

**CITY OF MILWAUKIE
CITY COUNCIL MEETING
MAY 20, 1997**

The one thousand seven hundred and sixty-seventh meeting of the Milwaukie City Council was called to order by Mayor Lomnicki at 7:00 p.m. in the Milwaukie City Hall Council Chambers. The following Councilors were present:

Craig Lomnicki, Mayor Jean Schreiber	Carolyn Tomei Rob Kappa Don Trotter
--	---

Also present:

Dan Bartlett, City Manager Charlene Richards, Assistant City Manager Pam Beery, City Attorney Randy Bruegman, Fire Chief	Maggie Collins, Community Development Director Jim Brink, Public Works Director Mike Swanson, Interim Public Works Director
---	--

PROCLAMATIONS, COMMENDATIONS, SPECIAL REPORTS, AND AWARDS

Bruegman introduced Jamie Karn, lead steward for IAFF Local 1159. **Karn** said he was vice president of an approximately 225-member, Clackamas area labor union. The executive board felt it was important to have one voice in the interagency operations discussions.

Councilmember Kappa asked Karn if he intended to make regular reports or would there be a process through Bruegman and Bartlett. **Karn** recommended contact be made with either the Fire Chief, City Manager, or him if there were questions.

CONSENT AGENDA

It was moved by Councilmember Kappa and seconded by Councilmember Tomei to adopt the Consent Agenda which consisted of the City Council minutes of April 29 and May 6, 1997. Motion passed unanimously.

AUDIENCE PARTICIPATION -- None

PUBLIC HEARING

Lake Road Multimodal Connection Plan -- CPA-97-02 -- Ordinance

Mayor Lomnicki explained the document was developed after an 18-month public involvement process including the Lake Road Neighborhood District Association, Technical Advisory Committee, and the Transportation and Traffic Safety Board. The Plan is proposed as an ancillary document to the Comprehensive Plan.

Mayor Lomnicki opened the public hearing on the Lake Road Multimodal Connection Plan at 7:12 p.m.

He explained the purpose of the hearing was to consider adopting the Lake Road Multimodal Plan as an ancillary document to the Milwaukie Comprehensive Plan. He reviewed the conduct of the hearing.

Staff Report: **Collins** presented the staff report. Randy McCourt, DKS Consulting, who assisted staff in preparing the Plan, was also present. She discussed the 18-month public involvement process and indicated the boundaries of the project on an oversized map.

The purpose of the Study was to consider Lake Road as an east/west connector and to find multiple uses for the public right-of-way. The result was a series of recommendations to develop Lake Road as a multi-use connection which also addressed safety, circulation, and multimodal accessibility in the area.

Collins discussed the information in the packet which included public comment written prior to the Planning Commission public hearing. The Planning Commission recommended the Plan to the City Council for adoption. She reviewed the findings which indicated the Plan was in conformance with the Comprehensive Plan, its goals, policies, and spirit; a public need for change existed; the public was best satisfied by this particular change; the change will not adversely affect the health, safety and welfare of the community; and it conformed with applicable statewide planning goals.

Councilmember Trotter requested Collins or McCourt to discuss the purpose of the Plan and what can be anticipated after its adoption. **Collins** responded the Lake Road Multimodal Connection Plan will be ancillary to the Milwaukie Comprehensive Plan and become the guiding document to address future improvements in the Lake Road subarea and its environs. The Comprehensive Plan provides basic guidelines, and this document will help carry out the policy.

Councilmember Trotter asked Collins to address funding and the benefits of having completed this Plan. **Collins** said Milwaukie will have successfully completed its TGM Grant Project. The benefit comes through supporting future funding requests with a detailed plan showing specifically what would be done if the funds were granted.

Councilmember Tomei asked what these future funding sources would be. **Collins** said possible sources would include ISTEA, regional, and possibly state funds. She pointed out the letter from Metro noting this was an "excellent study" and congratulating the citizen working group, staff, and DKS.

Councilmember Kappa said staff did a nice job with the Working Groups. **Collins** added it was a very helpful and satisfying process.

Councilmember Kappa referred to report page 6 and asked Collins to comment on the differences in street classifications between jurisdictions. **Collins** explained the various jurisdictions including the City of Milwaukie, Clackamas County, and Metro have different classification naming guidelines based on its unique perspective.

Mayor Lomnicki asked if there were differences in design characteristics or functionality between the various classification names. **Collins** said the functionality and design would be consistent despite differences in classification names. **Mayor Lomnicki** said what is on the ground would be consistent. **Collins** said the City may be more specific on its design characteristics than the County might be at this time.

Councilmember Schreiber commented on Table 1 -- *Existing Traffic Data* -- on report page seven. She previously assumed traffic on Lake Road was through, but the figures indicated most vehicles go over the Kellogg Creek Bridge. This indicates Oatfield Road is at least a subregional connection. **Collins** said it is an issue that needs to be looked at more closely for the purpose of improved circulation in the area. **McCourt** said the two volumes shown on 40th and 28th Avenues were specific site volumes in two directions. He outlined the particular study area on the map.

Correspondence: None.

Testimony: **Milt Palm**, 4182 SE Lake Road. He addressed previous land use agreements, or land patents, and the market road history. He urged planning be done with property owners to determine how their land would be impacted. Lake Road was built for heavy service, and the material used to construct that road is no longer available. He felt it would be difficult to carry out improvements with modern engineering. The homes in the area need to be preserved from damage caused by vibrations. He also addressed the east/west light and the need for

longer driveways. He recommended working with the State on this. He also offered to loan the City Council some of his textbooks. **Palm** summarized by saying he was concerned with the soil and previous land use agreements.

Staff Comments: **Collins** agreed with the market road history and that Lake Road was built for heavy use. The improvements have been calculated for the existing right-of-way, and property owners will not have to donate more land. She noted on report page 33 that a geotechnical investigation would be required in preliminary engineering to determine any site specific needs affecting the pavement design. This, she added, was a direct result of **Palm's** participation in the public involvement process. **Collins** said she felt the concern about lights and timing of the traffic would be better addressed during the design phase.

Questions of Clarification: None.

Close of Hearing: **Mayor Lomnicki** closed the public testimony portion of the hearing on the Lake Road Multimodal Connection Plan at 7:43 p.m.

Discussion among Councilmembers and Vote: **Mayor Lomnicki** discussed the issues raised during the work session.

Councilmember Kappa referred to the report introduction and recommended adding language to read "*The City of Milwaukie became aware of potential safety, circulation, livability, and multimodal travel needs ...*" He urged the Plan contain specific wording about livability issues.

Councilmember Schreiber felt the issue was expressed on page five in the Working Group's mission statement: "*Produce a safe, livable, and accessible corridor area that better manages vehicle speed and volume and provides improved access for all modes; especially pedestrian, bicyclists, motorists, and transit.*" **Councilmember Kappa** said he would like to see reference to livability in the Introduction so it would be prominent.

Councilmember Kappa commented on the recommendation to restrict truck traffic.

Mayor Lomnicki asked how the City Council would like to proceed with these changes. **Councilmember Trotter** suggested a final motion, and **Councilmember Tomei** discussed doing it by consensus. **Mayor Lomnicki** said procedurally the changes would be put forward in the main motion.

Councilmember Kappa referred to report page 23 regarding the posting of through truck restrictions on Lake Road west of Hwy. 224 and at 34th Avenue and Freeman Way. He urged including weight and axle limits as defined in the Milwaukie Municipal Code.

Councilmember Trotter noted Figure 5 following report page 38 showing potential street developments north and south of Lake Road. This Figure is referred to only on report page 35. He inferred from the dotted lines in Figure 5 that these potential streets were key features to developing connectivity. He felt a statement should be added that Figure 5 represented one example of an arrangement to provide connectivity in the area of Kuehn and Licyntra as development occurs.

Councilmember Schreiber added there was also discussion of connecting to streets on the other side of Lake Road to provide a grid pattern.

Mayor Lomnicki referred to the Transportation System Plan (TSP) work session discussion during which street cross sections were considered. He was concerned that the cross sections lacked street trees. He recommended moving the bulleted item regarding street trees from "Street Features" to "Cross Section." He felt it was important to identify tree planting as a key feature carrying as much weight as travel lane widths, sidewalks, bicycle lanes, and median applications. He suggested the following language in a fifth bullet under "Cross Section" -- "*Where possible, street trees will be added (in planter strips or behind the sidewalk)*" Trees offer not only safety and a pleasant barrier to traffic but also provide a canopy from the sun and rain. He felt this would be in keeping with the City Council Goals and the City Mission Statement.

Councilmember Schreiber felt it was important to make a statement that existing trees be preserved. She encouraged people interested in the Plan to look at a copy in the Ledding Library.

Mayor Lomnicki agreed preservation would be preferable if it worked into the overall accomplishment of the plan. He felt the graphics should fit the text by illustrating trees in the cross section. The median remains an option, but it is not preferable.

Councilmember Trotter thought the "*Where possible ...*" statement was appropriate. Work will be done in the existing right-of-way, and, in some areas, a left-turn lane may be needed. It may be impossible to have street trees in some areas. He did not feel the diagrams needed to be changed since the written statement indicated the preference.

Councilmember Tomei asked to continue the discussion on preservation of existing trees. **Collins** said, for guidance purposes, the Plan could state that existing trees need to be part of the design.

Councilmember Kappa said Lake Road was an arterial that goes through a neighborhood. Traffic management is very important. He recommended a fourth bullet on report page 37 stating that *"Lake Road is an arterial going through a primarily residential area, and a traffic management program is needed."*

Councilmember Trotter said he would be satisfied with the language on report page 37, paragraph 3 regarding neighborhood traffic management on 32nd and 33rd Avenues and include Lake Road with that.

Mayor Lomnicki suggested considering neighborhood traffic management on Lake Road and also on 32nd and 33rd Avenues in the future if they were connected to Lake Road.

Councilmember Kappa said he wanted to emphasize the need for traffic management similar to the suggestions emphasizing streets trees.

Bartlett pointed out the Neighborhood Traffic Management Program (NTMP) states that arterials are not included in the Program.

Councilmember Trotter suggested using *"will consider"* so that if the City Council feels it wants to modify the ordinance to allow inclusion of arterials in the NTMP, adoption of this document would not be delayed.

Mayor Lomnicki felt this might be confusing in the future. **Bartlett** said there are several phases in the proposed NTMP that includes enhanced enforcement and education. The question is whether the City would be going too far by applying the NTMP to arterials.

Mayor Lomnicki suggested continuing this discussion in the NTMP.

Councilmember Schreiber felt this discussion indicated a need for additional staff input on this issue.

Councilmember Kappa felt Lake Road was unique in that there was direct driveway access. Addressing the Lake Road issue now would help the City later. He suggested a program dealing with arterials based on the changing nature of traffic volumes and speeds in mainly residential areas of Milwaukie.

Councilmember Trotter said, based on the issues Bartlett raised, he felt it might be more advisable to insert a distinct bullet which states *"Consider a Neighborhood Traffic Management Program on Lake Road if appropriate."*

Councilmember Tomei pointed out other streets such as River Road and King Road have similar issues, and she had mixed feelings about adding language to this particular Plan. Maybe the issue needs to be addressed later for all of these types of streets. **Bartlett** expressed concern with creating an inconsistency if the issue were directly addressed in the Lake Road Plan.

Mayor Lomnicki said the NTMP is probably the more appropriate document to deal with arterials. **Councilmember Trotter** withdrew his suggestion.

Mayor Lomnicki summarized the amendments: (1) page 1, paragraph 3 of "Introduction" -- add "livability issues" after the word "circulation"; (2) page 32, add bullet to "Cross Section" -- "Where possible, street trees will be added (preferably in planter strips or behind the sidewalk)" and delete that similar bullet from "Street Features"; (3) page 37 add language -- "Figure 5 represents one example of the arrangement of streets to provide this connectivity."; and (4) correct the drafting error on the proposed ordinance relating to the file number.

It was moved by Councilmember Trotter and seconded by Councilmember Tomei to read the ordinance adopting the Lake Road Multimodal Connection Plan as an ancillary document to the Comprehensive Plan for the first time by title only with proposed amendments.

Councilmember Kappa wanted to make sure the ordinance contained the strategies and alternatives from the staff report beginning on page 18. **Councilmember Trotter** said it would be adopted as written except as specifically amended.

Motion passed unanimously. The ordinance was read for the first time by title only.

It was moved by Councilmember Trotter and seconded by Councilmember Tomei to read the ordinance adopting the Lake Road Multimodal Connection Plan as an ancillary document to the Comprehensive Plan for the second time by title only with amendments. Motion passed unanimously. The ordinance was read for the second time by title only.

It was moved by Councilmember Trotter and seconded by Councilmember Tomei to adopt the ordinance adopting the Lake Road Multimodal Connection Plan as an ancillary document to the Comprehensive Plan with amendments. Motion passed unanimously.

ORDINANCE NO. 1819:

**AN ORDINANCE OF THE CITY OF MILWAUKIE, OREGON,
AMENDING ORDINANCE NUMBER 1437, THE
COMPREHENSIVE PLAN (CPA-97-02) BY ADOPTING THE
LAKE ROAD MULTIMODAL CONNECTION PLAN AS AN
ANCILLARY DOCUMENT.**

Mayor Lomnicki expressed his appreciation to the citizens and staff who worked on the project.

Councilmember Trotter said some of the changes made in this document will allow incorporation into broader City issues and enhance livability on an equal standard.

It was moved by **Mayor Lomnicki** and seconded by **Councilmember Kappa** to include **Councilmember Trotter's** name in the list of participants. Motion passed 4 - 0 - 1 with the following vote: **Mayor Lomnicki, Councilmember Tomei, Councilmember Schreiber, and Councilmember Kappa aye; no nays; and Councilmember Trotter abstained.**

Utility Rate Review and Systems Development Charges -- Resolutions

Mayor Lomnicki noted that the City Council had been briefed on this proposal at an earlier work session, and the Citizens Utility Advisory Board (CUAB) had reviewed the consultant's report and the proposed resolutions and recommended the changes to the City Council.

Mayor Lomnicki called the public hearing on the utility rate review and system development charges to order at 8:32 p.m.

The purpose of the hearing was to consider resolutions establishing fees for sewer and water service and system development charges for water service. He reviewed the conduct of the hearing.

Staff Report: **Swanson** presented the staff report. He briefly discussed the three resolutions before the City Council: (1) a decrease in the base water rate from \$5.96 to \$5.95 per month; (2) an increase in sewer rates; and (3) an increase in water system development charges.

Councilmember Trotter said each resolution was presented to the CUAB for review and recommendation. **Swanson** said that was correct. The CUAB considered all three proposed resolutions at its April meeting and recommended Council adoption.

There was no correspondence or audience testimony regarding any of the three proposed resolutions.

It was moved by Councilmember Kappa and seconded by Councilmember Trotter to adopt the resolution establishing fees for water service and repealing resolution 41-1994. Motion passed unanimously.

RESOLUTION NO. 17-1997

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MILWAUKIE, OREGON, ESTABLISHING FEES FOR WATER SERVICE AS PROVIDED BY MILWAUKIE MUNICIPAL CODE CHAPTERS 13.12 AND 13.20; CLASSIFYING THE FEES IMPOSED BY THIS RESOLUTION AS NOT SUBJECT TO ARTICLE XI, SECTION 11(B) OF THE OREGON CONSTITUTION; AND REPEALING RESOLUTION NO. 41-1994.

Ed Cebron, Financial Consulting Solutions Group, Inc. (FCSG) said his firm had reviewed the water, sewer, and storm water utilities. He summarized the findings: (1) water and storm water rates do not need adjustment; (2) in order to deal with its revenue shortfall, the sewer utility will need an annual increase of 6% for three years and 3% thereafter; and (3) the CUAB recommended uniform sewer rates throughout the system rather than being based on different treatment costs.

Councilmember Kappa said, in the course of the entire increase, he estimated he would pay an additional \$48 per year. **Cebron** said that estimate was correct.

Councilmember Schreiber asked if the proposed rate increase would cover all the costs or continue at the same level. **Cebron** said the series of increases will cover all the costs, and, over the years, the shortfall will decrease with adequate reserves. He assumed Clackamas Service District #1 would increase its treatment costs by about 25%. The program will fund planned improvements in the municipal system. Other treatment options are part of the 20-year regional plan.

Councilmember Kappa asked if the five-year fee increase would meet CIP needs. **Cebron** said the increase would meet the needs without the City's having to borrow money to carry out capital improvements.

Mayor Lomnicki asked the last time the sewer fees were increased, and **Cebron** responded the fees were increased in 1994.

It was moved by Councilmember Kappa and seconded by Councilmember Tomei to adopt the resolution establishing fees for sanitary sewer service and repealing resolution 13-1994. Motion passed unanimously.

RESOLUTION NO. 18-1997

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MILWAUKIE, OREGON, ESTABLISHING FEES FOR SANITARY SEWER SERVICE AS PROVIDED BY MILWAUKIE MUNICIPAL CODE CHAPTERS 13.12 AND 13.20; CLASSIFYING THE FEES IMPOSED BY THIS RESOLUTION AS NOT SUBJECT TO ARTICLE XI, SECTION 11(B) OF THE OREGON CONSTITUTION; AND REPEALING RESOLUTION NO. 13-1994.

Cebron discussed the proposed increase for the Water System Development Charge. The water utility is in a strong financial position, and no rate increase was projected. Based on an analysis of the cost of the existing assets and a five-year capital improvement schedule, FCSG recommended an increase from \$504 to \$1,095. He further recommended separating the reimbursement and improvement fee components to increase flexibility in capital funding.

Councilmember Trotter noted the chart in the staff report comparing regional system development charges. **Cebron** said Oregon City had the lowest water SDC at \$385 and Gresham the highest at \$2,200. Milwaukie would still be slightly below the average of \$1,360 if the proposed increase were adopted.

Councilmember Kappa commented the SDC increase is a rate increase and not a tax. **Cebron** added SDCs are imposed on new development so existing rate payers do not have to support the cost of the new development.

It was moved by Councilmember Tomei and seconded by Councilmember Kappa to adopt the resolution setting the amount, stating the methodology, and adopting a project plan for water service system development charges and repealing resolution 43-1994. Motion passed unanimously.

RESOLUTION NO. 19-1997:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MILWAUKIE, OREGON, SETTING THE AMOUNT, STATING THE METHODOLOGY AND ADOPTING A PROJECT PLAN FOR SYSTEM DEVELOPMENT CHARGES FOR WATER SERVICES; AND REPEALING RESOLUTION NO. 43-1994.

Close Public Testimony: **Mayor Lomnicki** closed the hearing on the utility rate review and system development charges at 8:55 p.m.

OTHER BUSINESS -- None.

INFORMATION

1. Councilmember Kappa discussed the Regional Transportation Summit he and Mayor Lomnicki attended at Benson High School.
2. Councilmember Trotter attended the Damascus Middle School presentation on the Minthorn Wetland located near the Milwaukie MarketPlace. It was exciting to see an example of students being both concerned about the environment and doing something about it.
3. Councilmember Schreiber discussed the SB 122 Elected Officials Workshop she, Councilmember Kappa, and Councilmember Tomei attended on May 5.

Mayor Lomnicki announced an executive session pursuant to ORS 192.660 immediately following adjournment of the regular session to consult with legal counsel.

ADJOURNMENT

Mayor Lomnicki adjourned the meeting at 9:02 p.m.



Pat DuVal, Recorder/Secretary

**CITY OF MILWAUKIE
CITY COUNCIL AGENDA
MAY 20, 1997**

MILWAUKIE CITY HALL
10722 SE Main Street

1767th MEETING

WORK SESSION

4:00 - Council Information Sharing

4:30 - Traffic Program Updates: Transportation Systems Plan, Neighborhood Traffic Management Program, and Lake Road Multi-Modal Connection Plan

REGULAR SESSION

7:00 p.m.

- I. **CALL TO ORDER**
Pledge of Allegiance

- II. **PROCLAMATIONS, COMMENDATIONS, SPECIAL REPORTS, AND AWARDS**

- III. **CONSENT AGENDA** *(These items are considered to be routine, and therefore, will not be allotted Council discussion time on the agenda. The items may be passed by the Council in one blanket motion. Any Council member may remove an item from the "Consent" portion of the agenda for discussion or questions by requesting such action prior to consideration of that portion of the agenda.)*

City Council Minutes of April 29 and May 6, 1997

- IV. **AUDIENCE PARTICIPATION** *(The Mayor will call for statements from citizens regarding issues relating to the City. It is the intention that this portion of the agenda shall be limited to items of City business which are properly the object of Council consideration. Persons wishing to speak shall be allowed to do so only after registering on the comment card provided. The Council may limit the time allowed for presentation.)*

- V. **PUBLIC HEARING** *(Public Comment will be allowed on items appearing on this portion of the agenda following a brief staff report presenting the item and action requested. The Mayor may limit testimony.)*
 - A. **Lake Road Multi-Modal Connection Plan**
 - B. **Utility Rate Review and Systems Development Charges -- Resolutions**

VI. OTHER BUSINESS *(These items will be presented individually by staff or other appropriate individuals. A synopsis of each item together with a brief statement of the action being requested shall be made by those appearing on behalf of an agenda item.)*

VII. INFORMATION

Park and Recreation Board Minutes of April 7, 1997

VIII. ADJOURNMENT

EXECUTIVE SESSION -- Consult with Legal Counsel (Pam Beery)

At the end of the regular meeting, the Council may hold an Executive Session under the authority of Oregon Revised Statutes 192.660 as needed.

For assistance/service per the Americans with Disabilities Act (ADA), dial TDD 786-7555.

**CITY OF MILWAUKIE
CITY COUNCIL WORK SESSION
APRIL 29, 1997**

Mayor Lomnicki called the work session to order at 7:30 p.m. in the Public Safety Building Community Meeting Room.

Present were Councilmembers Schreiber, Tomei, Kappa and Trotter.

Also present: City Manager Dan Bartlett; Assistant to the City Manager Charlene Richards; City Attorney Pam Beery; Fire Chief Randy Bruegman; and Interim Public Works Director Mike Swanson.

Urban Services

Bartlett reviewed the SB 122 process and issues that would be discussed in the July 1997 negotiations. SB 122 assumes everything will be annexed by a city, and urban service agreements would be developed. Existing coordination agreements for services such as planning, sewer, fire, parks, and water will have standing. He noted SB 122 does not address libraries and law enforcement.

Mayor Lomnicki said, while SB 122 is supposed to be an annexation mechanism for cities, it actually protects special district. He asked if the city, as the governing body, would have control of the services provided within its boundaries. **Bartlett** said it must be mutual. For example, within its boundaries, Milwaukie would have to reach agreements with entities including Clackamas County, Clackamas River Water, Clackamas Service District #1, Clackamas Fire District #1, Metro, DLCD, and the cities of Gladstone and Happy Valley.

Councilmember Kappa asked if the merger of Happy Valley and Gladstone was still a scenario. **Bartlett** said that merger was still an option.

Bartlett discussed jurisdictional boundaries and the two-city model. Gladstone favors combining with Happy Valley because of its lower tax base and the industrial land between the two cities. Milwaukie may look at moving south, probably to Oak Grove Blvd. **Bartlett** referred to the Three Cities Agreement and indicated he felt both Milwaukie and Happy Valley took the document seriously and established growth boundaries.

Councilmember Schreiber commented if Gladstone and Happy Valley combined, the City of Milwaukie would be land-locked.

Bartlett discussed long-term planning and service provision. **Councilmember Schreiber** felt there would be more trust in a stand alone planning group than a county planning service.

Bartlett reviewed the services:

- Fire services -- each city will have to determine what is in its best interest. In order to annex into larger areas, it makes sense to contract with the existing fire department.
- Parks -- Milwaukie has an existing agreement with the North Clackamas Parks and Recreation District (NCPRD).
- Water -- Clackamas River Water Board members are open to entering into an agreement. It will offer shares of its filtration plant and come to an agreement with South Fork which has already built an intake facility. He felt the City of Milwaukie had a good relationship with the water entities.
- Roads -- joint planning will be done on a major road network, but will not allow the County to develop a monolithic road maintenance structure. The cities will contract with Clackamas County if necessary.
- Sewer -- Oak Lodge Sanitary is an authority and has not been willing to compromise with the group. A movement toward a 190 entity made up of the five cities is taking shape. He discussed the bonding element and backing for general obligation bonds. **Councilmember Tomei** asked how this would impact Kellogg and Site K. **Bartlett** said Clackamas Utilities Director Read talked about a two-way pipe that would allow either an outflow for Site K or a way to get the flow from east of the freeway to the Tri-Cities site where there is additional land. The Tri-Cities group is looking at it seriously due to the expansion Metro has added through the urban reserve process. Members of the Oak Lodge Sanitary District and Kent Squires have met with Commissioner Kennemer who supports forming an authority.
- Surface water -- The North Clackamas Watershed Commission has taken appropriate action with a plan to provide storm drainage. **Councilmember Kappa** asked the relationship of surface and drinking water since one impacts the other. **Bartlett** said these would be considered for both incorporated and unincorporated areas in the planning consortium.

Bartlett said, in order for the City of Milwaukie to annex the area in its urban growth boundary and the Oak Lodge area, agreements would be necessary with Oak Lodge Fire, Water, and Sanitary; Clackamas County, Service District #1, and Fire District #1; and Clackamas River Water. Metro would have to concur.

Beery discussed Metro's ability to concur but probably not veto.

Councilmember Schreiber commented on the feasibility of annexing a part of Portland to make a boundary adjustment.

