



City of Oregon City

625 Center Street
Oregon City, OR 97045
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Meeting Minutes - Final City Commission

Dan Holladay, Mayor
Carol Pauli, Commission President
Brian Shaw and Rocky Smith, Jr.

Tuesday, May 12, 2015

5:30 PM

Commission Chambers

Work Session

1. Convene Work Session and Roll Call

Mayor Holladay called the meeting to order at 5:30 PM.

Present: 4 - Commissioner Brian Shaw, Commissioner Rocky Smith, Commissioner Carol Pauli and Mayor Dan Holladay

Staffers: 10 - City Manager David Frasher, Public Works Director John Lewis, Community Development Director Tony Konkol, Economic Development Manager Eric Underwood, Library Director Maureen Cole, Human Resources Director Jim Loeffler, Community Services Director Scott Archer, Police Chief and Public Safety Director James Band, City Recorder Kattie Riggs and Assistant City Recorder Jaime Reed

2. Future Agenda Items

Commissioner Shaw suggested a discussion regarding the Urban Renewal property by McDonald's.

Mayor Holladay thought there should be a discussion on the Buena Vista House.

3. Discussion Items:

3a. [15-283](#)**Glen Oak Park and Filbert Run Park Master Plans**

Attachments: [Staff Report](#)
[Glen Oak Road Park- Overview Map](#)
[Filbert Run Park Overview Map](#)
[Glen Oak Park Preferred Concept](#)
[Filbert Run Preferred Concept](#)

Scott Archer, Community Services Director, said the City acquired two pieces of property for parks in underserved areas. Last year the City contracted with Lango Hansen Landscape Architects to create master plans and design processes for the parks. The Parks and Recreation Advisory Committee unanimously supported the preferred concept plan for each park. He introduced Kurt Lango who would present the preferred concept plans.

Mr. Lango said there had been an open and interactive public input process. He discussed the Glen Oak Park concept plan, which was located near the High School. There were slopes on the site and many natural elements were maintained. The plan included paths, a children's play area, loop trail, basketball court, skateboard area, pump track, pickle ball court, the residences would be maintained for school use or as a meeting place, there would be new trees throughout, and a balance of grass and natural areas. There would be a fenced in, off leash dog park area as well.

Mr. Archer said this was designing the vision for these parks, and the next step would be to plan for funding the development of the parks and the maintenance aspects. They did not want to develop the parks until they could appropriately take care of them.

David Frasher, City Manager, said there were other funding options, such as a tax increase or utility fee. A grant could build a park, but there would need to be another funding mechanism to maintain it.

John Lewis, Public Works Director, thought the Meyers Road extension would be a condition of approval for development of this park. Mr. Archer said he had been talking with the School District about building out the full road before the park was built.

Mr. Lango then presented the concept plan for Filbert Run Park. The open space was currently being taken care of by the neighbors. This had a wooded area and an open space. Pathways, shelter, play area, bridges, connections to the neighborhood, and open space were all amenities in this park.

Commissioner Pauli suggested that on street parking might not be enough for the park.

Mr. Archer thanked Mr. Lango for listening to what the community wanted and putting those elements into the sites and thanked the community for their participation. Going forward staff would develop a schedule of when and how they could fund the development of the parks. The development plans would be brought back to the Commission at a later date.

3b. [15-254](#)

Replacement of the 800MHz Public Safety Analog Communication System

Attachments: [Staff Report](#)
[Digital Communications System Replacement PowerPoint Presentation](#)

Jim Band, Police Chief & Public Safety Director, introduced John Hartsock, project manager, who would discuss the replacement of the current County-wide 800MHz public safety analog communication system.

Mr. Hartsock presented information on the project. The current technology was 20 years old and needed to be replaced. They would be going out for a 10 year general obligation bond. They wanted to determine the financing by 2016 and complete the project in 2019. He discussed how this was a public safety issue for all citizens. He explained the system replacement goals, communication system replacement drivers, funding options, and proposed system upgrades. The total cost of the project would be \$53 million dollars, which would be 13.7 cents per \$1,000 of assessed valuation.

There was discussion regarding other funding options.

Chief Band listed other low cost options. His concern was if the bond did not pass, the funding would have to come out of the General Fund. For this to pass, every community had to agree this was a good plan and there were some cities that did not like it and might opt out.

Mr. Frasher said they could not afford it in the General Fund and there would have to be a good explanation and a lot of leg work that would need to be done. They did need the service, but it was expensive.

There was discussion regarding the problems with the current system and how to explain these issues to the public.

Mr. Hartsock thought this system was the best choice for the long term as it would connect with the other counties in the State and was a standards based communication system so the components did not have to come from only one manufacturer.

3c. [PC 15-175](#)

Draft Amendments to the Oregon City Municipal Code (OCMC): Chapter 2.30
Citizen Involvement Committee

Attachments:

[Staff Report](#)

[Draft Oregon City Municipal Code Chapter 2.30](#)

[CIC Draft Bylaws](#)

Tony Konkol, Community Development Director, provided an update on the draft amendments to the CIC bylaws. The Commission had directed staff to amend the CIC bylaws to be more consistent with committees that existed in the Municipal Code. He and Commissioner Shaw met with the CIC to review the bylaws, and would meet again with the CIC in June. The CIC had not come to consensus yet, but was close. Once approved, the City Attorney would review the bylaws as well as the Department of Land Conservation and Development. The bylaws would then come to the City Commission for adoption. He highlighted the changes that were being proposed.

There was discussion regarding the criteria for membership.

Mr. Frasher asked regarding staffing, if the Commission was comfortable with adding, "The City Manager shall retain the discretion to suspend staffing of the CIC under extraordinary circumstances."

There was consensus to add the language proposed.

Mr. Konkol discussed the suggestion to change the terms from four to two year terms. Mayor Holladay clarified the Chair and Vice Chair could not serve more than four years combined in either of those positions.

Mr. Konkol said general membership of the CIC had to be renewed every two years, but there were no term limits. There "may" be a Council liaison to the CIC, not "shall".

Mayor Holladay thought they should revisit this in six months and see if the CIC needed to meet monthly, especially since staff would be attending the meetings.

Commissioner Shaw thought they could meet every other month.

There was consensus to keep it as monthly meetings for now, but staff would report back the first meeting in December.

4. City Manager's Report

Mayor Holladay would be attending the US Mayors Conference in San Francisco. He asked if the Commission had a problem with the City funding the expense. The Commission had no issue with the expenditure.

Mr. Frasher would be out of the country May 14-27. Two applications had been received for the vacant City Commission position.

5. Adjournment

Mayor Holladay adjourned the meeting at 7:13 PM.

Respectfully submitted,



Kattie Riggs, City Recorder