

MILWAUKIE
CITY COUNCIL MEETING
JANUARY 21, 1986

COUNCIL CHAMBERS

1496th MEETING

The one thousand four hundred ninety-sixth meeting of the Milwaukie City Council was called to order at 7:03 p.m. on January 21, 1986, with the following Councilors present:

Ron Kinsella, Mayor
Craig Lomnicki
Mike Richmond

Roger Hall
Chere' Sandusky

Also Present:

Hugh Brown,
City Manager
Sandy Miller,
Asst. to the City Mgr.
Greg Eades,
City Attorney
Ron Goodpaster,
Police Chief

Steve Hall,
Public Works Director
Marge Post,
Director of Development
and Finance
Dick Bailey,
Fire Chief
Pat DuVal
Secretary

AUDIENCE PARTICIPATION

Permit/Stop Work Order Procedure - Marlene Brandt, 9904 S.E. 49th, expressed her concern over the procedures involved in a stop work order issued to her neighbor by the City. Ms. Brandt said that the order had been removed from the site by the residents of the neighboring house, and work on the driveway had been resumed by the contractor. Both City Manager Hugh Brown and Mayor Ron Kinsella explained to Ms. Brandt that a driveway is not a structure, and, therefore, is not subject to zoning restrictions. Mayor Kinsella did, however, read a letter from City Manager Hugh Brown, stating that a verbal response had been received from the State, citing violations of electrical codes.

Milwaukie residents Bill Hupp and Jim Backenstos both expressed concern that the driveway contractor had violated regulations by continuing work on the site. Each urged that the City evaluate its standards for cases such as this and be consistent in building permit and stop work order procedures.

In summary, City Manager Brown stated that the City would address the procedures concerning stop work orders.

OTHER BUSINESS

Acceptance of 1984-85 Audit - Jim Martin, partner with Deloitte, Haskins & Sells, presented the audit and stated that with the exception of fixed assets, his report was unqualified. Martin commended the City of Milwaukie on the progress made from the previous report. When questioned by Mayor Kinsella, Mr. Martin said that the City's audit report was about average compared to other cities and that there were no glaring irregularities.

Marge Post, Finance Director, said that work was in progress to improve the system and that changes would be in effect by February 1, 1986.

Councilmember Hall moved to accept the 1984-85 audit and to send it to the Secretary of State. The motion was seconded by Councilmember Richmond and carried unanimously.

Al Liane expressed concern over management's ability to monitor, especially in the area of travel allowances. Mayor Kinsella explained that a plan was being implemented by Marge Post to encourage timely documentation of employee travel expenses.

Jim Backenstos also urged management to keep a closer watch on City finances. Wayne Daigle, Milwaukie resident and former City employee, commended management on the handling of finances and assured all present that this was a well-run municipality.

Councilmember Lomnicki stated that he was confident in the audit report of Deloitte, Haskins and Sells. He felt that a report by such a reputable firm might be tough, but it was good for the City.

Request for New Position Classification - City Manager Hugh Brown, with the consensus of City Council, withdrew his request for new classifications. He will administratively continue with the reorganization, if appropriate, and would bring the new classification request back to the Council in the future.

Bill Hupp stated that he had originally been opposed to the reorganization, had done research into the matter and now commended the City Management on the endeavor.

Request for Credit of City Funds to Roswell/43rd L.I.D. - Councilmember Lomnicki stated that he would abstain from voting due to the fact that he was a resident of the neighborhood in question. Steve Hall, Public Works Director, presented the background material on the petition to form an L.I.D. Mrs. Jobson and Mrs. Swisher, who was present in the audience, had obtained over 70% of the signatures of property owners in the area. The petition requested that the City consider paying \$7500 of the asphalt surfacing and rock base as allowed in city Ordinance #819. This amount had been allocated by the City for chip sealing the street. Staff recommended approval of the credit.

Councilmember Hall moved to accept the request for credit of city funds and Councilmember Richmond seconded the motion. The motion carried 4 - 0, with Councilmember Lomnicki abstaining.

Urban Services Study - Councilmember Lomnicki requested that he receive information about the meetings of the Urban Services Study underway among representatives of Clackamas County jurisdictions.

Spring Clean-up - Councilmember Sandusky commented on a meeting she had attended and requested that Sandra Miller, Assistant to the City Manager, discuss the findings from the meeting held with local garbage haulers and city staff concerning a city-wide Spring Clean-up. The haulers agreed to donate labor and equipment for the project, but the City would be responsible for absorbing the cost of the actual dumping. Sandra Miller reported to Council that more information would be upcoming at the February 4th meeting.

Budget Research - Councilmember Lomnicki reported that he, in order to gain a greater understanding of the departments for budget purposes, had spent an 8-hour shift with the Police Department and was planning to put in a 24-hour shift with the Fire Department. He commended Officer Kather on his handling of a burglary response.

Crime Prevention - City Manager Hugh Brown, Mayor Kinsella and Chief Goodpaster reported that they were in the process of reviewing the idea of a Town Hall meeting on Crime Prevention. A follow-up will be made at the next City Council meeting on February 4th.

City Attorney Evaluation - It was decided that City Attorney Greg Eades will receive his Council evaluation on January 28th at 8:30 a.m. in the Council Chambers.

Pay Study - Councilmembers agreed to participate in a pay study of private vs public salaries. City Manager Hugh Brown agreed to be the contact person to the interested citizens.

Waterfront RFPs - City Manager Hugh Brown reported to Council that staff was preparing Requests for Proposal for a market analysis of the waterfront area. He said the City is trying to objectively collect financial and investment information to be included later with community objectives and ideas. Staff will review the proposals received and present them to City Council with recommendations.

Work Session - Council agreed that an evening work session was needed. The meeting is scheduled for February 7th, with time and location to be announced.

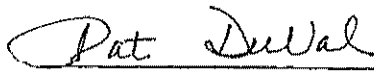
CONSENT AGENDA

Councilmember Hall moved to approve the entire consent agenda which included the City Council minutes of January 7, 1986, maintenance agreement with Wichita Water District, bid award for Waterline Restoration, Phase II, liquor license for Milwaukie Bowl, state grant in aid project and street and utility improvements - Montgomery Estates. Councilmember Sandusky seconded the motion and the motion carried unanimously.

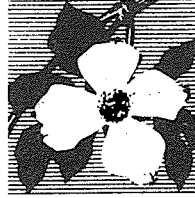
ADJOURNMENT

Councilmember Hall moved to adjourn the meeting and the meeting was adjourned at 8:25 p.m.

Respectfully submitted,


Pat DuVal, Secretary

CITY OF MILWAUKIE



CITY COUNCIL
in the City Hall • phone 659-5171

CITY COUNCIL AGENDA January 21, 1986

COUNCIL CHAMBERS

1496th MEETING

WORK SESSION

5:00 p.m. - Discussion of Contract Proposal to Clackamas County
Fire District #1

5:45 p.m. - Discussion of 1984-85 Audit Report

REGULAR MEETING

7:00 p.m.

I CALL TO ORDER

A. Pledge of Allegiance

II AUDIENCE PARTICIPATION

A. Good News

III PUBLIC HEARING

None Scheduled

IV OTHER BUSINESS

A. Acceptance of 1984-85 Audit

B. Request for New Position Classifications

C. Request for Credit of City Funds to Roswell/43rd L.I.D.

V CONSENT AGENDA

A. City Council Minutes from January 7, 1986

B. Maintenance Agreement with Wichita Water District

C. Bid Award for Waterline Restoration Phase II

D. Liquor License for Milwaukie Bowl

E. State Grant In Aid Project

F. Street and Utility Improvements - Montgomery Estates

VI INFORMATION

A. Bills

B. Planning Commission Minutes from December 10, 1985

C. Center/Community Advisory Board Minutes from 12-13-85

VII ADJOURNMENT

CITY OF MILWAUKIE



OFFICE OF THE CITY MANAGER
in the City Hall • phone 659-5171

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MEMORANDUM

TO: THE MAYOR AND CITY COUNCIL

FROM: HUGH H. BROWN, CITY MANAGER

SUBJECT: REQUEST FOR NEW CLASSIFICATIONS RELATED TO REORGANIZATION OF PLANNING AND FINANCE DEPARTMENTS

DATE: JANUARY 17, 1986

At the January 7, 1986, Council meeting you asked for additional information regarding the reorganization of the Planning and Finance Departments and the resultant division of labor among the Development and Finance Director, Planning Manager and Finance Manager positions. For your information I have attached a copy of the class specifications for the three classifications. In addition, I have briefly outlined below the major responsibilities which will be assigned to the positions.

Basically, the Finance Manager and Planning Manager positions will be responsible for the day-to-day operation of the two divisions and for coordination of activities between the two divisions, the Development Coordinator and other City departments. Because of the emphasis on development, it is extremely important that the Finance and Planning functions work closely together and closely with the Development Coordinator.

Both the Finance Manager and Planning Manager will be responsible for the direct supervision of the staff assigned to the divisions. This direct supervision includes hiring, assigning work, training, evaluating performance and recommending discipline if necessary. In addition, both positions will have increased responsibility for preparing and presenting written and oral reports to the City Council, citizen groups and developers.

The Development and Finance Director will be responsible for planning, organizing and directing finance and development activities of the City. This position will directly supervise two division heads, Planning Manager and Finance Manager, the Development Coordinator and the Supervising Court Clerk. In addition, this position will be responsible for long term financial planning for the City, for capital budgeting, for working directly with the investment community on financial and development matters, and for

Reference: HB-316, Page 1

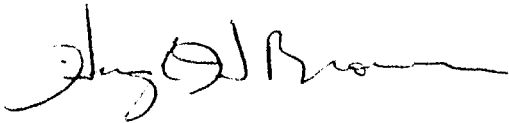
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New Classifications
January 17, 1986
Page 2

negotiating and administering insurance contracts for the City. This position will retain responsibility for cash management investments, the audit and the budget.

I believe the responsibilities to be assigned to each of the three positions as a result of the reorganization are significant and warrant the new classifications as requested and described in the memo from Sandra Miller.

I hope that the information contained in this memorandum has answered any questions you may have about this reorganization and the new classifications. If not, I am available to discuss your questions at your convenience.

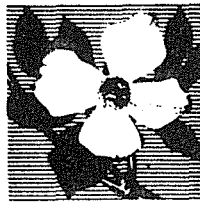


Hugh H. Brown
City Manager

Reference: HB-316

Attachments

CITY OF MILWAUKIE



OFFICE OF THE CITY MANAGER
in the City Hall • phone 659-5171

TO: Hugh H. Brown, City Manager

FROM: Sandra Miller, Assistant to the City Manager

DATE: January 7, 1986

SUBJECT: Establishing New Classifications For Reorganization

ACTION REQUESTED

In order to complete the reorganization of the Planning and Finance Department, two new classifications must be established and salary rates set by Council action. The new classifications are Finance Manager to be established at salary range 16 (\$2192-\$2665) and Planning Manager to be established at salary range 15 (\$2087-\$2539). The Supervising Accountant position and the Associate Planner position will be reclassified to Finance Manager and Planning Manager once the new classifications are established.

