

**CITY OF MILWAUKIE
CITY COUNCIL MEETING
JANUARY 8, 1991**

OATH OF OFFICE FOR MAYOR AND COUNCILMEMBERS

Judge Ron Gray administered the Oath of Office to **Craig Lomnicki** as Mayor and **Jean Schreiber** and **Bob Knudson** as Councilmembers.

The one thousand six hundred and fourteenth meeting of the Milwaukie City Council was called to order at 7:06 PM in the Milwaukie Center with the following Councilmembers present:

Craig Lomnicki,
Mayor
Jean Schreiber

Chere' Sandusky
Bob Knudson

Also present:

Dan Bartlett,
City Manager
Tim Ramis,
City Attorney
Charlene Richards,
Assistant to the
City Manager
Dan Olsen,
Fire Chief

Jerri Widner,
Finance Director
Maggie Collins,
Community Development Dir.
Tim Corbett,
Public Works Director
Pat DuVal,
Executive Secretary

PROCLAMATIONS, COMMENDATIONS, SPECIAL REPORTS, AND AWARDS

Mayor Lomnicki recognized retiring Fire Department employees Deputy Chief Ron Nelson and Staff Assistant Lorna Olsen. **Dan Olson**, Fire Chief, thanked them for their years of service to the Fire Department. Nelson was a member of the department for 24 years and Olson for 22 years.

Mayor Lomnicki and **Councilmember Knudson** introduced members of their families present in the audience for the Oath of Office.

PUBLIC HEARING

None Scheduled.

AUDIENCE PARTICIPATION

None.

CITY COUNCIL MEETING - JANUARY 8, 1991**OTHER BUSINESS****Consider Meeting Dates for 1991 - Resolution**

Dan Bartlett, City Manager, presented the staff report in which the City Council was requested to approve a resolution continuing current practices regarding the regular meeting dates of the Milwaukie City Council.

It was moved by Councilmember Knudson and seconded by Councilmember Schreiber to adopt the resolution designating the first and third Tuesdays of each month at 7:00 PM at the Milwaukie Center as the regular City Council meeting date. Motion passed 4 - 0 with the following vote: Mayor Lomnicki, Councilmember Schreiber, Councilmember Sandusky, and Councilmember Knudson aye; no nays; no abstentions.

RESOLUTION NO. 1-1991:

**A RESOLUTION OF THE CITY OF MILWAUKIE, OREGON,
DESIGNATING THE FIRST AND THIRD TUESDAYS OF EACH
MONTH AS THE REGULAR CITY COUNCIL MEETING DATE.**

Consider Paper of Record

Dan Bartlett, City Manager, recommended that the *Daily Courier* and *Clackamas Review* be the papers of record for the City of Milwaukie.

It was moved by Councilmember Sandusky and seconded by Councilmember Schreiber to name the *Daily Courier* and *Clackamas Review* as the papers of record for the City of Milwaukie. Motion passed 4 - 0 with the following vote: Mayor Lomnicki, Councilmember Schreiber, Councilmember Sandusky, and Councilmember Knudson aye; no nays; no abstentions.

Consider Extension of Cunningham & Associates Contract for Packed Towers and Ochoco Storm Drain LID

Tim Corbett, Public Works Director, presented the staff report in which the City Council was requested to authorize the City Manager to sign an addendum to the Cunningham & Associates contract increasing the amount of the contract by \$111,000 to cover engineering costs associated with ongoing projects.

Corbett said the contract should have been extended by supplemental appropriation at the beginning of the fiscal year but had not been addressed at that time.

Councilmember Schreiber asked if the money were in the budget. Bartlett said money was in the budget, but the contract needed to be renewed.

It was moved by Councilmember Sandusky and seconded by Councilmember Schreiber to authorize the City Manager to sign an addendum to the Cunningham & Associates contract. Motion passed 4 - 0 with the following vote: Mayor Lomnicki, Councilmember Schreiber, Councilmember Sandusky, and Councilmember Knudson aye; no nays; no abstentions.

CITY COUNCIL MEETING - JANUARY 8, 1991

Consider Municipal Judge Contract Renewal

Jerri Widner, Finance Director, presented the staff report in which the City Council was requested to approve a revised Municipal Judge contract. The contract had expired in June, and Gray had requested that certain revisions be made. The proposed contract had been reviewed by the City Attorney. **Widner** summarized the revisions.

Councilmember Sandusky said she believed a performance review of the Municipal Court Judge should be conducted within 30 days. **Mayor Lomnicki** agreed and directed that an Executive Session be arranged.

It was moved by Councilmember Knudson and seconded by Councilmember Schreiber to authorize the Mayor to sign a revised contract for Municipal Judge. Motion passed 4 - 0 with the following vote: Mayor Lomnicki, Councilmember Schreiber, Councilmember Sandusky, and Councilmember Knudson aye; no nays; no abstentions.

Portland Water Bureau Endorsement

Dan Bartlett, City Manager, requested that Council consider a letter supporting the City of Portland Water Bureau's efforts in providing regional information and leadership in regards to water supply issues. The Water Bureau is seeking a a Portland City Commission resolution directing the Bureau to cooperate with other water purveyors in the metropolitan area and to provide leadership in regional water needs.

It was moved by Councilmember Sandusky and seconded by Councilmember Knudson to authorize the Mayor to sign a letter to the Portland Water Bureau. Motion passed 4 - 0 with the following vote: Mayor Lomnicki, Councilmember Schreiber, Councilmember Sandusky, and Councilmember Knudson; no nays; no abstentions.

Economic Improvement District

Dan Bartlett, City Manager, said recent contacts with downtown businesses had indicated the need for a land use review within the proposed economic improvement district. **Bartlett** proposed that the area bounded by the railroad tracks, Monroe Street, Lake Road, and EID boundary be reviewed by the Planning Commission.

It was moved by Councilmember Sandusky and seconded by Councilmember Knudson to authorize the Planning Commission to begin a land use review the downtown area. Motion passed 4 - 0 with the following vote: Mayor Lomnicki, Councilmember Schreiber, Councilmember Sandusky, and Councilmember Knudson; no nays; no abstentions.

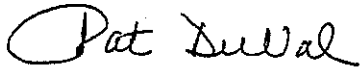
Councilmember Sandusky requested that **Bee Hall** allow the City to display her paintings at City Hall. **Hall** said she would agree to loan the picture to the City for display.

CITY COUNCIL MEETING - JANUARY 8, 1991**CONSENT AGENDA**

It was moved by Councilmember Sandusky and seconded by Councilmember Knudson to approve the Consent Agenda which consisted of the City Council Minutes of December 18, 1990. Motion passed 4 - 0 with the following vote: Mayor Lomnicki, Councilmember Schreiber, Councilmember Sandusky, and Councilmember Knudson aye; no nays; no abstentions.

ADJOURNMENT

Mayor Lomnicki adjourned the meeting at 7:34 PM.



Pat DuVal
Executive Secretary

**CITY OF MILWAUKIE
CITY COUNCIL AGENDA
JANUARY 8, 1991**

MILWAUKIE CENTER

1615TH MEETING

WORK SESSION

5:00 - 5:45 p.m. - Milwaukie Downtown Development Association Update
5:45 - 6:45 p.m. - Fire Service Plans

REGULAR SESSION

7:00 p.m.

**OATH OF OFFICE FOR MAYOR AND COUNCILMEMBERS - MUNICIPAL
COURT JUDGE GRAY**

**I. CALL TO ORDER
Pledge of Allegiance**

**II. PROCLAMATIONS, COMMENDATIONS, SPECIAL REPORTS, AND
AWARDS**

Retirement Presentations - Ron Nelson and Lorna Olson

III. PUBLIC HEARING *(Public comment will be allowed on items appearing on this portion of the agenda following a brief staff report presenting the item and action requested. The Mayor may limit testimony.)*

IV. AUDIENCE PARTICIPATION *(The Mayor will call for statements from citizens regarding issues relating to the City. It is the intention that this portion of the agenda shall be limited to items of City business which are properly the object of Council consideration. Persons wishing to speak shall be allowed to do so only after registering on the card provided on the table at the back of the meeting area. The Council may limit the time allowed for presentation.)*

V. **OTHER BUSINESS** *(The following items will be individually presented by City staff or other appropriate individuals. A synopsis of each item together with a brief statement of the action being requested shall be made by those appearing on behalf of an agenda item.)*

- A. Consider Meeting Dates for 1991 - Resolution (Dan Bartlett)
- B. Consider Paper of Record
- C. Consider Extension of Cunningham & Associates Contract for Packed Towers and Ochoco Storm Drain LID (Tim Corbett)
- D. Consider Municipal Judge Contract Renewal (Jerri Widner)

VI. **CONSENT AGENDA** *(Items appearing below are considered to be routine, and therefore, will not be allotted Council discussion time on the agenda. Rather, the items may be passed upon by the Council in one blanket motion. Any Council member may remove an item from the "Consent" portion of the agenda for discussion or questions by requesting such action prior to consideration of that portion of the agenda.)*

City Council Minutes of December 18, 1990

VII. **INFORMATION**

- A. Citizen's Utility Advisory Commission Minutes of December 18, 1990
- B. Summary of Clackamas County, Cities, and Special Districts Meeting on Measure 5
- C. Clackamas County 1991 Legislative Agenda
- D. Correspondence Regarding Business Licenses
- E. Correspondence Regarding Clackamas Water District
- F. Audit Report Comments
- G. "Manager's Musings"
- H. Accounts Payable Listing

VIII. **ADJOURNMENT**

EXECUTIVE SESSION

At the end of the regular meeting, the Council will hold an Executive Session under the authority of ORS 192.660 as needed.

CITY OF MILWAUKIE



FIRE DEPARTMENT
11022 S.E. 37th • phone 659-4042

8 January, 1991

TO : Mayor and City Council
THRU: Dan Bartlett, City Manager *Dan*
FR : Dan Olsen, Fire Chief *D*
SUBJ: **WORK SESSION: Fire Protection Service Delivery
Options for consideration.**

ACTION REQUESTED:

Information update for Councilors. General direction is requested at this time for further study.

BACKGROUND:

Currently, there are four general directions which can be explored with further study relating to fire protection and emergency medical services within the City of Milwaukie.

These areas are brought forth to the Council for updating them and asking for general guidance.

The four general directions are:

1. Continue to rebuild the existing fire department as a separate entity.

The City does participate in a mutual aid agreement with surrounding agencies. This would continue. However, the City would make decisions on (1) the staffing level for engine companies and administrative services and (2) fire department facilities. These decisions would be made independent of adjoining fire protection agencies.

2. Cooperative ventures with the Oak Lodge Fire District.

There have been recent discussions with Oak Lodge Fire District regarding the possibility of emergency dispatching, training and emergency response staffing. Two proposals have been placed on the table for discussion without any action being taken. At the last meeting, Oak Lodge asked if Milwaukie would delay any decision-making on fire protection for the next six months.

3. Cooperative ventures with the Clackamas Fire District.

Recently, with the consolidation of Clackamas No. 71 and Clackamas No. 1, the Clackamas Fire Administration has inquired about the interest of Milwaukie co-staffing a fire company at Engine 27 (Lake Road and the Milwaukie Expressway). A decision in this area would mean considering the relocation of personnel to different geographical areas and the shutting down of Engine 54 (City Hall station).

In addition, Clackamas currently operates an on-duty Battalion Chief which could be advantageous to the City and a full-service fire training program.

Other areas of cooperative ventures could be in emergency medical services. A report from Lt. Tidwell is attached for your information and review.

4. Cooperative Ventures with both Oak Lodge and Clackamas.

This direction would mean that decisions on specific cooperative ventures and fire service issues would be made interdependently with the City, Clackamas and Oak Lodge. Unfortunately, the City may face the decision of dealing with either Oak Lodge or Clackamas and not the two together.

(A)

(3)

Memo to: D. Olsen, Fire Chief
R. Carnahan, Asst. Fire Chief

Memo from: M. Tidwell, EMS Coordinator, MFD
R. Lovejoy, EMS Coordinator, CFD #71

Subject: Cooperative Emergency Medical Services
City of Milwaukie and Clackamas Fire District #71

As requested, Ron Lovejoy and I met to discuss the "Nuts and Bolts" of shared emergency medical services.

An interim step and a combined operation were discussed.

The transfer of personnel is likely the largest undertaking for the combined service area.

- Items:
- I. EMS Personnel
 - II. Equipment- Apparatus/Medical
 - III. Stationing and manning
 - IV. Medical Control
 - V. Operational Plan

I. EMS Personnel

The combined number of EMS Personnel (Milwaukie Fire plus Clackamas #71) provide many alternatives for basic and advanced life support in the proposed area. The increased numbers of advanced EMTs will provide enhanced ALS service for the two districts. The addition of intermediate EMTs will afford Milwaukie, rapid defibrillation with continued ALS back-up.

