

**RESOLUTION NO. 13-19**

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**A RESOLUTION TO ADJUST APPROPRIATIONS FOR THE  
FISCAL YEAR 2012-13 BUDGET**

**WHEREAS**, ORS 294.450 provides for the legal basis for transfers of appropriations within a fund; and

**WHEREAS**, the City Commission adopted a budget for 2012-13 and by Resolution No. 12-16 made appropriations for the current fiscal year; and

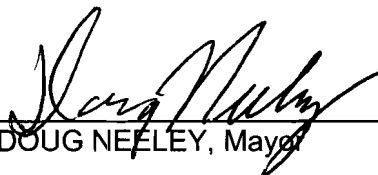
**WHEREAS**, through the course of routine operations conditions that were not known at the time the budget was prepared have occurred that require adjustments to the Adopted Budget; and

**WHEREAS**, the need now exists to accept additional pass-through resources and appropriate additional requirements in the Building Fund, Community Development Fund, Water Fund, and Wastewater Fund; and

**WHEREAS**, the need now exists to transfer additional appropriations within the General Fund, Building Fund, Community Development Fund, Water Fund, and Cable TV Fund.

**NOW, THEREFORE, BE IT RESOLVED** by the City Commission of Oregon City that the Request for Budget Adjustments as attached be made a part hereof and authorized.

Approved and adopted at a regular meeting of the City Commission held on the 19th day of June 2013.

  
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DOUG NEELEY, Mayor

Attested to this 19th day June 2013:

  
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Nancy Ide, City Recorder

Approved as to legal sufficiency:

  
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Carrie P...,  
City Attorney

**Oregon City**  
**Request for Budget Adjustments**  
**2013 Budget Adjustments 3**

Account Description	Number	Original Budget	Increase	Decrease	Revised Budget
<b>A - Increased legal fees</b>					
<b>General Fund</b>					
Transfers In (Legal Fees Reimbursed)	300-012-361 R	184,000	119,000		303,000
Contract Services (Community Dev.)	300-014-422	55,000	60,000		115,000
Contract Services (Building)	300-014-424	-	14,000		14,000
Contract Services (Water)	300-014-441	10,000	10,000		20,000
Contract Services (Cable TV)	300-014-457	30,000	35,000		65,000
<b>Community Development Fund</b>					
Transfers Out (Legal Reimbursement)	351-061-913	60,000	60,000		120,000
Acquire Materials	351-061-425	210,000		40,000	170,000
Contingency	351-061-888	34,326		20,000	14,326
<b>Building Fund</b>					
Transfers Out (Legal Reimbursement)	355-075-911	50,000	14,000		64,000
Contracted Services	355-075-381	45,000		14,000	31,000
<b>Water Fund</b>					
Transfers Out (Legal Reimbursement)	501-151-913	10,000	10,000		20,000
Contracted Services	501-151-381	260,500		10,000	250,500
<b>Cable TV Operations</b>					
Transfers Out (Legal Reimbursement)	409-200-913	30,000	35,000		65,000
New Equipment	409-200-551	50,000		35,000	15,000
<b>B - Equipment purchased with PEG funds</b>					
<b>Cable TV Operations</b>					
Equipment Less Than \$5,000	409-200-352	-	11,000		11,000
New Equipment	409-200-551	15,000		11,000	4,000
<b>C - Community Development Pass Through Revenue and Expenses</b>					
<b>Building Fund</b>					
Metro Excise Tax Pass Through Revenue	355-075-571 R	55,000	40,000		95,000
State Surcharge Pass Through Revenue	355-075-582 R	90,000	60,000		150,000
Building Permits Revenue	355-075-421 R	255,000	60,000		315,000
Metro Excise Tax Pass Through Expense	355-075-416	55,000	40,000		95,000
State Surcharge Pass Through Expense	355-075-412	90,000	60,000		150,000
County Permit Pass Through Expense	355-075-418	129,000	60,000		189,000
<b>D - Community Development Pass Through Revenue and Expenses</b>					
<b>Community Development Fund</b>					
School Excise Tax Revenue	351-061-575 R	450,000	135,000		585,000
School Excise Tax Revenue 4%	351-061-576 R	18,000	5,400		23,400
School Excise Tax Pass Through	351-061-431	450,000	135,000		585,000
Contingency	351-061-888	14,326	5,400		19,726
<b>E - Water Utilities Pass Through Revenue and Expenses</b>					
<b>Water Fund</b>					
South Fork Water Board SDC Revenue	501-151-551 R	400,000	100,000		500,000
South Fork Water Board Pass-Through	501-151-453	400,000	100,000		500,000
<b>F - Wastewater Utilities Pass Through Revenue and Expenses</b>					
<b>Wastewater Fund</b>					
Tri-City Connections Revenue	502-182-541 R	300,000	475,000		775,000
Tri-City Service Fee Revenue	502-182-542 R	2,430,000	100,000		2,530,000
Tri-City Connections Charges Expense	502-182-452	300,000	475,000		775,000
Tri-City Service Fee Expense	502-182-451	2,430,000	100,000		2,530,000
Page Total		8,901,152	2,318,800	130,000	11,089,952

**Explanations:**

A - Legal fees are paid out of the General Fund. Other funds make interfund transfers to reimburse the General Fund. Legal expenses were more than anticipated during the year for the Planning (Transportation System Plan), Building (System Development Charges collections), Water ("roll back" election), and Cable TV (franchise negotiations) funds. General Fund expenditures will be increased and transfers in from other departments will be increased. Planning, Building, Water and Cable TV funds will reallocate appropriations between line items to make the transfers (pay the legal expenses). The net change in total appropriations for all funds will be zero (BR).

B - Equipment to be purchased with PEG funds was budgeted under the "Capital Outlay" appropriation, but the purchases do not meet the criteria for classification as Capital Outlay. The "Materials and Services" appropriation category will be increased and the Capital Outlay appropriation category will be decreased so that purchases can be properly classified. This is an administrative adjustment with a net change in total appropriations of zero (BR).

C - Accept unanticipated Metro Excise, State Surcharge and County Permit monies, and appropriate pass-through monies to various government agencies (BR).

D - Accept unanticipated School Excise Tax monies, and appropriate pass-through payments to Oregon City School District, along with processing fees (BR).

E - Accept unanticipated South Fork Water Board (SFWB) system development charges and appropriate pass-through payments to SFWB (BR).

F - Accept unanticipated Tri-City Sewer Connection and Service charges and appropriate pass-through payments to Tri-City (BR).

Type: Line Item Transfer (LT), Budget Resolution (BR) or Supplemental Budget (SB).

Department Director: Approved by various directors. *wp*

Date: 5/24/2013

Finance Director: *[Signature]*

Date: 6/11/13

City Manager: *[Signature]*

Date: 6/12/13