BACKGROUND

Included as part of the agenda packet is a staff report describing the reorganization of the Planning and Finance Departments. In order to accomplish that reorganization two new classifications are being established. Pursuant to City Charter Chapter X, Section 53, the City Council must fix the compensation of the classifications.

The reorganization involves the assignment of additional duties and responsibilities to the Accounting Supervisor and the Associate Planner positions. These additional duties and responsibilities are not within the scope of the current class specifications. As a result, two new classifications are being established. Once the new classifications are established the two positions will be reclassified. There will be no increase in the total number of positions caused by this action.

In an effort to determine the appropriate salary range for these two new classifications we reviewed the duties and responsibilities to be assigned. We found an increase in the level of responsibility for the day to day operation of the Finance Division and the Planning Division. Each of the incumbents will assume full supervisory responsibility for employees assigned to the divisions and will perform all routine functions without direct supervision. Each position will report to the department head and will receive direction on non-routine matters.

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The Finance Manager position will have responsibility for all finance functions, printing and facility maintenance. The Planning Manager will have responsibility for all planning functions including the comprehensive plan update, revision of zoning ordinances and being primary staff to the Planning Commission.

We were unable to find any positions in other jurisdictions in the metropolitan area which were sufficiently similar to use for salary setting purposes. Therefore, we looked only at the internal relationships and the current salary ranges for the Associate Planner and Accounting Supervisor classifications.

Based on these internal relationships, it is recommended that the Finance Manager be allocated to salary range 16 (\$2192-\$2665). This range is 5% above the salary range for the Accounting Supervisor and is appropriate for the increased level of responsibility for the classification. It is recommended that the Planning Manager be allocated to salary range 15 (\$2087-\$2539). This range is 10% above the salary range for Associate Planner which is appropriate for the greater increase in level of responsibility for this classification.

RECOMMENDATION

It is recommended that the City Council adopt the attached resolution which establishes the Finance Manager at salary range 16 (\$2192-\$2665) and the Planning Manager at salary range 15 (\$2087-\$2539).

DEVELOPMENT AND FINANCE DIRECTOR

Definition

Plans, organizes and directs the finance and development activities of the City. In addition, serves as Elections Officer and Recorder for the City. Supervises the functions of the finance and planning divisions through subordinate division heads. Has fiduciary responsibility for City funds which includes cash management, investment, budget and audit. Does related work as part of the City's management team.

Typical Tasks

Plans, organizes and directs accounting, budgeting, auditing, planning and development activities; exercises budgetary control over payment of bills, invoices, payrolls, purchase orders and other claims against the City; assists in review of departmental budget estimates and develops or directs the development of preliminary and final estimates of expenditures and revenues; supervises and directs the collection of all taxes, assessments, license fees and other municipal revenues; performs longterm financial and development planning for the City; is responsible for capital budgeting; supervises division heads and section personnel; works directly with investment community in financial and development planning for City; negotiates and administers insurance contracts for the City; advises the City Council, City Manager and department heads on financial and development matters; supervises the preparation of regular and special financial statements and reports; oversees the supervision of the printing and facilities maintenance functions.

Employment Standards

Graduation from college with a degree in public accounting, public administration, urban planning, or a closely related field; five years of progressively responsible experience in accounting and financial administration with some experience in planning and development.

Considerable knowledge of: financial administration; the principles and practices of municipal accounting, budgeting, auditing and investments; the principles and practices of local planning and zoning; state and local laws and regulations governing planning, zoning and annexation; development practices and procedures; grant application processes; economic development practices and procedures.

Ability to: establish and maintain effective working relationships with officials, employees, citizens and the investment community; establish and maintain effective financial controls; plan, organize and direct the work of professional and clerical personnel; analyze problems and prepare written and oral reports.

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PLANNING MANAGER

Definition

Under general direction, is responsible for supervision of the Planning Division; performs research, analysis and technical planning work in the development of planning projects and related planning activities; supervises and administers the city comprehensive plan, zoning, subdivision and sign ordinances; and does related work as required.

Typical Tasks

Analyzes, interprets, and presents data relating to planning and zoning; prepares reports and recommendations on subdivision, re-zoning applications and general planning matters concerned with land development and recreational projects.

Consults with land developers and the general public and provides information on matters related to planning and zoning; directs the preparation of data pertaining to zone changes, precise plans, and amendments for consideration of the City Council; prepares annual budget estimates for planning activities; directs and supervises the work of technical subordinates; directs efforts toward updating of Comprehensive Plan; insures coordination with other divisions and communication of program with affected groups and agencies; arranges or assists in the establishment of citizen/officials involvement committees; works with citizen/official groups to involve and inform them in the planning program; prepares or oversees the preparation of written and graphic information for presentation.

Employment Standards

Graduation from college with a Master's Degree in Urban Planning or a related field and three years of responsible professional experience in city, county or regional planning work or any satisfactory equivalent combination of training and experience.

Knowledge of: the principles and practices of local planning and zoning; state and local laws and regulations governing planning and zoning; research methods as applied to the collection, tabulation and analysis of statistics affecting public planning; engineering drawing and topographic mapping.

Ability to: effectively supervise employees; maintain accurate records and prepare reports; make oral effective presentations at various public meetings; establish and maintain effective working relationships with the public and other employees; organize and conduct various planning research studies; collect, tabulate and compute planning statistics; read building plans; prepare maps.

Must possess, or be able to obtain, a valid Oregon driver's license.

FINANCE MANAGER

Definition

Under general supervision, is responsible for treasury, accounting and internal control functions of the Finance Division. Supervises Finance Division staff to establish effective control programs, efficient processing of accounting information, and performance of auditing functions. Supervises building maintenance and printing functions in addition to other program responsibilities assigned to the Finance Division.

Typical Tasks

Assists in the preparation of the budget, monthly and annual financial reports and other special reports and projects; reviews and revises systems of work flow; establishes and maintains a control system for capital assets; performs detail work of cash investment programs; assists in implementing conversion of financial functions from a manual to an automated system including preparation of procedures and relevant documentation; assists in the selection of staff; performs daily supervision, training, and coordination of office staff; completes special projects in the area of financial management; coordinates and supervises the operation of non-financial functions assigned to the division, such as printing, facility maintenance, records retention program, and adherence to election law; performs related work as required.

Employment Standards

Training and experience equivalent to a degree from a four-year college or university with specialization in accounting or financial administration; at least three years professional work experience in accounting, auditing, and/or governmental services; CPA preferred; supervisory and EDP experience desirable.

Knowledge of: all phases of accounting with experience in municipal accounting.

Skill in: the operation of accounting equipment including automated accounting systems.

Ability to: work independently with minimal supervision; establish and maintain effective working relationships with officials, the public and employees; plan, organize and direct the work of subordinates; communicate effectively both orally and in writing.

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RESOLUTION NUMBER _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MILWAUKIE RATIFYING AND ADOPTING SALARY SCHEDULES FOR CERTAIN EMPLOYEES OF THE CITY OF MILWAUKIE FOR THE PERIOD FROM JANUARY 7, 1986 THROUGH JUNE 30, 1986.

BE IT RESOLVED by the City Council of the City of Milwaukie that the salary schedules below are hereby ratified and adopted as the salary schedule for the job classifications listed herein.

	<u>Range</u>	<u>A</u>	<u>B</u>	<u>C</u>	<u>D</u>	<u>E</u>
Finance Manager	16	2192	2302	2417	2539	2665
Planning Manager	15	2087	2192	2302	2417	2539

Introduced and adopted by the City Council on January 21, 1986.

Ronald D. Kinsella, Mayor

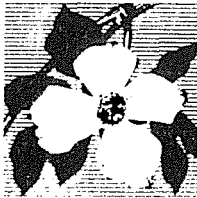
ATTEST:

Margaret Post, Finance Director

Approved as to form:

Greg Eades, City Attorney

CITY OF MILWAUKIE



C

TO: Hugh Brown
City Manager

FROM: Steven Hall
Public Works Director *J.M.H.*

DATE: December 30, 1985

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Approval Recommended
Hugh H. Brown
Hugh H. Brown
City Manager

ACTION REQUESTED

City Council allow estimated cost of chip seal resurfacing for SE Roswell from SE 42nd east to end and SE 43rd between Roswell and Johnson Creek Boulevard to be deducted from the L.I.D. cost. Cost of the chip seal resurfacing is estimated at \$7,500.

BACKGROUND

City staff has received a petition to form a local improvement district to improve SE Roswell from SE 42nd east to it's dead end, and SE 43rd from Roswell to Johnson Creek Boulevard, including streets, storm drainage and curbs. The petition has signatures of over 70% of the property owners.

City staff met with the neighborhood on two occasions. The first was prior to the formation of the LID; staff discussed approximate costs and what the City could do to assist the neighborhood in improving their City streets.

City staff then completed an estimate for the project and forwarded it to Mrs. Jobson and Mrs. Swisher, who have been the neighborhood contacts for this proposed project. Mrs. Jobson and Mrs. Swisher then distributed the information to the neighbors, including the estimated cost of the project, as shown on the attached assessment estimate dated November, 1985.

The petition from the neighborhood requested that the City consider paying for 25% of the asphalt surfacing and rock base, as allowed by ordinance #819, and for the cost of resurfacing with chip seal, which had been scheduled for the summer of 1985, but was withheld by petition of the property owners pending outcome of the street and storm drainage bond issue.

City Manager has received phone calls from some property owners on SE 43rd which indicated that they did not wish to participate in the local improvement district at this point in time.

Mrs Jobson indicated to me that they wish to ask the Council for formal consideration of their request for reducing the cost of the LID as per ordinance #819 and the cost of the chip seal.

If the Council gives approval to staff recommendation, Mrs. Jobson and Mrs. Swisher will notify staff as to the neighborhood petition and the proposed L.I.D.

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SUMMARY

1. City has received a petition from the property owners.
2. City staff recommends deducting the cost saved by NOT chip sealing the street in the amount of \$7,500 from the L.I.D.
3. Majority of residents currently approve of the L.I.D.
4. Staff recommends approval of the credit.

enclosure: assessment estimate

SMH/cjl

CITY OF MILWAUKIE
 Department of Public Works
 Proposed Local Improvement District
 S.E. Roswell and S.E. 43rd Avenue
ASSESSMENT ESTIMATE
 November 1985

Citizens have requested two options for credit against the cost of the L.I.D. The options include; 1) 25% of the cost of rock base and asphalt surfacing as provided by Ordinance #819; or 2) the cost of resurfacing with oil and rock which was scheduled for the Summer of 1985, but withheld by petition of property owners.

Estimated Cost	\$163,100		\$163,100
25% of asphalt/rock	<u>9,370</u>	Cost of oil and rock	<u>7,500</u>
NET COST	\$153,730		\$155,600

Estimated cost per foot of frontage	<u>\$64.53</u>	<u>\$65.31</u>
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Estimated cost per foot of frontage w/o sidewalks or street lights	<u>\$53.46</u>	<u>\$54.25</u>
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Annual Cost Estimate

Based on a 50 foot wide lot, bond financing at 10% interest for 15 years, and a front-foot cost of it is \$65.31; estimated that the annual cost would be \$435.00.

