

## **AGENDA**

### **City of Oregon City, Oregon Meeting of the Parks and Recreation Advisory Committee**

**City Hall  
Commission Chambers  
625 Center Street, Oregon City, OR 97045**

**Thursday, December 2, 2010**

***\* Note Early Meeting Start Time \****

#### **6:30 P.M. – Special Meeting**

- 1) Interview PRAC applicant(s)

#### **7:00 P.M. – Regular Meeting**

- 1) Call to order
- 2) Approval of minutes – October 28, 2010 meeting
- 3) Citizen comments on issues and items not on the agenda
- 4) General business
  - a) OC High School Construction Class presentation of Wesley Lynn Park restroom/concession building plan
  - b) Proposed Canemah area property acquisition
  - c) Off-leash dog park
  - d) Goal update and progress
  - e) Park hours
  - f) PRAC vacancies
  - g) Other general business
- 5) PRAC member reports
- 6) Staff reports
- 7) Next scheduled meeting date – January 27, 2011
- 8) Adjournment

## Meeting Minutes

### **City of Oregon City, Oregon Meeting of the Parks and Recreation Advisory Committee**

**City Hall  
Commission Chambers  
625 Center Street, Oregon City, OR 97045**

**Thursday, October 28, 2010**

#### **Attendance**

**Members:** Steve McAdoo, Bryan Watt, Ted Schumaker, Marty Bertsch, Patrick Sweeney, Lynn Betteridge

**Excused absence:** Mike Mitchell

**Staff:** Scott Archer, Community Services Director

**Guests:** Kurt Lango and Heidi Baker, Lango Hansen Landscape Architects

- 1) Call to order: 7:00 P.M.
- 2) Approval of minutes – September 23, 2010 meeting: Approved as written
- 3) Citizen comments on issues and items not on the agenda: None
- 4) General business
  - a) Canemah Neighborhood Park: Kurt Lango and Heidi Baker of Lango Hansen Landscape Architects, the City's project consultant, provided an update on the project. Based on review and feedback from two recent neighborhood/community meetings, a few changes have been made to the plan. The most up to date plan was presented and discussed.
  - b) End of Oregon Trail site process: The final task force/consultant report was presented to the City Commission on October 12<sup>th</sup>. No decisions were made regarding the City's direction on this. There will likely be more discussion and decision processes.
  - c) Off-leash dog park: Patrick Sweeney provided a brief update on the status of this discussion. Did some research on dog parks in the regional area. Mike Mitchell was not able to attend today's PRAC meeting and may have additional information. The idea about shared use parks was discussed. Topic to be continued at next meeting.
  - d) Goal update and progress: Scott Archer provided an update and status report on the current PRAC goals. Bryan Watt led a discussion about his desire as chair to see PRAC take a more active role on advising the City Commission and staff on issues and priorities. PRAC members discussed specific goals. Topic to be continued at next meeting.
  - e) Wesley Lynn Park pathway addition: Scott Archer reported that efforts continue to move forward to develop a paved or concrete entry pathway to Wesley Lynn Park from the

Leland Road access point. It is anticipated that this will be completed sometime in the current fiscal year.

- f) Park hours: PRAC reviewed and discussed the park hours. Currently, Oregon City parks are open from 5 A.M. – 10 P.M. Scott Archer presented a comparison of our park hours with other cities and park districts in our region. There was some question as to whether the parks being open until 10:00 P.M. is appropriate, especially at times of the year when it is dark much sooner than this time. Staff will do some additional research regarding this and the topic will be continued at the next meeting.
  - g) PRAC vacancies: There are two vacant positions at this time, and Steve McAdoo will not be applying for re-appointment at the end of his term, which expires December 31, 2010, so his position will be vacant as of January 1. There is currently one applicant, and the City is continually advertising and recruiting applicants for a number of different board positions including PRAC's. Applicant interview/s will be scheduled for the next meeting.
  - h) Other general business: None
- 5) PRAC member reports:
- a) Patrick: Has a new baby boy.
  - b) Steve: Global Mission Readiness Halloween fundraiser at Weatherford's on Saturday evening.
  - c) Lynn: Pioneer Center report – trips are full; received a \$12,000 grant from the County for the meals program; November 16<sup>th</sup> at 5-Guys Burgers 15% of all proceeds goes to the Meals on Wheels program.
- 6) Staff reports
- 7) Next meeting rescheduled to December 2 due to Thanksgiving holiday.
- 8) Adjournment: 9:13 P.M.

Tower Vista N.A. - 6:30 Dec. 2

Submitted on 10/29/2010

Board or Commission Applying For: Parks & Recreation Advisory Committee

Personal Information:

Name: Steven Orr

Address: 18873 Boynton St

Home Phone: 503-504-9700

Cell Phone: 503-504-9700

Email Address: [chargersteve0@msn.com](mailto:chargersteve0@msn.com)

How long have you lived in Oregon City?: 14

Employment:

Current Employer Name/Address:

RM International (Damier Trucks)

5115 N Lagoon

Portland, Or

Position: Test Tech

How long?: 5yrs

Work Phone: 503-745-2769

Work Experience: sheet metal industry 25 yrs

Describe volunteer activity within this or other communities:

CAU fireb N.A. - Dec 2 6:45?

Submitted on 10/20/2010 - 11:25am

Board or Commission Applying For: Parks and Recreation

Personal Information:

Name: Brian Burke

Address: 14356 Talawa Dr

Home Phone: 503-518-6394

Cell Phone: 503-267-4001

Email Address: [burke4oc@msn.com](mailto:burke4oc@msn.com)

How long have you lived in Oregon City?: 6 years

Employment:

Current Employer Name/Address:

Clackamas Fire Dist. #1

11300 SE Fuller Rd

Milwaukie, OR 97222

Position: Captain

How long?: 19 Years

Work Phone: 503-742-2616

Work Experience: Firefighter/Paramedic

Education:

Colleges: Eastern Oregon University, PCC, Chemeketa Comm Coll

Years Completed:

Degrees: BS in Fire Administration

Certifications:

Describe volunteer activity within this or other communities:

Clackamas County Traffic Safety Committee 2002-Present Basketball Coach (Elem) - North

Clackamas Christian School - Oregon City Amor Ministries - Build homes in Mexico - 2010

Re-App.