II. Equipment- Apparatus/Medical

The apparatus currently inservice in Clackamas District #71, 1 (PFB) and Milwaukie will require minimal relocation. The apparatus required will be Milwaukies R-51, Clackamas Dist. #1s R-21 and possibly Clackamas Fire Dist. #71 R-28.

The ALS (Life-Pak, intubation, medication) exist in sufficient quantities to place three ALS units into service. Some redistribution of equipment would be necessary, and so will planning for implementation.

The plan provides enough equipment to have each remaining engine company, manned at the EMT-2D level. Medical supply costs should be reduced, due to volume purchasing.

III. Stations and Manning

4

A

This proposal was drafted with the idea of Milwaukie E-54 and Clackamas #71s E-24 present houses being closed and their personnel redistributed where needed. The position of operational apparatus (BLS and ALS) were determined with the best estimate of EMS response times of local fire units.

Manning of apparatus is designed to make the initial EMT response, the highest level possible. All single engine companies will have a minimum of at least one EMT-2D per shift, with ALS back-up. There is the possibility of 3 ALS units, 1 engine and 2 rescues. The engines stationed with the ALS rescues will not have life-pak capabilities and will be BLS first responders.

The size of the response area, the varying call volume for different apparatus, allow flexibility in rotating EMS personnel to decrease EMT burn-out.

IV. Medical Control

Few problems are anticipated with transitional or operational issues within the cooperative department. A collaboration of physician advisors is expected so the duties and responsibilities would not be prohibitive.

Currently both departments follow Multnomath County Standing Orders.

V. Operational Plan

Transitional:

Co-manning of R-21 for an undetermined period of time at an ALS level. This would provide time for implementation planning for the subject fire response areas.

Proposed:

The committee designed two proposals for providing EMS services with ALS units.

Proposal One:

R-21 (Fuller Road)	ALS with 2 men and BLS engine back-up
R-25 (130th)	ALS with 2 men and BLS engine back-up
E-23 (Redland)	ALS with 3 man minimum

Proposal Two:

R-21 (Fuller Road)	ALS with 2 men with BLS engine back-up
R-? (Carver Station)	ALS with 2 men

** engines stationed with the rescues would be BLS or with **
** Emt-2Ds if manning allows. No Life-Paks **

Eng. 54	Considered closed to man T-27 at Eng. 21
Eng. 55/R-51	Engine to EMT-2D level, Rescue to E-25 or Carver
Eng. 22	Engine to remain at EMT-2D level, 3 man minimum
Eng. 23	Engine to ALS level, 3 man minimum
Eng. 24	Considered closed, manpower to E-21
Eng. 25	Engine to remain at EMT-2D level, 3 man minimum
Eng. 26	Engine to remain at EMT-2D level, 2 man minimum
Eng. 28	Engine to remain volunteer with Life-Pak
Eng. 21/R-21	Engine and Truck BLS, Rescue ALS
Eng. 27/T-27	Engine to EMT-2D level, Truck to Eng-21

CITY OF MILWAUKIE



*** MEMORANDUM ***

January 2, 1991

MAILING ADDRESS:
P.O. BOX 22009
MILWAUKIE, OR 97222-0009
FAX (503) 652-4433

①

To: Mayor and City Council
From: Dan Bartlett, City Manager *Dan*
Re: Establishing Regular Meetings

Action Requested

Approve the attached resolution which continues the current practice.

Background

Section 20 of the Milwaukie Charter calls for regular meetings at least twice a month at a time and place the Council designates. The current Milwaukie Code, Article II (2.04.070), sets the regular meetings as the first and third Tuesday of each month.

The Council can continue the current practice by adopting the attached resolution. If the Council wishes to change the meeting date, time, or place, then the Council should direct staff to prepare an ordinance modifying the Code.

cc: File
cm454/hd

2

RESOLUTION NO. _____

A RESOLUTION OF THE CITY OF MILWAUKIE, OREGON, DESIGNATING THE FIRST AND THIRD TUESDAYS OF EACH MONTH AS THE REGULAR CITY COUNCIL MEETING DATE.

WHEREAS, Section 22 of the Milwaukie City Charter requires the City Council to hold a regular meeting at least twice each month in the City at a time and at a place which it designates,

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Milwaukie designates that the regular Council session will be called to order at 7:00 P.M. on the first and third Tuesdays of each month at the Milwaukie Center.

Introduced and adopted by the City Council of the City of Milwaukie, Oregon, on January 8, 1991.

Craig J. Lomnicki, Mayor

ATTEST:

Jerrri L. Widner, Finance Director

APPROVAL AS TO FORM:

O'DONNELL, RAMIS, CREW & CORRIGAN

City Attorney



CITY OF MILWAUKIE

COMMUNITY DEVELOPMENT
PUBLIC WORKS

6101 S.E. JOHNSON CREEK BLVD

TELEPHONE: 652-4410

MEMORANDUM

TO: Mayor and City Council

FROM: R. Tim Corbett, Public Works Director *RC*

THRU: Dan Bartlett, City Manager *DB*

SUBJECT: Extension of Cunningham & Associates Contract

DATE: December 27, 1990

=====

Action requested

Authorize City Manager to sign an addendum to the Cunningham & Associates contract increasing the amount of the contract by \$111,000 to cover Engineering costs associated with ongoing projects.

Background

A contract was signed between the City and Cunningham and Associates on August 25, 1989 for engineering services not to exceed \$15,000. A request was made to council on November 7, 1989 to authorize the City manager to amend the purchase order from \$15,000 to \$50,000 and was approved as such. On December 19, 1989 a request was made to further increase the contract amount to \$130,000 and approved.

When budgets were developed for FY 1990-1991, project costs for the Packed Towers and Ochoco Storm Drain project were based on estimates from Cunningham & Associates. For the purpose of project continuity, Cunningham & Associates has been providing the engineering services on the above noted projects for this fiscal year.

The original contract provides for extensions of the contract as permitted by supplemental appropriation. A request for supplemental appropriation should have taken place at the beginning of this fiscal year but was not addressed at that time. However, costs of engineering services have been considered in the 1990-1991 FY budget and were approved in the budget process. The confusion may have been created, in part, due to turnover at a key position in Public Works prior to the beginning of the current fiscal.

2

Staff recommends the extension of our contract with Cunningham and Associates in order that the Packed Tower project and the Ochoco Storm project can be completed by Cunningham and Associates.

RTC/rtc

HENRY S. BURDIN
ROBERT D. KENNEDY
JAMES L. HELTON

9401 SE McLOUGHLIN BLVD
MILWAUKIE, OREGON 97222-7493
PHONE: (503) 653-0753
FAX: (503) 653-0754

(3)

CUNNINGHAM ASSOCIATES, INC.

Consulting Civil Engineers

1004

December 19, 1990

R. Tim Corbett
Public Works Director
City of Milwaukie
Public Works Headquarters
6101 SE Johnson Creek Blvd
Milwaukie, OR 97206-0699

Re: Engineering Services Contract

Dear Mr. Corbett,

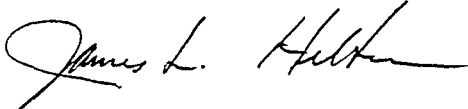
Transmitted herewith is the proposed Addendum to our Personal Services contract with the City. The Addendum is being prepared to authorize funding for the continuing services we are providing on projects which began last year and will be completed in the 1990-1991 and 1991-1992 fiscal years.

Included in these projects are the two new water treatment facilities being constructed to remove volatile organic chemicals from the City's ground water supply; and the Ochoco Storm Drain project, consisting of the installation of new storm sewers along Ochoco Street and related detention pond/wetland improvements.

We have estimated that the cost of engineering services for on-going projects will be \$111,000 for the 1990-1991 and 1991-1992 fiscal years.

Very truly yours,

CUNNINGHAM ASSOCIATES, INC.



James L. Helton, P.E.

JLH:lp
Enclosure

RECEIVED
DEC 20 1990

**CITY OF MILWAUKIE
DEPT. OF PUBLIC WORKS**

ADDENDUM NO. 1 to PERSONAL SERVICES CONTRACT

between

CITY OF MILWAUKIE, OREGON

and

CUNNINGHAM ASSOCIATES, INC.

This ADDENDUM NO. 1 modifies the original AGREEMENT made and entered into on August 23, 1989 and all previous addenda, by and between the CITY OF MILWAUKIE, a municipal corporation of the State of Oregon, hereinafter called CITY, and CUNNINGHAM ASSOCIATES, INC., hereinafter called CONSULTANT.

WHEREAS, CITY has continued need for services of CONSULTANT, as delineated in the original AGREEMENT, for on-going projects authorized and begun under the original AGREEMENT:

NOW THEREFORE, CITY agrees to pay CONSULTANT for performance of those on-going services to a maximum of \$111,000 for the 1990-1991 and 1991-1992 fiscal years, or as permitted by supplemental appropriations.

ALL other provisions of the original AGREEMENT shall remain in full force and effect and shall in no way be affected or invalidated.

IN WITNESS WHEREOF, CITY and CONSULTANT have caused this ADDENDUM to be executed by their authorized undersigned officers on the date written below.

CITY OF MILWAUKIE

CUNNINGHAM ASSOCIATES, INC.

Dan Bartlett, City Manager

James L. Helton, President

DATED: _____

DATED: _____

CITY OF MILWAUKIE



MAILING ADDRESS:
P.O. BOX 22009
MILWAUKIE, OR 97222-0009
FAX (503) 652-4433

MEMORANDUM

TO: Mayor and City Council DATE: 12/18/90
 THRU: Dan Bartlett, City Manager *DB*
 FROM: Jerri L. Widner, Finance Director *JW*
 SUBJECT: CONSIDERATION OF MUNICIPAL JUDGE CONTRACT RENEWAL

ACTION REQUESTED:

Approve revised Municipal Judge contract.

BACKGROUND:

The City Council has contracted with the current Municipal Judge for two years. The current contract expired June 1, 1990 and has not been renewed. The contract has been informally extended.

The Municipal Judge has requested that City Council renew his contract through June 30, 1991 with certain changes. The City Attorney reviewed the proposed contract and made some revisions. This revised proposed contract was sent to the Judge for his review. He has approved the revised contract.

Attached is a copy of the current contract and a copy of the revised contract approved by the Judge and the City Attorney. The differences in the contract relates to some language changes in several paragraphs. There are however, some major changes as follows:

- o Section 4 in the old contract is replaced with Section III in the new one. This is related to employment status.
- o Section 5 in the old contract is replaced with Section IV in the new one. This relates to expenses paid by the City. The new contract states the City will pay the annual dues to the Oregon Municipal Judges Association and reimburse for materials and educational meetings at the annual meeting.
- o Section V is a new section related to liability.
- o Section 6 is replaced by Section VI relating to terms of the agreement.

STAFF RECOMMENDATION: Approve the new contract.

2

AGREEMENT FOR MUNICIPAL JUDGE SERVICES
FOR THE CITY OF MILWAUKIE

The parties hereto, the City of Milwaukie (City) and Ronald L. Gray (Attorney) hereby agree as follows:

I. SERVICES: Attorney shall perform the following services and, in matters of administration, shall coordinate the provision of the services with the Finance Director:

A. Serve as Municipal Judge of the City of Milwaukie, performing the duties of the position as set forth in Section 30 of the City Charter, including but not limited to, conducting all trials, arraignments, and hearings of the Milwaukie Municipal Court at such times and on such days as the City may designate after consultation with Attorney.

B. Conduct necessary research and make adequate preparation for each court session. Attorney shall also keep up to date on changes in law affecting the court.

C. Provide training and consultation as needed to court staff on court administration and case procedures.

II. COMPENSATION: As compensation for the above services, City shall pay Attorney as follows:

A. For court time, \$100.00 for each morning session and \$150.00 for each evening session.

B. For other services outside regular court time, Attorney shall be compensated as mutually agreed between the parties.

C. Compensation shall be paid monthly within 15 days after the end of the month, for service in the previous month.

D. Compensation for these services is based on the current practice of setting court trials each Wednesday morning and arraignments on Wednesday evenings. If the City elects to alter the current practice, the parties shall work out an equivalent arrangement for payment.

III. INDEPENDENT CONTRACTOR: Attorney shall provide the described services as an independent contractor. Attorney is responsible for maintaining any necessary professional liability insurance and a license to practice law in Oregon. City shall not withhold any amounts for state or federal taxes or FICA. Attorney is not a contributing member of the public employees retirement system and is not an employee of the City. Attorney is not entitled to any of the benefits that the City normally provides to its employees including, but not limited to, group health, accident, disability and life insurance, pension plans, and workers compensation, and no withholding or contribution for these purposes shall be made by the City.

