



TO: Mayor and City Council  
FROM: Mike Swanson, City Manager  
DATE: May 14, 2002  
RE: City Council FYI Update

## **TIME AND LOCATION FOR MEETINGS**

During the week of May 13, 2002 the following meetings will be of interest:

- Wednesday, May 15, 2002 at 5:00 P.M.—8:00 P.M. in the Council Hearing Room, City Hall, Budget Committee meeting
- Thursday, May 16, 2002 at 5:00 P.M.—8:00 P.M. in the Council Hearing Room, City Hall, Budget Committee meeting

During the week of May 20, 2002 the following meetings will be of interest:

- Monday, May 20, 2002 at 5:30 P.M. in the Council Hearing Room, City Hall, Council Work Session
- Tuesday, May 21, 2002 at 6:00 P.M. in the Council Hearing Room, City Hall, Council Regular Meeting

## **MAY 13, 2002 COUNCIL WORK SESSION AGENDA**

**(1)Information Sharing:** I would like to bring up three items during information sharing:

- Staff is making a proposal for the inclusion of a Mayor and Councilor column in the Pilot. The Councilor column would rotate among the four Councilors. In the past this has not been done, presumably because of fear of election issues. We are proposing to reduce the risk by suspending any one contributor's participation from such time as they file for a City office until the election for which they are running is over. In addition, while you may use the column to speak generally to City issues, you will not be able to advocate for a City sponsored ballot measure. Facts yes; advocacy no. We will serve as editors and seek to eliminate any problems.

- The Municipal Court Judge's contract expires at the end of June. The options open are to extend it for a time certain, extend it for a time certain and conduct an RFP, or do an RFP ASAP. Would not suggest that latter.
- The Waldorf School application is before the Planning Commission this evening, May 14. In the event the Commission's decision is appealed to the Council, John Gessner has outlined possible hearing dates in his attached e-mail.

**(2) Briefing on Solid Waste Management:** Staff has developed a summary of Solid Waste Management issues that will be discussed.

**(3) Enterprise Zone Update:** Greg Jencks is a County staff person who has been assigned to this project. The City contracts with the County to administer this program. Greg will be reviewing the program. It is timely in light of Council's expressed desire to expand the City's vision of economic development efforts.

**(4) Community Goals:** I rewrote the Community Goals in light of our Saturday work session. To date I have received comments from only Jeff and Alice. If you have any comments please come prepared to discuss them. (If you have any wordsmithing or other detail suggestions, just e-mail them to me, and I'll incorporate them.)

## **MAY 21, 2002 COUNCIL REGULAR SESSION:**

**(1) Authorize Request for Proposals for Towing Services:** The Police Department is soliciting Requests for Proposals to provide regulated, consistent, and accountable towing services for the City. The current towing contract with Olson Brother's Towing expires at the end of June 2002. The RFP is for towing services for the next three years and allows for a two-year extension. The decision before you is only to authorize the release of the RFP.

**(2) Intergovernmental Agreement for Countywide Transportation Utility Fee Study:** Clackamas County has invited cities within the County to participate in a transportation utility fee study. The study will provide consultant assistance and a process to tackle some of the important policy and research issues required to establish a fee. The IGA commits the City to devote staff time and to contribute \$6,000 toward to costs of the study. The study will provide important data and policy discussion needed to establish a fee in Milwaukie. Participation in the study does not commit the City to a transportation fee of a particular method of fee collection or distribution. These issues will be subject to Council review and approval.

## **ADDITIONAL ITEMS OF INTEREST**

Mark your calendars for the City Golf Tournament on August 24<sup>th</sup> – flyer attached.





To: Mayor and City Council

Through: Mike Swanson, City Manager

From: Grady Wheeler, Information Specialist

Subject: Mayor and Council Columns in the *Milwaukie Pilot*

Date: May 14, 2002

Action Requested: Review and provide direction to staff on a proposal to incorporate monthly columns in the *Milwaukie Pilot* written by the Mayor and City Councilors.

Background: In the past the Mayor and members of Council have expressed an interest in writing a column for the *Milwaukie Pilot*. It is hoped that featuring these pieces will help citizens establish a more personal connection with their Council, and will give elected officials an opportunity to address issues that are of a more personal nature.

Staff proposes to reserve two spaces in the *Pilot* for a Mayor's column and a Councilor's column. The Council column would be written by one Councilor each month, on a rotational basis. Staff will contact Council to remind them of deadlines. If the Mayor or Councilor does not wish to submit a column, or simply does not have the time, the *Pilot* will feature other content in the reserved space. If Councilors wanted to swap column slots, they would inform staff ahead of time.

Due to space limitations, staff proposes that each article be held to 200 words. Grady would be the editor, and would be more than happy to assist with Council articles in any way he can.

Per legal counsel, an elected official running for office should not have a column in a publicly funded newsletter. Legal counsel suggests that once a council

member declares candidacy for an office, a Councilor not participating in a race take over the responsibility until the election season has concluded. Furthermore, columns written addressing anything having to do with candidates or ballot measures should be comprised only of factual information and completely devoid of support or opposition for a particular candidate or measure.

Concurrence: The City Manager and City Recorder have reviewed this proposal and support its implementation.

Fiscal Impact: No fiscal impact will result from this action.

Work Load Impacts: The work load Impacts will be minimal considering Grady currently generates and edits the newsletter's content.

Alternatives:

Direct staff to implement the proposed Council and Mayor columns in the *Pilot*.

Direct staff not to implement the proposed column.

## DuVal, Pat

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**From:** Swanson, Mike  
**Sent:** Tuesday, May 14, 2002 2:23 PM  
**To:** DuVal, Pat  
**Subject:** FW: Possible Waldorf appeal date.

Pat--

We should include this in the agenda packet under "sharing" for possible discussion.

Mike

-----Original Message-----

**From:** Gessner, John  
**Sent:** Tuesday, May 14, 2002 9:08 AM  
**To:** Swanson, Mike  
**Cc:** Rouyer, Alice; DuVal, Pat  
**Subject:** Possible Waldorf appeal date.

Mike I wanted to follow-up on our last discussion about how to manage CC hearing date should an appeal on Waldorf be taken. The last we talked I mentioned that we were reserving 6/18 for a possible appeal hearing. I assume we will have the Commission decision on tonight's meeting in the mail on Friday. The appeal period will then close on 5/30; we may not get notice of appeal until the last day of the appeal period. We have just a little wiggle room in that we can crank out the staff report as quickly as possible (by May 31/ June 3). If you wanted to have a special CC hearing we could do it the week of 6/10 (not 6/11 though unless we canceled that night's PC meeting ) Sorry for the squeeze, we have very little negotiating room when it comes to extensions on the 120 clock that governs when decisions must be made. Thanks.



# CITY OF MILWAUKIE GOLF TOURNAMENT

&

## 19<sup>th</sup> HOLE PARTY!

### Calendars

## MARK YOUR CALENDARS!!

**When:** Saturday, AUGUST 24<sup>TH</sup>, 2002

**Time:** 9:00 AM

**Where:** Glendover Golf Course

14015 NE Glisan

West Side

**NOTE:** 19<sup>TH</sup> HOLE PARTY TO BEGIN AFTER TOURNAMENT

If you thought we had some great door prizes last year....wait till you see what we have in store for you this year!!! (More details to follow, must participate in tournament to be eligible.)

See you there!

The Golf Committee

Jeanne and Bonnie

