

**MILWAUKIE CITY COUNCIL  
WORK SESSION  
DECEMBER 2, 2002**

The work session came to order at 5:30 p.m. in the City Hall Conference Room.

City Council present: Mayor Bernard and Councilors Lancaster, Marshall, and Newman.

Staff present: City Manager Mike Swanson, Program Administrator JoAnn Herrigel, Interim Engineering Director Paul Shirey, Civil Engineer Brion Barnett, Neighborhood Services Manager Michelle Gregory, and Director of Community Development and Public Works Alice Rouyer.

### **Information Sharing**

1. **Councilor Marshall** provided copies of a recent *Oregonian* article on efforts to revive Willamette River boat traffic. He believes Milwaukie should have a presence in this effort. Other council members supported the concept and encouraged Marshall to become involved.
2. **Councilor Lancaster** provided a copy of a November 23 *Oregonian* article written by Mr. Buckstein of the Cascade Policy Institute on the Public Employees Retirement System (PERS) crisis. The group discussed possible scenarios including a class action suit against the state. **Councilor Newman** recommended Milwaukie become involved in lobbying efforts in Salem.

### **Letter of Support for Trolley Trail MTIP Funding**

**Herrigel** requested that the Council authorize Mayor Bernard to sign a letter to the Clackamas County Commissioners stating the City's support for the inclusion of the Trolley Trail in the County's list of recommended projects for the Metropolitan Transportation Improvement Program (MTIP). She provided a copy of the Master Plan and preferred alignment of segments 1 through 8. Segment 1 begins at Milwaukie's Jefferson Street Boat Ramp, and segment 2 ends at Park.

The Clackamas County Board of Commissioners will consider MTIP list proposals at its December 5 meeting. There is no cost to the City at this time, and the North Clackamas Parks and Recreation District (NCPRD) would be responsible for trail maintenance. The trail corridor was purchased with NCPRD's share of Metro Open Spaces funds. **Swanson** added this is indicative of a partnership with residents to the south.

It was the consensus of Council to authorize the Mayor's signature on the letter to the Clackamas County Board of Commissioners on behalf of the City of Milwaukie.

### North Main Street Developer Selection Committee Interviews

The City Council interviewed applicants for the North Main Street Developer Selection Committee: Betty Lou Beck, Jeff Reaves, Gary Michael, Gill Williams, Sue Trotter, Ray Peck, Michael Davis, Peter Koonce, Ed Zumwalt, and Jeff Marshall.

### Preliminary Findings for Downtown Parking and Traffic Management Plan

Planning Commissioners Present: Chair Donald Hammang, Judith Borden, Teresa Bresaw, Brent Carter, Rosemary Crites, Mike Miller, and Howard Steward.

Consultants: Beth Wemple and Rick Williams.

**Barnett** provided information on the Downtown Parking and Traffic Management Plan to the City Council and Planning Commission. The City contracted with Kittelson and Associates, transportation planning and engineering consultants, to assist with the project. The goal of the project is to develop a plan that addresses traffic impacts related to growth in the downtown core and adjacent neighborhoods. Consultants are working directly with a stakeholder committee whose members represent neighborhood and business interests. The project has reached a point at which feedback from the City Council and Planning Commission is needed to continue the process.

**Wemple** provided an overview of parking supply and utilization figures in the study area. She briefly identified the types of parking and discussed current supply management. The approximately 1,600 downtown parking spaces are utilized at about 56%. The next step in the project will be to forecast demand and to develop and adopt guiding principles to manage that demand.

**Williams** said demand in Milwaukie at peak hours is rather low and is similar to that of Gresham and Canby. He noted there have been few changes in Milwaukie's supply and utilization since 1984 when a similar study was done. It is important for policy makers to buy into a set of priorities that guide decision-making and realize the master plan. From stakeholders, several downtown characteristics were identified: most of the parking supply is used by those launching to other destinations resulting in an overstated demand of those actually doing business in downtown Milwaukie, and many employees move around on downtown streets rather than using a peripheral parking supply.

Several draft principles evolved from the stakeholder meeting. The first is to make short-term customer/client/vendor/visitor parking access a priority in the downtown area. Williams recommended adopting the 85% rule for short-term parking that allows a 15% buffer for unanticipated events and permits time for

decision making to rebalance the system. To meet the vision of the Framework Plan, the priority for parking should err to the short-term visitor. Second, the City will manage employee parking in the downtown without excess expenditure of public funds. Third, the impact of park-and-rides in the downtown results in inefficient use of public land. Fourth, bus staging has a negative impact on supply and redevelopment opportunities, and the City will recapture on-street parking. Fifth, public parking must be safe, secure, and well connected to the pedestrian environment.

**Bresaw** asked what locations would be suitable for long term employee parking.

**Williams** said the City should attrition out the park-and-rides and direct those people to long-term parking in such areas as 21<sup>st</sup> Avenue and Lake Road. There may be other parcels that could be developed for parking. A regional transit center is key in this limited funding environment.

**Carter** asked if a parking overlay might be considered on sites such as the Waldorf School.

**Williams** said the City might look into shared use agreements with Waldorf School, St. John's, the bowling alley, and underutilized private lots. Currently, the majority of downtown parking is in private supply.

**Mayor Bernard** would like to prioritize parking for shoppers and find a site to put aside for employees. It is imperative that bus staging be removed from downtown streets. He commented on employees moving their cars during their shifts and suggested reviewing the signage.

**Williams** said the City might also consider a moving to evade ordinance. Gresham has a voluntary customer-first partnership agreement, and there are some businesses that require employees park in certain areas as a condition of employment.

**Councilor Newman** noted a problem with overflow parking on his street and asked if the survey indicated a trend toward residential parking displacement.

**Barnett** said there is anecdotal evidence to that effect; however, it has not been identified as a high level problem as yet.

**Williams** discussed the feasibility of an area permit zone for all but residents; however, the City would need to have some near term solutions in place before moving employees.

**Hammang** thought the proposal to eliminate park-and-ride lots in the downtown area might give Milwaukie some needed leverage when dealing with other agencies.

**Williams** believed proposed guiding principles 11 and 12 relating to park-and-ride and transit reflected the downtown master plan and the need to utilize all land area for commerce-related development. This is further reflected in the neighborhood associations' 14 points.

**Mayor Bernard** commented the City makes noting on the Safeway lot.

The group discussed the South Corridor Study's proposed options and the need to adequately meet parking demands so neighborhoods will not be negatively impacted.

The City Council and Planning Commission were generally comfortable with the proposed priorities and the stronger language Williams discussed for principles 11 and 12 relating to park-and-rides and transit. Councilor Newman agreed but preferred the somewhat softer language of principles 11 and 12 proposed in the staff report. The group requested updates as the strategies to support the principles are drafted.

#### **South Corridor Supplement Draft Environmental Impact Statement (SDEIS)**

**Gregory** updated the City Council on the South Corridor process and Milwaukie's participation. She provided maps of the 5 alignments currently being considered: Milwaukie light rail, busway, bus rapid transit, I-205 light rail, and combined light rail. The next steps are publication of the official Supplemental Draft Environmental Impact Statement (SDEIS) and comment period. The Local Advisory Group, the City Council, and Planning Commission will also make a series of recommendations for the Locally Preferred Alternative. Milwaukie's Local Advisory Group is the neighborhood leadership and interested property owners in the north industrial area.

**Councilors Newman** and **Marshall** had an issue with including additional representatives from the north industrial area on the recognized Local Advisory Group. **Councilor Newman** said although discussions should be open, there should be only one vote per neighborhood for the final recommendation. The Advisory Group has an established structure, and he is concerned about results being challenged based on changes in membership.

**Koonce** understood one voice would speak for the overall good of each neighborhood.

#### **Briefing on Sewage Treatment Service Payments to Clackamas County Service District #1**

**Rouyer** was joined by Jack Perry, operations supervisor for the sewer division and Doug Waugh and Ted Kyle from Clackamas County Service District #1

(CCSD#1). She provided information on the current wastewater treatment agreement. Waugh discussed the previous agreement that states the City will pay a proportionate share of Kellogg Treatment Plant capital improvements. He provided a 6-year history of Milwaukie's payments as well as projections to fiscal year 2006 – 2007.