IV. EXPENSES: The City shall not be liable for any of Attorney's expenses, other than those arising directly out of performance of the duties of Municipal Judge or unless otherwise specified herein. The City agrees to pay the following:

A. The annual dues for Attorney to become and maintain himself as a member in the Oregon Municipal Judges Association.

B. The fees charged for materials and educational meetings at the annual Oregon Municipal Judges and Justice of the Peace Conference.

V. LIABILITY: City will defend and indemnify Attorney for all actions taken while Attorney is performing his responsibilities as Municipal Judge to the extent of the City's obligations pursuant to ORS Chapter 30.

VI. TERM: The term of this agreement is from 1 December 1990 through 30 June 1991. The Agreement may be extended by mutual agreement of the parties provided said agreement is in writing. However, pursuant to Section 30 of the City Charter, Attorney serves in a position of Municipal Judge at the pleasure of the Council. The Council may remove Attorney from the position at any time during the term of this agreement with or without cause for any reason, or no reason.

DATED this _____ day of _____, 1990.

DATED this 14 day of December, 1990.

City of Milwaukie
by

Ronald L. Gray
Ronald L. Gray

Mayor

DATED this _____ day of _____, 1990.

City Recorder

4

AGREEMENT FOR MUNICIPAL JUDGE SERVICES

Parties: City of Milwaukie, Oregon (City)
Ronald L. Gray (Attorney)

Services: Municipal Judge

Term: May 20, 1989 to June 1, 1990 (unless extended by mutual agreement)

1. Attorney shall perform the following services under the general supervision of the City Council and in coordination with the Finance Director:
 - a. Serve as Municipal Judge at all trials, arraignments, and hearings of the Milwaukie Municipal Court at such times and on such days as the City may designate.
 - b. Conduct necessary research and make adequate preparation for each court session. Attorney shall also keep up to date on changes in law affecting the court.
 - c. Provide training and consultation as needed to court staff and the Police Department on court administration and case procedures.
2. As compensation for the above services, City shall pay Attorney:
 - a. For court time, \$100 for each morning session and \$150 for each evening session.
 - b. For other services outside regular court time, Attorney shall be compensated as mutually agree.

Compensation shall be paid monthly, within 15 days after the end of the month, for service in the previous month.
3. Compensation for these services is based on the current practice of setting court trials each Wednesday morning and arraignments on Wednesday evenings. If the City elects to alter the current practice, the parties agree to work out an equivalent arrangement.
4. Attorney shall provide the described services as an independent contractor and City shall not be liable to provide workers compensation or liability insurance or any other insurance or employment benefits. Attorney is responsible for maintaining any necessary professional liability insurance and a license to practice law in Oregon. City shall not withhold any amounts for state or federal taxes or FICA.

- 5. City shall not be liable for any of Attorney's expenses, other than those arising directly out of performance of the duties of municipal judge.
- 6. This agreement may be terminated by either party, with or without cause, upon 30 days written notice.

DATED 6/14/87

City of Milwaukie

By Roger D. Hall
Mayor

Ronald L. Gray
Ronald L. Gray

Attest: Jenni L. Widner
City Recorder

CITY OF MILWAUKIE
CITY COUNCIL MEETING
DECEMBER 18, 1990

The one thousand six hundred and fourteenth meeting of the Milwaukie City Council was called to order at 7:02 PM in the Milwaukie Center with the following Councilmembers present:

Roger Hall,
Mayor
Craig Lomnicki

William Fitzgerald
Chere Sandusky
Michael Richmond

Also present:

Dan Bartlett,
City Manager
Tim Ramis,
City Attorney
Charlene Richards,
Assistant to the
City Manager
Jerri Widner,
Finance Director
Dan Olsen,
Fire Chief
Charles Mansfield,
Police Chief

Maggie Collins,
Community Development Dir.
Tim Corbett,
Public Works Director
Roy Freemantle,
Supervising Accountant
Don Robertson,
Parks & Recreation Coord.
Pat DuVal,
Executive Secretary

PROCLAMATIONS, COMMENDATIONS, SPECIAL REPORTS, AND AWARDS

Recognition of Outgoing Mayor and Councilors

Mayor Hall presented outgoing Councilmembers Fitzgerald and Richmond engraved plaques in recognition of their years of service to the City. Councilmember Richmond was a member of the City Council for eight years and Councilmember Fitzgerald for four years.

Council President Richmond presented Mayor Hall a plaque and gavel in recognition of his ten years on City Council. Mayor Hall served as Mayor for four of those years.

Councilmember Richmond thanked the citizens of Milwaukie for allowing him to serve them on the City Council.

Councilmember Fitzgerald said his term of office had been gratifying. He had seen the City grow during his years of service.

Presentation of Audit Report

Jerri Widner, Finance Director, reviewed the audit report and the function of the Finance Department. She introduced John Dethman of Coopers & Lybrand.

Dethman said the City of Milwaukie had received an unqualified opinion, the highest opinion given by an auditing firm. He said the City's financial position was good, with approximately two month's supply of operating cash on hand. **Dethman** said the City complied with applicable laws and regulations regarding budgeting and collateral. The only exception was over expenditures of certain appropriations. **Dethman** said his firm was pleased with the cooperation of the City Manager and staff.

Citizen Utility Advisory Committee Report

Dave Luneke, Chair, Milwaukie Citizen's Utility Advisory Commission, presented the annual report on the previous year's activities. He said the commission was reviewing various City utility programs in order to participate in the budget process. He said the commission was interested in working with the City in formulating funding alternatives. **Luneke** said that if the committee were asked to participate in the Clackamas Service District #1 Sewage Treatment Plant Expansion Task Force, Michael Kay would represent the group.

Milwaukie Elementary School Request for After School Program

Jan Fitzgerald requested that an after school activity program be established at Milwaukie Elementary School. The Parks and Recreation Department had indicated that an equivalent of fifteen full-time students were needed to make the program feasible. **Fitzgerald** said this number of parents had committed to participation. Parents had indicated that they would not be taking their children out of a commercial day care center to participate in the program.

Al Fitzpatrick, Milwaukie Elementary School Principal, said he believed there was a need for an after school program. He said there was space available in the school basement with restroom facilities and an outside entrance. Other school activities would not be disrupted. **Fitzpatrick** said the parent groups were in support of the project. He said he felt the need was greatest for children in grades 4, 5, and 6. School staff said they believed activities could be developed to attract children in the intermediate grades.

Councilmember Richmond asked if the City had the financial capability to begin this program. **Bartlett** said costs for the program expansion would have to be developed if the Council directed start up.

Mayor Hall asked the Milwaukie Elementary School representatives when they hoped to begin the after school program. **Fitzgerald** and **Fitzpatrick** indicated they would like it to begin as soon as possible.

Robertson said he believed implementation of the program would require approximately two months. He said the total cost to start up the program now and continue to the end of the school year would be about \$5,500.

Mayor Hall asked how the after school programs at Ardenwald and Llewelling were progressing.

Robertson said the program was operating at \$380 over revenues at this time. He said the programs were getting closer to the break even point.

Bartlett said if the Council directed staff to begin this fiscal year, funds could be made available through the supplemental budget. He said the demand for this type of program will be increasing steadily as more women enter the labor market.

Councilmember Richmond asked if the City could continue to support this type of program.

Bartlett said Council policy was to be entrepreneurial in this project. Scholarships have been sought from local businesses and various fundraising activities have taken place. City staff is continuing to make this a self-supporting operation.

It was moved by Councilmember Richmond and seconded by Councilmember Sandusky to direct staff to begin planning the operation of the after school program at Milwaukie Elementary in the same manner it is being conducted at Ardenwald and Llewelling Elementary Schools. Motion passed 5 - 0 with the following vote: Mayor Hall, Councilmember Lomnicki, Councilmember Fitzgerald, Councilmember Sandusky, and Councilmember Richmond; no nays; no abstentions.

Automated McGruff Costume

Chief Mansfield told City Council that the Great Start Committee in Oregon City had provided the Milwaukie Police Department with a \$1,300 grant to purchase an automated McGruff costume. It was the consensus of Council to authorize the Mayor to sign a letter thanking the group for the grant.

Councilmember Richmond left the meeting at 7:35 PM

PUBLIC HEARING

None scheduled.

AUDIENCE PARTICIPATION

None.

OTHER BUSINESS

Consider RFP for Janitorial Services

Roy Freemantle, Supervising Accountant, presented the staff report in which the City Council was requested to authorize staff to prepare a Request for Proposal (RFP) for janitorial services for City Hall, Ledding Library, Police facility, and Johnson Creek facility.

It was moved by Councilmember Lomnicki and seconded by Councilmember Fitzgerald to authorize City staff to prepare an RFP for janitorial services for City Hall, Ledding Library, Police facility, and Johnson Creek facility. Motion passed 4 - 0 with the following vote: Mayor Hall, Councilmember Lomnicki, Councilmember Fitzgerald, and Councilmember Sandusky aye; no nays; no abstentions; Councilmember Richmond absent.

Consider Intergovernmental Agreement for Yard Debris

Don Robertson, Parks and Recreation Coordinator, presented the staff report in which the City Council was requested to authorize the Mayor to sign a Regional Yard Debris Plan intergovernmental agreement with Metro.

Robertson said he has been involved in development of the plan for approximately 18 months. He explained this proposal was a modification of the plan considered by the Council in November. The original plan had shown the location of McFarlane Bark incorrectly. The initial plan required that the City construct a depot and institute on call fee for service pickup of yard debris or implement a rated curbside collection of the entire City.

Robertson said the modified version of the "Draft Plan" required the City to provide on call fee for curbside collection. He said he believed this could be implemented through cooperation with the local haulers.

Councilmember Lomnicki and Mayor Hall thanked Robertson for the work he had done with Metro.

It was moved by Councilmember Sandusky and seconded by Councilmember Fitzgerald to authorize the Mayor to sign a Regional Yard Debris Plan intergovernmental agreement with Metro. Motion passed 4 - 0 with the following vote: Mayor Hall, Councilmember Lomnicki, Councilmember Fitzgerald, and Councilmember Sandusky aye; no nays; no abstentions; Councilmember Richmond absent.

Consider City Response to Metro's Draft Regional Urban Growth Goals and Objectives

Maggie Collins, Community Development Director, presented the staff report in which the City Council was requested to review and consider the adoption of a letter responding to Metro's Draft Regional Urban Growth Goals and Objectives. Collins said the letter summarized the work session discussions between City Council and Planning Commission.

Councilmember Lomnicki said he believed Collins had expressed the recommendations of the City Council and the Planning Commission well.

It was moved by Councilmember Lomnicki and seconded by Councilmember Fitzgerald to authorize the Mayor to sign a letter responding to Metro's Draft Regional Urban Growth Goals and Objectives. Motion passed 4 - 0 with the following vote: Mayor Hall, Councilmember Lomnicki, Councilmember Fitzgerald, and Councilmember Sandusky aye; no nays; no abstentions; Councilmember Richmond absent.

Consider Approval of Paving Truck Purchase

Tim Corbett, Public Works Director, presented the staff report in which the City Council was requested to approve to purchase of a 1991 UD 1800E paving truck from Diesel Service Co.

Corbett said the City Council had approved the letting of bids on August 7, 1990. The 1990-91 Fleet Maintenance Budget allowed \$20,000 for the purchase of a paving truck. Two proposal were received, and the lowest bid was \$25,693.00. Corbett said the additional \$5,693 would be transferred from the Street Fund contingency.

It was moved by Councilmember Sandusky and seconded by Councilmember Fitzgerald to approve the purchase of a paving truck from Diesel Service Co. in the amount of \$25,693. Motion passed 4 - 0 with the following vote: Mayor Hall, Councilmember Lomnicki, Councilmember Fitzgerald, and Councilmember Sandusky aye; no nays; no abstentions; Councilmember Richmond absent.

Consider New Classification of Wages for Computer Systems Coordinator and Program Specialist and Amending MEA/AFSCME Agreement Adding Said Classification and Wages

Charlene Richards, Assistant to the City Manager, presented the staff report in which the City Council was requested to consider adopting the new classifications and salaries and authorize amending the MEA/AFSCME Addendum A, Appendix A, to include the classification in the bargaining unit.

Richards said the classification for Computer Systems Coordinator was partly in response to the auditor's management letter for the previous fiscal year regarding preparation of a data processing plan and exposure due to staff changes. The City has also implemented a city-wide automated office system requiring the daily attention of one person. The point factor evaluation system placed the position at salary range 13.

