

GOOD NEIGHBOR COMMITTEE MEETING MINUTES
July 10, 2013 at 5:30 pm
Kellogg Creek Treatment Plant, Administration Building
11525 SE McLoughlin Blvd.

Members Present:

Karin Power, Chair
Gary Klein
Dion Shepard
Sarah Baden
Charles Bird (by phone)
Mayor Jeremy Ferguson, Vice Chair

Members Absent:

Neil Hankerson

Staff Present:

Gary Parkin, Public Works Director
Greg Geist, Water Environment Services (WES)

MEETING NOTES

- Approved summary minutes of the June 12, 2013 meeting.
- Discussed Open Space ideas for the Smith property:
 - Metro grant is an option, looking for City (non-GNC) funds for match. Mayor to follow up.
 - Landscaping follow-up: at the RiverHealth Board meeting, Councilor Hedges asked about the process for bringing this funding request forward. A process has not been completely developed, as of now the request should come to staff (Mike Kuenzi) who will check if it fits criteria. It may then go to the BCC. The Mayor added that he would want the RiverHealth Board to be at least informed about the request.
 - The \$1.2 million grant award for Riverfront Park was celebrated. A question about the costs of debt service was raised – Mayor to bring that info to the next meeting.
- Dion and Charles asked that the group be provided budget info each meeting, showing committed funds, anticipated funding needs (landscaping), and the remaining fund

balance for the Odor Seed and Good Neighbor funds. A motion to provide a monthly financial report was approved - the Mayor and Greg were tasked with this action item.


- Greg said that he would be attending NDA meetings until Amy's previous position was filled.
- The Mayor will check on funding the Odor Study, WES believes it is funded from the Good Neighbor funds.
- Charles discussed the planting plan, a new clearer and more developed plan was provided to the group by Charles and Dr. Platter.
 - Charles asked for the group to review the plan, particularly within the fence line of the treatment plant. Greg will make sure the plan is reviewed.
 - Dion raised questions about the tree cutting; how many per tax lot, dying tree removal, trees that have already been cut and variance possibility.

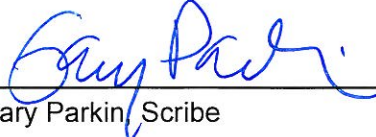
Action Items

- Provide monthly financial info – Mayor and Greg.
- Check on Odor Study funding – Mayor.
- A tour of the Oak Lodge Wastewater treatment plant is desired by the group. Gary will check with Oak Lodge and arrange for the tour.

Next Regular Meeting: August 14, 5:30 p.m. at Kellogg Creek Treatment Plant

The meeting adjourned at 7:00 pm.


Karin Power, Chair


Gary Parkin, Scribe



AGENDA
GOOD NEIGHBOR COMMITTEE

Wednesday, July 10, 2013
5:30 – 7:00 p.m.

Kellogg Wastewater Plant Administration Building
11525 SE McLoughlin Blvd.

- | | |
|-------------|--|
| 5:30 - 5:35 | Welcome/Introductions |
| 5:35 - 5:40 | Review/Approval of minutes from previous meeting (6-12-13) |
| 5:40 - 6:00 | Check-in for items requested previous meeting: Open space purchase |
| 6:00 - 6:30 | Progress check on study-design-build contract for landscaping |
| 6:30 – 6:45 | Discuss and plan field trip to Vancouver/Tigard |
| 6:45 - 7:00 | Items for next meeting |
| 7:00 | Adjourn |

Project list (for tracking purposes):

<u>Name</u>	<u>Status</u>
1. River Front Park	Committee/City Council approved, request sent to WES
2. Planting screen	Preliminary plan shown to Committee, Planning Dept
3. Property acquisition	Discussed at June 12 th meeting

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Karin Power, Chair
Gary Klein
Dion Shepard
Sarah Baden
Charles Bird
Mayor Jeremy Ferguson, Vice Chair

Members Absent:

Neil Hankerson

Staff Present:

Gary Parkin, Public Works Director
Greg Geist, Water Environment Services (WES)
Doug Rumpel (treatment plant)
Dan and Mark, consultants for WES from Brown and Caldwell

Citizen Guest: Brad Smith – local citizen (arrived at 6:00 p.m.)

MEETING NOTES

- Approved summary minutes of the May 8, 2013 meeting.
- Dan and Mark presented information on the odor control study:
 - Study included the plant and some investigation of the collection system.
 - Original study was from December 2010 with a follow up report from October 2011 that included the Milwaukie trunk line.
 - There are potential issues with the collection system with pressure differentials measured at the Kellogg creek siphon and likely present on the Jefferson St trunk line in downtown area. Odors may escape from these manholes because of the high flows and velocities which induce pressure differentials/air flows.

- Next step is to further investigate the Kellogg plant evaluating odor control alternatives, prepare tech memo. This work will cost \$9,600, and is for the plant only.
- Measures mentioned included interlocks for operations, enclosure of the biosolids facility, cover and treat the aeration basins, enclose the facility, enclose the biofilter.
- Charles said that the focus should be on neighborhood impact, over 25 years.
- Dion asked that the study include data from July 27th as it is typically a hot day.
- Brad Smith discussed his three properties that are located adjacent to the plant property:
 - He purchased the three lots in 2005 believing that the plant was going away. He believes the properties are valued at \$180,000 for all three.
 - Options for purchase: 1. Entering into an agreement, 2. No action, 3. Establish park here, 4. Metro Open Space.

Action Items

- Check on Metro Open Space use restriction (JoAnn Herrigel for July meeting).
- Motion made to earmark up to \$150,000 for landscaping master plan and initial planting using odor control funds and Good Neighbor funds.
- Motion to ask mayor to ask staff to look into property purchase.

Next Regular Meeting: July 10, 5:30 PM at Kellogg Creek Treatment Plant

The meeting adjourned at 7:45 pm.

Karin Power, Chair

Gary Parkin, Scribe