

**CITY OF MILWAUKIE
CITY COUNCIL MEETING
JANUARY 5, 1993**

The one thousand six hundred and sixty-second meeting of the Milwaukie City Council was called to order by Mayor Lomnicki at 7:00 p.m. in the Milwaukie Center with the following Councilmembers present:

Craig Lomnicki, Mayor Rick Farley	Jean Schreiber Rob Kappa Bob Knudson
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Also present:

Dan Bartlett, City Manager Mike Robinson, City Attorney Charlene Richards, Assistant to the City Manager Angus Anderson, Finance Director	Maggie Collins, Community Development Director Tim Corbett, Public Works Director Pat DuVal, Recorder/Secretary
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Judge Ron Gray administered the Oath of Office to Councilor Rick Farley, Position #1.

PROCLAMATIONS, COMMENDATIONS, SPECIAL REPORTS, AND AWARDS

Historic Moments

Mayor Lomnicki discussed the events of 1993 surrounding the 150th anniversary of the End of the Oregon Trail and the 90th Anniversary of the City of Milwaukie's incorporation. He read an excerpt from the book "As We Remember It" describing the early days of Milwaukie. He invited students and other interested residents to contact him if they wished to make a brief presentation before the Council on Milwaukie's history.

PUBLIC HEARING

None scheduled.

AUDIENCE PARTICIPATION

None.

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OTHER BUSINESS

Consider Meeting Dates for 1993 - Resolution

Dan Bartlett, City Manager, presented the staff report in which the City Council was requested to adopt a resolution which continued the current practice of setting the regular Council meeting dates as the first and third Tuesdays of each month. The City Charter calls for regular meetings at least twice a month at a time and place the Council designates.

It was moved by Councilmember Kappa and seconded by Councilmember Knudson to adopt the resolution designating the first and third Tuesdays of each month as the regular City Council meeting dates. Motion passed 5 - 0 with the following vote: Mayor Lomnicki, Councilmember Farley, Councilmember Schreiber, Councilmember Kappa, and Councilmember Knudson aye; no nays; no abstentions.

RESOLUTION NO. 1-1993:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MILWAUKIE, OREGON, DESIGNATING THE FIRST AND THIRD TUESDAYS OF EACH MONTH AS THE REGULAR CITY COUNCIL MEETING DATES.

Consider Paper of Record - Resolution

Dan Bartlett, City Manager, presented the staff report in which the City Council was requested to consider a resolution which designates the *Clackamas Review* and the *Oregonian* as papers of record for the City of Milwaukie as required by Oregon Public Meetings Law.

It was moved by Councilmember Schreiber and seconded by Councilmember Farley to adopt the resolution designating the *Clackamas Review* and the *Oregonian* as papers of record for the City of Milwaukie. Motion passed 5 - 0 with the following vote: Mayor Lomnicki, Councilmember Farley, Councilmember Schreiber, Councilmember Kappa, and Councilmember Knudson aye; no nays; no abstentions.

RESOLUTION NO. 2-1993:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MILWAUKIE, OREGON, DESIGNATING THE CLACKAMAS REVIEW AND THE OREGONIAN AS THE PAPERS OF RECORD FOR THE CITY OF MILWAUKIE.

CITY COUNCIL MEETING - JANUARY 5, 1993

Consider Extending the Termination Date of Ordinance No. 1275, PGE Franchise - Ordinance

Angus Anderson, Finance Director, presented the staff report in which the City Council was requested to consider an ordinance extending the term of the existing PGE Franchise agreement until June 1, 1993. The parties are currently in negotiations, and a Council work session was scheduled for January 12, 1993.

It was moved by Councilmember Kappa and seconded by Councilmember Knudson to read the ordinance extending the termination date of Ordinance No. 1275 which grants a franchise to Portland General Electric Company for the first time by title only. Motion passed 5 - 0 with the following vote: Mayor Lomnicki, Councilmember Farley, Councilmember Schreiber, Councilmember Kappa, and Councilmember Knudson aye; no nays; no abstentions. The ordinance was read for the first time by title only.

It was moved by Councilmember Kappa and seconded by Councilmember Knudson to read the ordinance extending the termination date of Ordinance No. 1275 which grants a franchise to Portland General Electric Company for the second time by title only. Motion passed 5 - 0 with the following vote: Mayor Lomnicki, Councilmember Farley, Councilmember Schreiber, Councilmember Kappa, and Councilmember Knudson aye; no nays; no abstentions. The ordinance was read for the second time by title only.

It was moved by Councilmember Kappa and seconded by Councilmember Farley to adopt the ordinance extending the termination date of Ordinance No. 1275 which grants a franchise to Portland General Electric Company. Motion passed 5 - 0 with the following vote: Mayor Lomnicki, Councilmember Farley, Councilmember Schreiber, Councilmember Kappa, and Councilmember Knudson aye; no nays; no abstentions.

ORDINANCE NO. 1730:

AN ORDINANCE OF THE CITY OF MILWAUKIE, OREGON,
EXTENDING THE TERMINATION DATE OF ORDINANCE NO.
1275 WHICH GRANTS A FRANCHISE TO PORTLAND GENERAL
ELECTRIC COMPANY.

CITY COUNCIL MEETING - JANUARY 5, 1993

Consider Permission to Let Bids for Construction of Sign Shop

Tim Corbett, Public Works Director, presented the staff report in which the City Council was requested to authorize the letting of bids for construction of a sign shop. The sign shop is currently housed at the 40th and Harvey site. The proposed shop would be of pole construction to match the existing structures.

Councilmember Kappa asked for a more detailed description of the proposed structure. Corbett discussed pole building construction.

Corbett said relocation of the sign shop would offer several benefits which included efficiency in the use of man hours. Currently, those employees working on signs or street painting must travel between the facilities at Johnson Creek and 40th and Harvey.

Councilmember Schreiber asked if the budgeted amount included heating. Corbett said this would be similar to the type of heating in the Johnson Creek facility and was included in the budgeted amount.

Councilmember Schreiber asked why the sign shop had not been included in the original design of the building. Corbett said that this particular bay had been deleted from the original construction. He said the free standing building would be desirable because of the noise and hazardous materials stored in the sign shop.

Councilmember Farley asked if construction of this building would actually be cost effective. He also expressed concern that the sign shop comply with DEQ standards. Corbett said that OSHA and the Fire Marshal had inspected the 40th and Harvey facility and had made certain recommendation. There had been no citations involved.

Bartlett said the primary savings would be in employee travel time between the Johnson Creek and the 40th and Harvey facilities.

Councilmember Farley said his main concern was DEQ's position.

It was moved by Councilmember Kappa and seconded by Councilmember Knudson to authorize the letting of bids for construction of a sign shop at the Johnson Creek Facility. Motion passed 5 - 0 with the following vote: Mayor Lomnicki, Councilmember Farley, Councilmember Schreiber, Councilmember Kappa, and Councilmember Knudson aye; no nays; no abstentions.

CITY COUNCIL MEETING - JANUARY 5, 1993

Consider Purchase of Public Works Equipment

Tim Corbett, Public Works Director, presented the staff report in which the City Council was requested to consider approving the purchase of one new 1993 Ford crew-cab, and one new 1993 GMC service truck. The Water Fund has \$25,000 for the purchase of a crew-cab pickup and the Sewer Fund has a balance of about \$26,000 for the purchase of a service truck in the 1992-1993 approved budget. **Corbett** discussed the staff recommendation that the crew-cab be four-wheel drive. He said a crew-cab would be able to transport more employees to the job site. This would help decrease the number of vehicles currently in the City fleet. He said staff is requesting the purchase through the State of Oregon Cooperative Purchasing Program.

Councilmember Kappa asked if the vehicle would have dual tires. **Corbett** said he did not believe there would be.

Councilmember Kappa asked if staff believed the City would save money by purchasing a vehicle with a diesel engine. **Corbett** said there have been recommendations from other jurisdictions that this would be a very effective piece of equipment for a City the size of Milwaukie. Diesel engines are generally very reliable with low maintenance.

Bartlett said that studies by the Department of General Services has indicated that this would be a cost effective piece of equipment for a city of Milwaukie's size and needs.

Councilmember Kappa asked if staff believed a four-wheel drive vehicle was necessary. **Corbett** said this would be the only four-wheel drive vehicle in the City fleet. It would enable the on-call person to effectively respond during inclement weather.

Councilmember Farley asked about the life expectancy of the equipment. **Corbett** said the City attempts to replace vehicles after seven years. Purchase of these vehicles would allow the City to retire two 1978 pickups.

Councilmember Schreiber asked how the City was able to spend less money than budgeted. **Corbett** said the estimated amount in the budget was based on sticker price. When actually purchasing a vehicle, Public Works employees decided on those features which were most critical to the operation and deleted the rest. He added that participation in the Cooperative Purchasing Program also saved money.

CITY COUNCIL MEETING - JANUARY 5, 1993

It was moved by Councilmember Schreiber and seconded by Councilmember Kappa to authorize the purchase of one new 1993 Ford crew-cab and one new 1993 GMC service truck. Motion passed 5 - 0 with the following vote: Mayor Lomnicki, Councilmember Farley, Councilmember Schreiber, Councilmember Kappa, and Councilmember Knudson aye; no nays; no abstentions.

Other Discussion Items

Councilmember Kappa said he had done a ride-along with the Milwaukie Police Department on New Year's Eve. At this time he became aware that the City of Milwaukie did not have an ordinance regarding open containers on public streets.

Councilmember Farley asked Kappa if he had seen this occur. Councilmember Kappa said he had seen it occur one time. He said he was concerned that Milwaukie Police did not have the ability to cite a person seen drinking on public streets and sidewalks.

Councilmember Farley asked if this prohibition would be specifically on the public streets or in the vicinity of public facilities. Councilmember Kappa said he would not like to take away the permit process now in place at North Clackamas Park or the Milwaukie Center, but he wanted to give the Police Department the ability to prohibit the consumption of alcohol on public streets.

Bartlett said this issue item could be prepared for a work session in 60 days.

JPACT Designee

It was moved by Councilmember Knudson and seconded by Councilmember Schreiber to nominate Mayor Lomnicki as the JPACT designee. Motion passed 5 - 0 with the following vote: Mayor Lomnicki, Councilmember Farley, Councilmember Schreiber, Councilmember Kappa, and Councilmember Knudson; no nays; no abstentions.

Metro Structure

Bartlett discussed correspondence from Clackamas County Commissioner Judie Hammerstad regarding Metro districting. He said he did not believe it was critical for the City to respond at this time, but to be aware of the proposals.

Council discussed participation and representation in the boundary decisions. Candidates would be selected in 1995 to represent the districts.

