

MILWAUKIE
CITY COUNCIL MEETING
March 15, 1983
7 p.m.

COUNCIL CHAMBERS

1428th MEETING

The one thousand four hundred and twenty eighth meeting of the Milwaukie City Council was held on March 15, 1983 with the following Councilors present:

Mayor Joy Burgess	Don Graf
Mike Richmond	Roger Hall
Ron Kinsella	

Also present:

Hugh Brown, City Manager	Ron Schanaker, Police Chief
Greg Eades, City Attorney	Gordon Erickson, Finance Dr.
Steve Hall, P. W. Director	Laurie Perkin, Secretary
Topaz Faulkner, Comm. Services Director	

The invocation was given and the pledge of allegiance was recited.
AUDIENCE PARTICIPATION

Mayor Burgess read a proclamation declaring March 13 - 20, 1983 International DeMolay Week.

Bill Hupp asked about legislation regarding gambling in the city. City Attorney said that in the absence of city regulation this issue would fall under the state statutes on gambling.

John Littlehales, member of the Planning Commission, read a letter dated March 15, 1983 and signed by the following members of the Planning Commission: John Littlehales, George Cathey, Robert Brown, Rebecca Sweetland and Betty Roholt. The letter stated their disagreement with the Council's decision not to reappoint Don Trotter to the Planning Commission and requested Council's response to concerns regarding communication, support and direction from Council.

George Cathey, member of the Planning Commission, also expressed his disappointment in the Council's decision and asked for an early response to the concerns of members of the Planning Commission.

Mayor Burgess thanked members of the Commission for their comments and stated that she stood by her decision. She commented on a letter received from Clair Kuppenbender dated February 24 which contained references to the former Chairman of the Planning Commission. Don Graf pointed out that Council had also received a staff report in response to Mr. Kuppenbender's letter dated March 1, 1983.

Jim Backenstos said he felt frustrated as a Key Communicator since he did not seem to be getting answers from City Hall.

LEGISLATION

Payment of bills

It was MOVED by Graf, SECONDED by Kinsella, to approve payment of bills listed for March 15, 1983. MOTION CARRIED unanimously.

Al Liane asked why there were no license plates on the emergency rescue vehicle. Staff was asked to research this matter.

Island Station Water Improvements

Public Works Director has submitted memo dated March 9, 1983 requesting Council approval of extraterritorial water extension for the Island Station Project. He said that the proposal will result in better service to customers within the city limits, is the most logical way of providing needed improvements and that the city has the funds to complete the system. There will be an additional 33 customers in Milwaukie and 11 customers in Oak Lodge as well as an additional \$6 - \$7,000 in revenues. It was MOVED by Kinsella, SECONDED by Graf, to approve proposal as recommended by the Public Works Director. MOTION CARRIED unanimously.

Portland Drug Abuse Program

Police Chief, Ron Schanaker, introduced members of the Portland Drug Abuse Program which will begin in Milwaukie on April 1, 1983. Derick Leduc, member of the program's Board of Directors, explained the program and discussed the criteria used in admitting people to the program and the training of councilors.

Task Force on Poverty

John Maguire and Doug McClure, Chairmen of the task force, requested Council endorsement of the Final Report which included recommendations to publicize the existence and purpose of service organizations, to seek financial aid and volunteer existence from organizations. It was decided that a work session be held on March 23 at 5:30 p.m. to discuss the recommendations further.

Post Office location

Mayor has received a letter from Kenneth Solomon, Attorney, regarding the post office building at 2145 SE Monroe Street inquiring into the city's interest in the building. It was the concurrence of the Council that staff provide more information on the assessed valuation of this property as well as the property on which the Police and Fire Departments are located.

City Attorney said that access to the handicapped may be a condition by which the city would receive Federal Revenue Sharing funds in the future. He said he would do research on this.

North Clackamas Ballfield

Randy Westrick, Parks & Recreation Superintendent, has submitted memo dated March 11, 1983 recommending support of a proposal to erect a home run fence on North Clackamas ballfield which would be financed through the selling of advertising on the fence and could generate up to \$5,000 additional revenue which could be dedicated to the field lighting fund raising effort. Jim Backenstos and Bill Hupp spoke in support of the proposal. It was MOVED by Kinsella, SECONDED by Hall, to approve PARC's recommendation to erect a home run fence at North Clackamas Park. MOTION

CARRIED unanimously.

Appointment of UN Day Chairman

It was decided to wait until the next meeting to appoint a UN Day Chairman.

Street lighting program

City Manager has submitted memo dated March 11, 1983 recommending the city begin the program to reduce street lighting in the city as approved by the Budget Committee. Steve Hall, Public Works Director, has reviewed lighting patterns and developed criteria for determining reductions. There was discussion on how to inform the public of the change and on public safety. Graf suggested that citizens might want to form their own lighting districts. It was decided that this issue could be discussed during the public hearing on the budget on April 5, 1983.

Cable TV Commission

There was discussion on whether to appoint a Cable Advisory Commission. It was decided to postpone the decision until after a franchise was awarded.

CONSENT AGENDA

Approval of minutes - March 1, 1983

Liquor licenses - Satyr Corp. DBA Fernwood Inn, Ship-A-Shore

Leave of absence - Linda Plaganis

It was MOVED by Hall, SECONDED by Graf, to adopt the consent agenda. MOTION CARRIED unanimously.

INFORMATION

Staff was directed to send certificates and letters of appreciation to Bernice Johnson who resigned from the Center Advisory Board and to Fred Abney who resigned from the Library Board. Kinsella said he would like more time to consider appointments and suggested that appointments not be made at the meeting during which interviews had been conducted. Council agreed to this.

It was decided to set up interviews for vacancies on City Advisory Bodies on April 19, 1983.

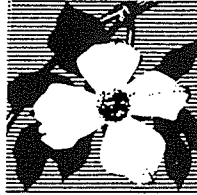
The meeting was adjourned at 9:28 p.m. to go into executive session under ORS 192.660 (1) (d) to discuss labor negotiations.

The executive session adjourned at 11:30 p.m.

Mayor Joy Burgess

Laurie Perkin, Secretary

CITY OF MILWAUKIE



OFFICE OF THE CITY MANAGER
in the City Hall • phone 659-5171

CITY COUNCIL AGENDA March 15, 1983 7 p.m.

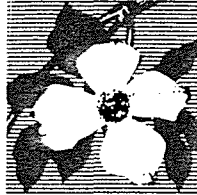
COUNCIL AGENDA

REGULAR MEETING (1428th)

- I CALL TO ORDER
 - a) Call to order
 - b) Invocation
 - c) Pledge of allegiance
- II AUDIENCE PARTICIPATION
 - a) Proclamation - International DeMolay Week
 - b) Portland Drug Abuse Program - Ron Schanaker, Jackie LeBeck
Derick Leduc
- III LEGISLATION
 - a) Payment of bills
 - b) Island Station Water Improvements- request to approve
extraterritorial extension
- IV OTHER BUSINESS
 - a) Discussion on recommendations from Task Force on Poverty
 - b) Letter from Solomon re Post Office
 - c) Memo from PARC's re N.C. Park Ballfield
 - d) Appt. of United Nations Day Chairman
 - e) Street lighting program
- V CONSENT
 - a) Approval of minutes - March 1, 1983
 - b) Liquor license- Satyr Corp. DBA Fernwood Inn
 - c) Request for leave of absence- Linda Plaganis
- VI INFORMATION
 - a) Minutes - Task Force on Poverty - Feb. 17 & 24, 1983
 - b) Minutes - Solid Waste Task Force - Feb. 24, 1983
 - c) Minutes - Library Board - Feb. 16, 1983
 - d) Minutes - Budget Committee - Feb. 22, 23, 26 & March 3, 1983
 - e) Letter to/from Bob Packwood re revenue sharing
 - f) Resignation letter from Fred Abney from Library Board
 - g) Letter re EMS meeting
 - h) Water system sand traps
 - i) Letter of resignation from Bernice Johnson from CAB
 - j) Letter from Robert Smith - U.S. House of Representatives
 - k) Letters in preference to Post Office
 - l) Regional conservation and electric power plan
 - m) Tax reform plan information

VII ADJOURNMENT

Executive Session under ORS 192.660 (1) (d) to discuss labor negotiations.



MEMORANDUM

March 11, 1983

TO: MAYOR AND MEMBERS OF THE CITY COUNCIL

FROM: HUGH BROWN, *Hugh Brown* CITY MANAGER

SUBJECT: CITY COUNCIL MEETING - MARCH 15, 1983

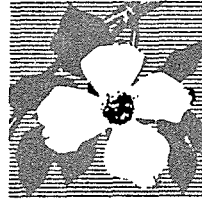
The Task Force on the Needy has indicated they are ready to report to City Council. The primary purpose of the appearance Tuesday night is to indicate their readiness and to seek City Council direction regarding the scheduling and format of their presentation. Because the next meeting, April 5, already looks substantial, a special meeting may be a consideration, for example March 31 or April 7.

Included in the agenda is a proposal to build a home-run fence at one of the North Clackamas Park ballfields by selling advertising on the fence. I recommend it partly because it has the support of the Parks and Recreation Commission and partly because the proposal includes greater involvement of the recreation program participants in the funding of the activities. The program would not proceed unless all costs are covered and there is the potential of receiving revenue beyond the program costs. While I recommend at least experimenting with the approach, I also have some reservations about the effect of fence advertising on the appearance of the park. I have given considerable weight however to the opinions of the Commission and Parks and Recreation Superintendent that this is an approach the city should use. These types of questions may become more frequent as we consider various kinds of funding alternatives.

Finally, an executive session is scheduled at the conclusion of Tuesday's meeting to discuss proposals before the city on labor relations negotiations.

Have a good weekend. See you Tuesday evening at the regular time of 7 p.m.

CITY OF MILWAUKIE



CITY COUNCIL
in the City Hall • phone 659-5171

PROCLAMATION

IIa

WHEREAS, the ORDER OF DeMOLAY is a character building organization of young men from thirteen to twenty-one years of age, who are seeking to prepare themselves to become better citizens and leaders for tomorrow by developing those traits of character which have strengthened good men in all ages; and

WHEREAS, the organization has carried out the aforementioned goals for sixty-four years through programs of athletic competition, social activity, community service and charitable projects; and

WHEREAS, the members of

MILWAUKIE DeMOLAY

will observe the year of 1983 as the

64th ANNIVERSARY OF THE ORDER

so as to exemplify to all citizens here and everywhere their many activities and to tender recognition to their millions of Senior DeMolays;

THEREFORE, by the authority vested in me, I proclaim that MARCH 13 - 20, 1983 be observed as

INTERNATIONAL DeMOLAY WEEK

and call upon our citizens to join in saluting the young men of the Order of DeMolay, and in expressing our grateful appreciation for the fine examples set by them in contributing to the welfare of our community by addressing themselves to the building of good character among our youth; thereby aiding in the development of leadership for tomorrow.

Joy Burgess, Mayor

Date

CITY OF MILWAUKIE
BILLS PAYABLE MARCH 15, 1983

TV
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1.	A & A Welders Supply	36.25	7-	36.25
2.	A-Line Parking Lot Service, Inc.	332.00	1-36	332.00
3.	AM Multigraphics	55.54	1-24	55.54
4.	Arlie J. Adam, M.S. CCC	11.09	1-61	11.09
5.	Allen's Press Clipping Bureau	27.00	1-21	27.00
6.	Airweld, Inc.	24.79	1-62	24.79
7.	Airweld, Inc.	23.79	1-62	23.79
8.	American Business Machines	162.65	1-61	162.65
9.	Bekins Moving & Storage	59.25	1-32	59.25
10.	Bernard's Garage	12.00	7-	12.00
11.	Bernstein Bros, Inc.	13.25	1-62	13.25
12.	Boise Cascade	407.65	1-21	20.38
			1-23	129.05
			1-35	10.18
			1-62	338.04
13.	Business Equipment Bureau	84.53	1-32	84.53
14.	Business Week	34.95	1-21	34.95
15.	Caplan Sport Shop	517.80	1-36	517.80
16.	Case Power & Equipment	171.77	7-	171.77
17.	Cellocraft	274.82	1-36	274.82
18.	Cessco, Inc.	54.39	7-	54.39
19.	Chevron National Travel Card	10.55	1-61	10.55
20.	City Council	275.00	1-10	275.00
21.	City Rubber Stamp	12.65	1-36	12.65
22.	Clackamas Water District	108.75	1-32	90.75
			1-36	18.00
23.	Clean One	219.87	1-53	12.72
			1-62	207.15
24.	Columbia Equipment	256.56	7-	256.56
25.	Columbia Hydraulic Service, Inc.	102.29	7-	102.29
26.	Continental Hardwood Co.	350.56	1-21	4.80
			1-32	262.40
			1-35	83.36
27.	Crime Prevention Association, Oregon	15.00	1-52	15.00
28.	Curtis, L.N. & Sons	87.71	1-62	87.71
29.	Custom Auto Repair	2,179.71	3-	2,179.71
30.	Custom Parts & Trailer Supply	12.08	7-	12.08
31.	Clackamas Communications, Inc.	88.36	1-62	88.36
32.	Clackamas Cty. Animal Control	534.00	1-52	534.00
33.	" " Department of Environmental Services	242.85	1-24	118.20
			1-36	80.55
			1-37	44.10
34.	Clackamas County Fire Dist. #1	4,074.63	1-62	4,074.63
35.	" " Fire Protection District #71	2,500.00	12-	2,500.00
36.	Clackamas County Printing	300.00	1-23	235.54
			1-33	64.46
37.	" " Recorder	5.50	1-92	5.50
38.	" " Service Dist. #1	58,613.89	1-32	77.00
			20-	58,536.89
40.	" " Sheriff's Dept.	8.85	1-52	8.85

CITY OF MILWAUKIE
BILLS PAYABLE MARCH 15, 1983

IV
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41.	Cunningham Associates, Inc.	539.23	30-	539.23
42.	DSG	5.95	1-23	5.95
43.	Dee Thomason Ford	83.28	7-	83.28
44.	Demco	26.35	1-34	26.35
45.	Dick's Color Center	387.36	1-62	387.36
46.	Dyna Industries	143.40	1-62	143.40
47.	Finzer Business Systems, Inc.	5.35	1-24	5.35
48.	General Automotive Supply Co.	22.91	1-62	22.91
49.	Haneman, E.J.	10.00	1-32	10.00
50.	Heil Electric Co.	69.00	30-	69.00
51.	Highsmith Co., Inc.	115.05	1-34	115.05
52.	Home Laundry	162.82	1-62	162.82
53.	Hyneman, Glorianne C., RN	295.10	1-32	295.10
54.	ISSPRO	35.00	1-62	35.00
55.	Kelly - Moore Paint Co.	130.30	1-32	86.91
			1-35	43.39
56.	Kovac, Leonard J., Jr.	171.00	1-22	171.00
57.	McFarlane Bark	146.00	1-36	146.00
58.	Main Street Cleaners	55.35	1-61	1.66
			1-62	49.82
			1-63	3.87
59.	Milwaukie Automotive	2,643.00	3-	2,643.00
60.	Milwaukie Lumber	56.94	1-62	56.94
61.	Mobile Radio Communication Service	82.50	1-62	82.50
62.	Moen Machinery Co.	112.09	1-36	112.09
63.	National Builders Hardware Co.	34.98	1-32	25.17
			1-35	9.81
64.	The New Review	141.42	1-21	127.80
			1-35	13.62
65.	The New Review	12.00	1-21	12.00
66.	Nudelman Brothers	460.50	1-52	429.50
			1-62	31.00
67.	Olson Brothers Service	76.25	1-52	76.25
68.	Oregon Chapter APWA	65.00	1-91	65.00
69.	Oak Lodge Sanitary District	688.50	20-	688.50
70.	Olinger Gladstone Dodge	10.50	1-52	10.50
71.	Oregon State University (Northcraft)	50.00	30-	50.00
72.	PGE	20,726.99	1-25	16,710.34
			1-32	541.14
			1-36	26.55
			1-61	263.84
			4-	661.47
			20-	68.71
			30-	2,454.94
73.	Pace Auto Parts	41.16	1-62	41.16
74.	Pacific International Pipe and Engineering, Inc.	38.34	4-	38.34

CITY OF MILWAUKIE
BILLS PAYABLE MARCH 15, 1983

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75.	Pacific Northwest Bell	630.08	1-21	38.79
			1-32	242.90
			1-36	202.83
			1-53	36.07
			1-62	77.07
			30-	32.42
76.	Pacific Pioneer Equipment	240.82	4-	240.82
77.	Paulsen & Roles Laboratories	77.55	1-36	77.55
78.	Petty Cash	262.68	1-10	6.81
			1-21	44.24
			1-23	2.44
			1-32	45.30
			1-52	87.18
			1-53	13.39
			1-62	29.08
			7-	29.85
			30-	4.39
79.	Pixler Auto Parts, Inc.	40.80	1-62	40.80
80.	Portland Road & Driveway	88.00	4-	88.00
81.	Portland Stores	268.21	1-52	268.21
82.	Price Waterhouse	453.00	12-	453.00
83.	Robben Oil Company	325.82	1-37	325.82
84.	Rock Creek Sand & Gravel	30.00	4-	30.00
85.	Rodda Paint	27.90	1-52	27.90
86.	Rub-A-Dub Car Washes	44.25	1-52	44.25
87.	Simmons Supply Co.	10.15	1-53	10.15
88.	Southgate News Agency	54.00	1-34	54.00
89.	Spec Industries	669.26	4-	669.26
90.	Stevens Automotive	694.59	7-	694.59
91.	Tri-County Office Machines	39.75	1-34	39.75
92.	T & L Manufacturing, Inc.	50.00	1-62	50.00
93.	United Grocers	57.24	1-62	57.24
94.	Union Oil Company	195.70	1-62	195.70
95.	U.S. Government Printing Office	8.00	1-62	8.00
96.	Valley Communications	303.25	1-52	303.25
97.	Virtue, David	126.44	1-52	126.44
98.	Weiler Chevrolet	29.28	7-	29.28
99.	Western Pacific Construction Materials	422.72	4-	422.72
100.	Wholesale Fountain Supply, Inc.	51.28	1-62	51.28
101.	Wilco Fire Equipment	894.33	1-62	894.33
102.	Wilcox Printery	31.00	1-52	31.00
103.	Zellerbach Paper Company	112.50	1-36	112.50
		<u>\$106,274.55</u>		<u>\$106,274.55</u>

IV
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CHART OF ACCOUNTS
FUNDS, DEPARTMENTS & DIVISIONS

Effective July 1, 1982

CITY COUNCIL	01-10	BONDED DEBT FUND	02
CITY ADMINISTRATION	01-21	EQUIPMENT RESERVE FUND	03
LEGAL	01-22	STATE TAX STREET FUND	04
COMPTROLLER	01-23	IMPROVEMENT BOND SINKING	
COMPTROLLER/PURCHASING	01-24	FUND	05
COMPTROLLER/GENERAL GOVERNMENT	01-25	STREET IMPROVEMENT FUND	06
		EQUIPMENT REPAIR FUND	07
COMMUNITY SERVICES ADMINISTRATION	01-31	BIKE AND FOOTPATH FUND	09
MILWAUKIE CENTER	01-32	FIXED ASSET ACCOUNT GROUP	10
MUNICIPAL COURT	01-33	REVENUE SHARING FUND	12
LIBRARY	01-34	COMMUNITY DEVELOPMENT GRANT	
PLANNING	01-35	FUND	13
PARKS & RECREATION	01-36	SEWER FUND	20
CITY HALL	01-37	WATER FUND	30
		GENERAL LEDGER/INVENTORY	GL
POLICE ADMINISTRATION	01-51		
FIELD SERVICES	01-52		
SUPPORT SERVICES	01-53		
FIRE ADMINISTRATION	01-61		
FIRE SUPPRESSION	01-62		
FIRE PREVENTION	01-63		
PUBLIC WORKS ADMINISTRATION	01-91		
PUBLIC WORKS ENGINEERING	01-92		
PUBLIC WORKS BUILDING	01-93		

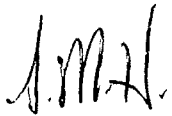
CITY OF MILWAUKIE
M E M O R A N D U M
PUBLIC WORKS DEPARTMENT

100-33-000
20-21-1000

DATE: March 9, 1983

TO: Hugh Brown
City Manager

FROM: Steven Hall
Public Works Director



III
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SUBJECT: Island Station Water Improvements
Extraterritorial extension

ACTION REQUESTED

City Council approve extraterritorial water extension for the Island Station Project as attached to be submitted to the Boundary Commission

BACKGROUND

The City of Milwaukie has been in the process of designing and constructing water improvements to better serve the Island Station area of the City of Milwaukie. In conjunction with this, and a HUD Block Grant, the City has completed the Island Station Intertie, providing two sources of water to the area, and are now in the final design stages of the improvements to water mains within the area itself.