Councilmember Kappa asked the economic value of the proposal and how the City would pay for services. **Bartlett** said the City would have to go through an economic analysis before carrying out an urban service provider annexation. There are certain unsewered areas of low value and high service needs. Council policy states the City will incur some initial losses for future gains.

Councilmember Kappa asked if there was a strategy developed in the earlier urban services study. **Bartlett** discussed actions the City took in the past 40 years versus its current improved relationships with special districts and other entities in the area.

Councilmember Schreiber felt Oak Lodge residents understood the need to combine with an existing entity.

Bartlett said the City would continue what it has been doing with Clackamas and Oak Lodge Fire Districts. City Council needs to express its opinions in the next 60 days. He discussed Milwaukie's being the retail water provider with Clackamas River Water as the wholesaler. Residents of unincorporated areas would pay the same water user fees as those living in the cities.

Councilmember Kappa pointed out Happy Valley is not a water provider.

Mayor Lomnicki asked for a clarification of Milwaukie's strength if its water supply did not have any impact. **Bartlett** said Milwaukie's position of strength was in cooperation. It is a potential purchaser and ally of Clackamas River Water.

Swanson said Clackamas River Water has undergone a philosophical shift and sees success in a regional cooperative effort. It perceives Milwaukie as an important player.

Bartlett explained the City's groundwater is contaminated, and DEQ tests at the Stanley site indicate our wells spread the contamination. Milwaukie is very weak in the area of water and has only groundwater rights. **Councilmember Kappa** asked him to clarify the connection with all the other services. **Bartlett** said this would be a full-blown fifty-year wholesale/retail agreement, and he discussed RPAG's role.

Councilmember Trotter asked Councilmember Schreiber to comment on her attendance at the SB 122 meetings. **Councilmember Schreiber** indicated she was usually an observer. The final product needs to be carefully detailed, and she expressed her discomfort with a County planning body. It is important to have a document and statements outlining Milwaukie's role in the plan.

Councilmember Kappa and **Councilmember Tomei** agreed they did not want another entity planning for the City.

Mayor Lomnicki said the County will be responsible for planning outside the Metro Urban Growth Boundary, and the cities would provide that service within their boundaries. **Bartlett** discussed the feasibility of an urban planning committee.

Councilmember Trotter felt there was too much decentralization at this time, and planning is something over which the City still has control. **Mayor Lomnicki** pointed out there was a big difference between rural and urban planning.

Bartlett discussed the County's position with its Planning Department and what would happen to current personnel. **Councilmember Schreiber** said County Administrator Rhodes seems to understand what needs to be done. **Bartlett** expressed concerns about continuing with the consultant.

Councilmember Schreiber asked for clarification on contracting for fire services. Did it mean fire suppression, EMS, or what? **Bartlett** said as far as the City is concerned, it will contract for the services it needs. If it can work on a broader base by contracting, then that is what will be done.

Councilmember Kappa wanted to discuss the cities' traditional role of providing fire services. **Bartlett** said many cities in the Portland metro area have merged with districts to provide more services. The answers will come in the strategic fire plan.

Councilmember Schreiber commented that the Oak Lodge Fire District has not gotten much negative feedback on its decision to merge with District #1. **Bartlett** discussed a recent fire at Kellogg Lake Apartments with two trucks responding.

Mayor Lomnicki said contracting rather than merging still offers the ability to pull back and control. The City could get concessions under a contract that it could not in a merger.

Councilmember Schreiber, using the Parks District model, pointed out entities can work together but still maintain their identities.

Mayor Lomnicki said, with Clackamas and Oak Lodge Fire Districts merging, Milwaukie would be dealing with one entity if the City extended its boundary further south.

Bartlett said Clackamas and Oak Lodge Fire Districts are working on a strategic plan. Milwaukie has worked on one with Clackamas that follows the 190 outline.

Councilmember Schreiber asked if all Councilors were comfortable fitting Milwaukie's fire plan with Clackamas and Oak Lodge. The Councilors felt they would have to see the plan.

Bartlett discussed the potential cost savings in the area of equipment. The City shop is becoming a regional maintenance facility.

Mayor Lomnicki said, in the long-term, cities are supposed to be the governing bodies. He discussed administrative responsibilities and long-term relationships. **Councilmember Schreiber** said there needs to be a plan as boundary shifts are being considered. **Bartlett** referred to the 2040 Functional Plan and the need for periodic reviews.

Councilmember Trotter said there is already a differentiation between urban and rural services, and, as urbanization moves outward, these things will change.

Mayor Lomnicki commented on the concerns that urban areas were subsidizing the rural. **Bartlett** said most Fire District governing body members live in the urban area, and **Bruegman** added each station has paid staff with some volunteers.

Bartlett continued his review of services:

- Parks -- There is language in the IGA stating the City can negotiate for takeover. Currently, the NCPRD provides a tax base for parks, recreation, and senior services, and there is no fighting over funding. **Councilmember Trotter** asked when the Parks and Recreation Board (PARB) would complete its parks needs study. **Richards** responded the PARB should complete its study at its next meeting.
- Water -- The City of Milwaukie will have a retail role as annexations take place. The Clackamas River Water Board wants reassurance its capital asset filtration plant will not be taken out from under it.

- Roads -- The entities involved are discussing joint planning. **Councilmember Kappa** asked how much input the City of Milwaukie would have on roads decisions. **Swanson** said Clackamas County will probably be making some interesting plays in the next three months. The City will have to be very aware as the financing package comes together at the state level. Entities will have to come to joint agreements if the funding packages are finalized. **Mayor Lomnicki** sensed the cities were very interested in getting their fair share of funds. **Swanson** recommended that the cities continue the pressure in order to maintain a strong position. The County is considering a policy on roads within cities that would make each city responsible for capital improvements and the County responsible for maintenance.
- Sewer -- Oak Lodge Sanitary is suggesting a comprehensive sewer and surface water authority. The other five entities are considering a 190 agreement. **Swanson** commented the new Clackamas County Utilities Director Mike Read was open to working with the entities. **Councilmember Trotter** stated his opinion that an authority was not the way to go and recommended pursuing a 190 agreement. **Bartlett** discussed building a relationship with the Oak Lodge Board and expressed his opinion that there were no significant problems with the five cities involved.
- Surface Water -- **Bartlett** discussed the continuance of the agreement with the Surface Water Commission.
- Library -- Discussion of this issue would be postponed until Measure 50 is determined. The City will take over branch libraries and their funding as annexations take place.
- Law enforcement -- **Bartlett** felt this was probably the service Milwaukie does the best.

Bartlett discussed the timelines. He felt DLCD could be convinced to take the reports completed to date and leave the negotiations to each entity's attorney. The parties understand the outline of a 190 agreement, and he did not feel it necessary to pay for another year of consultant's services.

Councilmember Schreiber felt the elected officials could carry some weight to bringing the issue to closure.

Councilmember Trotter said the process is at a point where it is time to be done with the extraneous comments and generalizations and begin preparing outlines and agreements.

Bartlett said the economic value of the project will come in the planning process.

Councilmember Trotter commented these discussions can now take place face-to-face.

Councilmember Schreiber said another issue being discussed quietly is how to fund planning in preparation for the future. For example, how will planning in Oak Lodge be funded? That issue probably needs to be clarified.

Bartlett said future planning is part of the economic value piece of the strategic plan. There will be an Elected Officials Workshop on May 5 from which boards and councils can develop a formal position. He understood there would be two more public involvement meetings in accordance with DLCD guidelines.

Councilmember Trotter discussed the Kellogg Treatment Plant and the City's riverfront development plans. The Clackamas County Board of Commissioners wants to make its decision on the facilities plan by the end of 1996. The Citizens Advisory Committee is supposed to have a proposal or recommendation prepared by November. He felt this was a window of opportunity to develop a definitive answer about how much money the City wants for riverfront development. The \$16 million is very soft money and may go away if there is no plan for using the funds. There is already about \$20 million dollars for combined visual and odor mitigation. The City has an advisory role on neighborhood and visual mitigation since odor control is a more technical issue.

Bartlett said, from one point of view, it is important not to spend so much money on mitigation that the plant will be there for another fifty years. He recommended investing in odor control while taking a firm stance with the County Commissioners to decommission Kellogg in the next twenty years.

Councilmember Trotter discussed the potential for funding an interpretive center and using the current administration building as a public meeting space. That could be the initial component of the vision for that site. He hoped mitigation money would help fund that sort of project. Read indicated he would provide technical support and put resources into a task force to ensure there are justifiable long- and short-term solutions for the Kellogg Plant.

Councilmember Schreiber encouraged including a utilitarian element in the proposal beyond the beautification aspect.

Councilmember Trotter discussed using the site south of the plant for a boat ramp or other park-related activities if the plant is not expanded.

Councilmember Schreiber said people will not take advantage of the improvements unless the odor issue is resolved. The County needs to make that assurance first.

Councilmember Trotter said Read indicated a willingness to spend whatever it takes to get rid of the odor problem. He felt there was a genuine sincerity about solving the problem.

Councilmember Kappa said he did not want Kellogg expanded and would like to see it gone in the next twenty years.

Mayor Lomnicki said the site needs to be enhanced in such a way that improvements can remain and have value to the community after the plant is decommissioned.

Councilmember Tomei cautioned against putting so much money into the plant that it cannot be removed.

Councilmember Trotter agreed there was a delicate balance. There need to be some enhancements but not to the extent it cannot be amortized out in twenty years.

Bartlett said the city managers of the five affected cities have met to talk about long-term plans, and it is important to include service district governing boards. He added County Commissioner Kennemer supports expanding Kellogg because it is the least expensive alternative.

The group discussed organizing a task group to look at the Kellogg Treatment Plant and future riverfront development. **Councilmember Tomei** recommended there be a representative from the Island Station Neighborhood, and **Councilmember Trotter** suggested the group start meeting before summer.

Mayor Lomnicki adjourned the work session at 9:20 p.m.

Pat DuVal, Recorder

CITY OF MILWAUKIE
CITY COUNCIL WORK SESSION
MAY 6, 1997

Mayor Lomnicki called the work session to order at 5:00 p.m. at the Milwaukie Center.

Councilors present: Tomei, Schreiber, Kappa, and Trotter.

Staff present: City Manager Bartlett; Assistant to the City Manager Richards; City Attorney Tim Ramis; Finance Director Anderson; Interim Public Works Director Swanson; and City Engineer Brink.

Information Sharing

1. **Councilmember Trotter** asked Bartlett to review the process for dealing with correspondence addressed to the Mayor and Council. **Bartlett** said he or a designated staff member prepares a response for the appropriate signer, in many cases the Mayor, and copies of the original correspondence and the City's response are provided to all Council members.
2. **Councilmember Trotter** asked why staff was late in preparing the *Notice of Decision* on CU-96-01 (ODOT). **Bartlett** said the responsible staff person was new to the City, and Collins was looking into the clarifying the internal process.
3. **Councilmember Trotter** discussed the status of the Tree Ordinance. If staff is waiting on Council comments, he had none. If others did have comments he urged them to send them to staff. **Bartlett** said the expectation was for Council to submit comments for staff response. **Councilmember Schreiber** said her concern was the cost factor. The members discussed the timeline for submitting comments, and **Bartlett** outlined demands on staff to meet the needs of the Regional Center Master Plan, Riverfront Plan, and seasonal increase of building permits. He did not feel the Tree Ordinance could be considered before January 1998. The group discussed looking into the cost of hiring a consultant to do some of the work since Community Development would lose two employees at the end of the fiscal year. **Councilmember Tomei** recommended the Tree Committee begin meeting again to address some of the issues before taking it to staff. **Bartlett** said City Council could direct the Planning Commission to re-activate the Committee, but this would also require staff time for agenda preparation and taking the minutes. **Mayor Lomnicki** and **Councilmember Trotter** discussed looking at re-activating the Tree Committee and determining what resources would be required to accomplish the work prior to January. **Councilmember Tomei** suggested a member of the Committee could be responsible for taking the minutes, and

there was some discussion about the legality of doing that. **Mayor Lomnicki** felt staff needed to be involved at some level. Staff has a substantial load with projects that need to be accomplished. He still had concerns about property owners' rights and expenses that might be incurred under the Urban Forestry Program. The group agreed to have its comments to staff by the end of May and to look at alternatives for accelerating the Tree Ordinance program.

4. The group discussed the need for more work session time and agreed to meet earlier and allow thirty minutes for information sharing.
5. **Councilmember Kappa** referred to the correspondence from George Rodriguez regarding truck traffic. He asked why the City would have to go to ODOT about "no trucks" signage. **Bartlett** said the issue is taking trucks from a state highway network onto a collector. There are no designated truck routes, and, on streets such as Johnson Creek Blvd., local truck traffic still has to be allowed. **Councilmember Kappa** said his concern was that trucks exiting from McLoughlin Blvd. use Lake Rd. which is not built to accommodate truck traffic. He thought some drivers were using Lake Rd. because it was a shorter route, and there is a very sharp right-hand turn in downtown Milwaukie. **Bartlett** said there are no restrictions on weight or number of axles. Staff is trying to designate a truck route with ODOT, and, until that is done, there can be no citations. Many of the trucks using streets such as Monroe are going to Milwaukie Lumber. **Councilmember Kappa** was mainly concerned that large trucks can raise a lot of dust and trailers may sway. This does not go well with pedestrian and bike uses. **Mayor Lomnicki** asked how this was addressed in the Transportation Systems Plan (TSP). **Bartlett** responded the traffic and transportation-related projects the City is working on, including the TSP, will be discussed during the May 20, 1997, work session. **Mayor Lomnicki** said the TSP is supposed to be the over-riding document, and he was concerned the Historic Milwaukie Neighborhood District Association's request would move trucks from Monroe to adjacent streets. He felt the City should proceed carefully. **Councilmember Trotter** understood one of the goals of the TSP was to designate truck routes. **Councilmember Kappa** pointed out Harrison Street was a designated truck route.
6. **Councilmember Schreiber** discussed a letter from the Oregon PTA regarding an upcoming meeting at Milwaukie High School with Governor Kitzhaber. She felt the City Council should recognize the group's visit to Milwaukie.

7. **Councilmember Tomei** asked if there would be a discussion of doubling traffic fines in school zones. **Bartlett** said there is a bill before the Senate Transportation Committee, and Senator Ken Baker is its Vice-Chair. He suggested the City Council contact Senator Baker indicating Milwaukie's interest in this as an option.

Utility Rate Report

Swanson said the City of Milwaukie contracted with the Financial Consulting Solutions Group, Inc., (FCSG) to review and update its 1993 study of utility rates and Systems Development Charges (SDC). FCSG recommended increases in the water SDC and residential/commercial sewer rates. For housekeeping purposes, FCSG also recommended reducing the base rate for water from \$5.96 to \$5.95. The Citizens Utility Advisory Board (CUAB) reviewed the report and recommended it to the City Council for action. **Swanson** discussed the decommissioning of the Brookside lift station and the resulting higher treatment rates charged by the City of Portland for that area. The CUAB considered this difference in charges between Clackamas Service District #1 and the City of Portland and recommended a uniform rate throughout the City's system based on the logic that all parties benefit. He commented on possible connection fees charged by the City of Portland, but the issue has not been resolved.

Bartlett said he has read correspondence that might indicate the City of Portland is trying to leverage a situation that would provide a long-term cash flow at a stable rate. The City should look at the situation as it would at any wholesale purchase.

Swanson said he would keep the City Council informed as he worked on that situation.

Councilmember Tomei asked why Milwaukie had to contract for treatment services with Portland when it has the Kellogg Treatment Plan.

Swanson explained the Brookside lift station was in need of significant upgrading. **Bartlett** added the sewage from that area goes by gravity to the Lents interceptor. There has been a history in the Brookside area of sewage going into people's basements as a result of relay system failure.

Swanson went on to say there were also capacity problems at Kellogg and this is a way to off-load some of the flow to another system. He discussed problems encountered with the Abe's Main Street Cleaners cleanup.

Mayor Lomnicki discussed the rationale for decommissioning the Brookside lift station and the philosophy of seeking a uniform rate throughout the City.

Bartlett said the cost is small when considered from an overall system perspective.

Swanson discussed the recommendation to increase the water SDC from \$504 to \$1095. The City of Milwaukie would still be competitive with other SDCs in the area.

Mayor Lomnicki asked if the SDC met state criteria and why the current charge was so far off. **Bartlett** explained that since the City did not have a Capital Improvement Plan (CIP), it could not calculate recovery rates.

Swanson discussed the volatility of utility rates and said Ed Cebron of FCSG would be at the May 20 meeting to discuss the methodology used to calculate the recommended charges. **Councilmember Kappa** commented he estimated, as a rate payer, he would see an increase of \$48 over a five-year period.

Councilmember Tomei requested further discussion on the sewer portion of the report. **Bartlett** said it refers to our existing piping system. State law requires an adopted facilities plan outlining projects in order to follow through on a rate recovery plan.

Swanson recommended the City of Milwaukie contract with FCSG for an annual utility rate review. The City Attorney is reviewing the proposed resolutions Council will consider on the May 20.

Anderson discussed the practical, accounting reasons for changing the base water rate from \$5.96 to \$5.95. The annual financial loss from this decrease would be less than \$400.

Councilmember Kappa noted the CUAB discussed reviewing the Public Works Department annual budget while examining rates. **Swanson** explained the divisions' budgets are an integral part of the rate review.

Councilmember Kappa said he would like to be able to include streets. **Bartlett** said there are discussions about state-wide street utilities.

Mayor Lomnicki discussed the proposed vehicle registration increase and additional gas tax revenues being discussed in Salem. The City would get money for maintenance and preservation, and other funds would go to services such as the Milwaukie Center van to help meet the transportation needs of the elderly and disabled.

Councilmember Schreiber said the City would also do well if funds came back for regional planning needs.

Bartlett discussed one resident outside the Milwaukie City limits who is charged 50% more for water. The group discussed amending the ordinance stipulating the additional charge based on proposed 190 agreements. As Milwaukie annexes into Oak Lodge, those residents will come into the City's retail purview. Based on current fire service agreements, the City probably has a good opening to Willamette View Manor. Milwaukie is enjoying good public relations through its community policing efforts.

Ballot Measure 50 and City Budget

Bartlett distributed Budget Committee minutes from March. He discussed the passage of the City's November 1996 tax base measure and the process for filing a validation petition with the circuit court. Council may suspend its rules during the regular session and move to direct staff and the attorney to begin filing the appropriate actions on City's tax base.

Mayor Lomnicki said this would be consistent with previous actions.

Bartlett added attorneys from other jurisdictions such as the City of Beaverton and Yamhill County have filed validation petitions with their respective circuit courts. If Measure 50 passes, it would be a moot point.

SB 122 -- Urban Services

Councilmember Kappa commented on the recent Elected Officials Workshop. He had a question about the proposed boundaries and wanted to see a map showing Milwaukie's sphere of influence. He was concerned the Clackamas Town Center might be removed from the City's Urban Growth Boundary.

Councilmember Schreiber said Commissioner Lindquist was following the concept of the City of Clackamas. The other issue that needs to be addressed is the job-to-housing match, and, by incorporating the Town Center, Milwaukie can improve its mix.

Bartlett discussed the Three Cities Agreement adopted in the 1980's by Milwaukie, Happy Valley, and Gladstone. Milwaukie and Happy Valley followed through by establishing their Urban Growth Boundaries and perfected their portions of the agreement. He argues that Gladstone, by only having its mayor's signature, cannot bind future Councils. He addressed the issue of what constitutes an economically viable city. Gladstone prefers an association with Happy Valley since it has a lower tax base, and Milwaukie had agreed with Oak Lodge Fire and Water not to split the district.

The group discussed Milwaukie's significantly improved regional image. **Bartlett** said the City is very close to a wholesale water agreement with Clackamas Water, and one of the Milwaukie City Council member would sit as a board member. There still needs to be some work done in the areas of sewer and surface water.

Councilmember Tomei asked Bartlett to address the sewer authority and the County's future role in the sewer business. **Bartlett** discussed the KOLLT Study and a current senate bill that would allow an authority to take over a county service district. He was a proponent of the County Service District acting as an interim taxing authority with a board composed of County Commissioners. There is also language about cities annexing into a service district and how transition would be accomplished. He discussed West Linn's Tanner Basin model and talks between Tigard and Washington County.

Councilmember Schreiber discussed privatizing the service district. **Bartlett** said the public entity can maintain ownership and contract for operations. Benefits of privatization include standardized systems to help prevent service interruptions and cost savings of 20% - 30%. Commissioner Kennemer seems to want to reduce the number of service district employees by contracting.

Councilmember Schreiber guessed Oak Lodge Sanitary might have been approached by a private party.

Bartlett discussed points on urban services:

- City planning Commissions have more experience in making urban decisions; and
- The County's performance on road maintenance has been so poor, he was not inclined to recommend the City turn it over. Other concepts include a road authority or joint contracting for road construction and maintenance.

Councilmember Trotter said Roger Brown alerted the members of the North Clackamas Parks and Recreation District (NCPRD) Board that Clackamas County Parks wanted to take over the District upon Brown's upcoming retirement. The group discussed the feasibility of that happening. **Bartlett** added that Happy Valley was interested in joining the Parks District.

Mayor Lomnicki felt this was another instance of different types of expertise being needed by the urban and rural areas of the region.

Councilmember Trotter said Mitch Wall and the rest of the NCPRD Board are very pro-district. He felt it was posturing in order to bring up old issues with the hope of getting a different verdict.

Bartlett suggested a meeting with Happy Valley and the Clackamas County Board of Commissioners to talk about the issues. The Councilors agreed it would be important to talk to Kennemer.

Councilmember Kappa said he wanted to make sure the City of Milwaukie had major input to the regional planning consortium regarding its areas of influence. Planning should be done based on the intent to annex into the City limits.

Councilmember Schreiber said there was a suggestions that representation on the planning consortium be based on population. This would mean a large membership from the unincorporated area.

Bartlett said we are beginning to see pressure from the special districts, and, if a report were prepared, it would probably recommend a 190 entity to plan for the entire North Clackamas County region. All the cities would have to do at this time is to deliver a model 190 agreement to DLCD which will be treated as a draft. The City is not yet ready to take a very strong position.

Councilmember Trotter said it sound like the City's strategy will go unchanged and let things run their course.

Councilmember Schreiber felt Milwaukie had a very strong position, and both Lomnicki and Bartlett are respected in the region.

Councilmember Kappa said he wanted the Council informed of any changes in attitude by the other players.

Bartlett discussed future annexations of the Cascade Greens and Stanley/Linwood areas. The City is also working to build relationships with the Town Center and Burlington Coat Factory Outlet.

Mayor Lomnicki adjourned the work session at 6:45 p.m.

Pat DuVal, City Recorder

**CITY OF MILWAUKIE
CITY COUNCIL MEETING
MAY 6, 1997**

The one thousand seven hundred and sixty-sixth meeting of the Milwaukie City Council was called to order by Mayor Lomnicki at 7:00 p.m. at the Milwaukie Center. The following Councilors were present:

Craig Lomnicki,
Mayor
Jean Schreiber

Carolyn Tomei
Rob Kappa
Don Trotter

Also present:

Dan Bartlett,
City Manager
Charlene Richards,
Assistant City Manager
Tim Ramis,
City Attorney

Maggie Collins,
Community Development Director
Diana Myrvang,
Public Involvement Coordinator
Lon Loudenback
Detective Sergeant

PROCLAMATIONS, COMMENDATIONS, SPECIAL REPORTS, AND AWARDS

Fifth Annual Run for the Challenge -- Proclamation

Julie Muniz, CCI Enterprises, gave a brief overview of the kinds of assistance the organization provides the community in the areas of vocational training and support. She urged the community support CCI Enterprises by participating in the fifth annual *Run for the Challenge*.

Mayor Lomnicki read a proclamation naming Saturday, May 17, 1997, as the official date for the *Fifth Annual Run for the Challenge*.

Poppy Days -- Proclamation

Dee Sharpes, American Legion Auxiliary, introduced Clarissa, 1996 Poppy Girl. Clarissa recited a poem and presented poppies to Council and staff.

Mayor Lomnicki read a proclamation naming May 21 - 24 as *Poppy Days* in the City of Milwaukie.

Recognize Off-going Board and Commission Members

Mayor Lomnicki presented awards and expressed Council's appreciation to board and commission volunteers who had dedicated many hours to their community. Those present were: Natalina Carbone, Library Board, and Lillie Moore, Center Community Advisory Board.

Recognized but not present were: Mildred Bozich, Library Board; Jeff Brannen, Clyde Ruby, and Virginia Michel, Budget Committee; Rob Curtis and Bill Knox, Park and Recreation Board; and Chuck Stoudt and Sandy Peckover, Traffic Safety and Transportation Board.

Julie Wisner accepted for Susan Stone, Traffic Safety and Transportation Board, who was unable to attend. She read a statement from Stone expressing her pride in being a voice for the community. She continues to advocate for safe streets and livable neighborhoods. She urged the Mayor and City Council to listen to the citizens they were elected to serve.

CONSENT AGENDA

It was moved by Councilmember Schreiber and seconded by Councilmember Trotter to discuss the City Council minutes under "Other Business." Motion passed unanimously.

