

**CITY OF MILWAUKIE
CITY COUNCIL MEETING
JULY 19, 1994**

The one thousand six hundred and ninety-ninth meeting of the Milwaukie City Council was called to order by Mayor Lomnicki at 7:05 p.m. at the Milwaukie Center with the following Councilmembers present:

Craig Lomnicki,
Mayor
Rick Farley

Jean Schreiber
Rob Kappa
Bob Knudson

Also present:

Dan Bartlett,
City Manager

Maggie Collins,
Community Development Director

Bill Monahan,
City Attorney

Dave Krogh,
Associate Planner

Charlene Richards,
Assistant to the
City Manager

Steve Kennett,
Intern - Administration

Angus Anderson,
Finance Director

Pat DuVal,
Recorder/Secretary

Dan Olsen,
Fire Chief

PROCLAMATIONS, COMMENDATIONS, SPECIAL REPORTS, AND AWARDS

Welcome Wagon Week in the City of Milwaukie - Proclamation

Patty Hansen, Welcome Wagon representative, discussed the organization's history and services. **Mayor Lomnicki** read a proclamation naming the week of July 24 as *Welcome Wagon Week* in the City of Milwaukie.

"National Night Out" in Milwaukie - Resolution

Craig Stensrud, Crime Prevention Officer, presented the staff report in which the City Council was requested to consider a Resolution designating August 2, 1994, as *"National Night Out"* in the City of Milwaukie. This is a nationwide crime and drug prevention event sponsored by the National Association of Town Watch. This year's theme is "Give Neighborhood Crime and Drugs a Going Away Party" through community and police cooperation.

Councilmember Farley asked when the Drug Free Zone signs would be in place. **Stensrud** said the maps indicating the boundaries were being completed.

Councilmember Kappa discussed the Drug Prevention Coalition.

Councilmember Knudson asked if National Night Out was a statewide program. **Stensrud** said the was a national program.

It was moved by Councilmember Kappa and seconded by Councilmember Knudson to adopt the Resolution naming Tuesday, August 2, 1994, as "National Night Out" in the City of Milwaukie. Motion passed 5 - 0 with the following vote: Mayor Lomnicki, Councilmember Farley, Councilmember Schreiber, Councilmember Kappa, and Councilmember Knudson aye; no nays; no abstentions.

RESOLUTION NO. 25-1994:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MILWAUKIE, OREGON, RECOGNIZING AUGUST 2, 1994, AS "NATIONAL NIGHT OUT" IN THE CITY OF MILWAUKIE.

Parking Lot Permit Program

Tim Corbett, Public Works Director, presented the staff report in which the City Council was given an update of the downtown parking permit program. The current utilization rate is now at 79%, and staff anticipates an increase in the fall. He recommended that staff return with an update on the utilization rate in November.

Councilmember Kappa asked if there were additional permit inquiries. Corbett said the most recent information was from July 8 on which the staff report was based.

Councilmember Kappa asked if downtown business owners believed the parking situation had improved. Corbett said although there was not a formal survey, he understood through contacts with MDDA that the situation had improved.

Councilmember Farley asked if the 79% utilization met maintenance costs. Corbett said the program would have to be subsidized until a 90% utilization rate was reached.

Mayor Lomnicki asked if permit parking was being enforced. Corbett said the lots were being patrolled.

Recognition of Dan Bartlett for Years of Service

Mayor Lomnicki recognized Dan Bartlett for his 20 years of public service in local government.

PUBLIC HEARING

Charter Review

Mayor Lomnicki called the public hearing on a revision to the Milwaukie Charter to order at 7:20 p.m.

Mayor Lomnicki said the purpose of the hearing was to consider proposed revisions to the Milwaukie Charter and direct staff to prepare an election order for the November 1994 General Election. The revisions being considered were recommended by the Civil Service Commission and the Charter Review Committee. He reviewed the order of business.

Staff Report: **Steve Kennett**, Administration Intern, presented the staff report in which City Council was requested to consider placing a Charter revision on the November 1994 ballot and to direct staff to prepare an election order. The 1990 Charter revision removed the Civil Service Commission from day-to-day personnel operations. The proposed change would eliminate Chapter X, "Milwaukie Civil Service System"; implement a Complaint Resolution Process; and change "classified" employee to "career service."

Heidi Brockett, Civil Service Commission Chair, said it was determined that the established process was inefficient for both the employee and the Commission and costly for the City. She discussed the complaint resolution process in which members of like organizations would assist. The process was reviewed by the Personnel Rules Committee and representatives of the City bargaining units.

Councilmember Knudson asked for clarification of a like organization. **Brockett** used the example of a fire department complaint using representatives from a department in another city.

Councilmember Kappa asked if the City Manager was required to abide by the panel's recommendation. **Brockett** said the panel makes a recommendation only to the Manager. If the employee still does not agree, he/she can obtain an attorney and go to court.

Councilmember Farley asked how many employees would be impacted by this process. **Richards** said there were about 30 non-represented employees and all employees if outside of bargaining issues.

Correspondence: There was no correspondence received that was not included in the agenda materials.

Audience Testimony: None.

Staff Comments: **Bill Monahan**, City Attorney, said Section 27(g) - "Ineligible Persons" did not contain the most recent changes regarding "career service."

Questions of Clarification: None.

Close Hearing: Mayor Lomnicki closed the public testimony portion of the Public Hearing on the proposed revisions to the Milwaukie Charter at 7:35 p.m.

Discussion among Councilors: Councilmember Knudson asked if the vote would be on Chapter X only, or the entire package. Mayor Lomnicki said the vote would include all changes.

Richards said the action would include deletion of Chapter X and any changes to Section 27. The Complaint Resolution Process is implemented by, but outside the Charter.

Determination of Findings and Decision: It was moved by Councilmember Schreiber and seconded by Councilmember Kappa to direct staff to prepare a Resolution calling for an election to amend the Charter and to draft a ballot title for such an election. Motion passed 3 -2 with the following vote: Mayor Lomnicki, Councilmember Schreiber, and Councilmember Kappa aye; Councilmember Farley and Councilmember Knudson nay; no abstentions.

Councilmember Knudson said he believed the Civil Service Commission was necessary.

Councilmember Farley said he agreed that a person should not have to put out money for a court case.

Councilmember Kappa asked if there was anything in the presentation that did not answer the questions adequately. Councilors Farley and Knudson did not comment.

Amend Fence Provisions within the City Zoning Ordinance (ZA-94-03) - Ordinance

Mayor Lomnicki called the public hearing to consider amendments to the City of Milwaukie Zoning Ordinance to order at 7:40 p.m.

Mayor Lomnicki said the purpose of the hearing was to consider modifying and updating the Zoning Ordinance regarding fence standards. The Planning Commission held a Public Hearing on the issue and prepared a recommendation. The procedures governing this legislative action were outlined in the staff report. The review criteria to be addressed were in Sections 904.1 and 905.1 of the Zoning Ordinance. Any interested party may appeal the decision of the Council to the State Land Use Board of Appeals according to the rules adopted by the Board.

Mayor Lomnicki reviewed the conduct of the hearing.

Staff Report: Dave Krogh, Associate Planner, presented the staff report in which the City Council was requested to consider an amendment to the Zoning Ordinance regarding fence provisions. Current standards are not very clear or objective. The main points of the draft language included: reference to the Clear Vision Ordinance; planting standards; barbed and razor wire fencing standards; prohibition of electric fences; basis for height measurement; sight obscuring fencing for storage in commercial and

industrial zones; and a new definition for "fence." The Planning Commission, after two public work sessions and one public hearing, recommended approval of the legislative text amendment to the Zoning Ordinance.

Councilmember Kappa asked if there were two different sections of the proposed Ordinance that dealt with fences and planting. **Krogh** said the Clear Vision Ordinance is part of the Municipal Code, and the fence provisions are part of the Zoning Ordinance. Perimeter planting problems should be a civil matter between neighbors, and clear vision is a public safety issue. If Community Development sees something it considers a violation of the Clear Vision Ordinance, the Code Enforcement Division will be contacted.

Councilmember Kappa asked how heights would apply to property that had different levels. **Krogh** said the fence will have to be tiered and not exceed the allowed height. **Mayor Lomnicki** said the fence would have to follow the contour of the land.

Councilmember Schreiber asked if the Clear Vision Ordinance addressed the needs of pedestrians and bicyclers. **Krogh** said it benefits all modes of transportation with a maximum height of 30 inches within a 25 foot radius.

Councilmember Farley asked the definition of a fence. **Krogh** referred to Section 103 of the proposed Ordinance which defined "fence."

Councilmember Farley asked if there was a limitation on the type of construction material. **Krogh** said any material or combination of materials could be used.

Councilmember Farley asked if a retaining wall and fence combined could only be six feet. **Krogh** said the fence can be set back from the retaining wall.

Councilmember Kappa asked if barbed or razor wire in industrial zones had to lean a certain way. **Krogh** said it could go either way, but the maximum height was eight feet.

Councilmember Farley asked the allowable height of a chain link fence. **Krogh** said a chain link fence in an industrial area could be eight feet.

Correspondence: There was no additional correspondence that was not included in the agenda materials.

Audience Testimony: None.

Staff Comments: None.

Councilmember Kappa asked for clarification of fence height on a sloping property. **Krogh** said the height was measured within a one-foot horizontal radius of the post. The fence on the average would be parallel with the ground.

Mayor Lomnicki said these standards protect the downhill property owner. **Krogh** said property owners would still have the options of planting shrubs.

Councilmember Farley asked how the proposed Ordinance might impact a fence on top of a retaining wall. **Krogh** said he would have to look at the individual case.

Close Hearing: **Mayor Lomnicki** closed the public testimony portion of the hearing at 7:58 p.m.

Discussion among Councilors: **Councilmember Kappa** said in some instances, a property owner could end up with a very low fence.

Determination of Findings and Decision: It was moved by **Mayor Lomnicki** and seconded by **Councilmember Schreiber** to read the Ordinance amending Ordinance 1712, the Zoning Ordinance (ZA-94-03) for the first time by title only. Motion passed 5 - 0 with the following vote: **Mayor Lomnicki, Councilmember Farley, Councilmember Schreiber, Councilmember Kappa, and Councilmember Knudson** aye; no nays; no abstentions. The Ordinance was read for the first time by title only.

It was moved by **Councilmember Schreiber** and seconded by **Mayor Lomnicki** to read the Ordinance amending Ordinance 1712, the Zoning Ordinance (ZA-94-03) for the second time by title only. Motion passed 5 - 0 with the following vote: **Mayor Lomnicki, Councilmember Farley, Councilmember Schreiber, Councilmember Kappa, and Councilmember Knudson** aye; no nays; no abstentions. The Ordinance was read for the second time by title only.

It was moved by **Councilmember Schreiber** and seconded by **Councilmember Knudson** to adopt the Ordinance amending Ordinance 1712, the Zoning Ordinance (ZA-94-03). Motion passed 4 - 1 with the following vote: **Mayor Lomnicki, Councilmember Schreiber, Councilmember Kappa, and Councilmember Knudson** aye; **Councilmember Farley** nay; no abstentions.

ORDINANCE NO. 1768:

AN ORDINANCE OF THE CITY OF MILWAUKIE, OREGON, AMENDING
ORDINANCE NUMBER 1712, THE ZONING ORDINANCE (ZA-94-03).

Legislative Amendments to Revise Zoning and Subdivision Ordinances (ZA-94-05)
- Ordinance

Mayor Lomnicki called the Public Hearing to consider amendments to the Zoning and Subdivision Ordinances to order at 8:03 p.m.

Mayor Lomnicki said the purpose of the hearing was to consider a legislative proposal to modify the variance and flag lot sections of the Milwaukie Subdivision Ordinance and to modify sections of the Zoning Ordinance pertaining to height and density variances. The procedures governing the action are outlined in the staff report. Any interested party may appeal the decision of the Council to the State Land Use Board of Appeals according to the rules adopted by the Board.

Mayor Lomnicki reviewed the conduct of the hearing.

Staff Report: **Dave Krogh**, Associate Planner, presented the staff report in which the City Council was requested to consider a legislative proposal to modify the variance and flag lot sections of the Milwaukie Subdivision Ordinance and to modify sections of the Milwaukie Zoning Ordinance pertaining to height and density variances. The proposed amendment would bring the flag lot section of the Subdivision Ordinance into compliance with the Uniform Fire Code provisions and allow the South Metro Fire Marshal some flexibility in meeting different situations.

Councilmember Schreiber asked if there was any testimony or comment during the Planning Commission hearing process. **Krogh** said there was none. The Fire Marshal was provided with information concerning the proposed amendments.

Councilmember Farley asked what was in Section 1011.5 of the Zoning Ordinance. **Krogh** said that section was the Subdivision Ordinance.

Councilmember Kappa asked by what criteria the Community Development Director could increase the minimum standards of the access strip as provided in Exhibit B. **Krogh** said the criteria might include a tree, fence, or clearance as long as there is safe and adequate access.

Councilmember Kappa asked for an example of the variance conditions which replaced the existing criteria in Section 17.44.020. **Krogh** said there are two types of variances, one of which was a 25% variance that may be processed administratively.

Councilmember Farley asked about access to adjacent flag lots. **Krogh** said the adjacent flag lots would share the same access in order to cut down on the amount of paving required.

Correspondence: There was no additional correspondence on the matter other than those included in the agenda materials.

Audience Participation: None.

Staff Comments: None.

Questions of Clarification: None.

Close Hearing: **Mayor Lomnicki** closed the public testimony portion of the hearing on the proposed amendments to the Zoning and Subdivision Ordinances at 8:15 p.m.

Discussion among Councilors: It was moved by Councilmember Kappa and seconded by Councilmember Schreiber to read the Ordinance amending Ordinance 1712, the Zoning Ordinance, and amending Ordinance 1440, the Subdivision Ordinance (ZA-94-05) for the first time by title only. Motion passed 5 - 0 with the following vote: Mayor Lomnicki, Councilmember Farley, Councilmember Schreiber, Councilmember Kappa, and Councilmember Knudson aye; no nays; no abstentions. The Ordinance was read for the first time by title only.

It was moved by Councilmember Kappa and seconded by Councilmember Farley to read the Ordinance amending Ordinance 1712, the Zoning Ordinance, and amending Ordinance 1440, the Subdivision Ordinance (ZA-94-05) for the second time by title only. Motion passed 5 - 0 with the following vote: Mayor Lomnicki, Councilmember Farley, Councilmember Schreiber, Councilmember Kappa, and Councilmember Knudson aye; no nays; no abstentions. The Ordinance was read for the second time by title only.

It was moved by Councilmember Kappa and seconded by Councilmember Farley to adopt the Ordinance amending Ordinance 1712, the Zoning Ordinance, and amending Ordinance 1440, the Subdivision Ordinance (ZA-94-05). Motion passed 5 - 0 with the following vote: Mayor Lomnicki, Councilmember Farley, Councilmember Schreiber, Councilmember Kappa, and Councilmember Knudson aye; no nays; no abstentions.

ORDINANCE NO. 1769:

AN ORDINANCE OF THE CITY OF MILWAUKIE, OREGON, AMENDING ORDINANCE NUMBER 1712, THE ZONING ORDINANCE, AND AMENDING ORDINANCE NUMBER 1440, (TITLE 17 OF THE MILWAUKIE MUNICIPAL CODE) THE SUBDIVISION ORDINANCE (ZA-94-05).

AUDIENCE PARTICIPATION - None.

OTHER BUSINESS

Ambulance Transport Proposal Update

Dan Olsen, Fire Chief, presented the staff report in which he updated City Council on the status of the ambulance transport proposal. He reviewed the current proposal of ARM (dba Buck Ambulance) and four public fire-rescue agencies, City of Milwaukie, City of Lake Oswego, Clackamas Fire District #1, and Oak Lodge Fire District #51.

Olsen said the City's position was to continue as a full partner in the public/private venture but not come on line with ambulance transport at this time. He said he and the

EMS Captain wish to evaluate the situation for six months and reconsider the proposal in January, 1995. AMR works well with the fire-rescue agencies, and citizens get a high level of response. This is the only joint venture of this type.

Councilmember Kappa asked about billing procedures when a patient is transported. **Olsen** said AMR contracts with the four agencies. When AMR does not have an ambulance available, the fire-rescue agencies are directed to bring their units on line and act in place of AMR. The patient will be billed by AMR. There was a provision in the County contract for billing for certain medical procedures. For this service, AMR will provide an annual \$50,000 stipend and provide transport units. He discussed the 12-hour fire-rescue agency rotation.

Councilmember Farley asked how many transport units there were in the three fire departments. **Olsen** said Clackamas County Fire District #1 has a transport unit; Oak Lodge is borrowing one from Tualatin Valley Rescue unit; and Lake Oswego recently purchased a vehicle with transport capabilities. AMR has not provided any vehicles yet.

Councilmember Schreiber asked who would respond to a 911 call under the new system. **Olsen** said under the new system, one would probably get the closest unit and one fire suppression unit.

Councilmember Kappa asked if a fire truck and ambulance would be sent under this new agreement. **Olsen** said currently if there were a traffic accident, two engine companies plus AMR would respond for a total of eight medically qualified personnel. If the City of Milwaukie enters into the agreement, six medically trained personnel would respond, and fire suppression would depend on mutual aid.

Councilmember Knudson asked if Milwaukie personnel would operate the ambulance and be reimbursed by AMR for the time. **Olsen** said our personnel would staff this ambulance. AMR pays an annual stipend and provides the vehicle.

Councilmember Farley said the City of Milwaukie could spend a lot of time in Clackamas County. **Olsen** said ambulances could be brought into the system as part of a move up. The distance would depend on the severity of the situation. Milwaukie is the smallest agency involved.

Councilmember Farley said AMR is a private company with stockholders. **Olsen** said it is the position that this will be a budget neutral operation.

Consider Low Income Utility Program - Resolution

Angus Anderson, Finance Director, presented the staff report in which the City Council was requested to consider a Resolution to establish eligibility for the Low Income Utility Program and apply a rate structure to qualifying accounts. He discussed the proposed qualifying levels based on Clackamas County's Section 8 Housing Assistance Program. The proposed low income rates would be a waiver of the base water rate with consumption charged at the established rate and one-half of the fixed base rates for sewer and storm sewer.

Councilmember Farley asked how much Section 8 Housing there was in Milwaukie. **Anderson** said in addition to the units on 32nd Avenue, there are household receiving subsidy.

Councilmember Schreiber discussed the Section 8 Housing program and said she thought Section 8 was indexed by the number of people in the household.

Councilmember Farley said he was concerned about the definition of a family. What if there were more than five people in a family? **Councilmember Schreiber** said more than five people who are not related is considered a group home. **Anderson** said the City interprets the qualifying income by the number of people in the home and their income and does not inquire about the marital status.

It was moved by **Councilmember Kappa** and seconded by **Councilmember Knudson** to adopt the Resolution establishing procedures for the low income utility rate reduction program and amending Resolution 31-1993. Motion passed 5 - 0 with the following vote: Mayor Lomnicki, Councilmember Farley, Councilmember Schreiber, Councilmember Kappa, and Councilmember Knudson aye; no nays; no abstentions.

RESOLUTION NO. 26-1994:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MILWAUKIE, OREGON, ESTABLISHING PROCEDURES FOR THE LOW INCOME UTILITY RATE REDUCTION PROGRAM AND AMENDING RESOLUTION 31-1993.

Consider Annual Contracts - Resolution

Anderson presented the staff report in which the City Council was requested to consider a resolution that would authorize the City Manager to execute purchase orders for services that are essential and required for normal City operations. He discussed the blanket purchase order system.

Councilmember Schreiber asked if these could be checked against a master vendor list. **Anderson** said there were tracking problems with the existing system.

Councilmember Farley asked for a description of the services from D&A Janitorial. **Anderson** said the company provides janitorial services for City Hall, Ledding Library, Johnson Creek Permit Center, and Public Safety Building.

It was moved by **Councilmember Kappa** and seconded by **Councilmember Schreiber** to adopt the Resolution authorizing the City Manager to execute certain contracts. Motion passed 5 - 0 with the following vote: Mayor Lomnicki, Councilmember Farley, Councilmember Schreiber, Councilmember Kappa, and Councilmember Knudson aye; no nays; no abstentions.

RESOLUTION NO. 27-1994:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MILWAUKIE, OREGON, AUTHORIZING THE CITY MANAGER TO EXECUTE CERTAIN CONTRACTS.

Consider Telephone System for City Facilities

Dan Bartlett, City Manager, presented the staff report in which the City Council was requested to consider authorizing him to sign a purchase order to Telephone Sales and Communications in the amount of \$98,749 for expansion of the telephone system to Johnson Creek and City Hall, and upgrade the current system at the Public Safety Building. He reviewed the features of the proposed package. Fred Wist, Northwest Information Systems (NIS), was present to answer any questions.

Councilmember Farley asked how much was originally budgeted. **Bartlett** said the estimate for expanding the system was \$65,000 in February and now was \$57,238. Additional recommendations included Public Safety Building system, voice mail, and Primary Interface upgrades; additional high speed data communications; and cabling between City Hall and Ledding Library.

Mayor Lomnicki asked if the proposed system would be compatible with future fiber optics. **Wist** said that it would be completely compatible with the fiber optic trunklines.

Councilmember Kappa asked if the silent monitor system would be activated. **Wist** said the silent monitor was a feature that could be enabled throughout the entire system on specific phones. **Bartlett** said there was no intent to monitor all calls.

Councilmember Schreiber asked if any user could enable the silent monitor. **Wist** said it could be done only by the City system administrator.

Councilmember Farley asked if there was a notification law regarding phone listening devices. **Monahan** said in a public function such as police and fire, it is assumed that calls were recorded. In other instances, notification would be necessary, but he could not cite the specific law.

Councilmember Farley asked if the purchase included power failure devices. **Bartlett** said these were provided by the City.

It was moved by Councilmember Kappa and seconded by Councilmember Farley to authorize the City Manager to sign a purchase order to Telephone Sales and Communications in the amount of \$98,749 for expansion of the telephone system to Johnson Creek and City Hall; and upgrade the current system at the Public Safety Building. Motion passed 5 - 0 with the following vote: Mayor Lomnicki, Councilmember Farley, Councilmember Schreiber, Councilmember Kappa, and Councilmember Knudson aye; no nays; no abstentions.

Consider Enhanced Sheriff's Patrol District - Resolution

Bartlett presented the staff report in which the City Council was requested to consider a Resolution supporting the formation of an Enhanced Sheriff's Patrol District and direct staff to send the adopted Resolution to the Boundary Commission. The proposal would provide expanded law enforcement services to the area east of the City. It would provide about one deputy per 1000 population.

Councilmember Farley asked if adoption of the Resolution would lock the City into the district. **Bartlett** said the district would be outside Milwaukie's corporate boundaries, and City taxpayers would not be required to pay the estimated \$0.89 per \$1000 assessed value.

Councilmember Kappa asked if Milwaukie would assume police services when territories were annexed. **Bartlett** said the territory could be withdrawn from the service district.

Councilmember Farley asked for clarification of the map which indicated a service area on the other side of Lake Oswego. **Bartlett** said some areas are not contiguous, but have been determined to need Sheriff Patrol services.

It was moved by Councilmember Farley and seconded by Councilmember Kappa to adopt the Resolution to the Boundary Commission supporting the formation of a Clackamas County Enhanced Law Enforcement District. Motion passed 5 - 0 with the following vote: Mayor Lomnicki, Councilmember Farley, Councilmember Schreiber, Councilmember Kappa, and Councilmember Knudson aye; no nays; no abstentions.

RESOLUTION NO. 28-1994:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MILWAUKIE, OREGON, TO THE PORTLAND METROPOLITAN AREA LOCAL GOVERNMENT BOUNDARY COMMISSION IN SUPPORT OF THE FORMATION OF A CLACKAMAS COUNTY ENHANCED LAW ENFORCEMENT DISTRICT.

Consider Appointment of Iwaki Delegation - Resolution

Bartlett presented the staff report in which the City Council was requested to consider a Resolution designating the official travel delegation to Iwaki and authorize expenses for recognition items.

Councilmember Farley said he was planning to make a covered wagon lamp as a gift. Other gifts, such as Pendleton items, were discussed.

It was moved by Councilmember Kappa and seconded by Councilmember Farley to adopt the Resolution designating the official travel delegation to Iwaki and authorizing certain expenses. Motion passed 5 - 0 with the following vote: Mayor Lomnicki, Councilmember Farley, Councilmember Schreiber, Councilmember Kappa, and Councilmember Knudson aye; no nays; no abstentions.

RESOLUTION NO. 29-1994:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MILWAUKIE, OREGON, DESIGNATING THE OFFICIAL TRAVEL DELEGATION TO IWAKI AND AUTHORIZING CERTAIN EXPENSES.

Consider Commission Appointments

It was moved by Councilmember Kappa and seconded by Councilmember Knudson to make the following commission appointments: Jonathan Newman to the Parks and Recreation Commission; Marian McEnnerney to the Library Board; Alan Fletcher to the Citizens Utility Advisory Commission; and Dick Baker to the Traffic Safety Commission. Motion passed 5 - 0 with the following vote: Mayor Lomnicki, Councilmember Farley, Councilmember Schreiber, Councilmember Kappa, and Councilmember Knudson aye; no nays; no abstentions.

CONSENT AGENDA

It was moved by Councilmember Kappa and seconded by Councilmember Farley to adopt the Consent Agenda which consisted of the City Council Minutes of July 5, 1994, with amendments on pages one and seven as noted by Councilmember Kappa. Motion passed 5 - 0 with the following vote: Mayor Lomnicki, Councilmember Farley, Councilmember Schreiber, Councilmember Kappa, and Councilmember Knudson aye; no nays; no abstentions.

INFORMATION

Mayor Lomnicki discussed Metro's \$475 million light rail bond issue. **Councilmember Kappa** said he attended the last Planning Commission meeting on light rail planning issues.

Bartlett indicated that due to a publication error, there would be a hearing to adopt the 1994-1995 Budget on August 16.

Mayor Lomnicki said the City Council would hold an Executive Session under the authority of ORS 192.660 to consider the City Manager evaluation.

ADJOURNMENT

Mayor Lomnicki adjourned the meeting at 9:45 p.m.

Pat DuVal

Pat DuVal, Recorder/Secretary

EXECUTIVE SESSION

Mayor Lomnicki called the executive session to order at 10:00 p.m. Present were the City Council and the City Manager. He distributed Subordinate Appraisal of Managers (S.A.M.) forms that had been completed by each of the City Manager's direct reports. The City Manager was excused while the City Council reviewed the S.A.M.'s

At 10:30 p.m., the City Council adjourned due to the late hour. Councilors agreed to continue the evaluation on August 1, 1994, at 7:00 p.m.

Dan Bartlett

Dan Bartlett, City Manager

**CITY OF MILWAUKIE
CITY COUNCIL AGENDA
JULY 19, 1994**

MILWAUKIE CENTER

1699TH MEETING

WORK SESSION

- 5:00 - 6:00 p.m. - North Clackamas Parks & Recreation District Quarterly
Report/Transportation and Nutrition Program (Roger Brown)
6:00 - 6:30 p.m. - Commission Interviews

REGULAR SESSION

7:00 p.m.

- I. **CALL TO ORDER**
Pledge of Allegiance
- II. **PROCLAMATIONS, COMMENDATIONS, SPECIAL REPORTS, AND AWARDS**
 - A. "National Night Out" in Milwaukie - Resolution (Craig Stensrud)
 - B. Parking Lot Permit Program (Tim Corbett)
- III. **PUBLIC HEARING** *(Public comment will be allowed on items appearing on this portion of the agenda following a brief staff report presenting the item and action requested. The Mayor may limit testimony.)*
 - A. Charter Review (Steve Kennett)
 - B. Amend Fence Provisions within the City Zoning Ordinance (ZA-94-03) - Ordinance (Dave Krogh)
 - C. Legislative Amendments to Revise Zoning and Subdivision Ordinances (ZA-94-05) - Ordinance (Dave Krogh)
- IV. **AUDIENCE PARTICIPATION** *(The Mayor will call for statements from citizens regarding issues relating to the City. It is the intention that this portion of the agenda shall be limited to items of City business which are properly the object of Council consideration. Persons wishing to speak shall be allowed to do so only after registering on the card provided on the table at the back of the meeting area. The Council may limit the time allowed for presentation.)*

V. OTHER BUSINESS *(The following items will be individually presented by City staff or other appropriate individuals. A synopsis of each item together with a brief statement of the action being requested shall be made by those appearing on behalf of an agenda item.)*

- A. Ambulance Transport Proposal Update (Dan Olsen)**
- B. Consider Low Income Utility Program - Resolution (Angus Anderson)**
- C. Consider Annual Contracts - Resolution (Angus Anderson)**
- D. Consider Telephone System for City Facilities (Dan Bartlett)**
- E. Consider Enhanced Sheriff's Patrol District - Resolution (Dan Bartlett)**
- F. Consider Appointment of Iwaki Delegation - Resolution (Dan Bartlett)**
- G. Consider Commission Appointments**

VI. CONSENT AGENDA *(Items appearing below are considered to be routine, and therefore, will not be allotted Council discussion time on the agenda. Rather, the items may be passed upon by the Council in one blanket motion. Any Council member may remove an item from the "Consent" portion of the agenda for discussion or questions by requesting such action prior to consideration of that portion of the agenda.)*

City Council Minutes of July 5, 1994

VII. INFORMATION

- A. Local Review Schedule**
- B. Planning Commission Minutes of June 28, 1994**
- C. Citizens Utility Advisory Commission Minutes of June 1, 1994**
- D. Proposal to Annex to Clackamas County Service District No. 1**
- E. Clackamas Basin Water Authority Committee Meeting Minutes**
- F. Portland Water Bureau Summer 1994 Supply Plan**
- G. Clackamas Community College Information**
- H. JPACT 10-Year Plan**
- I. JPACT Meeting Report of June 9, 1994**
- J. Accounts Payable Transactions**

VIII. ADJOURNMENT

EXECUTIVE SESSION

At the end of the regular meeting, the Council will hold an Executive Session under the authority of ORS 192.660 to consider City Manager evaluation.

For assistance/services per the Americans with Disabilities Act (ADA), dial TDD 659-5171.

ITEM III.B (ZA-94-03)
Amendments to the Zoning Ordinance: Fence Provisions
July 19, 1994

1. **Opening**

"The public hearing to consider amendments to the City of Milwaukie Zoning Ordinance is called to order."

2. **Purpose**

"The purpose of this hearing is to consider modifying and updating the Zoning Ordinance regarding fence standards. The Planning Commission held a public hearing on this issue and prepared a recommendation.

The order of business we will follow in conducting this hearing will be:

- a) Staff report
- b) Correspondence
- c) Testimony from those in the audience
- d) Additional staff comments
- e) Questions from Council
- f) Hearing closed, no further testimony from audience
- g) Discussion by Council and decision

The procedures governing this legislative action are outlined in the staff report. The review criteria to be addressed are in Sections 904.1 and 905.1 of the Zoning Ordinance.

Any interested person who wants written notice of the decision on this matter should leave their name and address with the Recorder. Any interested party may appeal the decision of the Council to the State Land Use Board of Appeals according to the rules adopted by the Board."

3. **Conduct of Hearing**

"Does anyone in the audience wish to speak on this matter?" [If Yes]

"I will recognize those persons wishing to speak and any questions should be addressed through me. When you come to the podium, please state your name and address for the record, as this hearing will be taped.

Since we have other items on the agenda this evening, I would encourage those wishing to speak to confine their remarks to the matter before use."

Dave Krogh will be giving us the staff report, so let's move on to that."

4. **Staff Report**

Dave Krogh -- Associate Planner

5. Correspondence

"Have we received any correspondence on this matter other than those items included in the agenda materials?"

6. Audience Testimony

"Does anyone wish to speak in opposition to the proposed amendments?"

7. Staff Comments

"Does any member of the Council have any questions regarding clarification of the testimony to this point? If there are no further questions, I will close the public testimony portion of this hearing."

9. Close Hearing

"The public testimony portion of the hearing on the proposed amendments to the Zoning Ordinance is now closed."
[Gavel]

10. Discussion among Council Members

"Is there discussion by Council?"

(No further testimony unless absolutely necessary. You may want the City Attorney to outline alternatives.)

11. Determination of Findings and Decision

"Is the Council ready to vote?"

12. Decision of Council Members

"The Ordinance has been adopted (or rejected) and will go into effect 30 days after the date it is signed."

Note: If you wish to continue this matter for any reason, the hearing should be continued to a date certain to avoid the need to publish new notice.

ITEM III.C (ZA-94-05)
Legislative Amendments Revising Zoning and Subdivision
Ordinances
July 19, 1994

1. Opening

"The public hearing to consider amendments to the Zoning and Subdivision Ordinances is called to order."

2. Purpose

"The purpose of this hearing is to consider a legislative proposal to modify the variance and flag lot sections of the Milwaukie Subdivision Ordinance and to modify sections of the Zoning Ordinance pertaining to height and density variances. The Planning Commission held a public hearing on this issue and prepared a recommendation.

The order of business we will follow in conducting this hearing will be:

- a) Staff report
- b) Correspondence
- c) Testimony from those in the audience
- d) Additional staff comments
- e) Questions from Council
- f) Hearing closed, no further testimony from audience
- g) Discussion by Council and decision

The procedures governing this legislative action are outlined in the staff report. The review criteria have been identified in the staff report.

Any interested person who wants written notice of the decision on this matter should leave his/her name and address with the Recorder. Any interested party may appeal the decision of the Council to the State Land Use Board of Appeals according to the rules adopted by the Board."

3. Conduct of Hearing

"Does anyone in the audience wish to speak on this matter?" [If Yes]

"I will recognize those persons wishing to speak and any questions should be addressed through me. When you come to the podium, please state your name and address for the record, as this hearing will be taped.

Since we have other items on the agenda this evening, I would encourage those wishing to speak to confine their remarks to the matter before us."

4. Staff Report - Dave Krogh, Associate Planner

5. **Correspondence**

"Have we received any correspondence on this matter other than those items included in the agenda materials?"

6. **Audience Testimony**

"Does anyone wish to speak on the proposed amendments?"

7. **Staff Comments**

"Does staff have anything to add which specifically addresses a question raised during the testimony?"

8. **Questions of Clarification**

"Does any member of the Council have any questions regarding clarification of the testimony to this point? If there are no further questions, I will close the public testimony portion of this hearing."

9. **Close Hearing**

"The public testimony portion of the hearing on the proposed amendments to the Zoning and Subdivision Ordinances is now closed." [Gavel]

10. **Discussion among Council Members**

"Is there discussion by Council?"

(No further testimony unless absolutely necessary. You may want the City Attorney to outline alternatives.)

11. **Determination of Findings and Decision**

"Is the Council ready to vote?"

12. **Decision of Council Members**

"The Ordinance has been adopted (or rejected) and will go into effect 30 days after the date it is signed."

Note: If you wish to continue this matter for any reason, the hearing should be continued to a date certain to avoid the need to publish new notice.

CITY OF MILWAUKIE



FAX (503) 652-4433

Date: 7/08/94
To: Honorable Mayor and City Council
Through: Dan Bartlett, City Manager
From: Charlene Richards, Assistant to the City Manager
Subject: Loaves & Fishes, Inc., Center Transportation & Nutrition Programs

RECOMMENDATION:

By Council action support the transfer of Center transportation and nutrition programs from Loaves & Fishes, Inc. to the NCPRD. Subsequently, the NCPRD is to address in its quarterly reports to the City General Fund the steps taken to find alternative transportation service providers. Additionally, quarterly financial reports will depict the net position of the transportation and nutrition enterprise fund in combination and as separate services.

The Council should not continue to provide funds for Center transportation services.

BACKGROUND:

Loaves & Fishes, Inc. provide Center transportation and nutrition programs through a contract with NCPRD. Over the past three years, discussions have occurred regarding the advisability and financial capability of the City and now the NCPRD to directly provide these services. Loaves & Fishes, Inc. has notified the NCPRD of their intention to cease providing Center transportation services and change the Center nutrition site from a cooking site to a catered site. This change was to occur July 1, 1994. A negotiated target date for transfer is now between August and October 1, 1994.

The issues before the Council are as follows:

- Does the direct provision of transportation and nutrition services by the Center comply with the intent of the Intergovernmental Agreement (IGA) between the City and the NCPRD?

The County Counsel, Scott Parker, has advised the NCPRD that the IGA would allow the NCPRD to directly provide the Center transportation and nutrition programs. County Counsel has advised the City Attorney's office of their position.

- Are there any concerns related to the NCPRD direct provision of Center transportation and nutrition programs such as financial liability?

2

Memorandum

A projected combined transportation and nutrition program budget provides a balanced budget and financial position for an enterprise fund. It is the intention of the NCPRD to require the fund to be self supporting without tax base support.

- Does the City wish to consider the request to continue providing funds for the Center transportation program?

The City's budget committee reviewed and did not recommend continued City support of the Center transportation program for fiscal year 1994-1995. The financial document for the combined transportation and nutrition programs does not show a negative balance until fiscal year 1996-1997, with a deficit of \$4,126.

CC: Roger K. Brown, North Clackamas Parks & Recreation District (NCPRD) Director

Joan Young, Interim Center Director

Janet Witter, Chairman, Center/Community Advisory Board

Alan E. Brunk

csr

Enc. 2

June 30, 1994

To: Charlene Richards, Assistant to the City Manager
City of Milwaukie

From: Joan Young, ^{JY} Interim Director
The Milwaukie Center

Re: Transfer of Loaves and Fishes Services

The following narrative will provide you with the chronology of events which are related to our present negotiations with Loaves and Fishes, Inc.

In January, 1994, Loaves and Fishes, Inc. notified the Milwaukie Loaves and Fishes Steering Committee that as of July 1, 1994, they would no longer be able to provide financial support for the special needs transportation at the Milwaukie Center. The Steering Committee met immediately and unanimously proposed that they request the Parks District to accept transfer of vans and responsibility for operations of the transportation program (Attachment I).

Both the Center Community Advisory Board and the Friends of the Milwaukie Center, Inc. were apprised of this request by Roger Brown Parks District Director, at special meetings on February 4, 1994. The C/CAB voted approval of the Parks District pursuing resolution to this issue. The Friends agreed to look at a greater level of financial contribution toward the transportation service. Roger Brown then discussed the transportation concern with the Regional Parks Advisory Board on February 10, 1994, and they approved staff continuing to work on the problem.

In March, both John Mullin, the Director of Clackamas County Human Services Department, and Roger Brown, the Parks District Director, had contact with Mike Swanson, the County Administrator, and the Board of County Commissioners. At that point, the Board of County Commissioners stated that they felt the Parks District should not get involved in the transportation business.

The Loaves and Fishes Steering Committee Budget Committee received notice late in March from L & F, Inc., that they intended to change the Milwaukie nutrition program from a cooking site to a catered site, and also reduce three of the staff positions significantly. At the April 12, 1994 meeting, the L & F Steering Committee appointed an Ad Hoc Committee which was to explore options for the nutrition program so it could remain a cooking site.

In the meantime, staff continued to explore options for the transportation issue, and were informed of the potential request for management change of the nutrition site. Upon examining the budgets of the two services, staff found that the budgets supported one another. The draft nutrition budget indicated a positive cash flow while the draft transportation budget had a negative cash flow. Parks District Director Roger Brown put together a draft combined budget for the programs based upon an enterprise fund concept which would not impact the other District programs. On May 31, Roger Brown and I were accompanied by John Mullin, Director of Clackamas County Human Services Department to a work session with the Board of County Commissioners (Attachment II). The Board of County Commissioners granted approval of the concept and also requested that the staff continue to look for more cost efficient means of providing transportation to our senior population.

By June 7, 1994 there were unanimous votes from both the Ad Hoc Committee and the Steering Committee to a proposal for the Parks District to take over the nutrition service to operate, fund and manage the site to insure it remain a cooking site. The Center Community Advisory Board also unanimously approved the request, and turned it over to the Regional Parks Advisory Board (Attachment III).

On June 9, 1994, the Regional Parks Advisory Board received staff's report on the status of both the transportation and the nutrition services. The County Counsel, Scott Parker, was also present and reported on the legal aspects of this potential change. He cited the State Statute for special service districts and discussed it's limitations regarding provision of senior services. He also reviewed the Intergovernmental Agreement between the City of Milwaukie and the Parks District, and the ballot measure in which both clearly indicated provision of senior services through the Milwaukie Center (Attachment IV). The Parks Board did move unanimously to have staff move forward with negotiations with Loaves and Fishes.

Since the Regional Parks Board meeting, Roger Brown has met twice with Loaves and Fishes, Inc. management to negotiate the requested changes. Loaves and Fishes has agreed to continue the two services as they now exist (without a gap or change in service delivery) until the Parks District can take over the program. Loaves and Fishes, Inc. has requested that the transfer take place as soon as possible, with the target date between August and October 1, 1994.

Janet Witter, Chairman of the Center Community Advisory Board, had telephone contact early in June with City Manager Dan Bartlett to request a work session with the City of Milwaukie City Council to advise them of the potential change addressed above. I understand that this session is now set for Tuesday, July 19, 1994 at 5:00 p.m. Scott Parker, County Counsel, has advised the City Attorney and feels that the City Attorney can discuss this further with the City Council, if necessary.

Page 3, 6/30/94 memo

The staff of North Clackamas Parks and Recreation District and the Milwaukie Center are enthusiastic about this transfer of services. There will be a continuation of necessary transportation services which were potentially jeopardized. If there were no special needs transportation available to the population we serve, the senior center "focal point" status of the Milwaukie Center would be endangered, which in turn would terminate over \$60,000.00 of state and federal funds we receive.

The Milwaukie Center and Milwaukie Loaves and Fishes have been involved for over a year in the Clackamas County Senior Transportation Consortium which gathers the strength from a network of eleven senior sites that provide special needs transportation for the older adult population. The Consortium has been successful obtaining a three year grant from Oregon Department of Transportation to assist in the operations of the transportation services. The Consortium is actively pursuing funding from other sources -- ie, medicaid reimbursement for medical rides, Tri-Met reimbursement for LIFT eligible rides -- to provide further financial resources for special needs transportation operations.

The Milwaukie Center nutrition service bases its reputation on the fine quality lunch meals cooked on site. The congregate meal site supports a healthy number of regular participants. The local Loaves and Fishes Steering Committee feel very strongly about maintaining this quality and control over the cooking. If Loaves and Fishes, Inc. would have instituted their recommended change for this site, as of July 1, 1994, Milwaukie nutrition service would be receiving prepared food from the central kitchen to be reheated on-site.

The Milwaukie Loaves and Fishes Steering Committee feel that the staff can deliver a quality service more cost-effectively through independent site management. The local 93-94 administrative cost to support Loaves and Fishes, Inc. is more than \$75,000.00. As the local Clackamas County senior nutrition sites are opting for local control and dropping off of the Loaves and Fishes roles, the administrative burden to remaining sites will increase. Removing the cost to support Loaves and Fishes, Inc. will allow the Milwaukie nutrition service budget to be a positive cash flow.

Finally, I want to mention the issues which have no dollar value. For years there have been two factions under one roof at the Milwaukie Center -- the Center staff and volunteers and the Loaves and Fishes staff and volunteers. Even though we have at least similar goals to serve the older adults in our community; the approach, the ground rules and the administration have been different, creating strife. To place all the programs under one administration, with one set of mission and goals, and one way of doing business will finally allow us to "fine tune" the quality staff and programs that we have at the Center. With improved communications and approaches, our internal efficiency and our ability to do business in the community will be greatly enhanced. The community, in turn, will be able to view the Milwaukie Center as one entity, and we expect that the local support can only grow from this venture.

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Page 4, 6/30/94 memo

REQUEST FOR BUDGETING SPECIAL NEEDS TRANSPORTATION

Concerning the request for continued financial assistance for special needs transportation on June 28, 1994 to the City Council by Harold Stohler, Chairperson of the Friends of the Milwaukie Center:

In 1991, the City was approached by the Center Community Advisory Board to provide financial assistance for the special needs transportation service at the Milwaukie Center. A \$5,000.00 annual allocation for the next three fiscal years was received from the City to assist in the transition of available funding options since Tri-Met was removing a sizeable grant from the operations. Since then, Loaves and Fishes has opted out of the transportation service totally, effective as soon as possible. Alan Brunk, Chairperson of Milwaukie Loaves and Fishes Steering Committee, wrote to the City Manager Dan Bartlett in January, 1994 to request continued financial assistance, especially at this time of a major transition for the transportation service. (Attachment V)

On June 28, 1994, Harold Stohler reported to the City Council that the Friends of the Milwaukie Center will be increasing their financial support of the transportation service to \$10,000.00 annually and he challenged the City to continue to support the program at this time.

Bringing the two services under the North Clackamas Parks and Recreation District and operating them together as a separate enterprise system will have its challenges. The transportation program budget is not balanced, and funds do need to be gathered to support the service (refer to Attachment II for figures). The majority of the Transportation Consortium members do have city financial support for their special needs transportation services (seven out of nine members).

If we can be of assistance in providing your staff and the City Council any further documentation or figures, please let us know.

LOAVES & FISHES

The Meals-on-Wheels People

January 21, 1994

DRAFT

1993-94 BOARD OF DIRECTORS

Lewis Hampton, *Chair*
 Nancy Delbrueck, *Vice Chair*
 Phyllis Buckingham, *Secretary*
 Jim Durkheimer, *Treasurer*
 Bob Allenbrand
 Helen Bledsoe
 Phil Bogue
 David Chen
 Donna Elsasser
 Alan Haight
 Ed Harris
 Don Roth
 Virginia Stose
 Martha Sumption
 Janet Wyse

Mr. Roger Brown
 North Clackamas Parks & Recreation
 11022 SE 37th
 Milwaukie, OR 97222

Dear Mr. Brown:

This letter is written to inform you that as of July 1, 1994, Loaves & Fishes will no longer be able to provide financial support for transportation at the Milwaukie Center. As you are aware, the Milwaukie Steering Committee has been informed of our intent. We are currently working with a sub-committee of the Milwaukie Steering committee in an effort to develop strategic solutions to this problem.

ADVISORY BOARD

Dr. Joseph Blumel
 Gwyneth Gamble Booth
 Mary Clark
 Maurie Clark
 Nick Collins
 Charles Crookham
 Elizabeth Crookham
 James Curran
 Betsy Johnson Helm
 Elizabeth Hirsch
 John Huisman
 Dr. Peter Kohler
 Fred Macdonald
 Maybelle Clark Macdonald
 Robert Mitchell
 Oran Robertson
 Anne Swindells
 Dr. John Tuhy
 Mildred Tuhy
 Jean Vollum

We are willing to meet and discuss this issue with you at your convenience. We remain open to any and all operating possibilities which will reduce our total financial responsibility, but at the same time ensure continued transportation at the Milwaukie Center.

Sincerely,

Anne Kelly Feeney
 Executive Director

AKFrm

cc. who needs to be copied.

Anne Kelly Feeney
 Executive Director

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LOAVES & FISHES

The Meals-on-Wheels People

January 11, 1994

Milwaukie Loaves & Fishes Steering Committee
5440 S.E. Kellogg Creek Drive
Milwaukie, OR 97222

Attn: Alan Brunk, Chair

Dear Committee members:


This letter is being written to inform you that as of July 1, 1994, Loaves & Fishes Centers, Inc. will no longer provide agency dollars for transportation in Milwaukie. We have struggled over this decision because of our concern that transportation continues in Milwaukie. We know many seniors depend on center transportation. We do not want to put those seniors in jeopardy.

However, the Milwaukie Loaves & Fishes program is currently projected to receive \$78,817 in agency dollars this year. The cost of the transportation program is projected at \$46,780 this year. Next fiscal year we will only be able to provide approximately \$40,000 in agency funds to support the nutrition program. This is very close to the difference between the current projection for agency dollars minus transportation cost. The reduced level of agency dollar commitment will bring Milwaukie in-line with other centers in the Loaves & Fishes tri-county system.

We are anxious to work together with the Steering Committee to find ways to maintain the transportation program. After you have shared this letter with the Steering Committee, we will notify the North Clackamas County Parks & Recreation District of this decision at once. NCP&RD is aware that we are struggling with the issue of transportation costs. We then suggest a committee made up of Milwaukie Steering Committee members and Loaves & Fishes Resource Center Staff be formed to negotiate a fair agreement between the Center, Milwaukie Loaves & Fishes, and North Clackamas Parks & Recreation District.

We appreciate and support the Steering Committee's desire to grapple with funding issues related to transportation for Milwaukie seniors.

Sincerely,



Anne Kelly Feeney,
Executive Director

cc: Pat Lyon, Clackamas County AAA
Sara Hite
Polly Robinson
Bob Coltrane
Nan Olson

TO: BOARD OF COUNTY COMMISSIONERS

FROM: ROGER K. BROWN, DIRECTOR

DATE: MAY 26, 1994

SUBJECT: TRANSPORTATION AND NUTRITION SITE MANAGEMENT
AT THE MILWAUKIE CENTER

As noted in our discussions for the District's 1994-95 budget, a resolution of the transportation issue for the Milwaukie Center was needed. About the same time, the Local Steering Committee for Loaves and Fishes at the Milwaukie Center asked the District if it would assume the responsibility for the site management of the nutrition program. After considerable review of all facets of the two programs, staff recommends that the District assume the responsibility for full management and operation of both programs. Some pertinent facts about this recommendation follows:

1. The programs would be operated as an Enterprise Fund, requiring that it operate within the dollars it generates. This will assure that other District programs will not be impacted as a result of the District assuming the management and operation of these programs.
2. District would administer these programs under a combined budget plan. The nutrition program has a positive cash flow while the transportation has a negative cash flow. A copy of the proposed budgets is attached.
3. Fund raising efforts have been successful for the last three years in that it surpassed its goal, raising more than is projected in the proposed budget.
4. The District will pay the required 20% of the total cost of a new van. This will come from the reserve account for equipment replacement. This will amount to about \$8-10,000.
5. Management and services at the Milwaukie Center would be more efficient and effective under one management organization.

Board of County Commissioners
May 26, 1994
Page two

6. Assuming responsibility for these programs by the local organization follows a trend that has occurred throughout Clackamas County.

Following review and input by the BCC, staff will discuss these proposals with the Steering Committee, Community/Center Advisory Board, Friends of the Milwaukie Center, and the Regional Parks Advisory Board.

RKB

cc: Mike Swanson, County Administrator
Jono Hildner, Human Services
John Mullin, Social Services
Pat Lyon, Area Agency on Aging
Joan Young, Milwaukie Center

DRAFT

NCPRD
COMBINED TOTALS
FOR
NUTRITION SITE MANAGEMENT AND TRANSPORTATION

NUTRITION BUDGET

TOTALS	1994-95	1995-96	1996-97
REVENUE	\$253,000	\$261,490	\$270,282
EXPENDITURES	\$236,024	\$246,190	\$260,849

TRANSPORTATION

REVENUE	\$49,000	\$50,000	\$43,000
EXPENDITURES	\$59,500	\$61,575	\$66,760

COMBINED TOTALS

REVENUE	\$302,000	\$311,490	\$313,282
EXPENDITURES	\$295,524	\$307,765	\$327,609
POTENTIAL COST	\$6,476	\$3,725	(\$14,327)

By carrying forward the balance each year, the deficit is reduced to \$4,126.

(12)

DRAFT

NCPRD

ANALYSIS OF SITE MANAGEMENT NUTRITION PROGRAM
MILWAUKIE CENTER

MAY 25, 1994

REVENUE	1994-95	1995-96	1996-97
government	\$129,000	\$132,870	\$136,856
participant donations	79,000	81,370	83,811
fund raising	39,000	40,950	43,000
interest, — 60 meals	6,000	6,300	6,615
total income	\$253,000	\$261,490	\$270,282
*assumes 3% annual increase			
**assumes 5% annual increase			
EXPENDITURES			
salaries	\$104,034	\$107,245	\$114,610
food	94,000	98,700	103,635
MOW containers	7,000	7,350	7,720
small equipment & serving supplies	2,000	2,100	2,205
telephone	1,500	1,650	1,815
training and staff development	500	550	605
meal entertainment	500	500	500
fund raising	5,000	5,500	6,050
MOW mileage	8,000	8,000	8,000
equipment repair	700	800	900
printing	1,000	1,100	1,200
postage	1,200	1,300	1,400
office supplies	500	550	600
accounting/auditing	2,500	3,000	3,500
equip. replacement fund	2,530	2,615	2,703
contingency	5,060	5,230	5,406
total expenses	\$236,024	\$246,190	\$260,849

"PRELIMINARY"
"FOR DISCUSSION PURPOSES ONLY"

"PRELIMINARY"
"FOR DISCUSSION PURPOSES ONLY"

**NCPRD
TRANSPORTATION BUDGET
MAY 23, 1994**

EXPENSES	1994-95	1995-96	1996-97
COORDINATOR	\$8,500	\$8,925	\$9,375
DRIVERS	33,000	34,650	36,385
INSURANCE	3,000	3,000	3,000
MAINTENANCE/GAS	15,000	15,000	18,000
TOTAL	\$59,500	\$61,575	\$66,760

REVENUE

CONSORTIUM	\$21,000	\$21,000	\$14,000
FRIENDS/MC	10,000	10,000	10,000
FARES	8,000	8,000	8,000
RENTALS	2,000	3,000	3,000
CONTRACT RIDES	2,000	2,000	2,000

POSSIBLES

MEDICAID REIMBURS.	6,000	6,000	6,000
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TOTALS	\$49,000	\$50,000	\$43,000
NEED TO RAISE	\$10,500	\$11,575	\$23,760

(20% OF NEW VAN PRICE IN 1994-95 AMOUNTS TO APPROXIMATELY \$10,000; \$2,000 FROM L & F AND \$8,000 FROM DISTRICT EQUIPMENT REPLACEMENT FUND.)

14

June 8, 1994

Members: Regional Parks Advisory Board
11022 S.E. 37th
Milwaukie, OR 97222

At a special meeting held this date the Milwaukie Center Community Advisory Board has voted to accept the request of the Milwaukie Loaves & Fishes Steering Committee (see attached) and ask your Board to authorize the Parks District Director to negotiate with Loaves & Fishes, Inc. to take over the Milwaukie Loaves & Fishes Nutrition program to operate, fund and manage the site to insure it remains a cooking site.

Additionally, we propose that the District assume responsibility for existing transportation service and that the two programs be administered under an enterprise budget system.

Respectfully,



Janet Witter, Chrm.
Center/Community Advisory Board

Attachment

MEMORANDUM

TO: SCOTT PARKER, COUNTY COUNSEL
FROM: ROGER K. BROWN, DIRECTOR
DATE: JUNE 9, 1994
SUBJECT: NUTRITION AND TRANSPORTATION ISSUES

The purpose of this memorandum is to clarify the understanding I have concerning the above two issues following our conversations these past few days.

Background:

The Milwaukie Center is located in North Clackamas Park, a large 45-acre regional park that came to the District through an IGA with the City of Milwaukie, in 1992. The Center primarily serves the educational, recreational and social needs of the older residents of the District. However, the Center is also used by a number of organizations for programs that serve other ages as well. The Center is rented to individuals and organizations for private functions such as weddings, seminars, etc.

In 1980, when the Center was established, it was classified as a focal point center for senior services. This designation, by Clackamas County Area on Aging Agency, allowed it to receive federal and state funds on a pass through basis. These funds are used to provide a variety of educational programs and social services for the elderly. These programs and services are staffed and operated by employees and volunteers of the Milwaukie Center.

All of the programs and services at the Center were in existence when the District assumed full responsibility for the management and operation of the Center as provided in a 1992 IGA with the City of Milwaukie. The 1992 IGA is a revised 1990 IGA which also called for the District to "administer and provide a combination of education, recreational, and social services to the community."

The transportation and nutrition services have been part of a program at the Center since it began operation. The City of

Milwaukie contracted with Loaves and Fishes, Inc. to provide both of these services. The District opted to accept responsibility for all existing contracts currently in force at the Center.

Loaves and Fishes, Inc. has notified the Center that it will cease to provide transportation services effective July 1, 1994. Additionally, the Center was notified that Loaves and Fishes, Inc., would change its nutrition program on July 1, 1994, by eliminating the on-site preparations of food. The local Steering Committee for Loaves and Fishes, Inc. has asked the District to assume the complete responsibility for the operation and management of the transportation and nutrition programs as they exist today. This request has been reviewed by the Community/Center Advisory Board who also concurred with this request. This request will be officially presented to the Regional Parks Advisory Board tonight at its meeting.

Conclusion:

I have concluded from our conversation that the state statutes which allowed the creation of the District specifically for parks and recreation purposes would probably require that this function be justified as part of an integrated "recreational" program. Whether that can be done is unclear. We do have the fact that "senior services" were explicitly approved by the voters to help us in this regard.

Be that as it may, the fact that the District has an IGA with the City of Milwaukie, the former manager and operator of the Center (the city still maintains title to the Center), would probably allow the District to assume these responsibilities and functions under the intergovernmental cooperation statute, ORS Chapter 190 and Attorney General's Opinion #7619 (1978).

I further understand that should the District assume these duties and responsibilities, it would be legally risky to expand the transportation and nutrition program to provide services beyond the Milwaukie Center and that Milwaukie Center should be the focal point of such services. Additionally, the District would not incur any legal responsibilities to provide services beyond those identified, but that a precedent being set, the question becomes more political than legal.

If I have accurately reflected the essence of our conversations, I intend to present a copy of this memo to the RPAB at tonight's meeting. I understand that it is your intention to be present tonight and to answer any questions our Board may have. This memo is not intended to indicate that you have given a decision or ruling on this issue, but rather that it is to serve as a guideline for the Board's discussion.

January 28, 1994

Mr. Dan Bartlett, City Manager
City of Milwaukie
10722 S.E. Main
Milwaukie, OR 97222

Dear Dan:

We have a letter from Loaves & Fishes, Inc. stating they will no longer fund the operation of our vans after June 30, 1994.

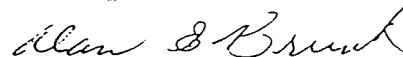
Approximately 40 people ride our vans every day. Of these 40 people, approximately one-third of them live within the city limits of Milwaukie. Our projected cost of funding the operations of the vans in fiscal 93-94 is approximately \$50,000. These are hard costs with no administrative charges and no replacement reserves. These costs will no doubt increase each year in the future.

We have asked the North Clackamas Parks and Recreation District to take over funding and operation of the vans. We have no assurance they will do so. If the North Clackamas Parks and Recreation District does take over the project we will still need to assist in the funding. We are insisting the riders increase their donations and are asking the Friends of the Milwaukie Center for more and continued funding.

My personal thanks to the City of Milwaukie for their financial assistance these past years and I now ask you (the City) to continue to assist us now and in the years ahead and, if possible, to increase your assistance.

If we don't obtain funding of approximately \$50,000 from whatever sources the only alternative I see is to cease operation of the vans entirely.

Thank you,



Alan E. Brunk

Advocating for the senior population

cc: Craig Lomnicki, Mayor
Rick Farley, Council Member
Jean Schreiber, Council Member
Rob Kappa, Council Member
Bob Knudson, Council Member
Jeff Brannen, Budget Comm.
Dennis Daigle, Budget Comm.
Clyde Ruby, Budget Comm.
Margaret Stallman, Budget Comm.

MILWAUKIE TRANSPORTATION PROGRAM

	12 MTH 92-93 <i>ACTUAL</i>	12 MTH 93-94 <i>BUDGET</i>
INCOME		
LOCAL GOVERNMENT	\$7,000	\$7,280
PARTICIPANTS	\$3,807	\$3,950
CONSORTIUM	\$0	\$7,400
RENTAL	\$1,954	\$2,000
TOTAL	<u>\$12,761</u>	<u>\$20,630</u>
EXPENSES		
PERSONNEL	\$27,485	\$27,500
INSURANCE	\$8,500	\$7,346
GAS AND OIL	\$10,415	\$6,200
MAINTENANCE	\$648	\$5,800
LICENSES	\$60	\$60
TOTAL	<u>\$47,108</u>	<u>\$46,906</u>
NET SURPLUS / (DEFICIT)	<u><i>LG F</i> (\$34,347)</u> <i>PUT IN</i>	<u><i>LG PUT IN</i> (\$26,276)</u>

1. CONSORTIUM ORGINALLY BUDGETED AT \$22,400
2. \$5,000 FROM THE CITY IS STILL TO BE PAID
3. NO CONSIDERATION OF DOLLARS FOR REPLACEMENT RESERVES

COOPERATIVE INTERGOVERNMENTAL AGREEMENT

This agreement, made this 20 day of August, 1992, is entered by and between North Clackamas Parks and Recreation District, a district formed under ORS Chapter 451 "County Service Facilities," hereinafter referred to as "Service District," and the City of Milwaukie, hereinafter referred to as "City," pursuant to the provisions of the Intergovernmental Cooperation Act, ORS 190.003-190.250.

The City of Milwaukie and Service District agree to the following:

SECTION A. PARKS CAPITAL IMPROVEMENTS

SERVICE DISTRICT

- 1) The Service District will acquire land and develop regional parks and recreation facilities for the North Clackamas area. These regional facilities include:
 - A State-of-the Art Aquatics Complex
 - 4 Lighted Softball Fields
 - 2 Lighted Soccer Fields
 - 2 Multi-purpose fields
 - 1 Riverfront Park in Oak Grove
 - Approximately 75 Acres of Natural Areas
 - Walking Trails Linking North Clackamas Park, the Southern Pacific Property, and Mount Talbert

- 2) Between 1991 and 1996, the Service District will provide a total of between \$500,000 and \$800,000 (in 1990 dollars) in funding and resources for land acquisition and the development of neighborhood parks facilities within the City of Milwaukie.

- 3) Between 1991 and 1996, the Service District will provide each of 4 other subareas of the district with funding and resources equivalent to a total of \$500,000 to \$800,000 (in 1990 dollars) for land acquisition and the development of neighborhood parks facilities.

- 4) The Service District may undertake improvements to parks currently under the jurisdiction of the City of Milwaukie. These improvements are subject to the approval of the Milwaukie City Council, or it's designee.

PARKS DISTRICT INTERGOVERNMENTAL AGREEMENT WITH
CITY OF MILWAUKIE July 23, 1992

CITY OF MILWAUKIE

1) The City of Milwaukie, or it's designee, will decide how the total \$500,000 to \$800,000 in neighborhood facilities funding, provided by the Service District between 1991 and 1996, will be allocated. This funding may be used to do one or more of the following:

- Acquire land for neighborhood or mini-parks
- Build neighborhood parks
- Build mini-parks or vest parks
- Improve or rehabilitate existing parks facilities
- Expand existing parks facilities
- Improve school district ballfields or play facilities within the area
- Build walking and biking trails within the area
- Other similar capital improvements for parks purposes
- Improvements to and/or expansion of senior centers

2) The City of Milwaukie will retain the deeds to all parks facilities currently under the City's jurisdiction. These parks and facilities are listed in Attachment #1.

The Milwaukie City Council, or it's designee, must approve all capital improvements to these facilities undertaken by the Service District before such improvements can be made.

All proposed name changes to these parks are also subject to the approval of the Milwaukie City Council, under the advisement of the Milwaukie Parks Commission.

All parks and facilities owned by the City of Milwaukie, but maintained and operated by the Service District will have signage explaining this dual relationship. Signs within these parks would make statements along the lines of: "This park built by the City of Milwaukie and maintained by the North Clackamas Regional Parks and Recreation District".

3) The City of Milwaukie may construct new parks or make improvements to parks currently under its jurisdiction over and beyond the \$500,000 to \$800,000 allocation described above. These improvements will be at the City's own expense and will not be covered by Service District funds.

At the City's request, the Service District may maintain such parks. For parks not listed on Attachment #1, the City and Service District will negotiate a maintenance agreement covering the level of service to be provided and cost to be paid by the City.

PARKS DISTRICT INTERGOVERNMENTAL AGREEMENT WITH
CITY OF MILWAUKIE July 23, 1992

SECTION B. MAINTENANCE OF PARKS FACILITIES

SERVICE DISTRICT

- 1) The Service District will be responsible for the maintenance of all new indoor and outdoor park facilities constructed by the district (see #1 and #2 under capital improvements).
- 2) The Service District will maintain and operate those parks facilities currently under the City's jurisdiction (See Attachment #1) beginning September 1, 1992.
- 3) Upon assuming maintenance of City of Milwaukie parks facilities in fiscal year 1992-93, the Service District will guarantee employment for City of Milwaukie parks staff according to the guidelines established in ORS 236. Employees must perform to District standards and abide by District personnel regulations.
- 4) The Service District will maintain all parks listed on Attachment #1 for district maintenance at a level equal to or better than the Milwaukie maintenance standards on August 31, 1992. (See Attachment #2)

CITY OF MILWAUKIE

- 1) The City of Milwaukie will continue to maintain those parks currently under its jurisdiction through August 31, 1992. The funding "passed through" to the City of Milwaukie by the Service District during fiscal years 1991-92 shall be used exclusively for the maintenance and operations of the parks facilities. Any funds remaining will be used by the City for the purchase of park land.
- 2) As of September 1, 1992 the City of Milwaukie will transfer maintenance responsibility of its parks to the Service District. This transfer will include a complete transfer of parks and recreation staff according to ORS 236. If the City desires to sell any parks and recreation associated equipment, including mowers, tractors, and vehicles, to the District and the District is interested in purchasing these items, this equipment will be sold at fair market value.

The City may at it's option transfer parks and recreation associated equipment to the District in exchange for a credit toward the maintenance by the District of properties listed on Attachment #1, Milwaukie Open Spaces to be Maintained and Operated by the City of Milwaukie or transfer of employee vacation credits in excess of 80 hours (ORS 236.610(2)). This credit will be equal to the fair market value of the equipment transferred to the District

PARKS DISTRICT INTERGOVERNMENTAL AGREEMENT WITH
CITY OF MILWAUKIE July 23, 1992

SECTION C. RECREATIONAL PROGRAMMING

SERVICE DISTRICT

- 1) The Service District will provide extensive aquatics and recreational programming including programs for all ages and differing abilities, coordination and scheduling of fields services, and summer youth recreation programs for the entire North Clackamas area. Some recreational classes to supplement existing recreation programs may also be provided by the Service District.
- 2) As of September 1, 1992, the Service District will provide City of Milwaukie residents with a Summer Youth Recreation Program equal or better than the program currently operated by the City's Parks Department. (See Attachment #3)
- 3) As of September 1, 1992, the Service District will assume responsibility for the scheduling and management of all sports fields (such as soccer, softball, and baseball) located on parks currently under the jurisdiction of the City of Milwaukie. All programs operated in Milwaukie will be acknowledged as "City of Milwaukie Parks and Recreation Program operated under contract with North Clackamas Parks and Recreation District thru June 30, 1995.

CITY OF MILWAUKIE

- 1) The City of Milwaukie will continue to provide recreational programs as it sees fit through August 31, 1992. These programs may be funded with parks maintenance and operations funds provided by the Service District.
- 2) The City of Milwaukie may provide recreation programs in addition to those provided by the Service District. These programs will be at the City's own expense and will not be covered by Service District funds.

SECTION D. MILWAUKIE CENTER

SERVICE DISTRICT

- 1) During the fiscal year 1991-92, the Service District will provide the City of Milwaukie with funding to maintain and operate the Milwaukie Center.

This "pass-through" of funding will be equivalent at a minimum to the current, 1990 City of Milwaukie budget allocation for the Milwaukie Center (\$165,955) plus a 6% annual increase for inflation. Upon transition the Milwaukie Center's budget shall increase each year by at least 6% per year until June 30, 1995.

PARKS DISTRICT INTERGOVERNMENTAL AGREEMENT WITH
CITY OF MILWAUKIE July 23, 1992

The Service District will also provide the Milwaukie Center's budget with an additional funding of \$98,000 to maintain and operate the Milwaukie Center upon completion of the Center's expansion by the City of Milwaukie. Subsequently, this sum will also increase annually by at least 6% per year until June 30, 1995.

