AM
To: John M. Lewis; Nancy Ide; Scott Archer; Wyatt Parno; Kathy Griffin; Christina Robertson-Gardiner; Pete Walter; Michele Beneville; Kattie Riggs; Laura Terway; Eric Underwood; Maureen Cole; Tony Konkol; Kelly Burgoyne
Subject: ADVERTISING TO BEGIN: 12/31/13 term expirations for board/committees

Greetings:

It's that time of year again for the annual advertising for board and committee openings. Kattie Riggs will be managing this effort this year, and you will be hearing from her soon to confirm the 12/31/2013 term expirations of your board members. The plan is the same as in previous years:

Early September: Advertising commences

Deadline to receive applications: Monday, October 21, 2013. All applications will promptly be delivered to the appropriate staff.

Staff schedules interviews: Late October, November, December

Interview process completed by: December 31, 2013

January City Commission meetings: Mayor makes appointments of new members

NOTE: Members who wish to remain on the Board must re-apply and compete for the position with others who apply.

The vacancy page of the Website will be updated to note the openings for the 12/31 term expirations as well as any current vacancies that exist. Applications may be submitted using the online application or hard copy.

Please contact Kattie Riggs or me with any questions.



Nancy Ide, CMC

City Recorder

nide@orc.org

City of Oregon City

PO Box 3040

625 Center Street

Oregon City, Oregon 97045

503-496-1505 Direct phone

503-657-0891 City phone

503-657-7026 fax

Website: www.orcity.org | [Recorder Page](#) | [Facebook!](#) | [Twitter](#)

PUBLIC RECORDS LAW DISCLOSURE: This e-mail is subject to the State Retention Schedule and may be made available to the public.

Scott Archer

From: Scott Archer
Sent: Wednesday, September 04, 2013 2:30 PM
To: 'Adam Beykovsky'; 'Bob Burns'; 'Brian Burke'; 'Bryan Watt'; 'Bryan Watt'; Denise Kai; 'Jon Benjamin'; 'Joyce Gifford'; Larry Potter; 'Lisa Normand'; 'Mike Mitchell'; 'Shawn Dachtler'
Cc: Nancy Ide
Subject: PRAC member terms expiring
Attachments: 20 OPENINGS on Boards/Commissions in Oregon City; Application-BoardCommitteeGeneric.pdf; Application-BoardCommitteeGeneric.doc; 20 OPENINGS on Boards/Commissions in Oregon City

Parks & Recreation Advisory Committee,

I am including all of you in this correspondence for awareness and information. You may have received the attached e-mail announcing City board and committee openings. Three PRAC member's terms expire on December 31st of this year: Bryan Watt, Brian Burke and Bob Burns. Two of the three members, Brian Burke and Bob Burns, are eligible to seek a second term appointment. Unfortunately, Bryan Watt is ineligible to apply for another term since this year completes his second consecutive term on the committee. For those new members who may not be aware, PRAC by-laws stipulate that a member may serve no more than two consecutive terms. A former member may re-apply after at least one year off of the committee.

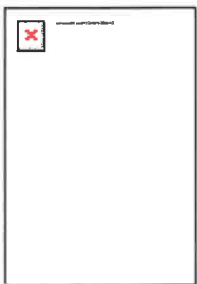
Bob and Brian Burke – if you are interested in seeking appointment for another term on the committee, you are required to re-apply. If there are multiple applicants, it is possible that you may not be re-appointed, though this is unusual. I hope that each of you will strongly consider applying for a second term. **The application deadline is October 21.** You (or other new applicants) may apply either using the attached application or on-line via the City website (click this link):

[Apply Online](#)

With Bryan Watt's position vacancy after December 31, we will have the need to add at least one new member. If any of you are aware of potential applicants, please direct them to the website or you may have them contact me.

Please let me know if you have any questions regarding this information.

Thank you,



Scott Archer
sarcher@orc.org
Community Services Director
City of Oregon City
PO Box 3040
625 Center St.
Oregon City, Oregon 97045
503-496-1546 Direct phone
503-657-0891 City phone
503-657-7026 Fax

Website: www.orcity.org

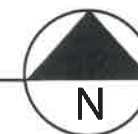
PUBLIC RECORDS LAW DISCLOSURE: This e-mail is subject to the State Retention Schedule and may be made available to the public.