In order to provide a good and adequate water supply throughout the area located within the City of Milwaukie, it is necessary for the City of Milwaukie to assume operation and maintenance of some water lines currently within the city limits and without which are owned and operated by Oak Lodge Water District.

Mr. Chuck Wilcox, Manager of Oak Lodge Water District, has indicated tentative approval for the request by the City of Milwaukie for assumption of certain water mains currently operated by the District. In conjunction with that, the City of Milwaukie will be intertieing its system with those lines within the City of Milwaukie and county area operated by Oak Lodge. To provide for an adequate and complete system, it will be necessary to serve some customers of Oak Lodge Water District and assume some operations of some portions of mains owned by Oak Lodge Water District and located in the County.

This action requested provides the information and forms completed and required by the Boundary Commission to allow an extraterritorial water extension and service.

It is anticipated that the project will be bid within the next month and that we will see the construction of improvements in the Island Station area by this summer.

MEMO -Island Station Water Improvements
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March 9, 1983

III
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SUMMARY

The City can now better serve its customers within the City limits.

The City has funds to complete the system.

The proposal makes for the most logical way of providing those improvements.

Enclosure: Application

SMH:js

DE HAAS & ASSOCIATES, INC.
CONSULTING ENGINEERS & SURVEYORS

III
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SUITE 445-AGC CENTER
9450 S.W. COMMERCE CIRCLE

WILSONVILLE, OREGON 97070
(503) 682-2450

March 9, 1983

Portland Metropolitan Area Local Government
Boundary Commission
320 S.W. Stark (Suit 530)
Portland, Oregon 97024

Gentlemen:

The City of Milwaukie and Clackamas County, with assistance from the Federal Block Grant Program, are making waterline improvements identified as the Island Station Waterline Improvements. Phase A of that project was completed in 1982, being principally a critical 10-inch main connection through a portion of the Oak Lodge Water District. The Boundary Commission approved an "Extraterritorial Water Line Extension" to facilitate that project.

The critical 10-inch main connection (Phase A) now being complete, Clackamas County and the City of Milwaukie now have under design Phase B. Phase B proposes to upgrade service to the area connected by the new 10-inch main by replacing undersized mains, constructing new mains, replacing old services, upgrading fire protection (hydrants) and constructing other appurtenant improvements.

In as much as the City of Milwaukie had previously not been able to provide fully adequate service, a sizable area continued to be served by the Oak Lodge Water District.

The current project, as designed, proposes that the City of Milwaukie will take over most of the Oak Lodge lines that fall within the Milwaukie City Limits, except where good judgement calls for the practicality of continuity of service to prevail.

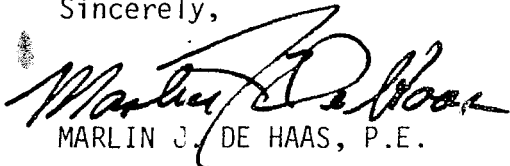
In order to construct proper looping, provide for separation of the systems and allow for continuity of service, two small EXTRATERRITORIAL WATERLINE EXTENSIONS are required. For the purpose of this application, these extensions are identified as EXTENSION A and EXTENSION B.

Portland Metropolitan Area Local Government
Boundary Commission
March 9, 1983
Page 2

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Time is of the essence, the project being scheduled for construction in early summer. The City of Milwaukie asks for your favorable review and approval.

Sincerely,


MARLIN J. DE HAAS, P.E.

MJD/slc

Attachments:

1. Preliminary Plans showing Extensions A and B.
2. Assessors Map showing Extensions A and B.
3. 8½ x 11" Plan Maps for each extension.
4. PMALGBC Form No. 15 for each extension.
5. Approval document from the City of Milwaukie

cc: 82.314.004
Steve Hall, Public Works Director
City of Milwaukie

Ed Reilly, Clackamas County

PMALGBC FORM #15

EXTENSION OF WATER LINE OUTSIDE OF CITIES OR DISTRICTS
OR PRIVATELY OWNED COMMUNITY WATER SYSTEMS

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I. LOCATION

- A. Project Name or Name of Applicant City of Milwaukie - Island Station
Waterline Improvements - Phase B (Extension A)
- B. County Clackamas
- C. Direction and distance to nearest identifiable City or Community Adjacent
to the southerly boundary of the City of Milwaukie.

II. EXISTING CONDITIONS IN AREA TO BE SERVED: N/A

- A. Land Area of territory to be served by extension: Acres _____ or:
Square Miles _____

B. General description of territory to be served by the extension. (Include topographic features such as slopes, vegetation, drainage basins, flood plain areas which are pertinent to this proposal).

- C. Describe land uses on surrounding parcels. Use tax lots as reference points.

- D. Existing land use in territory to be served by extension:

Number of single family units _____
 Number of multi-family units _____
 Number of commercial structures _____
 Number of industrial structures _____
 Public facilities or other uses _____

What is the current use of the land proposed to be served

- E. Total current year Assessed Valuation \$ _____

- F. Total existing population _____

III. REASON FOR EXTENSION

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A. Explain why this extension is desired and should be made. Please be very specific.

The extension is for the sole purpose of maintaining continuity of looping.

N/A B. If the property to be served is entirely or substantially undeveloped, what are the plans for future development? Be specific. Describe type (residential, industrial, commercial, etc.), density, etc.

N/A IV. LAND USE AND PLANNING

A. Does the proposed development comply with applicable regional, county or city comprehensive plans? Please describe.

B. What is the zoning on the territory to be served?

C. Can the proposed development be accomplished under current county zoning:

Yes _____ No _____

If No, has a zone change been sought from the county either formally or informally:

Yes _____ No _____

Please describe outcome of zone change request if answer to previous question was Yes.

D. If the proposed development is for a subdivision, has the proposed development received preliminary approval of the County Planning Commission?

Yes _____ No _____

If Yes, please submit copy of same.

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E. If the proposed development involves partitioning of property, have the lots to be served been recorded yet? _____ If so, when? _____

F. If the proposed development is for one or more recorded lots:

1. Has a building permit been applied for? _____ When? _____

2. Was an address assigned to the property by the building department at the time a permit was applied for? _____ What is the address? _____

_____ If no address was assigned, what is the number or other identifying symbol under which the permit application is filed? _____

3. Has approval been granted for a county-approved sewage disposal method? _____ If so, please submit a copy of same.

V. SERVICES AND UTILITIES -- DESCRIPTION OF SYSTEM

A. The construction will involve:

- . Extension of 240 feet of 4 -inch line
- 45 feet of 1 -inch line
- _____ feet of _____ -inch line
- _____ feet of _____ -inch line

... including _____ fire hydrants

- . Construction of _____ mil. gallon reservoir
- . Construction of a _____ MGD treatment plant
(Please indicate on map)

B. The (City's, Public Water District's, Private Water District's) existing 4 -inch line which serves this area provides a pressure of 75 pounds per square inch at the point of the proposed extension and the fire flow at the hydrant nearest to the point of extension is 1500 gallons per minute.

Please indicate on the county assessor's map the size, location and ownership of existing water lines in the vicinity of the extension, the location of nearby hydrants and the number of users currently hooked to the line from which the extension is being made.

C. Please indicate to the best of your knowledge (or that of the owner or operator of the system to which you seek connection) the age and general condition of:

1. The system to which the extension is being made This portion of the Milwaukie water system will all be new.

2. The particular line to which you are connecting
Line will be new construction.

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D. The water source for the system is:

connection to an existing private or public water system

NAME OF THAT SYSTEM City of Milwaukee

an existing well which has been tested at _____ GPM (gal. per min.)

a proposed well

a river or stream whose flow is _____ CFS (cu. feet per sec.) for
which your system has an appropriation of _____ CFS which

has has not been approved by the State Engineer's Office

a spring with a capacity of _____ GPM

E. Elevation of area to be served 180 feet. Which service level
(name and overflow elevation) does this extension fall in?

Jolly Green level - Overflow elevation 292.4

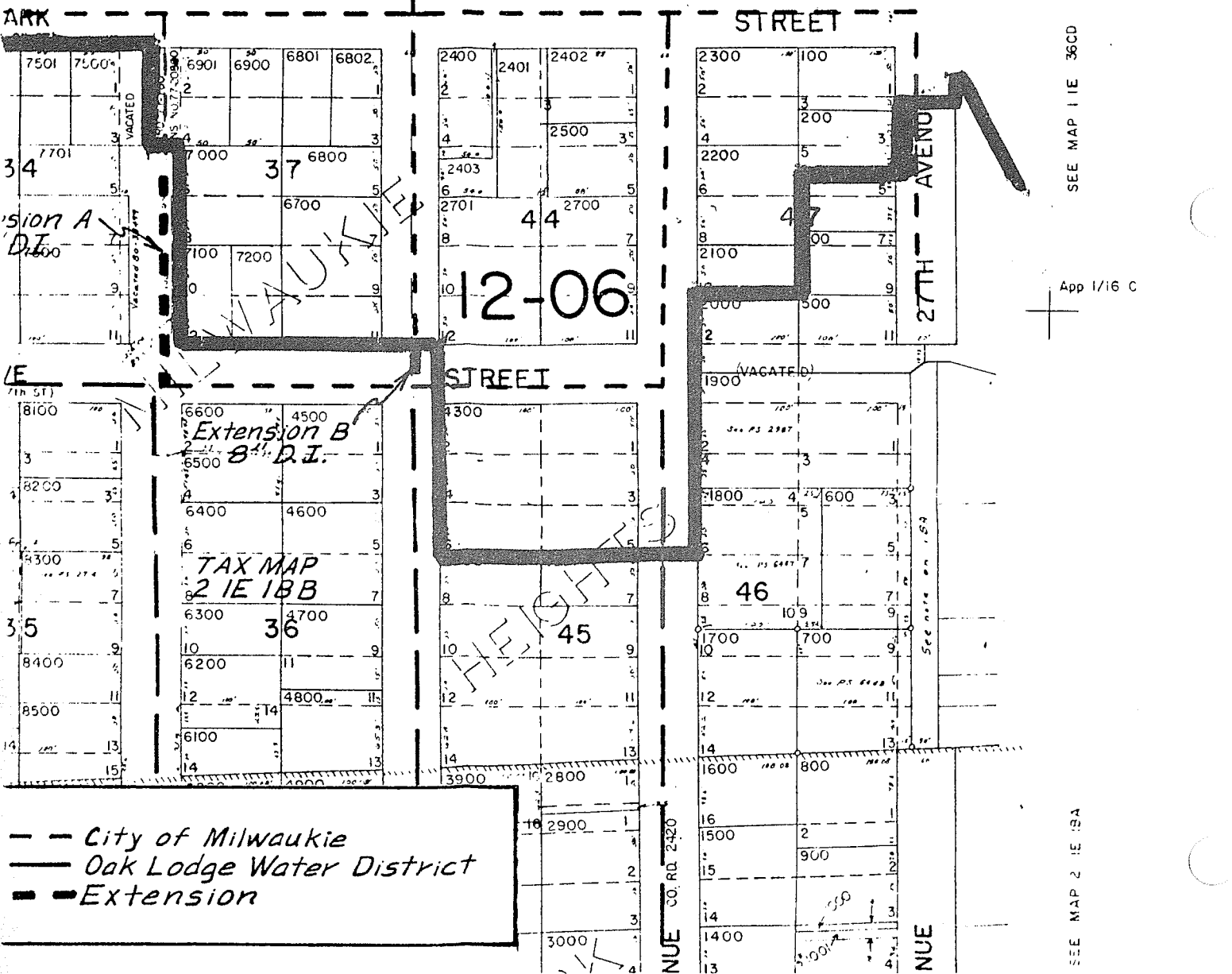
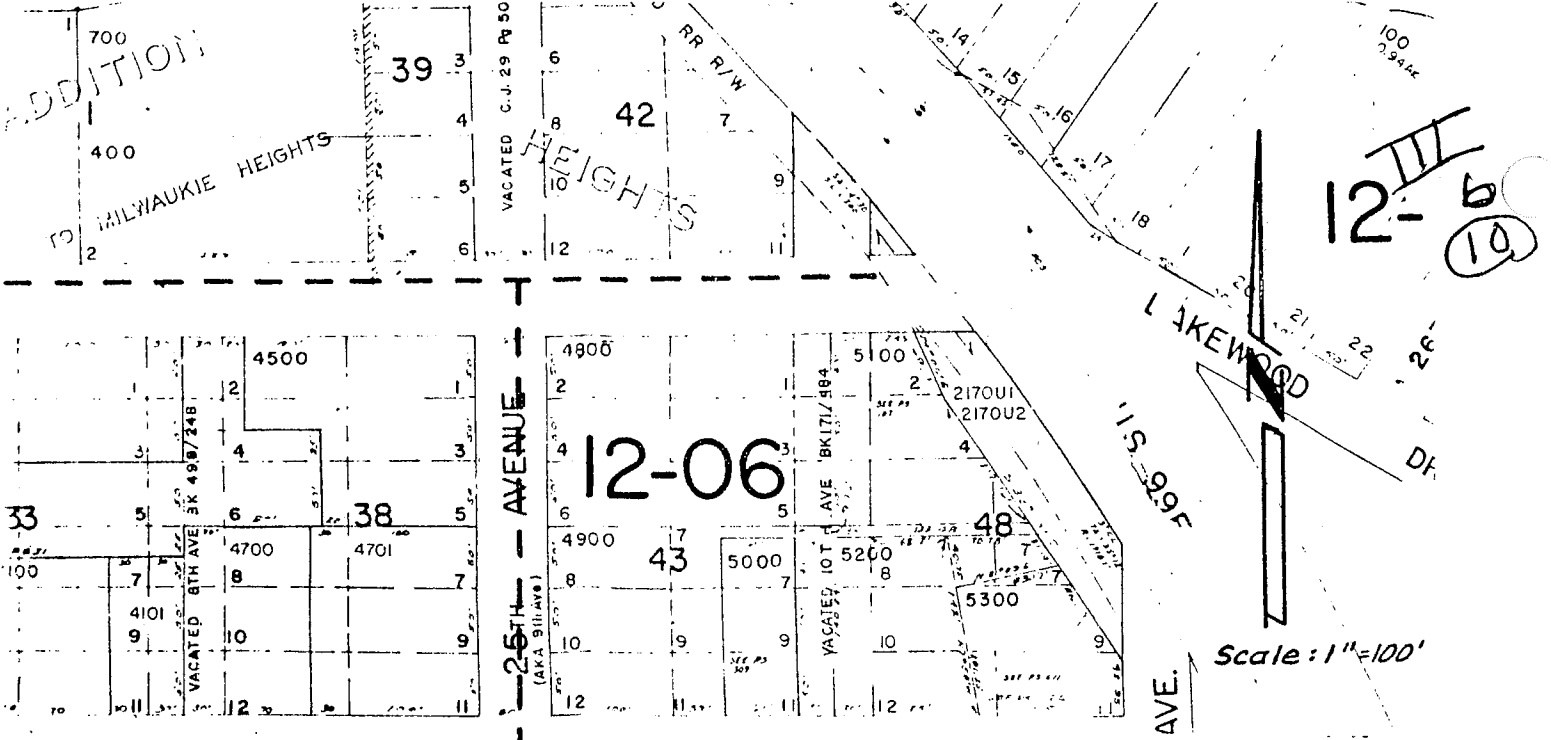
F. Does the project fall within an area for which a master water plan has been
completed? yes If so, is the projected extension in conformance
with that plan? yes If not in conformance, please explain why not.

G. What is the estimated cost of extending the water line and what is to be the
method of financing?

\$4,800.00 Financed by Block Grant and City

water fund budget.

H. If the territory to be served is presently included within the boundaries of any
of the following types of governmental units, please so indicate by stating the
name or names of the governmental units involved:



FINAL REPORT

OF THE

Milwaukie City Task Force on the Problems of the
Unemployed and Needy

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This report contains three sections:

- I. Introduction to the Final Report and Immediate steps to be taken.
- II. Lists of other needs and projects involving paid personnel or financial assistance.
- III. Background papers on 1) emergency housing, 2) emergency food, 3) emergency medical, and 4) transportation needs.

A. Introduction to Final Report

I. There continues to be a pressing need in North Clackamas County for emergency services for no and low income individuals and families. These needs are immediate in our county and city as we continue to experience an unemployment rate that exceeds 11% and that while these needs have always existed within our bounds, seldom has the need been so widespread. Accordingly, the Milwaukie City Task Force on the Problems of the Unemployed and Needy urges the Milwaukie City Council to endorse this Final Report and proceed immediately with the publicizing of the recommendations.