Richards said the other classification, Program Specialist, has evolved from the funded six month, full-time Recreation Intern. This position coordinated summer and special recreation activities, including Down to Earth Day. Approval of the After School Program included a position to supervise and coordinate the program including the Recreation Leaders. The point factor evaluation system placed the position at salary range 6.

Richards said the Civil Service Commission had reviewed and approved both classifications. Both positions are proposed to be placed on the MEA/AFSCME Salary Schedule, 1990-91, Appendix A. The union concurred with the salary ranges of both positions.

It was moved by Councilmember Lomnicki and seconded by Councilmember Sandusky to approve inclusion of Computer Systems Coordinator at Range 13 and Program Specialist at Range 6 in the MEA/AFSCME Salary Schedule, 1990-91, Appendix A of Addendum A. Motion passed 4 - 0 with the following vote: Mayor Hall, Councilmember Lomnicki, Councilmember Fitzgerald, and Councilmember Sandusky aye; no nays; no abstentions; Councilmember Richmond absent.

Consider Extension of Lease Agreement: Albertson's

Dan Bartlett, City Manager, presented the staff report in which the City Council was requested to authorize the City Manager to send a letter of intent to Barnfair, Inc. to renew the lease for an additional year beyond the primary term. The property is currently leased for \$25,000 per year. The continuation of the lease would be at \$35,000 per year.

Councilmember Lomnicki said he believed it was important that the City keep the option of developing this property open by extending the lease.

It was moved by Councilmember Lomnicki and seconded by Councilmember Fitzgerald to authorize the City Manager to send a letter of intent to renew the lease on the Albertson's building for another year. Motion passed 4 - 0 with the following vote: Mayor Hall, Councilmember Lomnicki, Councilmember Fitzgerald, and Councilmember Sandusky aye; no nays; no abstentions; Councilmember Richmond absent.

Council Resignation

Councilmember Lomnicki tendered his resignation effective January 18, 1990, at midnight to facilitate the filling of the temporary appointment to Position #1 and to begin the election process.

CONSENT AGENDA

It was moved by Councilmember Sandusky and seconded by Councilmember Lomnicki to adopt the Consent Agenda which consisted of the City Council Minutes of December 4, 1990. Motion passed 4 - 0 with the following vote: Mayor Hall, Councilmember Lomnicki, Councilmember Fitzgerald, and Councilmember Sandusky aye; no nays; no abstentions; Councilmember Richmond absent.

INFORMATION

Request for Resolution in Support of Banning Sale of Nonalcoholic Beer

It was the consensus of Council to thank Ms. Elbert for her concern but to take no action.

Next Council Meeting

Mayor Hall announced the next City Council meeting would be on January 8, 1991.

ADJOURNMENT

Mayor Hall adjourned the meeting at 7:58 PM.

CUAC MEETING MINUTES
December 18, 1990

The fifth meeting of the Citizen's Utility Advisory Commission met December 18, 1990 at 7:07 pm in the City Council chambers in City Hall. Present were:

Dave Luneke, Chair
Michael Kay
Jeannette Baker

Ralph Klein
Alan Fletcher

Absent were:

Jim Backenstos

STAFF:

Tim Corbett, P. W. Director
Connie Leasure, Staff Assistant

I Current Events

None.

II Stormwater Management Funding Briefing

Tim Corbett introduced Shaun Pigott, a consultant working for Clackamas County on the North Clackamas Storm Water Task Force. Pigott began by noting that storm water regulations have changed during the past decade from permissive to demanding language; he was here to help the CUAC members understand the regulations, the City's legal responsibilities under the regulations, and funding options available to do so.

To date the regulations are aimed at cities from 100,000 to 250,000 in population, but they also may be applied to communities which are suspected of being major polluters.

Baker raised the point that land-use goals must be considered in conjunction with storm water regulation; erosion and pollution issues must be addressed.

Pigott explained how the Tualatin river effort arose. The Tualatin River had long been polluted, and the need to remedy the problem lead the Unified Sewerage Agency to take a lead in the area's storm water management. Other agencies in the area joined together to form a stormwater management district, which is the only viable alternative for handling such a region-wide problem.

Pigott pointed out that the City of Milwaukie had paid for a storm water study in the early 70's, but lack of funding and citizen involvement meant that to date only one of the identified facility needs has been built. One of the major problems that Milwaukie has faced is that citizens tend to consider taxes for storm water management a "rain tax".

Pigott noted that citizens want to be sold on a benefit. He feels that the best approach is one of "a common contribution to a common problem"; this argument avoids the problem of uphill/downhill property owners, etc.

Pigott explained how the Tualatin River Ranger program was developed, taken to the community through the elementary school system, how the program progressed with public information and how this helped develop citizen involvement. He noted that the program is available to other agencies, and is easily adaptable to other local agencies needs.

Referencing the stormwater management briefing paper included in the packet, Pigott noted the evaluation matrix for Capital Improvements and Operations & Maintenance. Corbett passed out loose copies of the matrixes and asked members to fill them out at their leisure. Kay asked Pigott how other cities rated the funding methods. Pigott replied that for operations and maintenance a service charge is generally considered the most equitable, and Systems Development Charges are the most widely accepted capital improvement funding method. Pigott noted that state and federal funding is no longer a viable option, despite the public perception that federal regulations can be met with federal dollars.

There was extended discussion about equitable fees and public perception, the need to balance formula, administration, and fairness. Pigott noted that the "window" of financial "elasticity" is about \$2 to \$4; in the Washington/Oregon region, storm drainage fees average between \$1.25 and \$7.29 per month to the average home. The issue of low-income and tax-free properties was discussed, and Pigott stated that exemptions for properties such as churches and schools should be avoided; as a service is being provided, exemptions cloud the issue and cut into the agency's credibility.

Pigott reported that despite the controversy about storm water management fees, storm water utilities are typically paid for six months after inception. He also noted that Measure 5 restrictions on taxes should not inhibit a utility, as there is a measurable service being provided for the charge.

III Discussion

1. Street & Storm Drainage Funding - Corbett noted the inclusion in the packet of various utility funding structures by other Oregon jurisdictions, including Ashland's new Street Utility which was based on Milwaukie's inactive Street & Storm Drainage Utility. Ashland's Public Works Director, Steven Hall, had taken the information with him when he left Milwaukie for the position in Ashland, and had no trouble getting it accepted and enacted there. Milwaukie's utility has been enacted, but has not received funding by Council to date.

- 2. Sidewalk Repair Program - Corbett reported that the City is in a liability position regarding sidewalk repair, and Corbett is in the process of writing a block grant proposal for Community Development Block Grant funds on the issue. He will bring the draft to the CUAC for discussion when he has it complete.
- 3. Corbett noted that Oregon state law now requires justification of Systems Development Charges (SDC's). He expects the City to issue a Request for Proposals to obtain a consultant to do the justification, and he will keep the members informed on the progress of this issue.

IV Action Items

Luneke noted that the CUAC year-end report was finished, and members had received a copy in the mail as well as in their packet. Luneke will be presenting the report to the City Council at the December 18th meeting, and all CUAC members are welcome to attend as well.

Klein noted that the CUAC charge is to report on each of the utility's current rates, and he wanted to add to the report that a timely rate report will be developed. After some discussion, Fletcher MOVED and Klein SECONDED that the words "and rate structure" be added to the fifth subject paragraph in the report to address this concern.

V Old Business

- 1. Sewage Treatment Plant Task Force - nothing new.

VI Staff Consultation

Corbett urged CUAC members to adopt an agenda for upcoming meetings, so as to be addressing each item in a logical and thorough manner. He explained that to date staff has been including items in the packet for CUAC members to read prior to addressing various issues, but as an agenda has not been adopted, it is difficult for staff to prepare and organize information in advance. Although there was some discussion, no agenda was set at this time.

VII City Talk

None.

VIII Eurekas

None.

IX Adjourn

The next meeting was set for January 3, 1991.

There being no further business, old or new, the meeting was adjourned at 9:30 pm.

/cjl



CLACKAMAS COUNTY

Board of Commissioners

DARLENE HOOLEY
CHAIR

ED LINDQUIST
COMMISSIONER

JUDIE HAMMERSTAD
COMMISSIONER

MICHAEL F. SWANSON
CHIEF EXECUTIVE OFFICER

MEMO

TO: Participants in the December 7, 1990
Ballot Measure 5 Meeting

FROM: Board of County Commissioners

DATE: December 21, 1990

RE: Follow-up Meeting

Attached are the notes which were developed as a result of our meeting of December 7, 1990. We feel that the exchange has been a useful one which should form the basis for future productive sessions as we all attempt to deal with Measure 5 and its implications. We look forward to our next meeting on January 11, 1991 from 1:00 P.M. to 3:00 P.M. at the West Linn Public Library, 1595 Burns, West Linn. As we discussed, we are inviting school district representatives to that meeting. Included in the meeting is a presentation by County Assessor Ray Erland. Attached is a proposed agenda. If you have any additions or suggested changes please call Mike Swanson at 655-8581 in order that we might finalize an agenda by the end of this year. Please note the change in location.

Have a happy holiday season!

②

BRAINSTORMING - WHAT ISSUES/APPROACHES ARE USEFUL?

1. Unity - Local government + schools
2. Define overlap/reallocate responsibility
3. Legislation may provide for county by county levy committee to pass on proposals/how to retain local control/we should do now
4. County-wide law enforcement service district
5. Fees/charges - reevaluate tax, incurred charge or other - connection fees and systems development charges also
6. Bancroft/liens/change status/legislatively
7. Cities may hire private appraisers to revalue for submission to Assessor
8. More rapid market value (true cash value) method (capture real estate transactions?)
9. Budget refund/how?
10. Differential taxation - employ the mechanism
11. Central clearinghouse for ordinances/approaches to Ballot Measure 5 coordination
12. Work with Legislature to broadly define capital acquisitions
13. LID financing - definitions needed
14. Secure authorization for \$10 cap perhaps through County-wide levy and distribute proportionately
15. Mandates cost recovery
16. County-wide Communications Dist. + hardware purchases reducing PSL costs
17. Library/CCSO \$\$/solve it
18. Mechanism to explore alternative service delivery systems
19. Expand fees

What next? Invite schools - meeting January 11, 1991 - @ 1:00 pm

PROPOSED LEVIES/BOND ISSUES

1. Library
2. Public safety/OC/Mar. or May 1991
3. Public safety/LO/1992

A G E N D A

January 11, 1991
Clackamas County, Cities, Special Districts Meeting

- I. Call to Order and Introductions of Attendees
- II. Review of December 7, 1990 Meeting and
- III. Ballot Measure 5/An Assessor's Perspective
County Assessor Ray Erland
- IV. Discussion of Possible Subcommittee Formation
(e.g. Service Consolidation, County Levy
Committee?)
- V. Next Steps

**CLACKAMAS COUNTY
LEGISLATIVE AGENDA**

1991 LEGISLATIVE SESSION

BASIC PRINCIPLES

CLACKAMAS COUNTY WILL SUPPORT LEGISLATIVE PROPOSALS WHICH MAINTAIN THE FREEDOM FOR LOCAL GOVERNMENTS TO RAISE THE REVENUES REQUIRED TO PROVIDE MANDATED AND ESSENTIAL SERVICES. CONVERSELY, WE WILL OPPOSE LEGISLATIVE PROPOSALS WHICH INCREASE LOCAL OBLIGATIONS WITHOUT INCREASED REVENUES OR RESTRICT THE ABILITY OF LOCAL GOVERNMENT TO RECOVER THEIR COSTS.

CLACKAMAS COUNTY WILL COOPERATE WITH OTHER LOCAL GOVERNMENTS TO FIND MUTUALLY BENEFICIAL APPROACHES FOR FUNDING BASIC SERVICES WHICH ARE CONSTRAINED BY THE ADVENT OF PROPERTY TAX LIMITATION BEGINNING WITH THE 1991 BIENNIUM. WE WILL OPPOSE LEGISLATIVE PROPOSALS WHICH UNFAIRLY REWARD SEGMENTS OF LOCAL GOVERNMENT TO THE DISADVANTAGE OF OTHER GENERAL GOVERNMENT UNITS.

WE WILL VIGOROUSLY OPPOSE LEGISLATIVE PROPOSALS WHICH LIMIT LOCAL CONTROL AND RESTRICT THE LOCAL DECISION MAKING PROCESS.

PRIORITY PROPOSALS

The Clackamas County Board of Commissioners has identified the following items as their highest priorities for the 1991 Legislative Session.

Funding levels for state support of Human Services programs such as Mental Health, Public Health and Community Corrections sufficient to allow funding of mandated levels of service.