Board or Commission Applying For (Re-appointment): Park and Recreation Advisory Committee

Personal Information:

Name: Bryan Watt

Address: 19448 Prospector Terr

Home Phone: 503 657-6687

Cell Phone: 503 201-0678

Email Address: [watseaco777@bctonline.com](mailto:watseaco777@bctonline.com)

How long have you lived in Oregon City?: 25+ yrs

Employment:

Current Employer Name/Address:

Rolling Hills Community Church

Position: Elementary Pastor

How long?: 21 months

Work Phone: 503 638-5900

Work Experience: Retired USAF Officer

Education:

Colleges: on file

Describe volunteer activity within this or other communities: sitting chair PRAC



## COMMISSION REPORT: CITY OF OREGON CITY

|  |   |
|--|---|
| TO:                                      | Honorable Mayor and City Commission                   |
| FROM:                                    | Scott Archer, Community Services Director             |
| PRESENTER:                               | Scott Archer, Community Services Director             |
| SUBJECT:                                 | Purchase of Property for Park and Open Space Purposes |
| Agenda Heading: General Business         |   |
| Approved by: David Frasher, City Manager |   |

### RECOMMENDED ACTION (Motion):

Staff recommends City Commission approval of the Real Estate Agreement for a purchase in the amount of \$120,00 plus closing costs for approximately 7.2 acres of property in the Canemah area for park and open spaces purposes.

### BACKGROUND:

The City Commission previously identified the Canemah area as a targeted priority for acquiring open spaces with the available funding from the Metro Natural Areas regional bond measure (2006) Local Legacy Share Allocation. Oregon City's allocation from the Local Share program is \$988,728. To date, Oregon City has utilized \$525,000 of its Local Legacy Share Allocation funding towards the Glen Oak Road park property purchase. This property acquisition proposes to make use of a portion of the City's remaining balance of \$463,728 from the local share funding.

The parcel proposed to be purchased is ideally located within the identified area, and meets the criteria of the Local Legacy Share Allocation program. It is directly adjacent to the existing Metro regional open spaces within Canemah. The owner of the property is a willing seller, which is a requirement of the use of the Metro bond funds. The City and the seller believe the purchase price is well below market value, in part because the seller is motivated to have the property become park land. The major terms of the proposed purchase agreement are as follows:

- Purchase price is \$120,000.
- City and seller to each pay half of closing costs.
- Seller to pay all real estate commission fees.
- The agreement provides for a due diligence period through the closing date, which allows the City to cancel the purchase agreement for any reason during this time. This allows us to further investigate the property, such as performing an environmental assessment, to ensure there are no currently unknown issues or concerns with the property.
- Closing will occur no later than December 31, 2010 if City does not cancel agreement prior.

The Local Legacy Share Allocation funding is received via a reimbursement process; therefore the purchase will be made with our available Parks System Development Charges (SDC) fund. Reimbursement to this fund with the Metro funds will occur after purchase.

### BUDGET IMPACT:

FY(s): 2010-11

Funding Source: Park System Development Charges funds

**From:** [Scott Archer](#)  
**To:** ["Mike Mitchell"; Ted Schumaker](#)  
**Cc:** [Bryan Watt](#); [Denise Kai](#); [Steve McAdoo](#); [Lynn Betteridge](#); [Patrick Sweeney](#); [Marty Bertsch](#); [Larry Potter](#)  
**Subject:** RE: Property purchase in Canemah area  
**Date:** Tuesday, November 16, 2010 5:33:39 PM

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PRAC members:

A number of valid questions and potential concerns have been raised regarding this topic. As I explained in my original e-mail, the direction I received from the City Commission and timing of this negotiation created the unusual circumstance that the purchase agreement had to be placed on a City Commission agenda prior to having discussed this at a PRAC meeting. The parameters of this purchase require some further explanation, as is evident with the questions and issues that have been raised. For example, the funds for this purchase are for specific purposes and must meet specific criteria, etc. To resolve this, I have come up with a proposed solution:

We need to leave the approval of the purchase and sale agreement on the Commission's agenda tomorrow so as not to compromise the timing of the proposed deal. However, I am going to recommend to the City Commission that they request PRAC review this issue at your next meeting (December 2). This will be during the due diligence period of the agreement, and allows for you to review and provide feedback or make any specific recommendations to the City Commission *prior* to the closing of the purchase if it goes forward. Our purchase agreement with the seller allows the City to terminate for any reason during the due diligence period should it be necessary. The City has until December 31<sup>st</sup> to close on the property, so if the Commission accepts my recommendation there will be ample time to report back to the Commission following your December 2 meeting. I will be prepared to give you a comprehensive report on this subject and you will have the opportunity to have all of your concerns and questions addressed at that meeting.

Thanks for your understanding and sorry for any confusion created by this process. Please let me know if you have any other questions.



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**Scott Archer**  
[sarcher@ci.oregon-city.or.us](mailto:sarcher@ci.oregon-city.or.us)  
**Community Services Director**  
City of Oregon City  
PO Box 3040  
625 Center St.  
Oregon City, Oregon 97045  
503-496-1546 Direct phone  
503-657-0891 City phone



Website: [www.oregoncity.org](http://www.oregoncity.org)

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**From:** Mike Mitchell [mailto:mike.k.mitchell@gmail.com]

**Sent:** Tuesday, November 16, 2010 1:23 PM

**To:** Ted Schumaker

**Cc:** Scott Archer; Bryan Watt; Denise Kai; Steve McAdoo; Lynn Betteridge; Patrick Sweeney; Marty Bertsch; Larry Potter

**Subject:** Re: Property purchase in Canemah area

Scott,

Sorry to chime in late, but I just got back into town and this is my first chance to comment. I agree with what Ted has to say below. Given the seller's desire to close before the end of this year, it almost feels like we're helping someone out of a tax situation and rushing to spend money on a piece of property that is not otherwise desirable or likely to be developed. Is there a time limit on the city's expenditure of these funds? Are the funds earmarked for greenspace/natural areas, or could it be spent on land that could become more active/developed park space when city funds would be available for park development?

Again, sorry for the late response.

Thanks,

Mike

On Tue, Nov 16, 2010 at 1:13 PM, Ted Schumaker <[teds@p-r-c.com](mailto:teds@p-r-c.com)> wrote:

Scott, thank you for the explanation. I believe Rosanna Rosanna Danna would say... nevermind.

I thought I read somewhere in the literature you provided that the funds could be utilized for specific park related improvements but I must be mistaken.

Help me understand, I realize this acquisition is not a financial burden to the city but regardless, is there tangible value in acquiring this property? I'm not sure how desirable the property would be to a builder but it doesn't appear very suitable for development. If that's the case, are we just transferring ownership of this property when it will likely remain undisturbed anyway?

I'm not trying to be difficult, just wanting to get a better grasp on the justification for this kind of expenditure, regardless of who is spending the money.