1) The Task Force requests that the city council direct staff to mail a cover letter and these recommendations to the following groups by April 1, 1983.

- a) Key Communicators
- b) Chamber of Commerce members
- c) Service clubs in North Clackamas County
- d) Churches in North Clackamas County
- e) Clackamas County Medical Association

2) The letter should request each organization to designate a contact person to facilitate a service network. All offers of assistance and contributions should be funneled through existing organizations as outlined in the following recommendations.

3) Furthermore, this Task Force recommends that the Milwaukie City Council will reappraise the effectiveness of the program and public response by October and will again request public support.

4) Additionally, the Task Force recommends that the Milwaukie City Council coordinate a media campaign to publicize the needs and recommendations addressed in this report (utility bills, school district newsletter etc.)

B. Immediate Steps to be Taken by the Milwaukie City Council.

Housing 1) Seek financial donations to A.C.T.S. and the Clackamas County Community Action Agency Emergency Housing Programs to provide emergency shelter to the needy.

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- 2) Ask private citizens to open their homes to those in need of shelter, private citizens will establish beforehand parameters of their ability and willingness to accept such guests in matters such as a) length of stay, b) number, relationship and sex of guests, etc. Such volunteer list to be kept at the Kendall Community Center and Clackamas County Community Action Agency.

- Emergency Food
- 1) Publicize the existence and purpose of Oregon Food Share, the Interagency Food Bank, the Kendall Community Center as recipients of food donations and distributors of emergency food supplies.
 - 2) Urge area churches to continue or establish "sharing tables."
 - 3) Ask one or more area churches or service clubs to coordinate establishment of a collection and distribution site for emergency food, clothing, household items, etc. to supplement the work of the Kendall Community Center.

- Medical
- 1) Seek financial donations to the County Public Health Department and Clackamas County Community Action Agency to support established funds for purchase of prescription drugs, other emergency medical necessities.
 - 2) Encourage North Clackamas area health professionals both to donate specified services and to make their availability known to the Public Health Department for orderly and appropriate referrals.
 - 3) Prepare a Council resolution to be sent to the Oregon Legislature asking that funding for appropriate pre-natal care be provided through Adult and Family Services to income-eligible women from the third month of pregnancy onwards.
 - 4) Additionally, prepare a council resolution to be sent to the Oregon Legislature asking that two parent households be considered eligible for adult and family services medical assistance.

- Transportation
- 1) Seek financial contributions to A.C.T.S. and the Kendall Community Center for the purchase of bus tickets and gas vouchers to assist needy persons with transportation for medical, dental, job-seeking and training, nutritional and public assistance appointments.

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- 2) Seek volunteers to expand the current volunteer transportation programs run by R.S.V.P. and the Milwaukie Center, with mileage reimbursement funded by a "Buck of the Month" Transportation Club.

- General
- 1) Urge area churches, service clubs, and individuals to "adopt a needy family" to provide assistance as needed in one or more of the above four categories of need.
 - 2) Advocate that existing services in all areas not be cut any further than existing levels.

KENNETH S. SOLOMON, P.C.

ATTORNEY AT LAW
4540 S.W. 110TH AVENUE
BEAVERTON, OREGON 97005
TELEPHONE (503) 641-9000

March 2, 1983

IV
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Joy Burgess, Mayor
City of Milwaukie
12208 SE 22nd Avenue
Milwaukie, OR 97222

Re: Post Office Building, 2145 SE Monroe Street

Dear Mayor Burgess:

You recall that we discussed the above captioned property in respect to the possible continued use of said location as a lock box facility for the Post Office Department. Since our conversation concerning this matter, I have heard nothing further from the Post Office Department which would cause me to think that they have changed their minds and do want to continue using the location. To the contrary, I hear that they are preferring other locations. We originally anticipated their decision by January 15, 1983, however, to-date there has apparently still not been a decision.

During our previous discussion of this matter, I suggested that if the Post Office Department was not interested in the facility, that perhaps the City of Milwaukie would be. I understand that Chief Shaniker had heretofore expressed an interest in the subject site for combined facility for the use of the Milwaukie Police and Fire Departments. During my conversation with you, you mentioned the City might have some interest in the facility on the basis of using it as an administrative and computer center for some of the City's agencies. Accordingly, I furnish the following information and suggestions for your review, and for the additional information and review of the City Council:

1. Description and Location:

The facility is located at 2146 SE Monroe, and consists of a site that has approximately 145 feet of frontage on Southeast Monroe Street with a depth of approximately 130 square feet. Total square footage of the site is 18,850 square feet. The site is improved with a one-story structure consisting of poured concrete walls, a flat build up roof, and a covered concrete loading area along the east side of the building measuring approximately 16 X 93 feet or 1,488 square feet. The building was built in 1957 and has been under lease to the U.S. Postal Service since that date. The total building area is approximately 6,138 square feet, with an off-street asphalt parking area of approximately 8,818 square feet.

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The present facility provides parking for 52 vehicles and one 18 1/2 foot loading zone allocated as follows:

North side: head in public parking - 10 spaces
East side: Postal vehicle parking - 31 spaces
Truck loading area - 1 space
South side: Postal vehicle parking - 11 spaces

The postal vehicle parking spaces are now smaller than normal size and the layout is more concentrated than prudent for public parking. It is expected that a revised layout for combination tenant and public parking on the east and south side of the building would accommodate a minimum of 20 vehicles plus a loading zone. The proposed ratio of approximately 5 spaces per 1,000 square foot of building is believed to be ample.

The building is presently being used by the Post Office Department. The building is heated by a forced air gas furnace and hot water is provided by gas hot water tank. Air conditioning is provided by five window style air conditioning units, which we understand belong to the Post Office Department. Interior floor cover is asbestos tile which reflects considerable wear. The ceiling has acoustical tile with lighting provided by fluorescent lights. The ceiling tile is somewhat discolored and some of the acoustical tiles are missing. The plumbing consists of a men's and women's restroom. The men's room has two urinals, two sinks, one janitor's sink, and three stalls. The women's facility consists of one stall and one sink. The exterior walls are structurally sound but are in need of paint. The roof was reconditioned in 1979 and recoated in approximately 1980.

2. Highest and Best Use:

A.I.A. recommendations is that the building be used for business office and administrative use.

3. Availability:

The facility is presently leased by the Post Office Department for an additional two-year extension of lease beginning on January 1, 1983, and terminating on December 31, 1984. The Post Office Department has indicated that they will probably move from the facility during approximately the mid-part of 1983. If the Post Office declined to use the building further and did remove therefrom, it would probably take approximately sixty to ninety days to remodel and recondition the building to make it suitable for modern office or administrative use. The building would probably be, therefore, available for

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occupancy on or about September of 1983. The Post Office Department has further indicated that it would be interested in terminating the two-year extension of lease at such time as their occupancy is terminated.

4. Projected Use:

When Mr. Rob Hoag, our lease agent who works with CenterLine International was in communication with Chief Shaniker, I understand that there was a discussion as to the possible use of this facility of combination Fire Station and Police Station. I believe that there was even a discussion as to perhaps keeping one of the Fire Vehicles in the subject building. During a discussion with you, it appeared it was more probable and perhaps desirable by the City to continue to use the present Fire Station but to combine the administrative function of the Fire Department, Police Department and other City agencies, into one building for central administration. We further discussed that the Police Department apparently has outgrown it's present facility and that the facility would have great potential for the City as an administrative center. An overview of these potential benefits would be as follows:

a. The building would be available for either lease or sale to the City of Milwaukie, depending upon your needs and desires.

b. The subject site is located in the downtown central area and would be very convenient to the public as well as the various City agencies.

c. The building would undoubtedly be large enough to take care of the City's needs for administrative space and computers. If additional space is needed by the City, I do have an additional building located adjacent to the Post Office facility consisting of a two-story office building of approximately 3,200 square feet of space therein contained. This additional building is located between Willamette Savings and Loan and the Milwaukie Lumber Yard (10952 SE 21st Avenue).

d. There is a very ample amount of parking that could either be utilized for purposes of parking City vehicles, such as police cars, or a combination of City and public parking, which would be available off-street. In addition, there are approximately ten spaces of public parking on the street in front of the building.

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e. The floor plan configuration of the building would be very receptive for remodeling so as to accommodate your various agencies in accordance with their specific needs. I am enclosing photostatic copies of the existing floor plan as diagrammed by our designers Piercy and Barkley. I additionally enclose a copy of the site plan which shows the off-street parking space. The building is very sturdy, and the basic floor appears to be concrete, which would support a great deal of loading in reference to storage or equipment needs. There are approximately three support columns through the center portions of the building, and the building space would be very adaptable to office modules, private offices, conference rooms, meeting rooms, or computer rooms on an almost as desired basis.

f. The City could buy the site if it so desired.

g. The City could lease and take advantage of long-term lease rates.

h. A portion, if not all of the improvements and remodeling necessary to accommodate the City could be taken care of and amortized over the term of the lease, depending upon the specific term of the lease, and the City's requirements.

i. The City could combine its various agencies, which could be very cost efficient and reduce overall budget requirements, as well as free the City of using the present police station facility so that that property could be sold by the City if it so desired.

5. Proposal:

a. We propose to lease the subject facility to the City of Milwaukie for a term of ten years. An additional option to renew would also be considered if the City so desired.

b. We would prefer to lease to the City on a triple-net basis. On this basis, the lease rental per square foot would range between \$0.50 to \$0.75 per foot per month, depending upon the extent of remodeling and renovating which the City would require. If the City chose to do a portion or all of the remodeling, the triple-net base rent would probably be in the range of \$0.50 to \$0.60 per square foot, depending upon term. If we are to do the remodeling and renovating, then the probable range would be \$0.65 to \$0.75 per square foot, again depending upon the extent of renovations and term of lease.

c. If the City desired an option to purchase the property, we would be willing to give the City the first right of refusal in reference thereto. Purchase price would be determined by appropriate appraisal.

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d. The extent of renovations necessary to bring the facility up to modern computer/office administrative needs probably would include revised electrical system, paint exterior of the building, redesignate off-street parking areas, adequate floor coverings, including carpeting, installation of a suspended ceiling, installation of a new lighting system, modernize the present plumbing facilities, modernize entrance and exits, added windows, installation of a new heating and cooling system, and installation of a new water sprinkler system and other code requirements. I anticipate that the minimum amount of time necessary to complete the renovations would be ninety days.

e. The end result would be a very modern, efficient and very pleasing-to-the-eye facility with adequate parking and a much desired central location for the City administrative functions.

f. As an additional bonus, there would be available space in our other building located adjacent to the property, in the event that the City has overflow growth potential.

Our lease representative, Mr. Hoag of CenterLine International can be reached at 234-9916. In the event that you or any of the City Officials require any detailed and specific information in reference to the proposed site, either Mr. Hoag or myself would be more than pleased to obtain this information for you. The designers are ready to make suggestions as to the building layout, as soon as your specific requirements are made known to us.

I would be more than pleased to meet with you and the City Council at any time that you would like to have me do so.

Your many courtesies extended to me in allowing us to bring this information to your attention is very much appreciated.

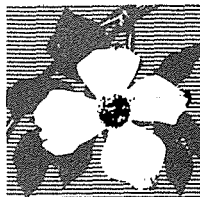
Very truly yours,

Kenneth S. Solomon

KSS/db

cc: City Manager
City Council
Mr. Hoag

CITY OF MILWAUKIE



PARKS & RECREATION

March 11, 1983

TO: Hugh Brown
City Manager

FROM: Randy Westrick *Randy*
Parks & Recreation Sup't

SUBJECT: NCP home run fence proposal.

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At its February 28, 1983 meeting, the Milwaukie Parks & Recreation Commission heard a proposal to erect a home run fence on ballfield #2 at NCP which would be financed through the selling of advertising on the fence and could also generate up to \$ 5,000 additional revenue. The Commission felt that this additional revenue could be dedicated to the field lighting fundraising effort currently ongoing at the park.

Having worked with the Milwaukie Softball League in preparation of the proposal, I am very familiar with it and would recommend the following:

1. Considering the potential revenue which could be generated and the other program benefits which could be realized by such a project I would support the project.
2. I share the Commission's concern regarding the aesthetic impact of such a structure on the park and would therefore recommend the following:
 - a. all colors be of muted or earth tone shades;
 - b. the fence will come down at the end of the season or in the fall;

Due to the historical use patterns at the park I do not think that the issue of aesthetics will be a concern of those using the park. From May through September over 50,000 people will visit NCP. The primary purpose for these visits is to attend activities and not for the solitude a natural setting would provide. In fact this type of project could enhance the experience of those visiting the park to play ball. From September through April, the primary purpose for those visiting the park is to enjoy the quiet natural benefits the park can provide. For this reason I have recommended that the fence come down this part of the year.

3. The Milwaukie Softball League should be entirely responsible for construction, maintenance, and dismantling of the fence.
4. The program should also be reviewed in October by PARC as to its effectiveness in terms of enhancing the programs at the park, its effect on the park aesthetics, and cost effectiveness.

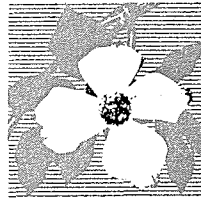
IV C (2)

5. No funds be expended toward materials or services to build the fence until firm commitments are received on purchase of at least 14 boards (the break even point).
6. The program ought to be discontinued when the fund raising effort has reached its goal unless it is determined that the structure could be used to defray operational costs of the ballfield.

While I share concerns about asthetic impacts of such a project at the park, I do feel that to a certain degree these concerns can be mitigated. Finally, I feel we must realize that the programs we offer do require funding for their successful conduct. The project proposed herein represents an alternative funding source and therefore ought to be considered.

cc: Topaz Faulkner
Community Services Director

CITY OF MILWAUKIE



PARC

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March 1, 1983

TO: CITY COUNCIL
FROM: PARC
SUBJECT: North Clackamas Park Ballfield #2 home run fence.

At its February 28, 1983 meeting, the Milwaukie Parks & Recreation Commission heard a proposal to construct a home run fence on Ball Field #2 at North Clackamas Park. The fence would be financed by selling advertising on the fence itself and any proceeds derived from sale of the advertising would be placed in the fund established for field lighting and ballfield improvements.

While the Commission believes that such a fence might not be entirely in keeping with the aesthetic goals of the park, it does feel that the project ought to be implemented considering the revenue and other benefits it could generate. Should the council approve the project, the Commission would develop strict guidelines governing colors, artwork, and what types of goods or services could be advertised on the signs. For example, since the park is used extensively by the youth of our community, we may want to forbid the advertising of alcoholic beverages on the signs. Another example might be a rule forbidding the use of florescent or other colors which would detract from the setting within the park.

Benefits which the fence might provide include:

- A more desirable facility which would increase softball program participation and increase revenues from that program;

- a more desirable facility for weekend tournament use which could increase revenues from weekend field rental;

- higher level of participation in fundraising by merchants and other local organizations;

- publicity for the field lighting; some of the advertising could allude to the fact that the business or organization has participated in the fund raising project through buying advertising;

- the signs would provide something tangible for the donors contribution, thereby stimulating contributions;

- and finally, funds to implement the Field Lighting Project and eventually funds to pay the light bill for the lights once they are installed would be raised.

The Field Lighting Project has been somewhat sputtering along. Last spring

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about half the funds raised were spent for poles for the project. In order to tilt up the poles and place lights on them, additional funds must be raised. This project is seen as a chance to revive these fund raising efforts.

Some marketing ideas have been proposed to help sell the signs. One is to offer a three year agreement whereby the second and third consecutive years would be available at the same cost as the first year. This would be no additional expense in that the sign would not have to be produced the second two years. Another idea is to offer a discount to businesses or organizations sponsoring teams in the Milwaukie Softball League or the North Clackamas Junior Baseball & Softball Association.

Below is a cost analysis of the project. Labor to construct the fence would be provided by volunteers, specifically the Milwaukie Softball League teams.

EXPENSES

MDO grade 1 plywood; 55 sheets x \$15/sheets	\$ 825.00
Painting services; 55 signs x \$40/sign	2,200.00
4"x4" treated posts; 56 posts x \$4.80/post	268.00
2"x4"x8' stringers; 55 stringers x \$1.60/stringer	88.00
Miscellaneous (nails, tools, rental, etc.)	<u>340.00</u>
Total	\$ 3,721.00

Cost per sign = \$ 67.65

REVENUE

55 signs x \$150.00/sign = \$ 8,250.00

Break even point = 14 signs or \$ 2,100.00 (expenses would be \$ 2,082)

The Parks & Recreation Commission would like the right to review the fees once more before they are set to insure that they are either not too high or not too low.

The City Council's prompt action on this proposal is requested so that enough time is provided to organize, sell, and erect the signs before the first games the first week of May. If necessary, any of the Commissioners or the Parks & Recreation Sup't are available to provide further information to the City Council.

Larry Mura
Larry Mura, PARC Chairman

United Nations Association of the United States of America

300 East 42nd Street, New York, NY 10017

212-697-3232

Cable: UNASAMER



President
Robert M. Ratner

Founding Chairman
Robert S. Benjamin
1909-1979

Chairman Emeritus
James S. McDonnell
1899-1980

Honorary Chairmen
Arthur J. Goldberg
Henry Cabot Lodge

National Chairman, UN Day 1982
(By appointment of
the President of the U.S.A.)
Robert Anderson, Chairman
Rockwell International Corporation

Chairman of the Association
Elliot L. Richardson
Chairman, Board of Governors
Orville L. Freeman
Chairman, National Council
Cyrus R. Vance
Chairmen
Linzer
Ant, Southern New York State
Division, UNA

Leo Nevas
*Vice President, International League
for Human Rights*

Jean Picker
*US Representative, UN Social
Development Committee (1969-1977)*

Robert V. Roosa
Partner - Brown Brothers Harriman & Co.

Richard J. Schmeelk
*Executive Managing Director,
Salomon Brothers Inc.*

Secretary
Kenneth R. Burroughs
President, Burroughs and Tischler Corp.

Treasurer
Harry W. Knight
Chairman, Hillsboro Associates, Inc.
Chairman, Corporate Council for Int'l Policy
William S. Woodside
Chairman, American Can Company
*Chairman, James S. McDonnell Permanent
Reserve Fund Management Committee*

John R. Petty
President, Marine Midland Bank, N.A.
Chairman, WFUNA Committee

Christopher H. Phillips
*President, The National Council for
US-China Trade*

Chairman, Soviet Parallel Studies Program
William W. Scranton
U.S. Ambassador to the United Nations, 1976-77

Chairman, Economic Policy Council
Robert O. Anderson
*Chairman of the Board
Atlantic Richfield Company*

Governors
Jean Benjamin

Marjorie Craig Benton
UN Representative to UNICEF

Bierwirth
an, Grumman Corporation

C.W. Carson, Jr.
Vice Chairman, Chemical Bank

Lisle C. Carter, Jr.
President, University of the District of Columbia

Patricia K. DiGiorgio
Past President, San Francisco Chapter, UNA

William D. Eberle
Chairman, EBCO, Inc.

