

CITY OF MILWAUKIE
CITY COUNCIL MEETING
OCTOBER 19, 1993

The one thousand six hundred and eighty-first meeting of the Milwaukie City Council was called to order by Mayor Lomnicki at 7:00 p.m. in the Milwaukie Center with the following Councilmembers present:

Craig Lomnicki,
Mayor
Rick Farley

Jean Schreiber
Rob Kappa
Bob Knudson

Also present:

Dan Bartlett,
City Manager
Jim Coleman,
City Attorney
Charlene Richards,
Assistant to the
City Manager
Angus Anderson,
Finance Director

Tim Corbett,
Public Works Director
Greg Drechsler,
City Engineer
Darrell Lyons,
Program Specialist,
Pat DuVal,
Recorder/Secretary

PROCLAMATIONS, COMMENDATIONS, SPECIAL REPORTS, AND AWARDS

Milwaukie Downtown Development Report

Larry Froland, Treasurer, Milwaukie Downtown Development Association, 14110 SE Fair Oaks Lane, Milwaukie, requested continuation and renewal of the City of Milwaukie/Milwaukie Downtown Development Association (MDDA) Agreement. He said the MDDA Board and the City Council had met and agreed to continue consideration of the Economic Improvement District (EID) ordinance to a Spring 1994 meeting. He said extending the business license surcharge ordinance for an additional five years was important to stabilize funding for current and future projects.

Councilmember Kappa asked if the Association had long-range plans. Froland said MDDA's mission is to revitalize the downtown core area and to improve the economic condition. The Association seeks to involve downtown business people in creating a cohesive plan for the future.

Councilmember Kappa asked how business owners found time to volunteer. Froland said each business has an individual goal and many owners have been involved with the Association. He said the Association is seeking to overcome apathy by keeping downtown business owners informed of projects and events.

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Karen O'Dowd, Milwaukie Downtown Development Association Manager, discussed the action plan and what the Association is trying to accomplish. She discussed those areas of revitalization that could be measured. These included a 12% increase of assessed value and 4% increase in the number of jobs in the downtown area since the MDDA was formed. She reviewed the projects which included the facade program, sidewalk repair, beautification, and Share the Lights.

O'Dowd reviewed involvement by several of the downtown businesses and volunteer groups. She discussed MDDA participation in light rail planning. She urged that the investment in downtown be continued through the business license surcharge.

Councilmember Kappa asked if the MDDA intended to work with a development plan. O'Dowd responded that development plans were the responsibility of the City, but MDDA would assist in the design development phase.

Councilmember Knudson asked if MMDA had plans to put attractive "Welcome to Milwaukie" signs on McLoughlin Blvd. O'Dowd said signs and banners for special events will be part of the work plan.

AUDIENCE PARTICIPATION

None.

PUBLIC HEARING**Consider Surcharge Ordinance to Support the Economic Improvement Activities of the Milwaukie Downtown Development Association**

Mayor Lomnicki called the public hearing on the adoption of an ordinance which imposes a business tax surcharge on businesses in the downtown area at 7:28 p.m.

Mayor Lomnicki said the purpose of the hearing was to consider an ordinance which would authorize the continuation of the business license surcharge ordinance that supports the economic improvement activities of the Milwaukie Downtown Development Association. The Council will then discuss the matter. If the Council decides to move forward with this ordinance, there will be a public hearing set at a later date on this matter.

Staff Report: Dan Bartlett, City Manager, presented the staff report in which the City Council was requested to consider continuing the business license surcharge through 1998 and granting persons conducting business in the District the right to remonstrate. He said that a public hearing was proposed for November 23, 1993, for the purpose

of allowing remonstrance. He said the current assessment was estimated at \$24.75 per employee.

Correspondence: None.

Testimony in Support: Larry Froland said as a business and property owner he has seen benefits from MDDA. He said he believed those participating would see a large return on their investment.

Testimony in Opposition: George Van Bergen said he was both a home owner and business owner in Milwaukie. He said he was concerned with taxes and the City's commitment of \$18,000 from the budget. He said he believed the accomplishments have been cosmetic and no new businesses have been attracted. He said he has not seen the level of involvement by merchants and business men increase. Van Bergen said most people coming into the community are destination oriented, and flowers on the street corners have not been beneficial. He said reality needed to be defined, and the reality was that the downtown area is made up of professionals. He said he believed more could be achieved by making the community more permit friendly. He said MDDA should not simply be an organization to take over Festival Daze. He added that he had never been invited to participate in any of the MDDA activities. As a City tax payer, he said he had a problem that \$18,000 was taken from his taxes to pay for the MDDA. He said he does not expect City leadership to delegate authority to MDDA. He suggested that the only way to have growth is to break into the three major streets to the east. He said the Milwaukie Jr. High School and Milwaukie City Hall were two sites that the City should considered for expansion.

Neutral Testimony: None.

Staff Comments: None.

Questions of Clarification: None.

Close Public Testimony: Mayor Lomnicki closed the public testimony portion of the hearing at 7:45 p.m.

Discussion among Councilmembers: Mayor Lomnicki said the City Manager recommended a second public hearing on November 23, 1993, to consider remonstrances. There would have to be 33% of the downtown businesses remonstrating to halt the EID. Bartlett discussed the procedure and the dates for remonstrances and public hearings.

Mayor Lomnicki said downtown business owners would have to determine if they wished to continue the business license surcharge.

Councilmember Knudson asked for clarification of the term of the Agreement. Bartlett said under ordinance 1702, the City agreed to have the license for three years. MDDA is requesting a five year surcharge period as authorized by the State.

Councilmember Schreiber said any future Council could decide to review the Agreement. She asked how downtown business owners could bring the ordinance back up for review. Bartlett said any Council could reconsider the ordinance and Agreement if there is interest expressed. The surcharge can only be repealed by remonstrance at the designated public hearing and deadline.

Decision by Council: It was moved by Councilmember Schreiber and seconded by Councilmember Farley to read the ordinance continuing the business license surcharge throughout 1998 and granting persons conducting business in the District the right to remonstrate for the first time by title only.

Councilmember Kappa said he was concerned about the group's long-range plan. Mayor Lomnicki said the Manager's report outlined MDDA's goals.

Councilmember Schreiber said downtown business owners must decide if they wish to tax themselves.

Motion passed 5 - 0 with the following vote: Mayor Lomnicki, Councilmember Farley, Councilmember Schreiber, Councilmember Kappa, and Councilmember Knudson aye; no nays; no abstentions. The ordinance was read for the first time by title only.

It was moved by Councilmember Schreiber and seconded by Councilmember Knudson to read the ordinance continuing the business license surcharge through 1998 and granting persons conducting business in the District the right to remonstrate for the second time by title only. Motion passed 5 - 0 with the following vote: Mayor Lomnicki, Councilmember Farley, Councilmember Schreiber, Councilmember Kappa, and Councilmember Knudson aye; no nays; no abstentions. The ordinance was read for the second time by title only.

It was moved by Councilmember Schreiber and seconded by Mayor Lomnicki to adopt the ordinance continuing the business license surcharge through 1998 and granting persons conducting business in the District the right to remonstrate. Motion passed 5 - 0 with the following vote: Mayor Lomnicki, Councilmember Farley, Councilmember Schreiber, Councilmember Kappa, and Councilmember Knudson aye; no nays; no abstentions.

ORDINANCE NO. 1750:

AN ORDINANCE OF THE CITY OF MILWAUKIE, OREGON,
PROVIDING FOR CONTINUING THE BUSINESS LICENSE
SURCHARGE THROUGH 1998 AND GRANTING PERSONS
CONDUCTING BUSINESS IN THE DISTRICT THE RIGHT TO
REMONSTRATE.

It was moved by Councilmember Kappa and seconded by Councilmember Farley to set the public hearing date for Tuesday, November 23, 1993, at 7:00 p.m. at the Milwaukie Center, for the purpose of receiving remonstrances. Motion passed 5 - 0 with the following vote: Mayor Lomnicki, Councilmember Farley, Councilmember Schreiber, Councilmember Kappa, and Councilmember Knudson aye; no nays; no abstentions.

Consider Providing for Continued Economic Improvement
District Assessments and Grant Property Owners in the
District the Right to Remonstrate

Mayor Lomnicki called the public hearing to consider the ordinance that provides for continued EID assessments and the right to remonstrate to order at 7:58 p.m.

Mayor Lomnicki said the purpose of the hearing was to consider an ordinance that provided for continued Economic Improvement District assessments and granted property owners in the district the right to remonstrate. Mayor Lomnicki reviewed the conduct of the hearing.

Staff Report: Dan Bartlett, City Manager, presented the staff report in which the City Council was requested to consider an assessment within the same economic improvement district and establish a method of assessment. Assessments are turned over to the County Tax Collector under Ballot Measure 5 provisions. This item does not have to be acted upon until July 15, 1994. MDDA would like to continue the issue until Spring.

Correspondence: None.

Testimony in Support: O'Dowd said the MDDA board wished an extension until May in order to discuss the issue with property owners.

Testimony in Opposition: George Van Bergen, 2336 SE Washington, said an MDDA levy will not have much impact on him because the Ballot Measure 5 cap would probably be reached.

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Councilmember Kappa asked Van Bergen for his development vision. Van Bergen said development would have to break through the barriers to the east. The permit system and the Comprehensive Plan would have to become more friendly. The City needs growth. Flowers do not invite new businesses or encourage customers.

Neutral Testimony: None.

Staff Comments: Bartlett said if Council wished, the issue could be tabled until April 19, 1994, in order to give sufficient time to prepare the budget document.

Questions of Clarification: None.

Close Public Testimony: Mayor Lomnicki closed the public testimony portion of the hearing on the proposed ordinance at 8:07 p.m.

Councilmember Schreiber said she would like to give the downtown manager an opportunity to exhibit her full range of skills and more clearly define Association goals. She said she hoped that the downtown community would focus its energy on the EID concept.

Councilmember Kappa said he would like to see a product within the next year or two. He said he was personally most interested in the downtown and the riverfront end product.

It was moved by Councilmember Kappa and seconded by Councilmember Knudson to table the issue to the second meeting in April, 1994. Motion passed 5 - 0 with the following vote: Mayor Lomnicki, Councilmember Farley, Councilmember Schreiber, Councilmember Kappa, and Councilmember Knudson aye; no nays; no abstentions.

Consider Amendment to Chapter 10.20 of the Milwaukie Municipal Code Regarding Truck Parking in Commercial and Industrial Zones in the City

Mayor Lomnicki called the public hearing to consider amending Municipal Code Chapter 10.20 regarding truck parking at 8:12 p.m.

Mayor Lomnicki said the purpose of the hearing was to consider an ordinance that amends Chapter 10.20 of the Milwaukie Municipal Code regarding truck parking in Commercial and Industrial zones in the City.

Staff Report: Greg Drechsler, City Engineer, presented the staff report in which the City Council was requested to consider an ordinance that would allow truck parking in Commercial and Industrial zones for a period not to exceed 24 hours. The Comprehensive Plan states that a broad

industrial base would be supported and encouraged. Staff developed a recommendation that the time period be changed to allow eight hour parking between 6:00 a.m. and 9:00 p.m. in Commercial and Industrial zones unless a time limit is specifically posted. Two hour parking would be kept in place for trucks within residential areas and between the hours of 9:00 p.m. and 6:00 a.m. in Industrial and Commercial zones. This would also provide a restriction on overnight truck parking.

Councilmember Schreiber asked if this enforcement would also apply to moving vans. Drechsler said in certain circumstances, the City Manager could issue a special permit.

Councilmember Knudson asked how this would apply to construction trucks. Drechsler said the City Manager would have to issue a permit.

Councilmember Kappa said he was concerned that this might cause more truck traffic on non-designated streets. He said restroom facilities and trash containers might also be required.

Bartlett said this proposed code amendment was in response to businesses located on International Way. He said this ordinance will impact only public streets.

Drechsler said this action applies to only the Commercial/Industrial zones and will not impact residential areas.

Bartlett said the ordinance is City-wide and enforced only in commercial areas. The action should standardize truck parking throughout the City.

Drechsler said the ordinance proposed enforcement between 6:00 a.m. and 9:00 p.m. The two-hour parking limit would be in effect after these hours to eliminate overnight truck parking.

Bartlett said there are signs in certain areas indicating "no parking" for vehicles over five feet high.

Councilmember Farley said he was concerned about clear vision at intersections. Bartlett said a 20-foot radius was required at intersections for clear vision. He said a traffic regulation restricting height can be implemented.

Councilmember Schreiber said she was concerned that trailers could be left on City streets. Bartlett said trailers without tractors have been ticketed.

Testimony in Support: None.

Testimony in Opposition: None.

Neutral Testimony: None.

Close Public Hearing: None.

Council Discussion and Decision: It was moved by Councilmember Schreiber and seconded by Councilmember Kappa to read the ordinance amending Section 10.20.060 of the Milwaukie Municipal Code pertaining to truck parking for the first time by title only. Motion passed 5 - 0 with the following vote: Mayor Lomnicki, Councilmember Farley, Councilmember Schreiber, Councilmember Kappa, and Councilmember Knudson aye; no nays; no abstentions. The ordinance was read for the first time by title only.

It was moved by Councilmember Schreiber and seconded by Councilmember Kappa to read the ordinance amending Section 10.20.060 of the Milwaukie Municipal Code pertaining to truck parking for the second time by title only. Motion passed 5 - 0 with the following vote: Mayor Lomnicki, Councilmember Farley, Councilmember Schreiber, Councilmember Kappa, and Councilmember Knudson aye; no nays; no abstentions. The ordinance was read for the second time by title only.

It was moved by Councilmember Kappa and seconded by Councilmember Knudson to adopt the ordinance amending Section 10.20.060 of the Milwaukie Municipal Code pertaining to truck parking. Motion passed 5 - 0 with the following vote: Mayor Lomnicki, Councilmember Farley, Councilmember Schreiber, Councilmember Kappa, and Councilmember Knudson aye; no nays; no abstentions.

ORDINANCE NO 1751:

**AN ORDINANCE OF THE CITY OF MILWAUKIE, OREGON,
AMENDING SECTION 10.20.060 OF THE MILWAUKIE
MUNICIPAL CODE PERTAINING TO TRUCK PARKING.**

AUDIENCE PARTICIPATION

Polly Robinson, Milwaukie Loaves & Fishes Manager, discussed the need for volunteer drivers for the Meals on Wheels program. She said the program helps keep senior residents in their homes and out of nursing facilities.

Councilmember Kappa asked if there were special insurance requirements. Robinson said volunteers are required to have a valid drivers license and their own insurance. She said volunteers are reimbursed for their mileage.

Mayor Lomnicki suggested putting the request on the government access reader board.

Councilmember Farley asked how many routes there were. Robinson said there were 17 routes.

Bartlett said the City would help communicate the need to employees and the public.

OTHER BUSINESS

Consider Property and Casualty Insurance Program Fiscal Year 1993 - 1994

Angus Anderson, Finance Director, presented the staff report in which the City Council was requested to consider a recommendation from the designated Agent of Record for the City, Sedgwick James, Inc. The recommendation included Northland for primary liability and umbrella policy; Northland for auto coverage; self insure for more expensive equipment such as the fire engine and Aquatech; and Chubb for boiler insurance. The total cost is below the \$120,000 budgeted for insurance.

Councilmember Farley asked how this dollar amount compared to last year. Anderson said the total premium was about \$3,000 more and was based on a fiscal year cycle. He said several coverages were increased over last year. These included above ground reservoirs; increased self insured limit; and addition of employment related claims coverage.

Councilmember Farley asked how many vehicles the City owned valued between \$25,000 and \$50,000. Anderson said there were none.

Councilmember Kappa asked what boiler insurance covered. Anderson said it includes any explosion of a mechanical nature.

Councilmember Farley asked if there were exclusions to the boiler policy. Anderson said there were certain exclusion; however, the City does carry earthquake insurance.

Councilmember Schreiber asked how much the City would actually spend in insurance costs. Anderson said the City would probably spend about \$90,000 this year. The balance will be carried over to the next fiscal year in the General Government fund.

It was moved by Councilmember Kappa and seconded by Councilmember Farley to accept the recommendation of Sedgwick James, Inc. for property and casualty insurance coverage. Motion passed 5 - 0 with the following vote: Mayor Lomnicki, Councilmember Farley, Councilmember Schreiber, Councilmember Kappa, and Councilmember Knudson aye; no nays; no abstentions.

Consider Intergovernmental Agreement with Metro for Multi-Family Recycling

Darrell Lyons, Program Specialist - Recycling, presented the staff report in which the City Council was requested to consider an Intergovernmental Agreement (IGA) with for a multi-family recycling program grant for fiscal year 1993-1994.

The grant amount and the City match is \$1845 for a total of \$3690. The funds will help multi-family residence managers provide recycling opportunities and meet waste reduction requirements. Lyons reviewed the proposed program budget which included education, signage, and site preparation at the complexes. The Metro grant portion is designated for recycling containers.

Councilmember Kappa asked how recycling is accomplished in complexes with limited space. Lyons said he has already worked with most of the multi-family residences in the area, and some have required modifications.

Councilmember Farley asked how many complexes did not have recycling. Lyons said there were about 15-20 complexes with five or more units without the service. The programs at each complex are designed for convenience.

It was moved by Councilmember Kappa and seconded by Councilmember Knudson to authorize the Mayor to sign on behalf of the City an Intergovernmental Agreement between Metro and the City for the multi-family recycling program. Motion passed 5 - 0 with the following vote: Mayor Lomnicki, Councilmember Farley, Councilmember Schreiber, Councilmember Kappa, and Councilmember Knudson aye; no nays; no abstentions.

OTHER

Councilmember Kappa discussed the joint City Council, Planning Commission, and Parks and Recreation Commission meeting. Bartlett said the work session will be scheduled depending upon the availability of information from Metro.

Councilmember Schreiber said there was a planning effort for the Clackamas Town Center area. She expressed concern that Milwaukie would be able to track all of the activities. Bartlett said Metro has already been informed that Milwaukie wants to be deeply involved. He said there have been interns brought in temporarily and a Senior Planner will be hired. Bartlett said he and Mayor Lomnicki were meeting with planners to have a voice in what happens within the urban growth boundary.

Bartlett discussed the Neighborhood District Association information in the Council packet.

Councilmember Schreiber discussed the visioning process and community wide issues.

Mayor Lomnicki discussed the Scoping Meeting on October 27 at Rex Putnam High School.

CONSENT AGENDA

It was moved by Councilmember Kappa and seconded by Councilmember Knudson to adopt the Consent Agenda which consisted of the City Council Minutes of October 5, 1993 and a liquor license for David S. and Barbara P. Chow, dba Chopsticks Express. Motion passed 5 - 0 with the following vote: Mayor Lomnicki, Councilmember Farley, Councilmember Schreiber, Councilmember Kappa and Councilmember Knudson aye; no nays; no abstentions.

INFORMATION

Bartlett reported on the Public Safety Building and Chief Mansfield's retirement.

Councilmember Schreiber and Bartlett discussed 32nd Avenue Reconstruction Project.

ADJOURNMENT

Mayor Lomnicki adjourned the meeting at 9:30 p.m.

Pat DuVal

Pat DuVal, Recorder/Secretary

**CITY OF MILWAUKIE
CITY COUNCIL AGENDA
OCTOBER 19, 1993**

MILWAUKIE CENTER

1681ST MEETING

WORK SESSION

- 5:00 - 5:30 p.m. - Business License Surcharge and Economic Improvement District Assessment (Dan Bartlett)
5:30 - 6:15 p.m. - Fiscal Year 1993-1994 Insurance Program Review (Angus Anderson)
6:15 - 6:45 p.m. - Water Cost of Service Review (Tim Corbett)

REGULAR SESSION

7:00 p.m.

I. CALL TO ORDER
Pledge of Allegiance

II. PROCLAMATIONS, COMMENDATIONS, SPECIAL REPORTS, AND AWARDS

Milwaukie Downtown Development Report (Karen O'Dowd)

III. PUBLIC HEARING *(Public comment will be allowed on items appearing on this portion of the agenda following a brief staff report presenting the item and action requested. The Mayor may limit testimony.)*

- A. Consider Surcharge Ordinance to Support the Economic Improvement Activities of the Milwaukie Downtown Development Association - Ordinance (Dan Bartlett)**
- B. Consider Providing for Continued Economic Improvement District Assessments and Grant Property Owners in the District the Right to Remonstrate - Ordinance (Dan Bartlett)**
- C. Consider Amendment to Chapter 10.20 of the Milwaukie Municipal Code Regarding Truck Parking in Commercial and Industrial Zones in the City - Ordinance (Greg Drechsler)**

IV. AUDIENCE PARTICIPATION *(The Mayor will call for statements from citizens regarding issues relating to the City. It is the intention that this portion of the agenda shall be limited to items of City business which are properly the object of Council consideration. Persons wishing to speak shall be allowed to do so only after registering on the card provided on the table at the back of the meeting area. The Council may limit the time allowed for presentation.)*

V. **OTHER BUSINESS** *(The following items will be individually presented by City staff or other appropriate individuals. A synopsis of each item together with a brief statement of the action being requested shall be made by those appearing on behalf of an agenda item.)*

- A. **Property and Casualty Insurance Program Fiscal Year 1993 - 1994**
(Angus Anderson)
- B. **Consider Intergovernmental Agreement with Metro for Multi-Family Recycling** (Darrell Lyons)

VI. **CONSENT AGENDA** *(Items appearing below are considered to be routine, and therefore, will not be allotted Council discussion time on the agenda. Rather, the items may be passed upon by the Council in one blanket motion. Any Council member may remove an item from the "Consent" portion of the agenda for discussion or questions by requesting such action prior to consideration of that portion of the agenda.)*

- A. **City Council Minutes of October 5, 1993**
- B. **Liquor License Application - David S. & Barbara Chow, dba Chopsticks Express, 10801 SE Main St., new outlet**

VII. **INFORMATION**

- A. **Planning Commission Minutes of September 28, 1993**
- B. **Draft Neighborhood District Association Model Bylaws, September 29, 1993**
- C. **Draft Outline of Neighborhood District Association Handbook, October 5, 1993**
- E. **Citizens Utility Advisory Commission Minutes of August 31, 1993**
- F. **Traffic Safety Commission Minutes of September 13, 1993**
- G. **Quarterly Financial Report: First Quarter Fiscal Year 1993-1994**
- H. **Accounts Payable Transactions**

VIII. **ADJOURNMENT**

EXECUTIVE SESSION

At the end of the regular meeting, the Council may hold an Executive Session under the authority of ORS 192.660.

For assistance/services per the Americans with Disabilities Act (ADA), dial TDD 659-5171.

CITY OF MILWAUKIE



COMMUNITY DEVELOPMENT
PUBLIC WORKS

6101 S E JOHNSON CREEK BLVD
MILWAUKIE, OR 97206

TELEPHONE: 652-4410
FAX: 774-8236

MEMORANDUM

TO: Mayor and City Council

THRU: Dan Bartlett, City Manager *Dan*

FROM: R. Tim Corbett, Public Works Director *RTC*

RE: Water Cost of Service Study and Rate Recommendation
Work Session

DATE: October 7, 1993

ACTION REQUESTED

Conduct a work session to review the attached Water Cost of Service Study and provide input on the attached Water Rate Resolution.

BACKGROUND

During the evaluation of revenue needs for the Water Fund and development of a recommendation for a subsequent rate increase for FY 92-93, both staff and the Citizens Utility Advisory Commission (CUAC) recommended that the City conduct a Cost of Service Rate Study. This study has recently been completed and is attached for your reference. The results of the study indicates how the City can best allocate costs to customer classes and evaluates alternative rate structures (see attached study).

DISCUSSION

The CUAC has worked with staff and the consultant in the development of the final study results and the formulation of the attached recommendation. Based on the CUAC's recommendation, staff developed a draft rate resolution for Council's consideration. The resolution reflects the recommendations put forth by the CUAC. Staff has tentatively scheduled a Public Hearing for consideration of the rate resolution for the November 2, 1993 Council meeting.

The resolution reflects three major recommendations of the CUAC and staff. The first is to implement a volume based rate structure. Under a volume based rate structure, a lower minimum charge is established but no water is included when paying the minimum charge. The minimum charge is based on the cost to send out bills and to be hooked up to the system whether the customer uses water or not. Each 100 cubic feet of water used is charged at the same unit price. The City's current rate structure has a higher minimum charge which includes 600 cubic feet of water whether it is used or not. Each unit of water used over 600 cubic feet is billed in addition to the minimum fee.

The volume based rate structure is viewed by the CUAC as a fair rate structure since people are charged for all units of water used. This rate structure also encourages conservation by charging for all water used by the customer. One effect of this structure is that some customers may actually receive lower bills if they are using water only for their basic needs.

The only disadvantage to this structure is that the City cannot depend on the larger minimum fee being collected under the current system for all users. This rate structure may make it more difficult to anticipate how much revenues will be collected in any given month. Revenues may be significantly lower during wet weather months and higher during hot months. As a result, revenues become unstable.

The second recommendation incorporated in the resolution is a rate increase outlined in the cost of service study. The rate increase is necessary to meet the financial objectives stated in the Cost of Service Study in addition to anticipated capital and operational funding needs. In the draft resolution, rates have been set so that revenues will increase by approximately 11% during the coming calendar year. Since a different rate structure is being implemented, this does not necessarily equate to a straight percentage increase in all customer's rates.

The final recommendation reflected in the resolution is to implement the rate increase during winter low use periods. This will minimize the initial impact of the rate increase to the City's water customers.

RECOMMENDATION/CONCLUSION

Staff recommends that Council conduct a Public Hearing at the November 2, 1993 Council meeting to consider the attached resolution. The resolution reflects the recommendations of the CUAC and staff regarding a recommended rate increase and change in rate structure.

attachments

RTC/rtc

October 6, 1993

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CITIZEN UTILITIES ADVISORY COMMISSION
WATER RATE RECOMMENDATION

Facts Considered

The following information was considered in the development of the CUAC's water rate recommendation:

1. The rate analysis which this recommendation is based on was a complete Cost of Service Rate Study performed by FCS Group. The study was developed working with the CUAC over an 8 month period.
2. The rate study conducted by FCS Group study evaluated alternative rate structures, forecasted future revenue requirements and reviewed the actual current costs to provide water service.
3. A Water Source Demand study was conducted during the same time frame as the Cost of Service Rate Study and information developed relating to forecasted demand and capital improvements needed to meet that demand was incorporated into revenue requirements.
4. The City is facing increasing costs as a result of new mandates and requirements of the Safe Drinking Water Act including increased testing for contaminants such as lead and copper. These costs are in addition to needed capital improvements to meet future demand.
5. Conservation efforts by the City will need to increase to delay capital improvements required to meet demand.
6. Under the current rate structure, residents pay a fixed amount for which they receive a set amount of water. Once this fixed minimum of water is used, customers are charged for each unit (100 cubic feet) they use above that set amount.
7. The rate study reviews three alternative rate structures. The alternatives include the current rate structure, volume based rates and block rates with steps. These different rate structures are described below along with the advantages and disadvantages of each:

Existing Rate Structure

This is the same as our current structure with a fixed rate for water usage up to 600 cubic feet and an additional charge for each additional 100 cubic feet of water used.

Advantages: Customers are familiar with this system and it is easy to administrate. Revenues are relatively stable and easy to predict.

Disadvantages: Continues using old methods not relying on new information to ensure everyone pays their fair share.

Volume Based Rates

A lower minimum charge is established but no water is included when paying the minimum charge. The minimum charge is based on the cost to send out bills and to be hooked up to the system whether the customer uses water or not. Each 100 cubic feet of water used is charged at the same price.

Advantages: This is a fair rate structure since people are charged based on what they use. This rate structure encourages conservation by charging for all water used by the customer. This rate structure may lower bills for those who use water for just their basis needs.

Disadvantages: Since the City cannot depend on the larger minimum fee being collected under the current system for all users, this rate structure may make it more difficult to anticipate how much revenues will be collected in any given month. Revenues may be significantly lower during wet weather months and higher during hot months. Revenues become unstable.

Block Rate With Steps

This rate structure is similar to a volume based structure but as usage increases, water costs per for 100 cubic feet would increase as usage increases. For example, 1 to 12 units (100 cubic feet) of water would be at a lower cost than 13 to 24 units of water, and 25 or more units would be at an even higher cost.

Advantages: Water for basic needs remains affordable. There is a strong incentive for conservation. Our water delivery and supply system must be have adequate capacity to meet the demand when we use the most water; this rate structure charges the highest prices to those that use the most water during these time of peak use.

Disadvantages: Difficult to implement and administrate. May place a burden on large users.

Findings

1. Current rate structures evolved over time and may not necessarily reflect the actual cost to deliver service to specific customers in an equitable manner.
2. A Public meeting was held on June 22, 1993 to receive public input and there was a general consensus of attending citizens that rates should be directly related to use. Water provided as part of a minimum fee should be eliminated.
3. While conservation is important, the rate structure should not encourage conservation at the risk of penalizing certain groups such as large users.
4. The initial impact of a rate increase would be less in the winter than in the summer. The City's past practice of increasing rates in the summer may have led to a perception that the rate increases were higher than they actually were.
5. The City could implement a temporary surcharge for times when peak demand comes close to available supply to encourage short term conservation. The surcharge can be designed to be revenue neutral. This means water usage would decrease as a result and the extra surcharge would keep revenues the same during these times despite lower water sales.

Recommendation

After due consideration of the facts and issues, the CUAC recommends the following:

1. Implement a volume based rate structure.
2. Set rates so that revenues increase by approximately 11%. Since a different structure is being implemented this does not necessarily equate to a straight percentage increase in all customer's rates.
3. Make the increase effective during the winter low use months. Rate increases in the future should be done at this time to minimize the initial impact of rate increases. This may also assist businesses in budgeting if they utilize a calendar year as their fiscal year.
4. The CUAC leaves the policy decisions of rate adjustments to the Council.

CUAC WATER RATE RECOMMENDATION

OCTOBER 6, 1993

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5. A Consultant should update this study every two years.
6. The City should update water System Development Charges in the spring of 1993.

This recommendation was passed by the CUAC with a 5 to 2 vote on October 6, 1993.

RESOLUTION NO. _____

A RESOLUTION OF THE CITY OF MILWAUKIE, OREGON, ESTABLISHING FEES FOR WATER SERVICE AS PROVIDED BY MILWAUKIE MUNICIPAL CODE CHAPTERS 13.04 AND 13.20; CLASSIFYING THE FEES IMPOSED BY THIS RESOLUTION AS NOT SUBJECT TO ARTICLE XI, SECTION 11(B) OF THE OREGON CONSTITUTION; AND REPEALING RESOLUTION NO. 10-1992.

WHEREAS, the Milwaukie Municipal Code Chapters 13.04 and 13.20 provide that fees for various water services be established by resolution of the City Council; and

WHEREAS, the City has caused to be prepared a "Water Source Demand Study" and a "Water Rate Study" which have identified the costs, rate structure alternatives, and equitable cost recovery methods; and

WHEREAS, the Milwaukie Citizen Utility Advisory Commission has been involved with development of both these reports and, based on their analysis of these studies, has prepared and delivered to the City Council recommendations for a revised water rate structure; and

WHEREAS, the City desires to establish within its water rate structure both incentives for water conservation and a clearer relationship between consumption and the amount charged;

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Milwaukie that:

Section 1. EFFECTIVE DATE: To be effective commencing with billings prepared on or after January 1, 1994.

Section 2. BI-MONTHLY WATER BILLING PERIOD FEE:

- a. A fixed base rate will be charged which includes no consumption. This base rate reflects the costs associated with the ability to serve the customer such as billing and meter reading.
- b. The billing period fee will be based on the meter reading dates and consumption.
- c. The fee for water service per connection:

<u>METER SIZE IN INCHES</u>	<u>FIXED BASE RATE</u>	<u>RATE PER 100 CUBIC FEET USED</u>
3/4" or smaller	\$ 5.79	\$ 1.31
1"	8.05	1.31
1 1/2"	12.99	1.31
2"	20.17	1.31
3"	49.73	1.31
4"	70.66	1.31
6"	126.12	1.31

Section 3. BI-MONTHLY LOW INCOME FEES: A reduced water service fee of \$2.90 fixed base rate and \$1.31 per 100 cubic feet of water consumption shall be charged for individual water system users qualifying under Chapter 13.20 of the Milwaukie Municipal Code.

Section 4. BI-MONTHLY STANDBY CHARGES: Fee for standby water lines and service used for fire protection:

<u>METER SIZE IN INCHES</u>	<u>FIXED BASE RATE</u>	<u>RATE PER 100 CUBIC FEET USED</u>
0 Standby Fire Protection		
2"	8.59	1.31
4"	30.95	1.31
6"	45.06	1.31
8"	61.18	1.31
10"	77.29	1.31
12"	93.41	1.31

Section 5. CUSTOMERS OUTSIDE THE CITY LIMITS: Fee for water service outside the city limits of Milwaukie shall be 1.5 times regular fee.

Section 6. TEMPORARY SERVICE FEE: Pursuant to Section 13.04.060, the fee for temporary service shall be:

- a. Fixed base rate bi-monthly water fee will be as defined in section 2 of this resolution
- b. Rate per 100 cubic feet of water consumption will be \$1.31
- c. A hook-up fee of \$21.00 will be charged for temporary meters.
- d. A discontinuance fee of \$21.00 will be charged for the removal of temporary meters.
- e. A security deposit of \$500 will be collected at the time application is made for temporary service. A refund of the deposit will be made after the deduction of outstanding water fees.

Section 7. OTHER FEES: The following fees are set by this resolution:

- a. Delinquent Payment/Service Restoration Fee:
During working hours - \$21.00
Outside working hours - \$31.50.
- b. Discontinuance of water service pursuant to
Section 13.04.080 (E):
During working hours - \$21.00
Outside working hours - \$31.50
- c. Meter removal and replacement pursuant to Section
13.04.080 - Actual cost.
- d. Meter testing pursuant to Section 13.04.080 (2) -
Actual cost.

Section 8. SECURITY DEPOSIT: Pursuant to Chapter 13.04.100 of the Milwaukie Municipal Code, the City may require a deposit from all new applicants for service and those requesting restoration of service in an amount not to exceed the fixed base rate fee for six months as security against unpaid fees.

Section 9. CLASSIFICATION: The City Council determines that the fees imposed by this resolution are not taxes subject to the property tax limitations of Article XI, Section 11 (b) of the Oregon Constitution.

Section 10. REPEAL. Resolution No. 19-1992 is hereby repealed.

Introduced and adopted by the City Council of Milwaukie on

Mayor Craig Lomnicki

ATTEST:

City Recorder

APPROVED AS TO FORM:

City Attorney

RESOLUTION NO. _____

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Executive Summary

EXECUTIVE SUMMARY

A. Background

In December 1992, the City of Milwaukie authorized FCS Group to proceed with a revenue requirements and cost of service rate study. The purpose of the study was to develop updated water rates sufficient to meet the current and projected financial requirements of the utility while providing an equitable method for recovering costs. The study addresses five general areas:

- o Capital Funding and System Development Charges
- o Revenue Requirements Projections
- o Cost of Service Allocation
- o Customer Classification and Unit Costs
- o Rate Design

B. Capital Funding and System Development Charges

The total estimated cost of the five year CIP from FY 1993-94 through FY 1997-98 is over \$2 million in escalated dollars. Capital funding resources were estimated from a variety of potential sources: estimated available fund balances, rates; system development charge revenues; capital reserves; and revenue bonds.

We recommend the City formalize a long term perspective on capital financing which allows the City to plan for the future rate impacts of planned capital projects. Such a perspective will stabilize rate impacts and provide more effective financial planning. We recommended the City establish a replacement reserve to be supported by annual rate contributions equal to \$250,000 in the first year (approximately the amount of annual depreciation expense) and adjusted for inflation in future years.

C. Revenue Requirements Projections

The rate revenue requirements analysis projects the amount of funding required from rates for the study period. It recognizes the cash needs of the utility and tests the need to meet other obligations, such as coverage requirements on revenue bonds. Revenue requirements from rates are estimated to be over \$8.7 million during the five year study period.

The revenue requirements include the funding of recommended capital reserves and the need for adequate operating reserves. It is our recommendation that the City maintain a balance of at least 75 days of cash operating expenses to accommodate routine fluctuations in revenues and expenses. To meet revenue requirements, we recommend the following percentage increases in overall revenues based on a January 1 rate implementation date. Actual rate increases will vary by customer class depending on the cost allocation and rate structure.

RECOMMENDED PERCENTAGE INCREASES IN OVERALL REVENUES

1993-94	1994-95	1995-96	1996-97	1997-98
11%	13%	6.5%	4.0%	4.0%

D. Cost of Service Allocation

The cost of service allocation provides the basis for recovering revenue requirements from customers according to the average or peak demand they place on the utility. Costs are allocated to four functional cost categories:

1. Customer (readiness to serve and customer billing);
2. Base (average levels of service);
3. Extra Capacity (peak demand requirements);
4. Fire Protection (storage requirements and hydrants).

E. Customer Classification & Unit Cost Development

In order to distribute these costs among system users, we developed unit costs based on customer class statistics provided by the City. We applied various combinations of the unit costs to generate alternative rate structures.

The current rate structure assigns a numerical code to each meter size but does not identify whether the account is residential, multi-family, or commercial. For the purposes of this rate study, we used the sewer code to identify customer class. However, certain accounts have no sewer and therefore the use classification cannot be determined.

If the City decides to adopt an increasing block rate structure in the future, the customer classification for each account must be determined and identified in the billing system rate structure. Also, before implementing an increasing block rate structure, we recommend the City update the customer and use statistics with recent data. In the rate study, we relied on statistics from 1991 because 1992 statistics were flawed due to billing system implementation and biased due to regional water restrictions which, while not applicable in Milwaukie, affected usage patterns.

SUMMARY OF RECOMMENDED RATE INCREASES

	1993-94	1994-95	1995-96	1996-97	1997-98
Total Cash Available	\$1,712,700	\$1,491,307	\$1,481,496	\$1,490,104	\$1,515,884
Total Cash Needed	\$1,712,700	\$1,793,281	\$1,872,576	\$1,968,791	\$2,064,448
Cash Shortfall	\$0	(\$301,974)	(\$391,080)	(\$478,687)	(\$548,564)
Rate Increase Required	0.0%	21.6%	6.2%	6.0%	4.7%
Recommended Rate Increase Based on January 1 Implementation	11.0%	13.0%	6.5%	4.0%	4.0%

THESE RATE INCREASES PROVIDE THE FOLLOWING BENEFITS:

- a cash reserve to protect and replace the City's investment in long-term fixed assets. The reserve will pay for replacing assets when they wear out without large rate increases.
- finance a \$2.1 million, 5-year construction schedule which continues the effort to up-size and upgrade water mains and provides for the possible need to increase system capacity.
- bring cash reserves up to reasonable levels.
- pay for on-going O & M estimated to cost about \$7 million. Includes inflation of 4% per year.

F. Rate Design

In order to reflect City rate policies on equity, conservation, and lifeline rates, we developed four rate alternatives: two variations on the existing rate structure (minimum charge and flat excess use charge for water usage over a water allowance determined by meter size); a volume based rate with no allowance; and an increasing block rate which charges increasing volume rates for usage over specified levels.

We recommend the City adopt a volume based rate with no allowance. This rate structure reduces the fixed monthly charge for all customers and eliminates the water allowance so that all consumption is billed at a flat rate charged to all customers. This rate structure will move the City towards a rate structure which promotes efficient and conservative use of water.

We recommend that the City adopt new rates as of January 1, 1994, with annual rate increases taking effect in January of subsequent years.

The following tables show the recommend rates and a comparison to existing or proposed rates. Note that calculating the sample bills manually will produce slightly different results due to rounding to the nearest cent.

**MILWAUKEE WATER RATE SCHEDULE
BI-MONTHLY WATER FEES (EVERY TWO MONTHS)**

Meter Size	Rates effective July 1992			Recommended Rates effective January 1994		
	Water Allowance Ccf	Fixed with Minimum	Excess Use per Ccf	Water Allowance Ccf	Fixed, No Minimum	Use per Ccf
3/4" or smaller	6	\$12.00	\$1.16	0	\$5.79	\$1.31
1"	10	\$21.00	\$1.16	0	\$8.05	\$1.31
1 1/2"	20	\$42.00	\$1.16	0	\$12.99	\$1.31
2"	32	\$83.00	\$1.16	0	\$20.17	\$1.31
3"	60	\$120.00	\$1.16	0	\$49.73	\$1.31
4"	100	\$200.00	\$1.16	0	\$70.66	\$1.31
6"	200	\$400.00	\$1.16	0	\$126.12	\$1.31
Low Income	6	\$6.00	\$1.16	0	\$2.90	\$1.31
Standby Fire Protection						
2"	32	\$24.20	\$1.16	0	\$8.59	\$1.31
4"	100	\$48.40	\$1.16	0	\$30.95	\$1.31
6"	200	\$72.60	\$1.16	0	\$45.06	\$1.31
8"	320	\$96.80	\$1.16	0	\$61.18	\$1.31
10"		\$121.00	\$1.16	0	\$77.29	\$1.31
12"		\$145.20	\$1.16	0	\$93.41	\$1.31
Outside City Limits	1.5 times regular fee			1.5 times regular fee		

SAMPLE BILLS

Customer Type	Consumption Ccf	Bill @ existing rates	Bill @ Recommended rates	% Increase
<i>3/4" residential</i>				
February/March average	14	\$21.28	\$24.13	13.4%
Annual average	17	\$24.76	\$28.06	13.3%
August/September average	24	\$32.88	\$37.23	13.2%
Moderately High Consumption	40	\$51.44	\$58.19	13.1%
Very High Consumption	70	\$86.24	\$97.49	13.0%
<i>Low Income Annual Average</i>	10	\$10.64	\$16.00	50.4%
<i>2" commercial</i>	164	\$216.12	\$235.01	8.7%

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Milwaukee Water Rate Study 1993

THRESHOLDS FOR INCREASING BLOCK RATES

Meter Size	Block		
	1	2	3
5/8" & 3/4"	0	12	24
1"	0	20	40
1 1/2"	0	40	80
2"	0	64	128
3"	0	128	256
4"	0	200	400
6"	0	400	800

COMPARISON OF RECOMMENDED WATER RATES
EFFECTIVE JANUARY 1994 AND PROPOSED RATES
BI-MONTHLY WATER FEES (EVERY TWO MONTHS)

Meter Size	Recommended Rates effective July 1993			Recommended Rates effective January 1994				
	Water Allowance Ccf	Fixed with Minimum	Excess Use per Ccf	Water Allowance Ccf	Fixed, No Minimum	Block 1	Block 2	Block 3
<i>Residential</i>								
3/4" or smaller	0	\$5.52	\$1.27	0	\$5.80	\$1.19	\$1.44	\$1.69
1"	0	\$7.68	\$1.27	0	\$8.09	\$1.19	\$1.44	\$1.69
1 1/2"	0	\$12.42	\$1.27	0	\$13.14	\$1.19	\$1.44	\$1.69
2"	0	\$19.30	\$1.27	0	\$20.41	\$1.19	\$1.44	\$1.69
3"	0	\$47.46	\$1.27	0	\$50.04	\$1.19	\$1.44	\$1.69
4"	0	\$67.50	\$1.27	0	\$71.28	\$1.19	\$1.44	\$1.69
Low Income	0	\$2.76	\$1.27	0	\$2.90	\$1.19	\$1.44	\$1.69
<i>Commercial</i>								
3/4" or smaller	0	\$5.52	\$1.27	0	\$5.80	\$1.38	\$1.38	\$1.38
1"	0	\$7.68	\$1.27	0	\$8.09	\$1.38	\$1.38	\$1.38
1 1/2"	0	\$12.42	\$1.27	0	\$13.14	\$1.38	\$1.38	\$1.38
2"	0	\$19.30	\$1.27	0	\$20.41	\$1.38	\$1.38	\$1.38
3"	0	\$47.46	\$1.27	0	\$50.04	\$1.38	\$1.38	\$1.38
4"	0	\$67.50	\$1.27	0	\$71.28	\$1.38	\$1.38	\$1.38
6"	0	\$120.65	\$1.27	0	\$127.63	\$1.38	\$1.38	\$1.38
<i>Standby Fire Protection</i>								
2"	0	\$8.15	\$1.27	0	\$8.51	\$1.38	\$1.38	\$1.38
4"	0	\$29.27	\$1.27	0	\$30.49	\$1.38	\$1.38	\$1.38
6"	0	\$42.59	\$1.27	0	\$44.34	\$1.38	\$1.38	\$1.38
8"	0	\$57.82	\$1.27	0	\$60.18	\$1.38	\$1.38	\$1.38
10"	0	\$73.04	\$1.27	0	\$76.01	\$1.38	\$1.38	\$1.38
12"	0	\$88.27	\$1.27	0	\$91.85	\$1.38	\$1.38	\$1.38
Outside City Limits	1.5 times regular fee			1.5 times regular fee				

SAMPLE BILLS

Customer Type	Consumption Ccf	Bill @ recommended rates 7/93	Bill @ recommended rates 1/94	% Increase
<i>3/4" residential</i>				
February/March average	14	\$23.38	\$22.94	-1.8%
Annual average	17	\$27.18	\$27.25	0.3%
August/September average	24	\$36.10	\$37.32	3.4%
High Consumption	40	\$58.49	\$64.33	13.9%
High Consumption	70	\$94.71	\$114.98	21.4%
Low Income Annual Average	10	\$15.50	\$14.78	-4.6%
2" commercial	164	\$228.27	\$246.09	7.8%



Financial Consulting Solutions Group, Inc.

8642 - 154th Avenue NE • Redmond, Washington 98052 • Phone: (206) 867-1802 • Fax: (206) 867-1937

August 16, 1993

Mr. Tim Corbett
Public Works Director
City of Milwaukie
6101 SE Johnson Creek Blvd.
Milwaukie, Oregon 97206

Dear Mr. Corbett:

FCS Group is pleased to submit this report summarizing the results of the Milwaukie Water Rate Study. The study considered the financial objectives and needs of the utility and evaluated rate alternatives. Our recommendations were developed in consultation with the Citizen's Utility Advisory Committee.

The Milwaukie Water utility is a financially sound utility with rate structures that provide equitable and affordable rates. The changes recommended are not dramatic revisions to the City's policies or practices but move towards City rate goals of equity, conservation, and providing affordable water service for basic human needs.

We recommended the City increase water revenues by about 11% as of January 1994, followed by a similarly-sized increase the following year based on current projections. The increases will provide the following benefits:

- a capital contingency/replacement reserve to protect and replace the City's investment in long-term fixed assets. The reserve supports future replacement needs without extraordinary rate increases.
- financing for a \$2.1 million 5-year capital improvement program which continues the effort to up-size and upgrade water mains and provides for the possible need for a new well and reservoir.
- increasing the working capital reserve to accommodate routine fluctuations in revenues and expenses to ensure the fiscal integrity of the utility.

Corbett letter
Page Two

- o financing for on-going operation and maintenance estimated to cost about \$7 million during the five years. This includes necessary utility O & M and transfers to other funds. The increase provides for inflationary increases of 4% annually.

In order to reflect City rate policies on equity, conservation, and lifeline rates; we recommend the City adopt a rate structure which lowers the fixed monthly charge for all customers and eliminates the water allowance. This change provides a rate structure which promotes more efficient and conservative use of water.

It has been a pleasure developing this study for the City. We appreciate the time and effort which you, your staff, and the Citizens Utility Advisory Committee have provided. Should you have any questions, please do not hesitate to call us at (206) 867-1802.

Sincerely,



Edward Cebron
Principal

Executive Summary

EXECUTIVE SUMMARY

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THESE RATE INCREASES PROVIDE THE FOLLOWING BENEFITS:

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- finance a \$2.1 million, 5-year construction schedule which continues the effort to up-size and upgrade water mains and provides for the possible need to increase system capacity.
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We recommend that the City adopt new rates as of January 1, 1994, with annual rate increases taking effect in January of subsequent years.