Thank you Scott,

Ted

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**From:** Scott Archer [mailto:[sarcher@ci.oregon-city.or.us](mailto:sarcher@ci.oregon-city.or.us)]

**Sent:** Monday, November 15, 2010 3:38 PM

**To:** Ted Schumaker

**Cc:** Bryan Watt; Denise Kai; Steve McAdoo; Lynn Betteridge; Mike Mitchell; Patrick Sweeney; Marty Bertsch;

Larry Potter

**Subject:** RE: Property purchase in Canemah area

Ted,

Thanks for your feedback. Your observations about the property are correct and you raise some valid points. The intent of this purchase would be to preserve open space and continue the "green belt" around the Canemah area. The purpose would not be for typical active park development, but more for connectivity of natural areas and green spaces. This parcel is adjacent to the Metro owned properties to the south and west of this parcel. I've highlighted the adjacent Metro property on the attached map to point this out.

This type of acquisition (open space preservation) is one of the major goals of the bond measure funding. Also, these funds cannot be used for any development purposes (acquisition only) so they could not be allocated toward the new high school area park construction.

Hope this clarifies the issue. If you have further questions please let me know.

Thank you,



**Scott Archer**

[sarcher@ci.oregon-city.or.us](mailto:sarcher@ci.oregon-city.or.us)

Community Services Director

City of Oregon City

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625 Center St.

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**From:** Ted Schumaker [mailto:[teds@p-r-c.com](mailto:teds@p-r-c.com)]

**Sent:** Monday, November 15, 2010 1:51 PM

**To:** Scott Archer; 'Bryan Watt'; Denise Kai; Larry Potter; 'Lynn Betteridge'; 'Marty Bertsch'; 'Mike Mitchell'; 'Patrick Sweeney'; 'Steve McAdoo'

**Subject:** RE: Property purchase in Canemah area

Scott, thank you for sharing this information.

I'm familiar with the area and my first thought was the property is not well suited for park space. I drove to the site on Sunday and could see nothing to change my opinion. The majority of the property looks to be on a steep slope that would be prohibitive for most any recreational activities and costly for construction and maintenance. Anything I'm missing in my summary?

My recommendation would be to renegotiate the priority and use the funding elsewhere. Perhaps there is a better, more suitable piece of land in the Canemah area, or in my opinion a high priority would be to allocate funding toward the new high school area park construction if this activity qualifies under this bond measure.

Thank you Scott, please call if you would like to discuss,  
Ted

503-704-5768

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**From:** Scott Archer [mailto:[sarcher@ci.oregon-city.or.us](mailto:sarcher@ci.oregon-city.or.us)]  
**Sent:** Wednesday, November 10, 2010 7:11 PM  
**To:** Bryan Watt; Denise Kai; Larry Potter; Lynn Betteridge; Marty Bertsch; Mike Mitchell; Patrick Sweeney; Steve McAdoo; Ted Schumaker  
**Subject:** Property purchase in Canemah area

PRAC members,

I want to bring to your attention a pending acquisition of park property. Due to some unusual timing issues I will not be able to bring this to you prior to the pending action by the City Commission. On the City Commission agenda next Wednesday, 11/17 is a Real Estate Agreement for a purchase in the amount of \$120,000 plus closing costs for approximately 7.2 acres of property in the Canemah area for park and open spaces purposes. Some of you may recall our Metro bond measure Local Legacy Share Allocation project list that was developed in 2006. I realize that many of you were not involved with the committee at that time, and you may not be aware of this issue. I have attached an update I provided to the City Commission in September, which provides an overview of the program, with a list of the priorities and dollar amounts.

City Commission and PRAC identified the Canemah area as a targeted priority for acquiring open spaces with the available funding from the Metro Natural Areas regional bond measure (2006) Local Legacy Share Allocation. To date, Oregon City has utilized \$525,000 of its Local Legacy Share Allocation funding towards the Glen Oak Road park property purchase. This property acquisition proposes to make use of a portion of the City's remaining balance of \$463,728 from the local share funding. The parcel proposed to be purchased is ideally located within the identified area, and meets the criteria of the Local Legacy Share Allocation program. It is directly adjacent to the existing Metro regional open spaces within Canemah. The owner of the property is a willing seller, which is a requirement of the use of the Metro bond funds. The City and the seller believe the purchase price is well below market value, in part because the seller is motivated to have the property become park land. The agreement provides for a due diligence period through the closing date, which allows the City to cancel the purchase agreement for any reason during this time. This allows us to further investigate the property, such as performing an environmental assessment, to ensure there are no currently unknown issues or concerns with the property. Closing will occur no later than December 31, 2010 if City does not cancel agreement prior.

The timing issue with this is that, due to the confidential nature of property negotiation for the city, this matter has only been discussed in executive sessions by the City Commission to this point. Staff received direction to pursue the final agreement at an executive session

meeting last Wednesday. And, because of the seller's motivation to close on the property prior to December 31<sup>st</sup>, we have to place the purchase agreement on the Commission agenda next Wednesday. Therefore, since your next meeting date is December 2, I do not have the opportunity to present this to you prior to it being acted on. I am copying a link to the complete agenda item on our website with report attachments, including the maps of the property. It is item # 7. C . on the agenda.

<http://oregoncity.civicweb.net/Documents/DocumentList.aspx?ID=14324>

Though you are not able to discuss this at your meeting prior to the Commission taking action, it would be helpful to hear any feedback from you. I can convey your thoughts, support, concerns, etc. as part of my oral staff report I will be giving regarding this. Please feel free to contact me with any comments or questions.

Thank you,



**Scott Archer**

[sarcher@ci.oregon-city.or.us](mailto:sarcher@ci.oregon-city.or.us)

**Community Services Director**

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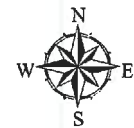
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# Canemah Budwin Property Acquisition view3