Preliminary Estimate

CONSTRUCTION ITEM	COST ESTIMATE
Road Excavation	\$ 4,903
Asphalt surface & rock base	37,479
Curb and gutter	17,193
Sidewalk (one side)	9,418
Storm drains and drywell	49,984
Street lights	16,940
Design and surveying	20,388
Inspection (construction)	<u>6,796</u>
TOTAL	\$163,100

Includes 10% Contingency

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MILWAUKIE
CITY COUNCIL MEETING
JANUARY 7, 1986

COUNCIL CHAMBERS

1495TH MEETING

THE ONE THOUSAND FOUR HUNDRED NINETY-FIFTH MEETING OF THE MILWAUKIE CITY COUNCIL WAS CALLED TO ORDER AT 7:01 P.M. ON JANUARY 7, 1986, WITH THE FOLLOWING COUNCILORS PRESENT:

RON KINSELLA, MAYOR
MIKE RICHMOND
CRAIG LOMNICKI

ROGER HALL
CHERÉ SANDUSKY

ALSO PRESENT:

HUGH BROWN,
CITY MANAGER
SANDRA MILLER,
ASST. TO THE CITY MANAGER
GREG EADES,
CITY ATTORNEY

MARGE POST,
FINANCE DIRECTOR
JOY BROOKHOUSE,
EXECUTIVE SECRETARY

AUDIENCE PARTICIPATION

GOOD NEWS - MAYOR KINSELLA REFLECTED ON 1985, THANKING CITIZENS FOR THEIR PARTICIPATION IN THE CITY AND THEIR SUPPORT OF CITY ACTIVITIES, ESPECIALLY THROUGH VOLUNTEERISM. THE MAYOR PRESENTED A BRIEF PROFILE OF THE PRESENT CITY COUNCIL AND REVIEWED COUNCIL ACTIVITIES THROUGHOUT THE YEAR. HE CONTINUED BY COMMENDING THE EXCELLENT JOB BEING DONE BY STAFF AND EXPRESSING OPTIMISM REGARDING THE POSITIVE COORDINATION THAT HAS BEEN ATTAINED BETWEEN JURISDICTIONS IN CLACKAMAS COUNTY, CITING MILWAUKIE'S EFFORTS TO ENCOURAGE THIS RELATIONSHIP. MAYOR KINSELLA ENDED BY REFLECTING ON THE ACCOMPLISHMENTS OF THE CITY AS A WHOLE AND EXPRESSING HIS HOPES FOR 1986.

RIVERFRONT RESTAURANT - JIM BACKENSTOS, 3626 SE HARRISON STREET, ASSURED COUNCIL THAT CITIZENS WERE PREPARED TO SUPPORT ANY COUNCIL EFFORTS TO INVESTIGATE AND ACT IN RESPONSE TO CITIZEN CONCERNS REGARDING THE RIVERFRONT RESTAURANT.

RV DUMP STATION - CHARLIE SWAN, 11822 SE 36TH, EXPRESSED EMPATHY WITH THE DILEMMA CURRENTLY BEFORE COUNCIL REGARDING THE WASTEWATER TREATMENT PLANT AND RECOUNTED HIS OWN EXPERIENCES DURING HIS TENURE AS AN ELECTED MILWAUKIE OFFICIAL. HE SUGGESTED THAT AN RV DUMP STATION WAS NEEDED AND THAT IT MIGHT BE APPROPRIATE TO CONSIDER SUCH NEEDS DURING THE PROPOSED DIGESTER CHANGES AT THE WASTEWATER PLANT. MAYOR KINSELLA INDICATED THAT MR. SWAN'S SUGGESTION WOULD BE ADDED TO THE AGENDA FOR THE MEETING WITH CLACKAMAS COUNTY SERVICE DISTRICT NO. 1. MR. SWAN OFFERED HIS NAME FOR CONSIDERATION IN THE EVENT CITIZEN ASSISTANCE IS NEEDED TO CONSIDER AN RV DUMP STATION.

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PERMIT PROCEDURES - MARLENE BRANDT, 9903 SE 39TH, REQUESTED A RESPONSE REGARDING A PROBLEM SHE HAD BEEN EXPERIENCING WITH A DRIVEWAY BEING BUILT BY HER NEIGHBORS. SHE INDICATED THAT HER NEIGHBORS HAD PROCEEDED WITHOUT PROPER PERMITS OR INSPECTIONS AND THAT SHE HAD BEEN CONFUSED AND FRUSTRATED BY THE RESPONSE TO HER COMPLAINTS FROM THE CITY DEPARTMENTS INVOLVED. SHE RELATED THE UNPLEASANT CONTACT THAT SHE AND HER HUSBAND HAD HAD WITH THE NEIGHBORS AND THE STEPS TAKEN BY A POLICE OFFICER WHO WAS SUMMONED, BY BUILDING OFFICIAL JIM MISHLER AND THE PUBLIC WORKS DEPARTMENT. MS. BRANDT EXPRESSED CONCERN REGARDING HER NEIGHBORS BEING ALLOWED TO PROCEED WITHOUT FOLLOWING THE PRESCRIBED PROCEDURE AND PAYING THE PRESCRIBED FEES. SHE INDICATED THAT SHE ATTENDED SEVERAL PLANNING COMMISSION AND CITY COUNCIL HEARINGS AND APPEALS, WHERE EXTENSIVE REVIEW HAD BEEN CONDUCTED BEFORE GRANTING A VARIANCE FOR OTHER PROPERTIES AND SHE QUESTIONED THE INCONSISTENCIES OF THE SYSTEM. MS. BRANDT ALSO REPORTED THAT HER NEIGHBOR HAD RUN A NEW ELECTRICAL SERVICE FOR THEIR CAMPER, WHICH WAS ATTACHED TO THE BRANDT'S FENCE, AND THAT NO INSPECTION HAD BEEN CONDUCTED TO DETERMINE IT'S COMPLIANCE.

MAYOR KINSELLA ASKED STAFF TO FOLLOW UP ON MS. BRANDT'S CONCERNS AND TO PREPARE A RESPONSE TO MS. BRANDT. COUNCILMEMBER RICHMOND ASKED THAT THE RESPONSE BE EXPEDITED AND CITY MANAGER HUGH BROWN INDICATED THAT INFORMATION WOULD BE AVAILABLE FOR COUNCIL BY FRIDAY AND A RESPONSE WOULD BE MADE TO MS. BRANDT IMMEDIATELY THEREAFTER. AL LIANE STATED THAT, WHEN HE WAS CONTACTED BY MS. BRANDT, HE HAD SUGGESTED THAT SHE CONTACT THE PLANNING DEPARTMENT.

JIM BACKENSTOS ADVISED MS. BRANDT THAT THE STATE ELECTRICAL INSPECTOR SHOULD INSPECT THE NEW HOOKUP.

OTHER BUSINESS

WATERFRONT DEVELOPMENT - MAYOR KINSELLA REVIEWED THE DISCUSSION CONDUCTED DURING THE WORK SESSION, INDICATING THAT THE CITY WOULD BE ENTERING INTO A YEAR-LONG PROCESS BEGINNING WITH ISSUING A REQUEST FOR PROPOSAL FOR A MARKET ANALYSIS. THIS ANALYSIS WOULD ASSIST THE CITY IN DEVELOPMENT CONCEPT LATER IN THE YEAR, INCLUDING A LONGER STRIP OF WATERFRONT THAN PREVIOUSLY CONSIDERED.

MOTOR VEHICLE CODE REVISIONS - ORDINANCE - 2ND READING - CITY ATTORNEY GREG EADES PRESENTED A REVIEW OF THE PURPOSE FOR THE REVISION, WHICH IS PRIMARILY TO REFLECT CONSISTENCY WITH NEW STATE STATUTES.

COUNCILMEMBER HALL MOVED FOR THE SECOND READING OF THE ORDINANCE BY TITLE ONLY AND COUNCILMEMBER SANDUSKY SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY. COUNCILMEMBER HALL MOVED FOR THE ADOPTION OF THE ORDINANCE AND COUNCILMEMBER SANDUSKY SECONDED THE MOTION. COUNCIL WAS POLLED AND, BY A VOTE OF 5-0, ORDINANCE NO. 1584 WAS ADOPTED.

AN ORDINANCE OF THE CITY OF MILWAUKIE, OREGON,
AMENDING ORDINANCE NOS. 1360 AND 1361 BY COR-
RECTING ORDINANCE AND STATUTORY REFERENCES.

REPEAL OF OUTDATED ORDINANCES - CITY ATTORNEY GREG EADES PRE-
SENTED THE STAFF REPORT, INDICATING THAT A NUMBER OF ORDINANCES
WERE EITHER OUTDATED OR NEEDED TO BE OFFICIALLY REPEALED.

COUNCILMEMBER HALL MOVED FOR THE FIRST READING OF THE ORDINANCE
BY TITLE ONLY AND COUNCILMEMBER RICHMOND SECONDED THE MOTION.
THE MOTION CARRIED UNANIMOUSLY. COUNCILMEMBER LOMNICKI MOVED
FOR THE SECOND READING OF THE ORDINANCE BY TITLE ONLY AND COUNCIL-
MEMBER SANDUSKY SECONDED THE MOTION. THE MOTION CARRIED UNANI-
MOUSLY. COUNCILMEMBER LOMNICKI MOVED TO ADOPT THE ORDINANCE AND
COUNCILMEMBER HALL SECONDED THE MOTION. COUNCIL WAS POLLED, AND
BY A VOTE OF 5-0, ORDINANCE NO. 1585 WAS ADOPTED.

AN ORDINANCE OF THE CITY OF MIWLAKIE, OREGON,
REPEALING CERTAIN ORDINANCES.

ORDINANCE NO. 255	SEPTIC TANKS
ORDINANCE NO. 470	LOCAL IMPROVEMENT DISTRICT
ORDINANCE NO. 504	STREET CUTS
ORDINANCE NO. 1218	AMBULANCE REGULATIONS
ORDINANCE NO. 1273	FIRE ZONE
ORDINANCE NO. 1371 & 1413	LOW INCOME SEWER RATE REDUCTION

AMBULANCE SERVICE - BILL HUPP REPORTED THAT HE HAD CONTACTED THE
OFFICE OF THE COUNTY COMMISSIONERS TO EXPRESS HIS CONCERNS RE-
GARDING THE AMBULANCE ORDINANCE BEING CONSIDERED AT THE FEBRUARY
13TH MEETING AND STRESSED THE NEED FOR CITY REPRESENTATION AT
THAT MEETING.

FINDINGS FOR DAHL APPEAL - CITY ATTORNEY GREG EADES REVIEWED
THE PROCESS LEADING TO THE FINDINGS BEFORE COUNCIL. COUNCIL-
MEMBER LOMNICKI STATED THAT HE WOULD ABSTAIN FROM VOTING DUE TO
THE FACT THAT HE WAS NOT PRESENT AT THE DAHL APPEAL ON DECEMBER
17, 1985. COUNCILMEMBER RICHMOND MOVED TO APPROVE THE FINDINGS
AND COUNCILMEMBER HALL SECONDED THE MOTION. THE MOTION CARRIED
4-0, WITH COUNCILMEMBER LOMNICKI ABSTAINING.