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BI-MONTHLY WATER FEES (EVERY TWO MONTHS)**

Meter Size	Rates effective July 1992			Recommended Rates effective January 1994		
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3/4" or smaller	6	\$12.00	\$1.16	0	\$5.79	\$1.31
1"	10	\$21.00	\$1.16	0	\$8.05	\$1.31
1 1/2"	20	\$42.00	\$1.16	0	\$12.99	\$1.31
2"	32	\$63.00	\$1.16	0	\$20.17	\$1.31
3"	60	\$120.00	\$1.16	0	\$49.73	\$1.31
4"	100	\$200.00	\$1.16	0	\$70.66	\$1.31
6"	200	\$400.00	\$1.16	0	\$126.12	\$1.31
Low Income	6	\$6.00	\$1.16	0	\$2.90	\$1.31
Standby Fire Protection						
2"	32	\$24.20	\$1.16	0	\$8.59	\$1.31
4"	100	\$48.40	\$1.16	0	\$30.95	\$1.31
6"	200	\$72.60	\$1.16	0	\$45.06	\$1.31
8"	320	\$96.80	\$1.16	0	\$61.18	\$1.31
10"		\$121.00	\$1.16	0	\$77.29	\$1.31
12"		\$145.20	\$1.16	0	\$93.41	\$1.31
Outside City Limits	1.5 times regular fee			1.5 times regular fee		

SAMPLE BILLS

Customer Type	Consumption Ccf	Bill @ existing rates	Bill @ Recommended rates	% Increase
<i>3/4" residential</i>				
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Annual average	17	\$24.76	\$28.06	13.3%
August/September average	24	\$32.88	\$37.23	13.2%
Moderately High Consumption	40	\$51.44	\$58.19	13.1%
Very High Consumption	70	\$88.24	\$97.49	13.0%
Low Income Annual Average	10	\$10.64	\$16.00	50.4%
<i>2" commercial</i>	164	\$216.12	\$235.01	8.7%

THRESHOLDS FOR INCREASING BLOCK RATES

Meter Size	Block 1	Block 2	Block 3
3/8" & 3/4"	0	12	24
1"	0	20	40
1 1/2"	0	40	90
2"	0	64	128
3"	0	128	256
4"	0	200	400
6"	0	400	800

COMPARISON OF RECOMMENDED WATER RATES EFFECTIVE JANUARY 1994 AND PROPOSED RATES 91-MONTHLY WATER FEES (EVERY TWO MONTHS)

Meter Size	Recommended Rates effective July 1993			Recommended Rates effective January 1994				
	Water Allowance Ccf	Fixed with Minimum	Excess Use per Ccf	Water Allowance Ccf	Fixed, No Minimum	Block 1	Block 2	Block 3
<i>Residential</i>								
3/4" or smaller	0	\$5.52	\$1.27	0	\$5.80	\$1.19	\$1.44	\$1.59
1"	0	\$7.68	\$1.27	0	\$8.09	\$1.19	\$1.44	\$1.59
1 1/2"	0	\$12.42	\$1.27	0	\$13.14	\$1.19	\$1.44	\$1.59
2"	0	\$19.30	\$1.27	0	\$20.41	\$1.19	\$1.44	\$1.59
3"	0	\$47.48	\$1.27	0	\$50.04	\$1.19	\$1.44	\$1.59
4"	0	\$67.50	\$1.27	0	\$71.28	\$1.19	\$1.44	\$1.59
Low Income	0	\$2.76	\$1.27	0	\$2.90	\$1.19	\$1.44	\$1.59
<i>Commercial</i>								
3/4" or smaller	0	\$5.52	\$1.27	0	\$5.80	\$1.38	\$1.38	\$1.38
1"	0	\$7.68	\$1.27	0	\$8.09	\$1.38	\$1.38	\$1.38
1 1/2"	0	\$12.42	\$1.27	0	\$13.14	\$1.38	\$1.38	\$1.38
2"	0	\$19.30	\$1.27	0	\$20.41	\$1.38	\$1.38	\$1.38
3"	0	\$47.48	\$1.27	0	\$50.04	\$1.38	\$1.38	\$1.38
4"	0	\$67.50	\$1.27	0	\$71.28	\$1.38	\$1.38	\$1.38
6"	0	\$120.65	\$1.27	0	\$127.63	\$1.38	\$1.38	\$1.38
<i>Standby Fire Protection</i>								
2"	0	\$8.15	\$1.27	0	\$8.51	\$1.38	\$1.38	\$1.38
4"	0	\$29.27	\$1.27	0	\$30.49	\$1.38	\$1.38	\$1.38
6"	0	\$42.59	\$1.27	0	\$44.34	\$1.38	\$1.38	\$1.38
8"	0	\$57.82	\$1.27	0	\$60.18	\$1.38	\$1.38	\$1.38
10"	0	\$73.04	\$1.27	0	\$76.01	\$1.38	\$1.38	\$1.38
12"	0	\$88.27	\$1.27	0	\$91.85	\$1.38	\$1.38	\$1.38
Outside City Limits	1.5 times regular fee			1.5 times regular fee				

SAMPLE BILLS

Customer Type	Consumption Ccf	Bill @ recommended rates 7/93	Bill @ recommended rates 1/94	% Increase
<i>3/4" residential</i>				
February/March average	14	\$23.38	\$22.94	-1.8%
Annual average	17	\$27.18	\$27.25	0.3%
August/September average	24	\$38.10	\$37.32	3.4%
High Consumption	40	\$58.49	\$64.33	13.9%
High Consumption	70	\$94.71	\$114.98	21.4%
Low Income Annual Average	10	\$15.50	\$14.78	-4.6%
2" commercial	164	\$228.27	\$248.09	7.8%

I. Introduction/Background

I. INTRODUCTION/BACKGROUND

A. Background

In December 1992, the City of Milwaukie authorized Financial Consulting Solutions Group, Inc. (FCS Group) to proceed with a comprehensive analysis of revenue requirements, cost allocations, customer classifications and equitable cost recovery for the water utility. The rate study was developed in coordination with a water source demand study which analyzed future sources of water supply, developed water demand forecasts, and identified future capital improvements.

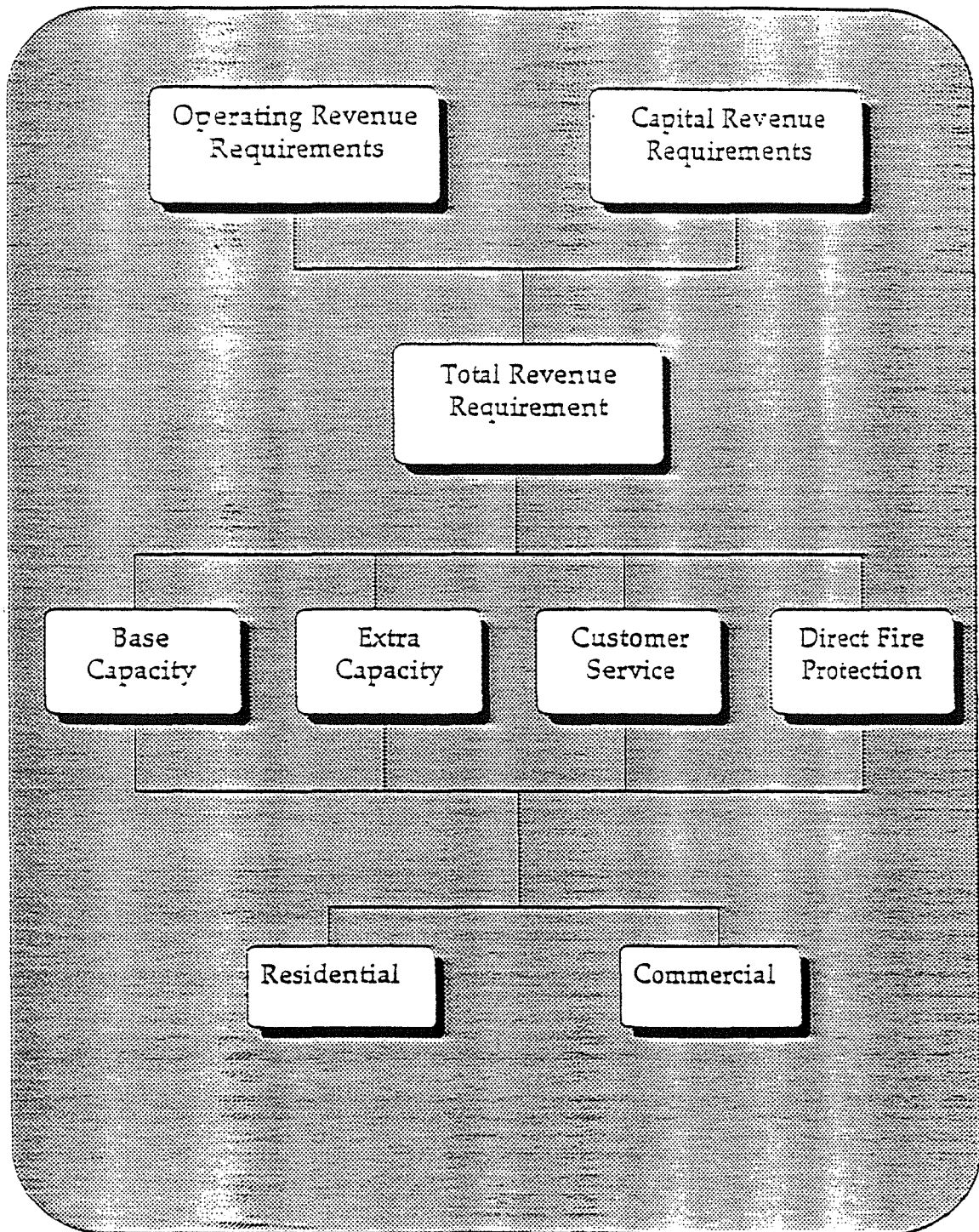
The utility currently serves a residential population of about 19,000 and over 300 commercial customers. The utility maintains close to 65 miles of water lines, seven wells, three reservoirs, and the new Packed Aeration Towers. The utility is upsizing water lines eliminating 2" lines to increase pressure and fire protection. Other utility objectives are developing a more equitable rate structure, continuing the employee certification program, continuing the meter replacement program, investigating long term supply agreements and regional cooperation alternatives facilitating future annexation, and securing long term water supply availability.

Current water rates are based on a commonly used two-part rate which includes a minimum charge and a excess use charge for water usage over a water allowance. The residential rate (for meter size 3/4" or smaller) is \$12 every two months for usage under 6 hundred cubic feet (6 Ccf, or about 4,500 gallons) with excess use over 6 Ccf charged at \$1.16 per Ccf. Water rates were increased by about 5% in July 1992. Previous rates had been in place since 1989.

The rate study relies on the Capital Improvement Program (CIP) as defined in the Milwaukie Capital Improvement Plan, Fiscal Years (FY) 1992-1993 through 1996-1997 and as amended in the proposed FY 1993-1994 budget. The CIP includes repair/replacement projects such as water line upsizing projects and system improvements such as a new reservoir.

There are essentially three basic elements to a utility rate study; revenue requirements, cost of service allocation, and rate design. A thorough rate study will expand upon these to reflect the specific goals of a utility such as planning for growth, funding replacement projects, improving rate equity, or meeting rising operating costs. A conceptual diagram of the rate study structure is shown in Figure 1.

SUMMARY OF WATER RATE ANALYSIS



B. Scope of Work

The rate study covers the period from FY 1993-94 through FY 1997-1998. Specific study tasks included:

- Identify or develop fiscal policies establishing financial objectives and constraints. This includes operating reserves, contingency reserves, bond reserves, replacement funding, and the capital structure.
- Develop a capital financing strategy including cash versus debt funding strategies. With completion of the water source demand study, update System Development Charges.
- Examine the allocation of departmental and inter-fund overhead including the potential consequence of implementing a new stormwater utility on the allocation of overhead costs.
- Project annual revenue requirements and test revenue sufficiency based on a cash test and a coverage test.
- Develop customer usage statistics, develop functional and customer cost of service allocations, and distribute revenue requirements to each customer class.
- Identify up to four rate alternatives which meet both sufficiency and equity criteria.
- Prepare a report and provide a documented rate model including training in model use.
- Present study findings to the City Council, the Citizens' Utility Advisory Committee and the public.

II. Capital Funding

II. CAPITAL FUNDING

The significant cost of today's capital projects is perhaps the most common impetus for a water rate study. The high level of capital investment in most water utilities makes capital costs, and their funding support through debt service or other means, one of the most significant cost elements of utility revenue requirements. With the continuing decline in federal and state grant funding support for capital improvements and the increasing competition for those funds, the burden on the local utility will increase.

The specific goals of the capital financing analysis are to identify the financing methods which might be employed and to determine the general impact on rates and other revenue sources.

The general capital financing strategy developed for the Milwaukee water utility is based on two fiscal policies:

- Replacement Reserve. A replacement reserve and funding strategy is a prudent way to protect the City's investment in long-term fixed assets. The reserve should enable the City to support future replacement needs without extraordinary rate increases, while recognizing the potential burden on existing customers of funding both current improvement and future replacement needs. The annual contribution for replacement reserves shall be set at \$250,000 per year (approximately the amount of annual depreciation expense) adjusted for inflation.¹
- Capital Financing for replacement, repair, and rehabilitation projects and for improvement projects. To the extent that funds are available, replacement projects will be funded first from the replacement reserve, then through any surplus fund balances, and then through rates. Improvements to the system shall be scheduled and budgeted with consideration of the rate impacts which may result. Small capital improvement projects will be financed using rate revenues or System Development Charges (SDCs). Large capital improvement projects will be financed using revenue bonds or some combination of SDCs, rates, and revenue bonds.

¹The replacement reserve also serves as a source of contingency funds to meet unexpected emergency outlays.

A. System Development Charges (SDCs)

SDCs are capital contributions from new customers used to generate capital and provide an equitable relationship between new and existing customers. SDCs were revised in 1991 to comply with requirements of ORS 223 which provided a uniform framework for the imposition of SDCs. An update of the water SDCs is being developed in conjunction with this study.

Revenue from SDCs can be used only for water capital improvements. The reimbursement fee portion may be used for any capital improvement of the utility, while the use of improvement fees is limited to the specific projects used as the basis for the charges.

The balance available in the Water System Development Charges Fund as of June 30, 1992 was \$94,098. Annual revenues are estimated to be about \$37,000 based on existing fees.

As part of the capital financing strategy, SDC funds are used to finance the large reservoir project in FY 1996-1997. This project was included in the improvement fee basis and is eligible for both improvement and reimbursement fee funding. Using SDC revenues for this costly project reduces the amount of revenue bond financing required.

B. Capital Projects and Funding

The cost and schedule of the utility's planned capital projects was provided by the City's five year CIP for FY 1992-1993 and FY 1996-1997. The CIP provides a catalog of projects and estimates project costs.

Capital funding resources were estimated from a variety of assumed sources: estimated available fund balances, rates and contingency/replacement reserve transfers, SDC's revenues, and revenue bonds.

1. Capital Projects

The total estimated cost of the five year CIP from FY 1993-1994 through FY 1997-1998 in unescalated dollars is \$1,932,450. In dollars escalated at 3.7%, the total estimated cost is \$2,105,878.

FIVE-YEAR CAPITAL IMPROVEMENT PLAN

	1993-94	1994-95	1995-96	1996-97	1997-98	Total
Unescalated Cost	\$264,350	\$218,100	\$300,000	\$900,000	\$250,000	\$1,932,450
Escalated Cost	\$264,350	\$226,170	\$322,611	\$1,003,642	\$289,105	\$2,105,878

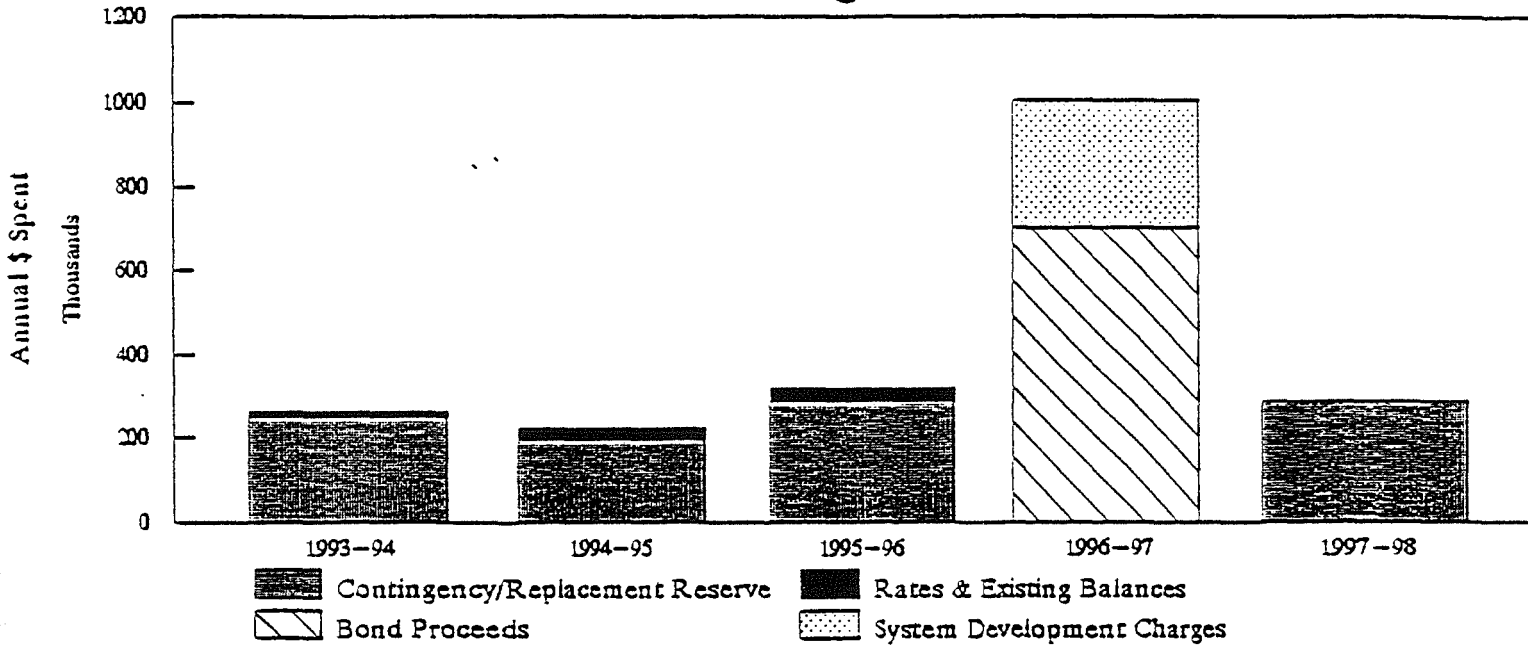
Most of the capital projects are to replace and/or upsize water lines. The CIP includes a new well in FY 1995-96 and a new 2 million gallon reservoir in FY 1996-97. It is assumed that rates, existing balances and the newly established contingency/replacement reserve will finance most of the CIP. Revenue bonds and SDC revenues will be used to finance the reservoir.

CIP FUNDING SOURCES

	1993-94	1994-95	1995-96	1996-97	1997-98	Total
Contingency/Replacement Reserve	\$250,000	\$195,993	\$289,407	\$0	\$289,105	\$1,024,505
Rates & Existing Balances	\$14,350	\$30,177	\$33,204	\$0	\$0	\$77,731
Bond Proceeds	\$0	\$0	\$0	\$700,965	\$0	\$700,965
System Development Charge	\$0	\$0	\$0	\$302,677	\$0	\$302,677
Total	\$264,350	\$226,170	\$322,611	\$1,003,642	\$289,105	\$2,105,878

In addition to financing the CIP, the City will accumulate a contingency/replacement reserve balance of over \$300,000 by FY 1997-98 from the annual replacement reserve contribution. This balance can be used to fund future capital projects or as a source for contingency funds.

Funding the CIP



CIP FUNDING SOURCES	1993-94	1994-95	1995-96	1996-97	1997-98
Contingency/Replacement Reserve	250,000	195,993	289,407	0	289,105
Rates & Existing Balances	14,350	30,177	33,204	0	0
Bond Proceeds	0	0	0	700,965	0
System Development Charges	0	0	0	302,677	0
Total CIP	264,350	226,170	322,611	1,003,642	289,105

III. Revenue Requirements

III. REVENUE REQUIREMENTS

The purpose of a revenue requirements analysis is to project the amount of rate revenue needed in a given year to meet that year's financial obligations and planned contributions to capital reserves. This analysis is significantly different from either the city's budgeting or financial reporting processes.

Two separate conditions must be satisfied for rates to be sufficient to meet financial needs: periodic cash needs must be met, and the minimum revenue bond debt service coverage requirement must be realized.

The cash flow test identifies cash requirements for the utility. Those requirements can include cash operating and maintenance expenses, debt service, directly funded capital outlays, and any projected additions to reserves. Because depreciation expense is not a cash requirement, it is not included in this test. The total cash needs are compared to projected utility revenues. Any shortfalls are identified and the level of rate increase necessary to make up the shortfall is estimated.

The coverage test is based on a commitment made by the City to the issuer of bonds. To ensure its ability to repay the debt, the city agrees to collect at least enough revenue to pay all cash operating expenses, plus revenue bond debt service, plus a coverage factor of 25% of debt service (annual principal and interest). The coverage factor acts as a cushion for the bondholders against poor financial performance. It is important to note that any obligations "junior" to revenue bond debt, such as additions to reserves, are ignored when this test is made. This means that, in some instances, the revenue required to meet the utility's coverage requirements can be less than the cash needs of the utility. If so, the cash test would prevail in defining annual revenue requirements.

A. Components of the Revenue Requirement Analysis

The FY 1993-94 operating budget was used as a basis for projecting both revenues and expenses. In order to project revenues and expenses, the following assumptions and adjustments were made:

Operating Revenue

- o Water fee revenues have been increased by four-tenths of one percent through FY 1994-95 and by six-tenths of one percent through FY 1997-98 to reflect growth in the number of customers.

- Water use per customer is projected to remain the same as FY 1992-93. This time period included a reduction in use (estimated to be about 11.3% based on available statistics) due to drought conditions and conservation measures adopted by surrounding communities. It is assumed that rate increases, especially increasing block rate structures, will continue to exert a downward pressure on use but not beyond the decrease already experienced.

Operating Expenses

- Operation and maintenance costs have been escalated at the assumed annual rate of inflation and the growth rate.
- Depreciation expense, although not a cash expense, is assumed to be equal to the previous year plus the estimated depreciation on the new additions to plant per the CIP.
- Contract meter reading was added in FY 1993-94 at \$.38 per read plus a \$1,000 one time cost in the first year. Contract meter reading costs are not escalated until FY 1996-97.
- General Fund indirect costs are based on the existing allocation from the city budget.
- To ensure the fiscal and physical integrity of the utility, cash needs will be defined to include sufficient reserves to accommodate routine fluctuations in revenues and expenses. The operating reserve for the water utility will be 75 days (or 20.5%) of operating expenses.
- Cash needs include sufficient reserves to meet unexpected emergency outlays. A contingency reserve shall be set at 1% of fixed assets, but not less than \$45,000. When a replacement reserve has been funded, it may serve as a source of contingency funds. In such case the contingency reserve requirements are reduced to the extent of existing replacement reserve. The minimum reserve requirement can be accumulated over more than one year to soften the first year rate impact.
- As discussed in the Capital Funding section, the annual contribution for replacement reserves is set at \$250,000 per year (approximately the amount of annual depreciation expense) adjusted for inflation annually.

Nonoperating Income and Expenses

- o Interest income is a summation of interest earned on the fund balances at the assumed interest earnings rate of 4.5%.
- o Interest expense is the annual interest on both existing and new debt service.

B. Revenue Sufficiency Tests

As stated previously, there are two separate tests to determine the required revenues: the cash flow test and the coverage test. Revenue requirements are calculated for each test for each year in the study period. The following example shows the calculation for FY 1993-94. (The detailed appendix shows the calculation for other years.)

In the example, the cash flow test results in a \$247,179 deficiency while the coverage test results in a \$70,329 surplus. Rate increases are needed to meet the utility's cash requirements (as opposed to coverage requirements). This is true for every year in the study period. For FY 1993-94 cash balances are available that can be used to cover the revenue deficiency so that no rate increase is necessary. However, a rate increase is recommended as a means to reduce the larger rate increases which would be required in following years.

For the cash test, the following items are added to determine the FY 1993-94 revenue requirement:

<u>Cash Flow Test</u>	<u>FY 1993-94</u>
Operating Expenses	\$1,301,142
Debt Service (Principal and Interest)	\$147,208
Contingency/Replacement Reserve	\$250,000
Cash used for Capital Projects	<u>\$14,350</u>
Total Expenses	\$1,712,700
Water User Fees	\$1,394,521
Other Income	<u>\$71,000</u>
Total Income	\$1,465,521
Revenue Deficiency	(\$247,179)
Use of Cash Balances	<u>\$247,179</u>
Net Cash Requirements	\$0

For the coverage test, the following items are added to determine the FY 1993-94 revenue requirement:

<u>Coverage Test</u>	<u>FY 1993-94</u>
Operating Expenses	\$1,301,142
Debt Service on Revenue Bonds	\$107,068
Coverage Required	<u>\$26,767</u>
Total Revenue Requirement	\$1,434,977
Water User Fees	\$1,394,521
Other Income	\$71,000
SDC Revenue	<u>\$39,785</u>
Total Revenues	\$1,505,306
Revenue Surplus	\$70,329

C. Summary of Revenue Requirements

The following table shows the revenue deficiency for each year of the study period. There is no revenue deficiency shown in FY 1993-94 even though there is a \$247,179 negative cash flow because existing cash balances in the water fund are used to cover the deficit. Nevertheless, we recommended that the City increase water rate revenues by 11% in January 1994. Adopting a rate increase six months earlier than required will reduce the impact on customers of the large rate increase required in FY 1994-95. Under this recommendation, the net revenue requirement for 1994 becomes \$1,547,919 rather than \$1,394,521 for FY 1993-94.

	1993-94	1994-95	1995-96	1996-97	1997-98
Revenue Deficiency	\$0	(\$301,974)	(\$391,080)	(\$478,687)	(\$548,564)
Rate Increase Required	0.0%	21.6%	6.2%	6.0%	4.7%
Rate Increase Recommended based on January 1st implementation	11%	13%	6.5%	4.0%	4.0%

IV. Allocation of Plant and Expense

IV. ALLOCATION OF PLANT AND EXPENSE

The cost of service allocation provides the basis for recovering revenue requirements from customers according to the demand which they place on the system. Operating expenses are recovered based on the equitable allocation of expense; capital and debt service costs are recovered based on the equitable allocation of plant. Under AWWA methodology, a two-step process is recommended to allocate operating expenses and capital and debt service revenue requirements:

- o First, costs are allocated to four cost categories:
 - *Customer.* Costs associated with providing service to customers, such as billing, are included in this category. These costs are typically associated with the number of accounts or customers.
 - *Base.* These are costs associated with meeting a constant, or average, annual rate of use.
 - *Extra Capacity.* Costs associated with meeting usage and capacity requirements in excess of average are included in this category, such as for summer irrigation.
 - *Fire Protection.* Costs associated with providing direct fire protection are included in this category. This pertains to storage requirements and hydrants.
- o Second, costs are distributed to specific customer classes by developing unit costs, based on customer demands which are applied to construct alternative rate designs. Various combinations of unit costs are considered in order to meet policy objectives and ease rate implementation.

The allocation of plant and expense is based on known or assumed reasons for cost "causation". In the case of plant allocation, use of the asset is the primary basis for categorizing plant line items. For expenses, purpose and cost relationships (often based on the plant allocation) are used. Each item is allocated to one or more of the cost categories listed above.

A. Allocation of Plant

In general, the allocation of plant is performed by identifying a relationship between plant-in-service and system use, and making a corresponding allocation. For example, reservoirs are usually allocated among the base, extra capacity, and fire protection

categories based on a "storage design ratio". The allocation to base reflects the portion of water storage designed for standby purposes. The allocation to extra capacity reflects the portion of storage designed for equalizing peak day purposes. The allocation to fire protection reflects the portion of storage designed to meet fire flow requirements. With engineering input and historical experience, similar relationships are identified for all utility plant.

The City was unable to provide fixed asset records to show the amount of investment in service connections and meters. These costs usually are allocated to the customer cost category. Because the records were not available, there are no plant costs allocated to the customer cost category. The primary use for the utility plant allocation is to allocate debt service and capital funding which are not used for customer related service connections and meters; therefore the lack of a customer cost allocation is not considered significant. Operation and maintenance costs for services and meters are allocated to customer costs in the Expenses allocation.

The resulting total plant allocation percentages for each cost category are weighted averages of the plant allocations. The plant allocation is shown in more detail in the Technical Appendix.

UTILITY PLANT COST ALLOCATION

Cost Category	Customer	Base	Extra Capacity	Fire Protection
Percentage	0%	41%	54%	5%

B. Allocation of Expenses

In general, the allocation of expenses is made by identifying a relationship between each expense and the assumed reasons the cost is incurred. For example, mains maintenance is allocated to the base and extra capacity cost categories based on the recommended design peaking ratio for average day use to peak day use (1:2.4). Application of this ratio assigns a greater proportion of peaking costs to those customers who peak most frequently: single family residences. Similar relationships are identified for each expense item.

As part of this rate study, the City began developing a labor cost distribution to more precisely assign salary costs. As actual information becomes available, the City should review the salary expense allocation to determine whether the existing allocation should be modified to comply with actual results.

The resulting expense allocation percentages for each cost category are weighted averages of the expense allocations. The plant allocation is shown in more detail in the Technical Appendix.

EXPENSE COST ALLOCATION

Cost Category	Customer	Base	Extra Capacity	Fire Protection
Percentage	12%	32%	48%	8%

Revenue requirements are allocated to each category by the expense allocation percentages to arrive at the level of revenue required for each cost category.

C. Summary of Allocations

The results of allocating the net revenue requirement for 1994 (\$1,547,919 under the recommendation to start the rate increase as of January 1, 1994) are shown in the following table. The Technical Appendix shows the net revenue requirement cost allocations for each year in more detail.

NET REVENUE REQUIREMENT ALLOCATION

Cost Category	Customer	Base	Extra Capacity	Fire Protection
Allocation	\$159,390	\$520,292	\$756,573	\$111,664

These totals represent the dollar amounts for each cost category to be recovered from rates. They are determined by multiplying total expenses, rate-funded capital and debts service, and non-rate revenues by their respective allocation percentages, then summing the products.

*V. Customer Classification & Unit Cost
Development*

V. CUSTOMER CLASSIFICATION AND UNIT COST DEVELOPMENT

In order to create an equitable rate structure, it is first necessary to identify customer classes and then to further segregate customers by a few levels of average consumption. This approach provides the flexibility to install an increasing block rate structure. In addition, it creates one of the bases for unit cost calculations.

A. Definition of Customer Classes

The current rate structure assigns a numerical code to each meter size but does not identify whether the account is a residential, multi-family, or commercial. For many accounts, it is possible to determine a residential or commercial classification based on the sewer code. However, certain accounts have no sewer and therefore the use classification cannot be determined. It is not possible to determine multi-family accounts from the billing data.

For the purposes of the study, we classified all sewer code residential accounts as residential; all sewer code commercial accounts as commercial; all no sewer code accounts with a meter size less than 3" as residential; and all no sewer code accounts with a meter size 3" or more as commercial.

If the City decides to adopt an increasing block rate structure, the water rate structure must be modified to identify residential and commercial accounts. Before implementing a new rate structure each account must be identified as residential or commercial. Also, we recommend identifying multi-family accounts as a separate rate classification so that usage patterns will be available for future rate studies.

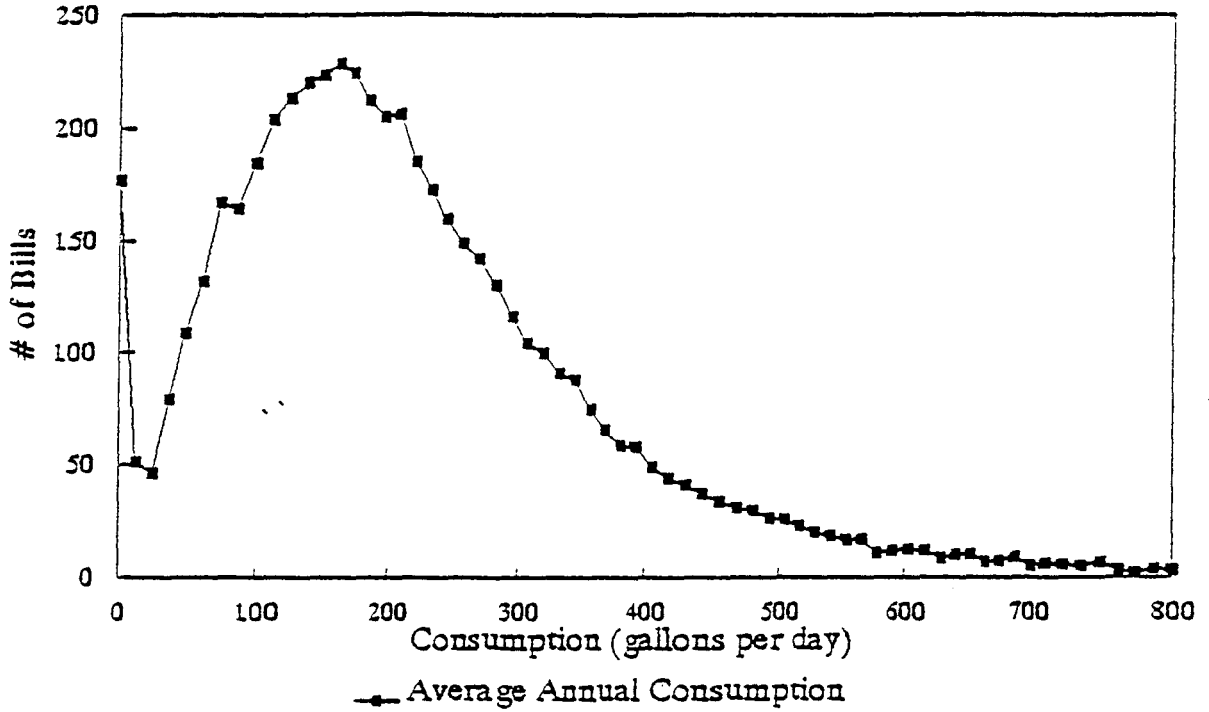
B. Customer Usage Patterns

In order to create an effective increasing block rate, it is necessary to designate appropriate usage blocks. These thresholds are determined by incorporating both usage patterns and stated City policy. We have identified the following usage thresholds for the increasing block rate alternatives:

- o *Residential.* Single family residences with 3/4" or smaller meters make up the majority of customers in this class. These customers are billed for an average usage of 13.9 Ccf bimonthly during the winter season and 24.7 Ccf bimonthly during summer season; a 78% increase in consumption. We recommend that usage blocks be established at 12 and 24 Ccf bimonthly. Usage thresholds are based on meter equivalents and increase with increasing meter size.

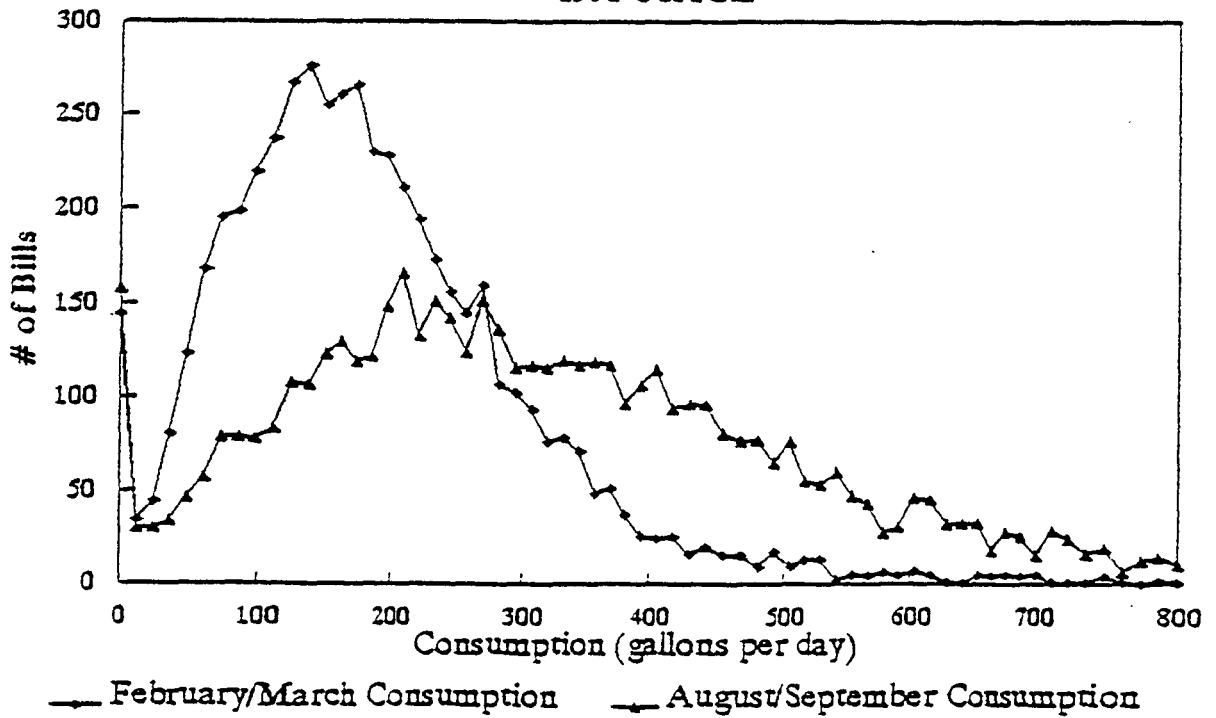
CUSTOMER USAGE STATISTICS, 3/4" METERS

1991 USAGE



CUSTOMER USAGE STATISTICS, 3/4" METERS

1991 USAGE



PERCENTAGE OF BILLS AT THRESHOLD USAGE LEVELS

Time Period	6 Ccf		12 Ccf		24 Ccf	
	% at or Under	% over	% at or Under	% over	% at or Under	% over
<i>Residential 3/4*</i>						
Winter (Febr./March)	19%	81%	53%	47%	86%	14%
Summer (August/Sept.)	10%	90%	24%	76%	53%	47%
Year Round Average	14%	86%	39%	61%	76%	24%
<i>Low Income</i>						
Year Round Average	38%	62%	72%	28%	91%	9%

- *Commercial.* We recommend a single commodity rate for commercial customers rather than an increasing block rate due to the more uniform usage patterns and the wide variance in usage levels of most commercial customers.

C. Development of Unit Costs

Once both the rate revenue requirement and the customer and usage classifications are determined, unit costs are developed for each cost allocation category using the most applicable bases. These unit costs provide the building blocks for possible alternative rate designs. There is not necessarily a single unit cost for each category, since there are numerous ways of allocating or recovering costs. For example, peak demand costs could be allocated using any number of different bases: uniformly from all consumption; in proportion to maximum potential demand (e.g. meter size); or from all consumption above some ordinary or allowable level.

Listed below are the unit costs for 1994 developed for each allocation category. With the various unit costs, it is possible to build several rate alternatives by combining these unit costs, or portions of them, under different assumptions.

- *Customer* - two basic classification methods were used to distribute customer costs:
 - Alternative A, Fixed bimonthly account charge; the total allocated cost of \$159,390 is divided by the total number of bills, 37,890, to calculate a unit cost of \$4.21 per account per bimonthly bill.
 - Alternative B, Fixed charge per meter service equivalent; the total allocated cost of the \$159,390 is divided by the total number of meter service equivalent units, 9,757, to calculate a unit cost of \$2.72 per equivalent service unit per bimonthly bill.
- *Base* - Alternative C, a volume charge; the total allocated cost of \$520,292 is divided by anticipated consumption of 973,933 Ccf to calculate a unit cost of \$.53 per Ccf.
- *Extra Capacity* - three basic classification methods were used in this study to distribute extra capacity costs:
 - Alternative D, a volume charge; the total allocated cost of \$756,573 is divided by the anticipated consumption of 973,933 Ccf to calculate a unit cost of \$.78 per Ccf.

- Alternative E, volume charges for usage thresholds. In order to build volume charges based on different usage thresholds, it is necessary to allocate the revenue requirement for extra capacity between residential and commercial classes. To do that, the residential share of the extra capacity cost (\$589,303) is calculated based on the volume charge. Then the residential allocated cost is divided by anticipated usage in each of the consumption blocks to calculate a unit cost of \$1.57 per Ccf for consumption over 12 Ccf and a unit cost of \$3.03 per Ccf for consumption over 24 Ccf.
- Alternative F, a fixed charge per meter flow equivalent; the total allocated cost of \$756,573 is divided by the total number of meter flow equivalents, 11,249, to calculate a unit cost of \$11.21 per meter flow equivalent per bimonthly bill.
- o *Fire Protection* - Alternative G, a fixed charge per meter flow equivalent; the total cost of \$111,664 was divided by the total number of meter flow equivalents, 11,249, to calculate a unit cost of \$1.65 per meter flow equivalent per bimonthly bill.

VI. RATE DESIGN ALTERNATIVES

The rate structures evaluated in this section are designed to recover the projected revenue requirement for all alternatives. The rate structures which generate those revenues can vary in terms of fixed charges, variable charges, or in the definition of customer classes. The rate structures are evaluated based on equity, City policy objectives, revenue stability, and easy of implementation. There is some "art" involved in mixing appropriate combinations of unit costs to achieve desired results.

A. Rate Alternatives

We developed four rate alternatives as part of the analysis. Two alternatives are based on the existing rate structure (minimum charge and flat excess use charge for water usage over a water allowance determined by meter size). One alternative is based on a minimum charge with flat volume charge for all use. One alternative is an increasing block rate structure which assigns increasing volume rates for usage over specified levels. (We examined two additional increasing block rate structures which were more aggressive in charging higher rates for high consumption levels. The increasing block alternative presented here was determined to be the best option of the three considered for an initial block rate, and leaves the City the opportunity to increase the changes between blocks in the future.)

Each of the alternatives has advantages and disadvantages as shown in the table of the following page.

1. Rate Alternative One

Rate alternative one reflects the current rates with an across-the-board increase of 11% based on the estimated net revenue requirements.

This alternative is not recommended because it does not improve the equity of cost recovery among customer classes as indicated in the cost of service study.

2. Rate Alternative Two

Rate alternative two is the existing rate structure with new cost allocations.

This alternative does not increase the effect of water user rates as a conservation pricing signal, although it better reflects the cost of service findings.

Milwaukie Water Rate Study 1993

RATE ALTERNATIVES

<i>Alternatives</i>	<i>Advantages</i>	<i>Disadvantages</i>
Alternative 1 - Across the board percentage increase using existing rate structure and cost allocations	<ul style="list-style-type: none"> ○ Easy to implement ○ Familiar to customers 	<ul style="list-style-type: none"> ○ Continues old cost allocations
Alternative 2 - Existing rate structure with new cost allocations based on cost-of-service study	<ul style="list-style-type: none"> ○ Same as Alternative 1 ○ Improves equity as defined in cost-of-service analysis 	<ul style="list-style-type: none"> ○ The conservation pricing signal is not as strong as an increasing block rate structure
Alternative 3 - Volume based rate with no minimum allowance	<ul style="list-style-type: none"> ○ Equitable; charges customers in proportion to the cost of providing service ○ Complies with financial policy to promote efficient and conservative use of water 	<ul style="list-style-type: none"> ○ Less revenues are recovered through a fixed charge; thereby increasing revenue instability
Alternative 4 - Increasing Block rate with \$.25 Block Increments	<ul style="list-style-type: none"> ○ Strong price signal to encourage conservation ○ Complies with financial policy to provide water service for basic human needs at an affordable level (lifeline rates) 	<ul style="list-style-type: none"> ○ Large families using higher volumes will pay more ○ May result in insufficient revenues in low water use years; effect on revenue stability is greater because of the increasing block structure ○ More difficult to implement; requires a three block structure with different rates for residential and commercial

3. Rate Alternative Three

Rate alternative three is a volume based rate with small fixed charge, no minimum allowance, and a flat use rate.

This alternative is equitable and relatively easy to implement. It complies with the financial policy to promote efficient and conservative use of water; however a stronger conservation pricing signal is available through an increasing block rate structure.

4. Rate Alternative Four

Rate alternative four is an increasing block rate structure with \$.25 increase in the volume charge between the usage thresholds.

The increasing block rate structure complies with the financial policy to provide water service for basic human needs at an affordable level because usage below the first threshold is charged at a low rate. Revenues in an increasing block rate structure are more instable because more of the revenue is collected from customers with high use. When use declines, revenues will decline to a greater degree.

The following tables show the rates for each alternative compared to existing rates. Also, sample bills are shown for different customer classes and consumption levels.

B. Summary of Rate Design

In order to reflect City rate policies on equity, conservation, and lifeline rates; we recommend the City adopt a rate structure which lowers the fixed monthly charge for all customers and eliminates the water allowance (Alternative 3). The recommended rate structure will enhance the conservation features of the rate and provide some initial feedback as to effectiveness in reducing consumption should the City decide to adopt a increasing block rate structure in the future.