Appropriation of the state share of revenue necessary to assure funding of the Light Rail Project in the Tri-County area, which has been approved by the electorate and the United States Congress.

Continuation of the existing Federal, State and County government participation in the development of the "End of the Oregon Trail" Historical Center in Oregon City.

Continuing State participation in funding the "Children's Agenda" program which has been developed by the County Commission of Children and Youth.

Maintenance of existing revenues coming into the County Road Fund; continuing efforts to increase motor vehicle fuel taxes to assure the preservation of the Oregon Transportation System by adequate construction, reconstruction and maintenance; and maintaining current limitations on the programs for which the Highway Trust Fund may be appropriated.

Continued State support of Federally mandated welfare reform programs; specifically the continued funding of "Workforce 2000" as developed by the 1989 Legislative Assembly.

**PROGRAM-SPECIFIC LEGISLATIVE
PROPOSALS**

The following items represent the legislative initiatives which the Clackamas County Board of Commissioners have identified at the outset as important tasks to be accomplished during the 1991 Legislative Session.

Clarification, as soon as possible, of all changes in procedure reporting requirements, record-keeping, etc., that will be forthcoming as a result of the passage of the Property Tax initiative of 1990 that will affect County Assessors and Tax Collectors.

Establishment of statutory guidelines for: The designation of "Secondary" lands; Urban Growth Management Plans and Policies; and the role and obligation of state agencies in the land use planning process.

Approve sentencing guidelines for convicted misdemeanants.

Preserve the ability of local governments to receive the revenue garnered from civil forfeitures.

Establish an equitable distribution formula for state support of Community Corrections which takes into account the severity of each county's caseload based upon objective criteria to determine degree of risk.

Enact new legislation regarding MEDICAID which includes the following elements:

1. Eligibility of local funds for consideration as part of the required match requirements.
2. Medicaid reimbursement to counties for the administrative costs of services provided to eligible clients.
3. Increased access to Medicaid funds for low income pregnant women, children of low income parents and Medicaid eligible clients who are being provided services through Mental Health and Drug and Alcohol Treatment programs operated by the County.

(Continued from previous page)

Resolve the statutory confusion regarding whether or not property which is privately owned and leased to a public housing authority is exempt from ad valorem taxation by adding a specific statutory exemption.

Support the continuation of the Regional Strategies Program funded from lottery proceeds.

Secure state participation in the cost of providing physical facilities for the State Judiciary system.

Support the efforts of the Oregon Homebuilders and others to pass legislation that would place new construction on tax rolls to the benefit of schools and local governments.

Seek amendments, if necessary as a result of the imposition of a property tax limitation, to preserve the fiscal integrity of rate based serial levies.

Amend Chapter 279 of the Oregon Revised Statutes to facilitate the ability of public bodies to construct public improvements through negotiated contracts with guaranteed maximum price provisions.

Dedicate the proceeds from any increases in state taxes on cigarettes and beer and wine to county government for the provision of public health services and drug and alcohol treatment prevention programs.

Support legislation which will be introduced by the County Clerks Association dealing with the requirements for recording documents.

Simplify the procedures for the disposition of tax foreclosed personal property to eliminate unrecoverable costs to the County.

Establish an equitable system of charges against property owned by nonprofit, tax exempt corporations and organizations which will allow local governments to recoup the cost of providing police and fire protection.

CLACKAMAS COUNTY

1991 LEGISLATIVE AGENDA



JERRY G. JUSTICE, DIRECTOR
OFFICE OF GOVERNMENTAL AFFAIRS
378-9800 or 655-8751
COMMISSIONER'S OFFICE: 655-8581

BOARD OF COUNTY COMMISSIONERS
ED LINDQUIST
JUDIE HAMMERSTAD
DARLENE HOOLEY

RECEIVED
CITY OF MILWAUKIE

V. G. VAN BERGEN
ATTORNEY AT LAW
2336 S. E. WASHINGTON ST.
MILWAUKIE, OREGON 97222

90 DEC 20 AM 10 45

TELEPHONE
659.4440

December 19, 1990

Dan Bartlett
City of Milwaukie
10722 SE Main Street
Milwaukie, OR 97222

Re: Business Licenses
EID

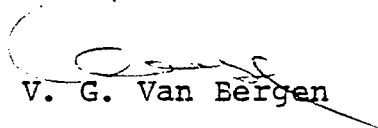
Dear Dan:

I was pleased to see that the City is stimulating business in the City by calling upon local vendors where possible to keep our spending at home.

I appreciate that Coopers and Lybrand are one of the big 6 or 7, as they compute accounting firms, and they do good work. I hope that the next time this contract is up for bid that RFBs will be tendered to local CPAs in our community. I do know that some of them are qualified to do this type of work because of prior experience with the large firms.

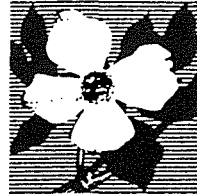
While I deny any interest in employment with the City, I do feel the City should again consider retaining local attorneys for work as both City Attorney and City Judge. I know many of the lawyers are qualified and most of them have done public work over the years be that schools, citys or special districts. I know the rest of them are perhaps shy about requesting to be considered but being one who is not interested, I hope that I can speak for them.

Very truly yours,


V. G. Van Bergen

VGVB:lp
cc: Craig Lomnicki,
Mayor Elect

CITY OF MILWAUKIE



MAILING ADDRESS:
P.O. BOX 22009
MILWAUKIE, OR 97222-0009
FAX (503) 652-4433

MEMORANDUM

TO: Mayor and City Council DATE: 12/31/90

THRU: Dan Bartlett, City Manager *DB*

FROM: Jerri L. Widner, Finance Director *JLW*

SUBJECT: AUDIT REPORT COMMENTS

The audit firm is required to include a section in the report entitled "AUDIT COMMENTS AND DISCLOSURES REQUIRED BY STATE REGULATIONS".

The comments this year included the following:

"The City did not provide for the repayment of interfund loans in the 1990-91 budget for loans outstanding at June 30, 1990 between the Fleet Services fund and other funds. ORS 294.460 requires that the payment of any loans not repaid in the year the loan was made shall be budgeted as a requirement in the ensuing year."

The repayment of the loans will be a part of the supplemental budget for 1990-91.

"ORS 294.305 to 294.520 in the preparation and adoption of its budget and tax levies for the fiscal years ended June 30, 1990 and June 30, 1991,

State Tax Street Fund - capital outlay	\$ 3,914
Sewer Fund - materials and services	4,455
Water Fund - materials and services	11,988
Fleet Services Fund - capital outlay	5,174
Debt Service Fund:	
Principal	505,000
Interest	2,100

These expenditures appear to be at variance with ORS 294.435 (4), which states "...no greater expenditure...of public money shall be made for a specific purpose than the amount appropriated therefor...".

The Debt Service Fund called three bond issues during the fiscal year and the payments were made from an appropriated account called Reserve for Future Debt. There is some question as to whether not this account is considered an unappropriated item. Terminology is the issue in this case.

The operating funds—State Gas Tax Street, Sewer, Water and Fleet Services were without a department head in the last couple of months of the year, which made it difficult for the department to monitor its spending patterns.

In addition to the audit report, the firm prepares a Management Letter. The Management Letter this year contained 8 comments.

1. Improve Controls Over the Utility and Collection Process.

In an operation as small as ours, the separation of duties desired by internal control experts isn't always able to be done. The duties of each of the accounting staff is being reviewed to determine if a separation of duties can be maintained.

2. Consider Using a Lock Box for Utility Cash Receipts.

We will look into a Lock Box system to see if the benefits exceed the costs.

3. Review Vendor Invoices for Mathematical Accuracy.

The staff will more clearly mark tapes that have been checked for accuracy, staple adding machine tapes to invoices and initial review of same.

4. Review Water Usage to Ensure That All Meters are Functioning.

The City purchased a Automated Meter Reading system two years ago. In getting this system up and running, it has required that many of the water meters in the City be upgraded. This has provided us with information regarding unread or misread meters. The automated system provides the City with reports of unread meters.

5. Withhold Federal and State Taxes on Payroll Draws.

The staff will be meeting with Union representatives to discuss this issue. Meeting this requirement will mean a change in payroll payment processing. As soon as we reach an agreement with the unions, we will implement.

6. Improve Security Over the Computer Room.

As soon as the computer installation is completed, the computer room will be secured and only authorized personnel will be permitted access.

7. Establish Accountability over Fixed Assets.

The fixed assets will be computerized as a part of the new computer system. Once this has been done, the records will be maintained and updated as required.

8. Develop Accounts to Track Costs Associated with Various States of Construction.

Accounting and Public Works have been working together to identify a coding system that will allow a tracking of construction projects by primary elements. This system will be a part of the new fiscal year 1991-92.

We appreciate the time spent by the auditors in reviewing our records and compliance with state, federal and accounting regulations. Their comments allow us an opportunity to improve.

CITY OF MILWAUKIE



COMMUNITY DEVELOPMENT
PUBLIC WORKS

6101 S.E. JOHNSON CREEK BLVD

TELEPHONE: 652-4410

Mr. Charles R. Harrison
General Manager
Clackamas Water District
9100 Mangan Drive
Clackamas, OR 97025

December 17, 1990

Dear Chuck:

I would like to respond to your request for a reply to your letter dated November 30, 1990 which was addressed to Milwaukie City Manager, Dan Bartlett. When Dan and I met with you the morning of December 11, 1990, I believe we came to a mutual agreement of what was meant in the above referenced letter when you stated "... whereby Milwaukie could continue, if it wished, to maintain the retail distribution of water within its city boundaries." Apparently, this offer referred only to Milwaukie's current boundaries and not areas which we might annex later. As I see it, this does not reflect any change in the position of Clackamas Water District.

I would appreciate a clarification of an apparent contradiction. Your letter stated "there is still the possibility of strictly a wholesale purchase agreement open to Milwaukie at this time". The contradiction appears when this statement is compared to what was quoted from your letter in the preceding paragraph and we consider your interpretation of that statement. As Dan and I indicated in our meeting on December 11, we are very interested in pursuing some type of wholesale agreement between Milwaukie and CWD which would entail placing meters at various locations to provide water service within Milwaukie's current and future boundaries. I would appreciate your bringing such a proposal to your Board to get their feedback on such an arrangement.

I would also like to express our disappointment at not being included in the financial study which identified cost savings which could possibly be obtained from being part of a newly formed Water Authority. From my perspective, Milwaukie might well have been interested in having the City participate and share in the cost of the study. If such an opportunity presents itself in the future I would appreciate the opportunity to participate in the process.

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Chuck Harrison, Clackamas Water District
Page 2
December 17, 1990

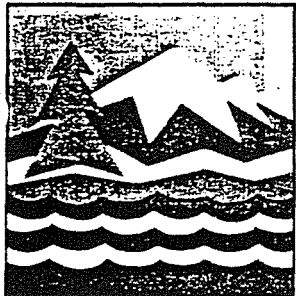
Thank you for your time and consideration. I am hopeful that we can reach some common ground on these issues and move forward with some type of agreement that both parties will find equitable. If you have any questions or comments please call me at 652-4410. I'm looking forward to hearing from you.

Sincerely,

A handwritten signature in black ink, appearing to read "R. Tim Corbett". The signature is fluid and cursive, with a long horizontal stroke extending to the right.

R. Tim Corbett, Director of Public Works

cc: Boundary Commission
Dan Bartlett, City Manager



Clackamas Water District

9100 S.E. MANGAN DRIVE
CLACKAMAS, OR 97015

(503) 656-0668

CHARLES R. HARRISON
General Manager

November 30, 1990

RECEIVED
CITY OF MILWAUKIE
90 DEC 3 PM 12 43

Dan Bartlett
City Manager
City of Milwaukie
10722 SE Main Street
Milwaukie, OR 97222

Dear Dan:

Negotiations between Milwaukie and Clackamas Water District have never been closed or concluded according to my recollection. Since things and scenarios are changing rapidly in the area and Clackamas Water District may cease to exist in the relatively near future, I thought I would try to make one more contact with you on behalf of our Board.

The purpose of this communications is to reaffirm our offer to join a regional full water authority whereby Milwaukie could continue, if it wished, to maintain the retail distribution of water within its city boundaries. This would include setting their water rates, billing, collecting, etc. It could also mean doing their own system maintenance, meter reading and related functions, all of which could be spelled out in the formation agreement. Then too, it would provide Milwaukie with a regional wholesale water rate based upon cost of service to its distribution system.