AUDIENCE PARTICIPATION

Analise Sommers, 2802 SE Monroe. She asked if the Milwaukie Jr. High School property would be sold or if it would be used as a community resource. She expressed her concern with the traffic consultant hired to do traffic counts on Washington and asked how much that had cost the taxpayer. The consultant's figures showed only nine vehicles were regarded as trucks, and she wanted an explanation of that. She felt the traffic estimates were low. She also wanted to know why the Traffic Safety and Transportation Board (TSTB) was not meeting. She requested installing "no trucks" signs on both Monroe and Washington and removing signs on Hwy. 224 directing vehicles to the downtown area via small, residential streets. She has noted structural problems to her home she felt were related to traffic on Monroe.

Mayor Lomnicki said the North Clackamas School District owns the Milwaukie Jr. High School site. He discussed the District's bond measure that did not pass under Measure 47 conditions. If the bond measure had passed, the site would have become excess property, but he was not sure of the District's current plans. The Expanded City Center Master Plan did consider potential development of the site, but the City has no plans to purchase it.

Mayor Lomnicki addressed the traffic on Washington Street and referred to a letter from George Rodriguez expressing the Historic Milwaukie Neighborhood Association's concerns. The City is preparing a response to the issues. The Draft Transportation Systems Plan will be available for public review on May 13, and the City Council will discuss it in work session on May 20. The document addresses road classifications and truck route designations.

Bartlett responded to Sommers' question about the traffic consultant. The contract was in the amount of \$52,000, and the scope of work was to gather traffic information on all City streets for the TSP.

Mayor Lomnicki said the TSP will look for appropriate truck routing and impacts to adjacent streets. People need to have appropriate access to the downtown area without disturbing the adjacent neighborhoods.

Councilmember Kappa suggested interested people get a copy of the Draft TSP for review.

Bartlett added the Planning Commission will consider the TSP on May 27.

Mayor Lomnicki responded to Sommers' question about the TSTB. The group does not have a quorum at this time, and he encouraged people to apply for the vacancies.

Julie Wisner, TSTB, said people need to read the Draft TSP carefully to find out how much traffic each collector street will be expected to carry. She felt the City Council has silenced the TSTB, and Stone, one of the most experienced members, is ready to continue her service. She warned people their streets were under attack and said she felt the traffic situation on 34th Avenue was intolerable. People are selling their homes because of the traffic problems. She has attempted to get trucks off 34th Avenue and pleaded with the City Council to keep Milwaukie's streets safe and livable. **Wisner** discussed street designations and said Councilors do not understand the problem because they live on dead-end streets or cul-de-sacs, and the Mayor lives on a very large lot. She urged Council reinstate Stone to the TSTB immediately so the voice of the people can be heard.

Mayor Lomnicki said Stone and all citizens will have the opportunity to address their concerns at the TSP Public Hearing.

Lou Casale, Milwaukie Realty. He asked the City Council to issue a letter to let people know what is going on. If Wisner's comments about Stone were accurate, it seemed the City Council was pushing people out who do not agree. Citizens want something from the City Council to justify what it is doing. He asked if Stone would be re-appointed. **Mayor Lomnicki** responded she would not and that it was not a policy to make public comments on non-appointments. He stated his position was not exclusionary, and he hoped other members of the community would participate.

Casale asked if Stone was an apt, intelligent member of the board. The City Council represents the people, but how do the people get information. Council seems to know better than the people themselves what is in their best interest.

PUBLIC HEARING

South/North Light Rail Alignment Recommendation

Mayor Lomnicki opened the public hearing on the South/North Light Rail Alignment at 7:50 p.m.

He explained the purpose of the hearing was to consider approving or revising the draft letter of recommendation to the Metro Council concerning the South/North Draft Environmental Impact Study (DEIS). He reviewed the conduct of the hearing and noted there would be a five-minute time limit on testimony.

Staff Report: **Bartlett** presented the staff report. He noted the work done by Community Development Director Maggie Collins and Public Involvement Coordinator Diana Myrvang. He discussed the vision for improving the Milwaukie transit center and moving people to downtown Portland. The planning portion of the project is fully-funded and not subject to the November 1996 vote to remove state financial participation. The proposal before the City Council is a result of a cost-cutting process that includes: a Railroad Avenue alignment with either a skinny street design or closing sections of Railroad Avenue to through traffic; eliminating the Wood Street Station; adding the Hwy. 224 option back to the plan; and adding a downtown loop and eliminating the Monroe Street alignment completely. The Draft DEIS will provide information on traffic, air quality, energy, noise and vibration, parks and wetland, wildlife displacement, land-use, soils, natural environment, visual quality, neighborhood changes, historic and cultural resources, and other impacts of alternative alignments from the Clackamas Town Center through Milwaukie to the Portland terminus on Lombard.

Bartlett reviewed the draft letter before Council which will be directed to JPACT, the Metro Council Transportation Committee, Metro Council, and, eventually, Tri-Met. He noted the section of the staff report in which public testimony and written comments were compiled relating to Milwaukie. The packet contained a letter from Natalie Brewer representing the Hector Campbell Neighborhood District Association (NDA) opposing light rail on Railroad Avenue and expressing concerns on the impacts on density, traffic, and sewers. In addition, were motions from other NDAs supporting Hector Campbell's position. The balance of the packet contained technical fact sheets outlining the various alignments. He noted the schedule of public comment periods on staff report page six. There will be a public comment meetings in the fall and a period during which the City can look at mitigation recommendations. The draft letter to Jon Kvistad, Metro Presiding Officer, supports the cost-cutting changes.

Councilmember Kappa said there has been reference to light rail's improving air quality and reducing pollution. **Bartlett** said the DEIS will support this type of information with technical reports.

Correspondence: None.

Mayor Lomnicki noted there was a binder in the City Council's office containing all comments from all public meetings. **Bartlett** said staff extracted those comments with either a Milwaukie address or with statements specifically addressing the City.

Testimony: **Analise Sommers** said all the copies of the packet were gone, and she requested one. People are outraged that when they try to get something done, and nothing happens. People in the neighborhoods do not want light rail, but Metro and the Milwaukie City Council have their own political agendas. People do not want collector streets; they want to live in peaceful neighborhoods. We do not have decent schools. Light rail will have an enormous impact on the community, and she knew of at least six families who have sold their homes and moved. Having people move away is the ultimate agenda of developers. Citizens pay Councilors their salaries.

Councilmember Schreiber clarified that the Mayor and City Council receive no salary. **Sommers** said people do pay taxes. Who is doing the DEIS? No one believes things will be carefully studied. People do not want light rail or high rises or high densities, so who made that decision? There are lots of questions and no good answers. People are trying to fight back, but nothing is happening.

George Rodriguez, 2725 SE Monroe. Two years ago, he knew nothing about light rail. Since then he has learned it does not work. Citizens do not want light rail going through their neighborhoods. Clark County voted down light rail. All six Milwaukie precincts voted down light rail. He read a newspaper article in which the Mayor said he was a supporter of light rail, but he would not shove it down people's throats. Maybe we need to look for alternative, better ways to move people. He spoke for the citizens in saying light rail was not a good thing for the community.

Tracy Cook, 5651 SE Harlene, Linwood NDA Chair. She referred to the draft letter to Kvistad. She wanted to make it clear the Linwood NDA supported Hector Campbell's effort to eliminate light rail from neighborhood streets. Linwood residents are just as adamant about keeping light rail from Railroad Avenue and Harmony Road. She strongly urged the letter include a statement that the proposed alignment along Railroad Avenue and Harmony Road are not viable options and to look for others in the DEIS process.

Donald Hammang, 11104 SE Home. He expressed his appreciation to Rodriguez for his comments. On April 10, 1997, the Hector Campbell NDA voted to oppose a Railroad Avenue alignment or any other alignment on neighborhood streets. In October 1996, Bartlett told the NDA it should stop fighting because light rail was a regional issue. The Mayor, responding to a ridership question, said if there were no riders, apartments would be built. **Hammang** felt the City of Milwaukie was being a bad neighbor. He submitted a petition with over 700 signatures of people opposed light rail in Milwaukie. This was more than double the number of responses to the visioning questionnaire distributed by the City. The Neighborhood District Associations have spoken in one voice. Sense of community is the root of this struggle. He urged the City Council to listen to the will of the people and ask Metro to remove the Railroad Avenue alignment.

Karen O'Dowd, MDDA Manager 10952 SE 21st. The Milwaukie Downtown Development Association (MDDA) continues to support light rail and the proposed downtown loop. This alignment can accomplish several important things in the downtown's commercial growth. Figures from both the east and west side light rail projects indicate private investments of \$1.2 billion on adjacent properties. The MDDA Board continues to support light rail in the downtown area.

Wes Wanvig, 7705 SE Harmony Rd. He likened the situation to how the American Indians must have felt when the bureaucracy took over. City Council is traitorous to the community by running a train track through people's front yards. He agreed with earlier comments that Milwaukie needs good streets with no trucks. He discussed the 80,000 statewide vote against light rail. Some Metro traitors have their own agendas. People want to save the livability of their community and do not want light rail in the area. He thought the issue would be resolved on the ballot, but the bureaucrats do not listen. He read the City's Mission Statement. People want City Council to respond by dispensing with useless light rail.

Claire Kuppenbender, 10753 SE 29th. Why does the City Council keep pushing light rail when people do not want it? He learned in school that elected officials were supposed to serve the will of the voters. City Council is pushing high density which is what is needed to get light rail in the City of Milwaukie. That is what will ruin the City. Elected officials and bureaucrats are ruining the place, and a lot of old timers are moving out. It is hard for the young and the old to afford to live in Milwaukie. What assurances are there that Metro's projected costs are accurate. He suggested the City Council read an article in *Forbes* magazine regarding the unfavorable national perception of Metro. He urged the City Council to serve the will of the people, not its own personal agenda.

7

Dale Potts, 12177 SE Grove Loop. He discussed an *Oregonian* articles about fee money piling up at Metro in excess of its needs. He felt recent increases were a deliberate and "in your face" statement that Metro will do what it pleases. People do not want light rail. Oregonians are getting sick and tired of being forced to come back again and again with some kind of vote to overcome what elected representatives are doing. Things will change about how much authority the City Council has.

Natalie Brewer, Hector Campbell NDA Secretary. She urged the City Council to consider the human element. Milwaukie is her home, and it is important to her to be able to teach her children about nature and wildlife. A nurturing environment does not take place in a high density, light rail community. She did not feel her children would be safe from crime. She urged, as a mom and average person, that City Council preserve the community for the children and grandchildren.

Lou Casale, Milwaukie Realty. His wife recently attended a light rail hearing in Salem, and a legislator told her he did not care where the line went. Citizens want to trust their elected officials. Tell citizens you are for them, not against them. It may be cost effective, but can the City Council live with its decision? He would like to see politicians figure out how to reduce expenditures instead of trying to figure out how to spend more. People cannot trust Salem, and he urged City Council to gain the citizens' trust by listening. People are moving out of the City, but maybe that is what is wanted.

Julie Wisner, said she was a cheerleader for safe streets and loves her community dearly. Her family has lived here for three generations, and love for her City compels her to be a volunteer. People live in Milwaukie for its large lots and single-family homes, not for high densities. Mayor Lomnicki told her at one time, that some Milwaukie streets will not be livable. People are retreating to the backyards because the fronts are unbearable. She discussed the input from the NDAs and a comment from the Mayor indicating he would keep the NDAs at arm's length. She challenged the Mayor to listen to the NDAs and the people who elected him. **Wisner** referred to an Council packet information item about a year ago during the board and commission review project. The article suggested eliminating advisory boards. The City Council decided not to allow the TSTB to make decisions on neighborhood traffic control device requests. Council is eliminating the TSTB, and its voice has been de-activated and silenced.

Edie Kerbaugh, 12341 SE 67th Court, Linwood NDA, Cedarcrest resident. She discussed the impact both light rail and the proposed widening of Harmony Road would have on the Cedarcrest neighborhood. When she moved from Portland to Milwaukie it was like moving to "Leave it to Beaverville." She asked Mayor Lomnicki if he approached Metro about designating Milwaukie as a regional center. **Mayor Lomnicki** said Metro approached him. **Kerbaugh** asked how Milwaukie could get decommissioned.

David Ashenbrenner, 11105 SE Home. Citizens do not want light rail on Railroad Avenue or Harmony Road. How do citizens get the City Council to listen?

Sommers said dictatorship is Council's forte. You know citizens are outraged. This is a revolution. We do not want it. People will realize they have the power to stand up for their schools and their neighborhoods. This is only a small part of what is going on in the entire country.

Staff Comments: **Bartlett** responded to a question about who was doing the DEIS. It is a partnership of a consultant, Tri-Met, and Metro staff. He understood that ultimately the federal government would approve the document. People are paying for it through their federal taxes.

Bartlett addressed the issue of who approached whom about the Region 2040 Plan and Regional Center Master Plan. Metro is the regional planning organization, and Milwaukie is part of the region. The record will show the Milwaukie City Council voted on a Regional Center grant project to look at growth and livability in the region.

Bartlett discussed the DEIS and consideration of alternatives. It is a steady process to evaluate alignments, to determine what could happen with or without them, and to consider other types of high occupancy vehicle options. Looking at the options is part of the decision-making process. He noted the changed alignment proposals: skinny street design, closing Railroad Avenue, returning the Hwy. 224 option, and eliminating Monroe street alignments. These are promising alternatives, but the final decision is yet to be made. There will be another round of public participation opportunities, and local alternatives will be developed.

A member of the audience asked why Bartlett directed his responses to the Council and not the audience. **Mayor Lomnicki** responded the City Council needed to hear the answers to questions raised during public testimony.

Councilmember Kappa said, if the federal government approves the alignment, it will not be built all at once. **Bartlett** said that would be a process of negotiation, and the project would be done in minimum operable segments (MOS). There are three MOSs, and the construction decisions will be made by Tri-Met and the federal government.

Councilmember Tomei asked who was involved in the partnership. **Bartlett** said the entities were Portland, Milwaukie, Oregon City, and Vancouver; Clark, Multnomah, and Clackamas Counties; ODOT; Metro; and Tri-Met.

Questions of Clarification:

Close of Hearing: **Mayor Lomnicki** closed the public testimony portion of the hearing on the South/North Light Rail Alignment Recommendation at 8:57 p.m.

Discussion among Councilmembers and Vote:

Mayor Lomnicki said the issue is what the Council wants to say to the Metro Presiding Officer in its letter. He read the letter out aloud.

Councilmember Trotter suggested a short recess to think about the public testimony before voting on the content of the letter.

After the recess, **Councilmember Trotter** began the discussion. There were a lot of comments about the pros and cons of light rail. Part of the discussion has been on traffic and additional volumes coming into the City, and he felt light rail would be part of the solution. It is important to listen to the citizens. The Draft DEIS should provide necessary information to the decision makers on both the positive and negative impacts of light rail on the community.

Councilmember Tomei agreed with Trotter's comments. For example, growth to the east is increasing traffic on Hwy. 224. She expressed her eagerness to see traffic going through Milwaukie as quickly as possible as well as providing transportation alternatives to people traveling within the City. Everyone is concerned about money, and light rail is an expensive solution. She agreed more information was needed on how the City will be impacted. She perceived this as an opportunity to positively direct growth, unlike what she saw take place as a former Los Angeles resident. There will be a lot of changes, and options to ameliorate those changes must be considered.

Councilmember Kappa has been involved in the process during his five years on the City Council. If not light rail, what else is there to offer? People do not want bigger roads carrying more traffic. We need to find ways to make our cities more livable. He felt it was important to express support for the segment from the City's downtown to the Lombard terminus and then look at the outcomes from the engineers.

Mayor Lomnicki said the Transportation Committee looked at all the possible MOSs. Funding and other impacts will determine what is constructed within the broader context.

Councilmember Kappa said, at this point, there is no idea of how much money would be available if light rail were built. **Ted Leybold**, Metro, said about 54% is estimated to be available. **Councilmember Kappa** said light rail will not decide how Milwaukie redevelops its downtown, but it will provide a framework. The densities will still have to be decided.

Councilmember Schreiber said she was sad to hear people say they have no trust or faith. The City Council helped establish the NDA structure to improve two-way communication. Her concern was that the actual light rail implementation will come too late to address the problem. We need to plan for the future in order to develop in phases. She supported light rail because it was a system that moves people from many areas of the region. It would move people through the City with less impact to local streets. The letter supports a process that opens up options for further study. She supported staying with the process and studying the alternatives. Light rail will be built in a collaborative effort with many funding sources. She referred to the \$1.3 billion dollar debt stated in Hammang's petition. The DEIS will help answer some residents' concerns.

Mayor Lomnicki supported the letter with a minor change. The letter supports the ongoing effort to study the proposed alignments. This is not the end of the process. The letter is saying more information is needed to make the decision on how to proceed. The City Council wants to assure a quality project for neighborhood livability. He pointed out there was also a recognized "no-build" option. He suggested a more extensive analysis of what would happen if light rail was not built. Milwaukie is not a suburb; it is more an inner-ring city. Milwaukie needs to address the appropriate modes of transportation people use to go through its neighborhoods. Light rail would provide the backbone for busses, pedestrians, and perhaps commuter rail. The City Council is stating in the letter that this could be a solution and more information is needed to make the decision next year. He said it was also important to determine what "no-build" would mean to the community.

Councilmember Trotter asked if the widening of Harmony Road would be part of the study in addition to the impacts to adjacent streets with the two possible Railroad Avenue design alternatives.

Leybold said the traffic impact analysis looks forward to 2015. It will consider the allocated, expected growth based on the adopted Regional Growth Plan. The road system will be studied from the perspective of the Regional Transportation Plan and what projects could be built based on anticipated revenues. In the Clackamas County long-range plan, there is no funding identified for widening Harmony Road. The traffic analysis will also look at different traffic volumes on streets and levels of service at intersections.

Councilmember Trotter asked why the year 2015 was the target. **Leybold** said the twenty-year planning horizon is the federal guideline.

Councilmember Trotter said he had attended meetings in which the County indicated it might take 10 - 15 years to complete that project. **Leybold** said the County has a long-range traffic plan of projects it would like to do. These projects are prioritized based on projected funding, and, at this time, Harmony has not been identified as a top priority project.

Councilmember Kappa asked what process would take place if the Railroad alignment was eliminated and the County identified funding for widening Harmony. **Leybold** said the Harmony Road project would have to go through a regional process since it feeds into both Lake Rd. and Railroad Avenue in the City of Milwaukie.

Councilmember Tomei said there was a lot of concern expressed about neighborhood livability. The City Council needs to stress that it, too, is concerned with livability and hopes light rail will help protect it.

Councilmember Kappa felt the letter should express the need for a closer planning process between the City of Milwaukie and Clackamas County regarding Harmony Road. **Bartlett** said he did not feel that would be appropriate in this letter. He discussed the failure of the County's gas tax measure and the concept of a Transportation Planning Council to coordinate projects between jurisdictions. He suggested this as a topic for the Clackamas Cities Association.

Councilmember Schreiber said Metro has a role in regional government, and we should probably not try to involve them in our local issues.

Councilmember Trotter referred to the public testimony. Cook said she would like to have the Linwood NDA included in the letter. The draft letter refers to "five of our neighborhood associations." He felt either that portion of the letter should refer to the number only or list all five neighborhood association names. He asked Mayor Lomnicki how he would include the "no-build" option in the letter.

Mayor Lomnicki suggested language on the second page of the draft letter stating, "The City Council recognizes no-build as an option." **Councilmember Trotter** said this would recognize the possibility of a flaw making the project no longer feasible. **Councilmembers Tomei** and **Trotter** agreed this language should be added.

Councilmember Schreiber understood the passion involved in the issue, but facts and more information are necessary before making a decision.

Councilmember Trotter moved, having heard no other comments on the letter, to authorize the Mayor to sign the letter with the insertion of the "no-build option" language as suggested by Mayor Lomnicki in addition to minor grammatical corrections. **Councilmember Tomei** seconded the motion.

Councilmember Kappa asked the City Council if it wished to stress support for the downtown Milwaukie to Lombard section. **Mayor Lomnicki** said it may not be appropriate to identify a small segment of a larger MOS. Information on a smaller segment can be extrapolated from the DEIS if the City determines it is important to making its decision.

Councilmember Schreiber said it needs to be clear that the City of Milwaukie is a small player in this transportation project impacting our neighborhoods. The City of Milwaukie is neither paying for or constructing the project.

Motion passed unanimously.

OTHER BUSINESS

Agreement with Department of Environmental Quality Regarding Illegal Drug Lab Cleanup -- Resolution

Bartlett presented the staff report. This was a renewal of a 1995 agreement that the City of Milwaukie will pay an hourly rate to DEQ for drug lab cleanup.

It was moved by **Councilmember Kappa** and **Councilmember Tomei** to adopt the resolution authorizing the signing of an illegal drug lab cleanup agreement.
Motion passed unanimously.

RESOLUTION 16-1997:

**A RESOLUTION OF THE CITY OF MILWAUKIE, OREGON,
AUTHORIZING THE EXECUTION OF AN ILLEGAL DRUG LAB
CLEANUP AGREEMENT.**

Classification Revisions and Additions

Bartlett discussed the impact of Measures 47 and 50 on the operation of the City. He proposed six modifications to the classification plan: modify the classification title from Assistant to the City Manager to Assistant City Manager with no range change; modify the Recorder/Executive Secretary to Recorder and Information Manager with a change from Range 11 to Range 19; create the classification Information Systems and Technology Manager at Range 18; change the Data Processing Coordinator to Personal Computer and Telephone Systems Coordinator with no Range change; modify the Public Works Director classification to Public Works/City Engineer with no change in salary range placement; and eliminate the City Engineer classification. He reviewed the organizational chart and requested the City Council approve these classification modifications.

Councilmember Schreiber asked if these modifications would cause changes to the budget. **Bartlett** responded the modifications were about dollar neutral and guessed two positions might be eliminated. The Records and Information Management Division will look at ways to reduce lost and difficult to transfer paperwork and provide more flexibility within the organization. Dispatch Supervisor Gossett, he noted, was working on expanding the dispatch center.

Councilmember Tomei asked how many new positions were being created. **Bartlett** said only one new position was being proposed, and the others are modifications to currently occupied positions. He felt the City had grown to the point it needed an Information Systems Manager with a computer science degree.

Councilmember Tomei asked for clarification of modification #2. **Bartlett** said the Records and Information Management Division would be cross departmental, and the manager will supervise the City's support staff.

Councilmember Kappa suggested the facility tour might clarify some of Tomei's questions.

Councilmember Tomei asked who would hire and fire support staff. **Bartlett** said the Recorder and Information Manager would be responsible for these duties.

It was moved by Councilmember Kappa and seconded by Councilmember Trotter to approve the six classification modifications as stated in the staff report. Motion passed unanimously.

CONSENT AGENDA

It was moved by Councilmember Kappa and seconded by Councilmember Tomei to adopt the Consent Agenda which consisted of the City Council minutes of April 15 and 18, 1997, with the following amendments: (1) Draft minutes of April 15, 1997, regular session, page 4, add language at the end of paragraph 1, "She complimented Councilmember Kappa on his attendance." (2) Draft minutes of April 15, 1997, regular session, page 8, paragraph 1 should read, "Councilmember Tomei commented the plant may be gone in twenty years but not in five." (3) Draft minutes of April 18, 1997, work session, page 2, paragraph 1, should read, "Councilmember Schreiber asked if it would help if the seating were rearranged and suggested rotating the seating." Motion passed unanimously.

Suspend Council Rules and Consider November 1996 Tax Base Election

It was moved by Councilmember Schreiber and seconded by Councilmember Tomei to suspend the City Council rules to discuss the City's tax base. Motion passed unanimously.

It was moved by Mayor Lomnicki and seconded by Councilmember Kappa to direct the city attorney to file a validation petition in the circuit court in the matter of the November 1996 tax base levy. Motion passed unanimously.

INFORMATION

Bartlett reviewed the update on the Metro Region 2040/State Task Force Community Projects. The Task Force will address: creating compatibility among historic Milwaukie, the Clackamas Town Center, and 82nd Avenue; revitalizing downtown Milwaukie and trying to neutralizing the impact of McLoughlin Blvd.; and connecting the City with the Willamette River. This is a significant accomplishment of Mayor Lomnicki and Community Development Director Maggie Collins.

Councilmember Kappa asked when the Neighborhood Traffic Management Program (NTMP) would be reviewed by the City Council. **Bartlett** said staff will present an update on the NTMP, Transportation Systems Plan, and Lake Road Multi-modal Connection Plan at the May 20, 1997.

Mayor Lomnicki discussed his attendance at the Salem/Willamette Valley Livability Forum. The group discussed how decisions impact others in the region and to working on a common vision for the Valley as populations increase.

ADJOURNMENT

Mayor Lomnicki adjourned the meeting at 10:40 p.m.

Pat DuVal, Recorder/Secretary

TO: Mayor and City Council
THROUGH: Dan Bartlett, City Manager
FROM: Mike Swanson
DATE: May 9, 1997
RE: May 20 Public Hearings on Sewer and Water Rates and Water SDCs

BACKGROUND

In February, 1997 we secured the services of Financial Consulting Solutions Group, Inc. (FC\$G) to update past rate reviews they had conducted for the City.. Their report (attached) recommended an increase in the System Development Charge (SDC) for water as well as an increase in the sewer rate. In addition, their report details the methodology used in arriving at the SDC recommendation.

On April 2, 1997 FC\$G representatives appeared before the City's Citizen Utility Advisory Board (CUAB) and presented their findings. At the same time I presented a recommendation for a reduction in the base rate for water (3/4" or smaller meter size) from \$5.96 to \$5.95. This request was made at the request of the City Finance Director for housekeeping purposes. The annual financial loss from this decrease is estimated at \$390.00.