CITY INVESTMENT POLICY - FINANCE DIRECTOR MARGE POST EXPLAINED
THAT THE INVESTMENT POLICY GUIDES THE CITY'S PLACEMENT OF IN-
VESTMENTS AND THIS WAS A REQUEST FOR THE NECESSARY COUNCIL
ADOPTION.

COUNCILMEMBER HALL MOVED TO ADOPT THE INVESTMENT POLICY AND
COUNCILMEMBER RICHMOND SECONDED THE MOTION. THE MOTION CARRIED
UNANIMOUSLY.

MARGE ALSO REPORTED THAT THE 1985 AUDIT WOULD BE PRESENTED TO
COUNCIL AT THE NEXT COUNCIL MEETING AND THAT COPIES WOULD BE
AVAILABLE TO CITIZENS AT THAT TIME.

4

REORGANIZATION - CITY MANAGER HUGH BROWN EXPLAINED HIS INTENT TO REORGANIZE THE FINANCE AND PLANNING FUNCTIONS INTO A NEW DEPARTMENT OF DEVELOPMENT AND FINANCE AND TO APPOINT CURRENT FINANCE DIRECTOR MARGE POST AS DIRECTOR OF THE NEW DEPARTMENT. HE EXPLAINED THAT THIS REORGANIZATION WOULD INVOLVE CITY COUNCIL CONSIDERATION OF NEW CLASSIFICATIONS FOR TWO POSITIONS THAT WOULD BE TAKING ON ADDITIONAL RESPONSIBILITIES. A MEMO ON RECLASSIFICATION PROCEDURES HAD BEEN PREPARED BY SANDRA MILLER AND PRESENTED TO CITY COUNCIL. THE CITY MANAGER REVIEWED THE ABILITIES, EXPERIENCES AND KNOWLEDGE THAT MARGE WOULD BRING TO THE POSITION AND OUTLINED THE BENEFITS TO BE REALIZED BY THE CITY THROUGH AN IMPROVED RESPONSE TO DEVELOPMENT NEEDS OF THE CITY.

MAYOR KINSELLA ASKED FOR COUNCIL'S OPINION REGARDING THE TIMING OF A DECISION IN THIS MATTER. COUNCILMEMBERS INDICATED THEIR DESIRE TO DELAY A DECISION UNTIL THE NEXT COUNCIL MEETING TO ALLOW THEM TO BETTER UNDERSTAND THE REORGANIZATION AND THE REQUEST FOR APPROVAL OF NEW CLASSIFICATIONS. COUNCILMEMBER RICHMOND SUGGESTED THAT IT WOULD, HOWEVER, BENEFIT MEMBERS TO AT LEAST BRIEFLY DISCUSS THE MATTER AT THIS MEETING.

COUNCILMEMBER HALL REQUESTED THAT A JOB DESCRIPTION FOR THE NEW POSITION WAS NEEDED. COUNCILMEMBER SANDUSKY EXPRESSED A DESIRE TO BE ADVISED OF ANY LONG-RANGE PLAN FOR ADDITIONAL REORGANIZATION.

JIM BACKENSTOS STRESSED CAREFUL CONSIDERATION OF THE REORGANIZATION TO ENSURE THE NEW POSITION WAS NEEDED.

COUNCIL REQUESTED STAFF TO PRESENT THE ISSUE FOR CONSIDERATION AT THE NEXT COUNCIL MEETING.

COMMISSION VACANCIES - COUNCIL INDICATED THEIR DESIRE TO CONDUCT INTERVIEWS IN THE SAME MANNER, BUT TO ALLOCATE ADDITIONAL TIME FOR EACH INTERVIEW. COUNCILMEMBER LOMNICKI AFFIRMED THE NEED TO INTERVIEW INCUMBENTS TO GIVE COUNCIL AN OPPORTUNITY TO REAQUAINT THEMSELVES WITH COMMISSION MEMBERS ON A REGULAR BASIS.

MISCELLANEOUS BUSINESS ITEMS

1. MAYOR KINSELLA REPORTED THAT HE HAD DIRECTED A LETTER TO THE STATE REGARDING THE SIGNAL TIMING OF THE CROSSING AT HWY 224 AND RUSK ROAD AND THAT A SUPPORTING LETTER HAD BEEN SENT BY THE CENTER/COMMUNITY ADVISORY BOARD.
2. MAYOR KINSELLA ASKED FOR SUGGESTIONS REGARDING MILWAUKIE'S PARTICIPATION IN EXPO '86 CITY COUNCIL SUPPORTED COORDINATION WITH EFFORTS OF THE COUNTY.
3. THE MAYOR EXPRESSED ENTHUSIASM FOR THE LEADERSHIP TRAINING SERIES BEING CONDUCTED BY NORTH CLACKAMAS CHAMBER OF COMMERCE AND URGED PARTICIPATION BY OTHER COUNCILMEMBERS.

4. COUNCILMEMBER RICHMOND ASKED FOR AN UPDATE ON THE MCLOUGHLIN PROJECT AND MAYOR KINSELLA REVIEWED BRIEFLY THE CONTACTS THAT HAD BEEN MADE AND DOCUMENTATION RECEIVED, INDICATING THAT THE MATTER WOULD BE DISCUSSED BY THE PORTLAND CITY COMMISSION ON JANUARY 16, 1986.
5. JIM BACKENSTOS REQUESTED INFORMATION ON THE NEED AND COST OF PAINTING THE FIRE AND POLICE VEHICLES.
6. CITY MANAGER HUGH BROWN REPORTED THAT TRI-MET HAD RECEIVED A POSITIVE RESPONSE FROM RIDERS ON ROUTE NO. 31 (KING ROAD) IN A SURVEY AND, AS A RESULT, WOULD RETAIN THE STOPS AT 42ND STREET AND 32RD STREET. MAYOR KINSELLA EMPHASIZED THAT THE CITY MUST BE NOTIFIED ABOUT ANY ADDITIONAL BUSES OR ROUTE CHANGES IN MILWAUKIE.
7. CITY MANAGER HUGH BROWN REPORTED ON THE STATUS OF NEGOTIATIONS WITH CLACKAMAS COUNTY FIRE DISTRICT NO. 1, THAT INFORMATION ABOUT DISTRICT OPERATIONS IS BEING RECEIVED AND A PROPOSAL TO THE DISTRICT WILL BE PREPARED.

CONSENT AGENDA

COUNCILMEMBER HALL MOVED TO APPROVE THE ENTIRE CONSENT AGENDA, WHICH INCLUDED THE CITY COUNCIL MINUTES FROM DECEMBER 17, 1986, AND THE APPROVAL OF LIQUOR LICENSE FOR QUICK SHOP MINIT MART, INC. COUNCILMEMBER SANDUSKY SECONDED THE MOTION AND THE MOTION CARRIED UNANIMOUSLY.

INFORMATION

MAYOR KINSELLA DIRECTED SEVERAL QUESTIONS REGARDING THE BILLS TO STAFF.

ADJOURNMENT

COUNCILMEMBER HALL MOVED TO ADJOURN THE MEETING AND THE MEETING WAS ADJOURNED AT 8 41 P.M.

RESPECTFULLY SUBMITTED,

~~JOY BROOKHOUSE EXECUTIVE SECRETARY~~

TO: Hugh Brown
City Manager

FROM: Steven Hall
Public Works Director

RE: Wichita Water District
Maintenance Agreement

DATE: January 14, 1986

①

Approval Recommended
Hugh H. Brown
Hugh H. Brown
City Manager

ACTION REQUESTED

City Council authorize Mayor to sign the attached agreement for City to provide maintenance to Wichita Water District through 30 June 1986.

BACKGROUND

Over the past several years, the City has provided maintenance through a contractual agreement with Wichita Water District.

On Monday, 6 January 1986 Hugh Brown, Anne Nickel and myself met with the District Board to discuss a long-term agreement and eventual assumption of the District by the City of Milwaukie. A draft agreement was presented to the Board for consideration with a note that the City staff would return in a month to continue negotiations on that final agreement.

In the interim period, the City and the Water District need to renew their maintenance agreement which actually expired on 1 July 1985. Under a "gentlemen's agreement", we have continued to provide services under that agreement, utilizing current wages.

The agreement as proposed is identical to the last agreement with two exceptions:

1. Number of water meters and customers reduced from 450 to 420.
2. Paragraph #8 states that the City and District are working toward a long-term agreement which is assumed to be complete and executed by 1 July 1986.

SUMMARY

1. City has provided maintenance by agreement to Wichita Water District.
2. City will continue to provide maintenance under the proposed agreement.
3. City and District are working towards a long-term agreement.
4. Staff recommends approval of interim agreements.

enclosure: agreement

SMH/cjl

2

INTERGOVERNMENTAL AGREEMENT

This agreement, dated _____, is between the City of Milwaukie, an Oregon municipal corporation ("City"), and the Wichita Water District, an Oregon political subdivision ("District").

WITNESSETH:

WHEREAS, ORS Chapter 190 authorizes units of local government to enter into agreements for the cooperative performance of any or all functions and activities they have authority to perform, and

WHEREAS, approximately one-half of the District's water system lies within the corporate limits of the City; and the City and the District desire to provide for meter reading, maintenance and operation of District facilities by the City, and for compensation for these services;

NOW, THEREFORE, in consideration of the mutual promises contained herein, the parties agree as follows:

1. Meter Reading. City shall read the approximately 420 water meters owned and maintained by the District on a bi-monthly basis. One employee and a vehicle may be utilized initially by the City in performing this service, and the District shall compensate City according to Schedules A and B attached.
2. Maintenance and Operation. Upon the District's request, the City shall provide the necessary personnel and equipment to perform requested maintenance and operation services for the District facilities including, but not limited to; replacing meters, raising meters and valve boxes, and lowering water services. District will compensate City for these services according to Schedules A and B. Work performed outside normal City working hours and on weekends and City holidays will be compensated at 1½ times the scheduled rates with a minimum charge of two hours. District shall allow the City reasonable lead time to respond to requests for service. In the case of emergency services, the City will make a reasonable effort to respond as promptly as possible, except that any City emergency will take precedence.
3. Water Sampling. The City will collect and process for the District the necessary number of water samples as required under the U.S. Safe Drinking Water Act and the Oregon State Health Dept. regulations. District shall reimburse City for routine laboratory sampling charges and all labor and equipment charges according to Schedules A and B. In the event the tests require any public notification regarding water quality, such notification shall be the responsibility of the District.
4. Standby. City will provide after hours on-call personnel for emergencies. District will reimburse City for its proportionate share of the standby costs, based on a ratio of the number

of District accounts to City accounts. The present charge is \$50.00 per month.