The Clackamas Basin Water Authority Committee is about to make a decision as to who wants in and who does not. I cannot predict what those Boards of Directors will do, but it of course is their decision. By the way, the Clackamas Basin Water Authority Committee is concentrating its discussions on those in North Clackamas County who do not have a source on the Clackamas River, but includes Clackamas Water District as a potential source for all of them. Apparently, South Fork Water Board and Lake Oswego have their own source and long range plans. Milwaukie and now Gladstone do not have a source in the watershed although Gladstone does have water rights therein and could if they wished reestablish a source on the Clackamas River.


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Dan Bartlett, City of Milwaukie
Page 2
November 30, 1990

Of course, there is still the possibility of strictly a wholesale purchase relationship open to Milwaukie at this time. Once the Clackamas Basin Water Authority Committee has made its decision, and positive results are forthcoming, I really don't know what the new scene will be and I as a staff member will be directed by the scene. Until then we have some flexibility since we (Milwaukie and Clackamas Water District) had not officially concluded negotiations.

I urge you and your public works director to take this offer to your council soon. I would be glad to appear with you before your council and discuss this matter one more time.

Sincerely,


Charles R. Harrison
General Manager

CRH:mg

cc: Boundary Commission



INVITATION

Every two years there is a potential for our leadership to change. This year is one of those years where we will see two or three new faces on the City Council.

You can meet the new Councilors and congratulate those moving back to private life at a reception on:

*Friday, January 4, 1991
4:00 PM - 6:00 PM
Milwaukie Center*

CUSTOMER SERVICE

Dean Penni and Jeff Gibson are helping our customer service image. I recently received a letter from Clackamas County Fire District. Martin Goughnour, their Assistant Fire Marshal, had a problem with his car.

Jeff and Dean helped in a very professional and courteous way. Martin had this to say about our shop . . .

"What I found was a beautiful, well-equipped, clean and professional operation."

He went on to say that he got his car back the same day. He then finished the letter with a great compliment to all of us at the City.

"This is just one instance of a new direction and feeling I get with everything and everyone I have contact with in the City of Milwaukie. There is a spirit of cooperation, professionalism, super customer service, and genuine pride. I have watched this marvelous metamorphosis travel through your city."

This is the kind of letter that I really enjoy receiving. It makes up for most of the negative aspects of the typical contact I have from citizens and other governments.

SERVICE EXCELLENCE IN FIRE SERVICE

Have you seen the great "Fire Plus" advertisements in the local papers? They show a really professional image for our police and fire service. This is not just some marketing program. The excellence of our service is backed up by letters from satisfied customers.

Mark Tidwell, Tony Clasen, Don Zirbel, and the Dispatch Center have received a card due to a response to a chimney fire. The citizens sending the letter said:

"It is reassuring to know that we have professionals within arms reach to help us in a crisis. Believe me, we tax payers need to continue financing these essential services."

Larry Dalrymple, Bill Laird, Lou Ferrante, Bob Atiyeh, Dennis Douglas, and the Dispatch Center also received a commendation from a couple whose car was broadsided on November 30. The couple wrote a note to thank the firefighters for the response and let them know that they were healing well. Bruce Litchfield received a nice card from the same couple for his "quick response."

Lieutenant Mark Tidwell received a commendation for his efforts at a major downtown structure fire.

Bob Dixon organized the "Needy Family Christmas Program" for another year. He and the other firefighters freely gave many hours to make this program work.

OLCC gave special appreciation to our Fire Department for assistance with their Annual Awards and Life Lights Ceremony.

more on Fire

Finally, **Bill Laird** was recognized by Joe Acker, Director of Multnomah County Emergency Medical Services. Bill provided overviews of new protocols to nearly 300 paramedics throughout the Tri-County area. Joe wrote that ...

"Bill produced his own material and delivered it in a very professional manner which allowed the paramedics within the area to assimilate and retain the knowledge."

COMPLIMENTS INTERNALLY

Carol LaBrado and **Merlin Becker** have been verbally recognized for their responsiveness in helping Public Works and Community Development. They have added meaning to the service strategy, "*We help each other.*"

Carol was quick to initiate an effort to help deal with project accounting. Carol's efforts led to a meeting between Roy and Jerri that is going to solve a long term problem.

Merlin went out to set up computers even though he had payroll to get done. Both payroll and the computers were done on time. Merlin ended up doing work that our vendor should have done.

AFTER HOURS

An inside source let me know that **Bruce Westenfelt** and **Rick Niece** went that extra mile to provide great responsiveness to a Citizen. They had left for home when a call came in about a full catch basin. They returned to work and got it cleared out!

and from POLICE SERVICES

Lon Loudenback received a commendation from Chief Mansfield for his crime prevention program efforts. The Chief praised Lon's ... "*initiative and ingenuity.*"

Sergeants Burki, Martin, and Officer Bondietti, got an interesting card. A Citizen received their help and was not as nice as he should have been. He wrote:

"You came on a call to our residence. I was drunk and came out and yelled some obscenities.

I would like to sincerely apologize for my actions, your job is bad enough without some idiot making it worse. I'm really sorry and it won't happen again."

This is real community policing at work. We have to get out into the community and let Citizens know that we are working with them to help solve their problems. In this case, that recognition came "after the fact."

MORE FOR PUBLIC WORKS

Code enforcement doesn't always go unrecognized. **Paul Roeger** and I received a note from a citizen for our efforts in his behalf.

Settling neighborhood complaints is not very fun and not often easy. WIN-WIN outcomes are not always possible. One neighbor may be happy with our efforts and another upset. But, we have to be responsive and apply our codes evenly and fairly.

In this case, we did just that even though it took a while. The Citizen writes that his opinion has changed from one of the "City ignoring his complaint, to a note of thanks." Good work, Paul!

CHART OF ACCOUNTS

FUND NUMBERS

DEPARTMENT/DIVISION CLASSIFICATIONS

1x GENERAL FUNDS	1xx CITY COUNCIL
11 General Fund	111 City Council
2x SPECIAL REVENUE FUNDS	2xx ADMIN/COMMUNITY SERVICES
22 State Gas Tax Fund	211 City Manager
23 Bike Path Fund	221 City Attorney
25 Water SDC Reserve Fund	231 Personnel
26 Sewer SDC Reserve Fund	232 Senior Center
	233 Library
	234 Parks & Recreation
3x PROPRIETARY FUNDS	3xx PUBLIC SAFETY DEPARTMENT
31 Water Fund	311 Administration
32 Sewer Fund	312 Police Services
	313 Support Services
5x DEBT SERVICE FUNDS	
51 Improvmt Bond Snkng Fnd	
6x CAPITAL PROJECTS FUNDS	FIRE
62 Com Dev Fnd (old)	411 Fire Services
64 Cap Proj - Pol Fac	
	5xx COMMUNITY DEVELOPMENT
7x INTERNAL SERVICE FUNDS	511 Administration/Planning
71 Fleet Services Fund	
	6xx PUBLIC WORKS
8x TRUST & AGENCY FUNDS	611 Administration
83 Forfeiture Trust Fund	612 Engineering
86 Library Fund - Roberts	613 Structural Safety
	7xx FINANCE AND SERVICES
	711 Administration
	712 General Government
	713 Data Processing
	721 Municipal Court
	731 Accounting
	732 Facilities Maintenance
6xxx MATERIALS AND SERVICES	7xxx CAPITAL OUTLAY
6010 Professional Services	7130 Vehicles
6020 Contractual Services	7140 Operating Equipment
6100 Rep & Main - Fac	7150 Office Furniture & Equip
6110 Rep & Main - Veh	7160 Library Circulation Materials
6120 Rep & Main - Oper Equip	7510 Capital Projects - General
6130 Rep & Main - Off Equip	7520 Capital Projects - Streets
6210 Office Supp & Expense	7530 Capital Projects - Water
6220 Public Safety Supp & Exp	7531 Capital Projects - Sewer
6230 Advertising & Publicity	
6240 Fees & Licenses	
6250 Dues & Subscriptions	
6260 Travel, Food & Lodging	
6270 Education & Training	
6310 Rents & Leases	
6320 Utilities	
6330 Insurance	
6440 Bond Principal	
6445 Bond Interest	

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CITY OF MILWAUKIE
COUNCIL REPORT

PAGE 1

CHK #	VENDOR	TOTAL	ACCOUNT	DETAIL
29778	A-SAVE CONSTRUCTION, INC.	1,535.00	32-000-6100-000	1,535.00
29832	ACCOUNTemps	630.40	11-731-6020-000	630.40
29824	AIMS MEDIA, INC	636.00	11-312-6230-000	636.00
29831	ALBERTSON'S	88.48	31-000-6260-000	29.49
			32-000-6260-000	29.49
			22-000-6260-000	29.50
29795	AMERICAN INSTITUTE OF	35.00	11-511-6240-000	35.00
29819	ANNE M. LOHSE	44.46	11-232-6260-000	44.46
29829	ARSISTOCRAFTS	83.45	11-411-6230-000	83.45
29830	AT&T	125.01	11-313-6320-000	76.94
			11-232-6320-000	3.18
			11-233-6320-000	1.47
			11-411-6320-000	5.03
			11-712-6320-000	38.39
29833	ATOCHEM NORTH AMERICA INC	201.00	31-000-6100-000	300.50
			31-000-6100-000	300.50
			31-000-6310-000	400.00-
29796	AWWA CUSTOMER SERVICE	6.62	32-000-6250-000	6.62
29797	B P DATA COMMUNICATIONS	225.00	11-311-6130-000	225.00
29835	BAKER & TAYLOR VIDEO	42.60	11-233-7160-000	42.60
29814	BARBARA S. CLIFT	37.00	11-000-2004-000	90.00
			11-000-4310-000	40.00-
			11-000-2011-000	7.00-
			11-000-2013-000	6.00-
29787	BENZ SPPING CO	302.40	71-000-6110-000	302.40
29775	BONNIE EISENMAN	20.00	11-233-6210-000	20.00
29834	BRODAPT CO	3,631.50	11-233-6310-000	3,631.50
29826	BRUCE WESTENFELT	5.40	32-000-6260-000	5.40
29827	BRUCE WESTENFELT	32.60	32-000-6260-000	32.60
29777	CALIFORNIA MOUNTAIN CO, LTD	36.50	11-411-6220-000	36.50
29836	CEMS, INC	3,513.56	31-000-2022-000	184.92-
			31-000-7530-190	3,698.48

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CITY OF MILWAUKIE
COUNCIL REPORT

CHK #	VENDOR	TOTAL	ACCOUNT	DETAIL
29838	CITY OF PORTLAND	4,131.03	32-000-6020-000	4,131.03
29820	CLACKAMAS COUNTY	467.54	11-511-6210-000 11-612-6210-000	233.77 233.77
29840	CLACKAMAS COUNTY FINANCE	45,187.28	32-000-6020-000 11-234-6210-000	45,184.83 2.45
29793	CREATIVE PROCESS	210.00	11-231-6230-000	210.00
29839	CUNNINGHAM ASSOCIATES INC	10,103.19	32-000-7531-901 31-000-6010-000	949.29 9,153.90
29790	CUSTOM PARTS & TRAILER SUPPLY	46.22	71-000-6120-000 71-000-6120-000	43.72 2.50
29841	DANEAL CONSTRUCTION	136,234.39	31-000-2022-000 31-000-7530-190	7,170.23- 143,404.62
29813	DAVID J. FLORES	15.00	11-000-2004-000 11-000-4310-000 11-000-2011-000 11-000-2013-000	48.00- 20.00- 7.00- 6.00-
29842	DYNA MED	23.95	11-411-6220-000	23.95
29843	EL-CO CONTRACTORS INC	297.50	32-000-6100-000	297.50
29844	FAMILIAN NW	14.61	31-000-6100-000	14.61
29825	FAO, US ARMY	92.00	11-312-6310-000	92.00
29845	FRED MEYER INC	12.50	11-732-6100-000	12.50
29801	GABRIELLE CUDA	32.99	11-233-6210-000	32.99
29846	GENERAL EQUIPMENT CO	159.00	32-000-6110-000	159.00
29847	GOLDHAMMERS TRANSMISSIONS	509.00	71-000-6110-000	509.00
29815	GREGORY A MISCHEL	15.00	11-000-2004-000 11-000-4310-000 11-000-2011-000 11-000-2013-000	53.00- 25.00- 7.00- 6.00-
29771	HALL, ROGER	200.00	11-111-6240-000	200.00
29849	HEMPHILL OIL COMPANY	496.65	11-411-6320-000	496.65
29784	HOLCOMB UPHOLSTERY	84.00	11-411-6220-000	84.00