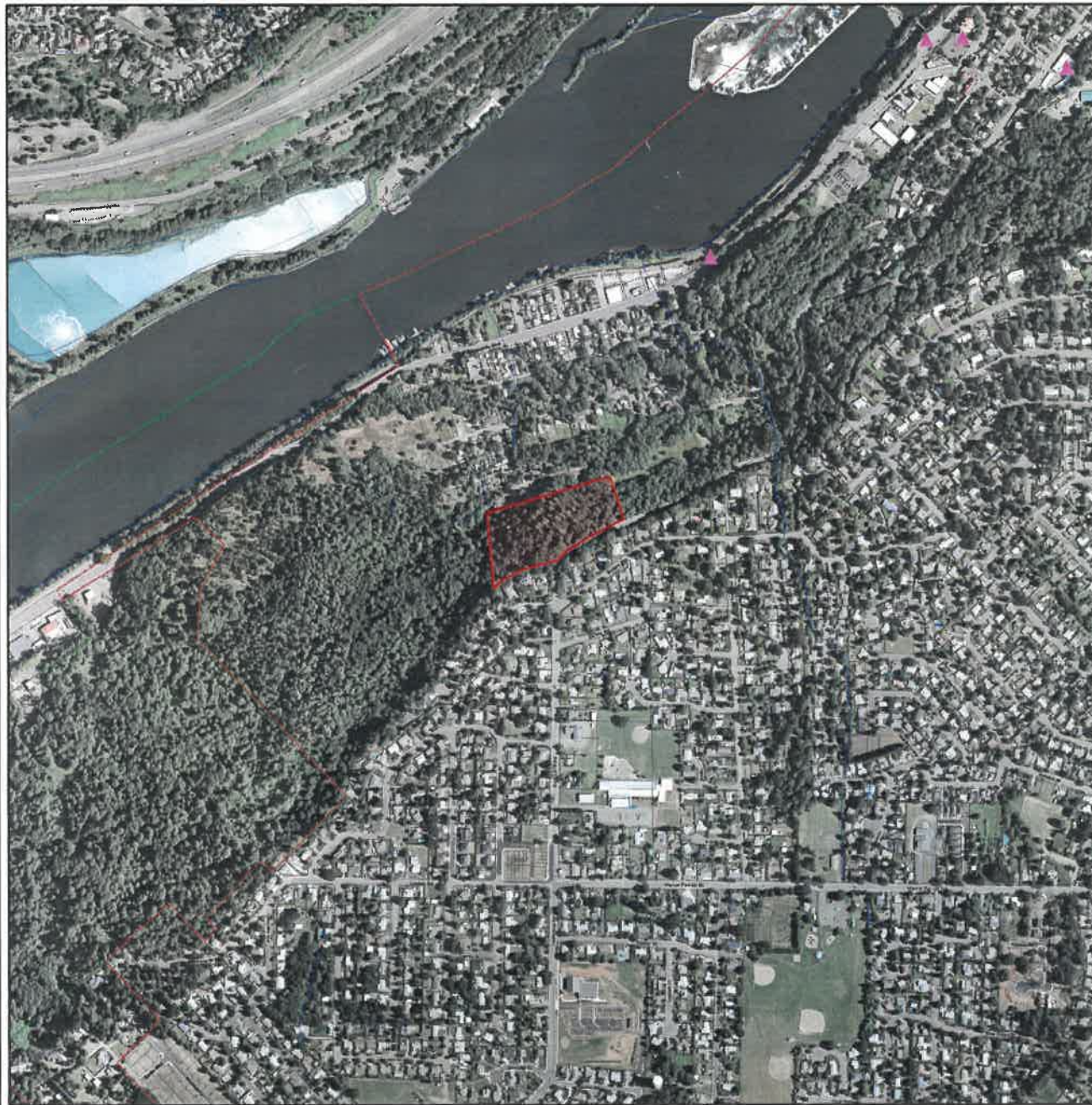


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This map is not suitable for survey, engineering, legal, or navigation purposes. Errors and omissions may exist.