- 2) On September 1, 1992, the Service District will assume responsibility for the maintenance and operation of the Milwaukie Center.
- 3) Upon assuming maintenance and operation of the Milwaukie Center, the Service District will guarantee employment for the Milwaukie Center staff in accordance with ORS 236. Employees must perform to District standards and abide by District personnel regulations.
- 4) Under the jurisdiction of the Service District, the Milwaukie Center will continue to administer and provide a combination of educational, recreational, and social services to the community. These programs will continue to be primarily geared towards the needs and interests of older residents in the North Clackamas area.
- 5) The Service District and the City of Milwaukie may use the Milwaukie Center facilities for such activities as public meetings without charge, consistent with building policies and 1991-1992 frequency of use. All other governmental users will pay a fee consistent with building use policies approved by the City of Milwaukie.
- 6) The Service District will maintain the Milwaukie Center at a level equal to or better than the Milwaukie Center maintenance standards on August 31, 1992. (See Attachment #4)

CITY OF MILWAUKIE

- 1) The City of Milwaukie will continue to maintain and operate the Milwaukie Center through August 31, 1992.
- 2) As of September 1, 1992 the City of Milwaukie will transfer maintenance and operations responsibility of the Milwaukie Center to the Service District.
- 3) At the time of transfer (September 1, 1992) all Milwaukie Center policies developed by the Milwaukie Center Community Advisory Board will be adopted by the Service District. This Board will also continue its present role as primary policy advisor with regards to the activities and operations of the Milwaukie Center.

PARKS DISTRICT INTERGOVERNMENTAL AGREEMENT WITH
CITY OF MILWAUKIE July 23, 1992

- 4) It is understood that, half (9) of the Milwaukie Center Community Advisory Board's members will be appointed by the Service District Board and half (9) will be appointed by the Milwaukie City Council. Current members will continue to serve until their term ends. All future appointments must reside in the District.

Milwaukie Center Community Advisory Board decisions regarding capital improvements, programs policies, and maintenance and operations policies will have to be approved by both the Milwaukie City Council (deedholders to the property and facilities) and the Service District Boards.

Milwaukie Center Community Advisory Board will also provide the Service District Board of Directors with budget recommendations.

- 5) The City of Milwaukie and Service District will make major capital improvements to the Milwaukie Center and City parks, as designated in its Neighborhood Masterplan and Capital Improvements Plans using the District's Neighborhood Parks Allocation funds to the City and/or a portion of the City General Fund.
- 6) The City of Milwaukie will continue to retain the deed to the Milwaukie Center and all subsequent capital improvements or name changes by the Service District must be approved by the City Council, under advisement of the Milwaukie Center Community Advisory Board.

SECTION E. ADMINISTRATIVE ISSUES

- 1) The Board of County Commissioners is the governing body (referred to as the "Service District Board" in this document) of this County service district, which is officially called the North Clackamas Parks and Recreation District.
- 2) An Regional Parks Advisory Board (RPAB), composed of 9 members (1 from each of 5 subareas of the district, 3 at-large, and 1 from the Milwaukie Center) will advise the Board of County Commissioners on all capital improvements, maintenance and operations, and recreational programming activities to be undertaken by the Service District. The Milwaukie City Council will appoint the individual representing the Milwaukie parks subarea. The Milwaukie City Council will also appoint the Milwaukie Center Board member during 1991-92. As of September 1, 1992, the Milwaukie Center Board will designate one of its members and an alternate to serve on the RPAB.

PARKS DISTRICT INTERGOVERNMENTAL AGREEMENT WITH
CITY OF MILWAUKIE July 23, 1992

- 3) Each of the five subareas of the District will also have its own Neighborhood Parks Advisory Board to make recommendations on the allocation of the \$500,000 to \$800,000 in neighborhood facilities funds.

The approval of the Neighborhood Parks Advisory Board, the RPAB, and the Service District's Board of Directors will be necessary before neighborhood facilities funds are allocated. All Neighborhood Parks Advisory Boards will hold public meetings within their subareas in order to receive input from the public concerning the allocation of neighborhood park funds.

The Milwaukie City Council, or it's designee, will serve as Milwaukie's Neighborhood Parks Advisory Board.

- 4) The Service District Director will provide the Milwaukie City Council with a quarterly report describing District operations and maintenance of facilities and programs within the City.
- 5) The Service District will provide cost-center accounting adequate to track expenditures for Milwaukie parks development, maintenance, recreation programs, and Milwaukie Center operations and maintenance.

SECTION F. WITHDRAWAL OF THE CITY OF MILWAUKIE FROM THE SERVICE DISTRICT

- 1) The City of Milwaukie may choose at any time to withdraw those parks currently under its jurisdiction (as of November 1, 1990) and the Milwaukie Center from the Service District. (Parks are listed in Attachment #1.)

If the City withdraws its parks and senior facilities, no reduction in the tax rate will be provided to City of Milwaukie residents. City of Milwaukie residents will continue to receive all of the benefits of in-district residents (lower user fees, priority use of facilities, etc.).

- 2) If the City of Milwaukie chooses to withdraw those parks currently under its jurisdiction and the Milwaukie Center after improvements have been made to these facilities using Service District funds, a pass-through of funds (i.e. rebate) will be provided by the Service District to the City for maintenance and operations.

For parks, if withdrawn between September 1, 1992 and July 1, 1994, this pass-through would be equivalent to the 1990 City of Milwaukie budget allocation for parks and recreation (\$174,795), plus a 6% annual increase for inflation. After June 30, 1995, this pass-through will be negotiated based on

26

PARKS DISTRICT INTERGOVERNMENTAL AGREEMENT WITH
CITY OF MILWAUKIE July 23, 1992

the tax rate of the Service District at the time of withdrawal times the assessed valuation of Milwaukie minus the amount expended by the Service District in the City of Milwaukie subareas on District-owned facilities.

For the Milwaukie Center, this pass-through would be equivalent to the portion of the District's senior center funding allocated to maintenance and operations of the Milwaukie Center, but will not be less than the total amount identified on page 5, D-1.

- 3) The City of Milwaukie may choose at any time to withdraw entirely from the service district subject to legal restrictions established in the Oregon Revised Statutes and Boundary Commission regulations, provided that the City's share of any outstanding bonded indebtedness has been retired or is paid off.

SECTION G MISCELLANEOUS (BOILER PLATE)

1) HOLD HARMLESS

Each party agrees to release, defend, indemnify and/or hold harmless the other, its officers, commissioners, councilors, employees, and agents from and against all damages, claims, injuries, costs or judgements which may in any manner arise as a result of the party's performance under this contract, subject to Oregon Tort claims limitations.

2) DISPUTES

Disputes regarding this agreement, which cannot be resolved by respective managers, shall be first directed to each party's counsel. Failing resolution, parties shall mutually agree upon a third party mediator.

3) LAWS GOVERNING

THIS CONTRACT shall be construed and governed in all respects in accordance with laws of the State of Oregon. Should any portion of this agreement or amendment thereto be adjudged by a Court of appropriate final jurisdiction to be in violation of any local, state or federal law, then such portion or portions shall become null and void, and the balance of this agreement shall remain in effect. Both parties agree to immediately renegotiate any part of this agreement found to be in such violation by the Court and to bring it into compliance with said laws.

PARKS DISTRICT INTERGOVERNMENTAL AGREEMENT WITH
CITY OF MILWAUKIE July 23, 1992

THIS CONTRACT shall remain in effect to the end of the fiscal year in which both parties have signed and will be automatically renewed for successive one (1) year periods effective on July 1 of each year unless written notice of cancellation is given by either party to the other at least 180 days prior to the beginning of the next fiscal year.

THIS CONTRACT subject to any applicable constitutional debt limitations and is contingent upon funds being appropriated thereof.

THIS CONTRACT contains the entire agreement between the parties and supersedes any and all other agreements, written or oral, expressed or implied, pertaining to the subject matter hereof.

IN WITNESS WHEREOF, the parties have caused this agreement to be executed by the duly authorized officers on the dates hereinafter written.

NORTH CLACKAMAS PARKS AND RECREATION DISTRICT

CITY OF MILWAUKIE

By: _____

By: Craig J. Lomnicki
Mayor Craig J. Lomnicki

By: _____

Date: 8/4/92

By: _____
Service District Board

Date: _____

APPROVED AS TO FORM:

APPROVED AS TO FORM:

Scott Parker, County Counsel

Janeth V. Lewis
City Attorney's Office

PARKS DISTRICT INTERGOVERNMENTAL AGREEMENT WITH
CITY OF MILWAUKIE July 23, 1992

ATTACHMENT #1

MILWAUKIE PARKS TO BE MAINTAINED AND OPERATED BY
THE SERVICE DISTRICT

SITE	ACRES
Lewelling Tennis Courts	0.31
Rowe Tennis Courts	0.31
Ardenwald Park	0.96
Jefferson Street Park	2.10
Spring Park	6.32
Stanley Park	1.97
Century Park	0.50
Water Tower Park	0.92
Furnberg Park	4.00
North Clackamas Park	45.00
Dogwood Park	0.75
Well #8	0.25
Wichita Water	0.95
Fire Admin/Historical Society	1.22
Monroe/Washington Triangles	0.02
Scott Park/Library	3.08
Pioneer Cemetery	1.77
Spring Creek Park	0.80
Kellogg Lake Park	3.50

MILWAUKIE OPEN SPACES TO BE MAINTAINED AND OPERATED BY
THE CITY OF MILWAUKIE

Old Shop (40th & Harvey)	1.00
Police Dept. Grounds (2566 SE Harrison)	1.00
City Hall Grounds and Parking Lot	0.96

If the City of Milwaukie so chooses, it may contract with the Service District to maintain the three facilities listed above. The Service District would charge the City a fee that would allow the District to cover (but not exceed) its maintenance costs.

DRAFT #3

NCPRD IGA With City of Milwaukie

Page 2, No. 3: Add to last sentence "and the City will reimburse the District for actual cost".

Page 3, Section B, No. 2: Add "Attachment #1".

Page 3, Section B, No. 3: Eliminate "at equal or greater pay".

Page 3, Section B, No. 4: Add "See Attachment #2".

Page 4, Section C, No. 2: Add "brochure" after attached, line 4.

Page 5, No. 3: Add "Employees must perform to District standards and abide by District personnel regulations".

Page 5, No. 6: (Need) See Attachment #3.

Page 6, No. 4: Change second paragraph at end to "Service District Board of Directors".

Page 6, Section E, No. 1: Change "will serve" to "is" in Line 1 and "will be" to "is" in Line 4.

Page 7, Section F, No. 1: Change second paragraph, line 1, "In this case, where" to "If".

Page 8, Section F, No. 2: Top paragraph - Eliminate "For Parks" and combine with previous paragraph, bottom of page 7.

Page 8, Section G: Change title from "Boiler Plate" to "Miscellaneous".

Page 9: Add paragraph following paragraph #2 as follows: "This agreement subject to any applicable constitutional debt limitations and is contingent upon funds being appropriated thereof".

**Park Maintenance Standards
Milwaukie Parks and Recreation**

The following standards are the ones currently being met by Milwaukie Parks and Recreation. Although these standards do not necessarily reflect the desired level of maintenance, it does reflect the actual level of maintenance.

The Milwaukie Parks facilities are broken into several categories. The categories include: High Maintenance, Moderate Maintenance, Special Use Facilities, and Infrastructure.

HIGH MAINTENANCE AREAS

High Maintenance Areas include: City Hall, Scott Park, Dogwood Park, The Milwaukie Center, Well #8, Johnson Creek Facility, and the Park District temporary Office.

High Maintenance areas are those associated with City buildings, located in the downtown area or are located as an entry point into the City. These areas are mowed a minimum of once per week, edged once per month and fertilized three times per year. Along with this, they are treated for broad leaf weed at least twice a year, flower beds weeded as needed and litter picked up weekly. Generally all High Maintenance areas are irrigated as needed. Mowing in these areas should be performed year a round as weather permits.

MODERATE MAINTENANCE AREAS

Moderate Maintenance areas include: Century Park, Furnberg Park, Water Tower Park, Stanley Park, and North Clackamas Park. Ardenwald Park will be within this category upon completion.

Moderate maintenance areas are typically neighborhood parks. These facilities are mowed an average of every 10 days, trimmed with a weedeator monthly, and edged twice at the beginning of summer and at the end of the summer. Garbage and litter are collected on a weekly basis or more frequent if needed. Playgrounds are inspected on a weekly basis. Herbicides are applied as needed.

SPECIAL USE FACILITIES

Special use facilities: There are a variety of special use facilities. The facilities are treated differently based on the activities that occur within them. These facilities range from the Cemetery to the Boat Ramp. Pieces of larger facilities are included within this category. An example of this would be the horse arena at North Clackamas Park. Although North Clackamas Park is listed as a Moderate area, many of its amenities fit within the special use category. For the purpose of establishing a standard, Special use facilities will be listed independently and defined separately.

Boat Ramp: The boat ramp is primarily a parking lot. It does have some planting area between the upper and lower lots which are kept clear of vegetation. The vegetation removal is done both manually and chemically. To the southern end of the parking lot is a small grass area. This area is mowed on a bi weekly basis. Litter and garbage is collected twice a week during the nonfishing season and three times a week during fishing season. The heaviest use times for this facility is during the Spring Chinook run. During this time of year, we patrol the ramp area on a daily basis for litter.

Cemetery: The cemetery is unique because it has a trustee. Before it became a City facility, an association operated the Cemetery. At that time, the trustee was Ernie Hager. When the Cemetery transferred, Mr. Hager continued to operate as a trustee. Generally, he raises money through donations. The money is used to cover all of the fertilizer and broad leaf control expense. This provides about two applications per year.

Mowing at the Cemetery is done on a weekly basis prior to Memorial Day. All stones are trimmed around and the moss removed at least twice within 5 weeks of Memorial Day. After Memorial Day, the Cemetery is mowed every three weeks or as needed. Weekly mowing resumes three weeks prior to Labor Day along with trimming around the stones. After Labor Day, mowing returns to a three week cycle.

North Clackamas Park (NCP) Horse Arena: The horse arena at NCP is offered on both a reservation and drop in basis. The critical elements of the arena include the fencing and the footing. Footing is replaced on an ongoing basis by using woodchips from local Christmas tree recycling. Fencing is repaired as needed.

NCP Volleyball Courts: Sand is added as needed and the nets are replaced as needed.

NCP Ballfields and Soccerfields: The Softball fields are mowed on a weekly basis. This begins in late March or early April. Lighting maintenance is performed on an annual basis when the ground is firm enough to support the needed truck. The soccer fields are mowed on a year around basis when possible due to

year around use. Historically, these facilities are fertilized annually.

NCP Picnic areas: The three picnic areas in NCP are rented on a daily basis beginning the week after Easter and ending at the end of September. The shelter tables are washed after every picnic. The gravel parking area adjacent to the shelter is raked after every picnic.

INFRASTRUCTURE

Infrastructure: This heading includes such items as roads, irrigation, and restrooms.

Restrooms: There are two restrooms. The first restroom is located at NCP. This block constructed restroom is washed and sanitized using a mixture of chlorine bleach on a daily basis. During days of scheduled events, it is inspected at regularly scheduled intervals depending on the size and type of the event. The other restroom is all steel and located at the boatramp. This restroom is cleaned at least twice per week. During high use time, such as the spring Chinook run, the restroom is cleaned and inspected on a daily basis.

Roads, Sidewalks, and Parking Lots: All debris is blown from sidewalks on a weekly basis. These include the sidewalks along main street. Parking lots and road ways are swept and repaired on an as needed basis by City of Milwaukie Public Works.

INTERVIEW SCHEDULE

July 19, 1994

<u>TIME</u>	<u>APPLICANT</u>	<u>ADVISORY BOARD</u>
6:00 p.m.	Ken Jones	Parks & Recreation Commission
6:10 p.m.	Jonathan Newman	Parks & Recreation Commission
6:20 p.m.	Marion McEnnerny	Library Board



6:00 PM

Application for Appointment to City Advisory Bodies

City Hall - 10722 SE Main Street, Milwaukie, OR 97222
Telephone 659-5171

Name: Ken Jones Date: 5/31/94

Home Street Address: 10360 S.E. Waverly Court, #201

Business Phone: ~~721 9033~~ Home Phone: 786-7314

Do you live within the Milwaukie City limits? yes If so, how long? 6 mo

Are any members of your household currently serving on a City of Milwaukie Board or Commission? If so, which Commission? _____

Are you a registered voter in Milwaukie? yes

How did you learn about this position? community announcement

Current Position: dental ^{writer, dental technician,} consultant Employer: self

Employer's Address: ~~Portland, OR 97205~~ Phone: ~~721 9033~~
1033 S.W. Yamhill St., Ste 204
Portland, OR 97205

Please list any prior civic or professional activities. school board / county advisory board / church board - Barton County
Portland Metro Episcopal Campus Ministry - director / current

Why would you like to be appointed to this commission? community minded, special interest in Parks & Recreation

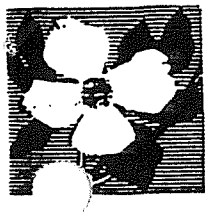
What special training, skills, or experience have you had which would be pertinent to this application? Farmer, Fisheries Conservationist
(15 years experience Woodlot sun farm, long history + experience Alaska fisheries)

Boards or Commissions in which you are interested. Parks & Recreation

Please complete this form fully so City Council can evaluate your application. Thank you for the extra time and effort.

.....
Received at City Hall _____ Information Sent _____
Interviewed _____ Appointed _____
Commission _____ Term Expires _____

6:10 PM



Name: Jonathan **RECEIVED** Date: 6-21-94
 Street Address: 10994 SE Garrett Dr. **CITY OF MILWAUKIE**
 Business Phone: 644-8125 **JUN 21 PM 4** Home Phone: 794-1007

How long have you been a Milwaukie resident? 2 months
 Are any members of your household currently serving on a City of Milwaukie Board or Commission? If so, which Commission Not Household but Stepmother
 Are you a registered voter in Milwaukie? Yes
 How did you learn about this position? Sandy Newman

Current Position: Warehouseman Employer: Willamette Bnd.
 Employer's Address: 5570 SW. Western Ave. Phone: 644-8125 x149

Please list any prior civic or professional activities. Cub scout/Boy Scout leader, Little League, Coach, YMCA Basketball coach.

Why would you like to be appointed to this commission? To improve the parks and Recreation facilities for the youth of the area.

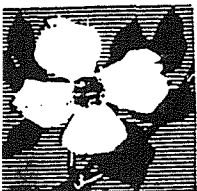
What special training, skills, or experience have you had which would be pertinent to this application? Involvement in outdoor activities and sports for kids.

Boards or Commissions in which you are interested. Parks & Recreation.

Please complete this form fully so City Council can evaluate your application.
 Thank you for the extra time and effort.

.....

Received at City Hall _____ Information Sent _____
 Interviewed _____ Appointed _____
 Commission _____ Term Expires _____



Name: Marian McEnerney Date: April 20, 1994
 Street Address: 10523 SE Linwood Avenue, #21 Milwaukie, OR 97222
 Business Phone: (503) 653-5970 Home Phone: (503) 654-6649

How long have you been a Milwaukie resident? 18 years
 Are any members of your household currently serving on a City of Milwaukie Board or Commission? If so, which Commission None
 Are you a registered voter in Milwaukie? Yes
 How did you learn about this position? Milwaukie TV Station/brochure at City Hall

Current Position: Realtor Employer: Stan Wiley, Inc., Realtors
 Employer's Address: 15021 SE McLoughlin Blvd. Milwaukie Phone: (503) 653-5970

Please list any prior civic or professional activities. I now teach a class in Creative Writing at Clackamas Community College
Belonged to The Friends of the Library (Ledding) in 1983 (name then was Snyder)

Why would you like to be appointed to this commission? In the 18 years I have lived in Milwaukie I have used the Library a lot and have always been supportive of the library and its programs. When I was a member of the Friends of the Library, I attended meetings, helped with book sales, worked at the Library booth during Milwaukie Daze and participated in the activities of that group. (I enjoyed it)

What special training, skills, or experience have you had which would be pertinent to this application? I am people-oriented. In my present position I have had extensive training in sales and negotiation. In my former position as Administrative Assistant at Boise Cascade Office Products I acted as liaison between employees and the company. My teaching experience has given me an opportunity to deal with groups of people. I have had experience in working with committees in various clubs.

Boards or Commissions in which you are interested. Library Board

Thank you for the opportunity to apply for this position.
 Please complete this form fully so City Council can evaluate your application.
 Thank you for the extra time and effort.

.....
 Received at City Hall _____ Information Sent _____
 Interviewed _____ Appointed _____
 Commission _____ Term Expires _____

RECEIVED
 CITY OF MILWAUKIE
 '94 APR 22 PM 4 04

PARKS AND RECREATION COMMISSION

Mission: Advise and make recommendations to the City Council, staff, and other City advisory boards regarding Milwaukie's recreational programs and facilities.

Functions:

1. Surveys recreation and leisure-time needs and recommends the role the City should pursue in meeting these needs
2. Provides direction for the needs of existing and future parks within the community
3. Reviews and updates Master Plans for all City parks
4. Recommends new or revised policy to the Council regarding parks and recreation programs

Membership: Seven members appointed by the Mayor and City Council. Appointments are made for terms of two years. No person shall hold appointment for more than two full consecutive terms.

Qualifications:

1. All members must be residents of the City of Milwaukie
2. It is desirable that an applicant has demonstrated interest, experience, or expertise in some area of parks, recreation, or related services.

Meetings: The Parks and Recreation Commission meets at least once a month--the fourth Monday of the month in the evening--and may schedule additional meetings as necessary.

SUGGESTED INTERVIEW QUESTIONS

1. As a member of the Regional Park and Recreation District, what do you see as Milwaukie's role?
2. What do you see as the primary issues regarding Park and Recreation services in Milwaukie?
3. What special interests or qualifications do you have that you will be able to share with the Regional Board or the Park Commission?
4. If you are not selected for the Regional Board, would you still be interest in serving on the Parks and Recreation Commission?

LIBRARY BOARD

Mission: Advise and make recommendations to the Council or the Ledding Library staff regarding library patrons' needs.

Functions:

1. Recommends and reviews rules and policies for the operation of the library
2. Recommends the acceptance or rejection of donations of real or personal property or funds donated to the library
3. Recommends annual operating budget for the library
4. Recommends sites for public library buildings or for location of library facilities
5. Advises Council on all matters concerning the operation of the library and the provision of library services
6. Such other activities as Council may assign

Membership: Five members appointed by the Mayor and City Council. Appointments are made for terms of four years. No person shall hold appointment for more than two full consecutive terms.

Qualifications:

1. Applicants shall have no financial interest, either directly or indirectly, in any contract to which the library is a party
2. A majority of the board members must be City residents
3. It is desirable that an applicant be familiar with and willing to support the library and its programs; understand the needs of the Milwaukie area library patrons and the general community relative to the library programs; have the ability to gather information regarding needs; and have experience in working with committees or other task groups

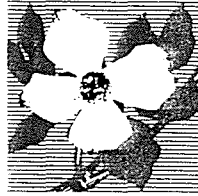
Meetings: The Library Board meets at least once a month-- the third Monday in the evening -- and may schedule additional meetings as necessary.

LIBRARY BOARD

Suggested Interview Questions

1. What is your major interest involving the Library Board?
2. What do you feel are your qualifications for this Board?
What inspired you to apply?
3. What is your opinion of censorship of library materials?
4. How would you suggest the library handle a patron's
complaints about the content of a library book?
5. Do you support library expansion?
6. What do you feel should be the Library Board's involvement
in fundraising for the library? What fundraising
activities would you suggest?

CITY OF MILWAUKIE



POLICE DEPARTMENT
3200 S.E. Harrison • phone 786-7400

To: Mayor and City Council
From: Craig S. Stensrud, Crime Prevention Officer
Date: July 7, 1994
Subject: Request for resolution approval

I am requesting that City Council adopt a resolution approving Tuesday, August 2, 1994, as National Night Out in the City of Milwaukie.

National Night Out is an important nationwide crime and drug prevention event sponsored by the National Association of Town Watch. In its eleventh year, it is an opportunity for citizens to join their neighbors and members of the police department in activities which foster police/community cooperation and crime and drug prevention awareness. National Night Out has been observed in the City of Milwaukie for several years. Neighborhood Watch and Neighborhood Association leaders will be contacted to encourage planning activities which observe the theme of "Give Neighborhood Crime and Drugs a Going Away Party".

No public costs are related to this activity. It is requested that Council adopt the resolution proclaiming Tuesday, August 2, 1994 as "National Night Out" in the City of Milwaukie.

CC:

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MILWAUKIE, OREGON, RECOGNIZING AUGUST 2, 1994 AS "NATIONAL NIGHT OUT" IN THE CITY OF MILWAUKIE.

WHEREAS, the National Association of Town Watch is sponsoring the eleventh annual edition of an important nationwide crime and drug prevention event on August 2, 1994 called "National Night Out"; and

WHEREAS, "National Night Out: provides a unique opportunity for the City of Milwaukie to join forces with thousands of other communities across the country in promoting cooperative police/community crime and drug prevention efforts; and

WHEREAS, the Milwaukie Police Department plays a vital role in assisting local citizens through joint crime prevention efforts and is supporting "National Night Out" locally; and

WHEREAS, it is essential that all citizens of Milwaukie be aware of the importance of crime prevention programs and impact that their participation can have on reducing crime and drug abuse in Milwaukie; and

WHEREAS, neighborhood awareness, community unity and police/community cooperation are the important themes of the "National Night Out" program;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Milwaukie that Tuesday, August 2, 1994 be designated as "National Night Out" in Milwaukie.

Introduced and adopted by the City Council on the _____ day of June, 1994.

Craig Lomnicki, Mayor

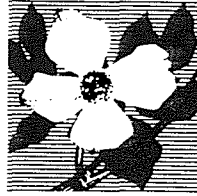
ATTEST:

City Recorder

Approved as to form:

O'Donnell, Ramis, Crew & Corrigan
City Attorney

CITY OF MILWAUKIE



COMMUNITY DEVELOPMENT
PUBLIC WORKS

6101 S E. JOHNSON CREEK BLVD.
MILWAUKIE, OR 97206

TELEPHONE: 652-4410
FAX: 774-8236

TO: Mayor and City Council
THRU: Dan Bartlett, City Manager
FROM: R. Tim Corbett, Public Works Director *RTC*
RE: Parking Lot Permit Program Update
DATE: July 8, 1994

ACTION REQUESTED

None, information only.

BACKGROUND

City Council passed a resolution reducing monthly parking fees for parking permits in an April 5th meeting. At the meeting, it was requested that staff report back to Council in August on the utilization rate of the lots. Council's direction to staff was that if 90% of the available permits were not sold by August, a work session was to be scheduled to consider options to improve the utilization rate of City lots.

DISCUSSION

The utilization rate is currently at 79%. 100 of the available 126 permits have been sold through July 1. This is a drastic improvement over the 35 permits sold through April of 1994.

RECOMMENDATION/CONCLUSION

Staff recommends that the parking permit program be continued with no modifications over the next few months. Staff will provide Council with an updated report in November regarding utilization rates. It is anticipated that the number of permits sold may increase as the fall weather sets in and the daylight hours grow shorter.

RTC/rtc

CITY OF MILWAUKIE



FAX (503) 652-4433

MEMORANDUM

July 7, 1994

To: Mayor and City Council

Through: Dan Bartlett, City Manager *Dan*

From: Steve Kennett, Intern *SK*
Charlene Richards, Assistant to City Manager

Re: Charter Review

Recommendation

Place charter revision on the November 8, 1994 ballot at the August 2, 1994 Council Meeting. Direct staff to prepare election order.

Background

In November of 1993 the City Council appointed a Charter Review Committee following the recommendations of the Civil Service Commission. The Charter Review Committee, made up of members of the City Council and the Civil Service Commission, reviewed the Charter and prepared a draft revision. Unanimously, committee members approved forwarding their recommendation to the council. The draft revision was finalized by the City Attorney (see attached).

Using the Model Charter as a guide, Chapter X of the Charter would be eliminated. In accord with state and federal labor laws, up to date City Personnel Rules have been established. A Complaint Resolution Process has been drafted and reviewed by the Civil Service Commission for adoption upon approval of the Charter revision.

Other portions of the Charter making reference to the Civil Service would be eliminated. "Classified" employee's was changed to "career service" to reflect the terminology used in the Personnel Rules.

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MILWAUKIE CHARTER

CHAPTER I.

NAMES AND BOUNDARIES

Section 1. **TITLE OF ENACTMENT.** This charter may be referred to as the Milwaukie Charter of 1975.

Section 2. **NAME OF CITY.** The municipality of Milwaukie, Clackamas County, Oregon, continues under this charter to be a municipal corporation with the name "City of Milwaukie."

Section 3. **BOUNDARIES.** The city includes all territory encompassed by its boundaries as they now exist or hereafter are modified pursuant to state law. The custodian of the city's records shall keep an accurate, current description of the boundaries and make a copy of it available for public inspection in the city during regular city office hours.

CHAPTER II.

POWERS

Section 4. **POWERS OF THE CITY.** The city has all powers which the constitutions, statutes, and the common law of the United States and of this state now or hereafter expressly or impliedly grant or allow municipalities as fully as though this charter specifically enumerated each of those powers.

Section 5. **CONSTRUCTION OF POWERS.** In this charter, no mention of a particular power is construed to be exclusive or to restrict the scope of the powers which the city would have if the particular power were not mentioned. The charter shall be liberally construed to the end that the city may have all powers necessary or convenient for the conduct of its municipal affairs, including all powers that cities may assume pursuant to state laws and to the municipal home rule provisions of the state constitution. All powers are continuing unless a specific grant of power clearly indicates the contrary.

CHAPTER III.

FORM OF GOVERNMENT

Section 6. **DISTRIBUTION OF POWERS.** All powers of the city are vested in the council except as otherwise specifically provided in this charter. In all instances deemed appropriate by the council, the council may cause an investigation of the administration of any department through a formal hearing or otherwise.

Section 7. COUNCIL. The council is composed of a mayor and four councilors. Each council position is numbered one (1) through four (4), and each candidate shall run either for the mayor position or a specific numbered council position. All councilors are elected from the city at large. Councilors shall hold office for a term of four years. No person shall serve more than two consecutive terms as councilor.

Section 8. MAYOR. The term of office of the mayor elected in November, 1990, shall be for four (4) years. Every four years thereafter, a mayor shall be elected at the general election for a term of four (4) years. No person shall serve more than two consecutive terms as mayor.

Section 9. QUALIFICATIONS OF ELECTIVE OFFICERS. No person is eligible for an elective office in the city unless at the time of the election, the person is a qualified elector of the state and has resided in the city during the six months immediately preceding the election. If during the term of office, the officer ceases to reside in the city, the office shall be deemed vacant.

Section 10. OTHER OFFICERS. Appointive officers of the city are the city manager, city attorney and municipal judge. Each such officer is appointed and removed by a majority vote of the entire council. In the case of the municipal judge, the council may designate a state court to perform the judicial functions of the city.

Section 11. COMPENSATION. The council shall prescribe the compensation of city officers. The council may prescribe a plan for reimbursing city personnel for expenses that they incur in serving the city.

CHAPTER IV.

ELECTIONS

Section 12. ELECTIONS. City elections are held in accordance with applicable state election laws. The city manager or manager's designee, pursuant to directions from the council, shall give at least ten days notice of each city election by posting notice thereof at a conspicuous place in the city hall and publishing notice at least once in a newspaper of general circulation in the area. The notice shall state the officers to be elected and the ballot title of each measure to be voted upon.

Section 13. ELECTION RETURNS. The results of all elections shall be made a matter of record in the record of the proceedings of the council, which shall contain a statement of the total number of votes cast at each election, the votes cast for each person or proposition, the name of each person elected to office, the office to which they have been elected and a reference to each measure enacted or approved. The city manager or manager's designee shall

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make, sign and deliver a certificate of election for each person elected.

Section 14. PROCEDURE WHEN TIE VOTE. When two or more candidates for the same office have an equal and the highest number of votes, the city manager or manager's designee shall have the candidates meet publicly to decide by lot who is elected.

Section 15. COMMENCEMENT OF TERMS OF OFFICE. The term of office of each person elected to office at a city election commences at the first council meeting of the first January following the election.

Section 16. OATH OF OFFICE. Each officer, before entering into the duties of the office, shall swear or affirm that they will support the constitution and laws of the United States, the State of Oregon and the City of Milwaukie and that they will faithfully perform the duties of the office.

Section 17. NOMINATIONS. A qualified elector who has resided in the city during the six months immediately preceding the election may be nominated for an elective city position. Nominations shall be made by petition. Such petition shall be signed by not fewer than 20 electors. The form of the petition and the gathering of signatures shall be in the manner described by state law. No elector shall sign more than one petition for each position to be filled. If an elector does so, the elector's signature is valid only on the first sufficient petition filed for the position. All nomination papers comprising a petition shall be assembled and filed with the city manager or manager's designee as one instrument not earlier than 100 nor later than 70 days before the election. If the petition is not signed by the required number of qualified electors, the city manager or manager's designee shall notify the candidate and the person who filed the petition within five days after the filing. If the petition is insufficient in any other particular, the city manager or manager's designee shall return it immediately to the person who filed it, certifying in writing wherein the petition is insufficient. Such deficient petition may be amended and filed again as a new petition, or a substitute petition for the same candidate may be filed within the regular time for filing nomination petitions. The city manager or manager's designee shall notify an eligible person of their nomination, and such person shall file with the city manager or manager's designee a written acceptance of nomination and agreement to serve if elected within five days of notification of nomination. Upon receipt of the acceptance, the city manager or manager's designee shall cause the nominee's name to be printed on the ballots. The petition of nomination of a successful candidate at an election shall be preserved until the term of office for which the candidate was elected expires.

CHAPTER V.

VACANCIES IN OFFICE

Section 18. WHAT CREATES A VACANCY. An office shall be deemed vacant upon the incumbent's death; adjudicated incompetence; conviction of a felony or unlawful destruction of public records; resignation; recall from office; or ceasing to possess the qualifications for the office and, in the case of the mayor or a councilor, the qualifications set forth in Section 9; upon failure of the person elected or appointed to qualify therefor within ten days after the time for that person's office to commence; or in the case of the mayor or a councilor, upon that person's absence from the city for 30 days without the consent of the council or upon that person's absence from meetings of the council for 60 days without like consent, and upon a declaration by the council of the vacancy.

Section 19. FILLING OF VACANCIES. A vacancy on the council shall be filled for the remainder of the unexpired term, if any, at the next election following not less than 60 days upon the occurrence of a vacancy, but the council by a majority vote of all its remaining members shall appoint a qualified person to fill the vacancy until the person elected to serve the remainder of the unexpired term takes office, notwithstanding the quorum requirement in Section 21. If the council fails to do so within 30 days following the occurrence of a vacancy, the city manager or manager's designee shall call an election on the date provided by state law.

CHAPTER VI.

COUNCIL

Section 20. MEETINGS. The council shall hold a regular meeting at least twice each month in the city at a time and place which it designates. The mayor by motion may, or at the request of at least two members of the council shall, by giving notice thereof to all members of the council then in the city, call a special meeting of the council. Special meetings of the council may also be held at any time by the common consent of all members of the council. By general ordinance, the council shall prescribe rules governing its meetings and procedures.

Section 21. QUORUM. A majority of the members of the whole council authorized by law - three of the five authorized members - constitute a quorum for its business, but a smaller number may meet and compel the attendance of absent members in a manner provided for by ordinance.

Section 22. RECORD OF PROCEEDINGS. The council shall cause a record of its proceedings to be kept.

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Section 23. MAYOR'S DUTIES AT COUNCIL MEETINGS. The mayor shall be chairman of the council, shall preside over its deliberations, and shall have authority to preserve order, enforce the rules of the council and determine the order of business, subject to the rules of the council. The mayor is a voting member of the council.

Section 24. PRESIDENT OF THE COUNCIL. At the first meeting following the seating of any new duly elected members of the council, the council shall elect a president from its membership. In the mayor's absence from the council meeting, the president shall preside but shall have no more than one vote.

Section 25. VOTE REQUIRED. The concurrence of a majority of the whole council shall be required to determine any matter before the council. The council does not have the power to provide by rule that an extraordinary majority is required to determine any matter before the council.

CHAPTER VII.

POWERS AND DUTIES OF CITY OFFICERS

Section 26. MAYOR. The mayor, with the consent of the council, shall appoint the various committees provided for under the rules of the council or otherwise and fill all vacancies in committees of the council from that body. The mayor shall sign all ordinances and written resolutions and orders approved by the council and shall have no veto power. The mayor shall sign all instruments and writings authorized by this charter, the laws of the state, or the council.

Section 27. MANAGER.

(a) **QUALIFICATIONS.** The city manager shall be the administrative head of the government of the city. The city manager shall be chosen by the council without regard to political considerations and solely with reference to executive and administrative qualifications. The city manager need not be a resident of the city or of the state at the time of appointment, but shall take up legal residency in the city of Milwaukie within six months of the date of hire, or within such time as is agreeable to the council. Before taking office, the city manager shall be bondable in such amount with such surety as may be approved by the council. The premiums on such bond shall be paid by the city.

(b) **TERM.** The manager shall be appointed for an indefinite term but may be removed at the pleasure of the council. Upon any vacancy or prospective vacancy occurring in the office of manager the council shall at its next meeting adopt a resolution of its intention to appoint another manager. The council shall appoint a manager within a reasonable time after the adoption of the resolution of intention to fill the vacancy.

(c) POWERS AND DUTIES. The city manager:

(1) shall devote the entire work time to the discharge of official duties and shall attend all meetings of the Council, unless excused therefrom by three councilors or by the mayor, and keep the council advised at all times of the affairs and needs of the city and shall make annual reports, or more frequent if requested by the council, of all the affairs and departments thereof;

(2) shall see that all ordinances are enforced and that the provisions of all franchises, leases, contracts, permits, and privileges granted by the city are fully observed;

(3) shall appoint all city officers and employees and remove them, except as otherwise provided by this charter, and have general supervision and control over them and their work with power to transfer an employee from one department to another and shall exercise supervision and control over the departments to the end of obtaining the utmost efficiency in each of said departments, provided that the city manager shall have no control over the council or the municipal judge regarding judicial functions, and shall be subject to and abide by all of the sections of this charter and the duly enacted ordinances and rules enacted thereunder;

(4) shall act as purchasing agent for all departments of the city, all purchases to be made by requisition signed by the manager;

(5) shall be responsible for the preparation and submission to the budget committee of the general budget estimate and such reports as may be required by that body;

(6) shall have control, subject to such ordinances as may from time to time be adopted, of all public utilities owned and operated by the city, and shall have general supervision over all city property; and

(7) shall perform such other duties as may be required by this charter or as the council may require of the city manager within the provisions of this charter.

(d) SEATS AT COUNCIL MEETINGS. The manager and such other officers as may be designated by vote of the council shall be entitled to seats with the council, but shall have no vote therein. The manager shall have the right to take part in the discussion of all matters coming before the council.

(e) MANAGER PRO TEM. During the absence of the manager from the city, during a temporary disability to act as manager, or during the interim when the council is seeking a manager, the council may appoint a manager pro tem who shall possess the powers and discharge the duties of the manager during such absence or disability only. A manager pro tem may be appointed initially for a term of up to six months; at the end of which period such pro tem

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manager may be reappointed for an additional period of up to three months, but may not be reappointed as pro tem after that time.

(f) INTERFERENCE IN ADMINISTRATION. No member of the council shall directly or indirectly, by suggestion or otherwise, attempt to influence or coerce the manager in the making of any appointment or removal of any officer or employee or in the purchase of supplies; or attempt to extract any promise relative to any appointment from any candidate for manager; or discuss directly or indirectly with him the matter of specific appointments to any city office or employment. Nothing in this section shall be construed, however, as prohibiting the council from fully and freely discussing with or suggesting to the manager anything pertaining to city affairs or the best interests of the city.

(g) INELIGIBLE PERSONS. No person related to the manager by consanguinity or affinity within the third degree shall hold any appointive office or employment with the city, ~~excepting an office or employment in the classified service, which said office or employment is obtained pursuant to the civil service sections of this charter and the duly enacted rules thereunder.~~ *city*

Section 28. MUNICIPAL JUDGE.

(a) The municipal judge shall be the judicial officer of the city. The municipal judge shall be appointed by and hold office during the pleasure of the council. The municipal judge shall be a member in good standing of the Oregon State Bar during the entire term of office. Disbarment shall be a basis for removal from office. The municipal court judge shall hold a court within the city which shall be known as the municipal court for the city of Milwaukie, Clackamas County, Oregon. The court shall be open for transaction of judicial business for such days and hours as the council may establish.

(b) Except as this charter or city ordinance prescribes to the contrary, procedures of the court shall conform to the general laws of this state governing justice of the peace and justice courts.

(c) All area within the city and, to the extent provided by state law, area outside the city is within the territorial jurisdiction of the court.

(d) The municipal court has original jurisdiction of all offenses defined and made punishable by ordinances of the city and of all actions brought to recover or enforce forfeitures or penalties defined or authorized by any ordinance of the city. The municipal judge may:

(1) render judgments and, for enforcing them, impose sanctions on persons and property within the court's territorial jurisdiction;

(2) order the arrest of anyone accused of an offense against the city;

(3) commit to jail or admit to bail anyone accused of such an offense;

(4) issue and compel obedience to subpoenas;

(5) compel witnesses to appear and testify and jurors to serve in the trial of matters before the court;

(6) penalize contempt of court;

(7) issue process necessary to effectuate judgments and orders of the court;

(8) issue search warrants; and

(9) perform other judicial and quasi-judicial functions prescribed by ordinance.

(e) A municipal judge may appoint municipal judges pro tem which judges shall serve at the pleasure of the council.

(f) Notwithstanding this section, the council may transfer some or all of the functions of the municipal court to an appropriate state court.

Section 29. OTHER OFFICERS. The council shall fix the powers and duties of all appointive officers other than those provided for in this chapter, ~~subject to the civil service sections of this charter and the ordinances and rules enacted thereunder.~~

CHAPTER VIII.

ORDINANCES

Section 30. ENACTING CLAUSE. The enacting clause of an ordinance hereafter passed shall be "The city of Milwaukie does ordain as follows."

Section 31. MODE OF ENACTMENT.

(a) Except as the second and third subsections of this section provide to the contrary, every ordinance of the council shall before being put upon its final passage, be read fully and distinctly in open council meeting on two different days.

(b) Except as the third subsection of this section provides to the contrary, an ordinance may be enacted at a single meeting of the council by unanimous vote of all council members present, upon being read first in full and then by title.

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(c) Any of the readings may be by title only if no council member present at the meeting requests to have the ordinance read in full or if a copy of the ordinance is provided for each council member and three copies are provided for public inspection in the office of the city manager or manager's designee not later than one week before the first reading of the ordinance and if notice of their availability is given forthwith upon the filing by written notice posted at the city hall and two other public places in the city or by advertisement in a newspaper of general circulation in the city. An ordinance enacted after being read by title alone may have no legal effect if it differs substantially from its terms as it was thus filed prior to such reading, unless each section incorporating such a difference is read fully and distinctly in open council meeting as finally amended prior to being approved by the council.

(d) Upon the final vote on an ordinance, the council shall be polled and the members' votes shall be taken and entered in the record of proceedings.

(e) Upon the enactment of an ordinance the recorder shall sign it with the date of its passage and his or her name and title of office, and the mayor shall sign it with the date of his or her signature, his or her name and the title of the office.

Section 32. WHEN ORDINANCES TAKE EFFECT AND PUBLICATION THEREOF. Each ordinance passed by the council shall take effect 30 days after its passage. When, however, the council deems it expedient, an ordinance may provide a different time when it shall take effect. In case of an emergency, an ordinance may take effect immediately. All ordinances, immediately after being passed, shall be posted for 10 days in conspicuous places in the city hall and the city library.

CHAPTER IX.

PUBLIC IMPROVEMENTS

Section 33. SPECIAL ASSESSMENT. The procedure for levying, collecting, and enforcing special assessments to be charged against real property for public improvements or other services shall be governed by ordinance.

Section 34. IMPROVEMENTS. The procedure for making, altering, vacating, or abandoning a public improvement shall be governed by general ordinance, or, to the extent not so governed, by the applicable general laws of the state. Action on any proposed public improvement, except a sidewalk or except an improvement unanimously declared by the council to be needed at once because of an emergency, shall be suspended for six months upon a remonstrance thereto by the owners of two-thirds of the property to be specially assessed therefor. For the purpose of this section "owner" shall mean the record holder of legal title to the land, as shown on the current county assessment roll, except

that if there is a purchaser of the land according to a recorded land sale contract or according to a verified writing by the record holder of legal title to the land filed with the city manager or manager's designee, the said purchaser shall be deemed the "owner."

CHAPTER X

~~MILWAUKIE CIVIL SERVICE SYSTEM~~

~~Section 35. GENERAL PURPOSE.~~

~~(a) The general purpose of this chapter is to establish for the city a system of personnel administration based on civil service principles and scientific methods governing the appointment, promotion, transfer, layoff, removal, discipline, and welfare of its civil employees, and other incidents of city employment. All appointments and promotions to positions in the city service shall be made solely on the basis of individual qualifications and fitness, to be ascertained by open competitive examinations except as where specified otherwise.~~

~~(b) The city will not discriminate against any employee or applicant for employment because of race, color, religion, sex, national origin, age, handicap, political affiliation, or veteran's status, and will take affirmative action to ensure that applicants are employed and employees are treated during employment without regard to these characteristics.~~

~~Section 36. CLASSIFIED SERVICE, EXCEPTIONS THEREFROM. The classified service to which this chapter shall apply shall comprise all positions in the city civil service now existing or hereafter established, except the following, which shall be considered non-classified positions:~~

- ~~(a) The city council and other officers elected by popular vote and persons appointed to fill vacancies in elective offices.~~
- ~~(b) The city manager and assistant.~~
- ~~(c) Members of boards and commissions.~~
- ~~(d) Judges, referees, receivers, and jurors.~~
- ~~(e) The city attorney and his deputies.~~
- ~~(f) Patients or inmates employed in any city institution.~~
- ~~(g) Persons employed in a professional or scientific capacity to make or conduct a temporary and special inquiry, investigation, or examination on behalf of the city council or a committee thereof, or by authority of the mayor.~~
- ~~(h) Temporary employees.~~

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~~(i) All city department heads.~~

~~(j) Positions subject to federal or state law or agency rules with employment criteria not based solely according to fitness.~~

~~(k) A waiver of these exceptions may be granted in unusual circumstances if the exceptions are agreed upon by both the city manager and the civil service commission.~~

~~Section 37. CIVIL SERVICE COMMISSION, MEETINGS AND QUORUM.~~

~~(a) There hereby is created, subject to this chapter, a civil service commission composed of five members all of whom shall be appointed by the city council, and at least two of whom, because of vocation, employment, occupation, or affiliation are classed as bona fide representatives of labor. The bona fide representatives of labor shall be chosen from a list of six names supplied by the city's bargaining groups.~~

~~(b) The term of office of a member of the commission is four years and each shall serve without compensation, except members of the commission shall be entitled to reimbursement for necessary traveling and other expenditures necessitated by their official duties. No person shall serve more than two consecutive terms as a commissioner.~~

~~(c) No member of the commission shall be a member of the city council, an officer or employee of the city. The persons appointed shall be known to believe in the principles of civil service and shall be registered voters residing within the city.~~

~~(d) The city council may remove any commissioner for incompetency, dereliction of duty, or other good cause after giving him due notice in writing of the charges against him and an opportunity to be heard publicly on such charges before the body which appointed him. A copy of the charges and transcript of the record of the hearing shall be filed with the city council. If three consecutive meetings are missed without good cause, the chairman of the commission shall so notify the council with a recommendation for removal from the commission.~~

~~(e) Three members of the commission shall constitute a quorum, and the votes of a majority of those present shall be sufficient for decision in all matters and transactions under this chapter.~~

~~(f) Immediately after the appointment of all of its members the commission shall elect a chairman and thereafter at its first meeting each year. The commission shall hold such meetings as may be required for the proper discharge of its duties.~~

~~Section 38. CITY OFFICIALS TO ASSIST COMMISSION. The city council shall:~~

~~(a) Supply the commission with all office supplies, equipment, and space necessary to carry on the business of the commission.~~

~~(b) Provide the commission with such assistance as necessary to carry on the business of the commission in a timely manner.~~

~~Section 39. DUTIES OF THE COMMISSION. The duties of the commission shall be:~~

~~(a) Review any classification action taken by the city manager or manager's designee affecting an employee in the classified service, where the employee alleges such action to be without a rational basis or contrary to law or rule or taken for political reason. The commission shall set aside such action if it finds the allegations to be correct and remand the decision back to city manager or manager's designee for further review.~~

~~(b) Review the suspension, demotion, or discharge of permanent employees in the classified service, where the employee alleges the discipline was for a political or religious reason, or was not in good faith, for the purpose of improving the public service. If the commission finds these allegations to be correct, the commission may order the employee's reinstatement upon such terms or conditions as may be imposed by the commission.~~

~~(c) Review appeals by candidates for appointment or promotion to positions in the classified service, where the applicant for appointment or employee/candidate for promotion alleges that the city manager or manager's designee failed to follow rules promulgated by the city manager or manager's designee under this chapter for selecting candidates for appointment or promotion to classified positions. If the commission finds the allegations to be correct, the commission shall order such action as it deems necessary to fulfill the purposes and principles of this chapter.~~

~~Section 40. RULES AND REGULATIONS. The commission shall make suitable regulations, not inconsistent with this chapter, to carry out the provisions hereof.~~

~~Section 41. DISMISSAL PROCEDURE; INVESTIGATION; ENFORCEMENT OF FINDINGS.~~

~~(a) No person subject to civil service who has been permanently appointed under this chapter shall be dismissed, demoted, suspended without pay, or deprived of special privileges except for cause, and then only upon the signed written accusation of the city manager. A written statement of the accusation in general terms shall be served forthwith upon the accused and a duplicate shall be filed with the commission.~~

~~(b) Any permanent employee who has been dismissed, demoted, suspended without pay, or deprived of special privileges may, within 10 days after notice thereof by personal service, or within 30 days after notice thereof by registered mail to his last known address, file with the commission a signed written request for an investigation. The request for an investigation must state the charges which the permanent employee wishes investigated by the~~

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~~commission. The investigation shall be confined to the determination of the question of whether the dismissal or other disciplinary action was made for cause.~~

~~(c) This section shall not apply to any employee for whom there exists a grievance procedure unless a collective bargaining agreement expressly authorizes an appeal to the commission as the method or alternative method to obtain a review of the decision.~~

~~Section 42. CLASSIFICATION ACTIONS; APPEALS.~~

~~(a) Any employee adversely affected by a change in classification, or whose request for a change was denied, and any appointing authority who disagrees with the classification determination, may file with the city manager or manager's designee, a written request for reconsideration thereof, and must be given a reasonable opportunity to be heard thereon by the city manager or manager's designee.~~

~~(b) Any employee or appointing authority who is aggrieved by the decision on an appeal under subsection 1 above, may have that decision reviewed by the commission, if the employee or appointing authority submits a written request alleging that there is no rational basis to support the decision of the city manager or manager's designee, or that the decision is contrary to a provision of this chapter, to law or to rule, or is for a political reason.~~

~~(c) This section shall not apply to any employee for whom there exists a grievance procedure unless a collective bargaining agreement expressly authorizes an appeal to the commission as the method or alternative method to obtain a review of the decision.~~

~~Section 43. EXAMINATION; APPEALS.~~

~~(a) Any person aggrieved by the decision of the city manager or manager's designee in the examination process for appointment or promotion to a position in the classified service must be given, at the candidate's written request, a reasonable opportunity to be heard thereon by the city manager or manager's designee.~~

~~(b) Any candidate for appointment or promotion, aggrieved by the decision on appeal referred to in subsection 1 above, is entitled to have that decision reviewed by the commission if the candidate submits a written request to the commission for such review not later than fifteen (15) days after the decision of the city manager or manager's designee. The request must allege that the decision by the city manager or manager's designee was contrary to rules promulgated for examinations, or that the decision was contrary to law or for a political reason.~~

~~(c) This section shall not apply to any employee for whom there exists a grievance procedure unless a collective bargaining agreement expressly authorizes an appeal to the commission as the method or alternative method to obtain a review of the decision.~~

~~Section 44. JUDICIAL REVIEW. Appeals. The final decision of the commission on any appeal to the commission shall be binding on the parties, subject to review in the manner provided by statute for review of quasi-judicial decisions of lower tribunals.~~

~~Section 45. DEFINITIONS.~~

- ~~1. Appointment. The term "appointment" includes all means of selection, appointing, or employing any person to hold any office, place, position, or employment subject to civil service.~~
- ~~2. Classification. The term "classification" means a group of positions sufficiently similar in duties, authorities, and responsibilities that the same qualifications may reasonably be required for and the same schedule of pay can be equitably applied to all positions in the group.~~
- ~~3. Commission. The term "commission" which also includes the term "civil service board" means the civil service commission herein created, and the term "commissioner" means any one of the five commissioners of that commission.~~
- ~~4. Dismissal. The term "dismissal" shall be synonymous with the terms "removal" and "discharge."~~
- ~~5. Employee. The term "employee" shall include all persons holding any office, place, position, or employment not specifically excluded by this charter from the classified service of the city of Milwaukie, Oregon.~~
- ~~6. Position. "Position" includes any office, place, or employment in the classified service of the city.~~
- ~~7. Suspension. "Suspension" shall include any disciplinary action, other than dismissal, resulting in a loss of pay.~~

~~CHAPTER XI~~

~~MISCELLANEOUS PROVISIONS~~

~~Section 46 35. EXISTING ORDINANCES CONTINUED. All ordinances and regulations heretofore passed by the city and in force when this charter takes effect, if not inconsistent with it, shall remain in full force after it takes effect, and until they are amended or repealed.~~

~~Section 47 36. LIMITATIONS ON INDEBTEDNESS. The city's indebtedness may not exceed debt limits imposed by state law. A city officer or employee who creates or officially approves indebtedness in excess of this limitation is jointly and severally liable for the excess. A charter amendment is not required to authorize city indebtedness.~~

~~Section 48- 37. INITIATIVE, REFERENDUM, AND RECALL. There is hereby reserved to the electors the power of initiative and referendum, and of recall of elective officers. The provisions of the Constitution of Oregon and the general laws of the State of Oregon, as the same now exist or hereinafter may be amended, governing initiative and referendum, and recall of elective officers, shall apply in the City of Milwaukie.~~

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CHAPTER ~~XIII~~ XI

Section 49 ~~38~~. TIME OF EFFECT OF CHARTER. This charter shall take effect as of June 23, 1975.

65021/jlh/CHARTER.XXX

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O'DONNELL RAMIS CRFW
CORRIGAN & BACHRACH

ATTORNEYS AT LAW
1727 N.W. Hoyt Street
Portland, Oregon 97209

TELEPHONE: (503) 222-4402
FAX: (503) 243-2944

DATE: June 23, 1994

TO: Members of Charter Review Commission
Dan Bartlett, City Manager
Charlene Richards, Assistant to City Manager
Steve Kennett, Administration Intern

FROM: Ty K. Wyman, City Attorney's Office

RE: Process for Amendment of Charter to Delete References to
Civil Service Commission and Institute Internal Process
for Personnel Action

Attached is a version of the City Charter which has been redlined to show the amendments necessary to eliminate the City's Civil Service Commission. Obviously, the major change is deletion in full of Chapter X, Sections 35 to 45, pertaining to civil service. References to the civil service system made in Sections 27 and 29 have also been deleted.

If approved by this committee, these proposed amendments would be presented to the City Council. If the proposed changes are acceptable to the City Council, the Council may, by resolution, refer the proposed Charter amendments to the voters. It is at the discretion of the City Council whether or not to hold a public hearing before adopting such a resolution.

Should these proposed amendments be adopted, then further changes will have to be made to the City's ordinances and rules. I can broadly outline these changes as follows:

- Milwaukie Municipal Code Chapter 2.08, entitled Civil Service Commission, will be deleted as moot.
- The civil service rules adopted pursuant to the charter sections on civil service will be deleted in their entirety.
- Portions of the personnel rules referencing the Civil Service Commission will have to be revised or deleted. A process for review of personnel actions will have to be put into these personnel rules.

The final step of this process will be to institute procedures by which employment rights of unrepresented employees will be safeguarded.

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O'DONNELL, RAMIS CREW
CORRIGAN & BACHRACH

Memo re: Process for Amendment of Charter to Delete References to
Civil Service Commission and Institute Internal Process for
Personnel Action
June 23, 1994
Page 2

One further matter merits comment. Our office will be drafting the ballot title for the charter amendment measure. This will include an 85-word factual summary of the issue which is being put before the voters. You may wish to comment now on what you would like this summary to convey. These statements must be factual and balanced, but may state the City's reasoning in making the amendments.

65021/jlh/CHARTER.MM2

Proposed Charter Amendment Schedule

June 7	Charter Review packets to Charter Review Committee
June 14 June 28	Committee meets to consider proposal
June 24	Compile results (City Attorney Review)
July 19	City Council, Public Hearing, and Review of proposed Charter Amendments
Aug. 2	City Council adoption of Election Order
Sept. 8	File Election Order with the State
Nov. 8	Charter Revision Election

CITY OF MILWAUKIE



COMMUNITY DEVELOPMENT
PUBLIC WORKS

3101 S.E. JOHNSON CREEK BLVD
MILWAUKIE, OR 97206

TELEPHONE: 652-4410
FAX: 774-8236

*****MEMORANDUM*****

COMMUNITY DEVELOPMENT DEPARTMENT

July 12, 1994

TO: Mayor and City Council

THRU: Dan Bartlett, City Manager

FROM: Maggie Collins, Community Development Director
Dave Krogh, AICP, Associate Planner *DK*

RE: Fence Amendment Public Hearing (ZA-94-03)

ACTION REQUESTED

Adoption of ZA-94-03, which amends fence provisions within the City Zoning Ordinance.

PROPOSAL

Modification and update of the provisions within the Zoning Ordinance regarding fences in order to provide clear and objective standards.

DISCUSSION

The Planning Commission held public worksessions for this matter on April 12 and 26, 1994. Primary concerns aired by the Commission were the lack of clear standards for fences in different use areas (i.e. residential, commercial, and industrial). The Commission also wanted a definition of "fence" and to eliminate plantings from fence height considerations except for areas of clear vision.

Staff responded with draft language which provides the following:

- a. Specific height standards
- b. Direct reference to the City's Clear Vision Ordinance
- c. Containing no standards for plantings but specifies that plantings may be subject to Clear Vision Ordinance provisions
- d. Standards or process for barbed and razor wire fencing
- e. Prohibition of electrified fencing
- f. Basis for fence height measurement

**CITY OF MILWAUKIE COMMUNITY DEVELOPMENT DEPARTMENT
MEMO TO CITY COUNCIL - Fence Amendment Public Hearing (ZA-94-03)
July 19, 1994
Page 2**

- g. Specific requirement for sight obscuring fencing for all outdoor storage in all commercial and industrial zones
- h. New definition for "fence"

In response to other comments from the Commission, staff reviewed City nuisance provisions for a reference to hedge or planting heights. There are no such references. Staff also reviewed Clackamas County fence provisions for commercial/industrial uses. The County allows up to a 10 foot fence height for purposes of screening in its industrial zones. (The County currently has no fence standards for residential or commercial fencing.) As a compromise, staff chose to propose an 8-foot height limit within industrial zones. This is more in keeping with the current fence height reference within Section 8.04.130 of the Municipal Code (regarding security fencing height along streets and sidewalks). At the Planning Commission's request, staff is proposing 6-foot fence height limitations for commercial and residential zones.

PLANNING COMMISSION ACTION

The Planning Commission subsequently held a public hearing on draft language that incorporated the issues discussed above on May 10, 1994. They voted to recommend approval of ZA-94-03 to the City Council. Their language amendments are contained in Exhibit A of the attached Ordinance.

CONCLUSION

Having addressed all concerns of the Planning Commission, staff has prepared an ordinance which includes findings in support of the proposed amendment. Since this is a legislative text amendment, criteria for text amendments (Sections 904 and 905 of the Zoning Ordinance) are addressed within the attached adoption ordinance. As per Section 1011.5 of the Zoning Ordinance, the Planning Commission has provided a recommendation in favor of approval to the City Council.

RECOMMENDATION

That the City Council approve ZA-94-03, a legislative text amendment to the Zoning Ordinance, based on findings provided within the attached adoption ordinance and upon the Planning Commission's recommendation in favor.

EXHIBIT

- 1. Adoption Ordinance and Findings

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF MILWAUKIE, OREGON, AMENDING ORDINANCE NUMBER 1712, THE ZONING ORDINANCE (ZA-94-03).

WHEREAS, the Milwaukie City Planning Commission initiated this project in order to provide clear and objective standards regarding fencing, and

WHEREAS, it is the intent of the Milwaukie Comprehensive Plan that implementation ordinances be consistent and meet the intent of the processes and policies supported by the Comprehensive Plan, and

WHEREAS, public hearings were held on this matter by the City Planning Commission on May 10, 1994, and by the City Council on _____, 1994,

NOW, THEREFORE, THE CITY OF MILWAUKIE DOES ORDAIN AS FOLLOWS:

Section 1. Findings. Findings of fact in support of the proposed amendments are as follows:

- 1. Zoning text amendments must meet the criteria of Sections 904 and 905 of the City Zoning Ordinance. These criteria are addressed in subsequent findings.
- 2. Section 904.1A. requires:

Applicable requirements of Section 1003.

Section 1003 requires a completed application and site plan. An application is included in File ZA-94-03, however, since this is a legislative text amendment, no site plan is required.

- 3. Section 904.1B. requires:

Reasons for requesting the proposed text amendments.

The Milwaukie City Planning Commission initiated a process to revise the current standards for fencing because existing code references for fencing are subjective and often require interpretation. The proposed new standards are intended to be clear and objective, minimizing the need for interpretation.

- 4. Section 904.1C. requires:

Explanation of how the proposed text amendment is consistent with other provisions of this Ordinance.

The proposed text amendments to Sections 103 and 401.1A. provide instructions for the implementation of fence standards which will insure consistency within the overall text of the Zoning Ordinance.

(A)

Ordinance No. _____

5. Section 904.1D. requires the following be satisfied.

The approval criteria of Section 905.

These criteria are satisfied in subsequent findings.

6. Section 905.1A. requires:

The proposed amendment must conform to applicable Comprehensive Plan goals, policies, and objectives and be consistent with the provisions of City ordinances.

Objective 2 of the Plan Review and Amendment Process Chapter within the Comprehensive Plan requires that the Comprehensive Plan be implemented through appropriate ordinances and action.

Modifications to these sections of the Zoning Ordinance will have the effect of making fence standards more appropriate and easier to implement because of the use of clearer objectives and standards. This will reduce the possibility of conclusions or decisions that are discretionary in nature. Fence standards will be more understandable to both the public and decision makers.

By revising these sections, fence standards will also be implemented "more appropriately," thus meeting the intent of Objective 2.

7. Section 905.1B. requires:

The anticipated development must meet the intent of the proposed zone, taking into consideration the following factors: site location and character of the area, the predominant land use pattern and density of the area, the potential for mitigation measures adequately addressing development effects, any expected changes in the development pattern for the area, the need for uses allowed by the proposed zone amendment, and the lack of suitable alternative sites already appropriately zoned for the intended use or uses. The Planning Commission and City Council shall use its discretion to weight these factors in determining the intent of the proposed zone.

The factors mentioned relate to a physical development proposal and are not applicable to a legislative zoning text amendment.

8. Section 905.1C. requires:

The proposed amendment will meet or can be determined to reasonably meet applicable regional, State, or federal regulations.

Fence standards are not specifically addressed by regional, State, or federal regulations except that the State Uniform Building Code requires building permits for fences over 6 feet in height. In addition, court case records have held that local government processes must include "clear and objective standards." The primary intent of these amendments is to provide fence provisions with "clear and objective standards."

Ordinance No. _____

9. Section 905.1D. requires:

The proposed amendment demonstrates that existing or planned public facilities and services can accommodate anticipated development of the subject site without significantly restricting potential development within the affected service area.

This criterion is not applicable as it relates to a specific development proposal rather than to a text amendment.

Section 2. Zoning Ordinance Text Amendments. The Zoning Ordinance text of Ordinance Number 1712 is amended as described in Exhibit A.

Read the first time on _____, 1994, and moved to a second reading by _____ vote of the City Council.

Read the second time and adopted by the City Council on _____, 1994.

Signed by the Mayor on _____, 1994.

Craig Lomnicki, Mayor

ATTEST:

Pat Duval, City Recorder

Approved as to form:

O'Donnell Ramis Crew & Corrigan
City Attorney

Bold/Caps = New Text
Strikeout = Deleted Text

Ordinance No. _____

Add to:

103 **FENCE: MEANS ANY ARTIFICIALLY CONSTRUCTED BARRIER OF ANY MATERIAL OR COMBINATION OF MATERIALS ERECTED FOR PURPOSE OF ENCLOSING, PROTECTING, OR SCREENING AREAS OF LAND AND USES THEREON.**

Modify:

401.1A. Fences, walls and plantings may be constructed or maintained in yards with the following limitations:

Fences, walls, or plantings shall be constructed or maintained in yards only so as to permit unobstructed vision of passenger vehicle operations when approaching intersecting streets or driveways. **FENCE, WALL AND PLANTING STANDARDS TO MAINTAIN UNOBSTRUCTED VEHICLE VISION ARE TO BE PROVIDED BY CITY PUBLIC WORKS AS PART OF THE CLEAR VISION DETERMINATION PROCESS SPECIFIED WITHIN THE MUNICIPAL CODE.** ~~Fences, AND walls, and plantings on perimeters in areas other than those obstructing the vision of passenger vehicle operators shall be constructed or maintained so as to ensure light and air and maintain aesthetic freedom for adjacent properties.~~ **TO THE FOLLOWING STANDARDS:**

1. **RESIDENTIAL ZONES AND RESIDENTIAL USES IN ALL ZONES: MAXIMUM HEIGHT 6 FEET FOR REAR AND SIDE YARDS, 42 INCHES FOR FRONT YARDS. NO ELECTRIFIED, BARBED OR RAZOR WIRE FENCING IS PERMITTED.**
2. **COMMERCIAL ZONES: MAXIMUM HEIGHT 6 FEET. NO ELECTRIFIED WIRE IS PERMITTED. BARBED OR RAZOR WIRE MAY BE PERMITTED FOR SECURITY PURPOSES ON TOP OF A MAXIMUM HEIGHT FENCE FOLLOWING A TYPE II ADMINISTRATIVE REVIEW AS PER SECTION 1011.2 IN WHICH A DETERMINATION HAS BEEN MADE THAT THE PROPOSED FENCING WILL NOT ADVERSELY IMPACT THE HEALTH, SAFETY OR WELFARE OF ADJACENT PROPERTY OCCUPANTS. ALL OUTDOOR STORAGE SHALL REQUIRE A 6 FOOT HIGH SIGHT OBSCURING FENCE.**
3. **INDUSTRIAL ZONES: MAXIMUM HEIGHT 8 FEET. NO ELECTRIFIED WIRE IS PERMITTED. BARBED OR RAZOR WIRE MAY BE PERMITTED FOR SECURITY PURPOSES ON TOP OF A MAXIMUM HEIGHT FENCE EXCEPT WHERE SUCH**

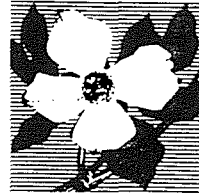
Ordinance No. _____

FENCING IS PROPOSED ADJACENT TO RESIDENTIAL ZONES OR RESIDENTIAL USES IN WHICH CASE SUCH MAY BE ALLOWED FOLLOWING A TYPE II ADMINISTRATIVE REVIEW AS PER SECTION 1011.2 IN WHICH A DETERMINATION HAS BEEN MADE THAT THE PROPOSED FENCING WILL NOT ADVERSELY IMPACT A THE HEALTH, SAFETY OR WELFARE OF ADJACENT PROPERTY OCCUPANTS. ALL OUTDOOR STORAGE SHALL REQUIRE A SIGHT OBSCURING FENCE WITH A MINIMUM HEIGHT OF 6 FEET.

