

**CITY OF MILWAUKIE
CITY COUNCIL MEETING
FEBRUARY 16, 1993**

The one thousand six hundred and sixty-fifth meeting of the Milwaukie City Council was called to order by Mayor Lomnicki at 7:03 p.m. in the Milwaukie Center with the following Councilmembers present:

Craig Lomnicki,
Mayor
Rick Farley

Jean Schreiber
Rob Kappa
Bob Knudson

Also present:

Dan Bartlett,
City Manager
Mike Robinson,
City Attorney
Charlene Richards,
Assistant to the
City Manager
Chuck Mansfield,
Police Chief

Maggie Collins,
Community Development
Director
Kelly Somers,
Public Works Superintendent
Pat DuVal,
Recorder/Secretary

PROCLAMATIONS, COMMENDATIONS, SPECIAL REPORTS, AND AWARDS

Historic Moments

Mayor Lomnicki discussed the varied interests of Lot Whitcomb in making Milwaukie a ship building center servicing the San Francisco market.

Milwaukie Downtown Development Association (MDDA) Annual Report

This matter was continued to the March 2, 1993 meeting.

Traffic Safety Commission Annual Report

Dick Baker presented the Traffic Safety Commission's Annual Report. He said the Commission functions as an advisory board to the Council and liaison to the public. He reviewed the Commission's activities for 1992 which included the work done with Lake Road area residents to improve safety by placing "no passing in bike lane" signs. He said further work will be done to improve ingress and egress on Lake

CITY COUNCIL MEETING - FEBRUARY 16, 1993

Road. He discussed the Monroe Street weight limit request and the 34th Avenue Neighborhood Task Force that had voiced concerns about increased traffic. He said the Commission seeks to improve the livability through design applications which combine the needs of drivers, cyclists, and pedestrians.

Councilmember Kappa asked Baker what he believed would impact the future of traffic in the City. **Baker** said studies indicated that 40% of the drivers commute only three or four miles to work. He said he believed that community livability would be improved by engineering designs that enabled pedestrian and cyclists to feel safer. He discussed some European traffic designs.

Councilmember Farley said there were certain pedestrian crosswalks in the City which residents did not use because they did not consider them safe. He mentioned the crosswalk at 21st and Harrison specifically. **Baker** said he believed that drivers could be educated to be more aware of pedestrian safety.

Councilmember Schreiber asked Baker his opinion of the effectiveness of speed bumps. **Baker** said speed bump are effective, but they are costly to install. It has also been found that speed bumps need to be replaced frequently.

Mayor Lomnicki asked Baker if he thought the bumps in a roadway to warn drivers of an approaching intersection would be effective in residential neighborhoods or near schools. **Baker** said these bumps were called clackers or noise makers. He said similar to speed bumps, installation is costly, and they do not last very long.

Councilmember Farley asked Baker his opinion on the best way to provide the public with traffic safety education. **Baker** said he believed the most effective method was to talk to young people at a proper age. He used the example of a high school student who is learning to drive. He said when young people are involved in the learning process, they will comply more with the laws. He also suggested working with the media and offering safety fairs.

PUBLIC HEARING**Consider Authorizing Police Department to Impound Vehicles of Persons Taken into Custody - Ordinance**

Mayor Lomnicki called the public hearing authorizing the Police Department to impound vehicles of persons taken into custody at 7:27 p.m.

CITY COUNCIL MEETING - FEBRUARY 16, 1993

Mayor Lomnicki said the purpose of the hearing was to consider approving a City ordinance authorizing the Police Department to impound vehicles of persons taken into custody.

Mayor Lomnicki reviewed the conduct of the hearing.

Staff Report: **Charles Mansfield**, Police Chief, presented the staff report in which the City Council was requested to consider an ordinance that would authorize the Police Department to impound vehicles of persons taken into custody. He said this ordinance does not involve impoundment of vehicles belonging to uninsured motorists.

Mansfield said the department was concerned with custodial obligations of private vehicles and property left at the scene of an arrest. Currently the department policy is to have the person sign a release form and leave the vehicle at the arrest site. In some instances, the person arrested is not willing or not in a position or condition to sign a release. This presents a risk of theft or damage for which the City might be liable.

Mansfield said departmental regulations require the officer to complete an inventory of the vehicle contents. The towing company takes this inventory and accepts responsibility for the vehicle and its contents.

Mansfield said the proposed ordinance would identify certain guidelines for the arresting officer. If there is a passenger in the vehicle that the officer deems fit and who is acceptable, that person may drive the car to an appropriate place. This type of action is also allowed if there is a person who can respond to the arrest site in a reasonable period of time and remove the car.

Mansfield said in some cases the vehicle may contain contraband. The uniform policy may keep the City from a case of inadmissibility of evidence.

Councilmember Kappa asked if an arrestee's vehicle would be towed if located in a public area. **Mansfield** indicated that it would. He added that the arrestee may also contact someone who could come and take the vehicle within 20 minutes.

Councilmember Kappa asked how long it usually takes the officer to complete the inventory form. **Mansfield** said officers are experienced and usually do this within the 20 minutes it takes for the towing company to arrive.

Councilmember Knudson asked what happens to evidence that might be found in the vehicle. **Mansfield** said it is seized at this time.

CITY COUNCIL MEETING - FEBRUARY 16, 1993

Correspondence: None.

Testimony in Support: None.

Testimony in Opposition: None.

Staff Comments: None.

Questions of Clarification: None.

Close Public Testimony: Mayor Lomnicki closed the public testimony portion of the hearing at 7:37 p.m.

Discussion among Councilmembers: None.

It was moved by Councilmember Kappa and seconded by Councilmember Farley to read the ordinance amending Chapter 10.20 by adding authority to tow and impound vehicles in the possession of a person taken into custody for the first time by title only. Motion passed 5 - 0 with the following vote: Mayor Lomnicki, Councilmember Farley, Councilmember Schreiber, Councilmember Kappa, and Councilmember Knudson aye; no nays; no abstentions. The ordinance was read for the first time by title only.

It was moved by Councilmember Kappa and seconded by Councilmember Knudson to read the ordinance amending Chapter 10.20 by adding authority to tow and impound vehicles in the possession of a person taken into custody for the second time by title only. Motion passed 5 - 0 with the following vote: Mayor Lomnicki, Councilmember Farley, Councilmember Schreiber, Councilmember Kappa, and Councilmember Knudson aye; no nays; no abstentions. The ordinance was read for the second time by title only.

It was moved by Councilmember Farley and seconded by Councilmember Kappa to adopt the ordinance amending Chapter 10.20 by adding authority to tow and impound vehicles in the possession of a person taken into custody. Motion passed 5 - 0 with the following vote: Mayor Lomnicki, Councilmember Farley, Councilmember Schreiber, Councilmember Kappa, and Councilmember Knudson aye; no nays; no abstentions.

ORDINANCE NO. 1732:

AN ORDINANCE OF THE CITY OF MILWAUKIE, OREGON,
AMENDING CHAPTER 10.20 BY ADDING AUTHORITY TO TOW
AND IMPOUND VEHICLES IN THE POSSESSION OF A PERSON
TAKEN INTO CUSTODY.

CITY COUNCIL MEETING - FEBRUARY 16, 1993

AUDIENCE PARTICIPATION

None.

OTHER BUSINESS

Consider Support of Clackamas County Three-Year Law Enforcement Serial Levy - Resolution

Dan Bartlett, City Manager, presented the staff report in which the City Council was requested to consider a resolution supporting the Clackamas County three-year law enforcement serial levy. He said this was a differential tax levy for those living within cities and those living in the unincorporated areas.

Bartlett said this was an effort to offer tax equity to those living in the cities. He said there is a logical limit to which the cities may go in their expectations of reducing their share of law enforcement funding. Cities still have some responsibility for the county jail and the court system. He said the question was to what extent the cities should go to fund the sheriff's patrol. The sheriff's department proposes to add officers to patrol the perimeter of incorporated areas.

Bartlett said this ballot measure may not be entirely fair from the cities' viewpoint. This is a mechanism to help decide how to pay for the law enforcement services. The Sheriff's patrol will still come into the City when needed.

Mayor Lomnicki said Sheriff Bradshaw and Clackamas County CEO Mike Swanson have assured the cities that this is a first step in the equity issue.

Councilmember Knudson asked if the Blue Ribbon Committee was still in operation. Bartlett said the Blue Ribbon Committee was no longer active, but committee reports are available for review. The Fair and Efficient Law Enforcement Committee (FELEC) evolved from the Blue Ribbon Committee.

Councilmember Kappa asked how this proposed ballot measure differed from the May 1992 measure. Bartlett said the May ballot measure suggested a differential of about \$.23 per \$1000 assessed value. The current proposed difference would be about \$.13.

Councilmember Kappa asked what the opinions were of those living in the rural areas. Bartlett said the rural area has not been heard from at this point on the proposed March ballot measure. He said rural areas, away from Oregon City and Milwaukie, usually vote against law enforcement levies.

CITY COUNCIL MEETING - FEBRUARY 16, 1993

Councilmember Kappa asked what area new officers would patrol. Bartlett said currently county officers go to areas where there is more crime such as the Clackamas Town Center and residential areas. Additional staff would allow officers to go into the rural areas.

It was moved by Councilmember Schreiber and seconded by Councilmember Kappa to adopt the resolution supporting the Clackamas County Three-Year Law enforcement serial levy.

Councilmember Schreiber said it would seem like residents would be in favor of this ballot measure because it both lowers taxes and puts more officers on the perimeter of the urban areas.

Mayor Lomnicki said more officers in the Town Center would improve the service to Milwaukie residents.

Councilmember Kappa said he believed this resolution more completely addressed the issue than the one that was proposed prior to the May 1992 election.

Motion passed 5 - 0 with the following vote: Mayor Lomnicki, Councilmember Farley, Councilmember Schreiber, Councilmember Kappa, and Councilmember Knudson aye; no nays; no abstentions.

RESOLUTION NO. 4-1993:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MILWAUKIE, OREGON, SUPPORTING THE CLACKAMAS COUNTY THREE-YEAR LAW ENFORCEMENT SERIAL LEVY

Consider Bid Award for Construction of Sign Shop

Kelly Somers, Public Works Superintendent, presented the staff report in which the City Council was requested to award the bid for construction of the sign shop to Trademark Construction, Inc. in the amount of \$37,753.00. The street fund has \$36,000 budgeted for the project, and the balance is available from the unexpended portion of funds allocated for the 32nd Avenue Project.

Mayor Lomnicki asked why the bid amount exceeded the budgeted amount. Somers replied that the project had been held over from a previous year's budget, and the amount had not been adjusted to reflect a higher cost.

Councilmember Schreiber said she was concerned with the difference between the amounts of the high and low bids. Somers agreed that there was a difference but said the low bidder had good references as a reliable contractor.

CITY COUNCIL MEETING - FEBRUARY 16, 1993

Councilmember Schreiber asked if the amount could be negotiated. Somers said the building itself was very basic, and there was little room for negotiation. He added that some of the work, such as painting the interior walls, would be done by City employees.

Councilmember Kappa said he believed even the low bid was very high. Somers said the City requires that the contractor pays Davis-Bacon wages and is bondable. He added that the job specifications included two gas furnaces and windows.

Bartlett estimated the cost of the pole building would be \$29.13 per square foot. He said he believed some of the expense was a result of the bid specifications which called for treated lumber for framing.

Councilmember Farley asked if this bid included a separate storage building. Somers said a second structure was not included in this bid. The department had discussed a van body for storage of hazardous materials. He said the Fire Marshall had indicated some concern that there be a separate storage for paints and other materials. Somers said the City would be using water base paint, and some of the hazardous material problems would be eliminated.

It was moved by Councilmember Knudson and seconded by Councilmember Schreiber to award the bid for sign shop construction to Trademark Construction, Inc. in the amount of \$37,753.00.

Councilmember Schreiber said she believed construction costs were high, and this bid was probably not out of line.

Councilmember Kappa said he believed the bid was too high, and Councilmember Farley agreed.

Motion passed 5 - 0 with the following vote: Mayor Lomnicki, Councilmember Farley, Councilmember Schreiber, Councilmember Kappa, and Councilmember Knudson aye; no nays; no abstentions.

Prioritize Applications for Additional Community Development Block Grant (CDBG) Funding

Dan Bartlett, City Manager, presented the staff report in which the City Council was requested to consider several CDBG applications based on the City's Americans with Disabilities Act (ADA) self-appraisal. Staff submitted proposals that certain projects be submitted to Clackamas County for CDBG funds to bring City facilities in compliance with ADA regulations.

CITY COUNCIL MEETING - FEBRUARY 16, 1993

Somers said staff had done an audit of City facilities and prepared a list of projects. He pointed out that ADA requirements had changed, and the restrooms at the Johnson Creek Facility are no longer in compliance. Other projects were the City Hall elevator and Ledding Library restrooms.

Somers said the City has previously used CDBG funds on projects such as the Ledding Library elevator and entrance. He said an architect had been selected for the City Hall elevator project. He discussed the preliminary plans and the redesign of the restrooms to meet ADA requirements, lighting, and energy audit. It is anticipated that the project will be completed the end of September.

Somers said staff suggested that applications be submitted for restroom remodelling at the Johnson Creek Facility (\$35,000) and Ledding Library (\$25,000) and for additional funds for City Hall remodelling. The Johnson Creek work would be expensive because a wall had to be moved.

Councilmember Kappa asked if restrooms on the second floor of City Hall were required. **Somers** said this would not be required.

Councilmember Kappa asked what had changed in ADA requirements that would make the Johnson Creek Facility restrooms out of compliance. **Somers** said there is not enough space in the present restroom for wheelchairs to turn completely around.

Councilmember Schreiber said some of the requirements had changed to allow people to be more self sufficient.

Councilmember Knudson asked what walls would be moved at the Johnson Creek Facility. **Somers** said the janitor's closet would be eliminated and the walls of a file area would have to be moved.

Councilmember Farley asked if the doors would be automatic. **Somers** said door knobs would be replaced with lever handles.

Bartlett said when any changes are made to a facility, 25% of the work has to be attributed to ADA. He said staff is seeking direction on whether to apply for the grant funds and to prioritize the projects. He said by applying for the grant funds, the City would also be certifying that matching funds are available for the designated projects. He said staff has met with Clackamas County project manager Chuck Robbins who indicated that the City Hall remodel would come under federal regulations and be done as a one-time project.

CITY COUNCIL MEETING - FEBRUARY 16, 1993

Somers said there are also funds available from the Energy Department and PGE for the lighting project at City Hall. He recommended that the Johnson Creek Facility and the Ledding Library projects be submitted as one item.

Councilmember Schreiber asked if there were City employees who needed this type of facility. **Bartlett** said there were no employees requiring this type of facility, but there were many visitors to City facilities that needed to be accommodated. He said he agreed with **Somers** that the Johnson Creek Facility and the Ledding Library projects could be combined. He said the final amount for each of these projects was not yet available.

Councilmember Kappa said it seemed that the Ledding Library would have the greatest usage.

Councilmember Schreiber expressed concern for handicapped access from the parking lots of these facilities. **Somers** said the Johnson Creek Facility and the Ledding Library both currently have access. He said he was working on a plan for a ramp in the employee parking lot.

It was moved by Mayor **Lomnicki** and seconded by **Councilmember Kappa** to direct staff to apply for additional CDBG grant funding; to make priority #1 the combined Johnson Creek Facility and Ledding Library restroom projects, and priority #2 the additional funds for restroom reconstruction at City Hall. Motion passed 5 - 0 with the following vote: Mayor **Lomnicki**, **Councilmember Farley**, **Councilmember Schreiber**, **Councilmember Kappa**, and **Councilmember Knudson** aye; no nays; no abstentions.

Commission Appointments

It was the consensus of Council that no Planning Commission appointments be made until the two remaining applicants were interviewed.

It was moved by **Councilmember Kappa** and seconded by **Councilmember Knudson** to appoint **Tom Alford** to the Citizens Utility Advisory Committee. Motion passed 5 - 0 with the following vote: Mayor **Lomnicki**, **Councilmember Farley**, **Councilmember Schreiber**, **Councilmember Kappa**, and **Councilmember Knudson** aye; no nays; no abstentions.

Councilmember Schreiber discussed the vacancies on the Center/Community Advisory Board. **Bartlett** said since the City became a participant in the North Clackamas Parks and Recreation District, the residency requirements and

CITY COUNCIL MEETING - FEBRUARY 16, 1993

appointing authority of that commission had changed. Nine members must be City residents and be appointed by the Milwaukie City Council. The remaining nine members are to be appointed by Clackamas County Board of Commissioners. City staff was working with the County on the process.

CONSENT AGENDA

It was moved by Mayor Lomnicki and seconded by Councilmember Schreiber to adopt the Consent Agenda which consisted of the City Council Minutes of February 16, 1993.

Councilmember Kappa asked for clarification of the reference to Letter #9 from Dick Baker of the Traffic Safety Commission mentioned on page 5 of the minutes. Staff said it would reference those items submitted by Tom Alford at the public hearing on the Monroe Street weight limit and report to Councilmember Kappa.

Motion passed 5 - 0 with the following vote: Mayor Lomnicki, Councilmember Farley, Councilmember Schreiber, Councilmember Kappa, and Councilmember Knudson aye; no nays; no abstentions.

Mayor Lomnicki said there are people who submit forms wishing to testify at public hearings but may let someone else speak on their behalf. He asked if it would be appropriate to mention these names in the Council minutes. Bartlett said these forms are part of the public record and are filed with other documents pertinent to a particular public hearing.

INFORMATION

Bartlett discussed the Oregon Department of Environmental Quality's (DEQ) current investigation of groundwater contamination in the Milwaukie area.

Councilmember Kappa asked if this would effect the NPDES. Bartlett said Clackamas County is handling the NPDES process.

Councilmember Schreiber discussed the City of Milwaukie Training Bulletin regarding Tri-Met's S.A.F.E. program. Bartlett said police departments were being trained in the program. When the training is complete, a public awareness program will be put in place. The Training Bulletin refers to an internal training program.

Bartlett discussed the progress on the Public Safety Facility.

Councilmember Schreiber discussed the construction of the North Clackamas Parks and Recreation aquatic center.

CITY COUNCIL MEETING - FEBRUARY 16, 1993

Mayor Lomnicki announced that the City Council would hold an Executive Session under the authority of ORS 192.660 to discuss labor negotiations immediately following adjournment of the regular session.

ADJOURNMENT

Mayor Lomnicki adjourned the meeting at 8:45 p.m.

Pat DuVal

Pat DuVal, Recorder/Secretary

**CITY OF MILWAUKIE
CITY COUNCIL AGENDA
FEBRUARY 16, 1993**

MILWAUKIE CENTER

1665TH MEETING

WORK SESSION

5:00 - 5:30 p.m. - Council Information Sharing
5:30 - 6:00 p.m. - Advisory Board Interviews
6:00 - 6:30 p.m. - Sign Ordinance Revisions
6:30 - 6:45 p.m. - Vehicle Impoundment

REGULAR SESSION

7:00 p.m.

- I. **CALL TO ORDER**
Pledge of Allegiance

- II. **PROCLAMATIONS, COMMENDATIONS, SPECIAL REPORTS, AND AWARDS**
 - A. **Historic Moments (Mayor Lomnicki)**
 - B. **Milwaukie Downtown Development Association (MDDA) Annual Financial Report (Pamela Reynolds)**
 - C. **Traffic Safety Commission Annual Report (Dick Baker, Chair)**

- III. **PUBLIC HEARING** *(Public comment will be allowed on items appearing on this portion of the agenda following a brief staff report presenting the item and action requested. The Mayor may limit testimony.)*

Consider Authorizing Police Department to Impound Vehicles of Persons Taken into Custody - Ordinance (Chuck Mansfield)

- IV. **AUDIENCE PARTICIPATION** *(The Mayor will call for statements from citizens regarding issues relating to the City. It is the intention that this portion of the agenda shall be limited to items of City business which are properly the object of Council consideration. Persons wishing to speak shall be allowed to do so only after registering on the card provided on the table at the back of the meeting area. The Council may limit the time allowed for presentation.)*

- V. OTHER BUSINESS** *(The following items will be individually presented by City staff or other appropriate individuals. A synopsis of each item together with a brief statement of the action being requested shall be made by those appearing on behalf of an agenda item.)*
- A. Consider Support of Clackamas County Three-Year Law Enforcement Serial Levy - Resolution (Dan Bartlett)**
 - B. Consider Bid Award for Construction of Sign Shop (Kelly Somers)**
 - C. Prioritize Applications for Additional Community Development Block Grant (CDBG) Funding (Dan Bartlett)**
 - D. Commission Appointments**
- VI. CONSENT AGENDA** *(Items appearing below are considered to be routine, and therefore, will not be allotted Council discussion time on the agenda. Rather, the items may be passed upon by the Council in one blanket motion. Any Council member may remove an item from the "Consent" portion of the agenda for discussion or questions by requesting such action prior to consideration of that portion of the agenda.)*

City Council Minutes of February 2, 1993

VII. INFORMATION

- A. DEQ Correspondence Regarding Area Groundwater Contamination Hydrogeological Investigation**
- B. Tri-Met S.A.F.E. Program**
- C. Planning Commission Minutes of November 24 and December 8, 1992**
- D. Construction Progress Report #5**
- E. Kelly Services Temporary Help Donation**
- F. League of Oregon Cities Legislative Bulletin, January 1993**

VIII. ADJOURNMENT

EXECUTIVE SESSION

At the end of the regular meeting, the Council will hold an Executive Session under the authority of ORS 192.660 for labor negotiations.

Item III
Vehicle Impound Ordinance
February 16, 1993

1. Opening

"The public hearing to consider a city ordinance authorizing the Police Department to impound vehicles is called to order."

2. Purpose

"The purpose of this hearing is to consider approving a city ordinance authorizing the Police Department to impound vehicles of persons taken into custody. We will hear a staff report followed by public comment, if any. Then the Council will discuss the matter and vote."

3. Conduct of Hearing

"Does anyone in the audience wish to speak on this matter?"
[If Yes]

"I will recognize those persons wishing to speak and any questions should be addressed through me. When you come to the podium, please state your name and address for the record, since this hearing will be tape recorded.

Since we have other items on the agenda this evening, I would encourage those wishing to speak to confine their remarks to the vacation. Let's move on to the staff report."

4. Staff Report

Charles Mansfield, Chief of Police

5. Correspondence

"Have we received any correspondence on this matter?"

6. Audience Testimony

"Does anyone wish to speak in support of the impound ordinance?"

"Does anyone wish to speak in opposition to the impound ordinance?"

"Is there any further testimony or any further questions from the audience?"

7. Staff Comments

"Does the staff have anything to add which specifically addresses a question raised during the testimony?"

8. Questions of Clarification

"Does any member of the Council have any questions regarding clarification of the testimony to this point? If there are no further questions, I will close the public testimony portion of this hearing."

9. Close Public Testimony

"The public testimony portion of the hearing on approval of the vehicle impound ordinance is now closed." [Gavel]

10. Discussion Among Council Members

A. "The only item for consideration is the vehicle impound ordinance."

(No further testimony unless absolutely necessary.)

"Is the Council ready to vote?"

Note: If you wish to continue this matter for any reason, the hearing should be continued to a date certain to avoid the need to publish new notice.

**ADVISORY BOARD
INTERVIEW SCHEDULE**

February 16, 1993

5:30 P.M.	SCOTT McCLURE PLANNING COMMISSION or PARKS AND RECREATION COMMISSION
5:40 P.M.	TOM ALFORD TRAFFIC SAFETY COMMISSION or CITIZENS UTILITY ADVISORY COMMISSION
5:50 P.M.	GREG GIBSON PLANNING COMMISSION or TRAFFIC SAFETY COMMISSION



Application for Appointment to City Advisory Bodies

City Hall - 10722 SE Main Street, Milwaukie, OR 97222
Telephone 659-5171

Name: Scott D. McClure Date: 12-4-92
 Home Street Address: 3924 S.E. Adams St. Milwaukie, OR 97222
 Business Phone: 669-2668 Home Phone: 654-8675
 Do you live within the Milwaukie City limits? Yes If so, how long? 1 year
 Are any members of your household currently serving on a City of Milwaukie Board or Commission? If so, which Commission? No
 Are you a registered voter in Milwaukie? Yes
 How did you learn about this position? Contacted City Hall

Current Position: Staff Assistant - Dept. of Environmental ^{svcs.} Employer: City of Gresham
 Employer's Address: 1333 N.W. Eastman, Gresham, OR Phone: 661-3000
97030

Please list any prior civic or professional activities. _____
International City/County Management Association, member
Gresham Sister City Association, Director

Why would you like to be appointed to this commission? I am interested in serving
on the below ^{commission} because I would like to contribute to Milwaukie's
quality of life. I am particularly interested in planning issues.

What special training, skills, or experience have you had which would be pertinent to this application? I have been involved with planning + development issues
for the past three years at work. I also understand the role
of citizen advisory boards and community involvement.

Boards or Commissions in which you are interested. 1. planning Commission
2. Parks + Recreation Commission
3. Citizen's Utility Advisory Commission
 * Commissions listed in order of preference.

Please complete this form fully so City Council can evaluate your application.
 Thank you for the extra time and effort.

 Received at City Hall _____ Information Sent _____
 Interviewed _____ Appointed _____
 Commission _____ Term Expires _____

92 DEC 9 AM 9 08
 RECEIVED
 CITY OF MILWAUKIE



RECEIVED CITY HALL - 10722 S.E. MAIN STREET
CITY OF MILWAUKIE MILWAUKIE, OREGON 97222
TELEPHONE 659-5171

JAN 25 PM 1 12

Application for Appointment to City Advisory Bodies

NAME Tom Alford

ADDRESS 2708 S.E. Monroe St Milwaukie Or

PHONE H) 654-5502 W) Same MILWAUKIE RESIDENT YES NO

PREVIOUS CITY APPOINTMENTS OR OFFICES None

EMPLOYMENT OR PROFESSIONAL ACTIVITIES Semi-Retired Truck
Driver + Mechanic

OTHER COMMUNITY AFFILIATIONS OR ACTIVITIES YOU FEEL WOULD BE A
BENEFIT TO THIS POSITION None

ARE YOU ABLE TO ATTEND MEETINGS DURING THE EVENING? Yes DAY? Yes

WHAT ARE YOUR SPECIAL INTERESTS AND GOALS FOR THE CITY OF MILWAUKIE?
Residential livability + growth of the city
benefiting its citizens

Tom Alford

SIGNATURE

1-25-93

DATE

A LIST OF CURRENT COMMISSIONS HAS BEEN PROVIDED ON THE BACK. PLEASE INDICATE BELOW THE ONE(S) OF INTEREST TO YOU. BECAUSE IT IS AT TIMES NECESSARY TO FORM ADDITIONAL COMMISSIONS, PLEASE INDICATE ALSO YOUR INTERESTS IN OTHER AREAS.

1 Citizens Utility Advisory Commission
2 Traffic Safety Commission

FOR OFFICE USE ONLY

DATE RECEIVED _____
DATE INFO SENT _____
INTERVIEW DATE _____
DATE APPOINTED _____
DATE TERM EXP _____

2/27/93



Application for Appointment to City Advisory Bodies

City Hall - 10722 SE Main Street, Milwaukie, OR 97222
Telephone 659-5171

REC'D
CITY OF MILWAUKIE
92 MAR 32 AM

Name: GREGORY J. GIBSON Date: 3/30/92
 Home Street Address: 9655 S.E. 32ND AVENUE
 Business Phone: 229.9194 (Digital Behavior) Home Phone: 659.6889
 Do you live within the Milwaukie City limits? YES If so, how long? 20 YEARS
 Are any members of your household currently serving on a City of Milwaukie Board or Commission? If so, which Commission? NO
 Are you a registered voter in Milwaukie? YES
 How did you learn about this position? ROB KAPPA

Current Position: SELF EMPLOYED Employer: COMPUTER CONSULTANT / TRAINING
 Employer's Address: SAME AS ABOVE Phone: SAME AS ABOVE

Please list any prior civic or professional activities. CERTIFIED HUNTER EDUCATION INSTRUCTOR, CUBMASTER PACK 147 1989-1991, BASEBALL & BASKETBALL COACH, ARDENWOOD NEIGHBORHOOD ASSOCIATION MEMBER.

Why would you like to be appointed to this commission? I believe the City has some serious safety & traffic problems that need well thought out solutions.

What special training, skills, or experience have you had which would be pertinent to this application? CONSTRUCTION BACKGROUND. WORKED FOR FRED MEYER, INC AS A PROJECT ENGINEER FOR NEW STORE AND REMODELING PROJECTS THE PROJECTS INCLUDED MANY PUBLIC MEETINGS TO DETERMINE TRAFFIC FLOW AND PEDESTRIAN & CUSTOMER SAFETY. DESIGN & IMPLEMENTATION

Boards or Commissions in which you are interested. TRAFFIC SAFETY / PLANNING

Please complete this form fully so City Council can evaluate your application.
Thank you for the extra time and effort.

 Received at City Hall _____ Information Sent _____
 Interviewed _____ Appointed _____
 Commission _____ Term Expires _____

CITY OF MILWAUKIE



COMMUNITY DEVELOPMENT
PUBLIC WORKS

6101 S.E. JOHNSON CREEK BLVD

TELEPHONE: 652-4410

MEMORANDUM

COMMUNITY DEVELOPMENT DEPARTMENT

February 16, 1993

To: Mayor and City Council
Thru: Dan Bartlett, City Manager *Don*
From: *WC* Maggie Collins, Community Development Director
Dave Krogh, AICP, Associate Planner *DK*
Re: Sign Ordinance Worksession (ZA-92-01)

Proposal

Revisions to the City Sign Ordinance are proposed for adoption by the City Council on **March 2, 1993**. A City Council worksession is scheduled for February 16, 1993, to summarize proposed revisions and action by the Planning Commission.

Background

The project to revise the City Sign Ordinance originated as a limited review of constitutionality and right-of-way signage issues; however, the Planning Commission has expanded the project into a more comprehensive ordinance review and revision effort.

The overall project involves 2 phases. The current effort is Phase 1. Phase 2 will follow by working with the Milwaukie Downtown Development Association (MDDA) to evaluate special sign design standards for the downtown commercial area. Phase 2 would also evaluate how Phase 1 revisions are working and provide corrections as needed.

The Planning Commission held public worksessions on this project on October 13, October 27, November 10, and December 8, 1992. Four official drafts of the revised Sign Ordinance have been developed and reviewed. Draft 4 was modified at a public hearing on January 12, 1993. **These changes were incorporated into Draft 5, representing the final document recommended for adoption by the Planning Commission.** Since then, the City Manager has determined the need to change the numbering system to be consistent with the rest of the Milwaukie Municipal Code. These changes, in numbering only, have been incorporated into Draft 6.

2

Memo to City Council
Re: Sign Ordinance Worksession
ZA-92-01 February 16, 1993

Draft 6

The intent of this project has been to produce ordinance revisions to accomplish the following:

- Eliminate constitutionality conflicts within the ordinance,
- Provide clear guidance for signs within the public right-of-way, and
- Make other corrections of a "housekeeping" nature.

All additions to the existing Sign Ordinance language are shown in "bold" print. Key changes are summarized as follows:

- New or modified definitions, including: daily display sign, fence sign, notice sign, portable sign, window sign, written message, awning sign, canopy sign (**Chapter 14.04**).
- New section for exempted signs (**Chapter 14.12**).
- Modifications and additions to the prohibited signs section (**Chapter 14.12**).
- New standards for the use and placement of daily display signs (sandwich board signs). (**Chapter 14.20**)
- New language for signs within the right-of-way (definition in **Chapter 14.04**, relocation language in **Chapter 14.16**).
- New language for billboards prohibiting relocation.

Ordinance Adoption

This ordinance revision is being processed following legislative review requirements. The Planning Commission held a public hearing for this ordinance revision on January 12, 1993, and recommended approval to the City Council. Staff has incorporated the Planning Commission's modifications (**and a revised numbering system**) into **Draft 6**, which is attached for Council review. An adoption ordinance and findings in support will be prepared by staff for submittal to the Council for its public hearing on this matter **March 2**, 1993.