CITY COUNCIL MEETING - JANUARY 5, 1993

CONSENT AGENDA

It was moved by Councilmember Schreiber and seconded by Councilmember Kappa to adopt the Consent Agenda which consisted of the City Council Minutes of December 15, 1992. Motion passed 5 - 0 with the following vote: Mayor Lomnicki, Councilmember Farley, Councilmember Schreiber, Councilmember Kappa, and Councilmember Knudson aye; no nays; no abstentions.

INFORMATION

1. Metropolitan Advisory Committee to Metro - discussion item at next meeting.
2. Participation in League of Oregon Cities standing committees.
3. Councilmember Schreiber suggested a workshop for those who think they are interested in running for public office.

ADJOURNMENT

Mayor Lomnicki adjourned the meeting at 8:00 p.m.

Pat DuVal

Pat DuVal, Recorder/Secretary

**CITY OF MILWAUKIE
CITY COUNCIL AGENDA
JANUARY 5, 1993**

MILWAUKIE CENTER

1662ND MEETING

WORK SESSION

5:00 - 6:30 P.M. - Water Authority Issues
6:30 - 6:45 P.M. - Council Information Sharing

REGULAR SESSION

7:00 p.m.

OATH OF OFFICE FOR NEW COUNCILOR RICK FARLEY - POSITION #1

I. CALL TO ORDER
Pledge of Allegiance

II. PROCLAMATIONS, COMMENDATIONS, SPECIAL REPORTS, AND AWARDS

A. Historic Moments - Mayor Lomnicki

III. PUBLIC HEARING *(Public comment will be allowed on items appearing on this portion of the agenda following a brief staff report presenting the item and action requested. The Mayor may limit testimony.)*

None scheduled.

IV. AUDIENCE PARTICIPATION *(The Mayor will call for statements from citizens regarding issues relating to the City. It is the intention that this portion of the agenda shall be limited to items of City business which are properly the object of Council consideration. Persons wishing to speak shall be allowed to do so only after registering on the card provided on the table at the back of the meeting area. The Council may limit the time allowed for presentation.)*

V. **OTHER BUSINESS** *(The following items will be individually presented by City staff or other appropriate individuals. A synopsis of each item together with a brief statement of the action being requested shall be made by those appearing on behalf of an agenda item.)*

- 01-93
- A. Consider Meeting Dates for 1993 - Resolution (Dan Bartlett)
 - B. Consider Paper of Record - Resolution (Dan Bartlett)
 - C. Consider Extending the Termination Date of Ordinance No. 1275, PGE Franchise - Ordinance (Angus Anderson) 1730
 - D. Consider Permission to Let Bids for Construction of Sign Shop (Kelly Somers)
 - E. Consider Purchase of Public Works Equipment (Kelly Somers)

VI. **CONSENT AGENDA** *(Items appearing below are considered to be routine, and therefore, will not be allotted Council discussion time on the agenda. Rather, the items may be passed upon by the Council in one blanket motion. Any Council member may remove an item from the "Consent" portion of the agenda for discussion or questions by requesting such action prior to consideration of that portion of the agenda.)*

City Council Minutes of December 15, 1992

VII. **INFORMATION**

- A. Correspondence Regarding Proposed Annexation
- B. Response to Christa McDonald
- C. Children & Youth Coordinating Council
- D. North/South Transit Study, Community Meetings

VIII. **ADJOURNMENT**

EXECUTIVE SESSION

At the end of the regular meeting, the Council may hold an Executive Session under the authority of ORS 192.660 as needed.

CITY OF MILWAUKIE



COMMUNITY DEVELOPMENT
PUBLIC WORKS

6101 S E JOHNSON CREEK BLVD

TELEPHONE: 652-4410

MEMORANDUM

TO: Mayor and City Council
THRU: Dan Bartlett, City Manager
FROM: R. Tim Corbett, Public Works Director *RTC*
RE: Water Authority Issues
DATE: December 8, 1992

ACTION REQUESTED

Provide input on issues related to the formation of a Water Authority.

BACKGROUND

Over the past year and a half, Milwaukie has been meeting with Clackamas Water, Oak Lodge, Mt. Scott, Damascus, and Gladstone to discuss the formation of a Water Authority. The group has recently been joined by Clairmont Water District. The Committee, known as the Clackamas Basin Water Authority Committee (CBWAC), has recently completed the attached draft Inter-Governmental Agreement (IGA) which outlines options to address key issues involved in the formation of a Water Authority.

DISCUSSION

The Committee is scheduled to meet with a facilitator on January 8, 1993 in an attempt to narrow down the options in the draft IGA before an economic study is completed. This meeting will be followed up by a joint meeting with the Boards and Councils represented on the CBWAC. Staff is requesting that Council consider the options and determine whether options are preferred, acceptable or unacceptable. This information would greatly assist in negotiations as we begin to work with the facilitator to narrow the options.

Staff has reiterated the information contained in the draft IGA in this staff report and attempted to simplify the issues to the degree possible. Below, the issues are listed with the options and their respective pros and cons which were developed by the Committee:

1. Election of Directors

OPTIONS

a. At large

PROS: Legal under current statute. More active participation in areas where there are perceived inequities. Easier to administer. Broader more qualified pool of applicants.

CONS: Could lead to cluster of elected officials and poor representation of some areas.

b. By Zone

PROS: Legal. Assure representation of all areas.

CONS: Limits pool of qualified candidates. Time needed to set up and review zones. Politics enters into setting zones. Tends to be provincial (turfy).

c. By Zone: appointed by cities in incorporated areas.

PROS: Cities can determine representation. Allows linkage of Water Authority to City Councils.

CONS: Requires change to existing statutes. Encourages provincialism. May create conflict for appointee (City interest vs authority interest).

2. Functions of the Water Authority (No options)

- a. Water authority will provide watershed management, water supply, treatment, transmission and storage. Current source and supply arrangements will continue upon formation of the authority. Future supply arrangements will be determined by water authority (this section has relevance to Clairmont who is served on a contractual basis by South Fork). Authority will take over all functions of Water Districts and Cities will retain their responsibilities for retail distribution in current Boundaries.

3. Annexation of additional territory by Cities

OPTIONS

- a. Billing and maintenance operation remains unchanged as Cities annex.

PROS: Preserves integrity of water authority customer base and infrastructure. Less City analysis of water system condition and rate impacts. Less administrative work for Cities. May reduce resistance to annexation.

CONS: Could be rate differences within City boundaries. City loses ability to spread costs over larger customer base. City loses control of water infrastructure and standards in future boundaries. Cities lose ability to provide full service. Could result in billing duplication for water and sewer as well as customer receiving different bills from two entities. Does not enhance City's ability to share manpower and equipment between different types of City services.

- b. Billing and maintenance of distribution system is taken over by Cities as areas are annexed. Authority retains transmission mains etc to be determined by size/function.

PROS: Cities provide full service and control customer service requests. Cities can control upgrade of system within its borders. Cities retain substantial portions of revenues. Cities can spread improvement over larger customer base. Water Authority retains customers for supply facilities.

CONS: Could result in smaller water authority customer base for distribution activities. Technical difficulties in metering supply to Cities. Reluctance to annex when rates in authority lower than in Cities. Could result in illogical service provision. Large scale annexation could result in financial hardship to water authority.

- c. Billing and maintenance of distribution are taken over by Cities as predetermined boundaries of areas (blocks) are annexed.

PROS: Transfer of infrastructure occurs on a planned systematic basis. Allows future planning for wholesale and retail functions. Provides for logical service provision boundaries.

CONS: Requires coordination between jurisdictions. Requires agreement on predetermined boundaries. May require lengthy negotiations to determine the blocks. May be difficult to focus negotiations on engineering principles vs political concerns. May result in rate changes as transfers occur. Could result in reducing water authority customer base.

- d. Distribution maintenance functions continue to be provided by authority as areas are annexed but Cities have the right to bill and reimbursement amounts are determined using cost of service data.

PROS: Cities show "full service" to annexed areas. Cities retain some portion of revenues. Consistent maintenance of Water Authority infrastructure.

CONS: Technical difficulties in determining administrative and meter reading costs. Validity of rate studies could be questioned. If water authority rates lower than City, could result in reluctance to annex. Cities lose ability to spread improvement costs over larger customer base. Cities lose control over infrastructure work affecting City residents.

4. Transfer of assets/liabilities. No options.

- a. Water districts transfer all assets and liabilities to water authority upon dissolution of districts and formation of authority. Cities transfer all assets/liabilities related to supply.

5. Financial considerations (No options)

- a. No operating levy falling under measure 5 would be placed on properties. Separate accounting would be maintained for wholesale and retail functions of the water authority.

In the draft IGA, the area of discussion related to buy in costs, differential rates and rate principles used (cash or utility basis) is extremely difficult to read and follow. City staff has attempted to simplify these issues to the extent possible.

6. Differential rates (buy in costs) based on assets/liabilities

Buy in could be charged to customers or jurisdictions in the form of differential rates to customers due to differences in the value of transferred assets and liabilities.

OPTIONS

- a. No financial compensation or differential rates based on value of assets/liabilities.

PROS: Authority customers are treated equally throughout authority area. Simplifies administration. Reduces turf issues and lengthy negotiations re: value of assets, accounting methods, and validity. Recognizes role of wholesale customers in financing supply assets, hard to assess the value of water rights.

CONS: May reward customers in districts which delayed maintenance and force customers in districts with good maintenance practices on a pay as you go basis to subsidize improvements in other areas. May burden customers with debt for projects they had no voice in deciding to undertake. Might subsidize customers that never finance a supply. Might encourage Cities not to transfer all appropriate supply assets. Could raise rates in some areas and lower them in others - areas with increase might fight formation.

- b. Differential rates or buy in charged based on value of transferred assets and liabilities. Customer equity determined on a per capita basis for each jurisdiction. Rates could be equalized on this basis after per capita equity is equalized.

PROS: Customers have rates which reflect past investment. Addresses concerns relating to past investment levels. Rewards customer who elected representatives who managed resources and planned effectively. Cities would not be encouraged to retain wholesale related assets.

CONS: Difficult to administer. Hard to value assets. May lead to lengthy negotiations regarding the value of assets and accounting methods. Different treatment of customers by geographic area leading to perceived inequities. Does not recognize role of wholesale customers in financing supply assets through wholesale rates.

7. Rate making Principles - Basis for Calculating (Utility vs Cash basis for wholesale rates.

Regardless of the basis used in calculating the rates, the following underlying assumptions will be included in the IGA:

- * Rates will be fair and equitable
- * No "profit" by water authority
- * Open communication and sharing of information
- * Rates of return consistent within "supply, treatment, transmission and retail", regardless of extent of participation in the water authority.
- * Periodic rate review and study
- * Accurate, detailed projection of revenue requirements.
- * Utilize citizen rate review committee.

