



Work Session

WS

Milwaukie City Council



MINUTES
MILWAUKIE CITY COUNCIL
www.milwaukieoregon.gov

WORK SESSION
APRIL 21, 2015
City Hall Conference Room

Mayor Parks called the Work Session to order at 4:04 p.m.

Council Present: Council President Batey and Councilors Scott Churchill, Mark Gamba, and Karin Power

Staff Present: Assistant to the City Manager Mitch Nieman, City Recorder Pat DuVal, Interim Community Development Director Denny Egner, and Engineering Director Jason Rice

City Manager's Report

Mr. Nieman reported on recent events, current recruitments, and upcoming meetings.

Community Development Update

Mr. Rice provided an update on construction work at Riverfront Park, and **Councilor Gamba** noted pedestrian safety concerns at the park along McLoughlin Boulevard.

Mr. Rice provided updates on the Adams Street Connector and clay pipe projects.

Mr. Egner discussed TriMet's SE Service Enhancement Plan.

The group discussed the possibility of the City applying for a Transportation Growth Management (TGM) grant for a 19th Avenue Woonerf project. It was noted that street design issues were separate from any Fee in Lieu of Construction (FILOC) issue.

Councilor Power noted the neighborhood's interest in a 19th Avenue Woonerf project and expressed her support for hiring an independent design consultant.

The group discussed what a Woonerf design process would look like and what impacts that process would have on the City's Public Works Standards and on staff resources.

Mr. Egner said he would provide Council information on the scope of work and amount of TGM grant funding available for a Woonerf project.

Milwaukie High School (MHS) Mural

Mr. Nieman provided an overview of the City's mural program administered by the Milwaukie Arts Committee (artMOB), and reported that Chris Haberman had been selected to design and install the mural at MHS. He noted that funding for the mural program was included in the supplemental budget.

Mr. Haberman shared samples of his work and noted his personal Milwaukie history. He presented an overview of the design concept for the MHS mural.

Mr. Nieman noted the involvement of MHS students and staff in the project and that the artMOB with MHS students would be capturing a time lapse video of the project.

Mr. Haberman said his family was excited for the mural and noted that none of his murals have been tagged by graffiti. He discussed the type of paint he would be using.

Mr. Nieman pointed out that the MHS mural, the Adams Street Connector, and the public art at the light rail station would be done about the same time and would be a good opportunity to celebrate the new infrastructure in that area.

Milwaukie Arts Committee (artMOB) Update

Mr. Nieman introduced the topic and members of the artMOB present, including Chair Rebecca Banyas, Andrea Adams, Lisa Fossen, and Denise Emmerling-Baker.

Ms. Banyas reviewed the recent activities of the artMOB, discussed the artMOB's recommended changes to the Committee's bylaws, and presented the committee's goals and projects for the next year. She noted that the artMOB would like to make personal connections with members of the Council and the regional arts community.

Ms. Emmerling-Baker discussed the artMOB's work to schedule and support artist showings and author events at City Hall during the upcoming First Friday season.

Ms. Adams reported on the artMOB's growing social media presence, and **Ms. Banyas** noted that the Committee's webpage had been migrated to the City's website.

The group expressed its excitement for the mural program and discussed outreach and funding opportunities that the artMOB could pursue.

Annexation and Road Transfer Information

Mr. Egner provided background information on an annexation request to Clackamas County to annex the Right-of-Way (ROW) in front of an annexed property. He explained that the Urban Growth Management Agreement (UGMA) with the County, and staff research into previous ROW annexations, suggested that it was to the City's advantage to have jurisdiction over the Monroe Street ROW and adjacent intersection.

Councilor Gamba and **Mr. Egner** noted the City's jurisdiction on Linwood Avenue.

Mayor Parks asked if the suggested annexation actions would comply with the Transportation System Plan (TSP), and **Mr. Egner** said the actions would comply, and he noted that the TSP map would not have to be corrected.

Trolley Trail Lighting

Mr. Parkin provided an update on a Council inquiry regarding lighting along the Trolley Trail under the old train trestle. He reported that the North Clackamas Parks and Recreation District (NCPRD) had no plans to install additional lighting along the Trolley Trail, and that TriMet would be installing some additional lighting on the south side of the trestle at 22nd Avenue and McLoughlin Boulevard. He discussed Portland General Electric's (PGE) ongoing work to locate power sources that could provide the power for new lighting. He said that if a power source could not be located, the back-up plan would be to install a new pole and light, which he noted could be expensive.