Attachment

Draft 6 - Revised Sign Ordinance

cc: Mike Robinson, City Attorney

DK/mgh

Draft 6 - February 16, 1993

City of Milwaukie

Sign Ordinance

(Title 14 of the
City of Milwaukie Municipal Code)

Revised March 1993?
(Use final City Council adoption date)

(b)

TABLE OF CONTENTS

	<u>Page</u>
CHAPTER 14.04 GENERAL PROVISIONS	
Section 14.04.010 Title	1
Section 14.04.020 Purpose	1
Section 14.04.030 Definitions	1
Section 14.04.040 Zoning districts	6
CHAPTER 14.08 ADMINISTRATION AND ENFORCEMENT	
Section 14.08.010 Permit-Required	7
Section 14.08.020 Permit-Fee	7
Section 14.08.030 Interpretation	7
Section 14.08.040 Enforcement authority	7
Section 14.08.050 Appeal	7
Section 14.08.060 Permit-Expiration	7
Section 14.08.070 Permit-Suspension or revocation	7
Section 14.08.080 Inspection of signs	7
Section 14.08.090 Conditional and Community Service Use Signs	8
CHAPTER 14.12 SIGNS PROHIBITED OR EXEMPTED	
Section 14.12.010 Exempted signs	9
Section 14.12.020 Prohibited signs	10
CHAPTER 14.16 SIGN DISTRICTS	
Section 14.16.010 Residential zone	11
Section 14.16.020 Residential-Office-Commercial Zone	12
Section 14.16.030 Neighborhood Commercial Zone	13
Section 14.16.040 Commercial zone	15
Section 14.16.050 Manufacturing zone	18
CHAPTER 14.20 SIGNS IN PUBLIC RIGHT-OF-WAYS	
Section 14.20.010 Signs prohibited	21
Section 14.20.020 Exempted signs	21
Section 14.20.030 Bench advertising signs	21
Section 14.20.040 Daily display signs	21
CHAPTER 14.24 SIGN CONSTRUCTION, MAINTENANCE, AND LIGHTING	
Section 14.24.010 Construction and maintenance requirements	23
Section 14.24.020 Sign lighting	23
CHAPTER 14.28 REMOVAL OF SIGNS IN VIOLATION	
Section 14.28.010 Abandoned sign	24
Section 14.28.020 Nonconforming sign	24
Section 14.28.030 Unsafe sign	24
Section 14.28.040 Noncomplying sign	24
Section 14.28.050 Administrative procedures for notification of violation	25
CHAPTER 14.32 VARIANCES	
Section 14.32.010 Authorization to grant or deny variance	26
Section 14.32.020 Variance procedure	26
Section 14.32.030 Circumstances for granting variance	26
Section 14.32.040 Time limit	26
Section 14.32.050 Appeals	27



CHAPTER 14.04. GENERAL PROVISIONS

14.04.010. Title. This Ordinance shall be known and may be cited as the "Sign Ordinance of the City of Milwaukie, Oregon."

14.04.020. Purpose. The Council of the City of Milwaukie, Oregon, finds and declares that it is necessary to regulate the construction, erection, maintenance, electrification, illumination, type, size, number, and location of signs in order to:

- A. Protect the health, safety, property, and welfare of the public.
- B. Maintain the neat, clean, orderly, and attractive appearance of the city.
- C. Provide for the safe erection and maintenance of signs.
- D. Eliminate signs that demand, rather than invite, public attention.
- E. Preserve and enhance the unique scenic beauty of Milwaukie.

14.04.030. Definitions. The following words and phrases where used in this Ordinance shall, for the purposes of this Ordinance, have the meanings respectively ascribed to them in this section.

- 1. "Area" or "area of a sign" means the area to and within an established sign edge, frame, or perimeter which encloses the limits of any writing, representation, emblem, figure or character. The area of a sign having no such perimeter, or the area of a sign having an irregular shape, shall be computed by enclosing the surface area within a circle, square, rectangle, and/or triangle. The area of all signs in existence at the time of the enactment of the Ordinance, whether conforming or nonconforming, shall be counted in establishing the permitted sign area of all new signs to be allowed for an individual business on a premises. Where a sign is of a three-dimensional or round or irregular solid shape, the largest cross section shall be used, as though it were a flat surface, to determine sign area.
- 2. "Awning" means either a permanent or retractable structural extension off a building or structure which has a minimum ground clearance of 8 feet, an extension of at least 3 feet, and is intended for the purpose of pedestrian cover.
- 3. "Canopy" means a covered structural extension off a building or structure which has a minimum ground clearance of 8 feet, an extension of less than 3 feet, and is generally not intended for the purpose of pedestrian cover.
- 4. "City" means the City of Milwaukie, Oregon.
- 5. "Clearance" is measured from the highest point of the grade below the sign to the lowermost point of the sign.
- 6. "Display surface" means the area made available by the sign structure for the purpose of displaying the message.
- 7. "Erect" means to build, construct, attach, place, suspend, or affix and shall also include the painting of wall signs.

GENERAL PROVISIONS

8. "Face of a building" means all window and wall area of a building in one plane.
9. "Flag" means any fabric, banner, or bunting containing distinctive colors, patterns, or symbols, used as a symbol of a government, political subdivision, or other entity.
10. "Frontage" means the length of the property line of any one premises along each public street it borders. Each portion of the premises abutting a separate street shall be considered as a separate frontage.
11. "Height" is measured from the highest point of the grade below the sign to the topmost point of the sign.
12. "Home occupation" means an occupation carried on at a dwelling as an accessory use to the dwelling, with the activity conducted in such a manner as to give no appearance of a business, and with no infringement upon the right of neighboring residents to enjoy the peaceful occupancy of their homes.
13. "Maintain" means to permit a sign, sign structure, or part thereof to continue; or to repair or refurbish a sign, sign structure, or part thereof.
14. "Manufacturing zones" are the M, Manufacturing, and BI, Business Industrial, Zones as defined in the Zoning Ordinance.
15. "Marquee" means a permanent roof-like structure attached to and supported by a building and projected therefrom.
16. "Neighborhood Commercial Zone" means the C-N, Neighborhood Commercial, Zone as defined in the Zoning Ordinance.
17. "Other commercial zones" means the C-L, Limited Commercial, the C-C, Central Commercial, C-CS, Community Shopping Commercial, and C-G, General Commercial, Zones as defined in the Zoning Ordinance.
18. "Parapet or parapet wall" means that part of any exterior wall which extends above the roofline.
19. "Permittee" means a person who has applied for a City of Milwaukie Sign Permit to allow placement or erection of a sign covered by this ordinance, or, a person who has not as yet applied for a sign permit, but will be required to do so due to an intent to place or erect a covered sign, or by the premature placement or erection of a covered sign.
20. "Person" means any natural person, firm, partnership, association, social or fraternal organization, corporation, estate, trust, receiver, syndicate, branch of government, or any other group or combination acting as a syndicate, branch of government, or any other group or combination acting as a unit.
21. "Premises" means a lot, parcel, or tract of land occupied, or to be occupied, by a building or unit or group of buildings and its accessory buildings. If more than one business or activity is located on the lot, parcel, or tract of land, each separate business shall be considered as a separate premises.

GENERAL PROVISIONS

22. "Projection" means the distance by which a sign extends from its supporting structure.
23. "Residential zones" means the R-10, R-7, R-5, R-3, R-2.5, R-2 and R-1 residential zones as defined in the Zoning Ordinance.
24. "Residential-Office-Commercial Zone" means the R-O-C and R-1-B Zones as defined in the Zoning Ordinance.
25. "Sign" means a presentation or representation by words, letters, figures, designs, pictures, or colors displayed out-of-doors in view of the general public so as to give notice relative to a person, a business, an article of merchandise, a service, an assemblage, a solicitation, or a request for aid or other message. This definition includes, but is not limited to, billboards, ground signs, marquees, awnings, canopies, and street clocks, and includes the surface upon which the message is displayed.
26. Sign, Abandoned. "Abandoned sign" means any sign located on a premises when the business or activity to which it relates is no longer conducted or in existence on the premises.
27. Sign, Awning. "Awning sign" means a sign which is painted onto, attached or affixed to, the surface of an awning, or is suspended underneath an awning.
28. Sign, Banner. "Banner sign" means a sign of lightweight fabric or similar material that can be mounted both on a permanent or temporary basis. A banner sign may be used as a wall sign provided appropriate wall sign standards are met. National flags, state or municipal flags, or the official flag of any institution or business shall not be considered banners.
29. Sign, Bench advertising. "Bench advertising sign" means a sidewalk bench which displays a message and is subject to the provisions of Chapter 12.20 of the Milwaukie Municipal Code.
30. Sign, Billboard or outdoor advertising. "Billboard or outdoor advertising sign" means a freestanding sign not pertaining to, or unrelated to, the activity of the premises on which it is located and with display surface or surfaces primarily designed for purposes of painting or posting a message thereon at periodic intervals.
31. Sign, Canopy. "Canopy sign" means a sign painted onto, or attached to, the face of a canopy. For purposes of calculating sign area, the entire exposed face of the canopy shall be designated the sign area. Canopy signs shall be considered to be wall signs for purposes of determining size allowances.
32. Sign, Changing (automatic). "Changing sign (automatic)" means a sign such as an electronically or electrically controlled public service, time, temperature, and date sign, message center, or reader board, where different copy changes are shown on the same lamp bank.

GENERAL PROVISIONS

- 33. Sign, Daily display. "Daily display sign" means a nonpermanent on-premises sign normally associated with business activity which is placed out-of-doors during business hours for display and returned indoors during off-hours. Daily display signs may be constructed in a sandwich board (A-frame) style, mounted on a single pedestal, or other similar construction, and are intended to be unlit and easily moved.
- 34. Sign, Externally illuminated. "Externally illuminated sign" means a sign illuminated by an exterior light source or luminous tubing which is primarily designed to illuminate only the sign.
- 35. Sign, Fence. "Fence sign" means a sign attached to the side of a fence on a permanent basis.
- 36. Sign, Fin. "Fin sign" means a sign which is supported by a pole or poles and partly by a building.
- 37. Sign, Flashing. "Flashing sign" means any sign which contains an intermittent or flashing light source, or which includes the illusion of intermittent or flashing light by means of animation, or an externally mounted intermittent light source. Automatic changing signs such as public service, time, temperature, and date signs or electronically controlled message centers are classed as "changing signs," not "flashing signs."
- 38. Sign, Freestanding. "Freestanding sign" means a sign wholly supported by a sign structure in the ground. Freestanding signs include pole signs and monument signs.
- 39. Sign, Internally illuminated. "Internally illuminated sign" means a sign which is wholly or partially illuminated by an internal light source from which source light passes through the display surface to the exterior of the sign.
- 40. Sign, Noncomplying. "Noncomplying sign" means any sign which is constructed after the effective date of this Ordinance in violation of any of the provisions of the Ordinance.
- 41. Sign, Nonconforming. "Nonconforming sign" means a sign in existence or under construction on the effective date of the Ordinance which does not conform to the provisions of the Ordinance, but which was or is being constructed, erected, or maintained in compliance with all previous regulations.
- 42. Sign, Notice. "Notice sign" means a sign posted by either a public agency or private individuals intended to convey information of a legal nature pertaining to specific properties. Examples of notice signs include building permits, no trespassing notices, public hearing notices, and similar signs.
- 43. Sign, Off-premises. "Off-premises sign" means a sign not pertaining to or unrelated to the activity of the premises on which it is located.
- 44. Sign, On-premises. "On-premises sign" means a sign pertaining to or related to the activity of the premises on which it is located.

GENERAL PROVISIONS

- 45. Sign, Pennant. "Pennant" means a shaped, lightweight sign, made of plastic, fabric, or other material (whether or not containing a message of any kind) suspended from a rope, wire, or string, usually in a series, and designed to move in the wind.
- 46. Sign, Portable. "Portable sign" means a sign which is not permanently attached to the ground or other permanent structure and is intended to be transported to a site for purposes of display. A portable sign may or may not be mounted on wheels and may or may not include flashing or moving lights and removable lettering or display surface.
- 47. Sign, Projecting. "Projecting sign" means and includes any sign which is attached to a building and extends more than 12 inches beyond the line of the building or more than 12 inches beyond the surface of that portion of the building to which it is attached.
- 48. Sign, Public service information. "Public service information sign" means any sign intended primarily to promote items of general interest to the community, such as time, temperature, date, atmospheric conditions, news or traffic control, etc.
- 49. Sign, Roof. "Roof sign" means a sign erected upon or above a roof or parapet of a building.
- 50. Sign, Temporary. "Temporary sign" means any sign, regardless of construction materials, which is not permanently mounted and is intended to be displayed on an irregular basis for a limited period of time.
- 51. Sign, Time and temperature. "Time and temperature sign" means a sign providing only time and/or temperature information.
- 52. Sign, Under-marquee. "Under-marquee sign" means a sign which is erected or maintained under, and supported or partially supported by, a marquee.
- 53. Sign, Unsafe. "Unsafe sign" means any sign determined to be a hazard to the public by the City Manager or duly authorized representative.
- 54. Sign, Wall. "Wall sign" means any sign painted on, attached to, or erected against the wall of a building or structure, with the exposed face of the sign in a plane parallel to the plane of said wall, the angle of said wall not to exceed 30 degrees from the vertical. Wall signs may not project more than 12 inches from the wall to which they are attached. Painted wall decorations which include a message are considered to be wall signs.
- 55. Sign, Window. "Window sign" means a sign, pictures, symbols, neon tubing, or combination thereof, designed to communicate information, that is placed within a window and directed towards the outside of the window. Window signs do not include painted or printed displays of a temporary nature associated with holidays.
- 56. "Structural alteration" means any change in a sign or sign structure other than advertising message or normal maintenance.
- 57. "Written message" means the lettering, wording, numbers, and/or other symbols on a sign intended to convey a message. Written message does not include notation on the sign identifying the sign installer or artist, provided such identification is less than 1 square foot in area.



GENERAL PROVISIONS

14.04.040. Zoning districts. The regulations regarding signs contained in Chapter 14.16 of the Sign Ordinance relate to zoning districts which are defined in the Zoning Ordinance Map, which is part of the Zoning Ordinance of the City.

CHAPTER 14.08. ADMINISTRATION AND ENFORCEMENT

14.08.010. Permit-Required. All signs erected after the effective date of this Ordinance, other than exempt signs, shall require a sign permit. All applications for sign permits shall be submitted to, and in such form as may be required by, the City Manager or duly authorized representative.

14.08.020. Permit-Fee. A fee as established by resolution of the City Council shall be paid to the City of Milwaukie upon the filing of an application. Such fees shall not be refundable.

14.08.030. Interpretation. This Ordinance supersedes any provision dealing with signs in any previously adopted ordinance, resolution, or regulation.

14.08.040. Enforcement authority. The City Manager or the Community Development Director shall have the power and duty to interpret and enforce the provisions of this Ordinance. An appeal from a ruling by the City Manager or the Community Development Director regarding a requirement of this Ordinance may be made only to the Planning Commission, who may hold a public hearing per the provisions of Ordinance 1712, the Zoning Ordinance, Section 1011.3, Minor Quasi-Judicial Review.

14.08.050. Appeal. Any action or ruling of the Planning Commission pursuant to this Ordinance may be appealed to the City Council per the procedures in Section 1002 of the Zoning Ordinance.

14.08.060. Permit-Expiration. Every permit issued by the Building Official under the provisions of this Ordinance shall expire by limitation and become null and void if the building or work authorized by such permit is not commenced within 180 days from the date of such permit, or if the building or work authorized by such permit is suspended or abandoned at any time after the work is commenced for a period of 180 days. Before such work can be recommenced, a new permit shall be first obtained so to do, and the fee therefor shall be one-half of the amount required for a new permit for such work, provided no changes have been made or will be made in the original plans and specifications for such work; and provided, further, that such suspension or abandonment has not exceeded 1 year.

14.08.070. Permit-Suspension or revocation. The City Manager or duly authorized representative may, in writing, suspend or revoke a permit issued under provisions of this Ordinance whenever the permit is issued on the basis of incorrect information supplied, or in violation of any applicable ordinance or regulation or any of the provisions of this Ordinance.

14.08.080. Inspection of signs. Within 2 years from the date of passage thereof, the City Manager or duly authorized representative shall inspect the signs of each business. After the inspection is completed, the City Manager or duly authorized representative shall issue a notice of inspection to each business, listing the signs of the business, and noting those signs which need repair or modification and those signs which do not conform to the provisions of this Ordinance, including the termination date of the grace period for the particular sign. After initial inspection, a periodic review and inspection of signs shall be made as determined necessary and desirable by the City Manager.

ADMINISTRATION AND ENFORCEMENT

14.08.090. Conditional and Community Service Use Signs. Signs for uses requiring conditional use or community service use reviews shall be reviewed by the Planning Commission regarding size, height, and location at the time of conditional use or community service use review. Signs for prior conditional or community service uses that did not include a sign review at the time of Planning Commission approval shall be limited to 1 monument or freestanding sign with a per-display-surface area limit of 16 square feet and a maximum overall height limit of 6 feet above grade, and 1 wall sign not exceeding a display surface area limit of 16 square feet, and 1 daily display sign per business not exceeding 12 square feet per display surface.

CHAPTER 14.12. SIGNS PROHIBITED OR EXEMPTED

14.12.010. Exempted signs. The following signs shall not require a sign permit but shall conform to all other applicable provisions of this Ordinance and shall be permitted in all zones, except as otherwise noted:

- A. On-premises signs not exceeding 4 square feet in area, nonilluminated, and not exceeding 3 feet in height if ground-mounted. Such signs may include, but are not limited to, property address or building numbers, names of occupants or premises, professional or home occupation nameplates, on-site directional, and similar signs.
- B. Temporary signs which are nonilluminated, have an overall face area not exceeding 16 square feet, are not permanently installed, and are intended to be located on property for short durations of time. Such signs may include, but are not limited to, real estate lease and sales, political signs, construction signs, garage sale, open house, special event, and similar signs. Such signs shall only be posted for the duration of the activity. See also Section 14.12.020.M.
- C. Signs placed for purposes of public direction and safety. Such signs may include, but are not limited to, traffic and municipal signs, directional signs for emergency services (such as hospitals, police and fire stations), legal notices, railroad crossing signs, danger signals, and similar signs. Such signs may be placed within the public right-of-way subject to right-of-way permit requirements of Section 12.16.020 of the Milwaukie Municipal Code and Section 14.20.020 of this Ordinance.
- D. Bench advertising signs which comply with all regulations in Section 12.20 of the Milwaukie Municipal Code.
- E. Banners not exceeding a total display area of 40 square feet per face and pennants not to exceed a length of 50 feet per site, used on premises in conjunction with temporary events and not in place longer than a period of 30 days.
- F. Painted wall decorations or embellishments, or decorated banners, which are not accompanied by a written message.
- G. Flags.
- H. Signs carved into a building or which are a part of materials which are an integral part of the building such as cornerstones, building names, and similar signs.
- I. Signs of public or legal notice.
- J. Window signs in commercial and manufacturing zones which occupy a total display area of no more than 50 percent of the window area. Window signs may not use materials subject to Section 14.12.020.A of this Ordinance.
- K. Painted or printed displays in windows of a temporary nature associated with holidays.

18

SIGNS PROHIBITED OR EXEMPTED

14.12.020. Prohibited signs. It shall be unlawful for any person to erect, display or maintain, and no permit shall be issued for the erection, display, or maintenance of, any sign or advertising structure falling within any of the follow descriptions:

- A. Moving signs or flashing signs, or any sign or advertising structure which has any visible moving part or visible mechanical movement of any description or other apparent visible movement achieved by any means, including intermittent electrical pulsations or by action of normal wind currents; excepting clocks, barber poles, public service information signs, including changing signs (automatic) and revolving signs which revolve at 6 revolutions per minute or less.
- B. Signs erected within the right-of-way of any street, along any driveway, or in any other location which do not meet the requirements of Section 14.12.010.C; or by reason of the location, shape, color, animation, or message are likely to be confused with any traffic control device; or create a distracting or hazardous condition for motorists.
- C. Such advertising devices as strings of lights, banners, pennants, and balloons, except as permitted under Sections 14.12.010.E and F.
- D. Temporary signs, except as permitted under Sections 14.12.010.B, 14.12.010.E, and 14.12.010.K.
- E. Fin signs.
- F. No sign shall be erected or maintained which by use of lights, illumination, sequential illumination, or other form of total or partial illumination creates an unduly distracting or hazardous condition to a motorist or pedestrian.
- G. Off-premises signs, except as defined elsewhere.
- H. No sign or portion thereof shall be erected within future street right-of-way, unless and until an agreement is recorded stipulating that the sign will be removed or relocated upon street widening at no expense to the City.
- I. No sign or portion thereof shall be placed so that it obstructs any fire escape, stairway, or standpipe; interferes with human exit through any window or any room located above the first floor of any building; obstructs any door or required exit from any building; or obstructs any required light or ventilation.
- J. Portable signs, except as defined elsewhere.
- K. Fence signs exceeding 1 square foot of sign face per 50 feet of fence length, excepting temporary signs intended for the sale or lease of the property containing the fence.
- L. Window signs which obscure more than 50 percent of the window area or are not subject to the provisions of Section 14.12.010.K.
- M. Signs affixed to power, utility, or traffic control poles other than City-approved traffic control signs and pole identification placards.
- N. Searchlights.

CHAPTER 14.16. SIGN DISTRICTS

14.16.010. Residential zone.

No sign shall be erected or maintained in an R zone, except as allowed under Section 14.12.010 or as otherwise noted in this section.

- A. Permanent subdivision or mobile home park signs.
1. Area. May have a maximum area of 2 square feet per dwelling unit to a maximum of 32 square feet for each sign and 16 square feet per display surface, and total sign area for all display surfaces shall be no more than 64 square feet.
 2. Height and/or clearance. Freestanding sign limited to maximum height of 6 feet above grade.
 3. Number. Limited to 1 sign per entrance.
- B. Permanent apartment or condominium signs. Either 1 freestanding or 1 wall sign per street frontage permitted.
1. Freestanding sign.
 - a. Area. Limited to 2 square feet per dwelling unit to a maximum area of 32 square feet, 16 square feet per display surface.
 - b. Height and/or clearance. Freestanding signs limited to maximum height of 6 feet above grade.
 - c. Number. One freestanding sign per street frontage permitted.
 2. Wall sign.
 - a. Area. Limited to 2 square feet per dwelling unit to a maximum of 32 square feet.
 - b. Height and/or clearance. No wall sign shall extend above the roofline at the wall or the top of a parapet wall, whichever is higher.
 - c. Number. One wall sign per street frontage permitted.
- C. Illumination. Signs in R zones may have external illumination only. Par spot or reflective type bulbs may be used for indirect illumination of the display surface if properly shielded from direct glare onto streets. Sign illumination shall be directed away from, and not be reflected upon, adjacent premises.

SIGN DISTRICTS

14.16.020. Residential-Office-Commercial Zone.

No sign shall be erected or maintained in an R-O-C or R-1-B zone, except as allowed under Section 14.12.010 or as otherwise noted in this section.

- A. Permanent subdivision signs.
1. Area. May have a maximum area of 2 square feet per dwelling unit to a maximum of 32 square feet for each sign and 16 square feet per display surface, and total sign area for all display surfaces shall be no more than 64 square feet.
 2. Height and/or clearance. Freestanding sign limited to maximum height of 6 feet above grade.
 3. Number. Limited to 1 sign per entrance.
- B. Permanent apartment or condominium signs. Either 1 freestanding or 1 wall sign per street frontage permitted.
1. Freestanding sign.
 - a. Area. Limited to 2 square feet per dwelling unit to a maximum area of 32 square feet, 16 square feet per display surface.
 - b. Height and/or clearance. Freestanding signs limited to maximum height of 6 feet above grade.
 - c. Number. One freestanding sign per street frontage permitted.
 2. Wall sign.
 - a. Area. Limited to 2 square feet per dwelling unit to a maximum of 32 square feet.
 - b. Height and/or clearance. No wall sign shall extend above the roofline at the wall or the top of a parapet wall, whichever is higher.
 - c. Number. One wall sign per street frontage permitted.
- C. Freestanding business sign.
1. Area. The maximum permitted area of a freestanding sign shall be 32 square feet per display surface and 64 square feet overall.
 2. Height and/or clearance. The maximum height of a freestanding sign shall be 12 feet.
 3. Number. One freestanding sign is permitted in addition to 1 wall sign.
- D. Wall business sign.
1. Area. The maximum permitted area of a wall sign shall be 10 percent of the building face.

SIGN DISTRICTS

2. Height and/or clearance. No wall sign shall extend above the roofline at the wall or the top of a parapet wall, whichever is higher.
3. Number. One wall sign is permitted in addition to 1 freestanding sign or 2 wall signs permitted.

E. Awning sign

1. Area. The maximum permitted display surface of an awning sign which is painted onto, attached to, or affixed to, the surface of an awning, is 25 percent of the surface of the awning measured in vertical distance times length. For a sign hung or suspended underneath an awning, the sign shall not exceed in area 1 square foot per 1 lineal foot of awning length.
2. Height and/or clearance. An awning sign may not extend higher than the point at which the roofline intersects the exterior wall, regardless of the existence of a parapet wall. The minimum clearance below an awning on which signage is hung or displayed is 8 feet from the sidewalk or ground level to the lowest portion of the awning, or suspended sign, whichever is lowest.
3. Number. One awning sign per frontage per occupancy is permitted.

F. Daily display sign

1. Area. The maximum permitted area of a daily display sign shall be 8 square feet per display surface and 16 square feet overall, with a maximum height limit of 6 feet above ground level.
2. Number. One daily display sign per business is permitted.
3. Location. A daily display sign must be located on the premises with which it is associated, but not within required landscaped areas, except that a daily display sign may be allowed within the public right-of-way or off the premises, subject to the standards of Section 14.20.040.

- G. Illumination. Signs in R-O-C or R-1-B zones may have external illumination only. Par spot or reflective type bulbs may be used for indirect illumination of the display surface if properly shielded from direct glare onto streets. Sign illumination shall be directed away from, and not be reflected upon, adjacent premises.

14.16.030. Neighborhood Commercial Zone.

No sign shall be erected or maintained in a C-N zone, except as allowed under Section 14.12.010 or as otherwise noted in this section.

A. Freestanding sign.

1. Area. The maximum permitted display surface area of a freestanding sign shall be computed on $1\frac{1}{2}$ square feet of area per lineal foot of street or highway frontage for the first 100 feet of such frontage plus 1 square foot of area for each foot of frontage over 100 feet, but not exceeding 40 square feet per display surface and 80 square feet over all.

22

SIGN DISTRICTS

2. Height and/or clearance. Freestanding signs may not project over the top of a building or 20 feet, whichever is less.
 3. Number. One freestanding sign is permitted in addition to 1 wall sign.
- B. Wall sign.
1. Area. The maximum permitted area of a wall sign shall be 20 percent of the building face.
 2. Height and/or clearance. No wall sign shall extend above the roofline at the wall or the top of a parapet wall, whichever is higher.
 3. Number. Dictated by area requirements. Wall signs are permitted in addition to 1 freestanding sign.
 4. Location. Limited to the building surface or surfaces facing the public right-of-way only.
- C. Awning sign
1. Area. The maximum permitted display surface of an awning sign which is painted onto, attached to, or affixed to, the surface of an awning, is 25 percent of the surface of the awning measured in vertical distance times length. For a sign hung or suspended underneath an awning, the sign shall not exceed in area 1 square foot per 1 lineal foot of awning length.
 2. Height and/or clearance. An awning sign may not extend higher than the point at which the roofline intersects the exterior wall, regardless of the existence of a parapet wall. The minimum clearance below an awning on which signage is hung or displayed is 8 feet from the sidewalk or ground level to the lowest portion of the awning, or suspended sign, whichever is lowest.
 3. Number. One awning sign per frontage per occupancy is permitted.
- D. Daily display sign
1. Area. The maximum permitted area of a daily display sign shall be 8 square feet per display surface and 16 square feet overall, with a maximum height limit of 6 feet above ground level.
 2. Number. One daily display sign per business is permitted.
 3. Location. A daily display sign must be located on the premises with which it is associated, but not within required landscaped areas, except that a daily display sign may be allowed within the public right-of-way or off the premises, subject to the standards of Section 14.20.040.

SIGN DISTRICTS

E. Illumination. Signs in C-N zones may have external illumination, in addition to lighting as noted in Section 14.24.020. Par spot or reflective type bulbs may be used for indirect illumination of the display surface if properly shielded from direct glare onto streets. Sign illumination shall be directed away from, and not be reflected upon, adjacent premises.

14.16.040. Commercial zone.

No sign shall be erected or maintained in the C-L, C-C, C-G, and C-CS Zones, except as allowed under Section 14.12.010 or as otherwise noted in this section.

A. Freestanding sign.

- 1. Area. The maximum permitted display surface area of a freestanding sign shall be computed on 1½ square feet of area per lineal foot of street or highway frontage for the first 100 feet of such frontage, plus 1 square foot of area for each foot of frontage over 100 feet, but not exceeding 300 square feet of sign area per display surface for each sign, or a total of 1,200 square feet for all display surfaces as authorized in Section 14.16.040.A.4.
- 2. Height and/or clearance. The maximum height of any portion of a sign or sign structure shall be 25 feet from ground level at its base regardless of location. The minimum clearance below the lowest portion of a freestanding sign and the ground below shall be 14 feet in any driveway or parking area.
- 3. Location. No freestanding sign, or any portion of any freestanding sign, shall be located on or be projected over any portion of a street, sidewalk, or other public right-of-way or property except that those currently existing may project over such right-of-way for a distance not to exceed 2 feet.
- 4. Number. One multifaced freestanding sign shall be permitted on a street or highway frontage. Where a frontage exceeds 300 feet in length, 1 additional freestanding sign is permitted for such frontage. No freestanding sign shall be permitted on the same premises where there is a projected or roof sign.

B. Wall sign.

- 1. Area. Wall signs shall not exceed in gross area 20 percent of the face of the building to which the sign is attached or on which the sign is maintained. This includes signs painted directly on the building surface.
- 2. Height and/or clearance. No wall sign shall extend above the roofline at the wall or the top of a parapet wall, whichever is higher.
- 3. Number. No limit, dictated by area requirements.

SIGN DISTRICTS

C. Projecting signs.

- 1. Area. Projecting signs shall not exceed in gross area 20 percent of the face of the building to which the sign is attached or on which the sign is maintained. However, if a projecting sign is located on the same building face as a wall sign, the total of all sign surfaces shall not exceed 20 percent of the face of the building.
- 2. Height and/or clearance. No projecting sign shall extend above the roofline at the wall or the top of a parapet wall, whichever is higher. Overhead clearance and projection into public rights-of-way shall be maintained so that no sign shall project within 2 feet of the curb nor beyond the distances specified in the following table:

Table 1

PROJECTION OF SIGNS INTO PUBLIC RIGHTS-OF-WAY

<u>Clearance</u>	<u>Maximum Projection into Public Right-of-way</u>
Less than 8 feet	Not permitted
8 feet	1 foot
8 to 16 feet	1 foot plus 6 inches for each foot of clearance in excess of 8 feet
Over 16 feet	5 feet

- 3. Location. No projecting sign shall be located within 20 feet of another projecting sign. Of two signs not conforming to this provision, the first lawfully erected sign may remain.
- 4. Number. Only 1 projecting sign will be permitted on the same business frontage. No projecting sign shall be permitted on the same premises where there is a freestanding sign or roof sign.

D. Roof signs.

- 1. Area. Total sign area for roof signs shall not exceed 1 square foot for each lineal foot of street frontage of the parcel of real property on which the sign is to be located.
- 2. Height and/or clearance. The maximum height of a roof sign shall not exceed 8 feet above the highest point of the building. All roof signs shall be installed or erected in such a manner that there shall be no visible angle iron or similar sign support structure.
- 3. Location. No roof sign shall be erected unless and until approved by the Fire Marshal after a finding that the site, type, and location of the sign will not substantially interfere with fire fighting. Roof signs may not project over the parapet wall.
- 4. Number. Roof signs are permitted instead of, but not in addition to, projecting signs or freestanding signs.