**Rouyer** indicated she would prepare a repayment agreement with the Service District that is less than 10 years.

**Councilor Marshall** noted most of the debt was incurred in fiscal year 1999 – 2000 and asked if these improvements included odor control.

**Kyle** responded the costs reflect a progressive equipment replacement program, safety upgrades, and odor control.

**Councilor Marshall** recalled the City was told it would not have to pay any of the odor control costs because the County had received a grant.

**Swanson** was not sure what changes will follow, but the County has engaged the services of Oak Lodge Sanitary Director Kent Squires to also direct Water Environment Services. What changes Squires may make or recommend are unknown, but he has a history of relying extensively on advisory groups.

**Kyle** added Milwaukie would be a part of the process because of its intergovernmental agreement.

**Councilor Newman** asked if it made more sense from the budget perspective to have a fiscal agreement or develop a rate model.

**Swanson** replied from a budgetary sense, the rate model is more stable. There may have been some idea of mutual ownership in the past.

**Councilor Marshall** asked if the City had been notified that these capital expenditures were being planned.

**Waugh** said it was communicated with staff, and the County budget document was sent to the City.

**Councilor Lancaster** asked the advantage of paying off the debt sooner than 10 years.

**Waugh** said the interest rate, about 2.5%, is based on the state government pool. There would be some savings in early payoff.

**Swanson** commented he felt it was the best direction.

**Rouyer** will prepare an intergovernmental agreement for consideration at the next City Council meeting.

The work session ended at 8:40 p.m.

*Pat DuVal*

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Pat DuVal, Recorder

**CITY OF MILWAUKIE  
CITY COUNCIL WORK SESSION AGENDA  
DECEMBER 2, 2002**

**MILWAUKIE CITY HALL**

Second Floor Conference Room  
10722 SE Main Street

***WORK SESSION – 5:30 p.m.***

Discussion Items:

|    | <u>Time</u> | <u>Topic</u>   | <u>Presenter</u> |
|----|-------------|--|------------------|
| 1. | 5:30 p.m.   | Dinner and Information Sharing   | Group            |
| 2. | 5:45 p.m.   | Trolley Trail MTIP Support Letter  | Herrigel         |
| 3. | 6:00 p.m.   | North Main Developer Selection<br>Committee Interviews                                       | City Council     |
| 4. | 7:15 p.m.   | Joint Work Session with Planning<br>Commission – Downtown Parking and<br>Traffic Plan Update | Barnett          |
| 5. | 7:45 p.m.   | South Corridor Update  | Gregory          |
| 6. | 8:15 p.m.   | City Wastewater Treatment Payments<br>to Clackamas Service District #1                       | Rouyer           |
| 7. | 8:45 p.m.   | Adjourn  |                  |

***The Council may vote in work session on non-legislative issues.***

***The time listed for each discussion item is approximate. The actual time at which each item is considered may change due to the length of time devoted to the preceding items.***

*At the end of the work session, the Council may hold an Executive Session under the authority of Oregon Revised Statutes 192.660 as needed.*

*For assistance/service per the Americans with Disabilities Act (ADA)  
dial TDD 786-7555.*

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| <b><i>The Council requests that all pagers and cell phones be either set on silent mode or turned off during the meeting.</i></b> |
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To: Mayor and City Council

Through: Mike Swanson, City Manager

From: JoAnn Herrigel, Program Administrator

Subject: Letter of Support for Trolley Trail MTIP funding

Date: November 20, 2002

#### Action Requested

Authorize the Mayor to sign the attached letter stating the City's support for the inclusion of the Trolley Trail in the County's list of recommended projects for Metro Transportation Improvement Program (MTIP) funding.

#### Background

Metro is the federal government's designated agency to administer a grant program that passes federal funds to local jurisdictions for transportation improvement projects. The program is called Metro Transportation Improvement Program (MTIP). Counties are required to prepare a list of countywide high priority projects to be submitted to Metro for MTIP funding consideration. Clackamas County designated a Transportation Advisory Committee (TAC) to prepare their list. The TAC reached consensus on their list (which includes the Trolley Trail) and forwarded it to the Board of Commissioners for their consideration and approval. The Board of Commissioners are scheduled to make a decision on the MTIP list at their upcoming December 5<sup>th</sup> hearing.

The Trolley Trail has been in the planning for a decade and very strong grass roots support exists for this project. The Friends of the Trolley Trail has been aggressively advocating for this project with Metro and the North Clackamas Parks and Recreation District (NCPRD) for several years.

In December of 2001, the trail corridor was purchased with NCPRD's share of funds from Metro's 1995 regional open space bond measure. The trail runs from

Jefferson Street in Milwaukie to Gladstone (see attached map.) Metro is now working on a master plan for the trail which will be completed by the Spring of 2003. City staff sits on the working group that is advising the master plan process.

Of the 11 projects recommended for funding by the County TAC, the Trolley Trail is the only off-road trail project. The MTIP funding request for this project is \$844,275, with the project costs totaling \$1 million. NCPRD is providing the entire match for this project. Although the original funding package for this project was over \$3 million, a smaller project package was recommended for funding by the Clackamas County Transportation Advisory Committee to keep the project on the list. The currently proposed project would include engineering and design for the entire 6-mile trail and construction of the first three segments, which lie within Milwaukie City limits. This project, along with the completion of the Three Bridges segment of the Springwater Trail, will greatly enhance pedestrian and bike access to the Milwaukie Riverfront and town center.

#### Concurrence

The City Manager and the Community Development Director support this project for MTIP funding. PARB will consider authorizing a letter of support at their November 26 meeting.

#### Fiscal Impact

NCPRD is providing the entire match for this project. Milwaukie will not be required to provide a match.

#### Work Load Impacts

The Program Administrator will continue to provide input and direction through her participation in the Trolley Trail working group. Planning and engineering staff will review designs and plans for the project.

#### Alternatives

1. Do not authorize the Mayor to sign the letter of support for this project.
2. Authorize the Mayor to sign a revised letter of support.



December 3, 2002

Commissioner Larry Sowa, Chair  
Commissioner Bill Kennemer  
Commissioner Michael Jordan  
Clackamas County Board of Commissioners  
906 Main Street  
Oregon City, Oregon 97045

Dear Commissioners:

Subject: Trolley Trail MTIP Application

The Milwaukie City Council requests that Clackamas County recommend funding for the Trolley Trail be included in the County's request for federal transportation funds through Metro's MTIP process. This former streetcar right-of-way is currently being planned as a six-mile commuter and recreational shared use path, connecting the Milwaukie and Gladstone town centers, as well as the unincorporated Oak Lodge area. While this trail will serve the needs of local residents, it will also complete an important regional link of the 20-mile loop connecting the Springwater Corridor and the I-205 Bike and Pedestrian Path. It is an extremely cost-effective project, with the right-of-way owned by Metro and North Clackamas Parks District.

More than 25,000 county residents live within five blocks of the trail, including the metropolitan area's largest concentration of senior citizens. The trail will provide access to schools, parks, churches, businesses, and several retirement communities located on River Road, thus reducing the need for auto usage. The trail will provide safe walking and biking opportunities for residents of all ages and will be accessible to disabled people.

The trail has been in the planning stages for over ten years and enjoys strong public support. Over the past few months, two public Open Houses, numerous neighborhood meetings, trail tours, and trail cleanups have been held. A cooperative planning effort for the trail is ongoing involving NCPRD, Metro, City of Milwaukie, Clackamas County, ODOT, Friends of the Trolley Trail and an 18 person Citizen Working Group.

MILWAUKIE CITY HALL  
10722 SE MAIN STREET  
MILWAUKIE, OREGON 97222  
PHONE: (503) 786-7555 • FAX: (503) 652-4433

WS. 2 4

The Trolley Trail master plan will be completed by Spring 2003. Now is the time to secure funding for the trail's construction. This project has a very strong grass roots support network and there is great momentum for this project's development. We request that you support funding for the Trolley Trail in this round of MTIP funding.