Thomas L. Farmer
Partner - Prather, Seeger, Doolittle & Farmer

Dr. Armand Hammer
Chairman, Occidental Petroleum Corporation

Ruth J. Hinerfeld
Past President, League of Women Voters, USA

Philip M. Klutznick
Klutznick Investments

Russell E. Palmer
*Managing Partner and CEO
Touche Ross & Co.*

Arthur Ross
*Vice Chairman and Managing Director
Central National Corporation*

William Ruder
President, Wm. Ruder & Co., Inc.

Stanley H. Ruttenberg
*President, Ruttenberg, Friedman,
Kilgallon, Gutchess & Associates*

Ivan Selin
Chairman, American Management Systems, Inc.

Jacob Sheinkman
*Secretary-Treasurer, Amalgamated
Clothing & Textile Workers Union, AFL-CIO*

Helmut Sonnenfeldt
Guest Scholar, The Brookings Institution

O. Pendleton Thomas
Chairman and President, PenVest, Inc.

W. I. vanden Houvel
Stroock & Stroock & Lavan

L. Vernon
President, Pacific Chapter, UNA

Edward B. Winn
*Chairman, Council of Chapter and
Division Presidents, UNA*

February 11, 1983

IV
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TO: The Mayor

FROM: Robert Anderson, Chairman, Rockwell International Corp.
1982 National UN Day Chairman

RE: United Nations Day, October 24th, 1983

Last year, as National UN Day Chairman for 1982, I wrote to you requesting that you appoint a distinguished citizen in your community to act as UN Day chairman. Your response and that of other mayors throughout the U.S. was gratifying. Communities in all fifty states participated in special UN Day observances.

I am writing to you now before this year's National UN Day Chairman is officially named by the President because, in reading reports of 1982 UN Day observances from all over the country, one recommendation occurred time and again: appoint local UN Day chairmen no later than February or March. I would, therefore, ask you to make your appointment for the 1983 UN Day chairman now so that your community will have the opportunity for planning the best possible participation in the nationwide UN Day observance.

I believe most of us agree that we must have an international organization capable of harmonizing differences among nations, facilitating the exchange of global information, sponsoring discussion of concerns common to all mankind. The United Nations has this potential, and the United States must keep its commitment to make the UN a strong, viable instrument for dealing with today's global problems. Only through concerted national effort can we hope to maintain our leadership in the world community and our strong voice in the UN. Therefore, I urge you not to delay in appointing your 1983 UN Day chairman. If you will return the enclosed card with the name of your designee, UNA-USA will send him or her a packet of materials to help in planning a comprehensive and productive UN Day program for your community.

Executive Vice President
Arthur R. Day

*Vice President,
National Field Program*
Peggy Carlin

*Vice President,
Research and Policy Studies*
Edward C. Luck

*Vice President,
Financial Development*
Richard B. Wiener

*Assistant Treasurer
and Controller*
Louis J. Provenzale

UNA-USA National Convention, May 28-31, 1983, Tarrytown, New York



United Nations Association of the United States of America

300 East 42nd Street, New York, NY 10017 212 697 3232

WHAT IS UN DAY?

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UN Day is an international observance marking the anniversary of the founding of the United Nations on October 24, 1945. The UN General Assembly adopted a U.S.-sponsored resolution in 1947 stating that October 24th "shall henceforth be officially called 'United Nations Day' and shall be devoted to making known to the peoples of the world the aims and achievements of the United Nations, and to gaining their support for the work of the United Nations." UN Day is commemorated in UN Member States throughout the world.

UN Day is a national event proclaimed every year since 1947 by the President of the United States. The National UN Day Chairman, who is appointed by the President, and a National UN Day Committee of prominent business and labor leaders provide leadership for the national program. The United Nations Association of the United States (UNA-USA) coordinates all UN Day observances in the U.S. Over sixty other nations have United Nations Associations which also sponsor UN Day programs.

UN Day is also a community observance throughout the United States. Governors and mayors appoint state and local UN Day chairmen to organize programs, and issue UN Day proclamations. National voluntary associations, through their chapters, and individual members, sponsor and take part in these local celebrations, as do branches, clubs, and millions of citizens of all ages.

WHY OBSERVE UN DAY?

UN Day provides an occasion to focus attention on the UN system and its work. The American media generally cover the day-to-day work of the United Nations only in time of crisis, resulting in a serious information gap. Lack of information and understanding of the United Nations and its far-reaching activities have contributed to an erosion of support for the UN by the public and its elected officials.

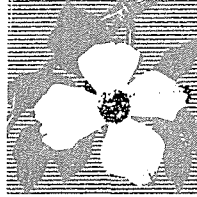
Effective observances of UN Day offer citizens the opportunity to explore issues of international concern and the way the UN and its family of agencies deal with them. Heightened understanding leads to greater appreciation of the UN as a major mechanism for handling global problems. It also leads to increased support of the UN system by the American public. When communicated to officials in Washington, D.C., this evidence of solid grass roots support in turn encourages more productive participation by the U.S. in the UN.

HOW TO OBSERVE IT?

UN Day should be observed with an informative and stimulating program which will involve as many people as possible. Your most important task as mayor will be to appoint and support a UN Day Chairman who will tap the interests of your community and create a program that will fulfill citizens' needs for information about the UN's work in areas of concern to them.

At the national level, the UNA-USA has been designated as the secretariat for the entire UN Day program in the United States. Working through its network of state divisions, local chapters, and affiliated organizations, UNA-USA is ready to help you plan, coordinate, and carry out your UN Day observance.

CITY OF MILWAUKIE



OFFICE OF THE CITY MANAGER
in the City Hall • phone 659-5171

IV E
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March 11, 1983

MEMORANDUM

TO: MAYOR AND MEMBERS OF THE CITY COUNCIL

FROM: HUGH BROWN, CITY MANAGER

SUBJECT: STREET LIGHTING PROGRAM

During the recently completed Budget Committee discussions it was agreed to review the city's street lighting needs and make reductions where possible to lower the city's electrical bill for street lights.

Steve Hall, Public Works Director, has reviewed the current lighting patterns and developed criteria for determining where reductions could be made. The criteria are 1) provide a light at each intersection and 2) provide a light at least every 400' on arterial streets and every 500' on residential streets. Most lights would be spaced at somewhat less than this maximum distance depending on the availability and location of poles. Approximately 600 lighting units have been identified using the above criteria which could be discontinued. Because of first year costs, the estimated saving is \$39,000. Thereafter, using current billing rates, the saving is estimated at \$45,000.

Another major factor in this street lighting program is to extend street lighting to those areas in the city currently without street lights. There are not very many that have been requested, but they are currently under a city moratorium against adding any because of uncertain funding. Proceeding with these will eliminate an inequity between how different areas of the city are being treated.

With these guidelines, I recommend the city begin the program promptly to realize savings as soon as possible.

CITY OF MILWAUKIE
PUBLIC WORKS DEPARTMENT
STREET LIGHT TURNOFF REPORT
MARCH 1983

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1. GOALS

- A. Keep light at each intersection
- B. Maximum spacing = 400 residential
- C. Maximum spacing = 400 arterial
- D. "Turnoff" = 30% of total (Budget Committee)

2. TURNOFFS

- A. 7,000 Lumen = 478 Units
- B. 21,000 Lumen = 140 Units
- C. 55,000 Lumen = 1 Unit

3. SAVINGS

- A. Option A = Power, Maintenance & Capital amortization
- B. Option B = Power & Maintenance or actual savings/fixture
- C. 7,000 Lumen = (478 Units)(\$5.16/month)
= \$2,466/Month
- D. 21,000 Lumen = (140 Units)(\$9.22/Month)
= \$1,291/Month
- E. 55,000 Lumen = (1 Unit)(\$20.98/month)
= \$21/month
- F. Total savings/month = \$3,778
- G. Turnoff Costs = (478 + 140 + 1)(\$10/unit)
= \$6,190
- H. Amortization time = $\frac{\$6190}{3778/\text{mo}}$ = 1.6 months

4. Assume Turnoff completed 1 July 1983.
Annual savings = (12 months - 1.6 months)(\$3778/mo)
= \$39,291 say \$39,000
- 12 month savings = (12 months)(\$3778/mo)
= \$45,336 say \$45,000

5. Percent "Turned off"

Total fixtures (Dec. 1982) = 1880
Total turned off = 619

$$\% = (100\%) \left(\frac{619}{1880} \right)$$

= 33% (Budget Committee Goal = 30%)

6. Time to turn off fixtures

A. Average 15 per day

B. Time = $\frac{619 \text{ units}}{15 \text{ units/day}}$
= 41 days
= 2 monthsIV
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MILWAUKIE
CITY COUNCIL MEETING
March 1, 1983
7 p.m.

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COUNCIL CHAMBERS

1427th Meeting

At 5:45 prior to the regular Council meeting, the City Council interviewed the following applicants for a position on the Planning Commission:

John Boyle, 17507 SE Rose St. Milwaukie
John Foster, 1516 SE Eton Lane, Milwaukie
Don Trotter, 2323 SE Harrison St., Milwaukie

Also scheduled to be interviewed were Mel Bass, 12827 SE 22nd and James McDonald, 3902 SE Wake. Mr. Bass indicated he was no longer interested in the position and Mr. McDonald did not appear for the interview.

The one thousand four hundred and twenty seventh meeting of the Milwaukie City Council was held on March 1, 1983 with the following Councilors present:

Mayor Joy Burgess	Don Graf
Ron Kinsella	Roger Hall
Mike Richmond	

Also present:

Hugh Brown, City Manager	Dick Bailey, Fire Chief
Greg Eades, City Attorney	Topaz Faulkner, Comm. Serv. Dr.
Steve Hall, Public Works Dr.	Gordon Erickson, Finance Dr.
	Laurie Perkin, Secretary

The invocation was given by Mayor Burgess and the pledge of allegiance was recited.

AUDIENCE PARTICIPATION

Jim Backenstos said that the city should abide by the constitution in regard to the adult businesses but he felt that there was no need for further public hearings on this matter.

LEGISLATION

It was MOVED by Graf, SECONDED by Hall, that the bills listed for March 1, 1983 be approved for payment. MOTION CARRIED unanimously.

Library Serial Levy

The Library Board has submitted memo dated February 9, 1983 requesting Council support of the Countywide Serial Levy which will run from July 1, 1983 to June 30, 1986. City Manager said he supported the idea of the levy. Topaz Faulkner, Community Services Director said there was an error in the memo, that 65% of the library's actual expenditures came from the library serial tax levy in 1981-82 not 88% as it states in the memo.

It was MOVED by Graf, SECONDED by Hall, to adopt Resolution 1-1983 (A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MILWAUKIE SUPPORTING PASSAGE OF THE CLACKAMAS COUNTYWIDE LIBRARY SERVICE MEASURE). MOTION CARRIED unanimously.

Appointment to Planning Commission

Burgess NOMINATED John Foster, Graf NOMINATED Don Trotter.

Voting for Foster: Burgess, Kinsella, Richmond, John Foster was appointed to the Planning Commission.

George Cathey, member of the Planning Commission, expressed his disappointment that Don Trotter was not reappointed to the Planning Commission. He said he has never seen anyone better prepared and would feel very uncomfortable without Trotter at the meetings.

Public Hearing Date

An appeal has been filed by William R. Davis, 4301 SE Hill Rd. regarding Planning Commission decision on Conditional Use.

Request C-83-2. It was decided to hold a public hearing on this issue on April 5, 1983. City Attorney will prepare a list of procedures for appeals.

Cable TV Franchise

City Manager said that Les Page, consultant, has assisted staff in the evaluation of the Tribune proposal and the primary question appears to be whether or not the city wants a stand alone system which is regulated by the city or whether staff should approach other companies in the area. Les Page, Cable TV consultant, addressed the Council. He said that the Tribune offer was a good one but that a larger company such as MACC (Metro Area Communication Commission) or Cablesystems could offer many advantages such as scrambler system, improved billing techniques, inter-active services. He said there could be problems with inter-connect with Tribune and a problem with public access. There were questions from Council regarding rate control, length of franchise, possibility of inter-connect, non-entertainment services, pay per view, inter-active services and the possibility of allowing more than one company to provide service.

A recess was called at 8:30 p.m.

The meeting reconvened at 8:40 p.m.

Bill Cullen, President of Tribune, gave a brief review of Tribune's service offerings including a 60 channel system, satellite services, service to schools, libraries and City Hall. There was discussion on equipment available, institutional network, inter-connect and addressability. Cullen said his company had a commitment to seek out other services, that a local studio would be an advantage Tribune could offer. He said he felt that Tribune could inter-connect but could not guarantee it since they would have no control over other companies. There was extended discussion on the advantages of narrowcasting, rate control, length of franchise, amount of equipment to be provided by Tribune (\$40,000 worth of equipment), services to schools and local government and computerization.

Les Page commented on Cullen's statements. He said he thought there would be a problem with inter-connect if the city awarded a franchise to Tribune Co. He spoke about specific issues in regard to this area including social service inter-tie.

The following persons from the audience made comments:

Dave Strauss said he didn't think the social service inter-tie would be a problem since Clackamas Community College provided this service.

Bill McConnel suggested the city end negotiations with Tribune and talk to Storer since they already provide service in this area.

It was MOVED by Kinsella, SECONDED by Richmond, that the city complete negotiations with Tribune and award the franchise to Tribune. Under discussion: Kinsella said he made the motion because he felt the Council had received good answers from Tribune and because of the time factor, the costs incurred thus far and the uncertainty of attaining a better agreement with another company. City Attorney asked whether the Council would accept the draft agreement that has been prepared or if they wanted to review an ordinance or have a public hearing. It was MOVED by Graf, SECONDED by Kinsella, to extend the meeting to no later than 11 p.m. MOTION CARRIED unanimously.

Further discussion on the first MOTION. Page cautioned the Council against making a final decision at this time. Cullen said he would be glad to work with City Attorney to tighten up the language on some of the remaining issues. Kinsella reworded his MOTION to state that the city complete negotiations with Tribune and direct staff to return to Council with a franchise ordinance at the first meeting in April. City Manager suggested that rather than "the first meeting in April", the motion state "as soon as possible". As amended MOTION CARRIED unanimously.

CONSENT AGENDA

Approval of minutes- February 9, 15, 1983

Liquor licenses - Joe's Warehouse, Onion Ring, Cavett's River Road House, Milwaukie Bowl, Kellogg Bowl. It was MOVED by Hall, SECONDED by Kinsella to adopt the consent agenda. MOTION CARRIED unanimously.

INFORMATION

It was the concurrence of Council that staff advertise for the vacant position on the PARC's Commission.

Graf asked about the second hand business that he heard was starting in town. City Attorney said that the intention of Mr. Woods, the owner of the new business, was to operate a piano-organ outlet - new and used. City Attorney suggested that the Council not get involved in these kinds of issues, that the Planning Commission should deal with them in the Comprehensive Plan and the Zoning Ordinance.

Graf suggested that the city retain the services of Les Page as a Cable TV consultant. There was discussion on the cost and time frame and further discussion on inter-connect. It was MOVED by Kinsella, SECONDED by Graf, to retain Les Page

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through the completion of the franchise award. MOTION CARRIED unanimously. It was agreed that City Attorney and Les Page would work out the scope of the agreement.

The meeting adjourned at 10:50 to go into executive session under ORS 40.225, consultation with City Attorney.

The executive session adjourned at 11:10 p.m.

Joy Burgess, Mayor

Laurie Perkin, Secretary

M E M O R A N D U M

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TO: Hugh Brown, City Manager
FROM: *RCS* Ron Schanaker, Police Chief
DATE: March 8, 1983
SUBJECT: APPLICATION FOR LIQUOR LICENSE RENEWAL

State and local law enforcement records fail to reflect any negative information on the below-listed applicant. I therefore find no reason to deny issuance of the requested license renewal.

APPLICANT: Satyr Corporation DBA
FERNWOOD INN
2122 SE Sparrow St.
Milwaukie, OR 97222

RCS:jh

MEMORANDUM

March 9, 1983

TO: HUGH BROWN, CITY MANAGER
FROM: JO DURAND, ADMINISTRATIVE ASSISTANT
SUBJECT: REQUEST FOR LEAVE OF ABSENCE

Jo Durand

Linda Plaganis, Accounting Clerk, has requested a leave of absence without pay from approximately 6/6/83 to 9/30/83 (105 days) because of the birth of her baby (due 5/1/83). All requests for leave of absence over 90 days must be approved by City Council.* The Finance Director and I have reviewed this request and the arrangements for temporary assistance in the Finance Department and recommend that it be approved.

* Mrs. Plaganis will first be using vacation and sick leave.

Approval Recommended
Hugh H. Brown
Hugh H. Brown
City Manager

CITY OF MILWAUKIE
TASK FORCE TO HELP UNEMPLOYED AND
NEEDY IN CLACKAMAS COUNTY
February 17, 1983

VI
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THE MILWAUKIE CENTER

5:30 p.m.

Members Present:

John Maguire, Co-Chairman
Doug McClure, Co-Chairman
Jeanie Kuzmin
Beverly Kole
Barbara Redman
Sara Hite
Mel Paulson
Joan Staley

Members Absent:

Mary E. Wilson
James Backenstos
Glenda Braget
Morgana Wilson
Marianne McGee
Fr. Richard Huneger

Also Present:

Steve Brown, The New Review
Jean Baker
Pat Kennedy

The meeting was called to order at 5:52 p.m. by Doug McClure. Joan moved that the minutes of the January 27 meeting be approved as written. Jeanie seconded the motion. MOTION CARRIED unanimously.

Bev Kole presented a report on what Public Health sees as the medical needs in the County. She also presented a list of possible solutions. (These are attached to minutes). There was extended discussion regarding available resources and alternative solutions. Some of the suggestions were: having a satellite location in Milwaukie where people could be seen by Doctors who would volunteer time on a volunteer basis, advocating with Federal legislators for tax write offs for donated time and services, Town Hall meetings, and the possibility of requesting that KATU use medical needs as the subject for a Town Hall Show.

Doug introduced Jean Baker who had asked to speak to the Task Force. She reported on the Care, Share Day held in Milwaukie this month. (A copy of her report was given to members and is attached to the minutes).