SIGN DISTRICTS

E. Awning sign

1. Area. The maximum permitted display surface of an awning sign which is painted onto, attached to, or affixed to, the surface of an awning, is 25 percent of the surface of the awning measured in vertical distance times length. For a sign hung or suspended underneath an awning, the sign shall not exceed in area 1 square foot per 1 lineal foot of awning length.
2. Height and/or clearance. An awning sign may not extend higher than the point at which the roofline intersects the exterior wall, regardless of the existence of a parapet wall. The minimum clearance below an awning on which signage is hung or displayed is 8 feet from the sidewalk or ground level to the lowest portion of the awning, or suspended sign, whichever is lowest.
3. Number. One awning sign per frontage per occupancy is permitted.

F. Under-marquee signs.

1. Area. Under-marquee signs shall not exceed 6 square feet per display surface or 12 square feet in overall sign area.
2. Height and/or clearance. Under-marquee signs must have 8 feet of clearance below the lowest portion of the sign and the ground below.
3. Location. Under-marquee signs shall not project within 2 feet of the curb.
4. Number. No limit, dictated by area requirements.

G. Billboard signs. Billboard signs existing at the effective date of this Ordinance shall be permitted to remain and be maintained in reasonable repair, but may not be replaced or relocated.

H. Daily display sign

1. Area. The maximum permitted area of a daily display sign shall be 12 square feet per display surface and 24 square feet overall, with a maximum height limit of 6 feet above ground level.
2. Number. One daily display sign per business is permitted.
3. Location. A daily display sign must be located on the premises with which it is associated, but not within required landscaped areas, except that a daily display sign may be allowed within the public right-of-way or off the premises, subject to the standards of Section 14.20.040.



SIGN DISTRICTS

- I. Illumination. Signs in commercial zones may be illuminated. Within 500 feet of any residentially zoned property when fluorescent tubes are used for interior illumination of a sign, such illumination shall not exceed illumination equivalent to 425 milliamperes rating tubes behind a plexiglass face with tubes spaced at least 7 inches, center to center. No exposed incandescent lamp which exceeds 15 watts shall be used on the exterior surface of any sign so as to expose the face of such bulb or lamp to any public street or public right-of-way. Par spot or reflective type bulbs may be used for indirect illumination of the display surface if properly shielded from direct glare onto streets.

14.16.050. Manufacturing zone.

No sign shall be erected or maintained in an M or BI zone, except as allowed under Section 14.12.010 or as otherwise noted in this section.

A. Freestanding sign.

1. Area. The maximum permitted area of a freestanding sign shall be computed on $1\frac{1}{2}$ square feet of area per lineal foot of street or highway frontage for the first 100 feet of such frontage plus 1 square foot of area for each foot of frontage over 100 feet, but not exceeding 250 square feet of sign area per display surface for each sign, or a total of 1,000 square feet for all display surfaces.
2. Height and/or clearance. The maximum height of any portion of a sign or sign structure shall be 25 feet from ground level at its base regardless of location. The minimum clearance below the lowest portion of a freestanding sign and the ground below shall be 14 feet in any driveway or parking area.
3. Location. No freestanding sign, or any portion of any freestanding sign, shall be located on or be projected over any portion of a street, sidewalk, or other public right-of-way or property except that those currently existing may project over such right-of-way for a distance not to exceed 2 feet.
4. Number. One multifaced freestanding sign designating the principal goods, products, facilities, or services available on the premises shall be permitted on a street or highway frontage. Where a frontage exceeds 300 feet in length, 1 additional freestanding sign is permitted for such frontage. No freestanding sign shall be permitted on the same premises where there is a roof sign.

B. Wall sign.

1. Area. Wall signs shall not exceed in gross area 10 percent of the face of the building to which the sign is attached or on which the sign is maintained. This includes signs painted directly on the building surface.
2. Height and/or clearance. No wall sign shall extend above the roofline at the wall or the top of a parapet wall, whichever is higher.
3. Number. No limit, dictated by area requirements.

SIGN DISTRICTS

C. Roof signs.

1. Area. Total sign area for roof signs shall not exceed 1 square foot for each lineal foot of street frontage of the parcel of real property on which the sign is to be located.
2. Height and/or clearance. The maximum height of a roof sign shall not exceed 8 feet above the highest point of the building. All roof signs shall be installed or erected in such a manner that there shall be no visible angle iron or similar sign support structure.
3. Location. No roof sign shall be erected unless and until approved by the Fire Marshal after a finding that the site, type, and location of the sign will not substantially interfere with fire fighting. Roof signs may not project over the parapet wall.
4. Number. Roof signs are permitted instead of, but not in addition to, freestanding signs.

D. Awning sign

1. Area. The maximum permitted display surface of an awning sign which is painted onto, attached to, or affixed to, the surface of an awning, is 25 percent of the surface of the awning measured in vertical distance times length. For a sign hung or suspended underneath an awning, the sign shall not exceed in area 1 square foot per 1 lineal foot of awning length.
2. Height and/or clearance. An awning sign may not extend higher than the point at which the roofline intersects the exterior wall, regardless of the existence of a parapet wall. The minimum clearance below an awning on which signage is hung or displayed is 8 feet from the sidewalk or ground level to the lowest portion of the awning, or suspended sign, whichever is lowest.
3. Number. One awning sign per frontage per occupancy is permitted.

E. Billboard signs. Billboard signs existing at the effective date of this Ordinance shall be permitted to remain and be maintained in reasonable repair, but may not be replaced or relocated.

F. Daily display sign

1. Area. The maximum permitted area of a daily display sign shall be 12 square feet per display surface and 24 square feet overall, with a maximum height limit of 6 feet above ground level.
2. Number. One daily display sign per business is permitted.
3. Location. A daily display sign must be located on the premises with which it is associated, but not within required landscaped areas, except that a daily display sign may be allowed within the public right-of-way or off the premises, subject to the standards of Section 14.20.040.

SIGN DISTRICTS

- G. Illumination. Signs in manufacturing zones may be illuminated. Within 500 feet of any residentially zoned property when fluorescent tubes are used for interior illumination of a sign, such illumination shall not exceed illumination equivalent to 425 milliamperes rating tubes behind a plexiglass face with tubes spaced at least 7 inches, center to center. No exposed incandescent lamp which exceeds 15 watts shall be used on the exterior surface of any sign so as to expose the face of such bulb or lamp to any public street or public right-of-way. Par spot or reflective-type bulbs may be used for indirect illumination of the display surface if properly shielded from direct glare onto streets or other property.

21

CHAPTER 14.20. SIGNS IN PUBLIC RIGHT-OF-WAYS

14.20.010. Signs prohibited. Signs are prohibited within public right-of-ways, except as allowed by this Section.

14.20.020. Exempted signs. As referenced in Section 14.12.010.C signs for purposes of public direction and safety may be allowed within the public right-of-way, subject to right-of-way permit requirements of Section 12.16.020 of the Milwaukie Municipal Code and the following standards:

- A. Sign sizes and configurations shall be subject to the general standards of the Oregon Department of Transportation Sign Policy and Guidelines and the Federal Manual on Uniform Traffic Control Devices. Such standards may be deviated by the City Public Works Director upon determination that such deviation is necessary for purposes of message visibility, clear vision maintenance, or other similar factors. Applicants desiring to vary from the Public Works Director's standards determination may apply for a variance following the procedures of Chapter 14.32.
- B. Direction signs shall be generic in nature so as not to unduly distract traffic. Such signs may include, but are not limited to, signs for emergency services (such as hospitals, police and fire stations), traffic control signs, legal notices, railroad crossing signs, signs for nonspecific locations (such as downtown, business area, industrial area, theatre, food services, etc.), danger signals, and similar signs.
- C. Maintenance and upkeep of non-City-owned direction and safety signs shall be the responsibility of the sign owner. Failure to maintain such signs may be cause for permit revocation and/or sign removal.

14.20.030. Bench advertising signs. These are permitted subject to the standards of Section 12.16.020 of the Milwaukie Municipal Code.

14.20.040. Daily display signs.

- A. In sign districts that permit daily display signs (reference Chapter 14.16), a daily display sign may be allowed within the public right-of-way in front of the premises with which it is associated, provided all of the following conditions are met:
 - 1. A City right-of-way permit is obtained. This permit shall be revocable in case of condition noncompliance.
 - 2. The sign is to be set back behind the curb so as not to interfere with on-street parking, or, a minimum of 10 feet from the edge of the nearest street travel lane where curbs are not in place.
 - 3. The sign is to be placed so as to allow at least 5 feet of unimpeded pedestrian sidewalk maneuvering space.
 - 4. The sign is to meet clear vision requirements of Chapter 12.24 of the Milwaukie Municipal Code.
 - 5. The sign is properly maintained as per requirements of Section 14.24.010.
 - 6. The applicant shall assume all liability for incidents involving the sign by signing a document exempting the City from liability.

SIGNS IN PUBLIC RIGHT-OF-WAYS

7. Sign dimension shall not exceed a maximum width of 4 feet nor a maximum above-ground level height of 4.5 feet.
 8. One sign per business is allowed.
- B. Daily display signs may be allowed off the premises, or within the public right-of-way in front of a business with which the sign is not associated, subject to the following standards:
1. All applicable standards of Section 14.20.040.A.
 2. Both the sign owner and owner of the business where the sign is placed must sign a City liability exemption document.
 3. The off-premises daily display sign will take the place of the daily display sign allowance for both the business site where it is placed and the business placing the sign.

3

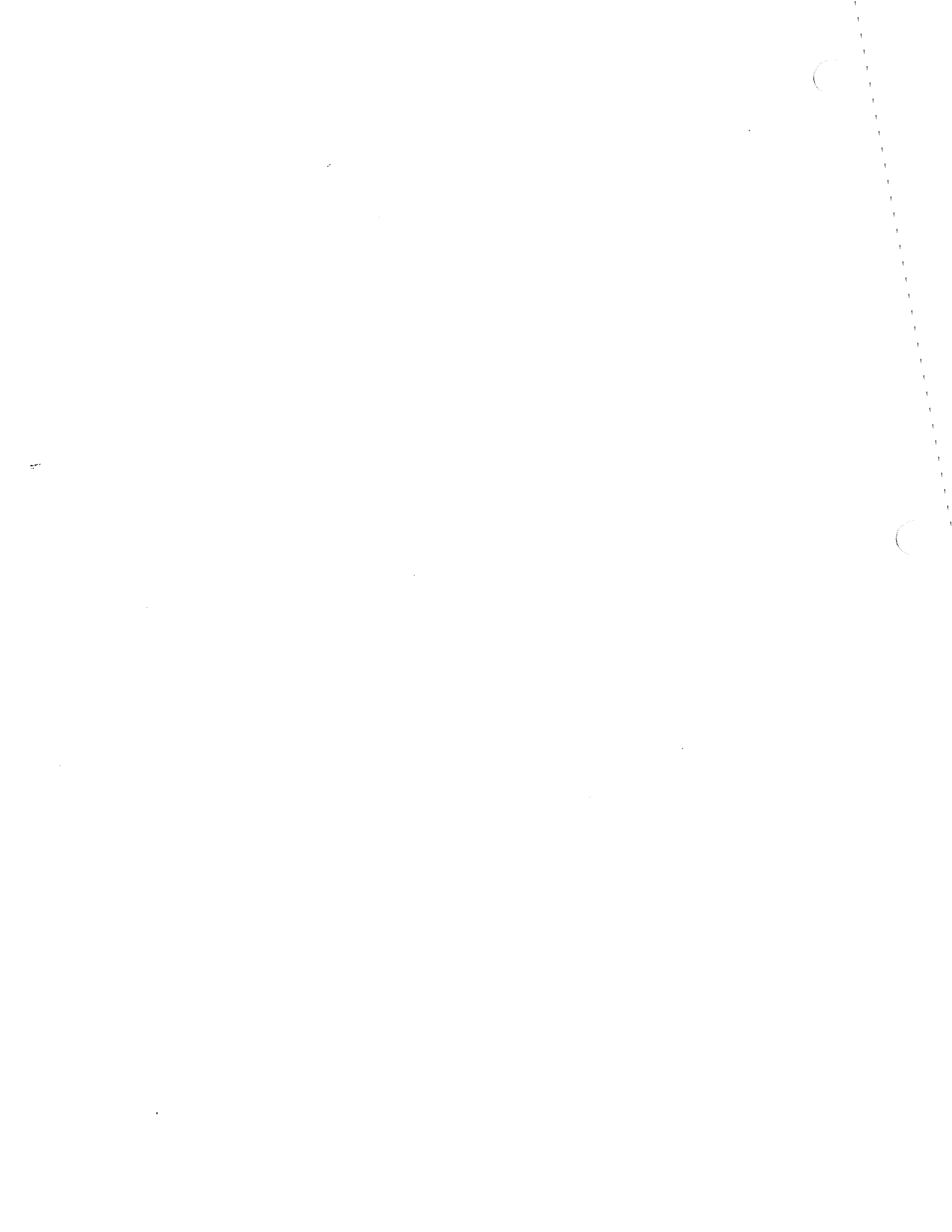
CHAPTER 14.24. SIGN CONSTRUCTION, MAINTENANCE, AND LIGHTING

14.24.010. Construction and maintenance requirements.

- A. Except as otherwise provided in this Ordinance, the construction of all signs or sign structures shall conform to applicable provisions of the Uniform Building Code, Uniform Fire Code, and Electrical Code.
- B. All signs, together with their supports, braces, guys, and anchors, shall be constructed of materials that are durable and weather resistant, and shall be regularly maintained so as to exist at all times in a state of good repair. No person shall maintain, or permit to be maintained on any premises owned or controlled by him or her, any sign which is in a sagging, leaning, fallen, decayed, deteriorated, or other dilapidated or unsafe condition.
- C. All signs and the site upon which they are located shall be maintained in a neat, clean, and attractive condition. Signs shall be kept free from rust, corrosion, peeling paint, or other surface deterioration. Broken or missing sign and lighting panels shall be replaced within 30 days of notification by the City. The display surfaces of all signs shall be kept neatly painted or posted. Reflective backgrounds and materials are not allowed.
- D. Each sign for which a sign permit is required shall specify the name of sign erector, date of erection, electrical power consumption in amperes, and Underwriters Laboratory label, if applicable. Such information shall be in sufficient size and contrast to be readable upon inspection.

14.24.020. Sign lighting.

- A. All lamps or bulbs exposed to direct view shall be limited to 25 watts or less capacity. On time and temperature signs, such bulb is limited to 33 watts capacity.
- B. When neon tubing is employed on the exterior or interior of a sign, the capacity of such tubing shall not exceed 300 milliamperes rating for white tubing nor 100 milliamperes rating for colored tubing.
- C. When fluorescent tubes are used for interior illumination of a sign, such illumination shall not exceed illumination equivalent to 800 milliamperes rating tubes behind a plexiglass face with tubes spaced at least 9 inches, center to center.
- D. These general lighting provisions are applicable for all sign districts, except as noted elsewhere.



32

CHAPTER 14.28. REMOVAL OF SIGNS IN VIOLATION

14.28.010. Abandoned sign.

- A. Time limit. Abandoned signs and their supporting structures shall be removed within 180 days by the owner or lessee when the business which it advertises is no longer conducted on the premises.
- B. Notice given. If the owner or lessee fails to remove it, the City Manager or duly authorized representative shall give the owner 15 days' written notice to remove it.

14.28.020. Nonconforming sign.

- A. Time limit.
 - 1. Nonconforming signs may be continued for a period of 7 years from the effective date of Ordinance ____.
 - 2. Signs located on premises annexed into the city after the effective date of this Ordinance, and which signs do not comply with the provisions of this Ordinance, shall be brought into compliance with this Ordinance within a period of 7 years after the effective date of the annexation.
 - 3. Any sign which is structurally altered, relocated, or replaced shall immediately be brought into compliance with all of the provisions of this Ordinance.
 - 4. Signs in existence on the effective date of this Ordinance which do not comply with provisions regulating flashing signs, use of par spot lights or revolving beacons, revolving signs, or flags, banners, or streamers or strings of lights, temporary or incidental signs, shall be made to conform within 90 days from the effective date of this Ordinance.
- B. Notice given. The City Manager or duly authorized representative shall give 30 days' written notice to the owner or lessee of the sign to remove the sign and its supporting structures or to bring it into compliance with this Ordinance.

14.28.030. Unsafe sign.

- A. Time limit. The City Manager or duly authorized representative may cause any sign and/or sign support structure which they determine to be a hazard to persons or property - by reason of it or its support structure being or becoming of unsound and unsafe condition; i.e., weakened or broken support, broken parts, including tubing, wiring, plastic, etc. - to be removed summarily.
- B. Notice given. Two days notice, except that no notice is required if a determination is made that the sign and/or sign support structure poses an immediate peril to persons or property.

14.28.040. Noncomplying sign.

- A. Time limit. Noncomplying signs shall be removed or brought into compliance within 30 days of notification.

REMOVAL OF SIGNS IN VIOLATION

B. Notice given. The City Manager or duly authorized representative shall give 30 days' written notice, except that noncomplying signs which create a traffic or other safety hazard may be removed by the City Manager or his or her representative without notice.

14.28.050. Administrative procedures for notification of violation.

- A. If the City Manager or duly authorized representative shall find that any sign or sign structure regulated has been constructed or erected, or is being constructed or maintained, in violation of the provisions of this Ordinance, he or she shall give written notice to the permittee thereof, or, if unknown, to the owner or occupant of the building or premises upon which the sign is located.
- B. If the permittee fails to remove or alter the structure so as to comply with the standards set forth within 30 days after such notice, such sign or sign structure is declared a nuisance and the owner may be issued a citation into Municipal Court, as per procedures of Chapter 1.08 of the Milwaukie Municipal Code, and subjected to enforcement fines as established by the City Council.
- C. Signs in violation of this Ordinance which create a safety or traffic hazard may be removed by the City without prior notice and removal costs billed to the sign or property owner.
- D. Such fines and costs may be a lien against the land or premises on which the sign is located and may be collected or foreclosed in the same manner as liens otherwise entered in the liens docket of the City.

CHAPTER 14.32. VARIANCES

14.32.010. Authorization to grant or deny variance. The Planning Commission may authorize variances from the requirements of this Ordinance where it can be shown that, owing to special and unusual circumstances related to a specific piece of property, strict application of the Ordinance would cause an undue or unnecessary hardship. In granting a variance, the Planning Commission, in addition to the time limitations of Section 14.32.040, may attach conditions which it finds necessary to protect the welfare of the city and otherwise achieve the purposes of this Ordinance.

14.32.020. Variance procedure. The following procedures shall be followed in applying for and acting on a variance:

- A. A property owner may initiate a request for a variance by filing an application with the City Manager, using forms required by the City Manager or duly authorized agent. The application shall be accompanied by a site plan drawn to approximate scale showing the condition to be varied and the dimensions and arrangement of the proposed sign, support structure, buildings, and real property. The Planning Commission may request other drawings or material essential to an understanding of the variance request.
- B. The Planning Commission shall hold a public hearing per the provisions of Ordinance 1712, the Zoning Ordinance, Section 1011.3, Minor Quasi-Judicial Review for any variance request which is 25 percent or more of the required standard. Variance requests of less than 25 percent from the standard required shall be reviewed by the Community Development Director per the provisions outlined in Section 1011.2, Administrative Type II Review, of Ordinance 1712, the Zoning Ordinance. Within 5 days after a decision has been rendered with reference to a request for a variance, the City Manager or duly authorized representative shall provide the applicant with notice of the decision of the Planning Commission.

14.32.030. Circumstances for granting variance. The Planning Commission shall consider and make findings with respect to each of the following:

- A. That strict or literal interpretation and enforcement of the specified regulation would result in practical difficulty or unnecessary physical hardship inconsistent with the objectives of the Sign Ordinance.
- B. That there are exceptional or extraordinary circumstances or conditions applicable to the property involved or to the intended use of the property which do not apply generally to other properties classified in the same zoning district.
- C. That strict or literal interpretation and enforcement of the specified regulation would deprive the applicant of privileges enjoyed by the owners of other properties classified in the same zoning district.
- D. That the granting of the variance will not constitute a grant of special privilege inconsistent with the limitations on other properties classified in the same zoning district.
- E. That the granting of the variance will not be detrimental to the public health, safety, or welfare or materially injurious to properties or improvements in the vicinity.

VARIANCES

14.32.040. Time limit.

- A. Authorization of a variance shall be void if the building or work approved by such variance is not commenced within six (6) months of the date of approval.
- B. The Planning Commission may, upon receiving a written request from the applicant prior to the variance expiration date, extend the variance for a period not to exceed one year.

14.32.050. Appeals. Appeals of Planning Commission decisions shall follow the procedures of Section 1000 of the Milwaukie Zoning Ordinance.

CITY OF MILWAUKIE



COMMUNITY DEVELOPMENT
PUBLIC WORKS

6101 S E. JOHNSON CREEK BLVD

TELEPHONE: 652-4410

MEMORANDUM

TO: Mayor and City Council

THRU: Dan Bartlett, City Manager *DB*
Tim Corbett, Public Works Director *TC*

FROM: Paul Roeger, Office Engineer *PR*

RE: Traffic Safety Commission
Annual Report

DATE: February 9, 1993

ACTION REQUESTED

None. Information only.

DISCUSSION

The Traffic Safety Commission (TSC) has completed the attached "Annual Report" for 1992. TSC Chairman Dick Baker will be in attendance at the City Council meeting to give the oral "Annual Report" to the City Council.

Attachment: 1992 Traffic Safety Commission "Annual Report"

CITY OF MILWAUKIE
TRAFFIC SAFETY COMMISSION
ANNUAL REPORT
1992

MEMBERSHIP

*Dick Baker, Chair
Bruce Bergman
David Cookson*

*Joe Precourt
Larry Cowling
Michele Harris, SAAD*

This past year certainly has not been uneventful for the TRAFFIC SAFETY COMMISSION. Activities and efforts have more than stimulated the capabilities of the membership; yes, some of the monthly process was routine, and at times mundane. However, there was accomplishment: parking regulated at Main Street and Washington; S. E. Monroe and Penzance; the Frontage Road between Milport and Ochoco. Above the level of parking regulations, more meaningful steps were taken: closing off a dangerous crosswalk on OSH 99E at Jefferson; stop sign controls to regulate S.E. 42nd at Howe St.; traffic advisory sign on Dwyer Drive, west of S.E. 36th; and the permanent vacating of S.E. 23rd at the High School.

Filling the time gap between various agenda items, the Commission made viable recommendations to the Grove Homeowners Association, but then tabled a concern for traffic safety recommendations for the intersection of S.E. 43rd and King Road.

All-in-all, we have watched the McLoughlin Project move from the planning process well into the construction phase. Its impact on the City is not easily outlined, but citizen complaints of traffic pattern change can, in some cases, be blamed on traffic delays attributed to construction, detour routing, access limitations, and congestion.

Highlighting the year are three different situations, all presented by well-organized and articulate neighborhood groups, with legitimate concerns over the safety and livability of their community. In each scenario, vehicular traffic, its changing patterns, increased frequency, and speed, is the culprit.

The Lake Road group was heard and ultimately some reasonable changes were put into play: bike lanes were redressed and given a posting, "No Passing In Bike Lane;" a reduced speed was calculated for the traffic-way; and traffic lanes were striped and lined for "No Passing" within the City boundary.

Residents along S.E. Monroe Street, between S.E. 21st and the Expressway, have concern for both speeding vehicles and a marked increase in Truck traffic. Nothing concrete has come to the surface in resolving these issues, the City police will try enforcing speed laws as manpower shortages are eliminated and, at this time, S.E. Monroe does not qualify to be closed to vehicles over 20,000 GVW. Time will tell whether the increased traffic is a product of the McLoughlin Project.

Saved for last is the concern voiced by the S.E. 34th Ave. Neighborhood Task Force. These residents have realized a steady increase in vehicular traffic, specifically mentioning a dynamic increase in heavy trucks, speeding vehicles, all generating noise and emission pollution, which changed their neighborhood. The livability and safety factor is very much in jeopardy. They attribute the change to the Market Place Development.

The Commission has taken their concern quite serious. Remedy is not easy, nor is it immediate. However, resolution seems to be in a change in focus of the T.S.C. Instead of blanketly proclaiming vehicular traffic is our highest priority with speedy, unhampered movement our only concern, the Commission now is beginning to say livability is important. Safety for all users of the roadway, autos, trucks, bicyclists, and pedestrians.

T.S.C. supports and recommends design alternative applications which performs at least three services: reduces vehicular speed, but allows passage; generates a safer atmosphere for bicyclists; and inspires pedestrian activity. 1993 will be the proof of what is planned.

CITY OF MILWAUKIE



POLICE DEPARTMENT
2566 S.E. Harrison • phone 652-4400

MEMORANDUM
January 25, 1993

TO: Mayor and City Council
THROUGH: Dan R. Bartlett, City Manager
FROM: Charles A. Mansfield, Chief of Police *CM*
SUBJECT: CITY ORDINANCE: VEHICLE IMPOUNDS

Action Requested

Approve city ordinance authorizing the Police Department to impound vehicles of persons taken into custody.

Background

Frequently police officers encounter or stop persons occupying or operating motor vehicles and subsequently arrest the occupant or driver of the vehicle for a crime. In some of those cases the person arrested is the only person present and officers are faced with a decision on whether or not the car should be towed.

Private vehicles left at the scene of an arrest present a liability problem for the officer and the city. The city is responsible for the safekeeping of prisoner property, including motor vehicles. There is definitely a possibility of vandalism, theft of items from the vehicle or theft of the vehicle itself. Additionally, vehicles left at the roadside are subject to damage by other autos through collision.

Our present policy provides that, should other persons be present in the vehicle, have a valid operator's license and be in physical condition to operate the vehicle, the vehicle may be released to that person with the owner's/driver's consent. Otherwise, the vehicle is subject to impound unless the owner/driver signs a release form.

This procedure is not always practical (person may be violent, handcuffed and a risk to the officer) and creates an impractical, uneven policy. Additionally, it does not

provide a uniform policy on inventory searches of vehicles incident to arrest, which may create future legal problems in cases where evidence is seized as the result of inventory searches.

The department desires to adopt a uniform, easily applied policy for the safekeeping of motor vehicles by adoption of a city ordinance, prepared by the City Attorney, authorizing impounding of vehicles in arrest situations. Impounding would not occur to a vehicle in the possession of an arrested person;

Where another person known and acceptable to the arrestee is on the scene or able to respond in a reasonable time, and;

Has a valid driver's license, and;

Has no impairment and, in the officer's opinion, is able to drive the vehicle to a place of safety.

In all other cases, the vehicle would be impounded as prisoner property for safekeeping. Department regulations require the officer complete an inventory of property in the vehicle and the inventory form be receipted for by the tow company operator as they take responsibility for the vehicle. This procedure is uniform, protects the property of the arrestee and significantly reduces the city's liability exposure.

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF MILWAUKIE, OREGON, AMENDING CHAPTER 10.20 BY ADDING AUTHORITY TO TOW AND IMPOUND VEHICLES IN THE POSSESSION OF A PERSON TAKEN INTO CUSTODY.

WHEREAS, persons taken into custody by a law enforcement officer often have no other person to drive their vehicle to a place of safety; and

WHEREAS, a vehicle left parked is at risk of theft or damage; and

WHEREAS, the City of Milwaukie could be liable for any damage done to a vehicle left unattended; and

WHEREAS, for the protection of those unattended vehicles, the City Council wishes to give the police authority to tow and impound vehicles left legally parked by a person taken into custody; now, therefore,

THE CITY OF MILWAUKIE DOES ORDAIN AS FOLLOWS:

Section 1. Chapter 10.20 of the Milwaukie Municipal Code is amended by adding Section 10.20.110 to read as follows:

Section 10.20.110 Authority to impound vehicles in possession of a person taken into custody.

(a) When a vehicle is in the possession of a person taken into custody by a law enforcement officer and no other reasonable disposition of the vehicle is available, the vehicle may be towed without prior notice. (b) Reasonable disposition means that a person known and acceptable to the arrestee is on the scene, or readily available, with a valid driver's license and no impairment, and the officer determines that no circumstances exist which would render that person incapable of driving the vehicle to a place of safety.

Read the first time on _____, 1992, and moved to a second reading by _____ vote of the City Council.

Read the second time and adopted by the City Council on _____, 1992.

Signed by the Mayor on _____, 1992.

Craig Lomnicki, Mayor

ATTEST:

City Recorder

APPROVED AS TO FORM:

City Attorney



* * * * MEMORANDUM * * * *

February 16, 1993

To: Mayor and City Council
From: Dan Bartlett, City Manager *DRB/pad*
Subject: Resolution Supporting Clackamas County Three-Year Law Enforcement Serial Levy

Action Requested

Consider a resolution supporting the Clackamas County three-year law enforcement serial levy.

Background

A solution to the tax equity problem with Clackamas County has long been a City Council goal. The passage of Ballot Measure 5 emphasizes the need for efficient and effective service delivery.

In March, 1991 the Clackamas County Board of Commissioners recognized the Fair and Efficient Law Enforcement Committee (FELEC) made up of County officials and representatives from the Clackamas Cities Association. This committee worked with Police Chiefs and the County Sheriff to find ways to coordinate, cooperate, and provide efficiencies in law enforcement service delivery and to explore ways to achieve fiscal fairness. Roger Hall, former Mayor and Councilor, was a committee member.

The FELEC developed recommendations which were presented to the Clackamas Cities Association. The Milwaukie City Council adopted Resolution No. 40-1991 on November 5, 1991, requesting implementation of these recommendations.

The group recommended that the Board of County Commissioners authorize the Sheriff's Department to request creation of an enhanced law enforcement service district through the Boundary Commission and to put the measure on the May, 1992 ballot. This ballot measure failed.

The Board of County Commissioners continued to be aware of the equity issue. The upcoming three-year serial levy measure on the March 23, 1993, ballot proposes a differential tax rate for property owners residing in cities which have their own police department or contract with the Sheriff.

Voters will consider a levy of \$1.35 per \$1000 assessed value in cities such as Milwaukie. Residents living in an unincorporated areas or cities that receive Sheriff patrol services would pay \$1.74 per \$1000. The actual current assessment Milwaukie residents see on their tax statement for Sheriff patrol services is \$1.496 per \$1000.

The ballot title states that the levy could be used only for law enforcement purposes. The levy would include money for confining convicted criminals and prosecution of crimes. It would also help fund the juvenile court system and programs to prevent child abuse and other crimes.

Recommendation

Staff recommends that the City Council adopt the proposed resolution supporting the Clackamas County three-year law enforcement serial levy.



CLACKAMAS COUNTY

Board of Commissioners

January 21, 1993

DARLENE HOOLEY
CHAIR

ED LINDQUIST
COMMISSIONER

JUDIE HAMMERSTAD
COMMISSIONER

MICHAEL F. SWANSON
CHIEF EXECUTIVE OFFICER

Mayor Craig Lomnicki and City Council
City of Milwaukie
10722 SE Main Street
Milwaukie, OR 97222

Dear Mayor ^{Craig} Lomnicki and City Council:

This morning the Board of County Commissioners called for an election for March 23, 1993, on a three-year serial levy for law enforcement. The substance of the levy includes differential taxation inside cities and outside cities.

As you know, the Fair and Efficient Law Enforcement Committee (FELEC) was constituted by the cities of the County and the Board of County Commissioners to work on and develop fair, equitable and effective law enforcement funding. This Committee was made up of City and County elected and appointed officials and has spent many, many hours developing the substance of the levy. We believe the levy itself fairly reflects the Committee's recommendation and is in the best interest of the people of your City and the County.

We have included a copy of the proposed levy and a proposed draft resolution for your consideration.

The County Commissioners are very gratified that the Committee has come up with a product that will continue effective law enforcement in the Cities and the County and deals effectively with the perceived funding problems inside and outside cities. We respectfully request you favorably consider the proposed draft resolution.