OPTIONS

a. Cash basis (O & M + debt principle + Capital outlay)

PROS: Easily understood, consistent with budgetary process, commonly used for government owned utilities. Assures bond holders that revenue financed debt costs will be covered.

CONS: Depreciation is not included as an expense. Can result in fluctuating rates as capital outlay changes from year to year.

b. Utility Basis (O & M + interest on debt + depreciation + return on equity)

PROS: Greater stability in rates, accepted by regulatory agencies.

CONS: More difficult to understand. May generate surplus cash, additional accounting functions required, concern about charging owners rate of return on facilities they "own".

There is also discussion in the IGA on the rate basis for retail rates. Since Milwaukie will set its own retail rates this section would not be relevant for the city.

9. Differential rates (buy in costs) based on operating costs/cost of service.

Differential rates could also be charged based on operating costs such as pumping and storage costs in different pressure zones or costs to construct future transmission lines. This issue strictly relates to transmission and storage of wholesale water.

OPTIONS

- a. No differential rates based on cost of service for transmission and storage.

PROS: Authority customers are treated equally throughout authority area. Simplifies administration. Reduces need for accounting of differences in costs to deliver water.

CONS: Transmission and storage portion of customer charges won't reflect accurately the cost to deliver the water. Some areas subsidize others. This type of inequity currently occurs in Districts and Cities that have different pressure zone but charge the same unit cost for water to customers.

- b. Differential rates are charged for different costs for storage and transmission of wholesale water.

PROS: Transmission and storage portion of customer charges will reflect accurately the cost to deliver the water. Limits subsidies by others. Limits inequity when customers are located in different pressure zones since charges reflect the different cost to transmit and store water.

CONS: Authority customers are not treated equally throughout authority area. Creates difficulties in administration. Creates need for accounting of differences in costs to deliver water.

Under option b. several sub-options must be addressed if differential rates are preferred based on cost differences to storage and transmission of water.

SUB-OPTIONS FOR b. ABOVE

- a. Separate rates based on cost of service of previous jurisdictional boundaries.

PROS: Easiest way to administrate differential rates. Promotes higher degree of equity. Less difficult to change from differential to equal rate than vice versa.

CONS: Based on artificial boundaries which may not accurately reflect actual differences in costs. Rates change as distribution service areas change (annexation).

- b. Differential rates based on cost of service by elevation/pressure zones.

PROS: Promotes higher degree of equity. Less difficult to change from differential to equal rate than vice versa. Higher degree of equity and defensibility than a. above.

CONS: Would require drawing "billing boundaries" which accurately reflect actual differences in costs.

- c. Differential rates based on construction of new systems such as pumping stations, storage facilities and transmission lines. If any of the jurisdictions need major improvements to deliver water, these would be reflected in the rates.

PROS: Promotes higher degree of equity. Less difficult to change from differential to equal rate than vice versa. High degree of equity and defensibility. Those areas which require special or added transmission, storage or pumping assets would bear the cost.

CONS: Would require drawing "billing boundaries" which accurately reflect actual differences in costs.

- d. Combination of options b. and c. above.

PROS: Promotes highest degree of equity. Less difficult to change from differential to equal rate than vice versa. Highest degree of equity and defensibility. Those areas which require special or added transmission, storage or pumping assets would bear the cost.

CONS: Would require drawing "billing boundaries" which accurately reflect actual differences in costs.

9. SDCs Differential or uniform for transmission, distribution and storage facilities.

This discussion is similar to 8 so the options, sub-options, pros and cons from 8. can be used as a decision basis.

Milwaukie will set their own SDCs as it relates to retail costs so the discussion in the IGA on this topic does not affect the City.

10. Board of Directors authority (interim Board appointed by County Commissioners following Boundary Commission approval).

OPTIONS

- a. Districts and Cities participating fully have input into all aspects of operations. Supply only participants have input on supply issues only.

PROS: Retention of local control, those affected have control.

CONS: Limits roles of some members. Supply members have less than full standing. Lack of consistency in formation process. Confusing.

- b. All members have input to all aspects of operation.

PROS: All participants determine management and organization. Consistent formation process.

CONS: Loss of self determination of full participants. Supply participants make decisions on issues which don't affect them.

11. Sunset Clause

OPTIONS

- a. Include one

PROS: Assures viability of organization is reviewed to ensure effectiveness of organization.

CONS: Difficult to define criteria for effectiveness. Gives impression that entity is not long term.

- b. Don't include one

PROS: Leaves consideration of dissolution to ORS.

CONS: Entity may continue even if entire area is incorporated.

A number of other issues are listed in the IGA with no options and will be discussed in the work session if time allows. These issues are:

- * Contracts with outside entities
- * Labor Agreements
- * Initial management Plan
- * Transition
- * Activities of interim Board
- * Personnel issues
- * Public Information and coordination with other entities

CONCLUSION/RECOMMENDATION

Due to the number and complexity of the issues in conjunction with the varied interests represented on the CBWAC, staff is recommending that Council provide clear direction on these issues. In order to provide the greatest flexibility in negotiations, staff is requesting that Council determine the options which would be preferred, acceptable or unacceptable.

attachments

RTC/rtc

OUTLINE OF COMPONENTS OF INTERGOVERNMENTAL AGREEMENT
CLACKAMAS BASIN WATER AUTHORITY COMMITTEE

WITH OPTIONS & PREFERENCES AS OF 11/23/92

I. Recitals - Whereas:

- A. Participating entities wish to collectively provide enhanced water service now and in the future in the North Clackamas County Region
- B. There is a need for citizens within the region to have uniform representation in the decision making process as it relates to water service delivery
- C. It is desirable for citizens in the region to have ownership in a reliable water supply
- D. A need exists for stronger and more coordinated efforts to protect the watershed
- E. Regional water supply planning will facilitate efficient and effective supply coordination by providing for a more stable customer base over a larger territory
- F. A need exists to address annexation issues at the local level to the satisfaction of those entities affected by annexation

II. Purpose (to provide)

- A. Agreement among signers for formation of a water authority
- B. Definition of activities to be performed by water authority
- C. For transfer of assets
- D. For transfer of signers' employees to water authority
- E. For submission to Boundary Commission with application for formation

III. Articles

- A. Description of area - Areas served by Clackamas, Clairmont, Damascus, Mt. Scott and Oak Lodge water districts, and by the cities of Gladstone and Milwaukie
- B. Election of directors
 - 1. Zone/at-large - Options
 - a. Elected at-large (preferred by Clackamas, Milwaukie)
 - (1) Pros: Legal; more active participation in areas where there is perceived inequity; easier to administer; broader, more qualified pool of candidates;
 - (2) Cons: Could lead to cluster of elected officials
 - b. Elected by zone (preferred by Damascus, Clairmont, Mt. Scott, Oak Lodge, "choice no. 2" for Gladstone)
 - (1) Pros: Legal; assures representation from all areas
 - (2) Cons: Limits pool of qualified candidates; time needed to set up and review zones; politics enters into setting zones; tends to be provincial
 - c. Elected by zone, except appointed by cities in incorporated area

(preferred by Gladstone)

- (1) Pros: Cities can maintain representation; allows linkage between cities and water authority
- (2) Cons: Requires change in existing statutes; can create conflict for appointee (city interest vs. authority interest); encourages provincialism

C. Functions to be performed by water authority (in)

- 1. Entire area
 - a. Water authority functions shall include watershed management, water supply, treatment, transmission and storage (no options recommended)
 - b. Water supply - Current source and supply arrangements will continue upon formation of water authority; future supply arrangements determined by water authority with intent to serve entire area
- 2. Each water district and city
 - a. In addition to III.C.1.a., above, water authority functions shall include billing and operation and maintenance of distribution systems in areas served by districts; cities currently providing water service will retain those functions within their current boundaries (no options recommended)

D. Annexation

- 1. Upon annexation of additional area into city; withdrawal of retail service - Options for territory annexed to cities participating in the authority
 - a. Billing and operation and maintenance of distribution system remain unchanged as annexation to cities progresses (preferred by Clackamas, Clairmont, Damascus, Mt. Scott, "choice no. 4 for Gladstone)
 - (1) Pros: Preserves integrity of water authority customer base and infrastructure; in large-scale annexation, less city analysis of water system condition and rate impacts; less administrative work for cities; less long-term growth in city bureaucracy; may facilitate (and reduce resistance to) annexation
 - (2) Cons: Could be rate differences within city; cities lose ability to spread system improvement and maintenance costs over larger customer base; cities could lose control of water infrastructure and standards; cities lose ability to provide full service; could result in water and sewer billings from separate agencies; does not enhance ability to share equipment and manpower within city functions.

- b. Billing and operation and maintenance of distribution system is taken over by cities as areas are annexed; water authority retains transmission mains, etc. - to be determined by size/function **(preferred by Gladstone)**
 - (1) Pros: Cities able to provide full service and control customer service requests; cities can control upgrade, construction, improvement and repair work; cities able to retain substantial portion of water revenues and control cost/quality of service; cities can spread improvement costs over larger base; water authority retains customer base to finance supply facilities
 - (2) Cons: Could result in smaller water authority customer base for distribution system activities; technical difficulties in metering water supplied to city customers; if water authority retail rates less than city, citizens may be reluctant to annex; could result in illogical service responsibilities; large scale annexation could create financial hardship on water authority
- c. Billing and operation and maintenance of distribution system are taken over by cities using predetermined boundaries of areas (blocks) to receive city service when completely annexed **(preferred by Milwaukie, "choice no. 2" for Gladstone)**
 - (1) Pros: Transfer of infrastructure would occur on planned, systematic basis; allows future planning for "wholesale" and "retail" functions and funding; provides for logical service delivery boundaries;
 - (2) Cons: Requires coordination between jurisdictions; requires agreement on predetermined boundaries; may require lengthy negotiation to determine boundaries; may be difficult to focus negotiation on engineering principles vs. political concerns; may result in different rates among city residents before transfer occurs; could result in smaller water authority customer base
- d. Distribution system maintenance functions continue to be provided by authority, cities have right to bill, and "reimbursement" amounts are determined using cost of service analysis **(preferred by Oak Lodge, "choice no. 2" for Clackamas, Damascus, Milwaukie, Mt. Scott; "choice no. 3" for Gladstone)**
 - (1) Pros: Cities can show provision of "full service" to annexed areas; cities able to retain portion of water revenues to spread

administration and meter reading costs over larger base;
assures maintenance of water authority infrastructure;

- (2) Cons: Technical difficulties in determining administrative and meter reading costs; validity of rate studies could be questionable; if water authority retail rates less than city, citizens may be reluctant to annex; cities lose ability to spread system improvement costs over larger customer base; cities lose control of work on water infrastructure affecting city residents