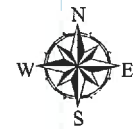
Map created with OCMaP 2010

11/09/2010





# Canemah Budwin Property Acquisition view 1

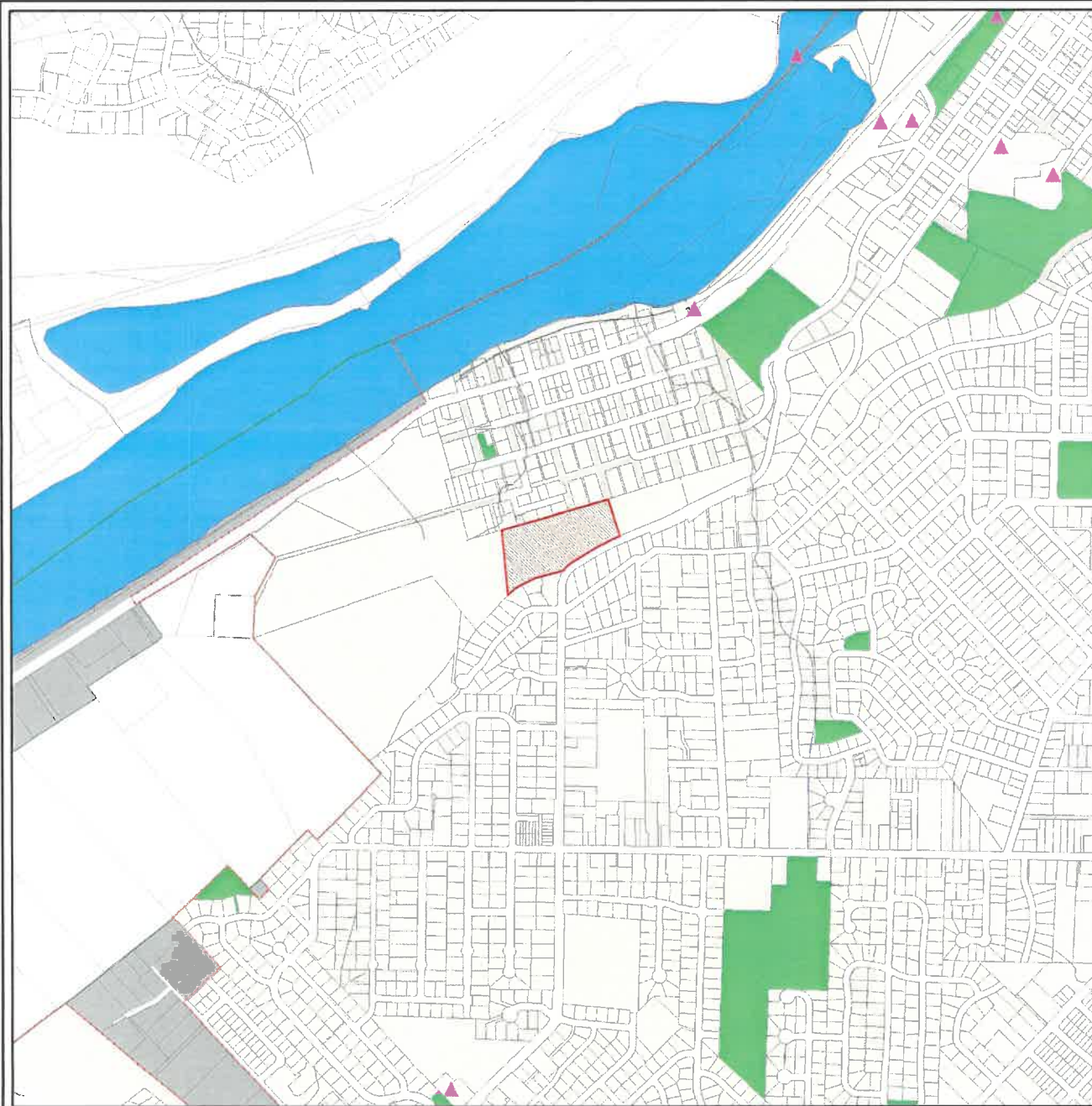


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Map created with OCMaP 2010

11/09/2010





# Canemah Budwin Property Acquisition view2

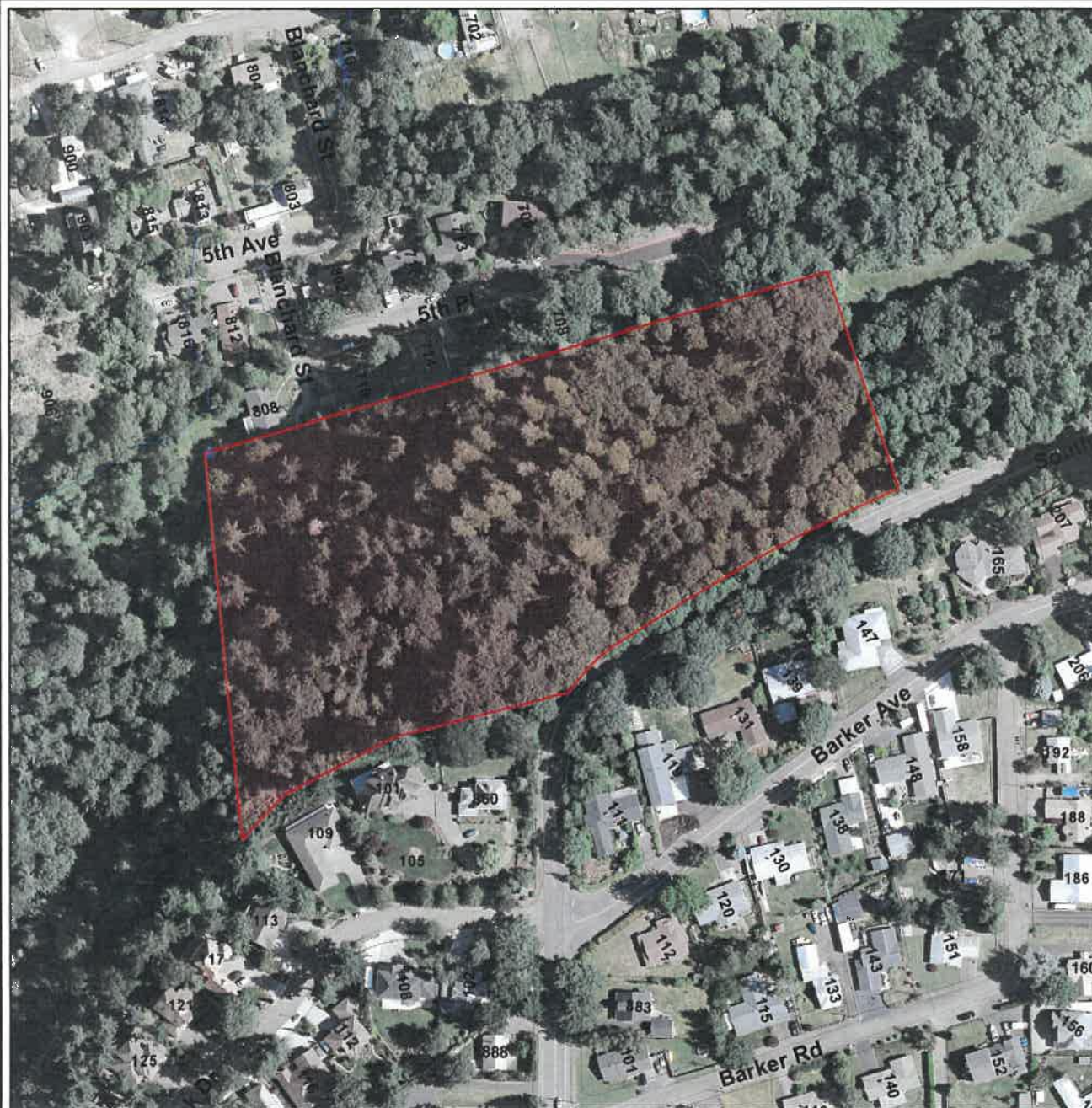


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Map created with OCMaP 2010

11/09/2010



## Scott Archer

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**From:** Bryan and Shannon Watt [watseaco777@bctonline.com]  
**Sent:** Monday, November 29, 2010 7:17 PM  
**To:** Bryan and Shannon Watt  
**Cc:** Lynn Betteridge; Marty Bertsch; Mike Mitchell; Patrick Sweeney; Steve McAdoo; Ted Schumaker; Scott Archer; Denise Kai  
**Subject:** Next PRAC Meeting - 2 December 2010 @ 6:30pm

HI EVERYONE!

reference our discussion about PRAC GOALS & RACK AND STACK OF ITEMS FOR THE CITY TO CONSIDER FUNDING:

After our last meeting I went ahead and reordered the list that was originally sent out...pls see below and let me know what you think.

- Oregon City Pool including "leisure components" (see MASTER PLAN pg 10) - outside area adjacent to the wading pool and new slide (see also cost recovery pg 15) - THE NEW SLIDE COULD VERY WELL BE A BIG PURCHASE (UP TO \$100K) AND NEEDS TO BE PLANNED FOR IN THE CITY'S BUDGET FOR THE "OUT YEARS". WILL NEED REPLACEMENT WITHIN ~3-5 YEARS.
- ADDITIONAL STAFF - THERE HAS BEEN ONE HIRE WITHIN THE LAST 17 MONTHS, RECOMMEND ONE ADDITIONAL HIRE IN EACH YEAR 2011, 2012 TO BRING US CLOSER TO THE NATIONAL AVERAGE OF ONE FTE PER EVERY 7 TO 10 DEVELOPED ACRES.
  - GLEN OAK MASTER PLAN - CONTINUE CURRENT PLAN TO BEGIN PROCESS IN SPRING/SUMMER 2011
  - WESLEY LYNN PHASE 2 - ONGOING - NEW GRANT RECEIVED FROM METRO ENHANCEMENT FUND FOR HIGH SCHOOL BATHROOM/SNACK BAR PROJECT
  - RV PARK
  - OFF-LEASH DOG PARK (SEE PGS 11,21 IN MASTER PLAN ... "UPGRADE EXISTING PARKS"). BEING RESEARCHED BY THE COMMITTEE, WILL RECEIVE REPORT 2 DECEMBER FROM SUB-COMMITTEE.
  - PROTECT THE HISTORICAL ASSETS OF OREGON CITY - COMMITTEE?
  - Barclay Park Connection Trail
  - Wesley Lynn-Chapin Trail
  - Upgrade Latourette Park to become new site of Farmers Market - parking at the old High School, 2 blocks to the entrance. Ha, I knew one of you would say...but what about parking?
  - Fitness course at Chapin Park



SCOTT - SOMETIME SOON I WOULD LIKE TO CONTINUE THE DISCUSSION ABOUT GETTING RID OF "POCKET PARKS" CAN WE ADD TO THE AGENDA THIS THURSDAY?

bryan

On Oct 13, 2010, at 12:07 PM, Bryan and Shannon Watt wrote:

Hi everybody! Bryan here.