ALTERNATIVE 1 - PERCENTAGE INCREASE

MILWAUKIE WATER RATE SCHEDULE
BI-MONTHLY WATER FEES (EVERY TWO MONTHS)

Meter Size	Rates effective July 1, 1992			Alternative 1 - Percentage Increase Rates		
	Water Allowance Ccf	Fixed with Minimum	Excess Use per Ccf	Water Allowance Ccf	Fixed with Minimum	Excess Use per Ccf
3/4" or smaller	6	\$12.00	\$1.16	6	\$13.32	\$1.29
1"	10	\$21.00	\$1.16	10	\$23.31	\$1.29
1 1/2"	20	\$42.00	\$1.16	20	\$46.62	\$1.29
2"	32	\$63.00	\$1.16	32	\$69.93	\$1.29
3"	60	\$120.00	\$1.16	60	\$133.20	\$1.29
4"	100	\$200.00	\$1.16	100	\$222.00	\$1.29
6"	200	\$400.00	\$1.16	200	\$444.00	\$1.29
Low Income	6	\$6.00	\$1.16	6	\$6.66	\$1.29
Standby Fire Protection						
2"	32	\$24.20	\$1.16	32	\$26.86	\$1.29
4"	100	\$48.40	\$1.16	100	\$53.72	\$1.29
6"	200	\$72.60	\$1.16	200	\$80.59	\$1.29
8"	320	\$96.80	\$1.16	320	\$107.45	\$1.29
10"		\$121.00	\$1.16		\$134.31	\$1.29
12"		\$145.20	\$1.16		\$161.17	\$1.29
Outside City Limits	1.5 times regular fee			1.5 times regular fee		

SAMPLE BILLS

Customer Type	Consumption Ccf	Bill @ existing rates	Bill @ Alternative 1 rates	% Increase
<i>3/4" residential</i>				
February/March average	14	\$21.28	\$23.64	11.1%
Annual average	17	\$24.78	\$27.51	11.1%
August/September average	24	\$32.88	\$36.54	11.1%
Moderately high consumption	40	\$51.44	\$57.18	11.2%
Very high consumption	70	\$86.24	\$95.88	11.2%
Low Income Annual Average	10	\$10.64	\$11.82	11.1%
<i>2" commercial</i>	164	\$216.12	\$240.21	11.1%

ALTERNATIVE 2 - EXISTING RATE STRUCTURE WITH NEW COST ALLOCATIONS

MILWAUKIE WATER RATE SCHEDULE
 BI-MONTHLY WATER FEES (EVERY TWO MONTHS)

Meter Size	Rates effective July 1, 1992			Alternative 2 - Existing Rate Structure with new cost allocations		
	Water Allowance Ccf	Fixed with Minimum	Excess Use per Ccf	Allowance Ccf	Fixed w Mln.	Use per Ccf
3/4" or smaller	6	\$12.00	\$1.16	6	\$13.56	\$1.30
1"	10	\$21.00	\$1.16	10	\$21.00	\$1.30
1 1/2"	20	\$42.00	\$1.16	20	\$38.89	\$1.30
2"	32	\$63.00	\$1.16	32	\$61.61	\$1.30
3"	60	\$120.00	\$1.16	60	\$127.43	\$1.30
4"	100	\$200.00	\$1.16	100	\$200.17	\$1.30
6"	200	\$400.00	\$1.16	200	\$385.14	\$1.30
Low Income	6	\$6.00	\$1.16	6	\$6.78	\$1.30
Standby Fire Protection						
2"	32	\$24.20	\$1.16	32	\$8.59	\$1.30
4"	100	\$48.40	\$1.16	100	\$30.95	\$1.30
6"	200	\$72.60	\$1.16	200	\$45.06	\$1.30
8"	320	\$96.80	\$1.16	320	\$61.18	\$1.30
10"		\$121.00	\$1.16		\$77.29	\$1.30
12"		\$145.20	\$1.16		\$93.41	\$1.30
Outside City Limits	1.5 times regular fee			1.5 times regular fee		

SAMPLE BILLS

Customer Type	Consumption Ccf	Bill @ existing rates	Bill @ Alternative 2 rates	% Increase
<i>3/4" residential</i>				
February/March average	14	\$21.28	\$23.96	12.6%
Annual average	17	\$24.76	\$27.86	12.5%
August/September average	24	\$32.88	\$36.96	12.4%
Moderately High Consumption	40	\$51.44	\$57.76	12.3%
Very High Consumption	70	\$86.24	\$96.76	12.2%
Low Income Annual Average	10	\$10.64	\$11.98	12.6%
<i>2" commercial</i>	164	\$216.12	\$233.21	7.9%

ALTERNATIVE 3 - NO ALLOWANCE

MILWAUKIE WATER RATE SCHEDULE
BI-MONTHLY WATER FEES (EVERY TWO MONTHS)

Meter Size	Rates effective July 1992			Alternative 3 - No Allowance		
	Water Allowance Ccf	Fixed with Minimum	Excess Use per Ccf	Water Allowance Ccf	Fixed, No Minimum	Use per Ccf
3/4" or smaller	6	\$12.00	\$1.16	0	\$5.79	\$1.31
1"	10	\$21.00	\$1.16	0	\$8.05	\$1.31
1 1/2"	20	\$42.00	\$1.16	0	\$12.99	\$1.31
2"	32	\$63.00	\$1.16	0	\$20.17	\$1.31
3"	60	\$120.00	\$1.16	0	\$49.73	\$1.31
4"	100	\$200.00	\$1.16	0	\$70.66	\$1.31
6"	200	\$400.00	\$1.16	0	\$126.12	\$1.31
Low Income	6	\$6.00	\$1.16	0	\$2.90	\$1.31
Standby Fire Protection						
2"	32	\$24.20	\$1.16	0	\$8.59	\$1.31
4"	100	\$48.40	\$1.16	0	\$30.95	\$1.31
6"	200	\$72.60	\$1.16	0	\$45.06	\$1.31
8"	320	\$96.80	\$1.16	0	\$61.18	\$1.31
10"		\$121.00	\$1.16	0	\$77.29	\$1.31
12"		\$145.20	\$1.16	0	\$93.41	\$1.31
Outside City Limits	1.5 times regular fee			1.5 times regular fee		

SAMPLE BILLS

Customer Type	Consumption Ccf	Bill @ existing rates	Bill @ Alternative 3 rates	% Increase
<i>3/4" residential</i>				
February/March average	14	\$21.28	\$24.13	13.4%
Annual average	17	\$24.76	\$28.06	13.3%
August/September average	24	\$32.88	\$37.23	13.2%
Moderately High Consumption	40	\$51.44	\$58.19	13.1%
Very High Consumption	70	\$86.24	\$97.49	13.0%
Low Income Annual Average	10	\$10.64	\$16.00	50.4%
<i>2" commercial</i>	164	\$216.12	\$235.01	8.7%

ALTERNATIVE 4 - INCREASING BLOCK RATE

THRESHOLDS FOR INCREASING BLOCK RATES

Meter Size	Block		
	1	2	3
5/8" & 3/4"	0	12	24
1"	0	20	40
1 1/2"	0	40	80
2"	0	64	128
3"	0	128	256
4"	0	200	400
6"	0	400	800

BI-MONTHLY WATER FEES (EVERY TWO MONTHS)

Meter Size	Rates effective July 1, 1992			Alternative 4 - increasing block rate				
	Water Allowance Ccf	Fixed with Minimum	Excess Use per Ccf	Water Allowance Ccf	Fixed, No Minimum	Block 1	Block 2	Block 3
<i>Residential</i>								
3/4" or smaller	6	\$12.00	\$1.18	0	\$5.79	\$1.12	\$1.37	\$1.62
1"	10	\$21.00	\$1.18	0	\$8.05	\$1.12	\$1.37	\$1.62
1 1/2"	20	\$42.00	\$1.18	0	\$12.99	\$1.12	\$1.37	\$1.62
2"	32	\$63.00	\$1.18	0	\$20.17	\$1.12	\$1.37	\$1.62
3"	60	\$120.00	\$1.18	0	\$49.73	\$1.12	\$1.37	\$1.62
4"	100	\$200.00	\$1.18	0	\$70.66	\$1.12	\$1.37	\$1.62
Low Income	6	\$8.00	\$1.18	0	\$2.90	\$1.12	\$1.37	\$1.62
<i>Commercial</i>								
3/4" or smaller	6	\$12.00	\$1.18	0	\$5.79	\$1.31	\$1.31	\$1.31
1"	10	\$21.00	\$1.18	0	\$8.05	\$1.31	\$1.31	\$1.31
1 1/2"	20	\$42.00	\$1.18	0	\$12.99	\$1.31	\$1.31	\$1.31
2"	32	\$63.00	\$1.18	0	\$20.17	\$1.31	\$1.31	\$1.31
3"	60	\$120.00	\$1.18	0	\$49.73	\$1.31	\$1.31	\$1.31
4"	100	\$200.00	\$1.18	0	\$70.66	\$1.31	\$1.31	\$1.31
6"	200	\$400.00	\$1.18	0	\$128.12	\$1.31	\$1.31	\$1.31
<i>Standby Fire Protection</i>								
2"	32	\$24.20	\$1.18	0	\$8.59	\$1.31	\$1.31	\$1.31
4"	100	\$48.40	\$1.18	0	\$30.95	\$1.31	\$1.31	\$1.31
6"	200	\$72.60	\$1.18	0	\$45.06	\$1.31	\$1.31	\$1.31
8"	320	\$96.80	\$1.18	0	\$61.18	\$1.31	\$1.31	\$1.31
10"	0	\$121.00	\$1.18	0	\$77.29	\$1.31	\$1.31	\$1.31
12"	0	\$145.20	\$1.18	0	\$93.41	\$1.31	\$1.31	\$1.31
Outside City Limits	1.5 times regular fee			1.5 times regular fee				

SAMPLE BILLS

Customer Type	Consumption Ccf	Bill @ existing rates	Bill @ Alternative 4 rates	% Increase
<i>3/4" residential</i>				
February/March average	14	\$21.28	\$21.97	3.2%
Annual average	17	\$24.76	\$26.08	5.3%
August/September average	24	\$32.88	\$35.67	8.5%
High Consumption	40	\$51.44	\$61.59	19.7%
High Consumption	70	\$86.24	\$110.19	27.8%
Low Income Annual Average	10	\$10.64	\$14.10	32.5%
2" commercial	164	\$218.12	\$235.01	8.7%

IMPACT ON BILLS OF RATE ALTERNATIVES

CONSUMPTION (Ccf)	Dec/Jan	Feb/Mar	Apr/May	Jun/Jul	Aug/Sept	Oct/Nov	Total
3/4" Residential							
Average 1991	16	14	15	18	24	22	109
10% percentile	5	5	5	6	7	7	35
90% percentile	32	26	30	36	51	44	219

ESTIMATED BILLS	Dec/Jan	Feb/Mar	Apr/May	Jun/Jul	Aug/Sept	Oct/Nov	Total
3/4" Residential Average							
Alternative 1	\$26.22	\$23.64	\$24.93	\$28.80	\$36.54	\$33.96	\$174.09
Alternative 2	\$26.56	\$23.96	\$25.26	\$29.16	\$36.96	\$34.36	\$176.26
Alternative 3	\$26.75	\$24.13	\$25.44	\$29.37	\$37.23	\$34.61	\$177.53
Alternative 4	\$24.71	\$21.97	\$23.34	\$27.45	\$35.67	\$32.93	\$166.07
3/4" Residential 10% Percentile							
Alternative 1	\$13.32	\$13.32	\$13.32	\$13.32	\$14.61	\$14.61	\$82.50
Alternative 2	\$13.56	\$13.56	\$13.56	\$13.56	\$14.86	\$14.86	\$83.96
Alternative 3	\$12.34	\$12.34	\$12.34	\$13.65	\$14.96	\$14.96	\$80.59
Alternative 4	\$11.39	\$11.39	\$11.39	\$12.51	\$13.63	\$13.63	\$73.94
3/4" Residential 90% Percentile							
Alternative 1	\$46.86	\$39.12	\$44.28	\$52.02	\$71.37	\$62.34	\$315.99
Alternative 2	\$47.36	\$39.56	\$44.76	\$52.56	\$72.06	\$62.96	\$319.26
Alternative 3	\$47.71	\$39.85	\$45.09	\$52.95	\$72.60	\$63.43	\$321.63
Alternative 4	\$48.63	\$38.91	\$45.39	\$55.11	\$79.41	\$68.07	\$335.52

ANNUAL WATER USER FEES BY RATE ALTERNATIVE

Average Consumption and Consumption at 10 Percentile and at 90 Percentile



CITY OF MILWAUKIE



FAX (503) 652-4433

*** MEMORANDUM *** October 12, 1993

To: Mayor and City Council
 From: Dan Bartlett, City Manager *Dan*
 Re: Milwaukie Downtown Development Association (MDDA):
 Economic Improvement District Assessment &
 Business License Surcharge

Action Requested

Adopt two replacement ordinances to continue the business license surcharge and the assessment for the economic improvement district.

Background

On September 15, 1993, MDDA requested that the City renew Ordinance 1702, the business license surcharge. The City Attorney's Office has researched this matter and submitted renewal ordinances for both the business license surcharge and the Economic Improvement District Assessment (EID). The renewal ordinances would continue these funding sources at the current \$18,000 per year until 1998-1999 for the EID and 1998 for the business license surcharge.

A worksession with the MDDA Board has been scheduled for October 13, 1993, at 7:30 a.m., Libbey's Restaurant. This is the normal MDDA Board meeting time. At this meeting the Council can hear comments from the MDDA Board concerning continuing one or both of the ordinances. The Council and MDDA Board can also determine if the ordinances should be renewed together or if the surcharge should be renewed now and the EID next Spring.

If the Council decides to continue one or both of the ordinances, then a public hearing would be held at a special meeting on November 23, 1993, to receive objections to the continuance of each of the charges. If more than 33 percent object to either of the ordinances, then that ordinance is repealed.

One issue the Council and MDDA Board need to decide is the timing of the ordinance renewals. The business license surcharge authority has expired. In order to include the surcharge on the 1994 business license, a new ordinance needs to be in place by January, 1 1993.

Memorandum: EID & Business License Surcharge
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The renewal of the EID needs to be in place before July 15, 1994. This is the date the Assessor needs to be notified to extend the assessment, if the MDDA Board and Council decide on a mandatory assessment. If the Council and MDDA decide on a voluntary assessment, then the decision needs to be made earlier so that the City Finance department can prepare an assessment roll and bill the property owners directly.

A related issue is the Council's intent to continue the services contract with MDDA which provides \$18,000 per year in exchange for MDDA acting as the organization to stimulate economic development of the downtown area. Funds for the 1993-1994 renewal of this agreement are included in the City's current budget. The contract could be renewed at the December 7, 1993, Council meeting. A payment could then be made on January 1, 1994, if the contract is renewed.

Additional details concerning the ordinance renewal are included with the attachments to this memo.

cc: Karen O'Dowd, MDDA Manager
File
cm706/hd

Attachments: Ordinances: Surcharge & EID
October 5, 1993, City Attorney Memo
ORS 223.112-ORS223.161
September 15, 1993, MDDA Request
Ordinances 1702, 1704, & 1710

CITY OF MILWAUKIE

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF MILWAUKIE, OREGON, PROVIDING FOR CONTINUING THE BUSINESS LICENSE SURCHARGE THROUGH 1998 AND GRANTING PERSONS CONDUCTING BUSINESS IN THE DISTRICT THE RIGHT TO REMONSTRATE

WHEREAS, Ordinance No. 1702, adopted by the City Council on March 19, 1991, imposed a business license surcharge for the purpose of funding downtown development; and

WHEREAS, the City's authority pursuant to Ordinance No. 1702 to collect the business license surcharge expires in 1993; and

WHEREAS, ORS 223.154 authorizes the adoption of an ordinance providing for continuing the surcharge; and

WHEREAS, the City Council finds it beneficial to the downtown area and the City as a whole to continue the surcharge in order to provide funding for downtown development; now, therefore;

THE CITY OF MILWAUKIE ORDAINS AS FOLLOWS:

Section 1. The business license surcharge authorized by Ordinance No. 1702 shall continue to be collected through calendar year 1998 pursuant to the terms of Ordinance No. 1702.

Section 2. The City Council grants to persons conducting business in the economic improvement district the notice and right to remonstrance described in ORS 223.147(2)(b) to (d). Therefore:

(a) The City Recorder is directed to mail to each person conducting business within the economic improvement district a notice that the surcharge is to be continued, and stating the time and place of a public hearing at which time affected persons may appear to support or object to the continuation of the surcharge. The notice shall contain the amount of the surcharge imposed in 1993. The hearing shall not be held sooner than 30 days after mailing of the notice.

(b) The City Council, at said public hearing, may correct, modify or revise the surcharge and shall determine if the surcharge is to be continued.

(c) The surcharge will not be imposed and the economic improvement project terminated when written objections are received at the public hearing from more than 33 percent of persons conducting business within the economic improvement district who will be subject to the business license surcharge.

Section 3. If sufficient written objections to terminate the economic improvement project are not received at the public hearing, then the surcharge shall be imposed through calendar year 1998 pursuant to the terms of Ordinance No. 1702.

Read for the first time on _____, 1993 and moved to a second reading by _____ vote of the City Council.

Read for the second time and adopted by the City Council on _____, 1993.

Signed by the Mayor on _____, 1993.

Craig Lomnicki, Mayor

Attest:

City Recorder

Approved as to form:

City Attorney

CITY OF MILWAUKIE

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF MILWAUKIE, OREGON, PROVIDING FOR CONTINUED ECONOMIC IMPROVEMENT DISTRICT ASSESSMENTS THROUGH FISCAL YEAR 1998-99 AND GRANTING PROPERTY OWNERS IN THE DISTRICT THE RIGHT TO REMONSTRATE

WHEREAS, after notice and hearing, Ordinance No. 1704 was adopted by the City Council on May 7, 1991, and created an economic improvement district in the downtown area, determined the boundaries of the district, determined the formula for assessment of benefitted properties and assessed the benefitted properties within the district boundaries for a three year period; and

WHEREAS, Ordinance No. 1710, adopted by the City Council on July 16, 1991, amended Ordinance No. 1704 to provide for a fiscal year collection cycle and to provide for certification of the assessments to the County Tax Assessor for collection; and

WHEREAS, the City's authority pursuant to Ordinance No. 1704 to levy assessments for the economic improvement district expires after fiscal year 1993-94; and

WHEREAS, ORS 223.124 authorizes the adoption of an ordinance providing for continued assessments; and

WHEREAS, the City Council finds it beneficial to the downtown area and the City as a whole to continue the assessments in order to provide funding for an economic improvement district; now, therefore;

THE CITY OF MILWAUKIE ORDAINS AS FOLLOWS:

Section 1. The economic improvement district created by Ordinance No. 1704 shall remain in effect and the assessments authorized by Ordinances No. 1704 and 1710 shall continue to be levied through fiscal year 1998-99 pursuant to the terms of Ordinances No. 1704 and 1710.

Section 2. The City Council grants to property owners in the economic improvement district the notice and right to remonstrance described in ORS 223.117(2)(b) to (e). Therefore:

(a) The City Recorder is directed to prepare and file the assessment roll.

(b) The City Recorder is directed to mail to the owner of each lot to be assessed a notice that the assessments are to be continued, and stating the time and place of a public hearing at

ORDINANCE NO. _____

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which time affected property owners may appear to support or object to the continuation of the assessment. The notice shall contain the amount of the assessment levied for fiscal year 1993-94. The hearing shall not be held sooner than 30 days after mailing of the notice.

(c) The City Council, at said public hearing, may correct, modify or revise the assessments and shall determine if the assessments are to be continued.

(d) The assessments will not be made and the economic improvement project terminated when written objections are received at the public hearing from owners of property upon which more than 33 percent of the total amount of assessments are levied.

Section 3. If sufficient written objections to terminate the economic improvement project are not received at the public hearing, then the assessments shall be levied through fiscal year 1998-99 pursuant to the terms of Ordinances No. 1704 and 1710.

Read for the first time on _____, 1993 and moved to a second reading by _____ vote of the City Council.

Read for the second time and adopted by the City Council on _____, 1993.

Signed by the Mayor on _____, 1993.

Craig Lomnicki, Mayor

Attest:

City Recorder

Approved as to form:

City Attorney

jmc\mmd\milwaukie\EIDexten.ord

O'DONNELL, RAMIS, CREW & CORRIGAN

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ATTORNEYS AT LAW
BALLOW & WRIGHT BUILDING
1727 N.W. Hoyt Street
Portland, Oregon 97209

TELEPHONE: (503) 222-4402
FAX: (503) 243-2944

DATE: October 5, 1993
TO: Dan Bartlett - City Manager
FROM: Jim Coleman *JC* City Attorney's Office
RE: EID Assessment/Business License Surcharge

You have asked our office to outline the process for extending the Economic Improvement District (EID) assessments and the business license surcharge. Ordinance No. 1710 only authorizes EID assessments through the 1993-94 fiscal year. The EID assessments for 1993-94 have been certified to the County Tax Assessor for collection. The City should begin to receive funds in November or December. Ordinance No. 1702 authorized collection of a business license surcharge through calendar year 1993, with payment due on January 1, 1993. Therefore, the three year term of both ordinances is about to expire. The MDDA has encouraged the City to extend both ordinances in order to continue funding downtown development.

ORS 223.112 to 223.161 authorizes and controls economic improvement districts and business license surcharges. The process to extend both ordinances under these statutes is essentially the same. For EID assessments the process is as follows:

- 1) Enact an ordinance that provides for continued assessments for a specified number of years and which grants property owners in the district the right to remonstrate;
- 2) Prepare a list of each lot to be assessed;
- 3) Mail or personally deliver notice that the assessments are to be continued to the owner of each lot to be assessed. The notice must state the time and date of a public hearing at which the affected property owners may appear to support or object to the assessment;
- 4) Hold the public hearing not sooner than 30 days after notices have been mailed or delivered;
- 5) If written objections are not received at the public hearing from owners of property upon which more than 33 percent of the total amount of the assessments are

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Memo re: EID Assessment/Business License Surcharge
October 5, 1993
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levied, then the ordinance extending the assessments shall stand. If written objections are received at the public hearing from owners of property upon which more than 33 percent of the total amount of the assessments are levied, then the ordinance will be repealed.

If the EID assessment is imposed as outlined above, the assessment is a tax under Article XI, section 11b of the Oregon Constitution (Measure 5) and must be certified to the County Tax Assessor for collection. In response to Measure 5, the 1991 Legislature added an option which allows the City Council, at its discretion, to only collect the assessment from those who have not filed a written objection. ORS 223.118. Because payment of the assessment is then voluntary, it is no longer a tax under Measure 5 and it does not have to be certified to the County Tax Assessor for collection. This is an option the City Council may wish to discuss, however, it would probably decrease the number of property owners participating in the district.

Pursuant to ORS 223.154, in order to extend the business license surcharge the City Council must enact an ordinance continuing the charge and granting the right to remonstrate. Then notice is given to those persons conducting business in the district and a public hearing is held not sooner than 30 days after notice is given. If less than 33 percent of persons conducting business within the district who will be subject to the charge object in writing to the surcharge, then ordinance will stand. If more than 33 percent object, then the ordinance will be repealed.

Both the EID assessment and the business license surcharge may be extended "for a specified number of years." ORS 223.124 and 223.154. This indicates that there is no limit to the number of years that the ordinances may be extended. However, ORS 223.117 and 223.147 limit the term of the ordinances originally imposing the assessment and the surcharge to a maximum of five years. Therefore, we suggest that the maximum term for any ordinance imposing the assessment or the surcharge be five years.

ORS 223.127(2) was amended by the 1991 Legislature to read as follows:

"The rights and duties accorded governmental units and the owners of property for financing assessments under ORS 223.205 and 223.210 to 223.295 apply to assessments levied upon

Memo re: EID Assessment/Business License Surcharge
October 5, 1993
Page 3

property in an economic improvement district for financing all or part of the cost of an economic improvement."

The underlined words were the words that were amended by the 1991 session. Most significantly, the words "do not" were deleted just before the word "apply" in first sentence. The result of this amendment is that the Bancroft Bonding procedures, including the ability to pay assessments in installments over a 10 year period, now apply to assessments levied to finance economic improvement districts. I have checked with the League of Oregon Cities and no one there understands why this section was put in, or what the apparent legislative intent included. Given that most of the assessments are relatively small, there should not be any interest in Bancroft Bonding the assessment. However, the City needs to be aware that the option is out there.

We contacted the Oregon Downtown Development Association and according to their director, Brian Scott, the 1993 Legislature did not make any changes to the EID or business license statutes, ORS 223.112 to 223.161. We also have checked the advance sheets of the 1993 session laws in order to confirm that there are no changes, however, all of the advance sheets have not been published and distributed as yet. We will, of course, continue to check the advance sheets as they arrive.

I am enclosing with this memo two draft ordinances and the applicable statutes. Please give me or Maggie a call if there are any changes to the ordinances. We will then finalize the ordinances for the meeting on October 19, 1993.

CONDEMNATION FOR CITY IMPROVEMENTS: SPECIAL PROCEDURE

223.005 Condemnation for public use within and without city limits. Any incorporated city may:

(1) Appropriate any private real property, water, watercourse and riparian rights to any public or municipal use or for the general benefit and use of the people of the city, including but not limited to appropriation for an aviation field, park, city hall, city buildings, jail, or to protect the city from overflow by freshets.

(2) Appropriate any real property, water, watercourse and water and riparian rights, including power sites, to any public or municipal use or for the general benefit and use of the people within or without the city, and to build dams, reservoirs and conduits for the purpose of storing and using water to aid in developing the necessary power to generate electricity for the use and benefit of the people within or without the city.

(3) Condemn for its use private property for the purpose of erecting and maintaining electric lines thereon for the purpose of generating and conveying power to light and heat the city, and to be used and sold by the city for manufacturing, transportation, domestic and other purposes, either within or without the corporate limits of the city, and for the purpose of constructing electrical systems for municipal uses. [Amended by 1971 c.134 §1]

223.010 Right of city to enter upon, survey, examine and select property to be condemned. For the purposes of ORS 223.005, a city may enter upon, survey, examine and select any such property or rights for the purpose of constructing any ditch, drain, dam, dike, canal, flume, sewer, reservoir, septic tank, filter bed, sewer form or purifying plant or laying or constructing and maintaining any pipe, sewer, drain, aqueduct, dam, dike, canal, flume, reservoir, septic tank, filter bed, sewer form or purifying plant or other plant, building or electric lines or system for municipal uses, including but not limited to, aviation fields, parks, city hall, city buildings, jails, docks, piers, slips, shore and terminal structures. [Amended by 1971 c.134 §2]

223.015 Manner of condemnation; compensation. After selection of such rights and property under ORS 223.010 in such manner as the council provides, the city seeking to make the appropriation may proceed in the manner prescribed by the statutes for the appropriation of land for corporate purposes, and not otherwise, unless

otherwise provided by law, to have such property appropriated and the compensation therefor determined and paid. However, the compensation for such condemnation by a city shall be paid by a deposit in the court of an order drawn upon the city treasurer for the amount of compensation.

223.020 Scope of condemnation. Appropriation of property under ORS 223.005 may extend beyond the corporate limits of the city to or along and including any lake, spring, stream or power site.

223.025 [Repealed by 1963 c.297 §1]

223.030 [Repealed by 1963 c.297 §1]

223.035 [Repealed by 1963 c.297 §1]

223.040 [Repealed by 1963 c.297 §1]

MUNICIPAL CONDEMNATION PROCEEDINGS

223.105 Proceedings to condemn property for city improvements when owner and city disagree on price. (1) The provisions of this section apply to every city, whether organized under general law or otherwise.

(2) Whenever the council of any incorporated city deems it necessary to take or damage private property for the purpose of establishing, laying out, extending or widening streets, or other public highways and places within any city, or for rights of way for drains, sewers or aqueducts, or for widening, straightening or diverting channels of streams and the improvement of waterfronts, and the council cannot agree with the owner of the property as to the price to be paid, the council may direct proceedings to be taken under the general laws of this state to procure the same.

ECONOMIC IMPROVEMENT DISTRICTS

223.110 [Repealed by 1971 c.741 §38]

223.112 Definitions for ORS 223.112 to 223.132. As used in ORS 223.112 to 223.132, unless the context requires otherwise:

(1) "Council" means the city council or other controlling body of a city.

(2) "Economic improvement" means:

(a) The planning or management of development or improvement activities.

(b) Landscaping or other maintenance of public areas.

(c) Promotion of commercial activity or public events.

(d) Activities in support of business recruitment and development.

(e) Improvements in parking systems or parking enforcement.

(f) Any other economic improvement activity for which an assessment may be made on property specially benefited thereby. [1985 c.576 §1; 1991 c.902 §4]

223.114 Economic improvement district; assessment ordinance. (1) A council may enact an ordinance establishing a procedure to be followed by the city in making assessments for the cost of an economic improvement upon the lots which are specially benefited by all or part of the improvement.

(2) In any ordinance adopted under subsection (1) of this section, a city shall not be authorized to:

(a) Levy assessments in an economic improvement district in any year that exceed one percent of the real market value of all the real property located within the district.

(b) Include within an economic improvement district any area of the city that is not zoned for commercial or industrial use.

(c) Levy assessments on residential real property or any portion of a structure used for residential purposes. [1985 c.576 §2; 1989 c.1018 §3; 1991 c.459 §350; 1991 c.902 §5]

223.115 [Repealed by 1971 c.741 §36]

223.117 Requirements of assessment ordinance. (1) An ordinance adopted under ORS 223.114, shall provide for enactment of an assessment ordinance that:

(a) Describes the economic improvement project to be undertaken or constructed.

(b) Contains a preliminary estimate of the probable cost of the economic improvement and the proposed formula for apportioning cost to specially benefited property.

(c) Describes the boundaries of the district in which property will be assessed.

(d) Specifies the number of years, to a maximum of five, in which assessments will be levied.

(e) Contains provision for notices to be mailed or delivered personally to affected property owners that announce the intention of the council to construct or undertake the economic improvement project and to assess benefited property for a part or all of the cost. The notice shall state the time and place of the public hearing required under paragraph (f) of this subsection.

(f) Provides for a hearing not sooner than 30 days after the mailing or delivery of notices to affected property owners at which the owners may appear to support or object to the proposed improvement and assessment.

(2) The ordinance shall also:

(a) Provide that if, after the hearing held under paragraph (f) of subsection (1) of this section, the council determines that the economic improvement shall be made, the council

shall determine whether the property benefited shall bear all or a portion of the cost and shall determine, based on the actual or estimated cost of the economic improvement, the amount of assessment on each lot in the district.

(b) Require the city recorder or other person designated by the council to prepare the proposed assessment for each lot in the district and file it in the appropriate city office.

(c) Require notice of such proposed assessment to be mailed or personally delivered to the owner of each lot to be assessed, which notice shall state the amount of the assessment proposed on the property of the owner receiving the notice. The notice shall state the time and place of a public hearing at which affected property owners may appear to support or object to the proposed assessment. The hearing shall not be held sooner than 30 days after the mailing or personal delivery of the notices.

(d) Provide that the council shall consider such objections and may adopt, correct, modify or revise the proposed assessments.

(e) Provide that the assessments will not be made and the economic improvement project terminated when written objections are received at the public hearing from owners of property upon which more than 33 percent of the total amount of assessments is levied. [1985 c.576 §3; 1989 c.1018 §4]

223.118 Remonstrance against assessment; exclusion of property. (1) In addition to the requirements listed in ORS 223.117 (2), an assessment ordinance adopted under ORS 223.114 and 223.117 may, at the discretion of the council, provide that:

(a) When the council receives written objections at the public hearing only from owners of property upon which less than 33 percent of the total amount of assessments is levied, the economic improvement project may be undertaken or constructed, but that assessments shall not be levied on any lot or parcel of property if the owner of that property submitted written objections at the public hearing. Notwithstanding any other provision of law, an owner of property who fails to submit written objections at the public hearing as provided for in the ordinance shall be deemed to have made a specific request for the economic improvement services to be provided during the period of time specified in the assessment ordinance.

(b) The council, after excluding from assessment property belonging to such owners, shall determine the amount of assessment on each of the remaining lots or parcels in the district.

(c) Notice of such proposed assessment be mailed or personally delivered to the owner of each lot to be assessed, which notice shall state the amount of the assessment proposed on the property of the owner receiving the notice.

(2) When assessments are levied against property within an economic improvement district in accordance with an assessment ordinance that contains the provisions described in subsection (1) of this section:

(a) Any new owner of benefited property in the district or any owner of benefited property who excluded the property from assessment by submitting written objections to the council may subsequently agree to the assessment of the owner's property in the district. The council shall apportion the costs to the property for the remaining time in which assessments will be levied.

(b) The assessed property may not be relieved from liability for that assessment.

(c) If the council considers it necessary to levy assessments upon property in the district for longer than the period of time specified in the assessment ordinance, the council shall enact an ordinance that provides for continued assessments for a specified number of years and grants to property owners in the district the notice and right of remonstrance described in ORS 223.117 (2)(b) to (e) and paragraphs (a) to (c) of subsection (1) of this section. [1991 c.773 §2]

223.119 Advisory committee; functions. An ordinance adopted under ORS 223.114, may require creation, for each economic improvement district, of an advisory committee to allocate expenditure of moneys for economic improvement activities within the scope of ORS 223.112 to 223.132. If an advisory committee is created, the council shall strongly consider appointment of owners of property within the economic improvement district to the advisory committee. An existing association of property owners or tenants may enter into an agreement with the city to provide the proposed economic improvement. [1985 c.576 §4; 1989 c.1018 §5]

223.120 [Repealed by 1971 c.741 §38]

223.122 Effect of urban renewal districts or local improvement districts. The existence of local improvement districts or urban renewal districts in a city does not affect the creation of economic improvement districts under ORS 223.112 to 223.132. [1985 c.576 §5]

223.124 Extension of assessment period. When the council considers it necessary to levy assessments upon property in an economic improvement district for longer than the period of time specified in the as-

essment ordinance that created the district, the council shall enact an ordinance that provides for continued assessments for a specified number of years and grants to property owners in the district the notice and right of remonstrance described in ORS 223.117 (2)(b) to (e). [1985 c.576 §6]

223.125 [Repealed by 1971 c.741 §38]

223.127 Application of certain assessment statutes to economic improvement districts. (1) ORS 223.387 and 223.391 to 223.395 apply to economic improvement districts created by a city in accordance with ORS 223.112 to 223.132.

(2) The rights and duties accorded governmental units and the owners of property for financing assessments under ORS 223.205 and 223.210 to 223.295 apply to assessments levied upon property in an economic improvement district for financing all or part of the cost of an economic improvement. [1985 c.576 §7; 1991 c.902 §6]

223.129 Expenditure of assessment revenues; liability for unauthorized expenditures. (1) A city council shall not expend any moneys derived from assessments levied under ORS 223.112 to 223.132 for any purpose different from the purpose described in the ordinance adopted under ORS 223.114.

(2) Any public official who expends any moneys derived from assessments levied under ORS 223.112 to 223.132 for any purpose different from the purpose described in an ordinance adopted under ORS 223.114 shall be civilly liable for the return of the moneys by suit of the district attorney of the county in which the city is located or by suit of any taxpayer of the city. [1985 c.576 §8]

223.130 [Repealed by 1971 c.741 §38]

223.132 Formation of economic improvement districts as additional power of cities. The authority granted to cities by ORS 223.112 to 223.132, is in addition to any other authority a city may have under state law, its charter or its ordinances to create or finance economic improvement districts. [1989 c.1018 §2]

223.135 [Repealed by 1971 c.741 §38]

223.140 [Repealed by 1971 c.741 §38]

223.141 Definitions for ORS 223.141 to 223.161. As used in ORS 223.141 to 223.161, unless the context requires otherwise:

(1) "Business license fee" means any fee paid by a person to a city for any form of license that is required by the city in order to conduct business in that city.

(2) "Conducting business" means to engage in any business, trade, occupation or profession in pursuit of gain including activities carried on by a person through officers, agents and employees as well as activities

carried on by a person on that person's own behalf.

(3) "Council" means the city council or other controlling board of a city.

(4) "Economic improvement" means:

(a) The planning or management of development or improvement activities.

(b) Landscaping or other maintenance of public areas.

(c) Promotion of commercial activity or public events.

(d) Activities in support of business recruitment and development.

(e) Improvements in parking systems or parking enforcement.

(f) Any other economic improvement activity for which an assessment may be made on property specially benefited thereby. [1991 c.698 §1]

223.144 Economic improvement district; business license ordinance. (1) A council, on its own motion or after receiving a petition for the formation of an economic improvement district signed by 33 percent or more of persons conducting business within the proposed district, may enact an ordinance establishing a procedure to be followed by the city in imposing a business license fee to raise revenue for the cost of an economic improvement. The business license fee authorized under this subsection may be in the form of a surcharge on an existing business license fee imposed by the city on any business, trade, occupation or profession carried on or practiced in the economic improvement district.

(2) In any ordinance adopted under subsection (1) of this section, a city shall not be authorized to:

(a) Include within an economic improvement district any area of the city that is not zoned for commercial or industrial use.

(b) Impose a business license fee to raise revenue for an economic improvement that does not primarily benefit persons conducting business within the economic improvement district. [1991 c.698 §2]

223.145 [Repealed by 1971 c.741 §38]

223.147 Requirements of business license ordinance. (1) An ordinance adopted under ORS 223.144, shall provide for enactment of a business license fee ordinance that:

(a) Describes the economic improvement project to be undertaken or constructed.

(b) Contains a preliminary estimate of the probable cost of the economic improvement.

(c) Describes the boundaries of the district in which property will be assessed.

(d) Specifies the number of years, to a maximum of five, in which business license fees for the economic improvement will be imposed.

(e) Contains provision for notices to be mailed or delivered personally to affected persons that announce the intention of the council to construct or undertake the economic improvement project and to impose a business license fee upon persons conducting business within the district for a part or all of the cost. The notice shall state the time and place of the public hearing required under paragraph (f) of this subsection.

(f) Provides for a hearing not sooner than 30 days after the mailing or delivery of notices to affected persons at which the persons may appear to support or object to the proposed improvement and business license fee.

(2) The ordinance shall also:

(a) Provide that if, after the hearing held under paragraph (f) of subsection (1) of this section, the council determines that the economic improvement shall be made, the council shall determine whether the businesses benefited shall bear all or a portion of the cost and shall determine, based on the actual or estimated cost of the economic improvement, the amount of the business license fee.

(b) Require notice of such proposed business license fee to be mailed or personally delivered to each person conducting business within the proposed economic improvement district, which notice shall state the amount of the business license fee. The notice shall state the time and place of a public hearing at which affected persons may appear to support or object to the proposed business license fee. The hearing shall not be held sooner than 30 days after the mailing or personal delivery of the notices.

(c) Provide that the council shall consider the objections of persons subject to the proposed business license fee and may adopt, correct, modify or revise the proposed business license fee.

(d) Provide that the business license fee will not be imposed and the economic improvement project terminated when written objections are received at the public hearing from more than 33 percent of persons conducting business within the economic improvement district who will be subject to the proposed business license fee. [1991 c.698 §3]

223.150 [Repealed by 1971 c.741 §38]

223.151 Advisory committee; functions. An ordinance adopted under ORS 223.144, may require creation, for each eco-

economic improvement district of an advisory committee to develop a plan and to allocate expenditure of moneys for economic improvement activities within the scope of ORS 223.141 to 223.161. If an advisory committee is created, the council shall appoint persons conducting business within the economic improvement district to the advisory committee. An existing association of persons conducting business within an economic improvement district may enter into an agreement with the city to provide the economic improvement. [1991 c.698 §4]

223.154 Extension of business licensing period. When the council considers it necessary to impose business license fees upon persons conducting business in an economic improvement district for longer than the period of time specified in the ordinance that created the district, the council shall enact an ordinance that provides for continued business license fees for a specified number of years and grants to persons conducting business in the district the notice and right of remonstrance described in ORS 223.147 (2)(b) to (d). [1991 c.698 §5]

223.155 [Repealed by 1971 c.741 §36]

223.157 Expenditure of business license revenues; liability for unauthorized expenditures. (1) A city council shall not expend any moneys derived from business license fees levied under ORS 223.141 to 223.161 for any purpose different from the purpose described in the ordinance adopted under ORS 223.144.

(2) Any public official who expends any moneys derived from business license fees levied under ORS 223.141 to 223.161 for any purpose different from the purpose described in an ordinance adopted under ORS 223.144 shall be civilly liable for the return of the moneys by suit of the district attorney of the county in which the city is located or by suit of any taxpayer of the city. [1991 c.698 §6]

223.160 [Repealed by 1971 c.741 §36]

223.161 Effect of urban renewal districts or local improvement districts. (1) The existence of local improvement districts or urban renewal districts in a city does not affect the creation of economic improvement districts under ORS 223.141 to 223.161.

(2) The authority granted to cities by ORS 223.141 to 223.161 is in addition to any other authority a city may have under state law, its charter or its ordinances to create or finance economic improvement districts. [1991 c.698 §7]

223.165 [Repealed by 1971 c.741 §36]

223.170 [Repealed by 1971 c.741 §36]

223.175 [Repealed by 1971 c.741 §36]

FINANCING LOCAL IMPROVEMENTS (BANCROFT BONDING ACT)

223.205 Scope and application; validation of bond issues by cities of 100,000 or more. (1) ORS 223.205 and 223.210 to 223.295 may be cited as the Bancroft Bonding Act.

(2) The provisions of the Bancroft Bonding Act are not mandatory. Any governmental body having charter provisions, or ordinance provisions authorized by charter, for bonding improvement assessments and selling bonds may follow those provisions or the provisions of the Bancroft Bonding Act, or the provisions of any other statute.

(3) All bonds issued prior to March 20, 1939, in accordance with the charter provisions of any city which, as of March 20, 1939, has or after that date attains a population of 100,000 or more inhabitants, according to the published federal census, and all action taken and proceedings adopted by a city prior to that date for issuing bonds in accordance with charter provisions are ratified, approved and confirmed. [Amended by 1957 c.103; §1; 1959 c.653 §1; 1965 c.282 §2; 1975 c.642 §1; 1991 c. 902 §7]

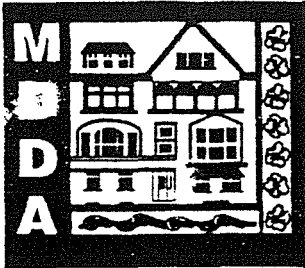
223.207 Purpose of ORS 223.208. The Legislative Assembly hereby declares that the purpose of ORS 223.208 and this section is to provide purchasers of homes or multi-family dwellings with Bancroft financing of systems development charges as an alternative to absorbing those charges into the long-term permanent financing of their homes. (1977 c.722 §2)

223.208 Systems development and connection charges of governmental units subject to Bancroft Act. (1) Subject to subsection (3) of this section, the rights and duties accorded governmental units and the owners of property for financing and assessments under ORS 223.205 to 223.775 shall apply to the following:

(a) A systems development charge designed to finance the construction, extension or enlargement of a street, community water supply, storm sewer or sewerage or disposal system as defined in ORS 199.464 imposed by a governmental unit as a condition to issuance of any occupancy permit or imposed by a governmental unit at such other time as, by ordinance, it may determine.

(b) That portion of a connection charge imposed by a governmental unit which is greater than the amount necessary to reimburse the unit for its costs of inspection and installing connections with system mains.

(2) Notwithstanding ORS 223.230, the financing of systems development or connection charges under this section may, at



Milwaukie Downtown Development Association

10952 SE 21st Street, Suite 5 - Milwaukie, Oregon 97222 (503)653-0378

Board

- President
Pamela Reynolds
Statements Plus
- Vice President
Champ Husted
Milwaukie Bowl
- Treasurer
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- Dan Bartlett**
Milwaukie City Manager
- Arlie Brown**
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Mayor of Milwaukie
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- Steve Morse**
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- Jean Myers**
Milwaukie Popkorn Products
Candyland
- Doug Naef**
Milwaukie Insurance
- Keith Richey**
Peake Memorial Chapel

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- Bill Hupp**
- Ron Kinsella**
- S.A. Fing Rivelli**
Fing Rivelli Agency
- Rick Warf, D.M.D.**

September 15, 1993

Mr. Dan Bartlett
City Manager
City of Milwaukie
10722 SE Main Street
Milwaukie, OR 97222

RECEIVED
CITY OF MILWAUKIE
'93 SEP 15 PM 4 45

RE: Request by MDDA Board to Renew Ordinance 1702
Continuing the Business License Surcharge

Dear Dan:

In keeping with the action taken by the Milwaukie Downtown Development Association (MDDA) Board of Directors during the meeting held this morning, the Association is herein requesting that the City Council renew ordinance 1702 extending the business license surcharge for an additional three years subject to the conditions and requirements stated in the original ordinance adopted in March, 1991 (attached). If possible, we would request that the public hearing be set for October 5, 1993.

It is our understanding that the surcharge is based upon a "per employee" count not to exceed \$18,000 annually. Were the fees to be imposed as of this date this fee would be \$24.75, however, we understand that the per employee surcharge fluctuates depending upon the actual count established at the beginning of each annual billing period. It is also our understanding that the City will notify all businesses located within the district of the public hearing.

I am pleased to report that this request was supported unanimously by our Board. Non-board member George Van Bergen also expressed support so long as the City also continues to support the organization under its contract.

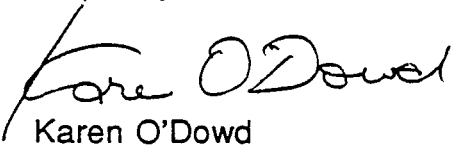
Because the organization is reliant on all three legs of funding appropriately analogized to that of a "three legged stool", our Executive Board and steering committee would welcome the

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opportunity to meet informally with the City Council, perhaps during a work-study session. We would hope that this meeting could be used to obtain feedback from the Council on the Association's performance relative to the City contract. We are cognizant that budget constraints make every City expenditure subject to scrutiny and evaluation.

As should be apparent, our Association is committed to improving the downtown recognizing that many of our accomplishments are directly related to the "partnership" we forge with the City. We look forward to a continued productive relationship beneficial to the entire community.

Sincerely,



Karen O'Dowd
MDDA Manager

cc: Pamela Reynolds, MDDA President
Board of Directors
George Van Bergen, Attorney at Law

ORDINANCE NO. 1702

AN ORDINANCE IMPOSING A BUSINESS LICENSE SURCHARGE ON BUSINESSES IN THE DOWNTOWN DEVELOPMENT AREA AND DEDICATING THE FUNDS RAISED BY THE SURCHARGE TO SUPPORT THE ECONOMIC IMPROVEMENT ACTIVITIES OF THE MILWAUKIE DOWNTOWN DEVELOPMENT ASSOCIATION

WHEREAS, the Milwaukie Downtown Development Association supports economic improvement in the downtown area; and

WHEREAS, the Milwaukie Downtown Development Association has approached the City of Milwaukie in regard to implementing a business license surcharge in order to fund downtown development; and

WHEREAS, the City Council finds that a business license surcharge would be an appropriate way to raise revenue for funding downtown development; now, therefore:

THE CITY OF MILWAUKIE DOES ORDAIN AS FOLLOWS:

Section 1. Surcharge Imposed.

A. No person shall maintain, operate, engage, conduct or carry on any business within the city without first having paid the business license surcharge imposed by this ordinance.

B. It is the intention of this ordinance to impose a business license surcharge on businesses located in the downtown development area. The business license surcharge shall apply to those downtown development area businesses which are obligated to pay for a business license under Chapter 5.04 of the Milwaukie Municipal Code, unless the business is excluded from payment below.

Section 2. Exclusions.

Those businesses which are excluded under Section 5.04.130 are excluded under this ordinance as well.

Section 3. Downtown Development Area.

The downtown development area is described and shown on Exhibit "A" which is attached hereto and incorporated herein by this reference.

Section 4. Amount of Surcharge.

The business license surcharge for each calendar year shall be determined as follows:

$$\frac{\$18,000}{\text{Number of employees in downtown area reported in the prior year}} = \text{per employee rate}$$

The number of employees in the downtown development area in the prior year shall be determined from the records of the business license program administered pursuant to Chapter 5.40 of the Milwaukee Municipal Code for the prior business license year.

The surcharge shall then be determined by multiplying the per employee rate by the number of full-time equivalent employees reported by a business on the current application for a business license.

Section 5. Commencement of Surcharge.

A. The business license surcharge will commence on January 1, 1991 and continue for a three year period thereafter, with the last surcharge due on January 1, 1993. The business license surcharge year shall be the calendar year. The business license surcharge shall be paid annually in advance of the business license surcharge year, except for business license surcharge year 1991, where the surcharge shall be payable within 30 days of receipt of notice to pay the surcharge. The approximate payment schedule for the surcharge is as follows:

- 1991 - Payment due within 30 days of notice.
- 1992 - Payment due on January 1, 1992.
- 1993 - Payment due on January 1, 1993.

B. Businesses shall be liable for the surcharge from the date they commence doing business within the city and not from the date of their application. Businesses shall be liable for the full business license surcharge amount for the year in which they commence business, regardless of when they commence business.

Section 6. License Revenue.

The revenue from this surcharge shall be paid to the Milwaukie Downtown Development Association for the following purposes:

- 1) ORGANIZATION: Encouraging cooperation between the City, businesses and property owners, and building leadership in the business community;
- 2) PROMOTION: Creating a positive image for downtown by promoting the downtown as an exciting place to live, shop and invest;
- 3) DESIGN: Improving the appearance of the downtown area;
- 4) ADMINISTRATION: Hiring a downtown manager to coordinate activities and to administer funds received for downtown development.

Section 7. Other Licenses and Charges.

The business license surcharge imposed by this chapter shall be in addition to and not in lieu of any other license, permit, fee, charge or tax required under any other ordinance of the City.

Section 8. Delinquency Charge.

Delinquency charges for late payment of the business license surcharge shall be assessed in the same manner as delinquency charges for late payment of the business license. The delinquency charges assessed for late payment of the business license surcharge shall be in addition to the delinquency charges imposed for late payment of the business license.

Section 9. Penalty for Violation.

A. A violation of this ordinance shall be punishable by a fine not to exceed one hundred fifty dollars (\$150.00).

B. Violations of this ordinance shall be pursued under Section 1.08 of the Milwaukie Municipal Code. However, the city may use any other remedies available to it to enforce this ordinance.

C. The conviction of any person for violation of this ordinance shall not relieve such person from paying the business license surcharge, including any delinquency charges for which the person is liable. The penalties imposed by this ordinance are in addition to and not lieu of any other remedies available to the city.

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D. In the event a firm, corporation, partnership or other similar entity violates this ordinance, the officer or officers or person or persons responsible for the violation shall be personally subject to the penalties imposed by this ordinance.

Section 10. Other Provisions.

Section 5.04.020 - Definitions, Section 5.04.040 - Multiple businesses or premises, Section 5.04.080 - Transfer or assignment of receipts, Section 5.04.090 - Issuance and display of receipt, and Section 5.04.100 - Administration, of the Milwaukie Municipal Code are hereby adopted and incorporated herein by this reference.

Read for the first time on March 19, 1991 and moved to a second reading by unanimous vote of the City Council.

Read for the second time and adopted by the City Council on March 19, 1991.

Signed by the Mayor on April 2, 1991.

Craig Lomnicki
Craig Lomnicki, Mayor

Attest:

Don R. Gentry
City Recorder

Approved as to form:

[Signature]
City Attorney

and recorded with Ord 3799:

CITY OF MILWAUKIE

ORDINANCE NO. 1704

AN ORDINANCE OF THE MILWAUKIE CITY COUNCIL CREATING AN ECONOMIC IMPROVEMENT DISTRICT IN THE DOWNTOWN AREA; DETERMINING THE ASSESSMENT TO BE MADE; DETERMINING THE BENEFITTED PROPERTIES; DETERMINING THE COST TO BE BORNE BY THE BENEFITTED PROPERTIES AND DIRECTING THAT THE ASSESSMENT ROLL BE ENTERED IN THE LIEN DOCKET FOR THE CITY OF MILWAUKIE.

WHEREAS, Ordinance No. 1694, adopted by the Council on February 5, 1991, established a procedure for creating an economic improvement district; and

WHEREAS, Ordinance No. 1694 set a time and place for a public hearing on creation of an economic improvement district and notice of the public hearing district was mailed to affected property owners; and

WHEREAS, a public hearing was held on March 19, 1991, wherein the City Council determined that an economic improvement district should be created and further determined the amount of the assessment on each benefitted property in the proposed district; and

WHEREAS, notice of the proposed assessment for each property was mailed to each property owner on April 5, 1991; and

WHEREAS, the notice advised each property owner of a public hearing to be held on May 7, 1991 and further advised each property owner that written objections to the proposed assessments would be considered at that public hearing; and

WHEREAS, the public hearing was held on May 7, 1991; and

WHEREAS, twenty-five property owners filed written objections and these property owners own property on which 23.4 percent of the total amount of the assessment is levied; and

WHEREAS, there are not sufficient written objections to terminate the creation of an economic improvement district; now, therefore:

THE CITY OF MILWAUKIE ORDAINS AS FOLLOWS:

Section 1. Economic Improvement District. An economic improvement district in the downtown area is hereby created. The economic improvement district boundaries are described in Exhibit "A", which is attached hereto and incorporated herein by this reference. Assessments shall be apportioned over the economic improvement district.

ORDINANCE NO. 1704

Section 2. Assessments.

(a) Assessment shall commence upon passage of this assessment ordinance and shall be for a three year period thereafter. The amount to be assessed is \$18,000 each year, commencing in calendar year 1990-91.

(b) The formula for apportioning the cost to benefitted properties shall be:

\$18,000

(District Total Assessed Value - Exempt Property Assessed Value) ÷ 1,000

=RATE

PROPERTY'S ASSESSED VALUE (- EXEMPT PROPERTY VALUE) ÷ 1,000 x
RATE = ASSESSMENT AMOUNT.

(c) The assessment cost of \$18,000 for calendar year 1990-91 shall be assessed against the individually benefitted properties within the district as apportioned in the assessment roll entitled Assessment Roll for the Economic Improvement District attached hereto as Exhibit "B", and incorporated herein by this reference.

(d) The City Manager or a designee shall mail an assessment notice to each benefitted property owner and the notice shall state the amount of the assessment which is due immediately. Interest shall begin accruing 30 days after the date the notice is mailed.

(e) The City Manager or a designee is directed to enter each benefitted property and the amount of the assessment against the property, as shown on Exhibit "B", in the lien docket for the City separate from other prior or subsequent assessments and the same shall constitute a lien against each respective property and bear the interest rate of 2% plus the current Local Government Investment Pool rate.

(f) The assessment for each of the following years (1991-92 and 1992-93) shall be determined by ordinance each November for the upcoming calendar year based upon the formula in subsection (b) above. Once the assessment has been determined, an assessment roll shall be prepared, notice shall be given and assessment shall be entered on the City's lien docket as outlined in subsections (c), (d) and (e) above.

Section 3. Exemptions.

(a) The following classes of property shall be exempt from assessment:

Railroads - this exemption applies to railroad owned property which is in use for or restricted to use for rail transportation. However, if the property is converted to commercial use, then the railroad owned property will be assessed.