~~A fence, wall or planting over the height of six (6) feet shall be presumed to be confining and detrimental to adjacent properties.~~ IN ALL CASES, FENCE AND WALL HEIGHT SHALL BE MEASURED FROM THE TOP OF THE FENCE OR WALL TO THE HIGHEST GROUND LEVEL WITHIN A ONE FOOT HORIZONTAL DISTANCE OF THE FENCE.

1

CITY OF MILWAUKIE



COMMUNITY DEVELOPMENT
PUBLIC WORKS

6101 S.E. JOHNSON CREEK BLVD.
MILWAUKIE OR 97206

TELEPHONE: 652-4410
FAX: 774-8236

CITY OF MILWAUKIE COMMUNITY DEVELOPMENT DEPARTMENT

July 19, 1994

TO: Mayor and City Council

THRU: Dan Bartlett, City Manager

FROM: Maggie Collins, Community Development Director
Dave Krogh, AICP, Associate Planner

RE: Public Hearing for Legislative Amendments to Revise Zoning and
Subdivision Ordinances (ZA-94-05)

REQUESTED ACTION

That ZA-94-05, a legislative proposal to modify the variance and flag lot sections of the Milwaukie Subdivision Ordinance and to modify sections of the Milwaukie Zoning Ordinance pertaining to height and density variances, be approved based on findings included within the attached adoption ordinance.

BACKGROUND

The City Council has already adopted new variance criteria within the Zoning Ordinance as part of ZA-94-01. ZA-94-05 is follow-up to that process and also provides a housekeeping amendment within the flag lot section of the Subdivision Ordinance to bring it into compliance with Uniform Fire Code provisions.

The Planning Commission held a public worksession for ZA-94-05 on June 14, 1994, and subsequently recommended approval to the City Council of a package of amendments to the Zoning and Subdivision Ordinances following a public hearing on June 28, 1994.

PROPOSED AMENDMENTS

This legislative amendment proposes following changes:

1. Eliminate remaining references within the Zoning Ordinance to "density" and "height" variances. These types of variances were eliminated earlier this year as part of ZA-94-01; this section of the amendment package is

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CITY OF MILWAUKIE COMMUNITY DEVELOPMENT DEPARTMENT
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simply a housekeeping measure. Future requests for density or height variances would be reviewed by the variance criteria which were adopted as part of ZA-94-01.

2. Replace the existing variance criteria within the City Subdivision Ordinance (Section 17.44.020) with the same variance language which was inserted into the Zoning Ordinance via ZA-94-01. The intent of this action is to provide consistency between the two ordinances.
3. Modify flag lot portions of the Subdivision Ordinance as follows:
 - a. Reduce access strip widths for a single flag lot from 20 feet to 15 feet and reduce driveway paving width requirements within that access strip from 15 feet to 12 feet. This is consistent with both Clackamas County and Fire Code minimum requirements and will better promote City Comprehensive Plan infill policies.
 - b. Eliminate the mandatory turnaround area provisions for flag lots in favor of Uniform Fire Code provisions. Current provisions do not conform to the State Uniform Fire Code. The proposed new language will allow the Fire Marshal flexibility in meeting the Uniform Fire Code, depending upon the characteristics of the flag lot proposed.

CONCLUSION

The proposed modifications will bring the Subdivision variance process into compliance with the Zoning variance process, will clean up loose ends from the actions approved by ZA-94-01 regarding height and density variances, and will bring Subdivision flag lot provisions into compliance with Uniform Fire Code requirements and Comprehensive Plan infill policies.

This proposal is being processed as a Legislative action under the review process of Section 1011.5 of the City Zoning Ordinance. The Planning Commission has provided a recommendation for approval. Upon adoption by the City Council, this action would go into effect in 30 days.

RECOMMENDATION

That the City Council adopt ZA-94-05 based on findings provided within the attached adoption ordinance.

EXHIBIT

1. Adoption Ordinance and Amended Language

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF MILWAUKIE, OREGON, AMENDING ORDINANCE NUMBER 1712, THE ZONING ORDINANCE, AND AMENDING ORDINANCE NUMBER 1440, (TITLE 17 OF THE MILWAUKIE MUNICIPAL CODE) THE SUBDIVISION ORDINANCE (ZA-94-05).

WHEREAS, the Milwaukie City Planning Commission initiated this project in order to provide clear and objective standards to the Variance process, and

WHEREAS, it is the intent of the City Comprehensive Plan that implementation ordinances be consistent and meet the intent of the processes and policies supported by the Comprehensive Plan, and

WHEREAS, public hearings were held on this matter by the City Planning Commission on June 28, 1994, and by the City Council on July 19, 1994,

NOW, THEREFORE, THE CITY OF MILWAUKIE DOES ORDAIN AS FOLLOWS:

Section 1. Findings. Findings of fact in support of the proposed amendments are as follows:

1. Planning text amendments must meet the criteria of Sections 904 and 905 of the City Zoning Ordinance. These criteria are addressed in subsequent findings.
2. Section 904.1A. requires:

Applicable requirements of Section 1003.

Section 1003 requires a completed application and site plan. An application is included in File ZA-94-05; however, since this is a legislative text amendment, no site plan is required.

2. Section 904.1B. requires:

Reasons for requesting the proposed text amendments.

The Milwaukie City Planning Commission initiated the process to revise the variance criteria because the criteria is subjective and often requires interpretation. This was completed as part of ZA-94-01. ZA-94-05 is intended to insert the new variance criteria within the Subdivision Ordinance for consistency, to amend the flag lot section to bring it into compliance with Uniform Fire Code provisions regarding turnarounds, and to eliminate references within the Zoning Ordinance to height and density variance references which were eliminated by ZA-94-01.

3. Section 904.1C. requires:

Explanation of how the proposed text amendment is consistent with other provisions of this Ordinance.

(4)

Ordinance No. _____

The proposed text amendments shown in Exhibits A and B. provide clearer and consistent language for zoning and subdivision variance processes, provide compliance with provisions for turnarounds within the Uniform Fire Code, and insure consistency of requirements within the overall text of the Zoning and Subdivision Ordinances.

4. Section 904.1D. requires the following be satisfied.

The approval criteria of Section 905.

These criteria are satisfied in subsequent findings.

5. Section 905.1A. requires:

The proposed amendment must conform to applicable Comprehensive Plan goals, policies, and objectives and be consistent with the provision of City ordinances.

Objective 2 of the Plan Review and Amendment Process Chapter within the Comprehensive Plan requires the Comprehensive Plan be implemented through appropriate ordinances and action.

Modifications to these sections of the Zoning and Subdivision Ordinances will have the effect of making the variance and flag lot processes more appropriate and easier to implement because of the use of clearer objectives and standards. This will reduce the possibility of conclusions or decisions that are discretionary in nature and make the decision process more understandable to both the public and decision makers.

By revising these sections, variance and flag lot processes will also be implemented "more appropriately," thus meeting the intent of Objective 2.

Objective 5 (Housing Choice) within the Residential Land Use and Housing Element specifically promotes infill housing. Proposed changes to the Subdivision flag lot provisions are intended to help promote infill housing for lots that might be difficult to access or that may require special access treatment for emergency services.

6. Section 905.1B. requires:

The anticipated development must meet the intent of the proposed zone, taking into consideration the following factors: site location and character of the area, the predominant land use pattern and density of the area, the potential for mitigation measures adequately addressing development effects, any expected changes in the development pattern for the area, the need for uses allowed by the proposed zone amendment, and the lack of suitable alternative sites already appropriately zoned for the intended use or uses. The Planning Commission and City Council shall use its discretion to weight these factors in determining the intent of the proposed zone.

Ordinance No. _____

The factors mentioned relate to a physical development proposal and are not applicable to a legislative text amendment.

- 7. Section 905.1C. requires:

The proposed amendment will meet or can be determined to reasonably meet applicable regional, State, or federal regulations.

Variances are not specifically addressed by regional, State, or federal regulations. However, court case records have held that local government processes must include "clear and objective standards." The primary intent of this amendment is to provide clarification to the variance process in the form of "clear and objective standards."

Secondarily, flag lot turnaround provisions within the Subdivision Ordinance are currently inconsistent with provisions within the Uniform Fire Code. The proposed changes eliminate inconsistencies.

- 8. Section 905.1D. requires:

The proposed amendment demonstrates that existing or planned public facilities and services can accommodate anticipated development of the subject site without significantly restricting potential development within the affected service area.

This criterion is not applicable as it relates to a specific development proposal rather than to a text amendment.

Section 2. Zoning Ordinance Text Amendments. The Zoning Ordinance text of Ordinance Number 1712 is amended as described in Exhibit A.

Section 3. Subdivision Ordinance Text Amendments. The Subdivision Ordinance Number 1440 (Title 17 of the Milwaukie Municipal Code) is amended as described in Exhibit B.

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Ordinance No. _____

Read the first time on _____, 1994, and moved to a second reading by _____ vote of the City Council.

Read the second time and adopted by the City Council on _____, 1994.

Signed by the Mayor on _____, 1994.

Craig Lomnicki, Mayor

ATTEST:

Pat Duval, City Recorder

Approved as to form:

O'Donnell Ramis Crew & Corrigan
City Attorney

ZA-94-05: Amendments to the
Zoning Ordinance
(8 pages)
BOLD CAPS = Proposed new text
~~Strikeout~~ = Proposed deleted text

- attached, town house and condominium units lot width shall be at least 30 feet. Average lot depth shall be at least 80 feet. Single-family attached, town house, multifamily condominium, and multifamily apartment dwellings are permitted with less than 3,000 square feet per unit provided that traffic does not move through adjacent lower density areas.
- B. Front yard: A front yard shall be at least 15 feet.
- C. Side yard: A side yard shall be at least 5 feet, and there shall be one additional foot of side yard for each 3 feet of height over two stories or 25 feet, whichever is less, except on corner lots a side yard shall be at least 15 feet on the side abutting the street. For interior single-family attached, town house and condominium units, side yards are not required.
- D. Rear yard: A rear yard shall be at least 15 feet.
- E. Yard abutting a major street: A yard abutting a major street listed in Section 410 shall be established in accordance with the standard set forth therein.
- F. Off-street parking and loading: As specified in Section 500.
- G. Height restriction: Maximum height of a structure shall be three stories or 45 feet, whichever is less, ~~but higher structures may be permitted under provisions of Section 707.~~
- H. Lot coverage: Maximum area that may be covered by the dwelling structure and accessory buildings shall not exceed 45 percent of the total area of the lot.
- I. Minimum vegetation and open space: Minimum area that must be left or planted in trees, grass, shrubs, barkdust for planting beds, or left as open space or used as recreational area, etc. will be 35 percent of the total area of the lot. At least half of this area will be of the same general character as the area with dwelling units.
- J. Access requirements: Every lot shall abut a public street other than an alley for at least 35 feet except as provided in the Subdivision Ordinance. Lots for interior single-family attached, town house and condominium units shall abut a public street for at least 20 feet.
- K. Transition area: A transition area shall be maintained according to Section 413.

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SECTION 307 - RESIDENTIAL-BUSINESS OFFICE-
COMMERCIAL ZONE R-1-B

307.3 Standards

In an R-1-B Zone the following standards shall apply:

- A. Lot size: Lot area shall be at least 5,000 square feet. Lot area for the first dwelling unit shall be at least 5,000 square feet and for each dwelling unit over one there shall be not less than an average of 1,400 square feet. Lot width shall be at least 50 feet. For interior single-family attached town house and condominium units this lot width shall be at least 30 feet.
- B. Front yard: A front yard shall be at least 15 feet.
- C. Side yard: A side yard shall be at least 5 feet, and there shall be one additional foot of side yard for each 3 feet of height over two stories or 25 feet, whichever is less, except on corner lots a side yard shall be at least 15 feet on the side abutting the street.
- D. Rear yard: A rear yard shall be at least 15 feet.
- E. Yard abutting a major street: A yard abutting a major street listed in Section 410 shall be established in accordance with the standard set forth therein.
- F. Off-street parking and loading: As specified in Section 500.
- G. Height restriction: Maximum height of a structure shall be three stories or 45 feet, whichever is less, ~~but higher structures may be permitted under provisions of Section 707.~~
- H. Lot coverage: maximum area that may be covered by the principal structure and accessory buildings shall not exceed 50 percent of the total area of the lot.
- I. Minimum vegetation: Minimum area that must be left or planted in trees, grass, shrubs, etc. shall be 15 percent of the total area of the lot.
- J. Access requirement: Every lot shall abut a public street other than an alley for at least 35 feet except as provided in the Subdivision Ordinance. Lots for interior single-family attached town house and condominium units shall abut a public street for at least 20 feet.
- K. Transition area: A transition area shall be maintained according to Section 413.

308.3 Standards

In an R-1 Zone the following standards shall apply:

- A. Lot size: Lot area shall be at least 5,000 square feet. Lot area for the first dwelling unit shall be at least 5,000 square feet and there shall be not less than 1,400 square feet for each dwelling unit over one. Lot width shall be at least 50 feet. Lot width for single-family attached, town house and condominium units shall be at least 30 feet. Average lot depth shall be at least 80 feet. Single-family attached, town house, multifamily condominium, multifamily apartment dwellings are permitted with less than 3,000 square feet per unit provided that traffic does not move through adjacent lower density areas.
- B. Front yard: A front yard shall be at least 15 feet.
- C. Side yard: A side yard shall be at least 5 feet, and there shall be one additional foot of side yard for each 3 feet of height over two stories or 25 feet, whichever is less, except on corner lots a side yard shall be at least 15 feet on the side abutting the street. For interior single-family attached, town house and condominium units, side yards are not required.
- D. Rear yard: A rear yard shall be at least 15 feet.
- E. Yard abutting a major street: A yard abutting a major street listed in Section 410 shall be established in accordance with the standard set forth therein.
- F. Off-street parking and loading: As specified in Section 500.
- G. Height restriction: Maximum height of a structure shall be three stories or 45 feet, whichever is less, ~~but higher structures may be permitted under provisions of Section 707.~~
- H. Lot coverage: Maximum area that may be covered by the dwelling structure and accessory buildings shall not exceed 45 percent of the total area of the lot.
- I. Minimum vegetation and open spaces: Minimum area that must be left or planted in trees, grass, shrubs, barkdust for planting beds, or left as open space or used as recreational area, etc. will be 35 percent of the total area of the lot. At least half of this area will be of the same general character as the area with dwelling units.
- J. Access requirements: Every lot shall abut a public street other than an alley for at least 35 feet except as provided in the Subdivision Ordinance. Lots for interior single-family attached, town house and condominium units shall abut a public street for at least 20 feet.
- K. Transition area: A transitional area shall be maintained according to Section 413.
- L. Use restrictions: Authorized commercial uses are permitted on the ground floor only. Office uses are permitted on the ground level and first floor. At least fifty (50) percent of the floor area within a project shall be used for residential purposes.

SECTION 309 - RESIDENTIAL-OFFICE-COMMERCIAL ZONE R-O-C

309.3 Standards

In an R-O-C Zone the following standards shall apply:

- A. Lot size: Lot area shall be at least 5,000 square feet. Lot area for the first dwelling unit shall be at least 5,000 square feet and for dwelling units over one there shall be not less than an average of 1,400 square feet. Lot width shall be at least 50 feet. Lot width for interior single-family attached, town house and condominium units shall be at least 30 feet. Average lot depth shall be at least 80 feet.
- B. Front yard: A front yard shall be at least 15 feet.
- C. Side yard: A side yard shall be at least 5 feet, and there shall be one additional foot of side yard for each 3 feet of height over two stories or 25 feet, whichever is less, except on corner lots a side yard shall be at least 15 feet on the side abutting the street. For interior single-family attached, town house and condominium units, side yards are not required.
- D. Rear yard: A rear yard shall be at least 15 feet.
- E. Yard abutting a major street: A yard abutting a major street listed in Section 410 shall be established in accordance with the standard set forth therein.
- F. Off-street parking and loading: As specified in Section 500.
- G. Height restriction: Maximum height of a structure shall be three stories or 45 feet, whichever is less, ~~but higher structures may be permitted under provisions of Section 707.~~
- H. Use restrictions: Authorized commercial uses are permitted on the ground floor only. Office uses are permitted on the ground level and first floor. At least fifty (50) percent of the floor area within a project shall be used for residential purposes.
- I. Lot coverage: Maximum area that may be covered by the principal structure and accessory buildings shall not exceed 50 percent of the total area of the lot.
- J. Minimum vegetation: Minimum area that must be left or planted in trees, grass, shrubs, barkdust for planting beds, etc., shall be 15 percent of the total area of the lot.
- K. Access requirement: Every lot shall abut a public street other than an alley for at least 35 feet except as provided in the Subdivision Ordinance. Lots for interior single-family attached, town house and condominium units shall abut a public street for at least 20 feet.
- L. Transition area: A transition area shall be maintained according to Section 413.

309.4 Prohibited uses

The following uses and their accessory uses are prohibited:

- A. Adult entertainment business.

- M. High-impact commercial, except adult entertainment businesses.
- N. Any other use similar to the above and not listed elsewhere.

311.3 Standards

In a C-L Zone the following standards shall apply:

- A. Lot size: None, except as follows for dwelling: Lot area shall be at least 5,000 square feet. Lot area for the first dwelling unit shall be at least 5,000 square feet and for dwelling units over one there shall be not less than an average of 1,000 square feet. Lot width shall be at least 50 feet. Lot width for interior single-family attached, town house and condominium units shall be at least 30 feet. Average lot depth shall be at least 80 feet.
- B. Front yard: None, except as provided in subsections 311.3.E and 311.3.F below.
- C. Side yard: None, except as provided in subsections 311.3.E and 311.3.F below.
- D. Rear yard: None, except as provided in subsections 311.3.E and 311.3.F below.
- E. Yard abutting a major street: A yard abutting a major street listed in Section 410 shall be established in accordance with the standards set forth therein.
- F. Transition area: A transition area shall be maintained according to Section 413.
- G. Access: Entrances from a public street to properties in this zone shall be located to minimize traffic congestion and avoid directing traffic onto residential streets. Every lot shall abut a public street other than an alley for at least 35 feet except as permitted under the Subdivision Ordinance. Lots for interior single-family attached, town house and condominium units shall abut a public street for at least 20 feet.
- H. Off-street parking and loading: As specified in Section 500.
- I. Height restriction: Maximum height of any structure shall be three stories or 45 feet, whichever is less, ~~but higher structures may be permitted, under provisions of Section 707.~~
- J. Open use: A use not contained within an enclosed building, such as open storage, abutting or facing a residential zone, shall be screened with a sight-obscuring fence not less than 6 feet high.
- K. Minimum vegetation: Minimum area that must be left or planted in trees, grass, shrubs, barkdust for planting beds, etc., shall be 15 percent of the total area of the lot.

311.4 Prohibited uses

The following uses and their accessory uses are prohibited:

- A. Adult entertainment businesses.

312.3 Standards

In a C-C Zone the following standards shall apply:

- A. Lot size: None. Lot width shall be at least 50 feet. Average lot depth shall be at least 80 feet.
- B. Front yard: None, except as provided in subsections 312.3.E and 312.3.F below.
- C. Side yard: None, except as provided in subsections 312.3.E and 312.3.F below.
- D. Rear yard: None, except as provided in subsections 312.3.E and 312.3.F below.
- E. Yard abutting a major street: A yard abutting a major street listed in Section 410 shall be established in accordance with the standards set forth therein.
- F. Transition area: A transition area shall be maintained according to Section 413.
- G. Access: Entrances from a public street to properties in this zone shall be located to minimize traffic congestion and avoid directing traffic onto residential streets. Every lot shall abut a public street other than an alley for at least 35 feet.
- H. Off-street parking and loading: As specified in Section 500.
- I. Height restriction: Maximum height of a structure shall be four stories or 60 feet, whichever is less, ~~but higher structures may be permitted if approved by the Planning Commission after a public hearing as provided in subsection 1011.3 under provisions of Section 707.~~
- J. Lot coverage: Maximum area that may be covered by buildings and structures shall not exceed 85 percent of the total area of the lot.
- K. Open use: A use not contained within an enclosed building, such as open storage, abutting or facing a residential zone, or which would be visible from a public street shall be screened with a sight-obscuring fence not less than 6 feet.
- L. Minimum vegetation: Minimum area that must be left or planted in trees, grass, shrubs, bark dust for planting beds, etc., shall be 15 percent of the total area of the lot.

312.4 Prohibited uses

The following uses and their accessory uses are prohibited:

- A. Adult entertainment business.

- I. Height restriction: Maximum height of a structure shall be three stories or 45 feet, whichever is less, ~~but higher structures may be permitted if approved by the Planning Commission after a public hearing as provided in subsection 1011.3, under provisions of Section 707.~~
- J. Lot coverage: Maximum area that may be covered by buildings and structures shall not exceed 85 percent of the total area of the lot.
- K. Open use: A use not contained within an enclosed building, such as open storage, abutting or facing a residential zone, or which would be visible from a public street shall be screened with a sight-obscuring fence not less than 6 feet high.

Except for open storage, the following uses shall be conducted within an enclosed building:

1. Carpenter or cabinet shop.
 2. Furniture upholstering.
 3. Plumbing shop.
 4. Repair garage.
 5. Sign painting shop.
 6. Tire shop.
 7. Heating or ventilation shop.
- L. Minimum vegetation: Minimum area that must be left or planted in trees, grass, shrubs, bark dust for planting beds, etc., shall be 15 percent of the total area of the lot.

313.4 Prohibited uses

The following uses and their accessory uses are prohibited:

- A. Adult entertainment business.

SECTION 324 - BUSINESS INDUSTRIAL ZONE BI

- D. Rear yard: No rear yard shall be required except as provided in subsection 324.6.E below.
- E. Yard abutting a major street: A yard abutting a major street listed in Section 410 shall be established in accordance with the standards set forth herein.
- F. Off-street parking and loading: As specified in Section 500.
- G. Site access: One curb cut (45 feet maximum) per 150 feet of street frontage, or fraction thereof, for industrial uses; and one curb cut per 100 feet of street frontage or fraction thereof, for business park, limited, or conditional uses.
- H. Height restriction: Maximum height of a structure shall be three stories or 45 feet, whichever is less, ~~but higher structures may be permitted under the provisions of Section 707 provided solar access is not restricted for adjacent properties.~~
- I. Landscaping: 15% of the site must be landscaped, except for sites adjacent to Hwy. 224, which shall provide landscaping to 20% of the site. This should consist of a variety of lawn, trees, shrubbery, and ground cover. Street trees must be provided along street frontages and within required off-street parking lots to help delineate entrances, provide shade and permeable areas for storm water runoff. A bond or financial guarantee for landscape completion shall be required.
- J. Screening and outside storage: Outside storage adjacent to International Way, Freeman Way, 37th Ave., Lake Road, or Hwy. 224 is prohibited.
- Outside storage in side or rear yards is allowed, provided it is enclosed by a sight-obscuring fence or vegetative screen.
- K. Building siting and design:
- Buildings and sites shall be designed using the following principles:
1. Sites shall be developed to the maximum extent practicable, so that buildings have solar access and utilize other natural features in their design;
 2. Assure that building placement and orientation and landscaping allow ease of security surveillance;
 3. Design buildings with shapes, colors, materials, textures, lines, and other architectural design features which enhance the character of the district and complement the surrounding area and development, considering, but not limited to, the following techniques:
 - a. Use color, materials, and architectural design to visually reduce the scale and impact of large buildings;

EXHIBIT B

PARTITIONING

ZA-94-05:	Amendments to the Subdivision Ordinance (2 pages)
BOLD CAPS	= Proposed new text
Strikeout	= Proposed deleted text

B. ~~For any flag lot, the minimum width of the access strip will be twenty feet, fifteen feet of which must be paved for the full length of the access strip. A paved turnaround area, which is not less than two thousand square feet in area, nor less than forty feet in width or length, shall be provided at the end of the access strip. The turnaround area shall be considered as part of the access way, and shall not be included in areas devoted to required off-street parking.~~

FOR ANY FLAG LOT, THE MINIMUM WIDTH OF THE ACCESS STRIP WILL BE FIFTEEN FEET, TWELVE FEET OF WHICH MUST BE PAVED FOR THE FULL LENGTH OF THE ACCESS STRIP. THE ENTIRE LENGTH OF THE ACCESS STRIP SHALL BE KEPT CLEAR OF OBSTRUCTIONS TO ACCESS. THESE MINIMUM STANDARDS MAY BE INCREASED IF THE COMMUNITY DEVELOPMENT DIRECTOR DETERMINES SUCH IS NECESSARY TO GUARANTEE ADEQUATE AND SAFE ACCESS. A PAVED TURNAROUND AREA, OR OTHER REQUIREMENTS INTENDED TO PROVIDE FOR EMERGENCY ACCESSIBILITY OR REDUCED FIRE POTENTIAL, MAY BE REQUIRED BY THE FIRE MARSHAL TO MEET PROVISIONS OF THE UNIFORM FIRE CODE. IN SUCH A CASE, TURNAROUND STANDARDS, OR OTHER REQUIREMENTS OF THE FIRE MARSHAL, SHALL BE PROVIDED BY THE FIRE MARSHAL.

C. Where two flag lots will have abutting access strips, the combined width of the two access strips shall not be less than thirty feet. A joint access easement shall be created for the two flag lots, which extends to the deepest lot for the full width of the combined access strips. ~~Within the joint access strip, a common driveway twenty-four feet in width shall be provided which extends from the street to the deepest lot. At the end of the access easement, a joint use paved turnaround shall be provided which is not less than three thousand square feet in area nor less than forty feet in length or width.~~ **WITHIN THE JOINT ACCESS STRIP, A COMMON DRIVEWAY WITH A MINIMUM PAVED WIDTH OF TWENTY FEET SHALL BE PROVIDED WHICH EXTENDS FROM THE STREET TO THE DEEPEST PARCEL. AT THE END OF THE JOINT ACCESS EASEMENT, A PAVED TURNAROUND AREA, OR OTHER REQUIREMENTS INTENDED TO PROVIDE FOR EMERGENCY ACCESSIBILITY OR REDUCED FIRE POTENTIAL, MAY BE REQUIRED BY THE FIRE MARSHAL TO MEET PROVISIONS OF THE UNIFORM FIRE CODE. IN SUCH A CASE, TURNAROUND STANDARDS, OR OTHER REQUIREMENTS OF THE FIRE MARSHAL, SHALL BE PROVIDED BY THE FIRE MARSHAL.**

D. ~~Proposed flag lots shall be referred to the Public Works and Fire Departments for review and recommendation or decision on appropriate improvements and other requirements to be provided by the partitioner.~~ **PROPOSED FLAG LOTS SHALL BE REFERRED TO THE PUBLIC WORKS DEPARTMENT AND THE FIRE MARSHAL'S OFFICE FOR REVIEW AND RECOMMENDATION OR DECISION ON APPROPRIATE IMPROVEMENTS AND OTHER REQUIREMENTS TO BE PROVIDED BY THE APPLICANT.** These may include: paved access driveways constructed to residential street standards; special additional easements for utilities; vertical clearance for fire equipment; sewer lines and pumps; water meters and lines for adequate flows and pressures; fire hydrants; special post for display of house numbers at street entrance to access easement; street lights; and assurance of clear vision conditions at access entrance.

EXCEPTIONS AND VARIANCES

CHAPTER 17.44. EXCEPTIONS AND VARIANCES

17.44.010. Exception-Large-scale development. The Planning Commission may modify the standards and requirements of this Ordinance if the subdivision plat comprises a complete neighborhood unit, a large-scale shopping center, or a planned industrial area. The Planning Commission shall determine that such modifications are not detrimental to the public health, safety, and welfare and that adequate provision is made within the development for traffic circulation, open space, and other features that may be required in the public interest.

17.44.020. Variance-Application. When necessary, **THE COMMUNITY DEVELOPMENT DIRECTOR OR THE PLANNING COMMISSION MAY AUTHORIZE VARIANCES TO STANDARDS WITHIN THE SUBDIVISION ORDINANCE FOLLOWING THE CRITERIA OF SECTION 702 OF THE ZONING ORDINANCE. PROCESS PROCEDURES SHALL BE THOSE OF SECTION 1013 OF THE ZONING ORDINANCE. IN GRANTING A VARIANCE, THE PLANNING COMMISSION OR COMMUNITY DEVELOPMENT DIRECTOR MAY ATTACH CONDITIONS WHICH THEY FIND NECESSARY TO LESSEN THE IMPACT OF THE VARIANCE ON NEARBY PROPERTY, PROTECT THE GENERAL WELFARE OF THE CITY, AND ACHIEVE THE PURPOSES OF THIS ORDINANCE.** ~~the Planning Commission may authorize variances to the requirements of this Ordinance, per Section 10.05(C), Minor Quasi-Judicial Review, of Ordinance 1712, the Zoning Ordinance. Application for a variance shall be made by petition of the subdivider, stating fully the grounds for the application. The petition shall be filed with the preliminary plat of the subdivision. Before a variance may be granted, the Planning Commission shall first determine:~~

- ~~A. That there are special conditions affecting the property that are not common to all property in that area;~~
- ~~B. That the variance is necessary for the preservation and enjoyment of a substantial property right of the petitioner and extraordinary hardship would result from strict compliance with these regulations because of the special conditions affecting the property;~~
- ~~C. That the variance complies with the spirit and intent of these regulations and will not be injurious to other property in the vicinity or otherwise detrimental to the public health, safety, or welfare.~~

City of Milwaukie

Report to the City Council

**AMBULANCE TRANSPORT
PROPOSAL**

information update

08 July, 1994

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AMBULANCE TRANSPORT PROPOSAL

information update

08 July, 1994

prepared by Daniel C. Olsen, Chief of Fire-Rescue Department

BACKGROUND

Ambulance transport service inside the city limits is currently provided by a private company AMR (d.b.a. Buck Medical). The quality of ambulance transport service within the City is very high; the response time is quick, the personnel competent and the working relationship among the ranks are very good.

Issues which have been a concern are in the political arena. For the past several years, the issue of ambulance transport within Clackamas County has been the subject of political debate and legal maneuvering. In an attempt to provide an ambulance service plan for the County, the County Commission has been working through a process with private and public providers to reach an acceptable resolution. Two major changes during the recent year have been (1) the acquisition of smaller private ambulance providers by a larger single corporation and (2) a proposal for ambulance transport utilizing private and public resources.

The Proposal has been submitted to the County Commissioners for review and approval. The County Contract is being awarded to AMR/Buck Ambulance with provisions for four (4) fire-rescue agencies to act as sub-contractors. The Proposal results in ambulance transport services being provided by AMR and four public fire-rescue protection agencies [the Cities of Milwaukie and Lake Oswego and Fire Districts #1 (Clackamas) and #51 (Oak Lodge)]. The basic plan involves an allocation of transport units based on a system status plan and work load.

Two (2) attachment are provided for additional information. One is an article which appeared in a professional journal/newsletter and the other published by Clackamas County Fire District No. 1.

CITY POSITION

The City of Milwaukie is supportive of innovation which will improve service delivery to the citizens through improved utilization of resources. A public-private partnership involving multiple agencies within the region presents an

opportunity which should be carefully examined.

The City Fire Chief participated in the early discussions which resulted in the formation of the Proposal. The City, represented by the Fire Captain in-charge-of Emergency Medical Services, is actively participating in discussions to examine operational issues.

The City has moved forward with the other members of the Proposal, at their request, to be a partner in this joint venture and explore the potential improved service level. While AMR did not expect the City of Milwaukie to be on-line by July, 1994, it was necessary for the City to participate in the Proposal and submit credentials for approval.

A concern repeatedly expressed by the City Fire Chief is the "Eleventh Hour" options presented for resolution. The issue of ambulance transport is not a new one. However, "new" ideas seem to surface during the "Eleventh Hour" prior to a deadline.

CURRENT STATUS

Currently, operational issues are being discussed. Lake Oswego Fire Department is on-line with transport operations at this time. Additional in-service training was provided to Milwaukie Fire-Rescue personnel on June 7, 8 and 9. Neither, Milwaukie, Oak Lodge nor Clackamas are currently providing transport services at this time. Implementation of transport service is targeted for 18 July, 1994. It is our understanding that Oak Lodge and Clackamas (No. 1) Fire Districts are anticipating being on-line at that time.

A Letter of Intent to participate has been sent to Jono Hildner, Clackamas County, on 07 July, 1994, indicating the City's desire to remain as a full partner in the joint venture for the development of policy and operational guidelines. However, at the current time, the City will not be coming on line with the ambulance transport effective 18 July, 1994. The City will evaluate the experience during the next six (6) months and during January, 1995, reconsider the issue of providing on-duty crews for patient transport.

ISSUES

1. *Equipment Replacement*

Discussions are taking place regarding the replacement of disposable equipment and supplies. The amount and type of items to be replaced have not been agreed upon. EXAMPLE: Fire-Rescue personnel currently use infectious disease protective gloves which meet N.F.P.A. standards; private ambulance personnel are not. Replacement of gloves by private ambulance provider would be with their glove, not that used by fire personnel.

The issue of replacement is significant because of budget impact on public agencies and the fact that AMR will bill patients receiving care by their personnel or fire-rescue personnel acting in the capacity of transport service.

At this time, it appears the standardization of equipment will be resolved.

It is our understanding that any ALS equipment/supplies which are utilized will not be replaced unless the patient is transported by an AMR unit or fire department unit acting in the capacity of an AMR unit..

2. *Ambulance Chassis*

Discussions have been completed and agreed to regarding the chassis and design of a Type III rescue-ambulance. AMR will provide funding for a level appropriate to their use. Costs which are in excess of their funding level will be amortized over a five (5) year period and deducted from the cash stipend AMR will provide to each participating public agency.

An earlier concern was the design requirements be limited because a manufacturer had been selected prior to the design requirements being developed. This has been resolved.

The preliminary estimates of cost significantly exceeded the anticipated amounts. However, it is our understanding that revisions to the units are being discussed. Due to construction time of the units, delivery is not anticipated sooner than six to nine months from the date of placing the order. Should the City choose to come on-line within the next few months, Clackamas Fire District No. 1 has offered to assist us in locating a unit which the City could purchase until a new unit is made available.

AMR has agreed to fund the ambulance units at a specific limit (approximately \$40,000). Any amount in excess of the specific limit would be amortized over the five (5) year agreement and deducted from the annual stipend.

3. *Physician Advisor*

Participants in the Proposal will utilize one physician advisor. An RFP has been issued for parties interested in providing that service. Apparently, Clackamas County is interested in pursuing an arrangement in which Clackamas County

would utilize the Physician Advisor services in Multnomah County. Multnomah County utilizes a Medical Director which is a bureau in County government.

This idea to utilize Multnomah County comes at the "Eleventh Hour".

At this time, it appears that the Clackamas plan will designate their own Physician Advisor. The cost of the physician advisor will be shared among the participating agencies. The annual cost share for the City is estimated to be two or three times the \$5,000 amount the City currently budgets for that service.

4. *Transport Unit Distribution*

Each participating public agency would be assigned one transport rescue-ambulance to operate:

- Clackamas District #1 serves a population of 60,000 - 80,000
- Lake Oswego serves a population of 40,000
- Oak Lodge District #51 serves a population of 30,000
- Milwaukie serves a population of 20,000

If Milwaukie and Oak Lodge co-ventured a transport unit, the population served would be 50,000.

5. *Dispatching of Units*

The dispatching of units is an operational issue which needs further study. A Milwaukie Fire-rescue Company could be dispatched by Milwaukie 9-1-1, C-COM, Multnomah County (mutual response to Portland) or AMR.

During normal waking hours, an advisory will be given to agencies called up into the system and available for dispatching. During sleep hours (2200 - 0700 hours), no advisory will be given; units will be dispatched by pager through the AMR dispatch center.

Given multi-level dispatching, status checks and monitoring of available and working units the current workload of telecommunicators will be increased. A county-wide CAD system, and the City's participation, would be advantageous to status of participating companies.

(6)

A meeting of the County PSAPs involved (City of Milwaukie, City of Lake Oswego, C-COM and AMR Dispatch occurred on Monday, 20 June, 1994 to discuss and resolve emergency dispatching issues.

6. *Public - Private Partnership*

Language has been provided in the proposal which would address a private company utilizing public resources for profit.

Nonetheless, AMR is a private company with stockholders. It is reasonable to expect that the stockholders anticipate the operation, in which they invest, to return a profit on their investment. The concern of the public agency is to provide a quality level of service to its taxpayers while controlling expenditures and seeking cost-recovery when appropriate. The public agency is a not-for-profit operation. If a "profit" is realized, then it is returned, in some manner, to the taxpayer for community gain, but not to a group of investors for personal gain.

Provisions are made in the agreement to monitor the financial issue of "profit" and the use of publicly-funded resources relevant to this partnership. A study by an outside consultant during the first year of operation will evaluate the operation and make recommendations on areas of improvement. The participating agencies will share equally in the cost of this study.

The partnership is designed to be "budget-neutral" for AMR. According to Kyle Gorman, Clackamas Fire District No. 1, "The fire services could not allow [their] resources to be used by a private entity if we thought that entity was going to make money off [their] resources."

While some public-private partnership proposals have encountered obstacles relating to Tort Liability Issues, it is our understanding that those issues have been resolved in this partnership proposal and are not in question.

It is expected Fire-Rescue Agency crews will be in the system for approximately twelve (12) hours of every twenty-four (24) hour shift. However, the hours may be spread out during the twenty-four (24) hour shift in time blocks of not less than two (2) hours in duration.

7. *Costs of Participation*

The preparation of information for the Proposal was completed by an outside consultant at a cost of approximately \$3800. This amount was charged against the Fire Department operating budget.

“Negotiations” between the Fire Agencies and Buck Medical was approximately \$24,000. Each of the participating Fire Agencies was requested to pay 25%. While the Fire Chief has significant concerns regarding this cost of participation, the City of Milwaukie has reimbursed their assigned 25% share amount to Clackamas #1 which paid the costs. Considering that the City chooses to be a full and equal partner seated at the table for discussion and resolution of operating issues in this endeavor, it is appropriate that they pay their full share.

The City reimbursed Clackamas County #1 the amount they billed. The expenditure was charged against the Fire-Rescue operating budget.

A logo design is currently under consideration. The City Fire-Rescue Department has been advised that our share of the cost will be \$500.00 for the development of the logo. The Fire Chief has expressed his opposition to this added cost.

For active participation in the transport operation, the City will be provided with a type III ambulance-rescue unit and receive stipend of \$50,000, annually, less charges (charges can include physician advisor fee, equipment purchases, a percentage of the ambulance-rescue unit and overtime for staffing the ambulance-rescue unit.)

8. *Charges and Billing*

AMR will provide billing and collection of services provided to patients who are treated and/or transported by City Fire-Rescue personnel responding in the capacity of AMR since City Fire-Rescue personnel become sub-contractors of AMR during the time they are in the system.

Currently, charges for a transport are approximately \$490.00 plus \$7.75 per loaded transport mile. It is expected the transport rate will increase, within this month, approximately \$100.00 to \$590.00 plus \$7.75 per loaded transport mile. Ambulance rates within Clackamas County have been frozen for the past several years.

④

If a patient is treated, but not transported, they may be billed a \$125.00 non-transport service fee.

9. *The “Tough Questions” to be asked . . .*

Question #1.

Will this program maintain or improve our service delivery to our citizens?

Currently, the City staffs two engine companies, with three (3) member crews on each. The majority of time, the engine companies of ALS (advanced life support) capable. Response to an emergency medical alarm is one engine company, with three persons, and one AMR ambulance, with two persons. A motor vehicle accident is responded to with two engine companies, six persons, and one AMR ambulance, two persons, for a total of eight qualified persons on scene.

If the City is transport-capable, an emergency medical alarm will receive one Fire-Rescue ambulance with two persons. A motor vehicle accident will receive a response of one engine and one fire-rescue ambulance for a total of six persons on scene. This implies that the police officers on scene may have to perform additional duties which were done when additional personnel were on scene.

When the fire-rescue ambulance is on an alarm they will be committed and may transport to hospitals outside the City limits and be out-of-service leaving one engine company in the City for alarm response. In addition, fire-rescue ambulance crew may be “posted” (placed on standby) at locations outside of the City limits, limiting their ability to respond to alarms within the City.

Question #2.

Will this program maintain or improve our image in the Community?

The ability to transport patients is an additional service which will be provided to the community by the City. It is consistent with the mission of the fire-rescue service. It is also part of a regional cooperative venture and a partnership with the private sector. For our participation, the City will receive a stipend of \$50,000.00 annually and the use of a piece of apparatus valued at approximately \$80,000.00 for the duration of the agreement.

Currently, patients receive no additional charges from the Fire-Rescue Department for services we provide. It is important to note that a cost of service study is currently being conducted for City services.

Patients transported by Fire-Rescue Department personnel will be billed by AMR for services. This can include a non-transport service charge. The money collected goes to AMR since the Fire-Rescue Department is a sub-contractor for AMR.

Question #3.

Will this program be consistent with our Mission, Priorities and Values?

The vision of the City is to maintain Milwaukie as a good place to live which is: Clean, Safe, Responsive and Provides Quality Service.

Emergency transport of the sick and injured is consistent with this Vision.

Question #4.

Will this program be in the Best Interest of the Organization?

The program provides an additional City delivered service to the Community.

If the City Fire-Rescue Department does not provide transport service, AMR will continue to provide ambulance transport service within the City. AMR/Buck Ambulance has a strong and consistent history of providing a high level of quality EMS transport service within the City of Milwaukie.

Question #5.

Will this program maintain or improve our City resources?

Ambulance transport service places an additional duty on existing resources without providing for additional personnel in the Fire-Rescue Department.

Question #6.

Will this program make the best expenditure of our available time and funding?

Currently, the Fire-Rescue Department operates 12 major programs and 79 sub-programs and/or special projects. Not all those sub-programs and special projects are receiving full attention because of limited available resources. The sub-programs and special projects are considered appropriate to available time and funding. Ambulance transport will add to this existing workload not only with emergency transport time but also additional training requirements.

AMR is currently providing EMS transport service.

The City currently provides fire suppression, technical rescue, hazardous materials first response, EMS first response, fire prevention and community emergency preparedness services.

Question #7.

Will this program maintain or improve our Personnel physically, mentally or emotionally?

The ambulance transport will provide for additional specific job skills and medical protocols related to that operation. The program will provide for added responsibilities to assigned Fire-Rescue Department personnel specific to EMS transport. Fire-Rescue personnel will still be required to maintain proficiencies in fire suppression, technical rescue and hazardous materials emergency response skills.

Question #8.

Will this program promote teamwork among members of our Fire-Rescue Department?

This should neither add to nor detract from the teamwork which currently exists within the Department. Fire-Rescue Personnel will be assigned to the ambulance based on state certification levels and the decision of Fire Officer in charge of the on-duty shift.

Currently, each of the two engine companies operate a minimum three (3) member team. When the City is called up into the system and dispatched, one engine company will drop from three (3) members to two (2) members. The remaining person may either remain at

the station, join the remaining engine company, or respond in a Fire-Rescue Department vehicle depending upon the circumstances at the time.

Question #9.

Will this program promote good working relationships with other Departments and Agencies which are mutually beneficial?

It was the understanding of the City Fire Chief that the original proposal for a public-private partnership delivering a regional EMS service was based, in part, upon this premise.

Question #10.

Is this program the right thing to be doing?

Based on current information and the facts of continuing EMS transport service of a high quality within the City, lack of previous experience, unnamed physician advisor, no available rescue-ambulance vehicle and unanswered operational issues, it is the position of the City Fire Chief that Milwaukie continue as an active partner in the development of policy and operating guidelines, observe the first six months' experience but not participate in the transport component at this time.

The issue of transport participation will be evaluated in January, 1995.

If City participation in EMS transport is a good idea now, it will still be a good idea in January, 1995. And in January, 1995, the City will have a six (6) operating experience to review.

JEMS

INSIDER

THE NEWSLETTER FOR EMS MANAGERS

FEBRUARY 1994
Volume 21 Number 2

Public/Private EMS Partnership Organized

A private ambulance company and several fire service organizations have formed a unique private/public partnership that should begin providing emergency ambulance service to Clackamas County, Ore., July 1. Although some details of the plan still need to be determined before the Clackamas County Board of Commissioners gives its final approval, the plan appears to be certain to be accepted since it was the only proposal presented to the county.

"When the Commissioners issued the [request for proposals], they made it clear they wanted to see a reduction in duplication of services and see the public and private sectors work together," said Trace Skeen, CEO of Buck Medical Services, the American Medical Response subsidiary that currently provides emergency ambulance service to most of Clackamas County. "This plan allows us to incorporate the resources of the public and private sectors and get greater use of both."

Portland attorney Richard Lazar, who represents the Clackamas County fire organizations involved, said, "It was a two-step process; first they formed the partnership, then they went after the contract."

Approximately 250,000 people live in Clackamas County, which stretches from the suburbs of Portland to Mt. Hood about 60 miles away and includes urban, suburban, rural and even "frontier" areas.

According to Kyle Gorman, EMT-P, EMS project manager for Clackamas County Fire

District No. 1, Buck will provide his district, the Oak Lodge Fire District, the Milwaukie Fire Department and the Lake Oswego Fire Department with some funding and four type-III ambulances that can also operate as fire/rescue units. In addition, although each fire service organization will perform daily maintenance on the ambulance it houses, Buck will provide major maintenance and repairs. In return, the fire departments will agree to be available to provide ambulance transport if necessary, using cross-trained firefighter/paramedics, during peak-load hours each day.

"The fire service will provide a planned backup [to the regular Buck ambulances]," Gorman said. "We expect they will use us regularly as an integral part of the system."

He added that the 9-1-1 dispatch center will likely send the closest available unit dur-

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Sign of the Times

The membership of the National Association of EMS Physicians has voted to discontinue the use of the term "hospital care" in the acronym EMSHA. The vote was significant since it indicates that EMS physicians anticipate that paramedics and EMTs will broaden their scope of practice, increasingly providing primary care and treating and releasing (or referring) some patients without transporting them to the hospital.

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Public/Private Partnership *from page 1*

Whichever type of testing is used, it is essential to have a properly prepared drug-testing policy and adequately notify employees about it. In fact, many drug-testing cases ultimately succeed or fail based on the reliability, confidentiality and intrusiveness of the testing procedures.

Procedures such as those promulgated by the Federal Department of Transportation (DOT) for testing interstate carriers provide an excellent framework for private programs. Under the DOT guidelines, employers must develop testing methods that ensure accuracy of the test results, restrict access to the results to protect confidentiality and test only for opiates, cocaine, marijuana, PCP and amphetamines. Most certified drug-testing labs follow these procedures by ensuring an appropriate chain of custody, protecting confidentiality of the test results and providing a private environment in which to give the sample.

EMS providers should be aware that drug-testing programs do not by themselves violate the Americans with Disabilities Act (ADA). An employee who currently engages in the illegal use of drugs is not considered a disabled person and therefore is not protected by the Act. However, employees who are not currently using illegal drugs but who have previous histories of drug abuse are considered disabled persons and are protected by the ADA. Employers may not take discriminatory action against recovering drug addicts.

Drug-testing programs are a viable option for EMS providers who want to mitigate the effects of drug use in their workforce. However, careful planning is essential to minimize employer liability.

ing the 12 or so hours each day that the fire service units are available. "We already use the same physician supervisor, operate under the same authority and share a quality assurance committee," Gorman continued.

Gorman said the five-year contract was designed to be "budget-neutral" for Buck. "The fire services could not allow [their] resources to be used by a private entity if we thought that entity was going to make money off [their] resources," he said. According to Gorman, if Buck does experience an increase in revenue due to the plan, the company will have to reduce fees or return funds to the public coffers. He said Buck would benefit from the plan only because it showed the company's willingness to work with the public sector to cut costs and it ensured that Buck would get the Clackamas contract. Under the terms of the contract, Buck will also pay the county an annual \$90,000 "administrative fee" to cover the county's costs of running the program.

Skeen said Buck will collect all revenue and pay each fire agency an annual fee for providing the backup service. He said Buck already pays the fire service agencies a \$20 first-responder fee whenever they arrive on scene first and "stop the response-time clock."

"We may lose some revenue," Skeen said, "but, from what we hear, people see this as a really responsible attempt to control costs and regionalize EMS—and I don't think any organization minds that kind of publicity." He said the partnership approach has already resulted in "a new attitude among people working in the field, who realize they will all be working on the same team."

Skeen said the private and public providers have also agreed to hire a consultant who will study the plan as it is implemented and recommend to the county how it can be improved.

"I know of nowhere else that anything

like this is being done," Gorman said. "It opens up a whole new era of cooperation between the public and private sectors."

Skeen said the Clackamas County plan also might serve as the model for a new plan to provide emergency ambulance service in Portland. Last July, the Portland City Council voted to institute a two-tiered program using fire-department units to transport critical patients while Buck and another private ambulance company would transport patients with minor complaints. But that move is on hold pending the outcome of a March 22 vote on a ballot initiative sponsored by the Amalgamated Transport Union local that represents Portland's private EMS employees. The initiative asks voters to block implementation of the plan, which would eliminate as many as 60 of Portland's 100 private-sector paramedic jobs and deny critical care work to those still employed. According to Skeen, however, the vote might be averted if the Portland City Council first approves a compromise that would use a plan similar to the Clackamas County arrangement; the new plan would allow both fire service and private paramedics to engage in critical care transports.

"The whole notion of public/private partnerships represents the future of pre-hospital care systems," Lazar said, "particularly in light of federal and state health care reform initiatives." ■

EMT-Ps Replace Docs on Hospital Shift

The Ontario (Canada) Medical Association (OMA) plans to present the provincial Ministry of Health with a position paper Feb. 14 that will suggest staffing rural hospitals with on-call paramedics who can respond to in-patient emergencies during the night when no physician is on the premises. The plan is based on a pilot program at the Chedoke

TRANSPORT TRENDS

Clackamas County Fire District No. 1

February 7, 1994

Questions and Answers About the Transport Program.

by Kyle R. Gorman

During the last few weeks, rumors have been flying about the proposed ambulance transport system in Clackamas County. In an attempt to dispel some of the rumors, it seemed appropriate to provide information so that everyone can be on the "same page" when discussing these issues. First, however, if one is to understand how we arrived where we are, one must first know where we have been.

During the last few years, the district has evaluated many, many options as to how it would provide EMS and transport services. The board's instructions to staff were to "keep as many options open as possible before committing to a course of action." In the autumn of 1992, the district sought proposals from each of the local ambulance services and ultimately aligned itself with Care Ambulance in an attempt to create a public private partnership. In the late spring of 1993 the district rethought its partnership with Care and ultimately decided to terminate that relationship.

During the summer of 1993, the district sought to create a system which would allow the fire service to provide ambulance transportation throughout the county. This decision was made possible by two factors--the letters of

support provided by the IAFF, and the willingness of other fire services in the county to work in concert with District 1. The district and the other fire services provided input into the RFP process, testified at public hearings, and worked closely with other local fire services to advance these goals.

At the Clackamas County Commission's hearing on September 2, 1993, Commissioner Judie Hammerstad made two comments that caused the district and others to rethink their positions. She said, "Whatever happened to that public-private partnership?" and "Eventually we should do something to reduce this duplication." Obviously Buck heard the same messages because shortly thereafter its management team met with District 1 to discuss some options about how EMS could be provided better and more efficiently in the county. Other ALS fire agencies, with the same interests as District 1, were pursuing the same goals so it seemed appropriate to join forces and collectively negotiate a public-private partnership agreement to provide ambulance service.

In November, 1993, four fire agencies--Oak Lodge Fire District, Lake Oswego Fire Department, Milwaukie Fire Department, and Clackamas County Fire District No. 1--reached an agreement with Buck Medical Services to jointly provide ambulance service to Clackamas County. This agreement was formed in an effort to reduce the duplicative effort provided throughout the EMS system by the multiple responding agencies. In addition,

it allowed the district and other fire agencies to provide limited transport services and, for the first time, show the value of the first response system in improving patient outcomes.

The system is designed to allow each participating fire agency to provide ALS rescue services and staff a transport-capable rescue vehicle provided by Buck. That rescue vehicle will be made available to provide transport services for up to 12 hours per day; during the other hours, the fire agencies are free to use that vehicle just as they would for any other bona fide purpose. During periods of system demand, Buck will notify individual fire agencies of its need to make the rescues available as ambulances. When that occurs, the ALS fire fighter paramedics staffing the rescues will transport patients from the scene rather than just provide on-scene medical care.

In addition, all of the participants will enjoy the use of the same physician supervisor, quality assurance/improvement teams, medical protocols, and disposable supplies. However, one of the most important aspects of the agreement is the requirement for an ALS study. The purpose of the study is to identify both the patient outcome benefits and the system resource benefits provided by ALS first responders. The study will consider the reduction of unit hours in the system, higher utilization, cost savings, and reduced system duplication that might be achieved by an enhanced fire service participation in the EMS system. Naturally, we believe that the study will show that the fire service provides a significant benefit which we hope will be quantified by the study.

What hours of the day will the rescue operate as an ambulance? Until we spend some time and get some experience with this proposed system, it is impossible to determine exactly which hours we will likely be used.

However, Buck believes that the times of the greatest need will be from around 10 a.m. until around 8 or 10 p.m. Because Buck will use 24-hour units almost exclusively, and because the highest demand for ambulance service is between 11 a.m. and 6 p.m. it is reasonable to assume that those will be the hours of heaviest use.

Will I have to work on the rescue? Perhaps. That question (just like other staffing questions) is up to the operations team. However, those assigned to the vehicles will have both firefighter and transport paramedic responsibilities. Currently, the minimum staffing requirements of the county are an EMT-4 and an EMT-2. Those requirements will change in July 1995 to be an EMT-P and an EMT-B.

We hope that there will be enough interest in the EMS component to ensure staffing levels without forcing anyone to work transport duty; however, there is a chance that someone who requests not to work a rescue may have to. Hopefully, rescue duty will be an attractive alternative to other assignments.

Will rescue personnel respond also to fires if they are "available" as an ambulance? Yes. It is imperative that our people make the best use of their skills--both in firefighting and in EMS. Whenever the rescue is available to operate as an ambulance in the EMS system, that vehicle will still respond to fires, hazardous material events, and rescue events. In other words, when the rescue is available to respond to emergencies, that rescue will respond to the first emergency that occurs. Of course, if the rescue is already involved in a working emergency, whether fire or medical related, it will not be available to respond.

How do we keep up our skills in both EMS and fire suppression? The same way we do now. The standards for training will not

change nor will the number of requests for service. An EMS call with a transport involved will take longer to complete. Therefore, the fire agencies have identified scheduled "blackout" periods during which the rescues will not be available for transport duty. These blackout periods should provide adequate time for training. In addition, Buck recognizes that importance that the fire service places on training personnel and we expect that if problems arise they can be easily resolved.

What is wrong with the current system? Why not just keep the ambulance as a third entity? There is nothing "wrong" with the current system other than its economic inefficiency. Most will agree that Buck does a decent job of providing EMS within the boundaries of Clackamas County; however, there are many improvements that can be made.

Because part of the contract provides for payment to the fire districts for their ALS response, we believe that incentives will be provided for non-ALS agencies to upgrade their services. Second, certain services such as the medical authority, supplies, and quality improvement, will be centralized. This should improve that the continuum of care--from the time that the first responders arrive until the patient arrives at the hospital--will be judged by the same quality standards. Finally, this program brings us much closer to an EMS system rather than an assortment of providers. Through this system we can provide public education, membership programs, research, and other benefits that simply would not otherwise be possible.

How often will district personnel find themselves outside the district covering for other ambulances, transporting, etc? There may be times under when district resources respond outside the district, but those times should be limited. The agreement between

Buck and the fire services speaks to the issues of utilization rates and posting so as to minimize the fire rescue's time out of district.

In terms of utilization rates, each fire agency is limited to a maximum utilization rate of 0.125. In mathematical terms, a utilization ratio of .125 means that the workload of the transport-capable rescue ambulances will be limited to .125 transports per hour, or 1.25 transports in ten hours. In five days (60 hours of ambulance use), for example, each fire ambulance will transport a maximum of 7.5 patients (.125 times 60).

Posting is also limited by the agreement. While there may be times when a rescue-ambulance is asked to move to cover a location outside its service area, the agreement requires that vehicle to post at its station, then at another station within the same district, then at a neighboring fire station within the urban growth boundary, and then at some other assigned posting location within the county. Clearly, the intent is to ensure that fire service resources stay within the boundaries of that fire service.

Why were the recommendations of the Transport Development Team not followed? Though the negotiations took place in an extremely short period of time, District 1's representatives tried to maintain the standards and intent of the transport development team (TDT) recommendations. Because other fire services with disparate needs were involved, and in consideration of those needs, not all of the TDT's recommendations could be followed. Some of the recommendations that could not be followed were: minimum staffing of one EMT-P and one EMT-B on each ambulance (based on the county requirements, though the district could exceed those requirements); four transport units in the district; and the use of the private provider outside the district only. However, several

recommendations were considered and ultimately incorporated into the EMS system design: the public-private partnership model; the use of dual-role personnel; coordinated management, public education, training, and quality assurance; use of the private provider's experience in dispatch and billing; and a focus on rapid response times and early defibrillation. All in all, we believe that the current design fits the intent of the TDT model whenever possible and takes into consideration the unique needs of other fire services.

Will we have to respond to nonemergency calls? Fire agency vehicles will not normally respond on nonemergency medical transports such as nursing home to hospital transfers and interhospital transfers. There is a chance that an emergency interhospital transfer will require a response on occasion, but those occurrences are rare.

What does the fire service get out of this? The county ALS fire organizations get the recognition that they are major contributors to the EMS system. In addition, they will have the marketing authority to provide a comprehensive ambulance membership program throughout the county. These membership programs provide the funding to offer substantial public service and awareness messages to a wide variety of constituents. In addition, they allow the district to be proactive in its efforts to reduce ambulance rates throughout the county.

In addition, the fire services get the opportunity to determine how ALS first response impacts both the medical care and the patient outcomes in the EMS system. The district continues to believe that constituents and visitors receive better medical care when the treatment that begins when our crews arrive on the scene continues uninterrupted until the patient is delivered to the hospital. The results of the ALS study, we expect, will demonstrate

that value to the system.

The district does not believe (nor should anyone) that the financial compensation received as a result of this plan will offset the costs. However, the extent to which public forces provide services as part of the plan the value of those services must result in either compensation to the district or a commensurate reduction in ambulance rates. Therefore the contribution of the fire service effectively will "buy down" the ambulance rates in the county. State EMS Director Howard "Skip" Kirkwood, in a letter to the OFMAA states, "Appropriate public financing of an EMS system, including underwriting of public benefit components of the system...can eliminate or minimize unnecessary and costly ambulance transportations. This support can come from tax support of public agencies or through appropriate subsidies to private providers."

Won't this mean longer response times? Probably not, although the operations team will have to constantly monitor the responses to ensure that adequate coverage of the area exists for both EMS and fire responses. Because both the amount of out-of-district posting and the number of transports are restricted, there is not expected to be a significant change in response times.

What are the time frames involved, when do we get the ambulances? The county is evaluating the proposal and all four fire agencies are currently working with Buck to develop the ambulance specifications. Upon approval of the contract by the county and when those standards are complete, the ambulances will be ordered and should arrive within two to three months. As soon as those vehicles are equipped according to county standards, and by coordinating with Buck, we could start the program early. If not, the schedule is to begin on July 1, 1994.



MEMORANDUM

TO: Mayor and City Council
THROUGH: Dan R. Bartlett, City Manager *Dan*
FROM: Angus M. Anderson, Finance Director *Am*
DATE: July 19, 1994
RE: Low Income Utility Program

RECOMMENDATION:

Consider attached Resolution establishing eligibility for Low Income Utility Program and rate structure to be applied to qualifying accounts

BACKGROUND INFORMATION:

The City of Milwaukie has established a Low Income Utility Program. That program is codified as Chapter 13.20 of the Milwaukie Municipal Code. A copy of that chapter is attached as Exhibit "A". The attached resolution would establish qualifying income levels for one person in a home and for two or more people in a home. It would also establish the low income rates to be charged.

It is proposed that the income level be established at a benchmark which can be easily tracked by any interested party and that the income level be adjusted at the beginning of each fiscal year. The income levels proposed are the income levels which are established by Clackamas County as that income which qualifies one for the Section 8 Housing Assistance Program. Staff researched other indices such as the federal government poverty level, the City of Portland low income qualifying income levels or a percentage of the metropolitan average income. The index recommended (Clackamas County Section 8 qualifying income) was selected because it is easily tracked and because it has meaning within our local community. The current qualifying level is \$14,250 per year for one person living alone and \$16,400 for two or more persons in one residence.

It is further proposed that the low income rates be established as follows:

- WATER- Waiver of the base water rate. Consumption would be charged at the established rate.
- SEWER- One-half of the fixed base rate.
- STORM SEWER- One-half of the fixed base rate.

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MILWAUKIE, OREGON, ESTABLISHING PROCEDURES FOR THE LOW INCOME UTILITY RATE REDUCTION PROGRAM AND AMENDING RESOLUTION 31-1993.

WHEREAS, the Milwaukie Municipal Code Chapter 13.20 establishes the Low Income Utility Program; and

WHEREAS, Section 13.20.010 (B)(3) states that the qualifying income level shall be that established by Resolution of City Council; and,

WHEREAS, Section 13.20.030 of the Milwaukie Municipal Code directs an annual review of user fees to determine the adequacy of such rates; and

WHEREAS, Resolution 31-1993 established a low income rate of \$2.90 fixed base rate and \$1.31 per 100 cubic feet of water consumption as the rate charge for water user fees.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Milwaukie, Oregon that:

SECTION 1. The Low Income Utility Rates are established as follows:

- | | |
|-------------|---|
| Water | -Any fixed base rate for service will be waived in full; any charge per 100 cubic feet will be charged fully. |
| Sewer | -One Half of any fixed base rate for service will be waived. |
| Storm Sewer | - One Half of any fixed base rate for service will be waived. |

SECTION 2. Qualifying Income Limits for eligibility to participate in the Low Income Utility Rate Program are to be adjusted in July of each year, by resolution, to reflect the amount designated by the Clackamas County Housing Authority as the annual household income level qualifying for Section 8 Housing Assistance. These are currently as follows:

- | | |
|--|-----------------------|
| a. One person living alone- | \$14,250.00 per year |
| | \$ 1,187.50 per month |
| b. Two or more persons in one residence- | \$16,400.00 per year |
| | \$ 1,366.00 per month |

SECTION 3. Section 3 of Resolution 31-1993 is hereby repealed.

Introduced and adopted by the City Council of the City of Milwaukie, Oregon on _____

Craig Lomnicki, Mayor

ATTEST:

APPROVED AS TO FORM
O'DONNELL, RAMIS, CREW, CORRIGAN & Bachrach

Pat DuVal, City Recorder

City Attorney

EXHIBIT "A"

City of Milwaukie Municipal Code 13.20

Chapter 13.20

LOW-INCOME UTILITY CUSTOMERS

Sections:

13.20.010	Application— Eligibility.
13.20.020	Financing of program.
13.20.030	Annual review of rates.
13.20.040	Administration.
13.20.050	Contract.
13.20.060	Minimum income levels.
13.20.070	Termination of rate reduction.
13.20.080	Confidentiality.
13.20.090	Appeals.
13.20.100	Violation—Penalty.

13.20.010 Application—Eligibility.

A. To the extent that city funds are available and the requirements of this chapter are met, a utility customer of the city may make application to obtain reduced monthly charges for use of Milwaukee's sewer and water service. A person who qualifies for a reduction and does not pay his sewer and water bill directly will be given a direct refund check from the city annually.

B. To be eligible for a rate reduction:

1. The property involved must be occupied and used by the applicant as his or her principal residence during the period of the rate reduction.

2. No city sewer and other city assessments may be in arrears on the property (if owned by applicant or relative).

3. The income of the family, of which the applicant is a member, shall not exceed the income level adopted by resolution of the city council.

4. "Family" means one person or two or more persons related by blood, marriage, legal adoption or guardianship; or a group of not more than five persons, all or part of whom are not related by blood, marriage, legal adoption or guardianship, living together as a simple housekeeping and economic unit in the dwelling occupying the property for which the reduced rate is applied for.

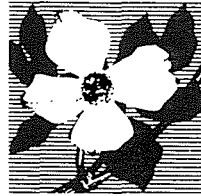
5. The applicant shall file an application to obtain reduced sewer and water rates with the city finance director prior to qualifying for reduced sewer and water rates. (Ord. 1424 § 1, 1979)

13.20.020 Financing of program.

Water charges to nonqualifying users shall be established at a level sufficient to cover revenue losses resulting from reduced water rates to qualifying applicants. Subsidies from the general fund shall be established at a level sufficient to cover revenue losses resulting from reduced sewer rates to qualified applicants. (Ord. 1424 § 2, 1979)

13.20.030 Annual review of rates.

Annual review of user fees (sewers and water charges) shall be prepared to determine the adequacy of rates. The annual review of water rates shall be accomplished in accordance with Section 13.04.100. The annual review of water rates, as set forth in Section 13.04.100, shall be prepared to determine the adequacy of rates. Rates shall be deemed adequate if they are sufficient to provide



MEMORANDUM

TO: Mayor and City Council
THROUGH: Dan R. Bartlett, City Manager *DB*
FROM: Angus M. Anderson, Finance Director *AA*
DATE: July 11, 1994
RE: Annual Contracts

RECOMMENDATION:

Consider attached resolution authorizing the City Manager to execute Purchase Orders for services that are essential and required for normal City operations in FY 1994-95.

BACKGROUND INFORMATION:

The accompanying resolution is in addition to Resolution 23-1994 which was approved at the last City Council Meeting. All of the services listed are services required for the normal functioning of the City. The included listing was inadvertently omitted from the listing presented at the previous meeting. The City purchasing policies state that City Council must approve any expenditure above that amount designated as the maximum approval authority of the City Manager. The services listed on the resolution all are in excess of that amount so designated. Therefore, approval of City Council is requested. Resolution 23-1993 was approved on July 20, 1993 providing similar authorization for FY 1993-94.

RESOLUTION NO. _____

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MILWAUKIE, OREGON,
AUTHORIZING THE CITY MANAGER TO EXECUTE CERTAIN CONTRACTS.**

WHEREAS, the City of Milwaukie, by adopting Ordinance No. 1617, has put into place purchasing procedures, and

WHEREAS, contracts for certain services which have projected annual expenditures in excess of \$ 15,000 require City Council review pursuant to the purchasing procedures.

NOW, THEREFORE, BE IT RESOLVED that the Council of the City of Milwaukie, Oregon approves:

SECTION 1.

The City Council has reviewed the listed services and the projected annual expenditures for such services.

SECTION 2.

The City Council finds such services needed and vital to the operations of the City of Milwaukie.

SECTION 3.

The City Council authorized the City Manager to execute Purchase orders for the following services:

<u>VENDOR</u>	<u>SERVICE</u>	<u>PROJECTED AMOUNT</u>
D & A Janitorial	City Facilities Janitorial Service	\$ 73,362
Bank of America Leasing	Existing Capital Lease Obligations	25,217
IBM	Existing Capital Lease Obligations	81,623
Don Thomas Petroleum	Unleaded Gas & Diesel (State Bid)	27,893
Xerox	Existing Capital Lease Obligations, Maint. & Supplies	42,524

Introduced and adopted by the City Council of the City of Milwaukie, Oregon on July 19, 1994.

Craig Lomnicki, Mayor

ATTEST:

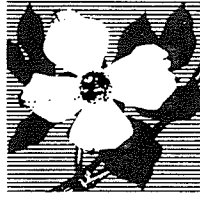
APPROVED AS TO FORM

Pat DuVal, City Recorder

O'DONNELL, RAMIS, CREW, CORRIGAN & BACHRACH

City Attorney

CITY OF MILWAUKIE



FAX (503) 652-4433

*** MEMORANDUM ***

July 11, 1994

To: Mayor and City Council
 From: Dan Bartlett, City Manager *Dan*
 Re: Telephone System Completion

Action Requested

Authorize the City Manager to sign a purchase order to Telephone Sales and Communications (TSC) in the amount of \$98,749 for expansion of the telephone system to Johnson Creek and City Hall and upgrade the current system at Public Safety.