First of all, if you are available, please come to the Canemah meeting on Monday October 18th @ 7pm at the Pioneer Community Center. Should be a very interesting meeting.

Second, as discussed at the last PRAC meeting, I would request that you take a look at the Parks and Recreation Master Plan Executive Summary at the following address:

[http://www.oregoncity.org/sites/default/files/Oregon%20City%20FINAL%207.1.08\\_0.pdf](http://www.oregoncity.org/sites/default/files/Oregon%20City%20FINAL%207.1.08_0.pdf)

Using the Master Plan as a guide, I would like the Committee to prioritize a list of items that the city should focus on now, and in the out years - 2012 and beyond. Here are my musings after reading the exec summary with close attention to pages 1,2,7,9-11,21-22: (please forgive me if any of these are OBE)

- Oregon City Pool including "leisure components" (see pg 10) - outside area adjacent to the wading pool and new slide (see also cost recovery pg 15)
- Barclay Park Connection Trail
- Wesley Lynn-Chapin Trail
- Off-leash dog park (see pgs 11, 21..."upgrade existing parks")
- Upgrade Latourette Park to become new site of Farmers Market - parking at the old High School, 2 blocks to the entrance. Ha, I knew one of you would say...but what about parking?
- Fitness course at Chapin Park
- Wesley Lynn Phase 2
- RV Park
- Additional staff

Sorry about the homework!

have a great sunny day,  
Bryan



## **OREGON CITY PARKS & RECREATION**

### **Activity Report**

## **Program: Aquatic and Recreation Division**

**Month of: October 2010**

### **Highlights of October:**

#### **Aquatics:**

- Approximate pool visits: 10399
- Swim Lesson Participants: 3824
- Facility Rentals: 84| total attendance: 3355
- Recreation swim attendance: 289
- Lap/Adult Swim attendance: 923
- Total water exercise participation: 665
- Pool projects and maintenance
  - Updated security system and sensors

#### **Recreation:**

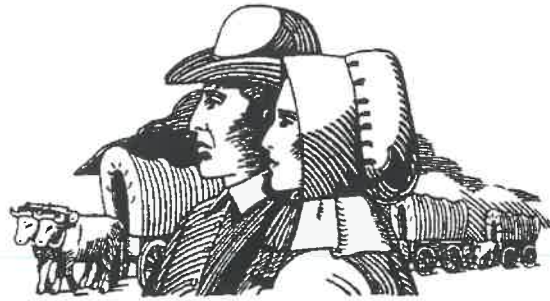
- Karate visits summer session: 125
- Indoor Playground and Swimming total visits: 256
- Special Event: Swamp Swim highly successful: 181 swimmers and 300-350 rotated through the community room throughout the evening
- Exploring additional special events programs: Mom/Son event, Spring Fund Raiser and summer British Sports camps

**Up Coming Events/ Dates of note:****Aquatics and Recreation:**

- OCST is planning on conducting a swim meet Nov. 6 & 7. The facility will be closed to the public on Nov. 6<sup>th</sup>
- Indoor Playground, 10,000 inserts will be placed in the utility bills Oct. 25<sup>th</sup>
- Holiday recreation swims. We will stay open through the Christmas Holidays with holiday recreation swims from 2-4pm.
- Partnering with School District for use of the facility for a School District fund raiser on Jan. 29, 2011

**Concerns and Challenges:****Aquatics**

- Lack of space and time to accommodate all the communities' needs in regard to the swim club, swimming lessons, recreation swims, lap/adult swims, and water exercise classes
- Continued challenge of updating and obtaining funds for a facility that still has deferred maintenance issues



**OREGON CITY PARKS & RECREATION**  
**Activity Report**  
**Program: Pioneer community center**

**Month of: October 2010**

| Category                | Number of Participants |
|-------------------------|------------------------|
| Home delivered meals    | 2712                   |
| Congregate Meals        | 922                    |
| Transportation          | 1075                   |
| Outreach services       | 595                    |
| Trips                   | 198                    |
| Recreation              | 993                    |
| Classes                 | 1027                   |
| Meetings                | 344                    |
| In house services       | 343                    |
| Community use (rentals) | 585                    |

**OREGON CITY PARKS & RECREATION**  
**Activity Report**  
**PIONEER ADULT COMMUNITY CENTER**  
Month of October 2010

**New information / highlights:**

- **Recreation activity**

TRIPS: 3 regular trips provided this month: 2 for Pioneer Center (Edgefield, and Skamania Lodge) + 1 trip for Rose Linn Care Center (pumpkin patch).  
6 dine outs: 4 for Pioneer Center, 1 for Rose Linn Care Center 1 West Linn group.

**CLASSES** offered this term:

**Art**-Oil painting, water color, acrylic and art group, quilt group, knitting

**Exercise**-Yoga, Pilates, Tai Chi, Cardio, Line Dance

**Education**-Computer classes, beginning and movie editing.

**GAMES:** Chess, Bingo, Pinochle, Poker, Scrabble, Pool

**SEMINARS:** Secure horizons group, SHIBA

**SUPPORT GROUPS:** AA, Naranon, and AA in Spanish, Senior Companion

**CLUBS:** A new group is meeting at the Center: Miniature doll house club.

**GARDEN:** Received tables for patio area / put together and set up. Garden beds in place, and Raspberries/ blueberries planted.

**FUND RAISING:** The Pioneer Center received, \$784.90 for the general donation fund, and \$515.00 for the Meals on Wheels fund. \$5447 was spent from general donation fund, and \$37.10 was spent from the Meals on Wheels fund.