5. Compensation. All hourly charges for labor and equipment provided for in this agreement shall be calculated to the next highest hour and billed monthly to the District. The District shall pay each monthly statement within 30 days. The attached schedules may be updated by the City from time to time to reflect current costs. The District will be notified prior to any amendments.

6. Indemnification. The District shall indemnify and hold the City and it's officers, employees, agents and volunteers harmless from the performance of the services described in this agreement, except that the District shall not have any liability for the intentional or negligent acts or omissions of City personnel. District will also maintain a general liability insurance policy in at least the amounts specified under the Oregon Tort Claims Act for public bodies. The policy shall name the City as additional insured and shall not be cancelled or changed materially without 30 days notice to the City.

7. Term. This agreement shall remain in effect until 30 June 1986 unless terminated earlier by either party by giving 30 days written notice.

8. Long Term Agreement. It is understood that the City and District are negotiating a long-term agreement. This agreement deals with eventual City assumption of District assets, employee(s) and customers; and conversion from Bull Run to Milwaukie well water. It is anticipated that this agreement will be authorized by City and District prior to 30 June 1986.

9. Limitation. This agreement shall not be construed to relieve District of it's responsibility and liability for enforcement of the U.S. Safe Drinking Water Act, and other state and federal regulations.

9. Schedule "B", Wage Rates. The City of Milwaukie is currently conducting labor negotiations with the Municipal Employees Association. Any increases in labor costs will cause a like increase to Schedule "B" on a percentage basis.

WICHITA WATER DISTRICT

CITY OF MILWAUKIE

By _____
Dan Meagher, Chairman

By _____
Ronald Kinsella, Mayor

Attest _____
Tim Jones, Secretary

Attest _____
Marge Post, Finance Dir.

Approved as to form: _____
Greg Eades, City Attorney

TO: Hugh Brown
City Manager

FROM: Steven Hall
Public Works Director *J.M.H.*

RE: Waterline Restoration '85
Phase II
BID RECOMMENDATION

DATE: January 15, 1986

Approval Recommended
Hugh H. Brown
Hugh H. Brown
City Manager

ACTION REQUESTED

City Council award the bid to Colt Construction Company of Troutdale, Oregon for the low bid of \$87,249.44.

BACKGROUND

This is the last waterline restoration project for this fiscal year.

Bid proposal was published in the Portland Business Today, the Enterprise-Courier, and the Skanner newspapers on December 11th and 23rd, 1985 and January 2nd and 8th, 1986.

Bid proposal packages were picked up or sent to a total of 33 organizations; and of those, ten bids were received. The three apparent low bids were:

COLT CONSTRUCTION	\$87,249.44
K & R PLUMBING	\$88,653.15
MAR'V UTILITY SPECIALISTS	\$96,402.50

The Engineer's estimate for this project was \$117,542.00.

The apparent low bidder, Colt Construction Company, meets minimum qualifications and staff recommend awarding bid to them.

SUMMARY

1. City has established a replacement list for water lines.
2. Adequate funds are available within the current budget.
3. Bidder is competent, and amount of bid is extremely competitive.
4. Staff recommends award of bid to apparent low bidder.

/cjl

M E M O R A N D U M

TO: Hugh H. Brown, City Manager

FROM: Ronald D. Goodpaster, Chief of Police

DATE: January 15, 1986

SUBJECT: LIQUOR LICENSE APPLICATION

State and local law enforcement records fail to reflect any negative information on the below-listed applicant. I therefore find no reason to deny issuance of the requested license.

APPLICANT: Husted Enterprises, Inc.
 dba Milwaukie Bowl
 3056 SE Harrison Street
 Milwaukie, Oregon 97222

RDG:ck

2

TROL

1986-87

97222

LICENSE RENEWAL APPLICATION

CLASSIFICATION	LICENSE FEE	LIC. DIST	AREA	PBC	COUNTY CITY	ENF. DISTRICT	DPLRIN	DATE ISSUED	CD
RETAIL MALT BEVERAGE	200.00	2		99	0329		03-201 R09675A	01.06.86	

CORRECT ANY NAME OR ADDRESS ERROR

1 HUSTED ENTERPRISES INC
 1 MILWAUKIE BOWL
 1 3056 SE HARRISON
 MILWAUKIE OR 97222

R

ENDORSEMENT

THE COMMON COUNCIL OR COUNTY COURT

OF

RECOMMENDS THAT THIS LICENSE BE

GRANTED

REFUSED

DATE OF ENDORSEMENT

BY

SIGNATURE OF OFFICIAL

TITLE

RENEWAL INSTRUCTIONS.....

1. YOUR LIQUOR LICENSE EXPIRES 03-31-86. YOU MUST PAY A LATE FILING FEE IF THIS COMPLETED APPLICATION IS NOT RECEIVED BY OLCC ON OR BEFORE 03-10-86.
2. COMPLETE THIS FORM FOR RENEWAL ONLY. IF THERE WILL BE ANY CHANGES NECESSARY IN YOUR NEW LICENSE, *IMMEDIATELY* CONTACT OLCC LICENSE DIVISION OR A LICENSE INVESTIGATOR FOR PROPER INSTRUCTIONS AND APPLICATIONS.
3. COMPLETE ITEMS 1, 2, 3, 5, 7 & 8 ON THE REVERSE.
4. OBTAIN ENDORSEMENT FROM YOUR LOCAL CITY COUNCIL OR COUNTY COMMISSION.
5. EVERY PERSON NAMED ON THE FACE OF THIS RENEWAL MUST SIGN THE APPLICATION. IN THE CASE OF A CORPORATION THE SIGNATURE OF A CORPORATE OFFICER IS REQUIRED.
6. RETURN THE COMPLETE APPLICATION TO OLCC WITH THE CORRECT LICENSE FEE.

(OVER)

MEMORANDUM

TO: HUGH H. BROWN, CITY MANAGER *Sandra Miller*
FROM: SANDRA MILLER, ASSISTANT TO THE CITY MANAGER
SUBJECT: STATE GRANT IN AID PROJECT
DATE: JANUARY 17, 1986

As described in the attached memorandum, the City has received approval for a \$2580 grant-in-aid project. The City's match is \$645 which will be in kind labor and donations.

In order to obtain this grant, the City Council needs to approve the attached agreement at the next City Council meeting.

Approval Recommended
Hugh H. Brown
Hugh H. Brown
City Manager

MEMORANDUM

TO: SANDRA MILLER, ASSISTANT TO THE CITY MANAGER
FROM: DON ROBERTSON, ^(PP) PARKS & RECREATION COORDINATOR
SUBJECT: STATE GRANT IN AID
DATE: JANUARY 15, 1986

In early October 1985, Milwaukie Parks & Recreation was invited to submit a grant application along with 14 other leisure agencies for the Clackamas County appropriation of the State Grant In Aid program. This program is offered by Oregon State Parks to be used for improvements, additions and acquisition of Park lands and facilities. The total Grant-In-Aid money made available to the state was \$119,653 for the bienium 1986-87. Clackamas County's total allotment was \$7,980 to be divided among the 15 recreation agencies.

One of the primary goals listed in 1985 by the City Council involved further development of Dogwood Park. One of the goals of Milwaukie Parks & Recreation was to consistently sign the City's parks. We sought funding for the materials through the State Grant-In-Aid program for these two purposes.

Milwaukie Parks & Recreation grant request include the following:

"Dogwood Park Improvements / Park Signs"

- 1) Materials & construction of 600 feet of fence: Dogwood Park.
- 2) Purchase & plant five trees (dogwoods): Dogwood Park.
- 3) Purchase & installation of one bench: Dogwood Park.
- 4) Purchase & installation of four identification signs: Dogwood Park, Scott Park, Water Tower Park, Stanley Park.

The total cost of the project shall be \$2580 including materials and labor. This cost is to be divided:

	\$1,935	State G.I.A.
+	645	City match
	<u>\$2,580</u>	Total grant

The City match is "in kind", labor and donation.

The City has received approval for this grant and following execution of the agreement, we will schedule the work.

AGREEMENT

THIS AGREEMENT, made and entered into this _____ day of _____, 19____, by and between the STATE OF OREGON, by and through its Department of Transportation, Parks Division, hereinafter called "State," and City of Miwaukie
a municipal corporation of the State of Oregon, hereinafter called "Sponsor":

WITNESSETH:

WHEREAS, under Oregon Laws 1979, Chapter 405, State and Sponsor may enter into an agreement concerning rehabilitation of local parks, hereinafter called "Project," and State may make grants of money to assist Sponsor in such projects; and

WHEREAS, State and Sponsor desire to make improvements as hereinafter described in the project application for the Dogwood Park Improvements Project, O.P. 2092, marked "Exhibit A";

NOW THEREFORE, the premises being in general as stated in the foregoing recitals, it is agreed by and between the parties hereto as follows:

1. State hereby approves the project described in the proposal attached hereto, marked "Exhibit A," and by this reference made a part hereof. The total value of the project estimated to be \$ 2580.00.
2. Upon completion of the project, State shall pay Sponsor \$ 1935 but not more than 75 % of the total project costs. Advance payments, not to exceed 75% of the State Grant-In-Aid amount, may be made by the State. Final payment will be made upon completion of the project and audit by State of Sponsors records pertaining to the project.
3. Sponsor hereby warrants that it has sufficient financial resources to enable it to develop, operate and maintain the facility for public recreation, that the land shall be used only for park or recreational purposes, that control of the land shall be held by Sponsor, and that Sponsor shall not sell or otherwise dispose of the land except upon approval and consent of the State.
4. Sponsor shall have until May 1, 1987 to complete the project and bill the State. Failure to meet such deadline shall terminate this agreement without obligation on the part of State to make any payment to Sponsor. However, this deadline may be extended by State for such a period of time as State may consider necessary where there are sufficient grounds, in State's opinion, to warrant such extension. Such extension shall be approved in writing.
5. Sponsor shall approve this agreement during a duly authorized session of its governing body.

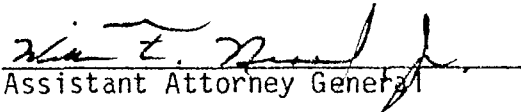
IN WITNESS WHEREOF, the parties hereto have set their hands and affixed their seals as of the day and year first written above.

The Oregon Transportation Commission, by a duly adopted delegation order, authorized the State Parks Administrator or his designate to act in its behalf in approving and executing this agreement.

State of Oregon by and through
its Department of Transportation,
Parks Division

State Parks Administrator

APPROVED AS TO FORM:



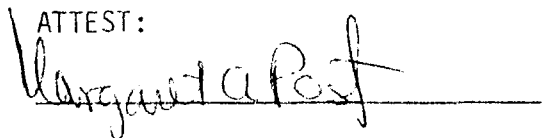
Assistant Attorney General

Sponsor: City of Milwaukie

APPROVED AS TO FORM:

City Council
by and through its

Greg Eades, City Attorney

ATTEST:


CITY OF MILWAUKIE
M E M O R A N D U M
PUBLIC WORKS DEPARTMENT

TO: Hugh Brown
City Manager

FROM: Steven Hall
Public Works Director *J.M. Hall*

SUBJECT: Project - Montgomery Estates Phase I
Street and Utility Improvements
City Acceptance

DATE: January 16, 1986

Street and utility improvements in the above referenced project have been constructed in accordance with plans and specifications for the project. Total value of said improvements is \$ 84,306.00.