Background

The City Council granted a specific exemption to the purchasing rules on February 15, 1994 to allow expansion of the telephone system at the Public Safety Building to Johnson Creek and City Hall. Funds for this purchase were rolled over from the 1993-1994 Budget to the 1994-1995 Budget at the June 21, 1994 Budget Hearing.

The City has received a quote from TSC to expand the system at a cost of \$57,238 for City Hall and Johnson Creek (our February estimate for adding these facilities was \$65,000). We have also received a recommendation to upgrade the Public Safety Building to the latest Version 8 Software and hardware at a cost of \$19,006. Other recommendations include: an upgrade to the voice mail (\$2,910), Primary Rate Interface upgrade, adding data communications at high speed between buildings (\$9,440), and adding a cable from City Hall to the Library (\$2,435). The total project cost for TSC would be \$98,749.

The addition of Johnson Creek and City Hall to the same phone system as Public Safety would provide many benefits to the City. The City will have a block of 300 phone numbers that can be managed between the three locations. Most employees would have a phone number. Citizens and employees would be able to directly dial an employee's extension, reducing the number of call transfers and workload of receptionists. Most employees would have a voice mail box tied to their extension number. If the employee were away from the office, messages could be left, and the employee could check the mail box from any location. Each City Councilor could have their own number and voice mail box.

The upgrades will carry our data communications over the phone system lines. This will allow us to have high speed communications between our major facilities. Computer users will be able to utilize GIS and the future imaging system no matter

2

Memo: Telephone System Completion

Page 2

where they are located. This will help us meet the Council's Goal of being ready for the information super highway.

The City was recognized in an article in the June 24, 1994, Business Journal about the process we have gone through to select a phone system. While we did not select the lowest price system, we did select a system that best met our needs. The article outlines the problems of comparing different systems. The article includes financial figures which do not reflect the actual comparison that was presented to Council on July 6, 1993. The price difference between systems was \$38,028 vs. \$32,375. The review team's conclusion was that the TSC system was a better value and was more "user friendly".

The review team's assessment has been proven in use at the Public Safety Building. Police and Fire have found the system to be easy to use. The features have improved communications within that facility. This proposal would extend these benefits and features throughout all City facilities.

cc: File
cm761/hd

Coral

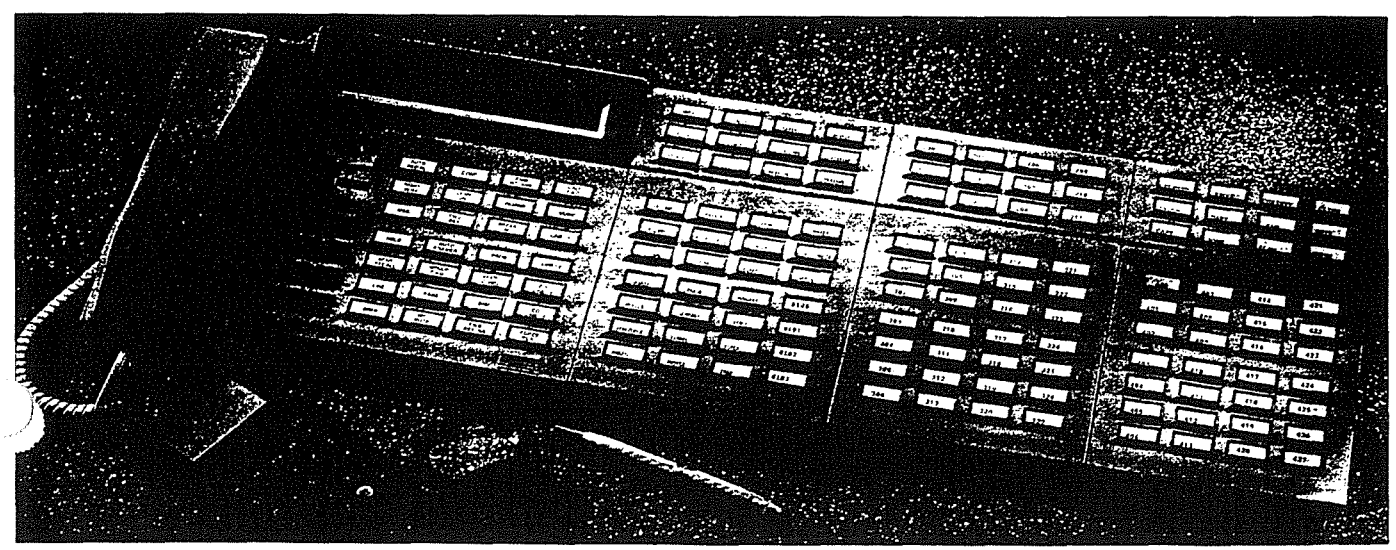
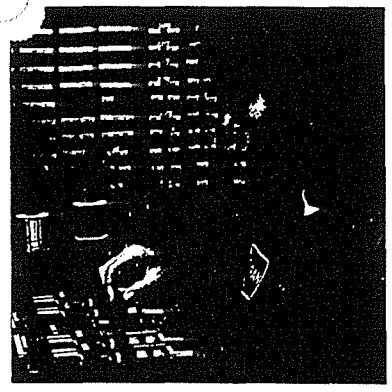
Tadiran – a world class company for world class telecommunication needs.

Tadiran established in 1961, is a high technology company, with a world-wide reputation for excellence. In addition to communications products developed and manufactured for demanding defense and commercial markets, Tadiran has divisions engaged in high technology products for other specialized markets. Tadiran has long held a reputation for reliability and quality. This has manifested itself with awards for Total Quality Management (TQM) and the coveted International Standards Organization, (ISO) 9001 award for manufacturing.

Tadiran Telecommunications is committed to the future, and is engaged in a wide range of advanced applications leading to the twenty-first century. Tadiran's Coral leads the industry in the application of technology to solutions for business communications. OAI (Open Architecture Interfaces) is but one of the advanced technologies that Tadiran has pioneered to provide integrated solutions for applications in business communications. This capability to communicate between Coral and a host computer is but one example of technological solutions for business communications.

Tadiran Telecommunications is a key element of this world-wide company, known and respected for its expertise in development and production of advanced technology telecommunications products. With over thirty years experience in the design and manufacture of telecommunications products, Tadiran has contributed to the global evolution of business communications systems. Tadiran markets the Coral in over twenty-five countries in North America, Latin America, Far East, Eastern and Western Europe, Middle East and Africa.

Your telecommunications system is only as good as the quality of the resources that are available to you. Tadiran commits their entire world-wide organization to the most critical communications of all; your Telecommunications system. With Tadiran, you have a globally recognized high technology partner whose objective is your satisfaction. And you have Coral ISBX, a technologically advanced solution for your needs, both for today and tomorrow.



Coral

ISBX – the solution to your telecommunication needs.

Solutions for business communications needs involve complex decisions. These decisions are pivotal issues as the systems selected must be capable of serving your requirements over long periods of time. The systems selected must be capable of change, growth and expansion without disruption to your operations. It is difficult to foresee all of the needs which may face you in years to come. The telecommunications system which you select should accommodate change so that it can continue to serve your needs. The Coral *communications platform* is unique in the communications industry, in that it is based upon a distributed architecture that permits it to grow as you grow.

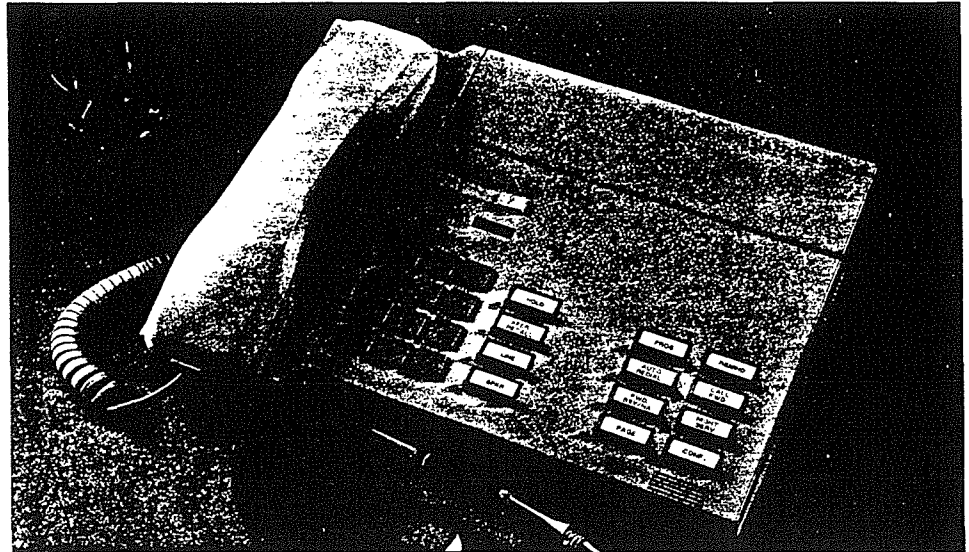
automatic call distribution (ACD) may be the solution. ACD gives you the ability to manage these operations with options including real-time management information on the status of customers calling your business. Coral provides a very feature rich selection of call center options, which permits you to provide your customers with the level of service that they deserve. Your call center personnel can also use all of the Coral system features, so that they can function as members of your overall communications network.



Growth is good for business, but often means the replacement of communications systems. With Coral, you are not forced into triage choices when it comes to which you need most...stations, trunks or features. Coral's universal architecture assures you that you can add what you need, when you need it. With Coral you are not forced to retire your investment in communications equipment to make that next step.

Applications are a key consideration in assuring that users of the system have the communications tools to perform their missions. Whether it be the accounts receivable or facilities' management departments, each has a critical mission in the operation of your business. *Critical communications* definitions are different due to the varied charters of these organizations. Dedicated lines, high speed data, call coverage and direct feature access are but a few of the applications which can be assigned to serve varied needs. There is also digital conferencing, permitting multiples of up to fifteen internal and external users to converse as if they were speaking across your conference table without the time and expense of travel. Whatever the needs of your business, the Coral *communications platform can provide effective solutions* for your *critical communications* needs.

Call Centers have become a very important choice in addressing *critical communications* of many businesses. Whether it be for customer service, order entry or other similar operations,



Coral

ISBX – network applications.

Networks are an important element in the planning for communications solutions. Networks are an increasingly important part of the *critical communications* of business. Networks are the means through which a business's information flow is linked to users. Networks are the result of standards for interconnection of systems at a physical level as well as standard communications protocols. Proprietary solutions do not offer you the flexibility to address all of your needs. Coral provides you with options which are compatible with industry standards and which allow you choice in the design of your networks.

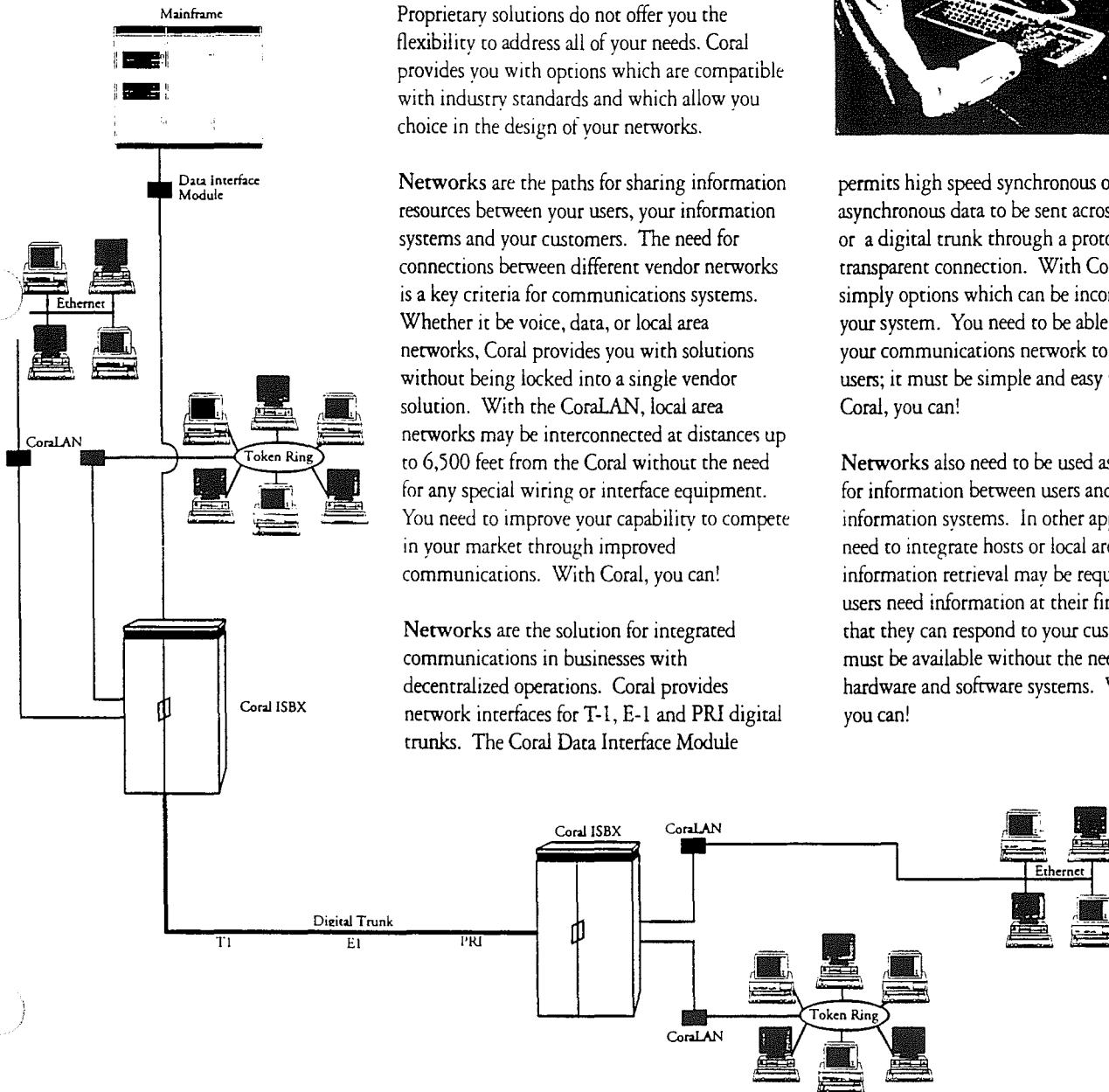


Networks are the paths for sharing information resources between your users, your information systems and your customers. The need for connections between different vendor networks is a key criteria for communications systems. Whether it be voice, data, or local area networks, Coral provides you with solutions without being locked into a single vendor solution. With the CoraLAN, local area networks may be interconnected at distances up to 6,500 feet from the Coral without the need for any special wiring or interface equipment. You need to improve your capability to compete in your market through improved communications. With Coral, you can!

Networks are the solution for integrated communications in businesses with decentralized operations. Coral provides network interfaces for T-1, E-1 and PRI digital trunks. The Coral Data Interface Module

permits high speed synchronous or asynchronous data to be sent across the system or a digital trunk through a protocol transparent connection. With Coral these are simply options which can be incorporated into your system. You need to be able to configure your communications network to work for your users; it must be simple and easy to use. With Coral, you can!

Networks also need to be used as a transport for information between users and their information systems. In other applications the need to integrate hosts or local area networks for information retrieval may be required. Your users need information at their finger tips so that they can respond to your customers. These must be available without the need for costly hardware and software systems. With Coral, you can!



Coral

ISBX – for critical communications.

Communications are critical to the effective operation of your business. Whether they be customer contacts, suppliers, contractors or the general public, they are your business. *Critical communications* are identified as those applications and features that are most important to your business. Each business has its own special needs and has its own priorities for dealing with them. Isn't it about time that you have a communications system tailored to your needs? With Coral, you can!

Communications begin with the ability to answer calls from your customers. Handling of these calls may be the only image that your clients have of your business. The ability to provide a second attendant during busy periods, or to automatically direct specific calls to specific locations can make an impression on your customers. Shouldn't the availability of a Personal Computer Console (PCC) to further improve service be a necessary element of your *critical communications* planning? With Coral, you can!

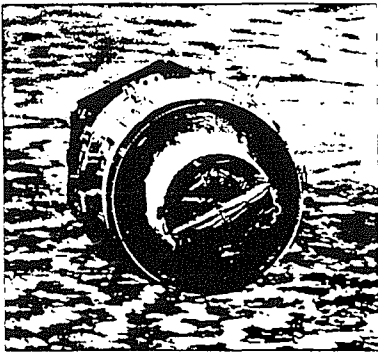
Communications include every member of your business. A communications solution that addresses the *critical communications* of each work group has to be part of your planning. And, that solution must give the users flexibility to respond to changes during the day.



Can calls be answered in a manner consistent with your objectives? Can additional call coverage be initiated when needed? Can calls be redirected to another area, when needs dictate, or by time of day? Can this be controlled by your users? With Coral, you can!

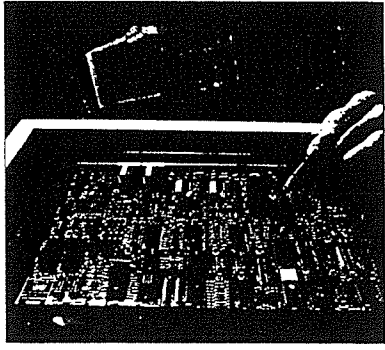
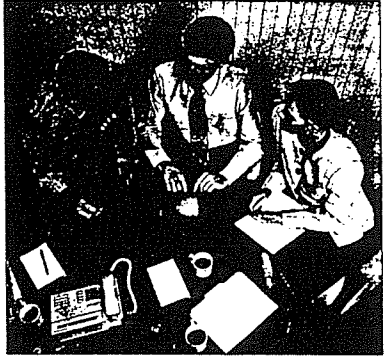
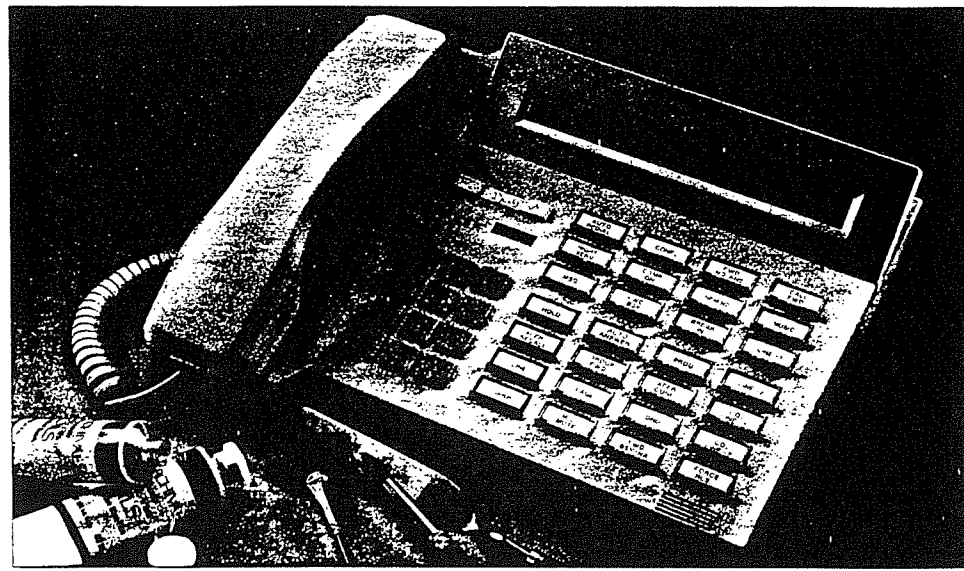
Communications require special applications for the needs of your users. These applications are the *critical communications* for those users. For example, certain executives and key personnel may require a private line that only appears at their station. Others may require guaranteed access for outbound calls. For others, this may be multiple appearances of the same station line. Some may require the full capabilities of a call center to respond to their callers. For such applications, it may be necessary to provide different hold or queue messages to the calling parties. Can all of this be accomplished with a single system? With Coral, you can!

Communications are critical to the success of your business. Your *critical communications* must be supported by your communications system in a manner that is not only efficient, but effective for your business. Communications must be a high priority element of your business strategy. Can you get the communications capabilities and flexibility that your business demands? With Coral, you can!



Coral

ISBX by Tadiran – a world class product for world class communications.



The Coral Integrated Services Business Exchange (ISBX) is a versatile *communications platform* that provides communications solutions to businesses around the world. Coral's advanced architecture has been selected by tens of thousands of businesses and government agencies where communications are a critical element of their public interface. Coral's unique ability to provide flexible solutions and seamless growth makes it the product of choice for communications needs just like yours!

Coral is fully committed to the future. With ISBX, the future is here today! With its inherently advanced architecture, the Coral *communications platform* was designed in anticipation of communications standards for the future. Communications technologies that were adequate in the past are no longer sufficient for today's rapidly evolving demands.

Coral is applications for your business communications needs. System features are important, but the capability to have them operate in a manner that best supports your needs is more important. The Coral *communications platform* offers you that flexibility. With Coral ISBX, you can select and get those applications that are best suited to your needs;

when your needs change, Coral can change to accommodate your new requirements.

Coral is simple to use. Too often advanced capabilities are not fully utilized because users are afraid to use them. The Coral *communications platform* was designed not to intimidate users. Use of features are as simple as pressing a button. Station sets can be programmed for user's needs, to prevent the need for continuous training and volumes of user guides which no one understands. To accommodate the varied language needs of users, up to four languages may be selected for display messages and prompts on the telephones. With Coral ISBX the users can and will, make the best use of the investment that you have made in your communications system.

Coral is an excellent value and investment for your communications requirements. The Coral *communications platform* provides for modular growth. Your communications system investment is not made obsolete simply because your needs changed, and you need more stations, trunks or even a new feature! Flexibility in meeting those new needs, while protecting your financial assets, is an important distinction of the Coral ISBX.

④

**VERSION 8 CORAL IBSX
ADVANCED FEATURES LIST**

1.5 AUTOMATIC NUMBER IDENTIFICATION (ANI)

When equipped with an ISDN Primary Rate Interface (PRI) circuit, the Coral sx can display the number of the calling party on incoming network calls. The ANI can be displayed on any display-equipped DKT digital telephone. For added convenience, the Coral sx can include the ANI in its SMDR call record for the incoming call. The ANI is carried throughout the call and will appear on the DKT display even if the call is transferred.

1.13 CENTREX OPERATION

Operates as Centrex CPE providing full feature transparency, single button call transfer, high trunk density, and call answering capabilities.

1.14 CENTREX TRANSFER BUFFER

This feature, for use with systems behind Centrex, allows Centrex transfers to be processed efficiently. Normally, Centrex transfers require that the caller remain on the line until the called party's phone begins to ring. Only when ring back is heard can the caller complete the transfer. This requirement slows down call processing for high volume users such as the attendant.

The Coral sx Centrex Transfer Buffer feature allows the user to perform a transfer and hang up before the called station rings. The Coral sx system holds the line for a period of time to ensure the transfer is completed. This feature permits faster call processing.

1.40 FLASH MEMORY SUPPORT (CORAL SX II AND CORAL SX III ONLY)

The FSX contains flash erasable programmable read only memory (Flash EPROM.) Flash EPROM represents the latest in information storage technology combining the security of disk or tape (without the mechanical failure) with the speed of RAM.

1.41 FLEXIBLE NUMBERING PLAN

Numbers can be assigned as required to a port (up to 8 digits). CCS family systems can also flexibly accommodate feature codes as well. The flexible numbering plan can accommodate the individual needs of most customers.

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1.44 GROUP CALL (Preset Conference)

This feature, which requires the CNF card, will automatically call up to 14 parties and upon answer, place them in a conference together. The person who wants to initiate the conference simply dials the Group Call dial number. The Group Call has been previously defined and contains the numbers for up to 14 parties who are to participate. The destinations can be internal stations, E&M tie lines or libraries (**caution: do not** use loop start trunks). Once the Group Call number has been dialed, the caller is placed in the conference and the system calls the numbers in the Group Call database. As the called parties answer they are placed in the conference automatically. Destinations which do not answer do not interrupt the conference.

This feature is ideal for emergency alerting messages, "hoot and holler" circuits, staff conferences and many other applications.

1.45 HELP KEY

This feature provides keyset users with the ability to alert another keyset while on a call. When the Help key is pressed the programmed destination rings. On display equipped sets the message "HELP xxxx" is displayed (where xxxx is the name/number of the person requesting help). When the destination answers the help call a confirmation tone is heard and the display shows "ANSWER HELP xxxx". Upon answer, the Help key on the station which originated the help call flashes for a period of time and then goes dark to alert the user that the help call has been answered. This feature is available to all keysets on the system.

1.50 ISDN SUPPORT

The Coral sx supports the Integrated Services Digital Network Primary Rate Interface (PRI). The PRI provides 23B (information) channels and 1D (signaling) channel. PRI is also widely known as 23B+D.

1.57 MULTI-PARTY CONFERENCE

Multi-party conference allows a conference of up to 15 simultaneous conversations in a conference mode. The conference card supports two 15 party conference bridges simultaneously.

Both conference bridges are of a "meet me" type. Station users wishing to use the conference bridge may dial the programmable access code and/or transfer or be transferred to the bridge.

Upon entering the bridge a splash tone is returned and also broadcast to all stations connected to the bridge at that time.

Access to the conference bridge may be defined through the tenant feature.

Note: The conference bridge is digital and, as such, does not work like an analog bridge, i.e., it is not a "cocktail party" where all parties can talk at once. The digital bridge gives the "transmit" to the party that speaks first or loudest and all others listen. The actual allocation of the transmit and receive path distribution to the connected parties is handled by a sophisticated algorithm that recognizes the various dynamic statuses and demands made on the conference bridge.

Conference bridge participants require disconnect supervision to avoid being forced transferred to the incomplete destination target after a time out.

1.98 SILENT MONITOR

Any system port may be monitored by any authorized (by COS) user (except data and CNF ports) without audio or visual (display) warning given to the monitored party.

The ability to monitor or be monitored is controlled by the station class of service.

Related equipment: CNF

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1.111 TIMED CALL FORWARDING

This feature represents a new type of call forwarding. Timed Call Forwarding will forward all calls for a station to a predefined destination based on the time of day. The activation and deactivation times are programmed in the Coral sx database. Up to two Timed Call Forwarding activation and deactivation times can be programmed on a system-wide basis.

The station user has the ability to override the timed forward as well as change its destination from the telephone.

This feature is particularly useful in hospitals or extended care facilities where it is desirable to prevent callers from reaching patients during certain hours. It is also useful in general business applications where the management desires all phones to be forwarded directly to Voice Mail after normal business hours. It is also useful in network applications where calls coming in to a remote site will be automatically forwarded to the hub after hours.

3.39 HANDS-FREE ANNOUNCE AND REPLY (IDLE CONDITION)

System users may page through the speakers in the station sets (keyset). Terminating stations with speakerphones may answer without lifting their handset.

3.50 NAME-NUMBER CONVERSION

A keyset display can show the number of the connected party (name of party is standard) and can convert all names, groups, hunts, trunks, etc. to dial numbers.

Voice Mail Systems attached to Coral SX Version 8 offer all the standard feature plus the following advanced features:

System is upgradable to 24 Ports 33 Hours Storage

Greeting Messages:

(7) permanent different greetings per mail box (1) busy message per mail box.
permanent message can change automatic via system date and time clock

Call Hold Queue:

When a caller hears your busy message they can press the * key and they are placed on hold.

Cascading Notification

The voice mail notifies you by lighting your message light, call out to a mobile phone, home phone or even your pager, All notifications maybe set to activate on a per time or day bases.

Directory Assistance:

Not by just the last three letters of your last name but also by the first three letters of your first name.

Message Playback Volume Control:

You can listen to your messages louder (hit 8 key) or lower the volume (hit 0 key)

Relay Paging:

It will prompt the caller to enter the phone number, than sent the number to your display pager

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**Systems Pricing
Version 8 Software & Hardware**

City Hall / Library / Fire Department Engine 54 Coral I PBX & Telephones	\$ 27,240.00
Public Works Building Coral II PBX & Telephones	\$ 29,998.00
Public Safety Building Version 8 Upgrades & Hardware 19,006.00	\$
Voice Mail upgrade	\$ 2,910.00
Total Systems Pricing	\$ 79,154.00
PRI INTERFACE UPGRADE	\$ 7,720.00
PACKAGE PRICE	\$ 86,874.00
CSU/DSU Unit for PRI / Data interface 4 each includes trade-in micom 5000D/MR-2	\$ 9,440.00
Aerial Cable between City Hall & Library 50 pair with Electrical Protection	\$ 2,435.00
Includes complete installation, training, programming and trade in V7.35 & EKT Telephones.	

"Have I got a deal for you": hard lessons in phone purchasing

City of Milwaukie's experience illustrates the art of the phone deal

By Michael Rose

ELLA GOSSETT checks her voice mail and gets an earful. She listens intently to the message on her speakerphone and you can hear the anger in the caller's voice. As dispatch supervisor for the city of Milwaukie, she takes the flak when people have a problem with the city's response to emergency calls.

The caller complains that the police never showed up when he reported a traffic accident that left his son scraped and bruised. He ends with a jab about public servants who don't serve the public and how he feels "ripped off" by the Milwaukie Police. With the voice mail system, it's almost like having the disgruntled citizen in Gossett's offices venting his frustrations. And Gossett has a good idea of the man's precise grievances before she makes a return call.

Just a year ago, before the city spent about \$40,000 to upgrade its telephone system, Gossett's first contact with the caller would have been a brief, handwritten note. Stepping up to 1990s telecommunications technology was welcomed by all at the city of Milwaukie.

But Gossett—who has worked with municipal telephone systems for most of her career—says shopping for new telephone gear was a lot more complicated than she anticipated.

Call 1-800-ANGUISH

The city's experience reflects the pitfalls faced by any organization when it tries to upgrade aging telephone equipment. Between the multitude of vendors, fancy options, and wide range of prices, some companies may be tempted to put the whole project on hold indefinitely.

Voice mail is just one of the handy features that came with Milwaukie's new telephone system. The city's police and fire departments now have call forwarding, three-way conferencing, and direct dialing to offices throughout the building. They can park calls on one telephone and pick it up on another extension. None of this was available with the city's old system, a 7-year-old dinosaur.

"Nobody liked the old system. And that made it very difficult to pick a new system because everybody was very apprehensive about what we were going to get," Gossett says. The city's police and fire departments got rid of their old system when Milwaukie built its new 35,000-square-foot Public Safety Building in March of last year. Previously, the police and fire departments were crammed together in a remodeled house.

Ask the experts

Like most organizations, the city of Milwaukie wanted a telephone system that was easy to use, had voice mail, and could easily be expanded. The new Public Safety Building also needed a complete system, from switching equipment to desk telephones. Milwaukie officials hired Northwest Information Services Inc. of Portland, a telecommunications consultant, to help it choose an equipment vendor.

Anyone thinking about spending thousands of dollars for a new telephone system ought to consider hiring an expert to guide them through the process, Gossett advises. Industry sources say consultants only added to the confusion. For installation, one company wanted about \$1,300. Another vendor asked for over \$6,400 for its installation services. Prices for hardware were also erratic. Charges for an uninterrupted power supply ranged from \$350 to over \$3,500.

Fred Wist, president of Northwest Information Services, says the wildly divergent bids given to the city of Milwaukie were not unusual. He concedes that the rationale for the charges has "always bewildered me to a certain extent."

Bidding rules prevented the city from haggling with vendors over prices. A private business, free of those legal constraints, would be wise to ask vendors to justify charges that seem out of line, Wist adds.

Side-by-side comparisons

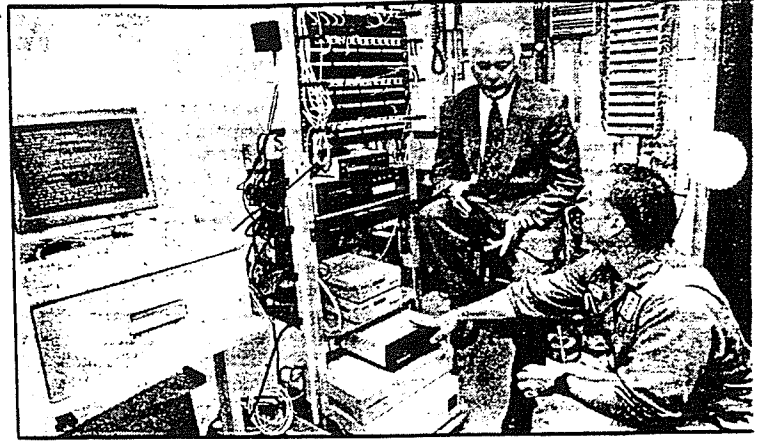
Business owners should also make sure that the competing vendors are offering similar setups. Too many companies try to buy a telephone system without putting together a written proposal, he says.

Northwest Information Services eventually picked two finalists for the city of Milwaukie. They were a pair of Portland companies: Communications Resources Inc. and Telephone Sales and Communications.

When both companies offered comparable equipment, Gossett says, the final selection process came down to subjective details. The companies vied for the city's dollars in product demonstrations to everyone from firefighters to library workers. The city hopes to expand the new telephone system in the near future, so it was important to take the needs of other city agencies into account.

"We got a lot of input. I think it's really important to get users to buy off on it. The system is not going to be accepted unless the people that use it are happy with it," Gossett says.

Communications Resources touted its NEC equipment. Telephone Sales and Communications rolled out a system built by Tadiran Coral.



Fred Wist, president of Northwest Information Systems, shows The City of Milwaukie's William M. some of the features of its new administrative phone system. The \$40,000 phone system was recently installed after much wrangling and soul-searching on the part of the city.

Photo by John K

The NEC setup, costing about \$32,000, offered the lowest price. The city's consultants thought the NEC system had a slight edge over Tadiran Coral, Gossett says. But it was the \$40,000 Tadiran Coral system that ultimately won over the purchasing committee.

The group thought the Tadiran system was easier to use. They also liked the telephones, included in the package deal, which had clear displays and large buttons. And Gossett says the salesperson selling the Tadiran system simply did a better job of pitching the product.

"The demonstration done by one (Tadiran) was just superb. The second demonstration we had (by NEC), just didn't have us as an audience," Gossett says. □



Consider Extension of Information Services Contract

Dan Bartlett, City Manager, presented the staff report in which the City Council was requested to authorize the City Manager to enter into an agreement with Northwest Information Services, Inc. (NIS) to complete data and voice systems at the Public Safety Building and expand their analysis to all other City facilities in an amount not to exceed \$32,000. The project would be an evaluation of the current telephone and data systems in the remaining City facilities in the amount of \$12,665.

Bartlett discussed the request for a specific exemption to the purchasing rules to acquire a telephone system for City facilities other than the Public Safety Building from Telephone Sales and Communications (TSC). He discussed the features of the expandable system which included integrated voice mail boxes and paging system. This would be an extension of the Tadiran Coral PBS system at an estimated cost of \$65,000.

Councilmember Kappa asked how the extended service contract would be funded. **Bartlett** said extension he was seeking would come out of general government, while costs related to the Public Safety Building would remain in that fund. He said he did not recommend any transfer of contingency at this time. He said the City could purchase from the TSC contract until July, 1994. Purchase of the equipment could come from either this year's or the 1994 - 1995 budget. He said this action was justified by the bid process for the Public Safety Building equipment. Vendors were told at the pre-proposal conference that the City might decide to go to a common service throughout. A block of numbers has already been reserved with US West.

Councilmember Farley asked if there might be legal recourse from the outside. **Monahan** said the risk was minimal.

Councilmember Schreiber asked how the contract extension would be funded. **Bartlett** said there was money left in the City Manager's contract maintenance line item with a small portion coming from the Public Safety Building fund.

Councilmember Schreiber said there was concern among residents that funds had run out for the Public Safety Building project. **Bartlett** said the project was well within budget.

Councilmember Knudson asked how much was left over. **Bartlett** said about \$200,000.

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 Mayor Lomnicki asked if the City paid a fee for each voice mail box. Bartlett said the cost of the voice mail boxes is in the equipment cost and automatically built in software. He said NIS would evaluate the City's needs.

It was moved by Councilmember Kappa and seconded by Councilmember Knudson to authorize the City Manager to enter into an agreement with Northwest Information Services, Inc. to complete data and voice systems at the Public Safety Building and expand their analysis to all other City facilities in an amount not to exceed \$32,000. Motion passed 5 - 0 with the following vote: Mayor Lomnicki, Councilmember Farley, Councilmember Schreiber, Councilmember Kappa, and Councilmember Knudson aye; no nays; no abstentions.

It was moved by Councilmember Schreiber and seconded by Councilmember Kappa to grant an exemption to the purchasing rules for acquisition of a telephone system for City facilities other than the Public Safety Building from Telephone Sales and Communications (TSC). Motion passed 5 - 0 with the following vote: Mayor Lomnicki, Councilmember Farley, Councilmember Schreiber, Councilmember Kappa, and Councilmember Knudson aye; no nays; no abstentions.

Bartlett said he would return to Council with a specific amount at a future meeting.

CONSENT AGENDA

It was moved by Councilmember Kappa and seconded by Councilmember Knudson to adopt the Consent Agenda which consisted of the City Council Minutes of February 1, 1994. Motion passed 5 - 0 with the following vote: Mayor Lomnicki, Councilmember Farley, Councilmember Schreiber, Councilmember Kappa, and Councilmember Knudson aye; no nays; no abstentions.

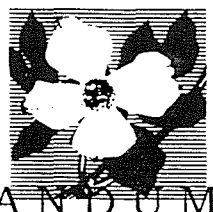
INFORMATION

Councilmember Kappa discussed the activities of the Johnson Creek Corridor group.

Councilmember Farley discussed his participation on the League of Oregon Cities General Government Committee.

Councilmember Schreiber discussed upcoming recommendations to the North Clackamas Parks and Recreation District (NCPRD). Charlene Richards, Assistant to the City Manager, said if the recommendations were ready, they would be taken to the Parks and Recreation Commission (PARC) meeting on February 28, 1994.

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CITY OF MILWAUKIE MEMORANDUM

***FAX (503) 652-4433

February 7, 1994

To: Mayor and City Council
From: Dan Bartlett, City Manager *Dan*
Re: Specific Exemption for Telephone System

Action Requested

Grant a specific exemption to the purchasing rules for acquisition of a telephone system for City facilities other than the Public Safety Building from Telephone Sales and Communications (TSC).

Background

On July 6, 1993, the City Council awarded a contract to TSC for the Public Safety Building phone system. Staff would like to extend the PSB system to all City facilities. The purchasing rules section 90.015 allows the City Council to authorize a specific exemption.

The TSC contract includes extended maintenance of the PSB system for a period of two years with the option of extending maintenance for up to three additional years. The price of this maintenance was fixed when the PSB system was quoted. I believe that having a single phone system throughout the City would provide service improvements and fix a known price for system maintenance over a four year period.

The project for which we seek a specific exemption is extension of the Tadiran Coral PBX system to other City facilities at an estimated cost of \$65,000. Extending this contract will save the City \$1,225 in consulting fees. It will save an undetermined amount in staff training since only one phone system will have to be learned by staff. Currently the City has two phone systems. The City will gain improved service through a common voice messaging system which will allow us to drop the current service, which costs \$1,344 per year. We would be able to expand the number of persons with voice message access to all employees. This would reduce clerical time in taking phone messages and allow better service since voice messages generally provide more information than phone slips.

Since the PSB phone system was let through a request for proposal process (see attached), I would like to have that process stand as the competitive process required by the purchasing rules. Vendors were advised when we conducted that process that we would seek to extend the system to other buildings at a later date. They were asked to quote unit prices for system components so that the system could be expanded. I would like to extend the system to other building before July 1, 1994.

Extension of the system would allow receptionists at any site to back-up other buildings. It would put a "paging" system in place at Johnson Creek. It would put a system that received high ratings by the evaluation team in place at all facilities (see June 25, 1993 memo).

cc: File
cm730/hd

AR 90.000 EMERGENCY CONTRACTS; SPECIFIC EXEMPTION REQUESTS;
BOARD EXEMPTION PROCEDURES, TEMPORARY EXEMPTIONS

90.010 Emergency Contracts

1. The City Manager may authorize contracts without formal competitive bidding if an emergency exists, the emergency consists of circumstances that could not have been reasonably foreseen and requires prompt execution of a contract to remedy the condition.
2. The City Manager or the Manager's representative must declare that emergency and make detailed written findings describing the emergency conditions necessitating prompt execution of the contract. A copy of the findings together with the amount of the contract and the name of the contractor shall be immediately forwarded to the Board.

90.015 Specific Exemptions

1. The Finance Director or designee may apply to the Board for a ruling under AR 90.030 through 90.045 exempting a particular contract or contracts from competitive bidding requirements of ORS 279.015 which are not otherwise exempted under these rules. The application shall contain the following information:
 - a. The nature of the project;
 - b. Estimated cost of the project;
 - c. A narrative description of the cost savings anticipated by the exemption from competitive bidding and the reasons competitive bidding would be inappropriate;
 - d. Proposed alternative contraction and purchasing practices to be employed; and
 - e. The estimated date by which it would be necessary to let the contract.
2. The Board may require such additional information as it deems necessary to determine whether a specific contract is to be exempt from competitive bidding.

90.020 Brand Name or Mark Exemption Applications

The City Manager or designee may apply for and receive a brand name or mark exemption ruling from the Board for current and contemplated future

CITY OF MILWAUKIE



POLICE DEPARTMENT
2566 S.E. Harrison • phone 652-4400

M E M O R A N D U M

TO: Mayor and City Council

THROUGH: Dan Bartlett, City Manager *DB*

FROM: *EG* Ella Gossett, Dispatch Supervisor

DATE: June 25, 1993

SUBJECT: AWARDING BID FOR PBX TELEPHONE AND VOICE MESSAGING

Action Requested

City Council approve and award telephone and voice messaging installation in the new Public Safety Building to Telephone Sales and Communications (TSC) for a Tadiran Coral PBX system, Tadiran Coral Mail Voice Messaging and Complimentary Solutions Call Accounting System.

Background

A request for proposal (RFP) for PBX for the new Public Safety Building was published and responses were received (on 5/14/93) through our telecommunications consultant, Northwest Information Services (NIS). Demonstrations of the two lowest bidders of these systems (TSC Tadiran Coral and CRI's NEC) were held on June 14, 1993. Various members of city departments and Fred Wist of NIS attended these demonstrations.

A copy of the bid proposals and an analysis of the various systems by NIS is attached. NIS advises in this report, "The comfort level of the users of a new system will dramatically impact the acceptance of the system and the effectiveness with which it is utilized." After reviewing the two telephone systems, a unanimous consensus was reached by the group to recommend TSC/Tadiran Coral PBX system for the following reasons:

1. Comfort level and ease of system use was high. The display was very clear and had large buttons.
2. Voice mail was integrated into the system and not a separate box as with NEC.
3. Modular replacement on the basic telephone is easy and a phone can go from 8 buttons to 16 or 24 buttons simply by replacing modules, not the entire telephone.

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Mayor and City Council through Dan Bartlett
Page 2
June 25, 1993

5. Dial your own extension number to receive messages.
6. Two year warranty.

Recommendation

Council approve and award the PBX telephone bid to Telephone Sales and Communications (TSC) and authorize the City Manager to enter into contract negotiations with TSC.

cc: Charles A. Mansfield, Chief of Police



May 24, 1993

Ms. Ella Gossett
Dispatch Supervisor
City of Milwaukie
Milwaukie, Oregon 97222

Dear Ella:

I have reviewed the proposals for a new telephone and voice messaging system for the City of Milwaukie's new Public Safety Building. Our comments are as follows:

Proposals for new hardware and software were received from eight vendors; Siemens ROLM, Executone, Cooperative Health Resources, Telephone Sales and Communications, Matrix Communications, Conception, Christenson Electric, and Communications Resources Incorporated. AT&T and US WEST declined to respond.

Comparative prices for all eight new system proposals for the new facility are shown on the enclosure to this letter. These prices are based on the model "equipped" configuration included in the specifications. Although the exact number and type of telephones and lines to be installed may vary slightly from this model, the difference will be minimal and an "apples to apples" comparison to the systems is made possible.

Siemens ROLM

Siemens ROLM proposed a ROLM 9200 digital PBX with a Call Quest III Call Accounting System and an Phonemail SP Voice Processing System. All three system components are installed, warranted and maintained by Siemens ROLM. The time interval from contract signing to installation is 30 days and the warranty period on the system is one year.

The PBX and associated station instruments meet all of the features required in your specifications. The Phonemail Processing System is ROLM's own system and will completely interface with the PBX and meets all specifications and growth requirements.

The call accounting system is PC based and the pricing for comparative purposes includes software only.

Executone

Executone proposed their Integrated Digitalystem (ISD) PBX, Infostar/VX2 voice processing system and Infostar/CA100 call accounting. The proposed configuration meets all of the basic requirements of the RFP. There are fifteen PBX and twelve voice processing systems of this type installed in the Portland area. Executone factory trained technicians number four in this area and are responsible for 650 accounts.



Cooperative Health Resources

Cooperative Health Resource's proposal included a MITEL SX-200 PBX and a Wygant Voice Mail. Both products represent state-of-the-art in technology and system functionality. All of the proposed components meet or exceed the requirements of the RFP. There are twelve similar systems in the greater Portland area. There are five factory trained technicians assigned to fifty-four accounts in the this region. A second year warranty is provided for this system at no additional charge.

Telephone Sales and Communications

Telephone Sales and Communications proposed a Tadiran Coral PBX, Tadiran CoralMail Voice Messaging and Complimentary Solutions Call Accounting System. The time interval between contract signing and installation is 20 days and the warranty period is two years.

All system components meet all required functional and technical specifications. The Tadiran electronic key telephones have one unique feature. A telephone can be upgraded from 8 button to 16 or 24 buttons or to a display telephone simply by replacing modules or cover plates on the basic telephone platform thus eliminating the necessity to change out the entire telephone.

Matrix Communications

Matrix Communications proposed the Panasonic Digital Business System (DBS) and the Replay Automated Attendant/Voice Mail from Active Voice. All components are installed and warranted by Matrix. This system is a key system and does not accept a T1 interface directly, rather a channel bank is required.

Conception Communications Inc.

Conception proposed a NEC 1400 and voice mail from Applied Voice Technology. The identical PBX equipment has also been proposed by CRI (see below). Conception returned the highest cost proposal.

Christenson Electric

Christenson proposed a Northern Option 11 PBX, Tele-Series call accounting and Northern Telecom's Meridian Mail for voice processing. Northern is acknowledged as an industry leader in technology and innovation. The Option 11 is Northern's "entry" level PBX and is designed to accommodate growth beyond Milwaukie's needs. It is an excellent system, however, the cost precludes our recommendation.

Communications Resources, Inc.

CRI also proposed the NEC 1400 using the Ultimate call accounting management system and voice mail from Interactive Voice Response. The equipment proposed meets all of the requirements specified in the RFP. CRI has the lowest installation cost as well as offering a three year, no cost maintenance agreement.



Evaluation

From a technological perspective, there is little to choose between any of the systems proposed. All of the responses met the requirements that had been established. All of the vendors are experienced in the installation, training and maintenance of the systems they have recommended. They also have been in business sufficiently long to have proven credit worthy and stable.

Price, initial and recurring, becomes the significant difference between systems. I would exclude Matrix from further consideration because of initial price and the fact that the system proposed is inappropriate for your business needs.

Siemens ROLM, Executone, Cooperative Health Resources, Conception and Christenson present no outstanding features or qualities to merit their higher prices.

The two remaining contenders, Telephone Sales and CRI warrant further consideration and in my opinion, a demonstration to selected members of your staff. Both of these systems represent the current state of the art in telecommunications but are vastly different in the physical appearance of the telephone instruments. This has nothing to do with functionality but much to do with the subjective "feeling" one has for a telecommunications system. The comfort level of the users of a new system will dramatically impact the acceptance of the system and the effectiveness with which it is utilized.

Although the initial costs of these two systems are very close, recurring costs for additional printed circuit boards, expansion cabinets, telephones and labor charges tend to differ widely. CRI's post cutover markups on hardware are slightly higher as ~~our~~ ^{are} their labor rates. CRI has offered a distinct advantage in the third year no cost maintenance. Maintenance of the installed system should be minimal in either case since both systems are highly reliable.

Recommendation

I recommend that a demonstration be scheduled for both the NEC 1400 and Tadirān Coral systems. This would permit selected members of your staff to get a "hands on" feeling for each system and actually see the systems in operation. I would be happy to schedule these demonstrations and accompany you should you desire.

Fred C. Wist
Northwest Information Services, Inc.

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Vendor	→	ROLM	EXECUTONE	ST VINCENT	TSC	MATRIX	CONCEPTION	CHRISTENSON	CRI
Make/Model	→	ROLM 9200	IDS	MITEL/ SX200	TAHIRAN/ CORAL	PANASONIC	NEC 1400	NORTHERN OPTION 11	NEC 1400
Item	Req'd								
Base System	1	\$16,205.00	\$12,509.00	\$17,000.00	\$15,715.00	\$20,619.00	\$19,457.00	\$16,709.00	\$11,450.00
Freight	1	INC	INC	INC	110.00	INC	INC	INC	450.00
Installation	1	5,073.00	3,595.00	3,920.00	1,350.00	2,025.00	6,474.00	3,900.00	2,275.00
T-1 Interface	1	3,296.00	3,055.00	1,500.00	3,510.00	4,200.00	3,137.00	2,806.00	2,175.00
T-1 CSU	1	3,195.00	1,700.00	1,500.00	1,250.00	844.50	1,359.00	1,034.00	1,765.00
Call Accounting (SW Only)	1	2,333.00	3,177.00	1,785.00	1,350.00	1,905.00	2,561.00	3,280.00	900.00
SL Telephone w/msg	32	1,216.00	2,240.00	1,088.00	1,056.00	N/A	2,272.00	1,024.00	1,280.00
SL Digital						3,600.00			
Digital ML w/Display, 24BTN	8	2,184.00	1,760.00	2,280.00	2,104.00	2,648.00	2,024.00	3,024.00	2,273.00
Elevator Phone, SL	1		94.00		113.00		141.00		125.00
Door Box Phone	2		1,059.40		350.00		800.00		650.00
System Admin (SW, Training)	1								
Power Fail	4								
Console	1	670.00	886.00	989.00	693.00	635.00	984.00	2,568.00	845.00
CO Trunk Cards		INC	INC	INC	INC	INC	INC	INC	INC
DID Trunk Cards		INC	INC	INC	INC	INC	INC	INC	INC
Digital Trunk Cards		INC	INC	INC	INC	INC	INC	INC	INC
UPS, 20 Minutes		3,497.00	1,294.00	784.00	799.00	INC	1,497.00	570.00	350.00
Voice Mail		8,400.00	7,043.00	14,500.00	8,345.00	6,921.75	7,906.00	10,022.25	7,215.00
Install		250.00	680.00	900.00	1,283.00	922.50	1,395.00	1,253.75	622.00
Printer & Terminal		INC	707.00	9.00	INC	INC	INC	INC	INC
		\$46,319.00	\$39,799.40	\$47,535.00	\$38,028.00	\$44,320.75	\$50,007.00	\$46,191.00	\$32,375.00

CITY COUNCIL MEETING - JULY 6 1993

Councilmember Kappa asked what the role of the Planning Commission members would be in the group. Collins said Planning Commission members would be on equal footing with the lay members. If a situation develops over which members of the group cannot agree, the Planning Commission would make the final decision.

Councilmember Schreiber asked if the arborist assisting in the project would be paid. Collins said this part had not been worked out yet. She said Tim Corbett, Public Works Director, and one Planning Commission member has arborist experience.

Councilmember Kappa expressed concern about the amount of time Corbett might have to put in on the tree program. Collins said she believed the City could also get advice from the City of Portland. She stated that the project would require the use of staff time and spending money.

Mayor Lomnicki asked Collins if she believed volunteer groups and school children could accurately assess Milwaukie's tree stock. Collins said staff and volunteer groups would be advised by the arborist on the trees which should be inventoried and how to assess the value.

It was moved by Councilmember Schreiber and seconded by Councilmember Knudson to approve the general Urban Tree Management Program outline as presented and to authorize the Community Development staff to proceed on recruitment for the Milwaukie Tree Committee.

Council discussed the appropriateness of calling the tree program group a committee.

Councilmember Schreiber and Councilmember Knudson withdrew their motion.

It was moved by Councilmember Schreiber and seconded by Councilmember Knudson to approve the general Urban Tree Management Program outline as presented and to authorize the Community Development staff to proceed on recruitment for the Milwaukie Tree Task Group. Motion passed 4 - 0 with the following vote: Mayor Lomnicki, Councilmember Schreiber, Councilmember Kappa, and Councilmember Knudson aye; no nays; no abstentions; Councilmember Farley absent.

Consider Contract Award for Public Safety Building Telephone System.

Ella Gossett, Dispatch Supervisor, presented the staff report in which the City Council was requested to consider a bid award for PBX telephone and voice messaging for new Public Safety Building.

Gossett reviewed the background of the bid process. The City of Milwaukie worked with consultant Northwest Information Services (NIS) to prepare an RFP and evaluate bids received. She said City staff and Fred Wist of NIS attended equipment demonstrations of the two lowest bidders. Comfort level and ease of use was one of the main considerations in staff's recommending TSC/Tadiran Coral PBX system.

Mayor Lomnicki asked the dollar amount of the bid. Gossett said it was \$38,028.

Councilmember Kappa said it was very important for employees to be comfortable with using the system. He asked how the modular replacement was done if the department wished to go from eight to twenty-four buttons. Bartlett said the circuit board in the base module can take any of the basic button configurations. The entire phone does not have to be replaced.

Councilmember Kappa asked if the two-year warranty was standard. Gossett said the two-year warranty was standard, however, one respondent did offer a three-year warranty.

Bartlett said he got two references from Douglas and Polk Counties on their systems. He said he had used the NEC system and found it relatively unfriendly. Members of the evaluation team found the Tadiran system to be flexible. He discussed the opening in the contract to negotiate to buy off the agreement within a certain period of time. He said price is only one consideration; value to the City is the other.

Councilmember Kappa asked if this will be part of the in-house paging system. Bartlett said the Tadiran system would allow for paging. He mentioned that the Public Works Department had also requested a paging system.

Gossett said the Tadiran or any other respondents' equipment would interface with the E-9-1-1 system.

Councilmember Kappa asked which part controlled the system. Fred Wist, INS, said there was a completely self contained Central Processing Unit in the telecommunications room. The balance is provided through the US West network.

Councilmember Schreiber discussed the fact that some of the bidders had not included the elevator phone or the door phone box. Wist said in some of the bids, these items were not specifically mentioned because they were included with other equipment.

CITY COUNCIL MEETING - JULY 6 1993

It was moved by Councilmember Schreiber and seconded by Councilmember Knudson to award the PBX telephone bid to Telephone Sales and Communications (TSC) and authorize the City Manager to enter into contract negotiations with TSC in the amount of \$38,028.00. Motion passed 3 - 1 with the following vote: Mayor Lomnicki, Councilmember Schreiber, and Councilmember Knudson aye; Councilmember Kappa nay; no abstentions; Councilmember Farley absent.

Consider Contract for 9-1-1 Telephone Equipment

Ella Gossett, Dispatch Supervisor, presented the staff report in which the City Council was requested to authorize the City Manager to enter into sole source equipment lease/purchase agreement with US West Communications for transfer and installation of Enhanced 9-1-1 equipment to the Public Safety Building. The City has the opportunity to flush mount the E-9-1-1, TDD, and PBX equipment into the dispatch console. She discussed the Automatic Number Identification and Automatic Location Identification (ANI/ALI) information that would visually display the caller's name, address, and phone number. The total cost of the proposed fifty-line system would be \$82,968.

Bartlett discussed 9-1-1 funds that could be used and reimbursed for the lease option. He said there would be some penalty for a buy out, but he would negotiate to the amount of the lease before committing the City.

Councilmember Kappa asked if the E-9-1-1 of the PBX would control the computer system.

Morey Hewitt, US West, said the systems are integrated, and one does not run the other. Both systems fit into the console, allowing administrative lines and 9-1-1 to work in the same unit.

It was moved by Councilmember Schreiber and seconded by Councilmember Knudson to authorize the City Manager to sign a lease/purchase agreement with US West Communications for transfer and installation of Enhanced 9-1-1 equipment to the new Public Safety Building in the amount of \$82,968. Motion passed 4 - 0 with the following vote: Mayor Lomnicki, Councilmember Schreiber, Councilmember Kappa, and Councilmember Knudson aye; no nays; no abstentions; Councilmember Farley absent.

Consider Purchase of Paving Material for Fiscal Year 1993-1994

Paul Roeger, Office Engineer, presented the staff report in which the City Council was requested to authorize the City Manager to sign a purchase order to Lone Star Northwest for paving materials for fiscal year 1993-1994.

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CITY OF MILWAUKIE



POLICE DEPARTMENT
2566 S.E. Harrison • phone 652-4400

M E M O R A N D U M

TO: Mayor and City Council

THROUGH: Dan Bartlett, City Manager *DB*

FROM: *Ella* Ella Gossett, Dispatch Supervisor

DATE: June 25, 1993

SUBJECT: AWARDING BID FOR PBX TELEPHONE AND VOICE MESSAGING

Action Requested

City Council approve and award telephone and voice messaging installation in the new Public Safety Building to Telephone Sales and Communications (TSC) for a Tadiran Coral PBX system, Tadiran Coral Mail Voice Messaging and Complimentary Solutions Call Accounting System.

Background

A request for proposal (RFP) for PBX for the new Public Safety Building was published and responses were received (on 5/14/93) through our telecommunications consultant, Northwest Information Services (NIS). Demonstrations of the two lowest bidders of these systems (TSC Tadiran Coral and CRI's NEC) were held on June 14, 1993. Various members of city departments and Fred Wist of NIS attended these demonstrations.

A copy of the bid proposals and an analysis of the various systems by NIS is attached. NIS advises in this report, "The comfort level of the users of a new system will dramatically impact the acceptance of the system and the effectiveness with which it is utilized." After reviewing the two telephone systems, a unanimous consensus was reached by the group to recommend TSC/Tadiran Coral PBX system for the following reasons:

1. Comfort level and ease of system use was high. The display was very clear and had large buttons.
2. Voice mail was integrated into the system and not a separate box as with NEC.
3. Modular replacement on the basic telephone is easy and a phone can go from 8 buttons to 16 or 24 buttons simply by replacing modules, not the entire telephone.

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Mayor and City Council through Dan Bartlett
Page 2
June 25, 1993

5. Dial your own extension number to receive messages.
6. Two year warranty.

Recommendation

Council approve and award the PBX telephone bid to Telephone Sales and Communications (TSC) and authorize the City Manager to enter into contract negotiations with TSC.

cc: Charles A. Mansfield, Chief of Police



May 24, 1993

**Ms. Ella Gossett
Dispatch Supervisor
City of Milwaukie
Milwaukie, Oregon 97222**

Dear Ella:

I have reviewed the proposals for a new telephone and voice messaging system for the City of Milwaukie's new Public Safety Building. Our comments are as follows:

Proposals for new hardware and software were received from eight vendors; Siemens ROLM, Executone, Cooperative Health Resources, Telephone Sales and Communications, Matrix Communications, Conception, Christenson Electric, and Communications Resources Incorporated. AT&T and US WEST declined to respond.

Comparative prices for all eight new system proposals for the new facility are shown on the enclosure to this letter. These prices are based on the model "equipped" configuration included in the specifications. Although the exact number and type of telephones and lines to be installed may vary slightly from this model, the difference will be minimal and an "apples to apples" comparison to the systems is made possible.

Siemens ROLM

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Conception proposed a NEC 1400 and voice mail from Applied Voice Technology. The identical PBX equipment has also been proposed by CRI (see below). Conception returned the highest cost proposal.

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Evaluation

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Price, initial and recurring, becomes the significant difference between systems. I would exclude Matrix from further consideration because of initial price and the fact that the system proposed is inappropriate for your business needs.

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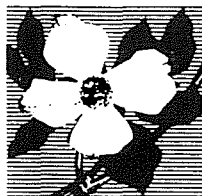
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Recommendation

I recommend that a demonstration be scheduled for both the NEC 1400 and Tadirān Coral systems. This would permit selected members of your staff to get a "hands on" feeling for each system and actually see the systems in operation. I would be happy to schedule these demonstrations and accompany you should you desire.

Fred C. Wist
Northwest Information Services, Inc.

Vendor	→	ROLM	EXECUTONE	ST VINCENT	TSC	MATRIX	CONCEPTION	CHRISTENSON	CRI
Make/Model	→	ROLM/ 9200	IDS	MITEL/ SX200	TADIRAN/ CORAL	PANASONIC	NEC 1400	NORTHERN OPTION 11	NEC 1400
<u>Item</u>	<u>Req'd</u>								
Base System	1	\$16,205.00	\$12,509.00	\$17,000.00	\$15,715.00	\$20,619.00	\$19,457.00	\$16,709.00	\$11,450.00
Freight	1	INC	INC	INC	110.00	INC	INC	INC	450.00
Installation	1	5,073.00	3,595.00	3,920.00	1,350.00	2,025.00	6,474.00	3,900.00	2,275.00
T-1 Interface	1	3,296.00	3,055.00	1,500.00	3,510.00	4,200.00	3,137.00	2,806.00	2,175.00
T-1 CSU	1	3,195.00	1,700.00	1,500.00	1,250.00	844.50	1,359.00	1,034.00	1,765.00
Call Accounting (SW Only)	1	2,333.00	3,177.00	1,785.00	1,350.00	1,905.00	2,561.00	3,280.00	900.00
SL Telephone w/msg	32	1,216.00	2,240.00	1,088.00	1,056.00	N/A	2,272.00	1,024.00	1,280.00
SL Digital						3,600.00			
Digital ML w/Display, 24BTN	8	2,184.00	1,760.00	2,280.00	2,104.00	2,648.00	2,024.00	3,024.00	2,273.00
Elevator Phone, SL	1		94.00		113.00		141.00		125.00
Door Box Phone	2		1,059.40		350.00		800.00		650.00
System Admin (SW, Training)	1								
Power Fail	4								
Console	1	670.00	886.00	989.00	693.00	635.00	984.00	2,568.00	845.00
CO Trunk Cards		INC	INC	INC	INC	INC	INC	INC	INC
DID Trunk Cards		INC	INC	INC	INC	INC	INC	INC	INC
Digital Trunk Cards		INC	INC	INC	INC	INC	INC	INC	INC
UPS, 20 Minutes		3,497.00	1,294.00	784.00	799.00	INC	1,497.00	570.00	350.00
Voice Mail		8,400.00	7,043.00	14,500.00	8,345.00	6,921.75	7,906.00	10,022.25	7,215.00
Install		250.00	680.00	1,200.00	1,283.00	922.50	1,395.00	1,253.75	622.00
Printer & Terminal		INC	707.00	989.00	INC	INC	INC	INC	INC
Grand Total		\$46,319.00	\$39,799.40	\$47,535.00	\$38,028.00	\$44,320.75	\$50,007.00	\$46,191.00	\$32,375.00
Less T1		\$39,828.00	\$35,044.40	\$44,535.00	\$33,268.00	\$39,276.25	\$45,511.00	\$42,351.00	\$28,435.00



*** MEMORANDUM ***

July 11, 1994

To: Mayor and City Council
From: Dan Bartlett, City Manager *Dan*
Re: Enhanced Sheriff's Patrol District

Action Requested/Recommendation:

Adopt a resolution supporting the formation of an Enhanced Sheriff's Patrol District and direct staff to send the adopted resolution to the Boundary Commission.

Background:

The City has received notice of a boundary action from the Portland Metropolitan Local Government Boundary Commission concerning the formation of the Clackamas County Enhanced Sheriff Patrol District.

A background report prepared by Sheriff Ris Bradshaw was delivered on July 6, 1994(attached). The proposed district would result in an estimated tax base of \$0.89 per \$1,000 assessed value. It would provide law enforcement services equal to 1 officer per 1,000 population.

This proposal would provide expanded law enforcement services to the area east of Milwaukie. The proposal is consistent with the objectives of the North Clackamas Blue Ribbon Committee and the Fair and Efficient Law Enforcement Committee. The district, if formed, would continue the enhanced service level provided by the current three-year levy.

cc: File
cm760/hd

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MILWAUKIE, OREGON, TO THE PORTLAND METROPOLITAN AREA LOCAL GOVERNMENT BOUNDARY COMMISSION IN SUPPORT OF THE FORMATION OF A CLACKAMAS COUNTY ENHANCED LAW ENFORCEMENT DISTRICT.

WHEREAS, the Clackamas County Blue Ribbon Committee on Law Enforcement and the Fair and Efficient Law Enforcement Committee have made specific recommendations regarding the provision and funding of law enforcement sources in Clackamas County; and

WHEREAS, the County Sheriff and City Police Chiefs are continuing to work towards areas of operational efficiencies; and

WHEREAS, the County law enforcement functions are funded by a differential rate levy to aid in resolving the "tax equity" or "double taxation" issue; and

WHEREAS, it is the common interest of all Clackamas County residents to meet the goals of:

- a. Maintaining equity of law enforcement funding;
- b. Providing a basic urban level of law enforcement for the unincorporated area within the Urban Growth Boundary of Clackamas County; and
- c. Eliminating rural to urban law enforcement subsidies within Clackamas County; and

WHEREAS, the Clackamas County Board of County Commissioners has initiated formation and submitted to the Portland Metropolitan Area Local Government Boundary Commission a request for approval of, an Enhanced Law Enforcement District;

NOW, THEREFORE, BE IT RESOLVED, the Council of the City of Milwaukie, Oregon, supports the effort to form a Clackamas County Enhanced Law Enforcement Service District as defined in the Feasibility Analysis submitted to the Portland Metropolitan Area Local Government Boundary Commission.

Adopted by the City Council on _____.

BY: _____
Craig Lomnicki, Mayor

ATTEST:

Pat DuVal, City Recorder

APPROVED AS TO FORM:

O'DONNELL, RAMIS, CREW & CORRIGAN

PORTLAND METROPOLITAN AREA LOCAL GOVERNMENT BOUNDARY COMMISSION
800 NE OREGON ST #16 (STE 540) PORTLAND, OR 97232-TEL: 731-4093

NOTIFICATION OF BOUNDARY CHANGE PROPOSAL

DATE: July 1, 1994

The Boundary Commission has received a proposal (No. 3254) for the formation of the **Clackamas County Enhanced Sheriff Patrol District**. The area involved is shown on the attached map. Basic information on this proposal is as follows:

Area:

Land Use: **Full range of urban land uses**

Current Assessed Value: **\$3,763,750,000**

Total Estimated Population: **85,274**

Reason For Formation of the District: **The goal of the District is to enhance patrol in the area. The major objectives of this Enhanced Sheriff's Patrol District (ESPD) are:**

- * **Provide for deployment of about one deputy per 1,000 population**
- * **Accommodate increased population and commercial and recreational activity**
- * **Reduce response time to serious calls for service**
- * **Enhance police-community partnership**
- * **Ensure tax equity between urban and rural unincorporated areas**

The proposed tax base is \$3,364,427. Based on the proposed district's valuation, the tax base results in an estimated rate of \$0.89 per \$1,000 assessed value.