Sincerely,

Darlene Hooley, Chair
Board of County Commissioners

NOTICE OF COUNTY MEASURE ELECTION

CLACKAMAS
(Name of county)

Notice is hereby given that on Tuesday, March 23, 1993
(Day of week) (Date of election)

a measure election will be held in CLACKAMAS County, Oregon.
(Name of county)

The county clerk has advised us (SELECT ONE):

- The election will be conducted at the polls. The polls will be open from 7:00 a.m. to 8:00 p.m.
- The election will be conducted by mail.

The following shall be the ballot title of the measure to be submitted to the county's voters on this date:

CAPTION (10 Words) Three Year Law Enforcement Operations Serial Levy

QUESTION (20 Words) Shall County levy \$1.35/\$1000 in cities with police services, \$1.74/\$1000 elsewhere, in 1993-96, outside tax base, for law enforcement operations.

SUMMARY The basic operations of the Clackamas County Sheriff's Office are funded by a serial levy. That levy expires on June 30, 1993. This measure would fund the Sheriff for three more years, and support related law enforcement programs.

The levy proposed is \$1.35 per \$1000 of assessed value of property in cities which have their own police or contract for services with the Sheriff. It would be \$1.74 per \$1000 outside cities and in Happy Valley, Johnson City, Rivergrove, Estacada and Barlow. Those cities would receive Sheriff patrol services.

This levy can only be used for law enforcement purposes. It includes money for confining convicted criminals and prosecution of crimes. It would help fund the juvenile court system and programs to prevent child abuse and other crimes.

If the levy ending is not replaced, the result will be drastic cuts in law enforcement and related public services.

(**Reverse)

The following authorized county official hereby certifies the above ballot title is true and complete.

Darlene Hooley
Signature of authorized county official (not required to be notarized)

1-21-93
Date signed

Darlene Hooley
Printed name of authorized county official

Chair
Title

- *1. For measure authorizing tax levy or establishing new tax base: Concise and impartial statement of not more than 175 words, explaining chief purpose of the measure and giving reasons for the measure. ORS 310.390. Additional statement required by ORS 310.395 shall not be included in word count.
- *2. For any other measure: Concise and impartial statement of not more than 85 words, summarizing the measure and its major effect. Content meets requirements of ORS 250.035, 250.009 and 250.041.

This levy would be subject to section 11b, Article XI of the Oregon Constitution. The revenue would be used for governmental purposes other than education, specifically law enforcement. It would reduce property tax collections for other units of local government in some areas.

It is estimated this levy will raise \$22,567,544 in 1993-94, \$23,695,922 in 1994-95 and \$24,880,718 in 1995-96.

RESOLUTION NO. _____

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MILWAUKIE,
OREGON, SUPPORTING THE CLACKAMAS COUNTY THREE-YEAR LAW
ENFORCEMENT SERIAL LEVY**

WHEREAS, the need for effective, efficient and coordinated law enforcement is crucial to the people of this City and County; and

WHEREAS, Ballot Measure 5 reemphasizes the need for efficient and effective service delivery; and

WHEREAS, the County Sheriff and the City Police Chiefs are continuing to work toward coordinated operational efficiencies and effectiveness in law enforcement in the County; and

WHEREAS, the "Fair and Efficient Law Enforcement Committee", set up and recognized by the cities of the County and the Board of County Commissioners, said Committee being made up of City and County elected and appointed officials, has recommended that the cities of this County endorse the proposed three-year law enforcement serial levy to be submitted to the people on March 23, 1993, because in the Committee's view, this proposed levy is a fair and equitable approach to paying crucial Sheriff's services inside cities and would maintain a strong Sheriff's patrol in unincorporated areas;

NOW, THEREFORE, BE IT RESOLVED that the Council of the City of Milwaukie, Oregon, recommends said levy to the people of the City of Milwaukie, and the people of Clackamas County for approval at the March 23, 1993, special election.

Introduced and adopted by the City Council on February 16, 1993.

By _____
Craig J. Lomnicki, Mayor

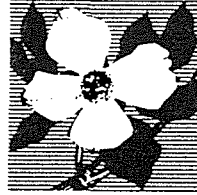
ATTEST:

Pat DuVal, City Recorder

APPROVED AS TO FORM:

O'Donnell, Ramis, Crew, & Corrigan

CITY OF MILWAUKIE



COMMUNITY DEVELOPMENT
PUBLIC WORKS

6101 S E. JOHNSON CREEK BLVD

TELEPHONE: 652-4410

TO: MAYOR AND CITY COUNCIL

THRU: DAN BARTLETT; CITY MANAGER *Dan*
TIM CORBETT; PUBLIC WORKS DIRECTOR
KELLY SOMERS; PUBLIC WORKS SUPERINTENDENT

FROM: MIKE CLARK; OPERATIONS SUPERVISOR STREET DEPARTMENT

RE: APPROVAL TO AWARD BID FOR SIGN SHOP CONSTRUCTION

DATE: 2/15/93

ACTION REQUESTED:

Approval to award bid for construction of sign shop.

BACKGROUND:

On 1/5/93 Council gave permission to advertise for bids for the construction of the sign shop. The street fund has \$36,000.00 budgeted for this project.

DISCUSSION:

The bid opening will be held Feb. 16, 1993 the day of the Council meeting. The results of this bid will be presented to Council along with Staffs recommendations at the Feb. 16 meeting. The reason for the time constraints is to allow the contractor two months for permit approval and two months for construction, so the project is substantially complete by June 30th.

RECOMMENDATION:

Staff recommends Council award the bid to the low responsible bidder.

CITY OF MILWAUKIE



FAX (503) 652-4433

*** MEMORANDUM ***

February 8, 1993

To: Mayor and City Council
From: Dan Bartlett, City Manager *Don*
Re: Community Development Block Grant (CDBG)
Supplemental Applications

Action Requested

Prioritize applications for additional CDBG grant funding.

Background

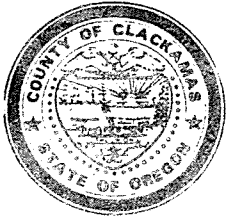
Attached is a memo from Gary DiCenzo concerning an additional \$750,000 for the County's CDBG allocation. Also attached is a report on the CDBG project allocations.

Staff will prepare several applications based on our Americans with Disabilities Act self-appraisal. This will probably include restroom modifications at some of our buildings and other mandated accessibility modifications.

The completed applications will not be available until February 15, 1993. They will be distributed to the Council at the worksession on February 16, 1993.

cc: File
cm656/hd





CLACKAMAS COUNTY

Department of Human Services
Community Development Division

GARY DICENZO
DIRECTOR

January 21, 1993

To: CITIZENS ADVISORY COMMITTEE
POLICY ADVISORY BOARD
INTERESTED PERSONS

From: Gary DiCenzo, Director
Community Development Division

Subject: AVAILABILITY OF SUPPLEMENTAL COMMUNITY
DEVELOPMENT BLOCK GRANT FUNDS FOR PROGRAM
YEAR 1993

We have good news! I was recently notified that Clackamas County's CDBG allocation has been increased for program year 1993. This increase, combined with program income and carry-over funds will amount to approximately \$750,000 above the amount we have previously budgeted for 1993 projects. As a result of this, we are soliciting proposals for these funds.

Due to the limited time we have to receive and evaluate proposals and incorporate new projects into our grant application, the deadline for submission of proposals is 5:00 P.M. Friday, February 19, 1993.

Proposals will be reviewed by staff and a list of recommended projects will be submitted to and considered by the CAC/PAB at their meetings in March. Final consideration and approval of projects will be made by the Board of Commissioners in April and May.

To be considered for funding proposals must:

1. be quick to implement;
2. provide the minimum matching requirement of 20% of the project cost; and
3. meet all CDBG program requirements.

The attached Instructions for Submitting Proposals for Supplemental 1993 Grant Funds explains the requirements for submitting proposals. A Public Hearing to discuss Community Development needs and priorities will be held February 10 at

4

Letter to CAC/PAB
January 21, 1993
Page 2

7:00 P.M. at the Gladstone Senior Center (see attached notice).
You don't need to attend the hearing in order to submit a
proposal for funding.

We realize that this is a very short time frame. If you don't
have a project ready to submit for consideration please don't
panic; our next 3-year funding cycle is coming up in 8-10
months. Additional information on the process can be obtained
by contacting Doug Youngsma or Dale Query at 655-8591.

Enclosures

(5)

INSTRUCTIONS FOR
SUBMITTING PROPOSALS FOR SUPPLEMENTAL 1993 GRANT FUNDS

Clackamas County
Community Development Block Grant Program

Clackamas County has approximately \$750,000 in supplemental 1993 Community Development Block Grant (CDBG) funds. In order to be considered for funds, two copies of each project proposal must be submitted to the Community Development Division by 5 p.m. on Friday, February 19, 1993. The Community Development Division is located on 11th Street between McLoughlin Blvd. and Main Street in Downtown Oregon City. Proposals can be submitted by mail to the Community Development Office at the following address:

Gary DiCenzo, Director
Clackamas County Community Development Division
112 11th Street
Oregon City, OR 97045

The principal objective of the CDBG Program is to fund projects and programs which benefit low and moderate income people. Most of the funds are spent on capital improvement projects such as community centers, housing rehabilitation, streets, sidewalks, water and sewer facilities and historic preservation. Activities eligible for Community Development Block Grant assistance include housing, neighborhood improvements, economic development, other public facilities, public services and planning. In addition to qualifying as an eligible activity successful proposals must meet the following general requirements:

1. The proposed project must meet one of three national objectives of the Community Development program as established by Congress. (These are described in item number 7 on page 3.)
2. The project sponsor must commit matching resources equivalent to at least 20 percent of the project's total budget. The proposal must document the source and availability of the matching resources.
3. Project proposals submitted by applicants other than the County must be endorsed by the appropriate governing board (City Council, Board of Directors, etc.). In the interest of time endorsements may be obtained after your proposal is submitted.
4. The project's budget and cost estimate must be realistic.
5. The project must be able to be completed within 12-18 months.

6. The project must not cause the relocation or displacement of low and moderate income people or cause the demolition or loss of low and moderate income housing.

Evaluation criteria are described in the County's 1991-93 CDBG Program Funding Policies and vary somewhat with the type of project proposed. Project selection criteria generally emphasize relative need, project feasibility and anticipated benefit versus cost. A copy of the Funding Policies is available at the Community Development Office.

If you have any questions about the proposal process or if you need assistance in preparing your proposal, please contact Doug Youngsma, Dale Query or Chuck Robbins at the Community Development Office at (503) 655-8591.

Project proposals are being requested in the format outlined below. Each proposal must address all of the applicable items in the order shown. If any of the requested information is not applicable, it should be so indicated. Please be concise. Proposals should be produced simply and economically. If you submit more than one project proposal, please indicate your order of priority. The County reserves the right to reject incomplete proposals or to fund projects at a level which is less than the amount requested.

Proposal Content

1. Identify the name or title of the project.
2. Identify the person, organization, or governmental agency which is proposing the project. Include evidence that the board of directors (or appropriate governing body) has approved or is expected to approve any proposal being submitted by the organization.
3. List the name, address and phone number of a contact person who is familiar with the project.
4. If known, give the precise location of the project site and a brief description of the area. Attaching a map and photos would be helpful.
5. Indicate why the project is needed and what the objectives are. Discuss the nature and seriousness of the problem and past and ongoing efforts to remedy it. Identify who will benefit from the project. Indicate what results or accomplishments are expected.
6. Describe the project, including specific activities you expect to undertake such as building renovation, street improvements, historic preservation, etc. Specify what is to be done in quantitative terms, such as square feet of

floor space to be built, lineal feet of streets to be paved, etc. Indicate when the project can start and finish.

7. In order to be eligible for CDBG funds, the proposed project must satisfy one or more broad national objectives of the Community Development Program. A project can meet a national objective if it falls within one or more of the following categories:

- (1) It primarily benefits low and moderate income persons.
- (2) It aids in the prevention or elimination of slums or blight.
- (3) It is designed to meet community development needs having a particular urgency. Such activities are designed to alleviate conditions which pose a serious and immediate threat to the health and welfare of a community and which have become critical within the preceding 18 months.

Federal law requires that on the whole, at least 70% of all CDBG funds received must be spent on activities which primarily benefit low and moderate income people. Federal requirements also limit the scope of eligible activities for projects falling within categories 2 and 3 above which do not primarily benefit low and moderate income people.

Indicate which of the three above referenced national objectives the proposed project will meet. (Planning activities are exempt from this requirement.) Please indicate how the project will either benefit low and moderate income people, aid in the prevention or elimination of slums or blight, or meet an urgent need and what documentation can be provided. For assistance in complying with this requirement feel free to contact Doug Youngsma at 655-8591.

8. Indicate the total estimated cost of the project and the amount of CDBG funds being requested. Please note that the County's Funding Policies require the project sponsor to contribute a minimum 20 percent match (cash or in-kind).

Provide a detailed cost estimate of the project by listing specific expenses, i.e., engineering, construction, materials, etc. The source(s) and date(s) of cost estimates must be indicated. For all expenses, state anticipated sources of revenue, i.e., CDBG funds, cash donations, in-kind services, other federal or state grants, etc. The project sponsor's administrative time spent on the project cannot be counted towards meeting the match requirements. Projects causing people or businesses to be displaced will not be funded. The Community Development Division will add

8

an amount needed to pay for legal, technical, and project management costs of carrying out the project to all project budgets.

9. Please attach any statistical data, letters of support, applicable experience of sponsor, evidence of financial commitment from other funding sources, or other material you believe will assist the County in its review of your proposal.
10. Indicate if you expect the project to displace any residents or businesses or if it will cause low and moderate income housing to be demolished or converted to another use. If so, please explain.
11. Indicate whether the project will have any negative impacts on historic or architecturally significant properties or on the environment.
12. Please describe your readiness to proceed with the project such as the extent to which matching funds have been secured and land use issues have been resolved.

Other Information

Successful applicants must be willing to comply with all applicable Federal, State and County statutes, rules, regulations and record keeping requirements governing the use of CDBG funds.

Whenever possible CDBG assistance will be in the form of a loan rather than a grant. HUD requires all loans or grants to be repaid according to a pre-determined formula when properties improved or acquired with CDBG funds are sold or used for other purposes.

Staff recommendations will be submitted to and considered by the Citizens Advisory Committee and Policy Advisory Board in March, 1993. Final consideration and approval of projects will be made by the Board of County Commissioners in April and May, 1993. If you do not have a project ready to submit for this round of funding or if your project proposal is not selected for funding please remember that the next three year funding cycle is only 8-10 months away.

NOTICE OF PUBLIC HEARING

The Clackamas County Community Development Division will hold a PUBLIC HEARING at the

Gladstone Senior Center
1050 Portland
Gladstone, Oregon
Wednesday, February 10, 1993
7:00 P.M.

The purpose of the hearing will be to receive testimony from citizens on housing and community development needs and priorities for the County's 1993 Community Development Block Grant Program (CDBG).

Staff will also be present to assist persons wishing to submit proposals for the Supplemental 1993 CDBG Funds which will be included in Clackamas County's 1993 CDBG application.

The hearing room is accessible to handicapped persons.

For more information contact Dale Query at 655-8591.

SCHEDULE FOR PROGRAM YEAR 1993 GRANT APPLICATION

1993

- February 10 Public Hearing
Wednesday Receive testimony on Community Development Needs and
Priorities - 7:00 P.M. - Gladstone Senior Center
1050 Portland Avenue - Gladstone

- February 19 Proposals due for Program Year 1993 Supplemental CDBG funds
Friday

- March 24 Meeting - CAC/PAB
Wednesday Oregon City Senior Center - classroom - 2:00 P.M.
615 Fifth St. - Oregon City
Discussion of 1993 Project List

- March 31 Meeting - CAC/PAB
Wednesday Oregon City Senior Center
multi purpose room - 2:00 P.M.
615 Fifth St. - Oregon City
Discussion/Approval of 1993 Project List (if needed)

- April 29 Public Hearing
Thursday Before the Board of County Commissioners - 10:00 A.M.
1. Review CDBG Program Performance
2. Discuss and Approve Program Year 1993
Proposed Statement of Objectives

- May 13 BCC Approves 1993 Final Statement of Objectives - 10:00 A.M.
Thursday

- May 31 Submit Program Year 1993 Grant Application to HUD
Monday

- July 1 Program Year 1993 Begins
Thursday

CLACKAMAS COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

QUARTERLY STATUS REPORT
October - December 1992

PROJECT	PROJECT MANAGER	PROJECT YEAR	BUDGETED AMOUNT	SPENT TO DATE	ACTIVITY IN THE PAST QUARTER/REMARKS
CITY PROJECTS					
Canby					
1. Telephone Welfare Check System	ROBBINS	1991	8,000	141	An Intergovernmental Agreement has been executed with the City of Canby. The City is in the process of obtaining bids for the necessary computer hardware and software.
2. Canby Social Improvement Plan	ROBBINS	1992	25,000	38	County is working with the City to develop a Scope of Work to be used in preparing an RFP to hire a consultant.
Gladstone					
3. Gladstone Elementary School Sidewalk Improvements	ROBBINS	1992	15,000	0	County is working with the City to prepare an Intergovernmental Agreement.
Milwaukie					
4. Milwaukie Senior Center Expansion	ROBBINS	1991 1992	180,000 30,000	131,896 0	Glen/Mar Construction was low bidder. The work is 85% complete. Project should be completed by February 1993.

CLACKAMAS COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

12

QUARTERLY STATUS REPORT
October - December 1992

PROJECT	PROJECT MANAGER	PROJECT YEAR	BUDGETED AMOUNT	SPENT TO DATE	ACTVIVITY IN THE PAST QUARTER/REMARKS
5. Milwaukie Sidewalk Improvements	YOUNGSMA	1991	73,000	2,821	Construction is approximately 75% complete.
6. Milwaukie City Hall Elevator	ROBBINS	1992	75,000	1,046	The County has selected OTAK Inc. to design the project. An agreement with the architect will be executed in February.
Molalla -----					
7. Job Developer/In-Home Care Coordinator	ROBBINS	1992	23,000	1,124	214 individuals found permanent/temporary, full or part time jobs between August 1992 and December 1992.
8. Molalla Water Intake Improvements	YOUNGSMA	1991 1992	165,000 100,000	165,000 96,715	Construction work is in progress and is approximately 80% complete.
9. Molalla Pedestrain Improvements	YOUNGSMA	1991	25,000	10,631	Installation of an irrigation system in Clark Park has been completed. Other projects are being considered.
10. Molalla - Toliver Street Sidewalk Improvements	YOUNGSMA	1992	30,000	0	A cooperation agreement is scheduled for consideration by the DCC on 1/21.

CLACKAMAS COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

QUARTERLY STATUS REPORT
October - December 1992

PROJECT	PROJECT MANAGER	PROJECT YEAR	BUDGETED AMOUNT	SPENT TO DATE	ACTIVITY IN THE PAST QUARTER/REMARKS
Oregon City					
11. Oregon City Historic Rehabilitation Program	HARRIS	1989 1990	22,000 20,000	19,941 0	3 loans in process, 1 in progress, 3 awaiting bids.
12. Barclay Hills Park Improvements	QUERY	1991	18,000	17,262	Playground equipment was delivered in October. City crews will install the equipment.
13. Downtown Facade Improvements	HARRIS	1991 1992	42,000 30,000	805 0	No further applications received at this time.
14. Oregon City Senior Center Access Improvements	QUERY	1992	20,000	0	A Cooperation Agreement between the County and the City is being drafted.
UNICORPORATED AREA PROJECTS					
Canby					
15. Mark Prairie School Preservation	YOUNGSMA	1991 1992	5,270 55,000	5,270 2,079	Plans and specifications are being prepared by the architect.



CLACKAMAS COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

71

QUARTERLY STATUS REPORT
October - December 1992

PROJECT	PROJECT MANAGER	PROJECT YEAR	BUDGETED AMOUNT	SPENT TO DATE	ACTVIVITY IN THE PAST QUARTER/REMARKS

Clackamas					

16. Janssen Road Transitional Housing	ROBBINS	1986	42,000	13	Funds will be used for off-site improvements to assist in the construction of a residential facility for persons with psychiatric disabilities.
Colton					

17. Colton Deardorff Drive Road Improvements	YOUNGSMA	1989 1992	33,000 50,000	2,337 0	Proposals for engineering services have been received by the Road Department.
Milwaukie					

18. Oak Lodge Water Line Improvements	YOUNGSMA	1989	30,000	18,596	Water line replacement by the District is in progress.
Oregon City					

19. Youth Adventures Building Construction	QUERY	1990	256,000	232,210	Construction is completed, with the exception of some work which will be completed by another contractor. We are waiting for the project architect to issue the final change order deducting that work from the contract.

CLACKAMAS COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

QUARTERLY STATUS REPORT
October - December 1992

PROJECT	PROJECT MANAGER	PROJECT YEAR	BUDGETED AMOUNT	SPENT TO DATE	ACTIVITY IN THE PAST QUARTER/REMARKS
Overland Park/Dattin					
20. Overland Park Street Improvements	ROBBINS	1990	20,000	0	Funds will be used on Otty Road. The County Road Department will be doing the work. Project should begin in March 1993.
21. Kendall Center Improvements	ROBBINS	1991	23,000	8,320	Electrical and HVAC improvements have been completed. County is soliciting bids for the plumbing work.
Sandy					
22. Bull Run School Preservation	YOUNGSMA	1991	36,181	35,904	Project has been completed and the building is being used for classrooms.
COUNTY-WIDE PROJECTS					
23. Roof and Gutter Program	HARRIS	1990	110,000	110,000	1 in process, 4 awaiting bids, 1 in progress.
		1991	107,021	0	
		1992	30,000	3,522	
24. Clackamas County Historic Landmarks Rehab Program	HARRIS	1991	34,000	31,668	1 in process, 1 awaiting bids, 3 in progress.
		1992	36,000	0	

CLACKAMAS COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

16

QUARTERLY STATUS REPORT
October - December 1992

PROJECT	PROJECT MANAGER	PROJECT YEAR	BUDGETED AMOUNT	SPENT TO DATE	ACTIVITY IN THE PAST QUARTER/REMARKS
25. Housing Rehabilitation Deferred Payment Loans	HARRIS	1991 1992	358,675 342,464	285,945 0	8 DPL's in process, 11 awaiting bids, 5 in progress.
26. Fair Housing I & R	QUERY	1991 1992	42,000 43,000	42,000 3,192	Services are continuing.
27. Housing Authority Rental Rehabilitation Program	HARRIS	1992	19,000	15,429	Awaiting bids on 3 improvement projects.
28. Sewer Loan Hook-Up Program	HARRIS	1989 1990	89,000 41,000	401 0	7 in process.
29. Gleaners Building Acquisition	QUERY	1989 1992	33,000 200,000	566 0	The Gleaners continue to search for a suitable building. Funds from the FY 1992 CDBG program (\$200,000) will be added to existing funds and other grant sources.
30. Affordable Housing Program	QUERY	1992	225,000	0	County is evaluating specific projects for funding.
31. Paint Program	HARRIS	1991	50,000	139	1 in process. Project should move quickly during the summer months.
32. Mobile Home Weatherization Program	HARRIS	1991	30,000	2,000	This is an on-going mobile home weatherization program operated by Employment Training and Business Services (ETBS). 1 project has been completed.

CLACKAMAS COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

QUARTERLY STATUS REPORT
October - December 1992

PROJECT	PROJECT MANAGER	PROJECT YEAR	BUDGETED AMOUNT	SPENT TO DATE	ACTVIVITY IN THE PAST QUARTER/REMARKS
33. Willamette River Corridor Master Plan	ROBBINS	1989 1990	6,000 40,000	612 0	The plan is approximately 60% complete. DTD anticipates a lengthy public review process. Plan should be completed by December 1993.
34. Adolescent Day Treatment	ROBBINS	1990 1991	220,000 119,000	220,000 116,834	Project is 95% complete. Project should be completed by February 1993.
35. Government Camp Design Guidelines	ROBBINS	1989	14,229	103	The design guidelines are completed. DTD is working on the final phase of the plan which involves developing incentives for property owners to finance facade improvements. Project should be completed in February 1993.
36. Government Camp Maintenance Mechanism Study	ROBBINS	1989	10,000	203	This project provides for the preparation of a study by DTD to (1) identify alternative mechanisms for maintaining capital improvements in Government Camp and (2) evaluating the economic feasibility for the recommended maintenance mechanism. An Agreement has been signed. Work on the plan should begin in February 1993 and finish in June 1993.
37. Group Home Heating and Air Conditioning	ROBBINS	1991	40,000	40,934	This project is complete.
38. Challenge Center Elevator	ROBBINS	1992	18,000	44	County is working with the Challenge Center to prepare an Interagency Agreement. County has contracted with an architect to evaluate 2 alternative plans for improving handicap access at the Center.

CLACKAMAS COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

18

QUARTERLY STATUS REPORT
October - December 1992

PROJECT	PROJECT MANAGER	PROJECT YEAR	BUDGETED AMOUNT	SPENT TO DATE	ACTIVITY IN THE PAST QUARTER/REMARKS
39. Parrott Creek Ranch Facility Improvements	YOUNGSMA	1992	40,000	1,419	Parrott Creek Ranch staff is seeking assistance from an architect in preparing building expansion plans.
40. Children at Risk Study	QUERY	1991	20,000	10,406	A preliminary report is due in January.
41. End of the Oregon Trail Interpretive Program	ROBBINS	1992	20,000	0	Community Development has prepared an Inter-governmental Agreement with the Department of Transportation and Development to prepare a Master Site Design Plan for the End of the Trail project. The plan will develop detailed site analysis and design drawings regarding future events and programs along with their space requirements and associated budgets.
42. Housing Authority Child Care Facility	QUERY	1992	90,000	17,925	Design of a two classroom day care facility to house a Head Start program is underway. Construction should begin in March.
43. Pearl Street Group Home	ROBBINS	1992	147,000	2,268	Community Development and Mental Health are cooperating to build a group home for adults with psychiatric disabilities at a site in Oregon City. John Kyle Architect has been selected to design the building. Construction should begin in June 1993.

CLACKAMAS COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

QUARTERLY STATUS REPORT
October - December 1992

PROJECT	PROJECT MANAGER	PROJECT YEAR	BUDGETED AMOUNT	SPENT TO DATE	ACTVIVITY IN THE PAST QUARTER/REMARKS
44. Overland Park Sewer Hook-Up Fund	HARRIS	1984	66,774	66,774	Program guidelines have been prepared and approved. We will probably use these funds for other housing projects because of delays in constructing the sewer system.

30



**CITY OF MILWAUKIE
CITY COUNCIL MEETING
FEBRUARY 2, 1993**

The one thousand six hundred and sixty-fourth meeting of the Milwaukie City Council was called to order by Mayor Lomnicki at 7:02 p.m. in the Milwaukie Center with the following Councilmembers present:

Craig Lomnicki, Mayor	Jean Schreiber
Rick Farley	Rob Kappa
	Bob Knudson

Also present:

Dan Bartlett, City Manager	Maggie Collins, Community Development Director
Mike Robinson, City Attorney	Tim Corbett, Public Works Director
Charlene Richards, Assistant to the City Manager	Paul Roeger, Office Engineer
Angus Anderson, Finance Director	Pat DuVal, Recorder/Secretary
Chuck Mansfield, Police Chief	

PROCLAMATIONS, COMMENDATIONS, SPECIAL REPORTS, AND AWARDS

Historic Moments

Mayor Lomnicki discussed the 150th celebration of the Oregon Trail. He talked about the early settlers in the area such as Lot Whitcomb, who named our City after his home town, Milwaukie, Wisconsin. He also announced that the City of Milwaukie was included in the book 50 Fabulous Places to Live as a great place to raise his family.

Presentation of Comprehensive Annual Financial Report

Angus Anderson, Finance Director, presented the Comprehensive Annual Financial Report (CAFR) for the City of Milwaukie for fiscal year 1991-1992. The document was compiled from financial schedules and reports prepared by finance department staff. The CAFR also included the audit of those reports confirming their preparation in accordance with generally accepted auditing standards, local budget law, and ORS provisions.

CITY COUNCIL MEETING - FEBRUARY 2, 1993

Water Bills Issued

Anderson explained that all of the most recent water bills sent to customers had not recognized the previous payment. A typographical error in the program code resulted in the previous payment not being credited to the customer account. Finance Department personnel took citizen phone calls directly and had explained the mistake. **Anderson** said most of the callers had been understanding. Those who came to the counter were allowed to pay the correct amount. A new billing will be issued and will contain an apology. He said in addition to messages on the City cable access channel and the City Hall answering machine, notices were being prepared for the *Review* and the *Oregonian*.

Councilmember Kappa asked if the payment date would be adjusted. **Anderson** said the department would be extremely lenient.

Councilmember Schreiber said she appreciated early notification from staff regarding the billing problem.

PUBLIC HEARING

Consider Request for 20,000 lb. Weight Limit on Monroe Street

Mayor Lomnicki called the public hearing on the request for a 20,000 lb. load limit on Monroe Street to order at 7:14 p.m.

Mayor Lomnicki said the purpose of the hearing was to consider a request for a 20,000 lb. load limit on Monroe Street. He reviewed the conduct of the hearing. He said the applicant has the burden of proving that the proposed load limit was consistent with the City of Milwaukie's Comprehensive Plan Objectives and Policies as listed in the staff report.

Mayor Lomnicki asked if there were any ex parte contacts or conflicts of interest. None were announced.

Staff Report: **Paul Roeger**, Office Engineer, presented the staff report in which the City Council was requested to consider the request for a 20,000 lb. load limit on Monroe Street from 21st Avenue east to Highway 224 and take action as proposed in the staff recommendation.

Roeger said Monroe is predominantly a straight street with a slight jog in alignment just south of 28th. There is also a crest vertical curve east of 25th Avenue which leads into a valley and continues up to a vertical curve at 28th Avenue. Monroe Street is 28-feet wide up to 29th Avenue where it becomes 40-feet wide.

CITY COUNCIL MEETING - FEBRUARY 2, 1993

Traffic counts done in 1991 show that about 2070 vehicles use Monroe Street per day. More recent counts during the past week indicate that traffic volume on Harrison Street has remained unchanged at 9850 vehicles per day. Volume on Monroe Street, however, has doubled. Roeger said staff believes the increase is due to the weight limit on the 17th Avenue bridge and other construction on McLoughlin Blvd.

Roeger said Monroe Street was classified as a minor arterial in the City's Roadway and Traffic Safety Management Plan of 1978. It operates at an "A" level capacity which means there is a low volume of vehicles and there are no delays. There are also very few reported accidents. Monroe Street is a federal aid route and is eligible for funding under the Transportation Act. Harrison Street has the same classification, but there is significantly higher volume and some delays. The intersection of Hwy. 224 and Harrison is the most dangerous in Milwaukie. Washington Street is classified as a collector, but has a higher traffic volume with 3100 vehicles counted in 1991.

Roeger said the key consideration is the transportation element in the Comprehensive Plan. The goal is "to provide and encourage a safe, convenient, economic transportation system by providing easy access within the City and the major transportation networks connecting with the City." Specific policies in the Comprehensive Plan guide the decision making body into making a cohesive plan. He said considerations are based on regional needs to strengthen regional economy.

Eliminating truck traffic from Monroe would put traffic on adjacent streets such as Washington and Harrison. He said the Comprehensive Plan states that traffic should be kept on freeways, expressways, and arterials. Policy 7, Objective 3 states that "the City should look at decreasing the reliance of Washington Street as a primary access to Hwy. 224."

Roeger discussed the structural condition of the culvert carrying Spring Creek under Monroe Street. He said a hairline crack had been detected on the top of the culvert, but it does not go entirely around. He said there was also a crack in the wing walls. Retaining walls on the north side of Monroe showed some cracks, but it is not related to the structure of Monroe Street. The CH2MHill inspector said there were no signs of distress and that it was one of the best structures of its kind. He said the street was four inches of asphalt poured over four inches of base rock.