Thank you for your consideration.

Sincerely,

Mayor James Bernard

Cc: Ron Weinman

Mel Huie, Metro Regional Parks and Greenspaces

Michelle Healy, North Clackamas Parks and Recreation Dist.

**NORTH MAIN DEVELOPER SELECTION COMMITTEE  
INTERVIEW SCHEDULE**

**Monday, December 2, 2002**

**6:00 p.m. – 7:15 p.m.**

- 1. Betty Lou Beck**
- 2. Jeff Reaves**
- 3. Gary Michael**
- 4. Gill Williams**
- 5. Sue Trotter**
- 6. Ray Peck**
- 7. Myron Nelson**
- 8. Michael Davis**
- 9. Peter Koonce**
- 10. Ed Zumwalt**
- 11. Jeff Marshall**

**North Main Developer Selection Committee  
Charge Statement  
November 4, 2002**

**Proposed Charge Statement:**

1. Review development proposals and developer qualifications submitted by the four qualified firms, approved in the Request for Qualification (RFQ) project phase in August 2002. The Committee will review the proposals against project selection criteria identified in the Request for Proposal (RFP) document.
2. Interview development teams for "fit" with city goals and values.
3. Recommend a proposal and development team for consideration and final approval by the City Council.
4. After no more than 2 months from the date of the first meeting, the Committee should report a recommendation and conclusions to Council.

**Proposed Membership:**

The Selection Committee will have five members who have either development or community expertise. The group should be composed of members from the following stakeholder groups:

- a. Library Board or Friends of the Library representative
- b. Historic Milwaukie NDA representative
- c. Downtown business owner or property owner
- d. 2 at-large members with preference for someone with design, architectural, or commercial real estate background

The Community Development Project Manager and a representative from the City's North Main Project Management Consultant, Shiels Oblatz Johnsen will provide staff support to the Committee. High quality staff support will be necessary, especially if the selection committee lacks experience or familiarity with real estate development.

# North Main St. Redevelopment Project

## Project Schedule

**November 1-8:** Complete RFP Revisions  
Need review/approval from Alice R, Kim K, Dom C, Betty D

**November 4:** Discuss North Main Developer Selection Committee Charge Statement with Council at Monday work session.

**November 5-22:** Begin recruiting specific members for the committee, based on Council direction.

**November-December:** Training and education update on No. Main St. project for Newly elected Council members (and existing as requested)

**November 19:** Take an abbreviated version of the RFP to Council for their review and approval during Exec. Session.

**November 19:** Ask Council to approve a resolution defining the North Main Developer Selection Committee. If the Committee is formed by resolution, we can legitimately give the group the ability to call Exec. Sessions, if needed.

**November 21:** Distribute RFP with all attachments for 4 qualified firms

**November 26: 10:30 AM** Hold pre-bid conference with bidders

**December 20:** Proposals due.

**December 2 or 16:** Developer Selection Committee Interviews with Council.

**December, 2002:** Initial orientation meeting with Developer Selection Committee

**January 6-10, 2003:** Open House for Public  
Attendance by development team bidders, elected officials, city staff, selection committee, public

**January 8-9, 2003:** Site Visits  
Bus tour of bidders reference projects for selection committee, city council, staff, bidders.

**January 16, 2003: 6:30 PM** Open House for Public  
Attendance by development team bidders, elected officials, city staff, selection committee, public

**January 20-24, 2003** Bidder interviews  
Developer Selection Committee Interviews all bidders

**February 3/4 or 17/18, 2003** Recommendations to City Council  
Developer Selection Committee makes recommendation of development team to  
City Council

**February 19-May 19, 2003:** Council to make final decision on development  
Team and complete negotiations.  
-*Negotiate MOU 4 weeks*  
-*Negotiate DDA 8 weeks*

CITY OF MILWAUKIE  
APPOINTED ADVISORY BOARD APPLICATION

Name: Betty Lou Beck Date: 11/9/02  
Street address: 4755 SE Washington Pl., Milw., OR  
Mailing address if different than home address: \_\_\_\_\_ 97222  
Business Phone: \_\_\_\_\_ Home Phone: (503) 654-6816  
E-mail address: \_\_\_\_\_

How long have you been a Milwaukie resident? 42 yrs.  
Are any members of your household currently serving on a City of Milwaukie Advisory Board or Commission? If so, which one. no  
Are you a registered voter in Milwaukie? yes  
How did you hear about the position?  
Milwaukie Review

Occupation: Retired teacher and CSD worker  
Employer's Address: No. Clack. Co. Phone: E. Malt. Co.

Please list any prior civic or professional activities. Steering committees  
for loaves & fishes; Milw. Center;  
tennis courts for Rowe Jr. High.

Why have you applied for this position?  
Community interest; public service;  
space concern for parking.

What special training, skills, or experience have you had that would be pertinent to this application? Home owner; property owner in  
Clackamas, Tillamook and Lane counties.  
B.S. from U of O

Board(s) or Commission(s) in which you are interested. \_\_\_\_\_

Please complete this form fully so City Council can evaluate your application. Thank you for the extra time and effort. Please return to City Recorder's Office, 10722 SE Main Street, Milwaukie, OR 97222, or fax to 653-2444. If you need additional information, please call 786-7502.

Received by City 11/13/02  
Interviewed \_\_\_\_\_  
Commission \_\_\_\_\_

Information Sent \_\_\_\_\_  
Appointed \_\_\_\_\_  
Term Expires \_\_\_\_\_

**CITY OF MILWAUKIE  
APPOINTED ADVISORY BOARD APPLICATION**

Name: Jeffrey Reaves

Date: 11/22/02

Street address: 17151 SW Cornell Ct Lake Oswego, OR 97034

Mailing address if different than home address: PO Box 69039 Portland Oregon 97201

Business Phone: 503 224 9560 Home Phone: 503 635 8065

E-mail address: ireaves@grpmack.com

How long have you been a Milwaukie resident? n/a

Are any members of your household currently serving on a City of Milwaukie Advisory Board or Commission? If so, which one. no

Are you a registered voter in Milwaukie? n/a

How did you hear about the position? Recommended by Mike Swanson

Occupation: Architect Employer: Group Mackenzie

Employer's Address: 0690 SW Bancroft ( PO Box 69039) Portland Oregon 97201

Phone: 503-224-9560

Please list any prior civic or professional activities. Member AIA, Board Member Trillium Family Services, Leadership Committee of Northwest Medical Teams, Member Portland Alliance, Member, Member Japan American Society

Why have you applied for this position? I believe this project is very important to the City of Milwaukie. The success of the project will have a large impact on the future of your downtown core. I have worked with most of the major developers in the Portland area. I understand their goals, objectives and needs for development. This viewpoint is balanced with my work in the public sector and understand the public objectives of well planned communities which promote future growth and development.

What special training, skills, or experience have you had that would be pertinent to this application? I am an Architect of 25 years and lead the design effort of Group Mackenzie in the design of the Milwaukie Public Safety Building. I am also the principal in charge of the design of several fire stations for Clackamas County Fire District #1. Our firm has been involved with several mixed-use projects with housing as a integral part of the project. Other notable projects include City Of Hillsboro City Hall Competition, Portland East Police Precinct and House project on Cherry Ave. Fairview Village mix use development of housing/ retail and city hall.

Board(s) or Commission(s) in which you are interested. North Main Developer Selection Committee

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Interviewed \_\_\_\_\_  
Commission \_\_\_\_\_

Information Sent \_\_\_\_\_  
Appointed \_\_\_\_\_  
Term Expires \_\_\_\_\_

CITY OF MILWAUKIE  
APPOINTED ADVISORY BOARD APPLICATION

Name: Gary Michael Date: Nov. 10, 2002

Street address: 11907 S.E. 19<sup>th</sup> Ave., Milwaukie, OR 97222

Mailing address if different than home address: \_\_\_\_\_

Business Phone: - Home Phone: 503-659-9116

E-mail address: \_\_\_\_\_

How long have you been a Milwaukie resident? 17 years

Are any members of your household currently serving on a City of Milwaukie Advisory Board or Commission? If so, which one. NO

Are you a registered voter in Milwaukie? yes

How did you hear about the position?  
Pilot

Occupation: artist/architect (retired) Employer: self

Employer's Address: - Phone: -

Please list any prior civic or professional activities. see attached

Why have you applied for this position? It is very important that this development is successful economically, functionally, and aesthetically, and that the developer selection process is conducted with competence, objectivity, and fairness. I want to help in this effort.