Non-profits - this exemption applies to property owned or being purchased by organizations, corporations or trusts which are exempt from taxation under 26 USCS §501 or to property which is exempt from taxation pursuant to ORS 307.112. Those exempted include, but are not limited to: fraternal organizations, religious organizations, civic organizations, health related organizations, historical societies, etc.

Churches - churches are included as non-profits.

Publicly-owned property - this includes, but is not limited to, property owned by the United States, State of Oregon, Clackamas County, City of Milwaukie, school districts, and special districts.

Residential real property - as required by statute.

Non-benefitted property - this includes all specific properties identified by the City Council which it determined not to be benefitted by the economic improvement district during the hearings leading up to the formation of the economic improvement district.

(b) When part of a commercial structure is in residential use, the value equal to that part of the structure shall be exempt from assessment. To determine the value to be exempt, the formula shall be:

$$\begin{aligned} &\text{Percentage of residential square feet x improvement value} \\ &= \text{exempted value} \end{aligned}$$

(c) The City may amend the economic improvement district to include any of said exempt properties and assign an assessment to them at the time they are converted to a commercial use.

Section 4. Purpose. The purpose of the economic improvement district created by this ordinance is to promote, within the district, economic improvement by planning or management of development or improvement activities; by landscaping or other maintenance of public areas; by promotion of commercial activity or public events; by activities in support of business recruitment and development; and by improvements in parking systems or parking enforcement. To accomplish these goals, it is the intention of this ordinance that a downtown manager be hired and that this manager will coordinate activities, encourage cleanup and

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beautification efforts, be a source of information for renters and prospective renters, organize marketing efforts, serve as a source of information and assistance to association members and recruit new businesses.

Read for the first time on May 7, 1991 and moved to a second reading by unanimous vote of the City Council.

Read for the second time and adopted by the City Council on May 7, 1991.

Signed by the Mayor on May 7, 1991.

Craig Lomnicki
Craig Lomnicki, Mayor

Attest:

Don Bartlett
City Recorder

Approved as to form:

[Signature]
City Attorney

mmd\milwaukee\EID\gal.ord

PROPOSED ECONOMIC IMPROVEMENT DISTRICT BOUNDARY

EXHIBIT

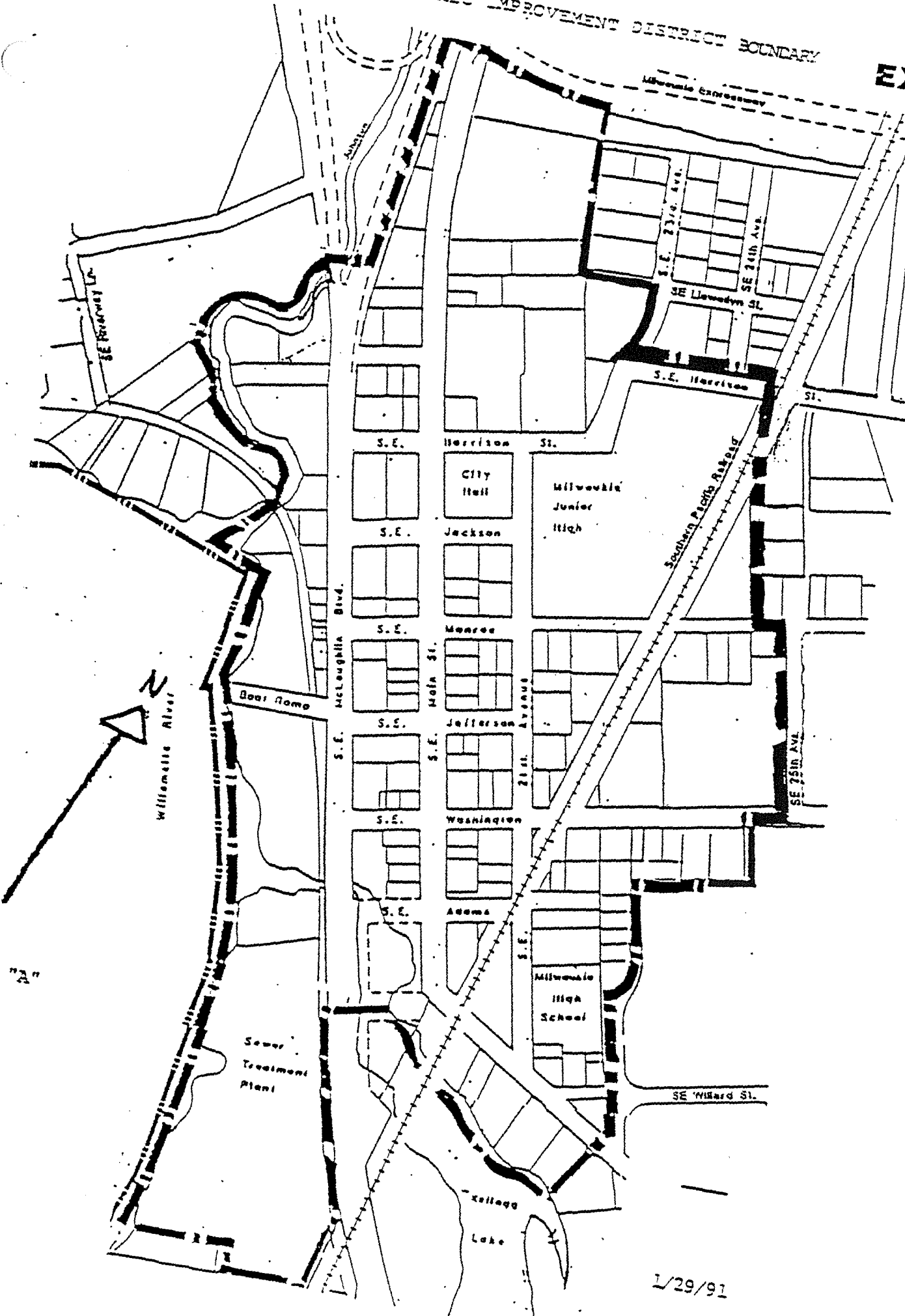


EXHIBIT "A"

1/29/91

MILWAUKIE DOWNTOWN DEVELOPMENT ASSOCIATION
ECONOMIC IMPROVEMENT DISTRICT
Proposed Assessment Roll

Total assessed value (AV) in District	\$39,638,111.00
less exempted AV in District	-19,406,208.00
Total <u>available</u> AV in District	\$20,231,903.00

Total available AV ÷ \$1,000 = \$20,231.903

\$18,000 ÷ \$20,231.903 = .88968398 rate (per \$1,000 AV)

Property AV ÷ 1,000 x rate (.88968398) = Property assessment

Total property assessments = \$18,000

Example:

\$261,240 (property AV) ÷ 1,000 x .88968398 = \$232.42 (property assessment)

Exempted residential value = value of building (improvement) x percentage of building (improvement) in residential use. (See footnotes on last page for partially exempt properties.)

MILWAUKIE DOWNTOWN DEVELOPMENT ASSOCIATION - ECONOMIC IMPROVEMENT DISTRICT

Proposed Assessment Roll

Page 1

Legal Description	Owner/Address	Location	Assessed Value \$	Assessment Amount \$
1S 1E 25CC 300	Samaritan Lodge 4729 SE Tibbetts Portland, OR 97206	10282 SE Main	261,240	232.42
1S 1E 25CC 400	Paul & Susan Brunelle, Trustee 3366 Marina Ave. Livermore, CA 94550	10300 SE Main	574,660	511.27
1S 1E 25CC 401	William Oetken 10306 SE Main Milwaukie, OR 97222	10306 SE Main	410,940	365.61
1S 1E 25CC 402	William Oatken 10306 SE Main Milwaukie, OR 97222	No Situs Address (parking lot)	52,320	46.55
1S 1E 25CC 403	US National Bank of Oregon 111 SW 5th #355 Portland, OR 97204	10400 SE Main	618,150	549.96
1S 1E 25CC 404	Henry Bauer 50 SW 2nd #314 Portland, OR 97204	10477 SE Main	416,670	370.70
1S 1E 25CC 405	*Robert Roberts D.R. Cooley 13525 SW Canyon Rd. Beaverton, OR 97005	10387 SE Main	67,180	59.77

* = Contract Buyer
April 5, 1991

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MILWAUKIE DOWNTOWN DEVELOPMENT ASSOCIATION - ECONOMIC IMPROVEMENT DISTRICT

Proposed Assessment Roll

Page 2



Legal Description	Owner/Address	Location	Assessed Value \$	Assessment Amount \$
1S 1E 25CC 406	Paul & Susan Brunelle, Trustee 3366 Marina Ave. Livermore, CA 94550	10415 SE Main	111,420	99.13
1S 1E 25CC 407	Jaedoo & Wanjoo Lee Milwaukie Cleaners 10345 SE Main Street Milwaukie, OR 97222	10345 SE Main	61,460	54.68
1S 1E 25CC 700	Irwin Scott Adams, Jr. 10466 SE Main Street Milwaukie, OR 97222	10466 SE Main	353,000	314.06
1S 1E 25CC 800	Irwin Scott Adams, Jr. 13655 SE Rusk Road Milwaukie, OR 97267	No Situs Address	21,400	19.04
1S 1E 25CC 900	Dr. Joel Kay Dr. Joyce Starnaud 10707 SE Stanley Milwaukie, OR 97222	2215 SE Harrison	113,670	101.13
1S 1E 25CC 1001	*Jim Redman, Attorney Arthur & Ruth Samuels 10565 SE 23rd Milwaukie, OR 97222	10565 SE 23rd	213,990	190.38
1S 1E 35AA 100	Branch Properties, Inc. PO Box 3966 Seattle, WA 98124	10501 SE Main	479,480	426.59

* = Contract Buyer
April 5, 1991

MILWAUKIE DOWNTOWN DEVELOPMENT ASSOCIATION - ECONOMIC IMPROVEMENT DISTRICT

Proposed Assessment Roll

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Legal Description	Owner/Address	Location	Assessed Value \$	Assessment Amount \$
1S 1E 35AA 101	Portland Memorial Chapel 1925 SE Scott Milwaukie, OR 97222	No Situs Address	78,030	69.42
1S 1E 35AA 200	Portland Memorial Chapel 1925 SE Scott Milwaukie, OR 97222	1925 SE Scott	246,595 ¹	219.39
1S 1E 35AA 300	Mr. David Strauss 4725-F SW Caldew Portland, OR 97219	10605 SE Main	130,570	116.17
1S 1E 35AA 400	*Patrick & P.J. Bolander William Smith Trustee 1926 SE Scott Milwaukie, OR 97222	1926 SE Scott	139,700	124.29
1S 1E 35AA 500	Gale Southwell Trustee † PO Box 486 Neskowin, OR 97149	10600 SE McLoughlin Blvd.	335,230	298.25
1S 1E 35AA 700	Far West Federal Bank 425 SW Washington Portland, OR 97204	1915 SE Harrison	728,520	648.15
1S 1E 35AA 800	Far West Federal Bank 425 SW Washington Portland, OR 97204	10633 SE Main	230,840	205.37
1S 1E 35AA 1000	Olson Bros. Enterprises 14115 SE McLoughlin Blvd. Milwaukie, OR 97222	10700 SE McLoughlin Blvd.	250,000	222.42

* = Contract Buyer
April 5, 1991

MILWAUKIE DOWNTOWN DEVELOPMENT ASSOCIATION - ECONOMIC IMPROVEMENT DISTRICT

Proposed Assessment Roll

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Legal Description	Owner/Address	Location	Assessed Value \$	Assessment Amount \$
1S 1E 35AA 1100	Petroleum Facilities Inc. PO Box 7611 San Francisco, CA 94120	No Situs Address	178,630	158.92
1S 1E 35AA 1200	*Mr. Way H. Chan Gilbert & Viola Lorenzini 5426 SE Lexington Portland, OR 97206	10880 SE McLoughlin Blvd.	129,390	115.12
1S 1E 35AA 1300	S & J Development & Investment 2400 SW 4th Ave., #110 Portland, OR 97201	10801 SE Main Street	299,100	266.10
1S 1E 35AA 1400	Grant & Geraldine Lindquist 10883 SE Main Street Milwaukie, OR 97222	10883 SE Main	180,820	160.87
1S 1E 35AA 1500	Mary Jane Nemeyer 4503 SE King Road Milwaukie, OR 97222	10909 SE Main	233,680	207.90
1S 1E 35AA 1600	Katherine Koenig 4503 SE King Road Milwaukie, OR 97222	10933 SE Main	96,340	85.71
1S 1E 35AA 1700	*Suburban Explorations Inc. Dean Earhart 2008 SE Monroe Milwaukie, OR 97222	10955 SE Main	90,760	80.75

* = Contract Buyer
April 5, 1991

MILWAUKIE DOWNTOWN DEVELOPMENT ASSOCIATION - ECONOMIC IMPROVEMENT DISTRICT
Proposed Assessment Roll
Page 5

Legal Description	Owner/Address	Location	Assessed Value \$	Assessment Amount \$
1S 1E 35AA 1800	Mr. Arthur Alford † 2708 SE Monroe Milwaukie, OR 97222	10999 SE Main	144,551 ²	128.60
1S 1E 35AA 1900	Atlantic Richfield PO Box 2485 Los Angeles, CA 90051	10966 SE McLoughlin Blvd.	338,480	301.14
1S 1E 35AA 2100	*Raul & Carole Ponce William & Ada Roberts 1912 SE Monroe Milwaukie, OR 97222	1906 SE Monroe	173,010	153.92
1S 1E 35AA 2200	*Mr. Jim Cobb Fred & Bernice Sperr 7795 SW Northvale Portland, OR 97225	10993 SE McLoughlin Blvd.	96,030	85.44
1S 1E 35AA 2400	WMB Investment Co. 6795 SW 11th Beaverton, OR 97005	10901 SE McLoughlin Blvd.	76,580	68.13
1S 1E 35AA 2500	Ralph Britton Grace Wills Estate 11104 SE Home Ave. Milwaukie, OR 97222	10887 SE McLoughlin Blvd.	42,370	37.70
1S 1E 35AA 2600	Douglas & Maria Cousin 1640 Manor Dr. Gladstone, OR 97027	10875 SE McLoughlin Blvd.	55,030	48.96

* = Contract Buyer
April 5, 1991

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MILWAUKIE DOWNTOWN DEVELOPMENT ASSOCIATION - ECONOMIC IMPROVEMENT DISTRICT
Proposed Assessment Roll
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Legal Description	Owner/Address	Location	Assessed Value \$	Assessment Amount \$
1S 1E 35AA 2700	Daniel Eastman, Trustee 1781 Kilkenny Dr. Lake Oswego, OR 97034	No Situs Address	92,520	82.31
1S 1E 35AA 2800	Daniel Eastman 1781 Kilkenny Dr. Lake Oswego, OR 97034	10799 SE McLoughlin	180,580	160.66
1S 1E 35AA 3300	Lesle Sutton, Manager Pendleton Woolen Mills PO Box 3030 Portland, OR 97208-3030	No Situs Address	370	.33
1S 1E 35AA 3400	Lesle Sutton, Manager Pendleton Woolen Mills PO Box 3030 Portland, OR 97208-3030	10601 SE McLoughlin Blvd.	53,470	47.57
1S 1E 35AA 4700	Mr. James Cobb PO Box 25663 Portland, OR 97225	1855 SE Jefferson	84,740	75.39
1S 1E 35AA 4700A1	James Cobb PO Box 25663 Portland, OR 97225	1855 SE Jefferson	12,550	11.17
1S 1E 35AA 4800	James Cobb PO Box 25663 Portland, OR 97225	No Situs Address	14,440	12.85

* = Contract Buyer
April 5, 1991

MILWAUKIE DOWNTOWN DEVELOPMENT ASSOCIATION - ECONOMIC IMPROVEMENT DISTRICT

Proposed Assessment Roll

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Legal Description	Owner/Address	Location	Assessed Value \$	Assessment Amount \$
1S 1E 35AA 4900	James Cobb PO Box 25663 Portland, OR 97225	No Situs Address	46,140	41.05
1S 1E 35AD 100	Mr. David Emami 1049 SW Baseline #420 Hillsboro, OR 97123	11011 SE Main Street	136,420	121.37
1S 1E 35AD 200	Wallace & Norma Graham 460 2nd Street Lake Oswego, OR 97034	11049 SE Main St.	220,450	196.13
1S 1E 35AD 400	Gary McClain W 11073 SE Main St. Milwaukie, OR 97222	11073 SE Main St.	126,850	112.86
1S 1E 35AD 500	Donald & Jean M. Thomas 3719 SE 144th Portland, OR 97236	1925 SE Washington	66,760	59.40
1S 1E 35AD 600	Donald & Jean M. Thomas 3719 SE 144th Portland, OR 97236	1925 SE Washington	31,470	28.00
1S 1E 35AD 700	West One Bank PO Box 2882 Portland, OR 97208	11088 SE McLoughlin Blvd.	400,180	356.03
1S 1E 35AD 800	Richard & Zerulah Dyke PO Box 5969 Portland, OR 97228	11010 SE McLoughlin	90,230	80.28

* = Contract Buyer
April 5, 1991

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MILWAUKIE DOWNTOWN DEVELOPMENT ASSOCIATION - ECONOMIC IMPROVEMENT DISTRICT

Proposed Assessment Roll

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Legal Description	Owner/Address	Location	Assessed Value \$	Assessment Amount \$
1S 1E 35AD 1100	Glen & Doris Smith 12203 SE 19th Milwaukie, OR 97222	11100 SE McLoughlin Blvd.	300,020	266.92
1S 1E 35AD 1200	Fred & Irene McNaughton 11103 SE Main Milwaukie, OR 97222	11103 SE Main	120,560	107.26
1S 1E 35AD 1300	Glen & Doris Smith 12203 SE 19th Milwaukie, OR 97222	No Situs Address	17,850	15.88
1S 1E 35AD 1301	Glen & Doris Smith 12203 SE 19th Milwaukie, OR 97222	No Situs Address	17,850	15.88
1S 1E 35AD 1302	Glen & Doris Smith 12203 SE 19th Milwaukie, OR 97222	No Situs Address	17,850	15.88
1S 1E 36BB 1300	Chestnut Hill Corp. 2403 SE Monroe Milwaukie, OR 97222	2403 SE Monroe	543,990	483.98
1S 1E 36BB 1600	Dr. Joel Kay Dr. Joyce Starnaud 2215 SE Harrison Milwaukie, OR 97222	No Situs Address	8,560	7.62
1S 1E 36BB 2000	Elizabeth Adams 13655 SE Rusk Road Milwaukie, OR 97222	No Situs Address	95,460	84.93

* = Contract Buyer
April 5, 1991

MILWAUKIE DOWNTOWN DEVELOPMENT ASSOCIATION - ECONOMIC IMPROVEMENT DISTRICT
Proposed Assessment Roll
Page 9

Legal Description	Owner/Address	Location	Assessed Value \$	Assessment Amount \$
1S 1E 36BB 2300	Safeway Stores, Inc. Real Estate Dept. #349 PO Box 523 Clackamas, OR 97015	10554 SE Main	967,070	860.38
1S 1E 36BB 2600	Hamilton's Home Furniture 10818 SE Main Street Milwaukie, OR 97222	10818 SE Main Street	419,110	372.88
1S 1E 36BB 2700	Milco, Inc. 1211 SW 5th Ave., #400 Portland, OR 97204	No Situs Address (parking lot)	95,290	84.78
1S 1E 36BB 2800	Milco, Inc. 1211 SW 5th Ave., #400 Portland, OR 97204	No Situs Address (parking lot)	99,760	88.75
1S 1E 36BB 2900	Key Bank of Oregon 1211 SW 5th Ave. Portland, OR 97204	10888 SE Main	2,088,160	1,857.79
1S 1E 36BB 3100	*Michael Richardson Dark Horse Comics Eleanor Easley 2008 SE Monroe Milwaukie, OR 97222	10902 SE Main Street	133,740	118.99
1S 1E 36BB 3200	*Suburban Explorations Inc. Robert & Jeanne Parsons 2008 SE Monroe Milwaukie, OR 97222	10956 SE Main	137,010	121.90

* = Contract Buyer
April 5, 1991

MILWAUKIE DOWNTOWN DEVELOPMENT ASSOCIATION - ECONOMIC IMPROVEMENT DISTRICT

Proposed Assessment Roll

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Legal Description	Owner/Address	Location	Assessed Value \$	Assessment Amount \$
1S 1E 36BB 3300	Rodney Nichols DMD 2001 SE Jefferson Milwaukie, OR 97222	2001 SE Jefferson	29,740	26.46
1S 1E 36BB 3301	Rodney Nichols DMD 2001 SE Jefferson Milwaukie, OR 97222	2001 SE Jefferson	29,420	26.17
1S 1E 36BB 3400	Robert Wong & Susan Rupurd 3660 SE Rex Portland, OR 97202	2025 SE Jefferson	110,626 ³	98.42
1S 1E 36BB 3500	Mr. Kenneth Mitchell 1001 Molalla Ave. Oregon City, OR 97045	No Situs Address	39,720	35.34
1S 1E 36BB 3600	Alysmæ Nudelman ½ 4126 SW 48th Place Portland, OR 97221	2036 SE Monroe	91,640	81.53
1S 1E 36BB 3700	Mr. Kenneth Mitchell 1001 Molalla Ave. Oregon City, OR 97045	10951 SE 21st	115,888 ⁴	103.10
1S 1E 36BB 3800	*Steven Morse Richard Morse 102 NE 1st Canby, OR 97013	10998 SE 21st	176,740	157.24

* = Contract Buyer
April 5, 1991

MILWAUKIE DOWNTOWN DEVELOPMENT ASSOCIATION - ECONOMIC IMPROVEMENT DISTRICT

Proposed Assessment Roll

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Legal Description	Owner/Address	Location	Assessed Value \$	Assessment Amount \$
1S 1E 36BB 3900	*Arthur E. Brenner Jaco Investment Co. 10952 SE 21st Milwaukie, OR 97222	10952 SE 21st	139,000	123.67
1S 1E 36BB 4000	American Savings & Loan Association PO Box 5555 Portland, OR 97228	10900 SE 21st	140,170	124.71
1S 1E 36BB 4100	American Savings & Loan Association PO Box 5555 Portland, OR 97228	2120 SE Monroe	165,070	146.86
1S 1E 36BB 4300	Richard Morse 102 NE 1st Canby, OR 97013	No Situs Address	55,920	49.75
1S 1E 36BB 4400	Arthur Pruitt Pramco, Inc. Rt. 1, Box 82 A1C Newberg, OR 97132	2305 SE Washington	347,740	309.38
1S 1E 36BB 5400	Richard and Carol Lee Morse Southern Pacific Bldg. #225 San Francisco, CA 94105	No Situs	19,390	17.25
1S 1E 36BC 100	*Steven Morse Richard Morse 102 NE 1st Canby, OR 97013	10998 SE 21st	78,220	69.59

* = Contract Buyer
April 5, 1991

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MILWAUKIE DOWNTOWN DEVELOPMENT ASSOCIATION - ECONOMIC IMPROVEMENT DISTRICT

Proposed Assessment Roll

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Legal Description	Owner/Address	Location	Assessed Value \$	Assessment Amount \$
1S 1E 36BC 200	Bernard Lombard 10609 SE 37th Milwaukie, OR 97222	11050 SE 21st	181,000	161.03
1S 1E 36BC 300	Lawrence Dennis 621 SE Manchester Place Portland, OR 97202	11049 SE 21st	162,000	144.13
1S 1E 36BC 400	Doug & Marcia Naef 11085 SE 21st Ave. Milwaukie, OR 97222	2025 SE Washington	62,000	55.16
1S 1E 36BC 700	*Atlas Construction Co. Margaretha Scholz 4361 NE Division St. Gresham, OR 97030	11008 SE Main Street	128,830	114.62
1S 1E 36BC 800	*David C. Libbey Ltd. Partnership Nona & Louis Muller 11056 SE Main Milwaukie, OR 97222	11056 SE Main	156,770 ⁵	139.48
1S 1E 36BC 900	Norman Lee Trustee 1935 SE Washington St. #500 Milwaukie, OR 97222	11094 SE Main	249,040	221.57
1S 1E 36BC 1000	Joseph Bernard 2036 SE Washington Milwaukie, OR 97222	No Situs Address	55,530	49.40

* = Contract Buyer
April 5, 1991

MILWAUKIE DOWNTOWN DEVELOPMENT ASSOCIATION - ECONOMIC IMPROVEMENT DISTRICT

Proposed Assessment Roll

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Legal Description	Owner/Address	Location	Assessed Value \$	Assessment Amount \$
1S 1E 36BC 1100	*Bernard's Garage Milwaukie Post 180 American Legion 2036 SE Washington St. Milwaukie, OR 97222	11126 SE Main	115,800	103.03
1S 1E 36BC 1200	*Bernard's Garage Milwaukie Post 180 American Legion 2036 SE Washington St. Milwaukie, OR 97222	No Situs Address	1,150	1.02
1S 1E 36BC 1500	Joseph Bernard 2036 SE Washington Milwaukie, OR 97222	2036 SE Washington	73,200	65.12
1S 1E 36BC 1600	Joseph Bernard 2036 SE Washington Milwaukie, OR 97222	2036 SE Washington	165,090	146.88
1S 1E 36BC 1700	Marsha and Richard Wood 2206 SE Washington St. Milwaukie, OR 97222	2206 SE Washington St.	128,743 ⁶	114.54
1S 1E 36BC 1900	*Kenneth Evans Eldee & Hazel Buhite 5215 SE Roethe Road Milwaukie, OR 97222	2115 SE Adams St.	43,510	38.71
1S 1E 36BC 1901	Melita & John Cargni 7121 SE Reed College Place Portland, OR 97202	2103 SE Adams	118,200	105.16

* = Contract Buyer
April 5, 1991

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MILWAUKIE DOWNTOWN DEVELOPMENT ASSOCIATION - ECONOMIC IMPROVEMENT DISTRICT

Proposed Assessment Roll

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Legal Description	Owner/Address	Location	Assessed Value \$	Assessment Amount \$
1S 1E 36BC 1902	Nancy & Thomas Doherty 2105 SE ADams Milwaukie, OR 97222	No Situs Address	3,830	3.41
1S 1E 36BC 1903	Nancy & Thomas Doherty 2105 SE Adams Milwaukie, OR 97222	2105 SE Adams	87,490	77.84
1S 1E 36BC 2000	Patricia & Edward Bergeron 2136 SE Adams Milwaukie, OR 97222	2136 SE Adams	106,530	94.78
1S 1E 36BC 2900	William Horton, Trustee 11226 SE 21st Milwaukie, OR 97222	11238 SE 21st	381,330	339.26
1S 1E 36BC 3000	William Horton, Trustee 11226 SE 21st Milwaukie, OR 97222	11200 SE 21st	179,770	159.94
1S 1E 36BC 3100	Marianne Buchwalter, Trustee 135 SE Hawthorne Blvd. Portland, OR 97214	11222 SE Main	187,680	166.98
1S 1E 36BC 3100A1	Marianne Buchwalter, Trustee 135 SE Hawthorne Blvd. Portland, OR 97214	No Situs Address	110,160	98.01
1S 1E 36BC 3300	Madaline & Vern Kehoe 3514 SE Henry Portland, OR 97202	No Situs Address	42,800	38.08

* = Contract Buyer
April 5, 1991

MILWAUKIE DOWNTOWN DEVELOPMENT ASSOCIATION - ECONOMIC IMPROVEMENT DISTRICT

Proposed Assessment Roll

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Legal Description	Owner/Address	Location	Assessed Value \$	Assessment Amount \$
1S 1E 36BC 3600	Dr. Mereno DeCristoforo 11358 SE 21st Ave. Milwaukie, OR 97222	11358 SE 21st	61,640	54.84
1S 1E 36BC 3700	*Alan & Ann Cohen Jeanne Risley 3136 SE Burnside Portland, OR 97214	11380 SE 21st	90,600	80.61
1S 1E 36BC 4800	Thomas Bachhuber, Sr. 2236 SE Washington St. Milwaukie, OR 97222	2236 SE Washington St.	155,070	137.96
1S 1E 36BC 4801	Mr. Paul Olson 14922 SE Wanda Drive Milwaukie, OR 97222	11165 SE 23rd	273,560	243.38
1S 1E 36BC 5100	Catherine/Lawrence Froland 14110 SE Fair Oaks Way Milwaukie, OR 97267	2306 SE Washington St.	112,850	100.40
1S 1E 36BC 5200	Dr. Frank Piacentine 11165 SE 23rd Milwaukie, OR 97222	No Situs Address	21,770	19.37
1S 1E 36BC 5300	Dr. Frank Piacentine 11165 SE 23rd Milwaukie, OR 97222	11162 SE 23rd	252,620	224.75
1S 1E 36BC 5400	George & Betty VanBergen 2336 SE Washington St. Milwaukie, OR 97222	2326 SE Washington St.	97,220	86.50

* = Contract Buyer
April 5, 1991

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MILWAUKIE DOWNTOWN DEVELOPMENT ASSOCIATION - ECONOMIC IMPROVEMENT DISTRICT

Proposed Assessment Roll

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Legal Description	Owner/Address	Location	Assessed Value \$	Assessment Amount \$
1S 1E 36BC 5500	George & Betty VanBergen 2336 SE Washington St. Milwaukie, OR 97222	2336 SE Washington St.	149,860	133.33
1S 1E 36CB 2300	Dale & Estel Harlan 2202 SE Lake Road Milwaukie, OR 97222	2202 SE Lake Road	87,690	78.02
Former Tax Lot #242 in River Vista Sub.	Pendleton Woolen Mills PO Box 3030 Portland, OR 97208	AKA River Vista Drive	0	0
Former Tax Lot #242 in River Vista Sub.	Richard Sturgis Co-Trustee 2216 SW Sunset Blvd. Portland, OR 97210	AKA River Vista Drive	0	0
Former Tax Lot #242 in River Vista Sub.	Kathryn and Charles Bates 10719 SE Riverway Lane Milwaukie, OR 97222	AKA River Vista Drive	0	0
Former Tax Lot #242 in River Vista Sub.	Howard and Mildred Wease 2424 SE Juniper Dr. Milwaukie, OR 97222	AKA River Vista Drive	0	0
Former Tax Lot #242 in River Vista Sub.	Jerome and Waltraut Geortzen 10773 SE Riverway Lane Milwaukie, OR 97222	AKA River Vista Drive	0	0
Former Tax Lot #242 in River Vista Sub.	Ralph and Fredericka Klein 10795 SE Riverway Lane Milwaukie, OR 97222	AKA River Vista Drive	0	0

* = Contract Buyer
April 5, 1991

MILWAUKIE DOWNTOWN DEVELOPMENT ASSOCIATION - ECONOMIC IMPROVEMENT DISTRICT

Proposed Assessment Roll

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Legal Description	Owner/Address	Location	Assessed Value \$	Assessment Amount \$
1S 1E 35AA 900	City of Milwaukie 10722 SE Main Milwaukie, OR 97222	No Situs Address (parking lot)	242,690	Exempt
1S 1E 35AA 2300	*Michael J. Hilger Philip Walter 10949 SE McLoughlin Milwaukie, OR 97222	10937 SE McLoughlin Blvd.	104,610	Exempt Res
1S 1E 35AA 3901U1	Southern Pacific Trans. Co. 304 Union Station Portland, OR 97209	No Situs Address	5,350	Exempt
1S 1E 35AA 3901U2	Union Pacific Railroad Co. PO Box 2500 Broomfield, CO 80020	No Situs Address	4,280	Exempt
1S 1E 35AA 4400	Ralph & Fredericka Klein 10795 SE Riverway Ln. Milwaukie, OR 97222	10795 SE Riverway Ln.	29,388	Exempt
1S 1E 35AD 900U1	Southern Pacific Trans. Co. 304 Union Station Portland, OR 97209	No Situs Address	38,220	Exempt
1S 1E 35AD 900U2	Union Pacific Railroad Co. PO Box 2500 Broomfield, CO 80020	No Situs Address	38,220	Exempt

* = Contract Buyer
April 5, 1991

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W

MILWAUKIE DOWNTOWN DEVELOPMENT ASSOCIATION - ECONOMIC IMPROVEMENT DISTRICT

Proposed Assessment Roll

Page 18



Legal Description	Owner/Address	Location	Assessed Value \$	Assessment Amount \$
1S 1E 35AD 1000	Caffall Bros. Forest Products PO Box 725 Wilsonville, OR 97077	11405 SE McLoughlin	164,300	Exempt
1S 1E 35AD 1001	City of Milwaukie 10722 SE Main Milwaukie, OR 97222	No Situs Address	263,660	Exempt
1S 1E 35AD 1400	City of Milwaukie 10722 SE Main Milwaukie, OR 97222	No Situs Address	59,160	Exempt
1S 1E 35AD 1500	Clackamas County Service District #1 902 Abernethy Road Oregon City, OR 97045	11635 SE McLoughlin	3,997,610	Exempt
1S 1E 35AD 1600	Clackamas County 902 Abernethy Road Oregon City, OR 97045	11635 SE McLoughlin	2,142,880	Exempt
1S 1E 35DA 100	Clackamas County 902 Abernethy Road Oregon City, OR 97045	No Situs Address	414,900	Exempt
1S 1E 35DA 190U1	Southern Pacific Trans. Co. 304 Union Station Portland, OR 97209	No Situs Address	4,850	Exempt

* = Contract Buyer
April 5, 1991

MILWAUKIE DOWNTOWN DEVELOPMENT ASSOCIATION - ECONOMIC IMPROVEMENT DISTRICT
Proposed Assessment Roll
Page 19

Legal Description	Owner/Address	Location	Assessed Value \$	Assessment Amount \$
1S 1E 35DA 190U2	Union Pacific Railroad Co. PO Box 2500 Broomfield, CO 80020	No Situs Address	4,850	Exempt
1S 1E 36BB 1500	No. Clack. School Dist. #12 4444 SE Lake Road Milwaukie, OR 97222	2300 SE Harrison	2,093,390	Exempt
1S 1E 36BB 1800	City of Milwaukie 10722 SE Main Milwaukie, OR 97222	10660 SE 21st	652,700	Exempt
1S 1E 36BB 1900	City of Milwaukie 10722 SE Main Milwaukie, OR 97222	Scott Park	62,060	Exempt
1S 1E 36BB 2400	Milwaukie Lodge #109 AF&AM 10636 SE Main Milwaukie, OR 97222	10636 SE Main St.	280,070	Exempt
1S 1E 36BB 2500	City of Milwaukie 10722 SE Main Milwaukie, OR 97222	10722 SE Main (City Hall)	791,880	Exempt
1S 1E 36BB 4200	*The American Legion Glenn Wolfe 10275 SE 66th Portland, OR 97222	2146 SE Monroe	316,050	Exempt

* = Contract Buyer
April 5, 1991

MILWAUKIE DOWNTOWN DEVELOPMENT ASSOCIATION - ECONOMIC IMPROVEMENT DISTRICT

Proposed Assessment Roll

Page 20

(46)

Legal Description	Owner/Address	Location	Assessed Value \$	Assessment Amount \$
1S 1E 36BB 4500	*Penny Raye Edgar Patrick Gillam PO Box 220073 Milwaukie, OR 97222	2316 SE Monroe	19,640	Exempt Res
1S 1E 36BB 4600	Archdiocese of Portland 2838 E Burnside Portland, OR 97214	2512 SE Monroe	4,007,800	Exempt
1S 1E 36BB 4700	George & Marie Corti 3963 SE Lake Road Milwaukie, OR 97222	2326 SE Monroe	61,900	Exempt
1S 1E 36BB 4800	George & Marie Corti 3963 SE Lake Road Milwaukie, OR 97222	2406 SE Monroe	39,410	Exempt
1S 1E 36BB 4900	George & Marie Corti 3963 SE Lake Road Milwaukie, OR 97222	2416 SE Monroe	45,720	Exempt
1S 1E 36BB 5000	Archdiocese of Portland 2838 E Burnside Portland, OR 97214	No Situs Address	21,400	Exempt
1S 1E 36BB 5100	Archdiocese of Portland 2838 E Burnside Portland, OR 97214	10955 SE 25th	168,520	Exempt
1S 1E 36BB 5200	Archdiocese of Portland 2838 E Burnside Portland, OR 97214	No Situs	11,230	Exempt

* = Contract Buyer
April 5, 1991

MILWAUKIE TOWNTOWN DEVELOPMENT ASSOCIATION - ECONOMIC IMPROVEMENT DISTRICT

Proposed Assessment Roll

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Legal Description	Owner/Address	Location	Assessed Value \$	Assessment Amount \$
1S 1E 36BC 500	St. Johns Evangelist Parish 2036 SE Jefferson Milwaukie, OR 97222	2036 SE Jefferson	619,390	Exempt
1S 1E 36BC 600	St. Johns Evangelist Parish 2036 SE Jefferson Milwaukie, OR 97222	No Situs	28,210	Exempt
1S 1E 36BC 1300	Marianne Buchwalter, Trustee 135 SE Hawthorne Portland, OR 97214	11138 SE Main	228,740	Exempt
1S 1E 36BC 1400	Marianne Buchwalter, Trustee 135 SE Hawthorne Portland, OR 97214	11138 SE Main	53,410	Exempt
1S 1E 36BC 3800	No. Clack. School Dist. #12 4444 SE Lake Road Milwaukie, OR 97222	No Situs Address	18,660	Exempt
1S 1E 36BC 3900	No. Clack. School Dist. #12 4444 SE Lake Road Milwaukie, OR 97222	No Situs Address	20,590	Exempt
1S 1E 36BC 4000	No. Clack. School Dist. #12 4444 SE Lake Road Milwaukie, OR 97222	No Situs Address	19,280	Exempt
1S 1E 36BC 4200	No. Clack. School Dist. #12 4444 SE Lake Road Milwaukie, OR 97222	11300 SE 22nd	1,783,800	Exempt

* = Contract Buyer
April 5, 1991

(5)

MILWAUKIE DOWNTOWN DEVELOPMENT ASSOCIATION - ECONOMIC IMPROVEMENT DISTRICT
Proposed Assessment Roll
Page 22



Legal Description	Owner/Address	Location	Assessed Value \$	Assessment Amount \$
1S 1E 36CB 2400	David & Penny Libbey 2136 SE Lake Rd. Milwaukie, OR 97222	2136 SE Lake Road	93,370	Exempt Res
1S 1E 36CB 2600	Mental Health Clinic 11226 SE 21st Milwaukie, OR 97222	2100 SE Lake Road	385,400	Exempt
1S 1E 36CB 2700	Florence Bennett 2046 SE Lake Road Milwaukie, OR 97222	2046 SE Lake Road	68,620	Exempt Res

* = Contract Buyer
April 5, 1991

MILWAUKIE DOWNTOWN DEVELOPMENT ASSOCIATION - ECONOMIC IMPROVEMENT DISTRICT
Proposed Assessment Roll

Partially Exempt Properties

- 1
Residential Use - 1,900 SF out of 5,800 SF = .328
Improvement \$169,040 x .328 = \$55,445 Exempt
Total AV \$302,040 - \$55,445 = \$246,595
- 2
Residential Use - 4,448 SF out of 10,328 SF = .430
Improvement \$143,230 x .430 = \$61,589 Exempt
Total AV \$206,140 - \$61,589 = \$144,551
- 3
Residential Use - 2,660 SF out of 5,660 SF = .470
Improvement \$132,690 x .470 = \$62,364 Exempt
Total AV \$172,990 - \$62,364 = \$110,626
- 4
Residential Use - 900 SF out of 4,500 SF = .200
Improvement \$93,260 x .200 = \$18,652 Exempt
Total AV \$134,540 - \$18,652 = \$115,888
- 5
Residential Use - 5,000 SF out of 10,000 SF = .500
Improvement \$193,020 x .500 = \$95,510 Exempt
Total AV \$252,280 - \$95,510 = \$156,770
- 6
Residential Use - 1,000 SF out of 4,000 SF = .250
Improvement \$68,670 x .250 = \$17,167 Exempt
Total AV \$145,910 - \$17,167 = \$128,743

②

CITY OF MILWAUKIE

ORDINANCE NO. 1710

AN ORDINANCE OF THE CITY OF MILWAUKIE, OREGON, AMENDING ORDINANCE NO. 1704 PERTAINING TO THE ECONOMIC IMPROVEMENT DISTRICT BY CHANGING THE COLLECTION CYCLE FROM A CALENDAR YEAR TO A FISCAL YEAR DUE TO THE IMPACT OF ARTICLE XI, SECTION 11B OF THE OREGON CONSTITUTION (BALLOT MEASURE 5); AND DECLARING AN EMERGENCY.

WHEREAS, Ordinance No. 1704, adopted May 7, 1991, created an economic improvement district in the downtown area and assessed benefitted properties within the district boundaries; and

WHEREAS, the intent of Section 2, Ordinance No. 1704, is to assess property owners on a calendar year basis for calendar years 1991, 1992 and 1993; and

WHEREAS, an economic improvement district assessment is a "tax" under Article XI, Section 11b, and must be certified to the county tax assessor for collection by July 15, 1991; and

WHEREAS, Article XI, Section 11b, has impacted when property values will be determined which could impact the economic improvement district assessments for 1992 and 1993; and

WHEREAS, property tax collection operates on a fiscal year basis; and

WHEREAS, the City Council finds that it will be more efficient to have the county tax assessor collect all of the assessments as part of the property tax collection process and also finds that it would be beneficial to operate on the same collection cycle, the fiscal year; now, therefore;

THE CITY OF MILWAUKIE ORDAINS AS FOLLOWS:

Section 1. Section 2 of Ordinance No. 1704 is hereby amended to read as follows:

"Section 2. Assessments.

(a) Assessment shall commence upon passage of this assessment ordinance and shall be for a three year period thereafter. The amount to be assessed is \$18,000 each year, commencing in fiscal year 1991-1992.

ORDINANCE NO. 1710

(b) The formula for apportioning the cost to benefitted properties shall be:

\$18,000

(District Total Assessed Value - Exempt Property Assessed Value) ÷ 1,000

=RATE

PROPERTY'S ASSESSED VALUE (- EXEMPT PROPERTY VALUE) ÷ 1,000 x
RATE = ASSESSMENT AMOUNT.

(c) The assessment cost of \$18,000 for fiscal year 1991-92 shall be assessed against the individually benefitted properties within the district as apportioned in the assessment roll entitled Assessment Roll for the Economic Improvement District attached hereto as Exhibit "B", and incorporated herein by this reference.

(d) The City Manager or a designee shall certify the total assessment amount of \$18,000 and the amount of the individual assessments based upon the Assessment Roll to the Clackamas County Tax Assessor for collection as required by Article XI, Section 11b.

(e) The assessment for each of the following years (1992-93 and 1993-94) shall be determined by ordinance for the upcoming fiscal year based upon the formula in subsection (b) above and the real market value of the property as determined by the county tax assessor. Once the assessment has been determined, an assessment roll shall be prepared, and the total assessment amount of \$18,000 and the amount of the individual assessments based upon the assessment roll shall be certified to the Clackamas County Tax Assessor for collection."

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Section 2. The remaining provisions of Ordinance No. 1704 and all exhibits attached thereto shall remain in full force and effect.

Section 3. The City Council finds that because the economic improvement district assessments must be certified for collection to the Clackamas County Tax Assessor on or before July 15, 1991, the provisions of this ordinance must go into effect immediately. Therefore, an emergency is declared to exist and this ordinance shall take effect upon its passage.

Read for the first time on July 2, 1991 and moved to a second reading by unanimous vote of the City Council.

Read for the second time and adopted by the City Council on July 16, 1991.

Signed by the Mayor on July 16, 1991.

Craig J. Lomnicki
Craig Lomnicki, Mayor

Attest:

Pat DuVal
City Recorder

Approved as to form:

[Signature]
City Attorney

jurisdictional/venue/wednesday.com

CITY OF MILWAUKIE
AGREEMENT WITH THE
MILWAUKIE DOWNTOWN DEVELOPMENT ASSOCIATION

THIS AGREEMENT is made and entered into this 16th day of October, 1990, between the City of Milwaukie (City) and the Milwaukie Downtown Development Association (DDA). In consideration of the mutual covenants contained in this agreement, the parties hereby agree as follows:

1. The DDA agrees to establish and maintain in the City, during the term of this agreement, an organization to stimulate the economic development of the City's downtown area through organization, promotion and improvement, and to use its best efforts to accomplish these goals. Also, if appointed, the DDA agrees to act as the advisory committee to the Council for the timing of expenditure of funds assessed and collected from an economic improvement district formed in the downtown area.

2. Among the services to be provided by the DDA to the City during the term of this contract are the following:

ORGANIZATION: Encouraging cooperation between the City, businesses and property owners, and building leadership in the business community.

PROMOTION: Creating a positive image for downtown by promoting the downtown as an exciting place to live, shop and invest.

DESIGN: Improving the appearance of the downtown area.

ADMINISTRATION: Hiring a downtown manager to coordinate activities and to administer funds received for downtown development.

3. The City shall pay to the DDA during the term of this agreement the sum of Fifty-four Thousand Dollars (\$54,000) payable as follows:

\$ 2,500.00 -	within thirty (30) days of the signing of this agreement
\$15,500.00 -	January 1, 1991, for the 1990/91 fiscal year
\$18,000.00 -	January 1, 1992, for the 1991/92 fiscal year
\$18,000.00 -	January 1, 1993, for the 1992/93 fiscal year
<u> </u>	
\$54,000.00	

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4. The DDA shall provide to the City by February 15th (date) of each year during the term of this agreement and within thirty (30) days of the expiration of this agreement, a financial report in a form to be determined by the DDA but reflecting at a minimum a summary of the revenues, expenses, programs, accomplishments and membership of the DDA for the prior year. A representative from the DDA will appear before the Milwaukie City Council with a program report at a minimum of 4 times each year.

5. This agreement may be terminated in whole or in part under the following conditions:

- (a) By mutual written agreement of the City and the DDA. Termination under this provision may be immediate.
- (b) By the City for failure by the DDA to establish and maintain stable sources of funding in the amount of approximately \$36,000 per year for fiscal years 1990/91, 1991/92 and 1992/93. Termination under this provision shall be immediate, however, the City must notify the DDA in writing and include a statement as to why the agreement is being terminated.
- (c) By the City for failure to provide the services outlined in this agreement. Termination under this provision shall be immediate, however, the City must notify the DDA in writing and include a statement as to why the agreement is being terminated.
- (d) By the City for non-appropriation of funds.

IN WITNESS WHEREOF, the City has caused this agreement to be executed by its duly authorized undersigned officer.

DATED: October 16, 1990

CITY OF MILWAUKIE

By: Roger A. Hall
Roger A. Hall, Mayor

IN WITNESS WHEREOF, the Milwaukie Downtown Development Association has caused this agreement to be executed by its duly authorized undersigned officer.

DATED: October 19, 1990

DOWNTOWN DEVELOPMENT ASSOCIATION

By: [Signature]
President

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MUNDORFF, McCLAIN & KOVAC

ATTORNEYS AT LAW

J. Gary McClain, P.C.
Roger P. Mundorff
Leonard J. Kovac, Jr.

11073 S.E. MAIN STREET
MILWAUKIE, OR 97222

(503) 659-2156
(503) 659-5545
Fax: (503) 659-9966

October 24, 1990

Paul Graham
Graham's Book and Stationery
11049 SE Main Street
Milwaukie, OR 97222

John Wyatt
Key Bank
PO box 22085
Milwaukie, OR 97222

Dan Bartlett ✓
Milwaukie City Manager
10722 SE Main
Milwaukie, OR 97222

Lawrence Froland, O.D.
2306 SE Washington
Milwaukie, OR 97222

Champ Husted
Milwaukie Bowl
3056 SE Harrison
Milwaukie, OR 97222

Ron Larson
US Bank
PO Box 22111
Milwaukie, OR 97222

Craig Lomnicki
4420 SE Johnson Creek Blvd.
Milwaukie, OR 97222

Jean Myers
10821 SE Main Street
Milwaukie, OR 97222

Norris Olsen
Olsen Bros. Shell
12282 SE 104th Ct.
Portland, Or 97266

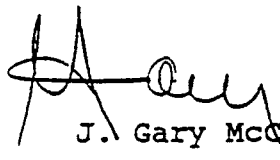
Anne Nickel
City of Milwaukie
PO Box 22009
Milwaukie, OR 97222

Re: MDDA/Petition Drive

Dear Anne:

Enclosed is the revised letter to property owners. If you need any further copies of this letter please let me know.

Sincerely,


J. Gary McClain

JGM:jc
Enclosure

cc: Suzi Terrell

CITY OF MILWAUKIE



COMMUNITY DEVELOPMENT
PUBLIC WORKS

6101 S E JOHNSON CREEK BLVD.
MILWAUKIE, OR 97206

TELEPHONE: 652-4410
FAX: 774-8236

TO: Mayor and City Council

THRU: Dan Bartlett, City Manager *DB*

FROM: Gregory J. Drechsler, City Engineer *GJD*

RE: Amendment to Municipal Code Chapter 10.20.060

DATE: October 8, 1993

ACTION REQUESTED

Adopt the attached Ordinance amending Chapter 10.20 of the Milwaukie Municipal Code.

BACKGROUND

In 1977, the City Council adopted Ordinance 1361 which placed a 2 hour limit on all truck parking in the City (see attached code section 10.20.060 C). Currently, the Ordinance does not differentiate between activities which occur in different land use zones within the City.