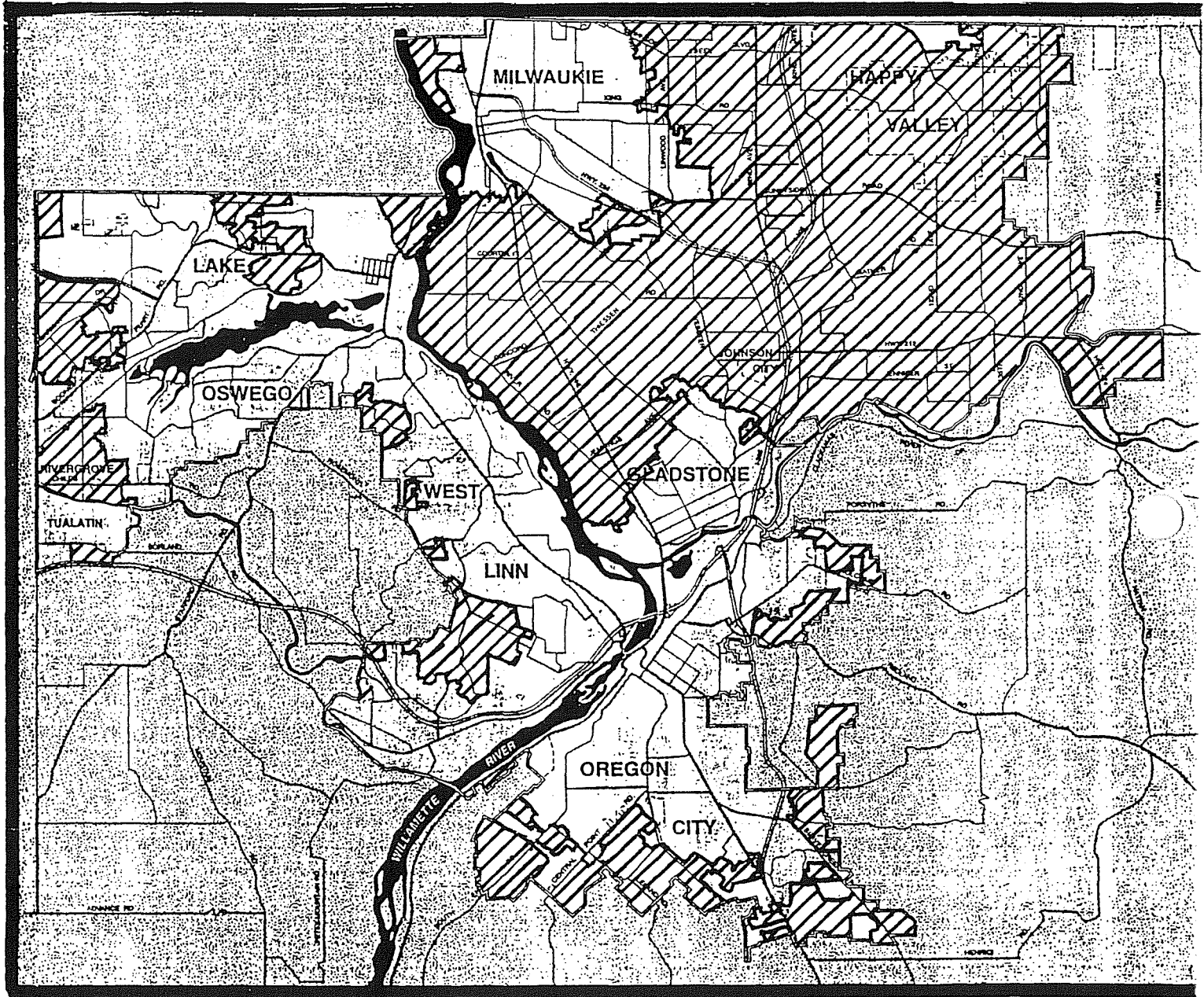
If you wish to make written comments or recommendations, please present a letter to this office no later than **7/18/94**, or attend the Public Hearing on the above matter, to be held on Thursday, **7/28/94** at 7:00 p.m. in Room 602, Multnomah County Courthouse, 1021 SW 4th Ave., Portland, Oregon.

Kenneth S. Martin
Executive Officer

94 JUL 5 PM 2 59

RECEIVED
CITY OF PORTLAND

PROPOSAL NO. 3354



**PROPOSED
ENHANCED SHERIFF'S PATROL
SERVICE DISTRICT AREA**

- Urban Growth Boundary
- ▨ Service District Area
- Incorporated Cities With Police Departments

PROPOSAL NO. 3354
CLACKAMAS COUNTY ENHANCED
SHERIFF PATROL DISTRICT
FORMATION
FIGURE 1



CLACKAMAS COUNTY SHERIFF'S DEPARTMENT
2223 S. Kaen Road, Oregon City, Oregon 97045-4080
(503) 655-8218

Office of
RIS BRADSHAW, SHERIFF
CLACKAMAS COUNTY

June 30, 1994

PAT DETLOFF
Chief Deputy
R.W. BAKER
First Sergeant

TO: DAN R. BARTLETT, CITY MANAGER
CITY OF MILWAUKIE

FROM: RIS BRADSHAW, SHERIFF

As promised at our June 14th lunch meeting, I am sending a copy of the Feasibility Analysis for the proposed Enhanced Sheriff's Patrol District. The Board of County Commissioners approved submission of the proposal to the Boundary Commission. The submission was made on June 24, 1994 and we now anticipate a public hearing before the Commission on July 28, 1994.

At that hearing it will be critical to approval for us to be able to demonstrate strong support for the concept. It is my hope that I could have at that time a resolution of support from every city in this County. To that end I am enclosing a draft resolution and offering to appear before your City Council. While many of the cities were represented when we first presented information about this proposal, others could not be there. If you would like to review the proposal with me prior to any action, please let me know. I am confident that this proposal meets my objectives of:

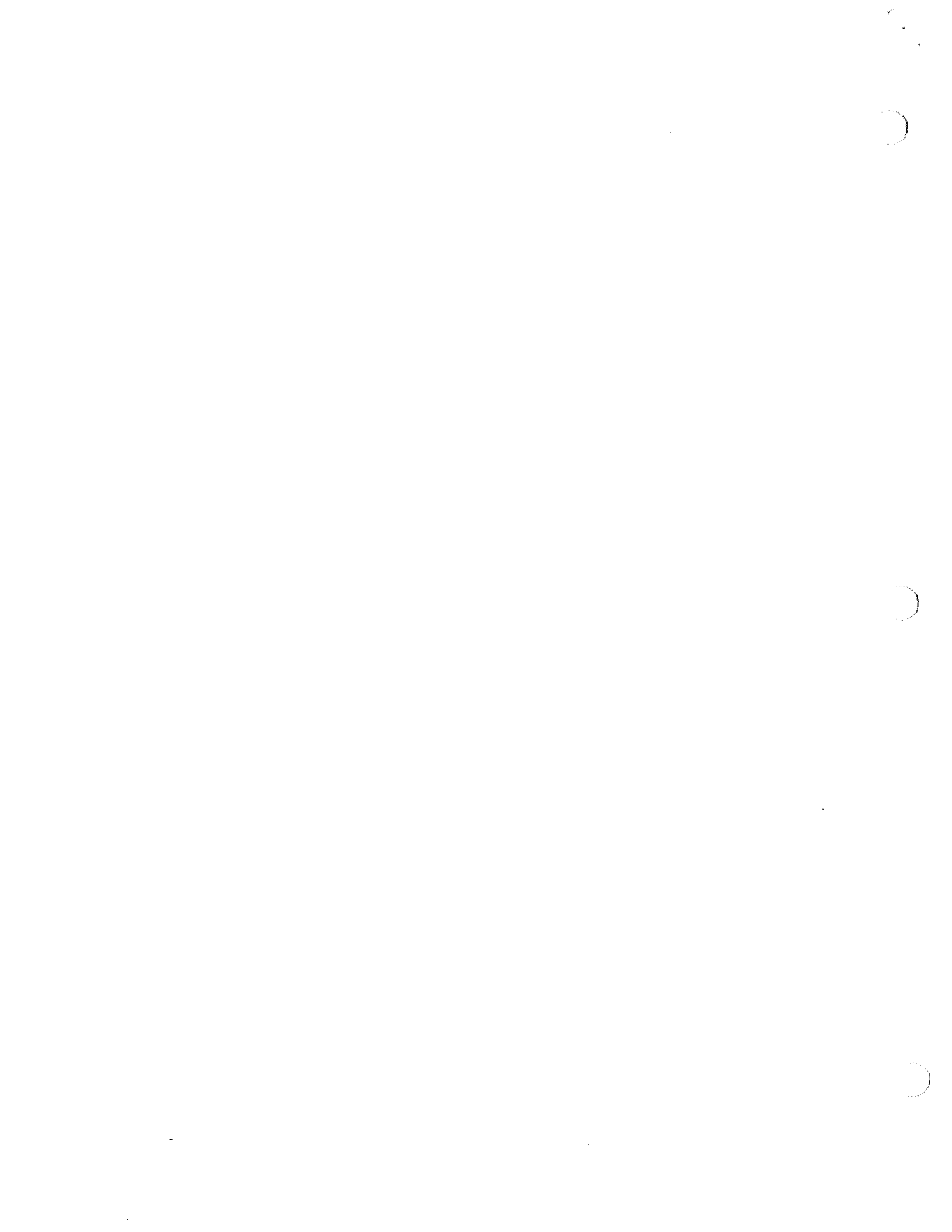
- Establish a basic level of urban police service within the area.
- Stabilizing the positive effects on tax equity accomplished by the differential rate law enforcement levy.
- Stop rural to urban subsidy of police services in unincorporated Clackamas County.

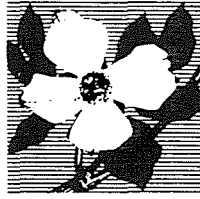
In doing so I believe it also will have positive affects for the cities of this County. Your support and help is greatly appreciated.

A handwritten signature in cursive script, appearing to read "Ris".

RIS BRADSHAW, SHERIFF

/mc





*** M E M O R A N D U M ***
July 11, 1994

To: Mayor and City Council
From: Dan Bartlett, City Manager *Bar*
Re: Appointment of Iwaki Delegation

Action Requested

Adopt the attached resolution designating the official travel delegation to Iwaki and authorizing expenses for recognition items.

Background

On June 5, 1994, Milwaukie and Iwaki formalized a sister city relationship. The Milwaukie Sister Cities Foundation, Inc. is planning a trip to Iwaki to present the Sister Cities International recognition from September 1 to September 7, 1994.

The attached resolution recognizes that trip and designates the official City of Milwaukie delegates. It allows up to \$500 for recognition items for presentation to the Iwaki City Council.

cc: File
cm/hd

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MILWAUKIE, OREGON, DESIGNATING THE OFFICIAL TRAVEL DELEGATION TO IWAKI AND AUTHORIZING CERTAIN EXPENSES.

WHEREAS, the City of Milwaukie and City of Iwaki, Japan entered into a Sister City relationship on June 5, 1993; and

WHEREAS, the City of Iwaki has sent delegations to Milwaukie on three occasions; and

WHEREAS, the Milwaukie Sister Cities Foundation, Inc. has planned an exchange to Iwaki from September 1 to September 7, 1994; and

WHEREAS, members of the delegation will be paying their own transportation and living expenses;

NOW, THEREFORE, BE IT RESOLVED that the Council of the City of Milwaukie, Oregon, recognizes the official delegation from the City of Milwaukie as the Mayor Craig Lomnicki, Councilor Jean Schreiber, and City Manager Dan Bartlett.

BE IT FURTHER RESOLVED that the delegation be authorized to purchase items to be presented to the Mayor and Council of Iwaki not to exceed a total value of \$500.

Introduced and adopted by the City Council on July 19, 1993.

CITY OF MILWAUKIE

By _____
Craig J. Lomnicki, Mayor

ATTEST:

Pat DuVal, City Recorder

APPROVED AS TO FORM:

O'Donnell, Ramis, Crew, Corrigan & Bachrach



MEMORANDUM

To: Mayor and City Council
From: Dan Bartlett, City Manager *DB*
Subject: Advisory Board Appointments
Date: July 11, 1994

Action Requested

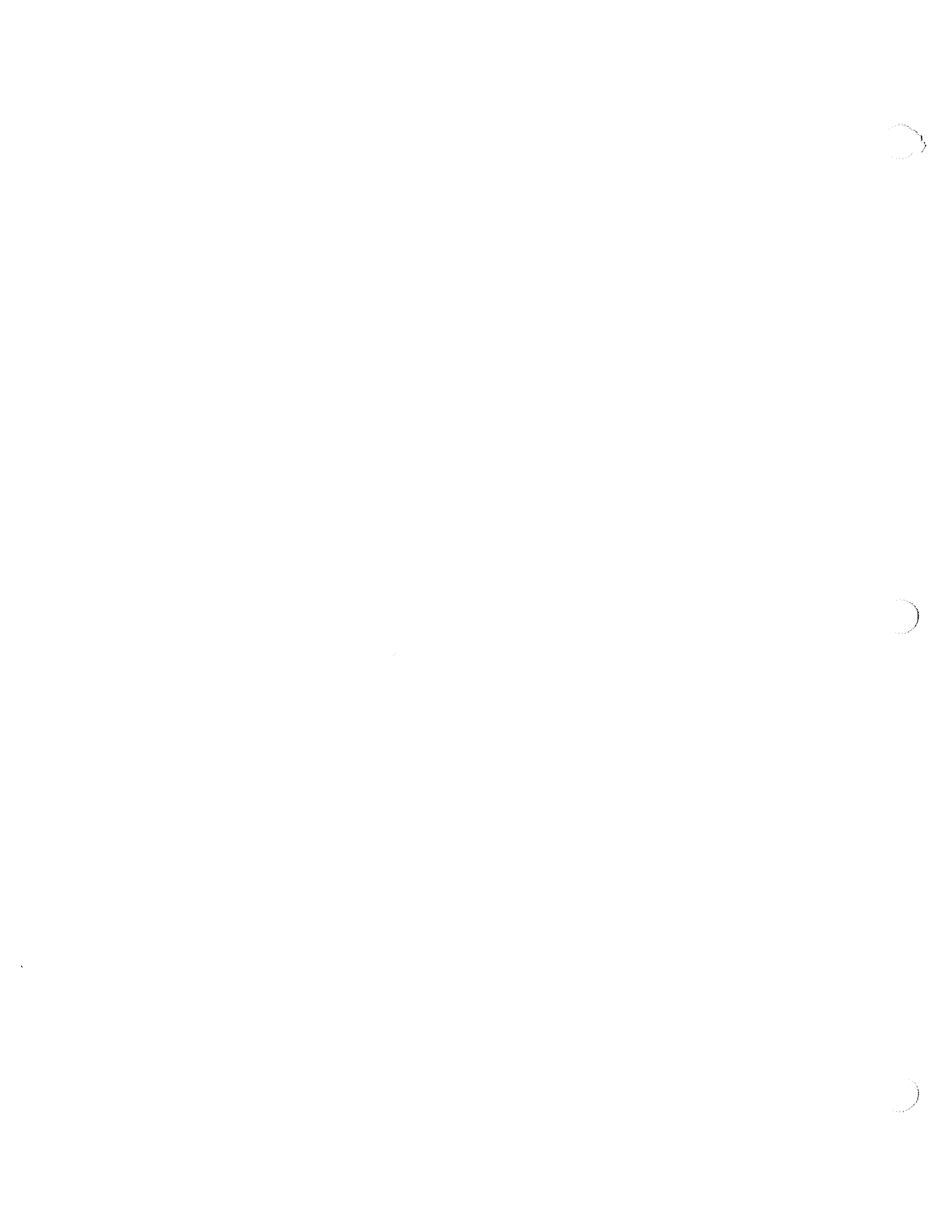
Consider appointments to the Citizens Utility Advisory Commission, Library Board, Parks and Recreation Commission, and Traffic Safety Commission.

Background

- **Citizens Utility Advisory Commission (CUAC)**
Alan Fletcher is seeking reappointment to his position on the CUAC. He is eligible to serve a consecutive term. There are two vacancies on the advisory board, and there are no other applicants at this time.
- **Library Board**
Marion McEnerney was interviewed for a vacancy on the Library Board. There is one vacancy on the board, and staff has no other applications on file.
- **Parks and Recreation Commission (PARC)**
Ken Jones and Jonathan Newman were interviewed for Parks and Recreation Commission (PARC) positions. There are currently four vacancies on the commission. One applicant was not available to interview tonight, and an application is being completed by another interested person.
- **Traffic Safety Commission (TSC)**
Dick Baker is seeking reappointment to his position. He is eligible for another term. There are two vacancies on the Commission, and there is one application on file pending Council interview.

Recommendation

Council may make appointments to these advisory board vacancies at this time or direct staff to continue recruitment for applicants.



CITY OF MILWAUKIE
CITY COUNCIL MEETING
JULY 5, 1994

The one thousand six hundred and ninety-eighth meeting of the Milwaukie City Council was called to order by Mayor Lomnicki at 7:05 p.m. at the Milwaukie Center with the following Councilmembers present:

Craig Lomnicki,
Mayor
Rick Farley

Jean Schreiber
~~Rick Farley~~ Ed Kappa
Bob Knudson

Also present:

Dan Bartlett,
City Manager
Ty Wyman,
City Attorney
Charlene Richards,
Assistant to the
City Manager
Angus Anderson,
Finance Director

Tim Corbett,
Public Works Director
Don Brusseau,
Building Official
Pat DuVal,
Recorder/Secretary

PROCLAMATIONS, COMMENDATIONS, SPECIAL REPORTS, AND AWARDS

None.

PUBLIC HEARING

None scheduled.

AUDIENCE PARTICIPATION

None.

OTHER BUSINESS

Consider Storm Water Master Plan Consulting Services RFP

Tim Corbett, Public Works Director, presented the staff report in which the City Council was requested to authorize the Public Works Department to advertise for consulting services to complete the Storm Water Master Plan.

Councilmember Kappa asked how the department would deal with drywells in the City. **Corbett** said there is no credit system in place for drywells, and the system would have to be evaluated.

Councilmember Farley asked how many employees there were in the storm water division. **Corbett** said there would be three utility workers in the division, but none have been hired yet. The City would look for applicants with experience in this type of infrastructure.

It was moved by **Councilmember Kappa** and seconded by **Councilmember Knudson** to authorize the Public Works Department to advertise for consulting services to complete the Storm Water Master Plan. Motion passed 5 - 0 with the following vote: **Mayor Lomnicki, Councilmember Farley, Councilmember Schreiber, Councilmember Kappa, and Councilmember Knudson** aye; no nays; no abstentions.

Consider 1994 - 1995 Property and Casualty Insurance Program

Angus Anderson, Finance Director, presented the staff report in which the City Council was requested to accept the Property and Casualty insurance recommended by Sedgwick James of Oregon, Inc., Milwaukie's agent of record.

Mike Richmond, Sedgwick James representative, discussed recommendations for the 1994 - 1995 property and casualty insurance program. The current program has been cost effective and specifically designed for exposure of municipal government. He said Sedgwick James recommended continuing this program. He discussed the SAIF dividend program.

Councilmember Farley asked if Liberty Northwest had a dividend program. **Richmond** said Liberty did not have one in this program.

Councilmember Kappa asked if the three-year rate schedule was available. **Richmond** said there was no information at this time.

Councilmember Kappa asked for clarification on the no fault sewer program. **Richmond** recommended the \$2,065 expense because it has been used by the City in the past.

Councilmember Schreiber asked if this was an accurate estimate of the City's commitment. **Richmond** said it is close to actual, and the market appears to be stable. **Anderson** said the premiums will be about \$5,000 less this year than budgeted.

Councilmember Farley asked what OCA coverage was. **Richmond** said this covers the City in case it attempts to adopt an illegal law. This coverage is not recommended; however, it is an option.

It was moved by Councilmember Kappa and seconded by Councilmember Knudson to accept the property and casualty insurance recommendation of Sedgwick James, Inc.

Councilmember Farley asked if this included no fault sewer. Mayor Lomnicki said the program did include no fault sewer.

Motion passed 5 - 0 with the following vote: Mayor Lomnicki, Councilmember Farley, Councilmember Schreiber, Councilmember Kappa, and Councilmember Knudson aye; no nays; no abstentions.

Consider Economic Improvement District Assessments and Certification to Clackamas County Tax Assessor - Ordinance, second reading

Angus Anderson, Finance Director, presented the staff report in which the City Council was requested to consider the second reading of Ordinances required to be enacted for fiscal year 1994 - 1995. He explained that the Ordinance was read for the first time by title only at the June 21, 1994 meeting. This includes funding for downtown development which is one-third of the MDDA funding and the City's election to receive state revenue sharing.

It was moved by Councilmember Schreiber and seconded by Councilmember Knudson to read the Ordinance determining the Economic Improvement District assessments for fiscal year 1994 - 1995 and direct that they be certified to the Clackamas County tax assessor for the second time by title only. Motion passed 5 - 0 with the following vote: Mayor Lomnicki, Councilmember Farley, Councilmember Schreiber, Councilmember Kappa, and Councilmember Knudson aye; no nays; no abstentions. The Ordinance was read for the second time by title only.

It was moved by Councilmember Schreiber and seconded by Councilmember Kappa to adopt the Ordinance determining the Economic Improvement District assessments for fiscal year 1994 - 1995 and direct that they be certified to the Clackamas County tax assessor. Motion passed 5 - 0 with the following vote: Mayor Lomnicki, Councilmember Farley, Councilmember Schreiber, Councilmember Kappa, and Councilmember Knudson aye; no nays; no abstentions.

ORDINANCE NO. 1765:

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MILWAUKIE, OREGON, DETERMINING THE ECONOMIC IMPROVEMENT DISTRICT ASSESSMENTS FOR FISCAL YEAR 1994 - 1995 AND DIRECTING THAT THEY BE CERTIFIED TO THE CLACKAMAS COUNTY TAX ASSESSOR FOR COLLECTION.

Consider Election to Receive State Revenues - Ordinance, second reading

Anderson said this Ordinance declares the City's desire to collect state revenues, such as gas taxes and cigarette taxes.

It was moved by Councilmember Kappa and seconded by Councilmember Knudson to read the Ordinance declaring the City's election to receive state revenues for the second time by title only. Motion passed 5 - 0 with the following vote: Mayor Lomnicki, Councilmember Farley, Councilmember Schreiber, Councilmember Kappa, and Councilmember Knudson aye; no nays; no abstentions. The Ordinance was read for the second time by title only.

It was moved by Councilmember Schreiber and seconded by Councilmember Kappa to adopt the Ordinance declaring the City's election to receive state revenues. Motion passed 5 - 0 with the following vote: Mayor Lomnicki, Councilmember Farley, Councilmember Schreiber, Councilmember Kappa, and Councilmember Knudson aye; no nays; no abstentions.

ORDINANCE NO. 1766:

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MILWAUKIE, OREGON, DECLARING THE CITY'S ELECTION TO RECEIVE STATE REVENUES.

Consider Authorizing the City Manager to Execute Purchase Orders for Services - Resolution

Anderson presented the staff report in which the City Council was requested to consider authorizing the City Manager to execute purchase orders for services that are necessary for City operations in 1994 - 1995. The vendors included SAIF, Workers Compensation; Sedgwick James, property and casualty insurance; PGE; Clackamas Service District #1 and City of Portland, sewage treatment; US West; Clackamas Fire District #1, South Metro Fire Marshal services; Clackamas County, election traffic signals and other miscellaneous services; Grove Mueller, auditing services; O'Donnell Ramis, general counsel; Miller Nash, labor relations; Waste Management; and D & A Janitorial.

Mayor Lomnicki asked if the \$970,000 to CCSD #1 for sewage treatment included partial payment for the digesters. Anderson said it did include partial payment for digesters, but the larger payment is under negotiation.

Councilmember Farley asked what services were provided by D & A Janitorial. Anderson said D & A provides janitorial services for City Hall, Johnson Creek Permit Center, Public Safety Building, and Ledding Library. The contract with D & A is up for renewal next year.

Councilmember Schreiber asked if all these were included in the 1994 - 1995 budget. Anderson replied that the expenses had been adopted in the budget.

Councilmember Kappa said he believed this system of adopting a resolution authorizing the City Manager to execute these contracts was very effective. He asked if they had all been discussed at a City Council meeting. **Anderson** replied that they had.

It was moved by **Councilmember Kappa** and seconded by **Councilmember Knudson** to adopt a resolution authorizing the City Manager to execute certain contracts. Motion passed 5 - 0 with the following vote: Mayor **Lomnicki**, **Councilmember Farley**, **Councilmember Schreiber**, **Councilmember Kappa**, and **Councilmember Knudson** aye; no nays; no abstentions.

RESOLUTION NO. 23-1994:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MILWAUKIE, OREGON, AUTHORIZING THE CITY MANAGER TO EXECUTE CERTAIN CONTRACTS.

Consider Fee for Emergency Cost Recovery

Dan Bartlett, City Manager, presented the staff report in which the City Council was requested to consider an Ordinance that would add a penalty section to Ordinance 1764, MMC 3.12.080. Staff recommended adoption with an emergency clause so that it would take effect the same date as the original Ordinance.

Mayor Lomnicki asked if this included emergencies on waterways. **Bartlett** responded that it did.

It was moved by **Councilmember Kappa** and seconded by **Councilmember Farley** to read the Ordinance amending Code Section 3.12.080 and declaring an emergency for the second time by title only. Motion passed 5 - 0 with the following vote: Mayor **Lomnicki**, **Councilmember Farley**, **Councilmember Schreiber**, **Councilmember Kappa**, and **Councilmember Knudson** aye; no nays; no abstentions. The Ordinance was read for the second time by title only.

It was moved by **Councilmember Kappa** and seconded by **Councilmember Knudson** to read the Ordinance amending Code Section 3.12.080 and declaring an emergency for the second time by title only. Motion passed 5 - 0 with the following vote: Mayor **Lomnicki**, **Councilmember Farley**, **Councilmember Schreiber**, **Councilmember Kappa**, and **Councilmember Knudson** aye; no nays; no abstentions. The Ordinance was read for the second time by title only.

It was moved by **Councilmember Kappa** and seconded by **Councilmember Schreiber** to adopt the Ordinance amending Code Section 3.12.080 and declaring an emergency. Motion passed 5 - 0 with the following vote: Mayor **Lomnicki**, **Councilmember Farley**, **Councilmember Schreiber**, **Councilmember Kappa**, and **Councilmember Knudson** aye; no nays; no abstentions.

ORDINANCE NO. 1767:

AN ORDINANCE OF THE CITY OF MILWAUKIE, OREGON, AMENDING
SECTION 3.12.080 OF THE MILWAUKIE MUNICIPAL CODE AND
DECLARING AN EMERGENCY.

Consider City Council Stipend - Resolution

Dan Bartlett, City Manager discussed the proposed resolution that had been considered at the June 7, 1994, meeting that would grant a \$40 increase per month to the Mayor and each Councilor with an annual increase based on the Portland CPI. Staff put a display ad in *The Review* seeking citizen input and *The Review* and the *Oregonian* carried articles on the proposal. The City received correspondence from Mel Paulson and Bill Hupp, both in opposition to the increase.

Mayor Lomnicki said he was contacted by one resident who did not favor the increase.

Councilmember Knudson said City Council hears a lot of complaints, but when the public is given the opportunity to respond, it seems that no one really cares.

Mayor Lomnicki stated that he was not in favor of the increase. He said comparables in the region are used when considering salary increases for employees, and the same standards should apply. Comparables placed the Milwaukie City Council next to the highest paid in the region. He said when looking at the internal structure, advisory board members receive no pay other than reimbursement for training. The City pays Council expenses for the League of Oregon Cities Conference, various seminars, and Clackamas Cities dinner meetings. He indicated that he disagreed most with the automatic increase.

Councilmember Farley said he received many negative calls the day after the City Council meeting. He said he did not believe this was the time to look at an increase, and the proposal needed more study.

Councilmember Knudson said he has served on the Planning Commission and the City Council for ten years. His job will be up the end of the year, so some one else can come and take on his job.

Councilmember Kappa said he was concerned that transportation costs might be an issue for some interested in public office.

Mayor Lomnicki said the Charter only requires attendance at two meetings per month.

Councilmember Schreiber said she believed that anybody that runs for City Council and only plans to attend two meetings a month would be impeached. She stated that she could not accept the research on the comparables. She looked at the discretionary funds in other cities budgets, and certain other expenses were covered for their Councils. She said the residents of the City of Milwaukie were fortunate that so many of the City Council and staff represent the City in regional committees. The last stipend increase was in 1987, and costs have gone up since then.

Councilmember Schreiber recommended these changes to the proposed Resolution: delete all references to an annual increase based on the Portland CPI and set the Mayor's monthly stipend at \$220 and the Councilors' at \$170.

It was moved by **Councilmember Schreiber** and seconded by **Councilmember Knudson** to adopt the resolution setting the monthly City Council stipend with these amendments.

Mayor Lomnicki said money should not be an issue when running for City Council.

Motion failed 2 - 3 with the following vote: **Councilmember Schreiber** and **Councilmember Knudson** aye; **Mayor Lomnicki**, **Councilmember Farley**, and **Councilmember Kappa** ~~aye~~ no; no abstentions.

Regulation of Basic Service Tier Rates and Related Equipment - Resolution

Charlene Richards, Assistant to the City Manager, presented the staff report in which the City Council was requested to consider a resolution documenting Milwaukie's certification to regulate basic service tier rates and related equipment and providing rules governing regulations of applicable rates and charges.

Mayor Lomnicki signed Form 328 which was submitted notifying the FCC that the City of Milwaukie was qualified to regulate the rates. The City was not challenged, so the certification was automatic 30 days after receipt by the FCC. Jones Intercable notified the City that it would defer its filing of the required FCC rate forms and defer liability as permitted under the FCC's regulations. New rates for Jones Intercable customers would go into effect July 14, 1994. She reviewed the rate regulation time frames.

Councilmember Farley said he would like to see this Resolution held over to the next meeting because the information was not received ten days prior to the meeting.

Mayor Lomnicki said City Council had voted unanimously to suspend Council rules and consider the proposed Resolution. There could be a problem with the timelines if the Resolution were not considered at this meeting.

Councilmember Kappa asked what would happen if the City Council did not vote on the Resolution at this meeting. **Richards** said she was not sure if there would be any major consequences; however, the City Council agreed on this course of action in May. The proposed Resolution documents everything that has and will take place.

Mayor Lomnicki said the Resolution states that the City of Milwaukie will comply with FCC regulations and have a public process.

Bartlett said this was a precautionary action and an agreement to protect the rights of Milwaukie's cable customer.

Councilmember Schreiber asked how this related to rate changes. **Richards** said the City would review the forms which will be due in August and gives the City the capability to regulate these rates.

Councilmember Farley asked why the staff report was not available with the rest of the City Council packet. **Richards** said review of the FCC regulations had taken a substantial amount of time. She also needed time to discuss the deferral with Jones Intercable.

It was moved by Councilmember Kappa and seconded by Councilmember Knudson to adopt the Resolution providing for rules governing the regulation of basic service tier rates and related equipment, installation and service charges for cable television for the City of Milwaukie. Motion passed 4 - 1 with the following vote: Mayor Lomnicki, Councilmember Schreiber, Councilmember Kappa, and Councilmember Knudson aye; Councilmember Farley nay; no abstentions.

RESOLUTION NO. 24-1994:

A RESOLUTION TO PROVIDE FOR RULES GOVERNING THE REGULATION OF BASIC SERVICE TIER RATES AND RELATED EQUIPMENT, INSTALLATION AND SERVICE CHARGES FOR CABLE TELEVISION FOR THE CITY OF MILWAUKIE, OREGON.

CONSENT AGENDA

It was moved by Mayor Lomnicki and seconded by Councilmember Farley to adopt the Consent Agenda which consisted of the City Council Minutes of June 21, 1994. Motion passed 5 - 0 with the following vote: Mayor Lomnicki, Councilmember Farley, Councilmember Schreiber, Councilmember Kappa, and Councilmember Knudson aye; no nays; no abstentions.

INFORMATION

Bartlett briefly discussed the Information items on Regional Planning Service Fees and the Regional Water Supply Plan.

Mayor Lomnicki announced an Executive Session to discuss property and City Manager evaluation pursuant to Oregon Revised Statutes 192.660.

ADJOURNMENT

Mayor Lomnicki adjourned the meeting at 8:35 p.m.

Pat DuVal, Recorder/Secretary

EXECUTIVE SESSION

Property Acquisition

Mayor Lomnicki called the Executive Session to order. City Manager Bartlett reviewed a response from the attorney of a property owner with whom the City is working. City Council asked questions of the City Manager and City Attorney. The City Attorney's Office will prepare additional information on options.

City Manager's Evaluation

City Council discussed the City Manager's evaluation. City Manager Bartlett agreed to prepare materials for Council review July 19, 1994. The evaluation will be concluded in Executive Session after the July 19, 1994 regular session.

Dan Bartlett, City Manager



MEMORANDUM

COMMUNITY DEVELOPMENT DEPARTMENT
CITY OF MILWAUKIE

July 7, 1994

To: Milwaukie City Council
Milwaukie Planning Commission

From: *DB* Dan Bartlett, City Manager
MC Maggie Collins, Community Development Director

Re: Local Review Schedules for Metro South/North High Capacity Transit
Study and Metro 2040 Regional Study

Action Requested

For your information.

Discussion

As you are aware from past updates and joint worksessions, two decision points that affect Milwaukie are approaching. Each is discussed separately. A calendar that combines decision points as we understand them to be at this writing is also attached.

Light Rail Study

The major pieces of technical data to select Light Rail Termini and line alternatives will be released by Metro Staff on the week of July 11th. While there are likely to be some adjustments, the general numbers and analyses are not expected to change. Milwaukie staff will be analyzing data and then presenting it in hopefully understandable form to the Light Rail Working Group for its review and recommendations. These in turn will be presented to the Planning Commission and City Council. The schedule of events and dates are shown in the attached calendar, with the key point being a local "resolution of recommendation" that can be relayed to the Steering Group (the Metro decision-making group) in October, 1994.

2040 Study

Since the Joint Worksession with John Fregonese on the results of Concepts A, B, and C, John and his staff have been soliciting more public opinion through a regionwide mailer, and through various review bodies, such as the Metro Policy Advisory Committee (MPAC). At the Staff level, Milwaukie continues to participate in an informal review group ("East Metro 2040") composed of city and county planners east of the Willamette River and from the City of Portland. Our focus has been on (1) urban form definitions; and (2) the arrangement of types of urban forms (town centers, main streets, transportation corridors, etc.) that best fit the future of the east side of the Willamette. This input is being incorporated into an evolving new concept, the "Preferred Alternative," which will be put out for public review in August, 1994.

Through August, September and October, several review opportunities are scheduled that tie into Metro's general timetable. Dates will be filled in as they become available. See the attached calendar.

As a reminder of the main points of Concepts A, B, and C, a summary from "The Willamette County News" is attached.

The Metro Growth Concepts

"Under Concept A, most growth would be accommodated by expanding the Metro UGB. Concept A assumes three new highways will be built: the Western Bypass (linking Hillsboro and Tualatin), the Sunrise Corridor (between Clackamas and Sandy), and the Mt. Hood Parkway (I-84 to Hwy 26 through Gresham). It also assumes a high-capacity transit system radiating out from Portland. Only the minimum open space in Metro's Greenspaces Master Plan would be protected.

"Concept B would not move the Metro UGB. Instead, it would create more compact development inside the UGB to support transit-oriented development, walking, and biking as alternatives to auto-dependent sprawl. Higher density housing, such as apartments and row houses, would be built along high-capacity transit lines, like the Westside Light Rail line; in existing mixed-use centers, such as downtown Portland and downtown Beaverton; and along 'main streets,' like SE Hawthorne. None of the new freeways contemplated in Concept A are included in Concept B. Expansion of the transit system and improvements to existing streets is emphasized. To complement the more compact development pattern, Concept B provides public open space, like parks and natural areas, in addition to what is included in Metro's Greenspaces Master Plan.

"Under Concept C, about one-third of the growth would occur in 'satellite' cities, such as Newberg, Sandy, Canby, Scappoose, and North Plains, that are outside the Metro UGB. Two-thirds would be accommodated by additions to the Metro UGB, and some increased development inside the Metro UGB. The Concept C transportation system includes all the new freeways in Concept A, and a transit system similar to A, with some lines extending to the satellite cities. Concept C assumes that areas in the Greenspaces Master Plan would be protected as well as broad 'greenbelts' between the Metro UGB and the satellite cities."

--Excerpted from "The Willamette County News"
Volume 1 Number 3, May 1994
1000 Friends of Oregon

CALENDAR

LR Local Recommendation

2040 Comment and Input

LR Working Group 7/13
Metro Expert Review Panel 7/18-19
Metro Steering Group 7/20
Metro CAC 7/21
Metro CAC 7/25
Metro Workshop-Data 7/28

Metro Jnt. MPAC-JPACT

Milwaukie Council Wksession 8/2
LR Working Group 8/3
Aug.
Milwaukie Council Wksession 8/16

Milwaukie Council Wksession
Metro Preferred Alternative
Revealed
Milwaukie Council Wksession

Milwaukie Council Wksession Sept.
9/6
Milwaukie Council Wksession 9/20
LR Working Group 9/21
Jt. PC-CC Work Session 9/27

Comment on Preferred Alternative
Milwaukie Council Wksession
Milwaukie Council Wksession

Milwaukie Council Wksession Oct.
10/4
Milwaukie Council Resolution 10/18

Metro Adoption of Preferred Alt.
Milwaukie Council Wksession
Milwaukie Council Resolution



MILWAUKIE PLANNING COMMISSION
MINUTES
TUESDAY, JUNE 28, 1994

COMMISSION PRESENT

Carolyn Tomei, Vice Chair
Bill Johnson
Gordon Jones
Debi Linn
Don Trotter

STAFF PRESENT

Maggie Collins,
Community Dev. Dir.
Jim Crumley,
Associate Planner
Shirley Richardson,
Hearings Recorder

COMMISSIONERS ABSENT

Patricia Lent
Scott McClure

1.0 CALL TO ORDER

Vice Chair Tomei called the meeting to order at 6:35 p.m.

2.0 PROCEDURAL QUESTIONS

There was no audience present tonight.

3.0 CONSENT AGENDA

3.1 PLANNING COMMISSION MINUTES - June 28, 1994

Minutes were deferred until the next meeting.

4.0 PUBLIC COMMENT -- None.

5.0 PUBLIC HEARINGS

5.1 Applicant: City of Milwaukie

Property Owner: N/A

Location: N/A

Proposal: Flaglot/Variance/Subdivision Criteria Changes

Vice Chair Tomei opened the public hearing to modify the variance and flag lot sections of the Milwaukie Subdivision Ordinance and to modify sections of the Milwaukie Zoning Ordinance pertaining to height and density variances. She asked if there were any conflicts of interest or ex-parte contacts to declare. There were none.

Jim Crumley reviewed the Staff Report on amendments to the Zoning Ordinance and Subdivision Ordinance. These changes have been discussed at several meetings. ZA-94-05 is providing follow-up to the process of inserting the new variance criteria within the Subdivision Ordinance and also providing a housekeeping amendment within the flag lot section of the Subdivision Ordinance. The purpose of these changes is to make the Subdivision Ordinance consistent with the Zoning Ordinance in terms of variance findings.

A second change is on access requirements in the Subdivision Ordinance. This change will assist in meeting the Comprehensive Plan goal of providing infill opportunities. A shared access road with a double panhandle will remain at 30 feet. A single access strip is reduced from 20 feet to 15 feet with 12 feet of improved surface. Sections pertaining to the improvements and fire use of the access strips will defer those decisions to the Fire Marshall so the City and Applicant can negotiate the improvements without having to go to the Planning Commission for a variance.

Jim Crumley reported that there is a change in wording on Section 17.32-2 B, First sentence, "...for the full width..." to "... for the full length..." Discussion followed on the revised draft. Changes from the last meeting were explained to the Commissioners.

QUESTIONS FROM THE COMMISSIONERS

Gordon Jones asked what standards were used for the access strip. **Jim Crumley** reported that the roadway would have to support a 50,000 lb. fire vehicle. There are no curbs or sidewalks. The paving is reviewed by the Public Works Department when a building permit is applied for. If the roadway is diverting water, it has to be picked up and put into a storm system. The roadway may have to be crowned and designed to a drainage plan.

Bill Johnson asked for clarification on the 30-foot requirement. If the applicant is required to have a 30-foot easement and 20 feet of it is paved, what happens to the other ten feet. **Jim Crumley** reported that the other ten feet is used for utilities, landscaping, or fencing.

Vice Chair Tomei noted that there were no people testifying in favor or opposition to this application. She then closed the public testimony portion of the hearing and went into deliberations. She opened discussion on the recommendation for variance changes.

Don Trotter moved to recommend to City Council approval of ZA-94-05 based on the findings provided within the Staff Report with a wording change in Section 1B. **Gordon Jones** seconded. MOTION CARRIED 5-0.

6.0 CONSIDERATION ITEMS

- 6.1 Applicant: City of Milwaukie
Property Owner: City of Portland
Location: Elk Rock Island
Proposal: Resource Management Plan

Vice Chair Tomei opened discussion on the review of the Draft Elk Rock Island Natural Area Management Plan. **Maggie Collins** explained that the reason this issue is being brought before the Planning Commission is to bring together a management plan that could be adopted by both the City of Portland and the City of Milwaukie for the management of Elk Rock Island. Elk Rock Island is currently owned by the City of Portland. It is located within unincorporated Clackamas County, but is accessed through Spring Park within the City of Milwaukie. To protect and enhance the natural features of the island, the City of Portland Park and Recreation Bureau has prepared a draft management plan to be implemented by Portland, Milwaukie and the North Clackamas Parks and Recreation District.

The first draft was prepared two years ago after several discussions to review the fate of Elk Rock Island. The revised draft management plan encourages the development of a master plan for Spring Park and Elk Rock Island. Elk Rock Island would be used for passive recreational uses. Spring Park would be upgraded to include a neighborhood oriented playground area, improved parking, and improved access to Elk Rock Island.

The Cities of Portland and Milwaukie, and North Clackamas Parks and Recreation District would be asked to adopt the management plan. The City of Portland would then initiate an annexation for Elk rock Island into the City of Milwaukie so that service issues are addressed. All three jurisdictions would cooperate in the upgrade of park facilities.

CITY OF MILWAUKIE PLANNING COMMISSION MEETING
MINUTES OF JUNE 28, 1994
PAGE 4

Mr. Jim Sjulín, Portland Parks Representative, was asked to attend the meeting tonight. He was not scheduled to talk until 8:00; and it was 7:10 p.m. The Commission decided that go ahead with comments on the draft Management Plan.

The following changes were made to the draft management plan:

- A CSO designation be used in the Park since the 40-mile loop is different from a recreation facility.
- Page 22, change "...NR (natural resource) overlay zone." to "...NR (natural resource) overlay and CSO (Community Service Overlay) zone."

Vice Chair Tomei complimented Jim Sjulín on work well done on the revised draft of the management plan. Commission consensus was to direct Staff to use this management plan as a basis for a Comprehensive Plan Amendment.

7.0 OLD BUSINESS - None.

8.0 OTHER BUSINESS

8.1 Planning Commission Sub-Committee Reports

Parking Committee. **Don Trotter** reported that their committee has collected information and would like to have Staff review the information for a draft ordinance at the next meeting. **Maggie Collins** stated that Debbie Bischoff, Senior Transportation Planner, would be assigned to this project.

8.2 Community Development Report

Maggie Collins reported that the appeal period for the decision last meeting on the flag lot application, VR-94-01 and MLP-94-01, ends this Friday, July 1, 1994. To date, no appeal has been filed.

Maggie Collins reported that negotiations have been going on between the City and Mr. Britton for a piece of property on McLoughlin Blvd.

Maggie Collins reported that the vision project events are over. The Steering Committee will expand into a Policy Committee. This Committee will take the information gathered from the vision projects and make comparisons and conclusions.

Maggie Collins reported that space re-allocation had been going on in their office. She asked that the Commissioners be patient while the Staff settles in.

Commission Concerns:

Move to City Hall. **Don Trotter** reported that improvements are being made at City Hall. He asked if this will mean that the Planning Commission will soon be moving to there. **Maggie Collins** stated that she has not received any information from the City Manager. She will let the Commissioners know as soon as it is available.

Dark Horse. **Maggie Collins** reported that the current arrangement is temporary. Staff will follow up to see if they are in compliance.

Jughandle Sidewalk. **Carolyn Tomei** reported that the sidewalk was completed.

Mill End Store Parking Lot. **Jim Crumley** reported that some improvements have been made but the landscaping is still not in compliance. Staff is working on enforcement on this application.

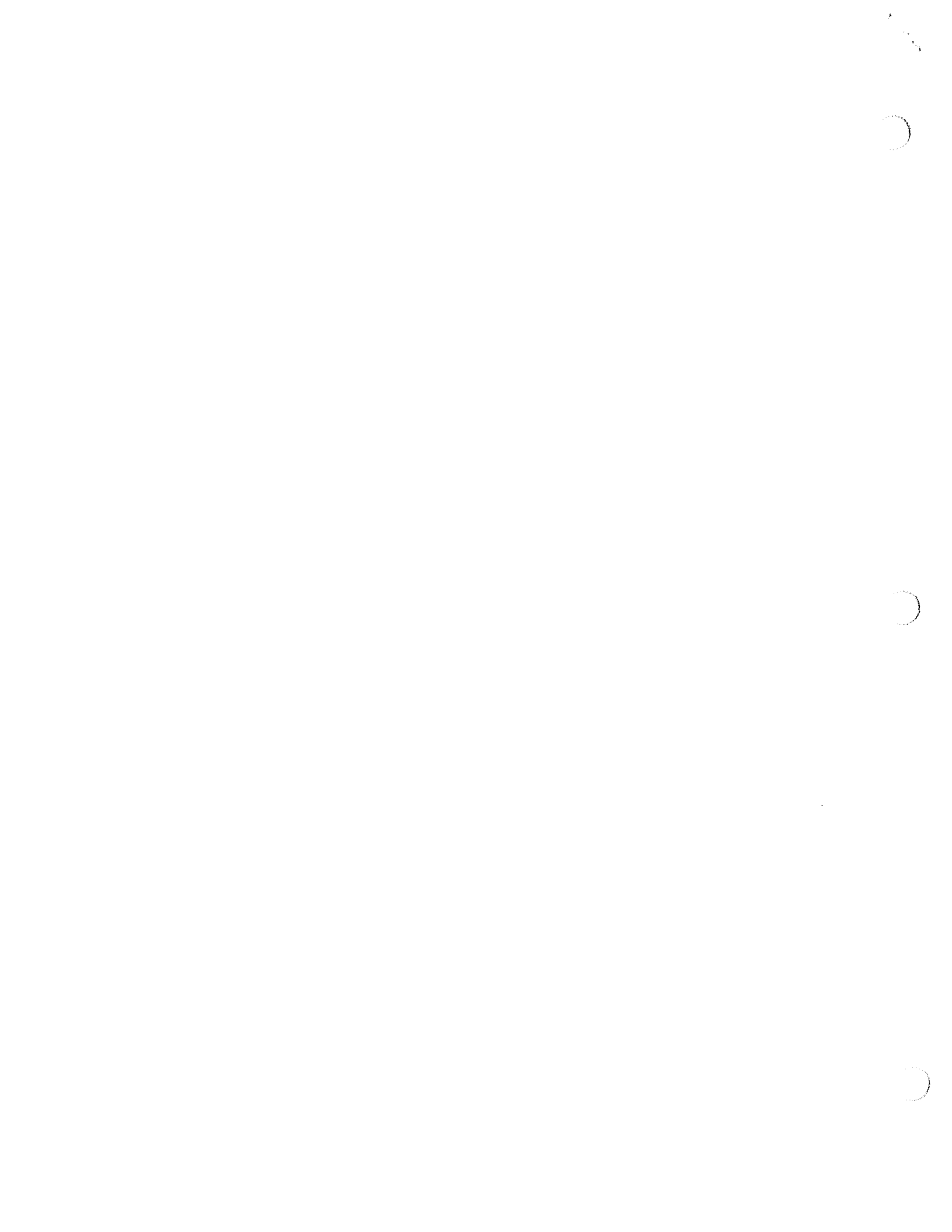
Brod & McClung. **Jim Crumley** reported that the company has decided not to pursue the parking lot request. The landscaping is in place and they are now in compliance.

- 9.0 NEXT MEETING: July 12, 1994
- 9.1 CSC-94-01/NR-94-03/S-94-01/VR-94-03 (RCM Construction)
- 9.2 PC Sub-Committee Worksessions
- 9.3 CD Report

Bill Johnson moved to adjourn the meeting of June 28, 1994. **Gordon Jones** seconded. MOTION PASSED UNANIMOUSLY. The meeting adjourned at 7:25 p.m.

Carolyn Tomei, Vice Chair

Shirley Richardson, Hearings Reporter



CITIZEN'S UTILITY ADVISORY COMMISSION

6:00 pm
June 1, 1994
Johnson Creek Facility

The forty-sixth meeting of the Citizen's Utility Advisory Commission was held June 1, 1994 in the conference room at the Johnson Creek facility. Vice-Chair Raynor convened the meeting at 6:05 pm. Present were:

Richard Raynor, Vice-Chair
Carl Jacob

Alan Fletcher
Michael Kay

ABSENT:
Anne Smith, Chair

Ralph Klein
Tom Alford

STAFF PRESENT:

Tim Corbett, P.W. Director
Connie Leasure, Staff Ass't

ALSO PRESENT:

Helene Lichtman, Director, CCSD#1
Brian Paulson, Brown & Caldwell
Gary Anderson, Brown & Caldwell

I Approval of Minutes

Raynor called for any additions, deletions, or omissions in the minutes. Jacob MOVED and Kay SECONDED the minutes be approved as submitted. The motion passed unanimously.

II A. Update on Kellogg Plant Improvements

Corbett introduced Helene Lichtman, Director of Clackamas Service District #1 (CCSD#1), who was invited to attend the meeting and discuss progress on the Kellogg Treatment Plant project. Ms. Lichtman began by giving a short history of why the project was undertaken. She stated that in 1989 the Board of County Commissioners had ordered a study of the sewage treatment plant facilities for the district. The study had identified a number of problems with the facility, including odor control and a need for additional visual mitigation.

CCSD#1 hired the consulting firm Brown and Caldwell to do a design based on the identified facility needs, and the design went through a citizen review process. The citizen review examined both the facilities study and the resulting design, making recommendations on elements such as surface treatments and plantings. Once the details were determined, the project was funded and prepared for the bid process.

Lichtman explained that in the meantime, however, the Oregon Department of Environmental Quality (DEQ) had upgraded their surface water quality standards, eliminating the option of using chlorine to treat effluent prior to discharge.

These changes forced CCSD#1 to make changes to the treatment plant project design, and delayed bidding on the project. However, DEQ did not allow CCSD#1 a corresponding delay in the project completion date; in order to continue to be in compliance with DEQ's surface water quality standards and avoid substantial fines, CCSD#1 was required to have the plant improvements in place and functioning later than December 31st, 1994.

Lichtman explained that the effluent treatment options had been re-examined, and the district had chosen ultraviolet light to replace the planned chlorine treatment. This change solved a couple of problems, including safety factors in chlorine storage, as well as second-hand chemicals in the effluent resulting from the use of chlorine treatment. Kay asked why ozone treatment had not been considered; Lichtman explained that the effluent at Kellogg has too high a strength and volume to use ozone.

At this point, Lichtman introduced Gary Anderson and Brian Paulson, both of Brown and Caldwell, to discuss the progress on the project. Anderson, who is the construction manager, passed around a schedule of work on the project, and explained how the various phases are progressing. Due to the short timeline, two contractors have been engaged; Imco is doing the demolition of the clarifiers and chlorine contact basin, and Triad is working on constructing the primary clarifier cover. While such work is normally done sequentially, with the demolition being completed before construction begins, this timeline is so short that CCSD#1 does not have that luxury. The problems inherent with having two contractors working on one small site include having to carefully plan the timing and placement of materials for each step of the project so that conflicts do not arise to create delays.

There was some discussion about the final design materials and appearance of the clarifier cover; Brian Paulson, who heads the design team, stated that it will be a flat, low profile beam cover that will be lower than the walkway over the existing clarifier. Jacob asked if the cover must be removed; Paulson affirmed that some sections are hinged for access while cleaning. Profiles of the work were shown and finishes were discussed. Kay asked if the construction phases are interdependent; Anderson replied that with only one or two exceptions, the work can proceed independently. Lichtman commented that space and timing are critical, however. Kay asked how the plant can continue to run with the primary clarifiers out of commission during the construction; Lichtman stated that fortunately, redundant systems were installed originally; they are using the alternate clarifiers. Finally, Anderson used a site plan to point out all of the areas being worked on or in; he commented that, to date, all of the contractors are on schedule or even ahead of schedule. Lichtman was asked if an open house will be held once the work is complete; she replied that a small event will be held around the end of December.

A discussion about the CCSD#1 rate increase to the City followed. Lichtman explained that most of the increase will be going to pay debt service on a loan they will need to complete the capital improvements.

B. Discussion of Street Franchise Fees

Corbett reported that more information had been sent to the attorneys, at their request. Personally, Corbett feels that a street utility would be unlikely to be approved by the voters very soon after they approved the storm utility. Street lighting is another area which will have to be addressed, as currently the power bill is being paid for by both streets and the general fund. Corbett feels that it is likely that eventually it will have to be paid for from the street department exclusively.

Kay commented that water and sewer both transfer funds into the street department; where does the remainder of the street funds come from? Corbett replied that the City's share of the State Gas Tax revenues makes up the remainder. Kay then asked where the utility franchise fees currently collected by the City are placed. Corbett said that those fees go into the General fund; following Kay's thought, he noted that it is unlikely that the franchise fees that PGE, NWNG, etc. pays will ever be diverted from the General fund into the Street fund, as they contribute a large portion of the total general fund. There was further discussion about how the City's funds are generated; Kay pointed out that when monies are transferred from one fund to another, the citizens have a hard time following how funding occurs.

Fletcher asked what Corbett wants from the CUAC in regard to the street utility; Corbett said that he feels it is important for the commission to discuss the issues and get some consensus regarding whether they want to recommend using this method to help fund the street department. Fletcher commented that while franchise fees are an appropriate way to fund repairs, etc., he continues to have a problem with the concept of transferring dedicated funds between departments. Recent rate increases in the sewer and water departments will eventually end up being passed-through to the street fund, and he finds this hard to justify. It's an equity issue, he said, and eventually citizens will discover where the increased revenues are being spent. He feels that the resulting uproar will not reflect on the City well, fueling rather than calming citizen distrust of how money is managed within the City.

IV FUTURE AGENDA ITEMS

It was agreed to continue discussing the street franchise fee at the next meeting.

Fletcher asked for any information on "Son of Measure 5" that may be available; Corbett said that the Finance Director has some he may be willing to share with the commission. He will ask.

V ADJOURN

There being no further business, the meeting was adjourned at 7:35 pm.

/cjl



PORTLAND METROPOLITAN AREA LOCAL GOVERNMENT BOUNDARY COMMISSION

June 28, 1994

800 NE OREGON STREET # 16 (SUITE 540)

PORTLAND, OREGON 97232

PHONE: 731-4093

TO: Boundary Commission Members
Clackamas County RFPD #1
Clackamas County Board of Commissioners
Clackamas Water District
Metro
Clackamas County Planning
City of Milwaukie

FROM: Ken Martin, Executive Officer

SUBJECT: *Proposal No. 3337X - Annexation to Clackamas
County Service District No. 1*

Please find enclosed a copy of our staff analysis on this proposal. It is sent to you as required by ORS 199.466. Please read the analysis carefully, as I have recommended that the proposal be **approved without a public hearing** and any further staff study.

If you agree with this recommendation, you need do nothing. If you feel a public hearing is needed, you must request in writing by **July 9, 1994** that one be held. The request must be in this office by that date. A form is provided with the attached analysis for your use in requesting a public hearing. For units of government, the form should be signed by the Mayor or Chairman of the Board or other person authorized by the Board or Council.

If you have any questions regarding this proposal or procedure, please contact our office.

KSM/lmr

CC: Clackamas Co. S.D. #1
Southgate Planning Association - Linda Mueller
Robert & Betty Rolfe

STAFF

KENNETH S. MARTIN, Executive Officer
DENIECE WON, Executive Assistant
KELLY PAIGE, Executive Assistant
LANA RULIEN, Administrative Assistant

RAY BARTEL, Chair
TOM WHITTAKER, Vice-Chair
BOB BOUNEFF
NATHALIE DARCY

COMMISSIONERS:

ELEANOR DAVIS
MARILYNN HELZERMAN
SY KORN BRODT
SUE LAMB

MURLIN LITSON
ROY SOARDS
CAROL TROMMLER
BOB WIGGIN



**PROPOSAL NO. 3337X - CLACKAMAS COUNTY SERVICE DISTRICT #1 -
Annexation**

Petitioner: Robert & Betty Rolfe

Filing Date: June 14, 1994

25th Day: July 9, 1994

Proposal No. 3337X was initiated by a petition from the owners of more than 50% of the land within the area to be annexed. The petition meets the requirements for initiation set forth in ORS 199.490 and 199.466. The proposal will be approved July 10, 1994 unless one of the persons or agencies authorized by state statute requests a hearing before that time.

The territory to be annexed contains .17 acres, one vacated single family residence, and is evaluated at \$28,470.

REASON FOR ANNEXATION

The property owners have requested annexation to obtain municipal sewer service to permit future residential development. The owners plan to remove the current house and build a new single family residence.

DISCUSSION

Clackamas County designates the territory R-7. No zoning change will be required, and the proposed development is compatible with the County's comprehensive land use plan for the area.

Surrounding parcels are developed with single-family residences to the north, east, and west; and with single and multi-family residences to the south. Properties to the south and west are within the District.

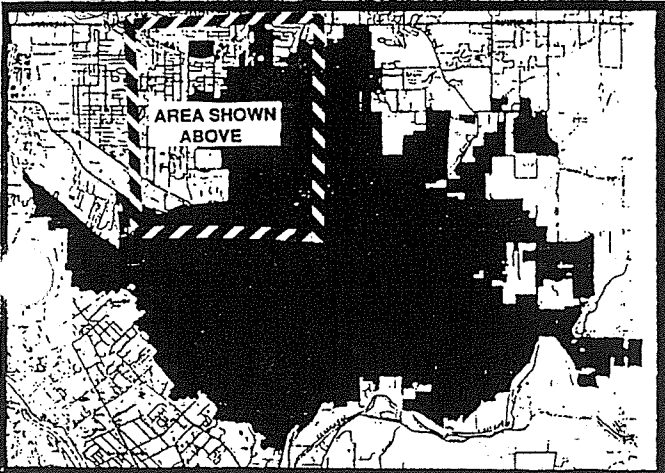
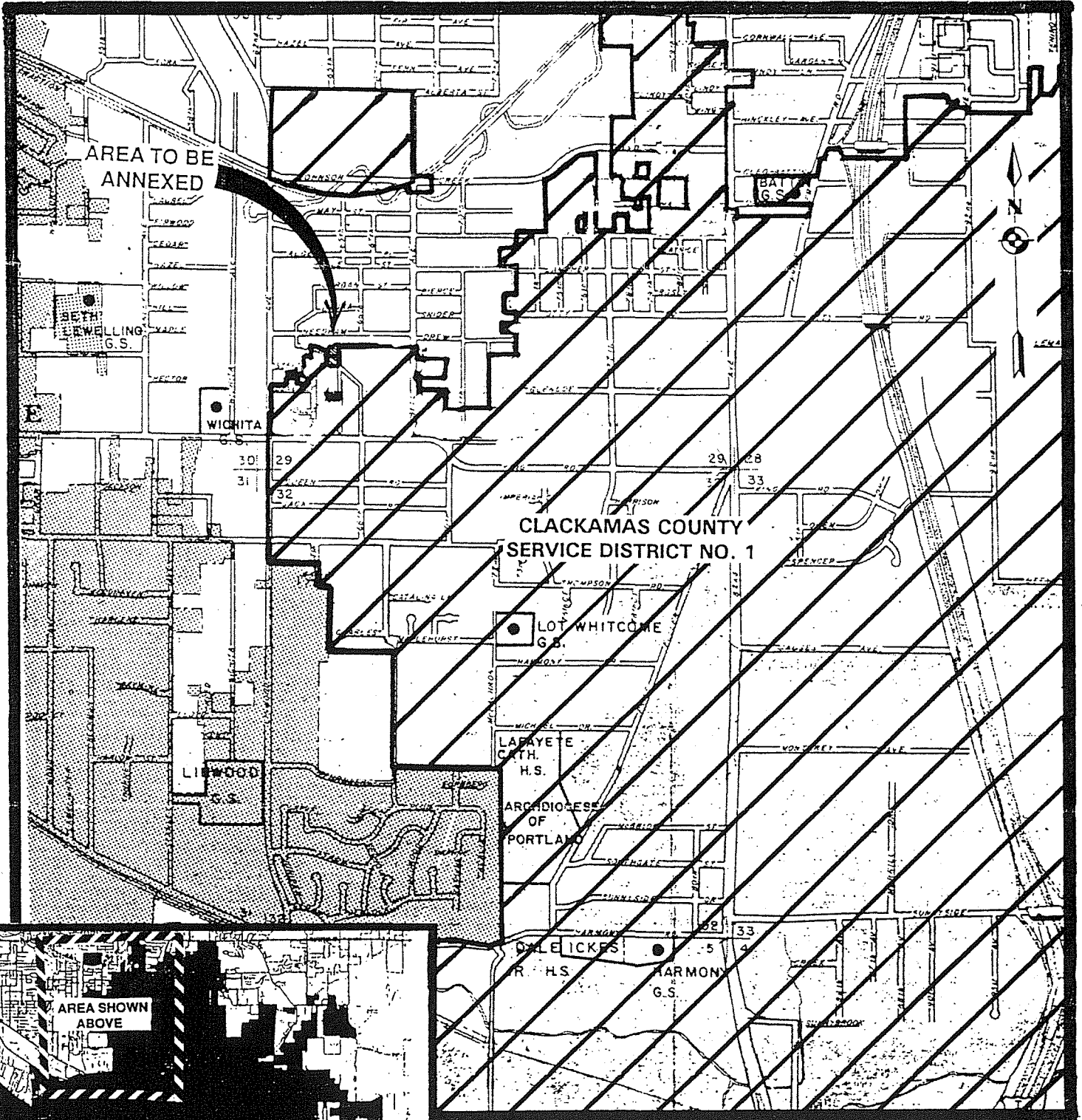
There is an existing 8-inch sewer line located adjacent to the property in Laura Avenue. The cost of extending service will be \$4,783.56. This can be financed through the District Service Connection Mortgage Program over a 10-year period, or paid in cash.

Fire protection is provided by Clackamas County RFPD #1. Water service is from the Clackamas District. Police protection is provided by the Clackamas County Sheriff's Department. No change in these services will result from annexation to the District.

RECOMMENDATION

The staff recommends *approval* of this proposal without public hearing and any further staff study.

PROPOSAL NO. 3337X



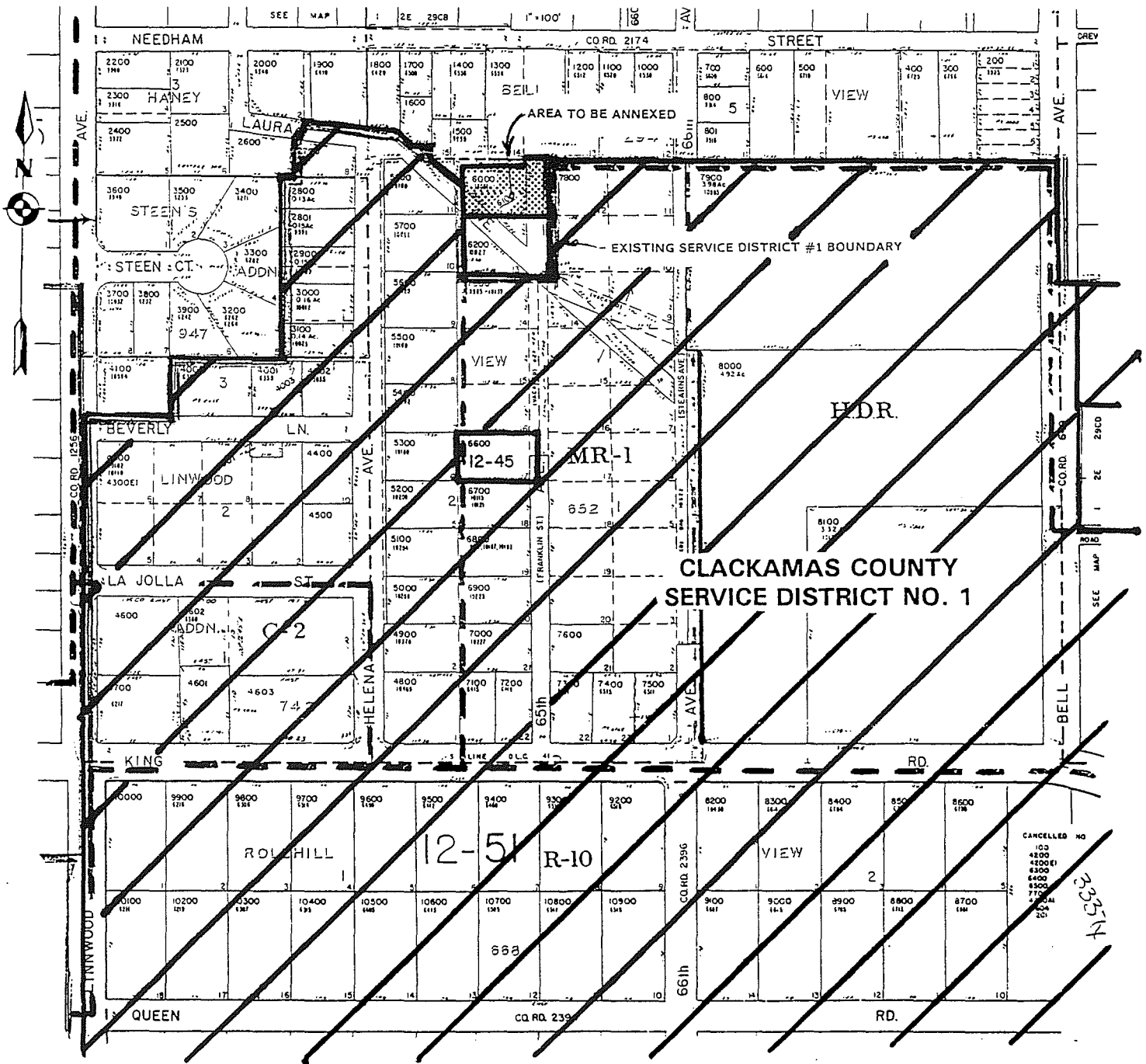
PROPOSAL NO. 3337X
CLACKAMAS CO. S.D. #1
ANNEXATION
FIGURE 1

PROPOSAL NO. 3337X

SW1/4 SW1/4 SECTION 29 T1S R2E W.M.
Clackamas County

1 2E 29CC

Scale: 1" = 250'



PROPOSAL NO. 3337X
CLACKAMAS CO. S.D. #1
ANNEXATION
FIGURE 2

REQUEST FOR PUBLIC HEARING

INSTRUCTIONS:

1. If you agree with the staff recommendation, do nothing.
2. If you have questions concerning this proposal or the expedited procedure, contact the Boundary Commission office.
3. If you are of the opinion that a public hearing and additional staff report should be conducted on this proposal, please sign and complete the following form and return it to the Boundary Commission office (800 NE Oregon St. - #16 - Portland, Oregon 97232) by July 9, 1994.

