

**CITY OF MILWAUKIE
CITY COUNCIL STRATEGIC DIRECTIONS 1999 - 2004
FEBRUARY 10, 1999**

MILWAUKIE CENTER

5440 SE Kellogg Creek Drive

SESSION #2

5:30 p.m. Dinner

Discussion Topics:

- 6:00 p.m. 1. Library Board (30 minutes)
- 6:30 p.m. 2. Citizens Utility Advisory Board (30 minutes)
- 7:00 p.m. 3. Traffic Safety and Transportation Board (30 minutes)
- 7:30 p.m. 4. Break (15 minutes)
- 7:45 p.m. 5. Planning Commission (30 minutes)
- 8:15 p.m. 6. Lewelling Neighborhood District Association (30 minutes)
- 8:45 p.m. 7. Historic Milwaukie Neighborhood District Association (30 minutes)
- 9:15 p.m. 8. Wrap up (15 minutes)
- 9:30 p.m. 9. Adjourn

The Council may vote in work session on non-legislative issues.

*For assistance/service per the Americans with Disabilities Act (ADA)
dial TDD 786-7555.*



MEMORANDUM
February 3, 1999

TO: Mayor and City Council

THRU: Dan R. Bartlett, City Manager
Martha Bennett, Assistant City Manager Community Development *MAB*

FROM: Jim Brink, Public Works Director

SUBJECT: CUAB Goals 1999-2000

Purpose: Provide information on the Citizen's Utility Advisory Board (CUAB) Goals for 1999-2000.

Background:

1. The CUAB adopted goals for 1999-2000 on February 3, 1999.
2. Alan Fletcher (Hector Campbell), the Chair of the CUAB, will elaborate on the goals. Other Board members include Lou Casale (Historic Milwaukie), Dennis Vanderpool (Hector Campbell), Bob Hatz (Linwood), Carl Jacob (Hector Campbell), Betty Chandler (Lake Road), and Liam McGill (Lake Road).
3. The staff liasion is Jim Brink, Public Works Director/City Engineer.

Discussion:

1. Goal 1 – The primary purpose of this goal is to facilitate coordination and cooperation among various City boards and commissions by making recommendations that relate to utility issues. The CUAB is currently working with the TSTB and Budget Committee concerning proposal for additional funding for the Street Fund.
2. Goals 2 and 3 – The primary purpose of these goals is to review the financial status of each utility, both the user fee and the Systems Development Charge, in accordance with a fixed schedule. After review, the CUAB will make rate recommendations to the City Council for their consideration. This is an historical role of the CUAB and is important in order to identify funding shortfalls and possible solutions well before a utility experiences major adverse impacts on operations, maintenance, and capital improvements.

3. Goal 4 – The primary purpose of this goal is to provide recommendations to the City Council concerning sewage treatment studies, options, and agreements. Sewage treatment is the single most costly service provided by the utilities and is sure to be of major importance to City Council and citizens as the City proceeds in developing the riverfront.
4. Goal 5 – The purpose of this goal is to follow up on a longstanding CUAB concern which is to implement a utility billing system that encourages water conservation and requires customers to pay for utility service in proportion to their use.
5. Goal 6 – The primary purpose of this goal is to review planned capital improvements and make recommendations concerning the scope and timing of the projects. It has been a concern of the CUAB that utility improvements always proceed street reconstruction or overlay improvements. In addition, the CUAB would review the ability of each utility to fund the proposed improvements. This review would normally occur before the annual budget process.
6. Goal 7 – The primary purpose of this goal is to review the Water Master Plan and make recommendations concerning the major elements of the Water Master Plan. The Board envisions that the plan will cover important long term issues such as supply and storage improvements, wellhead protection, and capital improvements.
7. Goals 8 and 9 – The purpose of these goals is to keep informed on the utility infrastructure that serves the City. The tour made by the CUAB to the Clackamas River Water Treatment Plant was very informative and helped the members understand the complexity of providing safe drinking water.

**CITIZEN'S UTILITY ADVISORY BOARD GOALS
1999-2000
(Adopted 3/3/99)**

1. In coordination with the Traffic Safety and Transportation Board and Budget Committee, recommend options for providing additional revenue to the Street Fund
2. Review financial status of Storm Water Utility (Storm user fee and SDC fee) in accordance with an annual utility fee review schedule
3. Review financial status of Sewer utility (Sewer user fee and SDC fee) in accordance with an annual utility fee review schedule
4. Review and make recommendations concerning sewage treatment studies, options and agreements
5. Make recommendations concerning conservation based billing for water and consumption based billing for sewer after installation on new utility billing software
6. Review and make recommendations concerning the Public Works Capital Improvement Program projects
7. Make recommendations and provide input in the Water Master Plan
8. Tour the Kellogg Waste Water Treatment Plant
9. Tour City water and sewer facilities



MEMORANDUM
February 3, 1999

TO: Mayor and City Council

THRU: Dan R. Bartlett, City Manager
Martha Bennett, Assistant City Manager Community Development *MB*

FROM: Jim Brink, Public Works Director

SUBJECT: TSTB Goals 1999-2000

Purpose: Provide information on the Traffic Safety and Transportation Board (TSTB) Goals for 1999-2000.