CITY COUNCIL MEETING - FEBRUARY 2, 1993

Roeger said the neighbors had reported seeing as many as 44 trucks using Monroe daily. It was staffs' opinion that the volume of trucks will decrease after McLoughlin construction is completed. He said apparently many trucks are using Monroe and not using the detour route because it takes more time. The new Johnson Creek Bridge will not have a load limit.

Roeger said safety is the main concern. Monroe Street is 28-feet wide from 21st Avenue to 29th Avenue. Parking is permitted only on the south side of the street. There is only about twenty-one feet for vehicles to pass. He said there are photographs of cars parking over the curb and vehicles going over the centerline on Monroe Street.

Roeger reviewed the four options available to Council:
(1) deny the request, based on the Comprehensive Plan Objectives and Policies; (2) deny the request, but eliminate parking on both sides of the street; (3) hold a work session to review the Policies and Objectives of the Transportation Element of the Comprehensive Plan to determine if any of them should be revised; and (4) if a work session warrants obtaining more specific information regarding the petition request, conduct a traffic study addressing the effects of a possible closure to truck traffic.

Councilmember Kappa asked if the engineer's visual inspection of the culvert was sufficient. **Roeger** said the professional engineer that did the inspection was confident that there was adequate rebar in the construction, and there was no concern with weight limits.

Councilmember Kappa asked if the City would lose federal funding if Council voted to impose a weight limit. **Roeger** said he had contacted an employee of the State of Oregon Highway Department. It was this employee's opinion that there would be no impact on funding.

Tim Corbett, Public Works Director, said imposing the weight limit might impact any future project ranking for federal funding.

Councilmember Farley expressed concern that Monroe Street, with a width of 28 feet, was considered a minor arterial. He asked over what period of time the traffic count was taken. **Roeger** said the count was taken over a 24-hour period. **Councilmember Farley** asked about the visibility on Monroe versus Harrison and Washington. **Roeger** said the vertical curves on Monroe do limit visibility to some extent.

Councilmember Schreiber asked if the noise level had been monitored. **Roeger** said the Police Department monitors noise levels.

CITY COUNCIL MEETING - FEBRUARY 2, 1993

Charles Mansfield, Police Chief, said there had been no noise monitoring on Monroe Street. He said the equipment the City owns is not suitable to monitor noise from moving traffic. Officer Matt Gilbert had monitored the speed on Monroe on three separate days. Citations were given to private vehicles for speeds between 45 and 36 miles per hour.

Councilmember Schreiber asked if there was actually room for two trucks to pass if cars are being parked on the street. **Roeger** said trucks are about eight feet wide, and they would be able to pass.

Councilmember Kappa asked if Roeger was measuring the body of the truck only or also considering the mirrors. He asked why there had not been a count on the number of trucks on Monroe. **Roeger** said there had not been enough time to take an all day count. **Councilmember Kappa** said therefore there was no count because of a staffing problem.

Correspondence: None.

Applicant's Testimony: **Tom Alford**, 2708 SE Monroe, distributed a packet of information to the City Council. The weight limit would also limit the overall size of trucks. Throughout the process, everyone has been concerned about where the trucks will go and what other streets will be used. The truck drivers indicated that they use the residential streets because there was no other way to get to their destination. Drivers cannot use the Johnson Creek bridge because of the weight limit. Truck drivers have found new routes by using residential streets all through the construction period. **Alford** said City Council must make sure that the heavy trucks go back to their old routes and stop vibrating the homes along Monroe.

Alford referred the photographs and memos contained in the information he had distributed to Council. Letter #9 was from Dick Baker of the Traffic Safety Commission that indicated his concern with speed and noise on Monroe and sought enforcement data from the Police Department. Item #10 was a "Traffic Control Device Request" asking for a sign prohibiting the use of exhaust brakes on Monroe Street from 23rd Avenue to Hwy. 224. Item #11 was a copy of Milwaukie Municipal Code (MMC) prohibiting jake brakes. **Alford** said the Public Works Department had not responded to his request for a sign prohibiting jake brakes.

Alford had photographs comparing the visibility on Harrison and Washington Streets. He said these photos showed a grass median between the street and sidewalk. Monroe does not have a median strip.

CITY COUNCIL MEETING - FEBRUARY 2, 1993

Alford said that Monroe barely meets the design criteria for urban streets as a minor arterial. He said this type of use of Monroe Street does not provide "safe, convenient and economical transportation. He said he did not believe that putting a weight limit on Monroe would necessarily put traffic back on Washington Street. He pointed out that Policy #3 of Objective #4 states that "truck operations, to the extent possible, will be limited to Freeway/Expressways and Arterials."

Alford discussed the inspection of the culvert. He was told that the first inspection was done by someone in hip waders, but the water at the culvert was 42" deep. He contacted Public Works about this, and Tim Corbett, Public Works Director, apologized and said that it would be inspected again. This time it was done by someone in a boat. He referred to photographs he had taken that indicated cracking (numbered 14, 15, and 16).

Alford added that Monroe Street has many blind driveways. He said he was surprised that with the speeds and curves on the street that there were not more serious accidents reported.

Councilmember Kappa discussed the noise issue and asked Alford if he could describe the sound. Alford said some of them were definitely unmuffled. He said the worst violators were lumber rigs with twin stacks and no mufflers. He said he has heard up to three jake brakes per day on some occasions.

Councilmember Schreiber asked how he got in the culvert to take the photographs. Alford said he used a rubber boat.

Councilmember Farley asked if there were many children crossing the street in his area. Alford said there were only a few near his house, but there were more in the area of St. John's School.

Councilmember Farley asked if he believed trucks at the crest of the curve could see children crossing the street at the bottom. Alford said probably not.

Mayor Lomnicki asked how the City would be able to enforce a weight limit. Alford said it could be done on a 20,000 lb. gross weight limit and on the order of speed limit enforcement. He said any truck with a trailer and load and three axles would exceed this limit.

CITY COUNCIL MEETING - FEBRUARY 2, 1993

Mayor Lomnicki said he did not believe an enforcement officer would be able to visually determine if a trailer were loaded and exceeded the weight limit. **Alford** said there would undoubtedly be those using the street that were over the weight limit. The obvious ones, however, would be diverted.

Councilmember Kappa said he believed each of the vehicles shown in **Alford's** photographs were posted indicating gross vehicle weight.

Councilmember Schreiber asked **Alford** if he was requesting not only a weight limit, but also elimination of parking and a limitation of the number of vehicles using the street. **Alford** said, in his opening statement, he had indicated that the weight restriction was not only for weight but also for size. He said trucks are about nine feet across when the mirrors are included. When large trucks pass, they introduce a factor that is not safe. Heavy trucks are not as maneuverable.

Councilmember Knudson asked if reducing the speed would make **Monroe Street** more safe. **Alford** said he had been to the Traffic Safety Commission and was told that citations were not issued until speeds reached about 40 mph.

Councilmember Schreiber asked if there were many school busses in the area. **Alford** said there are about five school busses in the morning and the same in the afternoon.

Mayor Lomnicki asked if he thought school busses should also be excluded from the street.

Alford read two letters into the record supporting his request. The first letter was from **Clair Kuppenbender**, 10753 SE 29th, which cited the narrowness of the street and deterioration of the residential area. The second letter was from **Ron Bennett**, Superintendent of **Spring Creek Apartment**, in which he stated that the driveway onto **Monroe** from the apartment complex was very dangerous.

Testimony in Support: **Jeannette Baker**, 2607 SE **Monroe**, was a 20-year resident on **Monroe**. There has always been a problem with truck traffic noise. Trucks park on the sidewalks and there are problems with traffic going in both directions and pedestrian traffic. There is not enough Police Department personnel to monitor traffic problems. The City has missed the unfortunate correlation between the ease of transportation and safety. There has been no noise

CITY COUNCIL MEETING - FEBRUARY 2, 1993

level study and no traffic count done. The technical work has not been done to support the staff recommendation. No accurate criteria has been applied. She said Council should either adopt the load limit or go back to studying the issue with the Traffic Safety Commission to consider Monroe Street being designated as a minor arterial.

Madeleine Coleman, 2606 SE Monroe, said backing out of driveways on Monroe was unsafe.

Jack Mears, 2736 SE Monroe, said he was concerned with the large logging trucks. He was afraid for the safety of his young children when they were playing in the front yard. He said he parks his cars heading out of the driveway but has still had some close calls.

Jim Backenstos, 3626 Harrison, President Concerned Citizens, said he hoped that federal funding was not the basis for a Council decision on the City streets. Hwy 224 was built to alleviate trucks from Harrison, Monroe and Washington Streets. He said most of the trucks going through the area would have a bill of lading indicating the total weight of the vehicle. He suggested that the enforcement officer could check this. He said he did not believe the Police Department reports accurately monitored truck traffic. City streets should never be used as a bypass. He said the City is on an old riverbed with a mixture of mud and rock. This could hardly be designated as a road bed. He said the heavy trucks on Harrison Street are not only damaging the street but also the homes and buildings. Hwy 224 was built with the intent of carrying heavy traffic. He said he believed that Council should adopt recommendation #4 of the staff report.

Testimony in Opposition: None.

Staff Comments: **Roeger** discussed some of the comments made during public testimony. He said the culvert was inspected by a professional engineer who also inspects many bridges for the state. He said this person is qualified to comment. He said the closure of the 17th Avenue bridge was done for safety reasons, not political. He said the staff report made recommendations based on Comprehensive Plan designations. The streets of Milwaukie have been classified for many years. He said he believed the Council should focus on the staff's professional opinion that the traffic on Monroe is temporary. When McLoughlin improvements are completed, the trucks will probably stay on Hwy. 224 and take the new 17th Avenue bridge over Johnson Creek.

CITY COUNCIL MEETING - FEBRUARY 2, 1993

Roeger said that staff had held discussions with log dump owners and sewage treatment plant supervisors regarding the use of City streets as a detour during McLoughlin improvements. He said Council could expect similar petitions from residents on Harrison and Washington if this weight limit request were approved.

Backenstos asked if every decision made by a consultant or engineer was taken for granted.

Robinson told **Backenstos** he could ask additional questions during the rebuttal period.

Bartlett said the staff report contained a written opinion of the condition of the Monroe Street culvert submitted by the engineer from CH2MHill.

Mansfield said the Police Department would have concerns about having to purchase additional equipment and train personnel to enforce the weight limit.

Applicant's Rebuttal: **Alford** asked Council if they were truck drivers, would they take Hwy 224 to downtown Milwaukie or would they take a residential street. He said he did not believe the purchase of jump scales would be necessary to enforce a weight limit. The vehicle weight should be posted inside the door of the cab. A three-axle tractor without a trailer weighs 17,000 lbs. alone.

Backenstos said the engineer's letter did not guarantee repair if the report was incorrect. **Mayor Lomnicki** said this was a professional opinion on the safety of the culvert, not a guarantee.

Backenstos said a truck's weight could be determined from the bill of lading.

Mayor Lomnicki said a bill of lading is generally issued to a long haul truck, but not to UPS vans or similar vehicles.

Mears agreed that the in-town delivery trucks do not have bills of lading. He said he believed Monroe Street residents were more concerned with the out-of-town, long haul trucks. He said each of these truck is weighed on the interstate highway and should have a bill of lading with the weight on it.

Councilmember Farley asked where the core samples were taken. **Roeger** said they were taken on Monroe Street between 28th and 25th Avenues near the bottom of the incline.

Kay Stickney, 2715 Monroe, asked if the culvert gave way, who would be responsible. She said the trucks bottom out

CITY COUNCIL MEETING - FEBRUARY 2, 1993

over the culvert. **Roeger** said the City would be responsible if the culvert gave way.

Questions of Clarification: **Councilmember Kappa** referred to photo #17 and asked what would cause that type of cracking. **Roeger** said there were many reasons for this type of cracking, but among them would be traffic.

Councilmember Farley asked when this area was last paved. **Corbett** said within the last 10-15 years.

Close Public Testimony: **Mayor Lomnicki** closed the public testimony portion of the hearing at 8:53 p.m.

Discussion among Councilmembers: **Councilmember Schreiber** discussed staff's recommendations. One of the recommendations was no parking the length of Monroe, but this is not related to the load limit. She said she was also concerned that this street was identified as a minor arterial at a time when cars were smaller and probably less frequent.

Mayor Lomnicki said the street designation was approved as recently as 1989 in the Comprehensive Plan.

Bartlett said the design criteria for urban streets was a result of traffic safety management plan in 1988. Future construction would have to meet standards that were prepared from the adoption of the Comprehensive Plan forward. He said this was not an historical standard. The designations of the regional transportation plan were accepted. He said since Monroe was a federal aid street, it has been recognized as an arterial for many years. The historical streets may not meet these standards, but those constructed since adoption of the Comprehensive Plan would be required to meet the standards.

Councilmember Farley said he has lived on Monroe for 6-1/2 years. He said when he moved in, there was a "No Trucks" sign. He said in the last two years he has seen cracks in the walls of his home.

Councilmember Farley said he had signed the petition which Alford circulated.

Councilmember Kappa said he was concerned that traffic might go to other residential streets. He also expressed concern that there was not a staff person to do a truck count and that there might be a loss of federal funds.

Mayor Lomnicki said he was also concerned that a weight limit would move traffic to other streets. He said this would violate the Comprehensive Plan in that Washington is a

CITY COUNCIL MEETING - FEBRUARY 2, 1993

collector street and Harrison and Hwy. 224 was the most dangerous intersection in the City.

Mayor Lomnicki said he was concerned that some of the issues regarding the technical work had not been resolved. He said staff seems to believe that the situation would ease when the new 17th Avenue bridge is completed, but Alford does not hold the same opinion. He said the timing of this request would indicate that staff's opinion was correct.

Mayor Lomnicki said he, too, was concerned with oversized trucks on the street but believed that it would be difficult for Police personnel to enforce the limitation. He discussed Johnson Creek Blvd., which banned trucks with more than two axles. He said the number of trucks had not actually been identified, and there was a question of the types of vehicles that should be eliminated.

Councilmember Knudson said he believed many of the problems will be eliminated when the jughandle was completed. He said he was curious how many logging trucks actually use City streets.

Councilmember Schreiber said Council should be concerned with transportation and ways to solve problems. She said she was concerned about on street parking with two lanes of very busy traffic. If Hwy. 224 did not have a left-turn lane onto Monroe Street, much of the truck traffic would be eliminated. Traffic would be directed beyond that intersection. If parking were eliminated, residents would not be happy. She said she believed the volume of traffic on the street was too high.

Bartlett said in 1978 a complete traffic study was completed. Similar concerns were expressed about 32nd Avenue which is designated as a major arterial. He suggested that the City hire a consultant to make a recommendation to Council in a work session regarding the entire traffic network in the area. He said the City could apply to the state for cooperation on a right-in, right-out at Monroe and Hwy. 224. Through this action, Monroe Street would no longer be a through street. He said he believed a network study from a regional transportation group. He expressed concern that mass transit options might be jeopardized by certain actions.

Councilmember Kappa asked if partial closure would jeopardize funding. **Bartlett** said Council might wish a partial closure of Monroe Street and move the priority rating to another street, such as 32nd Avenue, for a higher standard.

Councilmember Kappa said he did not wish to simply move the problem to another area of the City.

CITY COUNCIL MEETING - FEBRUARY 2, 1993

Bartlett said in any decision that has a land use implication, findings would have to be made and supported. He said this decision, even a weight limit, could be appealable to LUBA. If structural damage were identified, there would be a temporary redesignation. He said there has been a finding that there is no structural damage to the culvert under Monroe Street. He urged that Council consider the impact on the rest of the City's transportation network.

Mayor Lomnicki said he wanted to act carefully on this so that the City's participation in light rail or other mass network would not be jeopardized.

Councilmember Kappa asked if there could be a temporary weight limit on Monroe. **Bartlett** said this could be done for a 30-day period.

Councilmember Schreiber asked if the left-turn lane could be closed for 30 days. **Bartlett** said this could only be done by the state highway department.

Bartlett said the recommendation portion of the staff report would be revised. Items 2 - 4 would be eliminated based on the Comprehensive Plan objectives and policies. The petition would be denied pending a traffic study on the impact of the surrounding neighborhood within 30 days. The study would include public involvement.

Bartlett said some unknown factors may come forth when the studies are made. Alford and other residents on Monroe, Washington, and Harrison would be involved. There could be several outcomes based on the findings of the traffic consultant in order not to harm the objectives of the traffic network.

Councilmember Farley said this recommendation does not help the problem at all. He said he believed there should be a 30-day moratorium during the study. He said Alford's photographs tell the story, and there could be some problems.

Councilmember Kappa said he believed staff suggestions were good, but he was concerned that the residents did not have a temporary closure during the traffic study.

Bartlett said closing the street would skew the result of the traffic study. He suggested that Monroe could be closed for a portion of the study to determine where vehicles would go. This could also be done by computer model. He said the transportation plan was adopted by the advice of traffic engineers through the land use planning process. This is a plan that has evolved as a network on a regional basis. The Traffic Safety Commission could make a recommendation on parking, but he was concerned about the residents'

inconvenience. Traffic speed could be more closely monitored by the Police Department. He said the City was bound by the transportation map, regional policies, and the Comprehensive Plan. There was no indication of structural problems on the arterial.

Mayor Lomnicki suggested targeting the log boom operation and the sewage treatment plant and requesting that they do not use Monroe Street. He suggested going through the Milwaukie Downtown Development Association and asking that delivery trucks avoid residential streets.

Councilmember Kappa said that he drives for Fleming Foods and their trucks go to the end of Hwy. 224. This route only adds a few additional minutes.

Councilmember Schreiber said that people on Monroe brought this problem to the City's attention a long time ago, and the City could have already been doing something. She asked how the traffic study would coincide with the opening of the jughandle. **Roeger** said the jughandle would not open until 1994.

Councilmember Farley said something needed to be done. He has been contacted by many residents on Monroe about children's safety and structural damage to their homes and property.

Mayor Lomnicki said Harrison and Washington Streets would have the same problems. He said he believed the time should be taken to study these considerations.

Councilmember Schreiber said a neighborhood has taken interest in this issue. She said there are other streets with similar problems and time should be taken to study these issues.

Bartlett said this was a regional and City-wide consideration. He said if it could be demonstrated that there was damage being done or that there should not be trucks on that street, then the City can act fairly quickly. Because of the Comprehensive Plan designation, the City must be able to deal with these issues and not jeopardize the street network. He said he believed enforcement could deal with some of the problems. He said there has been apparent cooperation by the CSD #1, and would probably have good results with the log boom operators.

Corbett said he believed the process could be completed in 90 days.

It was moved by Councilmember Kappa and seconded by Councilmember Knudson to deny the petition request for a 20,000 lb. load limit on Monroe Street based on the Comprehensive Plan Objectives and Policies identified in the findings adopted below, pending a traffic study on the impact to the surrounding neighborhood and the City-wide traffic network; to direct staff to select an authorized consultant to perform the traffic study within 30 days of this hearing; to direct that a 30-day trial closure of Monroe Street would be a portion of the traffic study; to direct that public participation be a significant component of the study; and to adopt the staff report to Mayor and City Council dated January 20, 1993 as findings on the written decision but deleting recommendations 2 through 4 found on page three of the report. Motion passed 5 - 0 with the following vote: Mayor Lomnicki, Councilmember Farley, Councilmember Schreiber, Councilmember Kappa, and Councilmember Knudson aye; no nays; on abstentions.

AUDIENCE PARTICIPATION

Jim Backenstos expressed his appreciation to Council for virtually eliminating truck traffic on 32nd Avenue. He said he was concerned that people who do not necessarily agree with City views are not appointed to advisory boards. He discussed his participation in the recent community survey. He discussed the development of the waterfront. He said he hoped when McLoughlin Blvd. improvements were completed so that tourism could be promoted. He said he believed that the downtown area should be acknowledged as a service district. He said the main issue facing the City today was maintenance of the infrastructure.

OTHER BUSINESS

Consider FOCUS Membership Commitment

Dan Bartlett, City Manager, presented the staff report in which the City Council was requested to authorize the City Manager to Pay Forum on Cooperative Urban Services (FOCUS) membership fee and other charges up to \$2,000 for the year. The basic membership fee is \$600. He reviewed the other project packages.

Mayor Lomnicki said he believed this membership was important and brought the City of Milwaukie to the regional table. He said he would like to have this brought before Council annually to evaluate the benefits. Bartlett said he would keep Council apprised of the project status.

CITY COUNCIL MEETING - FEBRUARY 2, 1993

It was moved by Councilmember Knudson and seconded by Councilmember Farley to authorize the City Manager to Pay Forum on Cooperative Urban Services (FOCUS) membership fee and other charges up to \$2,000 for the year. Motion passed 5 - 0 with the following vote: Mayor Lomnicki, Councilmember Farley, Councilmember Schreiber, Councilmember Kappa, and Councilmember Knudson aye; no nays; no abstentions.

Consider Acceptance of Comprehensive Annual Report for Fiscal Year 1992-1993 - Resolution

Angus Anderson, Finance Director, presented the staff report in which the City Council was requested to consider a resolution accepting the Comprehensive Annual Financial Report for Fiscal Year 1991-1992, which included the audit of the financial reports and operations as prepared by Coopers & Lybrand, Certified Public Accountants. The resolution also established a fee of \$7.00 for the report. He said there were ten comments in the Management Letter and he totally agreed with all of the comments. All of the issues were either being addressed or were in the process of being addressed.

Councilmember Kappa asked how the lack of staff support would be addressed. Anderson said he has made a request in the upcoming budget for staff support.

Councilmember Schreiber said she believed the comment about the cash receipts was on the previous year's audit. Anderson clarified that last year's comment was about the handling of cash receipts. This year's comment referred to account codes.

It was moved by Mayor Lomnicki and seconded by Councilmember Kappa to adopt the resolution accepting the Comprehensive Annual Financial Report for Fiscal Year 1991-1992 and establishing a \$7.00 fee for the report. Motion passed 5 - 0 with the following vote: Mayor Lomnicki, Councilmember Farley, Councilmember Schreiber, Councilmember Kappa, and Councilmember Knudson aye; no nays; no abstentions.

RESOLUTION NO. 3-1993:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MILWAUKIE, OREGON, ACCEPTING THE COMPREHENSIVE ANNUAL FINANCIAL REPORT AND AUDIT FOR FISCAL YEAR 1991-1992.

CITY COUNCIL MEETING - FEBRUARY 2, 1993

CONSENT AGENDA

It was moved by Councilmember Schreiber and seconded by Councilmember Kappa to adopt the Consent Agenda which consisted of the City Council Minutes of February 1, 1993. Motion passed 5 - 0 with the following vote: Mayor Lomnicki, Councilmember Farley, Councilmember Schreiber, Councilmember Kappa, and Councilmember Knudson aye; no nays; no abstentions.

INFORMATION

Councilmember Kappa discussed the Gangs Strategic Task Force. He said he was working with City staff in the preparation of a grant proposal.

Mayor Lomnicki read a letter from Helene Lichtman of Clackamas County dated January 15, 1993, regarding surface water management. Clackamas County received authorization from the Boundary Commission to add surface water management to their services available.

Mayor Lomnicki discussed the possibility of a waterfront museum in the riverfront development. He said there had been some interest on the part of a riverboat operator to have Milwaukie as its home port.

Mayor Lomnicki discussed the apportionment of Metro Council Districts.

Councilmember Schreiber discussed the dedication of the Corrections Center which she and Councilmember Knudson had attended.

ADJOURNMENT

Mayor Lomnicki adjourned the meeting at 10:28 p.m.

Pat DuVal, Recorder/Secretary

January 4, 1993

Tim Corbett
Public Works Director
City of Milwaukie
6101 SE Johnson Creek Boulevard
Milwaukie, Oregon 97222

RECEIVED
JAN 14 1993

CITY OF MILWAUKIE
DEPT. OF PUBLIC WORKS

Re: **Milwaukie Area Groundwater Contamination
Hydrogeological Investigation**

Dear Mr. Corbett:

This letter is to update you on the Oregon Department of Environmental Quality's (DEQ) current investigation of groundwater contamination in the Milwaukie area.

In order to identify potential groundwater contamination source areas, the extent of contamination and a thorough understanding of the regional hydrogeology (i.e., groundwater flow) is required. Therefore, DEQ is establishing a monitoring system which will allow physical and chemical data to be collected in a spatial and temporal manner within the study area. DEQ has tentatively identified private water wells (e.g., domestic, irrigation, industrial) for use in this monitoring network. Selected wells will be used to evaluate the current extent of volatile organic contamination and to determine the direction and rate of movement of groundwater in the area.

The scope of our investigation includes surveying the elevation and location of each well, obtaining water samples, and obtaining periodic water level measurements. This investigation is similar to the one in which the City was involved in January 1989.

We are currently contacting well owners and requesting they volunteer access to their well(s) for the duration of this phase of our investigation, which is expected to be completed about June 1993. Currently, the well surveying and measuring of water levels is planned for late January and two rounds of water quality sampling are planned. Groundwater sampling is scheduled for early February 1993 and early May 1993. An additional round of water level measurements will likely be collected in March 1993. Individual well owners will be notified prior to each visit and will be provided with the results of chemical analyses performed on water collected from their well, if desired.



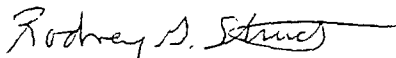
Mr. Tim Corbett
January 4, 1993

The field investigation will be performed by a team composed of DEQ Environmental Cleanup Division and Laboratory personnel and personnel from DEQ's contractor, Tetra Tech, Inc. Key personnel from Tetra Tech are Bruce Carpenter and Rick Osgood.

When sampling dates are finalized, we will contact you to discuss the possibility of having the City concurrently sample the City's wells and measure water levels.

If you have any questions about the groundwater study, please contact me at 229-6744. Your cooperation in this study is appreciated.

Sincerely,



Rod Struck
Project Manager, Site Response Section
Environmental Cleanup Division

Enclosure

cc: Bruce Carpenter, Tetra Tech
Kelly Sommers, Public Works Superintendent
Jay Saatcamp, Water Quality Specialist
Dan Bartlett, City Manager
ECD Files



TRAINING BULLETIN

January 22, 1993

TRI-MET S.A.F.E. PROGRAM (Secure Auto's For Everyone)

Tri-Met has developed an anti-auto theft program, known as Secure Auto's For Everyone (S.A.F.E.). S.A.F.E. is a voluntary program for vehicle owners to register their commuter vehicles. Registered vehicles are identified by a S.A.F.E. decal that is placed on one of the car's windows. (Usually, lower left rear window) The registered owner of a vehicle signs a waiver stating that his/her vehicle is not normally driven during the hours of 10:00 AM to 3:00 PM, Monday through Friday, excluding holidays, and 1:00 AM to 5:00 AM daily. The selected mid-day hours reflect the times most commuter vehicles are parked unattended in Tri-Met parking lots, while the early morning hours reflect the times that most vehicles are parked at home. The waiver does not prohibit the owner, or any person with the owner's permission, from operating the vehicle during the stated hours.

The program is designed for the majority of Tri-Met's commuters (i.e., those that work Monday through Friday, during normal business hours). Therefore, the program is not for everyone. To qualify for registration, the vehicle must be parked in or about Tri-Met parking lots.

If a peace officer from any participating police or sheriff's department observes the registered car being driven during the program's hours, the officer may stop the vehicle to determine if it has been stolen. Similar programs in New York and San Diego have shown a 30% - 40% decrease in auto thefts for those vehicles registered into the program.

The presence of the S.A.F.E. decal on a moving vehicle between the hours of 10:00 AM to 3:00 PM, Monday through Friday, excluding holidays, and 1:00 AM to 5:00 AM daily, provides police officers with reasonable suspicion to effect a traffic stop on that vehicle. Likewise, if a person is found inside the vehicle during the listed hours and the vehicle is parked in or around a Park and Ride lot. An officer may have reasonable suspicion to conduct a stop.

The officer making this STOP must keep in mind that the driver of the vehicle may be the owner or someone with permission of the owner to drive the vehicle. Therefore, a felony car stop is not appropriate unless there is further information that corroborates that the vehicle is stolen. Once the officer stops the vehicle, a normal investigation will follow to determine if the vehicle is stolen.

The officer may relay the number shown on the S.A.F.E. decal to the Tri-Met dispatcher to find out complete registered owner information. Available information will include address, home, business and pager phone numbers, and names of additional people that have legal access to the car. Outside agencies may relay the information to their dispatcher, who in-turn, may contact the Tri-Met dispatcher. (Phone #239-6499)

If the vehicle was stolen, it is imperative that the officer articulate in the report that a S.A.F.E. decal was present and the decal shows that the owner of the vehicle gave his/her expressed consent for the vehicle to be stopped during the listed hours. This must be included to show that the officer established reasonable suspicion to make a traffic stop.

The S.A.F.E. program is meant to assist in the fight against auto theft. Officers should not use the program to stop a vehicle so that an exploratory search for miscellaneous traffic violations may be conducted. The authority given to officers to effect a traffic stop is only to determine if the vehicle is stolen. The utmost discretion should be used in miscellaneous violations that are discovered only after the car has been stopped for displaying a S.A.F.E. decal.

S U M M A R Y

1. Cars registered into the S.A.F.E. program are identified by a S.A.F.E. decal located in the lower left (driver's side) rear window of the vehicle. If the vehicle has no rear window, the decal will be placed in the lower right corner of the rearmost left side window.
2. The hours that traffic stop may be effected on a registered vehicle are:

10:00 AM to 3:00 PM, Monday through Friday,
(excluding holidays)

and

1:00 AM to 5:00 AM, daily
3. The traffic stops are based on reasonable suspicion that the car may be an unreported stolen vehicle. Therefore, felony car stops should not be made unless the officer gathers further information that gives him/her probably cause to believe that the car is in fact stolen.
4. If a stop is based solely on the presence of a S.A.F.E. decal, the detention is only for the purpose of investigating whether the car is stolen. Exploratory searches for miscellaneous traffic violations should not be made.
5. When a traffic stop is effected on a S.A.F.E. registered car, the officer need only contact the Tri-Met dispatch center for complete owner information, including telephone numbers.
6. If within a "reasonable" time, probable cause cannot be established to believe that the car is stolen, the officer should identify the occupants of the vehicle and release them pending follow-up investigation.
7. If an arrest is made based on the presence of a S.A.F.E. decal, the officer must articulate in his/her report that reasonable cause existed to believe that the car may have been an unreported stolen vehicle.

Source: Portland Police Bureau
January 4, 1993

MILWAUKIE PLANNING COMMISSION
MINUTES
TUESDAY, NOVEMBER 24 1992

COMMISSION PRESENT

Chairman Trotter
Gordon Jones
Bill Johnson
Pat Lent
Carolyn Tomei
John Littlehales

STAFF PRESENT

Maggie Collins,
Community Dev. Dir.
Dave Krogh,
Associate Planner
Jim Crumley,
Associate Planner
Shirley Richardson,
Hearings Reporter

COMMISSIONERS ABSENT

Betty Fulmore

1.0 CALL TO ORDER

Chairman Trotter called the meeting to order at 6:35 p.m.

2.0 PROCEDURAL QUESTIONS

Chairman Trotter explained the meeting format and the public hearing process. He then asked the audience if there were any questions. There were none.

3.0 CONSENT AGENDA

3.1 PLANNING COMMISSION MINUTES - November 10, 1992

Pat Lent moved to approve the minutes of November 10, 1992, as corrected. Bill Johnson seconded. MOTION CARRIED 6-0 with one abstention. John Littlehales was not at that meeting.

4.0 PUBLIC COMMENT - None.

5.0 PUBLIC HEARINGS

5.1 Applicant: William Hoesly
Property Owner: Jean & Jo Michel
Location: King Road at 45th and White Lake Road (1 2E 30CC 5000)
Proposal: Subdivision (8 lot) and lot width
variance

(S-92- 03/VR-02-07) continued from October 27, 1992

Chairman Trotter opened the public hearing. He asked if there were any conflicts of interest or ex-parte contacts to declare. No members of the Commission announced any ex-parte contacts or declared any potential conflicts of interest. No members of the audience made any challenge to impartiality of any member.