It is the recommendation of this office that these improvements be accepted by the City.

Breakdown of cost and length of project is as follows:

	<u>LENGTH</u>	<u>COST</u>
Street	790 l.f.	\$46,374.00
Waterline	865 l.f.	21,485.00
Sanitary sewer	285 l.f.	12,432.00
Engineering	* * *	<u>4,015.00</u>
Total		\$84,306.00

MILPRINT
DATE 01/17/86

CITY OF MILWAUKIE
COUNCIL REPORT

Y #	VENDOR	TOTAL	ACCOUNT	DETAIL
8141	A & A WELDERS SUPPLY	7.50	01-00-62-322-04 01-00-62-322-04	3.7 3.7
8216	A BEEPER COMPANY	306.00	01-00-53-333-00	306.0
8142	ALDER STREET CLOCK SHOP	60.50	01-00-34-339-00	60.5
8143	AMER SOC BLDG & CONSTR INSPECT	40.00	01-00-63-343-00	40.0
8229	AMERICAN SECURITY PRODUCTS INT	29.00	01-00-52-339-02 01-00-52-339-03	4.0 25.0
8228	AT&T CONSUMER SALES & SERVICE	13.08	01-00-37-333-00 01-00-37-333-00	6.1 6.9
8217	AT&T INFORMATION SYSTEMS	1,252.97	01-00-37-333-00 04-00-00-333-00 20-00-00-333-00 30-00-00-333-00 01-00-37-333-00 01-00-37-333-00 01-00-37-333-00	240.7 24.4 24.5 24.5 59.7 96.2 782.7
44	BAKER & TAYLOR CO	85.14	01-00-34-322-06	85.1
8145	BEGAN - CARCO EQUIPMENT CO	33.80	04-00-00-323-00 20-00-00-323-00 30-00-00-323-00	11.2 11.2 11.2
8146	BEN-KO-MATIC BRUSH & EQUIPMENT	99.10	04-00-00-323-07 04-00-00-339-02	43.8 55.2
8126	BENTLEY'S MANUFACTURING	62.50	01-00-62-339-02	62.5
8147	BOISE CASCADE	130.81	01-00-28-322-00 01-00-53-321-00 01-00-61-321-00 01-00-63-321-00 01-00-28-321-00	21.8 66.7 14.2 16.9 10.9
8219	BRODART	3,364.20	01-00-34-342-00	3,364.2
8148	BROOKS PRODUCTS INC	240.30	30-00-00-025-00	240.3
8139	BUREAU OF LABOR & INDUSTRIES	30.00	01-00-28-343-00	30.0
8149	BURROUGHS CORPORATION	237.97	01-00-53-321-00	237.97
8119	CAROLYN LETTENMAIER	5.00	01-00-26-345-00	5.00

2

MILPRINT
DATE 01/17/86

CITY OF MILWAUKIE
COUNCIL REPORT

PAGE

CHK #	VENDOR	TOTAL	ACCOUNT	DETAIL
8230	CELLULAR ONE	83.63	01-00-37-333-00	26.5
			01-00-37-333-00	57.1
8089	CHERE SANDUSKY	100.00	01-00-10-345-02	100.0
8150	CHEVRON U S A ASPHALT DIVISION	189.20	04-00-00-323-05	189.2
8094	CITY OF MILWAUKIE	360.76	01-00-10-334-00	37.9
			01-00-21-334-00	5.5
			01-00-23-322-00	7.1
			01-00-23-333-01	4.7
			01-00-32-322-00	8.9
			01-00-32-322-01	3.5
			01-00-37-323-00	10.9
			01-00-51-322-00	4.5
			01-00-52-322-00	13.6
			01-00-52-332-00	75.0
			01-00-52-339-03	28.5
			01-00-61-323-00	40.0
			01-00-61-334-00	23.3
			01-00-62-323-00	66.6
			01-00-62-322-01	18.3
			04-00-00-323-03	0
			30-00-00-323-03	5.0
8117	CITY OF MILWAUKIE	204.67	01-00-23-345-00	11.5
			20-00-00-323-00	6.1
			01-00-63-322-00	4.9
			01-00-21-334-00	51.1
			01-00-23-333-01	11.0
			01-00-62-323-00	97.1
			01-00-52-322-00	7.5
			01-00-35-336-01	8.1
			01-00-21-321-00	3.5
			01-00-10-334-00	7.0
			01-00-92-322-00	4.8
			01-00-62-322-00	6.7
8151	CITY RUBBER STAMP CO.	34.48	01-00-23-324-01	34.48
8164	CLACK CNTY SERVICE DIST #1	37,689.17	01-00-32-338-03	42.00
			01-00-32-338-03	119.00
			20-00-00-332-00	37,528.17
8159	CLACKAMAS CNTY ANIMAL CONTROL	152.50	01-00-52-332-01	152.50
8162	CLACKAMAS CNTY FIRE DIST #1	326.27	01-00-62-339-02	44.70
			01-00-63-339-02	144.01
			01-00-62-339-02	34.6
			01-00-63-339-02	97.70

MILPRINT
DATE 01/17/86

CITY OF MILWAUKIE
COUNCIL REPORT

#	VENDOR	TOTAL	ACCOUNT	DETAIL
8152	CLACKAMAS COMMUNICATIONS INC	795.02	01-00-52-339-02	795.0
8160	CLACKAMAS COUNTY BAR ASSN	25.00	01-00-22-343-00	25.0
8220	CLACKAMAS COUNTY FINANCE	1,562.42	01-00-34-344-00 01-00-34-344-00	260.2 1,302.1
8138	CLACKAMAS COUNTY FIRE DEFENSE	20.00	01-00-61-322-06	20.0
8163	CLACKAMAS COUNTY PRINTING	237.45	01-00-21-336-00 30-00-00-336-00 01-00-21-336-00	28.5 26.3 182.6
8153	CLACKAMAS WATER DISTRICT	79.97	01-00-41-338-03 01-00-41-338-03	30.0 49.9
8154	COGAN & ASSOCIATES	2,045.00	01-00-21-332-00	2,045.0
8107	COLUMBIA RIVER CHPT ICBO	45.00	01-00-63-322-07	45.0
8155	CONSOLIDATED SUPPLY CO	296.02	30-00-00-323-00 30-00-00-323-00	201.0 94.9
56	CONTEMPORARY IMAGES	60.70	01-00-52-322-00 01-00-52-322-00 01-00-52-322-00 01-00-52-322-00 01-00-52-322-00	10.9 18.0 17.5 4.1 10.0
8157	COPY VAN - PM PRINTING INC	27.50	01-00-52-322-00	27.50
8090	CRAIG LOMNICKI	100.00	01-00-10-345-02	100.00
8158	CUNNINGHAM ASSOCIATES INC	1,155.50	30-00-00-365-00	1,155.50
8165	DAILY JOURNAL OF COMMERCE	89.16	30-00-00-335-00	89.16
8118	DAVID ISBELL	5.00	01-00-26-345-00	5.00
8166	DICKS COLOR CENTER	29.85	01-00-62-323-00	29.85
8122	DONALD LAVESPERE	5.00	01-00-26-345-00	5.00
8171	DOUG HOLCOMB UPHOLSTERY	15.00	01-00-62-339-02	15.00
8167	EASTSIDE HEATING &	18.90	01-00-00-142-00 01-00-00-064-00	18.72 .18
7	EMPLOYERS OVERLOAD	770.59	01-00-37-339-00 01-00-37-339-00 01-00-37-339-00 01-00-37-339-00 01-00-37-339-00 01-00-37-339-00	206.08 17.71 154.56 154.56 206.08 31.60



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8161	ENVIRONMENTAL SERVICES	92.75	01-00-52-322-00	92.7
8134	FAMILY CRAFTS	32.68	01-00-36-322-00 01-00-36-322-00	16.0 16.6
8168	FINZER BUSINESS SYSTEMS INC	253.63	01-00-23-336-00 01-00-23-322-00 01-00-23-322-00	6.6 6.6 240.2
8169	GALE RESEARCH CO	63.82	01-00-34-322-06	63.8
8194	GEORGE L PAGE	786.25	01-00-21-332-00	786.2
8133	GILBERT H. HAMMOND	10.00	04-00-00-323-00	10.0
8170	GRAHAMS BOOK & STATIONERY	66.02	01-00-62-321-00 01-00-62-321-00 01-00-62-321-00 01-00-62-321-00 01-00-35-321-00 01-00-36-322-00 01-00-52-321-00 01-00-21-321-00	4.2 3.0 3.7 15.9 3.1 16.7 4.8 14.3
8130	GRAPHIC PRODUCTS	500.00	01-00-62-322-07	500.0
8214	H D FOWLER CO	99.80	30-00-00-025-00	99.8
8172	HOME LAUNDRY	208.43	01-00-62-332-03	208.4
8173	I C M A	79.70	01-00-21-322-06	79.7
8177	IRV LEOPOLD IMPORTS	13.30	04-00-00-323-07	13.3
8110	IVER LYSENG	40.00	01-00-00-140-00 01-00-00-140-00	20.0 20.0
8091	JAMES H DOWNS JR	2,643.00	03-00-00-367-07 03-00-00-367-08	1,321.50 1,321.50
8104	JAMES I MCDANIEL	162.50	01-00-52-217-00	162.50
8123	JANICE BENDER	5.00	01-00-26-345-00	5.00
8135	JIM MCELHINNY	10.00	01-00-36-332-00	10.00
8113	JOHN P HOGL	10.00	01-00-00-060-00	10.00
8115	JOSEPH L BRODEK	26.00	01-00-00-131-00	26.00

CHK #	VENDOR	TOTAL	ACCOUNT	DETAIL
8174	KATHERIN M KILBY	10.00	01-00-00-060-00	10.0
8174	KELLER SUPPLY CO	21.63	30-00-00-323-00	21.63
8175	LEAGUE OF OREGON CITIES	1,258.00	01-00-21-343-00 01-00-10-343-00 01-00-23-343-00 01-00-51-343-00 01-00-61-343-00 01-00-91-343-00 01-00-22-343-00	344.00 476.00 95.00 123.00 40.00 72.50 107.50
8176	LEGISLATIVE COUNCIL COMM	248.00	01-00-23-322-06 01-00-23-322-06	218.00 30.00
8092	LINN BENTON COMM COLLEGE	220.00	04-00-00-343-00 20-00-00-343-00 30-00-00-343-00	73.33 73.33 73.33
8180	MAIN STREET CLEANERS	703.10	01-00-52-332-03 01-00-61-332-03 01-00-62-332-03 01-00-63-332-03	466.10 79.00 79.00 79.00
8175	MARK B BREHM	26.00	01-00-00-060-00	26.00
8178	MCFARLANES BARK INC	60.30	01-00-36-339-00 01-00-36-339-00 01-00-36-339-00 01-00-36-339-00 01-00-36-339-00 01-00-36-339-00 01-00-36-339-00 01-00-36-339-00 01-00-36-339-00 01-00-36-339-00 01-00-36-339-00 01-00-36-339-00 01-00-36-339-00 01-00-36-339-00 01-00-36-339-00	3.60 4.50 4.50 4.50 4.50 4.50 4.50 4.50 4.50 3.60 3.60 4.50 4.50 4.50 4.50
8179	MCFARLANES BARK INC	9.00	01-00-36-339-00 01-00-36-339-00	4.50 4.50
8140	METRO UTIL COORDINATING COUNCI	35.00	01-00-92-343-00	35.00
8131	MICHAEL STEVENSON	90.00	01-00-36-332-00	90.00
8088	MIKE RICHMOND	100.00	01-00-10-345-02	100.00