Councilor Power asked if there were solar power options. **Mr. Parkin** responded that solar would not be a cost-effective option for lighting, and he noted that there was no Clackamas County Water Environment Services (WES) pole close enough to provide the lighting needed along the Trolley Trail. He said he would keep Council informed as PGE responds and as the project develops.

The group discussed the possibility of using an existing wooden railroad pole to add lighting along the Trolley Trail.

Mayor Parks adjourned the work session at 5:39 p.m.

Respectfully submitted,



Scott S. Stauffer, Administrative Specialist II



MILWAUKIE

Dogwood City of the West

Memorandum

To: City Council
From: Denny Egner, Planning Director and Acting Community Development Director
CC: Bill Monahan, City Manager
Date: April 21, 2015
Re: Community Development Department Projects - City Council Update for 4/21/15 Work Session

Parks & Sustainability

- **Milwaukie Riverfront Park**
- Four Parks Master Planning
- North Clackamas Parks & Rec. District
- Sustainability Plan
- Tree City USA
- Public/Government Access

Engineering

- **Adams Street Connector**
- 17th Avenue Multiuse Trail
- Stanley Avenue Stormwater
- Railroad Avenue Paving
- 17th Avenue Waterline Project

Planning

- **Land Use and Development Review**
- **Moving Forward Milwaukie: Enhancing Our Commercial Districts**
- Annexations
- **TriMet Coordination**

Community Development

- Kellogg Ped/Bike Bridge
- **Monroe Street Neighborhood Greenway**
- **Economic Development**
- **Residential Parking Permit Program**
- **Grants**

Building

- **Update**

Parks & Sustainability

Milwaukie Riverfront Park

- Park construction is coming to a close. There is still work to be done within the McLoughlin right-of-way that may still be under construction on May 1st; however, Staff will work to make sure that this will not affect the Grand Opening Ceremonies.

Engineering

Adams Street Connector

- On tonight's Consent Agenda there is a recommendation to Council for the award of the Adams Street work. A few points about that recommendation follow:
 - The lowest bidder was approximately \$90,000 (with a \$25,000 contingency) over the Metro budget for the project.
 - Per the City's IGA with Metro for this grant, the City is responsible for anything over the original \$450,000 grant; \$100,000 of which was spent on the Walker Macy contract for the design of the project.
 - The \$100,000 that was spent on design was the City's money (set to be reimbursed), so effectively, if the City does not ask for all of it to be reimbursed, Metro will still have most of the \$450,000 in order to cover this construction contract.
 - In order to have the site ready in time for the Vietnam Wall Memorial Event on July 24th, this contract must be awarded.

17th Avenue Waterline Project

- The City has received bids within budget and will be recommending that Council award the contract at the May 5th Regular Session.

Planning

Land Use and Development Review

- **Approvals:** A detached accessory dwelling unit on SE Flora Dr was approved through a Type 2 administrative review process.
- **Pending Applications:**
 - Three annexation applications are scheduled for Council review in May.
 - NCPRD has submitted a community service use application for planned improvements to Spring Park.
- **Public Hearings:** On May 12th, the Planning Commission will consider a request for community service use to expand the parking lot at Grace Point Church on 42nd and Monroe.

Moving Forward Milwaukie: Enhancing Our Commercial Districts

- **Downtown:** An update will be provided at the April 23 study session; the public hearing is scheduled for May 5.
- **Central Milwaukie:** The Planning Commission will open the public hearing on April 28.
- **Neighborhood Main Streets:** A public kick-off event for the neighborhood main streets project is scheduled for May 6 at the Public Safety Building.

TriMet Coordination

- TriMet is working on their SE Service Enhancement Plan to improve bus service in the region. A draft vision is expected to be completed later this spring.

Community Development

Monroe Street Neighborhood Greenway

- The PAC (Project Advisory Committee) will meet in mid-May to review the draft Concept Plan before it is presented to Council in June. A final public open house is scheduled for early June.

Economic Development

- Representatives from Greater Portland Inc (GPI) are available to present GPI's new 2020 plan and work program.

Residential Parking Permit Program

- A Council study session is scheduled for April 23.