Background:

1. The TSTB adopted goals for 1999-2000 on October 19, 1998.
2. Susan Stone (Ardenwald), the Chair of the TSTB, will elaborate on the goals. Other Board members include David Aschenbrenner (Hector Campbell), Julie Wisner (Lake Road), Jim Schierholz (Hector Campbell), Gene Covey (Lewelling), Al Dorsey (Linwood) and Ron Grasley (Island Station).
3. The staff liaison is Jim Brink, Public Works Director/City Engineer.

Discussion:

1. Goal 1 - The primary purpose of this goal is to attain consistency among various City plans and ordinances as they relate to traffic safety and transportation. The TSTB is currently reviewing the Neighborhood Traffic Management Program and its consistency with the Transportation Systems Plan. After completing a review of a plan, the TSTB will forward recommended changes to the City Council for their consideration. The TSTB is particularly focused on insuring that plans, programs, and policies promote and protect neighborhood liveability.
2. Goal 2 - The primary purpose of this goal is to facilitate coordination and cooperation among various City boards and commissions by making recommendations on issues that relate to traffic safety and transportation. The TSTB is currently working with the CUAB and the

Budget Committee concerning proposals for additional funding for the Street Fund. In addition, the TSTB proposes to make recommendations to other boards and commissions on traffic safety and transportation issues consistent with programs and policies cited in Goal 1.

3. Goal 3 - The primary purpose of this goal is to encourage more citizen involvement in transportation and traffic safety issues by increasing communication with Neighborhood Associations and individual citizens. TSTB members are currently attending NDA meetings to hear what NDAs have to say about transportation and traffic safety issues as they relate to the neighborhood visioning process.
4. Goal 4 – The primary purpose of this goal is to become more aware of major traffic safety issues within the City and subsequently make recommendations to solve those issues. To keep informed of traffic safety issues in the City, the TSTB plans to periodically review the traffic control device requests acted on by City staff and the primary accident locations within the City. The TSTB will discuss possible solutions to traffic safety issues with the Public Works Department and communicate with the Police Department and Fire Department when appropriate.

Traffic/Tstb/AdoptedGoals1999Memo.doc/8-7-98

TRAFFIC SAFETY AND TRANSPORTATION BOARD GOALS
1999-2000
(Adopted 10/19/98)

- 1) Comprehensive review of all documents and policies related to traffic safety and neighborhood liveability including but not limited to the Transportation Systems Plan (TSP), Regional Center Plan (RCP), Functional Plan, Neighborhood Traffic Management Program (NTMP), Comprehensive Plan and Zoning Ordinances in order to identify and resolve problems and inconsistencies and recommend policy changes to City Council.
- 2) Under the direction of City Council, collaborate with the Budget Committee, Citizen's Utility Advisory Board, and Planning Commission on issues regarding policy and procedure, funding, neighborhood traffic management and impacts of growth relative to traffic safety and liveability concerns.
- 3) Facilitate citizen involvement in TSTB through direct communication with traffic safety representatives from each NDA, regular attendance at NDA meetings and encourage citizen participation at TSTB meetings.
- 4) Expand knowledge of traffic safety issues through attendance at Alliance for Community Traffic Safety (ACTS) in Oregon conferences, workshops and seminars related to neighborhood traffic management. Keep current regarding traffic safety issues in the City through ongoing review of traffic control device requests and continued communication and interaction with Milwaukie Police Department and Clackamas Fire District #1.



Date: February 8th, 1999

To: Mayor and City Council

Thru: Dan Bartlett, City Manager and Charlene Richards, Asst. City Manager

From: Michelle Gregory, Neighborhood Services Coordinator

Subject: Neighborhood Visions

During your upcoming goal-setting process you will be presented with the Neighborhood Visions. These are the product of many hours of thoughtful discussion, writing, and research by many people who live in Milwaukie. Each vision will be presented by a neighborhood leader and will be accompanied by a slide presentation of selected visual preference pictures that best illustrate the visions. The process we used to develop these visions involves five basic steps:

Step 1: Values Eggercise:

Neighborhood residents gathered to participate in consensus-building, values identification exercises. Participants were asked to think about their neighborhood in terms of what they liked and wanted to see preserved (assets) and then what they didn't like (areas for improvement) and wanted to see improved. Then the group arranged their values into basic categories that typically make up neighborhood plans (see attached.)