- Supplied pet food to 42 pets for the Animeals program for low income / home bound pets, twice this month.
- **RENTALS:** Building rentals included 3 rentals in the ballroom, 7 rentals in the basement.
- **OTHER:** Pioneer pantry continues to grow in use, Ballroom dance remains steady. AA and Naranon support groups well attended and growing
  - Gilmon Park sponsors a monthly birthday party and gift card give away.
  - Good for you grant completed
  - Bus received and riders VERY happy.
  - Claire continues meeting with stores for donations to Pioneer pantry.
  - New kitchen subs trained in FA and CPR
  - Training 1 volunteer for front desk - ongoing

- Donations received for a low income senior to ride trips (again)
  - Purchasing frozen meals from Bateman instead of making them here in the Center, as well as emergency meals
  - Looking to add 1 more dine out monthly (Possibly Wed)
- 
- ONGOING: Continue OSU advisory council, Spirits of OC meetings, senior needs assessment meetings, Providence community meetings, EngAGE meetings, and assist in the county ADRC development.

**Up Coming Events/ Dates of note:**

2 Pioneer trips planned next month: Rocks and Minerals, Trip through Sherwood  
Rose Linn Care Center – 2 local trips.  
Dine outs for West Linn to various locations  
Seminars scheduled: Secure Horizons, Kruger medical.  
OC charming ending in October.  
ART Faire

**Concerns and Challenges:**

Current needs will be old equipment replacement. Anne reviewed and freezer is on the top of the list to replace.  
Volunteers: Replacements found and training has begun for front desk. However, this is difficult due to the high volume of calls and complexity of questions.

**Building maintenance:**

Garden moving along- need to look at irrigation system.  
Master Gardner to look to help w/ Garden.

**OREGON CITY PARKS**  
**Monthly Report**  
**OCTOBER 2010**

|  | Use | Total Use | Receipts         |
|--|-----|-----------|------------------|
| <b>FACILITY USE</b>                    |     |           |                  |
| Park Shelters                          |     |           |                  |
| Atkinson                               | 0   |           |                  |
| Canemah                                | 0   |           |                  |
| Chapin                                 | 1   |           |                  |
| Clackamette General                    | 0   |           |                  |
| Clackamette Horseshoe                  | 0   |           |                  |
| Hillendale                             | 0   |           |                  |
| Jon Storm                              | 0   |           |                  |
| Rivercrest General                     | 1   |           |                  |
| Riverscrest Spraypark                  | 0   |           |                  |
| Wesley Lynn Park                       | 0   |           |                  |
| Total Shelter Reservations             |     | 2         |                  |
| Ballfields                             |     | 110       |                  |
| Buena Vista Clubhouse                  |     | 6         |                  |
| <b>TOTAL PARK RESERVATION RECEIPTS</b> |     |           | <b>\$ 180.00</b> |

**CLACKAMETTE RV PARK**

|                                      |  |     |                    |
|--------------------------------------|--|-----|--------------------|
| RV Receipts                          |  |     | <b>\$ 5,870.00</b> |
| Occupancy Rate *                     |  | 26% |                    |
| RV Dump Station Receipts             |  |     | <b>\$ 1,480.86</b> |
| <b>TOTAL CLACKAMETTE RV RECEIPTS</b> |  |     | <b>\$ 7,350.86</b> |

**CEMETERY STATISTICS**

|                               |    |  |                     |
|-------------------------------|----|--|---------------------|
| Full Body                     | 10 |  |                     |
| Cremains                      | 3  |  |                     |
| <b>TOTAL CEMETERY REVENUE</b> |    |  | <b>\$ 38,763.50</b> |

Prepared by: Jamie Davie

\* Use Receipts divided by 22,500 to get occupancy rate

## Scott Archer

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**From:** Rae Gordon [blues\_rae@msn.com]  
**Sent:** Tuesday, July 20, 2010 8:52 AM  
**To:** Scott Archer  
**Subject:** Rae Gordon PRAC Status

July 20, 2010

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Scott Archer  
PRAC Team  
City of Oregon City  
625 Center Street  
Oregon City, OR 97045

Dear PRAC Team,

I have enjoyed being on the committee for a year and having the opportunity to contribute to the city, more than just being a resident. I have learned a lot and hope to continue to be a good ambassador for the City.

As you know, I have a 2nd job as a blues/gospel singer and my Thursday show at Trails happily (but also sadly) has taken off and has been extended, not allowing me to continue on the committee with the newer meeting schedule. Thank you so much for allowing me the last few meetings to be absent to evaluate that situation. If Trails End Saloon decides to turn into a Heavy Metal venue, I will reapply to PRAC...

I will miss seeing you all in the PRAC capacity. As a resident, I appreciate greatly the work you are doing for the good of our city and our families and am proud to have been involved in that.

However, I am the chair of the Hillendale Neighborhood Association, work in County Tourism by day and have my own marketing business, so I look forward to crossing paths with all of you in other ways.

All my best, keep up the good work on all the projects (woof woof).

*Rae*

Rae Gordon  
PO Box 3217  
Oregon City, OR 97045



## Scott Archer

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**From:** Mike, Jeri Payton & Chase [caudlefamily@gmail.com]  
**Sent:** Friday, March 26, 2010 2:43 PM  
**To:** Scott Archer; Alice Norris; Nancy Ide  
**Subject:** Resignation

I have enjoyed serving the city and having an impact on the positive growth of our community. I have come to a crossroads where the things I am doing away from my family are taking a toll. It is in the interest of positive growth and the health of my family that I have to step down from all city responsibilities. I am sorry for the inconvenience this causes and want to express my deepest appreciation for your roles in helping me be involved in our great city.

Mike

Board or Commission Applying For: **PRAC**

Personal Information:

Name: **Mike Caudle**

Address: 19144 Sunrise Way (Tower Vista Neighborhood Association)

Home Phone: 971-645-1306

Cell Phone: 971-645-1306

Email Address: [caudlefamily@gmail.com](mailto:caudlefamily@gmail.com)

How long have you lived in Oregon City?: 10 Years

Employment:

Current Employer Name/Address:

Clackamas Community College

Gladstone High School

Position: Recruitment Specialist/Head Wrestling Coach

How long?: 10 years

Work Phone: 971-645-1306

Work Experience: I have been working since 1992 not really sure how to answer this question

Education:

Colleges: CCC OSU WP

Years Completed: 97 99 09

Degrees: AAOT BA Political Science MS Organizational Leadership 09

Certifications: Lean Training/Conflict Management/College Planning/Event Planning

Describe volunteer activity within this or other communities:

I am very involved in the communities of OC and Gladstone. I coach Gladstone youth and HS wrestling. I serve on the OC Budget Committee as well as the Maint Street Economic Development Subcommittee.



# OREGON CITY

## Community Services Department

320 Warner Milne Road | Oregon City OR 97045  
Ph (503) 657-0891

October 29, 2009

Mike Caudle  
19144 Sunrise Way  
Oregon City, OR 97045

Dear Mike,

Mayor Norris officially appointed you to the Parks & Recreation Advisory Committee (PRAC) at the City Commission meeting on October 21, 2009. You have been appointed to an existing position with a term running effective immediately through December 31, 2010. You will be eligible to apply for reappointment to an additional three-year term when this current term expires.