TO: PORTLAND METROPOLITAN AREA LOCAL GOVERNMENT BOUNDARY COMMISSION

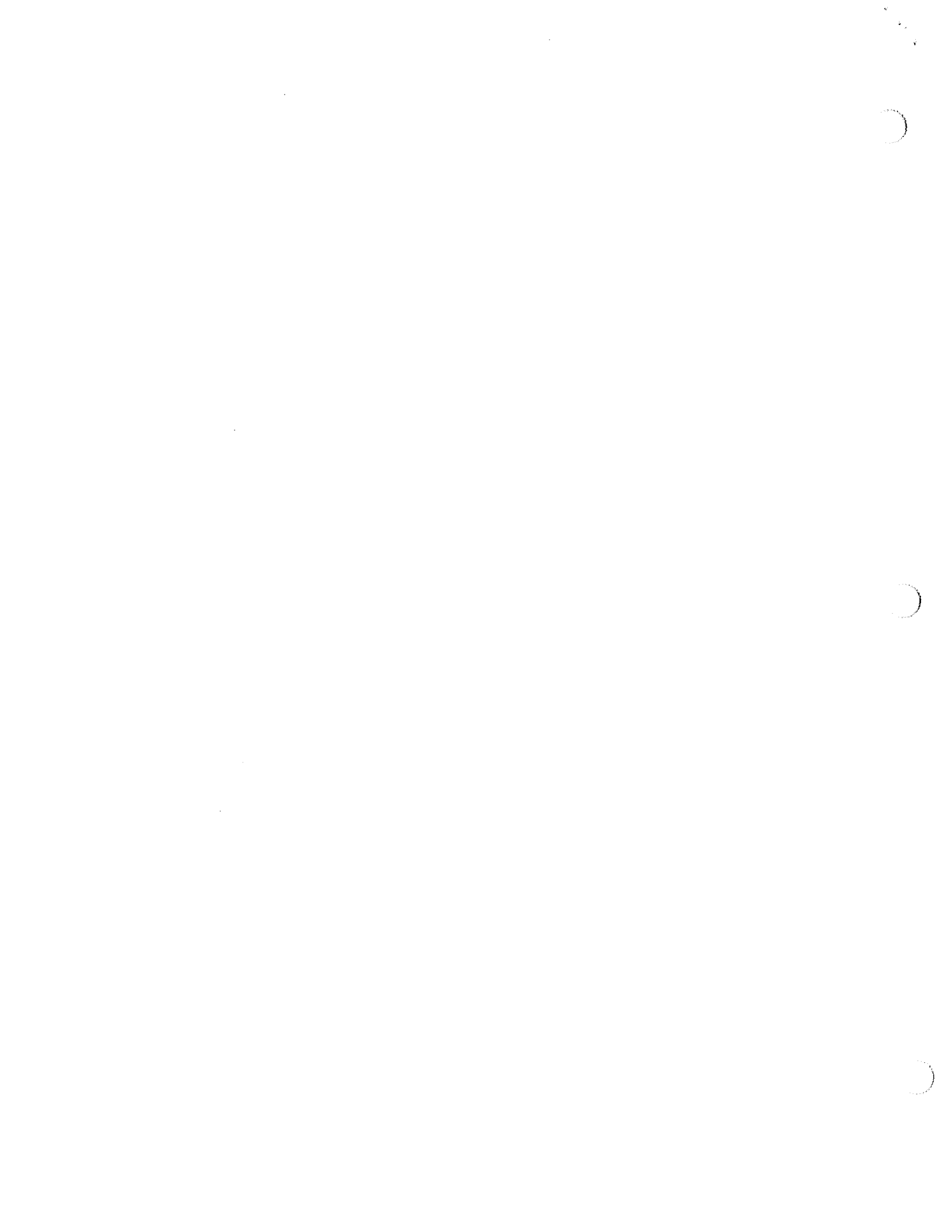
Pursuant to ORS 199.466, I request that a public hearing and staff study be conducted on *Proposal No. 3337X - Annexation to the Clackamas County Service District #1 as required by ORS 199.461.*

(Signature)

(Title)

(Agency)

(Date)



CLACKAMAS BASIN WATER AUTHORITY COMMITTEE

Gladstone City Hall

April 28, 1994

The Clackamas Basin Committee meeting was held April 28, 1994, in the conference room at the Milwaukie Public Safety Building. Chairman Frentress called the meeting to order at 7:10 p.m.

MEMBERS PRESENT:

Bob Frentress, Mt. Scott, Chair
Tim Corbett, Milwaukie
Bryan Cox, Clackamas
Ed Fleming, Clackamas
Alan Fletcher, Clairmont
Allen Herr, Oak Lodge
Bruce Hamilton, Clackamas
Lowell Hanna, Clairmont
Thomas Hoffman, Oak Lodge
Ray Jaren, Gladstone
Dale Jutila, Clackamas
Rob Kappa, Milwaukie
Denny Klingbile, Damascus
Guy Konnersman, Clairmont
Les Larson, Oak Lodge
John Reeves, Damascus
John Rissberger, Mt. Scott
John Thomas, Mt. Scott

ALSO IN ATTENDANCE:

David Bunnell, Clackamas
Shaun Pigott, Shaun Piggot Associates
Gordon Riedel, Mt. Scott
Paul Rogers, Clackamas

I. INTRODUCTIONS

None.

II. CONSENT AGENDA

Rob Kappa moved to approve the minutes of March 31, 1994, as corrected. **John Rissberger** seconded. MOTION CARRIED UNANIMOUSLY.

Chair Frentress announced that the Clackamas Water District Board of Commissioners have made a change in its representation on the Clackamas Basin Water Authority Committee. Bryan Cox will replace Dave Bunnell as the designated voting

representative on the CBWAC. Bruce Hamilton will continue as the alternate. He then thanked Dave Bunnell for his efforts and contributions made to the Committee.

III. REPORT BY JURISDICTIONS ON PRELIMINARY "GO, NO GO" DECISION

Chair Frentress reported that the "go, no go" decision is a preliminary decision based on what is in the report. This decision does not include unresolved issues and the intergovernmental agreement. He asked for a report by each jurisdiction on their preliminary "go, no go" decision.

Chair Frentress reported that **Mt. Scott** had prepared a position statement and he submitted copies of the statement to the Committee. Mt. Scott is not at this time prepared to say "yes" to a Water Authority. They would still like to pursue further data to decide whether they do or do not want to continue. One option they would consider is a water supply authority. They would like to see what a full water authority would look like.

Tim Corbett reported that there was a 3-2 vote from the Milwaukie City Council for a supply water Authority only. On the issue of infrastructure withdrawal, the City is not referring to supply lines, or improvements; they are referring to things that are paid in cash.

Ray Jaren reported that he was unable to formally get a position statement from his Council. He stated that they feel they can make a positive statement at this time saying under the conditions of the financial report, they could make a preliminary "go decision." Gladstone feels it would be beneficial to the residents to get ownership of a source.

Les Larson reported that **Oak Lodge** at this time is a "no go" position on the full Water Authority. They would consider a supply authority. He submitted to the Committee a statement of explanation.

Lowell Hanna reported that the **Clairmont** position is a "go." The vote was unanimous by their Board. They believe it is to the district's best interest. It will be better for people in the Clairmont Water District and also the people in the whole region that a water authority be formed.

Bryan Cox reported that the **Clackamas** position is a "yes" in the most positive fashion. He submitted a copy of the written decision to the recording secretary. He

CLACKAMAS BASIN WATER AUTHORITY COMMITTEE

Minutes of April 28, 1994, Meeting

Page 3

then read the statement to the Committee. He stated that they would go forward to proceeding with the decision-making process towards a selection of a water authority.

Denny Klingbile reported that the **Damascus** Board is willing to stay in the study through June before making a final decision. They are not saying "no" and they are not saying "yes." The decision was approved by the Board to give a tentative "yes" through June to the feasibility report with the outstanding issues yet to be discussed and taken into consideration.

John Reeves reported that Damascus was not one of the original ten for regional organization. They have been waiting to become a part of a water authority since the original committee began; however, they don't want to form a water authority until they find out exactly what the water authority will actually be. It doesn't make a big difference if the water authority retains all the infrastructure or retains the infrastructure to the entity. They are prepared to join, but are also prepared to continue as is.

Dave Bunnell explained that he see three types of alternatives; a full water authority; a flexible authority, where everyone comes together with a common goal, and water supply only.

A poll was taken of the "go, no go" tentative decisions:

Mt. Scott	"no go,"	Still at Table	Options - Water Supply Authority
Milwaukie	"no go,"	Still at Table	Options - Water Supply Authority
Gladstone	"go,"		
Oak Lodge	"no go,"	Maybe	Options - Water Supply Authority
Clairmont	"go"	Maybe	
Clackamas	"go"		Options - Water Supply Authority
Damascus	"go"	Until June	

Chair Frentress asked each jurisdiction to provide written statements to Thomas Hoffman, Oak Lodge Water District.

Recess was taken at 8:14 p.m. and the meeting reconvened at 8:45 p.m.

IV. **NEXT STEPS**

Chair Frentress opened discussion on the next steps.

CLACKAMAS BASIN WATER AUTHORITY COMMITTEE

Minutes of April 28, 1994, Meeting

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Bryan Cox suggested that the "go" positions form a separate subcommittee and look at moving right on through the schedule as planned. The positive commitments were from Clairmont, Clackamas, Gladstone and Damascus. **Les Larson** stated that the "go, no go" decision was a preliminary position; it is not final. Just because the "nays" are not ready for a decision at this time, does not mean they would not still like to be a part of the Committee.

Chair Frentress stated that if this subcommittee were to form, it would undermine others who have been through the process since the beginning. It is too early for this type of decision.

Bruce Hamilton stated that he feels the next step should be annexation and representation issues. **Alan Fletcher** stated that the Committee should be looking towards going forward, resolving issues, and forming a water authority as depicted in the Feasibility Report. **John Thomas** stated that there are three at the table that are interested in a flexible authority and four at the table that are interested in a supply-only authority. This should be resolved before the issue of annexation and representation.

Suggestions and recommendations for next steps:

1. A subcommittee formed of those who want to definitely pursue a water authority as outlined in the report.
2. A Supply Only Authority.
3. All members work out annexation/representation issues.
4. Phasing over time to flexible or full.

John Thomas suggested that the Committee consider a compromise that all seven of the players can agree on. What is it going to take to get all entities together. Discussion followed on flexible alternatives.

It was suggested that a water authority be formed with the five districts and let the water authority then work with the two cities to contractually sell water.

Chair Frentress asked that the Committee members ask their boards for suggestions on what steps, criteria, or procedures would be needed to come up with a clearer decision on the water authority. He asked that this input be ready for review at the

CLACKAMAS BASIN WATER AUTHORITY COMMITTEE

Minutes of April 28, 1994, Meeting

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next meeting. The Committee would like to give all the members the competence that we all have the maximum savings benefits from the water authority.

Thomas Hoffman will see that each entity gets a copy of the responses received on the "go, no go" decision.

V. CLACKAMAS WATER DISTRICT TREATMENT PLANT TOUR

Brian Cox, Clackamas Water District, extended an invitation to the Committee member boards, councils, and spouses to attend a barbecue and tour of their facilities. This will give everyone an opportunity to see the facility.

He asked that the Committee members submit/fax a list of those interested in attending. An invitation will be sent to each entity. The barbecue will proceed after the tour and the CBWAC meeting will follow. The funds/expenses for the barbecue will be paid out of the Clackamas Basin Water Authority Committee fund.

VI. ANY OTHER BUSINESS

Chair Frentress thanked Shaun Pigott on a job well done.

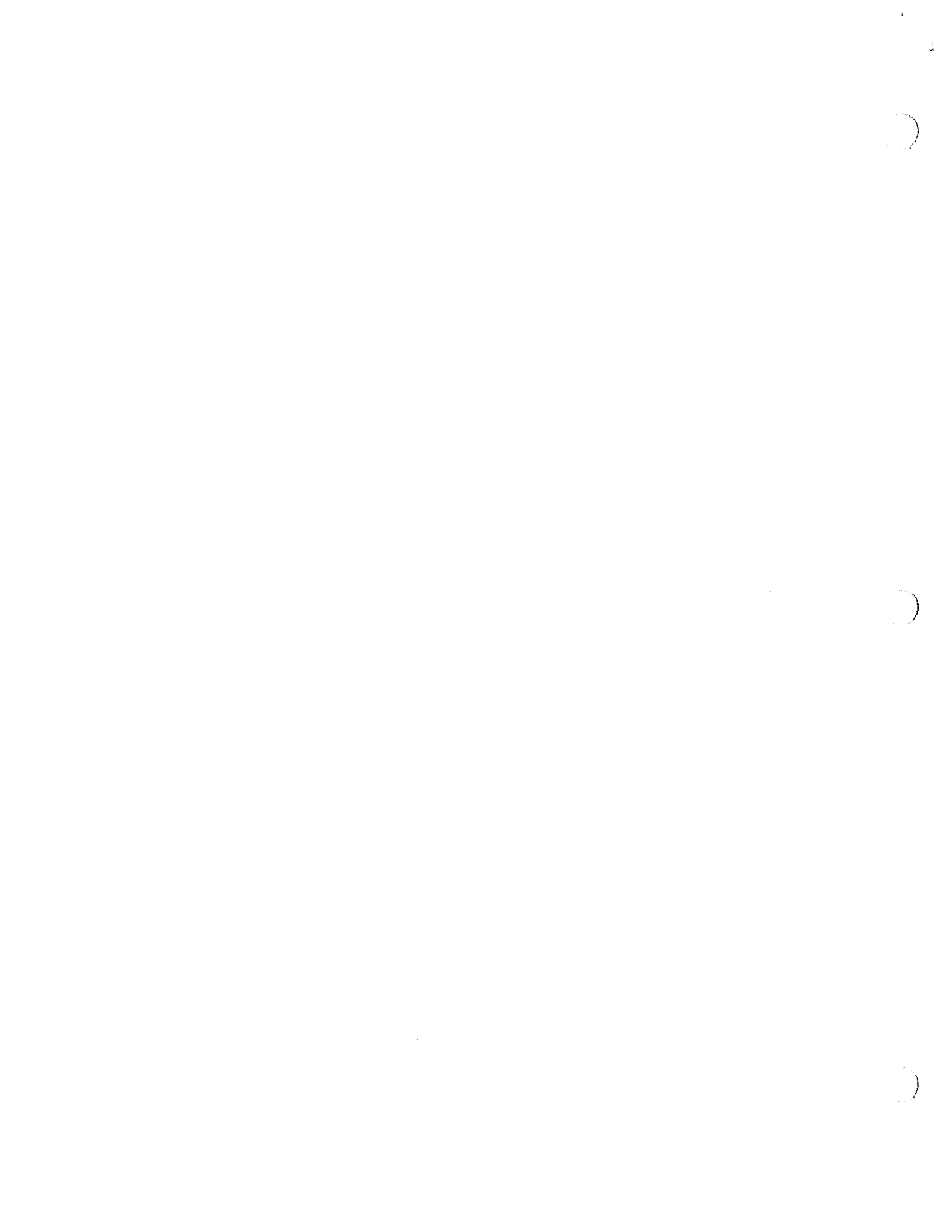
VII. NEXT MEETING DATE

The next meeting will be Wednesday, May 25th, at 5:30 p.m. at the Clackamas facility.

VIII. ADJOURNMENT

Rob Kappa moved to adjourn the meeting of April 28, 1994. **Bryan Cox** seconded. MOTION CARRIED UNANIMOUSLY.

There being no further business, old or new, the meeting was adjourned at 9:34 p.m.



CLACKAMAS BASIN WATER AUTHORITY COMMITTEE

Gladstone City Hall

May 25, 1994

The Clackamas Basin Committee meeting was held May 25, 1994, on the premises of the Clackamas Water Facility. Chairman Frentress called the meeting to order at 7:10 p.m.

MEMBERS PRESENT:

Bob Frentress, Mt. Scott, Chair
Burton Andersen, Damascus
Tim Corbett, Milwaukie
Ed Fleming, Clackamas
Alan Fletcher, Clairmont
Allen Herr, Oak Lodge
Bruce Hamilton, Clackamas
Lowell Hanna, Clairmont
Thomas Hoffman, Oak Lodge
Dale Jutila, Clackamas
Rob Kappa, Milwaukie
Denny Klingbile, Damascus
Guy Konnersman, Clairmont
Les Larson, Oak Lodge
John Reeves, Damascus
Gordon Riedel, Mt. Scott
John Rissberger, Mt. Scott
Paul Rogers, Clackamas
Tim Spreadborough, Clairmont
John Thomas, Mt. Scott

ALSO IN ATTENDANCE:

Shaun Pigott, Shaun Pigott Associates
Jean Schreiber, Milwaukie
Shirley Richardson,
Hearings Recorder

I. INTRODUCTIONS

None.

II. CONSENT AGENDA

Rob Kappa moved to approve the minutes of April 28, 1994, as corrected. **Bruce Hamilton** seconded. MOTION CARRIED UNANIMOUSLY.

Chair Frentress moved to change the consent agenda to include discussion of Milwaukie's position statement. **John Reeves** seconded. MOTION CARRIED UNANIMOUSLY.

CLACKAMAS BASIN WATER AUTHORITY COMMITTEE

Minutes of May 25, 1994, Meeting

Page 2

Rob Kappa passed out Milwaukie's position statement to the Committee. A moment was taken to review the statement. **Tim Corbett** reported that it is Milwaukie's position to go with a flexible authority, contingent upon the unresolved issues.

Discussion followed on whether Milwaukie could be a member of a policy board and not a member of the Authority. This could serve as direct representation.

Tim Corbett introduced Jean Schreiber, a Milwaukie Counselor. She stated that direct representation does not mean a member of the seven-member Authority. The Milwaukie City Council will have to determine what direct representation means and whether a policy board member would be adequate.

There was further discussion on a flexible authority; the Authority to handle transmission, wells, reservoirs, and supply, and the cities would keep retail. It was questioned whether cities could retain their identity with billing only.

Chair Frentress stated that there will be a second "go," "no go" later in the process. Issues to be resolved are how direct representation is maintained, and if service can be delivered more efficiently in terms of cost, technology and financing.

II. NEXT STEPS

Chair Frentress opened discussion on the next steps. **Bruce Hamilton** reported that his Board suggested that the next step be that Clackamas, Clairmont, City of Gladstone, and any one else who wishes to proceed with the application form an "Authority." Other entities could become a part of the "Authority" within three years without penalty.

Dale Jutila noted that this would allow a seat of some sort for the Water Authority to come together with a broad range of functions and leave time for entities who have local issues to resolve. Entities could added before participation without jeopardizing their opportunity for people to evaluate and look at the "Authority" that is operating.

Alan Fletcher agreed that the three-year period would be a waiver to buy in and a time to allow entities to make a final decision. This would require a written commitment. The Authority will include jurisdictional boundaries and leave jurisdictions in place.

Bruce Hamilton stated that an Intergovernmental Agreement with the application would keep everyone together. The study has shown that it is feasible and cost efficient to have a water authority. Now the Committee should go forward, not start over.

CLACKAMAS BASIN WATER AUTHORITY COMMITTEE

Minutes of May 25, 1994, Meeting

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John Thomas suggested that the Committee proceed immediately to the Boundary Commission with a "Flexible Water Authority." It appears that the three entities that want to form a group are in the minority; three out of seven. If the other entities wanted to form a group, they would be the majority. There has to be better alternatives to get the "Water Authority" unresolved issues settled.

Tim Corbett reported that his Council will review their Comprehensive Plan to see if a water authority is in compliance, if not, Milwaukie will actively oppose the formation. He would like to see the Committee spend more time in working out unresolved issues.

John Rissberger reported that his Board met on April 28th and their position remains the same; a "Water Supply Authority." The issues of annexation and SDC charges must be addressed and resolved by the entire group, not a committee. Mt. Scott is still examining all options. He too stated that if a splinter group is formed and goes before the Boundary Commission, Mt. Scott would oppose the formation.

Chair Frentress stated that there are two types of "Water Authority" that can be formed. The Committee needs to explore all the possibilities of each entity before going to the Boundary Commission. Mt. Scott will oppose the formation of a water authority if they don't feel it is in the best interest of all the entities.

Tim Corbett stated that Milwaukie will consider a "Supply Only Authority." **Thomas Hoffman** stated that he would like to see all seven entities in the "Water Authority." **Alan Fletcher** stated that he would like to see the group address all the issues together and find a middle-ground on which type of "Water Authority" can be formed. **Allen Herr** suggested that the entire group address each unresolved issue so that the entities get their say.

Discussion followed on possible options for the formation of the "Water Authority." Everyone has good points; but unresolved issues have to be addressed.

Chair Frentress stated that the Committee is trying to work towards a goal with all seven entities involved. A study has been completed showing that the water authority would be a benefit. Some entities are ready to go, and some are not. Others are not opposed, just feel that issues are not clear and do not want to make a premature decision.

The issues must be resolved before a petition is submitted to the Boundary Commission. It was suggested that the next step be to set up the agenda so that each issue can be covered on in one night. Set a time for resolving the issue of a "Flexible Authority,"

CLACKAMAS BASIN WATER AUTHORITY COMMITTEE

Minutes of May 25, 1994, Meeting

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a time for resolving the issue of "Supply Only Authority." The Committee would stick to the one issue scheduled for that night.

Options for addressing the unresolved issues:

1. The Committee will discuss the terms of the formation of a "Flexible Water Authority" as proposed in the study.
2. Form two committees; one to discuss the terms of the formation of a "Flexible Water Authority" and one to discuss a "Supply Only Water Authority."
3. For the Committee to discuss the terms of the formation of a "Flexible Water Authority." No progress has been made in addressing participant's concerns and there is still a desire on the part of some or all of the participants to evaluate a "Supply Only Authority." A subcommittee would be formed for this purpose.
4. Dissolve.

A poll was taken to determine who wanted to go to their Boards to discuss dissolving the Clackamas Basin Water Authority Committee.

Mt. Scott	-	No
Damascus	-	No
Clairmont	-	No
Oak Lodge	-	No
Clackamas	-	No
Gladstone	-	Absent

It was the consensus of the Committee not to dissolve, but to evolve. The next steps would be the first three options listed. Discussion followed on whether to have a steering committee to define the parameters of the three options; to clarify the two proposed types of authorities. The definitions for the two authorities are:

Flexible. As proposed in the study; calling for all water districts to dissolve and go under a water authority. Cities would have the option to retain service, but all retail functions will be under the control of the "Water Authority."

Supply Wholesale (wholesale, production, etc.). A Board that governs all supply functions. Each entity will have an option of mergers. District Managers will continue to provide retail service. Activities relating to supply treatment, transmission and

primary storage would be conducted by the "Authority" in both options, including watershed management. This "Authority" will be supply only.

The Committee was polled on which of the three options they would prefer:

1. Study "Flexible Authority" (3 months)
2. Evaluate "Flexible and Supply" (3 months)
3. Evaluate "Flexible" first and then evaluate "Supply" (6 months)

Clackamas	-	1
Mt. Scott	-	2
Damascus	-	2
Clairmont	-	2
Milwaukie	-	2
Oak Lodge	-	2
Gladstone	-	Absent

It was the consensus of the Committee to go with Option #2, Flexible and Supply. It was moved and seconded that at the end of a four month period, September 1, 1994, the Committee will decide to continue formation of a "Flexible Authority" or formation of a "Wholesale Supply Authority." MOTION CARRIED UNANIMOUSLY.

Discussion followed on whether Shaun Pigott Associates would be needed to help resolve the outstanding issues. Shaun Pigott Associates have worked well with the Steering Committee. It was suggested that Shaun Pigott draw up position papers to help guide in the resolution of these issues.

Rob Kappa moved to authorize the Treasurer to spend the remaining money on the current process of position papers as opposed to reserving the money for public information. **Lowell Hanna** seconded. MOTION CARRIED UNANIMOUSLY.

IV. ANY OTHER BUSINESS

Chair Frentress opened discussion on other business. There was none.

VII. NEXT MEETING DATE

The next meeting will be Thursday, July 7, 1994.

VIII. ADJOURNMENT

Rob Kappa moved to adjourn the meeting of May 25, 1994. **John Reeves** seconded.
MOTION CARRIED UNANIMOUSLY.

There being no further business, old or new, the meeting was adjourned at 9:34 p.m.



CITY OF
PORTLAND, OREGON
BUREAU OF WATER WORKS

Mike Lindberg, Commissioner
Michael F. Rosenberger, Administrator
1120 S.W. 5th Avenue
Portland, Oregon 97204-1926
Information (503) 823-7404
Fax (503) 823-6133

MEMORANDUM

DATE: June 30, 1994

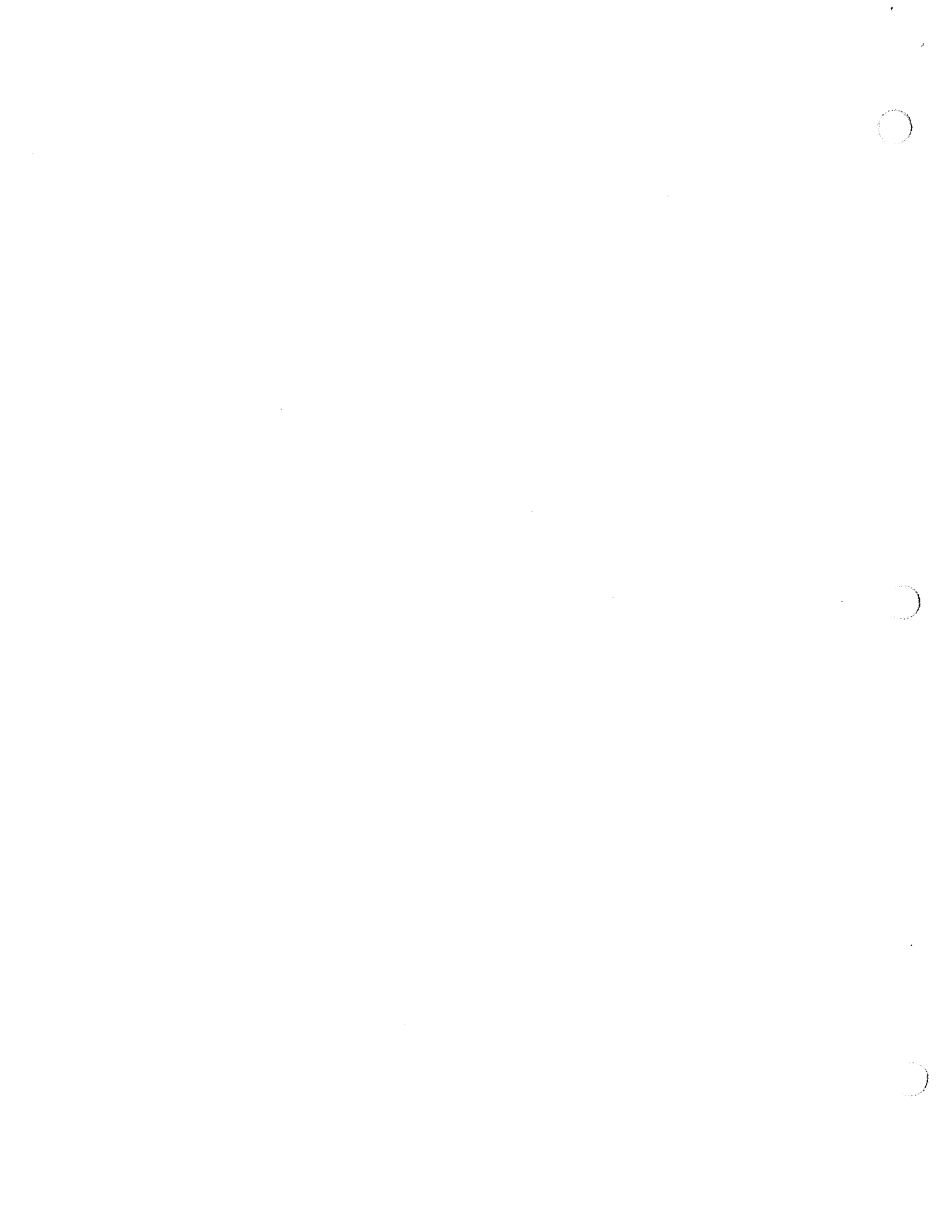
TO: Interested Parties

FROM: Mort Anoushiravani *M.A.*
Director, Water System Operations

SUBJECT: Summer 1994 Supply Plan

The Water Bureau's 1994 Summer Supply Plan is complete. Enclosed is a copy of the Executive Summary for your information. At this time we do not perceive any unusual supply problems.

If you have any comments or questions, or would like a copy of the full report, please call Roberta Jortner at 823-7493.



1994 Seasonal Water Supply Contingency Plan

*Executive Summary
Final Report
June 20, 1994*

*prepared by the City of Portland
Bureau of Water Works*



OVERVIEW

To ensure agency preparedness, the Portland Water Bureau has completed a supply contingency plan for the 1994 summer/fall season. In accordance with City Council approval (May 4, 1994), the Bureau will use the procedures outlined in this plan to forecast, analyze, and manage water demand and supply for the upcoming peak summer season.

The plan includes the following key components:

- Risk-management based method for simulating the probability of supply shortfall for a given season;
- Process for monitoring demand and supply conditions during the peak season and making any necessary mid-course adjustments in the management strategy;
- List of supply- and demand-side options for coping with possible shortfalls;
- Interim conservation program;
- List of criteria for evaluating the ability of particular options or combinations of options to meet certain objectives;
- Approved contingency strategy.

The 1994 contingency strategy emphasizes public information, the active promotion of wise water use, and the efficient use of existing water systems. The strategy includes the tools to ensure that adequate levels of system reliability and flexibility are maintained. Additional key objectives embodied in the plan include cost management, environmental

protection, public information, and key stakeholder participation.

Given current information, it is unlikely that any shortfall would require more water (or demand reduction) to off-set it than can be provided by the Columbia South Shore Wellfield. However, the Bureau is prepared to implement any and all of the supply and curtailment options available as necessary to cope with a temporary water supply shortage.

ASSESSMENT OF PEAK SEASON WATER NEEDS

The Bureau will use a systematic, customized "water budget" approach to assess the likelihood of peak season shortfall. The basic steps are:

- *Monitor Supply and Demand; Calculate Potential Drawdown Lengths and Risk of Shortfall*
- *Determine Start of Drawdown; Select Appropriate Drawdown Window Length (Risk Assessment)*
- *Estimate Base Water Supply for the Peak Season*
- *Estimate Water Demand for the Peak Season*
- *Determine if a Seasonal Shortfall is Projected (by subtracting demand from supply)*

Starting in winter, the Bureau begins tracking the results of water demand, streamflow, storage, and weather monitoring, with an eye toward the upcoming summer season. The

Bureau has developed a model that calculates drawdown window lengths and the probability of shortfall.

Basically, once drawdown of the Bull Run reservoirs begins, the Bureau will estimate the supplies available for the peak season, as well as anticipated demand. Supply inputs primarily include daily streamflows into the Bull Run reservoirs.

Current base water demand (reflecting the last 12 months) is approximately six - seven percent less than pre-1992 levels. This reduction is attributed to the effects of an unusually wet spring and summer in 1993 along with the conservation efforts of the Bureau and its wholesale and retail customers.

Once seasonal supply and demand volumes have been estimated, the Bureau will subtract the predicted demand from the predicted supply. If the result is greater than zero, then no shortfall is projected. If the result is less than zero, however, the Bureau will respond to the projected shortfall as described in the *1994 Seasonal Contingency Strategy and Plan Implementation Strategies* outlined below.

1994 RECOMMENDED SEASONAL WATER SUPPLY CONTINGENCY STRATEGY

Like the 1993 plan, the proposed 1994 summer supply plan sets forth a strategy for use of supply and demand reduction options to off-set a possible seasonal shortfall. The updated list of options includes increased availability of the Columbia South Shore Wellfield (up from 30 to 41.6 million gallons per day (mgd)). Bull Run Lake is not included as an option for this season because necessary permits have not yet been issued.

The recommended contingency strategy is designed to meet multiple criteria (not listed in priority order), including:

- Maximize system reliability
- Maximize simplicity, flexibility, and ease of implementation
- Maximize demand reduction consistent with community values
- Comply with water quality standards
- Minimize cost
- Minimize environmental impact
- Minimize risk of legal liability
- Maximize water quality consistency

The contingency strategy also reflects policy direction provided by the Portland City Council while considering last year's (1993) seasonal contingency plan. The strategy is outlined in Figure A, attached, and is described generally below.

Notice of Projected Seasonal Shortfall - If a shortfall is projected at the start of drawdown, the Bureau will notify the City Council, customers, and stakeholders immediately that a problem has been identified. The notice will be tailored to reflect the timing, magnitude, and other factors affecting the projection. Our message will explain not only the supply situation but how the Bureau intends to proceed. The Bureau's normal peak season "wise water use" message may be modified somewhat (e.g., more frequent advertising) as appropriate to reflect the supply situation at hand.

Supply Additions and Demand Off-loads - The next priority would be to use existing (or easily expanded) supply sources from outside the Bull Run supply system in an efficient manner to offset a projected seasonal shortfall.

Use of the Columbia South Shore Wellfield is the first priority option for off-setting potential shortfall. Computer modeling results show that pumping up to 43 mgd should not result in significant movement of the known contaminant plume. The Oregon Department of Environmental Quality (DEQ) has indicated that pumping may proceed pending the submittal of a pumping and monitoring plan. The Bureau submitted this plan in April, 1994. The amount of groundwater available may also depend, in part, on the effectiveness of a resource protection well system which has been installed by the responsible parties as part of the plan to remediate groundwater contamination near the wellfield. The Bureau will continue to model and monitor the effects of pumping the wellfield. The results of these analyses will guide the level and duration of pumping.

Adding non-City-managed supplies to the system and/or off-loading demand to existing outside sources would be the next steps if the Wellfield could not provide sufficient water to offset the shortfall. These options are considered to be dependable and reliable based on previous experience and recent discussion with the region's water providers.

Primary options include the use of existing wells located in the Bureau's service area, off-loading Tualatin Valley Water District demand to the Joint Water Commission system, off-loading the City of Tualatin to the City of Lake Oswego system, and adding Clackamas River water to the Bull Run system. The availability of these options reflects the commitment among regional providers to using existing systems efficiently and to cooperative problem-solving during drought years.

Curtailment Measures - As mentioned above, the likelihood of needing to impose curtailment during the peak season of 1994 appears to be very low at this point in time. However, if available supply sources are insufficient to offset the projected shortfall, then curtailment measures would be implemented as needed.

Curtailement measures are prioritized to allow customers to retain discretion in choosing for themselves how, and how much, to cut back on water use. Accordingly, voluntary curtailment would be undertaken first prior enacting curtailment pricing or mandatory curtailment restrictions. Bureau customers have demonstrated that voluntary approach can be very effective in achieving water savings.

Curtailement pricing would be the next step down the priority list. This measure also allows customers to make their own choices and balance the tradeoffs between water use and cost. The Bureau is analyzing whether this measure can be implemented in time for the upcoming peak season. The results of this analysis are expected in April.

Mandatory curtailment would be implemented if the only other alternative was to draw the Bull Run reservoirs down so far as to risk violating water quality standards (and the imposition of filtration requirements).

Additional Drawdown of Reservoirs 1 and 2 - Use of the reservoirs to levels below identified water quality elevation limits is listed as the lowest priority option due to the potential risk of violating drinking water standards. The Bureau would not undertake this option unless all other options had been exhausted. This chance that this type of situation will occur during the upcoming season is negligible.

PLAN IMPLEMENTATION

Since the approval of the *1994 Seasonal Water Supply Contingency Plan* by the City Council, the Bureau has continued preparing for the peak season. The goal is to ensure that we are ready to implement any and all options as necessary to cope with a possible shortfall.

Pre-drawdown preparation activities include:

- Continuing to monitor water demand and supply conditions;
- Continuing to model and monitor the effects of pumping the Columbia South Shore Wellfield, and the effectiveness of the resource protection well system;
- Refining the Curtailment Pricing measure;
- Developing and distributing general information regarding the water supply system, how it works and the context for summer shortage;
- Coordinating with wholesale customers;
- Identifying and coordinating with key stakeholder groups; (Stakeholders received draft copies of the plan prior to Council discussion. Staff will be available to meet with stakeholders to discuss issues and concerns.)
- Continuing to keep the public and media apprised of water supply status and the Bureau's peak season supply management activities;
- Eliciting media support in sharing important messages with the public (e.g., status of the Wellfield;) and
- Establishing the Bureau Seasonal Supply Plan Implementation (IMP) Team (only if it seems as though a shortfall is likely).

If a shortfall is projected, the Bureau will prepare an implementation plan. Key to the implementation phase are: 1) development of the operational workplan and schedule; and, 2) public information, stakeholder involvement, and coordination.

Developing the implementation strategy will require clear definition of the objectives and the process. The workplan will involve delineating the tasks required to meet the objectives. It is essential that roles and responsibilities are identified. A schedule must be developed including planned activities, decision points, and triggers.

Decisions made at the start of drawdown will be revisited again and again as the peak season progresses. Water demand and supply conditions will be monitored aggressively and trends will be evaluated to ensure that the Bureau remains on the right track. The operational strategy will be adjusted as needed to reflect any changes in conditions or trends appropriately.

PUBLIC INFORMATION, COORDINATION AND STAKEHOLDER PARTICIPATION

The Bureau recognizes that the public needs to be kept informed of the summer supply situation. Citizens need to be apprised of the status of the Bull Run system, the Columbia South Shore Wellfield, and other regional supply sources. They also need to be alerted in advance if curtailment is anticipated. Also, the Bureau must provide opportunities for key stakeholders to provide input into the implementation of curtailment options (if they are needed).

To meet these objectives, the Bureau has continued to update the public as to the supply situation via the media throughout the spring season. We are coordinating with internal

(e.g., City Council, staff) and external (customers, nursery owners, landscape architects, environmental organizations) stakeholders as the peak season approaches to ensure that they are aware of current conditions.

The Bureau will communicate with internal and external stakeholders to ensure that they have a chance to participate in the implementation process as well. In particular, the Bureau will work with wholesale customers and other providers in the region to ensure that contingency plan implementation decisions are made in a coordinated fashion throughout the peak season. By working together, we will be ready to bring additional supply sources to the system and/or off-load demand in a sequence that maintains high quality water service to City customers and customers throughout the region.

Interagency coordination and stakeholder participation will also ensure the effectiveness of curtailment if needed. These efforts will be fostered by working relationships that have been established since the summer of 1992.

The Bureau will also work with the media to ensure that appropriate messages are delivered in a timely fashion. In 1992, the local media communicated each step of seasonal supply management as news. A shortage in 1994, no longer unprecedented, may not be considered as newsworthy in itself. What may be of greater interest is, rather, the City's ability to manage a shortage.

CONCLUSION

As set forth in the *1994 Seasonal Water Supply Contingency Plan*, the Portland Water Bureau is prepared to anticipate and respond to a possible shortfall during the upcoming summer should one occur. Based on current information, available supply sources should be sufficient to meet water needs on a reliable basis throughout the peak season.

Figure A

Base Water Resources

- 10.2 billion gallons from Bull Run Reservoirs 1 and 2
- Conservation

1994 Seasonal Water Supply Contingency Strategy (listed in priority order)

1. Notice of Projected Seasonal Shortfall
2. Columbia South Shore Wellfield
3. Other existing wells in the area
4. Connections to non-Bull Run existing surface water systems
5. Voluntary Curtailment
6. Curtailment Pricing
7. Mandatory Curtailment (phased)
8. Reservoirs 1 and 2 below water quality elevation limits

June 29, 1994



Office of the President, ext. 2401

Dan Bartlett
Milwaukie City Manager
10722 S.E. Main Street
Milwaukie, OR 97222

Dear Dan:

Thank you for participating in our community conversations! I was very pleased with the candor, good ideas, and insight about the college and its future. Clearly, support of the college's efforts through grants, public and private partnerships and individual giving will play an increasing role in meeting our community's needs. Your time and good ideas will make it easier for the college and Foundation to seek that support.

I have attached a survey summary of responses but wanted also to give you a quick sketch of the highlights. You indicated CCC's strengths relative to private support as:

- good relationships with business
- perceived good return on investment
- CCC is part of the community
- CCC is affordable and has an open door to all area residents

Challenges facing CCC that top the list were:

- competition for private dollars and volunteer time
- public perception of weak performance by education as a whole
- CCC has not cultivated its alumni
- some people feel they already contribute to CCC through taxes

The eight project priorities fared as follows:

1. Support for instructional technology - 23 votes
2. Support for innovation in instruction - 21 votes
3. Outreach and support for students facing barriers to success - 20 votes
4. Expansion of class offerings to ensure access - 16 votes
5. Support for the arts - 11 votes
6. Tie: Involvement of students in community service - 7 votes
Instructional facilities - 7 votes
8. Support for athletics - 4 votes

I appreciate your suggestion to provide greater focus and specificity relative to some of these priorities. That was the purpose of the conversations--to get your feedback which will allow the Foundation to further define and package its priorities. I think we succeeded!

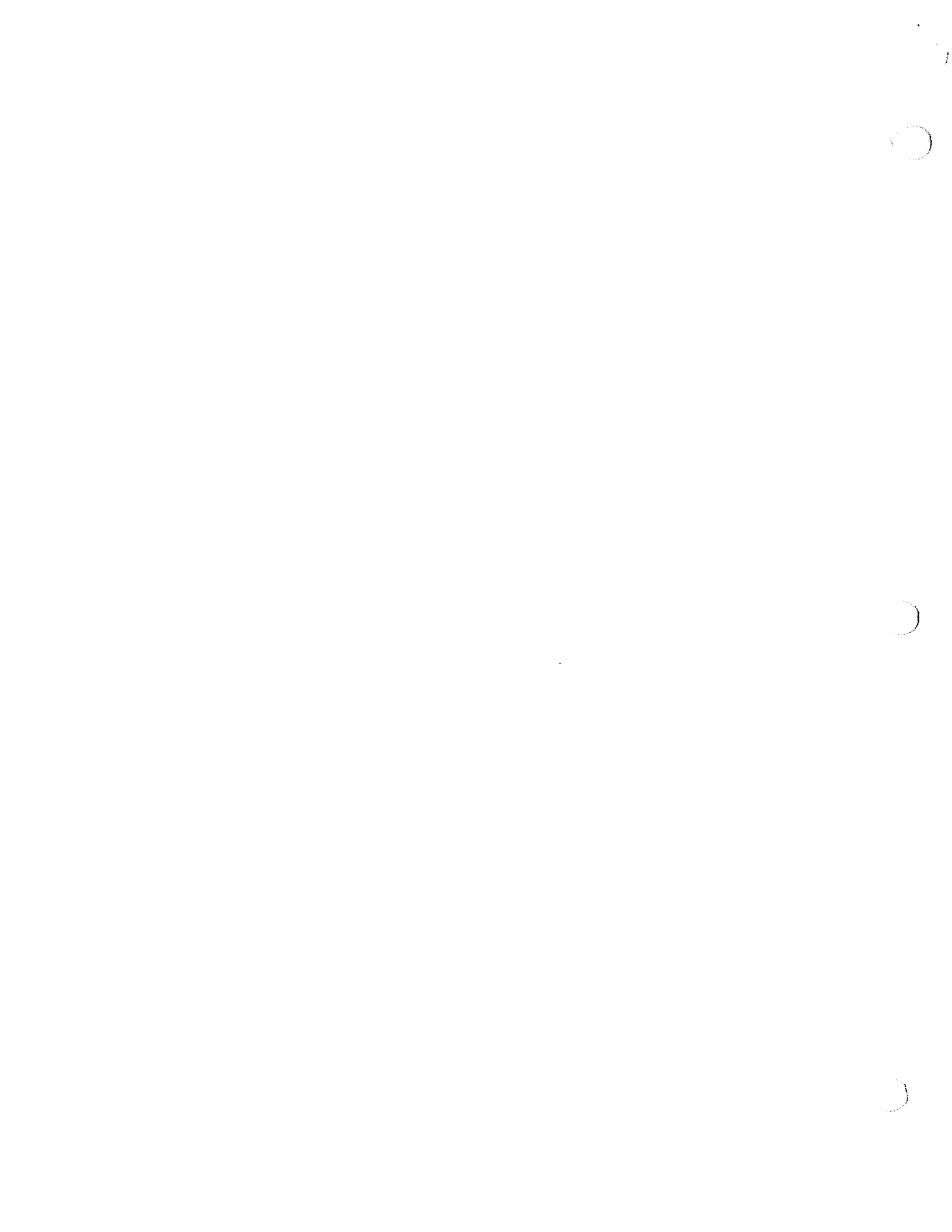
Thank you for serving so well as representatives of Clackamas County's business and community leadership. We will continue to seek your guidance and involvement in the years ahead. Don't hesitate to call me, David Dickson, or a member of the Foundation Board with any comments or ideas.

Sincerely,

A handwritten signature in black ink, appearing to read "John S. Keyser".

John S. Keyser
President

*Thanks, Dan, for your
confessing interest in
the college!*



CLACKAMAS COMMUNITY COLLEGE FOUNDATION

COMMUNITY CONVERSATIONS - RESULTS

SPRING 1994

The following report represents the results of discussions at four Community Conversations involving community and business leaders from Clackamas County. The Clackamas Community College Foundation sought to get reactions from these leaders about CCC's strengths and weaknesses relative to private fundraising, we well as the kind of projects would be most successful in attracting private support in Clackamas County. The results of the Community Conversations will be used as the Foundation develops a strategic plan for fundraising through the year 2000.

CONVERSATIONS:

- Conversation #1 - Fernwood Inn, May 25, 1994
 - 5 participants
- Conversation #2 - Canby High School, May 26, 1994
 - 8 participants
- Conversation #3 - Clackamas Community College, June 1, 1994
 - 10 participants
- Conversation #4 - Waverley Country Club, June 2, 1994
 - 15 participants

CCC SELLING POINTS/STRENGTHS RELATIVE TO PRIVATE FUNDRAISING:

- (6) - Good relationship to business/pertinence of programs to business, especially SBDC and Customized Training
- (5) - A good return on investments/results/tangible outcomes/bang for the buck
- (5) - Affordable price/open door
- (4) - CCC is part of the community/Clackamas County's college/local accountability
- (4) - Small classes/good student and faculty relationships
- (4) - Flexibility/willingness to listen
- (3) - Employer satisfaction/successful placement of students in jobs
- (3) - More and more college bound individuals going to CCC
- (3) - Proximity/transportation/access/center of Clackamas County
- (2) - Willingness to create partnerships
- (2) - Good communication with community/schedule of classes/need to market region wide
- (2) - Gregory Forum is a great marketing tool
- (2) - Great place for people who drop out to come back for degrees and retraining/a second chance
- (2) - Location and support of retirement communities such as Willamette View Manor
- (2) - Customer friendly
- (2) - Not a second-class education/Community colleges are more socially acceptable
- (2) - Lifelong/continuing education
- (2) - Comfortable environment (land and facility)
- (2) - Quality programs

- CCC will support community needs.
- Good opportunity with private foundations for funding
- Good relationship with high schools and four year universities
- Skills for the future
- Good stewardship with past use of private dollars
- John Keyser is a strong asset (visionary)
- Diversity of students
- Broad mission including college prep, vocational, and community education
- Relationship to service organizations such as Rotary
- Good success at transferring students to four-year colleges
- Alumni could be tapped from programs and sports teams where students felt "connected"
- Half of the people in Clackamas County attended CCC
- Perceived high value vs. other government activities
- Ability to provide unity in Clackamas County (i.e. county arts groups)
- CCC has not cried as a result of Ballot Measure #5, but has been creative in seeking alternative dollars
- A critical player in welfare reform

CCC WEAKNESSES/CHALLENGES RELATIVE TO PRIVATE FUNDRAISING:

- (6) - Intense competition for the same private dollars
- (4) - General poor public perception of education's performance (perceived waste of dollars and getting away from teaching)
- (4) - Weak alumni support and cultivation/students are just "passing through"/loyalty has not been cultivated
- (3) - Volunteerism is diminishing in our society/high level of competition for volunteer time
- (2) - Need to show business a return on investment/direct benefit
- (2) - Getting people to listen/getting the word out is a challenge
- (2) - Appeal must be very focused/not all things to all people
- (2) - Let donors give ideas/then they will have "buy in"
- (2) - We have ignored unions and fundraising/perception that CCC supports non-union
- (2) - Some people have never been asked!
- (2) - CCC is already tax supported/concern that private dollars will go to administrative overhead

- Enrollment caps
- Rising cost of education
- Need people power and commitment to promote the college and raise money
- Is the community college viewed as a legitimate college?
- Competition with four-year colleges
- Need to get people on campus and let them experience CCC
- Perception that some things are frills
- Government is the enemy of small businesses/what can CCC do to help here? This may be an opportunity.
- Oregonians are not used to giving.
- Difficult to stay on top of technology
- Community Colleges and high schools need to support each other.
- Need to be sensitive in how we communicate with targeted audiences
- Need to excite people's imagination
- Many people are new arrivers in Clackamas County and need information

REACTION TO FIVE YEAR FUNDING PRIORITIES:

PRIORITY NO. 1:

SUPPORT FOR INSTRUCTIONAL TECHNOLOGY (23 VOTES)

Comments:

- (2) - Telecommunication/distance learning/information super highway
- Deliver instruction to cable subscribers
 - Small business must see return on investment
 - Need to partner with professional technical associations
 - School/business partnerships
 - Keep vocational equipment updated
 - Update library with databases/information accessing tools
 - OATC is a great springboard and model for the future
 - Who will teach the teacher and the businesses in using the new technology? This is a great niche for CCC.

PRIORITY NO. 2:

SUPPORT FOR INNOVATION IN INSTRUCTION (21 VOTES)

Comments:

- (3) - Need to present the case for this with better definition and "new packaging"/what does innovation consist of?
- (3) - Make instruction relevant to the work force./Develop two year or shorter programs that lead directly to jobs
- Can't rely on status quo. We need to provide quality with less dollars
 - Good opportunities with professional technical associations
 - Horticulture is a great area of opportunity
 - School/business partnerships
 - Focus on emerging technologies
 - Focus on the international market place
 - Give people the tools to develop "intellectual property"
 - Work site/customized training/ help industry do training that is currently done internally
 - Coordination of instruction with high schools
 - Who will teach teachers and businesses in the use of new technology? A great niche for CCC.
 - Need instruction in decision making, problem solving, and team building
 - It is essential to have incentives for instructors!
 - Think about instructional innovation and facilities together through partnerships, use of existing facilities, etc.

PRIORITY NO. 3:

OUTREACH AND SUPPORT FOR STUDENTS WHO FACE BARRIERS TO SUCCESS (ETHNIC MINORITIES, LOW INCOME, ENGLISH AS A SECOND LANGUAGE, DISLOCATED WORKERS, HANDICAPPED, SINGLE PARENTS, WELFARE RECIPIENTS, ETC.) (20 VOTES)

Comments:

- (3) - Need to invest money in people "up front" before they become dependent on public assistance/keep people off welfare
- (3) - Priorities must be specific and relate directly to the community. We need to "package" this need carefully.
- (2) - Demographics are rapidly changing/Students will enter a more ethnically diverse world.
- This is the responsibility of community colleges.

- Need to approach businesses to attract ESL students
- Need to target each specific market group differently
- Need to address diverse groups of students with barriers to attending
- Perhaps the legislature will fund these anyway/less need for private dollars
- How big a concern is this?
- There is a huge community investment here.
- Great influx of Hispanics in this community
- Education is the "great equalizer."
- If CCC doesn't reach people with barriers, it becomes a cost for the employer.
- People are tired of forking out money to support minorities.
- Businesses are seeking out minorities and would support some ESL and basic skill offerings.
- Two year programs leading to a job will appeal to a population facing barriers.

PRIORITY NO. 4:

EXPANSION OF CLASS OFFERINGS TO MEET GROWING STUDENT DEMAND AND INSURE ACCESS TO HIGHER EDUCATION (16 VOTES)

Comments:

- Additional dollars would offer flexibility.
- Donors would want to support specific classes.
- Concept needs more definition.
- Ties closely with outreach/at risk student issues.
- Maybe we should only serve 80 percent of the demand?
- Student access is the issue/risk of closing the opened door. Who do we shut out?
- Business demand, not just student demand
- Focus on team work/interpersonal skills/build on connection to reality.
- Try higher tuition and high demand programs as private universities do.

PRIORITY NO. 5:

SUPPORT FOR THE ARTS (11 VOTES)

Comments:

- (2) - Art is pretty general/need more definition
- (2) - Art events marketed through the schedule/taking place at Gregory Forum.
- (2) - Not as strong a priority as the others.
- Arts are under-funded in Oregon.
- CCC should be a center for arts in Clackamas County.
- The arts will attract people who have money to CCC.
- Expand Oregonian feature articles.
- Part of the whole education
- Make sure art is on the "menu" of options for donors.
- Partnership with Oregon Trail Foundation/living history
- Idea - rental of art in return for a yearly donation
- Idea - annual art sale/auction to support scholarships
- Federal, Meyer Trust, U. S. Bank, and other grant dollars for the arts
- Arts are at risk for funding/we need to support the arts.

PRIORITY NO. 6 (TIE):

INVOLVEMENT OF STUDENTS IN COMMUNITY SERVICE ACTIVITIES (7 VOTES)

Comments:

- (2) - True community service should not be motivated by dollars./Dollars should be used for the project, not necessarily the student.
- Good, inexpensive way to sell the college and educate the community about CCC
- Students could help with community projects and be a good source of volunteer labor.
- Time management is key for the student.
- We need to communicate with cities and Chambers of Commerce about volunteer services available and publicize them.
- Community services will only be funded privately./We need to support it because it is right!
- We need to support people becoming citizens, not just consumers.
- Be careful about the words "community service." They may be confused with the corrections use.

PRIORITY NO. 6 (TIE):

CONSTRUCTION OF INSTRUCTIONAL FACILITIES (7 VOTES)

Comments:

- (3) - Horticulture is a great opportunity for partnerships.
- (2) - New facilities may not need to be on campus.
- (2) - Current facilities will hold us through the year 2000./We told the public this.
- We need to showcase our prudent use of dollars for existing facilities.
- Eventually we will need facilities./We need to plan for them.
- Need to remodel existing facilities to comply with Americans with Disabilities Act and other laws.
- Distance learning/telecommunications can replace need for new buildings.
- Think of instructional innovation and facilities together./Use existing buildings and partnerships.
- Easier to raise dollars for buildings/more tangible
- Buildings are a hot button for me.

PRIORITY NO. 8:

SUPPORT FOR ATHLETICS (4 VOTES)

Comments:

- A great way to help students go on who don't have the academic ability initially.
- Can we charge fees?/What will they pay for?
- Athletics are part of a complete education./Athletics can teach teamwork.
- Not a current priority for the general fund
- What segment of the population would this appeal to?
- Keep it on the "menu."
- Look for a specific target audience for funding.
- Foundation can make a start here.
- Athletics are a hot button for me.



JPACT 10-Year Transportation Finance Strategy

1. Prepare and adopt a 10-year funding strategy to adequately address regional needs for all modes.
2. Tri-Met refer a \$475 million bond measure to the voters in November 1994 for the regional share of South/North LRT. The scope of the South/North LRT Project will be recommended by the South/North Steering Group.
3. Seek South/North LRT funding shares from Clark County and the Washington State Legislature.
4. Metro commits to refer a transportation funding measure to voters in November 1995 for a comprehensive regional road, bridge, freight access, bike, pedestrian program that addresses the needs established in the Oregon Roads Finance Study, the Multnomah County Bridge Capital Plan and the updated RTP based on the results of Region 2040.
5. Pursue a legislative program in 1995 through the Oregon Transportation Finance Coalition to include:
 - . Funding for ODOT highway maintenance, preservation and capital improvements;
 - . Funding for local road maintenance;
 - . Funding for a state and local bridge and/or arterial program; and, potentially
 - . State funding commitment for South/North LRT
6. Funding for construction of the next LRT corridor after South/North will not be pursued until a funding program has been implemented for the regional arterials/bridge/freight access/bike/ pedestrian program and transit operations expansion.

FIVE-YEAR FUNDING PROGRAM

	1994	1995	1996	1997	1998
Roads Bridges Bike/Ped. Program		State Gas Tax funded Arterial and Bridge Program Metro vote referral of Arterial/Bridge Program Wash. Co. MSTIP		Increase in state Arterial and Bridge Program	
South/North Capital & Next LRT Start-Up	Tri-Met G.O. Bond Measure: - S/N: \$475M	Oregon State Commitment of S/N Matching Funds (lottery, STP and/or NHS) Washington State commitment of S/N Matching Funds	Initiate request for ISTEA funds	Finalize ISTEA funding commitment	
Transit Operations		Legislative referral of Const. Amendment for use of vehicle fees State \$20 VRF imposed effec. 1-97	Statewide Const. Amendment		Possible Regional VRF for Operations
Major State Highways		Impose 2¢ x 2 year gas tax for roads effec. 1-96		Impose 2¢ x 2 years gas tax for roads	
Local Maintenance		Impose 2¢ x 2 years gas tax for roads effec. 1-96	Clackamas Co. Gas Tax	Impose 2¢ x 2 years gas tax for roads	

MEETING REPORT

DATE OF MEETING: June 9, 1994

GROUP/SUBJECT: Joint Policy Advisory Committee on Transportation (JPACT)

PERSONS ATTENDING: Members: Chair Rod Monroe, Susan McLain and Jon Kvistad, Metro Council; Bernie Giusto, Cities of Multnomah County; Mike Lindberg (alt.), City of Portland; Gregory Green (alt.), DEQ; Tanya Collier, Multnomah County; Craig Lomnicki, Cities of Clackamas County; Royce Pollard, City of Vancouver; Roy Rogers, Washington County; Mike Thorne, Port of Portland; Tom Walsh, Tri-Met; Rob Drake, Cities of Washington County; Keith Ahola (alt.), WSDOT; Ed Lindquist, Clackamas County; Les White (alt.), Clark County; and Bruce Warner, ODOT

Guests: Peter Fry and Jack Burns, CEIC; Dick Feeney, Bernie Bottomly and G. B. Arrington, Tri-Met; John Rist and Dave Williams, ODOT; Dave Yaden, Consultant for Tri-Met; Steve Dotterer, City of Portland; Bob Bothman, MCCI; Xavier Falconi, Lake Oswego; Mary Legry, WSDOT; Jennifer Ball, Conkling, Fiskum & McCormick; Tom VanderZanden and Rod Sandoz, Clackamas County; Jerry Parmenter, Washington County; Dave Lohman and Susie Lahsene, Port of Portland; Jim Beard, OEC; Dean Lookingbill, Southwest Washington RTC; and Kathy Busse, Multnomah County

Staff: Andrew Cotugno, Richard Brandman, Terry Whisler, Ted Spence, and Lois Kaplan, Secretary

MEDIA: Gordon Oliver, The Oregonian

SUMMARY:

The meeting was called to order and a quorum declared by Chair Rod Monroe. Chair Monroe introduced and welcomed Gregory Green, alternate to Fred Hansen from DEQ, and Commissioner Lindberg, alternate for Earl Blumenauer from the City of Portland.

REGION 2040 UPDATE

Andy Cotugno reported that the newly produced Region 2040 tabloid would soon arrive in the mail to all Metro area patrons. In addition, 1,500 copies of a video will be available at the

counter in Blockbuster video stores. Andy reported that a joint JPACT/MPAC meeting has been scheduled for Wednesday, June 15, at 5:00 p.m. in the State Building to review background information.

ANNOUNCEMENT

It was announced that Metro's Finance Committee will hold its public hearing on Wednesday, June 22, at 4:00 p.m. for discussion on the construction excise tax and elimination of local dues. Andy Cotugno encouraged jurisdictional comments.

MEETING REPORT

Bruce Warner moved, seconded by Commissioner Collier, to approve the May 12, 1994 JPACT Meeting Report as written. The motion PASSED unanimously.

RESOLUTION NO. 94-1964 - ADOPTING THE FY 1995 TO POST 1998 TRANSPORTATION IMPROVEMENT PROGRAM AND THE FY 1995 THROUGH 1997 THREE-YEAR APPROVED PROGRAM

Andy Cotugno noted that Resolution No. 94-1964 represents the culmination of a nine-month extensive process to update the Transportation Improvement Program and includes ODOT's Six-Year Program cuts. Outstanding issues were addressed by JPACT at last month's meeting and forwarded to ODOT. Those issues included how to handle the alternative modes component, bus-related issues, and recommendations relating to I-84 and I-5/Kruse Way projects. Andy then highlighted the staff report. Bruce Warner noted that the state cannot concur with the recommendations until the OTC has met on this issue and takes action.

Andy pointed out that approval of the TIP is still subject to air quality conformity analysis.

Jack Burns, representing the CEIC, provided testimony relating to southbound access to the Central Eastside industrial area. He noted that history relating to the Water Avenue ramp project goes back 37 years. This matter has gone before LUBA and, in the past week, the decision not to construct the ramp has been questioned by the Court of Appeals with instructions that two questions be answered. By a 4-1 vote, the City Council decided not to build the Water Avenue ramp project. Mr. Burns indicated this matter will be pursued further with LUBA in the next few weeks.

Mr. Burns spoke of the importance of providing southbound access from I-5 to the Central Eastside for economic development and its impact on the rest of the transportation system. He further suggested taking funds provided for the Sylvan interchange (\$35 million) and reprogramming \$19 million for use on the Water

Avenue ramp project. The Central Eastside Industrial Council asks that the \$19 million initially programmed for the Water Avenue ramp project be reprogrammed for that use.

Commissioner Lindberg reported that the Portland City Council has been meeting regularly with Mr. Burns, is trying to resolve the southbound access problem, and feels that other alternatives should be explored for funding.

Bruce Warner commented that, if the Water Avenue ramp project is included, then another project would have to come off the list. A discussion then followed on the question of removing I-5 from the east bank of the Willamette River. Commissioner Lindberg noted that the City Council felt there is a better vision for the east bank that would include mixed use development and wants to see how it relates to other studies. Bruce Warner spoke of the OTC's frustration over the possibility of moving the freeway. He questioned proceeding with an EIS that would later be challenged and permits appealed. Without closure on the land use/transportation issue, he felt it would be a difficult process. He noted that it is now a matter of funding and priorities.

Mayor Drake, representing the cities of Washington County, noted that, while he was sympathetic to the Water Avenue ramp situation, he felt the whole Sylvan interchange project was a necessity and definitely represented a priority to the cities of Washington County. He noted that the project has gone through a lot of process and questioned removing it from the priority list.

Councilor Giusto asked how the Portland City Council viewed the Water Avenue ramp project's impact on the comprehensive plan. Commissioner Lindberg responded that the questions on the appeal would be resolved in the next few weeks. He noted that because the ramp would be located on the river, there may be a violation of the Willamette Greenway in addition to regulations about what can be constructed within 25-50 feet of the Willamette River.

Councilor McLain asked for clarification on Metro's position on the Water Avenue ramp. Andy Cotugno noted that if some other alternative results from the studies, Metro will consider amending its RTP to replace the ramp as the way to provide the southbound access. At issue is when it could come under construction. Bruce Warner pointed out that ODOT would provide the money to get ready to go into construction if there is closure on the land use/transportation issues.

Chair Monroe noted that some of the decisions on light rail and new bridges could impact the Water Avenue ramp project.

Further discussion centered on the City's consideration for removal of the I-5 freeway from the east bank of the Willamette River.

Commissioner Lindquist spoke of Clackamas County's large trucking and distribution industry and questioned the wisdom of taking funds out of the deeply cut list too fast. He concurred that there is need for southbound access onto I-5 but agreed with others that the land use discussions must first be resolved. He acknowledged that southbound access in that area is important.

Commissioner Lindberg felt that it is up to the City of Portland now to expedite this work, acknowledging that it needs to be resolved as soon as possible.

Action Taken: Bruce Warner moved, seconded by Commissioner Lindquist, to recommend approval of Resolution No. 94-1964, adopting the FY 1995 to post-1998 Transportation Improvement Program and the FY 1995-97 three-year approved program. The motion PASSED unanimously.

ARTERIAL FUND BOND MEASURE

Handouts were distributed outlining the next steps recommended by the JPACT Finance Subcommittee to seek financing for priority regional transportation improvements. The multi-modal program is designed to address regional mobility and subarea road needs and become an integral part of the state and regional transportation system. The next step involves a public outreach phase. Workshops have been scheduled as follows to provide that opportunity:

- . June 21, 1994
11:30 a.m.
Portland Conference Center
1020 NE Third, Portland
- . June 21, 1994
7:00 p.m.
Mt. Hood Community College
26000 SE Stark, Gresham
- . June 21, 1994
7:00 p.m.
Valley Conference Center
9368 SW Beaverton-Hillsdale Highway, Beaverton
- . June 22, 1994
7:00 p.m.
Oregon Institute of Technology
7726 SE Harmony Road, Milwaukie

Andy noted that final recommendations for referral of the bond measure, following the public process, will be considered by JPACT at its July 14 meeting.

Andy indicated that there have been numerous discussions on different finance mechanisms and what the priorities should be. He cited the importance of the JPACT Finance Committee presiding over these workshops and the need for JPACT and support staff involvement from the area in which the workshop is located. He emphasized the importance of affording a good opportunity for dialogue on transportation priorities as they relate to growth concerns.

Andy Cotugno reported that the first component of the proposed General Obligation bond measure has identified \$475 million for regional match for the South/North LRT project that would be matched with Oregon/Washington state funds as well as federal funds. Also identified is \$25 million needed for development of the next LRT corridor and the unresolved issue of the airport connector. The third recommendation is that we include \$100 million for urban mobility needs.

Andy felt that a mailing list of 500 would be utilized and asked for further input for interested groups.

Commissioner Lindquist, JPACT Finance Committee Chair, stressed the importance of the public hearings in order to move this forward. He assured the Committee that the recommendations would not be finalized until after that process.

Chair Monroe commented that there have been some concerns expressed that we might be developing strictly a highway funding package. He noted that light rail is the major component of the package. In the original recommendation and proposed schedule, the 1995 legislative session was delineated for a constitutional amendment for use of a vehicle registration fee for South/North LRT. Chair Monroe noted that several things have happened since Ballot Measure 5. He felt that the only real option for local funding is a General Obligation bond and that there is no reason to wait for the Legislature. Chair Monroe cited the importance of getting the local match guaranteed and the advantage that offers in competing nationwide for funding.

Chair Monroe also noted the concern expressed that arterial development needs have been put on the "back burner." He didn't feel the region can continue to delay meeting those needs and cited the failure at the 1993 legislative session for creating the problem. He pointed out that other statewide interests have expressed negative comments over proposing a gas tax approach.

Councilor Kvistad was not supportive of the proposed funding mode split and questioned the need to allocate \$475 million for the South/North project.

Commissioner Lindquist felt it is important that we acknowledge that this is a team effort and that there needs to be another funding mechanism for local roads. He indicated that we will not be solving the whole problem but there is need to gain public comment, sort it out, and tie those needs into the Legislature.

Commissioner Collier felt that taking a list of candidate projects in a funding package to the hearings would skew the hearings toward light rail. She didn't feel it would solve the road funding issues by targeting \$475 million toward light rail, which she felt was high, and cited the need for further information on LRT. She felt there should be more discussion on a mix of projects before it goes to public hearing.

Mayor Drake expressed concern about the timeline in terms of missing Washington County committee deadlines. Even though he acknowledged that Metro would be sending out the notices for a June 21 workshop, he noted there would be no hearing held in either Hillsboro or Tualatin. He felt a 12-day lead was not sufficient and, in order to gain public support, we should be mindful of the need for grassroots involvement.

Councilor McLain noted some concerns relating to mode split and the dollar figures. Although she acknowledged the short time-frame prior to public hearings, she felt there would be further opportunities to gain public input and questioned whether it would be good public policy to miss out on a federal source of funding for multi-modal projects. If there's concern about mode split, then she felt there's all the more reason to get the dialogue started with the public. She also felt more information is needed, that it is appropriate for JPACT and Metro to start this process and cited the need to partner up with the Legislature. She did not, however, feel that missing deadlines was a good way to gain the public trust but added that this was only the starting point in the process and that there would be many future opportunities for public input.

Councilor Giusto supported the concept of the South/North LRT corridor investment but was concerned that the proposal is introduced at the right time. He expressed opposition to the fact that there is very little detail to discuss at this time and questioned the purpose of the workshop.

Dave Lohman also questioned whether the timing was right as he felt there is no November deadline. It was noted that the timing is based on comments from Tim Hibbitts (TH Research) who advises

that the best time to take these issues to the voters is at a general election. He felt the effort should be postponed until spring of 1995. He asked whether the state will be asked for \$400 million from lottery funds. Andy Cotugno responded that he felt the lottery funds were an appropriate funding source but noted that it is the state's prerogative to change the source.

Andy explained that match for the non-rail component would be sought at the next legislative session out of a gas tax package.

Commissioner Collier felt we should hold off the public hearings and that no set amount of money be targeted for light rail until people are asked for input for a balance of transportation needs. In response, Commissioner Lindquist cited the need to move ahead now, noting that the impacts of Measure 5 need to be dealt with. He cited past history that indicated that a lot of past projects wouldn't have been funded if the leadership hadn't been provided. He spoke of Senatorial support from Washington, D.C. and supportive leaders at the state level that might not be in place two years from now, justifying the need to move forward at this time and encouraging JPACT not to back away from the November election.