She said the response she received from Milwaukie citizens was overwhelming and that people expressed a need to have a place where donations could be received on a regular basis. She would like to see one of the empty buildings in Milwaukie donated for this use. Sara asked Jean if she had run into any hostile attitudes toward Welfare people. She said no, that people just wanted their donated goods given to those in need and did not differentiate between poor, unemployed and/or Welfare clients.

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Jeanie asked if she saw people willing to donate money as well as goods and materials. Jean said she felt people would donate money, and that it might be a possible solution to the medical problems. Jean said she feels there is a need for a satellite office in Milwaukie for the Kendall Center.

There being no further business, Mel moved that the meeting be adjourned. Doug seconded. The meeting was adjourned at 7:40 p.m.

Jean Staley
Jean Staley, Acting Secretary

CITY OF MILWAUKIE
TASK FORCE TO HELP UNEMPLOYED AND
NEEDY IN CLACKAMAS COUNTY
February 24, 1983

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THE MILWAUKIE CENTER

5:30 p.m.

Members Present:

John Macguire, Co-Chairman
Jeanie Kuzman
Beverly Kole
Barbara Redman
Mel Paulson
Marianne McGee

Members Absent:

Doug McClure, Co-Chairman
Sara Hite
Joan Staley
Mary Wilson
James Backenstos
Fr. Richard Huneger

Also Present:

Pat Kennedy

1. Meeting called to order at 5:50
2. Next meeting-March 10, request council work session the week of March 21st.
 - (a) Need mailing with meeting date/time information.
3. Transportation Problems
 - (a) Lack of transportation to job hunt & to place of employment and education/job training.
 - (b) Lack of transportation to respond to emergency medical needs or medical appointment.
 - (c) Lack of transportation to emergency food sites.
 - (d) Lack of accurate information on what special transportation is available.
 - (e) Lack of transportation to services and social services agencies and appointments.
4. Possible Solutions
 - (a) Publicize the availability and guidelines of existing transportation delivery systems.
 - (1) Examples Tran. RSVP, senior cntrs. welfare trans.
 - (b) Fundraising/develop financial resources to purchase bus tickets/gas money.
 - (c) Recruitment of additional volunteer drivers and resources for mileage reimbursement.
 - (d) Use of private buses/vans (ie churches)
 - (e) Advocacy to coordinate service appointments/classes with transportation.
 - (f) Carpool

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- (g) Contact utility companies to put an insert with community services information.
 - (h) Contact bus companies for donated advertising space.
 - (i) Use the barter system like trading transportation for babysitting.
 - (k) Adapt a family program ex church groups.
 - (l) Expand current volunteer transportation at Milwaukie Center to include non-seniors (both volunteers/riders)
 - 1. Volunteer transportation pool at Kendall.
 - (m) Fund a volunteer coordinator to coordinate volunteer transportation pool/emergency services/hot line.
 - 1. Employee sources: green thumb, Vista
 - (n) Buck of the month club.
 - (o) Survey of little known resources.
 - 1. ex. disease societies, veterens (ed miles)
 - (p) Centralized I+R system with 1 telephone number.
 - 1. Advertise local numbers.
 - (q) Disimination of resource information through schools.

Meeting adjourned at 7:43

Marianne McGee, Secretary

City of Milwaukie
Solid Waste Task Force
February 24, 1983
7:00 P.M.

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Present: Bill McDonald, Dwight Long, John Phillips, Jean Baker,
Fred Kabut, Bill Bree, Mike Borg, Jerry Herman, Mel Dienes,
Bonnie Mishler, Richard Hutchens, Ron Kinsella, Lorna Olson

Others present: John Lamb

1. Approval of Minutes: There was an error on the first page of the minutes of the February 10th meeting. Item 2)b -the second sentence should read: "With curbside collection it is up to 170 tons per month." Otherwise, the minutes were adopted as written.
2. Progress Report: A one page progress report over the signature of the Chairman was reviewed and adopted for submission to the City Council.
3. Metro Participation: There was discussion of Metro's appropriate role in the city planning process and in support of the city program which will be adopted. There was frustration expressed at Metro's lack of participation. Some task force members felt that Metro is in a constant identity crisis and cannot be depended on for tangible aid or assistance.
The grant program for recycling publicity was discussed briefly and viewed as potentially helpful but so unpredictable that it should not be included as a resource in our program. We will keep Metro apprised of our planning process and will continue to encourage their participation and assistance. A letter will be writtentø Metro inviting their involvement.
4. Reports: Goal Coordinator reports for goals 3 & 4 were presented. Because of the length of the last meeting the the goal coordinators were not able to present their reports in detail and to facilitate discussion.
 - A. Goal 3: Incentives for Public Participation in Recycling:
Coordinator: Dwight Long

Discussion of the report attached to the minutes of February 10th meeting resulted in the following comments:
 - 1.) Recyclers operating without the "benefit" of revenues from basic garbage collection service may not be able to effectively compete.
 - 2.) It may be beneficial to include a recycling element in the basic gargage rate to provide a subsidy for recycling program(s).
 - 3.) The existance of six separate franchises operating in Milwaukie does cause some concern regarding potential recycling volume for any one hauler. There must be sufficient geographic involvement and therefore potential

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- materials volume to make recycling cost effective.
- 4.) The existing city ordinance allows a separate contract for recycling. Bill McDonald will ask the City Attorney if this means the City could now and in the future exclude freelance recycling efforts.
 - 5.) Dwight Long indicated that in other cities independent social service oriented recycling efforts (such as Lions, Boy Scouts, etc.) were grandfathered into the contract as a specific exclusion. If they terminated activities they forfeited any subsequent right to recycle.
 - 6.) Recycling saves the garbage hauler \$14 per ton for those tons which can be diverted to a secondary market. These savings are related to tipping fees at the landfill.
 - 7.) There will have to be a strong effort to encourage recycling participation because a casual approach (i.e. we've got it if you really want it) will not produce profitable materials volumes. As an example, 10% recycling in Milwaukie would not warrant the effort.
 - 8.) There is a need to coordinate the Milwaukie program with efforts in areas contiguous to the City boundaries. Some city haulers also operate in the unincorporated areas of the county. Economies of scale and materials volumes should include some consideration for the "bigger picture" i.e. Milwaukie's recycling as it related to the rest of the county.
 - 9.) Frequent pick-up - there is more participation but there is also high cost to the hauler.
 - 10.) Drop-off centers - some people are in the habit. However, there is more overhead and a dropoff center must have a high volume of materials to be justified.
 - 11.) Rate structure - recycling might actually have a positive impact on the profitability of basic collection because it diverts materials that are otherwise placed in the landfill.
 - 12.) Roller carts, recycling containers - roller carts are easier to use however, they are very costly. Experience shows that cardboard boxes and sacks are probably very satisfactory.
 - 13.) Some special effort should be made to assist elderly and handicapped with recycling.
 - 14.) Ultimately, methods of rewarding residents for reducing the waste-stream should be the overall goal.
 - 15.) Buy-back centers do provide direct monetary rewards for recycling to the resident.

B. Goal 4: Incentives for investment in necessary promotion, facilities, equipment.

Coordinator: Jean Baker

A written report was presented by Jean and is attached to the minutes.

Incentives for investment

Any incentives for investment must consider the following basic elements.

- 1.) Profitability: Success of the recycling program depends on, a) good secondary markets for materials, b) recognizing the diversion benefits which accrue to basic haulers as a result of recyclers, c) operating recycling at the proper scale (not over-investing), d) making sure costs are recovered locally thru materials sales and the rate structure rather than depending on outside subsidy. Summary: Good business economics and thoughtful regulation can encourage recycling profitability. VI
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 - 2.) Tax Credits: State and federal tax credits are in place now which aid with accelerated capital cost depreciation.
 - 3.) State and Federal Law/Policy: Resource Conservation and Recovery Act sets 20% reduction in wastestream as goal. HB2244 sponsored by D.E.Q. require development of city recycling plan. Summary: City needs to phase recycling, do basics well, then build momentum.
 - 4.) Economic Development: It would be very beneficial for the city to form its own local development corporation to provide low interest loans to a recycling program. Recyclers should use wage-subsidy programs like JOBS and CETA.
 - 5.) Public Interest, Education and Participation: In the long run the program must be able to create a sense of conviction in the general public that "recycling" is "right" (stewardship of resources).
 - 6.) Cooperative Effort with County: The Milwaukie piece of the overall equation must be placed in a compatible position with other efforts.
5. Discussion of Final Products: There was some concern expressed regarding the content of the Task Force final report. In particular the need for an R.F.P. was questioned. McDonald stated: "The Task Force must set the parameters for a reasonable and workable recycling program. The program should be optimal for this point in time with a vision or plan for the future. The implementation of such a program requires the city to operate in an open and equitable manner. An R.F.P. is an established method of establishing specific parameters, reasonable review criteria, and open and fair competition". McDonald will determine specifically what the City Council is legally required to do to select a recycler(s).
6. Presentation by Jerry Herman: Jerry made a side presentation which featured the recycling depot, Environmental Learning Center, and the 10 day composting system which the "Center" uses to produce high quality mulch.
7. Next Meeting: March 10, 1983 at 7:00 p.m. Council Chambers.

Meeting adjourned at 10:15 p.m.

Task Force on Garbage and Recycling

February 24, 1983

Goal 4, Incentives for Investment: Promotion, Facilities and Equipment
Jean Baker

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It must be said that the incentives for investment in promotion, facilities and equipment are, in fact, the incentives to begin and sustain the entire recycling program. It is a broad issue and all-inclusive.

The basic elements of any program that we will develop must include:

1. Profitability

A. Sale of recycled materials

Dependant upon current and future market conditions and development of a steady local source as well as industries that can use it. Each of these factors must relate to the overhead needed to run a basic recycling program.

B. Reduction of Overhead of garbage haulers (should they be awarded the franchise)

A substantial reduction will accrue to haulers from lowered dumping fees as recyclables are pulled out of the waste stream. Lessened weight of cans (residential service) will assist in lowering injuries and lost time of employees). There could be a reduction in the amount and capacity requirements of haulers rolling stock (garbage trucks) as more materials are separated and recycled prior to pick up.

C. Scale of program to meet community requirements without over-investing in equipment.

The program should be tailored to growing participation by the community. Consideration should be given to the lowest cost, yet servicable and flexible program. As participation increases, the recycler should be able to increase his (or her) response so that the program will remain high quality and dependable.

There should be a stipulated list of materials that will be recycled by the program and other materials added when the supervising authority and industry representatives agree that is economically and practically feasible.

D. Cost to customers must be that which covers most of the program, reducing reliance on uncertain market conditions, grants and other outside sources that may or may not be dependable in the long run.

2. Tax Credits:

A. State of Oregon: Energy Tax Credit Programs 35% credit: 10/10/5% for 3 years.

1. Renewable Energy Resource Equipment (ie. solar, wind, geothermal, biomass)

Purpose: Reduce dependance upon existing electricity or fossil fuel - to encourage generation of electricity and conservation.

2. Energy Conservation Technologies (timer clocks to thermostats, retail store freezer covers & pass-throughs, heat recovery, etc.)

Purpose: Reduce fossil fuel energy conservation of a building or process.

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3. Recycling: (capital equipment used exclusively for recycling)
Purpose: To comply with the federal Resource Conservation and Recovery Act.
To reduce the amount of waste now disposed of in landfills.

- B. Federal: Renewable Energy Resource Equipment, 10%, one year and Business Investment Tax Credit, 10% one year.

1. Renewable Energy Resource Equipment is the same as Oregon's.
2. Investment Tax Credit, applies to any business to use for purchases of capital equipment.

3. State and Federal Law and Policy:

- A. RCRA (Resource Conservation and Recovery Act) through EPA. Goal is 20% reduction.
- B. Current and proposed Oregon law:

A bill is now being considered that would make it mandatory for communities to develop and implement recycling plans through their existing source of management or to develop new programs that will comply with state law. (see HB 2244, sponsored by DEQ) Other bills will soon be out of the writing stage and in final bill form.

DEQ currently has strong goals and weak implementation. Metro has no practical use in the current considerations at state or local level, save perhaps, for some small grants at this time.

4. Economic Development

- A. Economic Development Agency can be created in Milwaukie that can use it's power of low-interest loans and bonding to build facilities for private industry.

There is a strong benefit to Milwaukie to create it's own EDA, for the one in Clackamas County will be looking at the total size of the county- 1,500 square miles, 10 incorporated cities, and 225,000 people. This, then, cannot address the immediate and long-range needs of Milwaukie.

- B. Wage Subsidy Programs are now in place to assist a recycler in hiring employees. Two such programs are CETA and JOBS. They will pay one-half of an employees wages for six months. This will be a benefit to the unemployed of the city.

5. Public Interest, Education and Participation

It is known that the best way in which to encourage any particular activity is to reward those whom you wish to participate. The best results come from public recognition and monetary return. Altruistic motives, unfortunately, yield less dramatic results, yet, are the most reliable in that those so motivated will continue out of strong conviction and personal principal.

- A. Competitions for best ideas to advertise recycling: posters, runs, fliers, displays, recycling fairs, and publicity/media events.
- B. Cash awards along with public recognition.
- C. Public education of benefits of recycling and problems of not doing so.
- D. Volunteers to coordinate some activities involving public events.

6. Grants

- A. EEQ
- B. MSD
- C. City of Milwaukie, through franchise fees from garbage haulers

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7. COOPERATIVE EFFORT WITH COUNTY

Because the possibility exists that the recycling will be done by current garbage haulers, problems surface as to the ultimate profitability of our program because the haulers have districts within the city that are small and may also have a large portion of their customers outside the city.

For those haulers, it would be a difficult program to undertake if there is not an agreement with the county to assure haulers that their investment is going to pay. The question that arises is: if a hauler has only 5% of a route within Milwaukie and 95% outside, how can the investment be best justified and yield results. Cooperative agreements by the county appear to be the sole means of making such a program work and a hauler willing to invest in the Milwaukie recycling plan.

There seems to be adequate incentives for each of the requirements necessary to develop a program. Full commitment and utilization are the determinant factors of how well it will work, improve and reach government goals.

Minutes of Ledding Library Board of Trustees Meeting
February 16, 1983

VII
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The meeting was called to order at 7:00 P. M. by Chairman Arlie Brown.

Members present: Arlie Brown, Bryan Coover, Sam McKean, Loraine Vick, Marilyn Thompson, library director. Absent: Fred Abney, Topaz Faulkner, Community Services Director.

Minutes of January meeting: Approved as corrected.

Treasurer's report: Unavailable

Librarian's report: Increasing circulation was commended. There was discussion of changes which will affect the distribution of the serial levy. Also a sample letter and a resolution in support of the levy were discussed in terms of their use in the serial levy campaign by the Friends and other interested groups. The request for a temporary page has been turned down by the city manager. The effort to get out-of-print books by posting a list in the front of the library was commended.

Old business: All the terminals for the automation system are now in use, and work of putting the library into the system is progressing as fast as the library staff is able to work on it. Volunteer organization to help with this is well under way. The preliminary budget was reviewed. The roof is still leaking, and estimates on repairs are being made.

New business: Attention was called to the Friends and Clackamas County Arts Council Festival which will be held at the Town Center March 2-6. This will be good advertising for the serial levy. Donna Sheets, a library page, is in the hospital with major surgery which will probably incapacitate her for some time. It will be necessary to request that an aide be promoted to a temporary page for the interim. A card was sent from the board to Donna.

The library has received significant gifts from Teri Graham and from Shannon Scott and Charlene Brown. Clyde Williams, a very loyal and helpful volunteer was presented the Order of the Bullfrog by the Kiwanis Club.

The next meeting will be held March 23 at 7:00 P. M. in the Children's Room. The meeting was adjourned at 8:30 P. M.

Loraine Vick
Loraine Vick
Secretary

Minutes of Ledding Library Board of Trustees Meeting
February 16, 1983

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The meeting was called to order at 7:00 P. M. by Chairman Arlie Brown.

Members present: Arlie Brown, Bryan Coover, Sam McKean, Loraine Vick, Marilyn Thompson, library director. Absent: Fred Abney, Topaz Faulkner, Community Services Director.

Minutes of January meeting: Approved as corrected.

Treasurer's report: Unavailable

Librarian's report: Increasing circulation was commended. There was discussion of changes which will affect the distribution of the serial levy. Also a sample letter and a resolution in support of the levy were discussed in terms of their use in the serial levy campaign by the Friends and other interested groups. The request for a temporary page has been turned down by the city manager. The effort to get out-of-print books by posting a list in the front of the library was commended.

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The next meeting will be held March 23 at 7:00 P. M. in the Children's Room. The meeting was adjourned at 8:30 P. M.

Lorraine Vick

Lorraine Vick
Secretary

VI d (1)

CITY OF MILWAUKIE
BUDGET COMMITTEE MEETING
February 22, 1983

THE MILWAUKIE CENTER

7 p.m.

A meeting of the City of Milwaukie Budget Committee was held on February 22, 1983 with the following members present:

Mayor Joy Burgess	Joe Bernard
Ronald Kinsella	Jim Backenstos
Michael Richmond	Georgia Brakeman
Don Graf	Kathleen Hulme
Roger Hall	Kenneth Upton

Also present:

Hugh Brown, City Manager
Steve Hall, Public Works Director
Dick Bailey, Fire Chief
Topaz Faulkner, Community Services Director
Gordon Erickson, Finance Director
Laurie Perkin, Secretary

The meeting was called to order by Mayor Burgess. The first order of business was election of a chairperson. Backenstos NOMINATED Joe Bernard as Chairman, Brakeman SECONDED the nomination. There were no further nominations. It was MOVED by Backenstos, SECONDED by Upton that Joe Bernard be accepted as Chairman. MOTION CARRIED unanimously. Backenstos NOMINATED Georgia Brakeman as Secretary, Hulme SECONDED the nomination. There were no further nominations. It was MOVED by Backenstos, SECONDED by Hulme that Brakeman be appointed Secretary. MOTION CARRIED unanimously.

It was MOVED by Backenstos, SECONDED by Burgess that the minutes of December 9, 1982 be approved. MOTION CARRIED unanimously.

The City Manager presented the Budget Message and highlighted major themes and concerns regarding revenues, assessed valuation, staff cutbacks, and supplemental requests. Bernard pointed out an error in the total amount listed under Supplemental Requests. The correct amount is \$328,000 rather than \$618,800.

Bernard said he would like to divide the Budget Committee into five groups. The groups could each review one department's budget and then bring a report back to the group. He asked for general comments.

Backenstos spoke of the need for a unified policy statement in dealings with the press, protective maintenance, cost of repairs at City Hall, his opposition to a water and sewer rate increase and to a canine unit in the Police Department, and a city newsletter. He spoke in favor of a new unit in the Fire Department.

Bill Hupp requested that citizens be allowed to comment.