What special training, skills, or experience have you had that would be pertinent to this application? I am very experienced in selecting consultants, developers, and contractors, and participating on teams responding successfully to RFPs. I have written RFPs and managed the selection and development process. I have designed mixed-use projects.

Board(s) or Commission(s) in which you are interested. North Main Developer Selection Committee

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Received by City 11/18/02  
Interviewed \_\_\_\_\_  
Commission \_\_\_\_\_

Information Sent \_\_\_\_\_  
Appointed \_\_\_\_\_  
Term Expires \_\_\_\_\_

Gary Michael

## Professional Activities

University of Oregon - Bachelor of Architecture.

Yale University - Master of Architecture.

Principal in own architectural firm - 1965 through 1990.

Chair of Urban Design Committee, American Institute of Architects, Portland Chapter.

Design consultant to Portland Development Commission.

President, American Institute of Architects, Portland Chapter.

Design critic at University of Oregon and Portland State University architecture schools.

Design awards jury member, Portland and Salem.

President, Oregon State Board of Architect Examiners.

Portland Development Commission Design Review Board.

Fellow, American Institute of Architects.

Designed projects for many public clients including federal, state, universities, cities, counties, school districts, and housing authorities.

Designed many buildings for commercial, retail, institutional, religious, medical, and housing clients (approximately 4000 units of all types).

Designer of nine award-winning projects.

Designer of eighteen competition-winning projects.

Paintings have won awards at numerous shows.

Currently represented by Attie Gallery in Portland and Earthworks Gallery in Lincoln City, Newport, and Yachats.

# Gary Michael

## Civic Activities

WS. 3 9

Portland City Club, principal author of report on impact of high-rise buildings on the city.

Portland Housing Task Force.

Selection committee for Portland Performing Arts Center Design Team.

Milwaukee Riverfront Plan Advisory Committee, 1985, chair.

Milwaukee Riverfront Plan Advisory Committee, 1986, chair.

Milwaukee Riverfront Plan Task Force, 1990.

Willamette River Policy Coordinating Committee.

Friends of Elk Rock Island.

Island Station Neighborhood Land Use Committee.

Chair, Island Station Neighborhood Association.

Spring Park Planning Proposal.

Milwaukee Downtown Development Association Image Committee.

Milwaukee Downtown Development Association Visual Arts Committee, chair.

Milwaukee Urban Forestry Committee.

Housing Task Force for the Milwaukee Downtown Plan.

Consultant Screening Committee for Milwaukee Downtown Plan.

Transit Oriented Development Selection Committee.

Clackamas County Arts Action Alliance Board and Executive Committee.

**CITY OF MILWAUKIE  
APPOINTED ADVISORY BOARD APPLICATION**

Name: Gill Williams, ASLA \_\_\_\_\_ Date: Nov. 20, 2002 \_\_\_\_\_  
 Street address: 320 SW 6<sup>th</sup> Ave. Ste. 300 \_\_Portland, OR 97214 \_\_\_\_\_  
 Mailing address if different than home address: same as above\_  
 Business Phone: (503) 224-5238 \_\_\_\_\_ Home Phone: (503) 231-6002 \_\_\_\_\_  
 E-mail address: gill@atlas-la.com \_\_\_\_\_  
 How long have you been a Milwaukie resident? NA \_\_\_\_\_  
 Are any members of your household currently serving on a City of Milwaukie Advisory Board or Commission? If so, which one. NA \_\_\_\_\_  
 Are you a registered voter in Milwaukie? No \_\_\_\_\_  
 How did you hear about the position? Alice Rouyer \_\_\_\_\_

Occupation: Landscape Architect \_\_\_\_\_ Employer: ATLAS Landscape Architecture\_  
 Employer's Address: 320 SW 6<sup>th</sup> Ave. Ste. 300 \_\_\_\_\_ Phone: (503) 224-5238

Please list any prior civic or professional activities. Member, University of Oregon School of Architecture & Allied Arts Board of Visitors, Member, Mayor's Design Initiative Portland, Oregon, Past Trustee, American Society of Landscape Architects (ASLA), Past -president, Oregon Chapter ASLA, Member, ASLA Urban Design Committee, \_\_\_\_\_

Why have you applied for this position? An ongoing interest in the development and revitalization of the City of Milwaukie and a passion for assisting in the creation of livable communities.

What special training, skills, or experience have you had that would be pertinent to this application? I have a Bachelor of Landscape Architecture degree from the University of Arizona and over 15 years of experience in the landscape & urban design profession. I have served on several committees that focus specifically on the issues that our cities confront. I am a partner in a landscape architectural firm that has designed and built projects for a broad list of clients and user groups, including riverfront development, urban redevelopment, parks and open space planning & development and sports facility design.

Board(s) or Commission(s) in which you are interested. North Main Street Redevelopment Project \_\_\_\_\_

Please complete this form fully so City Council can evaluate your application. Thank you for the extra time and effort. Please return to City Recorder's Office, 10722 SE Main Street, Milwaukie, OR 97222, or fax to 653-2444. If you need additional information, please call 786-7502.

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|----------------------------------|------------------------|
| Received by City <u>11/20/02</u> | Information Sent _____ |
| Interviewed _____                | Appointed _____        |
| Commission _____                 | Term Expires _____     |

CITY OF MILWAUKIE  
APPOINTED ADVISORY BOARD APPLICATION

Name: Susan Trotter Date: 11/20/02

Street address: 12102 SE 36 Ave

Mailing address if different than home address: \_\_\_\_\_

Business Phone: \_\_\_\_\_ Home Phone: 503 659-5678

E-mail address: dstrotter@home.com

How long have you been a Milwaukie resident? 30 yrs.

Are any members of your household currently serving on a City of Milwaukie Advisory Board or Commission? If so, which one. Reading Library Board

Are you a registered voter in Milwaukie? yes

How did you hear about the position? Library Board meeting

Occupation: retired Employer: \_\_\_\_\_

Employer's Address: \_\_\_\_\_ Phone: \_\_\_\_\_

Please list any prior civic or professional activities. N. Clack School Board, N. Clack School Dist Foundation, Clack. Cty League of Women Voters, Clack. Cty Children & Youth Comm.

Why have you applied for this position? I think that the N. Main St. development is pivotal to the downtown redevelopment plan and to the future of Reading Library. I believe that I have experience that would be helpful in making a recommendation.

What special training, skills, or experience have you had that would be pertinent to this application? I have experience in evaluating proposals against criteria, budgeting, reference review, interviewing

Board(s) or Commission(s) in which you are interested. N. Main Developer Selection Committee

Please complete this form fully so City Council can evaluate your application. Thank you for the extra time and effort. Please return to City Recorder's Office, 10722 SE Main Street, Milwaukie, OR 97222, or fax to 653-2444. If you need additional information, please call 786-7502.

Received by City 11/20/02  
Interviewed \_\_\_\_\_  
Commission \_\_\_\_\_

Information Sent \_\_\_\_\_  
Appointed \_\_\_\_\_  
Term Expires \_\_\_\_\_

CITY OF MILWAUKIE  
APPOINTED ADVISORY BOARD APPLICATION

Name: Ray Teck Date: 11-13-02  
Street address: 6029 SE Tolman Bx OR 97206  
Mailing address if different than home address: 10611 SE Main Milw 97222  
Business Phone: 503 659-1000 Home Phone: 503 789-3311  
E-mail address: \_\_\_\_\_

How long have you been a Milwaukie resident? Not a Resident

Are any members of your household currently serving on a City of Milwaukie Advisory Board or Commission? If so, which one. N/A

Are you a registered voter in Milwaukie? NO

How did you hear about the position?  
MARY LOU CRICKS

Occupation: Self employed Employer: WIND HORSE Coffee & Tea  
Employer's Address: 10611 SE Main Milwaukie Phone: 503 659-1000

Please list any prior civic or professional activities. MOODA, 10 yrs  
downtown business owner

Why have you applied for this position? I have an invested business interest & believe Milwaukie can thrive.