Chairman Trotter asked Commissioners who had visited the site prior to this hearing to raise their hand. Three hands were raised. **Chairman Trotter** asked the Commissioners who had visited the site if they spoke to anyone at the site or noted anything different than what is indicated in the Staff Report for this application. No new information was imparted.

There were no objections to the Commission's jurisdiction to consider the proposal nor to participate in the hearing.

Dave Krogh indicated that three items of correspondence were submitted; a letter dated November 3rd and a memo dated November 24th from Mr. Englund; and a letter dated November 24th from Ron Koenig.

Dave Krogh then reviewed the Staff Report with the Commission. This is a revised subdivision proposal for 8 lots which requires a lot width variance.

At the previous hearing, issues of traffic capacity and traffic problems were raised. The Office Engineer states that existing streets have capacity to handle the additional traffic generated by this development. Traffic control problems in this area are best addressed through the Traffic Safety Commission.

The revised Plat being reviewed tonight shows a cul-de-sac extension on SE 45th south of White Lake Road. This extension could potentially provide access to Lots 2 through 6. Lots 1 and 2 access White Lake; Lots 7 and 8 access King Road. The Applicant is asking for a lot width variance for Lots 5, 6, 7, 8. The R-5 Zone requires a 50 foot minimum lot width; the Applicant proposes 45 foot lot widths for the lots cited above.

The Office Engineer recommends a 32-foot wide street accessing onto 45th Street. The Office Engineer has had concerns with emergency vehicle turn-around. The Uniform Fire Code allows flexibility if a street length is less than 150 feet. The cul-de-sac extension is 145 feet. The Fire Department feels that the proposed dimensions are adequate, and the Office Engineer has concurred.

Mr. Koenig owns the adjacent property to the east. With the extension of 45th, Mr. Koenig will be able to access off this street extension. Mr. Hoesly indicated a desire to be reimbursed some of the cost of his cost of extension from Mr. Koenig, since he would be using the street in the future. The issue of reimbursement is not under the purview of the Planning Commission. The Public Works Department would have the ability to establish a type of agreement to address Mr. Hoesly's concern.

Mr. Englund has submitted two letters, one with two alternative designs and modifications to alternative 6; a second dealing with lots 1 & 2. Staff is comfortable with the revised Plat described in the Staff Report.

New findings for the variance request and for the subdivision proposal have been presented. Staff recommends approval with conditions as stated in the Staff Report.

APPLICANT'S PRESENTATION

Speaking: Bill Hoesly, 10823 SE Myrtle, Milwaukie

Mr. Hoesly indicated that in order to meet the 45-foot variance, he would have to build structures of no more than 35 feet in width. The submitted floor plans to show potential lot development and the types of houses possible.

TESTIMONY IN FAVOR - None.

COMMENTS OR QUESTIONS

Speaking: Ron Koenig, 4503 SE King Road, Milwaukie

Mr. Koenig stated that his property borders the east boundary of this proposal. He stated that development of this adjacent lot was inevitable and he is glad he is not fighting two-story apartments.

He asked that the issues outlined in his letter be addressed by the City.

Mr. Koenig asked that if a cul-de-sac is put in, he would like his share of any reimbursement to be on a fair-share basis.

Chairman Trotter explained that the policy of the City is that the Public Works Department would handle the financial obligations for construction of the cul-de-sac. The request for a division of costs, as stated in Mr. Koenig's letter, may be reviewed. Chairman Trotter advised Mr. Koenig to contact Public Works to explain how these financial issues can be worked out.

Paul Roeger, Office Engineer, stated that there is no standard form to use for this agreement. If the Applicant has a statement from his attorney, the City is willing to look at it. The partial cul-de-sac and the access is required to be installed by the Applicant and it is his responsibility to pay for the installation. The only reimbursement that would be required from Mr. Koenig would be for utilities.

Speaking: Merv Englund, 4446 White Lake Road, Milwaukie

Mr. Englund asked the Commission about Lot #2. He feels that this site has three front yards and one back yard. Lot 1 & 2 could be joined and made into one lot, or Lot 1 & 2 could be divided equally.

Mr. Englund stated that he feels the Commission has done a lot to make this development easier for the surrounding neighbors.

TESTIMONY IN OPPOSITION - None.

APPLICANT'S CLOSING REMARKS

Speaking: Bill Hoesly, 10823 SE Myrtle, Milwaukie

Mr. Hoesly indicated that lot sizes on White Lake Road were designed to give maximum flexibility on frontage. He has no objection to dividing lots 1 & 2 equally as long as it works.

He stated that he is willing to work with Mr. Englund, but not so as to jeopardize his revised Plat.

QUESTIONS FROM THE COMMISSIONERS

Chairman Trotter stated that the size of the development is appropriate to meet Zoning Ordinance requirements from the standpoint of lot size square footage.

Pat Lent stated that it was nice to see creative solutions to a situation of difficult access to vacant property.

Carolyn Tomei moved to approve variance request VR-92-07 with the findings as listed in the Staff Report and the two conditions of approval. John Littlehales seconded. MOTION CARRIED 6-0

John Littlehales moved to approve preliminary plat approval S-92-03 with the five findings in the Staff Report and the four conditions of approval. Carolyn Tomei seconded. MOTION CARRIED 6-0.

5.2 Applicant: Richard Morris
Property Owner: Richard Morris
Location: 4308 SE Rio Vista (1 2E 31BC 5500)
Proposal: Variance of covered parking and front setback in R-7 Zone (VR-92-12) Continued from November 10, 1992

Chairman Trotter opened the public hearing. He asked if there were any conflicts of interest or ex-parte contacts to declare. John Littlehales stated that he was not present at the November 10th hearing; however, he has visited the site, read the Planning Commission minutes of November 10th and the Staff Report for November 10th and November 24th. He does intend to vote on this proposal. No other members of the Commission announced any ex-parte contacts or declared any potential conflicts of interest. No members of the audience made any challenge to impartiality of any member.

Chairman Trotter asked Commissioners who had visited the site prior to this hearing to raise their hand. Three hands were raised; John Littlehales, Pat Lent, Chairman Trotter.

Chairman Trotter asked the Commissioners who had visited the site if they spoke to anyone at the site or noted anything different than what is indicated in the Staff Report for this application. No new information was imparted.

There were no objections to the Commission's jurisdiction to consider the proposal nor to participate in the hearing.

Chairman Trotter indicated that one item of correspondence was submitted, a detailed description of the bay window.

Dave Krogh reviewed the Staff Report with the Commission. At the November 10th meeting, the Planning Commission requested photos of the subject site. Photos of the property have been provided by the Applicant. The Applicant was asked to provide more detail of the location of the bay window and this information was submitted to the Commission this evening.

The primary concern from the last hearing was dimensions of the actual setbacks. Staff has reviewed and measured the site. The bay window has a 2-foot projection. Distance from the street to the house is 20.5 feet; and from the bay window, 18.5 feet. Distance from the house to edge of pavement is 31.5 feet. Eleven feet of the Applicant's driveway is in public right-of way. No sidewalk is located along Rio Vista. There is 6-inch curb, and street paving is 28 feet wide. The width of the Applicant's driveway is 14 feet, 8 inches. At one point in time, it was a single-car driveway 8 feet wide. Pavement was added to extend it to 14 feet, 8 inches.

Based on these measurements, the bay window which is supported by concrete blocks extends 1.5 ft. into the required setback area. A variance of 7.5% would be required for 1.5 foot encroachment by the bay window.

Staff considered the width of driveway, concerns raised at the last meeting, and characteristics of the neighborhood when preparing new findings for this proposal. Most of the residents in the area do not use their garages. They park on the street; or use additional space within the public right-of-way, in a manner like the Applicant does.

Findings were based primarily on the issue of hardship and lack of adverse effects to surrounding properties. Garage conversion occurred prior to 1981. If this variance is not approved, potential hardship will be placed on the Applicant in that a residential space could be required to be converted back to a garage. There are no adverse effects; many in the neighborhood are not using their garages. Homes in this area usually have single car, attached garages. Several of these homes have 8 foot driveways. The garages are small, and people park on the street.

A concern raised at the last meeting was assurance that there were two on-site parking spaces available. The Applicant provided a picture showing two cars parked side-by-side. It was suggested at the last meeting that the Applicant expand the driveway to 18 feet in width. The normal parking space requirement for a resident is 19 feet by 9 feet. The Applicant has indicated that he has room to expand the driveway width.

Staff feels that not granting this application would create a hardship. There were no adverse effects identified. There is some mitigation; the driveway can be widened to allow two off-street parking spaces. Staff recommends approval of this request.

QUESTIONS FROM THE COMMISSIONERS

Pat Lent asked if the front yard variance was to be treated separately from the covered parking requirement? **Dave Krogh** reported that this would be an overall variance addressing the two standards not being adhered to. There must be satisfaction of criteria for both variances.

Bill Johnson asked when the house was built and were there parking regulations in effect at that time? **Dave Krogh** stated that the structure is estimated to be built in the 1940 through 1950's era. Not knowing exactly when the house was built, it is hard to tell what Zoning Ordinances were in effect at that time.

Bill Johnson asked when the garage conversion took place? **Dave Krogh** reported that the previous owner stated that the conversion was in existence when he purchased the property in 1981.

APPLICANT PRESENTATION

Speaking: Richard Morris, 4308 SE Rio Vista, Milwaukie

Mr. Morris stated that his wife is not in favor of widening the driveway, but they are both willing to do what is necessary to get approval of this application.

DELIBERATION AMONG COMMISSIONERS

Bill Johnson voiced concern over spending so much time over an encroachment of 1.5 feet. He feels the Commission is asking the Applicant to conform to standards that were not in effect at the time the house was built.

Pat Lent voiced concern about not separating the variances and dealing with the front yard variance and covered parking variance as one issue.

Gordon Jones stated that off-street parking is important to the livability of the neighborhood. It is reasonable to ask that the driveway be widened for two cars, and reasonable to allow garage conversion to living area. The bay

window protrusion is a reasonable variance, given the extenuating circumstances that the public right-of-way has been used throughout neighborhood for parking.

Chairman Trotter moved to approve variance request VR-92-12 to allow a variance of covered parking provisions and a front yard setback of 18.5 ft. instead of 20 feet for the bay window based on the findings and conditions as stated in the Staff Report; adding a Condition #5, "Any further building into setbacks will require a variance request." **John Littlehales** seconded. MOTION CARRIED 6-0.

Recess was taken at 8:00 p.m. and the meeting reconvened at 8:10 p.m.

- 5.3 Applicant: City of Milwaukie
Property Owner: City of Milwaukie
Location: 10808 SE McLoughlin Blvd (1 1E 35AA 1100)
Proposal: Develop site for parking lot
(CSO-92-06/CU-92-04/VR-92-14/MC-92-01)

Chairman Trotter opened the public hearing. He asked if there were any conflicts of interest or ex-parte contacts to declare. No members of the Commission announced any ex-parte contacts or declared any potential conflicts of interest. No members of the audience made any challenge to impartiality of any member.

Chairman Trotter asked Commissioners who had visited the site prior to this hearing to raise their hand. Five hands were raised; Carolyn Tomei, Gordon Jones, John Littlehales, Pat Lent, and Chairman Trotter.

Chairman Trotter asked the Commissioners who had visited the site if they spoke to anyone at the site or noted anything different than what is indicated in the Staff Report for this application. No new information was imparted.

There were no objections to the Commission's jurisdiction to consider the proposal nor to participate in the hearing.

Chairman Trotter indicated that three items of correspondence were submitted; Alternate A from City Staff, and Schemes A & B from Gary Michaels, Architect.

Jim Crumley reviewed the Staff Report with the Commission. He stated that this was four applications in one. It is a Community Service Overlay application because it is a public service project. It is a Conditional Use application because a parking facility in the CL Zone requires a Conditional Use permit. It is McLoughlin Corridor Overlay by virtue of being in the McLoughlin Overlay Zone. It is a Variance for the reduction of landscaping which is required in both the CL Zone and the McLoughlin Corridor Overlay Zone.

The findings are clear for the Community Service Overlay, Conditional Use, and McLoughlin Corridor Overlay with the

exception of landscaping. This was the primary concern of the Planning Commission and the Community Development Department.

This project came to Community Development and Public Works not so much as an application, but as an assignment. City Council adopted a resolution indicating the conversion of this property for a parking lot. The amount of funds were determined and Staff was asked to accomplish the Council's goals within the parameters given. Public Works determined what amount of work could be done with the amount of money available. Constraints included working with the existing underground draining facilities (catch basins already on the site) and utilization of existing driveway openings.

Using these parameters and the budget proposed, a design was created by Public Works. This design is included in the Staff Report. The amount of landscaping required would reduce the amount of parking. When the design was completed, and the cost study was completed, there was scarcely enough money to complete the design as submitted. Community Development Staff tried to re-evaluate the plan to maintain the landscaping requirement. This is described in Alternative A. The concrete swale was removed, at considerable cost, and 2 feet of additional landscaping was added making a 4 foot strip along McLoughlin Blvd, 2 feet of which would be included in the 19 foot parking space. This Alternative A includes removing the wheel stops and replacing the wheel barriers with an extruding curb. This would allow an automobile to extend two feet into the landscaping.

This alternative was submitted to the Public Works Department to see if this concept could be submitted under the budget. This alternative was determined to be feasible, the additional cost being borne by Public Works. Staff recommends approval of the application with the design reflecting Alternative A. Considering the temporary nature of the project and the fact that there will be some buffering along McLoughlin Blvd makes this a reasonable alternative.

QUESTIONS OF STAFF BY COMMISSIONERS

Bill Johnson asked why diagonal parking stalls were not considered instead of vertical parking stalls? **Jim Crumley** stated that it is more efficient in the number of spaces to go the 90 degree stall and secondly, the reduction of parking would be considerable. There were 28 spaces with diagonal design and 40 spaces with the vertical design. Staff tried to maintain the same driveway opening and any one-way parking should allow for continuous internal access.

Chairman Trotter asked Staff to comment on permit parking. **Maggie Collins** informed the Commission that the request originated from the Downtown Development Association to assist in downtown parking problems. The City intends to run a permit-parking system on this lot. Businesses who want to

provide incentives to employees may purchase permits from the City. This leaves on-street parking spaces in front of merchants available to customers.

Pat Lent asked what type of monitoring will be included to insure permit parking. Maggie Collins explained that the entire downtown program parking includes an enforcement officer who will be hired by the City to patrol the entire downtown area.

John Littlehales asked how this use fits into the basic purpose of the Overlay Zone which states, "The basic purpose of the overlay is to discourage auto oriented activities and to promote landscaped areas as a corridor enhancement"? Maggie Collins stated that the McLoughlin Corridor Overlay Zone was created to increase the aesthetic appearance of the McLoughlin area over time.

John Littlehales asked if Chevron had wanted to develop this parcel, would they have been afforded the same latitude in bringing economic and budgetary considerations into the discussion? Maggie Collins indicated that any other proposal would have a difficult time because of the landscaping requirements. It is difficult to picture what type of business would be able to accommodate all of the landscaping requirements. This is a particularly hard application because there is no building involved.

John Littlehales indicated that lottery funding was alluded to and Tri-Met was alluded to. Are they bringing anything into the project? Maggie Collins stated that the lottery and Tri-Met are alluded to, but no money is coming in from outside sources at this time. This project is for temporary use.

Carolyn Tomei asked how the ten foot landscaping strip will eliminate 37 percent of the parking spaces. Jim Crumley stated that the ten-foot strip would eliminate all the parallel parking along Jackson. With the requirement that 15 percent of the site of the CL Zone and 10 percent of the area allocated to parking under Section 500 be landscaped, the only way to provide additional square footage would be to eliminate a row of parking.

Carolyn Tomei asked how Staff came to the conclusion that there were no feasible alternatives? Jim Crumley stated that Community Development discussed this project at length with Public Works. Their working definition of feasible was, does it come within the budget?

APPLICANT'S PRESENTATION

Speaking: Tim Corbett, Public Works Director

Mr. Corbett stated that it was not up to the Planning Commission to consider budget constraints. This proposal is temporary in nature. The proposal differs from a Chevron application in that it is non-profit and meant to enhance the downtown area.

By approving the variance request, the criterion, "The City will ensure through the provision of public services and facilities, that existing businesses are retained and enhanced within the City." will be met. Another criterion, "The City will develop an improvement and management program for the downtown and waterfront area..." was considered. The Milwaukie Downtown Development Association has expressed the importance of having some parking downtown to get more businesses to move into the area.

The fact that this project is temporary, non-profit, and limited in public funds makes it a difficult situation. Parking lot alternatives were reviewed. Being that vehicles would be coming in and parking all day, ingress and egress is not an issue. The revenue from a proposed permit parking system will enable partial funding of a parole officer for the downtown area.

Tim Corbett stated that if the Commission was leaning towards denial of this application, he would like to have some direction to take back to City Council as to additional ideas, design alternatives, or suggestions.

QUESTIONS FROM THE COMMISSIONERS

Don Trotter asked if the drainage system or existing driveway had to be retained? **Tim Corbett** explained that because of the cost involved with replacement of the drainage system and driveway approaches, alternative designs were created.

Carolyn Tomei asked if the parking lot would be removed when Milwaukie is chosen for a transit station for light rail?

Maggie Collins stated that this property may be part of a transit station, or for other bus transit uses.

Gordon Jones asked if the business owners who would benefit from this permit parking have been asked to share in funding? **Tim Corbett** stated that this project is an effort by the City to provide enhancement to the City.

TESTIMONY IN FAVOR OF THIS APPLICATION

Speaking: Sharon Dixon, Manager, Milwaukie Downtown Development Association

Ms. Dixon stated that she was in favor of granting this proposal. Several months of meetings were spent by their subcommittee to work with the design committee for this project. There are 700 employees in downtown Milwaukie, and there are presently about 500 public spaces. All of these spaces are used. Parking usage studies have been done and the high use areas are between Harrison and Jefferson, with over 300 employees. This is where most of the retail businesses are and these spaces are filled by 9:00 a.m. until 4:00/5:00 p.m. **Hamilton's** stated that their reason for leaving was because of parking shortage. Fifteen-minute spaces are being used effectively for Cascade News.

Ms. Dixon stated that the downtown businesses need the 40 parking spaces that will be made available by the proposed parking lot. In five years, it is hoped that the business community will be healthier. The MDDA budget is around \$54,000 year, half of which is salary. The other is used for rent, promotions, and grant programs. They don't have money to make a contribution to this lot.

QUESTIONS FROM THE COMMISSIONERS

Gordon Jones asked what will happen in five years when this temporary use is no longer in effect? Ms. Dixon stated that the parking lot is needed now; in five years, they will deal with the situation that exists at that time.

Gordon Jones asked if any program was discussed to get employees to take transit or keep cars from downtown? Ms. Dixon stated that there have been no formal programs. Key Bank is a major employer, 100 employees, and they don't want to deal with it. Dark Horse has done a survey and 60 percent of their employees take public transit. They will give an incentive for employees to park elsewhere. Libby's does not allow its employees to park in the downtown area, and several other businesses feel this way. It depends on the employer and employee attitude.

Don Trotter asked how the recent parking study compared to the other parking studies done over the last five years? Ms. Dixon stated that the parking inventory hasn't changed much, but parking uses have. This parking usage study was much more extensive. It was broken down into small specific areas. This study indicates where there are parking places that sit unused completely within a block of that major core area. Another comparison is that there is now more employees in the area since the previous parking studies done in 82- 83.

Don Trotter asked how the enforcement officer tied in with the parking lot? Ms. Dixon stated that the parking limit will be changed to one hour. Enforcement will cause more turn-over.

QUESTIONS OR COMMENTS ON THE APPLICATION - None.

TESTIMONY IN OPPOSITION OF THE APPLICATION - None.

APPLICANT'S CLOSING COMMENTS

Speaking: Tim Corbett, Public Works Director

Mr. Corbett stated that in five years, if light rail goes in, Metro will have money available for park-and-ride facilities in the Milwaukie area. They have looked at some sites on a tentative basis.

Mr. Corbett stated that he didn't know how much the City Council is willing to spend for this project. He stated that he would hate to see the lot sit the

way it is; so if the Commission is considering denial, he is asking for guidance as to an alternative to submit to Council. It is his hope, however, that the proposal is approved.

Carolyn Tomei asked how Staff came up with the "five year" concept? **Mr. Corbett** stated that this was the number of years determined by the Community Development Director as to when more final light rail decisions will be made. Tri-met is interested in this property.

Bill Johnson asked how many merchants there were in the downtown area? **Tim Corbett** informed the Commission that there were 200 merchants.

Don Trotter indicated that several times the Comp Plan has been quoted as to why this proposal should be approved. How can the McLoughlin Corridor be enhanced with so little landscaping. **Tim Corbett** stated that if you consider allowing the property to sit as it is now, the preferential alternative would be the improved parking lot proposal that has been submitted.

Don Trotter voiced concern over the visual image of Milwaukie. It offends him that other developments have been carefully planned to screen this type of use and now the City is asking for a screening variance for this use. Alternatives should have been researched before applying for this variance.

Tim Corbett responded that it was not his intent to suggest that the variance must be granted or the property will sit as is for the next five years. What he is saying, is that when you look at a requirement of 5,435 square feet, or 30 percent, of the property be landscaped, there is very little usage left. He again asked the Commission for suggestions or alternatives as a middle ground for this project.

DELIBERATION AMONG COMMISSIONERS

Don Trotter explained that this site is in the CL Zone and a parking lot is allowed under that zone. There is no building, so the landscaping requirement is 10 percent of the parking area. The McLoughlin Corridor Overlay Zone in addition, requires a 10 foot buffer area along McLoughlin. The maximum requirement would then be 10 percent plus the 10 foot buffer. Any variance would be from that buffer.

Pat Lent stated that she was concerned about the landscaping requirement. However, she is willing to settle for partial landscaping versus a full requirement because this use is temporary.

Gordon Jones voiced concern about calling this project temporary. No one knows what will happen five years down the line; Tri-Met may not make a decision for twenty years. To apply a temporary use concept and consider different criteria is not valid. The City should have to develop the same as any other developer. He suggested alternative designs to the project which did not include tearing up the entire parking lot. With creativity, an

alternative could be designed with the proper amount of landscaping.

Don Trotter stated that the findings in the Staff Report as far as the Conditional Use seem reasonable. The findings for the McLoughlin Corridor Overlay Zone, except for the landscaping, seem reasonable.

Maggie Collins suggested that a condition be added, "The approved use shall be terminated in 5 years from the date of approval. The City may discontinue use of this subject site as a parking facility any time during the five year period."

Carolyn Tomei moved to continue the hearing on CSO-92-06/CU-92-04/VR-92-14/MC-92-01 until the January 12, 1993, meeting. This will allow time for the Applicant to address the concerns listed by the Planning Commission: ten feet/ten percent is reasonable; balance of needs of MDDA; balance the requirements of the McLoughlin Corridor Overlay Zone; and modify the parking plan as proposed. Add a condition about an expiration date, a condition about requiring paving, and look at alternate schemes to maximize parking spaces. Gordon Jones seconded. MOTION CARRIED 6-0.

Recess was taken at 10:10 and the meeting reconvened at 10:13 p.m. Carolyn Tomei had to leave; there was still a quorum remaining.

6.0 CONSIDERATION ITEMS - None.

7.0 OLD BUSINESS - None.

7.1 Sign Ordinance Worksession (ZA-92-01)

Pat Lent moved to continue the worksession on the Sign Ordinance until the next meeting on December 8, 1992. Bill Johnson seconded. MOTION CARRIED 5-0.

7.2 PC Bylaws

Continued by the Commission.

8.0 OTHER BUSINESS

8.1 Community Development Department Report

Maggie Collins passed out the City's annexation proposal and asked the Commission to read the information considered on the map and get to know the area that is addressed in the annexation proposal. The Public Hearing is scheduled for City Council on December 1, 1992. It will be heard at the Boundary Commission on January 14, 1993.

John Littlehales informed the Commission that there will be a sewer presentation to the City Council next Tuesday, December 1, 1992.

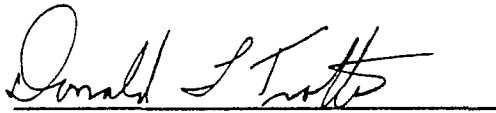
CITY OF MILWAUKIE PLANNING COMMISSION
MINUTES OF NOVEMBER 24, 1992
PAGE 14

8.2 Springwater Corridor Master Plan

Continued by the Commission.

- 9.0 NEXT MEETING: December 8, 1992
- 9.1 Sign Ordinance Worksession
- 9.2 Planning Commission Bylaws
- 9.3 Springwater Corridor Master Plan
- 9.4 Sign Ordinance Public Hearing (ZA-92-01)

Bill Johnson moved to adjourn the meeting of November 24, 1992. John Littlehales seconded. MOTION PASSED UNANIMOUSLY 5-0. Meeting adjourned at 10:30 p.m.



Don Trotter,
Chairman



Shirley Richardson,
Hearings Reporter

MILWAUKIE PLANNING COMMISSION
MINUTES
TUESDAY, December 8, 1992

COMMISSION PRESENT

Chairman Trotter
Gordon Jones
Bill Johnson
Pat Lent
Carolyn Tomei

STAFF PRESENT

Maggie Collins,
Community Dev. Dir.
Dave Krogh,
Associate Planner
Shirley Richardson,
Hearings Reporter

COMMISSIONERS ABSENT

Betty Fulmore
John Littlehales

1.0 CALL TO ORDER

Chairman Trotter called the meeting to order at 6:35 p.m.

2.0 PROCEDURAL QUESTIONS

Chairman Trotter explained that Maggie Collins would be leaving early due to another commitment. The agenda was rearranged:

8.3 LUBA Update

Maggie Collins reported that the City had won the Irv Leopold appeal to LUBA. LUBA concentrated on the City's contention that expansion of a non-conforming use onto another site was not a modification but an actual expansion.

LUBA interpreted this argument as applying to all non-conforming uses throughout the City. Non-conforming uses in the Zoning Ordinance need to be reviewed by the Planning Commission for clarification of the definition of non-conforming use.

8.4 Community Development Department Report

Maggie Collins reported that Milwaukie is participating, along with other communities in the metro region, in the Visual Preference Survey that will be occurring within the next three months. The City of Portland has contracted with a consulting group who will use slides that are ranked by residents to come up with preferred visual amenities in urban forum. The Consultants are responsible for preparing the slides and gathering results of the design survey to see what amenities are chosen.

There will be a kick-off for these surveys on January 14th. Results should be back in March. A Metro area planning director's meeting was held to discuss and review surveys from other areas. Portland is taking the lead in this survey project and results should be available to jurisdictions in March.

Maggie Collins reported that the Portland Planning Commission will be inviting metro area commissions to a kick off survey. This will be the first group to take the survey. The kick off will be held on Thursday, January 14, 7:00 p.m., at Portland State.

Thirty sites have been selected where people throughout the region can go to take the survey. The survey sheets will be coded so the residency of survey taker is recorded.

Preferences from this study could directly impact future designs for Engineering and public works departments. This survey will provide an avenue for communities and regions to participate together. The survey takes about 45 minutes to complete.

Major funding is coming from Portland, Tri-Met and Metro. Milwaukie staff have taken 28 slides to contribute to the slide show. If selected, they can be used as resource material for survey results that pertain to Milwaukie.

Five or six themes have been selected for this survey: transit centers, residential, commercial, industrial, density, and infill.

3.0 CONSENT AGENDA - None.

4.0 PUBLIC COMMENT - None.

5.0 CONSIDERATION ITEMS - None.

6.0 OLD BUSINESS

6.1 Revision of Sign Ordinance (4th Worksession)

Chairman Trotter opened the discussion on the third draft of the Sign Ordinance. He asked the Commissioners if they had any comments or revisions on this draft. The following changes were made:

Section 3.02, Item 6 Item 6 can be included with 1 because it talks about movement or potential distraction.

Items 8 and 9 are not discussed in the other sign districts but should be.

Lighting requirements should be with the construction requirements rather than in prohibited signs. Items 7, 8, and 9 will be incorporated into the sections where they are applicable as standards.

Section 4.02(1)(a)1 and 402.(1)(b) Change wording, maximum height six feet above grade.

Section 4.02 Change wording, maximum height six feet above grade in Residential, Office, and Commercial.

Section 4.03(3)(b) Staff will look into awning language to reflect that 25 percent of the surface of the awning, which is the word part, cannot be more than 25 percent of the area of the awning. This 25 percent has to be included in the 20 percent total signage for the building.

A question was raised about an illuminated, backlit panel with words on it. Is the whole thing a sign, or is only the text a sign? When you look at area of a sign versus the definition of a sign, for purposes of computing allowable sign face, you look only at the area of the message, not the larger area the message is printed on within an established perimeter.

Before the Sign Ordinance public hearing, Staff was asked to look in the definition section for area for number 1 and number 22, and to research it in conjunction with concerns voiced tonight. The issue of sign area definition should be listed in the Staff Report with a recommendation for discussion at the public hearing.

Page 14 Change all zones regarding sign area definition.

Section 6.01(3)(a) There is nothing in the Ordinance that precludes blackboards or easels. Staff will change the Language to address the "durable, weather resistant materials, etc."

Staff was asked to check all references of temporary signs to see if they were used correctly.

Section 7.05(1) Change the word "permittee."

Globally, search for "he" or "she" and change to "he/she" or "him/her."

Temporary Signs, Banners Cut the "45 days" back to 30 days.

Section 8.03 Change wording, "In granting a variance, the Planning Commission shall consider and make findings in regards to the following criteria."

Section 8.04 Incorporate Zoning Ordinance language regarding six month time limits with an allowable expansion.

Staff is to look into the consideration of directory signs. Sometimes when businesses leave, spaces are left blank with exposed lighting.

Businesses and communities will be sent copies of the draft for review and

comment. Staff will incorporate the changes noted into a report, recommending the changes as inclusions into the final draft. The public hearing scheduled for tonight will be continued until January 12, 1992.

7.0 PUBLIC HEARINGS

Applicant: City of Milwaukie
Property Owner: N/A
Location: N/A
Proposal: Revision of Sign Ordinance (ZA-92-01)

Chairman Trotter opened the public hearing on the revised Sign Ordinance.

Carolyn Tomei moved to continue the public hearing on the (ZA-92-01) Sign Ordinance revisions until January 12, 1992. Pat Lent seconded. MOTION CARRIED 5-0.

Recess was taken at 8:25 p.m. and the meeting reconvened at 8:30 p.m.

8.0 OTHER BUSINESS

8.1 Explanation of Voting on Legislative Items

Chairman Trotter explained the types of land use actions that can occur in the City of Milwaukie. This information is from Section 1000 of the Ordinance.

Type I Administrative Review This is done by the Community Development Director without a public hearing. No notification is required. The only person who can appeal is the applicant. Planning Commission could become involved if there is an appeal. Examples of this type of function are building permit review; sign permit review, lot line adjustments and business licenses.

Type II Administrative Review This is an administrative decision with the option of a public hearing. Public notification is sent out to anyone within 150 feet. Anyone who receives this notification can request a public hearing. The Planning Staff can request a public hearing. The same people who are notified get a notice of decision and can appeal to the Planning Commission. Examples of this type of function are administrative variances under 25 percent and minor land partitions.

Minor Quasi Judicial This requires a public hearing. There is public notice within 250 feet, with a sign on the property in question. In addition, if a Community Service Overlay is involved, there must be notice of public hearing published once every week, two consecutive weeks, in the newspaper. If the Natural Resource Overlay is involved, besides the previous requirements, interest groups and the Oregon Department of Transportation must be notified. Decision of the Planning Commission requires findings, conclusions, and conditions. Any participant may receive notice of decision and may appeal. The Planning Commission decision may be appealed to City Council.