Commissioner Collier asked whether Tri-Met is tied to a \$475 million commitment on the South/North light rail. The response indicated that the identified numbers resulted from what is expected to be required to allow for the project's inclusion in the reauthorization of ISTEA. Reauthorization of ISTEA evolves around a five or six-year cycle. Tom pointed out that, if we're not prepared to go the full amount in the next authorization process (1995-96), then the project would be pushed to the year 2003. Commissioner Collier cited the importance of balance in providing for a mix of our infrastructure while acknowledging the importance of South/North light rail. She spoke of unmet bridge needs and noted that these issues need to be addressed in public hearings. She asked whether a 10-year schedule couldn't be proposed. The response indicated that ODOT couldn't guarantee a 50 percent match over that period of time. Commissioner Collier felt that a longer range, more balanced appropriation would be more salable to the public.

Chair Monroe indicated that there are two variables of the proposal: 1) the size of the project has not been determined; and 2) we don't really know what the appropriate local resources should be -- State Legislature, north of the Columbia River or the Federal Government. He felt those issues could be discussed during the public workshop process. He noted that the preliminary numbers from the JPACT Finance Subcommittee are not "carved in stone." There was further discussion on a concept of a package that includes LRT and highway projects tied to state match.

Les White spoke of citizen input from Clark County and the comments that acknowledged that it will never be cheaper than today. In terms of a federal commitment, what is now 50 percent may not be the same in the year 2003. He spoke of problems in the Seattle area linked to public distrust. Les pointed out that, in this region, everyone is working toward a completed transportation system. He felt the region would be supported because there is a unified governmental effort. He noted that this region has been singled out as a leader in that respect and asked that this proposal be looked at as the beginning of a process rather than the end of one.

Commissioner Lindberg spoke of the advantage of going out with a specific dollar figure for LRT rather than a budget process. Discussion followed relating to the process, timing and funding for LRT and the need to have a magnitude of the project in order to leverage those projects. It was agreed that those issues need to be discussed with the public in order to gain their support.

Dave Lohman cited the importance of getting into the next ISTEA bill but did not agree on the need to move toward a November timeline. The Port does not oppose going ahead with a joint roads/arterial program but wants a coalition in place or it anticipates a shortfall of support. He stressed the importance of taking it to the public and then building to form a coalition.

Mayor Lomnicki spoke of the gains to be made by moving forward at this time on the South/North LRT line. He asked that the group keep its focus on the importance of the South/North LRT to the region. He also felt there would be a shortfall of support if it was not a unified effort. He cited the need to go to the 1995 Legislature in order to get the state's commitment, that LRT should be regarded as a local collective issue in order to see it to fruition, and felt that the timing was right.

Councilor Kvistad expressed concern over the dramatic shift of priorities; was supportive of a funding package and the November timeline if there was flexibility on funding amounts; did not feel we would be reducing a commitment to LRT if the amount was reduced to \$200 million; and didn't feel that \$100 million was a sufficient number for roads.

Mayor Drake supported the general concept. He noted that the Washington County Mayors discussed an Arterial Program, not LRT. He questioned four-fifths of the funding package being proposed for LRT, noting that it represented a shift in emphasis. He felt it reflected a heavy mix of light rail. He noted that the Mayors group had decided to hold off on an MSTIP3 measure because of this issue. Mayor Drake cited the importance of getting this information before the Washington County Mayors as soon as

possible. He wasn't questioning the vision of a regional LRT program but felt there wasn't a lot of process to introduce that major concept. He cited the need to learn from this before we proceed or the measure will be defeated. He didn't feel we have done enough to set the stage.

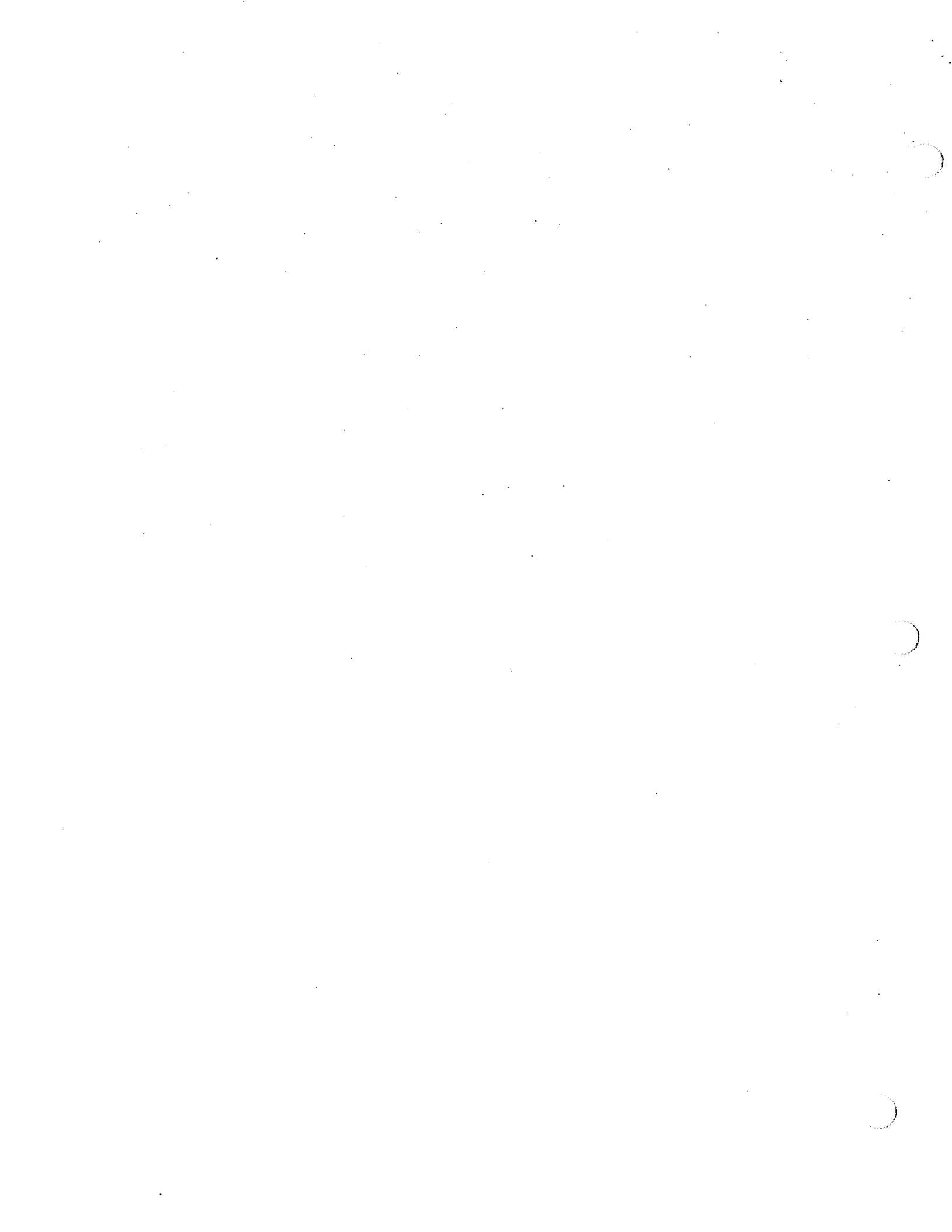
Councilor McLain agreed that it is public policy to want more notice and involvement but felt that this is only the beginning and the first step in the process. She cited the need to exercise leadership in this undertaking and pointed out there would be future opportunities for public involvement before it is determined what the next step will be.

ADJOURNMENT

There being no further business, the meeting was adjourned.

REPORT WRITTEN BY: Lois Kaplan

COPIES TO: Rena Cusma
Dick Engstrom
JPACT Members



CITY OF MILWAUKIE
CHART OF ACCOUNTS - OBJECT CODES

RESOURCES/REVENUES (R):

FUND BALANCE AVAILABLE (R0):

Fund Balance Available 4001
Working Capital Available 4002

TAX REVENUES (R1):

CURRENT YEAR TAXES 4011
PRIOR YEAR TAXES 4021

Other Tax Revenues 4030

FRANCHISE FEES (R2):

Franchise Fees 4400
Electric 4410
Gas 4420
Telephone 4430
Cable 4440
Garbage 4450

CHARGES FOR SERVICES (R3):

Water User Fees 4240
Water system development charges 4241
Sewer User Fees 4242
Sewer system development charges 4243
Miscellaneous fees & charges 4250
Intragovernmental charges 4260
After School Program 4633
Summer Field Trips 4634

SPECIAL ASSESSMENTS (R4):

Assessment collections - Bonded 4621
Assessment collections - Unbonded 4622

LICENSES AND PERMITS (R5):

Business Licenses 4210
Building Permits 4220
Mechanical Permits 4221
Plan Check Fees 4222
Alarm Permits 4223
Planning Fees 4230
Misc Fees & Charges 4250
Lien Search Fees 4251

INTERGOVERNMENTAL REVENUES (R6):

State Grants 4120
Cigarette Tax 4122
Liquor Tax 4123
State Gas Tax 4124
State Shared Revenues 4125
911 Tax Revenues 4126
Metro Grants 4129
County Grants 4130
Hotel/motel Tax 4131

2

County Library Coop	4132
Parks District	4139
FINES AND FORFEITURES (R7):	
Traffic fines	4310
Parking fines	4311
Other court fines	4312
Library fines	4320
Forfeitures	4321
TRANSFERS-IN (R8):	
Transfers from Fund 11 (General Fund)	4911
Transfers from Fund 22 (Gas Tax Fund)	4922
Transfers from Fund 25 (Water SDC Fund)	4925
Transfers from Fund 26 (Sewer SDC Fund)	4926
Transfers from Fund 31 (Water Fund)	4931
Transfers from Fund 32 (Sewer Fund)	4932
Transfers from Fund 83 (Trust Fund)	4983
OTHER FINANCING SOURCES (R9):	
Interest earned - Investments	4510
Interest earned - Other Sources	4511
Rental revenues - Parks	4520
Rental revenues - Senior Center	4521
Rental revenues - Other	4522
Gifts & donations	4610
Recovered expenditures	4620
Proceeds from sale of fixed assets	4623
Cash short or (over)	4625
Other revenues	4630
Bond proceeds	4631
Loan repayment - fleet	4632

CITY OF MILWAUKIE
CHART OF ACCOUNTS - OBJECT CODES

EXPENDITURES/EXPENSES (E):

PERSONNEL SERVICES (01):

Salaries - Unclassified	5110
Salaries - Classified	5120
Salaries - Classified Police	5130
Salaries - Classified Fire	5140
Salaries - Temporary	5150
Overtime - Regular	5210
Educational Incentive	5310
Shift differential	5311
EMT Incentive Pay	5312
Rescue incentive pay	5313
Special incentive	5314
Clothing allowance	5320
Car Allowances	5330
Social security (FICA)	5510
Unemployment	5520
Tri-Met	5525
Workers compensation	5530
PERS Pick-Up (6%)	5605
PERS	5610
Life insurance	5650
Long term disability	5660
Employee assistance	5665
Medical benefits	5670
Dental benefits	5680

MATERIALS & SERVICES (02):

Professional services	6010
Contractual services	6020
Repairs & maintenance - Facilities	6100
Repairs & maintenance - Vehicles	6110
Repairs & maintenance - Operating Equip	6120
Repairs & maintenance - Office Equip	6130
Office supplies & expense	6210
Public Safety supplies & expense	6220
Advertising & publicity	6230
Fees & licenses	6240
Dues & subscriptions	6250
Travel - Food & Lodging	6260
Education & training	6270
Rents & leases	6310
Bad Debt Expense	6312
Utilities:	
Telephone	6318
Electricity	6319
Natural gas	6322

Water & sewer	6325
Other Utilities	6329

Insurance premiums	6330
Bond - Principal Payments	6440
Bond - Interest Payments	6445
Paying Agent Fees & Expenses	6447

CAPITAL OUTLAY (03):

Land	7110
Buildings & improvements	7120
Motor vehicles	7130
Operating equipment	7140
Office furniture & equip	7150
Library circulation materials	7160
Computer software	7165
Capital Improvement Projects - General	7510
Capital Improvement Projects - Parks	7511
Capital Improvement Projects - Streets	7520
Capital Improvement Projects - Water	7530
Capital Improvements Projects - Sewer	7531

TRANSFERS-OUT (04):

Transfers to Fund 11 (General Fund)	8111
Transfers to Fund 22 (Street Fund)	8122
Transfers to Fund 27 (Parks Fund)	8127
Transfers to Fund 28 (Library Fund)	8128
Transfers to Fund 29 (Fire Svc Fund)	8129
Transfers to Fund 32 (Sewer Fund)	8132
Transfers to Fund 64 (Capital Projects)	8164
Transfers to Fund 71 (Fleet Service)	8171

RESERVES/LOANS (05):

Refund of prior year revenues	9199
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CONTINGENCY (06):

Contingencies (Budgetary Account Only)	9510
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CHK #	VENDOR	ACCOUNT #	DESCRIPTION	AMOUNT	TOTAL
48102	3CMA	11 211 6250 0000	MEMBERSHIP - PATRICIA DUVAL	275.00	275.00
48020	A T & T	11 621 6318 3006	LONG DISTANCE MAY 1994	76.64	
		11 621 6318 3030	LONG DISTANCE MAY 1994	3.22	79.86
48300	ABBOTT & LIND INC.	11 712 6130 0000	PARTS FOR POSTAGE METER	26.20	26.20
48143	ABE'S MAIN ST CLEANERS	11 312 6220 0000	DRY CLEANING, LAUNDRY	446.25	446.25
48016	ACCOUNTING SYSTEMS & SVC	11 000 2004 0000	BAIL REFUND/CITATION DISMISSED	10.00	10.00
48144	ACTION ARC WELDING SUPPLY	71 000 6110 0000	WELDING SUPPLIES	11.00	
		71 000 6110 0000	WELDING SUPPLIES	7.00	
		71 000 6110 0000	WELDING SUPPLIES	9.50	27.50
48301	AFSCME COUNCIL 75	11 000 2138 0000	UNION DUES W/H 6/30 P/R	553.00	
		22 000 2138 0000	UNION DUES W/H 6/30 P/R	132.00	
		28 000 2138 0000	UNION DUES W/H 6/30 P/R	132.00	
		31 000 2138 0000	UNION DUES W/H 6/30 P/R	147.00	
		32 000 2138 0000	UNION DUES W/H 6/30 P/R	66.00	
		71 000 2138 0000	UNION DUES W/H 6/30 P/R	66.00	1,096.00
48021	ALBERTSON'S	32 000 6100 0000	SUPPLIES	7.41	
		11 511 6260 0000	MEETING SUPPLIES	102.81	
		11 611 6260 0000	SUPPLIES	67.73	
		11 613 6210 0000	SUPPLIES	95.74	273.69
48302	ALBINA FUEL CO	22 000 6100 0000	MISC PAVING MATERIALS	78.84	78.84
48145	ALL PURE CHEMICAL CO	31 000 6100 0000	450# CHLORINE GAS	330.63	
		31 000 6100 0000	CYLINDER DEPOSIT	100.00	
		31 000 6100 0000	1050# CHLORINE GAS	771.47	1,202.10
48350	ALLAN MAULDING	*22 000 6220 0000	BOOT ALLOWANCE FYE 1994	75.00	75.00
47943	ALLIED SAFETY	32 000 6220 0000	MISC SAFETY EQUIPMENT	216.03	216.03
48022	ALLIED SAFETY	22 000 6100 0000	HARD CAPS/NYLON VESTS	85.86	85.86
48146	ALLIED SAFETY	32 000 6220 0000	MISC SAFETY EQUIPMENT	30.09	
		32 000 6220 0000	COMBUSTIBLE SENSOR	249.99	280.08
48303	ALLIED SAFETY	22 000 6100 0000	28" TRAFFIC GLO-CONE	212.58	
		22 000 6100 0000	LAMINATED PVC 3-PCS SUIT	80.00	
		22 000 6100 0000	GLOVES/VISRS/FACE SHIELDS	176.08	468.66
47944	ALPHAGRAPHICS #286	11 511 6210 0000	COLOR COPIES	33.09	33.09

CHK #	VENDOR	ACCOUNT #	DESCRIPTION	AMOUNT	TOTAL
48147	ALPHAGRAPHS #286	29 411 6230 0000	NEIGHBORHOOD ASSN BOOKLETS	141.16	
		11 511 6210 0000	BUSINESS CARDS: BISCHOFF	16.67	
		11 511 6210 0000	COPIES OF MAP	53.28	
		11 611 6210 0000	BUS CARDS: FREID/SMITH/BANKS	39.00	250.11
48304	AMERICAN FAMILY LIFE	11 000 2150 0000	CANCER INS W/H 6/30 P/R	245.24	
		22 000 2150 0000	CANCER INS W/H 6/30 P/R	26.70	
		28 000 2150 0000	CANCER INS W/H 6/30 P/R	66.12	
		29 000 2150 0000	CANCER INS W/H 6/30 P/R	146.76	
		31 000 2150 0000	CANCER INS W/H 6/30 P/R	9.00	
		71 000 2150 0000	CANCER INS W/H 6/30 P/R	17.70	511.52
47945	AMERICAN PLANNING ASSN	11 511 6250 0000	MEMBERSHIP	101.00	101.00
48023	AMERICAN TEST CENTER	29 420 6120 0000	TEST GROUND LADDERS	405.00	405.00
48305	ANGUS ANDERSON	*11 711 6210 0000	REIMBURSE: BOOKS	109.44	
		11 711 6260 0000	REIMBURSE: MEALS/MILEAGE/PRKNG	236.92	346.36
48148	ANIXTER	11 621 6100 0000	CHATSWORTH ALUMINUM RACK	191.75	191.75
48019	ANN HEISLER	31 000 4250 0000	REIMBURSE: WATER METER	500.00	500.00
48306	ARA/CORY	11 312 6260 0000	COFFEE SUPPLIES FOR PSB	108.00	108.00
48307	ARISTROCRAFTS	11 411 6230 0000	EMPLOYEE PLAQUE	534.45	534.45
48149	ASCOM HASLER MAILING	11 712 6310 0000	METER RENTAL	164.25	164.25
47946	AUDIO BOOK SERVICES, INC	28 233 7160 0301	AUDIO BOOK/WASTE LANDS	33.95	33.95
47947	AUTOMATED OFFICE SYSTEMS	11 313 6310 0000	BASE MONTHLY BILL CANON COPIER	205.00	205.00
48150	B S RENTAL CENTER, INC.	22 000 6310 0000	RENT: LAWN ROLLER	10.90	
		11 621 6100 0000	RENTAL OF TRENCHER	83.30	94.20
48151	BAIRD & CALLOWAY CONST	31 000 6100 0000	WELL #3 ACID ETCHING/SEAL FLR	388.00	388.00
48025	BAKER & TAYLOR BOOKS	28 233 7160 0000	5 TITLES	81.04	81.04
48309	BAKER & TAYLOR BOOKS	28 233 7160 0301	AFRICAS ANIMAL OASIS	21.33	21.33
48310	BAKER & TAYLOR BOOKS	28 233 7160 0000	4 TITLES	55.81	55.81
47948	BAKER & TAYLOR CO	28 233 7160 0302	41 TITLES	381.75	381.75
48024	BAKER & TAYLOR CO	28 233 7160 0301	TITLES AS LISTED	768.22	768.22

CHK #	VENDOR	ACCOUNT #	DESCRIPTION	AMOUNT	TOTAL
48152	BAKER & TAYLOR VIDEO	28 233 7160 0301	REFUND ONE TITLE	-47.45	
		28 233 7160 0301	14 TITLES	181.54	
		28 233 7160 0301	ONE TITLE	25.25	159.34
48308	BAKER & TAYLOR VIDEO	28 233 7160 0000	RUNAWAY RALPH	7.13	
		28 233 7160 0000	CHILDS CHRISTMAS IN WALES	7.13	14.26
48153	BANK OF AMERICA NT&SA	65671 000 6310 0000	STREET SWEEPER	2,547.32	
		11 213 6310 0000	ST SWEEPER/COMP EQUIPMENT	1,382.32	
		11 213 6310 0000	COMPUTER/MEDICAL EQUIPMENT	154.57	
		29 411 6310 0000	MEDICAL EQUIPMENT	1,276.33	
		29 411 6310 0000	COMPUTER/MEDICAL EQUIPMENT	185.73	5,546.27
47949	BAXTER AUTO PARTS	71 000 6110 0000	TRUCK & AUTO PARTS	3.25	
		71 000 6110 0000	TRUCK & AUTO PARTS	58.95	
		71 000 6110 0000	2% 10TH DISCOUNT	-1.24	60.96
48311	BAXTER AUTO PARTS	71 000 6110 0000	2% 10TH, DISCOUNT	-16.93	
		71 000 6110 0000	TRUCK & AUTO PARTS	143.58	
		71 000 6110 0000	TRUCK & AUTO PARTS	558.75	
		71 000 6110 0000	TRUCK & AUTO PARTS	2.52	
		71 000 6110 0000	TRUCK & AUTO PARTS	30.05	
		71 000 6110 0000	TRUCK & AUTO PARTS	-2.52	
		71 000 6110 0000	TRUCK & AUTO PARTS	4.63	
		71 000 6110 0000	TRUCK & AUTO PARTS	109.68	829.76
48155	BEN-KO-MATIC BRUSH &	71 000 6120 0000	BROOMS, GUTTER BROOMS, SEALS	214.90	
		71 000 6120 0000	BROOMS, GUTTER BROOMS, SEALS	99.18	314.08
48057	BILL LAIRD	*29 420 5686 0000	VISION ALLOWANCE	100.00	100.00
48119	BILL LAIRD	*11 231 6270 1000	REIMBURSE: GLOVES/FACE SHIELDS	39.60	39.60
48026	BIO-MED OF OREGON	29 420 6010 0400	MEDICAL WASTE MANAGEMENT	56.30	56.30
47950	BIO-STIM, INC.	32 000 6100 0000	10 GALLONS BIO-STIM	129.50	129.50
48156	BLACKSTONE AUDIO BOOKS	28 233 7160 0301	TITLES LISTED ON ORDER FORM	104.98	104.98
47982	BOB KNUDSON	11 111 6240 0000	COUNCIL STIPEND JUNE 1994	150.00	150.00
48215	BOB KNUDSON	11 111 6240 0000	COUNCIL STIPEND JULY 1994	150.00	150.00
47951	BOB'S BIKE CENTER	11 312 6220 0000	TREK MODEL 850 MOUNTAIN BIKE	386.95	
		11 312 6220 0000	JANDO TRUNK BAG	51.00	
		11 312 6220 0000	TREK REAR BIKE RACK	29.71	
		11 312 6220 0000	MT. ZEIFEL	17.00	
		11 312 6220 0000	VL-400 BIKE HEADLIGHTS	34.00	
		11 312 6220 0000	VL-300 BIKE TAILLIGHT	13.58	532.24

CHK #	VENDOR	ACCOUNT #	DESCRIPTION	AMOUNT	TOTAL
48027	BONNIE EISENMEN	28 233 6210 0000	REPAIR OF VIDEOS	5.90	5.90
48157	BROOKS PRODUCTS INC.	31 000 6100 0000	65H METER BOX	134.10	134.10
48220	BUD MC CUNE	*11 612 6260 0000	MILEAGE/LUNCH PAVING SEMINAR	30.71	30.71
48158	BUILDING CODES AGENCY	11 000 2012 0000	SURCHARGE FEE SHORTAGE	5.25	5.25
48314	BUREAU OF BUSINESS PRACT	29 420 6250 0200	SAFETY COMPLIANCE SUBSCRIPTION	157.92	157.92
48315	BUSINESS PUBLISHERS, INC.	29 420 6250 0700	EMERGENCY PREPARDNESS NEWS	260.00	260.00
48159	CANBY AMBULANCE SERVICE	11 231 6270 1000	4 MANIKIN RENTALS	68.00	68.00
48161	CAROL NELSON ADVERTISING	32 000 6230 0000	BROCHURE: SEWER RATE INCREASE	1,200.00	1,200.00
48162	CASCADE CENTERS, INC.	11 712 5665 0000	EAP APRIL/MAY/JUNE 1994	723.90	723.90
48164	CASCADE COMMERCIAL	22 000 6100 0000 22 000 6100 0000	LODI BEAMS DELIVERED & INSTALL WIRE ENCLOSURES	1,655.56 1,193.90	2,849.46
48163	CASCADE FORM SYSTEM	11 731 6210 0000	UTILITY BILLS W/CHANGES	431.70	431.70
47952	CELLULAR ONE	11 621 6318 3000 22 621 6318 3000 29 621 6318 3000 31 621 6318 3000 32 621 6318 3000	CELLULAR ACTIVITY MAY 1994 CELLULAR ACTIVITY MAY 1994 CELLULAR ACTIVITY MAY 1994 CELLULAR ACTIVITY MAY 1994 CELLULAR ACTIVITY MAY 1994	321.82 29.23 263.06 72.16 29.84	716.11
48028	CENTRAL OFFICE TELEPHONE	11 621 6318 3000 11 621 6318 3006 11 621 6318 3012 11 621 6318 3030 28 621 6318 3018	LONG DISTANCE/VOICE MAIL 5/94 LONG DISTANCE/VOICE MAIL 5/94 LONG DISTANCE/VOICE MAIL 5/94 LONG DISTANCE/VOICE MAIL 5/94 LONG DISTANCE/VOICE MAIL 5/94	7.51 87.50 61.62 0.17 13.59	170.39
48316	CENTRAL OFFICE TELEPHONE	11 621 6318 3000 11 621 6318 3006 11 621 6318 3012 28 621 6318 3018	LONG DISTANCE/VOICE MAIL 6/94 LONG DISTANCE/VOICE MAIL 6/94 LONG DISTANCE/VOICE MAIL 6/94 LONG DISTANCE/VOICE MAIL 6/94	6.62 87.50 41.96 3.80	139.88
48165	CENTRIC ELEVATOR CORP	11 621 6100 0000	YEARLY MAINTENANCE CONTRACT	112.74	112.74
47953	CERIDIAN	11 712 6020 0000	PAYROLL PROCESSING FEES	260.25	260.25
48166	CERIDIAN	11 712 6020 0000 11 731 6270 0000	PAYROLL PROCESSING FEES TRAINING/JIM STOCKTON	246.38 200.00	446.38
48317	CERIDIAN	11 712 6020 0000	PAYROLL PROCESSING FEES	310.12	310.12

CHK #	VENDOR	ACCOUNT #	DESCRIPTION	AMOUNT	TOTAL
48029	CHALLENGE CENTER, INC.	11 731 6210 0000	PROCESS UTILITY BILLING	416.84	416.84
48114	CHEVRON U.S.A., INC	31 000 6260 0000	AUTO GAS	17.61	17.61
48167	CHOPSTICKS EXPRESS	11 311 6260 0000	ORAL BOARD LUNCH/POLICE OFF	18.15	18.15
48030	CHOWN HARDWARE	29 420 6100 0000	DIGITAL ALARMS	484.00	484.00
47954	CITY LIQUIDATORS	11 511 6210 0000	4-DRAWER LEGAL FILE CABINETS	381.00	
		11 511 6210 0000	DRAWER RAILS	34.80	
		11 511 6210 0000	30 X 48 FOLDING TABLES	109.80	525.60
47955	CITY OF OREGON CITY	11 111 6260 0000	3 CLACK CITIES ASSOC DINNERS	41.25	41.25
48168	CITY OF PORTLAND	31 000 6020 0000	WATER SERVICE 10/27 - 11/26	266.60	
		31 000 6020 0000	WATER SERVICE 1/27 - 2/24	276.47	
		31 000 6020 0000	WATER SERVICE CHARGES TO 5/26	286.35	829.42
47956	CITY OF SANDY	11 111 6260 0000	4 CLACK CITIES ASSOC DINNERS	48.00	48.00
48169	CITY RUBBER STAMP CO.	11 511 6210 0000	PLANNING COMMISSIONER NAME PLT	17.10	17.10
48318	CITY RUBBER STAMP CO.	28 233 6210 0000	EZLD#1 1/2 DATERS	67.10	67.10
48170	CLACKAMAS CHRISTIAN CNTR	11 312 6310 0000	BUILDING RENT	100.00	100.00
47960	CLACKAMAS COMM COLLEGE	31 000 6270 0000	CROSS CONNECTION CONTROL	285.00	285.00
47957	CLACKAMAS COMMUNICATIONS	11 312 6120 0000	MAINTENANCE FOR POLICE DEPT	97.50	
		11 312 6120 0000	MAINTENANCE FOR POLICE DEPT	90.25	
		11 312 6120 0000	MAINTENANCE FOR POLICE DEPT	55.00	
		11 312 6120 0000	MAINTENANCE FOR POLICE DEPT	38.50	
		11 312 6120 0000	MAINTENANCE FOR POLICE DEPT	229.34	
		11 312 6120 0000	MAINTENANCE FOR POLICE DEPT	35.00	
		11 312 6120 0000	MAINTENANCE FOR POLICE DEPT	35.00	
		11 312 6120 0000	MAINTENANCE FOR POLICE DEPT	35.00	615.59
48031	CLACKAMAS COMMUNICATIONS	71 000 6110 0000	RADIO REPAIR #6404	27.50	
		29 420 6120 0800	ANNUAL MAINTENANCE FOR FIRE	587.00	614.50
48171	CLACKAMAS COMMUNICATIONS	64 000 7510 2015	INSTALL POLICE RADIO TRAFFIC	1,771.00	1,771.00
48319	CLACKAMAS COMMUNICATIONS	11 312 6120 0000	MAINTENANCE FOR POLICE DEPT	976.00	
		11 312 6120 0000	MAINTENANCE FOR POLICE DEPT	225.48	
		11 312 6120 0000	MAINTENANCE FOR POLICE DEPT	172.50	
		11 312 6120 0000	MAINTENANCE FOR POLICE DEPT	27.50	
		11 312 6120 0000	MAINTENANCE FOR POLICE DEPT	161.84	
		11 312 6120 0000	MAINTENANCE FOR POLICE DEPT	425.00	
		11 312 6120 0000	MAINTENANCE FOR POLICE DEPT	9.60	
		11 312 6120 0000	MAINTENANCE FOR POLICE DEPT	27.50	

CHK #	VENDOR	ACCOUNT #	DESCRIPTION	AMOUNT	TOTAL
48319	CLACKAMAS COMMU ..CONTINUED	11 312 6120 0000	MAINTENANCE FOR POLICE DEPT	55.00	
		11 312 6120 0000	MAINTENANCE FOR POLICE DEPT	162.50	
		11 312 6120 0000	MAINTENANCE FOR POLICE DEPT	330.00	
		11 312 6120 0000	MAINTENANCE FOR POLICE DEPT	65.00	
		11 312 6120 0000	MAINTENANCE FOR POLICE DEPT	436.00	3,073.92
47958	CLACKAMAS COUNTY FINANCE	11 314 6020 0000	E9-1-1 ADMIN CHARGES	442.03	442.03
48032	CLACKAMAS COUNTY FINANCE	11 731 6210 0000	WINDOW ENVELOPES FOR UTILITY	542.25	542.25
48172	CLACKAMAS COUNTY FINANCE	11 312 6210 0000	PRINT REQUESTS	113.80	
		11 312 6230 0000	PRINT REQUESTS	27.60	141.40
48320	CLACKAMAS COUNTY FINANCE	11 314 6020 0000	E9-1-1 ADMIN CHARGES MAY 1994	480.10	480.10
47959	CLACKAMAS COUNTY FIRE	29 420 6270 0400	TUITION-INTERMEDIATE UPGRADE	75.00	
		29 420 6270 0400	TUITION-INTERMEDIATE UPGRADE	75.00	
		29 420 6270 0400	TUITION-INTERMEDIATE UPGRADE	75.00	225.00
48173	CLACKAMAS COUNTY FIRE	11 000 4522 0000	SOUTH METRO FIRE RENTAL SPACE	- 580.18	
		29 000 4522 0000	SOUTH METRO FIRE RENTAL SPACE	- 580.18	
		29 430 6020 0000	SOUTH METRO FIRE MARSHAL	10,502.23	9,341.87
48033	CLACKAMAS COUNTY RECORDER	11 612 6240 0000	RECORDERS FEE	10.00	
		11 612 6240 0000	RECORDERS FEE	5.00	15.00
48174	CLACKAMAS COUNTY RECORDER	11 612 6240 0000	RECORDERS FEE	5.00	5.00
48034	CLARION PLAZA HOTEL	11 311 6260 0000	LODGING/STEVE MOIST	510.00	510.00
48321	CLYDE/WEST, INC.	71 000 6110 0000	SWEEPER PARTS	38.04	
		71 000 6110 0000	SWEEPER PARTS	170.00	208.04
48036	COLUMBIA HOUSE	28 233 7160 0305	TITLES AS LISTED	124.54	124.54
48176	COMMEMORATIVE	28 233 7160 0301	LILLEHAMMER 1994 OLYMPICS	40.95	40.95
48037	COMMERCIAL INFO SYSTEMS	11 312 6020 0000	CIS DATABASE ACCESS	125.00	125.00
48177	COMPUTER CITY	11 213 7165 0000	MICROSOFT OFFICE (UPGRADE)	1,249.75	1,249.75
47961	CONSOLIDATED SUPPLY CO	31 000 6120 0000	HYD REPAIR PARTS FOR MUELLER	118.41	118.41
48178	CONSOLIDATED SUPPLY CO	31 000 6120 0000	HYD REPAIR PARTS FOR MUELLER	960.78	960.78
48101	CRAIG S. STENSRUD	*11 312 6220 0000	PER DIEM (IDENTI-KIT CLASS)	12.00	
		11 312 6260 0000	TRAVEL REIMBURSEMENT/BEAVERTON	6.72	18.72

CHK #	VENDOR	ACCOUNT #	DESCRIPTION	AMOUNT	TOTAL
48323	CREDIT NORTHWEST CORP.	11 312 6010 0000	SERVICE FOR MAY 1994	26.00	26.00
48179	CRIMTEC CORPORATION	11 312 7140 0000	VIDEO TAPES (EVIDENCE IN RED)	277.00	277.00
48017	CRISTINA S EISENHAUR	11 000 2004 0000 11 000 4311 0000	BAIL REFUND/CITATION #PT012537 BAIL REFUND/CITATION #PT012537	40.00 -30.00	10.00
48180	CRUISE MASTER ENGRAVING	29 420 6220 0200	PASSPORT NAMETAGS	21.65	21.65
48115	CUES, INC	32 000 6120 0000	TV EQUIPMENT	209.46	209.46
48181	CUES, INC	32 000 6120 0000	TV EQUIPMENT	90.00	90.00
48038	CUSTOM PARTS & TRAILER	71 000 6110 0000 71 000 6120 0000	TRAILER PARTS TRAILER PARTS	4.10 4.10	8.20
48361	CYNTHIA NAGY	*11 231 6260 0000	REIMBURSE: MILEAGE	37.24	37.24
47962	D & A JANITORIAL	11 621 6100 0000 11 621 6100 0000	JANITOR SERVICE MAY 1994 JANITOR SERVICE MAY 1994	4,608.38 2,537.00	7,145.38
48324	D & A JANITORIAL	11 621 6100 0000 11 621 6100 0000	JANITOR SVC/PSB JUNE 1994 JANITOR SVC/CITY HALL & PW	2,587.00 3,721.33	6,308.33
48182	D & B INTERIORS	32 000 6100 0000	VIDEO TAPE CABINET	425.00	425.00
47963	D A R E	11 312 6230 0000	CORVETTE RAFFLE OPERATING FUND	150.00	150.00
48325	D H R CHILD SUPPORT PRGRM	22 000 2147 0000 22 000 2147 0000 22 000 2147 0000 28 000 2147 0000	PAYMENT W/H FROM 6/30 P/R PAYMENT W/H FROM 6/30 P/R PAYMENT W/H FROM 6/30 P/R PAYMENT W/H FROM 6/30 P/R	251.00 351.00 259.00 142.00	1,003.00
48326	D S U PETERBILT & GMC	71 000 6110 0000	PARTS	33.52	33.52
48116	DAN HANNA CAR CLEAN	11 312 6020 0000	CAR WASHES	16.00	16.00
48061	DARRELL G. LYONS	*11 235 6230 0208 11 235 6260 0000	REIMBURSE: "DTED" EXPENSES REIMBURSE: MILEAGE	39.75 35.84	75.59
48039	DARRIT CONSTRUCTION INC	64 000 7510 2015	PROVIDE & INSTALL FOLGER ADAMS	2,050.00	2,050.00
48136	DAVE LARSON	11 000 4222 0000	OVERCHARGED PLAN CHECK FEE	28.93	28.93
48346	DAVID KROGH	*11 511 6260 0000	REIMBURSE: MILEAGE	27.44	27.44
48040	DEMCO EDUCATIONAL CORP	28 233 6210 0000 28 233 6210 0000 28 233 6210 0000 28 233 6210 0000	4 CAPACITY FULL SLEEVED ALBUMS 6 CAPACITY FULL SLEEVED ALBUMS POLYFIT BOOK JACKET COVERS IN SHIPPING & HANDLING	85.40 86.80 79.98 17.24	269.42

CHK #	VENDOR	ACCOUNT #	DESCRIPTION	AMOUNT	TOTAL
48183	DEMCO EDUCATIONAL CORP	28 233 6210 0000	PRESSURE SENSITIVE CLASS	14.41	
		28 233 6210 0000	POLYFIT BOOK JACKET COVERS IN	59.98	
		28 233 6210 0000	FASTAPE REPAIR TAPE P161-2130	11.99	
		28 233 6210 0000	SHIPPING & HANDLING	7.82	94.20
48327	DEPARTMENT OF GENERAL	29 420 6220 0700	EMERGENCY SUPPLIES	450.00	450.00
47965	DEPARTMENT OF JUSTICE	11 711 6210 0000	MODEL PUBLIC CONTRACT RULES	180.00	180.00
48328	DEPT OF STATE POLICE	11 312 6020 0000	LEDS APR, MAY, JUN 1994	1,725.00	1,725.00
48184	DEPT/ADMINISTRATIVE SVCS	29 420 6220 0700	ACRYLIC BLANKETS	50.00	
		29 420 6220 0700	SLEEPING PADS	400.00	450.00
47993	DIANA MYRVANG	*11 511 6210 0000	REIMBURSE: OFFICE SUPPLIES	105.59	105.59
48068	DIANA MYRVANG	*11 511 6210 0000	REIMBURSE: OFFICE SUPPLY	160.73	160.73
48041	DIGITAL EQUIPMENT CORP	11 213 6130 0000	HEWLETT PACKARD IID LASER	371.00	371.00
48186	DON THOMAS PETROLEUM	71 000 1502 0000	2400 GALLONS UNLEADED GASOLINE	2,124.96	
		71 000 1503 0000	1049 GALLONS DIESEL FUEL	598.27	2,723.23
48185	DON'S A1 GLASS	11 621 6100 0000	REPLACE PLATE GLASS	530.00	530.00
48187	DR VIDEO PRODUCTIONS	11 111 7150 0000	ACQUISITION & INSTALLATION	3,100.00	3,100.00
48329	DR VIDEO PRODUCTIONS	11 111 7150 0000	INSTALL AUDIO/VIDEO EQUIP	2,342.00	
		11 111 7150 0000	INSTALL AUDIO/VIDEO EQUIP	1,101.00	
		11 111 7150 0000	INSALL AUDIO/VIDEO EQUIP	1,475.00	4,918.00
48188	ECONOMIC DEVELOPMENT DEPT	11 511 6010 0121	ELECTRONIC VOTING - APR & 6	1,394.00	1,394.00
48189	EGGHEAD SOFTWARE	11 313 6210 0000	WORKS FOR WINDOWS 3.0	89.50	89.50
48330	EGGHEAD SOFTWARE	11 612 7165 0000	MS OFFICE PRO 4.3 COMPETITIVE	742.41	
		11 612 7165 0000	X-TREE GOLD (DOS VERSION)	88.48	830.89
48050	EILEEN GOLDSMITH	*11 511 6210 0000	REIMBURSE: PHOTOGRAPHS	34.86	34.86
48200	ELLA GOSSETT	*11 314 6260 0000	GASOLINE/ASHLAND CONFERENCE	18.50	
		11 314 6260 0000	MILEAGE PSU	4.48	22.98
48160	ERIC H CARLSON	29 411 6010 0000	ANALYSIS OF COST RECOVERY	2,625.00	2,625.00
47966	EVENT RENTAL	11 312 6220 0000	5 RADIOS	250.00	250.00
48042	EVENT SOLUTIONS, INC	22 000 6270 0000	REGISTRATION MAULDING/KELLEY	240.00	240.00

CHK #	VENDOR	ACCOUNT #	DESCRIPTION	AMOUNT	TOTAL
48117	EVENT SOLUTIONS, INC	22 000 6260 0000	LODGING: DAVID FERGUSON	65.00	65.00
48190	EVENT SOLUTIONS, INC	22 000 6270 0000	REGISTER & LODGE: D. FERGUSON	375.00	375.00
47967	EXECUTIVE PRESENTATIONS	32 000 6100 0000	ELECTROSTATIC PRINT/SEWER	416.00	416.00
47968	FAMILIAN NW	31 000 6100 0000	MISC PLUMBING AND WATER WORKS	83.40	
		31 000 6100 0000	MISC PLUMBING AND WATER WORKS	166.80	250.20
48191	FAMILIAN NW	31 000 6100 0000	MISC PLUMBING AND WATER WORKS	1,161.73	
		31 000 6100 0000	MISC PLUMBING AND WATER WORKS	-64.66	
		31 000 6100 0000	MISC PLUMBING AND WATER WORKS	350.90	
		31 000 6100 0000	MISC PLUMBING AND WATER WORKS	177.28	
		31 000 6100 0000	MISC PLUMBING AND WATER WORKS	490.76	
		31 000 6100 0000	MISC PLUMBING AND WATER WORKS	101.09	
		31 000 6100 0000	MISC PLUMBING AND WATER WORKS	6.68	2,223.78
48192	FASTSIGNS	29 420 6110 0000	LOGO SIGNS	97.04	
		29 420 6110 0000	LOGO SIGNS	47.04	144.08
48043	FINANCIAL CONSULTING	32 000 6010 0000	COST OF SERVICE SEWER RATE	1,574.17	1,574.17
48044	FIRE & EMERGENCY	29 411 6250 0000	SERVICE 5/1 - 5/31	288.00	
		29 411 6250 0000	SERVICE 5/1 - 5/31	120.00	
		29 411 6250 0000	CREDIT 1/94, 2/94, 3/94, 4/94	- 480.00	
		29 411 6250 0000	SERVICE 6/1 - 6/30	288.00	
		29 411 6250 0000	SERVICE 6/1 - 6/30	120.00	336.00
48118	FIRST INTERSTATE BANK	22 000 6100 0000	ASSOCIATED CAMERA REP, PTLD	41.95	
		22 000 6210 0000	OFFICEMAX, PTLD	8.22	
		22 000 6260 0000	FOUR WINDS MOTEL, SEASIDE	224.70	
		22 000 6260 0000	FOUR WINDS MOTEL, SEASIDE	160.50	
		31 000 6260 0000	COURTYARD, SPOKANE	232.25	
		31 000 6260 0000	COURTYARD, SPOKANE	227.70	
		32 000 6260 0000	CAMP 18 RESTAURANT, SEASIDE	12.70	
		32 000 6260 0000	DOOGERS SEAFD & GRILL, SEASIDE	19.45	
		32 000 6260 0000	OCEAN VIEW RESORT, SEASIDE	7.00	
		32 000 6260 0000	OCEAN VIEW RESORT, SEASIDE	8.50	
		32 000 6260 0000	OCEAN VIEW RESORT, SEASIDE	224.70	
		32 000 6260 0000	MACHEEZMO MOUSE, CLACKAMAS	25.00	
		11 111 6210 0000	PAY LESS DRUG, CLACKAMAS	32.73	
		11 312 6130 0000	DIGITAL SERVICE CTR, NAPERVILL	65.00	
		11 511 6210 0000	OFFICEMAX, PTLD	26.27	
		11 511 6240 0000	REED COLLEGE BOOKSTORE, MILW	3.35	
		11 511 6240 0000	REED COLLEGE BOOKSTORE, MILW	2.05	
		11 511 6250 0000	REED COLLEGE BOOKSTORE, MILW	61.00	
		11 611 6210 0000	OFFICEMAX, PTLD	6.80	
		11 611 6210 0000	GRAHAM'S BOOK, MILW	29.45	
		11 611 6260 0000	NONNA EMILIA CAFE, MILW	16.00	
		11 612 6210 0000	OFFICEMAX, PTLD	5.48	

CHK #	VENDOR	ACCOUNT #	DESCRIPTION	AMOUNT	TOTAL
48118	FIRST INTERSTAT ..CONTINUED	11 612 6210 0000	KRUEGER'S SUPPLY, PTLD	120.00	
		11 711 6260 0000	CHOPSTICKS EXPRESS, MILW	32.35	
		11 731 6260 0000	RADISSON HOTELS, SACRAMENTO	8.08	
		11 731 6260 0000	DENNY'S STOCKTON	6.23	
		11 731 6260 0000	CANTERBURY INN, SACRAMENTO	16.96	
		11 731 6260 0000	CANTERBURY INN, SACRAMENTO	150.54	1,774.96
48193	FIRST INTERSTATE BANK	11 211 6250 0000	INTL CITY MGMT AS WASH DC	475.53	
		11 211 6260 0000	NORTH CLACK CMBR COMMERCE	53.00	
		11 211 6260 0000	CHOPSTICKS EXPRESS, MILW	9.00	
		29 411 6210 0000	OFFICEMAX, PORTLAND, OR	41.43	
		29 411 6260 0000	LIBBEY'S RESTAURANT, MILW, OR	10.55	
		29 411 6260 0000	SHARI'S RESTAURANT, MILW, OR	8.90	598.41
47970	FIRST TRUST OREGON	52 000 6447 0000	PAYING AGENT FEES	429.00	429.00
48332	FOCUS	11 712 6250 0000	FOCUS DUES	1,800.00	1,800.00
48333	FORTIS BENEFITS INSURANCE	11 000 2119 0000	LIFE INS FROM 6/30 P/R	16.80	
		29 000 2119 0000	LIFE INS FROM 6/30 P/R	16.10	32.90
48334	FOSS MARITIME COMPANY	11 312 6020 0000	RESPONSE TO METH LAB	2,971.88	2,971.88
48045	FRED PRYOR SEMINARS	11 611 6260 0000	SEMINAR: BEVERLY MILLER	59.00	
		11 611 6260 0000	SEMINAR: RACHEL SMITH	59.00	118.00
48194	FULCRUM PUBLISHING	28 233 7160 0301	ITEMS LISTED ON ORDER FORM	31.96	31.96
48046	GALE RESEARCH INC	28 233 7160 0000	REFERENCE TITLES	85.18	85.18
48195	GALE RESEARCH INC	28 233 7160 0000	REFERENCE TITLES	117.72	117.72
48335	GALE RESEARCH INC	28 233 7160 0303	CONTEMPORARY AUTHORS	117.72	117.72
48196	GARDEN DISTRIBUTORS NW	11 621 6100 0000	GLOVES	73.66	73.66
48138	GARY L MELUM	11 000 2004 0000	BAIL REFUND/CITATION #17735A	75.00	
		11 000 2013 0000	BAIL REFUND/CITATION #17735A	-12.00	
		11 000 4310 0000	BAIL REFUND/CITATION #17735A	-26.00	37.00
48047	GAYLORD BROS INC	28 233 6210 0000	ORDER CARDS 101S-L	6.40	
		28 233 6210 0000	SHIPPING & HANDLING	4.75	11.15
48197	GAYLORD BROS INC	28 233 6210 0000	COLLECTION LABELS - NEW BOOK	22.25	22.25
48198	GEM TOP SALES & SERVICE	71 000 6100 0000	CANOPY SHELL W/FRONT END FULL	603.00	
		71 000 6100 0000	LIFT UP DOOR W/O WINDOW	510.00	
		71 000 6100 0000	SINGLE WALK-IN W/CLR WINDOW	433.00	
		71 000 6100 0000	COURTESY LIGHT SWITCHES - 3	53.00	
		71 000 6100 0000	EXTRA DOME LIGHT	18.00	

CHK #	VENDOR	ACCOUNT #	DESCRIPTION	AMOUNT	TOTAL
48198	GEM TOP SALES & ..CONTINUED	71 000 6100 0000 71 000 6100 0000	LADDER RACKS W/ROLLERS INSTALL INTERIOR SHELVING 12" DEEP	150.00 406.00	2,173.00
48199	GOODWILL INDUSTRIES	11 611 6210 0000	NAMEPLATES	24.50	24.50
47971	GOODYEAR	71 000 6110 0000	FURNISH CAR & TRUCK TIRES	70.62	70.62
48051	GOODYEAR	71 000 6110 0000 71 000 6110 0000 71 000 6110 0000	FURNISH CAR & TRUCK TIRES FURNISH CAR & TRUCK TIRES FURNISH CAR & TRUCK TIRES	399.00 472.62 14.00	885.62
48201	GOVERNMENT FINANCE	11 711 6210 0000 11 711 6210 0000 11 711 6210 0000	DEBT ISSUANCE & MANAGEMENT ELECTED OFFICIALS GUIDE SHIPPING & HANDLING	18.00 57.00 4.00	79.00
48202	GRAHAM'S BOOK & STATIONER	29 420 6210 0000	LETTERING	1.89	1.89
48336	GRAPHIC PRODUCTS INC	11 611 6210 0000	RIBBON & TAPE SUPPLIES	336.31	336.31
47973	GREER GRAPHICS	11 511 6010 0121	DESIGN & FORMATTING	384.50	384.50
48203	GREER GRAPHICS	11 511 6010 0121	BROCHURE #5	394.00	394.00
48018	GREGORY J WRIGHT	11 000 2004 0000 11 000 4311 0000	BAIL REFUND/CITATION #PT010587 BAIL REFUND/CITATION #PT010587	20.00 -10.00	10.00
48204	GROUP 3 CONSULTANTS INC	11 213 6270 0000 11 213 6270 0000	MICROSOFT WINDOWS TRAINING MICROSOFT WORD BEGINNING	1,200.00 1,200.00	2,400.00
47974	H D FOWLER CO	31 000 6100 0000	MISC FITTINGS	290.94	290.94
48205	H D FOWLER CO	31 000 6100 0000 31 000 6100 0000 31 000 6100 0000 31 000 6100 0000 31 000 6100 0000 31 000 6100 0000	MISC FITTINGS MISC FITTINGS MISC FITTINGS MISC FITTINGS MISC FITTINGS MISC FITTINGS	342.20 23.70 153.99 115.74 151.12 398.24	1,184.99
47975	HALTON CO	71 000 6110 0000	FURNISH PARTS FOR 6443	38.36	38.36
48206	HANSEN INFORMATION	32 000 6120 0000	SERVICE & MAINT AGREEMENT	250.00	250.00
47976	HOLLYWOOD IMPRESS PRINTNG	11 511 6230 0000	2000 VISUALIZE PRINTING	385.00	385.00
48207	HOOD RIVER INN	11 111 6260 0000	CRAIG LOMNICKI 7-28,29,30-1994	275.40	275.40
48052	HOOPER DETOXIFICATION CEN	11 312 6020 0000	CIVIL HOLD ADMISSIONS FOR	300.00	300.00

CHK #	VENDOR	ACCOUNT #	DESCRIPTION	AMOUNT	TOTAL
48337	HOOPER DETOXIFICATION	CEN11 312 6020 0000	CIVIL HOLD ADMISSIONS 6/94	150.00	150.00
48208	HORTON ELECTRIC	11 621 6100 0000 11 621 6100 0000	INSTALL NEW LIGHT/ELEVATOR INSTALL NEW LIGHTS BATHROOMS	313.15 470.75	783.90
48209	HYDRONIX INC.	32 000 6100 0000	EMER PUMP REPAIR @ BROOKSIDE	1,920.80	1,920.80
47977	I B M	11 213 6130 0000 11 213 6130 0000 11 213 6130 0000 11 213 6310 0000 11 213 6310 0000 11 213 6310 0000 11 213 6310 0000 11 213 6310 0000 11 213 6310 0000 11 213 6310 0000 11 213 6310 0000 11 213 6310 0000 11 213 6310 0000 11 213 6310 0000	PAYMENT DUE 6/1/94 PAYMENT DUE 6/1/94 PAYMENT DUE 6/1/94 PAYMENT DUE 6/1/94 PAYMENT DUE 6/1/94 PAYMENT DUE 6/1/94 PAYMENT DUE 6/1/94 PAYMENT DUE 6/1/94 PAYMENT DUE 6/1/94 PAYMENT DUE 6/1/94 PAYMENT DUE 6/1/94 PAYMENT DUE 6/1/94 PAYMENT DUE 6/1/94 PAYMENT DUE 6/1/94	403.00 63.00 345.39 3,105.92 28.44 368.05 402.47 124.74 649.00 68.00 1,243.86	6,801.87
48338	IAFF LOCAL 1159	29 000 2135 0000 29 000 4625 0000	UNION DUES W/H FROM 6/30 P/R UNION DUES W/H FROM 6/30 P/R	1,367.62 0.01	1,367.63
48132	ICMA	11 000 2124 0000 22 000 2124 0000 28 000 2124 0000 31 000 2124 0000 32 000 2124 0000	DEFERRED COMP W/H 6/5 P/R DEFERRED COMP W/H 6/5 P/R DEFERRED COMP W/H 6/5 P/R DEFERRED COMP W/H 6/5 P/R DEFERRED COMP W/H 6/5 P/R	1,117.50 50.00 46.50 112.50 80.00	1,406.50
48339	ICMA	11 000 2124 0000 22 000 2124 0000 28 000 2124 0000 29 000 2124 0000 31 000 2124 0000	DEFERRED COMP W/H 6/30 P/R DEFERRED COMP W/H 6/30 P/R DEFERRED COMP W/H 6/30 P/R DEFERRED COMP W/H 6/30 P/R DEFERRED COMP W/H 6/30 P/R	1,562.50 190.50 1,175.00 266.00 50.00	3,244.00
47978	INNOVATION AUTO PRODUCTS	71 000 6110 0000 71 000 6110 0000	SUPPLEMENTAL DUE STRIPE POLICE CAR #3206A	118.81 175.00	293.81
48210	INNOVATION AUTO PRODUCTS	71 000 6110 0000 71 000 6110 0000	REPAIR AS PER ESTIMATE #7105 PAINT BUMBER #7105	1,295.19 159.40	1,454.59
48340	INTERNAL REVENUE SERVICE	11 000 2147 0000	WITHHELD FROM 6/30 PAYROLL	50.00	50.00
48341	INTERNATIONAL ASSOC OF	29 411 6250 0000	MEMBERSHIP: DAN OLSEN	105.00	105.00
48291	JANNETTE VALLANDINGHAM	*11 211 6210 0000 11 211 6260 0000 11 712 6210 0000	REIMBURSE: FAN FOR RECORDS RM REIMBURSE: MILEAGE REIMBURSE: FAN FOR RECORDS RM	39.99 30.80 39.99	110.78

CHK #	VENDOR	ACCOUNT #	DESCRIPTION	AMOUNT	TOTAL
48250	JILL YOUNG	11 312 6120 0000	PETTY CASH	5.00	
		11 312 6210 0000	PETTY CASH	10.25	
		11 312 6210 0000	PETTY CASH	26.98	
		11 312 6210 0000	PETTY CASH	15.31	
		11 312 6220 0000	PETTY CASH	28.99	
		11 312 6220 0000	PETTY CASH	5.99	
		11 312 6220 0000	PETTY CASH	4.97	
		11 312 6230 0000	PETTY CASH	9.00	
		11 312 6230 0000	PETTY CASH	5.00	
		11 312 6230 0000	PETTY CASH	3.50	
		11 312 6230 0000	PETTY CASH	14.53	
		11 312 6240 0000	PETTY CASH	10.00	
		11 411 6230 0000	PETTY CASH	15.68	
		29 420 6270 0000	PETTY CASH	30.00	
		29 420 6270 0000	PETTY CASH	30.00	
		29 420 6270 0000	PETTY CASH	6.58	221.78
48356	JIM MILLER	*32 000 6240 0000	CDL LICENSE	81.00	81.00
48362	JOHN NAGY	*32 000 6220 0000	BOOT ALLOWANCE FYE 1994	75.00	75.00
48212	JOHNS & COMPANY	29 411 6210 0000	CONSTRUCTION MATERIALS	13.13	
		29 411 6210 0000	CONSTRUCTION MATERIALS	67.50	
		29 411 6210 0000	RETIREMENT PLAQUE FOR FERRANTE	67.94	148.57
48343	K C COMMUNICATIONS	11 211 6230 0000	AD: PUBLIC SAFETY BUILDING	75.00	
		11 211 6230 0000	VOID CHECK	-75.00	0.00
48411	K C COMMUNICATIONS	11 211 6230 0000	AD: PUBLIC SAFETY BLDG	75.00	75.00
4345	KELLY SERVICES, INC.	11 711 6020 0000	VOID CHECK	- 147.52	- 147.52
47980	KELLY SERVICES, INC.	11 711 6020 0000	W/E 05/22/94 CA WALLACE	368.80	
		11 711 6020 0000	W/E 05/16/94 CA WALLACE	147.52	516.32
48054	KELLY SERVICES, INC.	11 711 6020 0000	W/E 5/29 CA WALLACE	368.80	368.80
48214	KELLY SERVICES, INC.	11 711 6020 0000	W/E 06/05 CA WALLACE	255.86	
		11 711 6020 0000	W/E 06/12/94 CA WALLACE	364.19	620.05
48345	KELLY SERVICES, INC.	11 711 6020 0000	W/E 6/19 CA WALLACE	147.52	147.52
48409	KELLY SERVICES, INC.	11 711 6020 0000	W/E 06/19/94 CA WALLACE	147.52	147.52
48273	KELLY SOMERS	*71 000 6260 0000	REIMBURSE: LUNCH	17.50	
		11 611 6210 0000	REIMBURSE: BOOT ALLOWANCE	60.00	
		11 611 6260 0000	REIMBURSE: MILEAGE	12.88	
		11 611 6260 0000	REIMBURSE: LUNCH/PVMT MGMT	9.94	100.32

CHK #	VENDOR	ACCOUNT #	DESCRIPTION	AMOUNT	TOTAL
47981	KIDS FOR LEARNING	28 233 7160 0302	ABC'S AND SUCH	25.95	
		28 233 7160 0302	NURSEY SONGS AND RHYMES	25.95	51.90
48139	KRAIG A TRONT	11 000 2004 0000	BAIL REFUND/CITATION #17744A	120.00	
		11 000 2010 0000	BAIL REFUND/CITATION #17744A	-25.00	
		11 000 2013 0000	BAIL REFUND/CITATION #17744A	-14.00	
		11 000 4310 0000	BAIL REFUND/CITATION #17744A	-55.00	26.00
47984	L I N C C	28 233 6270 0000	CONFERENCE	28.00	28.00
48055	LABELMASTER	29 420 6220 0500	1993 ERG SPIRAL BOUND	53.68	53.68
48056	LACEY'S CATERING	32 000 6260 0000	MEETING MEALS	20.50	
		11 111 6260 0000	MEETING MEALS	119.20	
		11 211 6260 0000	MEETING MEALS	99.00	
		11 231 6260 1000	MEETING MEALS	29.50	
		11 311 6260 0000	MEETING MEALS	104.50	372.70
48347	LACEY'S CATERING	11 231 6270 1000	BREAKFAST MEETING/MGMT TRAIN	42.00	
		11 311 6260 0000	BOXED LUNCHES/OFFICER TESTING	11.00	53.00
48058	LANDEEN WELDING SUPPLIES	29 420 6120 0400	COMPRESSED GAS CYLINDER RENT	4.15	4.15
48048	LARRY L. GIDDINGS	*11 312 6260 0000	PER DIEM (INVESTIGATION CLASS)	30.00	30.00
48059	LAW ENFORCEMENT TV NETWOR	11 312 6270 0000	LETN CABLE SERVICE JUNE 1994	388.00	388.00
48060	LEAGUE OF OREGON CITIES	11 000 1402 0000	COBRA INSURANCE FOR JUNE 1994	31.82	
		11 000 1402 0000	COBRA INSURANCE FOR JUNE 1994	31.94	
		11 000 1402 0000	COBRA INSURANCE FOR JUNE 1994	25.95	
		11 000 1402 0000	COBRA INSURANCE FOR JUNE 1994	5.87	
		11 000 1402 0000	COBRA INSURANCE FOR JUNE 1994	193.95	
		11 000 1402 0000	COBRA INSURANCE FOR JUNE 1994	20.30	
		11 000 1402 0000	COBRA INSURANCE FOR JUNE 1994	- 126.66	
		11 000 1402 0000	COBRA INSURANCE FOR JUNE 1994	- 137.15	
		11 000 1402 0000	COBRA INSURANCE FOR JUNE 1994	106.36	
		11 000 1402 0000	COBRA INSURANCE FOR JUNE 1994	20.30	
		11 000 1402 0000	COBRA INSURANCE FOR JUNE 1994	31.51	
		11 000 1402 0000	COBRA INSURANCE FOR JUNE 1994	66.85	
		11 000 1402 0000	COBRA INSURANCE FOR JUNE 1994	35.45	
		11 000 1402 0000	COBRA INSURANCE FOR JUNE 1994	5.87	
		11 000 1402 0000	COBRA INSURANCE FOR JUNE 1994	327.15	
		11 000 1402 0000	COBRA INSURANCE FOR JUNE 1994	-0.30	
		31 000 5670 0000	COBRA INSURANCE FOR JUNE 1994	105.21	
		11 311 5670 0000	COBRA INSURANCE FOR JUNE 1994	322.94	
		11 312 5670 0000	COBRA INSURANCE FOR JUNE 1994	265.75	
		11 312 5670 0000	COBRA INSURANCE FOR JUNE 1994	265.75	
		11 312 5680 0000	COBRA INSURANCE FOR JUNE 1994	29.58	
		11 312 5680 0000	COBRA INSURANCE FOR JUNE 1994	29.58	
		29 411 5670 0000	COBRA INSURANCE FOR JUNE 1994	212.72	

CHK #	VENDOR	ACCOUNT #	DESCRIPTION	AMOUNT	TOTAL
48060	LEAGUE OF OREGO ..CONTINUED	29 411 5680 0000	COBRA INSURANCE FOR JUNE 1994	29.58	
		11 612 5670 0000	COBRA INSURANCE FOR JUNE 1994	0.30	
		11 613 5670 0000	COBRA INSURANCE FOR JUNE 1994	212.72	2,113.34
48348	LEAGUE OF OREGON CITIES	11 000 2111 0000	MED/DENT PREM FROM JUNE P/R	16,993.76	
		11 000 2114 0000	MED/DENT PREM FROM JUNE P/R	3,110.50	
		11 000 4625 0000	MED/DENT PREM FROM JUNE P/R	0.83	
		22 000 2111 0000	MED/DENT PREM FROM JUNE P/R	1,982.00	
		22 000 2114 0000	MED/DENT PREM FROM JUNE P/R	299.47	
		28 000 2111 0000	MED/DENT PREM FROM JUNE P/R	2,907.45	
		28 000 2114 0000	MED/DENT PREM FROM JUNE P/R	437.28	
		29 000 2111 0000	MED/DENT PREM FROM JUNE P/R	8,212.34	
		29 000 2114 0000	MED/DENT PREM FROM JUNE P/R	1,395.77	
		31 000 2111 0000	MED/DENT PREM FROM JUNE P/R	2,062.38	
		31 000 2114 0000	MED/DENT PREM FROM JUNE P/R	372.50	
		32 000 2111 0000	MED/DENT PREM FROM JUNE P/R	638.16	
		32 000 2114 0000	MED/DENT PREM FROM JUNE P/R	127.84	
		71 000 2111 0000	MED/DENT PREM FROM JUNE P/R	762.96	
		71 000 2114 0000	MED/DENT PREM FROM JUNE P/R	122.56	39,425.80
48216	LIBBEY'S RESTAURANT	11 612 6270 0000	MEALS GIS ORAL BOARD	17.65	17.65
48349	LIBBEY'S RESTAURANT	11 311 6260 0000	LUNCH/POLICE ORAL BOARD	25.70	
		11 312 6260 0000	FOOD TICKETS/MILW FESTIVAL	175.00	200.70
48120	LINCO MICRO-IMAGE SYSTEMS	11 612 6130 0000	PREVENTATIVE MAINT: MINOLTA	475.00	475.00
47985	LOCAL GOVERNMENT	11 111 6260 0000	TIMBERLINE REGISTRATION FEES	45.00	45.00
48217	LONE STAR NORTHWEST	22 000 6100 0000	1" - 0 ROCK	223.19	
		31 000 6100 0000	3/4 - 0 ROCK	669.20	892.39
47986	MARSH MEDICAL SERVICE INC	29 420 6220 0400	EMERGENCY MEDICAL SUPPLIES	222.77	222.77
48062	MARSH MEDICAL SERVICE INC	29 420 6220 0400	EMERGENCY MEDICAL SUPPLIES	43.50	43.50
48218	MARSH MEDICAL SERVICE INC	29 420 6220 0400	EMERGENCY MEDICAL SUPPLIES	71.10	71.10
47987	MARSHALL CAVENDISH CORP	28 233 7160 0302	GROUPS CULTURES OF THE WORLD	138.29	138.29
47988	MASCOTT EQUIPMENT CO	71 000 6100 0000	TECK 21 GAS CARDS-CODED-PLAIN	150.00	150.00
48219	MASONS SUPPLY COMPANY	22 000 6100 0000	PATCH POWDER/LATEX/TROWEL	58.00	
		22 000 6100 0000	LATEX/PATCH POWDER	74.00	132.00
48049	MATT T. GILBERT	*11 312 6220 0000	PER DIEM (IDENTI-KIT CLASS)	12.00	
		11 312 6260 0000	PER DIEM (INVESTIGATION CLASS)	30.00	42.00

CHK #	VENDOR	ACCOUNT #	DESCRIPTION	AMOUNT	TOTAL
48063	MCFARLANES BARK INC	22 000 6100 0000	DISPOSAL FEE	30.80	30.80
48221	MCFARLANES BARK INC	22 000 6100 0000	BRUSH DISPOSAL	18.48	18.48
48064	MCKEEVER/MORRIS, INC.	11 511 6010 0000	CONSULTING SERVICES	532.85	532.85
48222	MCLOUGHLIN & EARDLEY	11 312 6110 0000 11 312 6110 0000	LIGHTBARS/CONSOLES/SIREN SPKRS UNITROL	3,192.48 155.00	3,347.48
48352	MCLOUGHLIN & EARDLEY	11 312 6220 0000	SIREN/LIGHTS SUPPLIES	361.21	361.21
48223	MEL DEINES	11 621 6323 3012	MONTHLY GARBAGE SERVICE FEES	320.60	320.60
48154	MERLIN BECKER	*11 213 6210 0000 11 213 6260 0000	REIMBURSE: ECONOMY DISK DRAWER MILEAGE/TRAVEL 5/24 - 6/23	9.92 23.50	33.42
47989	METEREADERS	31 000 6020 0000	WATER METERS READ MAY 1994	1,159.00	1,159.00
48224	METEREADERS	31 000 6020 0000	3322 WATER METERS READ	1,261.60	1,261.60
48122	METRO	11 311 6270 0000	REGISTRATION: DISASTER CONF	125.00	125.00
48225	METRO	11 235 6323 0000	"DTED" DISPOSAL FEE	204.00	204.00
47990	METROFUELING, INC.	11 312 6220 0000	FUEL THRU 5/15/94	409.05	409.05
48065	METROFUELING, INC.	11 312 6220 0000	FUEL THRU 5/31/94	659.64	659.64
48353	METROFUELING, INC.	11 312 6220 0000	FUEL THRU 6/15/94	1,003.62	1,003.62
48226	MICK'S LANDSCAPE SERVICE	11 621 6100 0000 11 621 6100 0000	MOWING/EDGING/PRUNING PSB MOWING/EDGING/PRUNING PSB	160.00 180.00	340.00
48354	MIKE'S RACING	11 312 6110 0000	BULB FOR MOTORCYCLE	8.00	8.00
48355	MILLER, NASH, WEINER	11 231 6010 0000	LEGAL SERVICES MAY 1994	142.85	142.85
48359	MILW POLICE EMPLOYEE ASSN	11 000 2132 0000	UNION DUES W/H FROM 6/94 P/R	958.00	958.00
48357	MILWAUKIE DOWNTOWN	11 999 6020 4210 11 999 6020 4230	TURNOVER SURCHARGE 1994 TURNOVER SURCHARGE 1994	2,246.20 1,000.70	3,246.90
48227	MILWAUKIE LOAVES & FISHES	11 111 6260 0000	MEALS & COOKIES (MAY 1994)	86.00	86.00
47991	MILWAUKIE LUMBER CO	11 621 6100 0000 11 621 6100 0000 11 621 6100 0000 11 621 6100 0000 11 621 6100 0000	SUPPLIES/BUILDING MAINTENANCE SUPPLIES/BUILDING MAINTENANCE SUPPLIES/BUILDING MAINTENANCE SUPPLIES/BUILDING MAINTENANCE SUPPLIES/BUILDING MAINTENANCE	4.99 -4.99 2.37 11.48 31.67	45.52