Step 2: Visual Preference Surveys:

Residents took re-usable cameras out into the neighborhood to document images that depicted their likes and dislikes. These images serve many purposes: they reinforced the Values Eggercise with recurring themes; they facilitated input from people who may not be most comfortable in a

group discussion format; they provide concrete examples for the group to work with later.

Step 3: Draft Vision Statements:

The statements were generally crafted by a sub-committee of the neighborhood association, based on the information gleaned from steps 1 and 2. The statements are arranged according to the categories of greatest concern to the neighborhood. They usually include broad goal/value statements which are supplemented by a series of specific ideas on how the neighborhood and/or the City can achieve the desired outcome.

Step 4: Present Draft Vision to Neighborhood:

The neighborhood members who have been working on the Vision project went back to the neighborhood at large with their draft statements for final review, editing and validation. The group discussed the vision and suggested any changes.

Step 5: Present Final Vision to Council:

On February 10th and March 6th, the neighborhoods will present the results of their hard work to the City Council.

Where to go from here?

Council can consider the neighborhood visions as they develop their city-wide goals for the coming years. Some of the suggestions in the visions are short-term projects or specific problems that can be addressed quickly by staff, the neighborhood or a team of both. Other items are longer term projects, that may require more thought, and direction from the City Council as to how to use City resources or partner with other agencies.

The Comprehensive plan states that Neighborhood plans can be adopted as ancillary to the Comprehensive Plan. The Neighborhood Visions, supplemented with a plan for implementation of each, can serve as the foundation for these Neighborhood plans.

Implementing some of the suggestions in the Neighborhood Visions will require review of each neighborhood vision by a team of city staff members, neighborhood leaders and other key stakeholders for feasibility, budgeting and planning. Also mandates of the region, state and federal government (e.g. functional plan, land use or environmental standards) will interface with, and to some extent, set the parameters for these efforts.

Things Typically Found in Neighborhood Visions and Plans

Neighborhood History (64%)

Neighborhood Identity (43%)

Housing (77%)

Property Maintenance Standards (53%)

Transportation/Circulation/Pedestrian Access (70%)

Land Use and Zoning (62%)

Infrastructure (45%)

Safety and Crime Prevention (55%)

Parks and Recreation (53%)

Cultural Resources (53%)

Economic Development (40%)

Environmental Concerns (9%)

Community-Level Human Services (33%)

Educational Needs (33%)

Youth Services (33%)

Percentages are based on a nationwide survey of neighborhood plans conducted by the American Planning Association in 1996.

Lewelling Neighborhood Draft Vision

Improve neighborhood infrastructure with a plan for continuous, safe, and permeable walking paths. Solve drainage problems.

Work with the City and property owners to connect walkways along neighborhood streets and to important destinations such as Lewelling School. Specifically, sidewalks on Logus Rd. are a high priority. Also sidewalks on 43rd, bicycle and pedestrian improvements on Stanley and improvements to Mullen Street. These should be designed to accommodate existing natural features, and should not make drainage problems worse than they already are. Fix Lake King! (King Road) Also improve specific locations identified as dangerous, such as the footpath path that kids take from Wentworth Ct. to the school.

Create more park and recreation space in the neighborhood

Work with the Parks and Recreation Board to identify viable property in the neighborhood. (This approach is currently taking a long time.) Also work together to identify properties that might be privately acquired and deeded for open space. The area at 43rd, Mullen and Stanley, for instance.

Reduce the negative impact of flag lot development in the neighborhood through design review.

Work with the City to improve the variance procedure so that circulation needs are met, aesthetic concerns are addressed and densities are reduced. Develop a design review process. Retain the ability to develop 'granny flats' or accessory apartments for dependent family members.

Provide incentives for homeowners to upgrade housing stock and maintain properties. Work with the City to see that code violations are identified and enforced.

Promote the availability of low-interest home repair loans through Clackamas County. Pride-building events such as the holiday lights contest helps also! Encourage volunteer efforts to help each other maintain properties. Help put those in need with the resources available through the grant program. Work with Code Compliance staff to target difficult properties that are in violation of City codes. Team up with the City of Portland to clean up Johnson Creek Boulevard.

Open up lines of communication between neighborhood and the City. The neighborhood should be notified of major changes that impact them.

Rely on neighborhood liaison for basic information and feedback. Encourage people to attend Council meetings. Get staff to make more project specific presentations. Offer to host a Council meeting in the neighborhood. Ask questions. Expect responses. Provide feedback – positive and negative. Help with solutions.

Open up lines of communication between residential and industrial areas of the neighborhood.

Invite representative from the industrial area to a neighborhood meeting to talk about what they do. Address noise abatement for Precision Castparts. Request a tour of their facilities and report back to the neighborhood association.