Grants

- **19th St Woonerf:** Milwaukie is eligible for a Quick Response Grant from the Oregon Department of Land Conservation and Development to fund a design plan for a 19th St woonerf. If the City submits a request and receives the grant, the staff work would involve managing the work of a consultant and organizing a series of neighborhood meetings over the next few months. Ideally, the final product would become part of the City's public works standards.

Building

Update

- A Council study session regarding options for a fee increase is scheduled for April 23.



MILWAUKIE CITY COUNCIL WORK SESSION

City Hall Conference Room
10722 SE Main Street
www.milwaukieoregon.gov

**AGENDA
APRIL 21, 2015**

A light dinner will be served.

Page #

- 1. 4:00 p.m. City Manager's Report**
Staff: Assistant to the City Manager Mitch Nieman
- 2. 4:30 p.m. Milwaukie High School Mural** **1**
Staff: Assistant to the City Manager Mitch Nieman
- 3. 5:00 p.m. Milwaukie Arts Committee Update** **2**
Staff: Assistant to the City Manager Mitch Nieman
- 4. 5:30 p.m. Annexation and Road Transfer Information** **3**
Staff: Interim Community Development Director Denny Egner
Associate Planner Brett Kelper
- 4. 5:45 p.m. Adjourn Work Session**

Meeting Information

The time listed for each item is approximate; the actual time each item is considered may change due to the length of time devoted to the previous item. The Council may vote in Work Session on non-legislative issues.

Public Notice

Executive Sessions: The Milwaukie City Council may meet in Executive Session immediately following adjournment pursuant to ORS 192.660(2). All Executive Session discussions are confidential and those present may disclose nothing; representatives of the news media may attend as provided by ORS 192.660(3) but must not disclose any information discussed. Executive Sessions may not be held for the purpose of taking final actions or making final decisions and they are closed to the public.

The Council requests that mobile devices be set on silent or turned off during the meeting.

The City of Milwaukie is committed to providing equal access to information and public meetings per the Americans with Disabilities Act. For special accommodations, please call 503-786-7502 or email ocr@milwaukieoregon.gov at least 48 hours prior to the meeting.



MILWAUKIE CITY COUNCIL
STAFF REPORT

Agenda Item: **WS 2.**
Meeting Date: **4/21/15**

To: Mayor and City Council
Through: Bill Monahan, City Manager

Subject: **Milwaukie High School Mural**

From: Mitch Nieman, Asst. to City Manager

Date: April 21, 2015

ACTION REQUESTED

Receive and file Milwaukie High School concept mural presentation.

HISTORY OF PRIOR ACTIONS AND DISCUSSION

City Council unanimously adopted Title 20 - Public Art at its June 3, 2014 meeting to establish pathways for artists to create murals in Milwaukie.

BACKGROUND

Title 20 includes language that defines two options for permitting murals in Milwaukie and exempts them from the City's sign regulations. As adopted, Art Murals may be permitted as either Public Art or Original Art.

Public Art Murals are murals that cover up to 100% of a wall face and are subject to a community review process.

Original Art Murals are murals that cover 40% or less of a wall face and only require permitting through the Planning Department.

The subject concept is a Public Art Mural that is slated to be installed on the rear wall of "The JC Lillie Center for the Arts Building" located on the Milwaukie High School Campus at 11300 SE 23rd Ave in Milwaukie. The wall is highly visible from the light rail station and fronts 21st Ave. The concept has satisfied community review and application requirements and has received Arts Committee approvals.

FISCAL IMPACTS

The FY 15-16 Biennium Supplemental Budget appropriated \$10,000 to fund city murals. The subject concept will use \$9,000 of this appropriation to match non-city funds to complete the project by the time the Orange Line opens for business in September.

ATTACHMENTS

Mural presentation provided by Chris Haberman under separate cover.



MILWAUKIE CITY COUNCIL
STAFF REPORT

Agenda Item: **WS 3.**
Meeting Date: **4/21/15**

To: Mayor and City Council

Through: Bill Monahan, City Manager

Subject: **Milwaukie Arts Committee Annual Update**

From: Mitch Nieman, Asst. to City Manager

Date: April 21, 2015

ACTION REQUESTED

Receive and file an annual update from the Milwaukie Arts Committee (artMOB).

