

GOOD NEIGHBOR COMMITTEE MEETING MINUTES
August 14, 2013 at 5:50 pm
Kellogg Creek Treatment Plant, Administration Building
11525 SE McLoughlin Blvd.

Members Present:

Karin Power, Chair
Gary Klein
Sarah Baden
Charles Bird
Neil Hankerson

Members Absent:

Dion Shepard
Mayor Jeremy Ferguson, Vice Chair

Staff Present:

Ronelle Sears, Milwaukie Public Works Supervisor
(Gary Parkin and Greg Geist absent)

Guest:

Mark Gamba, Milwaukie Councilor

MEETING NOTES

1. Meeting started at 5:50pm, after the Oak Lodge plant tour.
2. Minutes approved unanimously from the July 10, 2013 meeting.
3. Oak Lodge Treatment Plant Tour Recap
 - a. Those who attended the Oak Lodge tour noted that there is nearly zero odor at the new plant. Different processes occur at Oak Lodge, however. There is also greater system capacity while the plant treats less than Kellogg by about ½. The group talked about odor and noise features of Oak Lodge and in particular, the plant's outreach to the community in getting bonds passed to fund the work. GNC mentioned that creating that sense of community and ownership here at Kellogg would be helpful too.
4. Open Space Purchase
 - a. Neil asked for a recap as he missed the prior discussion.

- b. Topic was otherwise tabled the September 11th meeting as Mayor Ferguson was not present to provide answers regarding the Metro open space requirements.
- 5. Landscaping Project
 - a. Charles proposed the plan to the city, which was then turned over to the county. The county believes it needs to turn it into an RFP.
 - b. Councilor Gamba suggested that the group look at Friends of Trees as a potential contractor. They do both volunteer-staffed smaller projects as well as more complex landscaping projects.
- 6. Brown and Caldwell odor study
 - a. Topic was tabled until September 11th meeting as Greg Geist was not present.
- 7. Financial status of the GNC fund
 - a. Topic was tabled until September 11th meeting as Mayor Ferguson and Greg Geist were not present.
 - b. The GNC approved the use of funds several months ago, but is still not informed of the exact debt service on the \$1mil grant match loan. Group would appreciate the financial figures from the City so that it can make informed, prudent decisions on future expenditures.

Action Items


- Provide monthly financial info – Mayor and Greg.
- Check on Odor Study funding – Mayor.
- Metro grant as an option for open space purchase, looking for City (non-GNC) funds for match. Mayor to follow up.

Next Regular Meeting: September 11, 5:30 p.m. at Kellogg Creek Treatment Plant

The meeting adjourned at 6:40 pm.



Karin Power, Chair



Gary Parkin, Scribe



**AGENDA
GOOD NEIGHBOR COMMITTEE**

Wednesday, August 14, 2013
5:30 – 7:00 p.m. (after a tour of the Oak Lodge WW Treatment Plant)

Kellogg Wastewater Plant Administration Building
11525 SE McLoughlin Blvd.

- | | |
|-------------|---|
| 4:00 – 5:30 | Tour Oak Lodge Treatment Plant |
| 5:45 - 5:50 | Welcome/Introductions |
| 5:50 - 6:00 | Review/Approval of minutes from previous meeting (7/10/13) |
| 6:00 - 6:30 | Check-in for items requested previous meeting: Open space purchase, landscaping project |
| 6:30 - 6:45 | Review financial status – Odor study funding |
| 6:45 - 7:00 | Items for next meeting |
| 7:00 | Adjourn |

Project list (for tracking purposes):

<u>Name</u>	<u>Status</u>
1. River Front Park	Committee/City Council approved, request sent to WES
2. Planting screen	Preliminary plan shown to Committee, Planning Dept
3. Property acquisition	Discussed at June 12 th meeting

GOOD NEIGHBOR COMMITTEE MEETING MINUTES
July 10, 2013 at 5:30 pm
Kellogg Creek Treatment Plant, Administration Building
11525 SE McLoughlin Blvd.

Members Present:

Karin Power, Chair
Gary Klein
Dion Shepard
Sarah Baden
Charles Bird (by phone)
Mayor Jeremy Ferguson, Vice Chair

Members Absent:

Neil Hankerson

Staff Present:

Gary Parkin, Public Works Director
Greg Geist, Water Environment Services (WES)

MEETING NOTES

- Approved summary minutes of the June 12, 2013 meeting.
- Discussed Open Space ideas for the Smith property:
 - Metro grant is an option, looking for City (non-GNC) funds for match. Mayor to follow up.
 - Landscaping follow-up: at the RiverHealth Board meeting, Councilor Hedges asked about the process for bringing this funding request forward. A process has not been completely developed, as of now the request should come to staff (Mike Kuenzi) who will check if it fits criteria. It may then go to the BCC. The Mayor added that he would want the RiverHealth Board to be at least informed about the request.
 - The \$1.2 million grant award for Riverfront Park was celebrated. A question about the costs of debt service was raised – Mayor to bring that info to the next meeting.
- Dion and Charles asked that the group be provided budget info each meeting, showing committed funds, anticipated funding needs (landscaping), and the remaining fund

balance for the Odor Seed and Good Neighbor funds. A motion to provide a monthly financial report was approved - the Mayor and Greg were tasked with this action item.

- Greg said that he would be attending NDA meetings until Amy's previous position was filled.
- The Mayor will check on funding the Odor Study, WES believes it is funded from the Good Neighbor funds.
- Charles discussed the planting plan, a new clearer and more developed plan was provided to the group by Charles and Dr. Platter.
 - Charles asked for the group to review the plan, particularly within the fence line of the treatment plant. Greg will make sure the plan is reviewed.
 - Dion raised questions about the tree cutting; how many per tax lot, dying tree removal, trees that have already been cut and variance possibility.

Action Items

- Provide monthly financial info – Mayor and Greg.
- Check on Odor Study funding – Mayor.
- A tour of the Oak Lodge Wastewater treatment plant is desired by the group. Gary will check with Oak Lodge and arrange for the tour.

Next Regular Meeting: August 14, 5:30 p.m. at Kellogg Creek Treatment Plant

The meeting adjourned at 7:00 pm.

Karin Power, Chair

Gary Parkin, Scribe