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8125	MIKE'S SUKUKI	9.77	01-00-53-339-03	9.7
8234	MILW. ONE HOUR MARTINIZING	105.40	01-00-61-332-03	10.2
			01-00-62-332-03	10.2
			01-00-63-332-03	10.2
			01-00-61-332-03	24.9
			01-00-62-332-03	24.9
			01-00-63-332-03	24.9
8181	MILWAUKIE LUMBER CO	27.91	01-00-37-323-00	14.1
			30-00-00-323-00	1.9
			04-00-00-323-00	2.8
			01-00-62-339-02	3.9
			04-00-00-323-00	1.7
			04-00-00-323-00	3.3
8223	MOTOROLA INC	525.75	01-00-62-339-00	150.2
			01-00-52-339-00	375.5
8120	MR. S VICKERY	5.00	01-00-26-345-00	5.0
8121	MRS DONALD LAVESPERE	5.00	01-00-26-345-00	5.0
8218	MULTI-OFFSET SERVICE	7.95	01-00-23-323-00	()
8097	MURPHY PLYWOOD CO	35.00	01-00-00-073-00	35.0
8112	NADINE A GRAY	5.00	01-00-00-060-00	5.0
8182	NORTHWEST NATURAL GAS CO	2,642.28	30-00-00-338-01	635.5
			01-00-37-338-01	418.2
			30-00-00-338-01	3.6
			04-00-00-338-01	25.7
			04-00-00-338-01	694.8
			01-00-37-338-01	864.3
8184	NUDELMAN BROTHERS	22.00	01-00-62-322-05	22.00
8183	NW OUTDOOR EQUIPMENT INC	483.08	01-00-36-323-00	83.00
			01-00-36-364-00	400.00
8186	OBLIQUE NORTHWEST	15.23	01-00-53-321-00	15.23
8187	OLSON BROS SERVICE INC	90.91	01-00-52-339-03	4.00
			01-00-52-339-03	86.91
8226	OREGON FIRE EQUIPMENT CO	74.90	01-00-62-322-05	74.90
8185	OREGON FIRE MARSHALLS ASSN	8.75	01-00-63-343-00	()

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CHK #	VENDOR	TOTAL	ACCOUNT	DETAIL
8100	OREGON FUNERAL DIRECTORS	85.00	01-00-51-343-00	85.00
8225	OREGON MAYORS ASSOCIATION	20.00	01-00-10-343-00	20.00
8188	OREGON STATE BAR ASSN	195.00	01-00-22-322-06	195.00
8127	OREGONIAN AGENCY #17	15.00	01-00-32-322-06	15.00
8189	OREGONIAN PUBLISHING CO	102.98	01-00-10-335-00 01-00-10-335-00	54.20 48.78
8106	OSU CHEMICAL APPL SHORT CSE	50.00	20-00-00-343-00	50.00
8128	PACIFIC DETROIT DEISEL	20.00	07-00-00-323-00	20.00
8190	PACIFIC NORTHWEST BELL	2,708.68	01-00-37-333-00 01-00-37-333-00 04-00-00-333-00 20-00-00-333-00 30-00-00-333-00 01-00-37-333-00 01-00-37-333-00 01-00-37-333-00 01-00-37-333-00 01-00-37-333-00 01-00-37-333-00 04-00-00-333-00 20-00-00-333-00 30-00-00-333-00	43.50 1,420.10 64.50 64.50 64.50 139.70 704.60 41.80 41.80 28.70 28.70 21.80 21.80 21.80
8191	PACIFIC NORTHWEST BELL	251.70	30-00-00-333-00 30-00-00-333-00 20-00-00-333-00 04-00-00-333-00 20-00-00-333-00 30-00-00-333-00 30-00-00-333-00	24.00 24.00 109.30 21.80 21.80 21.80 28.80
8232	PACIFIC NORTHWEST BELL	17.88	01-00-37-333-00	17.88
8233	PACIFIC NORTHWEST BELL	25.30	01-00-37-333-00	25.30
8192	PACIFIC PIONEER EQUIPMENT CO	31.50	04-00-00-323-00	31.50
8193	PACIFIC WATER WORKS SUPPLY	55.20	30-00-00-025-00	55.20
8101	PIPERS PUB	31.50	01-00-10-334-00	31.50
8196	PORTLAND FRAME & ALIGNMENT	140.75	04-00-00-339-02	140.75

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CHK #	VENDOR	TOTAL	ACCOUNT	DET
8197	PORTLAND GENERAL ELECTRIC	3,837.33	30-00-00-338-02	1,609.9
			01-00-37-338-02	840.6
			01-00-37-338-02	36.4
			04-00-00-338-02	76.5
			04-00-00-338-02	113.7
			04-00-00-338-02	110.3
			20-00-00-338-02	57.6
			01-00-41-338-04	105.4
			01-00-37-338-02	12.4
			04-00-00-338-02	200.5
			04-00-00-338-02	143.4
			04-00-00-338-02	176.7
			20-00-00-338-02	176.7
			30-00-00-338-02	176.7
8198	PORTLAND GENERAL ELECTRIC	3,370.42	04-00-00-338-02	134.9
			20-00-00-338-02	134.9
			30-00-00-338-02	134.9
			30-00-00-338-02	716.6
			01-00-37-338-02	348.2
			30-00-00-338-02	856.2
			20-00-00-338-02	62.0
			01-00-37-338-02	17.7
			04-00-00-338-02	10.5
			04-00-00-338-02	9.2
			01-00-37-338-02	769.0
8085	PORTLAND METRO AREA	120.00	01-00-35-344-00	120.0
8132	PORTLAND ORTHOPEDIC CLINIC	75.00	01-00-62-322-04	75.0
8103	R J STRASSER DRILLING CO	2,676.80	30-00-00-365-00	2,676.8
8215	R L POLK & CO	101.50	01-00-53-322-00	101.5
8199	ROBBEN OIL CO	963.86	01-00-41-338-01	451.0
			01-00-41-338-01	512.8
8087	ROGER HALL	100.00	01-00-10-345-02	100.0
8099	ROGER MUNDORFF	75.00	01-00-26-331-00	75.0
8235	ROGER MUNDORFF	125.00	01-00-26-331-00	125.0
8086	RON KINSELLA	150.00	01-00-10-345-02	150.0
8109	RONALD C BOWEN	2,500.00	01-00-41-322-00	2,500.0
8116	SAIF CORPORATION OF OREGON	18,148.47	01-00-41-215-00	18,148.47

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CHK #	VENDOR	TOTAL	ACCOUNT	DETAIL
200	SANDERSON SAFETY SUPPLY	85.44	01-00-62-339-02	85.4
8201	SOUTHERN PACIFIC	100.00	01-00-41-342-00	100.0
8202	SOUTHGATE ANIMAL CLINIC	17.25	01-00-52-322-00	17.2
8137	SOVIET LIFE MAGAZINE	12.00	01-00-34-348-00	12.0
8098	STATE OF OREGON	15.00	01-00-26-345-00	15.0
8102	STATE OF OREGON	742.00	01-00-00-061-00	742.0
8111	STATE OF OREGON	25.00	01-00-26-345-00	25.0
8203	SUPPLYWAYS	297.00	01-00-23-336-00	297.0
8213	THE CLACKAMAS COUNTY REVIEW	14.30	01-00-23-335-00	14.3
8136	THE DRAIN DOCTOR	47.50	01-00-37-339-00	47.5
8195	THE PARTS STORE	8.80	04-00-00-323-07	8.8
8204	TRAFFIC SAFETY SUPPLY CO	98.10	04-00-00-323-00	98.1
31	TRANSCONTINENTAL SALES CO	52.06	01-00-52-217-00	52.0
8093	U S POSTAL SERVICE	2,000.00	01-00-23-333-01	2,000.0
8224	UARCO	109.34	01-00-23-322-00 01-00-23-322-00	59.7 49.6
8205	VALLEY COMMUNICATIONS INC	234.00	04-00-00-332-00 20-00-00-332-00 30-00-00-332-00	78.00 78.00 78.00
8206	WAJAX PACIFIC FIRE EQUIP INC	250.55	01-00-62-339-02 01-00-62-339-02 01-00-62-339-02	3.00 95.00 152.50
8207	WATER FOOD & RESEARCH LAB INC	130.00	30-00-00-331-00	130.00
8129	WEST PUBLISHING CO.	25.50	01-00-22-322-06	25.50
8222	WESTERN CITY MAGAZINE	15.00	01-00-21-322-06	15.00
8108	WESTERN LIFE INSURANCE	32.90	01-00-51-214-00 01-00-52-214-00 01-00-61-214-00 01-00-62-214-00 01-00-63-214-00	.70 16.10 .70 14.70 .70

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CHK #	VENDOR	TOTAL	ACCOUNT	DET
8208	WESTERN-PACIFIC CONSTR MATLS	1,046.98	04-00-00-323-05	279.0
			04-00-00-323-05	51.5
			04-00-00-323-05	51.5
			04-00-00-323-04	90.5
			04-00-00-323-04	91.0
			04-00-00-323-04	394.1
			04-00-00-323-05	39.0
			04-00-00-323-05	49.8
8209	WICHITA FEED & HARDWARE	173.30	30-00-00-323-00	13.3
			01-00-36-323-00	9.6
			30-00-00-323-00	7.5
			04-00-00-323-00	38.7
			30-00-00-323-00	28.7
			30-00-00-323-00	30.0
			30-00-00-323-00	3.2
			30-00-00-323-00	1.7
			01-00-36-322-00	6.5
			30-00-00-323-00	19.8
			04-00-00-323-07	4.0
			30-00-00-323-00	3.9
			30-00-00-323-00	2.5
			01-00-62-339-02	3.5
8210	WICHITA FEED & HARDWARE	3.44	04-00-00-323-00	3.4
8096	WILLIAM JAMES WESTBROOK	26.00	01-00-00-060-00	26.0
8105	WOODVILLAGE CONSTRUCTION	500.00	30-00-00-073-00	500.0
8211	WOODY FROMM TIRE CO	228.12	04-00-00-323-07	228.1
8221	XEROX CORPORATION	220.00	01-00-62-336-01	220.0
8212	ZELLERBACH PAPER CO	369.80	01-00-52-322-00	234.7
			01-00-23-324-03	135.1
0150	CHECKS			
	TOTAL	107,342.72		107,342.7

PLANNING COMMISSION MINUTES
REGULAR MEETING
TUESDAY, DECEMBER 10, 1985

MEMBERS PRESENT

John Littlehales, Chairman
Betty Roholt
Robert Knudson
Jan Fitzgerald
Gregg Newstrand, Jr.
Patricia Wolter

STAFF PRESENT

Michael Wheeler, Acting Planning Director
Jane Heisler, Assistant Planner
Steve Hall, Public Works Director
Mary Newell, Hearings Reporter

EXCUSED ABSENCE

Don Trotter

1.0 Chm. Littlehales called the meeting to order at 6:30 p.m.

2.0 PROCEDURAL QUESTIONS

None.