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CITY OF MILWAUKIE
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CHK #	VENDOR	TOTAL	ACCOUNT	DETAIL
29848	HORTON ELECTRIC	142.00	22-000-6100-000	142.00
29818	I C B O	150.00	11-613-6250-000	150.00
29805	INA M FDSS	37.00	11-000-2004-000	90.00
			11-000-4310-000	40.00-
			11-000-2011-000	7.00-
			11-000-2013-000	6.00-
29804	JAMES P. CRONAN JR	38.00	11-000-4310-000	25.00
			11-000-2011-000	7.00
			11-000-2013-000	6.00
29837	JAN CORDER	115.54	11-233-6210-000	14.12
			11-234-6210-000	13.00
			11-312-6220-000	2.39
			11-313-6100-000	40.77
			11-411-6260-000	5.98
			11-511-6210-000	4.85
			11-612-6210-000	6.95
			11-731-6210-000	2.01
			11-732-6100-000	25.47
29823	JAY SAATKAMP	25.00	31-000-6270-000	25.00
29802	KATE DEMSKY	56.50	11-234-6260-000	56.50
29850	KELLY SERVICES	1,026.61	11-711-6020-000	362.61
			11-511-6020-000	199.20
			11-611-6020-000	199.20
			11-511-6020-000	132.80
			11-611-6020-000	132.80
29851	LANDEEN WELDING SUPPLIES	10.30	11-411-6220-000	10.30
29852	LEAGUE OF OREGON CITIES	1,153.91	11-000-1402-000	40.79-
			11-000-1402-000	.05-
			31-000-5680-000	25.53-
			11-000-1402-000	1.82-
			11-611-5670-000	213.20
			11-000-1402-000	62.60
			11-000-1402-000	160.70
			11-000-1402-000	27.35
			11-000-1402-000	160.70
			11-000-1402-000	80.35
			11-000-1402-000	27.35
			11-000-1402-000	160.70
			11-611-5670-000	277.60
			11-000-1402-000	51.55

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CITY OF MILWAUKIE
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CHK #	VENDOR	TOTAL	ACCOUNT	DETAIL
29853	LEAGUE OF OREGON CITIES	534.86	11-000-1402-000	18.71
			11-000-1402-000	90.05
			11-000-1402-000	27.35
			11-000-1402-000	51.55
			11-312-5670-000	130.22
			11-312-5680-000	10.83
			11-313-5670-000	172.72
			11-313-5680-000	33.43
29816	LESLIE ANN BROOKS	11.00	11-000-2004-000	44.00
			11-000-4310-000	20.00
			11-000-2011-000	7.00
			11-000-2013-000	6.00
29773	LDMNICKI, CRAIG	150.00	11-111-6240-000	150.00
29788	MCNAUGHTON'S TV & APPLIANCE	109.00	11-411-6120-000	109.00
29854	MEL DEINES	491.60	11-611-6320-000	491.60
29776	METROTECH	192.64	31-000-6120-000	192.64
29783	MILL END STORE	80.87	11-411-6210-000	80.87
29855	MILWAUKIE FLORAL	46.45	11-111-6210-000	33.50
			11-711-6210-000	12.95
29856	MILWAUKIE LUMBER CO	5.98	11-312-6100-000	5.98
29857	MILWAUKIE PLUMBING CO	132.16	11-732-6100-000	132.16
29858	N W AIRGAS, INC	4.50	11-411-6220-000	4.50
29828	NATIONAL INFORMATION DATE CTR	34.90	11-511-6210-000	17.45
			11-611-6210-000	17.45
29859	NORTHWEST NATURAL GAS CO	327.90	11-232-6320-000	327.90
29860	BAK LODGE SANITARY DIST	1,147.50	32-000-6320-000	1,147.50
29864	ONE CALL CONCEPTS INC	58.22	31-000-6020-000	29.11
			32-000-6020-000	29.11
29863	OREGON DIGITAL	82.50	11-211-6210-000	82.50
29798	OREGON DUNES NATIONAL	15.00	11-233-7160-000	15.00
29792	OREGON ROOFERS SUPPLY INC	131.70	11-411-6100-000	131.70
29799	OREGON STATE HEALTH	320.00	22-000-6250-000	40.00
			32-000-6250-000	80.00
			31-000-6250-000	200.00

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CITY OF MILWAUKIE
COUNCIL REPORT

CHK #	VENDOR	TOTAL	ACCOUNT	DETAIL
29861	OPEGONIAN AGENCY #17	44.96	11-411-6250-000 11-411-6250-000	12.48 32.48
29862	OPEGONIAN PUBLISHING CO	145.44	11-313-6230-000	145.44
29866	ORKIN EXTERMINATING CO	294.00	11-732-6100-000	294.00
29865	OTAK INC	550.00	11-511-6020-000	550.00
29817	PAUL N ANDERSON	10.00	11-000-2004-000 11-000-4310-000 11-000-2011-000 11-000-2013-000	53.00 30.00- 7.00- 6.00-
29867	PHYSIC-CONTROL	924.00	11-411-6120-000	924.00
29868	PORTLAND GENERAL ELECTRIC	2,035.03	31-000-6320-000 11-312-6320-000	1,969.11 45.92
29781	PORTLAND ROAD	31.92	22-000-6100-000	31.92
29869	PORTLAND WATER PUREAU	16,013.55	31-000-6020-000	16,013.55
29822	PUBLISH	29.95	11-211-6250-000	29.95
29806	PVT. JENIFER L. SMITH	82.00	11-000-2004-000 11-000-4310-000 11-000-2011-000 11-000-2013-000	172.00 75.00- 8.00- 7.00-
29870	R & R UNIFORMS	1,059.83	11-411-6220-000 11-411-6220-000 11-411-6220-000 11-411-6220-000 11-411-6220-000 11-411-6220-000 11-411-6220-000 11-411-6220-000	52.64 205.99 32.72 57.64 107.72 23.72 256.90 322.50
29873	RADIX	456.00	11-731-6130-000	456.00
29871	RICE SAFETY EQUIPMENT	29.08	31-000-6220-000	29.08
29770	RICHMOND, MIKE	150.00	11-111-6240-000	150.00
29821	RICK NIECE	12.00	32-000-6260-000	12.00
29811	ROBERT W. MANNING	37.00	11-000-2004-000 11-000-4310-000 11-000-2011-000 11-000-2013-000	90.00 40.00- 7.00- 6.00-

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CHK #	VENDOR	TOTAL	ACCOUNT	DETAIL
29872	RED-LA PAINT CO	62.45	11-313-6100-000	62.45
29786	SALEM FGRD NEW HOLLAND INC	170.00	71-000-6120-000	170.00
29875	SANDERSON SAFETY SUPPLY	41.65	11-312-6220-000	41.65
29772	SANDUSKY, CHERE	150.00	11-111-6240-000	150.00
29877	SECURITY PACIFIC LEASING CORP	1,382.32	11-713-7150-000	1,382.32
29785	SETON NAME PLATE COMPANY	44.48	31-000-6100-000	44.48
29808	SHAUNA LEE PINEDO	10.00	11-000-2004-000	48.00
			11-000-4310-000	25.00
			11-000-2011-000	7.00
			11-000-2013-000	6.00
29810	SHERMAN LEE CASE	15.00	11-000-2004-000	48.00
			11-000-4310-000	20.00
			11-000-2011-000	7.00
			11-000-2013-000	6.00
29780	SIGNS NOW	34.00	11-313-6210-000	34.00
29791	SNELLING TEMPORARY SERVICES	473.20	11-234-6020-000	473.20
29876	SONITROL	196.00	11-611-6100-000	196.00
29878	STATE OF OREGON	10.00	11-312-7130-000	10.00
29874	SUNNYSIDE 205 CORRIDOR	100.00	11-511-6250-000	100.00
29779	SURE FIT	90.00	71-000-6110-000	90.00
29803	SUSAN G. JAMESON	82.00	11-000-2004-000	172.00
			11-000-4310-000	75.00
			11-000-2011-000	8.00
			11-000-2013-000	7.00
29809	TERENCE W LOCKE	48.00	11-000-2004-000	48.00
29807	TERPIE K.S. CASEY	9.00	11-000-2004-000	42.00
			11-000-4310-000	20.00
			11-000-2011-000	7.00
			11-000-2013-000	6.00
29879	THE CLACKAMAS COUNTY REVIEW	189.00	11-000-3999-000	189.00
29789	THE DELI	158.20	11-111-6260-000	57.00
			11-231-6260-000	67.05
			11-231-6260-000	34.15

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CITY OF MILWAUKIE
COUNCIL REPORT

CHK #	VENDOR	TOTAL	ACCOUNT	DETAIL
29794	THE DELI	74.00	11-511-6260-000	74.00
29800	TIM CORBETT	43.80	11-611-6260-000	43.80
29880	TIMMS JEWELRY	199.75	11-111-6210-000	199.75
29881	U S POSTAL SERVICE	500.00	11-731-6210-000	500.00
29883	U S WEST COMMUNICATIONS	1,103.34	11-313-6320-000	35.42
			11-313-6320-000	35.43
			11-313-6320-000	44.36
			11-313-6320-000	44.37
			11-313-6320-000	35.42
			11-313-6320-000	35.43
			11-313-6320-000	44.36
			11-313-6320-000	44.37
			31-000-6320-000	105.97
			31-000-6320-000	105.99
			22-000-6320-000	63.54
			22-000-6320-000	63.55
			32-000-6320-000	222.54
			32-000-6320-000	222.59
29884	U S WEST COMMUNICATIONS	680.74	31-000-6320-000	44.56
			31-000-6320-000	44.57
			31-000-6320-000	44.56
			31-000-6320-000	44.57
			22-000-6320-000	106.27
			22-000-6320-000	106.29
			11-411-6320-000	1.10
			11-411-6320-000	44.13
			11-411-6320-000	1.63
			11-411-6320-000	49.89
			11-411-6320-000	48.15
			11-233-6320-000	57.10
			11-233-6320-000	57.96
			11-313-6320-000	35.42
29885	U S WEST COMMUNICATIONS	724.19	11-313-6320-000	35.43
			22-000-6320-000	102.73
			31-000-6320-000	102.73
			32-000-6320-000	102.73
			22-000-6320-000	96.29
			31-000-6320-000	96.29
			32-000-6320-000	96.28
			11-313-6320-000	45.86
			11-313-6320-000	45.85
29882	US BANK	215.07	11-211-6270-000	10.00
			11-211-6210-000	40.32
			11-211-6270-000	112.85
			11-211-6260-000	18.95
			11-211-6260-000	9.50
			11-211-6250-000	23.45

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CHK #	VENDOR	TOTAL	ACCOUNT	DETAIL
29886	W W GRAINGER INC	158.71	22-000-6100-000	43.58
			31-000-6100-000	43.57
			32-000-6100-000	43.57
			22-000-6100-000	9.33
			31-000-6100-000	9.33
			32-000-6100-000	9.33
29887	WAJAX PACIFIC FIRE EQUIP INC	398.65	11-411-6120-000	177.15
			11-613-6220-000	57.50
			11-411-6120-000	138.50
			31-000-6100-000	25.50
29888	WASTE MANAGEMENT	1,246.84	11-233-6320-000	93.75
			11-234-6320-000	451.30
			11-313-6320-000	79.10
			11-411-6320-000	464.00
			11-732-6320-000	158.69
29889	WATER FOOD & RESEARCH LAB INC	168.00	32-000-6020-000	25.00
			32-000-6020-000	143.00
29812	WENDY L. SCHRIGER	15.00	11-000-2004-000	90.00
			11-000-4310-000	60.00
			11-000-2011-000	8.00
			11-000-2013-000	7.00
29890	WESTERN LIFE INSURANCE	34.30	11-311-5650-000	.70
			11-312-5650-000	11.20
			11-411-5650-000	22.40
29782	WHOLESALE 4 INC	87.75	71-000-6100-000	87.75
29891	WICHITA FEED & HARDWARE	1,772.62	11-411-6100-000	51.30
			11-411-6100-000	3.10
			71-000-6110-000	146.67
			71-000-6110-000	275.58
			11-234-6100-000	154.63
			11-234-6100-000	552.38
			32-000-6100-000	274.56
			32-000-6100-000	82.64
			22-000-6100-000	97.70
			22-000-6100-000	63.90
			31-000-6100-000	70.16
0121	CHECKS	TOTAL	248,788.29	248,788.29