HISTORY OF PRIOR ACTIONS AND DISCUSSION

Each year, Members of the Arts Committee meet with City Council to discuss their annual work plans and program strategies.

BACKGROUND

Based on the community's suggestion, the Milwaukie Arts Committee was created and appointed by Milwaukie City Council in the spring of 2008. The ten-person committee quickly adopted the name "artMOB." This name is an acronym for "Art--Milwaukie on Board." The name also represents the grassroots values of the City's members.

artMOB works to connect artists with resources and to connect the community with art. They encourage businesses and landlords to accommodate and attract artists and art, and they encourage the community to include arts in everyday life.

FISCAL IMPACTS

There is no cost to the City to receive an annual update from artMOB. There is no line item appropriation in the City's adopted FY 15-16 Biennium Budget for administration of the Committee.

ATTACHMENTS

Draft Strategic Plan provided under separate cover.



MILWAUKIE CITY COUNCIL
STAFF REPORT

Agenda Item: **WS 4.**
Meeting Date: **4/21/15**

To: Mayor and City Council

Through: Bill Monahan, City Manager

Subject: **ROW Annexations and Transfer of Jurisdictional Authority**

From: Brett Kelper, Associate Planner

Date: 4/14/15

ACTION REQUESTED

No action is required at this time—this item is to prepare Council for a future request and set the stage for discussion of the expedited annexation item on the April 21 Regular Session agenda.

HISTORY OF PRIOR ACTIONS AND DISCUSSIONS

April 2015: Council to decide the matter of annexing 6169 SE Monroe Street and the adjacent public right-of-way (ROW) through annexation file #A-2015-001. If the annexation is approved, staff will return to Council for a resolution wherein the City formally requests a transfer of jurisdiction from Clackamas County for the associated Monroe Street ROW, as well as for two other ROWs (on 59th Avenue and Morris Street) that were inadvertently missed in earlier annexation actions.

January 2010: Annexation file #A-09-03 and Ordinance No. 2010 officially brought the ROW on numerous streets in the Northeast Sewer Extension (NESE) area into the City boundary, including SE Morris Street.

October 2009: Resolution No. 66-2009 formally requested the jurisdictional transfer of ROW authority for the streets in the NESE area, though SE Morris Street was inadvertently left out. The transfer was requested before the annexation itself had been approved by Council, which is not the normal process but was the result of a delay in the annexation component that was originally scheduled for the same October 2009 Council meeting.

April 1987: Annexation file #A-87-02 brought in several properties near SE 59th Avenue and SE Monroe Street, in addition to a portion of the 59th Avenue ROW. Apparently, no formal jurisdictional transfer request was made at that time.

May 1986: Annexation file #A-86-01 brought in the properties along the southern edge of the Monroe Street ROW between SE 60th Avenue and SE Linwood Avenue. No portion of the Monroe Street ROW was included in the annexation, and that section of the street remained officially under Clackamas County jurisdiction.

BACKGROUND

Land use file #A-2015-001 is for an expedited annexation of 6169 SE Monroe St and the adjacent public right-of-way (ROW) (see Attachment 1, Map of Monroe St annexation area). Based on provisions of the Urban Growth Management Agreement (UGMA) with Clackamas County, the City typically requests jurisdiction of ROW after it is annexed, to assume the

authority and responsibility for maintaining City infrastructure and resources. Assuming the annexation is approved, staff anticipates returning to Council on a subsequent date with a resolution making the formal request that the County transfer jurisdiction of the newly annexed ROW to the City.

In the process of confirming the County's concurrence with the forthcoming jurisdictional transfer request, County staff noted two streets already within the City boundary that did not previously go through the official jurisdictional transfer process (SE 59th Avenue and SE Morris Street). The section of 59th Ave between Monroe St and SE Harrison St has been within the City boundary since 1987 and is maintained by the City but was never included in a formal jurisdictional transfer request (see Attachment 2, Map of 59th Ave). Likewise, Morris St was one of several ROW areas that were annexed into the City in early 2010 as part of the Northeast Sewer Extension (NESE) project but was inadvertently omitted from the accompanying request to transfer jurisdiction (see Attachment 3, Map of Morris St). Staff proposes to include those streets in the transfer request for jurisdiction of the new portion of Monroe Street.