What special training, skills, or experience have you had that would be pertinent to this application? Communication training, Leadership training, business experience, Consulting & an eye for creative detail design.

Board(s) or Commission(s) in which you are interested Downtown Safeway project.

Please complete this form fully so City Council can evaluate your application. Thank you for the extra time and effort. Please return to City Recorder's Office, 10722 SE Main Street, Milwaukie, OR 97222, or fax to 653-2444. If you need additional information, please call 786-7502.

Received by City \_\_\_\_\_  
Interviewed \_\_\_\_\_  
Commission \_\_\_\_\_

Information Sent \_\_\_\_\_  
Appointed \_\_\_\_\_  
Term Expires \_\_\_\_\_

CITY OF MILWAUKIE  
APPOINTED ADVISORY BOARD APPLICATION

Name: Myron Nelson Date: 11-8-02

Street address: 20108 S. WITTWOOD CR.

Mailing address if different than home address: 10466 S.E. MAIN CR.

Business Phone: 503-659-3438 Home Phone: 503 631-4031

E-mail address: NELCORP1@AOL.COM

How long have you been a Milwaukie resident? 40 YEARS

Are any members of your household currently serving on a City of Milwaukie Advisory Board or Commission? If so, which one. \_\_\_\_\_

Are you a registered voter in Milwaukie? NOT CURRENTLY, BUT I AM TAX PAYER of real property.

How did you hear about the position?  
Rosemary CRITES, suggested I apply

Occupation: SELF Employer: NETAUS NAUTILUS plus  
Employer's Address: 10466 S.E. MAIN ST Phone: 659-3438

Please list any prior civic or professional activities. Fire fighter City of Milwaukie 1962-1987 / Builder, Developer, Remodeler since 1959  
currently own Netaus Nautilus plus, Honor Club.

Why have you applied for this position? I would love to see the City prosper and become more of a destination, than something you just drive by.

What special training, skills, or experience have you had that would be pertinent to this application? I have several years experience, as a Contractor, Developer, Business owner, Firefighter, I have so much time, money, spent on SURVEIL without any thing accomplished, want very much to see us become a more vibrant city.

Board(s) or Commission(s) in which you are interested. NORTH MAIN STREET Development committee

Please complete this form fully so City Council can evaluate your application. Thank you for the extra time and effort. Please return to City Recorder's Office, 10722 SE Main Street, Milwaukie, OR 97222, or fax to 853-2444. If you need additional information, please call 786-7502.

Received by City \_\_\_\_\_  
Interviewed \_\_\_\_\_  
Commission \_\_\_\_\_

Information Sent \_\_\_\_\_  
Appointed \_\_\_\_\_  
Term Expires \_\_\_\_\_

CITY OF MILWAUKIE  
APPOINTED ADVISORY BOARD APPLICATION

WS. 3 15

Name: Michael Davis Date: November 13, 2002  
Street address: 13421 SE Wabash Milwaukie OR 97222  
Mailing address if different than home address: \_\_\_\_\_  
Business Phone: (503) 692-4096 Home Phone: (503) 513-4805  
E-mail address: mdavis@spiretech.com  
How long have you been a Milwaukie resident? February of 2001  
Are any members of your household currently serving on a City of Milwaukie Advisory Board or Commission? If so, which one. No  
Are you a registered voter in Milwaukie? No  
How did you hear about the position? Ed Zumwalt

Occupation: Consultant Employer: Self  
Employer's Address: PO Box 19758 Portland OR 97280 Phone: (503) 692-4096

Please list any prior civic or professional activities. Involvement with the prior transit mall plan as well as involvement with the Milwaukie Masonic Lodge

Why have you applied for this position? I wish to be involved in my community and specifically with this project

What special training, skills, or experience have you had that would be pertinent to this application? I have excellent communication and public speaking skills. A keen attention to detail and most importantly a vested interest in seeing that this project is handled in a manner beneficial to the City of Milwaukie

Board(s) or Commission(s) in which you are interested. North Main Developer Selection Com.

Please complete this form fully so City Council can evaluate your application. Thank you for the extra time and effort. Please return to City Recorder's Office, 10722 SE Main Street, Milwaukie, OR 97222, or fax to 653-2444. If you need additional information, please call 786-7502.

Received by City \_\_\_\_\_  
Interviewed \_\_\_\_\_  
Commission \_\_\_\_\_

Information Sent \_\_\_\_\_  
Appointed \_\_\_\_\_  
Term Expires \_\_\_\_\_

CITY OF MILWAUKIE  
APPOINTED ADVISORY BOARD APPLICATION

WS. 3 16

Name: Peter Koonce Date: 11/8/02

Street address: 3509 SE Wake Street, Milwaukie, OR 97222

Mailing address if different than home address: \_\_\_\_\_

Business Phone: 503-228-5230 Home Phone: 503-654-4558

E-mail address: pkoonce@kittelton.com

How long have you been a Milwaukie resident? 3.5 years

Are any members of your household currently serving on a City of Milwaukie Advisory Board or Commission? If so, which one. Budget Committee

Are you a registered voter in Milwaukie? Yes

How did you hear about the position? I was involved in some of the discussions with the Budget Committee when we discussed buying the property

Occupation: Transportation Engineer Employer: Kittelton & Associates, Inc.

Employer's Address: 610 SW Alder, Suite 700 Phone: 503-228-5230

Please list any prior civic or professional activities. Ardenwald-Johnson Creek Neighborhood Association Chair 2000-2002, Budget Committee 2000-current, Vice Chair 2001-2002, Institute of Transportation Engineers Newsletter Editor, 1999-present,

Why have you applied for this position? This project is of paramount importance to the City of Milwaukie for multiple reasons, first and foremost is that the project has the potential to support redevelopment throughout the downtown. It is one of the first examples in the City of how local government can institute positive change through redevelopment activities. When this effort is a success, it will demonstrate to our citizens that this is a role that the City should continue to be involved with.

What special training, skills, or experience have you had that would be pertinent to this application? I am a transportation engineer with a background in civil engineering so I bring and understanding of the issues related to transportation, parking, and developer's interests. My involvement in the City's Budget Committee provides me with a sense of the limits to which the City can be involved from a financial standpoint.

Board(s) or Commission(s) in which you are interested. North Main Selection Committee

Please complete this form fully so City Council can evaluate your application. Thank you for the extra time and effort. Please return to City Recorder's Office, 10722 SE Main Street, Milwaukie, OR 97222, or fax to 653-2444. If you need additional information, please call 786-7502.

Received by City \_\_\_\_\_

Interviewed \_\_\_\_\_

Commission \_\_\_\_\_

Information Sent \_\_\_\_\_

Appointed \_\_\_\_\_

Term Expires \_\_\_\_\_

CITY OF MILWAUKIE  
APPOINTED ADVISORY BOARD APPLICATION

WS. 3 17

Name: E. W. ZUMWALT Date: 11/10/07

Street address: 10888 S.E. 29TH AVE

Mailing address if different than home address: \_\_\_\_\_

Business Phone: 503-654-2497 Home Phone: SAME

E-mail address: PEMCZUM@AOL.COM

How long have you been a Milwaukie resident? 35 YRS

Are any members of your household currently serving on a City of Milwaukie Advisory Board or Commission? If so, which one. MYSELF - LIBRARY BOARD

Are you a registered voter in Milwaukie? YES

How did you hear about the position?  
CITY HALL

Occupation: RETIRED Employer: \_\_\_\_\_

Employer's Address: \_\_\_\_\_ Phone: \_\_\_\_\_

Please list any prior civic or professional activities. LIBRARY BOARD;  
CHAIR & LAND USE CHAIR HIST. MILW. NDA;

WHILE Why have you applied for this position? THE REVITALIZATION OF DOWNTOWN,  
RETAINING LIVABILITY IN SURROUNDING NEIGHBORHOODS  
IS ONE OF MY MAIN INTERESTS.