E. Transfer of assets/liabilities

- 1. Water districts (assumes full participation and dissolution upon formation of water authority) - All water facilities, real property, personal property, water rights and other assets and liabilities will be transferred to water authority.
- 2. Cities (assumes participation for supply, treatment transmission and storage and no dissolution upon formation of water authority) - All water facilities, real property, personal property, water rights and other assets and liabilities related to supply will be transferred to water authority

F. Financial

- 1. Operations funding
 - a. No operating levy that would fall under Measure 5 cap will be placed on the property tax rolls (no options recommended)
- 2. Accounting for wholesale and retail activities
 - a. Maintain separate accounting for wholesale and retail activities (no options recommended)
- 3. In considering potential buy-in charges, debt retirement and retail water rates, the following summarize the options and pros and cons of each.
 - a. No financial compensation or payments based on value of transferred assets/liabilities to be charged (**preferred by Damascus, Gladstone, Mt. Scott, Milwaukie**)
 - (1) Pros: Water authority customers are treated equally within the water authority boundaries; simplifies administration; reduced likelihood of turf issues and lengthy negotiations regarding disagreements on accounting methods and validity; recognizes wholesale customers assistance/role in financing supply; pooling of water rights will assist in overall planning efforts; difficult to assess a value on many assets, particularly water rights and value of continued use by current customers
 - (2) Cons: May reward customers in water systems which delayed

maintenance and force customers in water systems which kept up maintenance to subsidize improvements in other areas; may burden customers with debt for projects which their representatives had no voice in voting on; might subsidize customers of a system that never financed a supply; will not encourage cities to transfer appropriate assets; could raise rates in some areas while lowering rates in other areas--areas with increases might fight formation

b. Differential rates, buy-in, and/or other financial compensation based on value of transferred assets/liabilities to be charged. Customer equity determined on a per capita basis for transferred assets/liabilities for each participating entity (**preferred by Clackamas, Clairmont, Oak Lodge**)

- (1) Pros: Water authority customers have rates which reflect past investment; addresses concerns about investment levels; rewards customers who elected representatives who managed resources and planned supplies effectively; cities would not be encouraged to retain "wholesale related" capital equipment
- (2) Cons: Difficult to administer; very difficult to place a value on assets--may lead to lengthy negotiations regarding disagreements on accounting methods and validity; will lead to different treatment of water customers by geographic area--perceived inequities; does not recognize role of wholesale customers in financing supply

4. Water rates - relative to cost of service - basis for calculating (cash/utility basis) - Options - Underlying assumptions regarding water rates for water utility participants, regardless of whether cash or utility basis is used:

- (1) Rates to be fair, equitable, consistent
- (2) No "profit"
- (3) Open communication and sharing of information
- (4) Rate(s) of return consistent within "supply, treatment, transmission" and within "retail," regardless of extent of participation in water authority
- (5) Need periodic rate review/study (i.e. every five years)
- (6) Accurate, detailed projection of revenue requirements
- (7) Citizen rate review committee utilized

a. "Production Cost" (consisting of supply, treatment, transmission and regional storage)

- (1) Cash basis (O&M + debt principal & interest + capital outlay) **(preferred by Damascus, Gladstone, Milwaukie, Oak Lodge)**
 - (a) Pros: Easily understood; consistent with budgetary process; commonly used for government-owned utilities; assures bond holders that revenue-financed debt costs will be covered
 - (b) Cons: Depreciation is not included as an expense; may result in fluctuating rates as capital outlay changes from year to year
- (2) Utility basis (O&M + interest on debt + depreciation + return on equity) **(preferred by Clackamas, Clairmont, Mt. Scott)**
 - (a) Pros: Greater stability in rates; accepted by regulatory agencies
 - (b) Cons: More difficult to understand; may generate surplus cash; concern about charging the "owners" of the system a rate of return on facilities that they own;
- b. Retail (these options do not pertain to cities, but preferences were still noted)
 - (1) Cash basis **(preferred by Damascus, Gladstone, Milwaukie, Oak Lodge)**
 - (a) Pros: See III.F.7.a. for Pros/Cons
 - (b) Cons:
 - (2) Utility basis **(preferred by Clackamas, Clairmont, Mt. Scott)**
 - (a) Pros: See III.F.7.a. for Pros/cons
 - (b) Cons:
- 5. Water rates - relative to cost of service, uniform/differential - Options; Staff has determined that there are three components of water rate:
 - 1. Price at the clearwell, or point of delivery into transmission system (source, treatment)
 - 2. Transmission and storage (pumping, mains, reservoirs)
 - 3. Retail (distribution, customer, billing costs)
 - a. "Clearwell" (consisting of supply, treatment) One uniform price at the point of delivery to transmission system (no options recommended)
 - b. Transmission and regional storage - options
 - (1) Common rate in entire area **(preferred by Damascus, Gladstone, Milwaukie, Mt. Scott)**

- (a) Pros: See III.F.3. for Pros/Cons Equal treatment of all customers; less confusion among customers
- (b) Cons: Could cause rate shifts; not based on cost of service (by area)
- (2) Separate (differential) rates based on
 - (a) Cost of service by former jurisdictional boundaries
 - i) Pros: See III.F.3. for Pros/Cons Promotes higher degree of "fairness" among customers; easier to change from differential to uniform rate structure
 - ii) Cons: Based on artificial boundaries; rates shift as distribution service areas change
 - (b) Cost of service by pressure zones/distance from source
 - i) Pros: See III.F.3. for Pros/Cons
 - ii) Cons:
 - (c) Costs of major capital expenditures for new transmission systems, including piping, pumping and storage improvements to correct deficiencies ("choice no. 2" for Gladstone, Oak Lodge)
 - i) Pros: See III.F.3. for Pros/Cons
 - ii) Cons:
 - (d) Cost of service by pressure zones/distance from source and on costs of major capital expenditures for new transmission systems, including piping, pumping and storage improvements to correct deficiencies (preferred by Clackamas, Clairmont, Oak Lodge, "choice no. 2" for Milwaukie, Mt. Scott)
 - i) Pros: See III.F.3. for Pros/Cons
 - ii) Cons: See III.F.3. for Pros/Cons
- c. Retail - (distribution, customer, billing costs) One uniform price in retail area of water authority (no options recommended)
- 6. Financing of future capital facilities will be determined by water authority
- 7. Connection fees
 - a. Installation costs - Uniform rate for "retail" areas served by water authority (no options recommended)
 - b. SDCs - Method of payment determined by entity providing retail service; i.e., cities may elect to pay through water rates instead of by separate payment for each new installation

- (1) Supply, treatment Distribution portion in retail area charged uniformly (no options recommended)
- (2) Transmission and regional storage portion - (Decisions regarding uniform or differential amount for this portion of SDCs will be guided by decisions made regarding uniform/differential water rates)
 - (a) Uniform (preferred by Clairmont, Damascus, Gladstone, Milwaukie, Mt. Scott)
 - i) Pros: See III.F.3. and III.F.8.b.
 - ii) Cons:
 - (b) Differential - based on pressure zones/distance from source and on costs of major capital expenditures for new transmission systems, including piping, pumping and storage improvements to accommodate growth (preferred by Clackamas, Oak Lodge, "choice no. 2" for Mt. Scott)
 - i) Pros: See III.F.3. and III.F.8.b.
 - ii) Cons:

G. Contracts with other entities

- 1. Water purchase - Current contracts to be continued initially and be considered by water authority transition group (Gladstone needs agreement with water authority)
- 2. Other
 - a. Labor agreements - by appointed board, see III.H.2.b.(2).(b).

H. Initial Management plan (Use an exhibit to show structure using boxes and lines)

- 1. Organization
 - a. Personnel/job classifications - see III.I.1. & 2.
 - (1) Interim general manager selected from among participants by appointed board; other managers appointed to assistant general manager/division head positions
 - (2) Organizational structure to accommodate these activities:
 - (a) Finance/administration/public information
 - (b) Personnel
 - (c) Distribution system operations and maintenance
 - (d) Water supply/production
 - (e) Engineering
- 2. Transition
 - a. CBWAC - after approval of IGA

- (1) Directs staff to prepare Boundary Commission application, to include information developed as part of IGA and financial analysis, plus other necessary information, such as objectives, reason for formation, demographics/statistics, financial impact, engineering/network analysis, CIP, personnel plan/location, operation plan, public notices
- b. Interim board of directors - elected officials of participating entities appointed following Boundary Commission approval; appointed on basis of one from each participating entity if 7 involved - if more or less, appointed on basis on method selected in III.B.
 - (1) Participation - options
 - (a) District/cities participating fully have input into all aspects of operation; "supply-only" participants have input only of supply matters (preferred by **Damascus, Oak Lodge**)
 - i) Pros: Retention of local control; those affected have control
 - ii) Cons: Limits role of some members; supply members have less than full standing; lack of consistency in formation process; confusing
 - (b) All participants have input into all aspects of operation (preferred by **Clackamas, Clairmont, Gladstone, Milwaukie, Mt. Scott**)
 - i) Pros: All participants determine management and organization; consistency in formation process
 - ii) Cons: Loss of self-determination by "full" authority members; "supply" members participate in decisions that don't affect them
 - (2) Activities
 - (a) Appoint interim general manager, who in turn appoints management team and creates organization structure to perform functions listed in III.H.1.a.(2).
 - (b) Considers and adopts policies/procedures on topics such as organizational structure, personnel/employment agreements, hours of operation, refunds/credits, turn on/off, fee schedules/rates/charges, check signing, agent of record, legal services, auditors, insurance agent of

record, meeting schedules, investments, taxing,

c. Elected board - seated in accordance with statutes

I. Personnel - Transfers in compliance with ORS 236.610 et seq.; costs associated with transfers determined/included in economic analysis

1. Number transferred

a. From water districts - all personnel transferred to water authority; the number of district employees transferred will not exceed the number of employees employed as of January 1, 1993.

b. From cities - Personnel that are involved in supply/transmission functions transferred to water authority will be transferred, as determined by the cities.

2. Timing of transfer - from water districts and cities- on effective date of water authority formation

3. Salaries, benefits and retirement plans - Salaries and benefits of transferred employees will continue at current rates until a complete review of salaries and benefits is completed by water authority board.

a. Salaries - To be determined by (third-party) review of positions and classification of individual positions -

b. Benefits - Health, dental and vision insurance provided by water authority through SDAO under the plans utilized by majority of water districts participating in water authority. Effective on date of transfer.

c. Retirement plans - Within thirty (30) days after the date of transfer, each transferred employee participating in the water district or city retirement system elects whether to continue under that system or participate in the water authority (PERS) retirement system.

4. Vacations, holidays, compensatory time, sick leave

a. Accumulated amounts

(1) Employees have option of being paid in full for all or part of accumulated vacation, holiday and compensatory time.

Employees carry over vacation, holiday and compensatory time not paid for.

(2) Employees carry over accumulated sick leave.

