

Good Neighbor Committee Meeting Minutes

Meeting Date and Time: May 8, 2013 at 5:30 pm

Location: Kellogg Creek Treatment Plant

Committee members: Karin Power (Chair), Gary Klein, Dion Shepard, Sarah Baden, Neil Hankerson

Committee members absent: Charles Bird, Mayor Jeremy Ferguson (vice chair)

Staff: Greg Geist (WES), Gary Parkin (COM), JoAnn Herrigel (COM), Doug (treatment plant)

Citizen Guest: Lisa Batey (arrived at 6:20)

Next Regular Meeting: May 8, 5:30 PM at Kellogg Creek Treatment Plant

Meeting Notes

- Approved summary minutes of the April 10, 2013 meeting (by 4-0)
- Greg and Doug presented information on the odor control study and the work already being done:
 - Greg passed out odor hotline business cards providing a number to call if odor is detected
 - The flare was fixed so that it is no longer noisy
 - Brown and Caldwell will present follow-up study next month
 - Doug reviewed the improvements made including measurement of the moisture content in the odor control biofilter bed (it is at a good level)
 - Operational issues have been taken care of
 - Lisa asked about placing signage “smell bad?” around the plant so people had a number to call and report odor. (Greg said an official request to WES would be needed)
 - Dion said that a notice should be placed on the plant website about odor. Karin offered that there should be an email list of people near the plant, that gets notified when the plant is experiencing a problem or in advance of an issue, Greg/Karin to look into email distribution list.

- Greg provided info that the RiverHealth Board needs to review funding request for River Front Park and make a recommendation to the County Commissioners since it is a significant amount being considered. It looked like the RH Board would not be able to review until July.

Action Items

- Provide info on moving forward with consultant/contractor for landscaping work (Gary P for June meeting)
- Check on the RiverHealth Board meeting schedule and see if May meeting is available (JoAnn to check with Amy Kyle)
- Check on requirements for tree cutting, is it per tax lot, permit date, per year? What about nuisance trees? (Gary P to check with Planning)
- A tour of the Vancouver, Oak Lodge or Tigard WW treatment plants was requested by the group. Determine date and place (Group next meeting)
- Find out if NCPD is trimming trees by the plant, there is a need by the entry way (Greg to find out)

The next meeting date was set for June 12. The meeting adjourned at 7:10 pm.

Submitted by: Gary Parkin



Good Neighbor Committee

Kellogg Wastewater Plant Administration Building
11525 SE McLoughlin Blvd.

May 8, 2013

5:30PM - 7 PM

Draft Agenda

- | | |
|-------------|--|
| 5:30 - 5:35 | Welcome/Introductions |
| 5:35 - 5:45 | Review/Approval of minutes from previous meeting (4-10-13) |
| 5:45 - 6:00 | Report on Brown & Caldwell Odor Control Study (Greg/Doug Rumpel) |
| 6:00 - 6:20 | Funding request for Water Front Park (Greg) |
| 6:20 - 6:45 | Report on Dr. Platter's conceptual planting plan (Charles by phone, Gary Parkin) |
| 6:45 - 7:00 | Discuss next steps/Round robin |
| 7:00 | Adjourn |

Project list (for tracking purposes):

<u>Name</u>	<u>Status</u>
1. River Front Park	Committee/City Council approved, request sent to WES
2. Planting screen	Preliminary plan shown to Committee, Planning Dept
3. Property acquisition	Discuss at June 12 th meeting

Good Neighbor Committee Meeting Minutes

Meeting Date and Time: April 10, 2013 at 5:30 pm

Location: Kellogg Creek Treatment Plant

Committee members: Mayor Jeremy Ferguson (vice Chair - via conference call), Gary Klein, Dion Shepard, Charles Bird, Sarah Baden, Neil Hankerson

Committee members absent: Karin Power (Chair)

Staff: Greg Geist, Gary Parkin

Citizen Guest: Brad Smith (arrived at 6:40)

Next Regular Meeting: May 8, 5:30 PM at Kellogg Creek Treatment Plant

Meeting Notes

- Approved summary minutes of the March 20, 2013 meeting and the by-laws as recommended from the March 20, 2013 meeting (both by 6-0 approvals)
- Charles Bird presented a report on the conceptual planting plan resulting from his tour of the Kellogg Plant with Dr Platter, Dion Shepard and JoAnne Bird. Key items:
 - Suggested plantings were noted for all areas surrounding the plant
 - A connecting path to the Trolley trail is shown
 - A gated entry to 99E is shown on the east side
 - Berms to improve drainage for trees
 - Trees for screening but should provide some odor benefit
 - County arborist available to identify trees in trouble
 - Involve volunteer groups like Friends of River, Willamette Riverkeepers
 - Planting time: Fall, early Spring

Action Items

- Outline -timelines for planting, stakeholders, steps to address (Gary P for May meeting)
- "Pre-App" with City Planners to review planting plan (Charles, Gary P for next meeting)

- Commission professional to produce planting plan (through City Council, request to WES)
- Provide info on operational work done to address odor study (Greg – May meeting)
- Have Brown and Caldwell address the Committee on odor study and provide information on odor in general (Greg – June meeting)
- Address Brad Smith (503 653-7316) and his idea to potentially sell his property situated adjacent to the southern edge of the Kellogg treatment plant property (June meeting)
- Contact JoAnn Herrigel about front of plant/RF Park area (Gary – May meeting).

The next meeting date was set for May 8. The meeting adjourned at 7:10 pm.

Submitted by: Gary Parkin