The City's Transportation System Plan (TSP) includes a map showing jurisdictional authority for the street network (see Attachment 4, Figure 3-8, Roadway Jurisdiction map). The map is currently inaccurate in a number of ways, in that it shows Monroe St to be under formal City jurisdiction between SE 60th Avenue and Linwood Ave when it is not. Also, it shows both 59th Ave and Morris St to be under formal City jurisdiction when they technically are not. With the forthcoming resolution requesting the jurisdictional transfer, the TSP map would be accurate as presented.

CONCURRENCE

The Engineering, Operations, and Police Departments all support the forthcoming requests that the County transfer jurisdiction to the City of the to-be-annexed portion of the Monroe St ROW, as well as the already annexed portions of 59th Ave and Morris St.

FISCAL IMPACTS

The assumption of jurisdictional authority of ROW always has some fiscal impact on the City, as the City's responsibilities for maintenance and improvement expand each time. In the case of the three forthcoming transfer requests, however, the fiscal impacts will be minimal, since the City already maintains 59th Ave and Morris St and since the newly annexing portion of Monroe St ROW is relatively small.

Although the City will become responsible for future improvements to the Monroe-Linwood intersection, it is important to note that the City will have full jurisdictional control over those improvements. The City will remain in a position to coordinate with Clackamas County, as the City-County boundary provides opportunities for joint funding of improvement projects, especially in the context of the City's and County's current projects to develop the Monroe Street Neighborhood Greenway. In addition, the annexation will make the three other properties on the north side of Monroe Street eligible for annexation in the future (6063 and 6137 SE Monroe St and 10717 SE Linwood Ave).

WORK LOAD IMPACTS

With the subsequent transfer of jurisdiction of the ROW from the County, the City will assume maintenance responsibility for the full width of the Monroe Street ROW, including the intersection at Linwood Ave. The City's Operations Department will incur some additional costs for regular

maintenance of the ROW, though the new ROW area is relatively small and most costs will be absorbed into the larger budget for citywide ROW maintenance.

The Police Department has indicated that the annual number of reported vehicle crashes at the Monroe-Linwood intersection is relatively low (2 crashes in 2012, 4 in 2013, and 0 in 2014). The Milwaukie Police have traditionally responded to emergency calls at that location, in support of the County Sheriff's Office, so the assumption of official jurisdiction will have minimal impact on Police workload.