(3) Cities pay to water authority the value of accumulated vacation, holiday, compensatory time and sick leave carried over by transferring employees.

b. Future accumulation rates - Future accumulation rates for vacation and sick leave time determined by water authority, but no less than the lowest rates (based on longevity) among participating water districts.

- 5. Seniority - Transferring employees retain all seniority accrued as district/city employee
- 6. Security - Managers of the districts transferring to the authority will not, without just cause, be terminated within 2 years of transfer; if dismissed without just cause, manager will be paid 6 months' salary and benefits
- J. Public information & coordination with other entities
 - 1. General public & media; community workshops, etc.
 - 2. Other agencies, ie, Boundary Commission, County, cities
- K. Others
 - 1. Compliance with laws
 - 2. Sunset clause
 - a. Include one
 - (1) Pros: Assures that viability of organization is reviewed periodically to assure continued effectiveness
 - (2) Cons: May be difficult to define criteria by which to evaluate effectiveness;
 - b. Not include one
 - (1) Pros: May give impression that entity is not viewed as long-term service provider; leaves consideration of dissolution under provisions of ORS
 - (2) Cons: Could result in continued existence of water authority even if entire area is incorporated
 - 3. Severability
 - 4. Termination



* * * * MEMORANDUM * * * *

January 5, 1993

To: Mayor and City Council
From: Dan Bartlett, City Manager
Subject: Establishing Regular Meetings

Action Requested

Consider a resolution which continues the current practice.

Background

Chapter VI, Section 20 of the Milwaukie Charter calls for regular meetings at least twice a month at a time and place the Council designates. The current Milwaukie Code Section 2.04.070 sets the regular meetings as the first and third Tuesdays of each month.

Recommendation

The Council may continue the current practice by adopting the attached resolution. If the Council wishes to change the meeting date, time, or place, then the Council should direct staff to prepare an ordinance modifying the code.

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MILWAUKIE, OREGON, DESIGNATING THE FIRST AND THIRD TUESDAYS OF EACH MONTH AS THE REGULAR CITY COUNCIL MEETING DATE.

WHEREAS, Section 20 of the Milwaukie City Charter requires the City Council to hold a regular meeting at least twice each month in the City at a time and at a place which it designates,

NOW, THEREFORE, BE IT RESOLVED that the Council of the City of Milwaukie, Oregon, designates that the regular Council session will be called to order at 7:00 p.m. on the first and third Tuesdays of each month at the Milwaukie Center.

Introduced and adopted by the City Council on January 5, 1993.

By _____
Craig J. Lomnicki, Mayor

ATTEST:

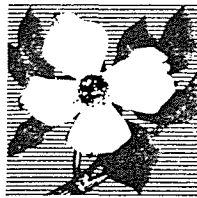
Pat DuVal, City Recorder

APPROVED AS TO FORM:

O'Donnell, Ramis, Crew, & Corrigan

Resolution No. _____ page ____ of ____

CITY OF MILWAUKIE



FAX (503) 652-4433

* * * * MEMORANDUM * * * *

January 5, 1993

To: Mayor and City Council
From: Dan Bartlett, City Manager
Subject: Designating Paper of Record

Action Requested

Consider a resolution which designates the *Clackamas Review* and the *Oregonian* as papers of record for the City of Milwaukie.

Background

Oregon Public Meetings Law requires that the public be aware of the deliberations and decision of the governing body. ORS 193 further defines a newspaper of general circulation and in which newspapers public notices may be published.

Recommendation

Staff recommends that the City Council adopt the proposed resolution that designates the *Clackamas Review* and the *Oregonian* as the City of Milwaukie's paper of record. Both newspapers meet the City's public notice needs and requirement of state statutes.

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MILWAUKIE, OREGON, DESIGNATING THE CLACKAMAS REVIEW AND THE OREGONIAN AS THE PAPERS OF RECORD FOR THE CITY OF MILWAUKIE.

WHEREAS, ORS 192.620, Public Meetings Law Policy, requires an "informed public aware of the deliberations and decisions of the governing bodies"; and

WHEREAS, ORS 193.010 defines a newspaper of general circulation and ORS 193.020 defines a newspaper in which public notices may be published; and

WHEREAS, both the *Clackamas Review* the *Oregonian* meet the needs of the City and the requirements of state statutes,

NOW, THEREFORE, BE IT RESOLVED that the Council of the City of Milwaukie, Oregon, designates the *Clackamas Review* and the *Oregonian* as the papers of record for the City of Milwaukie.

Introduced and adopted by the City Council on January 5, 1993.

By _____
Craig J. Lomnicki, Mayor

ATTEST:


Pat DuVal, City Recorder

APPROVED AS TO FORM:

O'Donnell, Ramis, Crew, & Corrigan

Resolution No. _____ page ____ of ____

MEMORANDUM

TO: Mayor and City Council
THROUGH: Dan R. Bartlett, City Manager
FROM: Angus M. Anderson, Finance Director 
DATE: 28 December, 1992
RE: ORDINANCE REQUEST:

ACTION REQUESTED:

Consider attached Ordinance to extend the term of the existing PGE Franchise Agreement until June 1, 1993.

BACKGROUND:

The City is currently in negotiations with Portland General Electric Company for a successor agreement to the existing Franchise Agreement which expires on January 1, 1993. Although negotiations are underway and a Council worksession is scheduled for January 12, 1993, the existing agreement does expire as stated. The accompanying Ordinance extends the term to June 1, 1993 to allow for completion of the negotiation process.

CITY OF MILWAUKIE

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF MILWAUKIE, OREGON EXTENDING THE TERMINATION DATE OF ORDINANCE NO. 1275 WHICH GRANTS A FRANCHISE TO PORTLAND GENERAL ELECTRIC COMPANY.

WHEREAS, the current franchise between the City and Portland General Electric (PGE), terminated on January 1, 1993; and

WHEREAS, the City and PGE are currently in the process of renegotiating a new franchise; and

WHEREAS, the City and PGE both desire to continue under the franchise provisions of Ordinance No. 1275 and its amendments until a new franchise can be agreed upon and adopted; now, therefore;

THE CITY OF MILWAUKIE DOES ORDAIN AS FOLLOWS:

Section 1. The franchise granted by Ordinance No. 1275 and its amendments is hereby extended until June 1, 1993.

Section 2. It is hereby declared than an emergency exists and that it is necessary for the health and safety of the City that this ordinance become effective immediately in order to provide for electric utility service, insure public revenues, and authorize the use of public streets and property within the City. This ordinance shall be in full force and effect upon it passage by the Council and approval by the Mayor.

Read for the first time on _____, 1993 and moved to a second reading by _____ vote of the City Council.

Read for the second time and adopted by the City Council on _____, 1993.

Signed by the Mayor on _____, 1993.

Craig Lomnicki, Mayor

Attest:

City Recorder

Approved as to form:

City Attorney

ACCEPTED BY FRANCHISEE:
PORTLAND GENERAL ELECTRIC COMPANY

BY _____

CITY OF MILWAUKIE
CITY COUNCIL AGENDA
JANUARY 5, 1993

MILWAUKIE CENTER

1662ND MEETING

WORK SESSION

5:00 - 6:30 P.M. - Water Authority Issues
6:30 - 6:45 P.M. - Council Information Sharing

REGULAR SESSION

7:00 p.m.

OATH OF OFFICE FOR NEW COUNCILOR RICK FARLEY - POSITION #1

I. CALL TO ORDER
Pledge of Allegiance

II. PROCLAMATIONS, COMMENDATIONS, SPECIAL REPORTS, AND AWARDS

A. Historic Moments - Mayor Lomnicki

III. PUBLIC HEARING *(Public comment will be allowed on items appearing on this portion of the agenda following a brief staff report presenting the item and action requested. The Mayor may limit testimony.)*

None scheduled.

IV. AUDIENCE PARTICIPATION *(The Mayor will call for statements from citizens regarding issues relating to the City. It is the intention that this portion of the agenda shall be limited to items of City business which are properly the object of Council consideration. Persons wishing to speak shall be allowed to do so only after registering on the card provided on the table at the back of the meeting area. The Council may limit the time allowed for presentation.)*

V. OTHER BUSINESS *(The following items will be individually presented by City staff or other appropriate individuals. A synopsis of each item together with a brief statement of the action being requested shall be made by those appearing on behalf of an agenda item.)*

- A. Consider Meeting Dates for 1993 - Resolution (Dan Bartlett)
- B. Consider Paper of Record - Resolution (Dan Bartlett)
- C. Consider Extending the Termination Date of Ordinance No. 1275, PGE Franchise - Ordinance (Angus Anderson)
- D. Consider Permission to Let Bids for Construction of Sign Shop (Kelly Somers)
- E. Consider Purchase of Public Works Equipment (Kelly Somers)

VI. CONSENT AGENDA *(Items appearing below are considered to be routine, and therefore, will not be allotted Council discussion time on the agenda. Rather, the items may be passed upon by the Council in one blanket motion. Any Council member may remove an item from the "Consent" portion of the agenda for discussion or questions by requesting such action prior to consideration of that portion of the agenda.)*

City Council Minutes of December 15, 1992

VII. INFORMATION

- A. Correspondence Regarding Proposed Annexation
- B. Response to Christa McDonald
- C. Children & Youth Coordinating Council
- D. North/South Transit Study, Community Meetings

VIII. ADJOURNMENT

EXECUTIVE SESSION

At the end of the regular meeting, the Council may hold an Executive Session under the authority of ORS 192.660 as needed.

CITY COUNCIL MEETING - JANUARY 5, 1993

Consider Permission to Let Bids for Construction of Sign Shop

Tim Corbett, Public Works Director, presented the staff report in which the City Council was requested to authorize the letting of bids for construction of a sign shop. The sign shop is currently housed at the 40th and Harvey site. The proposed shop would be of pole construction to match the existing structures.

Councilmember Kappa asked for a more detailed description of the proposed structure. Corbett discussed pole building construction.

Corbett said relocation of the sign shop would offer several benefits which included efficiency in the use of man hours. Currently, those employees working on signs or street painting must travel between the facilities at Johnson Creek and 40th and Harvey.

Councilmember Schreiber asked if the budgeted amount included heating. Corbett said this would be similar to the type of heating in the Johnson Creek facility and was included in the budgeted amount.

Councilmember Schreiber asked why the sign shop had not been included in the original design of the building. Corbett said that this particular bay had been deleted from the original construction. He said the free standing building would be desirable because of the noise and hazardous materials stored in the sign shop.

Councilmember Farley asked if construction of this building would actually be cost effective. He also expressed concern that the sign shop comply with DEQ standards. Corbett said that OSHA and the Fire Marshal had inspected the 40th and Harvey facility and had made certain recommendation. There had been no citations involved.