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29934	ABE'S MAIN STREET CLEANERS	51.50	11-411-6220-000	51.50
29939	ACCOUNTemps	384.15	11-721-6020-000	384.15
29938	ALBERTSON'S	130.06	11-511-6260-000	23.36
			31-000-6260-000	35.57
			32-000-6260-000	35.57
			22-000-6260-000	35.56
29935	ALDER STREET CLOCK SHOP	99.50	11-313-6120-000	99.50
29906	ALPINE NORTHWEST	148.70	11-612-6110-000	148.70
29936	AMERICAN JANITORIAL SUPPLY	170.00	11-232-6100-000	170.00
29937	ATEI INFORMATION SYSTEMS	38.70	11-313-6130-000	38.70
29940	BAKER & TAYLOR CO	112.57	11-233-7160-000	112.57
29925	BIRCHMUN MINT	84.00	11-411-6230-000	84.00
29941	BOUND TO STAY BOUND BOOKS	207.04	11-233-7160-000	207.04
29937	BRODAPT CO	11.96	11-233-7160-000	11.96
29896	BROCKS PRODUCTS, INC	2,269.80	31-000-6100-000	2,269.80
29943	BUCK AMBULANCE & HEALTH CARE	250.40	11-411-6220-000	41.00
			11-411-6220-000	209.40
29930	CAREER TRACK SEMINARS	192.00	22-000-6270-000	48.00
			31-000-6270-000	48.00
			32-000-6270-000	48.00
			11-612-6270-000	48.00
29897	CASCO	189.00	11-312-6100-000	189.00
29944	CHEVRON U.S.A., INC	19.67	11-312-6110-000	19.67
29945	CLACK CNTY SERVICE DIST #1	218.50	11-232-6320-000	218.50
29932	CLACKAMAS COMMUNITY COLLEGE	76.50	22-000-6270-000	76.50
29948	CLACKAMAS COUNTY FINANCE	940.94	32-000-6210-000	84.82
			11-613-6210-000	88.85
			11-613-6210-000	47.84
			32-000-6210-000	47.84
			31-000-6210-000	48.86
			22-000-6020-000	622.73

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CHK #	VENDOR	TOTAL	ACCOUNT	DETAIL
29946	COMMUNICATION ENTERPRISES	3,919.40	11-312-7140-000 11-312-6120-000	3,884.40 35.00
29915	CONFERENCE COMPANY	400.00	22-000-6270-000 11-611-6270-000 32-000-6270-000 31-000-6270-000	100.00 100.00 100.00 100.00
29947	CUES, INC	155.90	32-000-6110-000	155.90
29907	DAY-TIMERS, INC	6.53	11-211-6210-000	6.53
29924	DEAN PENNI	81.00	71-000-6240-000	81.00
29927	DEPARTMENT OF JUSTICE	10.00	11-312-6270-000	10.00
29929	DON ROBERTSON	12.48	11-234-6260-000	12.48
29949	E. C. DISTRIBUTING CO	205.00	11-313-6120-000	205.00
29950	EMPLOYEES OVERLOAD	329.84	11-732-6020-000 11-732-6020-000 11-732-6020-000 11-732-6020-000	52.08 160.58 34.72 82.46
29951	ENTERPRISE COURIER	63.75	11-211-6250-000 11-111-6230-000	39.00 24.75
29928	EXECULODGE	180.20	11-312-6260-000	180.20
29922	FIRE ENGINEERING BOOK SERVICE	44.95	11-411-6250-000	44.95
29952	FIRST AMERICAN SAFETY	147.45	11-312-6220-000 11-312-6220-000	88.50 58.95
29919	FLOYD & DOROTHY HARVEY	81.12	11-232-6260-000	81.12
29894	GFDA	315.00	11-731-6240-000	315.00
29898	GFDA	135.00	11-711-6250-000	135.00
29953	GOODYEAR	1,008.94	71-000-6110-000 71-000-6110-000 71-000-6110-000	387.52 421.46 199.96
29954	GRAHAM'S BOOK & STATIONERY	66.15	11-111-6210-000 11-313-6210-000	36.45 29.70
29955	H. D. EDMLER CO	1,526.05	11-234-6100-000 31-000-7510-000 32-000-7510-000	353.92 586.07 586.06

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CHK #	VENDOR	TOTAL	ACCOUNT	DETAIL
29956	HANNA AUTO WASH	66.35	11-312-6110-000	66.35
29957	HOME LAUNDRY	251.88	11-411-6220-000	251.88
29892	HONEY BAKED HAM	85.00	22-000-6260-000	28.33
			31-000-6260-000	28.33
			32-000-6260-000	28.34
29958	IBM CORPORATION	6,141.85	11-611-6130-000	107.00
			11-713-7150-000	3,540.42
			11-713-6130-000	2,494.43
29923	ILA C. PARKER	21.32	11-232-6260-000	21.32
29912	INGERSOLL-RAND EQUIPMENT SALES	3,193.46	22-000-6120-000	1,064.49
			31-000-6120-000	1,064.49
			32-000-6120-000	1,064.48
29959	INTERNATIONAL MAILING SYSTEMS	148.50	11-712-6310-000	148.50
29960	J M BERNARDS GAPAGE	134.38	71-000-6110-000	134.38
29916	KARL K. CONDITT	50.00	11-000-4310-000	166.00
			11-000-2011-000	14.00
			11-000-4310-000	128.00
			11-000-2011-000	12.00
			11-000-2013-000	10.00
29961	KELLY SERVICES	367.20	11-711-6020-000	367.20
29931	KELLY SOMERS	34.95	32-000-6100-000	34.95
29962	LACEY'S CATERING	59.50	11-111-6260-000	59.50
29963	MANSFIELD, CHARLES	54.34	11-311-6260-000	54.34
29913	MILLER, NASH, WEINER, HAGER	205.00	11-231-6010-000	205.00
29920	MOTEL OFLEANS	237.44	22-000-6260-000	59.36
			11-611-6260-000	59.36
			32-000-6260-000	59.36
			31-000-6260-000	59.36
29964	MULTNOMAH COUNTY	1,145.39	11-211-6210-000	151.24
			11-231-6210-000	25.73
			11-234-6210-000	10.39
			11-311-6210-000	5.07
			11-312-6210-000	14.20
			11-313-6100-000	38.71
			11-313-6210-000	11.48
			11-411-6100-000	291.38
			11-411-6210-000	86.42
			11-411-6220-000	27.64
			11-511-6210-000	182.26

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CHK #	VENDOR	TOTAL	ACCOUNT	DETAIL
29964	MULTNOMAH COUNTY		11-611-6210-000	164.21
			11-711-6210-000	5.19
			11-712-6210-000	131.47
29965	MULTNOMAH COUNTY	15.46	11-721-6210-000	6.88
			11-731-6210-000	4.83
			22-000-6210-000	1.25
			31-000-6210-000	1.25
			32-000-6210-000	1.25
29921	NAT CRIME PREVENTION COUNCIL	12.43	11-312-6230-000	12.43
29966	NCR CORPORATION	61.00	11-731-6130-000	61.00
29914	NLC PUBLICATIONS	17.00	11-211-6250-000	17.00
29968	O'DONNELL, KAMIS, CREW	4,166.83	11-221-6010-000	4,166.83
29904	OLSON ORIGINALS	106.00	11-231-6230-000	106.00
29910	OLSON BROS	77.50	71-000-6110-000	37.50
			71-000-6110-000	40.00
29900	OLSON, DYE HUNTER INSURANCE	4,192.00	11-712-6330-000	4,192.00
29967	OLSTEN OF PORTLAND	2,502.00	11-731-6020-000	2,502.00
29909	OSALID CORPORATION	53.08	11-612-6210-000	53.08
29969	PACIFIC COAST IND LAUNDRY	433.90	71-000-6310-000	95.35
			31-000-6310-000	95.35
			32-000-6310-000	95.35
			22-000-6310-000	95.35
			11-732-6100-000	13.00
			11-411-6220-000	13.50
			11-312-6220-000	8.00
			11-233-6100-000	18.00
29903	PACIFIC COAST PRINTING	200.00	11-312-6210-000	178.00
			11-312-6210-000	22.00
29970	PACIFIC NORTHWEST BOOKS	26.80	11-233-7160-000	11.96
			11-233-7160-000	10.48
			11-233-7160-000	4.36
29901	PACIFIC OFFICE AUTOMATION	2,497.00	11-511-7150-000	2,497.00
29971	PACIFIC STATIONERY	546.40	11-233-6210-000	36.85
			11-511-6210-000	80.31
			32-000-6210-000	80.31
			11-411-6210-000	54.00
			11-411-6210-000	11.75
			11-411-6210-000	13.50
			11-511-6210-000	38.90

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29971	PACIFIC STATIONERY		32-000-6210-000	38.90
			11-511-6210-000	18.35
			11-411-6210-000	26.60
			11-611-6210-000	18.80
			11-232-6210-000	55.98
			11-232-6210-000	29.95
			11-232-6210-000	42.20
29972	PACIFIC STATIONERY	17.10	11-232-6210-000	17.10
29908	PAINT	530.90	11-313-6320-000	530.90
29917	PC CARBOOK	100.00	11-000-2001-023	100.00
29905	PHIL'S QUALITY AUTO BODY	1,688.00	22-000-6110-000	1,688.00
29974	PHOTOMASTER	91.50	11-312-6220-000	90.70
			11-312-6230-000	.80
29973	PORTLAND GENERAL ELECTRIC	19,714.58	11-612-6320-000	19,714.58
29975	QUILL CORP	42.55	11-712-6210-000	42.55
29976	R & R UNIFORMS	399.00	11-312-6220-000	399.00
29977	RAYMOND J BARTEL AIA	616.25	11-233-7510-000	616.25
29978	RODDA PAINT CO	57.45	11-313-6100-000	57.45
29933	RONALD L GRAY	700.00	11-721-6010-000	400.00
			11-721-6010-000	300.00
29979	SAFFWAY	28.13	11-111-6260-000	8.36
			11-111-6260-000	10.62
			11-111-6260-000	9.15
29918	SAMUEL T. GUYER	33.00	11-000-2004-000	33.00
29902	SCIENTIFIC RESOURCES, INC	147.50	32-000-6010-000	147.50
29980	SMITH'S HOME FURNISHINGS, INC	119.00	31-000-6210-000	119.00
29981	STANDARD INSURANCE CO	763.24	11-211-5650-000	34.40
			11-211-5660-000	21.37
			11-231-5650-000	26.80
			11-231-5660-000	17.37
			11-232-5650-000	30.00
			11-232-5660-000	29.98
			11-233-5650-000	75.60
			11-233-5660-000	78.57
			11-234-5650-000	20.80
			11-234-5660-000	27.60
			11-311-5650-000	25.60
			11-311-5660-000	17.37

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CHK #	VENDOR	TOTAL	ACCOUNT	DETAIL
29981	STANDARD INSURANCE CO		11-312-5650-000	150.40
			11-312-5660-000	207.38
29982	STANDARD INSURANCE CO	803.07	11-313-5650-000	32.00
			11-313-5660-000	63.63
			11-411-5650-000	154.00
			11-411-5660-000	255.82
			11-511-5650-000	43.60
			11-511-5660-000	40.99
			11-611-5650-000	40.00
			11-611-5660-000	33.69
			11-612-5650-000	26.40
			11-612-5660-000	35.96
			11-613-5650-000	19.20
			11-613-5660-000	18.40
			11-711-5650-000	22.80
			11-711-5660-000	16.58
29983	STANDARD INSURANCE CO	371.97	11-713-5650-000	10.80
			11-713-5660-000	9.20
			11-721-5650-000	12.60
			11-721-5660-000	16.42
			11-731-5650-000	22.40
			11-731-5660-000	25.15
			11-732-5650-000	4.00
			11-732-5660-000	7.97
			22-000-5650-000	24.00
			22-000-5660-000	34.33
			31-000-5650-000	44.00
			31-000-5660-000	74.74
			32-000-5650-000	32.00
			32-000-5660-000	54.36
29984	STANDARD INSURANCE CO	13.12	71-000-5650-000	8.00
			71-000-5660-000	17.81
			11-232-5650-000	3.50-
			11-233-5650-000	6.97-
			11-511-5650-000	2.22-
29899	STARK'S VACUUM	96.34	11-232-6120-000	96.34
29893	STUART ANDERSON'S CATTLE CO	478.00	11-312-6260-000	478.00
29916	T+LECOMM	921.63	11-312-6310-000	921.63
29926	THE CHILDREN'S BOOK COUNCIL	18.50	11-233-6210-000	18.50
29911	THE MART	244.76	11-312-6210-000	244.76
29985	U S NATIONAL BANK	480.00	11-713-6130-000	480.00

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29988	U S WEST COMMUNICATIONS	1,999.20	11-713-6320-000	1,999.20
29987	UNITED PARCEL SERVICE	23.47	32-000-6210-000	23.47
29989	WASTE MANAGEMENT	236.00	31-000-6100-000	236.00
29990	WICHITA FEED & HARDWARE	11.00	11-411-6110-000	11.00
0098	CHECKS TOTAL	72,132.97		72,132.97