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Ken Upton expressed the concern that by putting off needed repairs, maintenance, etc. the city would ultimately suffer, that he would rather cut services than let things go.

Burgess said she saw little in the proposed budget which reflects the city's goals. She spoke of the need for annexation.

Bernard said that rather than cut employees, we need to look at departments that are deficient and it may be that some programs would have to be cut.

Department Presentations

Ron Schanaker explained changes in the Police Department budget which included the cutting of a police officer position. There are no pronounced differences in his budget. He provided a summary of department expenditures.

Topaz Faulkner, Community Services Director, described her division and said that there were no new programs and no new personnel. The major change, she said, was the reduction of the Planning Associate to half time. She spoke of the library computer system.

Dick Bailey, Fire Chief, said two positions have been cut in his department. There was an increase in overtime pay and supplemental benefits, and costs of keeping the rescue vehicle running.

Steve Hall talked about the divisions of the Public Works Department. He said that if the economy picks up, the building department will not be able to handle it since it consists of only one man. There has been a cut in equipment repair division; the assistant equipment mechanic has been cut. He spoke of reasons for decreases and increases in the different funds.

The City Manager said that there was no change in the City Council division except for printing and binding. In City Administration, a clerical position has been cut to half time.

The Finance Director said that one position has been cut in his department and that there are additional expenses because of the computer system. He spoke of the supplemental request to bring back the purchasing agent/accountant. In the Municipal Court, the major change is that major traffic cases are now sent to district court.

The cost of the cable franchise was discussed.

The Finance Director discussed Federal Revenue Sharing, the water, sewer and equipment repair fund and financial projections. There was a discussion on increased fees for permits and licenses.

Bill Hupp made some suggestions including a city gas tax, increases in overtime parking fines and a fee for Loaves and Fishes' use of the Center.

The Finance Director provided a calculation form for property tax rates. The total amount of money needed in property taxes is \$2,732,218. This amounts to \$5.37 per thousand.

Chairman Joe Bernard made the following group assignments:

Jim Backenstos and Mayor Burgess -- Public Works
Don Graf and Roger Hall - Police Department
Joe Bernard and Ronald Kinsella - Fire Department
Mike Richmond and Ken Upton - Administrative Services
Georgia Brakeman and Kathleen Hulme - Community Services.

Each committee will bring back recommendations to the group at the next meeting on February 23, 1983.

The meeting was adjourned at 9:30 p.m.

Georgia Brakeman
Secretary

CITY OF MILWAUKIE
BUDGET COMMITTEE MEETING
February 23, 1983

VI
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THE MILWAUKIE CENTER

7 p.m.

A meeting of the City of Milwaukie Budget Committee was held on February 23, 1983 with the following members present:

Mayor Joy Burgess	Joe Bernard, Chairman
Ron Kinsella	Jim Backenstos
Mike Richmond	Georgia Brakeman
Don Graf	Kathleen Hulme
Roger Hall	Ken Upton

Also present:

Hugh Brown, City Manager
Steve Hall, Public Works Director
Dick Bailey, Fire Chief
Ron Schanaker, Police Chief
Topaz Faulkner, Comm. Services Director
Laurie Perkin, Secretary

Chairman Joe Bernard made note of the large number of people in attendance and asked if there was a spokesman for the group. City Manager said the group he believed was from Loaves and Fishes and he read a letter sent recently to Dick Mastbrook, Director of Loaves and Fishes which he thought would clarify any questions the group may have. Walt Hegg, Chairman of Loaves and Fishes Steering Committee, expressed his concern that \$10,000 was listed in the preliminary budget as proposed revenues from Loaves and Fishes. He said also, that reporters and photographers came into the Center without the knowledge or consent of the seniors involved. He took exception to a statement in the resultant article in the Oregonian which alluded to the attitudes of some seniors toward the Loaves and Fishes program. The Mayor apologized for any misunderstanding the article caused and assured members of Loaves and Fishes that the \$10,000 amount was only an estimate, that negotiations have not yet begun, and that any final decision having to do with costs to Loaves and Fishes would have to be approved by the City Council.

Bernard suggested that the assigned groups meet individually to review their departments. He said that the supplemental requests would be considered at the next meeting. Bill Hupp has submitted a list of questions that he would like the Budget Committee to consider. At 7:35 the following groups met to discuss the individual departments.

Jim Backenstos, Joy Burgess, Steve Hall- Public Works Dept.
Don Graf, Roger Hall, Ron Schanaker- Police Dept.
Joe Bernard, Ron Kinsella, Dick Bailey-Fire Dept.
Mike Richmond, Ken Upton, Hugh Brown-Administrative Services
Georgia Brakeman, Kathleen Hulme, Topaz Faulkner- Comm. Services.

The meeting reconvened at 8:30 p.m.

Ken Upton, spokesman for the Administrative Services Dept. said that the titles and numbers listed after Administrative Asst. were confusing. It was decided to eliminate reference to Administrative Service Coordinator and move those figures to the line above following Administrative Assistant.

Budget Committee minutes - February 23, 1983

VI
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There was discussion on the need for two Administrative Assistants and what functions were performed by each. There was discussion on the need for an increase in employee development. The City Attorney position was discussed as well as the need for a city prosecutor. In the Finance Dept. the biggest increase was due to costs related to the computer system. There was discussion on the costs of the computer.

Bill Hupp suggested that the city could save money with a different auditor.

There was discussion on the need for a cable consultant. Jo Durand, Administrative Assistant said that more money was needed for this in the first few years because of construction problems, technical assistance, development of a commission, programming and rate increases. The FCC requirement is that a minimum of 40% of a 5% franchise fee, or \$14,000 be spent by the city in regulatory services.

It was MOVED by Backenstos, SECONDED by Hulme that one of the Administrative Assistants be deleted from the budget. There was extended discussion on the functions of the Administrative Assistants. It was MOVED by Hall, SECONDED by Upton to call for the question on the MOTION. MOTION FAILED with the following vote: AYES: Backenstos, Burgess. NOES: Bernard, Brakeman, Upton, Hall, Graf, Richmond, Kinsella. ABSTAIN: Hulme.

The meeting was adjourned at 9:30 p.m.

Georgia Brakeman, Secretary

BOB PACKWOOD
OREGON

COMMITTEES:
COMMERCE, SCIENCE AND
TRANSPORTATION
FINANCE
COMMITTEE ON
SMALL BUSINESS

United States Senate

WASHINGTON, D.C. 20510

March 4, 1983

VI
E

Mayor Joy Burgess
City Hall
10722 S.E. Main Street
Milwaukie, Oregon 97222

Dear Joy:

Thank you for sending me a copy of the letter to Senator Durenburger about revenue sharing.

I have been and will continue to be a strong supporter of revenue sharing. In my experience, revenue sharing has been one of the most effective federal programs. The program has very low administrative costs and the funding formula has ensured that monies are provided in greater distributions to areas of greatest need.

Revenue sharing reversed the trend toward centralization in Washington by returning decision-making power to state and local authorities. This program lets people attack problems of local concern through the governments closest to them, instead of turning to the federal bureaucracy. But revenue sharing, as opposed to block grants, provides for local discussion and decision-making without constraints on the area of policy or particular program.

As you know, the General Revenue Sharing program is up for reauthorization this year. The Senate Finance Committee, of which I am a member, will be holding hearings on this program and many proposals to change the funding formulas. While I generally support the program, I want to see the various funding formulas presented to see if any of them would be more beneficial to the State of Oregon and our communities.

Thanks again for taking the time to share your thoughts with me, Joy.

Cordially,



BOB PACKWOOD

VI 6

March 7, 1983

Ms. Marilyn Thompson, Director
Ledding Library
10660 S.E. 21st Street
Milwaukie, Oregon 97222

Dear Marilyn:

More than two years ago I had to make a decision concerning whether I would remain with the new Kiwanis Club, then beginning a North Clackamas chapter, or remain on the Board of Trustees of the Ledding Library.

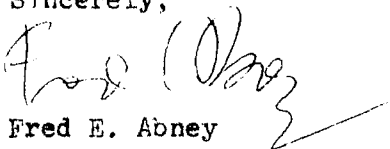
I thought my responsibility was to stay on the Board. Time flies, but I think I am now into my fourth year of what I had originally thought was a three year term. In any case, I am now at a point where I have to evaluate my non-church activities.

Since my term must surely be near its end, and since I am recently elected to the Board of Trustees of the Rose Villa Foundation, I feel that I must now resign as a member of the Board of Trustees of Ledding Library.

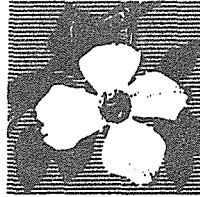
Please be assured that I leave with gratitude for what you have been able to teach me about the working of a good library. Also, for the opportunity to work with some splendid people--both on the Board and on the library staff.

My resignation, unless it need be sooner, is effective the second day of April, 1983.

Sincerely,


Fred E. Abney
cc: Topaz Faulkner
Arlie Brown

CITY OF MILWAUKIE



OFFICE OF THE CITY MANAGER
in the City Hall • phone 659-5171

VI
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J

MEMORANDUM

March 9, 1983

TO: MAYOR AND MEMBERS OF THE CITY COUNCIL

FROM: HUGH BROWN, CITY MANAGER

SUBJECT: MEETING REGARDING EMERGENCY MEDICAL SERVICES IN
CLACKAMAS COUNTY

We have received the attached memo from the County Commissioners regarding a meeting to discuss emergency medical services in the county. Fire Chief Dick Bailey will represent the city at this meeting. You will receive a report regarding any significant outcomes.



COUNTY OF CLACKAMAS
BOARD OF COMMISSIONERS
OREGON CITY, OREGON 97045
655-8581

VI
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(2)

ROBERT SCHUMACHER, CHAIRMAN
RALPH GROENER, COMMISSIONER
DALE HARLAN, COMMISSIONER

TO: Clackamas County EMS Providers
FROM: Board of County Commissioners
SUBJECT: EMS Meeting

Some concern has been voiced within the community regarding the status of the emergency medical services system within Clackamas County. Changing laws and requirements and lack of funding lead us to believe that it may be beneficial to hold an open discussion of the issues.

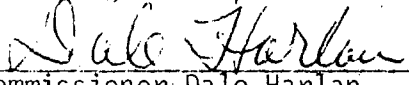
The Office of Emergency Services and the Department of Human Resources have arranged a meeting for interested persons to assist in analyzing the current system, provide specialized information, and make recommendations for improvement. This meeting will be conducted as an open forum (Town Hall) type and will be moderated by Corvallis Fire Chief Walt Pflughaupt, Vice Chairman of the State EMS Advisory Committee. It will be held in the Community Center Building at Clackamas Community College from 9:00 a.m. to noon on March 26, 1983.

We encourage your participation and look forward to hearing your views.

BOARD OF COUNTY COMMISSIONERS


Chairman Robert Schumacher


Commissioner Ralph Groener


Commissioner Dale Harlan

/dab

CITY OF MILWAUKIE
M E M O R A N D U M
PUBLIC WORKS DEPARTMENT

VI G ①

DATE: February 16, 1983

TO: Hugh Brown
City Manager

FROM: Steven Hall
Public Works Director *S.M. Hall*

SUBJECT: Jim Backenstos
Water system sand traps

At a prior meeting of the City Council, Jim Backenstos had spoken to the City Council as to the problems he is having with sand in the water system for the City. I noted at that meeting that I would investigate the current "state of the art" sand traps and report back to City Council.

Cliff Harshman, Public Works Superintendent, investigated the availability of sand traps and found that there were only two such pieces of equipment available at this time.

The first is fairly basic and the type of sand trap we have on a few of the wells in the City. The operation of the sand trap is to provide a large pipe between the well supply and the water system. This allows the velocity of the water traveling through the large pipe to drop considerably and thus allows the majority to settle out in the large pipe. This is in essence a settling basin such as we see on construction sites to keep materials from being transported into roads or adjacent developed land. The problem with this type of sand trap is that it is not 100% effective. It will drop out the large particles of sand but the fine grain sand such as we have in our well system does not "settle out" in this type of sand trap. The cost of installing such a system for each well is \$4,000 each.

The second type and "state of the art" is a cyclone type separator. This is a mechanical device which removes particles from the water system by centrifugal force. The major problem with these units is the fact that there is approximately a 30psi loss in pressure through the cyclone unit. Since a large portion of the city operates at line pressures of 40 psi, it is quite obvious that this type of unit could not be used. The cost is between \$6,000 and \$8,000 for the cyclone not including installation.

The problem with sand in the water system has been ongoing with the City since the initial well was developed in the early 1930s. At the present time, there is no effective way to totally eliminate the sand within the city system.

VI
G (2)

Memo
Water system sand traps

-2-

February 16, 1983

I believe most residents of the City have become somewhat used to the problem of sand and it seems to be prevalent in some areas while others have no problems at all.

SMH:js

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March 4, 1983

The Honorable Joy Burgess
Mayor of the City of Milwaukie
and Council Members:

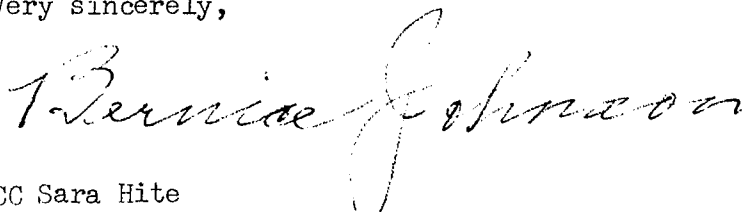
Please accept my resignation from the Center Advisory Board
of the Milwaukie Center.

On October 30, 1981 I had the privilege of being appointed
to that board with the understanding that my term would
expire in one year.

There are personal things that I must take care of this
year and I need to prepare for them.

Thank you for the confidence you have shown and I hope to
work in some capacity in the future.

Very sincerely,



CC Sara Hite
Director of Milwaukie Center

ROBERT F. (BOB) SMITH
2ND DISTRICT OREGON

COMMITTEE
PUBLIC WORKS AND
TRANSPORTATION

CHAIRMAN
REPUBLICAN TASK FORCE
ON AGRICULTURE

Congress of the United States
House of Representatives
Washington, D.C. 20515

WASHINGTON OFFICE
118 CANNON HOUSE OFFICE BUILDING
WASHINGTON, D.C. 20515
202-225-6730

DISTRICT OFFICES:
TOLL FREE: 1-800-533-3303

1150 CRATER LAKE AVENUE
SUITE K
MEDFORD, OREGON 97501
503-778-4648

711 PONDEROSA VILLAGE
BURNS, OREGON 97720

March 4, 1983

Joy Burgess, Mayor
City of Milwaukie
10722 S.E. Main Street
Milwaukie, OR 97222

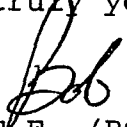
Dear Major Burgess:

Thank you for providing a copy of your letter to
Congressman Frank Horton.

I appreciate being kept aware of your correspondence
with Members of Congress.

Please continue to keep in touch.

Very truly yours,


ROBERT F. (BOB) SMITH
Member of Congress

RFS/jjm

VI
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VI K ①
COMMITTEE
ENERGY AND COMMERCE
SMALL BUSINESS
SELECT COMMITTEE ON
AGING

RON WYDEN
3d DISTRICT, OREGON

Congress of the United States

HOUSE OF REPRESENTATIVES
WASHINGTON, D.C. 20515

F4T

WASHINGTON ADDRESS:
SUITE 1406
LONGWORTH HOUSE OFFICE BUILDING
PHONE: 202-225-4811

DISTRICT OFFICE:
P.O. Box 3621
1002 N.E. HOLLADAY STREET
PORTLAND, OREGON 97208
PHONE: 503-231-2300

March 4, 1983

Mr. Ben W. Luscher, Jr.
Postmaster
US Post Office
715 NW Hoyt
Portland, OR 97209

Dear Mr. Luscher:

I am writing to request an update on postal service projects which our office has been involved in during the last several months.

On December 27, 1982, Merrie Buel and representatives of the community of Milwaukie met with you and members of your staff to discuss several issues relating to postal service in that area. Reports of that meeting were encouraging as attendees from my office and the City of Milwaukie believed that communication with the postal service was improving.

It is my understanding that the search for a new post office site is continuing in cooperation with the City of Milwaukie. However, I am concerned that the search and ultimate decision on the downtown Milwaukie site continue at a pace which is reasonable to all parties involved.

Please advise Merrie Buel of my district office of your current time line for relocation of the Milwaukie post office. I would also appreciate it if you would keep her up to date as the project proceeds through copies of communications with the city and affected property owners or other appropriate means.

I would also like my office to be advised of the new deadline for improvements at the Lake Grove post office. I understand that the cost of improvements to the parking lot and entrance were higher than expected, slowing down the project. What is the status of the project? When is the work scheduled for completion?

I appreciate the cooperation you have shown my office and look forward to continuing our working together.

VI K (2)

With warm regards,

Sincerely,

RON WYDEN
Member of Congress

RW/mb

cc: Hugh Brown, City of Milwaukie
Peter Harvey, City of Lake Oswego



United States
Postal Service

VI
K (3)

March 10, 1983

Honorable Ron Wyden,
Member U.S. House of Representatives
District Office
P.O. Box 3621
Portland, OR 97208

Dear Congressman Wyden:

Thank you for your letter of March 4, 1983, requesting a status report on two Postal projects of particular interest to you.

The relocation of the Milwaukie Postal Branch is proceeding on schedule. We have contracted with an architectural-engineering firm to provide us with concept drawings and cost estimates on two potential buildings in the Milwaukie city core. These two sites under study are considered the only contending alternatives. Upon receiving the feasibility reports we intend to make a final decision in cooperation with the City of Milwaukie. We have been in contact with Mr. Bill McDonald, City of Milwaukie Administrator, and have advised him of our progress. I expect that our Real Estate & Buildings personnel will be able to respond to city officials in early April 1983 at which time they can present a timetable for relocation.

The access improvement project for Lake Grove Station has been awarded to Lorentz Bruun Construction Company and Notice to Proceed has been issued. Completion of this project is scheduled for April 15, 1983.

Your continued interest and cooperation is always appreciated.

B. W. Luscher, Jr.
Postmaster
Portland, OR 97208-9998

cc: ✓ Mr. Hugh Brown, City Manager/City of Milwaukie
Mr. Peter Harvey, City Manager/City of Lake Oswego

DENNY SMITH
2D DISTRICT, OREGON

WASHINGTON ADDRESS:
1207 LONGWORTH HOUSE OFFICE BUILDING
(202) 225-5711

SALEM ADDRESS:
4035 12TH S.E. #20
P.O. BOX 13089
SALEM, OREGON 97308
(503) 399-5756

COMMITTEES:
INTERIOR AND INSULAR AFFAIRS
VETERANS' AFFAIRS

Congress of the United States
House of Representatives
Washington, D.C. 20515

March 3, 1983

VI
K (4)

Topaz Faulkner
10722 S.E. Main St.
Milwaukie, OR 97222

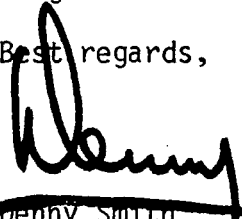
Dear Topaz:

I have enclosed a copy of the reply to the concerns you expressed to me about the Milwaukie postal facility.