Bartlett said the primary savings would be in employee travel time between the Johnson Creek and the 40th and Harvey facilities.

Councilmember Farley said his main concern was DEQ's position.

It was moved by Councilmember Kappa and seconded by Councilmember Knudson to authorize the letting of bids for construction of a sign shop at the Johnson Creek Facility. Motion passed 5 - 0 with the following vote: Mayor Lomnicki, Councilmember Farley, Councilmember Schreiber, Councilmember Kappa, and Councilmember Knudson aye; no nays; no abstentions.

CITY COUNCIL MEETING - JANUARY 5, 1993

Consider Purchase of Public Works Equipment

Tim Corbett, Public Works Director, presented the staff report in which the City Council was requested to consider approving the purchase of one new 1993 Ford crew-cab, and one new 1993 GMC service truck. The Water Fund has \$25,000 for the purchase of a crew-cab pickup and the Sewer Fund has a balance of about \$26,000 for the purchase of a service truck in the 1992-1993 approved budget. **Corbett** discussed the staff recommendation that the crew-cab be four-wheel drive. He said a crew-cab would be able to transport more employees to the job site. This would help decrease the number of vehicles currently in the City fleet. He said staff is requesting the purchase through the State of Oregon Cooperative Purchasing Program.

Councilmember Kappa asked if the vehicle would have dual tires. **Corbett** said he did not believe there would be.

Councilmember Kappa asked if staff believed the City would save money by purchasing a vehicle with a diesel engine. **Corbett** said there have been recommendations from other jurisdictions that this would be a very effective piece of equipment for a City the size of Milwaukie. Diesel engines are generally very reliable with low maintenance.

Bartlett said that studies by the Department of General Services has indicated that this would be a cost effective piece of equipment for a city of Milwaukie's size and needs.

Councilmember Kappa asked if staff believed a four-wheel drive vehicle was necessary. **Corbett** said this would be the only four-wheel drive vehicle in the City fleet. It would enable the on-call person to effectively respond during inclement weather.

Councilmember Farley asked about the life expectancy of the equipment. **Corbett** said the City attempts to replace vehicles after seven years. Purchase of these vehicles would allow the City to retire two 1978 pickups.

Councilmember Schreiber asked how the City was able to spend less money than budgeted. **Corbett** said the estimated amount in the budget was based on sticker price. When actually purchasing a vehicle, Public Works employees decided on those features which were most critical to the operation and deleted the rest. He added that participation in the Cooperative Purchasing Program also saved money.

CITY COUNCIL MEETING - JANUARY 5, 1993

It was moved by Councilmember Schreiber and seconded by Councilmember Kappa to authorize the purchase of one new 1993 Ford crew-cab and one new 1993 GMC service truck. Motion passed 5 - 0 with the following vote: Mayor Lomnicki, Councilmember Farley, Councilmember Schreiber, Councilmember Kappa, and Councilmember Knudson aye; no nays; no abstentions.

Other Discussion Items

Councilmember Kappa said he had done a ride-along with the Milwaukie Police Department on New Year's Eve. At this time he became aware that the City of Milwaukie did not have an ordinance regarding open containers on public streets.

Councilmember Farley asked Kappa if he had seen this occur. Councilmember Kappa said he had seen it occur one time. He said he was concerned that Milwaukie Police did not have the ability to cite a person seen drinking on public streets and sidewalks.

Councilmember Farley asked if this prohibition would be specifically on the public streets or in the vicinity of public facilities. Councilmember Kappa said he would not like to take away the permit process now in place at North Clackamas Park or the Milwaukie Center, but he wanted to give the Police Department the ability to prohibit the consumption of alcohol on public streets.

Bartlett said this issue item could be prepared for a work session in 60 days.

JPACT Designee

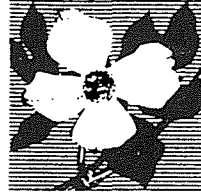
It was moved by Councilmember Knudson and seconded by Councilmember Schreiber to nominate Mayor Lomnicki as the JPACT designee. Motion passed 5 - 0 with the following vote: Mayor Lomnicki, Councilmember Farley, Councilmember Schreiber, Councilmember Kappa, and Councilmember Knudson; no nays; no abstentions.

Metro Structure

Bartlett discussed correspondence from Clackamas County Commissioner Judie Hammerstad regarding Metro districting. He said he did not believe it was critical for the City to respond at this time, but to be aware of the proposals.

Council discussed participation and representation in the boundary decisions. Candidates would be selected in 1995 to represent the districts.

CITY OF MILWAUKIE



COMMUNITY DEVELOPMENT
PUBLIC WORKS

6101 S E JOHNSON CREEK BLVD

TELEPHONE: 652-4410

MEMORANDUM

TO: MAYOR AND CITY COUNCIL

THRU: TIM CORBETT, DIRECTOR OF PUBLIC WORKS
DAN BARTLETT, CITY MANAGER *Dan*

FROM: KELLY SOMERS, PUBLIC WORKS
SUPERINTENDENT *K.S.*

SUBJECT: PERMISSION TO GO TO BID

DATE: 12/10/92

ACTION REQUESTED:

PERMISSION TO GO TO BID FOR CONSTRUCTION OF SIGN SHOP.

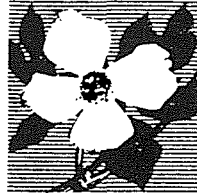
BACKGROUND INFORMATION:

Currently our sign shop is located at 40th and Harvey. It is a converted garage bay 14'x 20'. Due to the limited space, a large portion of material is stored at the Johnson Creek facility causing wasted travel time between sites and on occasion this also causes confusion when controlling inventory.

DISCUSSION

Public Works has budgeted \$36,000.00 for the construction of a sign shop at the Johnson Creek facility. The sign shop would be of a pole building style construction to match the surrounding structures. The size of the structure would be approximately 36'x40'. This would allow us to house all sign related material and be more efficient with our man hours.

CITY OF MILWAUKIE



COMMUNITY DEVELOPMENT
PUBLIC WORKS

6101 S.E. JOHNSON CREEK BLVD

TELEPHONE: 652-4410

TO: Mayor and City Council

THRU: Dan Bartlett, City Manager *DB*
Tim Corbett, Public Works Director *TC*

FROM: Kelly Somers, Public Works Superintendent *KS*

DATE: December 24, 1992

RE: Purchase new vehicles on State Bid

ACTION REQUESTED

Approve the purchase of one new 1993 Ford crew-cab, and one new 1993 G.M.C. service truck.

BACKGROUND

In the approved budget, the Water fund has \$25,000 appropriated for the purchase of a one-ton crew-cab pickup. The Sewer fund has \$35,000 appropriated for the purchase of a one-ton service truck. The Sewer fund used \$9,078 along with the \$75,000 from the sale of the Aqua-tech to purchase the new Sewer jet cleaner truck. This leaves a balance of \$25,922 for the purchase of the service truck.

DISCUSSION

The City of Milwaukie is a participant in the new Cooperative Purchasing Program allowing the purchase of these vehicles through the State of Oregon.

There is an annual program administration fee of \$150 to become a member of the Cooperative Purchasing Program. This fee has already been paid. A service charge for each purchase, based on the value of the purchase, also becomes due. In this case it would be \$100.

The one-ton crew-cab costs are as follows:

1. One ton 4 X 2 w/diesel engine/manuals \$17,500
2. One ton 4 X 4 w/diesel engine/manuals \$19,500

The City of Milwaukie does not have a four wheel drive type vehicle in its fleet. Staff recommends that we should purchase a four wheel drive vehicle to be better prepared for emergencies which may require the use of a four wheel drive for a more effective response. In addition, a four wheel drive would be used by the on-call person in inclement weather. The additional cost would be \$2000 in the purchase price, and a slightly higher fuel cost per year.

The one-ton service truck costs as follows:

one-ton cab and chassis w/manuals	\$16,500
service body w/hydraulic dump	<u>\$ 7,500</u>
TOTAL	\$24,000

These purchases will allow us to retire #6511 (a 1978 Toyota pickup) and move #6209 (a 1978 Datsun pickup) to be used for the downtown parking patrol person.

RECOMMENDATION:

Staff recommends that Council authorize the purchase of the one-ton 4x4 pickup and the one-ton service truck.

CITY OF MILWAUKIE



COMMUNITY DEVELOPMENT
PUBLIC WORKS

6101 S.E. JOHNSON CREEK BLVD

TELEPHONE: 652-4410

MEMORANDUM

TO: MAYOR AND CITY COUNCIL

THRU: TIM CORBETT, DIRECTOR OF PUBLIC WORKS
DAN BARTLETT, CITY MANAGER *Dev*

FROM: KELLY SOMERS, PUBLIC WORKS
SUPERINTENDENT *[Signature]*

SUBJECT: PERMISSION TO GO TO BID

DATE: 12/10/92

ACTION REQUESTED:

PERMISSION TO GO TO BID FOR CONSTRUCTION OF SIGN SHOP.

BACKGROUND INFORMATION:

Currently our sign shop is located at 40th and Harvey. It is a converted garage bay 14'x 20'. Due to the limited space, a large portion of material is stored at the Johnson Creek facility causing wasted travel time between sites and on occasion this also causes confusion when controlling inventory.

DISCUSSION

Public Works has budgeted \$36,000.00 for the construction of a sign shop at the Johnson Creek facility. The sign shop would be of a pole building style construction to match the surrounding structures. The size of the structure would be approximately 36'x40'. This would allow us to house all sign related material and be more efficient with our man hours.

CITY OF MILWAUKIE



COMMUNITY DEVELOPMENT
PUBLIC WORKS

6101 S.E. JOHNSON CREEK BLVD

TELEPHONE: 652-4410

TO: Mayor and City Council

THRU: Dan Bartlett, City Manager *Jan*
Tim Corbett, Public Works Director *RCR*

FROM: Kelly Somers, Public Works Superintendent *Kelly*

DATE: December 24, 1992

RE: Purchase new vehicles on State Bid

ACTION REQUESTED

Approve the purchase of one new 1993 Ford crew-cab, and one new 1993 G.M.C. service truck.

BACKGROUND

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RECOMMENDATION:

Staff recommends that Council authorize the purchase of the one-ton 4x4 pickup and the one-ton service truck.