At the April 2 meeting the CUAB voted to recommend the rate proposals. In addition, the CUAB approved the recommendation that sewer rates be uniform throughout the utility rather than be based on different treatment costs (see pages 3 and 4 of the FC\$G report and attached minutes of the CUAB April 2 meeting.)

Three resolutions are presented for your consideration. One repeals a 1994 resolution establishing sewer rates and adopts the recommendations of FC\$G and the CUAB. The current residential bi-monthly rate of \$29.55 would increase to \$31.55. In addition, the unit cost above 1600 cubic feet of water for commercial, industrial and other than residential users rises to \$2.00 per 100 cubic feet of water used from \$1.65. Finally, the rate for low income users rises to \$15.70 from \$12.85. The recommendation also adopts a uniform charge throughout the utility.

A second resolution repeals the 1994 resolution adopting water rates by making a minor change in the monthly base rate for a 3/4" or smaller meter from \$5.96 to \$5.95. This action is being requested for housekeeping purposes. In addition, the 1994 resolution mandates a higher cost for water provided outside the City's boundaries. This resolution provides for a higher rate at the option of the City.

The third resolution repeals the existing 1994 resolution establishing a System Development Charge for water. It increases the Integrated System Development



Charge from \$504 to \$1095 and outlines the methodology used to justify the new charge. For comparison purposes I have attached a matrix of prevailing systems development charges throughout the Region.

Ed Cebron of FC\$G will be present to answer questions with regard to the above material.

ACTION REQUESTED

That the Council adopt the following resolutions:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MILWAUKIE, OREGON ESTABLISHING FEES FOR SANITARY SEWER SERVICE AS PROVIDED BY MILWAUKIE MUNICIPAL CODE CHAPTERS 13.12 AND 13.20; CLASSIFYING THE FEES IMPOSED BY THIS RESOLUTION AS NOT SUBJECT TO ARTICLE XI, SECTION 11(B) OF THE OREGON CONSTITUTION; AND REPEALING RESOLUTION NO. 13-1994.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MILWAUKIE, OREGON ESTABLISHING FEES FOR WATER SERVICE AS PROVIDED BY MILWAUKIE MUNICIPAL CODE CHAPTERS 13.04 AND 13.20; CLASSIFYING THE FEES IMPOSED BY THIS RESOLUTION AS NOT SUBJECT TO ARTICLE XI, SECTION 11(B) OF THE OREGON CONSTITUTION; AND REPEALING RESOLUTION NO. 41-1994.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MILWAUKIE, OREGON, SETTING THE AMOUNT, STATING THE METHODOLOGY AND ADOPTING A PROJECT PLAN FOR SYSTEM DEVELOPMENT CHARGES FOR WATER SERVICES; AND REPEALING RESOLUTION NO. 43-1994

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MILWAUKIE, OREGON ESTABLISHING FEES FOR SANITARY SEWER SERVICE AS PROVIDED BY MILWAUKIE MUNICIPAL CODE CHAPTERS 13.12 AND 13.20; CLASSIFYING THE FEES IMPOSED BY THIS RESOLUTION AS NOT SUBJECT TO ARTICLE XI, SECTION 11(B) OF THE OREGON CONSTITUTION; AND REPEALING RESOLUTION NO. 13-1994.

Whereas, the Milwaukie Municipal Code Section 13.12.070 provide that sewer service fees shall be established by resolution of the City Council; and

Whereas, Financial Consulting Solutions Group, Inc. has reviewed annual budgets and the City's five year utility Capital Improvement Plan, has developed revised projections of revenues and expenses and has developed a recommendation for an increase in fees based upon that study; and

Whereas, the Milwaukie Citizen Utility Advisory Board has recommended an increase in fees in order to keep up with the increasing costs of sewage treatment; and

Whereas, the City Council, having reviewed the recommendation of Financial Consulting Solutions Group, Inc. and the Citizen Utility Advisory Board, has determined that it is necessary to increase fees in order to keep up with the increasing costs of sewage treatment, and

Whereas, the fee increase is not an alternative source of funding to make up for ad valorem property tax reductions;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Milwaukie that:

Section 1. EFFECTIVE DATE. To be effective commencing with billings prepared on or after July 15, 1997.

Section 2. FEES: A flat bi-monthly sewer service fee is to be charged as follows:
a. Single family residence-\$31.35.
b. Each residence unit in multiple unit structures-\$31.35.

Section 3. COMMERCIAL, INDUSTRIAL AND OTHER THAN RESIDENTIAL RATE: A bi-monthly fee of \$31.35 shall be charged based on the first 1600 cubic feet of water used. A fee of \$2.00 shall be charged based on each additional 100 cubic feet of water used in excess of the first 1600 cubic feet of water.

4

Section 4. LOW INCOME FEES: A reduced bi-monthly sewer service fee of \$15.70 shall be charged for individual sewer system users under Section 13.20 of the Milwaukie Municipal Code.

Section 5. SECURITY DEPOSIT: Pursuant to Section 13.12.070 of the Milwaukie Municipal Code, the City may require a deposit in an amount not to exceed the minimum sewer service fee for six months as security against unpaid fees.

Section 6. CLASSIFICATION: The City Council determines that the fees imposed by this Resolution are not taxes subject to the property tax limitations of Article XI, Section 11(b) of the Oregon Constitution.

Section 7. REPEAL: Resolution No. 13-1994 is hereby repealed.

Introduced and adopted by the City Council of Milwaukie on _____, 1997.

Mayor Craig Lomnicki

ATTEST:

City Recorder

APPROVED AS TO FORM:

City Attorney

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MILWAUKIE, OREGON ESTABLISHING FEES FOR WATER SERVICE AS PROVIDED BY MILWAUKIE MUNICIPAL CODE CHAPTERS 13.04 AND 13.20; CLASSIFYING THE FEES IMPOSED BY THIS RESOLUTION AS NOT SUBJECT TO ARTICLE XI, SECTION 11(B) OF THE OREGON CONSTITUTION; AND REPEALING RESOLUTION NO. 41-1994.

Whereas, the Milwaukie Municipal Code Chapters 13.04 and 13.20 provide that fees for various water services be established by resolution of the City Council; and

Whereas, the Milwaukie Municipal Code Section 13.04.100(A) provides that "[p]rior to the establishment of water rates by the City Council, the Milwaukie Citizens Utility Rate Committee shall prepare and deliver a report and recommendation on water rates to the City Council; and

Whereas, the Interim Public Works Director recommended a minor decrease in water rates for housekeeping purposes to the Citizen Utility Advisory Board; and

Whereas, the Citizen Utility Advisory Board has recommended a minor decrease in water rates consistent with the recommendation of the Interim Public Works Director; and

Whereas, the City Council has determined that it is necessary to make a minor adjustment in water rates for housekeeping purposes;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Milwaukie that:

Section 1. EFFECTIVE DATE: To be effective commencing with billings prepared on or after July 15, 1997.

Section 2. BI-MONTHLY WATER SERVICE FEE:

- a. A fixed base rate will be charged which includes no consumption. This base rate reflects the costs associated with the ability to serve the customer such as billing and meter reading.
- b. A user charge will be charged based on the meter reading dates and consumption.
- c. The bi-monthly water service fee per connection will be the fixed base rate plus the user charge as shown below:

6

METER SIZE IN INCHES	FIXED BASE RATE	CHARGE PER 100 CUBIC FEET USED
3/4" or smaller	\$5.95	\$1.35
1"	8.29	1.35
1 1/2"	13.38	1.35
2"	20.78	1.35
3"	51.22	1.35
4"	72.78	1.35
6"	129.90	1.35

Section 3. BI-MONTHLY LOW INCOME FEES: A reduced water service fee of \$2.98 fixed base rate and \$1.35 per 100 cubic feet of water consumption shall be charged for individual water system users qualifying under Chapter 13.20 of the Milwaukie Municipal Code.

Section 4. BI-MONTHLY STANDBY CHARGES: Fee for standby water lines and service used for fire protection:

METER SIZE IN INCHES	FIXED BASE RATE	RATE PER 100 CUBIC FEET USED
<u>Standby Fire</u>		
2"	\$ 8.85	\$1.35
4"	31.88	1.35
6"	46.41	1.35
8"	63.02	1.35
10"	79.61	1.35
12"	96.21	1.35

Section 5. CUSTOMERS OUTSIDE THE CITY LIMITS: Fee for water service outside the City limits of Milwaukie may be 1.5 times the regular fee.

Section 6. TEMPORARY SERVICE FEE: Pursuant to Section 13.04.060, the fee for temporary service shall be:

- a. Fixed base rate bi-monthly water fee will be as defined in Section 2 of this Resolution.
- b. Rate per 100 cubic feet of water consumption will be \$1.35.
- c. A hook-up fee of \$21.00 will be charged for temporary meters.
- d. A discontinuance fee of \$21.00 will be charged for the removal of temporary meters.
- e. A security deposit of \$500.00 will be collected at the time application is made for temporary service. A refund of the deposit will be made after the deduction of outstanding water fees.

Section 7. SECURITY DEPOSIT: Pursuant to Section 13.04.100 of the Milwaukie Municipal Code, the City may require a deposit from all new applicants for service and those requesting restoration of service in an amount not to exceed the fixed base rate fee for six months as security against unpaid fees.

Section 8. CLASSIFICATION: The City Council determines that the fees imposed by this Resolution are not taxes subject to the property tax limitations of Article XI, Section (b) of the Oregon Constitution.

Section 9. REPEAL: Resolution 41-1994 is hereby repealed.

Introduced and adopted by the City Council of Milwaukie on _____, 1997.

Mayor Craig Lomnicki

ATTEST:

City Recorder

APPROVED AS TO FORM:

City Attorney



RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MILWAUKIE, OREGON, SETTING THE AMOUNT, STATING THE METHODOLOGY AND ADOPTING A PROJECT PLAN FOR SYSTEM DEVELOPMENT CHARGES FOR WATER SERVICES; AND REPEALING RESOLUTION NO. 43-1994.

Whereas, Milwaukie Municipal Code Section 13.28.040 authorizes the establishment and amendment of system development charges for the City by resolution; and

Whereas, Milwaukie Municipal Code Section 13.28.050 provides for adopting by resolution the methodology used to establish the system development charges; and

Whereas, pursuant to Milwaukie Municipal Code Section 13.28.080 the City Council has the authority to adopt and amend its system development charge project plan by resolution; and

Whereas, Financial and Consulting Solutions Group, Inc. has reviewed annual budgets and the City's five year utility Capital Improvement Plan, has developed revised projections of revenues and expenses and has developed a recommendation for an increase in system development charges for water services; and

Whereas, the increase in charges is not an alternative source of funding to make up for as valorem property tax reductions:

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Milwaukie that:

Section 1. Pursuant to Section 13.28.080 of the Milwaukie Municipal Code, the City of Milwaukie Capital Improvement Program for Fiscal Years 1997/1998 through 2001/2002 is hereby adopted for use as the water system development charge project plan for the City of Milwaukie.

Section 2. The methodology used for calculation of the water system development charge is as follows:

A. Utility Plant-in-Service (6/30/96)-For Reimbursement

	Replacement Cost*	Original Cost
Property, Plant & Equipment	\$19,034,210	\$10,157,025
less: Accumulated Depreciation	<u>\$7,087,348</u>	<u>\$3,781,947</u>
Net Plant in Service	\$11,946,862	\$6,375,078

less: Utility Debt Outstanding	\$330,000	\$330,000
less: Contributed Capital net SDC Payments	\$3,930,030	\$2,097,141
plus: Accumulated Depreciation on Contributed Capital	<u>\$2,181,683</u>	<u>\$1,164,189</u>

Net Utility Cost or Value**

Replacement Cost less Contributed
Capital, Debt Outstanding and
Depreciation=

\$9,868,515

*Assumes Average Asset Age of 17 Years

**Typically, Original Cost bases define cost;
Replacement Cost bases are an approximation
of value

B. Future Capital Needs for Improvements

Improvements to Plant	<u>\$3,073,000</u>
Total	\$3,073,000
less: Available Capital Funds	<u>\$0</u>
Net Future Facilities Cost	\$3,073,000

C. Capacity Analysis

Growth Rate	0.6%	
Existing Number of ERUs		11,475
Additional ERUs Available w/Improvements		<u>348</u>
Total Available Capacity		11,824

D. Calculation of System Development Charges

Total Capacity in Units		11,824
1. Reimbursement Fee		
Total Capacity Investment		\$9,868,515
Reimbursement Fee per unit		\$835
2. Improvement Fee		
Future Facility Costs		\$3,073,000
Improvement Fee per unit		\$260
3. Integrated System Development Charge		
Reimbursement Fee		\$835
Improvement Fee		<u>\$260</u>

Total System Development Charge

\$1,095

Section 3. Based upon the methodology set out in the above section, the total water service system development charge for the City of Milwaukie is \$1,095, to be collected at the time of issuance of any permit listed in Milwaukie Municipal Code Section 13.28.090(A).

Section 4. The City Council determines that the fees, rates or charges imposed by this resolution are not a tax subject to the property tax limitations of Article XI, Section 11(b) of the Oregon Constitution.

Section 5. The fees and charges established in this resolution shall be effective on July 1, 1997.

Section 6. Resolution No. 43-1994, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MILWAUKIE, OREGON, SETTING THE AMOUNT, STATING THE METHODOLOGY AND ADOPTING A PROJECT PLAN FOR SYSTEM DEVELOPMENT CHARGES FOR WATER SERVICES; AND REPEALING RESOLUTION NO. 22-1991, is hereby repealed.

Introduced and adopted by the City Council on _____, 1997.

Craig Lomnicki, Mayor

ATTEST;

City Recorder

APPROVED AS TO FORM:

City Attorney



Financial Consulting Solutions Group, Inc.

8642 - 154th Avenue NE • Redmond, Washington 98052 • Phone: (206) 867-1802 • Fax: (206) 867-1937

March 31, 1997

Mr. Mike Swanson, Interim Public Works Director

City of Milwaukie

6101 SE Johnson Creek Boulevard

Milwaukie, OR 97206

Dear Mr. Swanson:

FCS Group is pleased to provide this update of water, sewer and stormwater rates and charges. Our analysis and review have focused on areas where changing conditions have warranted a re-examination of prior recommendations, including:

- **Water and Sewer Rate Levels** - Based on annual budget updates and revisions to the 5 year utility Capital Improvement Plan (CIP), we have developed revised projections of revenues and expenses, and resulting recommendations regarding rate increases.
- **Stormwater Rate Levels** - Based on actual experience of the fledgling stormwater utility, we have developed a revenue requirement forecast. Through Shaun Pigott & Associates, we have also reviewed planned expenditures in light of recommendations made during utility formation.
- **Water SDC's** - During the original water SDC analysis, we noted that capital projects then underway would significantly increase the recommended SDC, particularly the water treatment (packed tower) facility. Our analysis focused on this SDC.

In addition, we will be assisting the City in identifying key issues related to the sewer treatment services contract with Clackamas County Service District #1. This effort has not yet gotten underway.

Summary

To summarize our findings, we find the following:

- Water and stormwater rates do not need adjustment, and based on our projection may not require an increase for several years.
- The sewer utility will require a cumulative increase of roughly 33% over the upcoming five years. Through use of existing reserves, this can be reached through annual increases of about 6%. The average rate impact would be about \$1.80 per bimonthly bill in 1997/98, with average annual increases equivalent to about \$2 per bimonthly bill in each subsequent year through 2001/02.

Mr. Mike Swanson
City of Milwaukie
March 31, 1997
Page 2

- The sewer utility also faces a rate policy issue of whether to impose distinct rates by service area to reflect different treatment costs, or retain uniform sewer rates. The cost differential of roughly \$10 per bimonthly period is currently shared by all customers. While we have provided rate recommendations for either alternative, our recommendation would be to retain uniform sewer rates despite the cost differences.
- The water SDC should be increased from its current level of \$504 to \$1,095. The reimbursement fee component should be increased from \$398 to \$835, while the improvement fee component should be increased from \$106 to \$260. This increase is largely due to the water treatment project already constructed, which was not in either existing assets or planned improvements at the time of the SDC analysis. This recommended increase reflects no change in the methodology used to compute the SDC, but simply incorporates updates in the cost and customer bases.

The remainder of this letter report addresses recommendations for each utility in greater detail.

Water

The water utility analysis begins with a review of SDCs. The current SDC was established in 1991 to comply with the SDC Act now embodied in ORS 223. It consists of two components:

- Reimbursement Fee - The reimbursement fee represents an equitable share of either the cost or value of unused available capacity in the existing utility system. The City's approach has been based on the depreciated replacement value of the system, divided by the total existing customers and projected growth.
- Improvement Fee - The improvement fee represents an equitable share of the cost of capacity-increasing system improvements. The City's approach has been to base the improvement fee on the current estimated cost of planned system improvements which increase capacity (not including replacements), again divided by total customer base served including existing and projected growth.

In 1991, the City was constructing a water treatment facility for its wells. This project was neither in the existing assets nor CIP for the water utility. Therefore, upon its completion, it would have a substantial impact on the SDC. Our analysis now incorporates that cost in the existing assets, resulting in a substantial increase in the reimbursement fee, from \$395 to \$835. We have also incorporated planned capital improvements scheduled for the next

Mr. Mike Swanson
City of Milwaukie
March 31, 1997
Page 3

five years. The inclusion of capacity-related improvements results in an increase in the improvement fee from \$106 to \$260. Table A (2 pages) summarizes the analysis of water SDCs.

There is no increase in water rates recommended at this time. The forecast for the upcoming five years shows a financially healthy utility able to meet planned operating expenses and able to fulfill its CIP without borrowing. While future conditions could change due to unanticipated cost increases, regulatory changes, or emergencies such as loss of supply, we find the projected water utility performance to indicate little or no need for rate increases in the upcoming five years. Table B summarizes the forecast of water revenue requirements.

Sewer

There have been no major changes in the existing or planned sewer system at this time. Therefore, we recommend no changes to the existing sewer SDC. However, as future regional treatment plans become more clearly defined, related funding strategies will also be developed. The capital cost of expanding and upgrading the transmission and treatment systems might be appropriately included in the City's SDC, depending primarily on the means of participation anticipated. As those plans become clearer, the City may wish to review whether its SDC should reflect its share of treatment capital improvements.

The review of sewer revenue requirements finds a revenue deficiency equal to 13% for 1997/98, which increases to 33% by 2001/02. At the same time, the sewer utility currently has a surplus in cash balance which could be used to help mitigate rate impacts. Through the use of those reserves for rate management and capital funding, we recommend a series of 6% annual increases for the sewer utility. This equates to annual increases of about \$2 per bimonthly bill for the residential customer. The summary of revenue requirement findings is provided in Table C.

In addition to the issue of rate levels, the City has asked us to review a significant issue related to rate structure. The City currently receives treatment service through two wholesale relationships:

- The majority of the City's sewer customers are served via Clackamas County Service District #1. The City is charged for sewage treatment and disposal at a rate of \$1.60 per ccf, which is applied to measured sewage flows.
- A number of large commercial enterprises, plus an estimated 492 homes, are served via the City of Portland. The residences have only recently been transferred to the Portland system in October, and the City has not yet been billed for these accounts. Milwaukie is charged at a rate of \$16.72 per residence for residential and \$10.07 per month plus \$2.58

(4)
Mr. Mike Swanson
City of Milwaukie
March 31, 1997
Page 4

per ccf for commercial accounts. The residential charge is based on Portland's average residential volume of 6 ccf per month. If Milwaukie's average of 7.35 ccf per month were used instead, the residential charge would be even greater, increasing to \$19.73 per residence per month.

The discrepancy between the treatment costs is particularly profound when the current Milwaukie retail rates of \$14.78 per residence and \$1.90 per ccf are considered. The annual billings for the commercial accounts, largely Precision Cast Parts, totaled about \$127,000 in a recent 12 month period. With the transfer of 492 residences from the Clackamas to Portland systems, the payments to Portland will increase by about \$100,000 per year, while the Clackamas costs may decrease by about \$75,000 per year, for a net financial impact of \$25,000 per year.

This leads to a critical policy question which is faced by many communities in some form: *Should the City charge a common sewer rate for all customers, regardless of location, or should differences in costs of service, in this case treatment costs, be reflected through distinct rates?*

There are valid policy arguments for both perspectives. In our experience, both approaches are commonly used, but with a majority opting for uniform rates.

The primary rationale for uniform rates would be that the treatment vendor is a choice of the City, rather than the customer. If Portland did not accept these flows, all flow could clearly be physically diverted to the County through the types of improvements already commonly in use in the system (e.g. mains and pump stations). Therefore, the decision to use Portland treatment was an economic choice for the benefit of the utility as a whole, and the cost should be borne by the entire utility.

The primary rationale for distinct rates is that the extent of cost differential is so great in this case that it results in a cost which exceeds the retail rate. Under a uniform rate structure, these customers would not contribute at all toward local system costs, and would in fact drain funds away from other ratepayers. Since the difference between retail and wholesale rates funds the operation of the local system, that differential should be consistent for all customers. Therefore, the rates should reflect the cost differential, to assure equitable contribution toward local costs.

This is clearly a policy issue to be addressed by the CUAC and Council. We have developed recommended 1997/98 sewer rates based on both approaches, which are shown in Tables D (uniform) and E (distinct rates). Our recommendation would be to retain uniform rates, recognizing that the City decided to utilize alternate service providers due to overall cost savings. Applying distinct rates would localize the costs of such decisions, while sharing the benefits City-wide.

Mr. Mike Swanson
City of Milwaukie
March 31, 1997
Page 5

If uniform rates are adopted, the recommended 1997/98 sewer rates are \$31.35 for residences, with a volume charge of \$2.05 per ccf for commercial accounts.

The differential in charges for treatment averages \$5 per month, or \$10 per billing for residences. For commercial, the differential is nearly \$1 per ccf. Direct implementation of this differential would have a drastic impact on those rates. Therefore, if distinct rates are adopted, we recommend a phased implementation, perhaps over the five year projection period. Based on this, the recommended increase for the Clackamas service area would slightly lower, with a residential rate of \$31.00 resulting for 1997/98, while the Portland service area would be \$3 per bill higher, at \$34.00 per month for residential. The volume charges would also change, with a lower charge of \$2.00 per ccf for areas served by Clackamas and a charge of \$2.20 per ccf for the Portland service areas.

Both rate structures are projected to recover a comparable amount of revenue consistent with a 6% increase.

Stormwater

There have been no substantial changes in capital needs for the stormwater utility, in terms of project completion, and limited investments to date in such facilities. Therefore, we do not recommend any changes to the stormwater SDC.

The review of stormwater rate requirements also indicates no need for rate increases in the near future. Table F provides a summary of projected revenues and expenses.

Through a review provided by Shaun Pigott, who assisted the City in implementing the stormwater utility, the following observations are made:

- The stormwater program was established on a pay-as-you-go basis to fund known operating and capital expenses. The CUAC and Council accepted a rate of \$4 per month based on the commitment from staff to fully implement the planned program.
- Amounts planned for through rates and collected for capital projects are not being budgeted and expended in a timely manner. The current level of capital reserve transfers equates to roughly 70% of annual service charge revenues. Even with significant increases in capital expenditures, current rates should remain sufficient to meet such costs through either a cash basis or through the use of revenue bonds.
- The City's utility would benefit from an outside assessment of the stormwater program to benchmark current capital/operating performance. This review would be in the form of a performance audit and specific 3 year program plan addressing maintenance, flood control, sump retrofitting and Johnson Creek improvements.

14
Mr. Mike Swanson
City of Milwaukie
March 31, 1997
Page 6

It has been a pleasure to provide you with this letter report, and we look forward to review these findings with the CUAC. Please feel free to call us with any questions, comments or concerns at (206) 867-1802. We look forward to our review with the CUAC on April 2nd, and will be prepared to discuss these technical and policy issues at that time.

Sincerely,



Edward Cebron
Principal

TABLE A - CALCULATION OF SDCs FOR WATER UTILITY

A. Utility Plant-in-Service (6/30/96) - For Reimbursement

	Replacement Cost *	Original Cost
Property, Plant, & Equipment	\$19,034,210	\$10,157,025
less: Accumulated Depreciation	\$7,087,348	\$3,781,947
Net Plant in Service	\$11,946,862	\$6,375,078
less: Utility Debt Outstanding	\$330,000	\$330,000
less: Contributed Capital net SDC Pmts.	\$3,930,030	\$2,097,141
plus: Accum. Depreciation on Contributed Capital	\$2,181,683	\$1,164,189

Net Utility Cost or Value **	Method of Cost Calculation			
	1	2	3	4
Definition	Original Cost - Contr. Cap.	Original Cost - Contr. Cap. - Debt Out.	Rep. Cost - Contr. Cap. - Deprec.	Rep. Cost - Contr. Cap. - Debt Out. - Deprec.
Cost or Value	\$8,059,884	\$7,729,884	\$10,198,515	\$9,868,515

* Assumes Average Asset Age of 17 years.