I hope this is responsive to your concern. If you have any further questions, feel free to contact me.

Thank you for seeking my help in this matter. Call on me if you have any further concerns involving the Federal government.

Best regards,


Denny Smith
Member of Congress

DAS/rwk
enc.

FEB 22 1983



UNITED STATES POSTAL SERVICE
475 L'Enfant Plaza, SW
Washington, DC 20260

VI
K (5)

February 18, 1983

Honorable Denny Smith
Member of Congress
Post Office Box 13089
Salem, Oregon 97309

Dear Congressman Smith:

This is in response to your correspondence of January 10, on behalf of Topaz Faulkner, Planning Director, City of Milwaukie, concerning relocation of the Milwaukie Branch of the Portland Post Office which is located in a building leased from Kenneth S. Solomon, esquire.

In September, 1982, the U.S. Postal Service (USPS) "Open Advertised" for 3,000 square feet of space with 19 parking spaces to accommodate the newly designated Milwaukie Branch Finance Unit of the Portland Post Office. Several offers were received, including that of Mr. Solomon's. Mr. Solomon offered to partition the facility we currently occupy to reduce the size from 5,984 sq. ft. to the 3,000 sq. ft. requested.

This offer was rejected for the following reasons:

- The location of the facility has long been a source of complaint by the Milwaukie city residents. Parking and maneuvering for customers is difficult and at times unsafe. Modifying the facility for reuse will not eliminate this problem.
- Portland Management Sectional Center (MSC) officials have met with Milwaukie City officials on several occasions to solicit their input. They are overwhelmingly in favor of the USPS vacating this facility and relocating in the downtown core.
- Overall condition of the facility is very poor. Environmental conditions are deplorable and structurally it is marginal. The capital investment necessary to bring it up to our standards is not seen as economical or feasible.

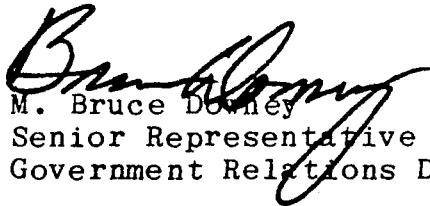
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- Mr. Solomon's per square foot offer was higher than other offers submitted. Currently he charges the USPS \$6.02 per sq. ft. per annum. Other offers received were at \$4.50 per sq. ft. per annum.
- Our past dealings with Mr. Solomon as lessor have been difficult. When maintenance responsibility rested with the lessor, it was not performed as requested. Maintenance was deferred and neglected until the building condition deteriorated beyond economically feasible restoration.

Regarding the existing lease term which expires December 31, 1984, it was the USPS's desire to write a cancellation clause in the lease to provide us some flexibility in scheduling our relocation. Unfortunately Mr. Solomon would not agree to this as we were in a poor negotiating position at the time and had no alternatives. We will, however, attempt to negotiate a cash settlement for that portion of the unused lease upon vacating the facility.

If I may be of assistance in the future, please let me know.

Sincerely,



M. Bruce Downey
Senior Representative
Government Relations Department

EB 63 10: 12

MEMORANDUM

CITY OF MILWAUKIE
M E M O R A N D U M
PUBLIC WORKS DEPARTMENT

DATE: February 18, 1983

VI 2
①

TO: Hugh Brown
City Manager

FROM: Steve Hall
Public Works Director

J. M. H.

SUBJECT: Northwest Power Planning Council
1983 Regional Conservation and
Electric Power Plan

I have briefly reviewed the rather large preponderance of paper produced by the Northwest Power Planning Council and have attempted to distill it down into a few selective points.

The Northwest Power Planning Council was created on 28 April 1981 and is a consortium of people from the states of Idaho, Montana, Oregon and Washington. The reason for creation by congress of the Northwest Power Planning Council was:

"..to encourage conservation and the development of renewable resources in the northwest to assure an adequate, efficient, economical and reliable power supply, and provide for broad public participation and consultation in the development of regional power plans and related fish and wildlife programs.."

The Council's two main goals are to:

1. Get the power the region needs.
2. Get the power the region needs at the lowest possible cost.

The entire document has low and high growth parameters which it utilizes to forecast the needs of multi-state region. The document itself admits that a 20-year planning period is very difficult if not impossible to predict. Thus the reason for the various growth potentials as parameters for this document.

The portion of the program which should be of interest to the city is the program which was mandated by this document to be carried out by the Bonneville Power Administration. The document charge to BPA is to "Provide local governments with a full opportunity to participate in the implementation of this plan." With this in mind, it would seem that our comment in reference to implementation would come at a future date.

Memo -
Northwest Power Planning Council
February 1983
Page 2

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The following quotes from this large document give a good highlight of what cities and local governments roles will be.

1. "Permit and encourage local governments to adopt model standards for new non-residential buildings which exceed the council's performance guidelines by providing technical and financial assistance and development and implementation of such standards.
2. "Provide technical and financial assistance in the revision of land-use planning, zoning, and subdivision ordinances which affect on-site electrical energy use and distribution losses.
3. "Provide technical and financial assistance to those jurisdictions and communities wishing to identify and initiate conservation projects for government owned/operated facilities.
3. "Provision for full recovery by local governments of incremental costs in carrying out expected activities under the Council's plan including, but not limited to, implementation of the Council's model standards.
4. "Provide maximum flexibility for state and local governments in the implementation of this plan.
5. "Full opportunity for state and local governments to participate in the implementation of this plan.
6. "Initiate a region-wide program which provides technical and financial assistance to government entities seeking to implement elements of the Council's plan.
7. "Initiate an assessment of energy conservation potential in government owned or operated facilities, exclusive of buildings."

In summary, the City and other local jurisdictions will have the opportunity to review those proposals forwarded by the Bonneville Power Administration in implementing the directives of the Northwest Power Planning Council.

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A Northwest Energy Policy That

- relies on conservation and renewable resources;
- makes penny-pinching investment decisions to keep our rates as low as possible;
- calls for **no** more coal or nuclear power plants for the rest of the century;
- produces energy surpluses, not shortages;
- enhances, not destroys, our natural environment;
- creates tens of thousands of jobs, regionwide;
- provides equitable treatment for large and small power users; and
- protects and improves the fisheries in our rivers and streams.

This Energy Policy Is Within Our Reach!

The Northwest Power Planning Council has issued its Draft Regional Conservation and Electric Power Plan. This Draft Plan, when finalized in April, will guide **all** electrical power development in **all** of the Northwest for the next twenty years. The Council will be holding public comment hearings throughout the region on this Draft Plan. The Draft Plan is good — better than any official energy proposal ever presented in the Northwest — **but it still needs some important improvements.** Efforts to weaken it are already underway. Your help can win these improvements and ward off attacks on the Draft Plan by WPPSS and others. In the process, we can set this region firmly on the path toward a renewable energy future. **PLEASE** attend the hearings, write the Northwest Power Planning Council and/or send a Letter to the Editor of your local newspaper. **This is the best chance the Northwest will ever have to end the WPPSS nuclear power nightmare and gain control of our energy future.** Please read the rest of this alert for details and help set this region's energy policy.

NORTHWEST POWER PLANNING COUNCIL PUBLIC HEARINGS

POCATELLO	March 7	Quality Royale Hotel
MISSOULA	March 9	University of Montana
BOISE	March 11	Holiday Inn
COEUR D'ALENE	March 14	North Shore Hotel
SALEM	March 16	Employment Building
SEATTLE	March 18	Federal Building

All hearings except Pocatello are from 9am to 5pm and 7 to 9pm; Pocatello hearing is from 7 to 10pm. Call the Council now for more info or to sign up for a specific time to testify: **1-800-222-3355** (WA, ID and MT); **1-800-452-2324** (OR).

ENERGY BRIEFINGS

Energy briefings are scheduled in Idaho, Montana, Washington and Oregon beginning the week of February 20th. For times and places, call the Council numbers above, or see your Sunday February 20th local newspaper. NCAC is sponsoring a public forum in Portland March 7. Call 503/224-6847 for more info.

How We Got Here

For years, there was enough power for every customer in the Northwest. However, in the 1960s the Bonneville Power Administration (BPA) forecast major energy shortages for the '70s and '80s, and insisted we build a score of nuclear and coal power plants.

But when utilities and BPA ran into financial trouble building power plants, they asked the US Congress for financing guarantees. Widespread citizen outcry caused many important changes in the resulting BPA and utility proposed bill. When the Northwest Power Act finally became law in 1980, it mandated that:

- all power planning be done by an independent body — the Power Council;
- the Council should choose only the "most cost-effective" resources; and
- the Council should place highest priority on conservation.

The Power Council is composed of two members per state, and is the arbiter of the Northwest's energy future. While the Council is required to follow the guidelines of the Act, they cannot ignore the political considerations — for the Plan must be implemented by BPA, 125 utilities, four state legislatures and thousands of local governments throughout the Northwest.

Forty environmental, labor and ratepayer groups formed the Northwest Conservation Act Coalition in 1981. To insure that the Act's mandates are followed, the Coalition presented to the Council our 400-page **Model Electric Power and Conservation Plan for the Pacific Northwest**, which clearly demonstrates how conservation and renewable resources can make new power plants unnecessary in this century.

Because the **Model Plan** is the most comprehensive compendium of conservation technologies and programs in the country, the Power Council incorporated much of it in its Draft Plan.

Since the Draft Plan is so close to the Coalition's proposal, utilities and others with vested interests will strongly oppose many of its provisions. Thus, the upcoming Council hearings are especially important: They will determine whether the citizens of the Northwest can win a conservation and renewable energy future.

The Council's Draft Plan

The Council's Draft Regional Conservation and Electric Power Plan is a major step toward energy sanity. For the first time, there is official recognition that the Northwest economy cannot support, and does not need, the construction of dozens of new power plants. Instead, the Council has called for an energy policy based on aggressive conservation and renewable energy investments. **The Council's Draft Plan is the most progressive anywhere in the United States.**

The Draft Plan is based on "options," an attempt to plan flexibly for the acquisition of new resources. The region would acquire "resource options" when actually needed, not years in advance based on fuzzy projections of the future. Under no circumstances does the Council project a need for Washington Public Power Supply System Units 4 or 5, although it does assume — perhaps wrongly — the operation of WPPSS plants 1, 2 and 3.

Under the highest possible demand forecast, the first coal plant would not be needed until 1998. Under much more probable forecasts, conservation and hydropower will meet the region's entire power needs for the rest of the century. Moreover, conservation and renewable resources would meet that demand at about half the cost of new power plants. This is exactly what the Coalition and its citizen group members have been saying for years.

The Council's conservation resources include:

- residential and commercial weatherization programs, to save energy from existing buildings;
- building codes, requiring energy efficient new construction;
- appliance efficiency improvements;
- industrial conservation improvements; and
- energy-conserving irrigation systems.

To obtain a copy of the Council's Draft Plan, call the Council office (see the box on the front of this alert). Your daily newspaper will include a tabloid summary of the Draft Plan on Sunday, February 20.

For a free copy of the 16-page summary of the Model Plan, write the Northwest Conservation Act Coalition, PO Box 20458, Seattle, WA 98102. For a copy of the full 400-page Model Plan, send \$12.50

How A Good Regional Energy Plan Benefits You

LOWER COST: A strong conservation-based energy plan will cost one-third as much as building new power plants and will meet the same power needs. This means that your electric bill could soon stop going up and might actually go down — stretching your hard-earned dollar.

CLEANER ENVIRONMENT: The more efficiently we use energy the less we need new environmentally-hazardous nuclear, coal or hydro power plants. And it will be possible to save our rivers for the fish and wildlife that have suffered from so many years of hydroelectric development. Energy conservation can be measured directly in less air pollution, water contamination, disruption of agricultural lifestyles, nuclear waste, drop damage and fish losses.

MORE JOBS: The **Model Plan's** residential conservation programs alone would create over 30,000 jobs for the next ten years. This is two to four times as many

jobs as from a similar investment in a power plant. These jobs would be available in the communities where the unemployed are, not concentrated in areas that cannot handle a host of new construction workers. And conservation jobs are better matched to the skills of the unemployed than are those available from power plant construction.

HEALTHIER ECONOMY: If the region takes better care with its energy investments, our entire economy will benefit. The lion's share of every dollar spent on the WPPSS plants leaves the Northwest, never to return: Most of the cost of power plants is paid to investors and for large pieces of equipment from outside the Northwest. Conservation does not require such large interest payments, and most conservation materials can be purchased in the Northwest. Thus, the dollars spent on conservation stay in the region, stimulating **our** economy.

The Key Issues:

How To Make A Good Plan Even Better

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In general, the Council and its staff should be commended for making a decisive break with the discredited energy policies of the last fifteen years. But, although the Council's Draft Plan would greatly expand current Northwest conservation programs, it does not come close to exhausting the region's full conservation potential. Despite this, WPPSS and many utilities are telling the Council to cut its conservation efforts due to a temporary "surplus," a surplus caused by their poor power forecasting. This temporary surplus is no reason to invite the waste of energy and ratepayer dollars. Specifically, citizens should tell the Council:

• **Don't "Preserve" Four Dead Nuclear Plants.** The Draft Plan rejects further investment in WPPSS Units 4 and 5 and Skagit/Hanford Units 1 and 2. The utilities argue to the Council that the region should commit more millions of ratepayer dollars to keep these plants alive. But there is no market in the Northwest or in California for these most expensive nuclear plants in the world. Urge the Council to resist appeals to include WPPSS 4 & 5 and Skagit/Hanford in the final plan.

• **Provide Full Financing for Conservation.** The Council has specifically solicited public comment on the appropriate level of financing for conservation — should the region pay 100% of the cost (full financing), or some lesser amount? It is outrageous that this issue only arises with respect to conservation — no one has ever suggested partial payments for power plants!

Full financing of conservation is not a "giveaway" to homeowners and businesses — **it's a purchase of the cheapest kilowatt-hours in region** — less than half the cost of a new coal-fired power plant. A retreat from full financing discourages participation in conservation programs, reducing the region's conservation resource. Low-income citizens and renters would be hit particularly hard, but every income group would be affected. Urge the Council not to cut back on 100% conservation financing unless it gives power plants the same treatment.

• **Make Greater Use of Low-Cost Conservation Standards.** In general, the Council wants to meet its conservation goals through incentives, holding conservation standards in reserve. This policy could seriously slow the progress of conservation and/or penalize low-income citizens and renters:

(1) **New Commercial Buildings:** While the Draft Plan would upgrade the region's residential building codes, the proposed code for new commercial buildings falls short. We can do much better, particularly in reducing electricity needs for lighting and cooling.

(2) **Appliances:** The Council apparently recognizes that efficiency standards for new electric appliances will benefit all power users. Nonetheless, the Council plans to experiment with an incentive program for several years, while putting standards on hold. We are aware of no incentive program in the US that has been able to influence even half of eligible appliance purchases. The Council should adopt a program that combines incentives and efficiency standards.

(3) **Rental Housing:** Historically, conservation incentives have compiled a poor track record in rental housing. The building owners typically don't pay the utility bills, and the renters typically don't plan to stay long enough to make major improvements. If conservation in Northwest rental housing continues to lag behind that in owner-occupied units once expanded incentive pro-

grams get underway, the Council should require rental weatherization requirements (as is done in Wisconsin, Minnesota, and much of California). The Council should set specific targets now that will determine whether to activate such requirements.

• **Strengthen the Plan's Safeguards Against Construction of Unnecessary Coal-Fired Power Plants.** Under the Draft Plan, the first date a new coal-fired plant (expected to be the Creston plants) might be needed is 1998. However, because of long construction and licensing lead-times, decisions about commitment of ratepayer dollars to such plants could come as early as 1986. It is crucial to add safeguards against unnecessary expenditures and inadequate environmental controls. These include:

(1) Before any funds are committed to a coal-fired plant, **all lower-cost (including environmental costs) conservation and solar measures must be developed.** The Council has omitted environmental factors from its calculations of coal-fired power costs; once that omission has been corrected, not only will coal costs increase, but conservation and solar resources will be even more cost-effective and readily available.

(2) The Council should flesh out and improve its proposal for "site-banking" coal (and hydro) plants, which involves obtaining all licenses and then waiting — possibly for years — to decide whether or not to begin construction. Citizen participation must be guaranteed not

WPPSS and many utilities are telling the Council to cut its conservation efforts.

only in the licensing phase, but also prior to a later decision to start building the plant. In addition, proposed designs for site-banked plants must be subject to amendment to reflect subsequent technological, environmental and demographic changes. Finally, plant sponsors must pay costs imposed on citizens and businesses by the uncertainties and hardships associated with living near a "site-banked" plant.

• **Require BPA Rate Reform.** BPA hides the true cost of building new thermal power plants by combining these costs with cheap hydropower. Thus, utility managers have no incentive to develop local conservation and renewable resources. The Council should instruct BPA to "tier" its wholesale rates in order to reflect the true costs of resources. BPA should provide an equitable allocation of cheap hydropower to all its utility customers but charge the full cost of new resources to those utilities which do not conserve and cause the construction of new power plants. The Draft Plan is too vague on this issue; it should expressly endorse such a 'tiered' price structure.

At Last ^{VI} ⁷ A Power Plan You Can Support: Here's How —

A massive outpouring of citizen support for the Council's Draft Plan is necessary in order to counteract the obstructionism of the utilities and those profiting from building unnecessary new power plants.

ONLY YOUR VOICE — AND THAT OF OTHERS JUST LIKE YOU — WILL WIN IMPROVEMENTS IN THE DRAFT PLAN. WE MUST DEMONSTRATE TO THE COUNCIL, THE UTILITIES AND THE ENTIRE REGION THAT THE CITIZENS OF THE NORTHWEST ARE READY TO DEMAND A SOUND AND COST-EFFECTIVE ENERGY PLAN.

Attend The Hearings!

TESTIFY: Call the Council to sign up to testify at the hearing in your area. Call 1-800-222-3355 from Washington, Idaho or Montana; 1-800-452-2324 from Oregon. (Ask for a copy of the Draft Plan when you call.) You don't have to be an expert to testify; you only need to care about the region's energy future. You can get more information by contacting the Coalition's coordinator in your area — see list at right. If you can't testify, come to the hearing to show your support for the Coalition and a renewable energy future.