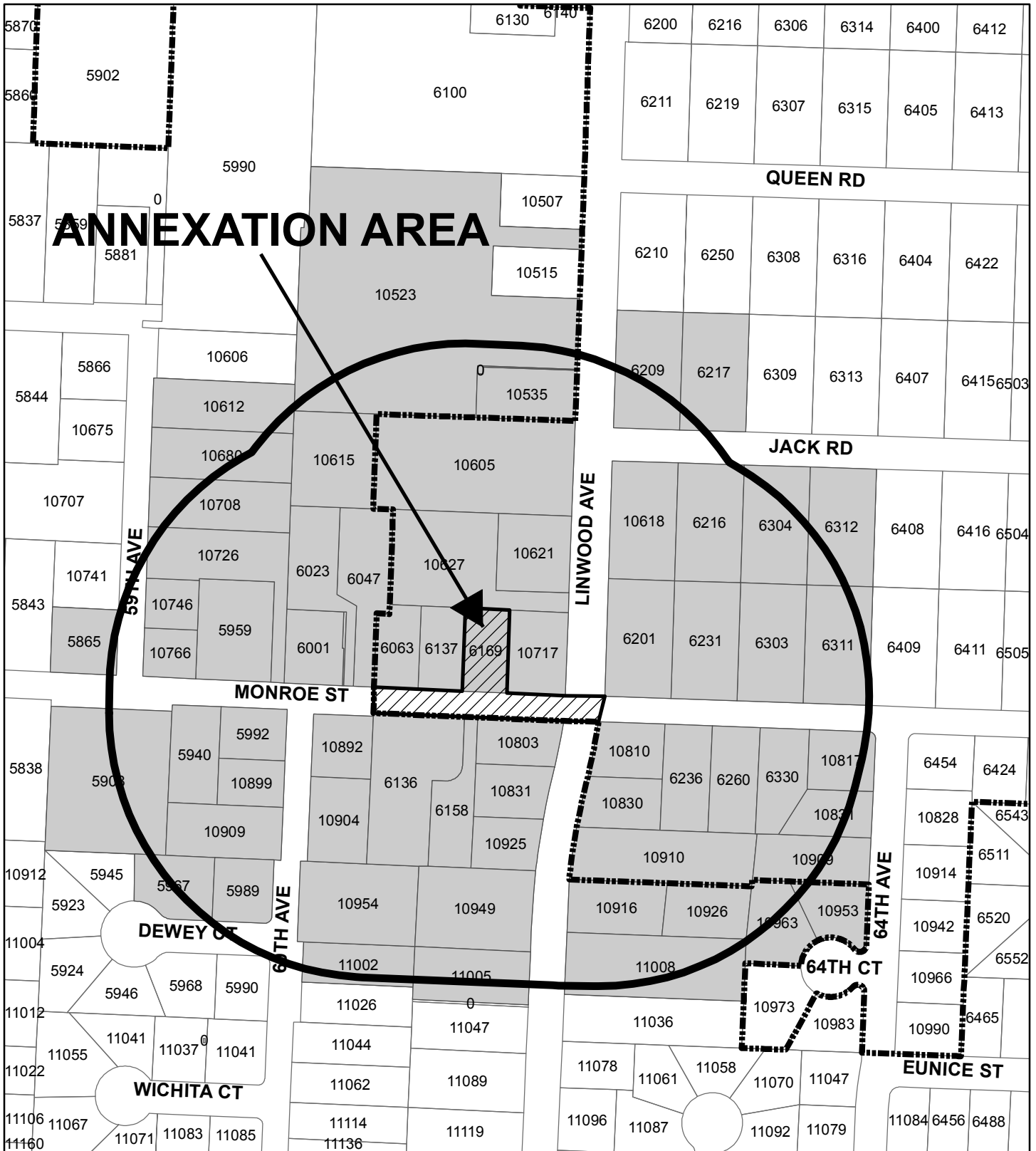
ALTERNATIVES

The City Council has two decision-making options:

1. Move forward with a formal request for the County to transfer jurisdiction of the aforementioned ROW areas, subsequent to the expedited annexation outlined in file #A-2015-001.
2. Direct staff to refrain from requesting a jurisdictional transfer for some or all of the aforementioned ROW areas, and allow the technical discrepancies to remain.

ATTACHMENTS






1. Map of Monroe St annexation area (file #A-2015-001)
2. Map of SE 59th Ave
3. Map of SE Morris St
4. TSP Figure 3-8 (Roadway Jurisdiction map)



ANNEXATION AREA

Public Notice Map
6169 SE Monroe St and adjacent ROW
(Tax Lot ID 1S2E31AA01300)
File# A-2015-001

Legend

-  City Boundary
-  400-ft public notice boundary
-  Annexation Area
-  Properties receiving notice
-  Other tax lots

