

CITY OF MILWAUKIE
CITY COUNCIL MEETING
FEBRUARY 19, 2002

Call to Order

The 1880th meeting of the Milwaukie City Council was called to order by Mayor Bernard at 6:00 p.m. in the City Hall Council Chambers. The following Councilors were present:

Mary King

Brian Newman

Staff present:

Mike Swanson,
City Manager

Alice Rouyer,
Community Development Director

Gary Firestone,
City Attorney

Kenneth Kent,
Associate Planner

PLEDGE OF ALLEGIANCE

PROCLAMATIONS, COMMENDATIONS, AND SPECIAL REPORTS

Swanson announced Alice Rouyer's appointment to the Community Development/ Public Works Director position. Rouyer was selected from a field of 29 applicants.

CONSENT AGENDA

It was moved by Councilor Newman and seconded by Councilor King to approve the City Council minutes of February 4 & 5, 2002. Motion passed unanimously among the members present.

AUDIENCE PARTICIPATION

Wayne Schumacher, Executive Director, Oregon Optometric Association, 4404 SE King Road, Milwaukie, clarified a statement he made at an earlier Council meeting and spoke to the cooperation of Interim Planning Director John Gessner and other City employees.

Teresa Bresaw, 12744 SE Weedman Court, and **Paul Anderson**, 4284 SE Somewhere Drive, spoke on behalf of the Lake Road Neighborhood District Association (NDA). Anderson read a letter into the record relating the Association members' unanimous vote at the February 13 meeting to request funds for a neighborhood park on the Palm property. The parcel is as yet undeveloped, and residents believe 4 lots would create a good-sized park for what has been identified as an under-served area of the City.

Bresaw understands from Metro Councilor Bragdon there is about \$53,000 available in Local Share money. She will also look at grant funds and other money sources. Mayor Bernard suggested talking to the North Clackamas Parks and Recreation District.

Anderson commented on the neighborhood's desire to preserve a row of cedar trees on the east side of the Palm property.

PUBLIC HEARING -- None Scheduled**OTHER BUSINESS****Downtown Parking and Traffic Management Plan**

This agenda item was postponed to March 5.

Urban Forestry Ad Hoc Committee Report

Kent, joined by Committee member Roger Cornell, reviewed the charge and discussed the group's problem in reaching consensus on regulating trees on private property. Most of the members agree it is appropriate to have a process for tree cutting and maintenance on public property. The Committee supports planting new trees and preserving valuable, existing trees.

Councilor Newman commented on the Lake Road Neighborhood's desire to preserve established trees on the Palm property and asked if the Committee had any recommendations related to groves of trees on undeveloped property.

Cornell said there was a lot of discussion about development on private property, but the Committee did not find a satisfactory answer. The group will look at the issue again if asked to do so.

Mayor Bernard noted, though public, School District property is not regulated.

Cornell said there was no discussion of exempting any public entities.

Councilor Newman found the public property recommendation acceptable but would like more work done on large, developable parcels with groves of trees.

The group discussed mitigation under the current application process, and **Kent** explained there is no mechanism for protecting trees prior to application.

Cornell would support re-planting requirements.

Councilor Newman suggested a developer might be required to preserve the tree cover as part of the variance process.

Firestone said variances are generally subject to the municipal code and must meet established criteria which could include limiting the impact to existing trees.

Councilor Newman summarized the comments. He understands there is support for regulating trees on public property. Although it is not desirable to regulate small projects, there are issues related to larger subdivision projects and preservation of groves of trees in neighborhoods.

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Councilor King does not wish to regulate on private property but supports a public education program and a replanting program.

Cornell pointed out there are countless ways to circumvent regulations including removing only a few trees over a period of years.

Swanson cautioned against mixing 2 separate issues. The Lake Road NDA has made a request, and the applicant is meeting with the neighbors essentially to hear concerns and secure assistance at the time of application. That might be the appropriate time to address maintaining that stand of trees. The urban forestry issue has been a difficult process with disagreements stemming from deeply held philosophies. The Committee produced its report on those issues upon which it does and does not agree. He suggested the Council make its determination on March 4 when Councilor Marshall is present.