What special training, skills, or experience have you had that would be pertinent to this application? MANAGEMENT; EMPLOYEE TRAINING;  
NEGOTIATIONS.

Board(s) or Commission(s) in which you are interested. NON MAIN DEVELOPER SELECTION

Please complete this form fully so City Council can evaluate your application. Thank you for the extra time and effort. Please return to City Recorder's Office, 10722 SE Main Street, Milwaukie, OR 97222, or fax to 653-2444. If you need additional information, please call 786-7502.

Received by City \_\_\_\_\_ Information Sent \_\_\_\_\_  
Interviewed \_\_\_\_\_ Appointed \_\_\_\_\_  
Commission \_\_\_\_\_ Term Expires \_\_\_\_\_

WS. 3 18

**CITY OF MILWAUKIE  
APPOINTED ADVISORY BOARD APPLICATION**

Name: JEFF MARSHALL Date: 11/19/02

Street address: 9901 SE 53<sup>RD</sup> PLACE, MILW, OR 97222

Mailing address if different than home address:

∅

Business Phone: 971-544-0440

Cell # Home Phone: 503-490-8912

E-mail address: BIGDOG@PIVOTPOINTNW.COM

How long have you been a Milwaukie resident?

19 YEARS

Are any members of your household currently serving on a City of Milwaukie Advisory Board or Commission? If so, which one. ∅

Are you a registered voter in Milwaukie? YES

How did you hear about the position?

COUNCIL WORKSESSION

Occupation: CONS. DEVELOPMENT Employer: PIVOT POINT N.W.

Employer's Address: 232 SE OAK ST. # 106 Phone: 971-544-0440

Please list any prior civic or professional activities. CITY COUNCILOR PAST (4) YEARS  
CHAIR OF PARKS & REC. BRD. / N.O.A. CHAIR - LEWELLING  
LAND USE COMMITTEE CHAIR - LEWELLING - PAST COUNCIL PRES.

Why have you applied for this position? TO PROVIDE CONTINUITY TO THIS  
PROCESS. TO LEAD EXP. LEADERSHIP TO COMMITTEE.

I'M INTERESTED IN CONTINUING MY INVOLVEMENT WITH THIS  
PROCESS.

What special training, skills, or experience have you had that would be pertinent to this application? CITY COUNCILOR DURING THIS PROCESS

I WORK W/ DEVELOPERS - CONTRACTORS

N.O.A. LAND-USE COMMITTEE CHAIR. MILW, RES. 19 YEARS

Board(s) or Commission(s) in which you are interested. N. MAIN SELECTION COMMITTEE

Please complete this form fully so City Council can evaluate your application. Thank you for the extra time and effort. Please return to City Recorder's Office, 10722 SE Main Street, Milwaukie, OR 97222, or fax to 653-2444. If you need additional information, please call 786-7502.



**To:** Mayor and City Council

**Through:** Mike Swanson, City Manager  
Alice Rouyer, Community Development/Public Works Director *ACR*

**From:** Paul Shirey, Interim Engineering Director  
Brion Barnett, Civil Engineer

**Subject:** Preliminary findings for Downtown Parking and Traffic Management Plan

**Date:** November 18, 2002 for the December 2 work session

### **Action Requested**

Discuss preliminary findings for the Downtown Parking and Traffic Management Plan with and seek feedback from Council and Planning Commission members.

### **Background**

In September 2002 the city entered into an agreement with a local traffic consultant, Kittelson and Associates, to complete project work for the Downtown Parking and Traffic Management Plan. The key goal of this project is to produce a plan that allows the City to address and mitigate parking and traffic impacts related to development in the greater downtown area and neighborhoods east of downtown. A stakeholder committee composed of neighborhood residents and business representatives has been formed to work directly with the city and consultant project teams. The proposed project approach provides for check-in points with City Council and Planning Commission members at critical points during the project.

During the first stakeholder meeting on November 7, 2002 the consultant presented the existing parking and a portion of the existing traffic conditions. Based on initial analysis of the existing parking and traffic data, key downtown parking and traffic finding are:

- A sufficient supply of on-street and off-street parking appears to be available to meet parking demands throughout the day (including the 11am peak hour of usage).

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- Off-street parking lots are being used as park-and-ride lots for travel to downtown Portland.
- Some of the short-term parking in the heart of downtown is being used for long-term parking (termed “moving to evade”). Moving to evade will be explored further in the next stages of this work.
- The traffic data provided does not show any conflicts between street classification and use.
- Speeds and volumes at the locations measured appear to be consistent with the function and character of the streets.

Additionally, a major focus of the first stakeholder meeting was to present the project draft “Guiding Principles.” These Guiding Principles are the foundation or basis upon which the City will make decisions related to how to deal with parking and traffic impacts in the future (see Attachment A). Because many project assumptions are made based on the Guiding Principles, it is necessary to obtain “buy in” from the Committee and city policy makers early in the project so that future project work will be focused. Because the Guiding Principles establish a priority for certain types of parking (retail and visitors are proposed to have higher priority than downtown employees), there are inherent conflicts requiring policy decisions to be made. During the next phase of the project, the existing and future traffic analysis will be evaluated in conjunction with the City’s existing Neighborhood Traffic Management Program (NTMP). Based on this comparison, the project team will determine if the existing NTMP sufficiently addresses neighborhood and Committee concerns about existing and future traffic flow conditions in Downtown Milwaukie. Potential outcomes of this traffic comparison may include drafting traffic specific Guiding Principles or revising the NTMP to accommodate the downtown area.

As the project evolves, the City and Stakeholder Committee will be working together to determine the appropriate program to manage parking and traffic in downtown Milwaukie. The Guiding Principles will assist with establishing the policy direction for parking management in downtown Milwaukie. Ultimately, the Downtown Parking and Traffic Management Plan (including the Guiding Principles) will be adopted as an ancillary document to the City’s Downtown Riverfront Plan.

A tentative project schedule is listed below:

|   |                       |
|---|-----------------------|
| Stakeholder Meetings                          | Nov. 2002 - Feb. 2003 |
| Planning Commission/City Council Work Session | Dec. 2, 2002          |
| Final Project Presentation to City Council    | Feb. 2003             |
| Project Completion                            | March 2003            |

### **Concurrence**

Community Development, Planning, Engineering, and Neighborhood Services Departments have reviewed the project Guiding Principles, but need policy direction to proceed without delay.

### **Fiscal Impact**

None at this time.

### **Work Load Impacts**

The Engineering Department will manage the project consultant with support from Neighborhood Services during the public involvement process. The project is part of the work program for both departments.

### **Alternatives**

The Council and Planning Commission the following alternatives:

- Decide to endorse the project Guiding Principles as stated.
- Decide to modify the project Guiding Principles by adding or deleting items.

**ATTACHMENT "A"****Draft Guiding Principles**

The following draft Guiding Principles were developed based on the Project Team's understanding of the fundamental values and objectives for parking management in downtown Milwaukie. Subsequent to City review and Stakeholder Meeting #1, these principles will be updated to reflect the suggestions and comments provided by the city staff and members of the Stakeholder Committee.

**Customer/Client/Vendor/Visitor Parking**

1. The most convenient parking spaces should be reserved to support customer/client/vendor/visitor access to downtown. Management of the on-street parking system should promote customer/visitor accessibility by making the priority user the short-term patrons of downtown Milwaukie.
2. The City of Milwaukie is responsible to provide sufficient short-term parking (using the 85-percent-full standard) to support the downtown Milwaukie Framework plan. The City will manage long-term employee parking and partner with local, regional, and state entities when necessary to fulfill these responsibilities.
3. On-street parking should be preserved in the downtown core area to improve customer/visitor accessibility and to facilitate revitalization of street level activities. On-street access should take priority over street capacity and vehicle speeds.
4. The City will take steps to address problems with long-term parkers "moving to evade" in short-term parking facilities in the downtown.