CLACKAMETTE PARK - RV PARK IMPROVEMENTS

LANDSCAPE CONCEPT

September 13, 2013



Marianne Zarkin
LANDSCAPE ARCHITECTS
1020 SE 11th AVE.
Portland, OR 97214
503.802.0031
marianne@mz-la.com

OREGON CITY PARKS

Monthly Report

August 2013

	Use	Total Use	Receipts
FACILITY USE			
Park Shelters			
Atkinson	0		
Canemah	1		
Chapin	11		
Clackamette General	17		
Clackamette Horseshoe	10		
Hillendale	16		
Jon Storm	1		
Rivercrest General	37		
Riverscrest Spraypark	15		
Wesley Lynn	16		
Total Shelter Reservations		124	
Ballfields		228	
Buena Vista Clubhouse		2	
TOTAL PARK RESERVATION RECEIPTS			\$ 3,245.00

CLACKAMETTE RV PARK

RV Receipts			\$ 12,476.70
Occupancy Rate *		55%	
RV Dump Station Receipts			\$ 2,529.91
TOTAL CLACKAMETTE RV RECEIPTS			\$ 15,006.61

CEMETERY STATISTICS

Full Body	5		
Cremains	7		
TOTAL CEMETERY REVENUE			\$ 34,183.00

Prepared by: Sara Dominguez

* Use RV Total Receipts divided by 22,500 to get occupancy rate

MONTHLY ACTIVITY REPORT
Month of AUGUST 2013

New information / highlights:

- **Recreation activity**

TRIPS: 9 regular trips provided this month: 4 for Pioneer Center including OHSU tram and trolley ride, Underground walk and tour, Hike, Spirit Mountain. 5 trips/dine outs for Rose Linn Care Center and West Linn group.

***CLASSES** offered this term:

Art-Oil painting, water color, acrylic, art group, quilt group, knitting

Exercise-Yoga, Pilates, Tai Chi, Cardio, Line dance, Evening –beginning/intermediate Yoga

Education-Computer classes, Safe at Any Age Driving and Mobility Awareness.

Tai Chi research class. Medicare choices.

GAMES: Chess, Bingo, Pinochle, Poker, Scrabble, Pool

SEMINARS: Secure Horizons group, SHIBA, Medicare Plus

SUPPORT GROUPS: AA, Naranon, and Alzheimer's support, grief group, Senior Companion and Easter Seals.

CLUBS: Miniature doll club, Knitting, Chess, Art Guild and Craft club, Spirits group.

GARDEN: Cleaned, weeded, irrigation working, path in good condition

FUND RAISING: The Pioneer Center received \$2265 for the general donation fund, and \$620 for the Meals on Wheels fund. \$0 was spent from general donation fund and \$0 was spent from the Meals On Wheels fund.

- Supplied pet food to 42 pets for the Animeals program for low income / home bound pets, twice this month.
- **RENTALS:** Building rentals included 4 rentals in the ballroom, 3 rentals in the basement.
- **OTHER:** Pioneer Pantry continues to maintain high use. Ballroom Dance remains steady. AA and Naranon support groups well attended.
 - Basement upgrades finished. 2 addition exit signs installed

- Water feature completed by the Sister City group. The location is in the peace garden.
- **ONGOING:** Continue OSU Advisory Council, Spirits of OC meetings, senior needs assessment meetings, Volunteer Connection, CCFU supervisory committee

Up Coming Events/ Dates of note:

3 Pioneer trips planned next month (Hike, Wine tour, Spirit Mountain)
 Dine outs for West Linn/ Pioneer Center to various locations
 Seminars scheduled: Assured Health, SHIBA, Medicare supplement training, AARP driving
 Fund raising: Working on annual appeal letter for fall, ET books, and Chinook books

Concerns and Challenges:

Volunteers recruited regularly.
 Smoking on the grounds a concern for summer-looking into no smoking signs. (Signs delivered)
 Waiting list for Holcomb route MOW

Building maintenance:

Pest control needed (ants) ongoing issue
 Basement leaks (Anne working on)
 Carpets to be cleaned in August (done)
 Sliding electric doors serviced
 Hood in kitchen needs service



OREGON CITY

Pioneer Community Center

615 5th Street | PO Box 3040 | Oregon City OR 97045
Ph (503) 657-8287

OREGON CITY PARKS & RECREATION

Activity Report

Program: Pioneer community center

Month of JULY 2013

Category	Number of Participants
Home delivered meals	2458
Congregate Meals	849
Transportation	724
Center services	2485
Recreation	2301
Meetings/rentals	678



Parks and Recreation • Swimming Pool

1211 Jackson Street | Oregon City OR 97045
Ph (503) 657-8273 | fax (503) 656-0037 | www.ocpool.org

Program: Aquatic and Recreation Division

Month of: Aug2013

Aquatics Highlights:

- ❖ Approximate pool visits: 10323
- ❖ Swim Lesson visits: 3629
- ❖ Facility Rentals: 126| total visits: 2157
- ❖ Recreation swim attendance: 1710
- ❖ Lap/Adult Swim attendance: 906
- ❖ Total water exercise participation: 980
- ❖ OCST & swim team monthly visits: 1115
- ❖ Pool Projects
 - Preparing for shutdown projects
 - Locker room plumbing, new shower tiles
 - Sandblast paint pool shell, new gutter tiles
 - Exploring upgrades in regard to our registration/reservation software
 - Customer log-in/user names
 - Eventually implementing a new P.O.S system
- ❖ Schedule School lessons for 2013-2014
 - Participating schools (Gaffney Lane, Holcomb, St. Johns)

Recreation Highlights:

- ❖ Movies in the Park
 - Dates & Titles:
 - Aug 2, Despicable Me PG – Universal Pictures
 - ◆ Approximately 800-1000 in attendance
 - Aug 9, The Goonies PG – Warner Bros
 - ◆ Cancelled due to inclement weather
 - Aug 16, Rise of the Guardians PG – Walt Disney/Dream Works
 - ◆ Approximately 200-225 in attendance
 - Aug 23, Hotel Transylvania PG – Columbia Pictures
 - ◆ DOUBLE FEATURE (Hotel Transylvania & The Goonies – to make up for cancellation on the 9th)
 - ◆ Approximate attendance for first feature: 300-350 & second feature 75-100 in attendance
- ❖ Concerts and Johnny Limbo\
- Average attendance is up (1200-1500 average)
- Johnny Limbo concert went well. Approximately 3000+ in attendance
- For 2014 Summer Concert Series exploring options for site change. Possibly the E.O.T site.

- More conducive for larger crowds, increased sponsorship revenue, regional and internationally touring musical acts.

❖ **Camp overview**

- Rivercrest visits: 425 visits month of July
 - Used school district school buses this year – allowed 30 students instead of 20
 - Saw an increase in revenue, added one additional councilor
- Kids Connection visits: 20 visits
 - Will look at different options next year as Kids Connection is low for attendance the last few summers
- Aqua Camp visits: 320 visits

Up Coming Events/ Dates of note:

Aquatics and Recreation:

- ❖ Lifeguard Class: Oct. 3, 4, 5, 6 & Nov. 7, 8, 9, 10
- ❖ Swamp Swim: Oct. 31st, 2013
- ❖ Facility Closed OCAST BC meet Nov. 2 & 3

Concerns and Challenges:

Aquatics & Recreation

- Continued efforts to try and revitalize the Oregon City School Swimming Lesson program. Several schools have decided to participate for 2013-2014, but waiting on confirmation from 4 more schools. Schools are facing lack of instructional time and budget constraints to justify spending money or taking kids out of class for swimming lessons.

Title: Willamette Falls Festival
Date/Time: Saturday, October 5, 2013 (All day) – Sunday, October 6, 2013 (All day)
Location: Willamette Falls and Area

Details:

In collaboration with the Willamette Fall Heritage Area Coalition, Clackamas County Tourism, Main Street Oregon City and the City of Oregon City, The Willamette Falls Festival activities will highlight the area's heritage, arts and culture, as well as its natural wonders and outdoor activities in and around Willamette Falls.