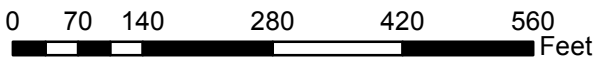
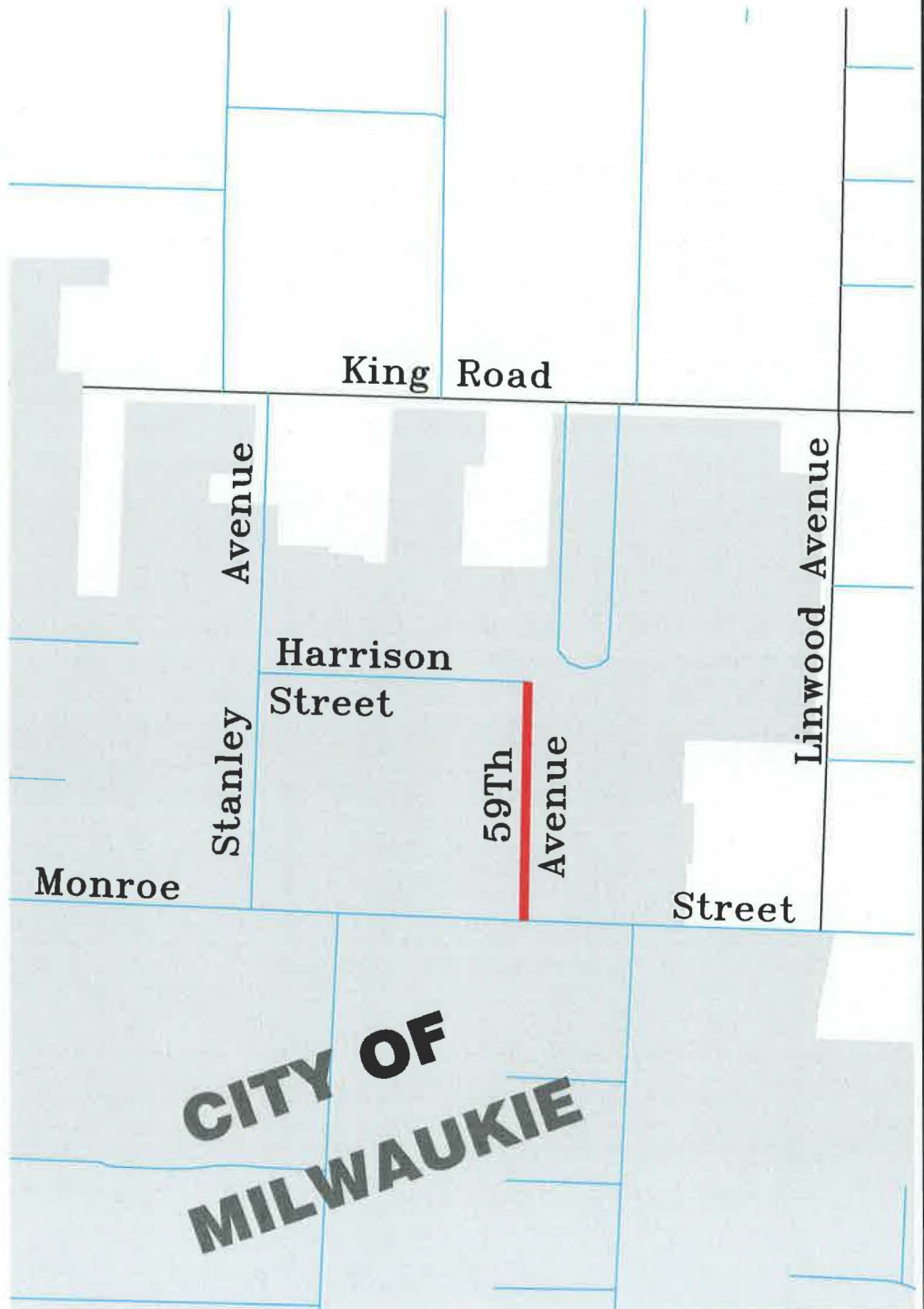


EXHIBIT "A"