**Multi-Modal Access**

5. The City should strive to create and implement as many access options as possible and provide a *balanced* access system that includes transit, automobile, bicycle, and pedestrian facilities and services, for all users of the downtown.
6. Parking management strategies and programs should support and complement all access modes.

**Employee Parking**

7. Sufficient parking (using the 85-percent-full standard) should be provided to meet employee demand, in conjunction with an access system that provides balanced travel mode options. All parking strategies should be coordinated with transportation demand management goals and objectives to ensure that employees and customers have reasonable options available for access.
8. If parking in the downtown area exceeds the 85 percent full standard, employee parking must be eliminated/phased out first. Incentives should be offered to businesses that have

designated private employee parking or otherwise shift their employee parking outside of the downtown parking area. Access management strategies should move larger numbers of employees into alternative modes over time.

9. The City's public information system should provide a clear and consistent message about car parking and access to and within downtown in order to optimize utility and convenience for all users.
10. The downtown parking supply should be managed to minimize customer/client/visitor and employee parking and traffic impacts to adjacent residential neighborhoods.

#### **Park-and-Ride/Transit**

11. Existing park-and-ride lots will be eliminated from downtown Milwaukie and will be transitioned out of the core in coordination with Tri-Met. The only new park-and-ride lots the City may consider are those associated with South Corridor options.
12. The existing Tri-Met bus staging facility behind City Hall may be relocated outside of the downtown Milwaukie core. Buses should serve downtown, but in time, should not stage downtown. The purpose and priority for transit stops in the downtown area is to provide safe, convenient business friendly access for downtown users, customers, and employees.

#### **Conclusion**

The existing conditions in the downtown Milwaukie core offers great potential for the development of an efficient downtown parking system through the guiding principles and later with the operating principles and lastly with implementation strategies. The existing parking conditions assessment serves as a foundation for developing an understanding of today's system in downtown and for predicting future parking and traffic characteristics in downtown Milwaukie.

As the project evolves, the City and Stakeholder committee will be working together to determine the appropriate program to manage parking and traffic in downtown Milwaukie. The Guiding Principles will assist with establishing the policy direction for parking and traffic management in downtown Milwaukie.



To: Mayor and City Council

Through: Mike Swanson, City Manager

From: Michelle Gregory, Neighborhood Services Manager

Subject: South Corridor SDEIS Process

Date: November 20<sup>th</sup>, 2002

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### **Action Requested**

Review update on the South Corridor process and Milwaukie's participation. Advise and comment on the process that is outlined for the Supplemental Draft Environmental Impact Statement Public Comment phase. This process is in part driven by local participation standards, regional project constraints and standards, and federal public involvement requirements for the project leading up to the locally preferred alternative.

### **Background**

The South Corridor project began in December 1999 as a means of approaching congestion problems within the area between downtown Portland, Milwaukie, the Clackamas Town Center and Oregon City after the defeat of a light rail proposal in 1998. Originally the project was to fully evaluate non-light rail alternatives. After a year's worth of technical evaluation and citizens' review of options such as busway, bus rapid transit, commuter rail, river transit, HOV lanes and toll lanes, the project policy group narrowed the viable alternatives down to busway and bus rapid transit.

In December 2000 they also moved to reconsider light rail alternatives as a part of the study process. This was prompted by lobbying efforts in Southeast Portland and a turn of events in Milwaukie. Milwaukie neighborhood representatives served on the initial working groups for the project and decided to support the reintroduction of light rail, under a specific set of locally crafted

conditions. These conditions became known as the Milwaukie neighborhoods' 14 points. After the points were developed in March of 2001, Milwaukie neighborhood leaders shared them at their local neighborhood meetings for feedback. They were met with broad support, and Milwaukie City Council decided in the spring of 2001 to appoint Milwaukie's neighborhood leadership as its Local Advisory Group to the South Corridor Project.

During the summer of 2001, Milwaukie embarked upon a very comprehensive community design and outreach process. Planners and designers from Tri-Met and Metro worked shoulder to shoulder with Milwaukie's neighbors and staff to come up with options that addressed the 14 points and the design challenges that are unique to our community. Open houses in July and August further affirmed the community preferences for how regional transportation improvements should take shape through Milwaukie. One major outcome of this process was the elimination of the alternatives that included a transit center at the old Safeway location on Main and Harrison where growth capacity and the impact to surrounding properties were a major concern. Milwaukie also asserted its express disapproval of busway alternatives along Hwy. 224 and park-and-rides at Linwood Avenue and Harmony Road for reasons related to environmental and neighborhood impacts. However, these designs were carried forward to preserve the interests of other study partners in the region.

In the fall of 2001 the project policy group moved to narrow alternatives again, and in the process, they also added another alignment to the project at the request of Clackamas County. Milwaukie neighborhoods supported the study of this alignment. This would be a light rail alignment along I-205 from Gateway to Clackamas Town Center. In November of 2001, the downtown Local Advisory Group in Portland submitted a late breaking appeal for inclusion of a complete transit mall overhaul and additional river-crossing alternative as part of the study, citing capacity concerns with the alignments as proposed. At this point the alternatives under study had to be 'frozen' for the purposes of commencing with the environmental impact analyses as required by the Federal Transit Administration. The policy group decided to authorize a parallel study that would address the concerns presented by downtown Portland while also allowing the existing South Corridor scope to move forward. The results of that study will be considered in tandem with the South Corridor.

The environmental impact analysis (referred to as the SDEIS) is now complete and is scheduled for publication in December, pending approval by the Federal Transit Administration and the Federal Highway Administration, although exact dates were not available at the time of this report. The SDEIS includes a review of the following impacts associated with each alternative:

- **Transportation** (traffic, transit, parking and freight)

- **Environmental** (land use, economic, community, visual, air quality, noise, vibration, ecosystems, water quality, hydrology, energy, geology, soils, seismic, hazardous materials, historic, archeological, cultural, parks and construction)
- **Feasibility comparison** (financial feasibility that compares operating costs, capital costs and project finance options), alternative effectiveness in the regional system, and tradeoffs between alternatives)

Milwaukie will need to weigh in during this process at several levels, and we will need to carefully consider the costs and benefits associated with federal public investment and a regionally feasible local match for our community. Below is a timeline that staff is proposing to maximize our input. It requires us to act quickly and to consider the alternatives thoroughly for their impact on our community in the long term. To complicate matters, it is in Milwaukie's interest to coordinate our South Corridor process with the process for the North Industrial Land Use Study, since both projects have a major impact on the future of the North Industrial District.

Timeline for Public Comment and Local Jurisdiction Participation:

- Official SDEIS Public Comment Period is anticipated to begin in mid-December. The comment period is required to last 45 days but will be extended to 55 days to compensate for the holiday season. Public comment will close sometime in mid-February. (These dates are expected to be firm by the time of this work session.)
- Additionally, Metro is conducting a series of Open Houses to provide opportunities for community questions and comments in an interactive setting. These are:
  - December 9<sup>th</sup> at St. John's Episcopal Church in Milwaukie - 5pm
  - December 10<sup>th</sup> at New Hope Church in Clackamas – 5pm
  - December 11<sup>th</sup> at OMSI in Portland – 5pm
- Concurrent with the public comment period, our Local Advisory Group, staff, Planning Commission and City Council will also need to make a chain of formal recommendations as to what should be carried forward as a Locally Preferred Alternative. The following schedule is being suggested by staff, to be adjusted around the finalized publication dates:
  - December 13th to January 10th - Staff Review
  - January 15th – Local Advisory Group Meeting for Initial Recommendation

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- January 28th – Planning Commission Meeting for Initial Recommendation
  - February 11th – place holder for additional Planning Commission meeting if necessary
  - February 12th – place holder for additional Local Advisory Group meeting if necessary
  - February 18th – City Council Recommendation
- 
- A South Corridor Policy Group meeting will take place in February at which it will develop a recommended Locally Preferred Alternative (LPA) and forward it to JPACT.
  - Following the Policy Group meeting, local jurisdictions will be asked to make final recommendation and comment on the Policy Group LPA recommendation.
  - Metro Council will take action to adopt a Locally Preferred Alternative for submittal to the Federal agencies.