Enhance neighborhood identity

Look for a gateway to the neighborhood. Perhaps put planters on King Road. Or design and place signs at strategic entry points in the community. Signs should be distinctive for Lewelling, but also consistent with signs marking other neighborhoods in the City. Also through the NDA coordinating and sponsoring pride-building events such as a Christmas Tree Lighting Contest, and community improvement projects.

Reduce speeds on neighborhood streets, especially within the school area.

Implement the Neighborhood Traffic Safety Program. Assemble some volunteers to work with the City on the first phase of this program.

Increase the overall level of involvement in neighborhood activities

Have more cultural events that bring people together. Promote events and other issues of concern to residents in the newsletter. Use the neighborhood grant money to get more people involved.

Historic Milwaukie Draft Vision Goals

1. **Property Maintenance:** Actively encourage volunteer effort within the neighborhood to support a property maintenance standard.

Ideas: help to coordinate those in need with available resources. Promote the availability of low-interest home repair loans through Clackamas County. Work with City Code Compliance staff to target difficult properties in violation of city codes.

2. **Economic Development/Cultural Resources:** Encourage and support downtown redevelopment efforts that create an aura of friendly gathering.

Ideas: recruit small shops, eateries, art galleries and cultural offerings. Continue support of the Ledding Library with its Park-like surroundings. Promote existing businesses and recruit new ones. Come up with downtown design guidelines/facade improvements. Improve the waterfront and its connection to downtown. Include in all development efforts, the diversity of age and race within potential users.

3. **Housing/Neighborhood Identity/Neighborhood History:** Encourage varied housing opportunities, which maintain and preserve existing character, styles and neighborhood qualities.

Ideas: Conduct tours, exhibits, and garden identification to recognize quality, residents' efforts and variety. Compliment or honor longtime residents who maintain historical and/or traditional residences. Establish a home/yard-care equipment pool or rental program within the neighborhood. Conduct property owner training seminars to communicate neighborhood goals, resources and encouragement. Set neighborhood design guidelines or suggestions. Catalog housing stock by type and monitor development trends.

4. **Transportation/Traffic/Infrastructure:** Work with City and State transportation agencies to explore options for increasing pedestrian access and safety and reducing regional traffic congestion and noise in residential areas, specifically around Washington and Monroe streets.

Ideas: determine ways to make the railroad crossing safe. Connect sidewalks to and through the downtown area. Close railroad crossing to vehicular traffic and install traffic-calming structures on targeted streets. Work with ODOT in the areas of Highway 224 and McLoughlin to improve pedestrian and bicycle access to the riverfront, and limit vehicular access into the neighborhood. Possibly add an entrance onto 224 for north-bound McLoughlin traffic, repair existing sidewalks, improve crosswalks, add signals at specific locations (where?) and maintain good street lighting and identify areas in the neighborhood where addition lighting may be necessary.

5. **Safety & Crime Prevention:** Increase communication between the City Police Department and the occupants of the neighborhood and the downtown area.

Ideas: Develop a safety/crime prevention sub-committee to work with the Police. Develop and implement a strategy with the Police to address maintenance, resolution, and mitigation of safety/crime prevention problems or opportunities using the community-policing approach. Communicate concerns through the NDA and MDDA. Work with School Resource Officers to address issues pertaining to youth.

6. **Communication:** Improve communications between the Historic Milwaukie Neighborhood and other community leadership.

Ideas: Appoint or elect a communications person in our NDA to maintain monthly contact with other committees, advisory boards and Council. Have an NDA rep attend all MDDA meetings. Invite

persons from various boards, commissions and Council to NDA monthly meetings. Invite reps from boards and commissions to attend NDA quarterly meetings. Include NDA digest in the City newsletter. Have regular communication with Milwaukie High School and Milwaukie Junior High School. Work on rumor control. Historic Milwaukie reps visit other NDA meetings occasionally.

7. **Parks & Recreation/Environmental Preservation:** Enhance Park and Recreation and Environmental resources in the Historic Milwaukie Neighborhood through land acquisition, restoration and recreational activity planning.

Ideas: Acquire Hagar's Pond at 27th & Washington. Acquire the Pendleton property and restore it as park and recreational use. Encourage and plan educational activities with Johnson Creek - Spring Creek restoration. Actively encourage wetland restoration in and around Milwaukie. Plan summer activities for Scott Park.

8. **Land Use/Zoning: Maintain** current density levels in residential areas.

Ideas: Certain standards such as those for flaglots, width of driveways, impermeable surface specifications, water (drainage?) specifications and allowable densities should be reconsidered for residential areas.

9. **Educational Needs/Youth Services/Community Level Human Services:** Support efforts to develop a community center in the Historic Milwaukie/Downtown area that meets the needs of a variety of age groups.

Ideas: Provide after school and daycare programs. Involve kids in city activities. Provide a safe, nuisance-free skatepark. Have a dance hall. Preserve Milwaukie Junior High as a future community center. Develop educational programs that promote civic involvement for youth and adults.