

GOOD NEIGHBOR COMMITTEE MEETING MINUTES
September 11, 2013 at 5:30 pm
Kellogg Creek Treatment Plant, Administration Building
11525 SE McLoughlin Blvd.

Members Present:

Karin Power, Chair
Mayor Jeremy Ferguson, Vice Chair
Gary Klein
Sarah Baden
Charles Bird
Neil Hankerson
Dion Shepard (by phone)

Members Absent:

None

Staff Present:

Gary Parkin, COM
Greg Geist, WES

Guest:

Mark Gamba, Milwaukie Councilor

MEETING NOTES

1. Minutes approved unanimously from the August 14, 2013 meeting.
2. Open Space Purchase
 - a. Mayor Ferguson presented that there was money available to support a grant that was being checked out. The sale price the owner is looking for is higher than the property value. This is a low priority but still progressing.
3. Financial status of the GNC fund
 - a. Per Greg, the Odor Study funding is from GNC funds as it goes beyond the study referenced in the agreement that CCSD1 would pay for. There was some discussion about the lack of a definition of the study. Seed money will be used on the roughly \$90,000 study but it is not known what CCSD1 will pay for resulting capital improvements. A spreadsheet accounting of the GNC fund was passed at this meeting.

- b. Councilor Gamba asked when the plant should be upgraded. Greg responded that the type of treatment provided (activated sludge) is still a standard treatment process. However, new requirements can always be enacted that could dictate a change in process.
- c. The use of GNC funds was discussed in general. Use is for odor, capitalization, 80% bond with variations. The funds cannot be spent on trees as they can't be capitalized.

Action Items

- Provide monthly financial info – Mayor and Greg. Is a treasurer needed?
- Invite Councilor Hedges as the City's River Health Board representative to the next meeting (send materials to him). Look into meeting with River Health Board.
- Request WES to spend up to \$150,000 on the preliminary landscape plan.
- Karin to work with Gayle from WES on RFP for landscaping.
- Update on Metro grant for open space purchase.

Next Regular Meeting: October 9, 2013, 5:30 p.m. at Kellogg Creek Treatment Plant

The meeting adjourned at 7:04 pm.



Karin Power, Chair



Gary Parkin, Scribe



**AGENDA
GOOD NEIGHBOR COMMITTEE**

Wednesday, September 11, 2013
5:30 – 7:00 p.m.

Kellogg Wastewater Plant Administration Building
11525 SE McLoughlin Blvd.

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| 5:30 - 5:40 | Welcome/Introductions |
| 5:40 - 5:50 | Review/Approval of minutes from previous meeting (8/14/13) |
| 5:50 - 6:30 | Check-in for items requested previous meeting: Property acquisition (grant opportunity and funding outside of GNC) |
| 6:30 - 6:45 | Review financial status – Odor study funding |
| 6:45 - 7:00 | Items for next meeting |
| 7:00 | Adjourn |

Project list (for tracking purposes):

<u>Name</u>	<u>Status</u>
1. Riverfront Park	Committee/City Council approved, request sent to WES
2. Planting screen	Preliminary plan shown to Committee, Planning Dept
3. Property acquisition	Discussed at June 12 th meeting

GOOD NEIGHBOR COMMITTEE MEETING MINUTES
August 14, 2013 at 5:50 pm
Kellogg Creek Treatment Plant, Administration Building
11525 SE McLoughlin Blvd.

Members Present:

Karin Power, Chair
Gary Klein
Sarah Baden
Charles Bird
Neil Hankerson

Members Absent:

Dion Shepard
Mayor Jeremy Ferguson, Vice Chair

Staff Present:

Ronelle Sears, Milwaukie Public Works Supervisor
(Gary Parkin and Greg Geist absent)

Guest:

Mark Gamba, Milwaukie Councilor

MEETING NOTES

1. Meeting started at 5:50pm, after the Oak Lodge plant tour.
2. Minutes approved unanimously from the July 10, 2013 meeting.
3. Oak Lodge Treatment Plant Tour Recap
 - a. Those who attended the Oak Lodge tour noted that there is nearly zero odor at the new plant. Different processes occur at Oak Lodge, however. There is also greater system capacity while the plant treats less than Kellogg by about ½. The group talked about odor and noise features of Oak Lodge and in particular, the plant's outreach to the community in getting bonds passed to fund the work. GNC mentioned that creating that sense of community and ownership here at Kellogg would be helpful too.
4. Open Space Purchase
 - a. Neil asked for a recap as he missed the prior discussion.

- b. Topic was otherwise tabled the September 11th meeting as Mayor Ferguson was not present to provide answers regarding the Metro open space requirements.
5. Landscaping Project
 - a. Charles proposed the plan to the city, which was then turned over to the county. The county believes it needs to turn it into an RFP.
 - b. Councilor Gamba suggested that the group look at Friends of Trees as a potential contractor. They do both volunteer-staffed smaller projects as well as more complex landscaping projects.
6. Brown and Caldwell odor study
 - a. Topic was tabled until September 11th meeting as Greg Geist was not present.
7. Financial status of the GNC fund
 - a. Topic was tabled until September 11th meeting as Mayor Ferguson and Greg Geist were not present.
 - b. The GNC approved the use of funds several months ago, but is still not informed of the exact debt service on the \$1mil grant match loan. Group would appreciate the financial figures from the City so that it can make informed, prudent decisions on future expenditures.

Action Items

- Provide monthly financial info – Mayor and Greg.
- Check on Odor Study funding – Mayor.
- Metro grant as an option for open space purchase, looking for City (non-GNC) funds for match. Mayor to follow up.

Next Regular Meeting: September 11, 5:30 p.m. at Kellogg Creek Treatment Plant

The meeting adjourned at 6:40 pm.

Karin Power, Chair

Gary Parkin, Scribe