DISCUSSION

Staff has received a request for a change in the Ordinance to allow the parking of trucks in Commercial and Industrial zones in the City for a period not to exceed 24 hours. The City Comprehensive Plan Goal Statement for the Industrial and Commercial land use element is "To continue to support and encourage the development of a broad industrial base in the City, and to encourage the expansion of service facilities in the Community."

Staff has developed language which would allow 8 hour parking between 6:00 am and 9:00 pm in Commercial and Industrial zones unless a time limit is specifically posted. The language would also keep the two hour restriction in place for truck parking in residential areas and between the hours of 9:00 pm and 6:00 am in Industrial and Commercial zones. This will provide a restriction on overnight truck parking.

RECOMMENDATION/CONCLUSION

Staff recommends that Council adopt the attached Ordinance amending Chapter 10.20.060 of the Milwaukie Municipal Code.

GD/gd

10.20.060

entrance end of the zone and shall not use such zone between the hours of seven-thirty a.m. and nine a.m.:

12. In any construction zone, except by vehicles actually necessary to the construction being carried on:

13. On city-owned or city-operated property designated for use for motor vehicle parking by authorized city personnel only, without the consent of the city, if there is in plain view on such property a sign prohibiting public parking or restricting parking thereon.

14. In any manner or in any place prohibited by ORS 811.550.

C. It shall be unlawful for the driver or any person owning or in control of a truck to leave the truck standing or parked upon the streets of the city continuously for more than two hours of any day, except by specific permission of the city manager. (Ord. 1589, 1986; Ord. 1584 § 2, 1956; Ord. 1384 §§ 1, 2, 1978; Ord. 1361 § 5, 1977)

10.20.070 Special parking permits.

A. The city manager may issue without charge a special parking permit for any vehicle. This permit shall allow parking without charge in any area.

B. All special parking permits issued under this section shall expire on the last day of the calendar year in which issued. A new permit may be issued for ensuing years by the city manager if a new application is filed and approved in the same manner as was the original application.

C. These permits may be revoked by the city manager and will in no event be valid for longer than one year's time. (Ord. 1361 § 6, 1977)

10.20.080 Additional regulations.

A. No lights need be displayed upon a vehicle that is parked in accordance with this chapter upon a street where there is sufficient light to reveal a person or object at a distance of at least five hundred feet from the vehicle.

B. It is unlawful for any person to park or stop any vehicle for a longer period of time than designated by official signs, except on Sundays, New Year's Day, Memorial Day, Fourth of July, Labor Day, Veteran's Day, Thanksgiving Day and Christmas Day. Such parking time limits shall be effective only between the hours of eight a.m. and five p.m., unless designated "No Parking At Any Time." or otherwise designated by official signs or markings.

C. Where maximum parking time limits are designated by sign, movement of a vehicle within a block shall not extend the time limits for parking.

D. Any vehicle which because of its size or shape cannot be parked as provided by ordinance may be parked outside the restricted or limited parking area in a manner which will not impede or interfere with vehicular traffic.

E. The driver of a bus or taxicab shall not stand or park such vehicle upon any street in any business district at any place other than at a bus stand or taxicab stand, respectively, except that this provision shall not prevent the driver of any taxicab from temporarily stopping for the purpose of and while actually engaged in the loading or unloading of passengers.

F. Except as provided by this chapter, no person shall letter, mark or paint in any manner any letters, marks or signs on any sidewalk, curb, or other portion of

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF MILWAUKIE, OREGON, AMENDING SECTION 10.20.060 OF THE MILWAUKIE MUNICIPAL CODE PERTAINING TO TRUCK PARKING.

WHEREAS, Section 10.20.060 of the Milwaukie Municipal Code prohibits parking of trucks for more than two hours of any day, and

WHEREAS, the City Comprehensive Plan Goal Statement for the Industrial and Commercial land use element is "To continue to support and encourage the development of a broad industrial base in the City, and to encourage the expansion of services facilities in the Community", THEREFORE,

THE CITY OF MILWAUKIE ORDAINS AS FOLLOWS:

Section 10.20.060 (C) of the Municipal Code is amended to read as follows:

C. It shall be unlawful for the driver or any person owning or in control of a truck to leave the truck standing or parked continuously upon the streets of the City as follows:

1. For more than eight hours, between the hours of 6:00 am and 9:00 pm in Commercial and Industrial Zones, except where specifically posted otherwise.

2. For more than two hours, between the hours of 9:00 pm and 6:00 am in Commercial and Industrial Zones, except where specifically posted otherwise.

. For more than two hours in Residential Zones, except where specifically posted with a more restrictive time limit, or where the City Manager gives specific permission to leave the truck standing or parked for a longer period of time.

Read for the first time on _____, 1993 and moved to a second reading by _____ vote of the City Council.

Read for the second time and adopted by the City Council on _____, 1993.

Signed by the Mayor on _____, 1993.

Craig Lomnicki, Mayor

Attest:

City Recorder


Approved as to form:

City Attorney

CITY OF MILWAUKIE
MEMORANDUM



FAX (503) 652-4402

TO: Mayor and City Council
THROUGH: Dan R. Bartlett, City Manager
FROM: Angus M. Anderson, Finance Director 
DATE: October 8, 1993
RE: Property & Casualty Insurance Program FY 1993/94

RECOMMENDATION:

Accept the attached recommendation for property and casualty insurance coverage as proposed by the designated Agent of Record for the City, Sedgwick James, Inc.

BACKGROUND INFORMATION:

The attached Marketing Report represents the results of Sedgwick James, Inc. in securing quotations for insurance coverage for the City between November 1, 1993 and June 30, 1994. It is agreed by all parties that all coverage will be made coincident with the fiscal year of the City beginning July 1, 1994.

* * * * MEMORANDUM * * * *

October 12, 1993

To: Mayor and City Council
From: Pat DuVal, City Recorder *past*
Subject: Insurance Coverage Information

Mike Richmond of Sedgwick James, Inc. informed us that the property and casualty insurance coverage recommendation report will not be done in time to include in this packet. A supplemental packet will be delivered Friday, October 15 with the report.

Thanks.

CITY OF MILWAUKIE



FAX (503) 652-4433

MEMORANDUM
OCTOBER 7, 1993

TO: Honorable Mayor and City Council

THROUGH: Charlene Richards, Assistant to the City Manager
Dan Bartlett, City Manager

FROM: Darrell Lyons, Program Specialist - Recycling

SUBJECT: METRO
1993-1994 Multi-Family Recycling Program
Intergovernmental Agreement (IGA)

REQUEST:

Attached for your review is the IGA for the multi-family recycling program grant for fiscal year 1993/94.

BACKGROUND:

The attached IGA provides partial funding for the multi-family services provided by the City in fiscal year 1993/94. The City is progressing towards meeting all of the performance expectations of the scope of work outlined in ATTACHMENT A. To receive the \$1,845.00, the City must execute this IGA and invoice METRO for the funds. Multi-family recycling for all complexes should be complete in June 1994, one year in advance of the DEQ - METRO requirements.

RECOMMENDATION:

Authorize the Mayor to sign on behalf of the City the attached IGA between METRO and the City for the Multi-family Recycling Program.

2

DRAFT

METRO CONTRACT NO. 903294

INTERGOVERNMENTAL AGREEMENT

THIS AGREEMENT, entered into under the provisions of ORS 190.003 190.110, is between Metro, a metropolitan service district organized under the laws of the State of Oregon and the 1992 Metro Charter, located at 600 NE Grand Avenue, Portland, OR 97232, and the City of Milwaukie, hereinafter referred to as "Contractor," whose address is 10722 SE Main Street, Milwaukie, Oregon 97222.

In exchange for the promises and other valuable consideration set forth below, the parties agree as follows:

1. Purpose. The purpose of this Agreement is to establish the responsibilities of the parties in implementing the 1993-94 Multi-Family Recycling Program.
2. Term. This Agreement shall be effective July 1, 1993, and shall remain in effect through June 30, 1994, unless earlier terminated in conformance with this Agreement.
3. Service Provided. Contractor shall perform the services described in the attached Scope of Work, which is made part of this Agreement by reference, and otherwise fully comply with the provisions in the attached Scope of Work.
4. Payment for Services. Metro shall pay Contractor for services performed and materials delivered in the maximum sum of ONE THOUSAND EIGHT HUNDRED FORTY-FIVE AND NO/100 DOLLARS (\$1,845.00) in the manner and at the time designated in the Scope of Work, "Project Budget/Terms of Payment."
5. Insurance. Contractor agrees to maintain insurance levels, or self-insurance in accordance with ORS 30.282, for the duration of this Agreement to levels necessary to protect against public body liability as specified in ORS 30.270. Contractor also agrees to maintain for the duration of this Agreement, Workers' Compensation Insurance coverage for all its employees as a self-insured employer, as provided by ORS chapter 656, or disability coverage under its Disability, Retirement and Death Benefits Plan.

6. Indemnification. To the maximum extent permitted by law, Contractor shall hold harmless Metro, its officers and employees from any claims or damages to property or injury to persons or for any penalties or fines, which may be occasioned in whole or in part by Contractor's performance of this Agreement.

7. Termination. This Agreement may be terminated by either party without cause upon giving 90 days written notice of intent to terminate. This Agreement may be terminated with less than 90 days notice if a party is in default of the terms of this Agreement. In the case of a default, the party alleging the default shall give the other party at least 30 days written notice of the alleged default, with opportunity to cure within the 30 day period.

8. State Law Constraints. Both parties shall comply with the public contracting provisions of ORS chapter 279, and to the extent those provisions apply, they are incorporated into this Agreement by reference. Specifically, it is a condition of this Contract that all employers working under this Agreement are subject employers that will comply with ORS 656.017.

9. Notices. Legal notice provided under this Agreement shall be delivered personally or by certified mail to the following individuals:

For Contractor:

Darrell Lyons
City of Milwaukie
10722 SE Main Street
Milwaukie, OR 97222

For Metro:

Office of General Counsel
Metro
600 NE Grand Avenue
Portland, OR 97232

Informal coordination of this Agreement will be conducted by the following designated Project Managers:

For Contractor:

Darrell Lyons
City of Milwaukie
10722 SE Main Street
Milwaukie, OR 97222
(503) 659-5171
FAX (503) 652-4433

For Metro:

Jennifer Ness
Metro
600 NE Grand Avenue
Portland, OR 97232
(503) 797-1647
FAX (503) 797-1795

For Contractor, City of Milwaukie may change the above-designated Project Manager by written notice to Metro. For Metro, the Waste Reduction Manager may change the above-designated Project Manager by written notice to Contractor.

10. Attorney Fees. In the event of any litigation concerning this Agreement, the prevailing party shall be entitled to reasonable attorney's fees and court costs, including fees and costs on appeal to an appellate court.

11. Assignment. This Agreement is binding on each party, its successors, assigns, and legal representatives and may not, under any condition, be assigned or transferred by either party without prior written approval by the other party.

12. Integration. This writing contains the entire Agreement between the parties, and may only be amended by written instrument, signed by both parties.

13. Severability. If any portion of this Agreement is found to be illegal or unenforceable, this Agreement nevertheless shall remain in full force and effect and the offending provision shall be stricken.

This Agreement is dated as of the last signature date below.

CITY OF MILWAUKIE

METRO

By: _____

By: _____

Title: _____

Title: _____

Date

Date

DRAFT

DRAFT

6

ATTACHMENT A

Scope of Work

Project: Multi-Family Recycling Container Matching Grant Program, hereinafter referred to as "Program."

Contractor: City of Milwaukie

Project Term: July 1, 1993 to June 30, 1994

Contractor's Responsibilities:

The City of Milwaukie Project Manager shall:

- 1. Ensure that, by June 30, 1994, the following activities have been completed.
 - 1.1 Establish, at a minimum 12 container systems in multi-family residential complexes to demonstrate the performance of the guidelines established below.

The Project Manager or his/her designated representatives, will determine the appropriate container system for each specific site after visiting the sites and calculating the average costs per dwelling unit (container system costs divided by the number of units in the complex). The average cost per dwelling unit guideline suggests an upper limit of \$30.00 per dwelling unit. Consideration of the cost per dwelling guideline will be balanced with needs for specific siting requirements. Single bin containers (similar to those used in single family residential settings), outdoor depots (including roller carts or 32 gallon cans), and metal shelter systems or other enclosure systems acceptable to both the hauler and the complex manager/owner shall be evaluated to meet performance and cost guidelines.

- 1.2 Contractor will coordinate the Project by agreements with individual franchised haulers for the purchase, distribution and implementation of the Multi-Family Recycling Project. Contractor's coordination will include:
 - a. Analysis of hauler proposals for each complex. Proposals shall include the following:
 - name, address, phone and owner/manager name
 - number of units in each complex
 - type of complex (high-rise, garden apartments, trailer park, etc.)
 - type of container system proposed
 - proposed cost per unit (staff time excluded)
 - commitment form from complex manager/owner to participate in the Project.

- b. Facilitation of bulk container purchases to enable cost savings and consistency in design.
- c. Consolidation of data collected by the haulers as described below under "Reporting" (Section 2.4).

2. Ensure that the following criteria, which were drafted in the preliminary application packet, are fulfilled:

- 2.1 Ownership of containers. Containers purchased with Metro funds will remain Metro's property during the grant/contract period (July 1, 1993 through June 30, 1994). Upon termination of the grant/contract, containers will become the property of grant recipient(s).
- 2.2 Recyclables to be collected. Recyclable materials collected under the program shall include at least four principal recyclable materials currently collected for single-family curbside recycling programs. Metro acknowledges, however, that storage space limitations for some apartments or condominiums may restrict the types of materials actually collected.
- 2.3 Metro review of program materials. Applicants must agree to the following conditions in order to ensure cost control, quality control and Metro identity:
 - a. Containers - Metro's Waste Reduction Manager (or designate) shall approve the styles of all containers purchased; grant recipients will be encouraged to buy containers in purchasing blocks with other local governments to capture potential cost savings; containers must be "hauler friendly"
 - b. Container signs and decals - Metro's Waste Reduction Manager (or designate) shall approve the design and content of all signs and decals affixed to containers
 - c. Printed materials - Metro's Waste Reduction Manager (or designate) shall approve the design and content of all promotional and educational materials distributed to apartment owners, managers, and tenants; all program literature must be printed on recycled paper and state that Metro has provided partial funding for the container program
- 2.4 Reporting. Grant recipients will be required to:
 - a. Meet at least quarterly with all other grant recipients (both contractors and subcontractors) and Metro staff to discuss progress, problems, and to share information

b. Submit annual report to Metro regarding:

- (1) Costs - Metro and local government matching funds expended to date for containers, decals, signs, promotional and educational materials, and other costs;
- (2) Containers - Numbers and types of containers targeted for installation as compared to the numbers and types of containers actually installed to date;
- (3) Units Enrolled - Total numbers and types of apartment units enrolled in the program to date;
- (4) Promotion and education - Description of promotional and educational efforts;
- (5) Other - Description of problems, successes, unusual events, new techniques or approaches used for problem solving, input or comments received from tenants or managers and any other noteworthy information where applicable.

c. Multi-family housing profiles - Metro shall assist project coordinators with RLIS data specific to local governmental boundaries, as necessary. By the end of the grant period, local governments will provide Metro with data specific to local governmental boundaries. Such data should include the following:

- (1) number of multi-family units
- (2) number of multi-family units participating in recycling programs
- (3) sources of above data

3. Monitor Program timeline and submit annual report on the following schedule:

September - October 1993

*Detailed inventory of remaining complexes needing recycling systems.

November - December 1993

*Personal contact with owners and managers.

January - March 1994

*Implement individual recycling programs and systems including the installation of equipment.

April - June 1994

- *Update inventory.
- *Make adjustments to individual systems as necessary.
- *Follow up with information/education and any needed assistance.
- *Complete installation of systems at any remaining complexes.

July 1994

- *Submit final report to Metro no later than July 31, 1994.

Metro Project Manager's Responsibilities:

The Metro Project Manager shall:

1. Provide technical assistance to the City Project Manager as necessary to develop, execute, monitor, and evaluate the project.
2. Provide assistance to the City Project Manager on promotional and educational activities.
3. Monitor general project progress and review as necessary the Contractor's accounting records relating to project expenditures.

Project Budget and Terms of Payment:

1. A total of \$1,845 in Project funds will be paid to the Contractor in one lump sum on, or before June 30, 1994. All expenditures over the total amount budgeted as Metro's cost share of \$1,845 shall be incurred by the Contractor.

Allocation

City of Milwaukie	\$1,845
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2. Both parties agree that the following budget categories are estimates of Contractor expenses and that actual expenditures may vary from the amounts listed for each category. However, the Metro allocation shall be used for the actual purchase of containers only and must be matched dollar for dollar by Contractor's expenses. Eligible matching funds Contractor shall maintain records of all project expenditures by the budget categories listed below and shall provide a written record of project expenditures within seven day written request by Metro.

Distribution of Cost Sharing

	Local Government Allocation		Metro Allocation		Total Costs
Container Costs	\$-0-	+	\$1,845	=	\$1,845
Decals/Signs	\$810	+	\$ -0-	=	\$810
Promotion/Education/ Printing	\$535	+	\$ -0-	=	\$535
Other - <u>Site Prep</u>	\$500	+	\$ -0-	=	\$500
TOTALS	\$1,845	+	\$1,845	=	\$3,690
Percent Funding of Total Program Funding	50 % ¹	+	50 %	=	100 %

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¹ Local governments must provide a minimum of 50% of the total program costs for this matching grant program.

(1)

CITY OF MILWAUKIE
CITY COUNCIL MEETING
OCTOBER 5, 1993

The one thousand six hundred and eightieth meeting of the Milwaukie City Council was called to order by Mayor Lomnicki at 7:00 p.m. in the Milwaukie Center with the following Councilmembers present:

Craig Lomnicki,
Mayor
Rick Farley

Jean Schreiber
Rob Kappa
Bob Knudson

Also present:

Dan Bartlett,
City Manager
Bill Monahan,
City Attorney
Tim Corbett,
Public Works Director
Kelly Somers,
Public Works
Superintendent

Jim Crumley,
Associate Planner
Steve Moist,
D.A.R.E. Officer
Pat DuVal,
Recorder/Secretary

PROCLAMATIONS, COMMENDATIONS, SPECIAL REPORTS, AND AWARDS

"Red Ribbon Week" Proclamation

Steve Moist, D.A.R.E. Officer, discussed the City's participation with the Oregon Federation for Drug Free Youth and Milwaukie's local Drug Prevention Coalition.

Councilmember Kappa discussed parent participation in the Red Ribbon Week Program. Moist said each student gets a "Drug Free and Proud" ribbon and all students participate in the program.

Councilmember Farley asked when the D.A.R.E. program would start in Milwaukie schools. Moist said the D.A.R.E. program would start the week of October 11.

Councilmember Schreiber asked if other organizations participated in the Red Ribbon Week Program. Moist said North Clackamas School District is very supportive and there were displays in several City facilities.

Mayor Lomnicki read the proclamation naming the week of October 23-31, 1993, as Red Ribbon Week in the City of Milwaukie.

Disability Employment Awareness Month, 1993

Mayor Lomnicki read a proclamation naming the month of October, 1993, as *Disability Employment Awareness Month* in the City of Milwaukie.

Challenge Center Recognition - Proclamation

Kathleen Hirsch of the Challenge Center Vocational Rehabilitation Center said the organization was founded in 1968. She said the Center offers training and opportunities to adults with disabilities. She discussed the upcoming 25th Anniversary Celebration honoring volunteers and supporters of the facility.

Mayor Lomnicki read a proclamation officially naming October 15, 1993 as *The 25th Anniversary of the Challenge Center*.

AUDIENCE PARTICIPATION

None.

OTHER BUSINESS

Consider Adoption of Ordinance Regarding Planning File HR-92-03 - Ordinance

Jim Crumley, Associate Planner, presented the staff report in which the City Council was requested to consider an ordinance adding the property located at 8835 SE 42nd Avenue to the City's list of "Significant" properties of a historic nature. This action will formalize the approval made at the September 21, 1993, meeting and add the Butcher property to the City of Milwaukie's list of properties of a historic nature.

Councilmember Schreiber expressed concern that the applicants had never attended a Council meeting. Crumley said the Butchers had attended four Historic Review Commission meetings and were now out of town.

It was moved by Mayor Lomnicki and seconded by Councilmember Kappa to read the ordinance amending Appendix 1 of the Comprehensive Plan, Historic Resources Property List, by adding the property located at 8835 SE 42nd Avenue to the list of "Significant" properties for the first time by title only. Motion passed 5 - 0 with the following vote: Mayor Lomnicki, Councilmember Farley, Councilmember Schreiber, Councilmember Kappa and Councilmember Knudson aye; no nays; no abstentions. The ordinance was read for the first time by title only.

It was moved by Councilmember Schreiber and seconded by Councilmember Kappa to adopt the ordinance amending Appendix 1 of the Milwaukie Comprehensive Plan, Historic Resources Property List, by adding the property located at 8835 SE 42nd Avenue to the list of "Significant" properties for the second time by title only. Motion passed 5 - 0 with the following vote: Mayor Lomnicki, Councilmember Farley, Councilmember Schreiber, Councilmember Kappa, and Councilmember Knudson aye; no nays; no abstentions. The ordinance was read for the second time.

It was moved by Councilmember Schreiber and seconded by Councilmember Knudson to adopt the ordinance amending Appendix 1 of the Milwaukie Comprehensive Plan, Historic Resources Property List, by adding the property located at 8835 SE 42nd Avenue to the list of "Significant" properties. Motion passed 5 - 0 with the following vote: Mayor Lomnicki, Councilmember Farley, Councilmember Schreiber, Councilmember Kappa, and Councilmember Knudson aye; no nays; no abstentions.

ORDINANCE NO. 1749:

AN ORDINANCE OF THE CITY OF MILWAUKIE, OREGON, AMENDING APPENDIX 1 OF THE MILWAUKIE COMPREHENSIVE PLAN, HISTORIC RESOURCES PROPERTY LIST, BY ADDING THE PROPERTY LOCATED AT 8835 SE 42ND AVENUE TO THE LIST OF "SIGNIFICANT" PROPERTIES.

Consider Mutual Community Commitment in Response to Ballot Measure #1 - Resolution

Dan Bartlett, City Manager, presented the staff report in which the City Council was requested to consider a report from the League of Oregon Cities. The proposed sales tax will essentially support education. LOC is seeking a level of commitment to ensure that local governments have resources available to keep their communities livable.

Councilmember Kappa asked how the sales tax would impact the City of Milwaukie. Bartlett said the resources were not available to forecast how much the City might pay in sales taxes.

Councilmember Farley discussed the \$300 million Education Trust Fund. Bartlett said the lobby to keep these funds in the proposed City-County Trust fund from 1994-95 revenues had been unsuccessful.

Mayor Lomnicki said if Ballot Measure 1 passes, the City will have to pay a sales tax on purchases. However, if the measure fails, the City will lose other revenues. Bartlett said cities and schools will be put in a position of competing for funds.

CITY COUNCIL MEETING - OCTOBER 5, 1993

Councilmember Kappa said we need to look for a way to fund schools and recommended adopting the resolution.

Councilmember Farley and Councilmember Schreiber agreed that adoption of the resolution should be delayed.

Mayor Lomnicki said he believed the resolution should be adopted and urged that work be done with other jurisdictions.

Councilmember Schreiber said it seemed that the resolution opposed the measure.

It was moved by Councilmember Schreiber and seconded by Councilmember Farley to take no action on the resolution at this time. Motion passed 3 - 2 with the following vote: Councilmember Farley, Councilmember Schreiber, and Councilmember Knudson aye; Mayor Lomnicki and Councilmember Kappa nay; no abstentions.

Consider New Classification, Reclassifications, and Salary Ranges

Dan Bartlett, City Manager, presented the staff report in which the City Council was requested to review proposed new classifications and reclassifications and recommended salary ranges for the Geographic Information Systems (GIS) Coordinator and Senior Planner, and propose an effective date of October 1, 1993, for all classifications and salary ranges.

Bartlett reviewed the positions. The GIS Coordinator (Range 13) would act as the technical expert, trainer, and coordinator for the Public Works Department. The Senior Planner (Range 15) classification for the Community Development Department would focus on transportation planning to deal with LCDC Rule #12. Both positions have been reviewed with the bargaining unit. The Police Department is seeking reclassification of the unfilled Office Clerk position to Office Assistant. These positions have been reviewed with the bargaining unit. He discussed the reclassification of the Administration Clerk/Confidential (Range 2) who was performing duties within the Office Assistant/Confidential (Range 5) classification. This is a non-represented position. Bartlett indicated that there were funds available in each department for each action.

Councilmember Kappa asked if the Senior Planner would perform functions other than the light rail project. Bartlett said the major function of this position would be light rail, transportation, and truck routes. The Senior Planner would perform activities above the Associate Planner position. This employee could act as a supervisor or a project manager.

It was moved by Councilmember Kappa and seconded by Councilmember Schreiber to authorize the City Manager to: revise the 1993-1994 Salary Schedule (MEA/AFSCME) to include the classifications of GIS Coordinator at Range 13.0 and Senior Planner at Range 15.0, effective October 1, 1993; to fill the Office Clerk position budgeted in the Fiscal year 1993-1994 Budget as an Office Assistant position; revise the 1993-1994 Salary Schedule (Management and Non-represented staff) to include the Office Assistant/Confidential classification at Range 5.0 and delete the classification of Administration Clerk at Range 2.0 effective October 1, 1993, and fill the Office Assistant/Confidential position. Motion passed 5 - 0 with the following vote: Mayor Lomnicki, Councilmember Farley, Councilmember Schreiber, Councilmember Kappa, and Councilmember Knudson aye; no nays; no abstentions.

Consider Contract Award for Sewer Cost of Service Rate Study

Tim Corbett, Public Works Director, presented the staff report in which the City Council was requested to consider a personal services contract to perform a Sewer Cost of Service Study. The Citizens Utility Advisory Commission and City staff developed a recommendation for a 5% sewer rate increase for fiscal year 1993-94. They also recommended that the City conduct Cost of Service Rate Study during the same fiscal year. He discussed the proposed improvements to the Kellogg Treatment Plant and the new Sewage Treatment Agreement.

Corbett said that staff recommends that Council authorize the City Manager to sign a personal services agreement with Financial Consulting Solutions Group, Inc. (FCS), in the amount of \$23,290. There are funds available in the budget for this expenditure.

Councilmember Kappa asked if FCS would do any work on the NPDES. Corbett said the NPDES was a separate issue and would be considered with the storm water utility.

Councilmember Kappa asked if the cost of service analysis methods were similar to the one done for water services. Corbett said the analysis would include fixed costs such as meter reading, lines and pump stations which are in place whether the service is used or not. The analysis will also consider customer usage and different rate structures.

CITY COUNCIL MEETING - OCTOBER 5, 1993

Councilmember Schreiber asked if Council would review each rate design. Corbett said the Citizens Utility Advisory Commission would review all of the rate designs, and the City Council would consider the most feasible.

It was moved by Councilmember Kappa and seconded by Councilmember Knudson to authorize the City Manager to sign a personal services contract in the amount of \$23,290 with Financial Consulting Solutions Group, Inc. (FCS) to perform a Sewer Cost of Service Study. Motion passed 5 - 0 with the following vote: Mayor Lomnicki, Councilmember Farley, Councilmember Schreiber, Councilmember Kappa, and Councilmember Knudson aye; no nays; no abstentions.

Consider Authorizing City Manager to Sign Change Order for Street Improvements

Kelly Somers, Public Works Superintendent, presented the staff report in which the City Council was requested to consider authorizing the City Manager to sign change orders five through seven in the amount of \$92,545.00.

Corbett reviewed the change orders which included special inlets, additional paving around the Public Safety Building, and miscellaneous bid items for unforeseen items such as minor retaining walls or driveway connections. He said it is anticipated that a \$20,000 balance will remain in the project budget.

Councilmember Farley asked if the new type of paint used would extend the life of the projects. Corbett said the paint has a reflective quality that will make it both safer and longer lasting.

Councilmember Kappa asked if this new type of reflective paint will be impregnated in the road surface. Corbett said this will be done in the future to increase the life of the job.

It was moved by Councilmember Kappa and seconded by Councilmember Farley to authorize the City Manager to sign change orders in the amount of \$92,545.00 for the 32nd Avenue Reconstruction Project. Motion passed 5 - 0 with the following vote: Mayor Lomnicki, Councilmember Farley, Councilmember Schreiber, Councilmember Kappa, and Councilmember Knudson aye; no nays; no abstentions.

Planning Commission Correspondence

Bartlett discussed correspondence received from the Planning Commission in which it was requested that the City Council approve the formation of a citizens advisory group to develop a masterplan/vision statement for the Milwaukie Riverfront. He suggested that the City Council, Planning Commission, and Parks and Recreation Commission hold a joint work session. He discussed property acquisition and the linking of open spaces and park land in the Milwaukie area.

It was Council consensus to schedule a joint work session to consider the City action plan with Council, Parks and Recreation Commission, and the Planning Commission.

Consider City Manager Compensation and Evaluation

Mayor Lomnicki reviewed the City Manager's evaluation and contract renewal. He said the Council had completed Bartlett's annual performance review and considered a salary increase.

Mayor Lomnicki said that Council determined that Bartlett was performing at a good to excellent level based on the criteria Council had established. A majority of the 1992-1993 Council goals were achieved, and Bartlett exhibits a "can do" attitude. The Public Safety Building and the City Hall elevator are also on their way to completion.

Mayor Lomnicki discussed the salary increase to \$5,242 per month. This increase would put Bartlett's salary 10% above the highest paid department head. It would also be 95% of the benchmark cities as established by Council compensation policy. The proposed contract would also contain language regarding a cap to the City Manager's sick leave and site of residency.

Councilmember Farley said the City Manager was most agreeable to reducing his long term sick leave benefit.

Councilmember Kappa asked Bartlett how many hours a week he works. Bartlett said he is a flex employee who usually works about 50 to 60 hours per week.

It was moved by Councilmember Schreiber and seconded by Councilmember Knudson to renew the City Manager's contract at a wage ten percent above the top of the range for department heads (\$5,242/month, \$62,904/year). Motion passed 5 - 0 with the following vote: Mayor Lomnicki, Councilmember Farley, Councilmember Schreiber Councilmember Kappa, and Councilmember Knudson aye; no nays; no abstentions.

CITY COUNCIL MEETING - OCTOBER 5, 1993

Commission Appointments

It was moved by Councilmember Kappa and seconded by Councilmember Farley to appoint Robert Kendall to the Center/Community Advisory Board; Carl Jacob to the Citizens Utility Advisory Commission; and Timothy Deeks to the Historic Review Commission. Motion passed 5 - 0 with the following vote: Mayor Lomnicki, Councilmember Farley, Councilmember Schreiber, Councilmember Kappa, and Councilmember Knudson aye; no nays; no abstentions.

CREG Board of Directors Alternate

Bartlett discussed responsibilities and membership of CREG. It was the consensus of Council that Councilmember Schreiber would act as alternate for Mayor Lomnicki on the CREG Board of Directors.

OTHER

CONSENT AGENDA

It was moved by Councilmember Schreiber and seconded by Councilmember Knudson to adopt the Consent Agenda which consisted of the City Council Minutes of September 21, 1993.

Councilmember Kappa said he believed paragraph six, on page ten should state that "*Councilmember Farley asked the City Manager to Direct Public Works to look into this.*"

Motion passed 5 - 0 to adopt the minutes with the change requested by Councilmember Kappa with the following vote: Mayor Lomnicki, Councilmember Farley, Councilmember Schreiber, Councilmember Kappa, and Councilmember Knudson aye; no nays; no abstentions.

INFORMATION

Councilmember Schreiber discussed attendance at the Metro Growth Conference.

Bartlett discussed the League of Oregon Cities Legislative Briefing.

Mayor Lomnicki announced an executive session pursuant to ORS 192.660 (1)(h) to consult with legal counsel regarding litigation.

CITY COUNCIL MEETING - OCTOBER 5, 1993

ADJOURNMENT

Mayor Lomnicki adjourned the meeting at 8:20 p.m.

Pat DuVal, Recorder/Secretary

MILWAUKIE POLICE DEPARTMENT
MEMORANDUM

TO: Dan R. Bartlett, City Manager
FROM: Charles A. Mansfield, Chief of Police *CA*
DATE: October 1, 1993
SUBJECT: APPLICATION FOR LIQUOR LICENSE

State and local law enforcement records fail to reflect any negative information on the below-listed applicant. I therefore find no reason to deny the requested license.

Applicant: David S. Chow
Barbara P. Chow
dba CHOPSTICKS EXPRESS
10801 SE Main Street
Milwaukie, OR 97222

MILWAUKIE PLANNING COMMISSION WORKSESSION
MINUTES
TUESDAY, SEPTEMBER 28, 1993

COMMISSION PRESENT

Pat Lent, Chair
Gordon Jones
Don Trotter
Carolyn Tomei

STAFF PRESENT

Dave Krogh,
Associate Planner
Jim Crumley,
Associate Planner
Mark Jonson,
Community Dev. Intern
Shirley Richardson,
Hearings Reporter

COMMISSIONERS ABSENT

Bill Johnson
John Littlehales
Scott McClure

1.0 CALL TO ORDER

Chair Lent called the meeting to order at 6:35 p.m.

2.0 PROCEDURAL QUESTIONS - None.

3.0 CONSENT AGENDA

3.1 PLANNING COMMISSION MINUTES - September 14, 1993

Don Trotter moved to approve the minutes of September 14, 1993, as corrected. Carolyn Tomei seconded. MOTION CARRIED 2-0 with one abstention. Gordon Jones was not at that meeting.

4.0 PUBLIC COMMENT - None.

5.0 PUBLIC HEARINGS - None.

6.0 CONSIDERATION ITEMS - None.

7.0 OLD BUSINESS

7.1 Second Legal Training Session - To be rescheduled.

8.0 OTHER BUSINESS

8.1 Community Development Department Report - None.

8.2 Worksession: Proposed Citizen Involvement Program and Proposed Land Use District Boundaries

Mark Jonson reviewed with the Commission some of the points Council brought up in their review of the draft by-laws. Council felt that:

1. The name of the bylaws should be changed to reflect that land use is not the primary goal.
2. The general function of the program is to be a prime communication and action channel between citizens and the city.
3. The bylaws should be structured.
4. The goal of the bylaws are to define neighborhood concerns, prioritized neighborhood needs, and to provide for a land use review committee from each district.
5. The Council wanted it to be clear that this neighborhood group would not be the only avenue to the City; other community groups will be recognized.

Mark Jonson indicated that Scott McClure had responded to the draft bylaws and felt that the boundaries were okay, but they should be simplified or made more "user friendly."

Discussion followed on the Commission review of the bylaws. It was the consensus of the Commissioners present that the concept of the bylaws should be changed to reflect that traditional neighborhood associations should be the primary function. A land use committee would have to be part of that neighborhood association to be recognized by City Council.

Notification was discussed. Staff indicated that the concept of the Citizens Involvement implementation is to allow input from citizens into all levels of administrative actions; Historical Review process, Planning Commission process, City Council process, and all of the processes of the City. Access should not be limited to recommendations to the Planning Commission.

The City will provide notification to appropriate neighborhood associations as well as continue to satisfy judicial requirements for property owner notification. Citizen Involvement notification can be detailed by Council policy.

The following suggestions were made for use in creating a second draft of the bylaws:

The eight major points of consensus for change that I incorporated into the redraft are:

1. The focus of the bylaws should reflect emphasis on neighborhood groups, not land use groups.

2. An article may be included concerning non-official groups in general and an article concerning land use committees as a separate entity should be included. Land use Committees may be appointed or elected by Associations.
3. A minimum of six meetings per year was thought to be burdensome for associations. Four meetings per year was thought to be a sufficient minimum. Land Use Committees should meet a minimum of twice yearly.
4. One-year terms for officers was thought to be restrictive and might hurt the Association's leadership cohesiveness. The chair of Associations should serve a two year term and other officer terms should be staggered. Also, Officer's should be able to be re-elected for an additional term.
5. There should be a minimum of three officers: Chair, Vice Chair, and Secretary/Treasurer. The officers should be designated as the board of directors. The Secretary/Treasurer position may be split up. Other officer positions may be appointed by the Board of Directors or elected.
6. There should be an article specifying that dues cannot be charged. This article should also outline what fundraising activities are allowable for Associations.
7. The voting membership element of the Membership article should be eliminated. All qualified members of Associations should have voting rights.
8. The bylaws should specify what public notice efforts are required by Associations.

Staff was asked to redraft the bylaws according to the suggestions made tonight.

8.3 Willamette River Coordination Committee

Don Trotter reported that he attended the Willamette River Coordination Committee meeting this morning. The goal of this group is to have a draft Master Greenway Ordinance for adoption by each jurisdiction completed and ready for local approval by April. Based on discussions held this morning, rather than coming up with a master plan, a management plan will be drafted for the Willamette River. The management plan will cover river redevelopment. The definitive parts of the plan will be left up to the jurisdictions in the region.

8.4 Milwaukie Riverfront Masterplan/Vision Statement

Chair Lent reported that the letter from the Planning Commission to the City Council on the Milwaukie Riverfront has been signed and sent out.

CITY OF MILWAUKIE PLANNING COMMISSION WORKSESSION
MINUTES OF SEPTEMBER 28, 1993
PAGE 4

8.5 Historic Review Committee

Chair Lent informed the Commission that there is one new candidate for the Historic Review Committee. She also reported that a new house has been added to the inventory.

8.6 Community Development Block Grant

Jim Crumley reported that he has been selected as the City representative for the Community Development Block Grant Program. He asked that the Commissioners let him know if they have any ideas, recommendations, or suggestions for grant funds.

9.0 NEXT MEETING: October 12, 1993

9.1 Legal Issues Training Session

9.2 Community Development-Public Works Coordination Roles and Responsibilities
Worksession

9.3 CD Report

9.4 Annexation Report, Part 2

Carolyn Tomei moved to adjourn the meeting of September 28, 1993. Gordon Jones seconded. MOTION PASSED UNANIMOUSLY. The meeting adjourned at 8:20 p.m.

Pat Lent, Chair

Shirley Richardson, Hearings Reporter

CITY OF MILWAUKIE



COMMUNITY DEVELOPMENT
PUBLIC WORKS

6101 S E JOHNSON CREEK BLVD.
MILWAUKIE, OR 97206

TELEPHONE: 652-4410
FAX 774-8236

M E M O R A N D U M

TO: City of Milwaukie
Planning Commission

THRU: *MC* Ms. Maggie Collins, Director
Milwaukie Community Development Department

FROM: *MJ* Mark Jonson

DATE: October 4, 1993

RE: Redraft of Staff Model Bylaws reflecting Planning Commission
commentary from the September 28, 1993 work session.
Additional Clarification on program goals and guidelines.

Attached is a redraft of the proposed model bylaws for the Neighborhood District Association program that reflects your commentary from the September 28, 1993 work session. A draft of an outline for a handbook for Neighborhood District Associations is also attached.

Two goals have driven my work in redrafting the model bylaws: First, I have tried to balance your request for simplification of the bylaws with the guidelines that I have been working under regarding the level of structure that is appropriate for the bylaws. Second, I have incorporated eight major modifications and made several minor changes to reflect your views as voiced during the work session. I have made some substantial modifications to the model bylaws and I am hopeful that they now reflect your vision.

In retrospect, I think that I would have better served you in your task of reviewing the model bylaws if I had better communicated to you that there are two key elements in the comprehensive, written, set of guidelines for citizen groups. Those elements are: a handbook of guidelines for operation; and the model bylaws. The handbook was meant to be the comprehensive written procedural guide for Neighborhood District Associations. It was felt that groups would be better served if most procedures were included in a document that could be interpreted more flexibly. Procedures often change over time as do interpretations of what is necessary to meet them. Further, guidelines can be changed more readily than bylaws can.

The attached model bylaw redraft would operate effectively with the proposed handbook to that end. As mentioned, I have attached a draft outline for a handbook for associations. Hopefully you can get a sense of the types of issues that the handbook will cover and how the handbook and bylaws will work together to guide Association business. Please review these materials and feel free to call me with any comments or suggestions. I am at your service.

CITY OF MILWAUKIE
NEIGHBORHOOD DISTRICT ASSOCIATION
MODEL BYLAWS

ARTICLE I: GOAL OF THE _____ NEIGHBORHOOD DISTRICT
ASSOCIATION

The goal of the _____ Neighborhood District Association is to provide a forum for smooth, coordinated, fair and timely participation in City Government.

ARTICLE II: PURPOSES OF THE _____ NEIGHBORHOOD DISTRICT
ASSOCIATION

- A. To provide a channel for two-way communication between City government and _____ Neighborhood District Association residents.
- B. To define _____ neighborhood concerns and prioritize neighborhood needs.
- C. To provide a Land Use Review Committee for _____ Neighborhood District that meets the requirements outlined in Milwaukie's Comprehensive Plan and the Oregon Land Conservation and Development Commission's Statewide Planning Goal 1, Citizen Involvement.

ARTICLE III: GEOGRAPHIC REPRESENTATION

The boundaries of the _____ Neighborhood District Association are as described in Chapter 1 of Milwaukie's Comprehensive Plan. (see the attached map, Exhibit #1).

ARTICLE IV: MEMBERSHIP REQUIREMENTS

- A. Anyone of voting age or older is a member of the _____ Neighborhood District Association who is:
 - 1. A resident within the neighborhood district; or
 - 2. A property owner whose property is located within the neighborhood district; or
 - 3. A business owner whose business is located within the neighborhood district; or
 - 4. A designated representative of a business, corporation, or trust located within the neighborhood district; or
 - 5. A designated representative of a non-profit business or group located within a neighborhood district.

- B. All rights, privileges, and responsibilities of membership including the right to vote on Association business shall accrue to members.

ARTICLE V: REPRESENTATION OF DISTRICTS AND DUTIES OF OFFICERS:

- A. The officers of the Neighborhood District Association shall comprise the Board of the Association who shall represent the Neighborhood District Association. Neighborhood District Associations shall elect at least three officers: Chair, Vice Chair and Secretary/Treasurer.
- B. The duties of the Neighborhood District Association Officers shall include the following:
 - 1. The Chair's responsibilities shall include management and leadership of all Neighborhood District Association activities. The Chair shall also be responsible for ensuring that the Neighborhood District Association complies with the tenants of the Neighborhood District Association Model Bylaws and other guidelines.
 - 2. The Vice Chair's responsibilities shall include assisting the Chair in performing her defined duties:
 - 3. The Secretary/Treasurer's duties may be separated if a separate Treasurer position is designated by the Neighborhood District Association (see C below). Otherwise, the Secretary/Treasurer's duties shall include:
 - a) Ensuring that accurate minutes of all Association and Land Use Review Committee meetings are kept; ensuring that attendance registration is kept at all Association meetings; ensuring that attendance reports and minutes are maintained and that they are available for review by anyone who asks; ensuring that minutes and registration lists of all meetings are forwarded to the City of Milwaukee; ensuring that meeting notification and agendas are transmitted to the City and to members in a timely manner; ensuring that current and updated lists of officers and Land Use Review Committee members are provided to the City.
 - b) The safekeeping and accounting of all Neighborhood District Association funds; and the proper disbursement of those funds in accordance with City and Neighborhood District Association guidelines.

- C. Other Officer positions may be created and defined by Neighborhood District Associations. Additional Officer Positions may be appointed by the Board of Directors or elected by the Neighborhood District Association membership for specific duties or elected at large, with duties defined by the Board of the Neighborhood District Association. Any additional officer positions elected shall be subject to the same membership and election requirements as the required officers.
- D. Additional requirements of officers:
1. Only Neighborhood District Association members as defined in Article IV above may be elected to Officer positions;
 2. No more than two persons or representatives of businesses who are engaged in buying, selling or developing real estate for profit, or who are related or associated to anyone so engaged, shall serve on the Board of a Neighborhood District Association simultaneously;
 3. Officers may serve no more than two consecutive terms.
- E. Fair representation of District residents:
- The Neighborhood District Association Board will be responsible to actively seek and encourage membership that represents a broad cross-section of their districts. Broad cross-section representation shall include racial, cultural, gender, age, economic, social, professional and other diversities within the Neighborhood District.
- F. Neighborhood District Associations shall hold a minimum of four meetings each year where agenda items are addressed.

ARTICLE VI: ELECTIONS OF OFFICERS AND TERMS OF OFFICE

- A. Terms of office of required officers shall be as follows:
- 1) The term of office of the Chair shall be two years.
 - 2) The term of office for the Vice Chair and Secretary/Treasurer shall be one year.
 - 3) Terms of office for any additional defined officer positions shall be staggered so that a substantial number of officer positions shall be replaced or reelected each year.
- B. Elections of officers shall be well publicized, through regular channels, at least 2 months in advance both to the Neighborhood

District Association membership and to the public.

ARTICLE VII: LAND USE DISTRICT REVIEW COMMITTEES

- A. The Neighborhood District Association shall maintain a separate Land Use District Review Committee comprised of members or officers of the Neighborhood District Association.
- B. The Land Use District Review Committee will represent the Neighborhood District for the purpose of review and commentary on land use issues of interest to the neighborhood district.
- C. The Land Use District Review Committee shall have the authority to speak on behalf of the Neighborhood District Association.
- D. The Land Use District Review Committee shall conduct a minimum of two meetings per year where District membership or the public may bring agenda items.
- E. The Land Use District Review Committee shall comply with all tenants of Milwaukie's Comprehensive Plan.

ARTICLE VIII: FINANCE

The Neighborhood District Association may not charge dues or other remuneration to its membership. The Neighborhood District Association may solicit and accept donations from any source. The Neighborhood District may also pursue other fundraising activities not precluded by law.

ARTICLE IX: OPEN MEETING AND NOTICE REQUIREMENTS

- A. All meetings of Neighborhood District Associations and Land Use Review Committees, including regular, special and Board meetings shall be unqualified, open meetings where anyone may attend and propose agenda items for consideration or offer comment on agenda items before the Association.
- B. All meetings of Neighborhood District Associations including regular, special and Board meetings shall be reasonably publicized to active members and to the public. Agendas for publicized meetings should be submitted with meeting notifications.
- C. Notice activities must include notification to the City for inclusion in regular City publicity channels. In addition, Neighborhood District Association Memberships shall receive notice from the Association. Membership notification may include, but is not limited to: Telephone trees; Door hangers; News letters;
- C. Land Use Review Committee meetings shall be publicized in

accordance with Chapter 1, Citizen Involvement, of Milwaukie's Comprehensive Plan.

- D. Where applicable, open meeting and notice policy shall comply with the tenants of ORS 192.610 to 192.690, Public Meetings, or other statutes and administrative guidelines.

ARTICLE X: ACTION BY NEIGHBORHOOD DISTRICT ASSOCIATIONS

- A. Except as noted in Article VII above, action by Neighborhood District Associations shall be conducted by majority vote of the membership at any properly publicized meeting where a quorum exists.
- B. Quorum shall consist of the members present at a publicized Neighborhood District Association meeting.
- C. Meetings shall be conducted in a businesslike manner consistent with Robert's Rules of Order.
- D. Members shall have the right to introduce agenda items for consideration at all regular and special meetings in writing or by motion from the floor.

ARTICLE XI: RECOGNITION:

It is recognized that official recognition of the _____ Neighborhood District Association is at the discretion of the Milwaukie City Council and is dependent on compliance with the minimum requirements set forth in the Neighborhood District Association model bylaws and other City statutes and guidelines.

ARTICLE XII: FORMATION AND RECOGNITION OF OTHER NEIGHBORHOOD GROUPS

- A. Other neighborhood groups may be officially recognized by the City Council to provide an avenue for addressing specific issues that affect smaller areas of officially designated neighborhood districts. Neighborhood Groups are not meant to provide an avenue for disgruntled factions to circumvent the Neighborhood District Association process, but are meant to provide people in smaller areas with official recognition, and its accruing benefits and responsibilities, concerning special issues of concern.

- B. Requirements of Neighborhood Groups.

Neighborhood Groups must:

1. Elect or designate a chairperson and a secretary.

2. Coordinate their efforts with Neighborhood District Associations.
3. Hold open, publicized, meetings and keep records of their proceedings.

ARTICLE XIII: MODEL BYLAW CHANGES:

The City Council may alter or redraft these model bylaws at its discretion.