Major Quasi Judicial This is for two issues, Zoning Map Amendments and Comprehensive Plan Amendments. Public notification is to residents within 400 feet with a notice in the newspaper and a sign on the property. If there is an Historic Preservation Zone, notification must be made to Oregon Department of Land Conservation and Development. The Planning Commission conducts the hearing and may deny the application or recommend approval to City Council. If approval is recommended to City Council, there must be findings of facts and conclusions. There is no appeal because it is a recommendation. If it is denied by the Planning Commission, it is appealable to City Council. Council's action is appealable to the Land Use Board of Appeals (LUBA).

Legislative Action This provides for the establishment and modification of legislative land use policies and plans. It includes but is not confined to Zoning Ordinances and Comprehensive Plan Text Amendments. Public notice is publication in the newspaper for two consecutive weeks and preliminary public meetings held prior to hearing. The Planning Commission prepares recommendations to City Council. If the Planning Commission initiates the action and denies the application, the issue is closed. If City Council initiates the action and the Commission denies, the decision must be forwarded to City Council with recommendation for denial. The Council then holds a hearing and if appealed, it goes to LUBA.

Chairman Trotter then reviewed with the Commission how to voice an opposition to an issue where a favorable vote will occur.

There are no provisions for a minority report. However, a Commissioner, as an individual, does have the opportunity, prior to voting on the motion, to state his/her position; "I intend to vote no on the motion, and I would like my reasons entered into the record." This then becomes a part of the minutes and the formal position is part of the record.

8.2 PC Bylaws

Chairman Trotter stated that after a joint workshop with City Council, concerns were expressed about Planning Commission goals and desires. The Planning Commission felt they could cover these goals by bylaws. Carolyn Tomei and Pat Lent presented the first draft of the bylaws for Commission review and comments.

Chairman Trotter explained that John Littlehales had faxed his comments on the draft to him for input into the discussion.

The draft bylaws were discussed and the following changes were suggested:

Article II John Littlehales commented that the references to the Ordinances should be by supplement/attachment rather than restating of the Ordinance section.

Article II, Item 2 Replace the word "shall" with "may."

Article III, Item 1. Change first sentence to read, "A quorum of the Planning Commission shall..."

Carolyn Tomei moved to continue the worksession on the Bylaws until January 12, 1992. Bill Johnson seconded. MOTION FAILED 1-4; Carolyn Tomei in favor.

Article III, Item 2 Discussion followed on whether there should be a term limit; item continued.

Article III, Item 3 Change the word "cannot" to "is unable to."

Delete "emergency" and replace with "interim."

Article IV, Item A. Change to read, "...Ms. etc.) and not first name."

Carolyn Tomei left the meeting at 10:10 p.m.

Article IV, Item 1 "The Chair/Vice Chair, in addition to those duties in Article VI shall preserve the order and decorum of the meeting". Add "Chair/Vice Chair" to C & E

Article IV, Item B Staff will check into the legality of limiting testimony.

Delete the word "shall" and replace with "may" and delete "any" and replace with "a reasonable."

Article IV, Item D. Delete.

Article IV, Item 2 Replace "quieter" with "all."

Article IV Item 4 Replace "subcommittee" with "committee."

Article IV Item 5 Change sentence to read, "The chair/vice chair shall confer with the Community Development Director on a regular basis outside of scheduled meetings..."

Article IV Item 6 Add "...Guide and parliamentary procedures based on Roberts Rules of Order."

Article VI Change title "VI" to "V."

Article VI, Item 1 Refer to appendix ___ (supplemental)

Article VI, Item 2 Move Article IV(a) here..."In order to give the appearance..."

Article V Change title "V" to "VI."

Under Duties/Commissioners Add, "Members should contact city staff or the chair if they are unable to attend the meeting."

Article VI, Item 2 Attach ex-parte paper for reference IV-2.

Duties/Chair Add, "Community Development Director and Chair will orientate new commissioners."

Article V, Item 1 Change to read, "...at least once a month on the second and/or fourth Tuesdays..."

Article V, Item 3 Delete

Article V, Item 4 Add quorum, and replace "will" with "may," "If a quorum (four) is not attained....meeting may be cancelled..."

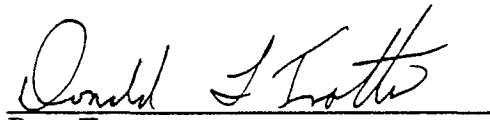
Article VII, Item 2 Put a period after "vote" and delete the rest of the sentence, "...a majority vote."

Article VIII, Item 1 Add, "The Planning Commission annually establish goals. The goals should be based on the City Council goals, Planning Commission/Community Development goals, and _____ (language to this affect)."


Pat Lent and Carolyn Tomei will prepare an amended draft.

- 9.0 NEXT MEETING: January 12, 1993
- 9.1 Sign Ordinance Public Hearing (continuation from December 8, 1992)
- 9.2 City Parking Lot (CSO-92-06/CU-92-04/VR-92-14/MC-92-01) (Continued from November 24, 1992)

Gordon Jones moved to adjourn the meeting of December 8, 1992. Pat Lent seconded.
MOTION PASSED UNANIMOUSLY 5-0. Meeting adjourned at 10:45 p.m.



Don Trotter,
Chairman


Shirley Richardson,
Hearings Reporter

CONSTRUCTION PROGRESS REPORT #5

January 19 - February 5, 1993

SITework

Freezing temperatures, snow, and the wet ground have prevented any work on the site since early January.

BUILDING CONSTRUCTION

Finally, a break in the weather! The rains and cold gave it a rest starting January 18, and the workers returned to the building after their forced long holidays. Since that date work has moved quickly on the concrete block walls. The fire apparatus bay walls now reach their full height, and work is beginning on the second floor office wall to the north. The contractor was able to pour the second floor slab. Placement of structural steel continues over the community room and prisoner processing areas to the west. Metal panels which form the roof structure are being welded into place.

Now work on the first floor interior walls can progress quickly. Although work requiring dry conditions cannot be started until the roof is in place, but there has been plenty to do before that. One set of steel stairs has been installed. Metal studs are in place for most of the office spaces in the center of the building. The electrical subcontractor is right behind, running conduits to power outlets and data/communication boxes in the walls. Ductwork is being installed overhead. Sprinkler pipe installation should be starting soon.

WORK TO COME

Provided the weather holds, concrete block wall construction should be completed in the next few weeks. Near the end of February, the structural steel roofing members can start to be placed. Inside the building, mechanical and electrical "rough-in" work will be the focus once the metal stud walls are completed. The last set of stairs will be installed.

SCHEDULE

The contractor has taken great advantage of the unusually good weather, making up for lost time. An updated schedule shows completion of the project in early August. Be warned, however, that a spate of typically nasty February weather could delay things further. Until the roof is in place in late March, no rain dances or car washing, please.

January 22, 1993

Dear Business Associate:

Every day charitable organizations give generously to the communities in which we live and work. But to continue making valuable contributions to our communities, these organizations need help. In fact, charitable organizations need help now more than ever.

To show our support for these special organizations that are vital to the strength of our communities, Kelly Temporary Services will share its resources by pledging free temporary help to nonprofit, charitable organizations during KellyWeek 1993.

During the past eight years, Kelly has donated more than \$1.45 million worth of temporary help to nonprofit, charitable organizations during KellyWeek. This year, Kelly Temporary Services branch offices throughout the United States, Canada and Puerto Rico will donate an additional 32,000 hours of temporary help to nonprofit, charitable organizations. But to do this, we need your help.

The Portland District Kelly branch will be holding a random drawing to determine which organizations will receive the temporary help donation. We invite you to join our effort by nominating your favorite charitable organization for the KellyWeek drawing. Please call our Kelly office at 659-6732 or write to us at the above address to let us know which nonprofit, charitable organizations you feel need help.

The recipients of free temporary help will be announced during KellyWeek, March 14-20. We hope you will join us in supporting these special organizations.

Sincerely,

Charlotte Schwartz
District Manager

Executive Director's Message

Should We Care About the Legislature? Only if You Care About Oregon's Livability!

Recently, I attended a community leadership forum in Salem. The program was facilitated by an IBM executive and the workshop was entitled "Strategic Choices." While speaking to the group, the facilitator said he had heard a new word used while visiting in Oregon. It was livability.

Clearly to most of us in local government the phrase "livable communities" has been around for some time. Community livability is the focus of a process the League has been involved with since last summer. In September number of city officials spent two long days developing a statement to capsulize a preferred future for Oregon. It articulates a vision of what Oregon can be like if we all strive for it.

So what makes this vision different from so many others that have been developed over the years? It is special because in this vision cities are not the leaders, we are only one of the ingredients. It is a community vision which touches business, education, a work force and jobs, the environment, human service needs as well as local infrastructure and government services.

To achieve this vision which will provide "substantial and sustainable improvement in our communities" (to quote the IBM Executive) several things need to happen.

- (1) Understand that the preferred future is a long range goal -- have patience and perseverance.
- (2) It will take individual leadership for us to get from here to there.
- (3) In order to make changes that are positive for our communities -- we must change people's thoughts not just their behavior.
- (4) Working on issues with people takes a one on one effort.
- (5) There needs to be an overlay of "trust", acknowledging that we are all seeing the same vision and all want to get there.

So back to the initial question: Should we care about the Legislature? The answer is an emphatic yes. The ability of our communities to work with their problems, to finance their programs and operations in a locally responsive manner -- depends on the laws that are made in Salem. In addition, the welfare of our communities is subject to the lobbying efforts by various interests. Unfortunately, what is missing is a common vision.

So that's where local government officials fit in. Roll up your sleeves and acknowledge that things don't change overnight but we have to start somewhere. If you don't have a copy of the Preferred Vision poster in your office or

(continued)

2

(continued from page one)

home give us a call. Share it one on one with people you come into contact with -- THIS EVEN MEANS THE LEGISLATURE. Let me close with the opening paragraph of the vision statement:

"In the year 2003, the complexion of Oregon reflects **livable, viable communities**. Oregon's vision places emphasis on empowering the individual and strengthening the family by providing quality education; family-wage job; medical, health and community services; a safe, clean environment; a reliable, responsive infrastructure; and a governing system that responds to community priorities."

Best wishes,



Richard C. Townsend
Executive Director

About This Special Edition...

1993 Legislative Session Underway

Oregon's 67th legislative session has begun. The passage of Ballot Measure 5 presents this session with great challenges, and state budget discussions will overshadow all other issues. Because of this, your active involvement in legislative affairs is critical in 1993.

To help you participate, we are pleased to provide you with this special edition which contains important information on the legislative process. The material in this issue will assist you in your continued efforts to provide grass roots lobbying on many of the significant issues cities will face this session. As we address the very complex issues generated by Ballot Measure 5, the coordination of our efforts is even more critical than it has been in the past. As you prepare to contact your legislators, please touch base with the League staff to assure that you have the latest information. After your contact, be sure to let us know of your legislator's response.

The lavender pages which are attached provide a tool for your lobbying efforts. They should be placed in a binder with all copies of your *Legislative Bulletin* so they are readily available. As the weeks and months go by in the session, I'm sure you'll have numerous occasions to refer to the information. This material will help you identify the appropriate legislator to contact at any point in the process. It also provides you with phone numbers and addresses to facilitate that contact. *It is helpful, however, only if you use it.* Here are four simple methods to do just that:

1. Keep up your contacts with your legislators (at least every one to two weeks). This can be done by:
 - * Sending pertinent information to a legislator's office with your card.
 - * A quick telephone call voicing your interest in or concern with a piece of legislation or asking if there is anything the city can do for the legislator. Talking with a legislator's staff is often just as valuable.
 - * Having a group (the council, local coalitions, the Chamber of Commerce, etc.) organized to place calls to a legislator on a regular basis.
 - * Whether it's at home or in Salem, occasionally having coffee, lunch, or breakfast with your legislator to chat about what's going on locally, and about how legislation being considered affects your city.
 - * Attending the public informational meetings which legislators frequently hold in their district.
2. When you're in Salem -- and we hope lots of you make the effort to come in the next six months -- **be sure** you make a courtesy call to your legislator, even if it's just to say "hi" or to leave your card. Let the League staff know that you're dropping by. Issues often appear suddenly in the Capitol and your contacts with your legislators are a critical factor in our success.
3. As you see issues developing in your community, or if you feel strongly about pieces of legislation, or simply if you pick up information about your legislator's position on various issues, please transmit those to the

League office. Leave a short message if a League staff member is unavailable - we're probably at the Capitol.

- 4. When you see an **action alert** in the *Legislative Bulletin*, contact your legislators immediately.

The League Board and staff are excited to be working with all cities over the next six months and hope that our united effort can affect the outcome of legislation in a positive way. If you would like to come to Salem for a day and see the process, or if you are interested in "interning" for a few days with your legislator, please let us know. It would be a great education, and certainly your volunteer efforts will not go unnoticed when the votes are counted.

LEAGUE OF OREGON CITIES

LEGISLATIVE/RESOLUTIONS COMMITTEE -- 1993

Andy Anderson	City Manager	Medford	770-4432
Harvey Barnes	City Administrator	Burns	573-5255
Pam Beery	City Attorney; OCAA	Beaverton	526-2215
Phyllis Beggs	Finance Director; OMFOA	Philomath	929-3001
Leroy Blodgett	City Administrator	Myrtle Creek	863-3171
Allen Brown	City Manager	Ontario	889-7684
John Clark	Councilor	Newport	265-9261
Maggie Collins	Planning Director; OCPDA	Milwaukie	652-4410
Bill Curtis	City Administrator	Gold Beach	247-7029
Bill Deist	City Administrator	John Day	575-0028
Rob Drake	Mayor	Beaverton	526-2481
Gary Eide	City Manager	Salem	588-6255
Sue Engels	Mayor	Aurora	678-1283
Ed Gormley	Mayor	McMinnville	472-9371
*Larry Griffith	Councilor	Baker City	523-5878
Dawn Hawkins	Councilor	Pendleton	276-7111 x235
Joanne Holcomb	City Administrator	Madras	475-2344
Marilyn Holstrom	City Administrator	Fairview	665-7929
Michael Jordan	City Administrator	Canby	266-4021
*Roger Jordan	City Manager	Dallas	623-2338
Jim Keller	City Manager	Klamath Falls	883-5316
Mike Kozak	Commissioner	Bend	389-1217
Dave Kucera	City Administrator	Central Point	664-3321
*Di Lyn Larsen-Hill	Mayor	La Grande	962-1302
Larry Lehman	City Manager	Seaside	738-5511
*Mike Lindberg	Commissioner	Portland	248-4145
*Randy MacDonald	Councilor	Eugene	687-5010
Bill McDonald	City Administrator	Clatskanie	728-2622
*Joë McLaughlin	Mayor	Pendleton	276-5982
Bob McPheeters	Mayor	Tillamook	842-6434
Gussie McRobert	Mayor	Gresham	669-2346
Bill Morrisette	Mayor	Springfield	726-3700
Tom Nelson	Councilor	Albany	928-0648
*Bill Peterson, Jr.	City Manager	Grants Pass	567-5521
Jim Rapp	City Manager	Sherwood	625-5522
*Susan Reid	Councilor	Ashland	482-5674
*Bill Riegel	Councilor	Salem	399-7802
*Marion Rossi	Mayor	Independence	838-1212
Alice Schlenker	Mayor	Lake Oswego	635-0213
Mike Scott	City Manager	Silverton	873-5321
Jean Sinclair	Mayor	Cottage Grove	942-5501
*Steve Stolze	Mayor	Tualatin	692-2000
Glenn Taylor	Mayor	Hood River	386-3444
Jerald Taylor	City Manager	Cornelius	357-9112
Willmer Van Vleet	Mayor	Stayton	769-5362
*R. Charles Vars, Jr.	Mayor	Corvallis	757-6985
Randy Weimore	City Manager	Roseburg	672-7701

* = 1993 LOC Board Member

LEGISLATIVE GLOSSARY

Call of the House (or Senate):

A motion made by two Senators or Representatives to force their colleagues to vote on a bill whether they want to or not. When this motion is made, the Sergeant at Arms bars the door, the clerk calls the roll, and messengers are sent through the building to find missing legislators.

Carrying A Bill:

Organizing speeches in support of the bill and answering questions from its opponents. The chief sponsor of a piece of legislation is allowed to speak first and last in the floor debate on the issue.

Caucus:

1.) The group of legislators in one chamber who belong to the same political party. 2) Periodic meetings of that group to discuss party positions on pending legislation.

Committee Administrator:

The legislative staff person who works at the direction of the committee chair to organize committee hearings and work sessions. Committee staff do much of the real work in putting bills together and are valuable sources of information and advice.

Committee Referral:

After a bill is drafted and introduced into either the House or Senate, the Speaker of the House and the President of the Senate respectively decide to which committee the bill will go for public hearings. Usually a bill will go to a germane committee, for example an environmental bill to the environmental committee, though this is not always the case.

Committee Report:

The final language of a bill, including any amendments, as approved by a majority of a committee and sent to the floor.

Conference Committee:

A special ad hoc committee composed of both Senators and Representatives appointed to work out a compromise when the two chambers pass different versions of the same bill. The final version from the conference committee must return to both chambers for a vote.

Counting Votes:

The process of talking with legislators and finding out how they will vote on a particular bill.

Cut and Paste:

To take sections from different amendments and bring them together into a compromise bill.

Gut and Stuff:

Because legislative rules make it difficult to introduce new bills late in the session, occasionally committees vote for amendments to "gut" (delete everything except the title and number) a bill which is not going to pass committee on its own merits, and "stuff" it with new language.

Joint Committee:

A committee which includes both Senators and Representatives.

Legislative Assistant:

A legislator's top staff person. The "LA." monitors bills important to the legislator, prepares testimony, attends hearings, and often meets with lobbyists and constituents to learn their concerns and convey them to the legislator.

Legislative Calendar:

A daily publication during the legislative session, the calendar provides schedules and agendas for both committee hearings and floor sessions.

Legislative Counsel:

State legislative legal staff who draft bills, amendments to bills and other language to be considered by the state legislature.

Lobbyist:

Those persons who act as information providers to legislators and legislative staff and who advocate for or against specific bills. Lobbyists usually work within specific issue areas and carry out the legislative agenda of the group for which they work.

Lobby Message Center:

Outside the doors to the Senate Chamber is an area where lobbyists congregate and maintain phone message service.

Majority Office:

Centers of political activity for the Democratic Party in the legislature, there are majority offices and majority leaders in both the House and the Senate. They organize caucus meetings, assist with constituent services, and try to keep the party together on key issues.

Memorial:

A measure used to make a request or express an opinion to the U.S. Congress, the President, or both.

Minority Office:

Similar in function to the Majority Office but serving the interests of the Republican Party.

Minority Report:

Substitute language for a bill, usually designed to alter or weaken the effect of the legislation. When a bill passes out of committee, committee members who opposed the language adopted by the majority may draft their own language and send it to the floor as an alternative. On the floor, the body will have the opportunity to substitute the minority report for the majority report.

Motion to Reconsider:

A parliamentary maneuver to get a second chance to vote on a bill. After a close vote, a legislator on the losing side will sometimes change his or her vote to the prevailing side. The legislator can then move for another vote at a later time.

President of the Senate:

The presiding officer of the Senate, the president appoints committee chairs, assigns bills to committees, and decides when bills will be scheduled for floor debate. Bill Bradbury (D-Bandon) is the current Senate President.

Session:

1.) The period of time from January to June in odd numbered years when the Legislature meets. 2.) An individual meeting of the House or Senate.

Sine Die:

Final adjournment of the session.

Speaker of the House:

The House equivalent to the President of the Senate. Larry Campbell (R-Eugene) is the current Speaker of the House.

Sponsor:

1.) The legislator who is the chief advocate for passage of a bill. 2.) A legislator whose name appears in a list on the top of the printed bill.

Staff Measure Analysis:

A document prepared by and available from committee staff that summarizes the effects of a bill. It is prepared after a committee vote and before a floor vote.

Subsequent Referral:

Sending a bill to more than one committee. If the second committee is hostile, this process will kill the bill. Spending bills all have a subsequent referral to the Ways and Means Committee.

Ways and Means:

The most powerful panel in the State Capitol, this joint committee controls spending from the state General Fund. Bills which require spending are referred to this committee which also oversees the budgets for state agencies.

Work Session:

A committee meeting held to consider amendments, debate the merits of legislation, and vote on whether or not to pass it out to the floor. After holding hearings on a bill a committee will hold one or more work sessions. The committee will usually not take public testimony during a work session.

Taking Part in the League's Lobbying Effort

The League is a grassroots lobbying organization in a way that few others are. It has no PAC and no funds for financial contributions, but it does have two assets which allow it to be successful with the Legislature: 1) a lobbying staff which provides information and on-going advocacy at the Capitol, and 2) an organized membership of city officials who are committed to good government and who are respected in their communities.

Legislators are aware that your opinion carries weight with the same voters who put them in office. How well the League is able to use your collective clout depends on your willingness to make your voice heard, your response to the League staff's requests for information, and the strength of the League's position on a given issue.

The following tips, adapted from the March 1988 edition of the California League's *Western City*, can help you and your city take an active, consistent and continuing role in the League's legislative effort.



Cities use a variety of methods for determining their positions on bills. In many cases, cities adopt the League position on a bill; other cities may debate each bill before taking a position. The important point here is that your city take a position early in the legislative process, when there is greater opportunity to have an impact on the outcome of the bill, and so you are prepared to respond quickly to subsequent requests for action.

Most Important: Provide follow-up responses as requested throughout the legislative session. Bills are heard before several committees, but your letters do not necessarily follow bills through the process. What's more, the League's position and your city's position on a specific piece of legislation may change as the bill is amended. Consequently, it is vital that you continue to respond immediately to requests for letters, even though you already may have written a letter at an earlier point in the process.

There's no need to worry about writing your legislator about too many bills. Remember, the *Bulletin* includes only a fraction of all the bills introduced. Your representatives need to hear from you, or they're forced to make decisions on important local government issues without knowing the impact they will have on the cities in their districts.

The importance of contacting a legislator on time cannot be overemphasized. The most eloquent letter or phone call to the Capitol does no good if it arrives after a vote. If your city has an established position, you should be able to send follow-up letters as requested in the *Bulletin* with little or no delay.

Letters should be sent to the chair of the legislative committee where the bill is pending, with copies to your legislators and the League.

Because legislative staffers file letters by bill number, each letter you write should cover only one bill and should reference the bill number in a separate line at the top of the page. Otherwise your letter may get lost in the system.

1. Keep well informed

The League's *Legislative Bulletin* is the main legislative communication vehicle between the League and its members. Each Friday during the legislative session, the *Legislative Bulletin* is mailed to all mayors, city managers/recorders, and city attorneys.

The *Bulletin* highlights priority bills as they move through the legislative process. It also serves as a vehicle for requesting action from your city, such as occasional requests for comments regarding a particular bill's impact on your city and frequent requests for letters or phone calls of support or opposition to bills.

2. Put someone in charge

Make sure one council member or staff person is responsible for immediate review of the *Bulletin* and for initiating a timely response by your city.

During the busiest periods of the legislative session, a response from your city may be needed in less than a week and occasionally in one or two days, so it is important that someone have the responsibility for coordinating your city's response.

3. Take a position early and follow through

Establish a quick and simple procedure to enable your city to take positions on bills discussed in the *Bulletin* and other bills of interest to your city.

4. Be able to act quickly

Respond in a timely manner to League requests for bill review and letters, phone calls or telegrams in support or opposition. Keep track of your positions and responses.

5. Send letters, not resolutions

You may want to refer in your letter to a resolution, but legislators say city council resolutions of support or opposition by themselves are not effective and should not be sent. The crucial information for a legislator is why your city takes a particular position.

6. If your city has special clout, use it

If your legislator is a member of a key committee, it is especially important that your city respond to as many bills listed in the *Bulletin* as possible. If your city isn't located in a key committee member's district, you still aren't off the hook; every letter counts.

7. Say "Thanks"

Remember to thank legislators regularly and publicly for their work, support, votes, etc.

Never discount the importance of a thank you; it really can make a difference. This is one of the most important things you can do because so few people remember to thank their legislators -- and legislators clearly remember those who do. Recognition dinners, plaques presented at council meetings, and letters to the editor praising the responsiveness of legislators to local needs can be effective public ways of saying thank you to your legislator.

A Word of Caution: Be very wary of public criticism of your legislator's actions. Some legislators rarely vote with cities, yet come through on crucial votes. Taking them to task in a public forum for a series of votes on relatively unimportant issues can lose their votes permanently on much more vital issues. It's much more effective to sit down with a legislator in private to discuss areas of disagreement.

8. Keep the League staff informed

Always send the League copies of your letters or telegrams. The staff needs to know to whom you write, when you write and what you say. They read your letters and incorporate your arguments and local circumstances into their testimony. They also cite your letters when they talk with your legislators. And, if you receive a response from a member, let us know about that, too.

9. Meet regularly with your legislator

Your correspondence with your legislator on issues important to your city will be more meaningful if you have established an ongoing, personal relationship with him or her. While, like most top city officials, you probably run into your legislators at community events, make it a point to meet formally at least once a year with each of your legislators to review key League and city issues. Breakfast or lunch meetings

are a good opportunity to review with your legislators their votes on key issues, to discuss current or pending legislation and to explain issues of importance to the League and your city. Be sure to meet with members of Congress from your area, as well. There is no substitute for knowing your legislator so that an immediate and effective contact can be made when necessary.

10. Know your legislator's staff

It's also helpful to get to know your legislator's staff. Frequently, you may need to call the legislator to impress upon him or her your city's concerns. If you cannot talk directly to your legislator, a call to a staff member, whom you know and who knows you, is the next best thing.

11. Collaborate with community groups

Establish positive links with community groups to explore potential collaborative legislative action. The local chamber of commerce, League of Women Voters and other businesses, professional and community groups are natural allies on certain issues, since the health and well-being of city government are in their best interest as well as yours. If you haven't already done so, begin to build the potential for coalitions with these groups in your community.

12. Establish a working relationship with your local media

Local editorial support or opposition can be extremely helpful on many priority League bills, especially for cities in key legislative districts. Consider sending local editors copies of the *Bulletin* with details on local impacts or other information on bills of interest to your city. Some editors welcome bylined opinion editorials by city officials or readily will run editorials based on solid information you provide on the local impact of statewide or nationwide legislation. Providing small editorials also can be helpful. Be sure to send copies to the League whenever such editorials are printed.

13. Stick with it

Some issues come up year after year. Others take years to get through the Legislature, as faces change, as consensus builds or as pressure for action mounts. It's a fact of life in public policy that such things take time. Your city's consistent participation in the process -- year after year -- is essential to long-term success in the Legislature.

14. Follow the Golden Rule

Approach legislators the way you, as a city official, want to be approached by your constituents -- with courtesy and respect.

1993 League of Oregon Cities

Lobby Staff



Richard Townsend
Executive Director



Phillip Fell
Senior Staff Associate/
Legislative Director



B.J. Smith
Senior Staff Associate



Valerie Salisbury
Senior Staff Associate



Sandra Arp
Senior Staff Associate/
Legal Counsel



Peggy Anet
EBS Plan Manager



Tom O'Connor
Executive Director
Oregon Municipal
Electric Utilities



Maria Keltner
Director
Local Government
Personnel Institute

Staff Responsibilities

The following list of staff assignments for state and federal programs and other League services is intended to assist city officials when they need to contact the League office for assistance or information. In some cases, responsibility for a particular agency or program is divided among staff members. Generally, the distinction reflects that one staff member is responsible for legislative activity while another responds to inquiries about the operation of current programs. If more than one member is listed, the staff member with primary responsibility for responding to inquiries is indicated by an asterisk.

Agency or Program	League Staff
Annexation	Fell/Arp*
Audits Division, Secretary of State's Office	Smith
Boundary Commission Procedures	Fell
Bonneville Power Association	Cummins
Budgeting	Smith
Building Codes	Cummins/Paulson/Arp*
Cable TV	Paulson
City Charter Adoption and Revision	Arp*/Townsend
City Manager Recruitment	Townsend/LGPI
Civil Rights	Paulson
Codification	LGPI
Collective Bargaining	Arp*/Quatier
Court Programs	Arp
Crime/Corrections Drug Enforcement	Paulson/Arp*
Davis-Bacon	LGPI*/Paulson
Dog Control	Arp*/Paulson
Downtown Development	Smith
Driving Under the Influence	Paulson
Economic Development	Smith*/Fell/Low
Elections Division	Arp
Emergency Preparedness	Paulson
Emergency Medical Services	Paulson
Employee Insurance Benefits	Anet
Employee Fringe Benefits	LGPI
Employee Relations Board	LGPI
Energy, Department of	Cummins
Enterprise Zones	Smith
Environmental Protection Agency	Fell*/Low
Environmental Quality Department (DEQ) Programs	Fell*/Smith/Low
Ethics Commission	Arp
Federal Legislation	Townsend/Fell*
Finance Issues	Smith
Fire Standards and Accreditation Board	Paulson/Arp*
Franchising	Paulson
Group Insurance Programs for City Employees	Anet
Handicapped, Programs for	Paulson
Hazardous Materials/Waste	Fell
Historical Preservation	Smith/Fell*
Housing Division	Fell
Human Service Programs	Paulson

Agency or Program

League Staff

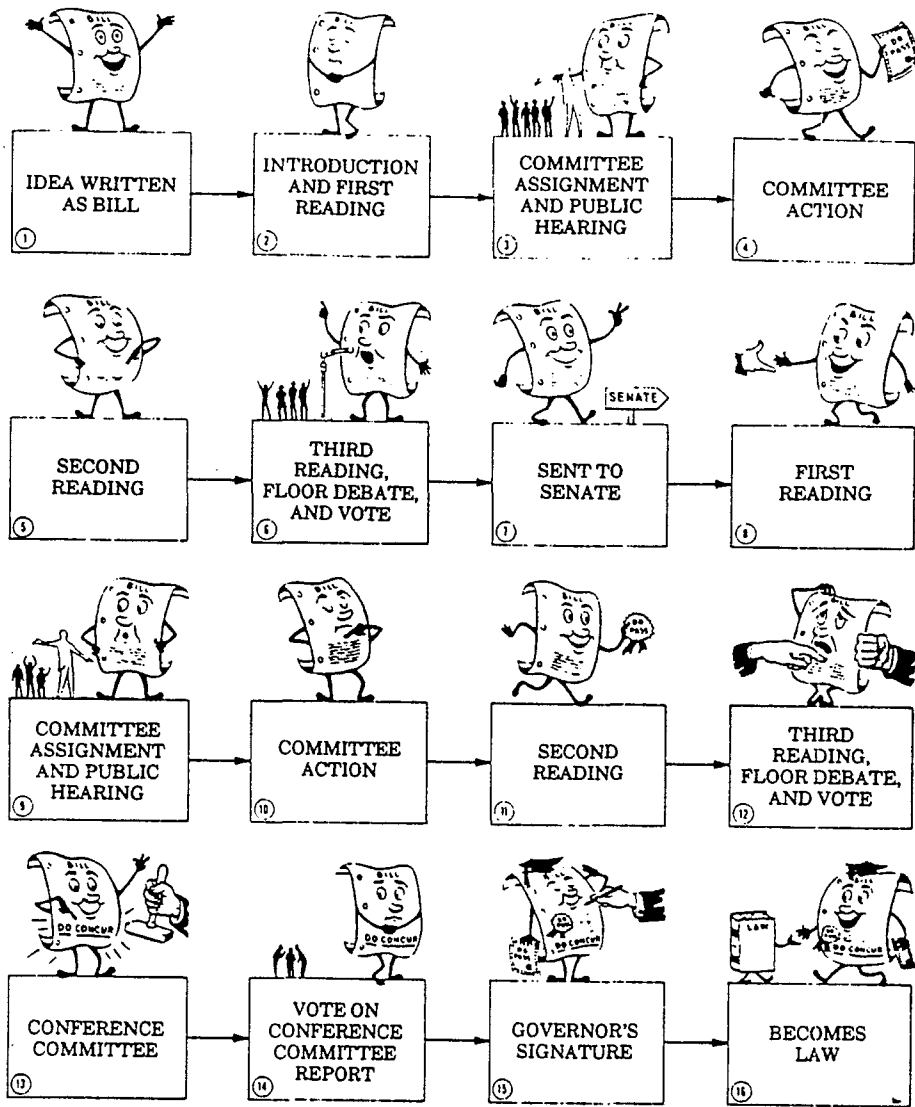
Agency or Program	League Staff
Incorporation of Cities	Townsend/Arp*
Insurance - General	Townsend
Intergovernmental Relations - State and Federal	Townsend/Fell*
Jail Standards	Paulson
Juvenile Justice Programs	Paulson
Labor Relations	LGPI*/Paulson
Land Conservation and Development Commission	Fell
Land Use	Arp*/Fell
League Conference and Meetings	Fillman
League Newsletter	Bentley
League Publications	Bentley
Legal Inquiries	Arp*/Paulson
Library Programs	Paulson
Liens	Paulson
Local Budget Section, Department of Revenue	Smith
Local Public Works	Smith/Fell*/Low
Natural Resource Programs	Fell
Northwest Power Council	Cummins
Open Meetings Law	Arp
Oregon Liquor Control Commission	Smith*/Paulson
Parks and Recreation Programs	Smith*/Townsend
Personnel/Human Resources	LGPI
Phone Service (regulated)	Paulson
Police Standards and Training (BPST)	Paulson
Property Tax System	Smith
Public Contracting (General)	Paulson/Arp*
Public Employees Retirement System	LGPI
Public Records	Paulson/Arp*
Risk Management	Egan
Solid Waste	Fell
State Fire Marshal	Paulson
State Liability Insurance	Townsend/Egan*
State Revenue Sharing	Smith
State Treasurer's Office	Smith
Tax Increment Financing	Smith
Traffic Regulations	Arp
Traffic Safety Commission	Paulson
Training for Elected Officials	Arp*/Townsend
Transportation, Department of	Paulson
Unemployment Benefits	LGPI
Unlawful Employment Practices	LGPI
Urban Renewal (see also Tax Increment Financing)	Smith*/Fell
Wages/Hours	LGPI*/Paulson
Water and Sewer Regulations	Low
Workers' Compensation	LGPI/CIS*
*All Goldschmidt Bills	Townsend

SOURCES OF ASSISTANCE FOR CITY OFFICIALS

The League of Oregon Cities and the following agencies provide information and technical assistance to cities. Their telephone numbers are listed for your convenience.