** Typically, Original Cost bases define cost; Replacement Cost bases are an approximation of value.

B. Future Capital Needs For Improvements

Improvements to Plant	\$3,073,000
Total	\$3,073,000
less: Available Capital Funds	\$0
Net Future Facilities Cost	\$3,073,000

C. Capacity Analysis

Growth Rate	0.6%
Existing Number of ERUs	11,475
Additional ERUs Available w/Improvements	348
Total Available Capacity	11,824

18

D. Calculation of System Development Charges

ALTERNATIVE 1: SEPARATE FEES FOR REIMBURSEMENT AND IMPROVEMENTS

	Method of Cost Calculation (from above)			Recommended
	1	2	3	4
1. Reimbursement Fee				
Total Available Capacity in units	11,824	11,824	11,824	11,824
Reimbursement Fee (p/unit)	\$682	\$654	\$863	\$835
2. Improvement Fee				
Future Facility Costs	\$3,073,000			
Capacity Expansion in units	348			
Improvement Fee (p/unit)	\$8,820			

ALTERNATIVE 2: INTEGRATED SYSTEM DEVELOPMENT CHARGE

Total Capacity in units	11,824			
1. Reimbursement Fee	Method of Cost Calculation (from above)			
	1	2	3	4
Total Capacity Investment	\$8,059,884	\$7,729,884	\$10,198,515	\$9,868,515
Reimbursement Fee per Unit	\$682	\$654	\$863	\$835
2. Improvement Fee				
Future Facility Costs	\$3,073,000			
Improvement Fee per Unit	\$260			
3. Integrated System Development Charge	Method of Cost Calculation (from above)			
	1	2	3	4
Reimbursement Fee	\$682	\$654	\$863	\$835
Improvement Fee	\$260	\$260	\$260	\$260
Total System Development Charge	\$942	\$914	\$1,122	\$1,095
4. Current System Development Charges				
Reimbursement Fee	\$398			
Improvement Fee	\$106			
Total System Development Charge	\$504			

TABLE B
City of Milwaukee
Water Rate Study
Revenue Sufficiency Analysis

	Actual 1995/96	Est 1996/97	Budget 1997/98	1998/99	Projected		2001/02
					1999/00	2000/01	
ANNUAL RATE INCREASES		0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
RESOURCES							
Water User Fees	\$1,691,381	\$1,701,698	\$1,712,079	\$1,722,522	\$1,733,030	\$1,743,601	\$1,754,237
Other Revenue	65,597	41,684	42,890	44,131	45,410	46,727	48,084
Total Resources	\$1,756,978	\$1,743,382	\$1,754,969	\$1,766,653	\$1,778,440	\$1,790,328	\$1,802,321
EXPENDITURES							
Salaries & Benefits	\$279,859	\$330,259	\$330,497	\$340,412	\$350,624	\$361,143	\$371,977
Professional Services	15,704	70,000	70,000	70,000	70,000	70,000	70,000
Contractual Services	33,901	42,300	43,725	43,930	44,580	43,885	43,885
Metro Area Collection Services	1,197	0	0	0	0	0	0
General Admin Services	275,808	270,696	278,817	287,181	295,797	304,671	313,811
Facility Occupancy Charges	795	886	913	940	968	997	1,027
Rep & Maint Facilities	110,345	73,000	75,500	79,200	82,500	82,800	83,300
Rep & Maint - Vehicles	94,314	39,000	46,000	49,000	51,000	51,000	51,000
Rep & Maint - Oper Equipment	1,409	15,000	16,000	17,000	18,000	19,000	19,000
Rep & Maint Office Equipment	0	1,000	1,000	1,000	1,000	3,500	1,000
Vehicle Use/Rent/Fuel	6,347	0	0	0	0	0	0
Office Supplies & Expenses	2,607	2,000	2,000	2,000	2,000	2,000	2,000
Photocopier Charges	243	500	550	550	550	600	600
Public Safety Supplies & Expenses	1,712	5,000	5,500	5,500	5,500	5,500	5,500
Advertising & Publicity	2,334	4,000	4,000	4,000	4,000	4,000	4,000
Fees & Licenses	861	1,500	1,600	1,600	1,700	1,700	1,700
Franchise Fee City	118,397	119,119	119,846	120,577	121,312	122,052	122,797
Dues & Subscriptions	885	1,800	1,800	1,950	1,950	1,960	1,960
Travel, Food & Lodging	4,293	3,000	3,000	3,000	3,000	3,000	3,000
Employee Recognition	0	1,500	1,500	1,500	1,500	1,500	1,500
Education & Training	2,187	5,000	5,000	5,000	5,000	5,000	5,000
Rents & Leases	43	5,000	5,500	5,500	5,600	5,600	5,600
Bad Debt Expenses	3,102	0	0	0	0	0	0
800 MHz Operating Costs	0	16,000	3,000	3,500	3,500	3,600	3,600
Electricity	116,270	130,000	130,000	130,000	135,000	135,000	135,000
Natural Gas	0	2,000	2,000	2,000	2,000	2,000	2,000
Losses Not Covered by Insurance	340	0	0	0	0	0	0
Paying Agent Fees & Expenses	850	0	0	0	0	0	0
Vehicles	0	20,000	0	45,000	0	0	0
Operating Equipment	21,289	55,000	0	0	0	0	0
Office Furniture & Equipment	1,787	3,000	0	0	0	0	0
Computer Software	12,319	0	0	0	0	0	0
Cap Projects - General	202,863	28,500	15,000	0	10,000	0	0
Debt Service (Existing and New)	145,468	143,855	145,493	146,770	112,076	114,535	145,606
Total Expenditures	\$1,457,528	\$1,388,915	\$1,308,240	\$1,367,110	\$1,329,157	\$1,345,043	\$1,394,863
Net Available for Capital & Reserves	\$299,450	\$354,467	\$446,729	\$399,544	\$449,282	\$445,285	\$407,458
plus: Beginning Op. Fund Balance	1,607,669	1,771,674	2,028,098	2,419,199	2,778,126	3,162,741	3,592,952
less: Target Working Capital Reserve	0	0	161,784	168,403	168,134	169,975	172,269
less: Target Contingency Funding	223,275	235,762	244,546	250,556	301,880	304,198	0
Net Revenue Available for Capital Projects	\$1,683,844	\$1,890,379	\$2,068,496	\$2,399,783	\$2,757,394	\$3,133,853	\$3,828,141
Planned Capital Spending	\$0	\$0	\$624,360	\$439,213	\$300,500	\$2,566,160	\$115,927
less: Capital Funding from Rates	0	2,028,098	2,257,415	2,609,722	2,994,607	3,422,977	3,860,119
less: Use of SDC Revenues	0	0	343,194	45,841	46,121	46,402	46,685
less: Long-Term Borrowing	0	0	0	0	0	0	0
Capital Surplus (Deficiency)	\$0	\$2,028,098	\$1,976,249	\$2,216,351	\$2,740,228	\$903,219	\$3,790,877

20

TABLE C
City of Milwaukie
Sewer Rate Study
Revenue Sufficiency Analysis

	Actual 1995/96	Est 1996/97	Budget 1997/98	1998/99	Projected		
					1999/00	2000/01	2001/02
ANNUAL RATE INCREASES			6.0%	6.0%	6.0%	6.0%	6.0%
RESOURCES							
Beginning Balance	\$905,582	\$0	\$0	\$271,188	\$278,908	\$294,571	\$305,345
Rate Revenue	1,996,911	1,990,236	2,121,296	2,261,514	2,411,000	2,570,367	2,740,268
Other Revenue	33,212	16,000	9,000	3,509	(4,105)	(17,058)	(31,528)
Total Resources	\$2,935,705	\$2,006,236	\$2,130,296	\$2,536,211	\$2,685,803	\$2,847,880	\$3,014,085
EXPENDITURES							
Salaries & Benefits	\$154,212	\$169,454	\$177,745	\$183,077	\$188,570	\$194,227	\$200,054
Professional Services	10,079	62,500	30,000	30,000	30,900	31,800	40,000
Contractual Services	1,301,103	1,296,000	1,412,640	1,497,398	1,587,241	1,682,475	1,749,774
General Admin Services	285,117	279,473	287,857	296,493	305,388	314,549	323,986
Facility Occupancy Charges	795	886	913	940	968	997	1,027
Rep & Maint Facilities	33,151	35,000	35,000	35,000	35,000	35,000	35,000
Rep & Maint - Vehicles	29,568	20,000	20,000	20,000	20,000	20,000	20,000
Rep & Maint - Oper Equip	8,562	10,000	10,000	10,000	10,000	10,000	10,000
Rep & Maint Off Equip	0	1,000	1,000	1,000	1,000	1,000	1,000
Vehicle Use/Rent/Fuel	1,896	0	0	0	0	0	0
Office Supplies & Expenses	1,462	2,000	2,000	2,000	2,000	2,000	2,000
Photocopier Charges	191	500	500	500	500	500	500
Public Safety Supplies & Exp	8,455	7,850	7,820	7,820	7,820	7,820	7,820
Advertising and Publicity	592	2,000	2,000	2,000	2,000	2,000	2,000
Fees & Licenses	20	500	1,000	1,000	1,000	1,000	1,000
Franchise Fee City	139,784	139,317	148,491	158,306	168,770	179,926	191,819
Dues & Subscriptions	816	500	500	500	500	500	500
Travel, Food & Lodging	4,013	2,500	2,500	2,500	2,500	2,500	2,500
Employee Recognition	0	1,500	1,500	1,500	1,500	1,500	1,500
Education & Training	1,950	3,500	3,500	3,500	3,500	3,500	3,500
Rents & Leases	587	1,500	1,500	1,500	1,500	1,500	1,500
Bad Debt Expenses	16,821	0	0	0	0	0	0
Telephone - PSB	75	0	0	0	0	0	0
800 MHz Operating Costs	0	2,500	2,500	2,500	2,500	2,500	2,500
Electricity	4,999	15,000	15,450	15,913	16,390	16,881	17,381
Natural Gas	0	1,500	1,545	1,590	1,637	1,686	1,736
Refuse Disposal	40	0	0	0	0	0	0
Water/Sewer/Storm	234	0	0	0	0	0	0
Bond Interest	15,639	0	0	0	0	0	0
Vehicles	17,258	0	0	0	0	0	0
Operating Equipment	20,858	10,000	40,500	4,500	25,000	0	0
Office Furniture & Equipment	5,182	6,000	1,500	0	0	0	0
Computer Software	12,319	5,000	0	0	0	0	0
CAP Projects - General	0	28,500	0	0	0	0	0
Capital Transfers	101,534	527,498	125,000	170,000	220,000	225,000	200,000
Debt Service	37,092	37,631	37,983	0	0	0	0
Total Expenditures	\$2,214,404	\$2,669,609	\$2,370,944	\$2,449,537	\$2,636,184	\$2,738,861	\$2,817,097
Net Available for Capital & Reserves	\$721,301	(\$663,373)	(\$240,648)	\$86,674	\$49,619	\$109,019	\$196,988
plus: Beginning Op. Fund Balance	973,211	905,582	787,143	604,620	485,078	394,571	430,345
less: Target Working Capital Reserve	0	0	271,188	278,908	294,571	305,345	316,714
less: Target Contingency Funding	0	0	0	0	0	0	0
Net Revenue Available for Capital Projects	\$1,694,512	\$242,209	\$275,308	\$412,386	\$240,126	\$198,246	\$310,619
Planned Capital Spending	\$0	\$0	\$378,010	\$190,962	\$245,864	\$225,102	\$231,855
less: Capital Funding from Rates	0	787,143	333,431	206,170	100,000	125,000	150,000
less: Use of SDC Revenues	0	0	378,010	190,962	245,864	206,858	36,153
less: Long-Term Borrowing	0	0	0	0	0	0	45,702
Capital Surplus (Deficiency)	\$0	\$787,143	\$333,431	\$206,170	\$100,000	\$106,756	\$0

TABLE D - RATE STRUCTURE (UNIFORM)

RATE STRUCTURE	1996/97		1997/98	
	CURRENT RATES		PROJECTED RATES	
	Fixed	Volume (per ccf>16)	Fixed	Volume (per ccf>16)
Residential	\$29.55	\$0.00	\$31.35	\$0.00
Low Income Residential	\$14.80	\$0.00	\$15.70	\$0.00
Commercial	\$29.55	\$1.90	\$31.35	\$2.00

ESTIMATED REVENUE	1997/98			CURRENT RATES			PROJECTED RATES		
	# Customers	EDUs	Volume	Fixed	Volume (per ccf>16)	Total	Fixed	Volume (per ccf>16)	Total
Residential	5,895	8,755	774,036	1,552,276	0	\$1,552,276	1,646,831	0	\$1,646,831
Low Income Residential	143	145	10,572	12,865	0	\$12,865	13,648	0	\$13,648
Commercial	359	359	202,375	63,682	373,594	\$437,276	67,561	393,256	\$460,818
					TOTAL	\$2,002,417		TOTAL	\$2,121,296

TABLE E - RATE STRUCTURE (DISTINCT)

RATE STRUCTURE	1996/97		1997/98	
	CURRENT RATES		PROJECTED RATES	
	Fixed	Volume (per ccf>16)	Fixed	Volume (per ccf>16)
Areas Served by Clackamas Treatment				
Residential	\$29.55	\$0.00	\$31.00	\$0.00
Low-Income Residential	\$14.80	\$0.00	\$15.50	\$0.00
Commercial	\$29.55	\$1.90	\$31.00	\$2.00
Areas Served by Portland Treatment				
Residential	\$29.55	\$0.00	\$34.00	\$0.00
Low-Income Residential	\$14.80	\$0.00	\$17.00	\$0.00
Commercial	\$29.55	\$1.90	\$34.00	\$2.20

ESTIMATED REVENUE	1997/98			CURRENT RATES			PROJECTED RATES		
	# Customers	EDUs	Volume	Fixed	Volume (per ccf>16)	Total	Fixed	Volume (per ccf>16)	Total
Areas Served by Clackamas Treatment									
Residential		8,263	730,538	1,465,044	0	\$1,465,044	1,536,933	0	\$1,536,933
Low-Income Residential		145	10,572	12,865	0	\$12,865	13,474	0	\$13,474
Commercial		356	152,375	63,150	278,685	\$341,835	66,249	293,352	\$359,601
Areas Served by Portland Treatment									
Residential		492	43,498	87,232	0	\$87,232	100,368	0	\$100,368
Low-Income Residential		0	0	0	0	\$0	0	0	\$0
Commercial		3	50,000	532	94,909	\$95,441	612	109,894	\$110,506
						TOTAL		TOTAL	
						\$2,002,417		\$2,120,883	

2

TABLE F
City of Milwaukie
Stormwater Rate Study
Revenue Sufficiency Analysis

	Actual 1995/96	Est 1996/97	Budget 1997/98	1998/99	Projected		
					1999/00	2000/01	2001/02
ANNUAL RATE INCREASES		0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
RESOURCES							
Beginning Balance	\$484,383	\$0	\$0	\$68,452	\$48,183	\$49,828	\$50,271
Rate Revenue	659,594	648,815	652,773	656,755	660,761	664,792	668,847
Other Revenue	25,844	12,000	25,875	24,898	23,395	14,518	20,656
Total Resources	1,169,821	660,815	678,648	750,105	732,339	729,137	739,773
EXPENDITURES							
Salaries & Benefits	\$92,496	\$139,957	\$151,203	\$155,739	\$160,411	\$165,224	\$170,180
Professional Services	539	21,000	13,000	15,000	15,000	15,000	20,000
Contractual Services	2,039	5,000	5,000	5,000	5,000	5,000	5,000
General Admin Services	106,852	114,339	117,769	121,302	124,941	128,690	132,550
Facility Occupancy Charges	787	876	902	929	957	986	1,016
Rep & Maint Facilities	15,661	35,000	15,000	15,000	15,000	15,000	15,000
Rep & Maint - Vehicles	6,197	5,000	10,000	15,000	20,000	20,000	20,000
Rep & Maint - Oper Equip	2,183	5,000	10,000	10,000	10,000	10,000	10,000
Rep & Maint Off Equip	0	1,000	1,000	1,000	1,000	1,000	1,000
Vehicle Use/Rent/Fuel	1,452	0	0	0	0	0	0
Office Supplies & Expenses	491	2,200	2,000	2,000	2,000	2,000	2,000
Photocopier Charges	154	500	500	500	500	500	500
Public Safety Supplies & Exp	2,612	7,850	7,850	7,850	7,850	7,850	7,850
Advertising and Publicity	2,010	5,500	5,000	5,000	5,000	5,000	5,000
Fees & Licenses	0	200	750	750	750	750	750
Dues & Subscriptions	21	500	500	500	500	500	500
Travel, Food & Lodging	357	1,850	2,500	2,500	2,500	2,500	2,500
Employee Recognition	0	1,500	1,500	1,500	1,500	1,500	1,500
Education & Training	3,382	2,750	3,500	3,500	3,500	3,500	3,500
Rents & Leases	212	1,000	1,000	1,000	1,000	1,000	1,000
Bad Debt Expenses	521	0	0	0	0	0	0
Telephone - PSB	0	2,500	0	0	0	0	0
800 MHz Operating Costs	0	0	2,500	3,000	3,000	3,000	3,500
Electricity	0	1,000	1,000	1,000	1,000	1,000	1,100
Natural Gas	0	500	500	500	500	500	500
Water/Sewer/Storm	8,364	0	0	0	0	0	0
Losses Not Covered By Insurance	43	0	0	0	0	0	0
Vehicles	11,657	0	180,000	0	0	0	0
Operating Equipment	3,913	9,000	5,000	5,000	5,000	0	0
Office Furniture & Equipment	2,732	0	0	0	0	0	0
Computer Software	12,319	4,000	0	0	0	0	0
CAP Projects - General	0	13,500	0	0	0	0	0
Mason Stormline Project	184,821	0	0	0	0	0	0
Campbell Stormline Project	47,749	0	0	0	0	0	0
Drywells: Park & Home/48th Ct.	28,377	0	0	0	0	0	0
21st & Wren	19,239	0	0	0	0	0	0
Transfer to Fund 71 (Fleet)	16,875	17,250	17,250	17,250	17,250	17,250	17,250
Total Expenditures	\$574,055	\$398,772	\$555,224	\$390,820	\$404,159	\$407,750	\$422,196
Net Available for Capital & Reserves	\$595,766	\$262,043	\$123,424	\$359,285	\$328,180	\$321,387	\$317,577
plus: Beginning Op. Fund Balance	336,528	484,383	595,766	857,809	981,233	1,272,065	1,552,062
less: Target Working Capital Reserve	0	0	68,452	48,183	49,828	50,271	52,052
less: Target Contingency Funding	0	0	0	0	0	0	0
Net Revenue Available for Capital Projects	\$932,294	\$746,426	\$650,737	\$1,168,911	\$1,259,585	\$1,543,182	\$1,817,588
Planned Capital Spending	\$0	\$0	\$456,187	\$327,818	\$675,305	\$935,534	\$955,242
less: Capital Funding from Rates	0	595,766	789,357	933,049	1,222,238	1,501,792	1,771,570
less: Use of SDC Revenues	0	0	155,093	40,220	40,464	40,712	40,960
less: Long-Term Borrowing	0	0	0	0	0	0	0
Capital Surplus (Deficiency)	\$0	\$595,766	\$488,263	\$645,451	\$587,397	\$606,970	\$857,288

System Development Charges

	Sanitary	Storm	Water	Trans.	Parks	TOTAL
Gresham	1,800	625	2,200	1,202	625	6,452
West Linn	1,277	298	1,653	791	1,809	5,828
Milwaukie	893	473	504	----	950	2,820
Gladstone	187	----	1,249	----	----	1,436
Oregon City	1,505	1,400	385	1,000	750	5,040
Lake Oswego	1,282	107	1,688	1,370	1,164	5,611
CCSD#1*	1,000	----	1,400	1,200	950	4,550
Tigard	2,200	280	1,311	1,690	1,050	6,531
Tualatin	2,200	280	940	1,690	1,400	6,510
Eugene	892	404	1,710	522	607	4,135
Salem	700	0	1,395	1,047	0	3,142
Portland	1,311	350	944		0	** 2,605
Washington County	2,200	280	2,160	1,690	0	** 6,330
Canby	1,020	0	1,500	819	885	4,224

Average 1,319 321 1,360 930 728 4,658

* Includes Clackamas County, N. Clackamas Parks, and Mt. Scott Water District

** Planning to implement SDC July 1, 1997

Citizen's Utility Advisory Board
Regular Session
April 2, 1997
Johnson Creek Facility Conference Room

I CALL TO ORDER

Chair Fletcher called the meeting to order at 6:02 pm. Present were:

Jim Backenstos Alan Fletcher, Chair
Bob Hatz, Vice-Chair

Absent: Betty Chandler

Staff Present: Mike Swanson, Acting Public Works Director
Jim Brink, City Engineer
Jim Miller, Acting Storm/Sewer Supervisor
Connie Ware, Staff Assistant

Also present: Ed Cebron, FCSG, Inc.
Shaun Pigott, Shaun Pigott Associates

II APPROVAL OF MINUTES

The minutes of the March 5th, 1997 meeting were approved as submitted.

III DISCUSSION

A. Utility Rate Study Update

The group began by introducing themselves. Swanson reviewed the history of this rate study, and update of the sewer, water, and storm utilities and SDC charges. He then turned the discussion over to Ed Cebron of Financial Consulting Solutions Group, Inc. (FCSG).

Cebron began by explaining that the System Development Charges (SDC's) have remained at the same level since the last review, in May 1994. It is important that the amount of money collected for SDC's is adequate to cover true costs, as these funds are dedicated solely to finance system maintenance and repair as well as improvements to handle increasing loads. At this point, the sewer and storm SDC's will remain unchanged, but the water SDC will double. He explained that when the last SDC review was done, the packed towers for remediation of the water contamination were under construction, and asset costs were unknown; therefore, the water SDC's did not include any of those costs. At present, the costs of the packed towers are well known, and the reimbursement portion of the water SDC should be revised to reflect the "new" assets.

Fletcher noted that a little history would be appropriate for Hatz, as a new Board member. Cebron explained that legislation in 19991 allowed collection of SDC's, which are made up of two parts: reimbursement, a fee for costs associated with capital improvement already constructed or under construction, and improvement, a fee for costs associated with capital improvements that increase system capacity. SDC's are kept as a separate account, and used solely for capital improvements. A 60-day window prior to SDC implementation is incorporated to allow for citizen or legal challenge.

Cebron passed around a comparison survey sheet showing SDC amounts and what utilities benefit for each of many surrounding jurisdictions. Milwaukie currently has one of the lowest total SDC's in the area. Even with the proposed increase, Milwaukie will still be comparatively low. He noted that the legislation also provides a two-year window for legal challenge on how SDC funds are expended.

Moving on to the utility rates, Cebron noted that the Water utility is in a good position, with current funding adequate for the next five years, barring any new problems with the wells. This is a welcome change from the situation seven or eight years ago, when the 58% increase in rates brought the fund out of the red.

The Storm utility is gaining funds for capital improvements, Although planned capital improvements may require borrowing the funds to complete them in a timely manner, funds are adequate to cover the debt service (interest). Pigott added that the \$660,000 going into the Storm fund annually is very close to the initial projections. Capital improvements are badly needed, and capital is becoming sufficient to begin some projects.

Backenstos asked if the storm project currently in progress on Monroe Street has been engineered with future needs in mind. Brink replied that it has been oversized to allow for future growth.

The Sewer utility is not in as good a position. Cebron explained that the cash flow deficit is 13% this year. Without a rate increase, five years from now that gap will be 33% (or about -\$1,000,000 per year). To address that loss, a series of 6% rate increases will be necessary annually for the next five years. This works out to about \$1/month additional for each household. Cebron stated that while the first increase *could* be deferred, larger annual increases would be necessary in the following years.

Cebron went on to discuss one of the major contributors to the sewer deficit. Recent elimination of the Brookside sewer lift station was accomplished to eliminate overflows into Johnson Creek, a situation which would have left the City exposed to the potential of DEQ fines. Those flows now enter the Portland Lents Interceptor, and the effluent is treated by Portland. The sewer rate for that treatment is much higher at Portland than for treatment at the Kellogg

Treatment Plant. The elimination of the lift station meant that flows from the Brookside subdivision also flows to the Lents Interceptor, increasing the amount of flow and the resulting charges to Milwaukie. The question brought to the Board is how to handle the difference in rates: a flat rate increase for all Milwaukie sewer customers, or a split rate to recover higher costs for commercial and residential flows going to the Lents. FCSG ran two scenarios for the rates, and found good arguments for each. Although FCSG recommends that one rate structure be maintained, it is a policy decision for the Board and Council.

Fletcher asked what savings were gained by eliminating the lift station versus the increased cost of treatment by Portland. Cebron replied that while the lift station system could have been updated, it would have required an outlay of \$1 to \$2 million dollars, while the additional treatment at Portland costs around \$20,000 per year. He pointed out that this is one argument for maintaining a single rate, as the change ultimately benefits the entire system by removing flow to the Kellogg plant, currently at capacity.

Fletcher asked each CUAB member to express their opinion about which rate structure is preferable. Hatz said that he has mixed feelings, but he is always for planning for the future. He would prefer a 6% increase now over an unknown but higher increase at some later date.

Fletcher stated that the flow change benefits the entire system and he would prefer to see the flat rate maintained; if for no other reason, he knows that Milwaukie's current billing software cannot accommodate split rates.

Backenstos stated that false economy by former Mayors postponed rate increases in the past, and Milwaukie was hurt by that policy in the long run.

Hatz MOVED to recommend to Council that the Sewer utility rate increase be a flat 6% for all accounts as per FCSG's Table D. The motion passed unanimously.

Swanson had a minor housekeeping matter to bring up. The Finance department has expressed frustration with the \$5.96 fixed base rate charged on all water accounts bi-monthly. Finance finds it is costing more to track 1 cent on each bill than it would to reduce the rate by 1 cent to \$5.95 bi-monthly. Worked out to a yearly cost, dropping the 1 cent in favor of \$5.95 would only cost the City \$390/year.