Community Development Department

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****DRAFT****10/5/93****

CITY OF MILWAUKIE
COMMUNITY DEVELOPMENT DEPARTMENT
OUTLINE OF NEIGHBORHOOD DISTRICT ASSOCIATION HANDBOOK

- I. Welcome: Cover letter signed by CDD, City Council, Planning Commission, and/or Mayor.
- II. INTRODUCTION
 - A. Purpose of Neighborhood District Associations
 - B. Description of Neighborhood District Associations
 - 1. General program description
 - 2. Geographic representation
 - 3. Who, what, how, etc.
 - C. Roles and requirements of Neighborhood District Associations
 - 1. Neighborhood District Association roles -- a primer
 - a. Neighborhood forum
 - b. Neighborhood needs assessment
 - c. Land use planning
 - d. Two-way communication
 - D. General roles of Milwaukie's Administration and elected officials
- III. Starting a Neighborhood District Association in your neighborhood district
 - A. Application Process
 - B. Recognition requirements
 - C. Step by step guide to starting a Neighborhood District Association
 - 1. Starting up
 - 2. Developing a membership
 - 3. Planning and executing the first meeting
 - 4. Electing officers and doing business

Neighborhood District Association Handbook Outline
Page 2

- IV. Successful Neighborhood District Association operation
 - A. Incorporation and writing bylaws
 - B. Defining officers and duties
 - 1. Common officer designations
 - 2. Desirable officer posts
 - 3. Using the skills that people have
 - C. Operating successful meetings
 - 1. Developing agendas
 - 2. Location
 - 3. Notice requirements for meetings
 - 4. Procedures
 - a. Creating a fair forum
 - b. Using Robert's Rules
 - 5. Working together and reaching consensus
 - D. Legal Requirements of Neighborhood District Associations (Public meeting and record laws)
 - E. Financing your Neighborhood District Association
 - F. Networking
 - 1. Working with Sister Neighborhood District Associations
 - 2. Working with outside issues
 - a. Clackamas County
 - b. Metro
 - c. Sister Cities
 - d. Other entities
 - 3. Boundaries issues and Neighborhood District Associations
 - G. Keeping it going

1. Why people join: meeting people's expectations
2. Recruiting new members
3. Membership Communications
4. Getting members involved
5. Other issues

V. Issues Facing Neighborhoods

- A. How Neighborhood District Associations address issues that are important to them
- B. Procedures for pursuing issues before City Commissions, the Council, Administrators, etc. and
- C. Flow of issues through City administrative channels

VI. Land Use Planning and Neighborhood District Associations

- A. Land Use Review Committees -- description
- B. Statewide Planning Goals, Comprehensive Plan and zoning brief
- C. Overview of the Planning Process in Milwaukie and beyond
- D. Notice procedures and policies for land use planning issues
- E. Roles of City in land use planning:
 1. The Planning Commission
 2. City Council
 3. City Commissions
 4. EDD
 5. City Departments
 - a. Community Development
 - b. Other departments
- F. Roles of other agencies in land use planning:
 1. State agencies

Neighborhood District Association Handbook Outline
Page 4

- a. LCDC
- b. EDD
- c. Other
- 2. Federal agencies -- Funding constraints
- 3. Regional and special authorities
 - a. Metro
 - b. Development associations
- 4. Sister Cities
- G. Informal and quasi-judicial processes
 - 1. Planning Commission Processes
 - 2. LUBA process
- H. Appeal processes

Appendices

- 1. Model Neighborhood District Association Bylaws
- 2. District Maps of the City of Milwaukie
- 3. Land Conservation and Development Commission Statewide Planning Goal 1: Citizen Involvement
- 3. Summary of Oregon Public Meeting and Public Records laws

Community Development Department

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CITIZEN'S UTILITY ADVISORY COMMISSION

6:00 pm
August 31, 1993
Johnson Creek Facility

The thirty-seventh meeting of the Citizen's Utility Advisory Commission was held August 31, 1993 in the conference room at the Johnson Creek facility. Chair Kay convened the meeting at 6:15 pm. Present were:

Michael Kay, Chair
Ralph Klein

Richard Raynor
Anne Smith

ABSENT:

Alan Fletcher
Tom Alford

STAFF PRESENT:

Tim Corbett, P.W. Director
Connie Leasure, Staff Ass't

ALSO IN ATTENDANCE:

Ed Cebron, FCSG, Inc.

Corbett opened the meeting by introducing new member Richard Raynor, and asked him to give a brief outline of his background. Raynor stated that he works with the BPA in the Residential Exchange Program as a Public Utility Consultant, has a degree in economics, and has worked with public utilities in several locations in the Eastern US. Raynor enjoys small towns, and has lived in Milwaukie for more than a year.

The remainder of the group present then introduced themselves and gave a similar history.

Also present at this meeting were two Milwaukie residents, Carl Jacobs and his sister Sally. Jacobs wished the CUAC members to be aware of how the recent sewer rate increase was implemented; despite the fact that the rate increase was advertised to be 5%, which Jacobs had calculated to be an additional \$2.67, his next bill showed an increase of \$2.70. He feels that rounding up the figure is dishonest, gaining the City an additional three cents over the stated 5% increase, and that the billing should be accurately calculated. Jacobs stated that the people are distrustful of government, and it is this type of transaction that breeds distrust.

I APPROVAL OF MINUTES

The minutes for the July meeting were approved as submitted.

II DISCUSSION

A. Presentation of Water Cost of Service Final Report

Kay opened the discussion, noting that the preliminary report had been examined previously. He noted that each of the rate alternatives generate the same amount of revenue, and called for any questions about the final report. Cebron stated that implementation of any increase in January would result in slightly lower revenues than a summer implementation, as a rule.

Kay asked Corbett if the department would be hurt by implementing the increase in January. Corbett replied that he budgets fairly conservatively, so the loss of a few months additional revenues should not cause a major problem. Cebron stated that the beginning fund balance for the Water fund provided for no rate increase if the contingency is expended. Increasing the water rate would allow the contingency fund to be kept intact, as well as providing for some increase rather than depletion.

Kay noted that the last rate increase was kept lower than the consultant's recommendation. He also noted that, considering current low interest rates, now might not be the time to build up the contingency; Cebron agreed, adding that it is possible that the City could refund old bonds at current rates and save interest dollars. Kay asked Corbett if regionalization might result in less need for this rate increase; Corbett replied that according to the consultant, a new reservoir will be needed, regardless.

In the absence of any further questions, Kay thanked Cebron on behalf of the CUAC for helping the committee understand and master the study and related information.

B. Discuss CUAC Water Rate Recommendation

Kay opened discussion on the water rate recommendation with a proxy comment from Fletcher regarding Item #3 of the Facts Considered section; increased costs borne by the City are due to more than the Safe Drinking Water Act. Other costs include replacement of existing system components, etc. Raynor commented that using "large families" rather than "large users" appears anti-family. There was further discussion about specific wording, conservation, and consumer education.

Kay called for a poll on each member's favored rate alternative; Raynor stated that he favors the block rate structure, but feels that low income considerations should be a matter of policy, not built into the rate structure.

Klein submitted the following in writing: Water charges to be based upon the sum of fixed and variable costs for each customer. Fixed to be based upon "equivalent factor" as used in previous rate reviews. Variable to be based upon capacity by reflecting the total costs of the water system in the increasing rates for each unit of water used regardless of customer and use. Klein stated that he feels low-income rates are discriminatory.

Smith stated that her preference is for block rates, but recognizes that volume-based rates are easier to explain to customers. She feels that the City has invested in inflexible tools (referring to the Finance software) which are difficult to use, and would like to see the block rate used as soon as it is possible to do so with the current software. Until then, she would go with volume-based rates.

Kay spoke in proxy for Fletcher again, who favors straight volume based rates in lieu or in advance of his preference, block rates.

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For himself, Kay prefers volume-based rates. He feels that politically, implementing block rates at this time would not work. He wants the recommendation to state that yearly rate structure reviews will or can be done. Cebron noted that for annual reviews, a consultant would not be necessary. Kay then began a discussion of the recommendation, point-by-point. The discussion ended at point #4; #4 through #7 to be discussed at the next meeting.

III Information Sharing

Kay reported that Fletcher has informed him that he will no longer be able to attend on Tuesday nights due to a conflict with his educational program in pursuit of his Masters degree. Kay ran through a variety of dates during which known conflicts with City Council, Water Authority, Planning Commission, etc. meetings pose a problem for one or more of the CUAC members. Kay proposed that the first or the fourth Wednesday be considered as potential future CUAC meeting dates; no members present had objections to the proposed dates. Kay then set the first Wednesday of each month as the future CUAC meeting date.

Corbett announced that the Sept. 7th, 1993 Council Work Session will be on the KOLTT study, and a public informational meeting is also scheduled at the Kellogg Treatment Plant conference room on September 20th. Members interested in attending can get information from Corbett.

IV Future Agenda Items

Corbett will obtain a legal opinion in regard to charging retroactive rates, and methods of rate calculation (in response to the Jacobs' complaint regarding "rounding off" the percentage increases).

Wednesday, October 6th was set for the next CUAC meeting. Kay noted that notification to the papers of record regarding the changed date is required to meet public meeting requirements.

V. ADJOURN

There being no further business, the meeting was adjourned at 8:15 pm.

TRAFFIC SAFETY COMMISSION
City Council Chambers
September 13, 1993

I CALL TO ORDER

Chair Baker called the meeting to order at 7:35 pm.

Present were:

Dick Baker, Chair
Joe Precourt
Brian Dixon

Bruce Bergman
Ellecia DeCouteau

ABSENT:

David Tangvald

STAFF PRESENT:

Police Chief Mansfield
Officer Steve Bartol
Officer Larry Giddings
Greg Drechsler, City Eng.
Paul Roeger, Civil Eng.
Connie Leasure, Staff Ass't

II APPROVAL OF MINUTES

Due to the lack of a quorum in June, July and August, the May minutes were due for approval. Bergman MOVED and Precourt SECONDED that the May minutes be approved as submitted. Motion passed unanimously.

III AUDIENCE PARTICIPATION - None.

IV OLD BUSINESS

A. Police Report

Chief Mansfield introduced those with him, then gave some information regarding the seatbelt/helmet enforcement project which the Police Dept. had undertaken this year, funded by a Small Traffic Safety Grant. This was the second year for the project, and Mansfield noted that they were seeing much better compliance this year, ranging from 75% to 80%, which is better than the national average.

Mansfield introduced Officer Giddings, who has been appointed the second shift traffic officer, working from 7pm to 3am. The Chief reported that they plan to send an officer to schooling regarding investigating the use of seatbelts during the course of accident investigation.

Two more video cameras have been obtained for installation in patrol cars, providing better evidence for the officers in cases of DUII arrests, etc. Mansfield said that with the new Public Safety facility's meeting room, they will have the ability to meet with the public and community groups, allowing more versatility in enforcement and community programs.

Mansfield then yielded the floor to Officer Giddings, who spoke about information he obtained while attending the ODOT/Police Academy seminar with Officer Gilbert which featured a community approach to traffic safety. The class was an open forum for discussion regarding traffic safety and how other agencies deal with traffic safety issues. One approach that impressed them was called a "seatbelt ticket", used by Oregon City, which carries a fine of \$50.00 and is issued as a separate offence when an officer finds that a motorist has not been using their seatbelt. The ticket has an option of alternative sentencing for the first-time offender, which provides for a reduced fine of \$20 and removal of the ticket from their driving record if the offender agrees to attend a one-night class on traffic safety. Giddings and Gilbert had attended a presentation of the class, and found it to be impressive and blunt; given by a trauma nurse, it features slides of auto wrecks and injuries which result from the lack of seatbelt usage. The slides and discussions are graphic, emphasizing that non-use of seatbelts can have fatal results in even the slightest accident, under the wrong conditions.

Giddings said that the department hopes to meet with the municipal judge and arrive at a consensus regarding the use of such "seatbelt tickets". Enforcement and support of alternative sentencing is necessary for such an approach to be effective. Giddings noted that another class they had attended was in regards to community involvement in DUII recognition, and that video tapes produced from patrol video cameras by various jurisdictions can be used (taking legal precautions such as blurring offender's faces, etc.) have been seen as effective methods to present such information in classes, public access productions, etc. Giddings emphasized that the department encourages citizens and appointed officials such as TSC members to "ride along" and see how the City approaches traffic safety in the field, and invited the members to schedule time with the officers.

Bergman asked if Milwaukie could obtain pre-produced tapes to use; Giddings said yes, but it was known that local productions were more effective at "hitting home".

Bergman asked if seatbelt enforcement was a primary reason to stop a motorist, or adjunct to other offences; both, according to the officer. He stated that having viewed the trauma slides, he is far more aware of the danger to children as well as drivers when accidents occur in the absence of seatbelt use. Bergman asked if alternative sentencing was offered when drivers were also cited for other offences. The answer was yes, if the offences were not beyond the jurisdiction of the municipal court. A question was asked about the cost, if any, for the class. Giddings replied that the standard fee was \$20, which was then returned to the fund supporting the program.

Baker asked, now that the traffic unit is fully staffed, whether the department takes neighborhood complaints to use in directing the officers on shift. Mansfield replied that the department uses the Citizen Request Form, a standard format for receiving citizen complaints, and routes them to the appropriate officer for resolution.

B. Project Status

1. McLoughlin Boulevard

Roeger reported that the project is scheduled for completion in Fall of '93, but it does appear that the inclement weather earlier in the year has caused some delay. The "jughandle" is under construction, and the signals at Harrison across McLoughlin have been installed and are ready to use as soon as the bridge is completed.

2. Sunrise Corridor

Roeger noted the informational sheet included in the packet, and gave the new members a short background of the project. An Open House is scheduled for Sept. 14th, and a Public Hearing is also scheduled for Sept. 21st.

C. SAAD Report

Dixon reported that the group had not had a chance to meet during the first week of school, but the Executive Board has been formed and it is much larger than previous years'. A meeting for the general student body is planned soon to recruit new members and inform the students of activities already planned for the year.

D. Traffic Control Device Request Updates

1. Monroe Street Traffic Network Analysis - Roeger noted the Final Report in the packet, and that a public hearing is scheduled for September 21st at the City Council meeting. Some of the recommendations include signs notifying truck drivers that "jake brakes" are prohibited within City limits; another is for local citizens to contact Public Works when large trucks are observed using Monroe as a short-cut. Public Works would then contact the trucking dispatch and request that another route be used. Changing the classification of Monroe from a collector to an arterial is another consideration, but that would be held off until an update to the Transportation Improvement Plan (TIP) for the entire City is done, sometime in the next five years.

Baker asked if designating a truck route would be appropriate after the McLoughlin construction is complete; Roeger replied that the City has determined that the Comprehensive Plan and TIP should be revised rather than trying to deal with individual neighborhood's problems on a piecemeal basis. It was also noted that the new "jughandle" bridge at Harrison will allow trucks to use Hwy. 224 to access McLoughlin in either direction, which is not available currently due to the weight limit on the current bridge.

2. 34th Avenue Task Force - Roeger said that the preliminary report has been done, and a public meeting with the citizens is scheduled for October 13th for the purpose of informing them of the results and getting their input. Baker asked if the TSC was invited to attend these meetings; Roeger replied that they were certainly welcome to attend.

V NEW BUSINESS

1. Traffic Device Requests

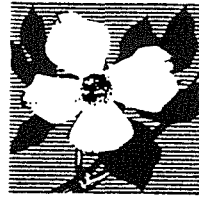
A. NO PARKING on Howe Street - Roeger noted the staff report in the packet, including a request for citizen input and the responses received. Low speed and a need for on-street parking combined to make NO PARKING OVER 5 FEET a better choice for this location than the original NO PARKING request. Baker asked Roeger what the citizen response is to the few restricted height parking areas in use now. Roeger replied that he had received no complaints about any of them. Officer Bartol was asked if the Police Dept. has responded to any citizen complaints; he replied that, to his knowledge, they had not.

Following further discussion, Precourt MOVED and Bergman SECONDED a recommendation that the area in question be posted NO PARKING OVER 5 FEET. Motion passed unanimously.

- B. Observed Traffic Hazards - Bergman commented that he is now commuting to work via bicycle, and he has noted how badly maintained the bike paths tend to be. Due to the trash and debris accumulated within the marked bike path, he often feels safer riding outside the bike path in the travel lane. He asked whether Milwaukie schedules sweeping on the bike paths on any kind of regular basis, as he has seen no evidence of such maintenance during the past three months; Roeger replied that he would check with the street dept. After some discussion, Baker commented that perhaps a clean-up day by the TSC members on the bike paths (sweeping, brush removal, etc.) would be appropriate as a volunteer action; he asked Roeger if there would be any liability drawbacks to such a project.
- C. 1994 Community Small Project Grant Program - Roeger noted the guidelines in the packet, and that the deadline for applying is November 15th. Baker talked about seeing a speed "reader board" setup in Oregon City, and that it made quite an impression.

V ADJOURN


With no further business, the meeting was adjourned at 9:00 pm.



MEMORANDUM

TO: CITY COUNCIL, CITY OF MILWAUKIE, OREGON

THRU: Dan R. Bartlett, City Manager

FROM: Angus M. Anderson, Finance Director 

DATE: October 19, 1993

RE: Quarterly Financial Report:
First Quarter Fiscal Year 1993/94 Report

This report is the first financial report for the new fiscal year. It covers the period July 1, 1993 through September 30, 1993. As no final post closing or post audit adjusting entries have been entered, the results of the last fiscal year are considered preliminary, including the ENDING Fund Balance which is the BEGINNING Fund Balance for this year. Because of this fact, and because such a small amount of revenue has been received, the projections for the full year are carried at the originally budgeted amount.

As in prior financial reports, you will find attached to this narrative report various reports, some that are "financial system" generated and some compiled from the "financial system" generated reports. The purpose of these additional reports is to provide a greater level of detail for analysis. The first document is the General Fund Appropriation Report. This Appropriation report is followed by a blue two page (front and back) Expense Summary by Fund report. This report presents summary expenditure and encumbrance figures by department level within each fund, totaled by fund. In reviewing this report, it is important to note that there may be several departments within a single appropriation category. For instance, within the General Fund "Public Works" appropriation category, the departments of Public Works Admin, Public Works Engineering, Public Works Structural Safety, Facility Maintenance, and Parking Facilities are included. This Expense Summary by Fund report is followed by the Revenue Analysis listing all revenues by fund in detail format.

RESOURCES:

LOCAL PROPERTY TAXES

Local Property Taxes (both current and prior year) are received by the County Tax Collector and deposited directly into our Local Government Investment Pool (LGIP) account. The vast majority of property tax turnovers occur in November and December. Other "turnover" months are February and May. For the current fiscal year the budgeted amount to be received is \$4,231,815. The amount received to date is \$155,815 or 3.682% of budget.

STATE REVENUE TRANSFERS

State Revenue Transfers include pass through collections of cigarette tax, OLCC liquor taxes, and telephone taxes passed through as 911 Reserves. Receipts are deposited directly to our LGIP account. The budgeted amount for the current year is \$346,300. To date \$51,220 has been received.

COUNTY REVENUE TRANSFERS

This revenue category includes Metro grants and other minimal county funding. There is no amount budgeted in this category, however to date \$17,639 has been received.

FEEES AND LICENSES

This category incorporates all business license fees as well as permits and fees charged by Community Development and Public Works in connection with development activities. Systems Development Charges are not shown here; they are resources in the SDC Funds (Funds 25 and 26). The total budgeted in this category is \$236,000. Year to date collections total \$47,979.

FINES and FORFEITURES

Included in this category are all court charges. The budgeted amount is \$115,000 with collections year to date of \$34,642.

FRANCHISE FEES

The City has Franchise Agreements with all public utilities allowing use of City right of way and other property for transmission of the utility company "product". The franchise fees paid to the City are calculated as a percentage of the income generated by the utility and represent the second largest single source of revenue to the City. For the current fiscal year the budgeted revenue in this category is \$887,822 with year to date collections of \$167,546.

INVESTMENT EARNINGS

All interest earnings of general fund investments are grouped in this category. These include bank account earnings (gross amount), state pool interest earnings, investment earnings and interest earnings on tax collections that accrue from the time of payment by the taxpayer until the time of turnover by the county. \$38,000 is budgeted as revenue in this category. To date earnings have been \$13,921.

MISCELLANEOUS REVENUE

The amount budgeted for this category is \$31,000. \$93,966 (workers compensation refund of prior years expenditures) has been collected year to date.

INTERFUND TRANSFER

This category accounts for payments to the General Fund from State Gas Tax/Street Repair Fund, Water Fund and Sewer Fund. The payments represent the indirect cost allocation for services provided to the stated funds from the General Fund for processes such as payroll, utility billing and collection, accounts payable, personnel, legal and general management services. The budgeted amount for FY 1991-92 is \$1,005,000. One twelfth of the total amount is transferred each month. That has not been accomplished by the end of the first quarter, however it will be accomplished during October.

BEGINNING FUND BALANCE

The budgeted amount for beginning fund balance (unencumbered ending fund balance from FYE 92-93) was \$924,755. The currently projected Beginning Fund Balance on July 1, 1992, before year-end and audit adjustments is \$1,108,610.

EXPENDITURES:

CITY COUNCIL

This category includes all activities directly associated with the functions of the elected governing body for the City. Total appropriations for this category are \$36,250 with year to date expenditures plus encumbrances of \$12,431.

ADMINISTRATION/COMMUNITY SERVICES

Included in this category are all general administrative areas. General administrative services include all services which provide administrative, technical, personnel and logistical support to enhance the other functions of the City. For the current year \$678,620 is appropriated in this category. Expenditures to date plus encumbrances total \$251,779.

POLICE

This category includes all functions of the Police Department including administration, operations, support and dispatch. The budgeted amount is \$2,254,781, and year to date expenditures plus encumbrances total \$510,429.

FIRE

Passage of a serial levy for Fire Rescue Services led to the establishment of a special revenue fund to account for the operations of the Fire Department.

COMMUNITY DEVELOPMENT

This category includes all functions of the Community Development Department. The budgeted amount is \$369,576 with year to date expenditures plus encumbrances of \$108,125.

PUBLIC WORKS

Included within this category are all functions of the Public Works Department including administration, engineering, and structural safety (building inspection) and facility and parking maintenance. The budget for the department is \$1,272,386 with year to date expenditures plus encumbrances totaling \$712,205. All operations of the State Gas Tax/Street Repair Fund, Water Fund and Sewer Fund are shown within those respective funds and are not within the General Fund.

FINANCE

Included within this category are finance administration, general government, municipal court, and accounting. The budget for the department is \$602,768 with year to date expenditures plus encumbrances totaling \$197,092.

INTERFUND TRANSFERS

\$1,723,690 is budgeted as appropriation transfers to other funds. These transfers are:

57,001	to Library Services Fund
1,569,189	to Fire Rescue Services Fund
43,500	to Fleet Services Fund

CONTINGENCY

This category includes all amounts that are set aside for operating contingencies representing expenditures which cannot be foreseen and planned in the budget because of the occurrence of some unusual or extraordinary event. There are no expenditures from contingency, only transfers to other categories (within the general fund) where the expenditure is then made. For forecasting purposes, it is assumed that all other expenditure categories are fully utilized as projected, and that there is no additional transfer of appropriation from the contingency line item account. Any amount remaining in the budgeted appropriation for contingency that is not transferred to another appropriation category becomes a part of the ending unencumbered fund balance.

ENDING UNENCUMBERED FUND BALANCE

The excess of revenues over expenditures when added to the beginning fund balance yields the ending fund balance. In the event there are encumbrances held over for future obligations, they are subtracted from this amount to yield the Ending Unencumbered Fund Balance. In general terms this category is everything that is left after all obligations have been satisfied, including setting up accruals for accounts payable.

**MILWAUKIE, CLACKAMAS COUNTY, OREGON
GENERAL FUND APPROPRIATION REPORT**

AS OF 9-30-93

First Quarter Fiscal Year 1993-94

RESOURCES:

	<i>BUDGET</i>	<i>ACTUAL TO DATE</i>	<i>% OF BUDGET (CURRENT)</i>	<i>PROJECTION</i>	<i>% OF BUDGET LAST YEAR</i>
Local Property Taxes	\$4,231,815	\$155,815	3.682%	\$4,231,815	3.279%
State Revenue Transfers	346,300	51,220	14.791%	346,300	21.407%
County Revenue Transfers	0	19,920	#DIV/0!	0	240.110%
Fees & Licenses	236,000	47,979	20.330%	236,000	0.844%
Fines	115,000	34,642	30.124%	115,000	29.117%
Franchise Fees	887,822	167,546	18.872%	887,822	19.379%
Investment Earnings	38,000	13,921	36.635%	38,000	40.391%
Miscellaneous Revenue	31,000	93,966	303.115%	31,000	4.577%
Interfund Transfers	1,005,000	0	0.000%	1,005,000	24.855%
Other Sources	0	0	0.000%	0	0.000%
Beginning Fund Balance	924,755	1,108,610	119.881%	924,755	105.235%
TOTAL RESOURCES	\$7,815,692	\$1,693,620	21.669%	\$7,815,692	20.792%

EXPENDITURES:

	<i>BUDGET</i>	<i>EXPENDED or ENCUMBERED</i>	<i>% OF BUDGET (CURRENT)</i>	<i>PROJECTION</i>	<i>% OF BUDGET LAST YEAR</i>
City Council	\$36,250	\$12,431	34.292%	\$36,250	9.194%
Admin/Community Service	678,620	251,779	37.102%	678,620	15.597%
Police	2,254,781	510,429	22.638%	2,254,781	21.338%
Fire	0	0	0.000%	0	#DIV/0!
Community Development	369,576	108,125	29.257%	369,576	17.664%
Public Works	1,272,386	712,205	55.974%	1,272,386	16.720%
Finance	602,768	197,092	32.698%	602,768	22.460%
Interfund Transfers	1,723,690	0	0.000%	1,723,690	17.043%
Transfers to Reserves	0	0	0.000%	0	#DIV/0!
Interfund Loan Repaymts	0	0	#DIV/0!	0	0.000%
Contingency/End Fund Balance	877,621	0	0.000%	877,621	0.000%
TOTAL EXPENDITURES	\$7,815,692	\$1,792,061	22.929%	\$7,815,692	17.428%

UNRESERVED FUND BALANCE

(\$98,441)

\$0

ACCOUNT NUMBER	DESCRIPTION	BUDGETED REVENUE	CURR. MO. REVENUE	YTD REVENUE	UNCOLLECTED BALANCE	PERCENT RECEIVED
11	GENERAL FUND					
11 000 4001 0000	FUND BALANCE AVAILABLE	924,755.00	0.00	0.00	924,755.00	0.000
11 000 4010 0000	CURRENT YEAR PROPERTY TAX*****	3980,815.00	0.00	0.00	3980,815.00	0.000
11 000 4010 0010	CURRENT TAXES MULT CD *****	0.00	0.00	0.00	0.00	0.000
11 000 4011 0000	CURRENT YEAR PROPERTY TAXES	0.00	0.00	0.00	0.00	0.000
11 000 4020 0000	FRIDR YEAR PROPERTY TAX *****	250,000.00	0.00	0.00	250,000.00	0.000
11 000 4020 0001	DELINQ FROP TXS - 89/90 *****	0.00	0.00	0.00	0.00	0.000
11 000 4020 0002	DELINQ FROP TXS - 88/89 *****	0.00	0.00	0.00	0.00	0.000
11 000 4020 0003	DELINQ FROP TXS - 87/88 *****	0.00	0.00	0.00	0.00	0.000
11 000 4020 0004	DELINQ FROP TXS - OTHER *****	0.00	0.00	0.00	0.00	0.000
11 000 4020 0010	PRIOR TAXES - 90/91 MC *****	0.00	0.00	0.00	0.00	0.000
11 000 4020 0011	PRIOR TAXES - 89/90 MC *****	0.00	0.00	0.00	0.00	0.000
11 000 4020 0020	PRIOR TAXES - 88/89 MC *****	0.00	0.00	0.00	0.00	0.000
11 000 4020 0030	PRIOR TAXES - 87/88 MC *****	0.00	0.00	0.00	0.00	0.000
11 000 4020 0040	PRIOR TAXES - OTHER MC *****	0.00	0.00	0.00	0.00	0.000
11 000 4021 0000	PRIOR YEAR PROPERTY TAXES	0.00	41,481.36	155,815.35	-155,815.35	0.000
11 000 4030 0000	OTHER TAX REVENUES	1,000.00	0.00	0.00	1,000.00	0.000
11 000 4120 0000	STATE LCDC GRANTS	10,000.00	8,717.00	8,717.00	1,283.00	87.170
11 000 4120 0005	ODOT TRAFFIC SFTY HB928504219	0.00	0.00	0.00	0.00	0.000
11 000 4122 0000	CIGARETTE TAX	59,280.00	0.00	9,179.01	50,100.99	15.484
11 000 4123 0000	LIQUOR TAX	149,760.00	13,113.77	33,324.22	116,435.78	22.252
11 000 4125 0000	STATE SHARED REVENUES	75,000.00	0.00	0.00	75,000.00	0.000
11 000 4126 0000	911 TAX REVENUES	52,260.00	0.00	0.00	52,260.00	0.000
11 000 4129 0000	METRO GRANTS *****	0.00	0.00	0.00	0.00	0.000
11 000 4129 0011	METRO GRANTS - CHALLENGE	0.00	0.00	0.00	0.00	0.000
11 000 4129 0033	METRO GRANTS - CLEAN-UP	0.00	0.00	0.00	0.00	0.000
11 000 4129 0511	METRO LIGHT RAIL TRANSIT GRANT	0.00	0.00	16,431.00	-16,431.00	0.000
11 000 4129 2351	METRO GRANT - RECYCLE - CHALNG	0.00	0.00	0.00	0.00	0.000
11 000 4129 2352	METRO GRANT - RECYCLE -MULT FM	0.00	0.00	0.00	0.00	0.000
11 000 4129 2353	METRO GRANT - RECYCLE - CLN-UP	0.00	0.00	0.00	0.00	0.000
11 000 4130 0000	COUNTY GRANTS	0.00	0.00	3,488.80	-3,488.80	0.000
11 000 4131 0000	HOTEL/MOTEL	0.00	0.00	0.00	0.00	0.000
11 000 4132 0000	COUNTY LIBRARY COOP*****	0.00	0.00	0.00	0.00	0.000
11 000 4133 0000	UGMA GRANT REV/REV SHARING	0.00	0.00	0.00	0.00	0.000
11 000 4210 0000	BUSINESS LICENSES	70,000.00	1,154.00	3,325.00	66,675.00	4.750
11 000 4211 0000	BUSINESS LICENSE BURCHARGE	0.00	80.61	322.44	- 322.44	0.000
11 000 4220 0000	BUILDING PERHITS	64,000.00	5,533.91	19,448.62	44,551.38	30.388
11 000 4221 0000	MECHANICAL PERHITS	10,000.00	1,447.59	3,128.32	6,871.68	31.283
11 000 4222 0000	PLAN CHECK FEES	35,000.00	2,857.64	8,857.45	26,142.55	25.307
11 000 4223 0000	ALARM PERHITS	12,500.00	1,078.00	1,699.00	10,801.00	13.592
11 000 4230 0000	CD PLANNING FEES	17,500.00	0.00	0.00	17,500.00	0.000
11 000 4246 0000	COMM DEV AFFLICATION FEES	0.00	220.00	1,406.50	-1,406.50	0.000
11 000 4248 0000	COMM DEV MATERIALS FEES	0.00	230.00	270.60	- 270.60	0.000
11 000 4250 0000	MISC FEES & CHARGES	15,000.00	2,134.18	6,411.84	8,588.16	42.746
11 000 4250 2350	MISC FEES/CHGB - RECYCLING	0.00	0.00	553.58	- 553.58	0.000
11 000 4251 0000	LIEN SEARCH FEES	12,000.00	900.00	2,556.00	9,444.00	21.300
11 000 4310 0000	TRAFFIC FINES	105,000.00	9,259.75	28,029.00	76,771.00	26.694
11 000 4311 0000	PARKING FINES	5,000.00	760.00	2,190.00	2,810.00	43.800
11 000 4312 0000	OTHER COURT FINES	5,000.00	795.00	1,842.00	3,158.00	36.840

ACCOUNT NUMBER	DESCRIPTION	BUDGETED REVENUE	CURR. MO. REVENUE	YTD REVENUE	UNCOLLECTED BALANCE	PERCENT RECEIVED
11 000 4313 0000	PARKING PERMIT FEES	0.00	1,750.00	1,750.00	-1,750.00	0.000
11 000 4315 0000	DISTRICT COURT REVENUE	0.00	0.00	831.45	- 831.45	0.000
11 000 4320 0000	LIBRARY FINES*****	0.00	0.00	0.00	0.00	0.000
11 000 4400 0000	FRANCHISE FEES *****	0.00	0.00	0.00	0.00	0.000
11 000 4400 0010	FRANCHISE FEES - OAK GROVE	0.00	0.00	0.00	0.00	0.000
11 000 4400 0020	FRANCHISE FEES - WICHITA	0.00	0.00	0.00	0.00	0.000
11 000 4400 0030	FRANCHISE FEES - WASTE MGT	0.00	0.00	0.00	0.00	0.000
11 000 4400 0040	FRANCHISE FEES - DEINES BROS	0.00	0.00	0.00	0.00	0.000
11 000 4400 0050	FRANCHISE FEES - P DEINES	0.00	0.00	0.00	0.00	0.000
11 000 4400 0060	FRANCHISE FEES - M DEINES	0.00	0.00	0.00	0.00	0.000
11 000 4410 0000	ELECTRIC	427,822.00	0.00	0.00	427,822.00	0.000
11 000 4415 0000	FRANCHISE-ELECTRIC LIGHTWAVE	0.00	0.00	250.00	- 250.00	0.000
11 000 4420 0000	GAS	100,000.00	0.00	59,143.00	40,857.00	59.143
11 000 4430 0000	TELEPHONE	240,000.00	69,274.49	69,274.49	170,725.51	28.864
11 000 4440 0000	CABLE	70,000.00	0.00	19,903.40	50,096.60	28.433
11 000 4450 0000	GARBAGE FRANCHISE FEES *****	50,000.00	0.00	0.00	50,000.00	0.000
11 000 4450 0010	GARBAGE FRANCHISE - OAK GROVE	0.00	0.00	1,105.11	-1,105.11	0.000
11 000 4450 0020	GARBAGE FRANCHISE - WICHITA	0.00	0.00	1,868.81	-1,868.81	0.000
11 000 4450 0030	GARBAGE FRANCHISE - WASTE MGT	0.00	0.00	14,776.22	-14,776.22	0.000
11 000 4450 0040	GARBAGE FRANCHISE - DEINES BRO	0.00	0.00	0.00	0.00	0.000
11 000 4450 0050	GARBAGE FRANCHISE - P DEINES	0.00	0.00	453.28	- 453.28	0.000
11 000 4450 0060	GARBAGE FRANCHISE - M DEINES	0.00	0.00	771.50	- 771.50	0.000
11 000 4450 2350	GARBAGE FRANCHISE - RECYCLING	0.00	0.00	0.00	0.00	0.000
11 000 4510 0000	INTEREST - INVESTMENTS	28,000.00	2,453.12	12,489.68	15,510.32	44.606
11 000 4511 0000	INTEREST - OTHER SOURCES	10,000.00	0.00	1,431.54	8,568.46	14.315
11 000 4520 0000	RENTALS - PARKS *****	0.00	0.00	0.00	0.00	0.000
11 000 4521 0000	RENTALS - SENIOR CENTER *****	0.00	0.00	0.00	0.00	0.000
11 000 4522 0000	RENTAL - OTHER	0.00	0.00	70.00	-70.00	0.000
11 000 4610 0000	GIFTS & DONATIONS	0.00	0.00	0.00	0.00	0.000
11 000 4610 0233	GIFTS & DONATIONS - LIBRARY	2,500.00	0.00	0.00	2,500.00	0.000
11 000 4610 0312	GIFTS & DONATIONS - POLICE	2,500.00	0.00	0.00	2,500.00	0.000
11 000 4620 0000	RECOVERED EXPENDITURES	20,000.00	45.00	93,678.84	-73,678.84	468.394
11 000 4622 0000	ABSHT COLL - UNBONDED *****	0.00	0.00	0.00	0.00	0.000
11 000 4623 0000	SALE OF ASSETS	1,000.00	0.00	0.00	1,000.00	0.000
11 000 4625 0000	CASH SHORT OR (OVER)	0.00	-20.33	39.66	-39.66	0.000
11 000 4630 0000	OTHER REVENUES	5,000.00	89.84	177.19	4,822.81	3.544
11 000 4632 0000	INTERFUND LOAN PROCEEDS *****	0.00	0.00	0.00	0.00	0.000
11 000 4633 0000	AFTER SCHOOL PROGRAM *****	0.00	0.00	0.00	0.00	0.000
11 000 4634 0000	SUMMER FIELD TRIPS *****	0.00	0.00	0.00	0.00	0.000
11 000 4649 0000	PROCEEDS FROM CAPT LEASE	0.00	0.00	0.00	0.00	0.000
11 000 4922 0000	TRANSFERS FROM FUND 22 (GAS T)	200,000.00	0.00	0.00	200,000.00	0.000
11 000 4931 0000	TRANSFERS FROM FUND 31 (WATER)	400,000.00	0.00	0.00	400,000.00	0.000
11 000 4932 0000	TRANSFERS FROM FUND 32 (SEWER)	400,000.00	0.00	0.00	400,000.00	0.000
11 000 4983 0000	TRANSFERS FROM FUND 83 (TRUST)	5,000.00	0.00	0.00	5,000.00	0.000
	FUND TOTAL	7815,692.00	* 163,354.93 *	* 585,009.90 *	* 7230,682.10 *	* 7.485 *

ACCOUNT NUMBER	DESCRIPTION	BUDGETED REVENUE	CURR. MO. REVENUE	YTD REVENUE	UNCOLLECTED BALANCE	PERCENT RECEIVED
22	STATE GAS TAX/STREET FUND					
22 000 4001 0000	FUND BALANCE AVAILABLE	639,681.00	0.00	0.00	639,681.00	0.000
22 000 4124 0000	STATE GAS TAX	854,632.35	82,126.81	224,460.75	629,971.60	26.287
22 000 4250 0000	MISC FEES & CHARGES	0.00	105.00	720.00	- 720.00	0.000
22 000 4510 0000	INTEREST - INVESTMENTS	20,000.00	2,310.52	6,675.26	13,324.74	33.376
22 000 4620 0000	RECOVERED EXPENDITURES	5,000.00	0.00	0.00	5,000.00	0.000
22 000 4625 0000	CASH SHORT OR (OVER)	0.00	0.00	0.00	0.00	0.000
22 000 4630 0000	OTHER REVENUES	1,000.00	0.00	0.00	1,000.00	0.000
22 000 4931 0000	TRANSFERS FROM FUND 31 (WATER)	150,000.00	0.00	0.00	150,000.00	0.000
22 000 4932 0000	TRANSFERS FROM FUND 32 (SEWER)	150,000.00	0.00	0.00	150,000.00	0.000
	FUND TOTAL	1820,313.35 *	84,542.33 *	232,056.01 *	1588,257.34 *	12.748 *

ACCOUNT NUMBER	DESCRIPTION	BUDGETED REVENUE	CURR. MO. REVENUE	YTD REVENUE	UNCOLLECTED BALANCE	PERCENT RECEIVED
23	BIKE PATH FUND					
23 000 4001 0000	FUND BALANCE AVAILABLE	58,203.00	0.00	0.00	58,203.00	0.000
23 000 4124 0000	STATE GAS TAX	8,633.00	829.56	2,269.29	6,363.71	26.284
23 000 4510 0000	INTEREST - INVESTMENTS	1,500.00	150.92	441.88	1,058.12	29.459
	FUND TOTAL	68,336.00 *	980.48 *	2,711.17 *	65,624.83 *	3.967 *

ACCOUNT NUMBER	DESCRIPTION	BUDGETED REVENUE	CURR. MO. REVENUE	YTD REVENUE	UNCOLLECTED BALANCE	PERCENT RECEIVED
25	WATER SDC FUND					
25 000 4001 0000	FUND BALANCE AVAILABLE	133,498.00	0.00	0.00	133,498.00	0.000
25 000 4241 0000	SDC - REIMBURSEMENTS	0.00	1,485.30	3,729.13	-3,729.13	0.000
25 000 4243 0000	SDC - IMPROVEMENTS	0.00	448.80	2,210.49	-2,210.49	0.000
25 000 4510 0000	INTEREST - INVESTMENTS	5,000.00	449.02	1,269.30	3,730.70	25.386
	FUND TOTAL	138,498.00 *	2,383.12 *	7,208.92 *	131,289.08 *	5.205 *

ACCOUNT NUMBER	DESCRIPTION	BUDGETED REVENUE	CURR. MO. REVENUE	YTD REVENUE	UNCOLLECTED BALANCE	PERCENT RECEIVED
26	SEWER SDC FUND					
26 000 4001 0000	FUND BALANCE AVAILABLE	723,861.00	0.00	0.00	723,861.00	0.000
26 000 4241 0000	SDC - REIMBURSEMENT	20,000.00	1,585.56	3,431.92	16,568.08	17.160
26 000 4243 0000	SDC - IMPROVEMENTS	50,000.00	3,983.70	8,625.76	41,374.24	17.252
26 000 4510 0000	INTEREST - INVESTMENTS	20,000.00	2,421.96	7,123.92	12,876.08	35.620
26 000 4511 0000	INTEREST - OTHER SOURCES	0.00	0.00	0.00	0.00	0.000
	FUND TOTAL	813,861.00 *	7,991.22 *	19,181.60 *	794,679.40 *	2.357 *

ACCOUNT NUMBER	DESCRIPTION	BUDGETED REVENUE	CURR. MO. REVENUE	YTD REVENUE	UNCOLLECTED BALANCE	PERCENT RECEIVED
27	PARKS DISTRICT					
27 000 4001 0000	FUND BALANCE AVAILABLE	56,539.00	0.00	0.00	56,539.00	0.000
27 000 4001 0111	FUND BALANCE AVAILABLE: CENTER	0.00	0.00	0.00	0.00	0.000
27 000 4120 0000	STATE GRANTS	0.00	0.00	0.00	0.00	0.000
27 000 4120 0111	STATE GRANTS: CENTER	0.00	0.00	0.00	0.00	0.000
27 000 4130 0000	COUNTY GRANTS	0.00	0.00	0.00	0.00	0.000
27 000 4130 0111	COUNTY GRANTS: CENTER	0.00	0.00	0.00	0.00	0.000
27 000 4130 0121	COUNTY GRANTS: PARKS & REC	0.00	0.00	0.00	0.00	0.000
27 000 4130 0122	COUNTY GRANTS: ASAP	0.00	0.00	0.00	0.00	0.000
27 000 4130 0125	COUNTY GRANTS: LAND ACQ	0.00	0.00	0.00	0.00	0.000
27 000 4139 0000	PARKS DISTRICT	0.00	0.00	0.00	0.00	0.000
27 000 4139 0111	PARKS DIST TRANSFER: CENTER	0.00	0.00	0.00	0.00	0.000
27 000 4139 0121	PARKS DIST TRANSFER: PARK & REC	0.00	0.00	0.00	0.00	0.000
27 000 4250 0000	MISC FEES & CHARGES	0.00	0.00	0.00	0.00	0.000
27 000 4250 0111	MISC FEES & CHARGES: CENTER	0.00	0.00	0.00	0.00	0.000
27 000 4250 0121	MISC FEES & CHARGES: PARK & REC	0.00	0.00	0.00	0.00	0.000
27 000 4510 0000	INTEREST - INVESTMENTS	0.00	- 108.16	- 315.55	315.55	0.000
27 000 4520 0000	RENTALS - PARKS	0.00	0.00	0.00	0.00	0.000
27 000 4520 0111	RENTAL REVENUE: CENTER	0.00	0.00	0.00	0.00	0.000
27 000 4520 0121	RENTAL REVENUE: PARKS & REC	0.00	0.00	0.00	0.00	0.000
27 000 4521 0000	RENTALS - SENIOR CENTER	0.00	0.00	0.00	0.00	0.000
27 000 4610 0000	GIFTS & DONATIONS	0.00	0.00	0.00	0.00	0.000
27 000 4610 0111	GIFTS & DONATIONS - CENTER	0.00	0.00	0.00	0.00	0.000
27 000 4610 0121	GIFTS & DONATIONS - PARKS	0.00	0.00	0.00	0.00	0.000
27 000 4620 0000	RECOVERED EXPENDITURES	0.00	0.00	0.00	0.00	0.000
27 000 4630 0000	OTHER REVENUES	0.00	0.00	0.00	0.00	0.000
27 000 4630 0111	OTHER REVENUE: CENTER	0.00	0.00	0.00	0.00	0.000
27 000 4630 0121	OTHER REVENUE: PARKS & REC	0.00	0.00	0.00	0.00	0.000
27 000 4630 0122	OTHER REVENUE: ASPA	0.00	0.00	0.00	0.00	0.000
27 000 4632 0000	LOAN FROM SEWER FUND *****	0.00	0.00	0.00	0.00	0.000
27 000 4633 0000	AFTER SCHOOL PROGRAM	0.00	0.00	0.00	0.00	0.000
27 000 4634 0000	SUMMER FIELD TRIPS	0.00	0.00	0.00	0.00	0.000
27 000 4911 0000	TRANSFERS FROM FUND 11 (GF)	0.00	0.00	0.00	0.00	0.000
27 000 4932 0000	TRANSFERS FROM FUND 32 (SEWER)	0.00	0.00	0.00	0.00	0.000
	FUND TOTAL	56,539.00 *	- 108.16 *	- 315.55 *	56,854.55 *	-0.558 *

ACCOUNT NUMBER	DESCRIPTION	BUDGETED REVENUE	CURR. MO. REVENUE	YTD REVENUE	UNCOLLECTED BALANCE	PERCENT RECEIVED
28	LIBRARY SERVICES FUND					
28 000 4001 0000	FUND BALANCE AVAILABLE	100,447.00	0.00	0.00	100,447.00	0.000
28 000 4010 0000	CURRENT YEAR PROPERTY TAX ****	156,080.00	0.00	0.00	156,080.00	0.000
28 000 4011 0000	CURRENT YEAR TAXES RECEIVABLE	0.00	0.00	0.00	0.00	0.000
28 000 4132 0000	COUNTY LIBRARY COOP	340,000.00	0.00	16,859.22	323,140.78	4.959
28 000 4320 0000	LIBRARY FINES	20,000.00	1,462.86	4,592.69	15,407.31	22.963
28 000 4510 0000	INTEREST - INVESTMENTS	1,000.00	272.74	729.58	270.42	72.958
28 000 4620 0000	RECOVERED EXPENDITURES	0.00	0.00	0.00	0.00	0.000
28 000 4625 0000	CASH SHORT OR (OVER)	0.00	0.00	0.00	0.00	0.000
28 000 4630 0000	OTHER REVENUES	1,000.00	0.00	0.00	1,000.00	0.000
28 000 4911 0000	TRANSFERS FROM FUND 11 (GF)	57,001.00	0.00	0.00	57,001.00	0.000
	FUND TOTAL	675,528.00 *	1,735.60 *	22,181.49 *	653,346.51 *	3.284 *

ACCOUNT NUMBER	DESCRIPTION	BUDGETED REVENUE	CURR. MO. REVENUE	YTD REVENUE	UNCOLLECTED BALANCE	PERCENT RECEIVED
29	FIRE RESCUE SERVICES FUND					
29 000 4001 0000	FUND BALANCE AVAILABLE	149,054.00	0.00	0.00	149,054.00	0.000
29 000 4010 0000	CURRENT YEAR PROPERTY TAX ****	390,200.03	0.00	0.00	390,200.03	0.000
29 000 4011 0000	CURRENT YEAR TAXES RECEIVABLE	0.00	0.00	0.00	0.00	0.000
29 000 4246 0000	CFR TRAINING FEES *****	0.00	0.00	0.00	0.00	0.000
29 000 4247 0000	CFR TRAINING FEES	0.00	0.00	0.00	0.00	0.000
29 000 4250 0000	MISC FEES & CHARGES	1,981.00	0.00	12.00	1,969.00	0.606
29 000 4510 0000	INTEREST - INVESTMENTS	2,500.00	443.88	2,152.55	347.45	86.102
29 000 4610 0000	GIFTS & DONATIONS	0.00	0.00	0.00	0.00	0.000
29 000 4620 0000	RECOVERED EXPENDITURES	0.00	0.00	0.00	0.00	0.000
29 000 4625 0000	CASH SHORT OR (OVER)	0.00	0.00	-5.43	5.43	0.000
29 000 4630 0000	OTHER REVENUES	1,000.00	0.00	0.00	1,000.00	0.000
29 000 4911 0000	TRANSFERS FROM FUND 11 (GF)	1569,189.00	0.00	0.00	1569,189.00	0.000
	FUND TOTAL	2113,924.03 *	443.88 *	2,159.12 *	2111,764.91 *	0.102 *

ACCOUNT NUMBER	DESCRIPTION	BUDGETED REVENUE	CURR. MO. REVENUE	YTD REVENUE	UNCOLLECTED BALANCE	PERCENT RECEIVED
31	WATER FUND					
31 000 4002 0000	WORKING CAPITAL AVAILABLE	522,539.00	0.00	0.00	522,539.00	0.000
31 000 4240 0000	WATER USER FEES	1458,866.85	113,057.17	388,803.77	1070,063.08	26.651
31 000 4250 0000	MISC FEES & CHARGES	50,000.00	3,075.50	8,865.50	41,134.50	17.731
31 000 4510 0000	INTEREST - INVESTMENTS	20,000.00	2,092.41	6,843.73	13,156.27	34.219
31 000 4510 1900	INTEREST INVEST - WATER TOWER	0.00	0.00	0.00	0.00	0.000
31 000 4511 0000	INTEREST - OTHER SOURCES	0.00	0.00	0.00	0.00	0.000
31 000 4620 0000	RECOVERED EXPENDITURES	0.00	0.00	0.00	0.00	0.000
31 000 4625 0000	CASH SHORT OR (OVER)	0.00	0.00	-3.42	3.42	0.000
31 000 4630 0000	OTHER REVENUES	1,000.00	0.00	0.00	1,000.00	0.000
	FUND TOTAL	2052,405.85 *	118,225.08 *	404,509.58 *	1647,896.27 *	19.709 *