3.0 PUBLIC HEARINGS

3.1 APPLICANT: Clackamas County Community Corrections
PROPERTY OWNER: Oregon Liquor Control Commission
LOCATION: 9200 SE McBrod (Tax Lot 100 of Tax Map 1 1E 26AA)
PROPOSAL: Requests a Community Service Overlay to allow
the addition of office space and a group meeting
room to an existing residential/work release
center. (CSO-85-07)

Jane presented the Staff Report. She passed around the original pictures of the site to give the commissioners a clearer view of the area. Jane also added an additional condition that the requirements of the Federal Emergency Management Agency (FEMA) and City Ordinance 1461 be met. A video tape was also submitted as an exhibit; it was shown at this time.

QUESTIONS OF STAFF

Chm. Littlehales asked if the total number of parking spaces was 14. Jane agreed that that was correct.

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CITY OF MILWAUKIE PLANNING COMMISSION
MINUTES FOR DECEMBER 10, 1985

APPLICANT'S PRESENTATION

SPEAKING: Terry Gassaway, Director for Clackamas County
Community Corrections

Mr. Gassaway advised the commissioners of the past history associated with the site. He said that in 1981 they had asked for additional office/group meeting space and that it was approved, but due to funding, they were unable to proceed. Mr. Gassaway explained the Electronics Surveillance Program (ESP), which is the first one in the nation for the bracelet program. They have an anklet program also. They have moved the staff into the center and the program is operating. Clients come out of the jail into the center and are integrated into the community and into society when they have about 60 to 90 days left to serve. They screen them to see if they are appropriate for the ESP program. Subsequently, this electronic equipment is taking up a lot of room in the center, even though they have always been short of office space. Additional space is vital for the efficient operation of the center. The ESP program is working quite well. It does make more beds available in the center and reduces burden to the jail.

QUESTIONS OF APPLICANT

Knudson asked if there was funding available for this addition or whether funding was contingent upon the Commission's approval. Mr. Gassaway answered that funding has always been a problem, but that they are developing some funding through the ESP program itself. This funding would take the expense off the backs of the taxpayers. In other words, anyone who goes on the bracelet or anklet program pays \$7 a day or \$210 a month to be on the program. So if there are 10 people on the program, they are bringing in a revenue of \$2,100 a month. Right now they have the capability of handling 20 people on this program. They are relying on this funding if the Commission approves the expansion plans. They plan on lease/purchasing the building and the County Commissioners would have to sign off on that.

Roholt asked for more information about the bracelet/anklet program. Mr. Gassaway replied that these people are wearing transmitters on either their wrists or ankles. The bracelet program is a system whereby they have a robotic telephone that will eventually be run by computer and it calls those people on a regular basis and they have to answer the call, giving their name and time and also insert their bracelets in order that the center may know they are at their residences. The other system transmits a signal at their home if they move beyond the parameter of 150 feet. This signal trips the computer and tells the center that they have left the area.

CITY OF MILWAUKIE PLANNING COMMISSION
MINUTES FOR DECEMBER 10, 1985

Roholt observed that this program then frees up center and jail bed space. Mr. Gassaway confirmed that observation.

Roholt asked whether the offenders were paying for the privilege of not being placed in a facility. Mr. Gassaway again confirmed that observation. The clients also pay a fee of \$10 a day.

Roholt asked if this system increased the need for funds to set up this type of computer system. Mr. Gassaway answered that the center leases its system and they pay as they go. It works out fairly good for it doesn't cost too much to set up and they make about \$1,500 a month on ten bracelets and they put that money back into the system.

Wolter asked who was staying in the facility. Mr. Gassaway said that the people at the center are those individuals who have more time to serve. They are screened at the jail and if they are eligible for the center, they come to the center and they are run through the center. If they are behaving responsibly and they have 60 to 90 days left to serve, then they can go out on the bracelet or anklet program. Mr. Gassaway also added that the clients seem to like the program.

Wolter asked if this proposed addition would meet the center's needs for approximately 10 or 20 years. Mr. Gassaway said he didn't know how long exactly, but it would depend on the increase in the population. However, he did add that he thought it would give them sufficient space.

TESTIMONY IN OPPOSITION

None.

CLOSING OF PUBLIC HEARING

Roholt asked if all the elevations have been planned so that the center doesn't get swept away by the close proximity of the creek. Steve stated that there were guidelines that were followed to prevent this from occurring.

Chm. Littlehales moved that the Planning Commission approve CSO-85-07 with the 24 findings, 6 conclusions, 5 conditions as presented and the 6th as proposed by Staff that the requirements of the FEMA and City Ordinance 1461 be met. Motion was seconded by Wolter.

Chm. Littlehales asked the applicant if he had a chance to review the conditions in the Staff Report and if there was any problems with those. Applicant said that they would comply with whatever provisions the Staff deemed necessary.

CITY OF MILWAUKIE PLANNING COMMISSION
MINUTES FOR DECEMBER 10, 1985

Chm. Littlehales asked if there was room for additional parking spaces. Applicant replied that there was room north of the site.

MOTION PASSED UNANIMOUSLY.

5.0 CONSIDERATION ITEMS

5.1 FINAL PLAT APPROVAL (S-85-02) SHIELDS PHASE I, LOCATED EAST OF LINWOOD AVENUE, WEST OF 66TH AVENUE AND NORTH OF MONTGOMERY ESTATES.

Jane stated the Preliminary Plat was approved in June. Public Works has looked at the plat and all of the conditions of the preliminary approval have been met or are in the process of being met. Five conditions of approval were attached to Staff's recommendations and these were read.

SPEAKING: Jim Dierking, Edking Development

Mr. Dierking had read the Staff Report and it was totally acceptable to him. He appreciated the Staff's efforts to get this request on this agenda.

QUESTIONS OF STAFF

Chm. Littlehales asked Mr. Dierking if he was developing both pieces of property and he said he was.

Roholt moved that the Planning Commission approve Subdivision Request No. 85-02 with the 11 findings, 2 conclusions, and 5 conditions. Motion was seconded by Chm. Littlehales.
MOTION PASSED UNANIMOUSLY.

6.1 PLANNING COMMISSION MINUTES - NOVEMBER 26, 1985 (Work Session)

Newstrand moved to approve the Minutes of November 26, 1985 as amended. Motion was seconded by Fitzgerald. MOTION PASSED UNANIMOUSLY.

7.0 OLD BUSINESS

General discussion concerning the Traffic Safety Commission study. Steve passed out copies of the Traffic Safety study to each commissioner.

7.1 COMMUNITY SERVICE OVERLAY COMMENTS FROM COMMISSIONERS

Chm. Littlehales asked about the status of homework assignments. Newstrand suggested they wait for Trotter before they turn in their assignments.

CITY OF MILWAUKIE PLANNING COMMISSION
MINUTES FOR DECEMBER 10, 1985

7.2 CHAIRMAN'S SIGNATURE FOR NOVEMBER 12, 1985 MINUTES

Chm. Littlehales signed these minutes.

7.3 PARKING ON JACKSON STREET

Jane advised the Commission that Public Works thought they could get two to three spaces over there and, weather permitting, they will remove the yellow lines and paint the spaces in. They will put up a sign for two-hour parking.

8.0 OTHER BUSINESS

Knudson suggested a new name for the Community Service Overlay. Chm. Littlehales advised that he had a call from Anne Nickel about annexation of five parcels of the island properties. Since there was a crucial timetable to be followed, Anne called to let the Commission know that they would not be seeing this item on the agenda. It has been scheduled for City Council consideration on December 17, 1985.

8.1 AGENDA FOR JANUARY 14, 1986 MEETING

8.2 Jane advised Commission of upcoming hearing on the Park grocery. She said the Commission will be receiving a police report from the Police Department


8.3 Mr. Littlehales asked why the Clackamas Christian Center was coming before the Planning Commission for another sign approval. Jane said there was a misunderstanding about the number of signs approved by the Planning Commission and the the Clackamas Christian Center was now in the process of requesting that a second sign be approved.

Wolter asked if all signs that are on a development have to be approved by the Commission. Jane said that the ordinance states that any sign for an approved conditional use must be approved by the Planning Commission

Roholt moved that the meeting be adjourned. Seconded by Knudson. MOTION PASSED UNANIMOUSLY, and the meeting was adjourned at 8:00 p.m.



JOHN LITTLEHALES, CHAIRMAN



CYNTHIA K. NAGY, SECRETARY

Minutes
Center/Community Advisory Board
December 13, 1986
10 AM

Present: Art Renner Lillie Moore Guest: John Coursey
 Janet Witter Doris Burton Staff: Sara Hite
 Sharon McCartney Alan Brunk
 Paul Warden Gloria Siegrist
 Paul Schafer
 John Vannice
 Cathryn Boyles
 Bee Hall

The meeting was called to order by Chairman Alan Brunk.

The minutes were approved as read.

There was no Building Review Committee report in the absence of Helen Kappler.

Art Renner and Bee Hall reported on the Tram.

Bee Hall reported on the Transportation Task Force. She also brought up the difficulty of crossing Hiway 224 as a pedestrian getting off the bus. After some discussion including the appropriate person to write to regarding a State highway, a motion was made that a letter be sent to the State Highway Dept. requesting that the time on the walking light be lengthened at the corner of Hwy. 224 and Rusk Road. The motion was amended to include walk lights in the area. Seconded, passed.

The new Vista worker, Judy Bradley, was introduced and her job duties explained.

New by-laws discussion was tabled until next meeting.

Copies of the Center budget submitted were distributed to the members present with the request that they review them before the next meeting for discussion, questions, and suggestions.

No decision regarding the recommendation on the Loaves and Fishes utilities payment for FY 85-86 has been handed down from the City.

An ad hoc committee of Bee Hall and Lillie Moore was formed to investigate what similar facilities charge for kitchen use to determine if our charges are high enough for community use.

Paul Schafer reported on the traffic hazard caused by the Church parking on the street on the Rusk Road curve. He will talk to the appropriate people at the Church to see if the problem can be solved.

②

John Coursey talked about the similar interests of the Friends of the Center and the Board and the need for additional members to the Friends. It was suggested that a member of this Board be appointed to attend their meetings.

There being no further business or announcements the meeting was adjourned at 11:05 AM.

Respectfully submitted,

Gloria Siegrist, Secretary