1

CITY OF MILWAUKIE
CITY COUNCIL MEETING
DECEMBER 15, 1992

The one thousand six hundred and sixty-first meeting of the Milwaukie City Council was called to order by Mayor Lomnicki at 7:00 p.m. in the Milwaukie Center with the following Councilmembers present:

Craig Lomnicki,
Mayor
Roger Hall

Jean Schreiber
Rob Kappa
Bob Knudson

Also present:

Dan Bartlett,
City Manager
Tim Ramis,
City Attorney
Charlene Richards,
Assistant to the
City Manager
Angus Anderson,
Finance Director

Maggie Collins,
Community Development
Director
Tim Corbett,
Public Works Director
Pat DuVal,
Recorder/Secretary

PROCLAMATIONS, COMMENDATIONS, SPECIAL REPORTS, AND AWARDS

Citizens Utility Advisory Commission 1992 Annual Report

Alan Fletcher, Chair, presented the Citizens Utility Advisory Commission (CUAC) 1992 annual report. He discussed the 1992 work plan which included review of: the need for an erosion control ordinance; the sidewalk program; the stormwater management program including the NPDES permit procedure and the proposed utility; the sewer and water rates with formal recommendations to Council; and the Water Source Demand and Cost of Service Study. Dr. Michael Kay participated as the City representative on the Citizens Advisory Committee for the North Clackamas Sewerage Facility Plan.

Fletcher said the CUAC was currently developing the 1993 work plan. The plan will include: review of Water Cost of Service and Source Demand study; formulate a recommendation regarding the Watershed Committee; review the final storm water program funding package; review water and sewer rates for fiscal year 1993-1994; provide input regarding the formation of a water authority; review the five year capital improvement plan; and review the Public Works Department annual budget. He urged that Council assist the CUAC in its membership recruitment.

Councilmember Kappa requested that Fletcher discuss the impact of the recent Roseburg decision on future utilities. Fletcher said it had been determined that a utility fee was under the Ballot Measure 5 cap of \$10/\$1000 assessed value.

Mayor Lomnicki discussed the importance of the utility commission in providing input to Council in the decision making process.

Recognition of Downtown Lights Donation by Milwaukie Providence Hospital - Proclamation

Mayor Lomnicki read a proclamation thanking Providence Milwaukie Hospital for their donation of downtown lights for the Share the Lights Festival of 1992.

PUBLIC HEARING

None scheduled.

AUDIENCE PARTICIPATION

Rick Farley, Councilor-elect, discussed a meeting he had recently attended at Ardenwald School. There were people in attendance who were in wheelchairs. These people were concerned about the amount of traffic, no sidewalks, and the inability to safely cross the street, particularly at Roswell.

Councilmember Schreiber asked if the people attending the meeting were residents of the group home.

Mayor Lomnicki discussed the group home of which these people were probably residents. He said there was no sidewalk in this area.

Councilmember Schreiber said the placement of a group home such as this in an area that did not have sidewalks might not have been a wise idea.

Mayor Lomnicki said there was a long-term street improvement plan for the area. He suggested that the Public Works Director contact the residents of the group home.

OTHER BUSINESS

Consider Request for Street Vacation, Portion of SE 23rd Avenue

Tim Corbett, Public Works Director, presented the staff report in which the City Council was requested to set a date for the Public Hearing on the requested vacation of a portion of SE 23rd Avenue between SE Willard and SE Washington Street. The date for the hearing would be January 19, 1993. The application provides information on the proposed street vacation, and the signatures have been verified.

Corbett said the roadway was in front of the high school between Willard and Washington. The School District has requested that this street be vacated to promote a more campus-like atmosphere.

Mayor Lomnicki asked if the intent were to create more parking.

Bartlett said it would not be appropriate at this time to discuss the aspects of the street vacation proposal. These issues would be discussed during the public hearing on January 19, 1993.

It was moved by Councilmember Hall and seconded by Councilmember Kappa to set January 19, 1993 as the date for the Public Hearing on the requested vacation of a portion of SE 23rd Avenue between SE Willard and SE Washington Street. Motion passed 5 - 0 with the following vote: Mayor Lomnicki, Councilmember Hall, Councilmember Schreiber, Councilmember Kappa, and Councilmember Knudson aye; no nays; no abstentions.

Consider Allocation of Property Tax Compression - Resolution

Angus Anderson, Finance Director, presented the staff report in which the City Council was requested to consider a resolution allocating the compression or reduction in property tax resources caused by the 1993 total "non-school" tax rate exceeding \$10.00 per \$1,000 of assessed valuation, the maximum allowed under the Constitution as amended by the results of Ballot Measure 5.

Ballot Measure 5 treats each tax lot as an individual taxing entity and must be capped at \$10/\$1000 assessed value. The EID resulted in a tax rate higher than \$10. This year, Clackamas County informed the City that due to the Clackamas Town Center Urban Renewal District that the City would incur about an \$86,000 loss from the General Fund. For the current tax year, compression in the EID was \$1,822.19.

Anderson reviewed the options for the absorption of the compression. The options included applying the total reduction to MDDA and reduce the pass through to \$16,177.81; apply the entire reduction to the General Fund and reduce the property tax revenues; and apply the reduction equally to both the MDDA and the General Fund. Staff recommended that the compression be passed to the MDDA.

Councilmember Schreiber said it seems this might be an appropriate time for the MDDA to begin assuming more responsibility for their funding.

Anderson said the three-year funding mechanism for the MDDA expires next year. MDDA is funded by a business license surcharge and a property tax levy. He said the City is currently facing a substantial compression due to the county urban renewal district.

Councilmember Schreiber added that one third of the contract with MDDA is based on property taxes.

Mayor Lomnicki said the members of the MDDA are taxing themselves through the surcharge and the EID.

Anderson said the people in the boundary approved the EID. Other Milwaukie residents had approved the Fire and Library three-year serial levies.

Bartlett said in preparing the MDDA budget for 1993, there was an expectation that there would be compression. The MDDA has a \$28,000 fund balance, and this action would not cripple the organization. This is the final year for the EID and the business license surcharge. The surcharge has its own allowance for bad debt which was built into the ordinance. The remaining \$85,000 compression will come from the General Fund and the Library and Fire levies.

Councilmember Schreiber said she understood at the time the MDDA was established that the City would not fund the district forever.

Councilmember Kappa said he believed that it usually takes several years for a downtown organization to become self-sustaining. He said he believed in light of the fund balance, that the MDDA should begin taking over some of the financial responsibility.

It was moved by Councilmember Schreiber and seconded by Councilmember Knudson to approve the resolution allocating Economic Improvement District property tax reduction imposed by the property tax limitation measure and direct the property tax transfer from the City of Milwaukie general fund to the Milwaukie Downtown Development Association reduced by \$1,822.19. Motion passed 5 - 0 with the following vote: Mayor Lomnicki, Councilmember Hall, Councilmember Schreiber, Councilmember Kappa, and Councilmember Knudson aye; no nays; no abstentions.

RESOLUTION NO. 43-1992:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MILWAUKIE, OREGON, ALLOCATING ECONOMIC IMPROVEMENT DISTRICT PROPERTY TAX REDUCTIONS IMPOSED BY THE PROPERTY TAX LIMITATION MEASURE.

Consider Membership in City/County Insurance Services Trust Property Self-Insurance Pool - Resolution

Angus Anderson, Finance Director, presented the staff report in which the City Council was requested to consider a resolution regarding membership in City/County Insurance Services Trust Property Self-Insurance Pool. The agent of record recommended a change in property coverage proposed by the CCIS, an arm of the League of Oregon Cities. It is an enabling resolution to join the program so that the City can participate and purchase insurance from that group.

It was moved by Councilmember Kappa and seconded by Councilmember Knudson to adopt the resolution regarding membership in City/County Insurance Services Trust Property Self-Insurance Pool. Motion passed 5 - 0 with the following vote: Mayor Lomnicki, Councilmember Hall, Councilmember Schreiber, Councilmember Kappa, and Councilmember Knudson aye; no nays; no abstentions.

RESOLUTION NO. 44-1992:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MILWAUKIE, OREGON, AUTHORIZING THE CITY MANAGER TO EXECUTE A DOCUMENT WHICH ENTERS THE CITY INTO A CONTRACT WITH THE CITY/COUNTY INSURANCE SERVICES TRUST FOR PROPERTY.

Consider Purchase Agreement for Geographic Information System under Metro and State of Oregon Price Agreements

Tim Corbett, Public Works Director, presented the staff report in which the City Council was requested to authorize the purchase of an IBM 560 with associated operating system software, ARC INFO and ARC-VIEW software programs. He discussed the work session in which Council reviewed the GIS pilot project. He discussed the Community Development applications that would provide customers with zoning, utility, and permit information. The program will offer customers more information in a shorter period of time. He said Metro is currently using the system and can provide the City of Milwaukie with regular updates. He requested that the City Council authorize the purchase of this system and operating software.

Councilmember Knudson asked him what the initial cost would be. Corbett said there was \$50,000 budgeted for this year.

Bartlett said much of the funding comes from the water, sewer, street funds because those departments will benefit most from the system. The City will purchase the system through the Metro and State of Oregon contracts. He said he did not believe the City would get a better rate than this.

Councilmember Knudson asked how dedicated funds could be used for this purchase. Bartlett said the Engineering Division would purchase the equipment. Engineering is funded by street, sewer, and water. These funds will be in the proposed budget next year to continue the system. Community Development and the rest of the City will also fund a small portion of the cost.

Councilmember Kappa asked when the system could be used by the Police and Fire Departments. Corbett said in the future data could be entered and equipment purchased to enhance the system for Police and Fire use. He said he would not anticipate this action for another two years.

Bartlett said the General Fund would pay about 5% the first year and 15% the second. The sewer and water divisions would be the initial users of the information.

Councilmember Schreiber said she was very supportive of the geographic information system. Information can be retrieved much faster than it is now. She asked if any advisory board had assisted in the decision to purchase the equipment.

Corbett said on an informal basis, all of the Citizens Utility Advisory Commission members were interested in the procurement of the equipment.

Councilmember Schreiber said she believed it might be feasible for the City to have an advisory board that would assist in the selection and use of computer systems within the City.

Councilmember Kappa asked if employees would be impacted by this system.

Corbett said there were three employees currently being trained on the system.

Bartlett said there would need to be 2-3 employees who were highly skilled on the system. All personnel would be trained to do the basic inquiry in order to respond to the questions that might be asked at the counter.

Mayor Lomnicki said he was concerned that the system might go beyond the capabilities of the personnel. He said the proper people should be trained to most effectively use the system and have the appropriate security.

Councilmember Kappa suggested that Police and Fire be trained by Public Works personnel.

It was moved by Councilmember Kappa and seconded by Councilmember Hall to authorize the purchase of an IBM 560 with associated operating system software, ARC INFO and ARC-VIEW software programs from the existing Metro and State of Oregon contracts. Motion passed 5 - 0 with the following vote: Mayor Lomnicki, Councilmember Hall, Councilmember Schreiber, Councilmember Kappa, and Councilmember Knudson aye; no nays; no abstentions.