ACCOUNT NUMBER	DESCRIPTION	BUDGETED REVENUE	CURR. MO. REVENUE	YTD REVENUE	UNCOLLECTED BALANCE	PERCENT RECEIVED
32	SEWER FUND					
32 000 4002 0000	WORKING CAPITAL AVAILABLE	445,891.00	0.00	0.00	445,891.00	0.000
32 000 4130 0000	COUNTY GRANTS	0.00	0.00	0.00	0.00	0.000
32 000 4242 0000	SEWER USER FEES	1,638,000.00	110,707.33	388,188.16	1,249,811.84	23.699
32 000 4243 0000	SEWER SYSTEMS DEL CHARGES	80,000.00	0.00	0.00	80,000.00	0.000
32 000 4250 0000	MISC FEES & CHARGES	50,000.00	175.00	6,000.00	44,000.00	12.000
32 000 4510 0000	INTEREST - INVESTMENTS	10,000.00	829.59	2,552.29	7,447.71	25.523
32 000 4511 0000	INTEREST - OTHER SOURCES	0.00	0.00	0.00	0.00	0.000
32 000 4511 0001	JOHNSON CREEK INTEREST	0.00	0.00	0.00	0.00	0.000
32 000 4511 0002	STANLEY LID INTEREST	0.00	0.00	0.00	0.00	0.000
32 000 4511 9010	OCHOCO LID INTEREST	0.00	0.00	0.00	0.00	0.000
32 000 4620 0000	RECOVERED EXPENDITURES	5,000.00	0.00	0.00	5,000.00	0.000
32 000 4622 0000	ASSMT COLL - UNBONDED *****	0.00	0.00	0.00	0.00	0.000
32 000 4622 0001	JOHNSON CREEK LID ASSMT *****	0.00	0.00	0.00	0.00	0.000
32 000 4622 0002	STANLEY LID ASSMT *****	0.00	0.00	0.00	0.00	0.000
32 000 4622 9010	OCHOCO LID ASSMT *****	0.00	0.00	0.00	0.00	0.000
32 000 4627 0000	ASSMT PRIN COLL - UNBANCROFTED	0.00	0.00	0.00	0.00	0.000
32 000 4627 0001	ASSMT PRIN COLL - J CREEK	0.00	902.26	902.26	- 902.26	0.000
32 000 4627 0002	ASSMT PRIN COLL - STANLEY	0.00	1,085.92	3,613.46	-3,613.46	0.000
32 000 4627 9010	ASSMT PRIN COLL - OCHOCO	0.00	0.00	0.00	0.00	0.000
32 000 4628 0000	ASSMT INT COLL - UNBANCROFTED	0.00	0.00	0.00	0.00	0.000
32 000 4628 0001	ASSMT INT COLL - J CREEK	0.00	464.05	464.05	- 464.05	0.000
32 000 4628 0002	ASSMT INT COLL - STANLEY	0.00	779.92	983.59	- 983.59	0.000
32 000 4628 9010	ASSMT INT COLL - OCHOCO	0.00	0.00	0.00	0.00	0.000
32 000 4630 0000	OTHER REVENUES	0.00	0.00	0.00	0.00	0.000
32 000 4632 0011	LOAN REPAYMENT FROM GEN F ****	0.00	0.00	0.00	0.00	0.000
32 000 4911 0000	TRANSFERS FROM FUND 11 (GF)	0.00	0.00	0.00	0.00	0.000
32 000 4927 0000	TRANSFERS FROM FUND 27 (PARKS)	0.00	0.00	0.00	0.00	0.000
	FUND TOTAL	2,228,891.00 *	114,944.07 *	402,703.81 *	1,826,187.19 *	18.067 *

ACCOUNT NUMBER	DESCRIPTION	BUDGETED REVENUE	CURR. MO. REVENUE	YTD REVENUE	UNCOLLECTED BALANCE	PERCENT RECEIVED
33	STORM SEWER FUND					
33 000 4002 0000	WORKING CAPITAL AVAILABLE	0.00	0.00	0.00	0.00	0.000
33 000 4130 0000	COUNTY GRANTS	0.00	0.00	0.00	0.00	0.000
33 000 4243 0000	SDC - IMPROVEMENTS	0.00	0.00	0.00	0.00	0.000
33 000 4249 0000	STORM SEWER USER FEES/CHARGES	0.00	0.00	0.00	0.00	0.000
33 000 4250 0000	MISC FEES & CHARGES	0.00	0.00	0.00	0.00	0.000
33 000 4510 0000	INTEREST - INVESTMENTS	0.00	0.00	0.00	0.00	0.000
33 000 4511 0000	INTEREST - OTHER SOURCES	0.00	0.00	0.00	0.00	0.000
33 000 4620 0000	RECOVERED EXPENDITURES	0.00	0.00	0.00	0.00	0.000
33 000 4911 0000	TRANSFERS FROM FUND 11 (GF)	0.00	0.00	0.00	0.00	0.000
33 000 4922 0000	TRANSFERS FROM FUND 22 (GAS T)	0.00	0.00	0.00	0.00	0.000
33 000 4931 0000	TRANSFERS FROM FUND 31 (WATER)	0.00	0.00	0.00	0.00	0.000
33 000 4932 0000	TRANSFERS FROM FUND 32 (SEWER)	0.00	0.00	0.00	0.00	0.000
	FUND TOTAL	0.00 *	0.00 *	0.00 *	0.00 *	0.000 *

ACCOUNT NUMBER	DESCRIPTION	BUDGETED REVENUE	CURR. MO. REVENUE	YTD REVENUE	UNCOLLECTED BALANCE	PERCENT RECEIVED
51	IMPROVEMENT BOND SINKING FUND					
51 000 4001 0000	FUND BALANCE AVAILABLE	793,918.00	0.00	0.00	793,918.00	0.000
51 000 4510 0000	INTEREST - INVESTMENTS	30,000.00	2,815.70	8,252.76	21,747.24	27.509
51 000 4511 0000	INTEREST - OTHER SOURCES	21,484.00	0.00	0.00	21,484.00	0.000
51 000 4511 0002	LID INTEREST	0.00	0.00	0.00	0.00	0.000
51 000 4511 0124	INTEREST - ASSESSMENTS - 124	0.00	0.00	0.00	0.00	0.000
51 000 4621 0000	ASSMT COLL - BONDED *****	37,638.00	0.00	0.00	37,638.00	0.000
51 000 4627 0116	ASSMT FRIN COLL - ROLL 116	0.00	0.00	0.00	0.00	0.000
51 000 4627 0117	ASSMT FRIN COLL - ROLL 117	0.00	294.88	1,547.36	-1,547.36	0.000
51 000 4627 0118	ASSMT FRIN COLL - ROLL 118	0.00	0.00	0.00	0.00	0.000
51 000 4627 0121	ASSMT FRIN COLL - ROLL 121	0.00	0.00	0.00	0.00	0.000
51 000 4627 0122	ASSMT FRIN COLL - ROLL 122	0.00	0.00	0.00	0.00	0.000
51 000 4627 0124	ASSMT FRIN COLL - ROLL 124	0.00	4,346.38	5,063.70	-5,063.70	0.000
51 000 4628 0116	ASSMT INT COLL - ROLL 116	0.00	0.00	0.00	0.00	0.000
51 000 4628 0117	ASSMT INT COLL - ROLL 117	0.00	32.34	237.24	- 237.24	0.000
51 000 4628 0118	ASSMT INT COLL - ROLL 118	0.00	0.00	0.00	0.00	0.000
51 000 4628 0121	ASSMT INT COLL - ROLL 121	0.00	0.00	0.00	0.00	0.000
51 000 4628 0122	ASSMT INT COLL - ROLL 122	0.00	0.00	0.00	0.00	0.000
51 000 4628 0124	ASSMT INT COLL - ROLL 124	0.00	2,976.19	3,526.34	-3,526.34	0.000
	FUND TOTAL	883,040.00 *	10,465.49 *	18,627.40 *	864,412.60 *	2.109 *

ACCOUNT NUMBER	DESCRIPTION	BUDGETED REVENUE	CURR. MO. REVENUE	YTD REVENUE	UNCOLLECTED BALANCE	PERCENT RECEIVED
52	PUBLIC SAFETY DEBT SERVICE FND					
52 000 4001 0000	FUND BALANCE AVAILABLE	134,629.00	0.00	0.00	134,629.00	0.000
52 000 4011 0000	CURRENT YEAR PROPERTY TAXES	464,088.50	0.00	0.00	464,088.50	0.000
52 000 4510 0000	INTEREST - INVESTMENTS	0.00	507.60	1,361.61	-1,361.61	0.000
	FUND TOTAL	598,717.50 *	507.60 *	1,361.61 *	597,355.89 *	0.227 *

ACCOUNT NUMBER	DESCRIPTION	BUDGETED REVENUE	CURR. MO. REVENUE	YTD REVENUE	UNCOLLECTED BALANCE	PERCENT RECEIVED
64	CAPITAL PROJECTS FUND					
64 000 1001 0000	FUND BALANCE AVAILABLE	2414,904.00	0.00	0.00	2414,904.00	0.000
64 000 4510 0000	INTEREST - INVESTMENTS	28,000.00	8,633.81	26,794.95	1,205.05	95.696
64 000 4625 0000	CASH SHORT OR (OVER)	0.00	0.00	0.00	0.00	0.000
64 000 4631 0000	BOND PROCEEDS	0.00	0.00	0.00	0.00	0.000
64 000 4911 0000	TRANSFERS FROM FUND 11 (GF)	0.00	0.00	0.00	0.00	0.000
	FUND TOTAL	2442,904.00 *	8,633.81 *	26,794.95 *	2416,109.05 *	1.097 *

ACCOUNT NUMBER	DESCRIPTION	BUDGETED REVENUE	CURR. MO. REVENUE	YTD REVENUE	UNCOLLECTED BALANCE	PERCENT RECEIVED
71	FLEET SERVICES FUND					
71 000 4001 0000	FUND BALANCE AVAILABLE	67,716.00	0.00	0.00	67,716.00	0.000
71 000 4002 0000	WORKING CAPITAL AVAILABLE	0.00	0.00	0.00	0.00	0.000
71 000 4260 0000	INTRAGOV CHARGES	300,000.00	0.00	0.00	300,000.00	0.000
71 000 4510 0000	INTEREST - INVESTMENTS	150.00	-48.97	-1,447.35	1,597.35	964.900
71 000 4623 0000	SALE OF ASSETS	5,000.00	0.00	0.00	5,000.00	0.000
71 000 4630 0000	OTHER REVENUES	1,000.00	0.00	0.00	1,000.00	0.000
71 000 4911 0000	TRANSFERS FROM FUND 11 (GF)	52,500.00	0.00	0.00	52,500.00	0.000
71 000 4922 0000	TRANSFERS FROM FUND 22 (GAB T)	44,076.00	0.00	0.00	44,076.00	0.000
71 000 4929 0000	TRANSFERS FROM FUND 29 (FIRE)	15,000.00	0.00	0.00	15,000.00	0.000
71 000 4931 0000	TRANSFERS FROM FUND 31 (WATER)	46,500.00	0.00	0.00	46,500.00	0.000
71 000 4932 0000	TRANSFERS FROM FUND 32 (SEWER)	11,500.00	0.00	0.00	11,500.00	0.000
	FUND TOTAL	543,442.00 *	-48.97 *	-1,447.35 *	544,889.35 *	-0.266 *

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CHK #	VENDOR	ACCOUNT #	DESCRIPTION	AMOUNT	TOTAL
43863	A T & T	11 313 6130 0000	MAINT A/C# 0011-527-8632	93.60	93.60
44112	A T & T	11 621 6318 3006	LONG DISTANCE SERVICE AUG 1993	29.17	
		11 621 6318 3012	LONG DISTANCE SERVICE AUG 1993	28.96	
		11 621 6318 3024	LONG DISTANCE SERVICE AUG 1993	1.66	59.79
44113	ABBOTT & LIND INC.	11 712 6130 0000	MAINTENANCE>POSTAGE MACHINE	741.00	741.00
44038	ABE'S MAIN ST CLEANERS	11 311 6220 0000	CLEANING 7/15 - 9/1	9.00	
		11 312 6220 0000	CLEANING 7/15 - 9/1	515.75	
		11 312 6220 0000	CLEANING 7/15 - 9/1	18.00	542.75
44114	ABE'S MAIN ST CLEANERS	29 420 6120 0200	CLEANING & LAUNDRY 7/15 - 9/1	22.70	22.70
43864	ACCOUNTEMPS	11 711 6020 0000	W/E 8/20 M A WALTON	671.78	671.78
43943	ACCOUNTEMPS	11 711 6020 0000	W/E 08/27 M WALTON	515.45	515.45
44039	ACCOUNTEMPS	11 711 6020 0000	W/E 9/3 M WALTON	621.08	621.08
44115	ACCOUNTEMPS	11 711 6020 0000	W/E 9/10 M WALTON	540.80	540.80
43944	ACTION ARC WELDING SUPPLY	71 000 6110 0000	FURNISH WELDING SUPPLIES	9.50	9.50
43865	AFSCME COUNCIL 75	11 000 2138 0000	UNION DUES W/H AUG 93 P/R	467.00	
		22 000 2138 0000	UNION DUES W/H AUG 93 P/R	132.00	
		28 000 2138 0000	UNION DUES W/H AUG 93 P/R	132.00	
		31 000 2138 0000	UNION DUES W/H AUG 93 P/R	132.00	
		32 000 2138 0000	UNION DUES W/H AUG 93 P/R	88.00	
		71 000 2138 0000	UNION DUES W/H AUG 93 P/R	44.00	995.00
43866	ALBERTSON'S	22 000 6100 0000	MISC SUPPLIES	9.65	
		31 000 6100 0000	SUPPLIES FOR MEETINGS	25.18	
		32 000 6100 0000	MISC	2.23	
		11 511 6260 0000	SUPPLIES	44.45	
		11 611 6260 0000	COMMISSION MEETING FOOD	87.38	168.89
43867	ALL PURE CHEMICAL CO	31 000 6100 0000	FOUR CYLINDER DEPOSIT REFUNDS	- 400.00	
		31 000 6100 0000	TWO CYLINDER DEPOSIT REFUNDS	- 200.00	
		31 000 6100 0000	THREE CYLINDER DEPOSIT REFUNDS	- 300.00	
		31 000 6100 0000	THREE CYLINDERS CHLORINE GAS	218.13	
		31 000 6100 0000	THREE CYLINDER DEPOSITS	300.00	
		31 000 6100 0000	TWO CHLORINE GAS CYLINDERS	145.42	
		31 000 6100 0000	TWO CYLINDER DEPOSITS	200.00	
		31 000 6100 0000	TWO CHLORINE GAS CYLINDERS	145.42	
		31 000 6100 0000	TWO CYLINDER DEPOSITS	200.00	
		31 000 6100 0000	FIVE CHLORINE GAS CYLINDERS	363.55	
		31 000 6100 0000	FIVE CYLINDER DEPOSITS	500.00	1,172.52

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CHK #	VENDOR	ACCOUNT #	DESCRIPTION	AMOUNT	TOTAL
43945	ALLIED SAFETY	22 000 6100 0000	MISC SAFETY SUPPLIES	17.32	
		32 000 6220 0000	MISC SAFETY EQUIPMENT	1,750.00	1,767.32
43868	AMERICAN FAMILY LIFE	11 000 1402 0000	CANCER INS/HAMMOND P/MT	37.12	
		11 000 2150 0000	CANCER INS W/H FROM AUG P/R	262.10	
		22 000 2150 0000	CANCER INS W/H FROM AUG P/R	26.70	
		28 000 2150 0000	CANCER INS W/H FROM AUG P/R	63.62	
		29 000 2150 0000	CANCER INS W/H FROM AUG P/R	141.76	
		31 000 2150 0000	CANCER INS W/H FROM AUG P/R	9.00	
		71 000 2150 0000	CANCER INS W/H FROM AUG P/R	17.70	558.00
43946	AMERIGAS-PORTLAND	22 000 6110 0000	LPC PROPANE GAS - SHOP SITE	101.93	
		31 000 6110 0000	LPC PROPANE GAS - SHOP SITE	101.92	
		31 000 6110 0000	LP PROPANE GAS - 40TH/HARVEY	101.92	
		32 000 6110 0000	LPC PROPANE GAS - SHOP SITE	101.93	407.70
44116	AMERIGAS-PORTLAND	22 000 6110 0000	LPC PROPANE GAS - SHOP SITE	33.34	
		31 000 6110 0000	LPC PROPANE GAS - SHOP SITE	33.33	
		32 000 6110 0000	YEALY TANK RENT BEGIN: 10/1/93	33.33	100.00
44040	AUTOMATED OFFICE SYSTEMS	11 313 6310 0000	BASE CHARGE THRU 8/28/93	205.00	
		11 313 6310 0000	EXCESS COPIES CHARGE	30.63	235.63
43947	B S RENTAL CENTER, INC.	11 621 6100 0000	RENT: HAMMER/HOSE/CHISEL ETC	45.00	45.00
43870	BAKER & TAYLOR BOOKS	28 233 7160 0000	TWO TITLES	412.72	412.72
44119	BAKER & TAYLOR BOOKS	28 233 7160 0301	VARIOUS VIDEOS SELECTED	42.96	42.96
44117	BAKER & TAYLOR CD	28 233 7160 0302	TITLES AS LISTED ON BOOK ORDER	1,176.82	1,176.82
43869	BAKER & TAYLOR VIDEO	28 233 7160 0302	TITLES AS LISTED	605.12	605.12
43948	BAKER & TAYLOR VIDEO	28 233 7160 0302	TITLES AS LISTED	210.94	
		28 233 7160 0302	TITLES AS LISTED ON ORDER FORM	32.30	243.24
44118	BAKER & TAYLOR VIDEO	28 233 7160 0302	TITLES AS LISTED	66.41	66.41
43871	BANKAMERICA LEASING	71 000 6310 0000	STREET SWEEPER	2,547.32	
		11 213 6310 0000	ST SWEEPER/COMP EQUIPMENT	1,382.32	
		11 213 6310 0000	COMPUTER/MEDICAL EQUIPMENT	154.57	
		29 411 6310 0000	MEDICAL EQUIPMENT	1,276.33	
		29 411 6310 0000	COMPUTER/MEDICAL EQUIPMENT	185.73	5,546.27
43949	BANKAMERICA LEASING	71 000 6310 0000	STREET SWEEPER	2,547.32	
		11 213 6310 0000	ST SWEEPER/COMP EQUIPMENT	1,382.32	
		11 213 6310 0000	COMPUTER/MEDICAL EQUIPMENT	154.57	
		29 411 6310 0000	MEDICAL EQUIPMENT	1,276.33	
		29 411 6310 0000	COMPUTER/MEDICAL EQUIPMENT	185.73	5,546.27

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43872	BAXTER AUTO PARTS	71 000 6110 0000	2% 10TH DISCOUNT	-7.40	
		71 000 6110 0000	TRUCK & AUTO PARTS	26.84	
		71 000 6110 0000	TRUCK & AUTO PARTS	51.85	
		71 000 6110 0000	TRUCK & AUTO PARTS	32.23	
		71 000 6110 0000	TRUCK & AUTO PARTS	7.98	
		71 000 6110 0000	TRUCK & AUTO PARTS	22.00	
		71 000 6110 0000	TRUCK & AUTO PARTS	10.79	
		71 000 6110 0000	TRUCK & AUTO PARTS	39.10	
		71 000 6110 0000	TRUCK & AUTO PARTS	6.05	
		71 000 6110 0000	TRUCK & AUTO PARTS	11.99	
		71 000 6110 0000	TRUCK & AUTO PARTS	1.39	
		71 000 6110 0000	TRUCK & AUTO PARTS	99.99	
		71 000 6110 0000	TRUCK & AUTO PARTS	59.69	362.50
43950	BEN-KO-MATIC BRUSH &	32 000 6100 0000	X-TEND-A-CLAW	269.00	
		71 000 6120 0000	UPPER MANHOLE ROLLER ASSY	225.00	
		71 000 6120 0000	GUTTER BRUSHES	148.50	642.50
44120	BENSON IND	22 000 6220 0000	STEEL DOOR FOR STORAGE CONTAIN	64.25	
		31 000 6220 0000	STEEL DOOR FOR STORAGE CONTAIN	64.25	
		32 000 6220 0000	STEEL DOOR FOR STORAGE CONTAIN	64.25	
		71 000 6220 0000	STEEL DOOR FOR STORAGE CONTAIN	64.25	257.00
44121	BIO-CYCLE	11 235 6250 0000	GUIDE TO MAXIMUM RECYCLING	59.00	59.00
43951	BIO-MED OF OREGON	29 420 6010 0400	MEDICAL WASTE MANAGEMENT	51.80	51.80
44122	BIO-SAFETY SYSTEMS	29 420 6220 0400	PROTECTIVE EQUIPMENT	225.83	
		29 420 6220 0400	PERSONAL PROTECTIVE EQUIPMENT	237.36	463.19
43952	BLACKSTONE AUDIO BOOKS	28 233 7160 0305	TITLES AS LISTED	114.26	114.26
44123	BLUE RIBBON BUSINESS	22 000 6210 0000	5 RM/IVORY 20LB PAPER	14.95	
		22 000 6210 0000	5 RM/TAN 20LB PAPER	14.95	
		22 000 6210 0000	5 RM/SALMON 20LB PAPER	14.95	
		22 000 6210 0000	5 RM/ORCHID 20LB PAPER	14.95	
		22 000 6210 0000	5 RM/PUMPKIN 20LB PAPER	14.95	
		22 000 6210 0000	5 RM/CHERRY 20LB PAPER	14.95	
		31 000 6210 0000	IBM LAZER TONER CARTRIDGES	159.00	
		11 511 6210 0000	COPY PAPER & TONER CART REFILL	39.75	
		11 511 6210 0000	10 CS/20LB WHITE PAPER	189.00	
		11 511 6210 0000	4BX-14 7/8 X 11 BLANK 18# TST	87.60	
		11 611 6210 0000	COPY PAPER & TONER CART REFILL	39.75	
		11 612 6210 0000	COPY PAPER & TONER CART REFILL	39.75	
		11 613 6210 0000	COPY PAPER & TONER CART REFILL	39.75	684.30
43897	BOB KNUDSON	11 111 6240 0000	COUNCIL STIFEND: SEPT 1993	150.00	150.00

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43874	BOOK WHOLESALERS	28 233 7160 0302	TITLES AS LISTED	211.72	211.72
44124	BOOK WHOLESALERS	28 233 7160 0302	TITLES AS LISTED	134.74	134.74
43953	BOOKS ON TAPE, INC.	28 233 7160 0305 28 233 7160 0305	TITLES AS LISTED SHIPPING & HANDLING	335.16 4.00	339.16
43955	BRODART CO	28 233 7160 0301	VIDEOS AS LISTED	95.87	95.87
44125	BRODART CO	28 233 6210 0000	CUSTOM RUBBER STAMP	7.45	7.45
44126	BUSTER'S	11 231 6260 1000	EMPLOYEE PICNIC CATERING	667.20	667.20
43875	CALIBRE PRESS, INC	11 312 6270 0000	REGISTER: C WRIGHT & S BARTOL	318.00	318.00
43956	CAMERA WORLD	11 312 7140 0000 11 312 7140 0000 11 312 7140 0000 11 312 7140 0000	MINOLTA CAMERA LENS, 50MM MINOLTA FING FLASH, #1200 LEGS, #3001 HEAD, #3029	339.95 309.95 69.95 39.95	759.80
44127	CARL P MOSELEY	64 000 7510 2010	CONSTRUCTION MGMT SERVICES	4,594.25	4,594.25
43957	CARLSON TESTING	64 000 7510 2013	TESTING AT NEW PSB	785.00	785.00
44128	CCAN INNOVATION GROUP	11 211 6270 0000	CONFERENCE REGISTRATION	125.00	125.00
43958	CELLULAR ONE	11 621 6318 3000 22 621 6318 3000 29 621 6318 3000 31 621 6318 3000 32 621 6318 3000	ACTIVITY FOR AUGUST 1993 ACTIVITY FOR AUGUST 1993 ACTIVITY FOR AUGUST 1993 ACTIVITY FOR AUGUST 1993 ACTIVITY FOR AUGUST 1993	188.91 32.06 387.83 54.95 22.90	686.65
43876	CENTRAL OFFICE TELEPHONE	11 621 6318 3000 11 621 6318 3006 11 621 6318 3012 11 621 6318 3024 28 621 6318 3018 29 621 6318 3006 32 621 6318 3012	TELEPHONE SERVICE AUG 1993 TELEPHONE SERVICE AUG 1993 TELEPHONE SERVICE AUG 1993 TELEPHONE SERVICE AUG 1993 TELEPHONE SERVICE AUG 1993 TELEPHONE SERVICE AUG 1993 TELEPHONE SERVICE AUG 1993	7.97 75.00 61.76 23.13 5.16 12.50 0.58	186.10
43959	CENTRIC ELEVATOR CORP	11 621 6100 0000	YEARLY MAINTENANCE CONTRACT	112.74	112.74
43877	CERIDIAN	11 712 6020 0000	PAYROLL PROCESSING FEES	287.25	287.25
44129	CERIDIAN	11 712 6020 0000	PAYROLL PROCESSING FEES	238.84	238.84
44130	CESSCO INC	71 000 6120 0000	PARTS & SERVICE	419.70	419.70

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44041	CHALLENGE CENTER	11 731 6210 0000	PROCESS UTILITY BILLING	511.35	511.35
44154	CHARLES A. MANSFIELD	*11 311 6260 0000	REIMBURSE>PARKING/LUNCH	15.00	15.00
44110	CHARLES W FINGER	11 000 2004 0000	BAIL REFUND/CITATION #15445A	90.00	
		11 000 2010 0000	BAIL REFUND/CITATION #15445A	-16.00	
		11 000 2013 0000	BAIL REFUND/CITATION #15445A	-7.00	
		11 000 4310 0000	BAIL REFUND/CITATION #15445A	-35.00	32.00
44131	CHRISMAN PICTURE	11 111 6210 0000	FRAME - KEGIN EMBROIDERY	65.45	
		11 111 6210 0000	FRAME - KEGIN EMBROIDERY	70.15	135.60
44042	CHRISTENSON ELECTRIC INC	64 000 7510 2013	COMMUNICATIONS CABLE SYSTEM	9,182.51	9,182.51
44043	CITY OF PORTLAND	31 000 6020 0000	WATER SERVICE 7/28 - 8/27	296.22	296.22
43960	CLACKAMAS COMMUNICATIONS	29 420 6120 0800	ANNUAL MAINTENANCE FOR FIRE	240.50	240.50
44044	CLACKAMAS COMMUNICATIONS	71 000 6110 0000	SERVICE CALL-REPAIR RADIO	105.79	105.79
43962	CLACKAMAS COUNTY	11 999 8199 0000	CDBG PARTICIPATION	110,285.00	110,285.00
43878	CLACKAMAS COUNTY FINANCE	11 511 6210 0000	PRINTING REQUESTS	298.48	
		11 511 6210 0000	PRINTING REQUESTS	147.85	
		11 511 6210 0000	PRINTING REQUESTS	140.88	
		11 511 6210 0000	PRINTING REQUESTS	87.16	
		11 611 6210 0000	PRINTING REQUESTS	134.32	
		11 611 6210 0000	PRINTING REQUESTS	298.47	
		11 611 6210 0000	PRINTING REQUESTS	147.85	
		11 613 6210 0000	PRINTING REQUESTS	76.30	
		11 712 6210 0000	PRINTING REQUESTS	161.50	1,492.81
44132	CLACKAMAS COUNTY FINANCE	11 211 6210 0000	IDENTIFICATION CARDS	36.35	
		11 231 6210 0000	IDENTIFICATION CARDS	81.79	
		11 235 6020 0204	RECYCLE MAGNETS MULTI-FAMILY	35.66	
		11 313 6210 0000	IDENTIFICATION CARDS	172.67	
		29 411 6210 0000	IDENTIFICATION CARDS	113.60	
		11 511 6210 0000	IDENTIFICATION CARDS	31.81	
		11 611 6210 0000	IDENTIFICATION CARDS	199.93	
		11 711 6210 0000	IDENTIFICATION CARDS	36.35	708.16
44133	CLACKAMAS COUNTY FIRE	29 430 6020 0000	SOUTH METRO FIRE MARSHAL	8,340.01	8,340.01
43879	CLACKAMAS COUNTY RECORDER	11 612 6240 0000	RECORDER FEE	5.00	5.00
44045	CLACKAMAS COUNTY RECORDER	11 612 6240 0000	RECORDER FEE	10.00	10.00
43942	CLACKAMAS COUNTY REVIEW	29 411 6250 0000	ONE YEAR SUBSCRIPTION	18.00	18.00

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43961	CLACKAMAS COUNTY SERVICE	32 000 6020 0000	SEWAGE TREATMENT CHARGES	52,131.30	52,131.30
44046	COFFEE BISTRO	11 111 6260 0000	6 CONTINENTAL BREAKFASTS	21.00	21.00
43963	COFFEY LABORATORIES INC	31 000 6020 0000 31 000 6020 0000	TEST DRINKING WATER TEST DRINKING WATER	945.00 105.00	1,050.00
43964	COMANCO	11 312 6220 0000 11 312 6220 0000 11 312 6220 0000 11 312 6220 0000 11 312 6220 0000 11 312 6220 0000 11 312 6220 0000 11 312 6220 0000 11 312 6220 0000	BREAK FREE, 4 OZ CLEANING PATCHES, 38 SIZE BORE PATCHES, .38 BRONZE WIRE TOOTHBRUSHES 9MM FEDERAL #P9H-52 9MM BLAZER 33509 380 WINCHESTER X380 ASHP 380 BLAZER #3505 380 BLAZER #3505	17.00 14.10 14.40 12.50 499.43 1,285.00 59.00 252.36 140.00	2,293.79
44048	COMMERCIAL INFO SYSTEMS	11 312 6020 0000	CIS DATABASE ACCESS	125.00	125.00
43880	CONTEMPORARY IMAGES	29 420 6210 0000	FIRE DEPARTMENT PHOTOS	150.00	150.00
43881	COOPERS & LYBRAND	11 731 6010 0000	AUDIT FY 92/93	3,000.00	3,000.00
43899	CRAIG LOMNICKI	11 111 6240 0000	COUNCIL STIPEND: SEPT 1993	200.00	200.00
44184	CRAIG S. STENSRUD	*11 312 6260 0000	MEALS/ BEND, OR	57.00	57.00
44136	CREATIVE T-SHIRTS	22 000 7520 2030	20 T-SHIRTS (32ND AVE CONST)	112.00	112.00
44137	CREDIT NORTHWEST CORP.	11 312 6020 0000	INFORMATION REPORTS	20.55	20.55
43965	CUES, INC	32 000 6120 0000	TV EQUIPMENT	308.05	308.05
43903	CYNTHIA NAGY	*11 231 6260 0000	REIMBURSE: MILEAGE	24.64	24.64
43882	D & A JANITORIAL	11 621 6100 0000	JANITOR SERVICE 8/1 - 8/31	3,336.33	3,336.33
43966	D & B COMPANY	11 613 6210 0000	SHELVES/CLIPS	140.00	140.00
43967	D S U PETERBILT & GMC	71 000 6110 0000	PARTS	350.28	350.28
43883	DAILY JOURNAL OF COMMERCE	11 711 6230 0000	AD: PROPOSAL PRIMARY BANK	36.00	36.00
44138	DAK INDUSTRIES	28 233 7160 0301	1 SET MOZART'S REVENGE PT.	145.00	145.00
44139	DAN HANNA CAR CLEAN	11 312 6110 0000	CAR WASHES, JULY & AUG 1993	40.00	40.00
43933	DARRIT CONSTRUCTION INC	64 000 2022 2013 64 000 7510 2013	RETAINAGE TO PO #05612 A101/CH CONTRACT/PUB SFTY BLDG	-13,562.27 265,545.32	251,983.05

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44145	DAVE FERGUSON	*22 000 6260 0000	MEALS/SCHOOLING/SPRINGFIELD	100.00	100.00
44066	DAVID KROGH	*11 511 5686 0000	VISION ALLOWANCE	85.00	85.00
44140	DEMCO EDUCATIONAL CORP	28 233 6210 0000	P128-8868 INPRINTED CD LABELS	19.98	
		28 233 6210 0000	AUDIO CASS ALBUMS P153-127	27.48	
		28 233 6210 0000	SHIPPING & HANDLING	7.37	54.83
44033	DENISE K BROWN	11 000 2004 0000	BAIL REFUND / CITATION #15430A	90.00	
		11 000 2010 0000	BAIL REFUND / CITATION #15430A	-16.00	
		11 000 2013 0000	BAIL REFUND / CITATION #15430A	-7.00	
		11 000 4310 0000	BAIL REFUND / CITATION #15430A	-35.00	32.00
44049	DEPARTMENT OF ADMIN SERVS	64 000 7510 2015	PA#3235 - PURCHASE	5.00	5.00
44141	DEPT OF LAND CONSERVATION	11 511 6010 0000	REFUND OF FY91-92 STATE VCHR	1,875.00	1,875.00
43930	DEQ / BUSINESS OFFICE	11 621 7510 7777	PRMT/ASBESTOS REMOVE/C H ELEV	200.00	200.00
43884	E C DISTRIBUTING CO	29 420 6220 0600	REPAIR KIT	19.13	19.13
43885	EASTSIDE HEATING & AIR CO	11 621 7510 0000	PUMP/FRESHWATER LIB AIR/COND	1,563.30	1,563.30
44051	EASTSIDE HEATING & AIR CO	22 000 6100 0000	INSTALL GAS LINE TO SIGN SHOP	721.00	721.00
43891	EILEEN GOLDSMITH	11 511 6260 0000	REIMBURSE: MILEAGE/PARKING	27.91	27.91
44054	EILEEN GOLDSMITH	*11 511 6260 0000	REIMBURSE: MILEAGE	11.20	
		11 511 6260 0000	REIMBURSE: PARKING	1.50	
		11 511 6270 0000	REIMBURSE: REGISTRATION FEE	50.00	62.70
43862	EILEEN STAPP	11 235 6020 0201	SCHOOL RECYCLING EDUCATION	450.00	450.00
43886	ELECTROMATIC	71 000 6110 0000	PROGRAM RADIO FOR #6407	28.50	28.50
44056	ELLA GOSSETT	*11 314 6260 0000	REIMBURSE: PARKING	10.00	
		11 314 6260 0000	REIMBURSE: MILEAGE	4.48	14.48
44142	ENCYCLOPAEDIA BRITANNICA	28 233 7160 0302	COMPTON'S '93	299.00	
		28 233 7160 0302	SHIPPING & HANDLING	29.00	328.00
43858	EVA S BRUNELLE	31 000 4250 0000	REFUND OF DELINQUENT WATER FEE	20.00	20.00
44143	EXEC-U-LODGE	11 312 6260 0000	RESERVATION #CHRIS/092193	108.12	108.12
43968	FAMILIAN NW	11 621 6100 0000	REPAIR PARTS BLDG MAINT	112.21	112.21
44036	FERDINAND J HOESLY	11 000 2004 0000	BAIL REFUND / CITATION #15429A	65.00	
		11 000 2013 0000	BAIL REFUND / CITATION #15429A	-3.00	
		11 000 4310 0000	BAIL REFUND / CITATION #15429A	-10.00	52.00

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43969	FINANCIAL CONSULTING	31 000 6010 0000	WATER COST-OF-SERVICE STUDY	1,805.21	1,805.21
44146	FIRE & EMERGENCY	29 411 6250 0000	SERVICE PERIOD 10/1 - 10/31	288.00	
		29 411 6250 0000	SERVICE PERIOD 10/1 - 10/31	120.00	408.00
44147	FIRST TRUST CENTER	51 000 6440 0000	PRINCIPAL) GEN OBL IMPROV 1986	10,000.00	
		51 000 6445 0000	INTEREST) GEN OBL IMPROV 1986	2,832.50	12,832.50
44144	FOREST HOUSE PUBLISHING	28 233 7160 0302	TITLES AS LISTED	176.30	
		28 233 7160 0302	SHIPPING & HANDLING	8.82	185.12
43927	FORTIS BENEFITS INSURANCE	11 000 2117 0000	LIFE INS PREM FROM AUG P/R	16.80	
		11 000 2117 0000	LIFE INS PREM FROM AUG P/R	0.70	
		29 000 2117 0000	LIFE INS PREM FROM AUG P/R	16.80	34.30
44052	G I JOES	11 312 6220 0000	HOMACK GUN CABINET	109.99	109.99
43888	G NEIL COMPANIES	11 231 6210 0000	FAMILY LEAVE ACT POSTER	49.72	49.72
43889	GALE RESEARCH INC	28 233 7160 0000	REFERENCE TITLES	106.95	106.95
44053	GALE RESEARCH INC	28 233 7160 0000	REFERENCE TITLES	77.19	77.19
43970	GAYLORD BROS INC	28 233 6210 0000	CD DIVIDER SET - MMD1	18.00	
		28 233 6210 0000	SHIPPING & HANDLING	4.75	
		28 233 6210 0000	HB1013 CIRC HANGER BAGS 10X13	29.90	
		28 233 6210 0000	SHIPPING & HANDLING	4.44	57.09
44148	GENERAL BINDING CORP	11 611 6210 0000	PERMANENT SHEET PROTECTORS	143.28	
		11 611 6210 0000	8 1/2" X 11" 3 MIL	41.10	
		11 611 6210 0000	LEGAL SIZE, 5 MIL	58.41	
		11 611 6210 0000	LUGGAGE TAGS W/SLOT (3200004)	39.00	281.79
43971	GENUINE PARTS COMPANY	29 420 6110 0000	AUTO & TRUCK PARTS	17.48	
		29 420 6110 0000	AUTO & TRUCK PARTS	5.25	
		29 420 6110 0000	AUTO PARTS	1.42	
		29 420 6110 0000	MECHANICAL PARTS & HARDWARE	47.91	72.06
43972	GOODYEAR	71 000 6110 0000	FURNISH CAR & TRUCK TIRES	414.36	
		71 000 6110 0000	FURNISH CAR & TRUCK TIRES	459.40	
		71 000 6110 0000	FURNISH CAR & TRUCK TIRES	265.28	
		71 000 6110 0000	FURNISH CAR & TRUCK TIRES	132.64	
		71 000 6110 0000	FURNISH CAR & TRUCK TIRES	219.60	
		71 000 6110 0000	FURNISH CAR & TRUCK TIRES	123.92	
		71 000 6110 0000	FURNISH CAR & TRUCK TIRES	34.80	1,402.16
44055	GOODYEAR	71 000 6110 0000	FURNISH CAR & TRUCK TIRES	471.64	471.64

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44057	GOVERNING	11 211 6250 0000	SUBSCRIPTION/DAN BARTLETT	9.00	9.00
43892	GOVERNMENT FINANCE	11 711 6270 0000 11 711 6270 0000	EFFECTIVE BUDGET PRESENTATION INTERMEDIATE GOV. BUDGETING	220.00 330.00	550.00
43973	GRAPHIC ARTS CENTER PUB	28 233 7160 0302 28 233 7160 0302	TITLES AS LISTED SHIPPING & HANDLING	34.68 2.50	37.18
43954	HEIDI BROCKMAN-ASTRUE	11 731 6020 0000	FINANCE DEPT PROCEDURES PREP	550.00	550.00
44058	HOOPER DETOXIFICATION CEN	11 312 6020 0000	CIVIL HOLD ADMISSIONS	250.00	250.00
43893	I B M	11 612 6130 0000	MAINTENANCE FOR 5084 DIGITIZER	1,714.75	1,714.75
43974	I B M	11 213 6130 0000 11 213 6130 0000 11 213 6130 0000 11 213 6310 0000 11 213 6310 0000 11 213 6310 0000 11 213 6310 0000 11 213 6310 0000 11 213 6310 0000 11 213 6310 0000 11 213 6310 0000 11 213 6310 0000	IBM ACCT #7026583-00/MAINT IBM ACCT #1792859-00/MAINT IBM ACCT #7027102-00/MAINT IBM AC #1792859Z/INSTALL PMT IBM AC #1792859Z/INSTALL PMT IBM AC #7026583Z/INSTALL PMT IBM ACCT #1792859-00/PERIODIC IBM ACCT #7026583-00/PERIODIC IBM ACCT #7026583-00/PERIODIC IBM ACCT #1792859-00/PERIODIC IBM ACCT #7026583-00/PERIODIC IBM ACCT #1792859-00/PERIODIC IBM ACCT #7027102-00/PERIODIC	63.00 403.00 345.39 3,105.92 28.44 368.05 402.47 124.74 68.00 649.00 1,243.86	6,801.87
43894	IAFF LOCAL 1159	29 000 2135 0000	UNION DUES W/H FROM AUG P/R	876.50	876.50
44059	ICMA	11 000 2124 0000 22 000 2124 0000 28 000 2124 0000 31 000 2124 0000 32 000 2124 0000	DEFERRED COMP 9/15/93 P/R DEFERRED COMP 9/15/93 P/R DEFERRED COMP 9/15/93 P/R DEFERRED COMP 9/15/93 P/R DEFERRED COMP 9/15/93 P/R	225.00 50.00 196.50 275.00 84.00	830.50
44060	INDOOR BILLBOARD/NW	11 611 6100 0000	SAFETY MATS FOR JCB	50.50	50.50
43861	INGA L BEITHON	11 000 2004 0000 11 000 2010 0000 11 000 2013 0000 11 000 4310 0000	BAIL REFUND CITATION #15334A BAIL REFUND CITATION #15334A BAIL REFUND CITATION #15334A BAIL REFUND CITATION #15334A	90.00 -16.00 -7.00 -35.00	32.00
43975	J E HOPE WELDING	71 000 6110 0000	REMOVE/REPLACE 2 CUTTING EDGES	390.00	390.00
43941	JAMES FERRARIN	11 721 6240 0000	WITNESS FEE	5.00	5.00
44022	JANNETTE VALLANDINGHAM	*11 211 6260 0000	REIMBURSE: MILEAGE	24.64	24.64
43917	JEAN SCHREIBER	11 111 6240 0000	COUNCIL STIPEND: SEPT 1993	150.00	150.00

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44181	JEAN SCHREIBER	11 111 6240 0000	COUNCIL STIPEND OCTOBER 1993	150.00	150.00
43890	JEANNE GARST	*11 231 6260 1000	PICNIC SUPPLIES	54.03	
		11 511 6210 0000	CD SUPPLIES	39.93	
		11 511 6260 0000	MILEAGE	2.80	96.76
44098	JERRY WADE	*11 613 5686 0000	VISION ALLOWANCE	100.00	100.00
43981	JOHN G LUND	29 420 5686 0000	VISION REIMBURSEMENT	100.00	100.00
44095	JOHN R. TOLL	*11 312 6260 0000	LUNCH/SALEM, OR	6.00	6.00
44061	K C COMMUNICATIONS	11 211 6230 0000	MAP ADVERTISEMENT	10.00	10.00
43896	KELLY SERVICES, INC.	11 511 6020 0000	W/E 6/27 S R HESSIAN	17.56	
		11 611 6020 0000	W/E 6/27 S R HESSIAN	17.56	
		11 711 6020 0000	W/E 8/22 V M ROOKS	352.00	387.12
43976	KELLY SERVICES, INC.	11 711 6020 0000	W/E 08/29 VM ROOKS	352.00	352.00
44062	KELLY SERVICES, INC.	11 711 6020 0000	W/E 09/06 VM ROOKS	352.00	352.00
44150	KELLY SERVICES, INC.	11 711 6020 0000	W/E 9/12 VM ROOKS	255.20	255.20
44009	KELLY SOMERS	*11 621 7510 7777	REIMBURSE: TRUCK RENTAL	162.95	162.95
44090	KELLY SOMERS	*32 000 6100 0000	REIMBURSE: PHOTO EXPENSES	27.94	
		11 231 6260 1000	CHASING THE VISION AWARD	200.00	227.94
44063	KENT LAYDEN	11 211 6020 0000	PERSONAL SERVICE CONTRACT	2,500.00	2,500.00
44064	KIESLER POLICE SUPPLY &	11 312 6220 0000	50 DEF TEC & 4 UNCLE MIKES	416.26	416.26
44035	KIRK L LAVENDER	11 000 2004 0000	BAIL REFUND / CITATION #14806A	90.00	
		11 000 2010 0000	BAIL REFUND / CITATION #14806A	-16.00	
		11 000 2013 0000	BAIL REFUND / CITATION #14806A	-7.00	
		11 000 4310 0000	BAIL REFUND / CITATION #14806A	-40.00	27.00
43977	L N CURTIS & SONS	29 420 6220 0000	EMERGENCY RESPONSE EQUIPMENT	819.60	
		29 420 6220 0600	202203-MD CMC CONF SP HARNESS	191.00	
		29 420 6220 0600	431151 CMC ROPE & EQUIP BAG LG	120.00	
		29 420 6220 0600	431201 CMC ROPE & EQUIP BAG MD	57.00	
		29 420 6220 0600	N75322 1/2" RHINE RESCUE ROPE	182.50	
		29 420 6220 0600	3440006 1/2" STANLESS GIBBS	48.00	
		29 420 6220 0600	318501 LOCKING D SMC CARBINER	16.00	
		29 420 6220 0600	325001 LOCKING D CMC CARBINER	26.00	1,460.10
43978	LANDEEN WELDING SUPPLIES	29 420 6120 0400	COMPRESSED GAS CYLINDER RENT	4.15	4.15

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43898	LAW ENFORCEMENT TV NETWORK	11 312 6270 0000	LETN CABLE SERVICE SEPT 1993	388.00	388.00
43935	LEAGUE OF OREGON CITIES	11 000 1402 0000	COBRA/RETIREE INSURANCE SEPT	25.95	
		11 000 1402 0000	COBRA/RETIREE INSURANCE SEPT	5.87	
		11 000 1402 0000	COBRA/RETIREE INSURANCE SEPT	11.64	
		11 000 1402 0000	COBRA/RETIREE INSURANCE SEPT	20.30	
		11 000 1402 0000	COBRA/RETIREE INSURANCE SEPT	106.36	
		11 000 1402 0000	COBRA/RETIREE INSURANCE SEPT	20.30	
		11 000 1402 0000	COBRA/RETIREE INSURANCE SEPT	116.85	
		11 000 1402 0000	COBRA/RETIREE INSURANCE SEPT	20.30	
		11 000 1402 0000	COBRA/RETIREE INSURANCE SEPT	35.45	
		11 000 1402 0000	COBRA/RETIREE INSURANCE SEPT	5.87	
		11 000 1402 0000	COBRA/RETIREE INSURANCE SEPT	291.70	
		11 000 1402 0000	COBRA/RETIREE INSURANCE SEPT	35.45	
		31 000 5670 0000	COBRA/RETIREE INSURANCE SEPT	105.21	
		11 312 5670 0000	COBRA/RETIREE INSURANCE SEPT	265.75	
		11 312 5680 0000	COBRA/RETIREE INSURANCE SEPT	29.58	
		29 411 5670 0000	COBRA/RETIREE INSURANCE SEPT	212.72	
		29 411 5680 0000	COBRA/RETIREE INSURANCE SEPT	29.58	
		11 612 5670 0000	COBRA/RETIREE INSURANCE SEPT	212.72	1,551.60
43936	LEAGUE OF OREGON CITIES	11 000 1002 9000	MED/DENT INSURANCE AUG P/R	1.36	
		11 000 1402 0000	MED/DENT INSURANCE AUG P/R	31.82	
		11 000 2111 0000	MED/DENT INSURANCE AUG P/R	16,746.51	
		11 000 2114 0000	MED/DENT INSURANCE AUG P/R	3,115.06	
		22 000 2111 0000	MED/DENT INSURANCE AUG P/R	1,632.29	
		22 000 2114 0000	MED/DENT INSURANCE AUG P/R	269.16	
		22 000 5670 0000	MED/DENT INSURANCE AUG P/R	265.75	
		22 000 5680 0000	MED/DENT INSURANCE AUG P/R	29.58	
		28 000 2111 0000	MED/DENT INSURANCE AUG P/R	2,947.43	
		28 000 2114 0000	MED/DENT INSURANCE AUG P/R	290.96	
		29 000 2111 0000	MED/DENT INSURANCE AUG P/R	8,097.61	
		29 000 2111 0000	MED/DENT INSURANCE AUG P/R	- 239.74	
		29 000 2114 0000	MED/DENT INSURANCE AUG P/R	1,301.57	
		29 000 2114 0000	MED/DENT INSURANCE AUG P/R	-15.14	
		31 000 2111 0000	MED/DENT INSURANCE AUG P/R	2,125.12	
		31 000 2114 0000	MED/DENT INSURANCE AUG P/R	400.16	
		32 000 2111 0000	MED/DENT INSURANCE AUG P/R	1,046.10	
		32 000 2114 0000	MED/DENT INSURANCE AUG P/R	187.15	
		71 000 2111 0000	MED/DENT INSURANCE AUG P/R	646.12	
		71 000 2114 0000	MED/DENT INSURANCE AUG P/R	102.28	
		11 312 5680 0000	MED/DENT INSURANCE AUG P/R	-3.87	38,977.28
44067	LEGISLATIVE COUNSEL COMM	11 712 6250 0000	1993 EDITION ORS (16 VOLUMES)	290.00	290.00
44151	LIBREY'S RESTAURANT	11 612 6260 0000	ORAL BOARD/CITY ENGINEER	23.35	23.35
43979	LONE STAR NORTHWEST	22 000 6100 0000	3/4" - 0	324.69	
		22 000 6100 0000	1" - 0	661.20	
		22 000 6100 0000	T-C MIX (MODIFIED C)	50.00	