PRAC normally meets on the fourth Monday of each month at 7:00 P.M., at the Pioneer Community Center, located at 615 5<sup>th</sup> Street, Oregon City. The committee meets a minimum of nine times during each calendar year. You should typically expect to receive an agenda and related information from me the week preceding each regular meeting. This information will come to you via e-mail with attachments, unless you specifically request it via regular U.S. mail.

Congratulations on your appointment. I look forward to working with you as a member of the Parks and Recreation Advisory Committee. If you have any questions or would like to meet with me to discuss your appointment and some basic orientation information on your role as a committee member, please contact me at 503-496-1546 or via e-mail at [sarcher@ci.oregon-city.or.us](mailto:sarcher@ci.oregon-city.or.us).

Sincerely,

Scott Archer  
Community Services Director

Cc: Mayor Norris; Nancy Ide, City Recorder

## Scott Archer

---

**From:** pandd97045@netscape.com  
**Sent:** Monday, March 29, 2010 10:10 AM  
**To:** Scott Archer  
**Subject:** I am sorry I need to resign my position

Hi Scott, I talked to Kathy this morning and asked her to find someone else to fill my position. I am having health problems. One that will prevent me from driving at night. I feel so bad that I must do this, I really enjoyed meeting all of you. I wish you well in all of your endeavors to improve our wonderful city. Please keep our Pioneer Center as one of your main concerns as it does so much for our community. It would be a shame if we didn't have it. Thank you all for your kindness. Pat Andrews

---

Netscape. Just the Net You Need.

# City of Oregon City

## Park and Recreation Advisory Committee

### Application

Please type or print

#### PERSONAL DATA

Name Patricia (Pat) Andrews  
Phone 1 <sup>503</sup> 723-5653 Phone 2 \_\_\_\_\_ E-mail pandd97045@netscape.com  
Address 18724 Hesket Ct. Oregon City OR 97045  
Street City State Zip

Years of Residence in Oregon City 22 yrs on Holcomb Rd  
17 yrs in town

#### EDUCATION, WORK OR VOLUNTEER EXPERIENCE:

Grad. David Douglas High  
Some classes Clark Com. College  
Meat on wheels Pioneer Center  
Sub kitchen help " "  
Cle Retired 2002

#### PLEASE LIST AND DESCRIBE ANY INVOLVEMENT YOU HAVE HAD WITH COMMITTEES, BOARDS, GROUPS, ETC:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

#### PLEASE DESCRIBE YOUR INTEREST IN THIS COMMITTEE AND WHY YOU THINK IT IS IMPORTANT:

We have volunteered for 9 years at Pioneer Center and think  
highly of the work done here. Oregon City has been our  
home forever 30 years and would like to stay forever.  
We are very proud of our town

PLEASE LIST ANY ADDITIONAL RELEVANT EXPERIENCE, SKILL OR INTERESTS THAT RELATE TO THIS COMMITTEE:

Other than the fact it is our home and we care what happens here.

OTHER COMMENTS:

I feel it is very important to keep our center and parks going.

*The Parks and Recreation Advisory Committee typically meets the fourth Thursday of most months at 7:00 P.M. This committee may also involve some investment of time outside of the meetings*

Signed

*Patricia A. Andrews*

Date

*2/22/10*

**Membership on City Advisory Committees and Boards is open to all interested citizens subject to the requirements of each individual Committee and Board as necessary for the conduct of its business. There shall be no discrimination of applicants based on race, color, religion, sex, age, national origin, physical or mental disability, marital status, familial status, status as a Vietnam-era or special disabled veteran, or membership in any other group protected by law in accordance with applicable federal, state and local laws. The City of Oregon City encourages participation in its affairs by all peoples, especially those who are under represented in public involvement.**

Please return application to:

City of Oregon City, Park and Recreation Advisory Committee Application  
Attn: Community Services Director  
P.O. Box 3040, Oregon City, OR 97045

# City of Oregon City

## Park and Recreation Advisory Committee

### Application

Please type or print

#### PERSONAL DATA

Name <sup>MS.</sup> LEONE M. LEWIS  
Phone 1 <sup>503-</sup> 481-5167 Phone 2 - E-mail leonelewis@msn.com  
Address 814 Harrison St. Oregon City OR 97045  
Street City State Zip

Years of Residence in Oregon City 5+ years

#### EDUCATION, WORK OR VOLUNTEER EXPERIENCE:

Masters degree in Social Work (1975, U. of Wisconsin). Retired 2007 from Oregon DHS  
Child Welfare. Previous experience includes: Funeral Director/Manager,  
of Cremation Societies; Program Director (YWCA); Volunteer Director;  
Educator/Trainer; Group Facilitator; Real Estate Sales Associate &  
Broker.

#### PLEASE LIST AND DESCRIBE ANY INVOLVEMENT YOU HAVE HAD WITH COMMITTEES, BOARDS, GROUPS, ETC:

Attended Board meetings at the YWCA; Madison Opportunity Center (a  
rehab. facility); and a church in Seattle. Wrote Volunteer Program  
By-Laws for the rehab. facility as an employee, and for the Church  
as a volunteer. Worked as group facilitator in grief support;  
developed & taught classes in Death & Dying, Volunteer Management,  
Real Estate & more.

#### PLEASE DESCRIBE YOUR INTEREST IN THIS COMMITTEE AND WHY YOU THINK IT IS IMPORTANT:

I have been fairly active at the Pioneer Community Center, which provides  
a valuable service to seniors. As a "senior" myself, I would  
like to be a voice to represent their concerns, opinions,  
suggestions, etc., & support the programs & services  
that benefit them. I enjoy being involved in the  
community.



**PLEASE LIST ANY ADDITIONAL RELEVANT EXPERIENCE, SKILL OR INTERESTS THAT RELATE TO THIS COMMITTEE:**

My skills include community networking, organizing, program development, writing, public speaking. I have effectively worked with all ages, as well as people of various races, religions, etc.

**OTHER COMMENTS:**

I have enjoyed living in Oregon City. I would consider it an honor to be a member of a board and learn more, and contribute whenever I can.  
(If needed, I have copies of my resume, & former letters of reference.)

The Parks and Recreation Advisory Committee typically meets the fourth Thursday of most months at 7:00 P.M. This committee may also involve some investment of time outside of the meetings

Signed Leone M. Lewis Date Feb. 1, 2010

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Please return application to:

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Attn: Community Services Director  
P.O. Box 3040, Oregon City, OR 97045