CHK #	VENDOR	ACCOUNT #	DESCRIPTION	AMOUNT	TOTAL
48228	MILWAUKIE LUMBER CO	11 621 6100 0000	AC FIR PLYWOOD/U BOLT	32.81	32.81
48358	MILWAUKIE LUMBER CO	29 420 6100 0000	BUILDING SUPPLIES, HARDWARE	6.84	
		29 420 6100 0000	BUILDING SUPPLIES, HARDWARE	17.43	
		29 420 6100 0000	BUILDING SUPPLIES, HARDWARE	0.98	
		29 420 6100 0000	BUILDING SUPPLIES, HARDWARE	2.38	
		29 420 6100 0000	BUILDING SUPPLIES, HARDWARE	31.04	
		29 420 6100 0000	BUILDING SUPPLIES, HARDWARE	-31.04	
		11 621 6100 0000	SUPPLIES/BUILDING MAINTENANCE	85.44	113.07
48140	MONTAG OIL	11 000 3999 0000	OVER PAYMENT/PERMIT #94-189	7.45	7.45
48069	N D O A 7TH ANNUAL CON	11 311 6270 0000	REGISTRATION: DARE CONFERENCE	150.00	150.00
48386	NANCY ELAINE TOLL	11 000 2147 0000	WITHHELD FROM 6/30 P/R	900.00	900.00
48363	NAPA - ALLIANCE	11 211 6250 0000	PUBLIC INNOVATOR FAX	120.00	120.00
47994	NATIONAL CIVIC LEAGUE	11 211 6250 0000	CITY OF MILWAUKIE	250.00	250.00
48070	NETWORKS	64 000 7510 2015	INSTALLATION - XYPLEX EQUIP	1,002.00	
		64 000 7510 2015	PRICE QUOTE FOR NETWORK AT	306.35	1,308.35
48364	NORTH CLACKAMAS COUNTY	11 211 6250 0000	ANNUAL CHAMBER DUES	280.00	280.00
48365	NORTHEAST PUBLISHING GRP	29 411 6250 0000	COMMISH SUBSCRIPTION	66.90	66.90
48229	NORTHLAND INSURANCE CO	11 712 6130 0000	CLAIMANT: CLACKAMAS COUNTY	500.00	
		11 712 6332 0000	CLAIMANT: KATHLEEN PLUNKETT	500.00	1,000.00
48071	NORTHWEST INFORMATION	64 000 7510 2015	CONSULTING SERVICES	1,036.99	1,036.99
48230	NORTHWEST INFORMATION	11 213 6020 0000	CONSULTING SERVICES	263.50	263.50
47995	NORTHWEST MICRO-TECHNICS	22 000 6210 0000	KRONOS EMPLOYEE BADGES	24.50	24.50
48231	NORTHWEST MICRO-TECHNICS	11 611 7150 0000	TIMEKEEPER CENTRAL 100 UPGRADE	500.00	500.00
47996	NORTHWEST NATURAL GAS CO	11 621 6322 3012	NATURAL GAS 4/26 - 5/25	129.22	129.22
48072	NORTHWEST NATURAL GAS CO	11 621 6322 3030	NATURAL GAS 4/28 - 5/26	40.05	
		28 621 6322 3018	NATURAL GAS 5/3 - 6/2	126.04	
		29 621 6322 3030	NATURAL GAS 4/28 - 5/26	40.06	
		31 621 6322 3042	NATURAL GAS 4/28 - 5/26	26.21	232.36
48232	NORTHWEST NATURAL GAS CO	22 621 6322 3036	NATURAL GAS 5/10 - 6/9	13.82	13.82
48123	O N E A	11 312 6250 0000	DUES	20.00	
		11 312 6270 0000	REGISTRATION SEMINAR	45.00	65.00

CHK #	VENDOR	ACCOUNT #	DESCRIPTION	AMOUNT	TOTAL
48233	O'DONNELL, RAMIS, CREW &	11 221 6010 0000	CITY ATTORNEY FEES	6,215.14	6,215.14
48080	O'SON ORIGINALS	11 231 6230 0000	MILWAUKIE PILOT ISSUES	135.00	135.00
48239	O'SON ORIGINALS	11 211 6230 0000	SHARE THE LIGHTS FLYER	100.00	100.00
48073	OAK GROVE DISPOSAL CO INC	11 235 6323 0000	DISPOSAL "DTED"	2,689.15	2,689.15
48074	OBLIQUE NORTHWEST, INC.	11 312 6210 0000	NUMERIC LABEL CRT	10.15	10.15
48234	OFFICE DEPOT	11 211 6210 0000 11 712 6210 0000 11 712 6210 0000	CONSTRUCTION PAPER #346-163 HP HI-CAPACITY CARTRIDGE ROTARY DESK ORGANIZER 548-057	1.49 45.90 18.96	66.35
48235	OFSMLC	29 411 6250 0000	MEMBERSHIP 1994 OREGON FIRE	25.00	25.00
48075	ON ACHIEVING EXCELLENCE	11 211 6250 0000	SUBSCRIPTION (2 YEARS)	244.00	244.00
48076	ON GUARD	29 420 6270 0500	INSTRUCTORS MANUAL	41.59	41.59
48236	ONE CALL CONCEPTS	31 000 6020 0000 32 000 6020 0000	LOCATE CALLS LOCATE CALLS	54.45 54.45	108.90
48237	OREGON BLUE PRINT COMPANY	11 612 6120 0000	AMMONIA FILTERS	63.00	63.00
48366	OREGON FIRE EQUIPMENT CO.	11 312 6220 0000 11 312 6220 0000 11 312 6220 0000 11 312 6220 0000 11 312 6220 0000	6S-SETINA SCREEN (LEXAN) BSAP-BUCKET SEAT ADP PBUMP12-PUSH BUMPERS 12" TRANSFER KIT (FOR OLD BUMPER) PRO-STRAINT SEATS AEDEC	266.80 12.50 256.50 37.00 306.00	878.80
48077	OREGON HEALTH SCI UNIV	29 420 6010 0200	IMMUNIZATIONS/EDUCATION SERV	112.44	112.44
48238	OREGON MAYORS ASSOCIATION	11 111 6260 0000 11 111 6260 0000	SUMMER CONFERENCE 7/28-30 SUMMER CONFERENCE 7/28-30	135.50 90.00	225.50
48367	OREGONIAN AGENCY #17	29 411 6250 0000	OREGONIAN SUBSCRIPTION	22.00	22.00
48124	OREGONIAN DIST #11	11 511 6250 0000	YEARLY SUBSCRIPTION	87.00	87.00
48078	OREGONIAN PUBLISHING CO	11 235 6230 0210	AD: RECYCLING SPECIALIST	274.78	274.78
48079	ORKIN EXTERMINATING INC.	11 621 6100 0000 11 621 6100 0000 11 621 6100 0000 11 621 6100 0000 11 621 6100 0000 11 621 6100 0000	CITY HALL POLICE DEPARTMENT LIBRARY 40TH & HARVEY JOHNSON CREEK BLVD PUBLIC SAFETY BUILDING	50.00 40.00 63.00 50.00 55.00 90.00	348.00

CHK #	VENDOR	ACCOUNT #	DESCRIPTION	AMOUNT	TOTAL
48240	OTAK INC	11 621 7510 7777	CONSULTANT FEE/ELEVATOR C H	385.00	385.00
48130	P E R S	11 000 2126 0000	PERS CONTRIBUTION 6/15 P/R	8,157.00	
		11 000 2129 0000	PERS CONTRIBUTION 6/15 P/R	28.00	
		22 000 2126 0000	PERS CONTRIBUTION 6/15 P/R	879.44	
		22 000 2126 0000	PERS CONTRIBUTION 6/15 P/R	1.00	
		28 000 2126 0000	PERS CONTRIBUTION 6/15 P/R	1,284.23	
		29 000 2126 0000	PERS CONTRIBUTION 6/15 P/R	3,757.87	
		29 000 2129 0000	PERS CONTRIBUTION 6/15 P/R	17.40	
		31 000 2126 0000	PERS CONTRIBUTION 6/15 P/R	986.13	
		32 000 2126 0000	PERS CONTRIBUTION 6/15 P/R	324.79	
		71 000 2126 0000	PERS CONTRIBUTION 6/15 P/R	400.33	15,836.19
48368	P E R S	11 000 2126 0000	PERS CONTRIBUTION 6/30 P/R	15,471.02	
		11 000 2129 0000	PERS CONTRIBUTION 6/30 P/R	74.32	
		22 000 2126 0000	PERS CONTRIBUTION 6/30 P/R	1,158.15	
		22 000 2126 0000	PERS CONTRIBUTION 6/30 P/R	2.00	
		28 000 2126 0000	PERS CONTRIBUTION 6/30 P/R	2,307.90	
		29 000 2126 0000	PERS CONTRIBUTION 6/30 P/R	8,075.24	
		29 000 2126 0000	PERS CONTRIBUTION 6/30 P/R	7.35	
		29 000 2129 0000	PERS CONTRIBUTION 6/30 P/R	49.64	
		31 000 2126 0000	PERS CONTRIBUTION 6/30 P/R	1,000.36	
		32 000 2126 0000	PERS CONTRIBUTION 6/30 P/R	355.26	
		71 000 2126 0000	PERS CONTRIBUTION 6/30 P/R	419.58	28,920.82
48081	PACIFIC AIRGAS, INC.	29 420 6220 0300	REFILL FIRE EXTING	5.86	5.86
48082	PACIFIC COAST INDUSTRIAL	71 000 6020 0000	CASES, MOP HEADS, COVERALLS,	233.63	
		29 420 6210 0000	SHIRTS, PATCHES, SHEETS, SHOP	448.54	
		11 621 6020 0000	PROVIDE FITTED SHEETS, PILLOW	117.24	799.41
48083	PACIFIC COAST PRINTING	11 235 6230 0208	COLOR CODED RECEIPTS "DTED"	43.75	43.75
48084	PACIFIC DEVELOPMENT INC	11 622 6020 0000	PARKING UNASSIGN GRND	250.00	250.00
48241	PACIFIC DEVELOPMENT INC	11 622 6020 0000	MAILING CHARGES/PARKING FORMS	111.80	111.80
48242	PACIFIC OFFICE AUTOMATION	31 000 6210 0000	MURATA FAX PAPER	47.50	
		32 000 6210 0000	MURATA FAX PAPER	47.50	95.00
48125	PACIFIC RUBBER STAMP CO	31 000 6210 0000	SELF-INKING STAMP	82.92	82.92
48243	PACIFIC RUBBER STAMP CO	11 613 6210 0000	RUBBER STAMP/CITATIONS	14.30	14.30
48244	PACIFIC WATER WORKS	31 000 6100 0000	ALUM VALVE BOX LIDS	88.00	88.00
48245	PARTS COMPANY OF AMERICA	11 621 6100 0000	3-PAPER FILTE BAG	16.80	16.80

CHK #	VENDOR	ACCOUNT #	DESCRIPTION	AMOUNT	TOTAL
47997	PAULSEN & ROLES LABS	11 621 6100 0000	JANITORIAL SUPPLIES	170.00	
		11 621 6100 0000	JANITORIAL SUPPLIES	225.00	
		11 621 6100 0000	JANITORIAL SUPPLIES	255.50	650.50
48247	PAULSEN & ROLES LABS	11 621 6100 0000	JANITORIAL SUPPLIES	95.10	95.10
48251	PIPE INC	22 000 7520 2030	PAVING RISER	2,945.00	
		22 000 7520 2030	PAVING RISER	285.00	
		22 000 7520 2030	PAVING RISER	285.00	3,515.00
48085	PLATT ELECTRIC SUPPLY	29 420 6100 0000	WOODHEAD BRAND FEMALE POWER	126.00	
		29 420 6100 0000	WOODHEAD BRAND MALE POWER CORD	116.47	242.47
48086	PORTER W YETT CO	22 000 6100 0000	DISPOSAL OF SPOILS	8.00	
		31 000 6100 0000	DISPOSAL OF SPOILS	8.00	
		32 000 6100 0000	DISPOSAL OF SPOILS	8.00	24.00
48370	PORTER W YETT CO	22 000 2022 2030	RETAINAGE TO PO#06607	31,727.38	
		22 000 7520 2030	CONTRACT FOR 32ND AVENUE	144,253.83	
		22 000 7520 2030	CONTRACT FOR 32ND AVENUE	15,000.00	190,981.21
48252	PORTLAND ADVENTIST	29 420 6010 0200	ANNUAL PHYSICAL EVALUATIONS	3,795.00	
		29 420 6010 0200	ANNUAL PHYSICAL EVALUATIONS	1,035.00	4,830.00
48253	PORTLAND DOOR CONTROLS	11 621 6100 0000	DOOR REPAIR	114.70	
		11 621 6100 0000	DOOR REPAIR	137.00	
		11 621 6100 0000	DOOR REPAIR	127.50	379.20
47999	PORTLAND GENERAL ELECTRIC	11 621 6319 3003	ELECTRICITY 4/26 - 5/24	9.84	
		11 621 6319 3003	ELECTRICITY 4/26 - 5/24	483.78	
		11 621 6319 3006	ELECTRICITY 4/26 - 5/24	7.00	
		11 621 6319 3024	ELECTRICITY 4/26 - 5/25	61.49	
		22 621 6319 3004	ELECTRICITY 10/26 - 11/23	77.03	
		22 621 6319 3004	ELECTRICITY 4/25 - 5/24	95.21	
		22 621 6319 3004	ELECTRICITY 4/26 - 5/25	10.35	
		22 621 6319 3004	ELECTRICITY 4/26 - 5/25	95.09	
		22 621 6319 3004	ELECTRICITY 4/26 - 5/25	115.98	
		22 621 6319 3004	ELECTRICITY 4/26 - 5/25	119.16	
		22 621 6319 3004	ELECTRICITY 4/26 - 5/24	64.72	
		22 621 6319 3004	ELECTRICITY 4/26 - 5/24	18.30	
		22 621 6319 3004	ELECTRICITY 4/26 - 5/24	71.59	
		22 621 6319 3004	ELECTRICITY 4/26 - 5/25	109.62	
		22 621 6319 3004	ELECTRICITY 4/26 - 5/25	1,481.18	
		22 621 6319 3004	ELECTRICITY 4/26 - 5/26	82.60	
		22 621 6319 3004	ELECTRICITY 4/26 - 5/25	83.29	
		29 621 6319 3036	ELECTRICITY 4/26 - 5/25	46.88	
		31 621 6319 3042	ELECTRICITY 4/26 - 5/25	689.59	
		31 621 6319 3048	ELECTRICITY 4/26 - 5/25	232.72	
		31 621 6319 3048	ELECTRICITY 4/26 - 5/25	123.45	
		31 621 6319 3060	ELECTRICITY 4/26 - 5/25	21.28	

CHK #	VENDOR	ACCOUNT #	DESCRIPTION	AMOUNT	TOTAL
47999	PORTLAND GENERA ..CONTINUED	31 621 6319 3066	ELECTRICITY 4/25 - 5/24	219.04	
		31 621 6319 3081	ELECTRICITY 10/26 - 11/24	461.17	
		31 621 6319 3081	ELECTRICITY 4/25 - 5/24	552.99	
		31 621 6319 3082	ELECTRICITY 07/26 - 08/24	7.00	
		31 621 6319 3082	ELECTRICITY 4/25 - 5/23	7.00	
		32 621 6319 3090	ELECTRICITY 4/26 - 5/25	56.99	
		32 621 6319 3096	ELECTRICITY 4/26 - 5/24	30.37	
		32 621 6319 3108	ELECTRICITY 4/26 - 5/25	2,462.42	7,897.13
48087	PORTLAND GENERAL ELECTRIC	11 621 6319 3003	ELECTRICITY 4/25 - 5/24	325.57	
		11 621 6319 3003	ELECTRICITY 4/7 - 5/6	12.32	
		11 621 6319 3006	ELECTRICITY 4/26 - 5/24	395.12	
		11 621 6319 3006	ELECTRICITY 4/26 - 5/24	57.97	
		11 621 6319 3012	ELECTRICITY 4/25 - 5/24	712.48	
		22 621 6318 3000	ELECTRICITY 4/25 - 5/24	105.69	
		22 621 6319 3004	ELECTRICITY 4/25 - 5/24	84.08	
		22 621 6319 3004	ELECTRICITY 4/25 - 5/24	48.89	
		22 621 6319 3004	ELECTRICITY 4/26 - 5/25	17.16	
		22 621 6319 3004	ELECTRICITY 4/26 - 5/24	9.21	
		22 621 6319 3004	ELECTRICITY 4/26 - 5/26	78.46	
		22 621 6319 3004	ELECTRICITY 4/26 - 5/25	10.72	
		31 621 6319 3036	ELECTRICITY 4/26 - 5/25	60.45	
		31 621 6319 3054	ELECTRICITY 4/26 - 5/23	3,218.88	
		31 621 6319 3060	ELECTRICITY 3/28 - 5/25	398.06	
		31 621 6319 3078	ELECTRICITY 4/27 - 5/26	796.03	
		31 621 6319 3080	ELECTRICITY 4/25 - 5/24	237.54	
		32 621 6319 3084	ELECTRICITY 4/25 - 5/24	14.70	
		32 621 6319 3102	ELECTRICITY 4/25 - 5/24	10.67	
		32 621 6319 3108	ELECTRICITY 4/25 - 5/23	122.09	6,716.09
48254	PORTLAND GENERAL ELECTRIC	11 621 6319 3121	ELECTRICITY 5/6 - 6/7	17.70	17.70
48371	PORTLAND GENERAL ELECTRIC	11 621 6319 3003	STREET/HWY LIGHTS 5/10 - 6/9	21,438.99	
		11 621 6319 3003	ELECTRICITY 5/24 - 6/23	218.83	
		11 621 6319 3003	ELECTRICITY 5/24 - 6/24	10.18	
		11 621 6319 3003	ELECTRICITY 5/24 - 6/24	521.14	
		11 621 6319 3006	ELECTRICITY 5/24 - 6/24	7.00	
		11 621 6319 3012	ELECTRICITY 5/24 - 6/23	657.76	
		11 621 6319 3024	ELECTRICITY 5/25 - 6/23	73.58	
		22 621 6319 3004	ELECTRICITY 5/24 - 6/23	81.53	
		22 621 6319 3004	ELECTRICITY 5/24 - 6/23	188.01	
		22 621 6319 3004	ELECTRICITY 5/25 - 6/24	10.46	
		22 621 6319 3004	ELECTRICITY 5/25 - 6/24	99.24	
		22 621 6319 3004	ELECTRICITY 5/25 - 6/23	17.78	
		22 621 6319 3004	ELECTRICITY 5/24 - 6/24	70.74	
		22 621 6319 3004	ELECTRICITY 5/25 - 6/24	120.58	
		22 621 6319 3004	ELECTRICITY 5/25 - 6/24	122.45	
		22 621 6319 3004	ELECTRICITY 5/24 - 6/24	76.93	
		22 621 6319 3004	ELECTRICITY 5/25 - 6/24	10.72	
		29 621 6319 3036	ELECTRICITY 5/25 - 6/24	49.32	

CHK #	VENDOR	ACCOUNT #	DESCRIPTION	AMOUNT	TOTAL
48371	PORTLAND GENERA ..CONTINUED	31 621 6319 3042	ELECTRICITY 5/25 - 6/24	698.42	
		31 621 6319 3048	ELECTRICITY 5/25 - 6/24	246.79	
		31 621 6319 3060	ELECTRICITY 5/25 - 6/24	22.02	
		31 621 6319 3081	ELECTRICITY 5/24 - 6/24	605.06	
		31 621 6319 3082	ELECTRICITY 5/23 - 6/22	7.00	
		32 621 6319 3084	ELECTRICITY 5/24 - 6/23	14.76	
		32 621 6319 3090	ELECTRICITY 5/24 - 6/24	58.80	
		32 621 6319 3096	ELECTRICITY 5/24 - 6/24	31.73	25,459.82
48000	PORTLAND OBSERVER	11 235 6230 0206	AD: RECYCLING SPECIALIST	135.00	135.00
48088	PORTLAND ROAD & DRIVEWAY	22 000 6100 0000	MISC PAVING MATERIALS	258.97	
		22 000 6100 0000	MISC PAVING MATERIALS	195.42	454.39
48255	POTTERS INDUSTRIES, INC.	22 000 6100 0000	GLASS BEAD FOR LEGENDING	441.60	441.60
48372	PRECISION COMPUTER, INC.	11 612 7150 0000	2 - 486 DX2/66 CPU'S	6,138.00	6,138.00
48256	PRO-GRASS	22 000 6100 0000	LAWN CARE/WEED CONTROL	153.00	
		31 000 6100 0000	LAWN CARE/WEED CONTROL	129.00	
		31 000 6100 0000	LAWN CARE	31.00	
		31 000 6100 0000	LAWN CARE	67.00	
		31 000 6100 0000	WEED CONTROL	32.00	
		31 000 6100 0000	WEED CONTROL	35.00	
		31 000 6100 0000	WEED CONTROL	44.00	
		31 000 6100 0000	LAWN CARE	57.00	
		32 000 6100 0000	WEED CONTROL	63.00	
		11 621 6100 0000	WEED CONTROL	155.00	
		11 621 6100 0000	LAWN FERTILIZATION	362.00	1,128.00
48257	PROFESSIONAL HEALTH CARE	31 000 6020 0000	IMMUNIZATIONS	50.00	
		71 000 6020 0000	IMMUNIZATIONS	20.00	70.00
48373	PROFIT SYSTEMS SOFTWARE	11 312 6220 0000	CIA-TU (UPGRADED SOFTWARE)	130.00	130.00
48374	PROVIDENCE MILW HOSPITAL	29 420 6010 0400	ADVISOR (NOV 93 - MAR 94)	630.00	630.00
48375	QUICKTIME SIGN CENTER	11 111 6210 0000	BANNER	120.00	
		29 411 6230 0000	GRAND MARSHALL SIGN	130.00	250.00
48376	R & D INDUSTRIES, INC.	11 612 7150 0000	JET DIRECT NETWORK INTERFACE	375.00	
		11 612 7150 0000	POSTSCRIPT UPGRADE KIT	1,000.00	1,375.00
48001	R & R UNIFORMS	11 312 6220 0000	UNIFORM ITEMS	10.00	
		11 312 6220 0000	UNIFORM ITEMS	87.90	
		11 312 6220 0000	UNIFORM ITEMS	79.00	
		11 312 6220 0000	UNIFORM ITEMS	91.47	268.37

CHK #	VENDOR	ACCOUNT #	DESCRIPTION	AMOUNT	TOTAL
48089	R & R UNIFORMS	29 420 6220 0200	UNIFORM SUPPLIES	54.00	54.00
48258	R & R UNIFORMS	11 312 6220 0000	UNIFORM ITEMS	-69.50	
		11 312 6220 0000	UNIFORM ITEMS	152.00	
		11 312 6220 0000	UNIFORM ITEMS	27.90	110.40
48377	R & R UNIFORMS	11 312 6220 0000	UNIFORM ITEMS	65.71	
		11 312 6220 0000	UNIFORM ITEMS	10.00	
		11 312 6220 0000	UNIFORM ITEMS	60.00	135.71
48249	RACHAEL SMITH	31 000 6210 0000	PETTY CASH	7.84	
		11 511 6210 0000	PETTY CASH	80.50	
		11 511 6260 0000	PETTY CASH	28.76	
		11 511 6270 0000	PETTY CASH	10.00	
		11 611 6260 0000	PETTY CASH	25.07	
		11 612 6210 0000	PETTY CASH	103.11	
		11 621 6100 0000	PETTY CASH	4.56	259.84
48272	RACHAEL SMITH	*11 611 6260 0000	MILEAGE	14.00	14.00
48312	RANDAL R. BLANKENBAKER	*31 000 6220 0000	BOOT ALLOWANCY FYE 94	75.00	75.00
48137	RAY TELFER	11 000 2004 0000	BAIL REFUND/CITATION #PT012449	10.00	
		11 000 4311 0000	BAIL REFUND/CITATION #PT012449	-5.00	5.00
48259	REALLY GOOD STUFF	28 233 6210 0000	ITEMS LISTED ON ORDER FORM	26.35	26.35
48260	RECITAL CORPORATION	11 213 7165 0000	MAINTENANCE FEE	2,414.25	2,414.25
48002	RECORDED BOOKS INC.	28 233 7160 0301	MY ANTONIA #94115	40.80	40.80
48378	RECORDED BOOKS INC.	28 233 7160 0301	TITLES ORDERED BY PHONE	444.30	444.30
48313	RHETT BORDEN	*32 000 6240 0000	CDL LICENSE	81.00	81.00
48262	RHONO LININGS NORTHWEST	71 000 6110 0000	COAT P.U. BED/SIDEWALLS/SHELFS	515.00	515.00
47969	RICK FARLEY	11 111 6240 0000	COUNCIL STIPEND JUNE 1994	150.00	150.00
48331	RICK FARLEY	11 111 6240 0000	COUNCIL STIPEND JULY 1994	150.00	150.00
48127	RIVERHOUSE MOTOR INN	11 312 6260 0000	LODGING: ROBERT MCCRUM	186.00	186.00
47979	ROB KAPPA	11 111 6240 0000	COUNCIL STIPEND JUNE 1994	150.00	150.00
48344	ROB KAPPA	11 111 6240 0000	COUNCIL STIPEND JULY 1994	150.00	
		11 111 6240 0000	VOID CHECK	- 150.00	0.00

CHK #	VENDOR	ACCOUNT #	DESCRIPTION	AMOUNT	TOTAL
48410	ROB KAPPA	11 111 6240 0000	COUNCIL STIPEND JULY 1994	150.00	150.00
48351	ROBERT F. MC CRUM	*11 312 6310 0000	PER DIEM: ONEA SEMINAR	75.00	75.00
48360	ROBERT W. MYERS TRUSTEE	28 000 2147 0000	WITHHELD FROM 6/30 P/R	278.00	278.00
48263	RODDA PAINT CO	71 000 6120 0000	PAINT GUN KIT	35.80	35.80
48379	RODDA PAINT CO	22 000 6100 0000	MISC PAINT SUPPLIES AND PAINT	79.24	79.24
48246	RON PATTERSON	*31 000 6220 0000	BOOT ALLOWANCE FYE 1994	75.00	75.00
48004	RON TONKIN CHEVROLET	71 000 6110 0000	PARTS & SERVICE-EXTENDED	15.02	
		71 000 6110 0000	PARTS & SERVICE-EXTENDED	111.10	
		71 000 6110 0000	PARTS & SERVICE-EXTENDED	71.45	
		71 000 6110 0000	PARTS & SERVICE-EXTENDED	106.70	304.27
47972	RONALD L. GRAY	11 721 6010 0000	4 AM SESSIONS/MAY 1994	400.00	
		11 721 6010 0000	4 PM SESSIONS/MAY 1994	600.00	1,000.00
48264	ROSE CITY SOUND INC	64 000 7510 2015	MICROPHONES AUDIO TECHNICA	307.50	
		64 000 7510 2015	PHANTEM POWER SUPPLIES (SINGLE	118.00	
		64 000 7510 2015	20FT CABLES & CONNECTOR	28.00	453.50
48265	ROSS ISLAND SAND &	22 000 7520 2030	CONCRETE	249.08	249.08
48091	ROTARY CLUB OF MILWAUKIE	11 211 6250 0000	MEMBERSHIP	155.00	155.00
48092	SAFETY & SUPPLY COMPANY	29 420 6220 0600	CROWCON TRIPLE PLUS WITH	2,060.58	2,060.58
48005	SAFEWAY, INC.	11 111 6260 0000	REFRESHMENTS COUNCIL MEETINGS	32.28	
		11 235 6230 0208	FOOD/BEVERAGE DOWN TO EARTH	31.95	64.23
48380	SAFEWAY, INC.	11 111 6260 0000	REFRESHMENTS COUNCIL MEETINGS	46.01	46.01
48266	SAHLBERG	31 000 6220 0000	6506A GROUND TENT	409.33	
		32 000 6100 0000	8460H TRI POD TENT	258.48	667.81
47964	SALLY DE LA RIVA	11 721 6020 0000	SPANISH INTERPRETATION	50.00	50.00
48093	SANDERSON SAFETY SUPPLY	29 420 6110 0000	REFLECTOR TAPE	151.75	151.75
48267	SANDERSON SAFETY SUPPLY	29 420 6220 0200	EAR MUFF #3000, EA330-3002	153.40	
		29 420 6220 0200	MONOGOGGLE-PADDED AA10116	126.75	
		29 420 6220 0200	WILLSON TYPE 3 WC11130043	15.60	
		29 420 6220 0200	EAR PLUGS EA310-1001	68.00	
		29 420 6220 0200	CASH DISCOUNT	-3.64	360.11

CHK #	VENDOR	ACCOUNT #	DESCRIPTION	AMOUNT	TOTAL
47998	SANDRA J RIVERS OR	11 211 6210 0000	PETTY CASH	18.71	
		28 233 6260 0000	PETTY CASH	1.50	
		11 312 6110 0000	PETTY CASH	29.00	
		11 312 6120 0000	PETTY CASH	25.00	
		11 312 6210 0000	PETTY CASH	19.49	
		11 314 6260 0000	PETTY CASH	14.96	
		29 411 6210 0000	PETTY CASH	1.95	
		29 420 6100 0000	PETTY CASH	1.99	
		29 420 6130 0000	PETTY CASH	2.56	
		29 420 6220 0200	PETTY CASH	4.57	119.73
48126	SANDRA J RIVERS OR	28 233 7160 0301	PETTY CASH	7.99	
		11 312 6210 0000	PETTY CASH	23.45	
		29 420 6100 0000	PETTY CASH	36.43	
		29 420 6250 0000	PETTY CASH	25.00	92.87
48248	SANDRA J RIVERS OR	11 231 6270 0000	PETTY CASH	17.25	
		28 233 6210 0000	PETTY CASH	20.70	
		11 235 6260 0000	PETTY CASH	3.99	
		11 311 6130 0000	PETTY CASH	29.98	
		11 311 6260 0000	PETTY CASH	10.96	
		29 420 6100 0000	PETTY CASH	14.67	97.55
48369	SANDRA J RIVERS OR	31 000 6100 0000	PETTY CASH	2.19	
		28 233 6210 0000	PETTY CASH	63.46	
		29 420 6100 0000	PETTY CASH	4.18	
		11 612 6010 0000	PETTY CASH	9.95	79.78
48006	SECRETARY OF STATE	11 211 6210 0000	COAR REPLACEMENT PAGE SUBSCRIBE	350.00	350.00
48268	SEDGWICK JAMES OF OREGON	71 000 6330 0000	DEQ BOND - JEFF GIBSON	100.00	100.00
48094	SHIRLEY RICHARDSON	11 511 6020 0000	HEARINGS REPORTER FOR PLANNING	105.00	105.00
48381	SIGARMS, INC	11 312 6120 0000	SIG SAUER COMBO SIGHT PUSHER	112.45	112.45
48096	SIGN WIZARDS	22 000 7520 2030	32ND CLOSURE SIGNS	263.26	263.26
48097	SIGNS & DISPLAY DESIGNS	71 000 6110 0000	POLICE SIGNS	16.00	16.00
48269	SIGNS & DISPLAY DESIGNS	71 000 6110 0000	2-3" WHITE "FACILITIES MAINT"	40.00	40.00
48270	SIX ROBBLEES' INC.	71 000 6110 0000	SPLIT LOCKING RINGS	35.63	35.63
48271	SMITH BROTHERS OFFICE ENV	11 511 7150 0000	SENSOR CHAIR	404.00	
		11 611 7150 0000	SENSOR CHAIR	404.00	
		11 621 6100 0000	OFFICE INVENTORY AND LAY OUT	525.00	1,333.00

CHK #	VENDOR	ACCOUNT #	DESCRIPTION	AMOUNT	TOTAL
48382	SMITHSONIAN INSTITUTION	28 233 7160 0305	1 AMERICAN SONG-D FIELDS VOL13	19.05	19.05
48098	SONITROL PACIFIC	11 611 6020 0000	JOHNSON CREEK ALARM MONITORING	196.00	196.00
48274	SOUTHERN PACIFIC TRANS	11 622 6310 0000	LEASE PARKING LOT	368.00	368.00
48275	SPRINGBROOK SOFTWARE	11 721 6020 0000	ANNUAL MAINT FEE MUNI COURT	450.00	450.00
48128	SPRINT	11 621 6318 3012	LONG DISTANCE SVC JCB	56.58	56.58
48099	STANDARD INSURANCE CO	11 000 2117 0000	LIFE INS PREMIUMS 5/31 P/R	1,081.75	
		11 000 2117 0000	LIFE INS PREMIUMS 5/31 P/R	0.19	
		11 000 4625 0000	LIFE INS PREMIUMS 5/31 P/R	0.01	
		22 000 2117 0000	LIFE INS PREMIUMS 5/31 P/R	109.70	
		28 000 2117 0000	LIFE INS PREMIUMS 5/31 P/R	220.57	
		28 000 2117 0000	LIFE INS PREMIUMS 5/31 P/R	-1.02	
		29 000 2117 0000	LIFE INS PREMIUMS 5/31 P/R	373.86	
		31 000 2117 0000	LIFE INS PREMIUMS 5/31 P/R	111.00	
		32 000 2117 0000	LIFE INS PREMIUMS 5/31 P/R	63.90	
		71 000 2117 0000	LIFE INS PREMIUMS 5/31 P/R	41.76	2,001.72
48100	STANDARD INSURANCE CO	11 000 2118 0000	SUPPLEMENTAL LIFE 5/31 P/R	152.50	
		28 000 2118 0000	SUPPLEMENTAL LIFE 5/31 P/R	41.50	
		29 000 2118 0000	SUPPLEMENTAL LIFE 5/31 P/R	50.90	
		32 000 2118 0000	SUPPLEMENTAL LIFE 5/31 P/R	8.80	
		71 000 2118 0000	SUPPLEMENTAL LIFE 5/31 P/R	9.90	263.60
48383	STANDARD INSURANCE CO	11 000 2117 0000	LIFE INS PREM FROM 6/30 P/R	1,125.57	
		11 000 4625 0000	LIFE INS PREM FROM 6/30 P/R	-0.05	
		22 000 2117 0000	LIFE INS PREM FROM 6/30 P/R	109.70	
		28 000 2117 0000	LIFE INS PREM FROM 6/30 P/R	219.60	
		29 000 2117 0000	LIFE INS PREM FROM 6/30 P/R	373.86	
		31 000 2117 0000	LIFE INS PREM FROM 6/30 P/R	111.00	
		32 000 2117 0000	LIFE INS PREM FROM 6/30 P/R	63.90	
		71 000 2117 0000	LIFE INS PREM FROM 6/30 P/R	41.76	2,045.34
48384	STANDARD INSURANCE CO	11 000 2118 0000	SUPP LIFE FROM 6/30 P/R	152.50	
		28 000 2118 0000	SUPP LIFE FROM 6/30 P/R	41.50	
		29 000 2118 0000	SUPP LIFE FROM 6/30 P/R	50.90	
		32 000 2118 0000	SUPP LIFE FROM 6/30 P/R	8.80	
		71 000 2118 0000	SUPP LIFE FROM 6/30 P/R	9.90	263.60
47992	STEVEN A. MOIST	*11 313 6130 0000	REIMBURSE: DARE PHOTOS/FRAMES	200.36	200.36
48067	STEVEN A. MOIST	*11 311 6260 0000	REIMBURSE: AIR TICKET, FLORIDA	433.60	
		11 311 6260 0000	PER DIEM, FLORIDA	125.00	558.60
48276	STEVENS PUBLISHING	32 000 6250 0000	2 YEAR SUBSCRIPTION	137.00	137.00

HK #	VENDOR	ACCOUNT #	DESCRIPTION	AMOUNT	TOTAL
48277	SUBWAY STAMP SHOP	28 233 7160 0301	1 SCOTT STAMP CAT/VOL 1	29.04	29.04
47942	SUSAN D JOHNSON	11 000 2004 0000	BAIL REFUND/CITATION #PT010583	20.00	
		11 000 4311 0000	BAIL REFUND/CITATION #PT010583	-10.00	10.00
48385	TAYLOR ELECTRIC SUPPLY	29 420 6100 0000	REPL LENS	135.00	135.00
48278	TEAM ELECTRIC	64 000 7510 2015	INSTALL SECURITY CAMERAS	17,445.00	
		11 621 6100 0000	MOVE PLUG IN COMPUTER ROOM	147.00	17,592.00
48279	TELECOMM	11 312 6310 0000	PAGER RENT THRU 6/30/94	65.70	
		11 611 6310 0000	PAGER RENT TRHU 6-30-94	21.90	87.60
48280	TELEPHONE SALES &	11 621 6100 0000	25' BASE CORD	12.95	
		11 621 6100 0000	REMOTE LABOR	65.00	77.95
48121	TERRENCE F MARTHALLER	*11 312 6260 0000	PER DIEM: DIASTER CONFERENCE	12.00	12.00
48142	TERRY W MARTIN	22 000 2007 0000	REFUND OF STREET OPENING	400.00	400.00
48035	THE COBB GROUP	11 213 6250 0000	INSIDE MICROSOFT WINDOWS	49.00	49.00
48175	THE COBB GROUP	11 213 6250 0000	INSIDE MICROSOFT WORD 6	59.00	59.00
48322	THE COBB GROUP	11 211 6250 0000	INSIDE THE INTERNET	39.00	39.00
48053	THE J. THAYER COMPANY	11 211 6210 0000	RUBBERBANDS UNV-00119	2.95	
		11 211 6210 0000	NUMERICAL LABELS BCCRN-1	8.30	
		11 211 6210 0000	SHEET PROTECTORS KNM-PV119G	15.99	
		28 233 6210 0000	FILE FOLDERS LEGAL UNV-15113	4.29	
		28 233 6210 0000	TAPE 3" CORE MMM-810-1-25	57.00	
		28 233 6210 0000	MASKING TAPE MMM-202-1 3" CORE	32.70	
		28 233 6210 0000	PRINTER PAPER STR9DPT	79.50	
		28 233 6210 0000	#10 ENVELOPES UNV-35211	7.34	
		11 314 6310 0000	EPSON RIBBON NUK-BM203	14.55	
		11 314 6310 0000	BLACK MARKERS PAP-86311	4.20	
		11 314 6310 0000	RED MARKERS PAP-86211	4.20	
		11 314 6310 0000	BLUE VISITOR BADGES CLI-92245	2.50	
		11 314 6310 0000	RED VISITOR BADGES AVE-5148	2.27	
		11 314 6310 0000	STAPLES BOS-SB35-3/8-5M	7.99	
		11 711 6210 0000	READY INDEX DIV AVE-RI-213-8	24.00	
		11 731 6210 0000	DIVIDERS AVE-C-213-12	25.80	
		75 751 6210 0000	COPY PAPER AMP26-400-3	104.70	
		75 751 6210 0000	COPY PAPER AMP26-400	114.50	512.78
48211	THE J. THAYER COMPANY	29 420 6210 0000	PRE-INKED STAMP SHA-1021	6.45	
		11 731 6210 0000	STAPLER BOS-B660-BK	3.94	
		11 731 6210 0000	A-Z SORTER WLJ-3BL	7.50	
		75 751 6210 0000	COPY PAPER AMP 26-400	23.30	41.19

CHK #	VENDOR	ACCOUNT #	DESCRIPTION	AMOUNT	TOTAL
48342	THE J. THAYER COMPANY	22 000 6210 0000	FLEXGRIP PEN BLK PAP-96301	39.36	
		22 000 6210 0000	PMATE STICK PEN BLU PAP-93601	35.28	
		22 000 6210 0000	PMATE STICK PEN BLK PAP-93801	35.28	
		31 000 6210 0000	FLEX GRIP PEN BLACK .5MM	59.04	
		31 000 6210 0000	POCKET ACCENT SAN-27026 GRN	14.76	
		31 000 6210 0000	SAGA BLPOINT SAN-53001 BLACK	32.04	
		32 000 6210 0000	FLEXGRIP PEN BLUE .7MM	39.36	
		32 000 6210 0000	4 COLOR DRY ERASE SAN-83074	19.04	
		32 000 6210 0000	4 COLOR DRY ERASE SAN-88074	19.04	
		32 000 6210 0000	8 COLOR DRY ERASE SAN-83078	38.08	
		71 000 6210 0000	BLACK WARRIOR PCIL BER-372-2	13.05	
		71 000 6210 0000	NEON POST IT 3X3 MMM-654-5PK	31.98	
		71 000 6210 0000	3X5 POST IT YELLOW UNV-34572	7.92	
		71 000 6210 0000	ROCK N WRITE PEN-R206MB-A BLK	24.96	
		71 000 6210 0000	UNIBALL ONYX FAB-60143 BLACK	35.52	
		11 111 6210 0000	BLACK BINDERS KNM-K31125BK	10.80	
		11 211 6210 0000	TYPEWRITER RIBBON SMC-21000	6.46	
		11 211 6210 0000	CORRECTING RIBBON SMC-67116	13.95	
		11 211 6210 0000	SMEAD FILE POCKET ETM1524E	60.00	
		11 211 6210 0000	END TAB LOCKING FILE - 5 TIER	18.12	
		11 231 6210 0000	TYPEWRITER RIBBON SMC-21000	6.44	
		11 231 6210 0000	CORRECTING RIBBON SMC-67116	13.95	
		29 420 6210 0000	BOORUM & PEASE ESS-9-500R	126.90	
		11 511 6210 0000	UNIBALL ONYX FAB-60041 BLUE	44.40	
		11 511 6210 0000	POCKET ACCENT SAN-27019 LAV	21.24	
		11 511 6210 0000	FLEXGRIP PEN BLUE .5MM	59.04	
		11 611 6210 0000	FLEXGRIP PEN PURPLE PAP-96501	19.68	
		11 611 6210 0000	PMATE STICK PEN RED PAP-93701	35.28	
		11 611 6210 0000	UNIBALL ONYX FAB-60040 BLACK	44.40	
		11 611 6210 0000	UNIBALL ONYX FAB-60042	17.76	
		11 612 6210 0000	10 TAB COLOR INDEX AVE-11156	55.50	
		11 612 6210 0000	SABA BLPOINT SAN-53002 BLUE	32.04	
		11 612 6210 0000	FLEXGRIP PEN RED .5MM	29.52	
		11 613 6210 0000	AVERY INDEX TAB AVE-CI-213-8C	35.76	
		11 613 6210 0000	ROCK N WRITE PEN-R206MB-C	24.96	
		11 613 6210 0000	UNIBALL ONYX FAB-60145 BLUE	35.52	
		11 613 6210 0000	UNIBALL ONYX FAB-60144 RED	17.76	
		11 621 6210 0000	POCKET ACCENT SAN-27005 YLW	0.41	
		11 621 6210 0000	POCKET ACCENT SAN-27005 YLW	9.43	
		11 621 6210 0000	TEKNIKA NUKOTE RIB NUK-PM257	5.06	
		11 621 6210 0000	POCKET ACCENT SAN-27006 ORG	14.16	
		11 621 6210 0000	POCKET ACCENT SAN-27005 YLW	9.84	
		11 621 6210 0000	POCKET ACCENT SAN-27009 PINK	19.68	
		11 621 6210 0000	POCKET ACCENT SAN-27010 TURQ	21.24	
		11 712 6210 0000	EXPO CLEANER SAN-81803	1.92	
		11 712 6210 0000	BLUE BINDERS KNM-K31110BE	5.10	
		11 712 6210 0000	MAROON BINDERS KNM-K31110MN	10.20	
		11 731 6210 0000	PRINTER PAPER STR9DPT	95.40	
		11 731 6210 0000	DATER #2360 CITY OF MILWAUKIE	47.10	1,413.73

CHK #	VENDOR	ACCOUNT #	DESCRIPTION	AMOUNT	TOTAL
48003	THE REVIEW	11 711 6230 0000	AD: SUPPLEMENTAL BUDGET	36.25	36.25
48090	THE REVIEW	32 000 6230 0000	AD: SEWER RATE HEARING	32.63	
		11 111 6230 0000	DISPLAY ADVERTISEMENT	37.50	
		11 111 6230 0000	DISPLAY ADVERTISEMENT	37.50	
		11 111 6230 0000	REDISCOVER DOWNTOWN MILWAUKIE	20.00	
		11 111 6230 0000	DISPLAY ADVERTISEMENT	37.50	
		11 312 6230 0000	AD: NOTICE OF TOWED VEHICLE	36.25	
		11 312 6230 0000	AD: NOTICE OF TOWED VEHICLE	39.88	
		11 511 6230 0000	LEGAL NOTICES FOR COMMUNITY	116.00	357.26
48261	THE REVIEW	11 111 6230 0000	AD: NOTICE OF PUBLIC HEARING	101.50	
		11 711 6230 0000	AD: NOTICE OF BUDGET HEARING	362.50	
		11 711 6230 0000	AD: SECOND NOTICE BUDGET HEARG	29.00	493.00
48095	THE SHUTTERBUG	11 612 6210 0000	OLYMPUS 35MM CAMERA, ZOOM LEN	269.99	
		11 612 6210 0000	KODAK ASA100 12 EXP PRINT FILM	27.90	297.89
48141	THERESA M NEWMAN	11 000 3999 0000	OVERPAYMENT/CITATION #14425	35.00	35.00
48281	THORNDIKE PRESS/G K HALL	28 233 7160 0301	SEVEN TITLES	272.77	
		28 233 7160 0301	COROMANDEL SEA CHANGE BY	48.10	320.87
48387	TRAFFIC SAFETY SUPPLY CO.	22 000 6100 0000	SPEED LIMIT SIGNS	96.90	96.90
48282	TRI COUNTY TREE SERVICES	22 000 7520 2030	TREE WORK ON LLEWELLYN	120.00	120.00
48283	U S BANK	11 211 6210 0000	RADIO SHACK, MILWAUKIE, OR	6.49	
		11 211 6210 0000	OFFICEMAX, PORTLAND, OR	31.97	
		11 211 6230 0000	NORTH CLACK CHAMBER OF COMMERC	300.00	
		11 211 6260 0000	NEWPORT BAY, PORTLAND, OR	28.45	
		11 211 6260 0000	NORTH CLACK CHAMBER OF COMMERC	20.00	
		11 211 6260 0000	NORTH CLACK CHAMBER OF COMMERC	6.00	
		11 211 6270 0000	US CHAMBER OF COMMERCE, DC	159.00	
		11 213 6270 0000	MASTERING COMPUTERS, AZ	129.00	
		11 712 6240 0000	LATE CHARGE	5.00	685.91
48129	U S POSTAL SERVICE	11 731 6210 0000	AREA 1 BILLING-BULK PERMIT	900.00	900.00
48388	U S POSTMASTER	28 233 6210 0000	COST OF DELIVERY RECORD	6.00	6.00
48284	U S SIDING & WINDOWS CO	71 000 6100 0000	REPLACE WINDOWS -	859.00	859.00
48285	U S WEST COMM SERV, INC	64 000 7510 2013	PUBLIC SAFETY PRODUCT HARDWARE	57,966.00	57,966.00
48007	U S WEST COMMUNICATIONS	11 213 6318 3006	PHONE LINE 5/13 - 6/13	46.91	
		11 213 6318 3006	PHONE LINE 5/17 - 6/17	75.30	
		11 213 6318 3006	PHONE LINE 5/17 - 6/17	105.70	
		11 621 6318 3024	PHONE LINE 5/22 - 6/22	39.47	
		11 621 6318 3030	PHONE LINE 5/17 - 6/17	17.45	

CHK #	VENDOR	ACCOUNT #	DESCRIPTION	AMOUNT	TOTAL
48007	U S WEST COMMUN ..CONTINUED	29 621 6318 3006	PHONE LINE 5/13 - 6/13	45.59	
		29 621 6318 3030	PHONE LINE 5/17 - 6/17	17.45	347.87
48103	U S WEST COMMUNICATIONS	27 000 3999 0000	PHONE LINE 5/28 - 6/28	54.18	
		29 420 6318 3036	PHONE LINE 5/25 - 6/25	37.65	
		11 621 6318 3006	PHONE LINE 5/25 - 6/25	157.90	
		11 621 6318 3006	PHONE LINE 5/25 - 6/25	37.65	
		11 621 6318 3006	PHONE LINE 5/28 - 6/28	428.71	
		11 621 6318 3012	PHONE LINE 5/26 - 6/25	90.60	
		11 621 6318 3024	PHONE LINE 5/25 - 6/25	21.85	
		11 621 6318 3024	PHONE LINE 5/25 - 6/25	17.45	
		11 621 6318 3024	PHONE LINE 5/25 - 6/25	17.45	
		11 621 6318 3024	PHONE LINE 5/25 - 6/25	157.90	
		11 621 6318 3024	PHONE LINE 5/25 - 6/25	37.65	
		11 621 6318 3024	PHONE LINE 5/25 - 6/25	37.65	
		11 621 6318 3024	PHONE LINE 5/28 - 6/28	54.18	
		11 621 6318 3030	PHONE LINE 5/28 - 6/28	599.51	
		11 621 6318 3030	PHONE LINE 5/28 - 6/28	978.87	
		11 621 6318 3030	PHONE LINE 5/28 - 6/28	96.72	
		11 621 6318 3036	PHONE LINE 5/25 - 6/25	157.90	
		11 621 6318 3036	PHONE LINE 5/25 - 6/25	21.95	
		11 621 6318 3060	PHONE LINE 5/25 - 6/25	17.45	
		11 621 6318 3060	PHONE LINE 5/25 - 6/25	17.45	
		22 621 6318 3012	PHONE LINE 5/25 - 6/25	84.33	
		28 621 6318 3018	PHONE LINE 5/28 - 6/28	50.61	
		28 621 6318 3018	PHONE LINE 5/28 - 6/28	63.45	
		29 621 6318 3006	PHONE LINE 5/25 - 6/25	21.85	
		29 621 6318 3006	PHONE LINE 5/28 - 6/28	49.58	
		29 621 6318 3030	PHONE LINE 5/28 - 6/28	978.86	
		29 621 6318 3030	PHONE LINE 5/28 - 6/28	96.72	
		31 621 6318 3012	PHONE LINE 5/25 - 6/25	84.33	
		31 621 6318 3036	PHONE LINE 5/25 - 6/25	21.95	
		31 621 6318 3042	PHONE LINE 5/25 - 6/25	43.90	
		31 621 6318 3066	PHONE LINE 5/25 - 6/25	52.20	
		31 621 6318 3078	PHONE LINE 5/25 - 6/25	52.20	
		32 621 6318 3012	PHONE LINE 5/25 - 6/25	84.34	
		32 621 6318 3084	PHONE LINE 5/25 - 6/25	43.85	
		32 621 6318 3090	PHONE LINE 5/25 - 6/25	43.85	
		32 621 6318 3096	PHONE LINE 5/25 - 6/25	43.85	
		32 621 6318 3102	PHONE LINE 5/25 - 6/25	43.85	
		32 621 6318 3108	PHONE LINE 5/25 - 6/25	43.85	4,944.24
48286	U S WEST COMMUNICATIONS	11 621 6318 3006	PHONE LINE 6/10 - 7/10	48.13	
		11 621 6318 3030	PHONE LINE 06/11 - 07/11	23.57	
		11 621 6318 3030	PHONE LINE 06/11 - 07/11	24.99	
		29 621 6318 3006	PHONE LINE 6/13 - 7/13	46.78	
		29 621 6318 3030	PHONE LINE 06/11 - 07/11	23.57	
		29 621 6318 3030	PHONE LINE 06/11 - 07/11	24.99	192.03

CHK #	VENDOR	ACCOUNT #	DESCRIPTION	AMOUNT	TOTAL
48389	U S WEST COMMUNICATIONS	11 213 6318 3006	PHONE LINE 6/17 - 7/17	105.70	
		11 213 6318 3006	PHONE LINE 6/17 - 7/17	75.30	
		11 213 6318 3006	PHONE LINE 6/13 - 7/13	48.13	
		11 621 6318 3024	PHONE LINE 6/22 - 7/22	41.36	
		11 621 6318 3030	PHONE LINE 6/17 - 7/17	17.45	
		11 621 6318 3030	PHONE LINE 6/17 - 7/17	17.45	
		11 621 6318 3030	PHONE LINE 6/17 - 7/17	17.45	
		11 621 6318 3030	PHONE LINE 6/17 - 7/17	109.63	
		29 621 6318 3030	PHONE LINE 6/17 - 7/17	17.45	
		29 621 6318 3030	PHONE LINE 6/17 - 7/17	17.45	
		29 621 6318 3030	PHONE LINE 6/17 - 7/17	17.45	
		29 621 6318 3030	PHONE LINE 6/17 - 7/17	109.63	594.45
48008	UNITED PARCEL SERVICE	11 712 6210 0000	SHIPPER # X91-125	34.26	34.26
48287	UNITED PARCEL SERVICE	11 712 6210 0000	SHIPPER # X91-125	31.07	31.07
48288	UNITED PIPE & SUPPLY CO	31 000 6100 0000	2" METER WRENCH	23.50	
		31 000 6100 0000	WHEEL VALVE WRENCH	11.16	
		31 000 6100 0000	MAIN LINE VALVE WRENCH	79.84	
		31 000 6100 0000	PROBES	16.30	
		31 000 6100 0000	HYD DEFUSERS	64.00	
		31 000 6100 0000	2" METER WRENCH	23.50	
		31 000 6100 0000	HYD DEFUSERS	64.00	282.30
48390	UNITED WAY	11 000 2141 0000	DONATIONS W/H FROM 6/30 P/R	47.50	
		29 000 2141 0000	DONATIONS W/H FROM 6/30 P/R	7.00	54.50
48289	UNIVERSITY PRODUCTS, INC.	28 233 6210 0000	#221-3441 "J" PRE-PRINTED	24.50	24.50
48290	UNOCAL CORP	71 000 6110 0000	GUARDOL	554.60	554.60
48391	URBAN LAND INSTITUTE	11 511 6210 0000	WETLANDS	58.95	58.95
48131	USCM/WEST	11 000 2123 0000	DEFERRED COMP W/H 6/15 P/R	1,806.15	
		28 000 2123 0000	DEFERRED COMP W/H 6/15 P/R	1,100.00	
		29 000 2123 0000	DEFERRED COMP W/H 6/15 P/R	1,210.00	
		31 000 2123 0000	DEFERRED COMP W/H 6/15 P/R	67.00	4,183.15
48392	USCM/WEST	11 000 2123 0000	DEFERRED COMP W/H 6/30 P/R	3,629.65	
		28 000 2123 0000	DEFERRED COMP W/H 6/30 P/R	775.00	
		29 000 2123 0000	DEFERRED COMP W/H 6/30 P/R	2,943.00	
		31 000 2123 0000	DEFERRED COMP W/H 6/30 P/R	63.00	
		71 000 2123 0000	DEFERRED COMP W/H 6/30 P/R	60.00	7,470.65
48009	VIDEOBECK PRODUCTIONS INC	11 111 6210 0000	BATTERIES/PHONE PLUG	12.85	
		11 211 6210 0000	VHS COPY OF CITY COUNCIL MTG	20.00	32.85

CHK #	VENDOR	ACCOUNT #	DESCRIPTION	AMOUNT	TOTAL
47983	VIRGINIA KOPP	*11 721 6260 0000	LODGING/FOOD/MILEAGE	347.62	347.62
48104	W W GRAINGER INC	31 000 6100 0000	SFT CAN 1 GAL-TYPE	22.65	
		31 000 6100 0000	SAFETY GLASSES	6.15	
		31 000 6100 0000	SAFETY GLASSES	5.80	
		31 000 6100 0000	ORANGE NEON MEAS TAPE	7.99	42.59
48292	W W GRAINGER INC	32 000 6100 0000	1/4" LOAD GENIE/UNLDR	6.38	
		32 000 6100 0000	1/4" MINI-AIR FILTER	12.57	
		32 000 6100 0000	1/4" HEX NIPPLE PKG 25	17.35	
		32 000 6100 0000	AIR COMPRESSOR - 1/8HP	158.58	194.88
48393	W W GRAINGER INC	22 000 6100 0000	45 GAL STORAGE CABINET	131.33	
		31 000 6100 0000	SAFETY GLASSES	6.15	
		31 000 6100 0000	45 GAL STORAGE CABINET	131.33	
		32 000 6100 0000	45 GAL STORAGE CABINET	131.31	
		11 621 6100 0000	RETURN AIR COMPRESSOR - 1/8 HP	- 157.25	
		11 621 6100 0000	WHEEL, 6 X 2.0"	32.36	
		11 621 6100 0000	45 GAL STORAGE CABINET	131.33	406.56
48293	WAJAX PACIFIC FIRE EQUIPM	29 420 6220 0200	BOOTS	190.41	
		29 420 6220 0400	HOSE/COUPLINGS	112.69	303.10
48010	WASTE MANAGEMENT	11 621 6323 3000	REFUSE DISPOSAL MAY 1994	30.90	
		11 621 6323 3000	REFUSE DISPOSAL MAY 1994	30.90	
		11 621 6323 3000	REFUSE DISPOSAL MAY 1994	30.90	
		11 621 6323 3000	REFUSE DISPOSAL MAY 1994	30.90	
		11 621 6323 3000	REFUSE DISPOSAL MAY 1994	30.90	
		11 621 6323 3000	REFUSE DISPOSAL MAY 1994	30.90	
		11 621 6323 3000	REFUSE DISPOSAL MAY 1994	30.90	
		11 621 6323 3000	REFUSE DISPOSAL MAY 1994	30.90	
		11 621 6323 3000	REFUSE DISPOSAL MAY 1994	30.90	
		11 621 6323 3000	REFUSE DISPOSAL MAY 1994	30.90	
		11 621 6323 3000	REFUSE DISPOSAL MAY 1994	30.90	
		11 621 6323 3000	REFUSE DISPOSAL MAY 1994	30.90	
		11 621 6323 3000	REFUSE DISPOSAL MAY 1994	30.90	
		11 621 6323 3000	REFUSE DISPOSAL MAY 1994	30.90	
		11 621 6323 3006	REFUSE DISPOSAL MAY 1994	60.15	
		11 621 6323 3006	REFUSE DISPOSAL MAY 1994	30.90	
		11 621 6323 3006	REFUSE DISPOSAL MAY 1994	30.90	
		11 621 6323 3030	REFUSE DISPOSAL MAY 1994	144.05	
		28 621 6323 3018	REFUSE DISPOSAL MAY 1994	120.30	
		29 621 6323 3006	REFUSE DISPOSAL MAY 1994	60.15	
		29 621 6323 3030	REFUSE DISPOSAL MAY 1994	144.05	
		29 621 6323 3036	REFUSE DISPOSAL MAY 1994	159.35	1,151.55
48294	WASTE MANAGEMENT	11 235 6210 0000	"DTED" DISPOSAL SERVICE	2,936.25	
		11 235 6210 0000	"DTED" DISPOSAL SERVICE	2,345.05	5,281.30

HK #	VENDOR	ACCOUNT #	DESCRIPTION	AMOUNT	TOTAL
48394	WASTE MANAGEMENT	11 621 6323 3000	REFUSE DISPOSAL JUNE 1994	30.90	
		11 621 6323 3000	REFUSE DISPOSAL JUNE 1994	30.90	
		11 621 6323 3000	REFUSE DISPOSAL JUNE 1994	30.90	
		11 621 6323 3000	REFUSE DISPOSAL JUNE 1994	30.90	
		11 621 6323 3000	REFUSE DISPOSAL JUNE 1994	30.90	
		11 621 6323 3000	REFUSE DISPOSAL JUNE 1994	30.90	
		11 621 6323 3000	REFUSE DISPOSAL JUNE 1994	30.90	
		11 621 6323 3000	REFUSE DISPOSAL JUNE 1994	30.90	
		11 621 6323 3000	REFUSE DISPOSAL JUNE 1994	30.90	
		11 621 6323 3000	REFUSE DISPOSAL JUNE 1994	30.90	
		11 621 6323 3000	REFUSE DISPOSAL JUNE 1994	30.90	
		11 621 6323 3006	REFUSE DISPOSAL JUNE 1994	60.15	
		11 621 6323 3006	REFUSE DISPOSAL JUNE 1994	30.90	
		11 621 6323 3006	REFUSE DISPOSAL JUNE 1994	30.90	
		11 621 6323 3030	REFUSE DISPOSAL JUNE 1994	144.05	
		28 621 6323 3018	REFUSE DISPOSAL JUNE 1994	120.30	
		29 621 6323 3006	REFUSE DISPOSAL JUNE 1994	60.15	
		29 621 6323 3030	REFUSE DISPOSAL JUNE 1994	144.05	
		29 621 6323 3036	REFUSE DISPOSAL JUNE 1994	159.35	1,151.55
48011	WATER FOOD & RESEARCH LAB31	000 6020 0000	BAC TEE SAMPLES APRIL 1994	245.50	245.50
48395	WATER FOOD & RESEARCH LAB31	000 6020 0000	BAC TEE SAMPLES	225.50	225.50
48213	WESLEY JOHNS	*29 420 6260 0000	REIMBURSEMENT: RETIREMENT EXP	34.99	34.99
48295	WESTERN POWER & EQUIPMEN	71 000 6110 0000	HOSE ASSY	52.84	52.84
48105	WFR ENVIRONMENTAL LAB	31 000 6020 0000	ROUTINE COLIFORM FEB 1994	225.50	225.50
48106	WICHITA FEED & HARDWARE	22 000 6100 0000	MISC SUPPLIES	52.65	
		32 000 6100 0000	MISC HARDWARE	131.27	
		71 000 6110 0000	MISC HARDWARE	121.57	
		29 420 6100 0000	PARTS, EQUIPMENT, HARDWARE	307.56	
		29 420 6100 0000	PARTS, EQUIPMENT, HARDWARE	15.89	
		11 621 6100 0000	MISCELLANEOUS HARDWARE	92.13	721.07
48066	WILLIE MILLER	*11 621 6100 0000	BOOT ALLOWANCE	75.00	75.00
48107	WOLF SUPPLY COMPANY, INC.	71 000 6110 0000	FURNISH CAR & TRUCK PARTS	3.89	
		71 000 6110 0000	FURNISH CAR & TRUCK PARTS	11.95	
		71 000 6110 0000	FURNISH CAR & TRUCK PARTS	72.57	
		71 000 6110 0000	FURNISH CAR & TRUCK PARTS	25.77	
		71 000 6110 0000	FURNISH CAR & TRUCK PARTS	19.03	
		71 000 6110 0000	FURNISH CAR & TRUCK PARTS	62.93	
		71 000 6110 0000	FURNISH CAR & TRUCK PARTS	52.98	
		71 000 6110 0000	FURNISH CAR & TRUCK PARTS	17.66	
		71 000 6110 0000	FURNISH CAR & TRUCK PARTS	137.16	

CHK #	VENDOR	ACCOUNT #	DESCRIPTION	AMOUNT	TOTAL
48107	WOLF SUPPLY COM ..CONTINUED	71 000 6110 0000	FURNISH CAR & TRUCK PARTS	29.58	
		71 000 6110 0000	FURNISH CAR & TRUCK PARTS	24.12	
		71 000 6110 0000	FURNISH CAR & TRUCK PARTS	16.07	
		71 000 6110 0000	FURNISH CAR & TRUCK PARTS	30.24	
		71 000 6110 0000	FURNISH CAR & TRUCK PARTS	113.36	
		71 000 6110 0000	FURNISH CAR & TRUCK PARTS	15.95	
		71 000 6110 0000	FURNISH CAR & TRUCK PARTS	3.88	
		71 000 6110 0000	FURNISH CAR & TRUCK PARTS	3.88	
		71 000 6110 0000	FURNISH CAR & TRUCK PARTS	11.64	
		71 000 6110 0000	FURNISH CAR & TRUCK PARTS	24.71	
		71 000 6110 0000	FURNISH CAR & TRUCK PARTS	156.25	
		71 000 6110 0000	FURNISH CAR & TRUCK PARTS	-24.71	
		71 000 6110 0000	FURNISH CAR & TRUCK PARTS	1.76	
		71 000 6110 0000	FURNISH CAR & TRUCK PARTS	24.71	
		71 000 6110 0000	FURNISH CAR & TRUCK PARTS	76.53	
		71 000 6110 0000	FURNISH CAR & TRUCK PARTS	24.71	
		71 000 6110 0000	FURNISH CAR & TRUCK PARTS	-71.71	
		71 000 6110 0000	FURNISH CAR & TRUCK PARTS	71.71	
		71 000 6110 0000	FURNISH CAR & TRUCK PARTS	4.72	
		71 000 6110 0000	FURNISH CAR & TRUCK PARTS	3.96	
		71 000 6110 0000	FURNISH CAR & TRUCK PARTS	2.11	
		71 000 6110 0000	FURNISH CAR & TRUCK PARTS	2.11	
		71 000 6110 0000	FURNISH CAR & TRUCK PARTS	2.11	
		71 000 6110 0000	FURNISH CAR & TRUCK PARTS	-2.11	
		71 000 6110 0000	FURNISH CAR & TRUCK PARTS	11.94	
		71 000 6110 0000	FURNISH CAR & TRUCK PARTS	22.81	
		71 000 6110 0000	FURNISH CAR & TRUCK PARTS	11.33	
		71 000 6110 0000	FURNISH CAR & TRUCK PARTS	7.17	
		71 000 6110 0000	FURNISH CAR & TRUCK PARTS	49.95	
		71 000 6110 0000	FURNISH CAR & TRUCK PARTS	1.52	
		71 000 6110 0000	FURNISH CAR & TRUCK PARTS	39.15	
		71 000 6110 0000	FURNISH CAR & TRUCK PARTS	32.00	1,125.39
48012	XEROX CORPORATION	11 312 6220 0000	COPY PAPER	241.50	241.50
48109	XEROX CORPORATION	11 314 6310 0000	INV 2 OF 12 MONTH CONTRACT	83.17	
		75 751 6310 0000	INV 1 OF 36 MONTH CONTRACT	50.52	
		75 751 6310 0000	INV 1 OF 48 MONTH CONTRACT	38.62	
		75 751 6310 0000	INV 1 OF 48 MONTH CONTRACT	554.82	
		75 751 6310 0000	INV 2 OF 48 MONTH CONTRACT	554.82	
		75 751 6310 0000	INV 3 OF 48 MONTH CONTRACT	554.82	
		75 751 6310 0000	INV 1 OF 36 MONTH CONTRACT	696.98	
		75 751 6310 0000	INV 2 OF 36 MONTH CONTRACT	696.98	
		75 751 6310 0000	INV 3 OF 36 MONTH CONTRACT	696.98	
		75 751 6310 0000	INV 2 OF 36 MONTH CONTRACT	220.55	
		75 751 6310 0000	INV 2 OF 36 MONTH CONTRACT	220.55	4,368.81
48296	XEROX CORPORATION	75 751 6210 0000	DRY INK/CITY HALL	250.00	
		75 751 6211 0000	METER USAGE JCB	161.99	
		75 751 6211 0000	METER USAGE/CITY HALL	434.68	846.67