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43979	LONE STAR NORTH ..CONTINUED	22 000 6100 0000	T-C MIX (MODIFIED C)	100.00	
		22 000 6100 0000	D MIX	25.75	
		22 000 6100 0000	T-C MIX (MODIFIED C)	100.00	1,261.64
43980	LOYD FERY FARMS	64 000 7510 2015	STEEL > CONSTRUCT HOSE RACK	115.20	115.20
44068	M P H INDUSTRIES, INC.	11 312 6220 0000	BRKT, EXTERIOR ANETNA HANGING	38.12	38.12
44152	M T S, INC	28 233 7160 0301	CD SELECTIONS	275.63	
		28 233 7160 0301	CD SELECTIONS	217.32	492.95
44153	MAC'S RADIATOR	71 000 6110 0000	COMPLETE HEATER #GM9079	35.00	
		71 000 6110 0000	RETURN HEATER	-34.00	1.00
44069	MACKENZIE/SAITO & ASSOC	22 000 7520 2030	TRAFFIC SIGNAL REVISIONS PSB	738.50	
		64 000 7510 2014	ANTENNAE MOUNTING MILW PSB	666.50	
		64 000 7510 2014	ARCHITECT SERVICES MILW PSB	503.84	
		64 000 7510 2014	ARCHITECT SERVICES MILW PSB	79.58	1,988.42
44047	MAGGIE COLLINS	*11 231 6260 1000	CHASING THE VISION AWARD	200.00	200.00
44134	MAGGIE COLLINS	*11 511 6270 0000	REIMBURSE/SEMINAR/WTS MEETING	145.00	145.00
44071	MARK MATHESON	*11 231 6260 1000	CHASING THE VISION AWARD	200.00	200.00
43982	MARSH MEDICAL SERVICE INC	29 420 6220 0400	EMERGENCY MEDICAL SUPPLIES	15.43	15.43
43900	MCFARLANES BARK INC	22 000 6100 0000	10 UNITS AT \$45.00 PER UNIT	60.00	
		22 000 6100 0000	10 UNITS AT \$45.00 PER UNIT	60.00	
		22 000 6100 0000	10 UNITS AT \$45.00 PER UNIT	60.00	
		31 000 6100 0000	COMPO STUFF MEDIAM	60.00	
		31 000 6100 0000	COMPO STUFF MEDIAM	60.00	
		31 000 6100 0000	COMPO STUFF MEDIAM	60.00	
		32 000 6100 0000	FOR J CREEK LANDSCAPE AREAS	60.00	
		32 000 6100 0000	FOR J CREEK LANDSCAPE AREAS	60.00	
		32 000 6100 0000	FOR J CREEK LANDSCAPE AREAS	60.00	
		11 611 6100 0000	BRUSH FOR SCOTT PARK JOB	321.16	
		11 621 6100 0000	BARK FOR WELL SITES	99.00	960.16
43983	MCGUIRE BEARING COMPANY	71 000 6110 0000	BEARING INSERTS	94.40	94.40
44155	MCKEEVER/MORRIS, INC.	11 511 6010 0112	CONSULTING SERVICES	182.12	
		11 511 6010 0115	CONSULTING SERVICES	1,109.88	1,292.00
43984	MCMINNVILLE HOME LAUNDRY	29 420 6100 0000	SERVICE/LAUNDRY AUGUST 1993	265.26	265.26
43985	MEL DEINES	11 621 6323 3012	MONTHLY GARBAGE SERVICE FEES	282.60	282.60

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43873	MERLIN BECKER	*11 213 6260 0000	REIMBURSE: MILEAGE & PARKING	25.72	25.72
44072	METRO	11 712 6250 0000	GREENSPACES PROGRAM MASTER	1,500.00	1,500.00
44073	METRO	11 111 6270 0000	REGISTER: 1993 GROWTH CONF	40.00	
		11 111 6270 0000	REGISTER: 1993 GROWTH CONF	40.00	
		11 211 6270 0000	REGISTER: 1993 GROWTH CONF	40.00	120.00
44156	METRO	11 511 6270 0000	REGISTRATION)1993 GROWTH CONF	40.00	40.00
44157	METRO SAFETY & FIRE, INC	71 000 6110 0000	FIRE EXTINGUISHER & BRACKET	70.00	70.00
43986	MILLER, NASH, WEINER	11 231 6010 0000	PROFESSIONAL SERVICES	2,618.80	2,618.80
43902	MILW POLICE EMPLOYEE ASSN	11 000 2132 0000	UNION DUES W/H FROM AUG P/R	886.00	886.00
44074	MILWAUKIE LOAVES & FISHES	11 111 6260 0000	AUGUST MEALS	86.00	86.00
43901	MILWAUKIE LUMBER CO	71 000 6110 0000	SUPPLES/FLEETS	153.00	
		11 621 6100 0000	SUPPLIES/BUILDING MAINTENANCE	2.39	
		11 621 6100 0000	SUPPLIES/BUILDING MAINTENANCE	3.99	
		11 621 6100 0000	SUPPLIES/BUILDING MAINTENANCE	27.37	
		11 621 6100 0000	SUPPLIES/BUILDING MAINTENANCE	41.47	
		11 621 6100 0000	SUPPLIES/BUILDING MAINTENANCE	10.52	
		11 621 6100 0000	SUPPLIES/BUILDING MAINTENANCE	10.13	248.87
43987	MILWAUKIE LUMBER CO	64 000 7510 2015	MATERIAL/FIREFIGHTERS/SLEEPING	1,282.56	
		64 000 7510 2015	MATERIAL/FIREFIGHTERS/SLEEPING	43.20	1,325.76
43988	MORTON INTERNATIONAL, INC	22 000 6100 0000	TRAFFIC PAINT (WHITE)	1,750.50	1,750.50
43989	MULTNOMAH COUNTY OREGON	31 000 6210 0000	PAPER CLIPS	34.08	
		11 111 6210 0000	CASSETTE RECORDING 34-350-003	8.75	
		11 111 6210 0000	3 HOLE PAPER	65.67	
		11 211 6210 0000	ENVELOPES #98 MAN 74-101-016	13.39	
		11 211 6210 0000	FOLDER FILE LTR 1/3 74-100-140	9.77	
		11 231 6210 0000	ENVELOPES #93 MAN 74-101-014	5.49	
		11 231 6210 0000	FOLDER FILE LETTER 74-100-140	3.29	
		11 313 6210 0000	CORRECTION FLUID 74-100-102	8.32	
		11 313 6210 0000	COPY PAPER BLUE 80-200-001	10.04	
		29 420 6210 0000	CLEANER TOILET 76-300-032	30.50	
		29 420 6210 0000	CLEANER TOILET 76-300-032	6.26	
		29 420 6210 0000	CLIPS PAPER JUMBO 74-100-083	1.00	
		29 420 6210 0000	CORR FLUID WHITE 74-100-102	13.90	
		29 420 6210 0000	ERASER PINK PEARL 74-100-122	3.97	
		29 420 6210 0000	GLUE STICK 74-100-248	7.60	
		29 420 6210 0000	RED STAMP PAD INK 74-100-153	2.09	
		29 420 6210 0000	PAD POST IT 3X3 74-103-015	69.66	
		29 420 6210 0000	PAD SCRATCH 3X5 74-103-042	25.76	
		29 420 6210 0000	PAPER BOND WHITE 80-200-010	39.50	

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43989	MULTNOMAH COUNT ..CONTINUED	29 420 6210 0000	PEN STICK MED BLUE 74-104-006	17.18	
		29 420 6210 0000	PEN MARKER FELT BLK 74-104-014	5.70	
		29 420 6210 0000	PENCIL #2 W/ERASER 74-100-173	37.61	
		29 420 6210 0000	TABLETS WHITE RULED 74-100-218	30.40	
		29 420 6210 0000	FLARES RED 30 MIN 51-300-001	46.27	
		11 712 6210 0000	PAPER PRINTER WHITE 80-100-024	135.59	
		11 712 6210 0000	PD-4 FORMS	0.91	
		11 731 6210 0000	BINDER 3-RING 2" GR 74-100-016	33.28	665.98
44075	MUNICIPAL ANALYSIS SVC	11 711 6210 0000	GOVERNMENTS OF THE NORTHWEST	150.00	
		11 711 6210 0000	BILLING CHARGE	4.50	154.50
43904	NATIONAL CAREER WORKSHOPS	11 611 6270 0000	RACHAEL SMITH	69.00	
		11 613 6270 0000	JERRY WADE & CALVIN BANKS	138.00	207.00
43905	NATIVE BOOKS	28 233 7160 0301	HAWAII'S STORY	9.95	9.95
43990	NEWMAN SIGN	22 000 6220 0000	PARKING SIGNS FOR DOWNTOWN	172.50	
		22 000 7520 0000	SIGNS FOR 32ND AVE PROJECT	289.81	462.31
44158	NORLAB, INC.	32 000 6100 0000	LIQUID POWDR TRACING DYE	189.60	189.60
43906	NORTH CLACKAMAS COUNTY	11 211 6260 0000	REFRESHMENTS SISTER CITY MTGS	21.50	21.50
44076	NORTH VALLEY LINK LIB SVC	28 233 7160 0301	INTERLIBRARY LOAN	29.95	29.95
43991	NORTHSIDE FORD	29 420 6110 0000	TRUCK PARTS	74.37	74.37
44159	NORTHWEST INFORMATION	64 000 7510 2013	TELECOMMUNICATIONS CONSULTING	1,844.22	1,844.22
43992	NORTHWEST NATURAL GAS CO	11 621 6322 3012	NATURAL GAS 07/26 - 08/24	16.01	
		31 621 6322 3042	NATURAL GAS 07-27 - 08/25	13.79	29.80
44077	NORTHWEST NATURAL GAS CO	28 621 6322 3018	NATURAL GAS 08/03 - 09/01	15.95	15.95
44160	NORTHWEST NATURAL GAS CO	22 621 6322 3036	NATURAL GAS 8/9 - 9/8	10.48	10.48
44078	O I T	11 111 6270 0000	CONFERENCE ROOMS	40.00	40.00
44080	O'DONNELL, RAMIS, CREW &	64 000 7510 2018	CITY ATTORNEY JULY 1993	3,223.25	
		11 211 6010 0000	CITY ATTORNEY JULY 1993	4,412.30	7,635.55
44163	O'SON ORIGINALS	11 311 6210 0000	20 IMPRINTS, CHIEF'S AWARDS	25.00	25.00
44079	OAK LODGE SANITARY DIST	32 621 6325 3000	SEWER SERVICE 7/1 - 9/1	504.00	
		32 621 6325 3000	SEWER SERVICE 7/1 - 9/1	812.00	
		32 621 6325 3000	SEWER SERVICE 7/1 - 9/1	96.00	1,412.00

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43907	OIL FILTER SERVICE CO.	71 000 6110 0000	LUBE METER/LUBE PUMP	690.95	690.95
43993	OLSON BROS SERVICE INC	71 000 6100 0000	TOW CITY VEHICLES & EQUIPMENT	27.00	27.00
44161	OLSON BROS SERVICE INC	11 312 6110 0000	HEADLAMP	19.95	19.95
44081	ONE CALL CONCEPTS	31 000 6020 0000 32 000 6020 0000	UTILITY LOCATE CALLS 8/93 UTILITY LOCATE CALLS 8/93	49.12 49.13	98.25
44082	OREGON AUTO WRECKING	71 000 6110 0000	USED WIPER MOTOR	40.00	40.00
43908	OREGON BLUE PRINT COMPANY	11 612 6210 0000	BLUELINE PAPER	92.95	92.95
43994	OREGON BLUE PRINT COMPANY	11 612 6120 0000 11 612 6210 0000	PAPER/AMMONIA/FILTER PAPER/AMMONIA/FILTER	34.60 231.94	266.54
43995	ORKIN LAWN CARE	22 000 6100 0000 31 000 6100 0000	JCB SITE - WEED CONTROL WEED CONTROL	270.00 100.00	370.00
44162	ORKIN LAWN CARE	11 621 6100 0000	JCB SITE WEED/FEED ROUNDUP	650.00	650.00
43909	OTAK INC	22 000 7520 0000	CONSTRUCTION STAKING FOR 32ND	568.33	568.33
43996	OXARC	29 420 6220 0200	PARTS & MISC SUPPLIES	592.40	592.40
43910	OXFORD UNIVERSITY PRESS	28 233 7160 0302	TITLE AS LISTED	19.54	19.54
43934	P E R S	11 000 2126 0000 11 000 2126 0000 11 000 2129 0000 22 000 2126 0000 28 000 2126 0000 29 000 2126 0000 29 000 2129 0000 31 000 2126 0000 32 000 2126 0000 71 000 2126 0000	PERS CONTRIBUTION 8/31 P/R PERS CONTRIBUTION 8/31 P/R PERS CONTRIBUTION 8/31 P/R PERS CONTRIBUTION 8/31 P/R PERS CONTRIBUTION 8/31 P/R PERS CONTRIBUTION 8/31 P/R PERS CONTRIBUTION 8/31 P/R PERS CONTRIBUTION 8/31 P/R PERS CONTRIBUTION 8/31 P/R PERS CONTRIBUTION 8/31 P/R	14,631.69 5.32 73.28 1,126.44 2,816.88 8,102.55 38.36 850.09 834.98 540.38	29,019.97
44104	P E R S	11 000 2126 0000 11 000 2126 0000 11 000 2129 0000 11 000 4625 0000 11 000 4625 0000 22 000 2126 0000 28 000 2126 0000 29 000 2126 0000 29 000 2129 0000 31 000 2126 0000 32 000 2126 0000 71 000 2126 0000	PERS CONTRIBUTE FOR 9/15 P/R PERS CONTRIBUTE FOR 9/15 P/R PERS CONTRIBUTE FOR 9/15 P/R PERS CONTRIBUTE FOR 9/15 P/R PERS CONTRIBUTE FOR 9/15 P/R PERS CONTRIBUTE FOR 9/15 P/R PERS CONTRIBUTE FOR 9/15 P/R PERS CONTRIBUTE FOR 9/15 P/R PERS CONTRIBUTE FOR 9/15 P/R PERS CONTRIBUTE FOR 9/15 P/R PERS CONTRIBUTE FOR 9/15 P/R PERS CONTRIBUTE FOR 9/15 P/R	7,074.55 115.07 28.00 0.03 -0.50 859.01 1,287.20 4,197.47 17.40 870.64 592.44 343.61	15,384.92

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43997	PACIFIC AIRGAS, INC.	31 000 6100 0000	CARBON DIOXIDE	27.00	27.00
44164	PACIFIC AIRGAS, INC.	29 420 6220 0300	REFILL FIRE EXTING	5.36	5.36
44083	PACIFIC DETROIT	71 000 6020 0000	CHECK & REPAIR GEN SET	180.68	180.68
44165	PACIFIC OFFICE AUTOMATION	11 621 7510 7777	MOVE COPIER AT CITY HALL	75.00	75.00
43911	PACIFIC STATIONERY	71 000 6210 0000	FELLOWS ECONOMY PRINTER STAND	27.51	
		11 613 6210 0000	LEGAL FILE JACKETS SMD 24945	68.00	95.51
43998	PACIFIC STATIONERY	11 231 6210 0000	HON FILE CABINET HN-313-Q	169.00	
		11 231 6210 0000	TAPE RECORDER SANYO TRL2550	197.00	
		11 231 6210 0000	TAPE RECORDER SANYO TRL2550	197.00	
		28 233 6210 0000	EXPANDING WALLET M6-243A-RED	1.25	
		28 233 6210 0000	RING BINDER B2-T3511-05-BE	6.60	
		28 233 6210 0000	RING BINDER B2-T3511-05-CN	6.60	
		28 233 6210 0000	RING BINDER BR-T3511-05-RD	6.60	
		28 233 6210 0000	LIQUID PAPER 01-564-01	6.30	
		28 233 6210 0000	SMEAD FILE FOCK FB-1514C	0.75	
		28 233 6210 0000	MULTI PART FORMS-PRINT OUT	32.36	
		28 233 6210 0000	BEROL BOLD PENS BE-F30R	6.62	
		28 233 6210 0000	BEROL BOLD PENS BE-F30R	1.61	
		28 233 6210 0000	MULTI PART FORMS-PRINT OUT	32.36	
		28 233 6210 0000	LIQUID PAPER 01-566-01 BUFF	5.00	
		28 233 6210 0000	NUKOTE H SERIES RIBBONS B268	31.56	
		28 233 6210 0000	FILM RIBBON 02-B42-SS	9.00	
		11 313 6210 0000	SPACE PEN REFILLS PR4	27.92	
		11 313 6210 0000	COPY PAPER AMP26-400	116.50	
		11 712 6210 0000	AVERY COPY LABELS S3-5351	37.20	
		11 712 6210 0000	COPY PAPER 8 1/2X11 AMP26-400	116.50	
		11 712 6210 0000	AVERY PHONE MESSAGE D2-50-076	7.30	
		11 731 6210 0000	A-Z FILE FOLDERS F6-752-25	5.03	
		11 731 6210 0000	METAL BOOKENDS R3-MS-30	1.80	627.86
44166	PACIFIC STATIONERY	11 711 6210 0000	TONER CART REFILL LARTRV	43.95	
		11 711 6210 0000	TONER CART REFILL LARTRV	43.95	87.90
43999	PARTS COMPANY OF AMERICA	31 000 6100 0000	4" JAWS INSERTS-PAI	45.63	45.63
44050	PAT DUVAL	*11 211 6260 0000	REIMBURSE: MILEAGE	8.12	
		11 231 6260 1000	REIMBURSE: PICTURE FRAMES	45.03	
		11 231 6260 1000	REIMBURSE: ICE	1.98	55.13
43940	PATRICIA R BOYD	11 721 6240 0000	WITNESS FEE	5.00	5.00
44167	PAULSEN & ROLES LABS	11 621 6100 0000	ROLL TOWEL NATURAL FH-27690	31.00	
		11 621 6100 0000	ROLL TOWEL NATURAL FH-27690	82.50	
		11 621 6100 0000	ROLL TOWEL NATURAL FH-27690	82.50	
		11 621 6100 0000	ROLL TOWEL NATURAL FH-27690	82.50	278.50

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44001	PORTLAND GENERA ..CONTINUED	31 621 6319 3078	ELECTRICITY 07/29 - 08/26	1,325.71	
		31 621 6319 3081	ELECTRICITY 07/27 - 08/25	450.79	
		31 621 6319 3082	ELECTRICITY 07/26 - 08/24	7.00	
		32 621 6319 3084	ELECTRICITY 07/29 - 08/23	11.19	
		32 621 6319 3090	ELECTRICITY 07/27 - 08/25	55.54	
		32 621 6319 3096	ELECTRICITY 07/28 - 08/25	31.63	8,151.89
44086	PORTLAND GENERAL ELECTRIC	11 621 6319 3003	ELECTRICITY 07/07 - 08/05	12.32	
		11 621 6319 3006	ELECTRICITY 07/28 - 08/25	562.26	
		11 621 6319 3006	ELECTRICITY 07/28 - 08/25	56.83	
		11 621 6319 3006	ELECTRICITY 07/28 - 08/25	46.91	
		22 621 6319 3004	ELECTRICITY 07/28 - 08/25	16.64	
		22 621 6319 3004	ELECTRICITY 07/28 - 08/25	9.17	
		31 621 6319 3036	ELECTRICITY 07/26 - 08/25	46.17	
		31 621 6319 3054	ELECTRICITY 07/26 - 08/24	3,123.67	
		31 621 6319 3060	ELECTRICITY 07/26 - 08/25	406.41	
		31 621 6319 3080	ELECTRICITY 07/28 - 08/24	222.31	
		32 621 6319 3102	ELECTRICITY 07/27 - 08/25	10.67	
		32 621 6319 3108	ELECTRICITY 07/26 - 08/24	123.60	4,636.94
		44170	PORTLAND GENERAL ELECTRIC	11 621 6319 3003	STREET/HWY LIGHTS 8/10-9/09
11 621 6319 3121	ELECTRICITY 8/5 - 9/7			17.70	21,381.82
44087	PORTLAND ROAD & DRIVEWAY	22 000 6100 0000	DUMP FEE	40.00	40.00
44171	PORTLAND STATE UNIVERSITY	11 712 6250 0000	INSTITUTE FOR METRO STUDIES	2,500.00	2,500.00
44002	QUILL CORPORATION	11 231 6210 0000	VOICE ACTIVATED RECORDER	219.99	219.99
43915	R & R UNIFORMS	11 312 6220 0000	DEC/WOOL TROUSERS	145.00	
		11 312 6220 0000	RETURN 2 PAIRS OF TROUSERS	- 149.04	
		11 312 6220 0000	UNIFORM ITEMS	325.00	
		11 312 6220 0000	UNIFORM ITEMS	72.50	
		11 312 6220 0000	UNIFORM ITEMS	33.30	
		11 312 6220 0000	UNIFORM ITEMS	6.52	
		11 312 6220 0000	UNIFORM ITEMS	79.40	
		11 312 6220 0000	UNIFORM ITEMS	56.78	569.46
44003	R & R UNIFORMS	29 420 6220 0200	UNIFORM SUPPLIES	63.28	
		29 420 6220 0200	UNIFORM SUPPLIES	57.50	
		29 420 6220 0200	UNIFORM SUPPLIES	120.00	240.78
44088	R & R UNIFORMS	11 312 6220 0000	UNIFORM ITEMS	383.00	383.00
44172	R & R UNIFORMS	11 312 6220 0000	UNIFORM ITEMS	6.52	
		11 312 6220 0000	UNIFORM ITEMS	145.00	
		29 420 6220 0200	UNIFORM SUPPLIES	30.00	181.52

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44004	RECORDED BOOKS INC.	28 233 7160 0305	CAT WHO KNEW SHAKESP #91115	28.80	
		28 233 7160 0305	CAT WENT UNDERGROUND #93112	35.10	
		28 233 7160 0305	SOMEONE IN THE HOUSE #93206	37.80	
		28 233 7160 0305	SHIPPING & HANDLING	4.00	105.70
43859	RICHARD A KYNK	11 000 2004 0000	BAIL REFUND CITATION #15337A	90.00	
		11 000 2010 0000	BAIL REFUND CITATION #15337A	-16.00	
		11 000 2013 0000	BAIL REFUND CITATION #15337A	-8.00	
		11 000 4310 0000	BAIL REFUND CITATION #15337A	-50.00	16.00
44111	RICHARD H LARSON	11 000 2004 0000	BAIL REFUND/CITATION #15554A	65.00	
		11 000 2013 0000	BAIL REFUND/CITATION #15554A	-3.00	
		11 000 4310 0000	BAIL REFUND/CITATION #15554A	-10.00	52.00
43887	RICK FARLEY	11 111 6240 0000	COUNCIL STIPEND: SEPT 1993	150.00	150.00
44173	RIGHT-OF-WAY ASSOC, INC	22 000 7520 0000	PROF SVCS>32 AVE RECONSTRUCT	941.25	941.25
44174	RINGEY'S RADAR	11 312 6120 0000	REPAIR & CERTIFY	60.00	60.00
43895	ROB KAPPA	11 111 6240 0000	COUNCIL STIPEND: SEPT 1993	150.00	150.00
44037	ROBERT BAUSCH	11 314 6020 0000	TOWING REIMBURSEMENT	150.00	150.00
43860	ROBERT C ROTH	11 000 2004 0000	BAIL REFUND CITIATION #14938A	65.00	
		11 000 2013 0000	BAIL REFUND CITIATION #14938A	-3.00	
		11 000 4310 0000	BAIL REFUND CITIATION #14938A	-10.00	52.00
44005	RODDA PAINT CO	11 621 6100 0000	MISC PAINT SUPPLIES	12.59	12.59
44175	RODDA PAINT CO	22 000 6100 0000	MISC PAINT SUPPLIES	27.45	
		71 000 6110 0000	REBUILD AIRLESS PAINT SPRAYER	466.79	494.24
44105	RON PATTERSON	*31 000 5686 0000	VISION ALLOWANCE	100.00	100.00
44034	ROSE M REARDON	11 000 2004 0000	BAIL REFUND / CITATION #15443A	90.00	
		11 000 2010 0000	BAIL REFUND / CITATION #15443A	-16.00	
		11 000 2013 0000	BAIL REFUND / CITATION #15443A	-7.00	
		11 000 4310 0000	BAIL REFUND / CITATION #15443A	-35.00	32.00
44176	ROUND TABLE PIZZA	11 231 6270 1000	LUNCHS>CUSTOMER SVC TRAINING	127.40	127.40
43916	SAFETY-KLEEN CORP	71 000 6210 0000	PARTS CLEANER	70.00	70.00
44177	SAFETY-KLEEN CORP	71 000 6210 0000	CLEANER	77.00	77.00
44178	SAFEWAY, INC.	11 111 6260 0000	REFRESHMENTS COUNCIL MEETING	34.29	34.29

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44179	SALEM POLICE DEPARTMENT	11 312 6270 0000	REGISTER: INVESTIGATION COURSE	150.00	150.00
44006	SANDERSON SAFETY SUPPLY	29 420 6220 0000	CR 82110 NAVY W/SS CLEAR GLASS	75.00	
		29 420 6220 0000	CR 82112 NAVY W/SS GREY GLASS	75.00	
		29 420 6220 0000	MN NC10 NEDECOR (NAVY)	66.00	
		29 420 6220 0000	SHIPPING	4.27	220.27
44180	SANDERSON SAFETY SUPPLY	22 000 6100 0000	EXTINGUISHERS FOR SIGN SHOP	51.70	51.70
43932	SARAH JOHNSON OR	71 000 6110 0000	PETTY CASH W/E 09/03/93	0.92	
		28 233 6210 0000	PETTY CASH W/E 09/03/93	17.36	
		11 312 6210 0000	PETTY CASH W/E 09/03/93	38.44	
		11 312 6220 0000	PETTY CASH W/E 09/03/93	21.48	
		11 313 6210 0000	PETTY CASH W/E 09/03/93	4.54	
		29 420 6110 0000	PETTY CASH W/E 09/03/93	4.45	
		11 511 6210 0000	PETTY CASH W/E 09/03/93	75.20	
		11 511 6210 0000	PETTY CASH W/E 09/03/93	0.30	
		11 611 6210 0000	PETTY CASH W/E 09/03/93	8.76	
		11 621 7510 7777	PETTY CASH W/E 09/03/93	5.50	176.95
44085	SARAH JOHNSON OR	71 000 6120 0000	PETTY CASH W/E 09/17/93	24.20	
		11 211 6210 0000	PETTY CASH W/E 09/17/93	3.25	
		11 231 6260 1000	PETTY CASH W/E 09/17/93	7.55	
		11 231 6260 1000	PETTY CASH W/E 09/17/93	27.44	
		28 233 7160 0301	PETTY CASH W/E 09/17/93	42.95	
		11 312 6210 0000	PETTY CASH W/E 09/17/93	28.38	
		11 314 6210 0000	PETTY CASH W/E 09/17/93	17.99	
		29 420 6120 0700	PETTY CASH W/E 09/17/93	4.00	
		11 511 6210 0000	PETTY CASH W/E 09/17/93	18.04	
		11 613 6210 0000	PETTY CASH W/E 09/17/93	3.79	
		11 621 6100 0000	PETTY CASH W/E 09/17/93	11.40	
		11 711 6210 0000	PETTY CASH W/E 09/17/93	11.42	
		11 711 6260 0000	PETTY CASH W/E 09/17/93	2.24	
		11 721 6210 0000	PETTY CASH W/E 09/17/93	15.99	218.64
44007	SCULLY MANAGEMENT SERVICE	11 711 6210 0000	CALENDER INSERT	18.00	18.00
44008	SHARP FINANCIAL SERVICES	11 611 6310 0000	SHARP 9800 COPIER LEASE	638.40	
		11 712 6310 0000	SHARP 9800 COPIER LEASE	638.40	1,276.80
44182	SHIRLEY RICHARDSON	11 511 6020 0000	HEARINGS REPORTER FOR PLANNING	105.00	105.00
44183	SHURGARD OF MILWAUKIE	11 621 7510 7777	OCTOBER'S RENT FOR CITY HALL	208.00	208.00
44089	SKILLPATH, INC.	11 311 6270 0000	SEMINAR: CHUCK MANSFIELD	89.00	
		11 312 6270 0000	SEMINAR: G EASTERDAY	89.00	
		11 312 6270 0000	SEMINAR: L LOUDENBACK	89.00	
		11 312 6270 0000	SEMINAR: T MARTHALER	89.00	
		11 312 6270 0000	SEMINAR: T MARTIN	89.00	
		11 312 6270 0000	SEMINAR: R MCCRUM	89.00	

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44089	SKILLPATH, INC. ...CONTINUED	11 314 6270 0000	SEMINAR: ELLA GOSSETT	89.00	623.00
43918	SONITROL PACIFIC	11 611 6020 0000	JOHNSON CREEK ALARM MONITORING	196.00	196.00
44010	SOUTHEASTERN BOOK CO	28 233 7160 0301	TITLES AS LISTED	114.22	114.22
43919	SOUTHERN PACIFIC TRANS	11 622 6310 0000	LEASE PARKING LOT	368.00	368.00
44011	SPINTEX COMPANY, INC.	32 000 6100 0000 32 000 6100 0000	*907 POP-UP TOWELS FREIGHT	202.50 30.05	232.55
44091	SPRINGCREEK APARTMENTS	11 313 6310 0000	RENT: 7 PARKING SPACES 9/93	70.00	70.00
44012	SRECO FLEXIBLE	32 000 6100 0000 32 000 6100 0000 32 000 6100 0000	TEARDROP ALUM NOZZLE TD-1 1" FLAILS: ROOT CUTTING SHIPPING	139.90 112.50 3.70	256.10
44092	STANDARD & POOR'S CORP.	28 233 7160 0303	RD1 POOR'S REGISTER - 3 VOLS	575.00	575.00
43920	STANDARD INSURANCE CO	11 000 2117 0000 28 000 2117 0000 29 000 2117 0000 32 000 2117 0000 71 000 2117 0000	SUPPLEMENTAL LIFE INS AUG P/R SUPPLEMENTAL LIFE INS AUG P/R SUPPLEMENTAL LIFE INS AUG P/R SUPPLEMENTAL LIFE INS AUG P/R SUPPLEMENTAL LIFE INS AUG P/R	201.90 41.50 50.90 8.80 6.40	309.50
43929	STANDARD INSURANCE CO	11 000 2117 0000 22 000 2117 0000 22 000 5650 0000 28 000 2117 0000 29 000 2117 0000 31 000 2117 0000 32 000 2117 0000 71 000 2117 0000	LIFE INS PREM FROM AUG P/R LIFE INS PREM FROM AUG P/R LIFE INS PREM / G HAMMOND LIFE INS PREM FROM AUG P/R LIFE INS PREM FROM AUG P/R LIFE INS PREM FROM AUG P/R LIFE INS PREM FROM AUG P/R LIFE INS PREM FROM AUG P/R	1,050.28 106.78 14.66 184.70 374.40 106.16 80.06 28.78	1,945.82
44149	STEVE JAMES	*29 420 5686 0000	VISION ALLOWANCE	100.00	100.00
44013	SUBWAY STAMP SHDP	28 233 7160 0303	SCOTT CATALOG	27.44	27.44
43931	SURGARD STORAGE CENTER	11 621 7510 7777	STORAGE AREA/C H/ELEV CONST	261.67	261.67
44026	TABOR WELLS	*28 233 6210 0000 28 233 6210 0000	REIMBURSE: MENUWORKS VOID CHECK	49.39 -49.39	0.00
44014	TALCO INDUSTRIES	11 621 6100 0000 11 621 6100 0000	RESTOCK CHG/BARE PUMP CANCEL 1600 AU-HT, CI, 1/115, PUMP	278.84 491.72	770.56
44185	TASHMAN ASSOCIATES	11 511 6010 0000 11 511 6010 0111	RIVERFRONT CMAG/TE APPL WORK PTLD TRACTION/R O W ACQUISITION	1,932.25 604.30	2,536.55

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44015	TELECOMM	11 611 6310 0000	PAGER RENT THRU 9/30/93	21.90	21.90
44093	TELECOMM	11 312 6310 0000	PAGERS SERVICE TO 9/30/93	63.23	63.23
44070	TERRANCE A. MARTIN	*11 311 6260 0000 11 312 6260 0000 11 314 6260 0000	REIMBURSE: TRAINING LUNCHES REIMBURSE: TRAINING LUNCHES REIMBURSE: TRAINING LUNCHES	10.10 50.50 10.10	70.70
44016	THE DELI	11 211 6260 0000	LUNCHES	19.80	19.80
44017	THE REVIEW	11 711 6230 0000	AD: REQUESTS PROPOSALS BANKS	21.75	21.75
44094	THE REVIEW	11 111 6230 0000	AD: DISPLAY AD / CITY CNC	40.00	40.00
44186	THE REVIEW	11 511 6230 0000 11 511 6230 0000 11 511 6230 0000	LEGAL NOTICES FOR COMMUNITY LEGAL NOTICES FOR COMMUNITY LEGAL NOTICES FOR COMMUNITY	108.76 130.50 108.76	348.02
44187	THIRD WAVE MANAGEMENT	31 000 6210 0000	USED MONITOR FOR NCR COMPUTER	152.00	152.00
44018	THOMPSON PUBLISHING GROUP	11 231 6250 0000	SUBSCRIPTION 11/1/93-10/01/94	216.00	216.00
44135	TIM CORBETT	*11 611 6260 0000	REIMBURSE/MEALS	34.45	34.45
44188	TIME WARNER VIEWER'S EDG	28 233 7160 0301	TITLES AS LISTED	47.24	47.24
44189	TOM R LANCASTER, PE	11 612 6010 0000	MONROE ST TRAFFIC ANALYSIS	10,350.00	10,350.00
44019	TRADEMARK CONST INC.	22 000 7510 0000	NEW SIGN SHOP BUILDING JCB	1,585.50	1,585.50
43921	TRAFFIC SAFETY SUPPLY CO.	11 612 6220 0000	SAFETY HELMET/SURVEYORS VEST	79.50	79.50
44190	TRAFFIC SMITHY	11 511 6010 0118	TRAFFIC COUNT SERVICES	1,500.00	1,500.00
43922	TRUCKSTELL	71 000 7130 0000	DA36L-1600 REDI-LINE	1,985.00	1,985.00
44096	U S POSTAL SERVICE	11 731 6210 0000	AREA 2 BILLING - BULK PERMIT	300.00	300.00
43923	U S WEST COMMUNICATIONS	11 213 6318 3006 11 213 6318 3006 11 213 6318 3006 29 621 6318 3006	COMMUNICATION LINE 8/13 - 9/1 COMMUNICATION LINE 8/14 - 9/14 COMMUNICATION LINE 8/17 - 9/17 COMMUNICATION LINE 8/13-9/13	49.01 75.30 105.70 47.63	277.64
44020	U S WEST COMMUNICATIONS	29 420 6318 3036 11 621 6318 3006 11 621 6318 3012 11 621 6318 3012 11 621 6318 3024 11 621 6318 3024 11 621 6318 3024	COMMUNICATION LINE 8/25 - 9/25 COMMUNICATION LINE 8/25 - 9/25 COMMUNICATION LINE 8/25 - 9/25 COMMUNICATION LINE 8/26 - 9/26 COMMUNICATION LINE 8/22 - 9/22 COMMUNICATION LINE 8/25 - 9/25 COMMUNICATION LINE 8/25 - 9/25	37.65 34.90 31.30 88.31 39.39 21.85 21.85	

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44020	U S WEST COMMUN ..CONTINUED	11 621 6318 3024	COMMUNICATION LINE 8/25 - 9/25	17.45			
		11 621 6318 3024	COMMUNICATION LINE 8/25 - 9/25	17.45			
		11 621 6318 3024	COMMUNICATION LINE 8/25 - 9/25	34.90			
		11 621 6318 3024	COMMUNICATION LINE 8/25 - 9/25	17.45			
		11 621 6318 3024	COMMUNICATION LINE 8/25 - 9/25	37.65			
		11 621 6318 3036	COMMUNICATION LINE 8/25 - 9/25	34.90			
		11 621 6318 3036	COMMUNICATION LINE 8/25 - 9/25	21.95			
		11 621 6318 3060	COMMUNICATION LINE 8/25 - 9/25	17.45			
		11 621 6318 3060	COMMUNICATION LINE 8/25 - 9/25	17.45			
		22 621 6318 3012	COMMUNICATION LINE 8/25 - 9/25	67.46			
		29 621 6318 3006	COMMUNICATION LINE 8/25 - 9/25	21.85			
		29 621 6318 3036	COMMUNICATION LINE 8/25 - 9/25	21.85			
		29 621 6318 3036	COMMUNICATION LINE 8/25 - 9/25	17.45			
		31 621 6318 3012	COMMUNICATION LINE 8/25 - 9/25	67.47			
		31 621 6318 3036	COMMUNICATION LINE 8/25 - 9/25	21.95			
		31 621 6318 3042	COMMUNICATION LINE 8/25 - 9/25	43.90			
		31 621 6318 3042	COMMUNICATION LINE 8/25 - 9/25	75.30			
		31 621 6318 3060	COMMUNICATION LINE 8/25 - 9/25	31.30			
		31 621 6318 3066	COMMUNICATION LINE 8/25 - 9/25	52.20			
		31 621 6318 3078	COMMUNICATION LINE 8/25 - 9/25	52.20			
		32 621 6318 3012	COMMUNICATION LINE 8/25 - 9/25	67.47			
		32 621 6318 3084	COMMUNICATION LINE 8/25 - 9/25	43.85			
		32 621 6318 3090	COMMUNICATION LINE 8/25 - 9/25	43.85			
		32 621 6318 3096	COMMUNICATION LINE 503-T31-836	43.85			
		32 621 6318 3102	COMMUNICATION LINE 8/25 - 9/25	43.85			
		32 621 6318 3108	COMMUNICATION LINE 8/25 - 9/25	43.85	1,251.55		
		44097	U S WEST COMMUNICATIONS	27 000 3999 0000	COMMUNICATION LINE AUGUST '93	156.38	
				11 621 6318 3006	COMMUNICATION LINE 503-659-234	637.95	
				11 621 6318 3024	COMMUNICATION LINE AUGUST '93	775.22	
				11 621 6318 3030	COMMUNICATION LINE 503-659-234	654.49	
				28 621 6318 3018	COMMUNICATION LINE 8/28-9/28	63.11	
				28 621 6318 3018	COMMUNICATION LINE AUGUST '93	88.67	
29 621 6318 3006	COMMUNICATION LINE 8/28-9/28			47.27			
29 621 6318 3036	COMMUNICATION LINE 8/28-9/28			74.17	2,497.26		
44191	U S WEST COMMUNICATIONS			64 000 7510 2013	PUBLIC SAFETY PRODUCT HARDWARE	24,842.00	24,842.00
44192	U S WEST DIRECT	11 313 6210 0000	CHARGES FOR DIRECTORIES	19.95	19.95		
43924	U S WEST PAGING	22 000 6310 0000	PAGER RENT 7/1 - 8/31	15.52			
		31 000 6310 0000	PAGER RENT 7/1 - 8/31	15.54			
		32 000 6310 0000	PAGER RENT 7/1 - 8/31	15.54	46.60		
43925	UNITED PARCEL SERVICE	11 712 6210 0000	SHIPPER # X91-125	13.15	13.15		
44021	UNITED WAY	11 000 2141 0000	CONTRIBUTIONS FROM JUL/AUG P/R	168.86			
		28 000 2141 0000	CONTRIBUTIONS FROM JUL/AUG P/R	10.00			
		29 000 2141 0000	CONTRIBUTIONS FROM JUL/AUG P/R	46.00	224.86		

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44193	UNIXWORLD	11 211 6250 0000	3 YEAR SUBSCRIPTION	42.00	42.00
44084	USCM/WEST	11 000 2123 0000	DEFERRED COMP FROM 9/15 P/R	2,440.30	
		28 000 2123 0000	DEFERRED COMP FROM 9/15 P/R	150.00	
		29 000 2123 0000	DEFERRED COMP FROM 9/15 P/R	1,110.00	
		31 000 2123 0000	DEFERRED COMP FROM 9/15 P/R	42.00	
		32 000 2123 0000	DEFERRED COMP FROM 9/15 P/R	250.00	3,992.30
43926	VIKING OFFICE PRODUCTS	11 712 6210 0000	HEAVY DUTY STAPLER A09-HD100	19.99	
		11 712 6210 0000	DELIVERY	2.83	22.82
44023	W W GRAINGER INC	11 621 6100 0000	REPAIR PARTS FOR BUILDING	70.80	
		11 621 6100 0000	REPAIR PARTS FOR BUILDING	183.51	
		11 621 6100 0000	REPAIR PARTS FOR BUILDING	108.93	363.24
44194	WAJAX PACIFIC FIRE EQUIPM	29 420 6210 0000	CANS OF OZIUM	34.30	34.30
44024	WASTE MANAGEMENT	11 621 6323 3000	REFUSE DISPOSAL AUGUST 1993	30.90	
		11 621 6323 3000	REFUSE DISPOSAL AUGUST 1993	30.90	
		11 621 6323 3000	REFUSE DISPOSAL AUGUST 1993	30.90	
		11 621 6323 3000	REFUSE DISPOSAL AUGUST 1993	30.90	
		11 621 6323 3000	REFUSE DISPOSAL AUGUST 1993	30.90	
		11 621 6323 3000	REFUSE DISPOSAL AUGUST 1993	30.90	
		11 621 6323 3000	REFUSE DISPOSAL AUGUST 1993	30.90	
		11 621 6323 3000	REFUSE DISPOSAL AUGUST 1993	30.90	
		11 621 6323 3000	REFUSE DISPOSAL AUGUST 1993	30.90	
		11 621 6323 3000	REFUSE DISPOSAL AUGUST 1993	30.90	
		11 621 6323 3000	REFUSE DISPOSAL AUGUST 1993	30.90	
		11 621 6323 3000	REFUSE DISPOSAL AUGUST 1993	30.90	
		11 621 6323 3000	REFUSE DISPOSAL AUGUST 1993	30.90	
		11 621 6323 3006	REFUSE DISPOSAL AUGUST 1993	60.15	
		11 621 6323 3006	REFUSE DISPOSAL AUGUST 1993	30.90	
		11 621 6323 3006	REFUSE DISPOSAL AUGUST 1993	30.90	
		11 621 6323 3024	REFUSE DISPOSAL AUGUST 1993	159.35	
		28 621 6323 3018	REFUSE DISPOSAL AUGUST 1993	120.30	
		29 621 6323 3006	REFUSE DISPOSAL AUGUST 1993	60.15	
		29 621 6323 3036	REFUSE DISPOSAL AUGUST 1993	159.35	
		29 621 6323 3036	REFUSE DISPOSAL AUGUST 1993	159.35	1,182.15
44195	WATER FOOD & RESEARCH LAB	31 000 6020 0000	BAC TEE SAMPLES	204.25	204.25
44025	WATER METRICS CO	31 000 6100 0000	REPAIR LARGER WATER METERS	1,310.49	1,310.49
44099	WESTERN ASPHALT	22 000 6100 0000	55 GALLONS CRF EMULSION	217.00	217.00
44196	WEYERHAEUSER PAPER CO	11 235 6230 0207	DESKTOP RECYCLING BOXES	25.50	25.50
44027	WHOLESALE 4, INC.	71 000 6110 0000	FURNISH KEY BLANKS AND LOCKS	40.89	40.89

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44100	WICHITA FEED & HARDWARE	22 000 6100 0000	MISC SUPPLIES	52.15	
		31 000 6100 0000	MISC HARDWARE & REPAIR PARTS	42.05	
		32 000 6100 0000	MISC HARDWARE	134.38	
		71 000 6110 0000	MISC HARDWARE	17.06	
		29 420 6100 0000	PARTS, EQUIPMENT, HARDWARE	126.67	
		11 621 6100 0000	MISC HARDWARE ITEMS	141.96	514.27
44028	WILLAMETTE FALLS HOSPITAL	11 231 6010 0000	ERGONOMICS CONSULTATION	200.00	200.00
44101	WOLF SUPPLY COMPANY, INC.	71 000 6110 0000	FURNISH CAR & TRUCK PARTS	7.16	
		71 000 6110 0000	FURNISH CAR & TRUCK PARTS	10.03	
		71 000 6110 0000	FURNISH CAR & TRUCK PARTS	7.56	
		71 000 6110 0000	FURNISH CAR & TRUCK PARTS	-17.19	
		71 000 6110 0000	FURNISH CAR & TRUCK PARTS	128.14	
		71 000 6110 0000	FURNISH CAR & TRUCK PARTS	16.34	
		71 000 6110 0000	FURNISH CAR & TRUCK PARTS	28.12	
		71 000 6110 0000	FURNISH CAR & TRUCK PARTS	14.48	
		71 000 6110 0000	FURNISH CAR & TRUCK PARTS	3.79	
		71 000 6110 0000	FURNISH CAR & TRUCK PARTS	86.37	
		71 000 6110 0000	FURNISH CAR & TRUCK PARTS	85.64	
		71 000 6110 0000	FURNISH CAR & TRUCK PARTS	83.51	
		71 000 6110 0000	FURNISH CAR & TRUCK PARTS	-29.02	
		71 000 6110 0000	FURNISH CAR & TRUCK PARTS	10.52	
		71 000 6110 0000	FURNISH CAR & TRUCK PARTS	11.44	
		71 000 6110 0000	FURNISH CAR & TRUCK PARTS	2.40	
		71 000 6110 0000	FURNISH CAR & TRUCK PARTS	39.49	
		71 000 6110 0000	FURNISH CAR & TRUCK PARTS	31.80	
		71 000 6110 0000	FURNISH CAR & TRUCK PARTS	9.04	
		71 000 6110 0000	FURNISH CAR & TRUCK PARTS	4.52	
		71 000 6110 0000	FURNISH CAR & TRUCK PARTS	5.54	
		71 000 6110 0000	FURNISH CAR & TRUCK PARTS	-31.80	
		71 000 6110 0000	FURNISH CAR & TRUCK PARTS	53.65	
		71 000 6110 0000	FURNISH CAR & TRUCK PARTS	2.55	
		71 000 6110 0000	FURNISH CAR & TRUCK PARTS	-17.04	
		71 000 6110 0000	FURNISH CAR & TRUCK PARTS	17.04	
		71 000 6110 0000	FURNISH CAR & TRUCK PARTS	42.64	
		71 000 6110 0000	FURNISH CAR & TRUCK PARTS	12.42	
		71 000 6110 0000	FURNISH CAR & TRUCK PARTS	24.65	
		71 000 6110 0000	FURNISH CAR & TRUCK PARTS	46.65	
		71 000 6110 0000	FURNISH CAR & TRUCK PARTS	3.04	
		71 000 6110 0000	FURNISH CAR & TRUCK PARTS	4.56	
		71 000 6110 0000	FURNISH CAR & TRUCK PARTS	17.10	
71 000 6110 0000	FURNISH CAR & TRUCK PARTS	5.25			
71 000 6110 0000	FURNISH CAR & TRUCK PARTS	25.05			
71 000 6110 0000	FURNISH CAR & TRUCK PARTS	25.05			
71 000 6110 0000	FURNISH CAR & TRUCK PARTS	119.95			
71 000 6110 0000	FURNISH CAR & TRUCK PARTS	26.48			
71 000 6110 0000	FURNISH CAR & TRUCK PARTS	13.12			
71 000 6110 0000	FURNISH CAR & TRUCK PARTS	47.08			
71 000 6110 0000	FURNISH CAR & TRUCK PARTS	8.35			

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44101	WOLF SUPPLY CDM ..CONTINUED	71 000 6110 0000	FURNISH CAR & TRUCK PARTS	15.13	
		71 000 6110 0000	FURNISH CAR & TRUCK PARTS	-8.35	
		71 000 6110 0000	FURNISH CAR & TRUCK PARTS	227.80	
		71 000 6110 0000	FURNISH CAR & TRUCK PARTS	35.50	
		71 000 6110 0000	FURNISH CAR & TRUCK PARTS	112.06	
		71 000 6110 0000	FURNISH CAR & TRUCK PARTS	11.20	
		71 000 6110 0000	FURNISH CAR & TRUCK PARTS	11.20	
		71 000 6110 0000	FURNISH CAR & TRUCK PARTS	0.68	
		71 000 6110 0000	FURNISH CAR & TRUCK PARTS	44.06	
		71 000 6110 0000	FURNISH CAR & TRUCK PARTS	2.28	
		71 000 6110 0000	FURNISH CAR & TRUCK PARTS	32.55	
		71 000 6110 0000	FURNISH CAR & TRUCK PARTS	107.49	
		71 000 6110 0000	FURNISH CAR & TRUCK PARTS	26.32	
		71 000 6110 0000	FURNISH CAR & TRUCK PARTS	2.33	
		71 000 6110 0000	FURNISH CAR & TRUCK PARTS	5.25	
		71 000 6110 0000	FURNISH CAR & TRUCK PARTS	26.67	
		71 000 6110 0000	FURNISH CAR & TRUCK PARTS	40.50	1,678.14
44197	WONDERSTORMS	28 233 6210 0000	ITEMS AS LISTED	37.29	37.29
44103	WORLDWIDE CHAMBER OF	28 233 7160 0301	WORLD CHAMBER OF COMMERCE DIR	29.00	29.00
43928	XEROX CORPORATION	28 233 6310 0000	XEROX LEASE	123.56	
		29 411 6310 0000	XEROX LEASE	124.73	248.29
44029	XEROX CORPORATION	28 233 6210 0000	4 CARTONS DRY INK	360.00	360.00
930	TOTAL CHECKS		**** REPORT TOTAL ****		755,735.45