WRITE THE COUNCIL: Express your support for the points made in this alert. Write Mr. Dan Evans, Chairman, NPPC, and send a copy of your letter to your state's Council members.

WRITE A LETTER TO THE EDITOR: The Council will be paying attention to public opinion. Write a letter to the Editor of your local newspaper; get some friends to do the same.

POWER COUNCIL MEMBERS

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NCAC HEARING COORDINATORS

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BOISE Bill Laurence, 208-383-9026

MISSOULA Ellen Knight, 406-549-5952

SALEM Lynn Youngbar, 503-224-6847

SEATTLE Jim Blomquist, 206-821-1696

A contribution to defer the costs of this mailing will be greatly appreciated. Please send to Northwest Conservation Act Coalition, P.O. Box 20458, Seattle, WA 98102.

NORTHWEST CONSERVATION ACT COALITION

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Center for Renewable Resources
Citizens for a Solar Washington
Clark County PUD Owner's Association, Washington
Columbia River Citizens Compact
Communication Workers of America, #9103, Washington
Environmental Information Center, Montana
Eugene Future Power Committee, Oregon
Fair Electric Rates Now, Washington
Fair Use of Snohomish Energy, Washington
Friends of the Earth
Human Resources Council, Montana
Idaho Conservation League
Idaho Wildlife Federation
International Longshoremen's and Warehousemen's Union, #21, Washington
League of Women Voters, Idaho
League of Women Voters, Montana
League of Women Voters, Oregon
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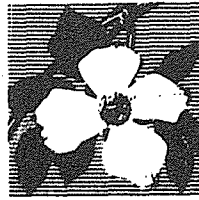
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Mrs. Joy Burgess
12208 S.E. 22nd.
Milwaukie, OR 97222

**Finally, Some GOOD
Energy News**

You may receive more than one copy of this alert. The cost of eliminating duplicate lists is far greater than the cost of the multiple copies. Please pass on any duplicates to a friend.

CITY OF MILWAUKIE



OFFICE OF THE CITY MANAGER
in the City Hall • phone 659-5171

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MEMORANDUM

March 11, 1983

TO: MAYOR AND CITY COUNCIL

FROM: HUGH BROWN CITY MANAGER

SUBJECT: TAX REFORM PLAN INFORMATION

Attached is additional information regarding the tax reform plan supported by the League of Oregon Cities.

A major benefit of this plan to taxpayers is a guaranteed property tax relief in the form of having one half the property tax bill being paid by the state property tax relief fund. The proposed sales tax would vary according to the amount necessary to provide this relief. The maximum sales tax as proposed would be 4% and would be so stated in the Constitution. It is estimated a 2.6% sales tax would provide sufficient revenue to meet current needs. If 4% proved to be inadequate in the future, all tax levies would be reduced to accomodate the available funds unless decided otherwise by local voters.

I believe this bill, among those currently before the legislature, most directly addresses citizen concerns for property tax relief. There is no doubt that those who drafted this bill and those now supporting it remember Measure 3 and are trying to avoid a November 1984 tax limitation measure which would be assured with ineffective legislation this year.

It is likely any resulting bill will be modified, but it's hoped this bill will be used to construct the final document. The current schedule, according to Tom Throop's Thursday evening Metro presentation, is for the state's budget to be resolved first, hopefully by mid-May, then for a tax reform plan to be presented to the legislature. His assessment was that the House will likely support a tax reform package which includes a sales tax but that there is more opposition in the Senate.

Representative Throop also indicated the Revenue Committee will hold several meetings around the state within a month so there will be additional chances for comments and suggestions from all affected by the tax proposals.

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Local Government Property Tax Relief Plan

The local government property tax relief plan proposes to reduce the current reliance on property tax for funding local governments by providing homeowner and renter property tax relief. If approved by the voters the plan would:

Provide Property Tax Relief

1. Homeowners would have one half of their property tax bill paid by a state property tax relief fund, guaranteed and set into the state's Constitution. An equivalent amount of property tax relief would be paid to renters.
2. The payment from the property tax relief fund would be made as it now is under the existing property tax relief program -- from the state to the county treasurer for disbursement to local taxing districts.
3. The relief provided for homeowners would be reflected on the tax bill as a 50 percent reduction in assessed valuation.

Impose a Sales Tax

1. The state would have authority to impose a sales tax, not to exceed four percent, and the collections from the tax would be dedicated solely for property tax relief. These provisions would be locked into the state Constitution.
2. The controller of the property tax relief fund would be the director of the Department of Revenue. The director, by formula, would have the authority to annually set the sales tax rate within the four percent limitation to provide for adequate collections in order to provide the guaranteed relief. The director would also have authority to build a surplus in the fund in anticipation of declining collections. The director is also required to inform all taxing districts by July 1 of any year it is anticipated that the sales tax collections may not be adequate to fund the 50 percent property tax relief and that there would be a shortfall in the relief fund. With this announcement the director would order all taxing districts to reduce their levies by a proportionate amount to insure the guaranteed relief to homeowners and renters.
3. The sales tax would exempt food, prescription drugs, home heating oil, gas, utility services, rents and mortgages. Additionally to make the sales tax fairer to low income families, a low income tax refund is added to the existing Homeowner and Renter Relief Program. Persons qualifying would receive a rebate on the sales taxes paid in their HARRP check.
4. The sales tax is essentially business neutral. Most purchases by farms and businesses are exempt from the sales tax. Items and services directly used for farming or business activity are specifically excluded.

Place Limitations on Local Government Tax Growth

1. To encourage local governments to live within their tax base, all districts will either update or create a tax base in an amount equal to the highest of the last three operating levies.
2. If additional funds are required, in odd numbered years a taxing district could seek a one-year operating levy. In that event, the district would be limited to

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two attempts at the polls. In even numbered years, a district needing additional funds would be required to seek voter approval of an updated tax base. This election is also limited to two attempts, the primary and general election dates.

3. The growth of local government taxation is ultimately limited to the growth of the sales tax within the four percent limitation. As stated, the director of the Department of Revenue has the authority to order a statewide reduction of property tax levies to guarantee the 50 percent property tax relief to homeowners and renters if sales tax collections are not adequate to fund it.
4. In the event of an order by the director of the Department of Revenue to reduce levies, local taxing districts would have the option of submitting to the voters a one time request to fund over the limit with the understanding that the taxpayers would have no relief paid on that portion of the tax.

Change the Existing Property Tax Relief Program

1. The existing distribution system for property tax relief funds would be utilized in the new program. However, annual payments to taxing districts would be made in substitution to the present trimester payments by the state.
2. Identification of owner-occupied residences by the county assessor would continue as would the present application methods for both homeowners and renters.
3. The artificial five percent assessment limitation for all properties would be repealed and assessments would reflect True Cash Value.
4. Because of the replacement limitations in the local government property tax relief plan, the A and B Ballot provision would be repealed.
5. The Homeowner and Renter Relief Program, HARRP, would remain intact.

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Local Government Property Tax Relief Plan

1984-1986 Impact

Estimated total of property taxes, 1984-1985	\$ 1,638,000,000
Property taxes paid by homeowners	655,200,000
Renter equivalency	<u>65,520,000</u>
Total property taxes paid by homeowners and renters	\$ 720,720,000
50 percent property tax relief	\$ 360,360,000
Estimated cost of low income tax credits and refunds	26,000,000
Estimated cost of sales tax administration	<u>12,324,000</u>
Total cost for program for 1984-1985	\$ 398,684,000

Estimated total of property taxes, 1985-1986	\$ 1,769,000,000
Property taxes paid by homeowners	707,600,000
Renter equivalency	<u>70,760,000</u>
Total property taxes paid by homeowners and renters	\$ 778,360,000
50 percent property tax relief	\$ 389,180,000
Estimated cost of low income tax credits and refunds	28,080,000
Estimated cost of sales tax administration	<u>13,650,000</u>
Total cost for program for 1985-1986	\$ 430,910,000

Sales Tax. Estimated 1984 collections for each percent of the sales tax would be \$158,000,000. Estimated collections for 1985 for each percent of sales tax would be \$175,000,000.

2.6 percent Sales Tax Rate

Amount of sales tax collected 1984	\$ 410,800,000
Amount of sales tax collected 1985	455,000,000

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Local Government Property Tax Relief Plan

Coalition Goals

As a guiding framework to test the plan, the participating associations developed a set of general goals. These goals were aimed at putting forth a proposal that would be acceptable to the voters, establishing permanent and predictable property tax relief. Top priority for the coalition was to avoid the passage of a Ballot Measure #3 type of measure. Following are the coalition's goals:

- A. Refinance rather than just limit. Property tax relief should be provided by refinancing local government rather than just restricting access to the property tax. This is based in part on the belief that local voters are generally pleased with local government services but are primarily concerned about the over reliance on the property tax for funding those services.
- B. Limit relief to homeowners and renters. The coalition chose to limit relief to homeowners and renters on the belief that that was the area of greatest need. While relief can obviously be expanded beyond this group, the cost increases substantially, and the need for such relief is not clear. However, certain elements of the plan are designed to meet legitimate concerns that the business community had expressed about the legislature's 1979 property tax relief program and to minimize any shift involved in financing the relief program.
- C. Provide reasonable restraint on levy growth. The proposal will substantially limit local levy elections and place a greater reliance on property tax bases. The coalition feels that the benefits of local government refinancing should appear directly in the form of property tax relief.
- D. Make property tax relief certain. The coalition's plan guarantees property tax relief for homeowners and renters at 50 percent. One of the major problems with the state's property tax relief program was that, with state budget shortfalls, the legislature had to seriously underfund the program. An important part of this new plan is that it absolutely delivers what it promises and is not subject to legislative or executive manipulation in the future. This is done by a combination of elements in the plan including restricting of local levy growth to the availability of property tax relief funds.
- E. Use existing mechanisms whenever possible. The coalition attempted to use the existing procedures of property taxation and property tax relief whenever possible, rather than creating new systems. The objective was a plan that was easily understood and straight forward. Parts of the existing property tax relief plan that were replaced in the local government plan or were thought to be undesirable are proposed to be repealed.

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	Local Government	TBE	Courtney/Van Vliet
SALES TAX			
Rate	A. Sales Tax not to exceed 4%	A. 5% sales tax	A. 4% sales tax
Major Exemptions	B. Food, drugs, utilities, rent mortgages, most services, and farm and business purchases (direct use rule)	B. Food, drugs, services, and materials and supplies	B. Food, drugs, utilities, rent mortgage, ingredients and components in manufacturing, and materials and supplies
Yield per percent	C. \$158 million	C. \$180 to \$200 million	C. \$200 million
Low income treatment	D. Tax credit - HARRP	D. None	D. Tax credit - HARRP
USE OF REVENUE	Dedicated to property tax relief through a property tax relief fund with guaranteed minimum of 50% to homeowners and renters	Dedicated 80% to K-12 education; 20% plus PTR for most recent year to be used to reduce income taxes; current level of Basic School Support	Dedicated to K-12 education through BSSF
LIMITATIONS			
Type of:	A. Ability of sales tax to fund 50% relief - voter access in odd numbered years a taxing district could seek a 1-year operating levy - limited to 2 attempts at the polls. In even numbered years a district needing additional funds would be required to seek voter approval of an updated tax base - also limited to 2 attempts (primary and general election dates)	A. Spending limitation - on state and local government - limits growth to Personal Income Growth - provides local option to exceed (primary and general elections only)	A. Rate limitation - applies only to school districts - \$2/\$1,000 rate

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	Local Government	TBE	Courtney/Van Vliet
B. Exclusions from:	B. Bonds for capitol construction - serial levies for capitol construction - rate bases	B. None - but can be exceeded by a vote of the people in each taxing district of 2/3 vote of the legislature	B. Bonds for capital construction
RELIEF TO STATE GENERAL FUND	PTR, possibly HARRP	Takes all \$ to present PTR to provide income tax relief.	PTR, possibly basic school support and HARRP
OTHER EFFECTS	<ul style="list-style-type: none"> - Establishes "property tax relief fund - Establish new tax base equal to highest approved operating levy of past three years - Repeal A and B Ballots - Repeal split roll - Repeal 5% assessment growth - Change trimester PTR payments to annual payments 	Repeal 30% relief program - possible restructure of basic school support formula	Restructure basic school support formula

MEMORANDUM

TO: MAYOR AND CITY COUNCIL

FROM: GREG EADES, CITY ATTORNEY *GE*

DATE: MARCH 9, 1983

SUBJECT: PLANNING COMMISSION APPEALS.

On April 5, you will consider an appeal from a Planning Commission decision on an application for a conditional use. Since you haven't done one of these in a while, we were all confused at the last meeting about the procedure. In the past you have always heard appeals de novo, that is, heard all the testimony as if the Planning Commission had never heard the case at all. This procedure appears to be required by the Zoning Ordinance. The testimony is best presented in the following order:

1. Staff.
2. Applicant.
3. Others in support of application.
4. Opponents.
5. Applicant's final remarks.
6. Discussion by Council and decision.

The Mayor has been furnished a detailed outline of the hearing procedure which should insure we cover all the necessary steps.

As always, I remind you that in land use cases you have special responsibilities. You should refrain from discussing the appeal with the applicant or any other parties outside the hearing. Your decision must be justified under the Comprehensive Plan and the Zoning Ordinance. Pertinent sections from each will be available with the staff report.

Please let me know if you have any questions.

GE/vk

February 24, 1983

CITY OF MILWAUKIE
Hugh Brown, City Manager
City Hall
Milwaukie, Oregon 97222

Dear Mr. Brown:

I would be remiss in not calling to your attention certain occurrences at the City Planning meeting that was held on Tuesday, February 22.

Approximately 6:00 p.m. on the evening of February 22, I received a telephone call from one of my neighbors asking if I was attending the Public Hearing at 6:30. I naturally asked what the hearing was about since I had received absolutely no notice. I was informed that it concerned a multi-story building to be constructed South of Harrison Street and below 28th Avenue.

The property in question, as the crow flies, would be approximately 200' to 300' from my residence and approximately 100' additional from another property that I control. My residence is at 10746 S. E. 28th and the other property is 10753 S. E. 29th.

Upon arrival at the Public Hearing, I reviewed the Agenda and noticed another Public Hearing for the same evening to change a duplex located at 29th and Monroe Streets to a Real Estate office. Again, both of my properties are well within the 500' as indicated by the City finances that Greg Eades showed me that evening.

I questioned the Chairman on why I did not receive notices for either hearing and his attitude was somewhat rude. He informed me that he was holding only one hearing at that moment and if I wished to address the other issue to do so in the proper time. As it turned out, there were enough people present that had not received notices on the multi-story building so that hearing was set over until March 8.

When the hearing was opened for the duplex, I again asked to speak. When I questioned them about no notification, they promptly called for a recess. Upon returning, they stated they did mail a notice to LAWRENCE KUPPENBENDER at the 29th Street address (it was never received) and they further indicated that they sometimes cross-check names and when the same name appears they send only one notice. However, the property on 28th is in my name, CLAIR, so I feel this is merely an excuse. Even if they did send that notice, they still had only a 25% compliance with the City Ordinance and I feel that percentage stinks. Also, since they went ahead with the second hearing, even though I brought it to their attention that notices were not sufficiently sent out, I feel this is inconsistent and wrong.

Mr. Brown, my main concern is that I also represent the City as a Commissioner on the Civil Service Commission. I am concerned about being painted by the same brush by the citizens and taxpayers if this sort of thing is allowed to exist in City Hall. When the City Staff is obviously ignoring or abusing the City Ordinances, when Commissions are inconsistent and when Commissioners are arrogant and rude. I frankly question why I am giving of my time to the City to serve on the Civil Service Commission.

Usually, I am not in opposition to either project but I do have concern for the City and its taxpayers. I find it difficult, and I know others do to, to vote in favor of higher taxes when the rules and regulations are being ignored. The very same thing occurred when the building was built at 28th and Harrison. I did not receive a notification and the excuse that time was I must not be on the computer list at the County, yet I have resided at my present address since 1960 and the house has been free and clear during that time so the notice did not go to a lien holder.

February 24, 1983

Hugh Brown, City Manager

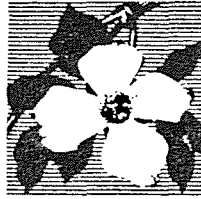
In summation, Mr. Brown, it would appear that your Planning Commission needs some investigation on how it conducts its business as well as City Staff in the performance of their duties.

Sincerely,



CLAIR L. KUPPENDER
10746 S. E. 28th Avenue
Milwaukie, Oregon 97222
654-8870

cc Joy Burgess



MEMORANDUM

TO: HUGH BROWN, CITY MANAGER

FROM: TOPAZ FAULKNER, COMMUNITY SERVICES DIRECTOR *J.S.*

RE: MR. KUPPENBENDER'S LETTER OF FEBRUARY 24, 1983

DATE MARCH 1, 1983

Mr. Kuppenbender does live within the 500' radius from the site of the proposed two-story office building, and he should have received written notice. Both the Planning Commission Chairman and the Staff apologized to him for the lack of notice.

Prior to the hearing being opened the Planning Secretary informed the Commission of an error in the mailing and Staff recommended a continuance until March 8, to allow time for proper notification of all property owners within 500 feet. It was at this time that Mr. Kuppenbender interrupted to complain. Mr. Trotter asked that he confine his comments to one hearing at a time for the sake of keeping the record straight. The request was not, in my opinion, rude.

The five-minute recess was clearly and specifically called to allow time for Staff to check the mailing lists and respond to Mr. Kuppenbender's complaints. Again, apologies were made.

The Commission opened the second hearing for the following reasons:

1. A petition signed by nine neighbors in favor of the request indicated sufficient notice;
2. The presence of a neighbor ready to testify indicated sufficient notice;
3. Staff recommendation, based on *Gayken v. Portland*, 102. LUBA 313 (1980) in which the Land Use Board of Appeals held that failure to give proper notice is a harmless error when the party was aware of the request and addressed the issues at a hearing.

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4. The applicant requested the hearing not be continued due to the negative financial impact that would be caused by waiting.

There is no basis to the aspersions cast by Mr. Kuppenbender on the conduct of the Commission and City Staff. The Planning Secretary made what is known as an "honest" error in developing the mailing lists -- it is the first such error she has made in two years of working for this City. The building at 28th and Harrison was considered at a meeting held prior to her employment. The same mailing list was used for the February 22, 1983 meeting, hence the inadvertent duplication of the previous error. The point must also be made that the Secretary's job has expanded considerably in the last year -- she works for Planning, Parks and Recreation, Community Services, and does the Milwaukie U.S.A. Business Association typing and mailings as well. Under that stressful a workload, some errors must be accepted, if not expected. To cast blame in this situation is not appropriate.