Cebron wondered why it would be a problem, unless the City receives much of it's utility payments in cash. Swanson replied that he understands that software problems combined with the current computer system cause many problems for Finance. Fletcher commented that the 1 cent was less of a problem than the inadequate software, which CUAB has been aware of for many years. He wished to emphasize that the needed software improvement is essential, and he

hopes that this will be remedied soon. Fletcher also expressed a concern that the utility rates have been reviewed rather infrequently. He feels that 5 years is too long and he would prefer to see rates examined annually. In addition, because of the delay in utility rate reviews, the additional SDC moneys that might have been gained during the past three or four years have been lost, never to be recovered.

Fletcher MOVED to recommend approval of a 1 cent decrease in the fixed base rate for the Water utility, as well as an increase in the Water SDC as outlined by FCSG, Inc. The motion passed unanimously.

Cebren then reiterated a recommendation that FCSG had made in the previous SDC review, that the SDC funds be separately accounted for within the fund - i.e. reimbursement funds accounted for separately from improvement funds. The CUAB members supported this suggestion.

Backenstos asked how Milwaukie has been handling elimination of sewer Inflow & Infiltration (I&I). Jim Miller explained that Milwaukie has been changing to manhole covers that have fewer holes and that the crew seals manholes around the circumference. Fletcher asked if the Kellogg Treatment plant shows spikes in sewer flows during storm events; Pigott replied that spikes are seen, as Milwaukie flows are metered. Actions are being taken to reduce I&I problems.

Fletcher pointed out that CCSD#1's Capital Improvement Plan (CIP) shows they are planning about \$119 million dollars in improvements; he asked if those costs are anticipated by Milwaukie's Sewer budget. Cebren replied that the budget anticipates a 33% increase in CCSD rates. Pigott noted that Milwaukie was well represented on the Citizen Advisory Committee.

Fletcher asked for a copy of the Public Works budgets for the 97/98 fiscal year to be sent to all of the CUAB members. Staff will do so before the next meeting.

VI ADJOURN

There being no further business, the meeting was adjourned at 7:20 pm.

/cjw

Minutes

PARB

Park & Recreation Board

Monday, April 7, 1997

7:00 PM to 8:30 PM

City Hall

Second Floor Conference Room

Type of meeting: Regular

Attendees: Tracy Cook, Jeff Marshall, Dave Murray, Jonathan Newman, Sandy Peckover

Agenda Topics

Call to Order at 7:04 PM.

Jeff Marshall

Minutes from March 17, 1997 Meeting

Jeff Marshall

Conclusions: Jonathan Newman moved and Dave Murray seconded the motion to accept the minutes.

Action items: The minutes were unanimously approved.

Person responsible:

Deadline:

Give to Jeff Marshall a copy of memorandum to Council re: PARB's recommendation to remove Rob Curtis

Charlene Richards

4/11/97

NCPRD Update (Budget, Water Tower Master Plan, Skateboard Park proposal in Oregon City, Rose Garden construction bids, etc.)

Thom Kaffun

Discussion: Budget -- This Thursday, the District Advisory Board (DAB), will be presented the NCPRD 97/98 budget for adoption. The recommended budget will go to the Board of County Commissioners in May. Furnberg Park is scheduled for the next phase - construction, and Dogwood Park and Kellogg property for master plan development.

Water Tower Park Master Plan -- The staff held two meetings with the public, one at Ardenwald NA meeting and one at the Aquatic Park. Staff reviewed park survey and developed 3 master plan scenarios. Sketch "C": was the consensus of those in attendance at the second meeting. Next steps include a meeting with the Ardenwald NA and perhaps one other public meeting, drafting the Master Plan, presentation of the Plan to the City Planning Commission and City Council. Once the plan is adopted, the FY 98/99 Budget could include installation of basketball hoops beneath the water tower.

Future Funding -- Thom stated that the Aquatic Park is breaking even. As a result of Measure 47, the Park District could lose approximately \$60,00 based on a \$2 million budget. The Park District was limited to a 6% growth rate prior to Measure 47. Measure 47 allows a 3% growth rate.

Skateboard Park -- Thom attended a meeting held to discuss development of a skateboard park near Clackamette Park. Tracy Allen of Gladstone organized the meeting. Ms. Allen will develop a proposal letter. Oregon City is recommending a skate board park for the site. Land acquisition would be \$350,000 with development ~\$150,000. A second meeting is being set up.

Rose Garden -- NCPRD awarded the bid last Thursday to Ken Hood Construction for \$33,500. They will start work within 4-5 days and complete in two weeks. May 3, 1997, the apprentices will begin work laying forms followed by pouring concrete. Irrigation and seeding will be next with bricks to be laid the end of June and planting in October.

Review draft Acquisition Request Form & Develop Educational Presentation for Neighborhood Associations		Thom Kaffun/PARB
Discussion: The form was reviewed and approved with minor changes.		
Action items:	Person responsible:	Deadline:
Finalize the form	Thom Kaffun	4/18/97
Put return address on back side and mail 6 copies to each PARB member.	Charlene Richards	4/21/97
PARB members to attend their NA and additional NA as assigned to present the forms <ul style="list-style-type: none"> • Hector Campbell • Lake Road • Ardenwald • Linwood & Historic Milwaukie • Lewelling & Island Station 	Dave Murray Sandy Peckover Jonathan Newman Tracy Cook Jeff Marshall	5/97 5/12/97 5/15/97 5/13/97 5/22 & 5/8 5/1 & 6/6
Other Business		PARB/Staff
Discussion: Priority #5 -- find ways to share cost of marketing:		
Conclusions:		
1. Signage for future park sites <ol style="list-style-type: none"> a) Wichita Park b) Kellogg property c) Water Front property d) Spring Park 2. Currently distribute program guide through schools 2nd - 4th graders <ol style="list-style-type: none"> a) develop bright insert for utility billings & Pilot 		
Action items:	Person responsible:	Deadline:
Check on availability of community service workers for signs	Charlene Richards	5/2/97
Send Thom Kaffun schedule for PILOT articles & # of inserts needed	Charlene Richards	5/2/97
Next Meeting		Jeff Marshall
Action items:	Person responsible:	Deadline:
Response of NA to PARB land aquisition request form	PARB	5/5/97
Updates -- Water Tower Master Plan, Rose Garden	Thom Kaffun	5/5/97
Role of PARB w/ Neighborhood Master Plans	PARB	5/5/97
Adjourn		Jeff Marshall
Conclusions: Dave Murray moved and Sandy Peckover seconded the motion to adjourn the meeting at 8:20 PM.		
Resource persons: Charlene Richards, City of Milwaukie, and Thom Kaffun, North Clackamas Parks and Recreation District		

MINUTES
CENTER/COMMUNITY ADVISORY BOARD
JANUARY 10, 1997 @ 10 am

Members Present: Janet Witter, Chair; Doris Burton, Molly Jo Hanthorn, Eleanor Johnson, Dolly Macken-Hambright, Lillie Moore, Alice Neely, Katie Rudolf, Bob Spielman, Harold Stohler, Carol Storment.

Members Excused: Alan Brunk, Dorothy Harrington, Jim McCready, Mitch Wall.

Staff: Joan Young

Guests: Deborah Fairley, Community Relations Coordinator-NCPRD; Jerry Cohen, AARP District Coordinator.

Minutes: December 13, 1996 minutes were approved as distributed.

Joan Young introduced Deborah Fairley, the NCPRD Community Relations Coordinator. Deborah said a few words of how her job will interface with the Milwaukee Center and all of NCPRD programs. She will be responsible for oversight of both public relations and fund development.

Correspondence: Janet sent a letter of thanks to Jack Rose for the fine job on the new sign on the front of the Center.

Special Presentation AARP: Bob Spielman introduced Jerry Cohen, AARP District Coordinator. Jerry gave us information about AARP and discussed how AARP will play a helpful part in the community and the Center.

Public Comment opportunity 1997/98 Budget: Joan explained and asked for input on the Center's budget for 1997-98.

Committee Reports:

NC District Park Board

Since Mitch Wall was not at this meeting, Joan explained the liability insurance of the Parks District. She said the Parks will now handle more of the claims end of the insurance. The NCPRD Advisory Board gave the Center's self assessment report a standing ovation and felt it was well done. The Parks Board discussed a number of potential land acquisition options in Executive Session.

Transportation: No report.

Program/Services: No report.

Nutrition/Transportation: Harold reported that the programs were doing very well. They are in the black so far and hope to stay there. The Transportation Valentine's candy sale starts January 13 and runs to February 14 (Valentine's Day). Harold also reported that the Sunday Dinner will be February 9th. This is the first Sunday dinner of 1997. Joan mentioned we have very good sponsorships from our vendors that will help out with the dinners.

Building Review: Doris reported that the display cabinet is almost finished and delivery time is unknown at this time. She also reported that the fire marshall had been contacted about not needing fire escape maps in all the rooms. These are not required as long as exit signage is up to code. Doris said the new PA system will be finished in a few days.

AAA Review: Alice stated that two very important meetings are coming up: January 21 in Salem. "Legislation Information Day" for senior advocates to meet with legislators regarding issues.

Senator Ron Wyden is holding a Medicare meeting on Monday, January 13. Alice also talked to John Mullin about Senior Center contracts funding. It is unknown at this time if contractors will lose revenue. Alice spoke about many other issues at local and state levels.

Friends of Milwaukie Center, Inc.: Joan reported in Alan's excused absence that the Friends have been very busy with: 1) Two holiday parties - the children and adult parties were enjoyed by many. 2) A raffle for two gift certificates for the Clackamas Town Center, any store. 3) The first annual "Steppin' out '96" New Year's Eve Party had a good start (done in conjunction with N. Clackamas Parks Foundation).

Director's Report: Joan said the word for the 1997-98 budget is "flexible." We do not know at this time what our income will be from the state or the federal levels, nor do we know totally what our tax base cut will be. Joan mentioned that in our packets was a notice from the City of Milwaukie that they were having a training for all boards, committees and neighborhoods addressing many issues of the city and related items.

Information/Announcements: Carol announced that the North Clackamas School District bond would be in the March mail-in vote. She stated this is a very critical vote for the whole community.

Dolly announced that the City of Milwaukie police and Clackamas Co Sheriff's Dept were going to have a training program about landlord/tenant issues in the future.

Agenda for next meeting in February: "Budget" 1997-98.

Respectfully submitted,

Harold Stohler
Secretary

MINUTES
CENTER/COMMUNITY ADVISORY BOARD
FEBRUARY 14, 1997 10:00 A.M.

MEMBERS PRESENT: Janet Witter, Chair; Alan Brunk, Doris Burton, Molly Jo Hanthorn, Dolly Macken-Hambright, Eleanor Johnson, Jim McCready, Lillie Moore, Alice Neely, Audrey Parsons, Katie Rudfelt, Bob Spielman, Harold Stohler, Carol Storment

MEMBERS EXCUSED: Mitch Wall, Dorothy Harrington

STAFF: Joan Young

GUESTS: Dottie Boggs, Bob Kendall, Diana Myrvang, City of Milwaukie Tri-Met South/North Light Rail

MINUTES: January 10, 1997 minutes were approved as distributed.
February 7, 1997 minutes were approved as distributed.

Janet and Joan introduced our new board member Audrey Parsons. Audrey gave a brief description of her personal and community activities. Carol noted that she was also a valued member of the North Clackamas School District Multi-Cultural/Ethnic Task Force. Joan introduced Dottie Boggs and Bob Kendall, Center volunteers.

CORRESPONDENCE: None

SPECIAL PRESENTATION TRI-MET SOUTH/NORTH LIGHT RAIL: Diana Myrvang gave an update on progress of this project. Because finances are a big issue, the budget has been cut from 1.5 billion to 1 to 1.2 billion. The Clackamas alignment remains the same at this time with some additional changes in the downtown area. Tri-Met is asking for more in-put from local citizens. The Board expressed alot of interest in this project.

1997/1998 BUDGET: Alan Brunk, Budget Chair, turned the Budgets over to Joan who distributed new documents of the Nutrition/Transportation Program dated February 14, 1997. Joan presented the 3-year Nutrition/Transportation Program to the NCPRD last night. This report was well received

A motion carried to accept the 97-98 Nutrition/Transportation budget as presented.

The 97-98 Center Budget was clarified by Joan and presented for approval. Motion carried to accept.

The Budget Committee was given special "thanks" for an excellent job. Joan also acknowledged the staff for their commitment

COMMITTEE REPORTS:

NC DISTRICT PARK BOARD: Joan, in absence of Mitch Wall, gave information on the "Urban Services Projects" as provided at the Park meeting last night. This agreement

encompasses many local government agencies including special districts, fire, water, sanitary, parks, etc. The goal is to better service all areas without duplication or gaps in services.

Joan reports the Parks Board voted in January to make a commitment to buy two different properties on 122nd off Sunnyside. The two owners of these 11 acres had been contacted and offers made but because prices have been raised, the Board voted unanimously not to buy either property.

Joan said that in her Director's report last month she had mentioned a complaint regarding the Aquatic Center. A task group has been formed to evaluate the many needs of the participants.

TRANSPORTATION: Eleanor said they had their meeting this morning.

PROGRAM/SERVICES: Molly, committee member, reported Pat Kennedy and Pat Prenger shared information regarding squeezes and cuts likely to take place. The Committee meets again this week.

NUTRITION/TRANSPORTATION: Harold said the monthly meeting of this Board met on February 11th. The highlight of meeting was the 97-98 Budget. A new program will start March 4th. The Boyd's Soup and Sandwich Bar will feature soup and half or whole sandwich. Prices are Soup \$1, 1/2 Sandwich \$.75, or whole sandwich \$1.25. Hours are 11 am to 1 pm on Tuesday and Thursday. At this time it is anticipated that this service will attract diners not currently using the congregate meals.

Sunday dinner was successful with 330 paid guests. We were able to seat everyone very efficiently and many compliments were received on the dinner. The next dinner will be a Mother's Day Brunch with an all male staff. Volunteers are needed.

With the NCPRD approval last night, a new bus will be ordered next week with arrival date in May.

The Valentine Candy sale is still going with proceeds to benefit the Transportation program.

BUILDING REVIEW: Doris reported a good meeting was held last Wednesday. Kyle talked to Mike, local fireman, who will hold a fire drill with staff in regards to evacuating the building. The estimate for curtain material for the stage is \$800 including fire-proofing, labor and traverse rods. These curtains would be used to hide and protect the quilts stored on the stage.

The display cabinet is supposed to be ready by the end of the month. Barbara Bizeau has volunteered to display her 100 piece bear collection and will be in charge of displays.

Thanks was given to Harold Stohler and Bob Kendall for installing a new lighting system at the back of the building.

AAA REVIEW: Alice attended four days of meetings in Salem the past week regarding the Certificate of Need in long term care. There is a bill in Legislature now to eliminate the Certificate of Need which the Advocacy opposes. One of the priorities of the Oregon Health Plan is to make cuts and service only the most needy. Another issue being addressed is changing the level of care required, moving patients from nursing homes to assisted living homes and care centers. There is a \$17 M cut in budget, about \$7 M is state money. Alice is also following Diagnosis Related Group program.

A discussion followed regarding the many issues facing AAA cutbacks.

FRIENDS OF MILWAUKIE CENTER, INC.: Alan reported the annual membership campaign is in progress and all are encouraged to donate. Eleanor reported on the Easter Egg Hunt activities. Volunteers will be needed.

Alice also reported on the tobacco tax as assisting the Oregon Health Plan in several areas.

DIRECTOR'S REPORT: Joan distributed the monthly copy of Center Activities. She reports the Client Services Office has 1400 active client files. All classes are up and running with one exception which was canceled. The kitchen is serving over 300-350 meals per day. The buses are picking up about 35 riders a day. The Place at the Center is at full capacity.

The budget will go to Roger Brown for review and should go to the next budget committee in March.

A new membership list was distributed to all.

INFORMATION/ANNOUNCEMENTS: Eleanor brought up a complaint about the loud music at the Sunday dinners. Harold will take this information to the Nutrition committee.

Joan asked if there was interest in having staff members attend meeting to relate their job descriptions.

Next meeting will be March 14, 1997.

Respectfully submitted.

Harold Stohler
Secretary

C/CAB MEETING

March 14, 1997

Minutes

Members Present: Janet Witter, Chair, Alan Brunk, Doris Burton, Molly Hanthorn, Dorothy Harrington, Eleanor Johnson, Jim McCready, Lillie Moore, Alice Neely, Audrey Parsons, Katie Rudfelt, Bob Spielman, Harold Stohler, Carol Storment, Mitch Wall.

Members Excused: Dolly Macken-Hambright.

Staff: Joan Young, Jean Eggers, Pat Prenger, Susan Opitz.

Guests: Don Tschopp, Rob Kappa, Council member City of Milwaukie.

Minutes: February 14, 1997 minutes were approved as distributed.

Correspondence: New applicant from City of Milwaukie to the C/CAB, City Council will interview.

Milwaukie Ctr

Staff Reports: Joan introduced the Center's Human Resources Coordinator, Jean Eggers, Client Services Coordinator, Pat Prenger, and Client Services Assistant and Respite Coordinator, Susan Opitz.

Each gave a job description and very good information relating to what they do to help clients in our community and here at the Milwaukie Center.

Committee

Reports: NC District Park Board

Mitch Wall gave information on a update on the county's transportation plan, Tri-Met's light rail plan and how they are related to Milwaukie and the NCPRD. Mitch reported the first choice of the planners on light rail is to go through the parking lots of CCC, OIT, and the Aquatic Park. This gets a "no" vote from the NCPRD Advisory Board. Mitch gave a good overview of the light rail and information on the possible Sunnybrook West exit. That would have great effect on the NCPRD's District Park. Mitch also gave the news that budget meetings are forthcoming and these meetings are open to all.

Budget/Finance

Alan reported the Center's budget looks good for now and stands as approved previously by C/CAB.

Transportation

Eleanor said she will try to make the April 8th public meeting on light rail.

Program/Services

No report.

Nutrition/Transportation

Harold reported the new bus has been ordered and we should have it in May.

Joan reported we are looking for help in the 50% match to pay for the new bus.

The new soup and sandwich bar is doing very well and is growing.

Building Review

Doris introduced Barbara Bizeau to the committee, who has volunteered to be the coordinator for the new display cabinet. The new backstage curtains are on order.

Doris also reported on our new piano, purchased by the Friends.

AAA Review

Alice said advocacy has been paying off and has helped in the Oregon Health Plan priorities. They hope to do some good on the corporate tax kicker. Alice stated 76% of the corporate kicker goes out of state. Alice gave information on bills in Salem that cut adult foster care homes requirements for certificate of need. Alice also gave information on many things that need strong advocacy.

Friends of the Milwaukie Center, Inc.

Alan said the new P.A. system has been paid as well as the piano. The Rose Garden bid is out and construction should start in April. Other things on the Friends' calendar are: Annual Campaign, Easter Egg Hunt, "Popcorn Ball" dance and buttons sales.

Director's

Report:

Joan said staff had received their copies on Clackamas County business plan.

Joan showed her new t-shirt "Queen of Meetings", received from staff. All things at the Center are busy and "status quo."

Information/

Announce.:

Janet gave Lillie Moore a plaque of thanks for twelve years of service to the Milwaukie Center/Community Advisory Board, as Lillie goes off the Board this month.

Agenda for

Next Meeting: Program Coordinator, Pat Kennedy.

Meeting Adjourned.

TRAFFIC SAFETY & TRANSPORTATION BOARD

Regular Session

March 10, 1997

7:00 PM

City Council Chambers

I CALL TO ORDER

Chair Stone called the meeting to order at 7:33 pm. Present were

Susan Stone, Chair
Nancy Anderson, Vice-Chair
Julie Wisner
Dick Baker
Chuck Stoudt

Staff Present: Jim Brink, City Engineer
Susan Heiser, Community Development

Others Present: Randy McCourt, DKS Associates
Steve & Judy Bargender, citizens (653-6439)
Brad Jackman, citizen

II CONSENT AGENDA

The minutes for February 10th, 1997 were considered for approval. Anderson MOVED and Baker SECONDED a motion to approve the minutes which passed unanimously. Wisner noted that the request for the 5th speed hump on 34th Av was to be used as an example. Brink agreed that this could be done. Stone also made a comment about her continuing concern with the street classifications contained in the Transportation System Plan (TSP). Randy McCourt commented that street classifications in the TSP were determined primarily based on function and purpose rather than traffic volume.

III DISCUSSION

A. Audience Participation: The chairperson called for statements from citizens regarding non-agenda issues relating to the TSTB.

1) Steve and Judy Bargender expressed their concern for the parking signs posted in the business district of downtown Milwaukie. They disagreed with the two hour parking limit, believed that the no-parking signage inadequately described the parking limitations, wanted clarification of the parking ordinance (Section 10.04.055), wanted to know who to call to get a parking permit for City parking spaces, wanted to know why specific spaces could not be

designated for specific customers, thought the parking spaces could be more narrow to allow for more parking, and requested that Washington Street east of the railroad tracks have a four hour parking limit.

There was discussion concerning the history behind the parking ordinance in question. Brink stated that he did not know enough about the parking ordinance in question and offered to provide answers to all the Bargender's questions.

2) Brad Jackman stated that the street lights along 17th Avenue west and north of ORE 99E were not operating. Brink stated that he would make notification to PGE.

B. Sign at intersection of ORE 99E and 17th Avenue in City of Portland: Julie Wisner made a proposal that the TSTB send a letter to the City of Portland (David Knowles) addressing their concern for the cellular phone advertising sign located at the intersection of ORE 99E and 17th Av in the City of Portland. The sign with its flashy, bright colors is very distracting and a potential traffic hazard.

C. Lake Road Multi-Modal Study: Susan Heiser gave a brief introduction of the study and a schedule for final draft review and approval. Randy McCourt provided explanations on the options and strategies presented in the study.

Issues: 1) 32nd Av and 33rd Av connection to Lake Rd
2) Change in street section
3) Need for left turn refuges at selected intersections
4) Speed limit: 25 MPH or 30 MPH from Oatfield Road to Hwy 224.
5) Randy recommended photo radar as an appropriate way to control speeds
6) Crossing point dilemma vicinity Rowe Junior High because their does not appear to be a logical crossing point.

Susan concluded by stating that she needed to receive comments no later than 3-24-97 Comments should be delivered to her.

D. Next Meeting: March 31, 1997 at 7:00 pm. Agenda will be discussion of Chapter 6, TSP.

IV ADJOURNMENT

As there was no further business, the meeting was adjourned at 9:04 pm.

Susan Stone, Chair

Jim Brink, City Engineer

TRAFFIC SAFETY and TRANSPORTATION BOARD

Special Session

March 31, 1997

7:00 pm

Johnson Creek Facility Conference Room

I Call to Order

Chair Stone called the meeting to order at 7:18 pm. Present were:

Susan Stone, Vice-Chair
Dick Baker

Julie Wisner

Absent:

Nancy Faber, Vice-Chair
Sarah Foy, Milw. High student
NCSD#12 Transportation Representative

Staff present:

Jim Brink, City Engineer
Connie Ware, Staff Assistant

II DISCUSSION

This meeting was called to substitute for a special meeting originally scheduled for March 24th; initial lack of a quorum dictated moving the meeting date.

I Lake Road Multi-Modal Study

Stone called for comments to the study. Baker commented that he had served on the citizen task force and noticed that "Figure 5" of the study doesn't indicate any of the enhancements that were discussed during those meetings such as trees, medians, etc.

Stone asked Brink about a notation of "paved pedestrian access" that appears on Figure 5 south of Rowe Junior High; Brink noted that particular parcel is privately owned, so the feasibility of the access is unknown. He pointed out that the study is not dollar-dependent, so items noted are possible but not funded. Most of the pedestrian access shown is existing paved road that could move pedestrians to Rowe without accessing Lake Road, but the unbuilt portion shown on the drawing is on private land, so it is unknown whether this will occur.

Returning to Baker's concerns, there was discussion about various types of medians and their value versus refuge lanes. Wisner wished to go on record as supporting a 25 mph limit on Lake Road due to the presence of students walking to school. Brink noted that traffic volume would make enforcement of 25mph difficult; the 12,000 vehicles recorded between Oatfield and Hwy.224 gives Lake Road an arterial designation. Wisner commented that if a low speed is posted, drivers who obey that limit would discourage others who would likely seek faster routes, and thereby reduce the 85 percentile speed for all. Brink recounted earlier

efforts by the City to reduce speed from 40mph to 30mph further east on Lake Road, but the State has jurisdiction over the speed limit. The last speed count showed that the 85th percentile was 41 mph to Where Else Lane, and ODOT won't allow a posted speed to be more than 10mph under the 85th percentile speed. In addition, the distance between Where Else Lane and the signal to access Hwy. 224 is too short to allow placement of the necessary warning signs that must accompany a significant change in speed limits.

Wisner stated that raised crosswalks are needed at Rowe Junior High School. She asked if a petition of the Lake Road residents would influence the Speed Control Board. Brink explained that a petition would be treated the same as any other request forwarded by the City, and the same procedures would be taken to determine the 85th percentile speed. Further discussion ensued about the consequences of posting speeds other than supported by the Speed Control Board.