LEGEND
 TRANSFERRED COUNTY ROADS

ROAD LENGTH

59Th Avenue 528 ±

ROAD AREA

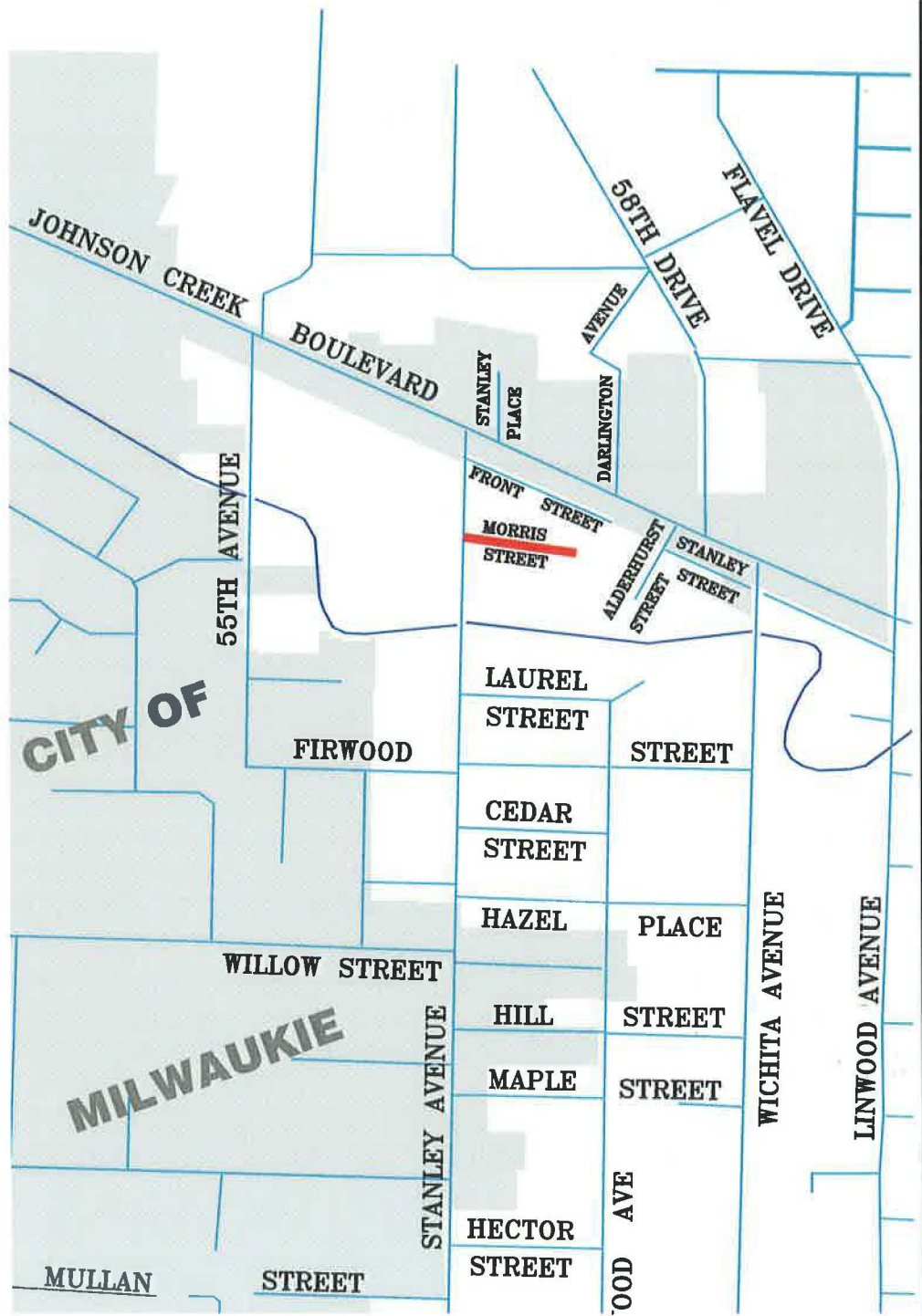
59TH Avenue 21,120 ± Sq. Ft.



CLACKAMAS COUNTY
 DEPARTMENT OF TRANSPORTATION AND DEVELOPMENT

JURISDICTIONAL TRANSFER OF 59Th AVENUE TO THE CITY OF MILWAUKIE			
LOCATED IN SECTION 30, T.1S., R.2E., W.M. CLACKAMAS COUNTY, OREGON,			
RD. FILE NO.	DRAWN BY	DESIGN BY	DATE
12042	D.CUTSHALL	N/A	11-09-11

EXHIBIT "A"



LEGEND

- TRANSFERRED COUNTY ROADS
- - - PUBLIC ROADS

ROAD LENGTH

MORRIS STREET 371. ±

ROAD AREA

MORRIS STREET AREA 14,840 ± Sq. Ft.

CLACKAMAS COUNTY
DEPARTMENT OF TRANSPORTATION AND DEVELOPMENT

JURISDICTIONAL TRANSFER OF MORRIS STREET TO THE CITY OF MILWAUKIE			
LOCATED IN SECTION 30, T.1S., R.2E., W.M. CLACKAMAS COUNTY, OREGON,			
RD. FILE NO.	DRAWN BY	DESIGN BY	DATE
12132	D.CUTSHALL	N/A	04-29-10



Transportation System Plan

FIGURE 3-8

ROADWAY JURISDICTION

November 2013

LEGEND

Jurisdiction

- State of Oregon
- Clackamas County
- City of Portland
- Joint Milwaukie/Portland
- Private

NOTE: All other roads within Milwaukie are under authority of the City.

Other Map Features

- Schools
- Major Roads
- Streets
- Railroad
- Kellogg Creek Trail
- Springwater Trail
- Trolley Trail
- County Line
- Water
- Parks
- City Limits
- Light Rail Station
- Light Rail Transit



DKS Associates
TRANSPORTATION SOLUTIONS



0 500 1,000 2,000 3,000 4,000 Feet