Consider Support of CCSD #1's Request to the Boundary Commission

Dan Bartlett, City Manager, presented the staff report in which the City Council was requested to authorize the Mayor to send a letter supporting the CCSD #1's request to add a function. He reviewed the information from Metro received after the packets were prepared. He said he would recommend that the City send a letter of support and that Councilmember Kappa testify with staff before the Boundary Commission. He said the City has had experience with the Board of Commissioners, and he was concerned that Milwaukie's issues might be diluted in a transition to Tualatin Valley.

Bartlett said that Boundary Commission staff believes that multiple districts for a particular function should not be created within the same County. There is a concern that combining the districts would dilute area issues.

CITY COUNCIL MEETING - DECEMBER 15, 1992

Councilmember Kappa said it seemed that the Boundary Commission was over-reacting to formation of districts.

It was moved by Councilmember Kappa and seconded by Councilmember Knudson to authorize the Mayor to sign a letter supporting the CCSD #1's request to add a function. Motion passed 5 - 0 with the following vote: Mayor Lomnicki, Councilmember Hall, Councilmember Schreiber, Councilmember Kappa, and Councilmember Knudson aye; no nays; no abstentions.

Other Discussion Items

None.

CONSENT AGENDA

It was moved by Councilmember Hall and seconded by Councilmember Kappa to adopt the Consent Agenda which consisted of the City Council Minutes of December 1, 1992. Motion passed 5 - 0 with the following vote: Mayor Lomnicki, Councilmember Hall, Councilmember Schreiber, Councilmember Kappa, and Councilmember Knudson aye; no nays; no abstentions.

INFORMATION

Council Contract Employees

Bartlett said the City Manager, City Attorney, and Municipal Judge contracts were included in the packet for Council reference. These are employees who are hired directly by City Council.

Bartlett discussed the contract with Ceridian for payroll services. He discussed the EARS project that would soon be implemented at Public Works to electronically track employee time on projects.

Bartlett discussed the MDDA facade improvement program and the signature loan program with US Bank.

ADJOURNMENT

Mayor Lomnicki adjourned the meeting at 8:25 p.m.

Pat DuVal, Recorder/Secretary



CITY OF
PORTLAND, OREGON
OFFICE OF PUBLIC AFFAIRS

Mike Lindberg, Commissioner
1220 S.W. Fifth Ave.
Portland, OR 97204
(503) 823-4145

December 17, 1992

Ms. Maggie Collins
Community Development Director
City of Milwaukie
P.O. Box 22009
Milwaukie, OR 97222

RECEIVED
DEC 23 1992
FILED
PLANNING

Dear Ms. Collins:

I am writing in support of the City of Milwaukie's intention to annex approximately 19.37 acres of vacant and developed land located north of Johnson Creek Boulevard, between S.E. 55th Avenue and Flavel Drive; specifically, your intention to annex the Springwater Corridor between S.E. 55th Avenue and Linwood Drive. As property owner of the Springwater Corridor we support your proposal.

As you know, the Springwater Corridor crosses many jurisdictional boundaries. The City of Milwaukie has been a supportive partner in our attempts to develop the Corridor, and we look forward to continued efforts together in the future.

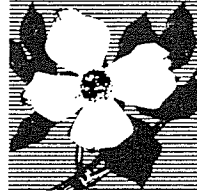
Please contact me if we can be of any assistance in finalizing this annexation proposal.

Sincerely,

MIKE LINDBERG
Commissioner
Office of Public Affairs

MDL:lmd

CITY OF MILWAUKIE



FAX (503) 652-4433

28 December, 1992

Christa M. McDonald
Milwaukie Museum
3737 SE Adams
Milwaukie, Oregon 97222

Dear Chris,

On behalf of the Milwaukie Fire-Rescue Department, we wish to express our appreciation for your valuable assistance in the reproduction of historic fire department photographs and the identification of former members.


Your work as museum curator is vitally important because during the passage of time, the City, itself, has retained little documentation about the history of the Fire Department. You and your museum provide the critical link with our local fire service heritage.

It was unfortunate that proper credit was not given for the photograph appearing in the December 8, 1992, edition of *The Clackamas County Review*. We apologize for that oversight. Indeed, without your assistance and that of the Milwaukie Historical Society, we would never have had the photograph.

We also wish to thank everyone who responded to the request for information. The contact with these individuals provided not only names but gave us living history of the M.F.D. John Fester, a former firefighter, visited fire crews at the station and related a number of stories, anecdotes and factual information about the members and equipment that served in the Department during his era. His visit was especially welcomed. A special note of thanks to John Fester; we wish him and his wife a very happy 50th wedding anniversary.

Sincerely,

The Milwaukie Fire-Rescue Department



Dan Olsen
Fire Chief



Dave Hakola
Firefighter/Fire Department Historian

CC: The Clackamas County Review



CLACKAMAS COUNTY

Department of Human Services
Office for Children and Youth

Children and Youth Coordinating Council

Date: December 22, 1992

LENNIE BJORNSEN
DIRECTOR

Contact: Lennie Bjornsen

FOR IMMEDIATE RELEASE

Children & Youth Coordinating Council Selects Short-Term Priorities

Clackamas County's Children & Youth Coordinating Council, on January 13, 1993, will select its service grant and community project priorities for the 1993-95 biennium. During the Children & Youth Coordinating Council's (CYCC) regular monthly meeting during the evening of January 13 at Department of Transportation & Development, 902 Abernethy, Oregon City, the CYCC will select biennium priorities from hundreds recommended by CYCC subcommittees and other community planning task groups.

The recommended priorities come from CYCC-sponsored strategic planning on topics such as Gang Prevention, Maternity Care Access, Juvenile Services, Alternative Education, and Youth Involvement in Public Policy. Those recommendations not selected by the CYCC for their 1993-95 plan will be promoted for implementation in Clackamas County by community service clubs, businesses, churches, schools, state agencies and neighborhood associations.

This public meeting will include a hearing on all strategic plans and biennium recommendations currently being considered by the CYCC.

Public attendance at the 5:00 PM, January 13 CYCC meeting is encouraged. Please phone the Office for Children & Youth at 655-8462 for additional information about the CYCC.

01611/448C

Community Meetings

Eleven community meetings have been scheduled throughout the metropolitan Portland/Vancouver region to discuss the North/South Transit Corridor Study.

The North/South Transit Corridor Study will determine which corridor(s) in the metropolitan area will be the next priority for the development of high capacity transit improvements following the Westside/Hillsboro Project. Light rail and bus-only lanes are examples of high capacity transit.

Under a regional resolution adopted in June 1991, Clackamas County was designated as a destination for the next high capacity transit development. At the conclusion of preliminary alternatives analysis, the region will determine whether high capacity transit to the north should be developed concurrently with – or following – high capacity transit development to the south.

The hour-long community meetings, being sponsored by Metro and local jurisdictions, are intended to be informational. Each meeting will include a slide show presentation, an overview of the North/South Study and an explanation of the Federal Transit Administration planning process.

The federal process for planning a high capacity transit project is complex – even for experienced transportation planners. The 11 community meetings are intended to present information and provide citizens with a greater understanding of the study process. It is also an opportunity to learn how to become a part of the decision-making process.

For information, call Gwen Schnürman at 273-5572.

Schedule:

- Jan. 13, 7:30 to 8:30 p.m.**
Oregon City High School, Senior Building Cafeteria
1306 12th St.
Oregon City
- Jan. 14, 7:30 to 8:30 p.m.**
Reed College, Vollum Lounge
3203 SE Woodstock Blvd.
Portland
- Jan. 19, 7:30 to 8:30 p.m.**
Milwaukie High School Cafeteria
11300 SE 23rd Ave.
Milwaukie
- Jan. 20, 7:30 to 8:30 p.m.**
Clackamas High School Cafeteria
13801 SE Webster Rd.
Milwaukie
- Jan. 21, 7:30 to 8:30 p.m.**
Madison High School Cafeteria
2735 NE 82nd Ave.
Portland
- Jan. 26, 7:30 to 8:30 p.m.**
Benson High School Cafeteria
546 NE 12th St.
Portland
- Jan. 27, 7:30 to 8:30 p.m.**
Kenton Fire House Community Center
Recreation Room
8105 N. Brandon Ave.
Portland
- Jan. 28, 7:30 to 8:30 p.m.**
Wilson High School Cafeteria
1151 SW Vermont St.
Portland
- Feb. 3, 7:30 to 8:30 p.m.**
Columbia River High School Cafeteria
800 NW 99th St.
Vancouver
- Feb. 9, 7:30 to 8:30 p.m.**
Clark College
Foster Auditorium in Hanna Hall
1800 E. McLoughlin Blvd.
Vancouver
(located off Ft. Vancouver Way north of McLoughlin)
- Feb. 10, 7:30 to 8:30 p.m.**
Cascade Junior High School Cafeteria
13900 NE 18th St.
Vancouver

**Jan. 6
Citizens Advisory Committee
Meeting**

The Citizens Advisory Committee for the North/South Transit Corridor Study will meet from 6 to 8 p.m. Wednesday, Jan. 6, at the Clackamas County Transportation and Development Building, 902 Abernethy Rd., Oregon City.

The meeting will include an overview of the transit study process, a description of the social and environmental assessment methodology, a description of the land use and economic development methodology, and a report on public involvement activities.

The public will have the opportunity to give testimony at the beginning and end of the meeting.

The committee will provide an independent recommendation on policy decisions to the Joint Policy Advisory Committee on Transportation (JPACT). This recommendation is expected sometime in the spring of 1993.

Open Houses Scheduled

Three open houses will be held during the first week of March to discuss the results of the North/South Transit Corridor Study. The data presented represents the results of the first of a three-phase process and will highlight key characteristics of each corridor.

The objective of the first phase is to determine which of two broad corridors to the south and which of two broad corridors to the north will be chosen for further study of high capacity transit improvements.

The open houses are intended to explain the first phase results and to learn which corridors citizens feel should be given priority. Citizen input received at the open houses will be weighed in the decision-making process.

The second phase will develop various alternatives within the selected corridor(s). And the third phase will refine the data for the most promising alternatives in preparation for the advancement into the next step in the Federal Transit Administration planning process.

Listed below are the open houses. For more information, call Gwen Schnurman at 273-5572.

March 1, 3 to 9 p.m.

North Clackamas Park, Milwaukie Center
5440 SE Kellogg Creek Drive, Milwaukie

March 3, 3 to 9 p.m.

Clark College, Gaiser West Hall
1800 E. McLoughlin Blvd., Vancouver

March 4, 3 to 9 p.m.

Westminster Presbyterian Church, Great Hall
1624 NE Hancock, Portland

North/South News

Metro
2000 SW First Ave.
Portland, OR 97201-5398
(503) 273-5572

Bulk Rate
U.S. Postage
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Permit No. 6018

CR12 CAR-RT-SORT **CR12.
DAN BARTLETT 15*
CITY OF MILWAUKIE
10722 SE MAIN ST
MILWAUKIE OR 97222-7670



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