Stone commented that when the Lake Road improvements are accomplished she hopes that the wishes of the residents are respected; the seminars she has attended in the past few years have emphasized that current design thinking is to honor the residents, rather than placing the needs of vehicles over the citizens. She also noted that the Regional Transportation Study indicates that Lake Road is to be designated as a "community street", one definition of which is as a secondary truck route.

Stone pointed out that the Lake Road Multi-Modal Connection Study goes to the Lake Road Neighborhood Association April 3rd.

B. Transportation System Plan, Chapter 6 Review

Stone commented that it was her understanding that Milwaukie's street classifications should "mirror" those of surrounding jurisdictions, particularly when streets cross this jurisdictional lines. She noted that there are differences between Portland and Milwaukie's classifications. Brink agreed that the names for the various classifications can be different between jurisdictions, but Milwaukie needs only to "match" Portland and Clackamas County's classifications - for example, Railroad went from a minor arterial to a collector in the current TSP. Stone asked how classifications are determined, noting that while vehicles per day is standard, she wondered if land use ever came into the calculation. Brink replied that land use is considered, noting designation of Ochoco where vehicles per day were of less importance than the fact that Ochoco is virtually all industrial use.

Wisner reported that she has been contacted by residents of Washington, Home, Stanley, and 34th Avenues who have stated their opinion that those streets should not be upgraded to collector streets, primarily due to the vehicle volumes that are associated with the "collector" designation. Home and 34th Avenue residents, in particular, believe that a neighborhood street designation is more appropriate due to the exclusively residential nature of their streets.

Wisner voiced an opinion that the TSP is weighted to accommodate anticipated light-rail generated traffic. Brink disagreed, as there are three options at present for light-rail which would require changes in the TSP if any of them are adopted.

Brink commented that residents that are concerned about the future designation of their streets should attend Planning commission meetings to express their views directly. He feels that it would be hard to justify changing the proposed designations, as collectors "connect" major areas of the City together and are necessary to avoid creating compounded traffic problems on a very few north-south streets.

Stone commented that "if traffic volumes are ignored, most of the characteristics of neighborhood streets would apply" to the dissenting resident's streets. She pointed out that Portland classes 32nd as a local street, versus Milwaukie's classification of 32nd as a collector. Brink stated that the 1985 traffic counts on 32nd show virtually the same amount of traffic indicated by the 1996 counts; he ventured that as areas (such as the 32nd area) get built out, traffic volumes level out rather than climb at the 2 to 2-1/2 % per year that is used as a rule of thumb.

Wisner objected, and a long discussion ensued about how she feels that Milwaukie's street classifications need refinement to meet citizen's expectations. Brink asked which was more important in defining a street's classification - volume or speed? Wisner replied both. Brink suggested that it is possible that a new classification could be proposed, which Home and Stanley might fall into with a lesser volume than the 10,000 set for collectors. Wisner and Stone suggested a split definition might also be considered for some streets, such as Lake Road which has dramatically different volumes east and west of the intersection with Oatfield Road.

As the review of Chapter 6 was still incomplete, the next meeting will finish reviewing Chapter 6 and attempt to complete Chapter 7. That meeting date was set for April 14th. As there was no further business, the meeting was adjourned at 9:40 pm.

Susan Stone, Chair

Connie Ware, Staff Assistant

/cjw

Metro Region 2040/State Task Force

Community Project Summary and Update

March 28, 1997

Cornelius

The city of Cornelius is divided the length of the city by the Tualatin Valley Highway and by two railroads (north and south of the highway). Both the highway and the railroads are elevated, acting as dams against adequate drainage and as roadblocks to the mobility of people and vehicles. The city is divided effectively north from south.

Drainage (OEDD, ODOT, DEQ)

Tualatin Valley Highway acts as a dam for north to south drainage, causing high water in some areas of the city. Drainage of the highway itself is into open ditches in some areas, inhibiting pedestrian circulation. To address this issue:

- ODOT will prepare a drainage plan for its facilities and establish a list of priority projects.

Status:

- DEQ will draft legislation which would allow the State Revolving Fund loan program to be used for non-point source wastewater treatment projects. DEQ will work to pass these changes during the upcoming legislative session.

Status: DEQ was able to make needed changes administratively by the end of 1996. The City of Cornelius is eligible for this funding source, but will not apply for funds at this time as the Water/Wastewater Program (below) better meets the city's current needs.

- OEDD will work with the city to allow Water/Waster Program funds to pay for drainage improvements.

Status: Staff from the city and OEDD met to determine the city's eligibility for these funds. The city appears to be eligible and has hired a consultant to prepare an application to OEDD for a mixture and grant and bond funds. It is possible that some fees paid to date for engineering and planning could be covered in the grant/bond. Cornelius needs to hold a public hearing on the application. The city engineer will meet with OEDD's technical representative in early March. The city expects to submit the application in March 1997.

Transportation Improvements (ODOT, OEDD)

Transportation improvements, including signalization and safety improvements, will be key to making TV Highway a successful main street.

- ODOT will work with the city to resolve signalization and safety project issues. Projects with secured funding will be implemented. Priority unfunded projects developed as a part of the Cornelius Main Street District Plan will be included in the Regional Transportation Plan.

Status: The city and ODOT have resolved signalization warrant issues at 4th and 10th Avenues. The railroad safety improvement costs remain an issue. Federal law requires safety improvements which the city feels are excessively burdensome, given very low railroad traffic volumes and speeds. The city will prepare letters to its federal legislators and the director of ODOT to suggest a provisional exemption from the safety requirements. Given a low potential for expanded industrial uses, the city feels that railroad traffic will not increase significantly in the foreseeable future. The Task Force is providing assistance with preparing the letters. Letter sent 2/28/97.

- OEDD will seek appropriate funding sources for signalization projects on TV highway. Sources may include the Special Public Works Fund and ODOT's Immediate Opportunity Fund. To be eligible, the project must show the relationship of the improvements to industrial expansion opportunities.

Status: Warrant issues have been resolved at 4th and 10th Avenues. The city and OEDD must determine whether there is a strong enough relationship between improvements at these intersections and industrial opportunities to make them eligible for funding under OEDD programs.

Public Center (DLCD)

The city proposes to convert a historic railroad station, still owned by the Union Pacific Railroad to a public center/visitor attraction within the main street.

- DLCD will inquire within state government about suitable state contacts with Union Pacific Railroad, and, if feasible, proceed to arrange contact between the city and the railroad.

Status: DLCD made contact with Union Pacific real estate staff and coordinated a meeting with the city. Union Pacific indicated that it would only sell the property for its fair market value, with no concessions for public use. The city is not prepared to pay that at this time. It appears that the site may have been contaminated by a gasoline station formerly at the site. The city has requested assistance in determining the extent of contamination, so it may determine the effect it would have on the city's ability to purchase the property.

Lents

The Lents community has a history of distinct identity, but at present is divided by Interstate 205 and is limited by the current mix of urban and suburban development, both of which have contributed to its current economic difficulties. To bring Lents back to a thriving town center community, it will need to convey a better sense of place, bridge the freeway, redevelop old heavy industrial sites, and create ways to live with the flooding and natural beauty of Johnson Creek.

Business Expansion/Relocation (OEDD, PDC)

Businesses in the Lents area need technical assistance to facilitate expansion or relocation.

- OEDD will coordinate its services with PDC to help businesses assess their needs, familiarize them with OEDD finance programs, and meet local lenders. OEDD programs likely to be used include: the Capital Access Program, the Entrepreneurial Development Loan fund, and the Oregon Business Development Fund. These programs can be paired with federal Small Business Administration programs as well as with PDC finance programs.

Status: OEDD staff has met with local lenders regarding opportunities in the community. Wells Fargo Bank expressed interest in working with Lents businesses. OEDD staff met with PDC's consultant staff for the Lents area to discuss coordination opportunities.

Enterprise Zone (OEDD, PDC)

Lents would be eligible for additional development resources if it were to be designated an enterprise zone.

- PDC will study the area and make an application to OEDD for designation as an enterprise zone.

Status: This effort is on hold until tax increment issues are resolved.

Brownfield Site Identification (DEQ)

Contaminated sites need to be identified and resolved to facilitate redevelopment in the Lents Town Center.

- DEQ will facilitate redevelopment of brownfield sites through a program of site identification, education, and outreach.

Status: DEQ inspectors have begun to investigate key sites in the area, specifically the auto wrecking yards. In February 1997, DEQ mailed brochures to business owners in the Johnson Creek

Watershed to explain technical assistance available. Follow-up by letter and phone call will be done in March 1997.

Housing Development (OHCSO)

Housing has been identified as an important issue to the development of a successful town center in Lents.

- OHCSO will assign a community housing planner to Lents to assist with issues related to housing in the town center.

Status: OHCSO is waiting for a clear request from the community as to its needs. One project which has been suggested is assistance with developing a housing component to a workforce development center proposed for downtown Lents.

Johnson Creek Watershed Management (DLCO, OEDD)

Considerable work has gone into preparing area-wide plans for the Johnson Creek Watershed. A number of issues need to be resolved including the appropriate siting of new uses permitted by local plans and mitigating impacts from new development while resolving perennial flooding in the area.

- DLCO will assess the feasibility of using its mediation resources to resolve key issues remaining in the management of the watershed.

Status: The community has asked for assistance in mediating a wider range of issues related to the Lents planning and revitalization efforts. Task Force staff are working with the community, city bureau staff, and Councilman Francesconi's office to determine how this need can best be met.

- OEDD will assist the city in making application for \$1 million to complete the \$3.4 total funding needed for the Brookside Wetland Regional Detention Facility.

Status: The Bureau of Environmental Services submitted an application for funding to the Water/Wastewater program. The application is under review by OEDD.

Increase Visibility (ODOT)

The Lents community has a desire to heighten visibility of the area in order to promote development as a town center.

- ODOT will identify potential sites to be used to improve visibility of the area and will install signage along I-205 identifying the Foster Road exit as "Lents District" or "Lents Community".

Status: ODOT expects to assign staff to this effort in April 1997.

Transportation Amenities (ODOT)

The Lents community has identified the need for parking near I-205 exits.

- ODOT will study property in the vicinity to determine whether any might be appropriate for parking or other community benefit.

Status: In winter of 1997/97 a group of Portland State urban planning graduate students, with ODOT as its client, studied a site under I-205 for potential community uses. The project presented several alternatives ranging from passive landscaping to community recreational uses. Further discussion is needed to select the best alternative.

Milwaukie

The city of Milwaukie faces several challenges in developing as a regional center. Issues that can be addressed in part by the 2040 State Task Force include: creating compatibility among historic Milwaukie, Clackamas Town Center, and the 82nd Avenue strip; revitalizing downtown Milwaukie while neutralizing the impact of McLoughlin Boulevard; and connecting the city with the Willamette River.

Business Expansion/Retention (OEDD)

Increasing the number of businesses in the downtown Milwaukie area will strengthen its position as a regional center.

- OEDD will provide workshops to businesses in the area to facilitate business expansion and retention opportunities, and to assist potential new businesses desiring to locate in the Milwaukie Regional Center.

Status: The city requested that OEDD hold this activity until the city's economic research, to be conducted as a part of its regional center planning, was complete. The research is expected to be completed by spring/summer 1997. Workshops could be scheduled for August 1997.

Kellogg Creek Sewerage Facility (DEQ)

The expansion of Kellogg Creek Sewerage Facility needs to be carefully planned to facilitate development of the river front, while increasing capacity to accommodate future growth.

- DEQ will assist the city in implementing the preferred option.

Status: Project has slowed down due to the passage of Measure 47. Whether industrial waste will continue to be sent to the Kellogg Creek facility is still an issue. DEQ assistance to the city in future work on the issues of industrial waste and odor is needed.

Municipal Well Contamination (DEQ)

Milwaukie has identified the presence of trichloroethene and tetrachloroethene in five of seven municipal wells.

- DEQ will oversee remedial investigation and cleanup activities, track known or suspected sites of hazardous waste generation in the area, conduct investigations and inspections to identify potential sources of area wide contamination, and provide technical assistance regarding the siting of new municipal wells.

Status: DEQ has an on-going involvement in this effort.

Housing Development (OHCSO)

The city has identified two key housing needs, the provision of affordable housing within the regional center, and technical assistance on plan and code development through periodic review to make sure that housing issues are adequately addressed in the regional center.

- OHCSO will assign a community housing planner to work with the city and others to package a housing project within the regional center and to assist with periodic review.

Status: The city will meet with the Clackamas County Housing Authority in March 1997 to discuss future options for 20 acres of housing authority land. Based on the County's assessment, Milwaukie will contact OHCSO for assistance by May 1997.

Regional Center Implementation Strategy (DLCD, ODOT)

Developing and implementing plans to create a regional center in Milwaukie is a major undertaking.

- DLCD will work with the city to create an appropriate growth management strategy and other planning, technical, and financial strategies to implement the regional center designation.

Status: DLCD awarded the city TGM funds to review codes for potential obstacles to regional center development. Work is in progress.

- DLCD will schedule Milwaukie's periodic review to mesh with results of the Milwaukie Regional Center Master Plan and amend the comprehensive plan and codes for early implementation of the regional center.

Status: The city has requested to be scheduled for periodic review in fiscal year 1997/98. DLCD will work to make this happen.

- ODOT will identify transportation projects for the city and ODOT to pursue for inclusion in the regional transportation plan.

Status: ODOT has identified improvements for McLoughlin and Johnson Creek Boulevard.

Pedestrian Access (ODOT)

Difficulties with pedestrian access to the waterfront, general access to the Kellogg Sewerage Treatment Plant, and issues of maintaining downtown access need to be addressed.

- ODOT will work with the city to develop a range of alternatives to address pedestrian access issues.

Status: ODOT staff worked with the Milwaukie Regional Center Master Plan Steering Committee to develop alternatives for McLoughlin Boulevard. The Steering Committee will recommend those alternatives to the city council in March 1997

Main Street Improvements on McLoughlin Boulevard (ODOT)

Funds have been identified in the Metro Transportation Improvement Program to perform preliminary engineering for main street improvements on McLoughlin Boulevard.

- ODOT will work with the city to develop a project scope for these funds and program the funds in early 1997.

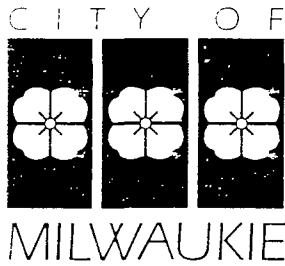
Status: ODOT staff worked with the Milwaukie Regional Center Master Plan Steering Committee to develop the project scope. Preliminary engineering is underway. Construction is projected for fall 1997.

Waterfront Bike Path

The city secured a CMAQ grant to develop a bike path from the waterfront area north to connect with the 40 Mile Loop. Part of the proposed right-of-way was owned by ODOT.

- ODOT will work with the city to resolve legal and ownership issues regarding the right-of-way for the bike path.

Status: The city and ODOT have an interim agreement regarding use of the right-of-way. The city needs a permanent solution in order to begin work on the bike path.



1

MEMORANDUM

TO: Mayor and City Council
THROUGH: Dan R. Bartlett, City Manager *Dan*
FROM: Angus M. Anderson, Finance Director, *etc*
DATE: April 10, 1997
RE: Finance Department Quarterly Report

RECOMMENDATION:

None: information only.

BACKGROUND INFORMATION:

During the third quarter of FY 1996-97 activities within the finance department have been somewhat different than at similar times in previous years. Because of the uncertainty of the property tax situation brought about by Ballot Measure 47 coupled with the passage of the new tax base for the City, counsel recommended that the City adopt the budget early this year. Therefore, almost the entire third quarter was devoted to that task. The budget was adopted on April 1st and now we are getting back to the tasks involved in "getting the job done".

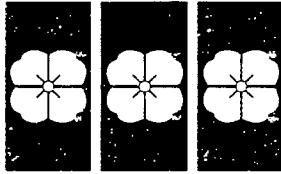
Personnel Actions: Cheryl Robinson is the Office Assistant acting as Assistant Court Clerk. She completes her six-month probationary period in late April. She is proving capable and a valuable contribution to the department.

Court Location: The Police Department has significantly increased the number of traffic citations issued. In 1995 there were 3,718 Uniform Traffic Citations issued. In 1996 that increased to 5,182 (a 40% increase in one year) with no increase in staffing.

Because of the gigantic growth in activity, and the fact that for each hour of court time approximately ten hours of administrative time are required, court was in danger of grinding to a halt. This significant impact was addressed by reducing court days from once weekly to twice monthly. This change allowed more orderly following of citations and scheduling of trials with less chance of items "falling through the cracks". To address the larger crowds attending court twice each month, the City will begin holding court sessions in the Masonic Hall across Harrison Street from City Hall beginning April 23, 1997. This move has been coordinated with Judge Gray, Facilities Management, Police Department, Finance and Accounting and Data Processing. Hopefully this will alleviate the significant jamming of court clients into City Hall during the twice monthly arraignments.

Team Activities: The Finance Director and City Hall Receptionist have been involved in the work of the Customer Response Team, the first World Class Management team appointed to address a situation in the City. That team met weekly during the second quarter of the fiscal year and presented its recommendations to the Steering Committee in the February and March meetings. Work is now beginning on implementation of those recommendations.

Millennium Project: The City has been aware for some time that we have a "2K" problem. This is the computer software problem that many computer users will face on midnight, December 31, 1999. In the City, as with these other "2K problem" users, each of the data bases utilized by the financial applications consists of six-digit date fields. In other words, two digits for day, two for month and two for year. With the year 2000, the computer will not know whether it is 500, 1000, 1500, 1900, 2000, 3000 or ????. The Accounting Team in the Finance Department, consisting of the Finance Director, Senior Accountant and the three Accounting Technicians (Payroll, Accounts Payable and Utility Billing) have begun the task of developing a plan to replace this software. The Team will begin working with other affected areas in the City as we begin to develop a needs analysis from which a Request for Proposals will be developed. As many financial information systems across the state are facing the same problem, we are also exploring with others (including Clackamas County, Cities of Astoria, Redmond, Tigard, Tualatin, Wilsonville and West Linn) the potential of a joint RFP and selection process, naturally leaving the choice of solution up to the individual entity.



Date: April 4, 1997
 To: Honorable Mayor and City Council
 Through: Dan Bartlett, City Manager *DB*
 From: Charlene Richards, Assistant City Manager *CR*
 Subject: Quarterly Report -- 3rd Quarter FY1996/97
 Human Resources & Community Services

What follows is the Quarterly Report (January, February, and March 1997) for Human Resources and Community Services. If you have any questions, please speak with me. My telephone number is 786-7506.

HUMAN RESOURCE SERVICES

Employee Committees and Teams

- The Teamwork and Quality Customer Service Steering Committee met 3 times. The customer response team presented their recommendations to the Steering Committee at the February and March meetings. The Employees' List of Valuable Information and Services (ELVIS) brochure is being finalized for publication and implementation next quarter. A Code Evaluation Team was authorized to recommend a plan to decrease the length of time it takes to clear code enforcement complaints. The team will also recommend revisions to the municipal code to incorporate Milwaukie's vision and to communicate City standards. The education and training team finalized implementation plans and responsible parties began implementation of the plan. The development review process team began meeting this quarter. A progress report will occur next quarter.
- The Employer Commute Options (ECO) Team began developing implementation plans for the City's voluntary program to reduce single occupancy vehicular commuting to and from work and work related commutes.
- The Fitness/Wellness Team is sponsoring the first "Milwaukie Mile" competitive run and walk race and fun run/walk preceding the Festival Daze Parade on June 28, 1997.
- The safety committees for each facility are developing emergency plans. Once completed, the plans will be issued to all employees. Practice evacuation drills will occur at each facility next quarter.

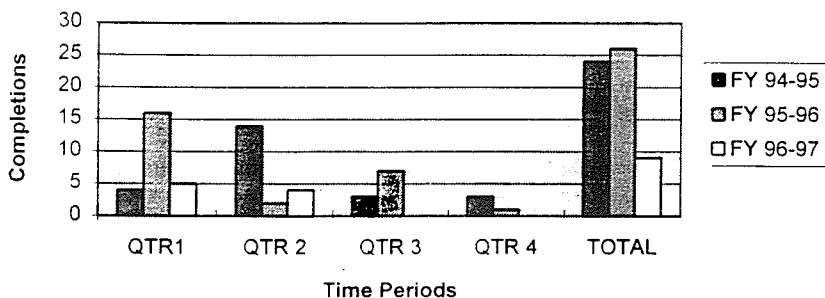
Training

- The City sponsored Excel computer classes for basic and intermediate users was completed. Overall, employees felt the training was useful and convenient. Twelve employees attended each of the classes.
- Larry Giddings, Police Officer and a certified Drug Recognition Expert, provided in-house Drug Awareness training to Department Heads. Next quarter, the training will be provided to all supervisors and employees.



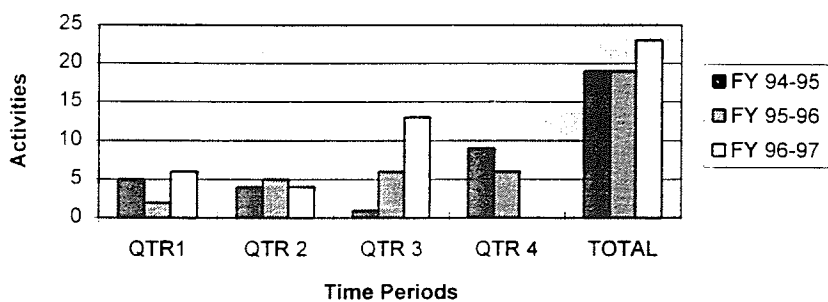
Employment Activities

NEW HIRES -- Regular



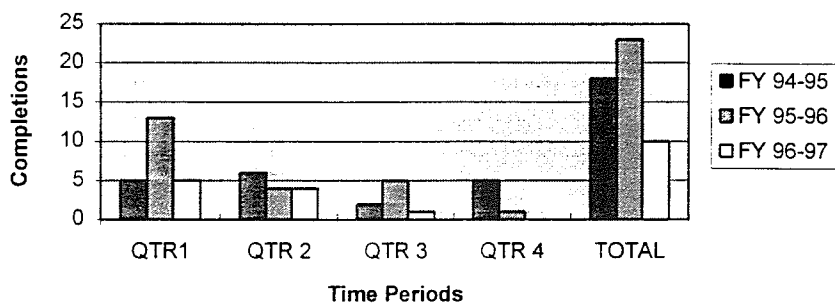
- Hired no employees into regular positions, 1 on-call person for reception work, and 2 temporary/provisional employees.

SEPARATIONS



- Separated 13 regular employees, 7 full-time and 6 part-time. Five of the part-time employees were lay offs in the Library. Separated 1 temporary employee.

RECRUITMENTS



- Completed 1 recruitment and have 4 recruitments in progress.

COMMUNITY SERVICES

LIBRARY

New Hours

- Starting February 1, the library cut hours due to projected reductions in revenue. We are now closed Sundays and Thursday evenings. The transition to the new hours went smoothly due to an effective publicity campaign conducted by the library staff.

Circulation

- February 1997 was not the busiest in the history of Ledding Library. Our circulation reduction of 18% is obviously due to reduced hours.
- Since our reduction in hours, our average circulation dropped by more than 15%. In-city circulation remains steady; out-of-city circulation accounts for the drop.

Staff

- Due to the loss of eight positions, reinvented how the library conducts business. Schedules and duties were thoroughly analyzed and changed to meet the new demands.

Remodeling Projects

- The City Council approved the expenditure of funds for the circulation desk remodeling project. A contractor has also been awarded the bid.

Children's Services

- Plans for winter/spring programs set to go. Two weekly sessions of preschool storytimes, Saturday crafts for older children, and Thursday afternoon educational activities for home-schooled children make up the slate for February through April.
- The children's department received two donations for craft and program supplies. Safeway gave us a credit for \$25 and Albertson's a gift certificate for \$15. The gifts have been very useful because of our recent cuts in supply funds.

Remodeling

- The City Council approved the expenditure of funds for the circulation desk remodeling project. A contractor has been awarded the bid.

County Library Levy

- The Clackamas County Commissioners certified the passage of the library levy. There is still a question of the legality until after the May election for the revision of Measure 47.

NEIGHBORHOOD SERVICES

- Coordinated production of Chamber Directory Milwaukie page.
- Worked with Neighborhoods to identify issues for next Officer's meeting.
- Sent out notices regarding April 26th Officers Meeting.
- Investigated various speakers for the 4/26 meeting.
- Reviewed applications for Code Enforcement position and coordinated interview panel selection.

6

- Hired temporary employee to do parking enforcement (supervised day to day).
- Worked with MDDA to revise parking ordinance for Washington St.
- Met with Linwood School Advisory Committee re: Traffic Issue.
- Supervised code enforcement personnel and temporary parking employee.

Code Enforcement

- Received and logged all code enforcement customer requests.
- Supervised investigation of all customer service requests.
- Distributed Down To Earth Day fliers to appropriate parties.

ENVIRONMENTAL/TELECOMMUNICATION SERVICES

Solid waste and Recycling

- Distributed updated fliers to multi-family complexes throughout the City.
- Distributed fliers regarding recycling services to 20 targeted businesses.
- Conducted waste audits at three businesses as result of targeted mailing.
- Coordinated Down To Earth Day.
- Coordinated Earth Day Fair at Ardenwald School.

