

AGENDA

**Oregon City Library Board Meeting
Wednesday, September 8, 2010
625 Center St.
Oregon City, Oregon 97045
4:30 P.M.**

1. Call to Order
2. Approval of Library Board minutes – July 2010 regular meeting (no meeting in August, 2010)
3. Citizen comments on issues and items not on the agenda
4. Library Director Report
 - a. Monthly report and stats
 - b. Library facility planning
 - c. Other
5. Friends of Oregon City Library report
6. Library foundation report
7. New business/Library Board member reports
8. Next regular meeting date – October 13, 2010
9. Adjournment

MINUTES

Oregon City Library Board Meeting

Wednesday, July 14, 2010

625 Center St.

Oregon City, Oregon 97045

4:30 P.M.

1. Call to Order: the meeting was called to order at 4:35 p.m. In attendance were Chair Phil Yates, Vice-chair Harryette Shuell, Chrissa Kruger, David Sliwka, Brian Johnson, Lara Ingham, Karin Morey, Ex-officio member Linda Van Haverbeke and Library Director Maureen Cole.
2. Approval of Library Board minutes – The minutes of the June 2010 regular meeting were presented. David moved and Brian seconded that they be approve, which was passed unanimously.
3. Citizen comments on issues and items not on the agenda: none
4. Library Director Report
 - a. Monthly report and stats: the library director presented statistics for June which included year end information. In general, even though the library was closed for part of June, statistics were still up for the year, if not for the month. This is likely a reflection of the fact that the library increased its hours at the beginning of last July, so that over the course of a year the library has been open more hours and has done more business. Since then the library has increased its hours by another three hours. Receipts from fines are lower by almost \$2000, but this was expected and accounted for in the budget. Someone asked if there is a report which can be run to indicate which titles people are ordering through holds. This is something that the library director can look into. Summer Reading is going well although it started three weeks later than usual. Library Manager, Lynda Ackerson, expects that numbers will eventually surpass last year's numbers.
 - b. Library facility planning: as of today's date, the sales contract is still not yet completely signed but it is promised that it is on the way. The library director, in the meantime, has worked with a project manager to line up inspectors and contractors so that the due diligence work can proceed quickly once the contract is signed.
 - c. Other
5. Friends of Oregon City Library report: there no meeting today as they cancelled this month's meeting. The Friends took all of the library staff out for lunch to show appreciation for all of the hard work they have done while moving. The gross income for the bookstore this month is \$4300. The income really tends to fluctuate. Someone wondered if the trolley made a difference, but Karin does not think so. This Friday is First Friday art walk and the bookstore is not open for first Fridays during the summer since artists are involved down there. There was an artist reception last Saturday for feature artist, which served as a soft beginning to second Saturday. Karin is working on the 7th Street vendors for the Second Saturday idea.
6. Library foundation report: Linda and Chrissa met and decided that the first task is the web site. Karin offered that the Friends already have a web site which could add the foundation if this would make sense. There is interest so Karin will work this out for them.
7. New business/Library Board member reports: Lara will be gone; Chrissa will be gone in August.

8. Next regular meeting date – the next regular meeting is set for August 11, 2010. A motion was made by David to cancel this meeting and move the next regular meeting to September. Lara seconded the motion which was passed unanimously.
9. Adjournment: the meeting adjourned at 5:26 p.m.