Ideally this process should incorporate any findings or public feedback that can be gleaned as part of the North Industrial Land Use Study process. For this reason staff is planning a joint South Corridor/NILUS workshop on December 18<sup>th</sup> and will, if necessary, build in another joint meeting of the project staff or stakeholders later in the process.

#### Portland to Milwaukie options

- Busway
- Light rail
- No-build

#### Milwaukie to Clackamas options

- Bus rapid transit
- Busway
- No-build

#### Milwaukie to Oregon City options

- Bus rapid transit
- No-build

#### Clackamas to Gateway options

- Light rail
- No-build

Maps will be available at the work session. More detail about the South Corridor Study can be found at Metro's website:

<http://www.metro-region.org/article.cfm?ArticleID=223>



**To:** City Council

**Through:** Mike Swanson, City Manager

**From:** Alice Rouyer, Director of Community Development & Public Works *AR*

**Subject:** Briefing on sewage treatment service payments to Clackamas Service District #1

**Date:** November 22, 2002 for the December 2, 2002 meeting

**Action Requested**

Presentation and discussion about sewage treatment payments to Clackamas Service District #1 (CCSD1) for services at the Kellogg plant.

**Background**

At the September 16, 2002 work session, staff requested that Council consider entering into a 10 year intergovernmental agreement to repay \$1,134,178.40 that the City owes CCSD1 for wastewater treatment and capital improvements at the Kellogg plant over the past two years. The Council had many questions at that work session concerning payment trends and projections. Staff has invited Doug Waugh and Ted Kyle from CCSD1 to present this information to Council and answer questions about the City's current agreement with CCSD1 concerning wastewater treatment service. Staff will be prepared to update the Council on options for payment.

For reference purposes only, the September 17<sup>th</sup> staff report is included.



**To:** City Council

**Through:** Mike Swanson, City Manager

**From:** Alice Rouyer, Director of Community Development & Public Works *ACR*

**Subject:** Intergovernmental Agreement with Clackamas County regarding repayment of capital improvement costs at the Kellogg Creek Wastewater Treatment Plant.

**Date:** September 4, 2002 for the September 17, 2002 meeting

**Action Requested**

Authorize the City Manager to sign an intergovernmental agreement (IGA) with Clackamas County allowing for a ten-year repayment of the City's share of Kellogg Creek Wastewater Treatment Plant capital costs from Fiscal Year 2000 and 2001, amounting to \$1,137,352.

**Background**

Clackamas County Service District No. 1 (CCSD) has constructed several large capital projects at the Kellogg Wastewater Treatment Plant in order to improve efficiency in solids processing, odor control and treatment. Under existing intergovernmental agreements, the City is obligated to pay a share of the capital costs in addition to a share of operating and maintenance costs. The City pays the operating and maintenance costs annually, based on volume of sewage treated from Milwaukie. CCSD staff conduct regular meter readings from Milwaukie mains entering the plant.

Last year, the Council authorized entering into an IGA with the County giving the City a five-year payment for the City's share of capital costs for Fiscal Year 2000 amounting to \$356,508. In June, the City budgeted and paid \$130,000 from the Sewer Fund toward the principal and interest.

In January, the City received a billing statement from the County, informing staff that the City is obligated to pay an additional \$891,670.40 for its share of capital improvement costs incurred in Fiscal Year 2001. These costs cover the City's share of remaining odor control improvements (the final phase of a multi-phased project) and other capital needs including adding covers to the aerator basins.

The City's Finance Director and Community Development Director met with County Water and Environment Services staff to evaluate the billing statement, clarify the City's share of the costs and discuss payment options. After the meeting, staff was comfortable with the County's methodology for assessing the City's share of the costs.

After evaluating revenue and expense projections in the Sewer Fund, staff proposes a ten-year payment plan to cover annual payments and interest. This will allow the City to make the payments without raising sewer fees for Milwaukie residents. The City will be charged interest at a rate determined monthly by the State of Oregon Local Government Pool. Currently this interest rate is 2.03%. This rate is commonly used for loans between local government entities. Staff projects that annual payments will be \$114,000 – \$120,000, depending on the interest rate. The approved budget includes \$142,766 to cover this payment for Fiscal Year 2002-2003.

County staff and the Board of County Commissioners have agreed to the ten-year repayment option. Both the County and City have acknowledged that the Sewage Treatment IGA between the City and CCSD needs to be modified in the future to change this trend of annual billing for capital costs. In the future, it may serve the City and ratepayers better to have the City pay a single rate to CCSD that incorporates both operating and maintenance costs and anticipated capital costs. This will allow the County to better plan and finance capital projects and give the City some predictability in service costs for sewage treatment. Staff plans to work with County staff within the next year to modify the existing IGA for sewage treatment.

**Concurrence**

Staff in Community Development, Engineering, Sewer Operations, City Attorney's Office and the City Manager's office has reviewed the proposed IGA. County staff from the Water & Environment Services Department and the County Attorney's office have reviewed the IGA. The Board of County Commissioners have reviewed the issue in a work session and plan to authorize signing the IGA at an upcoming Commissioner's meeting.

**Fiscal Impact**

Total impact is \$1,137,352 plus accrued interest during the 10-year period. The annual payment for Fiscal Year 2002-2003 was included in the approved City budget.

**Work Load Impacts**

None.

**Alternatives**

1. Payment of the \$1,137,352 over a ten-year period, as proposed.

2. Payment of this amount in either a longer or shorter duration. A shorter repayment period may require that the City raise sewer rates.

**Attachments**

Intergovernmental Agreement

**INTERGOVERNMENTAL AGREEMENT**

THIS INTERGOVERNMENTAL AGREEMENT ("Agreement") is made this \_\_\_\_\_ day of \_\_\_\_\_ 2002, by and between the City of Milwaukie, a municipal corporation ("City") and Clackamas County Service District No. 1, a county service district (District).

**RECITALS**

The City receives wastewater treatment services from the District pursuant to an Agreement between the parties dated November 25, 1970 and amended at various times, collectively referred to as the ("Agreement").

WHEREAS, the Agreement provides that the City shall pay an allocated share of operations, maintenance, repair, replacement and capital improvements on an annual basis.

WHEREAS, the District and the City entered into an Intergovernmental Agreement on August 21, 2001 obligating the City to pay an additional \$356,508 for various capital improvement projects at the Kellogg Creek Wastewater Treatment Plant over a five year period in five installments beginning June 1, 2002 and ending on June 2006.

WHEREAS, the City paid the first installment in the amount of \$110, 826.60 in principal and \$9,172.50 in interest.

WHEREAS, the District and the City has constructed various capital improvement projects at the Kellogg Creek Wastewater Treatment Plant during Fiscal Year 2000-2001 which benefit the City and District and City representatives have reviewed the costs thereof for the period and agree that the City is obligated for an additional \$891,670.40 for capital improvement costs beginning on July 1, 2000 through June 30, 2001.

WHEREAS, the parties wish to amend the August 21, 2001 Intergovernmental Agreement to provide for payment of the balance of both amounts over a over a ten-year period and being fully advised, now therefore the parties agree as follows:

1. **OBLIGATION OF THE CITY.** The City acknowledges and agrees that it currently owes the District \$1,137,351.80 for wastewater treatment services and capital improvements through the period ending June 30, 2001. The parties agree this amount is in addition to sums previously paid by the City and received by the District.
2. **PAYMENT TERMS.** The parties agree that the City shall pay the District \$1,137,351.80. The remaining balance and accrued interest to the date of payment shall be payable in ten annual installments due on June 1, 2003 and on each succeeding June 1 until fully paid, but in no event after June 1, 2012. Interest shall be at the annual average rate paid by the Local Government



WS. 6 7

IGA for Kellogg Sewage Treatment Plant Capital Costs

CITY OF MILWAUKIE

CLACKAMAS COUNTY SERVICE  
DISTRICT NO. 1, a county service district

By: \_\_\_\_\_  
Name:

\_\_\_\_\_  
Title:  
\_\_\_\_\_

By: \_\_\_\_\_

Name: \_\_\_\_\_  
\_\_\_\_\_  
Title:  
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