League of Oregon Cities	588-6550 (800-452-0338)
Local Government Personnel Institute	588-2251
Employee Benefits Services	588-6550
City/County Insurance Services	585-1121

An idea becomes law



The diagram above traces a House bill in a simplified version of the legislative process. A bill introduced in the Senate follows a similar path, but is first considered by the Senate. Additional information can be found in "Oregon's Legislature & Legislative Process," which will be available after February 1st at the Bill Distribution Center, Room 49, at the Capitol.

1. **IDEA WRITTEN AS BILL.** All proposals for laws start as ideas. The idea is written in bill form.
2. **INTRODUCTION AND FIRST READING.** One or more legislators or a committee may introduce a bill. Citizens or groups may not introduce a bill but may request introduction by a legislator or committee. Legislation may be introduced in either body. However, revenue raising measures must be introduced in the House.
The bill is presented to the Chief Clerk who gives it a number and arranges for printing. Under first reading, it is formally presented to the House. After first reading, the Speaker refers it to a committee for consideration.
3. **COMMITTEE ASSIGNMENT AND PUBLIC HEARING.** Most consideration of legislation is done in committee. The committee holds public hearings, debates and often amends the bill.
4. **COMMITTEE ACTION.** The committee may: a) Table the measure, postponing its consideration. b) Report it to the body with a recommendation of "do pass," "do not pass," "do pass with amendments" or "without recommendation." c) Send it to the floor with a "committee report" and "minority report."
5. **SECOND READING.** Second reading means the committee has completed work on the bill. The bill is placed on the agenda.
6. **THIRD READING, FLOOR DEBATE AND VOTE.** Within two days following second reading, the bill is read for the third time. The legislators debate and vote on the bill. A majority of the House (31) must vote "aye" for it to pass.

7. **SENT TO SENATE.** If the House passes the bill, the Chief Clerk sends it to the Senate. The Secretary of the Senate places it on the Senate agenda.
8. **FIRST READING IN SENATE.** After first reading, the President assigns it to a committee.
9. **COMMITTEE ASSIGNMENT AND PUBLIC HEARING.** (See step 3 above.)
10. **COMMITTEE ACTION.** (See step 4 above.)
11. **SECOND READING.** (See step 5 above.)
12. **THIRD READING, FLOOR DEBATE AND VOTE.** After the bill has been read for the third time, the Senators debate and vote on the bill. A majority of the Senators (16) must vote "aye" for it to pass.
13. **CONFERENCE COMMITTEE.** The bill must pass both houses in the same form to become law. If the Senate makes any changes in the House version, the bill is returned to the House for approval of the changes. If the House does not agree with the changes, a conference committee made up of both Representatives and Senators is appointed. The Committee tries to resolve the differences in the two versions.
14. **VOTE ON CONFERENCE COMMITTEE REPORT.** The recommendation of the conference committee is sent to both houses. If either house does not accept the report, another committee may be appointed. If agreement is not reached, the bill dies.
15. **GOVERNOR'S SIGNATURE.** After both houses pass the bill in the same form, it is sent to the Governor. During legislative sessions, the Governor has five days after receiving the bill to sign or veto it or let it become law without signature. If the legislature adjourns before the five days have ended, the Governor has 20 days from adjournment to take action.
16. **BECOMES LAW.** A bill usually takes effect on the 91st day following adjournment. If the bill contains an emergency clause, it takes effect when signed by the Governor. The bill may also specify an effective date.

SENATE STANDING COMMITTEES REGULAR MEETING SCHEDULE*

	Staff Office	Staff Phone	Monday	Tuesday	Wednesday	Thursday	Friday
AGRICULTURE & NATURAL RESOURCES Peter Green, Administrator Chris Warner, Researcher Debi Garrigus, Coordinator Kus Soumie, Clerk	331	378-3641	8:00 A.M. HR C		8:00 A.M. HR C		8:00 A.M. HR C
BUSINESS, HOUSING, & CONSUMER AFFAIRS Cherie Copeland, Administrator Richard Day-Reynolds, Assistant	S-211	378-8812	3:00 P.M. HR 343		3:00 P.M. HR 343		
EDUCATION Jan Borgen, Administrator Julie Muñiz, Assistant	332	378-8121		3:00 P.M. HR 343		3:00 P.M. HR 343	
ETHICS, ELECTIONS & CAMPAIGN FINANCE Annette Talbot, Counsel	335	378-8086		3:00 P.M. HR B		3:00 P.M. HR B	
HEALTH CARE AND BIO-ETHICS	453-J	378-5781		3:00 P.M. HR C		3:00 P.M. HR C	
HUMAN RESOURCES Mike Meriwether, Administrator Alyssa Vallenti, Clerk	S-407	378-8896	3:00 P.M. HR B		3:00 P.M. HR B		3:00 P.M. HR B
JUDICIARY Karen Quigley, Counsel Bill Taylor, Counsel Kate Wrightson, Coordinator Kirk Bailey, Clerk	140	378-8950	1:00 P.M. HR C		1:00 P.M. HR C		1:00 P.M. HR C
LABOR AND GOVERNMENT OPERATIONS Joan Van Almen, Counsel Joan Green, Assistant	334	378-5050	8:00 A.M. HR B		8:00 A.M. HR B		8:00 A.M. HR B
REVENUE James Scherzinger, Legislative Revenue Officer Kimberly Taylor, Office Manager Jennifer Belkle, Committee Assistant	H-197	378-8873	1:00 P.M. HR A	1:00 P.M. HR A	1:00 P.M. HR A	1:00 P.M. HR A	1:00 P.M. HR A
RULES Jayne Armstrong, Administrator	446	378-5781					
TRADE & ECONOMIC DEVELOPMENT (GOVERNMENT REORGANIZATION & REINVENTION) Joseph Cortright, Executive Officer Jeri Chase, Office Manager	132	378-8811		8:00 A.M. HR B		8:00 A.M. HR B	
TRANSPORTATION Ruth Larson, Administrator Shannon Gossack, Assistant	140	378-5183	3:00 P.M. HR C		3:00 P.M. HR C		3:00 P.M. HR C
WATER POLICY Lisa Zavala, Administrator Debbie Garrigus, Coordinator	333	378-8883		3:00 P.M. HR 137		3:00 P.M. HR 137	
WAYS AND MEANS 6 Subcommittees John Lattimer, Legislative Fiscal Officer Dar Woodrum, Committee Assistant	H-178	378-8152	Full committee and subcommittees will meet at the call of the co-chairs.				

**HOUSE STANDING COMMITTEES
REGULAR MEETING SCHEDULE***

	Staff Office	Staff Phone	Monday	Tuesday	Wednesday	Thursday	Friday	
CHILDREN & FAMILIES Annette Price, Administrator Edward Klein, Assistant	453-G	378-5781	P.M. HR 50		P.M. HR 50		P.M. HR 50	
COMMERCE 2 Subcommittees: Business Labor Marilyn Johnston, Administrator Jan McComb, Administrator Annetta Mullins, Coordinator Rick Gaupo, Clerk Debbie Schieno, Clerk	453-E	378-5781	8:30 A.M. HR D	8:30 A.M. HR D	8:30 A.M. HR D	8:30 A.M. HR D	8:30 A.M. HR D	
EDUCATION Sample Brown, Administrator Carolynn Gillson, Assistant	453-H	378-5781		1:30 P.M. HR E		1:30 P.M. HR E		
GENERAL GOVERNMENT 2 Subcommittees: Government Transportation Janet Adkins, Administrator Kim Burt, Assistant	453-A	378-5783	8:30 A.M. HR 357	8:30 A.M. HR 357		8:30 A.M. HR 357		
HUMAN DEVELOPMENT SERVICES Melanie Zermer, Administrator Pamela Berger, Coordinator Barbara Porter, Clerk	453-I	378-8129	8:00 A.M. HR E	8:00 A.M. HR E		8:00 A.M. HR E	8:00 A.M. HR E	
JUDICIARY 2 Subcommittees: Civil Law & Judicial Administration Crime & Corrections Holly Robinson, Counsel Carole Souvenir, Counsel Betina Rothauser, Coordinator Becky Eggert, Clerk	354	378-5962	1:30 P.M. HR 357	1:30 P.M. HR 357	1:30 P.M. HR 357	1:30 P.M. HR 357	1:30 P.M. HR 357	
LEGISLATIVE RULES & REORGANIZATION Adrienne Sexton, Administrator Bridget Bailey, Coordinator	352	378-5780	1:30 P.M. HR E		1:30 P.M. HR E		1:30 P.M. HR E	
NATURAL RESOURCES 3 Subcommittees: Agriculture & Forestry Environment & Energy Water Catherine Fitch, Administrator Kathryn Van Natta, Administrator Pat Zwick, Coordinator	453-B	378-5781	1:30 P.M. HR D	1:30 P.M. HR D	1:30 P.M. HR D	1:30 P.M. HR D	1:30 P.M. HR D	
REVENUE & SCHOOL FINANCE James Scherzinger, Legislative Revenue Officer Kimberly Taylor, Office Manager Paula McBride, Assistant	H-197	378-8873	9:00 A.M. HR A	8:00 A.M. HR A	8:00 A.M. HR A	8:00 A.M. HR A	8:00 A.M. HR A	
WAYS AND MEANS 6 Subcommittees John Latimer, Legislative Fiscal Officer Dar Woodrum, Scheduling Clerk	H-178	378-8152	Full committee and subcommittees will meet at the call of the co-chairs.					

SENATORS' CAPITOL OFFICES

Adams, Brady	S-314	..	378-8844	Kennemer, Bill	S-318	..	378-8076
Bradbury, Bill	S-203	..	378-8173	Kerans, Grattan	S-307	..	378-8072
Bryant, Neil	S-306	..	378-8851	Kintigh, Bob	S-319	..	378-8079
Bunn, Jim	S-311	..	378-8838	Lim, John	S-301	..	378-8806
Bunn, Stan	S-317	..	378-8842	McCoy, Bill	S-219	..	378-8804
Cease, Ron	S-216	..	378-8073	Phillips, Paul	S-302	..	378-8839
Colien, Joyce	S-218	..	378-8028	Roberts, Frank	S-206	..	378-8803
Cooley, Wes	S-305	..	378-8062	Shoemaker, Bob	S-210	..	378-8080
Dukes, Joan	S-205	..	378-8027	Smith, Gordon	S-316	..	378-8074
Dwyer, Bill	S-212	..	378-8315	Smith, Tricia	S-309	..	378-8098
Gold, Shirley	S-217	..	378-8845	Springer, Dick	S-223	..	378-8700
Hamby, Jeannette	S-312	..	378-8814	Timms, Eugene	S-323	..	378-8176
Hannon, Lenn	S-303	..	378-8840	Trow, Clifford	S-209	..	378-8801
Johnson, Rod	S-310	..	378-8070	Webber, Catherine	S-215	..	378-8071
Jolin, Peg	S-204	..	378-8812	Yih, Mae	S-214	..	378-8847

REPRESENTATIVES' CAPITOL OFFICES

Adams, Ron	H-385	..	378-8853	Mason, Tom	H-280	..	378-8826
Baker, Ken	H-381	..	378-8082	McTeague, Dave	H-291	..	378-8890
Baum, Ray	H-276	..	378-8024	Meeck, John	H-474	..	378-8827
Beyer, Lee	H-473	..	378-8046	Milne, Patti	H-384	..	378-8854
Brian, Tom	H-470	..	378-8042	Minnis, John	H-388	..	378-8018
Brown, Kate	H-286	..	378-8036	Naito, Lisa	H-492	..	378-8029
Burton, Mike	H-488	..	378-8782	Norris, Charles	H-277	..	378-8050
Calouri, Ted	H-491	..	378-8876	Oakley, Carolyn	H-479	..	378-8021
Campbell, Larry	H-269	..	378-8977	Parks, Del	H-292	..	378-8878
Carter, Margaret	H-478	..	378-8823	Payne, Michael	H-369	..	378-8014
Clarno, Bev	H-288	..	378-8883	Peterson, Nancy	H-472	..	378-8791
Courtney, Peter	H-395	..	378-8540	Repine, Bob	H-496	..	378-8863
Dell, Marilyn	H-366	..	378-8012	Rijken, Hedy	H-287	..	378-8040
Derfler, Gene	H-372	..	378-8862	Roberts, Lonnie	H-481	..	378-8837
Dominy, Sam	H-283	..	378-8794	Schoon, John	H-389	..	378-8002
Edmunson, Jim	H-487	..	378-8020	Shibley, Gail	H-393	..	378-8864
Federici, Tony	H-367	..	378-8026	Shields, Frank	H-364	..	378-8059
Fisher, Bill	H-278	..	378-8008	Shiprack, Bob	H-485	..	378-8784
Ford, Mary Alice	H-377	..	378-8858	Sowa, Larry	H-293	..	378-8060
Girod, Fred	H-471	..	378-8785	Starr, Charles	H-383	..	378-8824
Gordly, Avel	H-279	..	378-8822	Stein, Bev	H-371	..	378-8035
Hayden, Cedric	H-480	..	378-8061	Tarno, Veral	H-382	..	378-8865
Hosticka, Carl	H-495	..	378-8780	Tiernan, Bob	H-285	..	378-8892
Johnson, Eldon	H-392	..	378-8869	Van Vliet, Tony	H-374	..	378-8856
Jones, Delea	H-475	..	378-8857	VanLeeuwen, Liz	H-386	..	378-8861
Jones, Denny	H-380	..	378-8859	Walden, Greg	H-295	..	378-8829
Josi, Tim	H-493	..	378-8788	Watt, John	H-373	..	378-8781
Kuke, Dennis	H-284	..	378-8058	Whitty, Jim	H-486	..	378-8019
Lannix, Kevin	H-378	..	378-8893	Wooten, Cynthia	H-365	..	378-8374
Markham, Bill	H-484	..	378-8790	Wylie, Sharon	H-368	..	378-8832

1993
SENATE DISTRICTS

1. Dukes (D)	Astoria Bay City Cannon Beach Clatskanie Columbia City	Garibaldi Gearhart Hammond Manzanita Prescott	Rainier Rockaway Beach St. Helens Scappoose Seaside	Tillamook Vernonia Warrenton
2. S. Bunn	Carlton Depoe Bay Lafayette Lincoln City	McMinnville Newberg Newport Siletz	Toledo Waldport Willamina Yachats	Yamhill
3. Shoemaker (R)	(Beaverton)	Portland		
4. Phillips (R)	Beaverton Durham	King City (Portland)	Tigard	
5. Hamby (R)	Banks Cornelius	Forest Grove Gaston	North Plains	Hillsboro
6. Springer (D)	(Lake Oswego)	Portland		
7. Gold (D)	(Portland)			
8. McCoy (D)	(Portland)			
9. Roberts (D)	(Portland)			
10. R. Cease (D)	Portland			
11. Lim (R)	Fairview	Gresham	Troutdale	Wood Village
12. Kennemer	Gladstone	Milwaukie	Oregon City	(Portland)
13. Cohen (D)	Lake Oswego Portland	Rivergrove Sherwood	Tualatin West Linn	Wilsonville
14. Kintigh (R)	Barlow Boring	Canby Central Point	Estacada Happy Valley	Sandy

15. J. Bunn (R)	Amy Aurora Brooks Dayton Detroit	Donald Dundee Gates Gervais Hubbard	Idanha Lyons Mill City Molalla Mt. Angel	St. Paul Scotts Mills Sheridan Silverton Woodburn
-----------------	--	---	--	---

16. K. Webber (D)	Aumsville Jefferson	(Salem) Stayton	Sublimity	Turner
-------------------	------------------------	--------------------	-----------	--------

17. T. Smith (D)	Salem	Keizer		
------------------	-------	--------	--	--

18. Trow (D)	Adair Village Corvallis	Dallas Falls City	Independence Monmouth	Monroe Philomath
--------------	----------------------------	----------------------	--------------------------	---------------------

19. Yih (D)	Albany Brownsville Fairview	Lebanon Halsey Harrisburg	Millersburg Scio Sodaville	Sweet Home Tangent Waterloo
-------------	-----------------------------------	---------------------------------	----------------------------------	-----------------------------------

20. Kerans (D)	(Eugene)			
----------------	----------	--	--	--

21. Dwyer (D)	Coburg Elkton	Eugene Junction City	Springfield	Veneta
---------------	------------------	-------------------------	-------------	--------

22. Jolin (D)	Creswell Cottage Grove Drain	Elkton Junction City Lowell	Oakland Oakridge Veneta	Westfir Yoncalla
---------------	------------------------------------	-----------------------------------	-------------------------------	---------------------

23. R. Johnson (R)	Canyonville Glendale	Myrtle Creek Riddle	Roseburg Shady Cove	Sutherlin Winston
--------------------	-------------------------	------------------------	------------------------	----------------------

24. Bradbury (D)	Bandon Brookings Coos Bay Coquille	Dunes City Fairview Florence Gold Beach	Lakeside Myrtle Point North Bend	Port Orford Powers Reedsport
------------------	---	--	--	------------------------------------

25. Adams (R)	Cave Junction	Central Point	Grants Pass	Rogue River
---------------	---------------	---------------	-------------	-------------

26. Hannon (R)	Ashland Butte Falls	Eagle Point Medford	Phoenix	Talent
----------------	------------------------	------------------------	---------	--------

27. Bryant (R)	Antelope Bend Culver	Lapine Madras Metolius	Maupin Redmond	Shaniko Sisters
----------------	----------------------------	------------------------------	-------------------	--------------------

28. Cooley (R)

Arlington
Baker City
Canyon City
Cascade Locks
Condon
Dayville
Dufur
Fossil
Granite

Grass Valley
Haines
Halfway
Heppner
Hood River
Huntington
Ione
John Day
Lexington

Lonerock
Long Creek
Mitchell
Monument
Moro
Mosier
Mt. Vernon
Prairie City
Prineville

Richland
Rufus
Seneca
Spray
Sumpter
The Dalles
Unity
Wasco

29. Smith (R)

Adams
Athena
Boardman
Cove
Echo
Elgin
Enterprise

Glendale
Helix
Hermiston
Imbler
Irrigon
Island City
Joseph

La Grande
Lostine
Milton-Freewater
North Powder
Pendleton
Pilot Rock
Stanfield

Summerville
Ukiah
Umatilla
Union
Wallowa
Weston

30. Timms (R)

Adrian
Bonanza
Burns
Chiloquin

Hines
Jordan Valley
Klamath Falls
Lakeview

Malin
Merrill
Nyssa

Ontario
Paisley
Vale

The above legislative district list, identifying cities within Senate districts, was compiled by the League of Oregon Cities after consulting various state and local sources. However, legislative district boundaries taken from statewide maps may not accurately identify local boundaries. Please report any inaccurate listings to Phillip Fell at the League office, 588-6550.

1993
HOUSE DISTRICTS

1. Federici (D)	Astoria Clatskanie	Columbia City Prescott	Rainier St. Helens	Scappoose
2. Josi (D)	Bay City Cannon Beach Garibaldi Gearhart	Manzanita Nehalem Rockaway Beach	Seaside Tillamook Vernonia	Warrenton Wheeler
3. Starr (R)	Banks	Gaston	North Plains	
4. Rijken (D)	Depoe Bay Lincoln City	Newport Siletz	Toledo Waldport	Willamina Yachats
5. Meek (R)	Cornelius	Forest Grove	Hillsboro	
6. D. Jones (R)	(Beaverton)			
7. Gaburi (R)	(Beaverton)			
8. Ford (R)	Beaverton	(Portland)		
9. Brian (D)	Durham	King City	Tigard	
10. Baker (R)	Happy Valley	Boring		
11. Mason (D)	(Lake Oswego)			
12. Shibley (D)	Portland			
13. Brown (D)	(Portland)			
14. Stein (D)	(Portland)			
15. Nairo (D)	(Portland)			
16. Shields (D)	(Portland)			
17. Burton (D)	(Portland)			
18. Carter (D)	(Portland)			
19. Gordly (D)	Portland			
20. Minnis (R)	Fairview	Troutdale	Wood Village	
21. L. Roberts (D)	(Portland)			
22. Wylie (D)	Gresham			
23. Shiprack (D)	Barlow Canby	Central Point	Estacada	Sandy

24. Tiernan (R)	Lake Oswego	(Portland)	Rivergrove	Tualatin
25. McTeague (D)	Milwaukie	(Portland)		
26. Sowa (D)	Gladstone	Oregon City		
27. Adams (R)	Sherwood	West Linn	Wilsonville	
28. Hayden (R)	Detroit Gates	Idanha Lyons	Mill City Molalla	Scotts Mills Silverton
29. Dell (D)	Carlton Lafayette	McMinnville	Newberg	Yamhill
30. Girod (R)	Aumsville Jefferson	Stayton	Sublimity	Turner
31. Derfler (R)	(Salem)			
32. Mannix (D)	(Salem)			
33. Courtney (D)	Keizer	Salem		
34. Schoon (R)	Adair Village Dallas	Falls City Independence	Monmouth Monroe	Philomath
35. Van Vliet (R)	Corvallis			
36. Oakley (R)	Albany	Millersburg	Tangent	
37. VanLeeuwen (R)	Brownsville Fairview Halsey	Harrisburg Lebanon	Scio Sodaville	Sweet Home Waterloo
38. Milne (R)	Amity Aurora Brooks	Dayton Donald Dundee	Hubbard Gervais Mt. Angel	St. Paul Sheridan Woodburn
39. Edmunson (D)	(Eugene)			
40. Hosticka (D)	(Eugene)			
41. Wooten (D)	Coburg Elkton	Eugene Junction City	(Springfield) Veneta	Yoncalla
42. Beyer (D)	Springfield	(Eugene)		
43. Campbell (D)	Drain Elkton	Junction City Oakland	Veneta	Yoncalla

44. Dominy (D)	Creswell Cottage Grove	Lowell	Clackamas	
45. Fisher (R)	Roseburg	Sutherlin		
46. Markham (R)	Canyonville Glendale	Myrtle Creek Shady Cove	Riddle	Winston
47. Whitty (D)	Coos Bay Dunes City	Florence Lakeside	North Bend	Reedsport
48. Tarno (R)	Bandon Brookings Coquille	Fairview Gold Beach	Myrtle Point Port Orford	Powers (Coos Bay)
49. Repine (R)	Cave Junction	Grants Pass		
50. Watt (R)	Medford			
51. Johnson (R)	Central Point	Rogue River		
52. Peterson (D)	Ashland Butte Falls	Eagle Point	Phoenix	Talent
53. Parks (R)	Klamath Falls	Malin	Merrill	
54. Luke (R)	Bend	La Pine		
55. Clarno (R)	Antelope Culver	Madras Metolius	Maupin Shaniko	Sisters Redmond
56. Walden (R)	Cascade Locks	Hood River	Mosier	The Dalles
57. Norris (R)	Adams Athena Boardman	Echo Glendale Helix	Hermiston Irrigon Pendleton	Stanfield Umatilla
58. Baum (R)	Cove Elgin Enterprise Imbler	Island City Joseph La Grande Lostine	Milton-Freewater North Powder Pilot Rock Summerville	Ukiah Union Wallowa Weston

59. Payne (D)

Arlington
Baker City
Canyon City
Condon
Dayville
Dufur
Fossil
Granite

Grass Valley
Haines
Halfway
Heppner
Huntington
Ione
John Day
Lexington

Lone Rock
Long Creek
Mitchell
Monument
Moro
Mt. Vernon
Prairie City
Prineville

Richland
Rufus
Seneca
Spray
Sumpter
Unity
Wasco

60. D.E. Jones (R)

Adrian
Bonanza
Burns

Chiloquin
Hines
Jordan Valley

Lakeview
Nyssa
Ontario

Paisley
Vale

The above legislative district list, identifying cities within House Districts, was compiled by the League of Oregon Cities after consulting various state and local sources. However, legislative boundaries taken from statewide maps may not accurately identify local boundaries. Cities listed in parentheses are those which have a relatively small portion of the city's incorporated area within the legislative district.

Please report any inaccurate listings to Phillip Fell at the League office, 588-6550.

HOUSE STANDING COMMITTEE MEMBERSHIP

Children and Families

John Meek, Chair
Lisa Naito, Vice-Chair
Larry Campbell
Patti Milne
Gail Shibley

Commerce

Eldon Johnson, Chair
Liz VanLeeuwen, Vice-Chair
Lee Beyer
Lisa Naito
Michael Payne
Bob Repine
Hedy Rijken
Charles Starr
Bob Tiernan
John Watt
Cynthia Wooten

Subcommittee on Business

Bob Repine, Chair
Lisa Naito
Hedy Rijken
Liz VanLeeuwen
Cynthia Wooten

Subcommittee on Labor

John Watt, Chair
Lee Beyer
Michael Payne
Charles Starr
Bob Tiernan

Education

Carolyn Oakley, Chair
Jim Whitty, Vice-Chair
John Meek
Patti Milne
John Schoon
Larry Sowa
Sharon Wylie

General Government

Cedric Hayden, Chair
Jim Edmunson, Vice-Chair
Ken Baker
Carl Hosticka
Patti Milne
Chuck Norris
Del Parks
Lonnie Roberts
Sharon Wylie

Subcommittee on Government

Del Parks, Chair
Jim Edmunson
Cedric Hayden
Patti Milne
Sharon Wylie

Subcommittee on Transportation

Chuck Norris, Chair
Ken Baker
Cedric Hayden
Carl Hosticka
Lonnie Roberts

Human Development Services

Mary Alice Ford, Chair
Beverly Stein, Vice-Chair
Marilyn Dell
Bill Fisher
Dennis Luke
John Meek
Frank Shields

Judiciary

Del Parks, Chair
Tom Mason, Vice-Chair
Ken Baker
Tom Brian
Kate Brown
Peter Courtney
Jim Edmunson
Veral Tarno
Bob Tiernan

Subcommittee on Civil Law & Judicial Administration

Tom Brian, Chair
Ken Baker
Jim Edmunson
Tom Mason

Subcommittee on Crime & Corrections

Bob Tiernan, Chair
Kate Brown
Peter Courtney
Veral Tarno

Legislative Rules and Reorganization

John Watt, Chair
Lonnie Roberts, Vice-Chair
Fred Girod
Avel Gordly
Cedric Hayden
Eldon Johnson
Delna Jones
Dave McTeague
Michael Payne

Natural Resources

Ray Baum, Chair
Carl Hosticka, Vice-Chair
Marilyn Dell
Sam Dominy
Bill Fisher
Tim Josi
Dennis Luke
Bill Markham
Chuck Norris
Nancy Peterson
Bob Repine
Liz VanLeeuwen

Subcommittee on Agriculture

Liz VanLeeuwen, Chair
Ray Baum (ex officio)
Marilyn Dell
Sam Dominy
Bill Fisher
Tim Josi
Dennis Luke
Bill Markham
Chuck Norris

Natural Resources, (cont.)

Subcommittee on Environment and Energy

Bob Repine, Chair
Ray Baum (ex officio)
Marilyn Dell
Sam Dominy
Bill Fisher
Carl Hosticka
Dennis Luke
Bill Markham
Nancy Peterson
Bob Repine

Subcommittee on Water

Chuck Norris, Chair
Ray Baum (ex officio)
Carl Hosticka
Tim Josi
Bill Markham
Chuck Norris
Nancy Peterson
Bob Repine
Liz VanLeeuwen

Revenue and School Finance

Delna Jones, Chair
John Schoon, Vice-Chair
Ron Adams
Tom Brian
Mike Burton
Margaret Carter
Tony Federici
Fred Girod
Gail Shibley
Greg Walden
Jim Whitty

Ways and Means

John Minnis, Co-chair
Ted Calouri
Beverly Clarno
Gene Derfler
D.E. "Denny" Jones
Kevin Mannix
Bob Shiprack
Tony Van Vliet

Subcommittee Chairs
(membership to be announced)

Ted Calouri
D.E. "Denny" Jones
Tony Van Vliet

Special House Committee

Sexual Harassment

Beverly Clarno, Chair
Ray Baum
Ted Calouri
Margaret Carter
Avel Gordly

SENATE STANDING COMMITTEE MEMBERSHIP

Agriculture & Natural Resources

Cease - Chair
J. Bunn
Cohen
Kintigh
Shoemaker
G. Smith
Springer

Business Housing & Finance

Jolin - Chair
Adams
Cease
Dwyer
Kennemer

Education

Webber - Chair
S. Bunn
Cease
P. Phillips

Government Ethics, Elections & Camp. Fin. Reform

Kerans - Chair
Bryant
Dukes
Johnson
Springer

Health Care

Shoemaker - Chair
Cohen
Hamby
McCoy
G. Smith

Human Resources

McCoy-Chair
Bryant
Cooley
Kerans
Springer

Judiciary

Springer - Chair
Bryant
Hamby
Kerans
Shoemaker
Webber

Labor & Government Operations

T. Smith - Chair
Cooley
Jolin
Kerans
Phillips

Revenue and School Finance

Gold - Chair
Adams
Cease
Johnson
Jolin
Phillips
Smith

Trade & Economic Development

Government Reorganization and Reinvention

Cohen - Chair
Bradbury
S. Bunn
Gold
Hamby
Jolin
Kennemer
Lim
Webber

Transportation

Dukes - Chair
J. Bunn
Kintigh
Lim
Webber
Yih

Water Policy

Dwyer - Chair
Cooley
Kintigh
Roberts
Smith

Ways & Means

Trow - Co-chair
Roberts - Ed. Chair
Yih - Gen. Gov. Chair
Hannon - PS Chair
Dwyer
Dukes
McCoy
Timms

Rules

J. Bunn
Dukes
Hannon
Roberts
Springer
Timms
Trow

LEAGUE OF OREGON CITIES
P.O. Box 928
Salem, Oregon 97308

LEGISLATIVE
BULLETIN

928
Bulk Rate
U.S. POSTAGE
PAID
Salem, Oregon
Permit No. 50

DAN BARTLETT
10722 SE MAIN ST.
MILWAUKIE, OR 97222



Printed On
Recycled Paper