Resource Conservation Project

- Conducted assessments of four elementary schools (Ardenwald, Campbell, Lewelling, Wichita).
- Conducted assessment of the Fred Meyer Distribution Center.
- Prepared and presented resource conservation recommendations for all four schools and the Fred Meyer Distribution Center.
- Conducted follow-up activities for three businesses: Enoch Manufacturing, Super King Sentry Market, and Coffee Resort.
- Prepared and presented resource conservation recommendations for all City facilities to City Manager.
- Developing waste prevention and energy conservation educational materials for City employees.
- Interviewed and photographed for article in Oregonian (Metro South and Metro East editions).

Cable Renewal/Transfer

- Coordinated review of existing cable franchise to determine compliance of Jones Intercable.
- Negotiated with Jones and TCI regarding completion of non-compliance issues before March 11.
- Met with Council to discuss outstanding issues for Cable transfer process.
- Completed cable negotiations with Jones and TCI and brought cable transfer document to Council for approval.
- Provided assistance to Jones representative for installation of the I-Net system.

PARKS AND RECREATION

Parks and Recreation Board (PARB)

- Presented budget recommendations the City Council in February for fiscal year 1997/98 North Clackamas Parks and Recreation District funding.
- Began initial work on the PARB annual work plan. developing a land acquisition process for presentation to neighborhoods which included developing a request form.
- Complete, next quarter. draft work plan for discussion with City Council.

North Clackamas Parks and Recreation District (NCPRD)

- Began the master planning process for Water Tower Park holding two meetings, one to brainstorm ideas for park use and one to present three concept drawings.
- Sent out bid documents for Phase I construction of the Rose Garden at the North Clackamas Park. Phase I includes demolition, grading, and storm drainage work.
- Planted trees in North Clackamas Park using 25 volunteers from Rowe Junior High School eighth and ninth graders.



Memorandum

To: Mayor and City Council
 Through: Dan Bartlett, City Manager *Dan*

From: Brent W. Collier, Chief of Police *Brent W. Collier*

Date: April 25, 1997

Subject: **Police Department Quarterly Report**

The statistical data for our regular report will not be available until the first week in May. I will submit that report as soon as the data is available.

The Milwaukie City Council has placed a high priority on the reduction of drug related crimes. As you are aware, the Milwaukie Police Department has one detective dedicated to the Clackamas County Special Investigation Unit. Given the lack of our regular quarterly report, I thought you may find the recently released 1996 CCSO Annual Drug Report of interest.

We would be pleased to respond to any questions you may have about this data or any other police department issue. Thank you.

10

**1996
CCSO
ANNUAL
DRUG
REPORT**

**CLACKAMAS COUNTY SHERIFF'S DEPARTMENT
2223 KAEN ROAD
OREGON CITY, OR 97045**

CLACKAMAS COUNTY SHERIFF'S DEPARTMENT

11

1996

DRUG ACTIVITY

REPORT

Prepared by the
Clackamas County Sheriff's Department
Crime Analysis Unit
2223 Kaen Road
Oregon City, Oregon 97045
655-8823/655-8886

Ris Bradshaw, Sheriff
H. Pat Detloff, Chief Deputy
Det. Dave Broomfield, Crime Analyst
Dep. Fred Long, Crime Analyst
Lori Vicars, Clerical Assistant
Prepared April 24th, 1997

12

TABLE OF CONTENTS

	<u>page</u>
SUMMARY	1-2
ANNUAL CASE TOTALS	3
INCIDENT CLASSIFICATIONS	3
INCIDENT TYPES	3
INCIDENT LOCATIONS	4
DRUG TYPES SEIZED	5
Drug Types Graph	6
RECOVERED STOLEN PROPERTY	7
LAB TYPES	7
GROW OPERATIONS	8
LAB CHEMICALS SEIZED	8
PROPERTY ITEMS SEIZED	9
MANPOWER USED	10
ARRESTS MADE	10
SEIZURE TOTALS	11

SUMMARY

12

The following information is a detailed report reflecting the activity of the Clackamas County Sheriff's Department's "Special Investigation Unit" (S.I.U.) Drug Team and Regular Detective and Patrol Unit Drug Enforcement Activity.

Each category will reflect the activity during 1996 for S.I.U. and the patrol division, with the grand totals for both combined. Also shown on the far right hand column of each chart will be the average for the previous three years.

The information contained in this report was obtained from the special incident reports submitted by the S.I.U. Drug team and the crime reports submitted throughout the year by the Patrol and Detective Units on their Drug Enforcement Activities.

In the drugs seized category we see an overall total of \$2,734,207 in drug's seized during 1996, compared to an average of \$2,907,003 during the previous three years. This reflects a 5.9 % decrease in 1996 over the three year average.

When seizing marijuana, The plant value's will vary according to the size and grade of plants. The number of Marijuana plants seized during 1996 was 2,273 valued at \$1,660,539 (\$731 per plant), compared to a previous three year average of 2,750.3 plants, valued at \$1,873,431 (\$681 per plant).

In looking at other drug's seized totals, we see a 124.3 % increase in the amount of processed marijuana seized, a 33.0 % decrease in the amount of methamphetamine seized in 1996 over the previous three year averages for each category.

The 516 reported incidents during 1996 is an increase of 37.6 % from the average of 375.0 cases reported during the previous three years.

In reporting drug cases it is usually reported as either a Possession, Delivery or Manufacturing of a Controlled Substance. It is not uncommon for an incident to involve combinations of two or all three of those types of involvement.

During 1996 the number of Possession cases increased by 39.4 %, The number of Manufacturing cases decreased by 1.9 % and the number of Delivering a Controlled Substance cases increased by 40.2 % in 1996 from the previous three year average.

14

1996
DRUG ACTIVITY REPORT

	<u>S.I.U. CASES</u>	<u>PATROL DIVISION CASES</u>	<u>TOTAL NUMBER OF CASES REPORTED</u>	<u>AVERAGE THE SAME TIME PERIOD LAST 3 YEARS</u>
TOTAL NUMBER OF CASES REPORTED	153	363	516	375.0
Percentage of total	29.7 %	70.3 %		

INCIDENT CLASSIFICATIONS

<u>TYPE OF CASES</u>	<u>S.I.U. CASES</u>	<u>PATROL DIVISION CASES</u>	<u>TOTAL NUMBER OF CASES REPORTED</u>	<u>AVERAGE THE SAME TIME PERIOD LAST 3 YEARS</u>
POSSESSION CASES	139	360	499	358.0
Percentage of Type	45.6 %	90.7 %	71.1 %	68.4 %
MANUFACTURING CASES	57	11	68	69.3
Percentage of Type	18.7 %	2.8 %	9.7 %	13.2 %
DELIVERY CASES	109	26	135	96.3
Percentage of Type	35.7 %	6.5 %	19.2 %	18.4 %

INCIDENT TYPES

<u>TYPE OF INCIDENT</u>	<u>S.I.U. CASES</u>	<u>PATROL DIVISION CASES</u>	<u>TOTAL NUMBER OF CASES REPORTED</u>	<u>AVERAGE THE SAME TIME PERIOD LAST 3 YEARS</u>
AGENCY ASSIST	10	0	10	3.3
SEARCH WARRANT	104	4	108	79.0
CONSENT SEARCH	31	35	66	55.7
P.C. SEARCH	2	172	174	144.3
INFORMANT BUY	44	0	44	9.7
UNDERCOVER BUY	8	0	8	8.0
TRAFFIC STOP	3	144	147	112.3
FOUND	6	0	6	5.3
OTHER	1	8	9	3.0

1996
DRUG TYPES SEIZED

(15)

<u>TYPE OF DRUGS</u>	<u>S.I.U. CASES</u>	<u>PATROL DIVISION CASES</u>	<u>TOTAL WEIGHT AND VALUE REPORTED</u>	<u>AVERAGE WEIGHT AND VALUE LAST 3 YEARS</u>
<u>COCAINE</u> (Grams) VALUE	(1,070.8) \$ 107,078	(105.8) \$ 10,412	(1,176.6) \$ 117,490	(1,883.6) \$ 188,354
<u>CRACK COCAINE</u> (Grams) VALUE	(2.5) \$ 200	(16.4) \$ 1,308	(18.9) \$ 1,508	(6.7) \$ 537
<u>HEROIN</u> (Grams) VALUE	(141.6) \$ 35,400	(4.9) \$ 1,235	(146.5) \$ 36,635	(279.5) \$ 69,666
<u>L.S.D.</u> (Hits) VALUE	(407) \$ 835	(11) \$ 55	(418) \$ 890	(36.3) \$ 140
<u>MARIJUANA</u> (Plants) VALUE	(2,046) \$1,586,902	(227) \$ 73,637	(2,273) \$ 1,660,539	(2,750.3) \$1,873,431
<u>MARIJUANA</u> (Grams) VALUE	(26,781.3) \$ 535,358	(1,420.4) \$ 28,408	(28,201.7) \$ 563,766	(12,575.7) \$ 268,932
<u>METHAMPHETAMINE</u> (Gm) VALUE	(3,158.5) \$ 315,845	(202.4) \$ 20,241	(3,360.9) \$ 336,086	(5,017.0) \$ 505,498
<u>OTHER DRUGS</u> (Grams) VALUE	(105.2) \$ 16,660	(20.8) \$ 633	(126.0) \$ 17,293	(22.8) \$ 446
<u>TOTAL DRUG VALUES=</u>	\$2,598,278	\$ 135,929	\$ 2,734,207	\$2,907,003

16

RECOVERED STOLEN PROPERTY

<u>STOLEN PROPERTY</u>		<u>S.I.U. CASES</u>	<u>PATROL DIVISION CASES</u>	<u>TOTAL NUMBER OF CASES REPORTED</u>	<u>AVERAGE THE SAME TIME PERIOD LAST 3 YE</u>
<u>P.C.S. CASES</u> (No.)	(5)	(7)	(12)	(12)	(.7)
VALUE	\$ 2,800	\$ 28,909	\$ 31,709	\$ 31,709	\$ 1,386
<u>M.C.S. CASES</u> (No.)	(5)	(0)	(5)	(5)	(1.3)
VALUE	\$ 36,400	\$, 0	\$ 36,400	\$ 36,400	\$ 6,317
<u>D.C.S. CASES</u> (No.)	(2)	(0)	(2)	(2)	(.0)
VALUE	\$ 5,300	\$, 0	\$ 5,300	\$ 5,300	\$ 0
<u>BURGLARY CASES</u> (No.)	(0)	(0)	(0)	(0)	(.0)
VALUE	\$, 0	\$, 0	\$, 0	\$, 0	\$ 0
<u>THEFT CASES</u> (No.)	(0)	(13)	(13)	(13)	(17.0)
VALUE	\$, 0	\$ 51,224	\$ 51,224	\$ 51,224	\$ 78,740
<u>THEFT BY RECEIVING CASES</u> (No.)	(0)	(0)	(0)	(0)	(.7)
VALUE	\$, 0	\$, 0	\$, 0	\$, 0	\$ 117
<u>OTHER CRIMES</u> (No.)	(0)	(0)	(0)	(0)	(.0)
VALUE	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
<u>TOTAL CASES</u> (No.)	(12)	(20)	(32)	(32)	(19.7)
VALUE	\$ 44,500	\$ 80,133	\$ 124,633	\$ 124,633	\$ 86,559

1996 LAB TYPES

<u>TYPE OF LAB</u>	<u>S.I.U. CASES</u>	<u>PATROL DIVISION CASES</u>	<u>TOTAL NUMBER OF CASES REPORTED</u>	<u>AVERAGE THE SAME TIME PERIOD LAST 3 YEARS</u>
P2P LAB	1.5	0	1.5	1.0
EPHEDRINE LAB	9.5	0	9.5	5.0
COCAINE LAB	0	0	0	.0
CRACK COCAINE LAB	0	0	0	.0
HASHISH LAB	0	0	0	.0
L.S.D. LAB	0	0	0	.0
OPIUM LAB	0	0	0	.0
P.C.P. LAB	0	0	0	.0
OTHER TYPE LAB	0	0	0	.0
LAB TOTALS=	11	0	11	6.0

(17)

ITEMS SEIZED

<u>ITEMS AND VALUES</u>	<u>S.I.U. CASES</u>	<u>PATROL DIVISION CASES</u>	<u>TOTAL QUANTITY AND VALUE REPORTED</u>	<u>AVERAGE QUANTITY AND VALUE LAST 3 YEARS</u>
<u>GUNS</u>				
QUANTITY	(76)	(6)	(82)	(93.3)
VALUE	\$ 13,630	\$ 2,900	\$ 16,530	\$ 22,873
<u>JEWELRY</u>				
QUANTITY	(0)	(0)	(0)	(.0)
VALUE	\$ 0	\$ 0	\$ 0	\$ 0
<u>MONEY</u>				
NO. OF CASES	(24)	(11)	(35)	(29.3)
VALUE	\$ 32,522	\$ 3,719	\$ 36,271	\$120,391
<u>REAL ESTATE</u>				
QUANTITY	(7)	(0)	(7)	(6.0)
VALUE \$	\$1,225,000	\$ 0	\$1,225,000	\$ 541,090
<u>VEHICLES</u>				
QUANTITY	(15)	(1)	(16)	(24.7)
VALUE	\$ 67,400	\$ 1,000	\$ 68,400	\$171,833
<u>OTHER PROPERTY</u>				
NO. OF CASES	(14)	(0)	(14)	(9.0)
VALUE	\$ 6,955	\$ 0	\$ 6,955	\$ 13,697
PROPERTY SEIZED TOTAL VALUES=	\$ 1,345,537	\$ 7,619	\$1,353,156	\$ 869,885

18

1996
SEIZURE TOTALS

<u>TYPE OF ITEM SEIZED</u>	<u>S.I.U. CASES</u>	<u>PATROL DIVISION CASES</u>	<u>TOTAL VALUE OF CASES REPORTED</u>	<u>AVERAGE VALUE THE SAME TIME PERIOD LAST 3 YEARS</u>
DRUGS SEIZED	\$2,598,278	\$ 135,929	\$ 2,734,207	\$2,907,003
CHEMICALS SEIZED	\$ 67,827	\$ 0	\$ 67,827	\$ 20,307
PROPERTY SEIZED	\$1,345,537	\$ 7,619	\$ 1,353,156	\$ 869,885
RECOVERED STOLEN PROPERTY	\$ 44,500	\$ 80,133	\$ 124,633	\$ 86,559
<u>GRAND TOTAL</u>	\$4,056,142	\$ 223,681	\$ 4,279,823	\$3,883,755
Percentage of Total=	94.8 %	5.2 %		

To: Mayor and City Council

Through: Dan Bartlett, City Manager



From: Jim Brink, city Engineer

SUBJECT: Public Works Quarterly Report, 1 January - 31 March 1997

Action Requested: None. Information only.

Discussion: The following report provides information on Public works' activities for the 2nd quarter of FY 1997. It also provides information on the expected activities for the 3rd quarter.

Street Division

This quarter: The street division has kept busy this past quarter with numerous tasks. Most of the tasks have been routine maintenance. These include: sweeping, hot patching of pot holes and utility cuts, infra-red repairs, installation of new signs per request, replacement of damaged signs, shoulder repairs, installation of pavement markings, completion of the Flashing Yellow Signal project at four locations (Monroe St, Washington St, Logus Rd, and Linwood Av) and assist Happy Valley with sign placement and pot hole repairs.

Next quarter: Continue the sweeping and mowing schedule, patching of potholes, shoulder rock repairs, infra-red pavement repairs, departmental cross training for new employees, working with Engineering on the Neighborhood Traffic Management Program, sign replacement and installation, install pavement markings, work with the county on striping, complete the 96-97 paving project (CIP project), prepare area for seal coat (CIP project), advertise and award the 97-98 Barba paving project (CIP project), assist Happy Valley with their needs, and continued training of street crew on using the Hansen program.

Water Division

This quarter: The water department has been working around the bad weather this quarter to get some projects completed. The mapping of the water system and inventory of the utilities in the system have been major projects. Bruce Westenfelt has about 1/3 of the maps inventoried and data input into the Hanson program.

We have started the process for upgrading the control system for the wells, pac towers, pumps etc. MSA engineers have been selected to help with the Request for Proposal .

The field crews have completed many maintenance jobs this quarter: installed 20 water services; repaired 5 fire hydrants, 5 house services, and 1 main leak; 274 utility locates, changed out 28 water meters; 113 turn offs on turn off days; and responded to 10 citizen requests.

The water quality section completed an aquifer test that took several weeks working with an engineering firm and the DEQ. The results will be ready in about four to six weeks.

Next quarter: Advertise and award the 1997 Waterline Improvement project and the McGloughlin Blvd Waterline Improvement project (both 97-98 CIP projects). Determine location for intertie improvement with Clackamas River Water. Obtain guidance from City Council concerning future water supply options.

Sewer Division

This quarter:

1) Maintenance: 8 citizen requests, cleaned 28,950 feet of sewer lines, dye tested 6 homes, 69 hours of lift station maintenance, televised 23,506.7 feet of sewer lines, 115 utility locates, 3 sewer generator tests, raised 2 manholes, 32 hours of sewer infrastructure mapping, repaired sewer backup at 29th Av & Olsen St due to vandalism, and repaired sewer backup on King Rd with no associated sewer flooding.

2) Projects completed: King Rd; Beckman Av, and Grove Loop sewer repairs; began work with Engineering on Harrison St. Manhole CIP project; and Sewer rate study with FCSG.

3) Assistance to Storm Division: 30 hours of televising storm lines, drywell repair at 49th and Willow, 2 hours of storm line cleaning, repaired clogged culvert on International Way, 40 hours of gabion construction, and 8 hours of raising drywells.

4) Other items included computer training; safety training; bloodborne pathogens training; backhoe training for Rhett and Steve, 21 hours of spoils hauling, and Gary and Steve obtaining Waste Water II Certification.

Next quarter: Work on the Harrison St manhole and Lakeside Apartments CIP projects; complete cleaning and TVing Area 3; obtain equalized computer training for everyone; Hansen training and data entry; increase Hansen usage by 30%; TEAM development; train Shawn M. and Kenny C. on sewer operations; train on operation of pentop computer; develop GIS infrastructure coverages and corrections; begin planning for flow monitoring in sewer drainage basins; and begin planning to implement manhole inspections and I&I elimination.

Storm Division

This quarter:

1) Maintenance: 15 citizen requests; cleaned 1,004 feet of stormwater line; televised 1,295 feet of main line and 50 feet of mini cam work; 213 utility locates, 3 NPDES meetings; raised one drywell, repaired 5 sink hole, 32 hrs of corrective landscaping. and cleaned 169 catch basins. Routine catchbasin cleaning started on 2-1-97 at three days a

week and resulted in 84 basins per month. The fiscal total is 456 catch basins cleaned (60 is represented as leaf pick up). Based on current productivity, it would take 13 months to clean the city inventory of 1100 catchbasins.

2) Projects completed: fenced Shayna park detention area, repaired International Way culvert blockage, replaced drywell at 44th and Howe and added a sedimentation manhole, replaced a drywell at 49th and Willow, and assisted with stormline improvements on 40th and Monroe and 33rd, 34th, 35th , and Washington St.

3) Other items included computer training; safety training; TV van training; digitizing of storm infrastructure, finalizing the stormwater master plan, began improved method of field maintenance record keeping, began preliminary commitment to clean catchbasins three days a week

Next quarter: Replace a catch basin on Monroe near R/R tracks, repair catchbasin on 32nd at Vanwater, look into other areas that catchbasins could be installed, raise 5 drywells, install three drywell replacements, plan and develop finance options for funding the Storm Water Master Plan recommendations, begin preliminary design for the Master Plan recommended improvements, facilitate equipment and personnel needs to meet our NPDES requirements, clean 90 catchbasins, begin cleaning and TVing stormlines, coordinate w/internal departments on projects for summer, hire one summer person for stenciling program and general labor, obtain equalized computer training for everyone, work on entering information into Hansen and training, increase Hansen usage by 15%, complete digitizing of storm system, begin planning for storm infrastructure ID #'s, continue dry weather screening, begin Island Station CIP Train new people and bring them up to speed, TEAM development

Engineering Division

This quarter:

1) Building Permit Reviews:

- New SFR - 20
- SFR Remodels and Additions - 16
- C/I New - 1
- C/I Remodels - 8
- Demolitions - 1
- Signs - 2

2) Sewer Inspections - 26

3) CD Reviews:

- LLA's - 1
- MLP's - 8
- TPR's - 1

- 4) Pre-application meetings regarding property development:
 - Potential Subdivision on Lake Road east of Oatfield
 - Walter's subdivision on Logus Road
 - Property between Home Ave. and Wood Ave for subdivision or MLP.
 - Mayes property at west end of Willow Street
 - Seth Llewelling School property on Willow Street
 - Former Southern Pacific property at 37th and Monroe
 - Hydronix expansion on Ochoco St.
 - BJ Cummings new building on Clatsop St.

- 5) Work with developers regarding requirements for public improvements:
 - Roswell and Rockvorst
 - Firwood Meadows
 - Maranatha Subdivision on Logus west of Stanley
 - MLP on Stanley in County east of Tambara Meadow Subdivision for sanitary sewer
 - Smith Estates
 - 40th/Llewellyn and King Rd west of 40th
 - 60th Ave. at Dewey Ct.
 - Lava Drive for Waverly Greens Apartment expansion
 - Hanna Carwash remodel
 - Rockwood east of 43rd

- 6) Happy Valley:
 - Annexation Legal Description
 - Plat reviews:
 - Carron 3
 - Southview Terrace
 - Estates at Parkside
 - Subdivision Construction Plan review
 - Scott Creek Estates
 - Cedar Creek Subdivision
 - Happy Valley Heights Phase 2
 - Blue Heron Point Phase 3B

- 7) CIP projects: advertised, awarded and completed the Flashing Yellow Beacon project at four locations; advertised , awarded and completed the Monroe St and Washington St storm line improvement projects; completed a storm line improvement project on Edison St; reached 95% completion on the Storm Water Master Plan; completed the formation of the Sherrett St LID for the associated sanitary sewer project; and began preliminary engineering on the Harrison St/23rd Av sewer improvement project and the 38th Av/37th Av storm line improvement project.

- 8) Developed the NTMP program. Developed a Safety Tip sign.

9) Hired a temporary GIS coordinator.

Building, Engineering Inspector & Front Desk

This quarter:

- 1) Issued 108 permits totaling \$25,207.09 in revenue (see attached spreadsheet).
- 2) Conducted 299 inspections (see attached spreadsheet).

PERMITS ISSUED-JANUARY THROUGH MARCH 1997					JANUARY		FEBRUARY		MARCH		TOTAL # PERMITS
	# ISSUED	VALUATION	# ISSUED	VALUATION	# ISSUED	VALUATION					
SINGLE FAMILY	3	50,000	3	463,000	10	918,906			16		
DUPLEX	0										
MULTIFAMILY	0										
COMM/INDUSTRIAL	1		1	1,689,000					2		
RESIDENTIAL ADDN	7	58,225	3	42,529	1	39,504			11		
COMM/IND ADDN	5		2	11,500	4	93,000			11		
DEMO	0	900			1	14,000			1		
SIGN	3	8935	4	7,137	2	3,104			9		
MECHANICAL	17		15		26				58		
TOTALS:	36	118,060	28	2,213,166	44	1,068,514			108		
REVENUES											
STRUCTURAL	995.50		6867.00		4930.50						
MECHANICAL	278.00		653.50		966.50						
PLAN REVIEW	623.40		4505.30		2662.89						
CITY SURCHARGE	11.94		75.27		60.09						
E/C	52.00		156.00		572.00						
F/L SAFETY	5.20		1792.00		0.00						
TOTALS FOR 3 MONTHS:	1966.04		14049.07		9191.98	25207.09					

12

**BUILDING INSPECTIONS FOR FIRST QUARTER, JANUARY-MARCH
1997**

JOHN BENNETT - 204

GARY LAMPELLA - 76

BOB JACKSON - 19

TOTAL.....299



FLEET/FACILITY QUARTERLY REPORT

1/97 thru 3/97

Facilities has been very busy preparing and starting the reconstruction project for the Public Safety Building. The project required moving personnel and furnishings out of the way of the contractor to provide access to the work areas .

We also are starting to make plans for the Library remodel project. The project will require that the front entrance be closed for a two month period for construction. We will provide access through the side door and relocate the circulation desk near that entrance. We have started the relocation of the entrance and circulation desk. The contractor will begin construction in May.

We have gathered information and cost estimates to install a complete new HVAC system in City Hall, including energy efficient windows, hot water heater, insulation where needed and a complete new heating/cooling system that will provide the building with good air circulation. Included in the project will be a cooling tower or cooling coils for the Library to install in the original heating system that heat the old part of the building. The plan is to finance these improvements with a Small Scale Energy Loan from the Oregon Department of Energy.

We will schedule a work session with council to present this information sometime in the next quarter. We have set up the Masonic Hall to accommodate Municipal Court. This was needed to handle the high volume of people.

Facility plans for next quarter other than the ones above, will be to plan and call for bids for a new roof for City Hall. This project will be coordinated with the HVAC project as some special reinforcement may be required for the new system.

Fleet has been doing business as normal, we have three new patrol cars ordered and should received them the first of June . The new fire engine has arrived and we are checking it over and preparing it to go into service.

The stand-by generators for JCB and Well site 6 are scheduled for installation the first of May.

Fleet has been meeting with Fire District One to discuss sharing our shop facilities with them. We have made a proposal to them that they are discussing.

We are currently servicing Happy Valleys Fleet and renting them our equipment.

MILWAUKIE CITY HALL
10722 SE MAIN STREET
MILWAUKIE, OREGON 97222
PHONE: (503) 786-7555 • FAX: (503) 652-4433