Budget Process and Schedule

Swanson reviewed the proposed budget process which would begin with a Budget Committee work session on April 15. The formal process will begin in May.

Other Items

Sharon Van Horn and **Roz Geise** provided information on the annual Festival Daze event to be held June 14 - 16.

Mayor Bernard announced the City of Portland's Environmental Overlay Open House schedule.

Councilor King asked for volunteers for the March 10 Feed the Hungry dinner at St. John's Episcopal Church.

Adjournment

It was moved by Councilor King and seconded by Councilor Newman to adjourn the meeting. Motion passed unanimously among the members present.

Mayor Bernard adjourned the meeting at 7:10 p.m.



Pat DuVal, Recorder



**CITY OF MILWAUKIE
CITY COUNCIL AGENDA
FEBRUARY 19, 2002**

MILWAUKIE CITY HALL
10722 SE Main Street
REGULAR SESSION - 6:00 p.m.

1880TH MEETING

- I. CALL TO ORDER**
Pledge of Allegiance
- II. PROCLAMATIONS, COMMENDATIONS, SPECIAL REPORTS, AND AWARDS**
- III. CONSENT AGENDA** *(These items are considered to be routine, and therefore, will not be allotted Council discussion time on the agenda. The items may be passed by the Council in one blanket motion. Any Council member may remove an item from the "Consent" portion of the agenda for discussion or questions by requesting such action prior to consideration of that portion of the agenda.)*

City Council Minutes of February 4 & 5, 2002

- IV. AUDIENCE PARTICIPATION** *(The Mayor will call for statements from citizens regarding issues relating to the City. It is the intention that this portion of the agenda shall be limited to items of City business which are properly the object of Council consideration. Persons wishing to speak shall be allowed to do so only after registering on the comment card provided. The Council may limit the time allowed for presentation.)*
- V. PUBLIC HEARING** *(Public Comment will be allowed on items appearing on this portion of the agenda following a brief staff report presenting the item and action requested. The Mayor may limit testimony.)*
- VI. OTHER BUSINESS** *(These items will be presented individually by staff or other appropriate individuals. A synopsis of each item together with a brief statement of the action being requested shall be made by those appearing on behalf of an agenda item.)*
 - A. ~~Downtown Parking and Traffic Management Plan (Barnett)~~ POSTPONED**
 - B. Urban Forestry Ad Hoc Committee Report (Kent)**
 - C. Budget Process and Schedule (Swanson)**

VII. INFORMATION

Ledding Library Board Minutes, November 26, 2001

VIII. ADJOURNMENT

EXECUTIVE SESSION -- *At the end of the regular meeting, the Council may hold an Executive Session under the authority of Oregon Revised Statutes 192.660 as needed.*

For assistance/service per the Americans with Disabilities Act (ADA), dial TDD 786-7555.

The Council requests that all pagers and cell phones be either set on silent mode or turned off during the meeting.



TO: Mayor and City Council
FROM: Mike Swanson, City Manager
DATE: February 8, 2002
RE: City Council FYI Update

TIME AND LOCATION REMINDER FOR MEETINGS

During the weeks of February 11, 2002 and February 18, 2002, the following meetings will be of interest:

- Monday, February 18, 2002 is Presidents' Day. City offices are closed.
- Tuesday, February 19, 2002 at 6:00 P.M. at City Council Hearing Room-Council Regular Meeting.

FEBRUARY 19, 2002 COUNCIL REGULAR MEETING

- (1) **Downtown Parking and Traffic Management Plan:** Staff has previously recommended and received Council direction to proceed with a Town Center Traffic and Parking Management Study. The key goal of this project is to produce a plan that allows the City to address and mitigate traffic and parking impacts related to development in the greater downtown area and neighborhoods east of downtown. Ultimately, this plan will be formally adopted into the City's Comprehensive Plan, Transportation System Plan, and Capital Improvement Plan. Staff is requesting that Council provide feedback on the draft project scope of work and direction to proceed with a request for proposals.
- (2) **Urban Forestry Ad Hoc Committee (UFC) Report:** At its January 7, 2002 work session Council directed staff to meet with the UFC to develop its conclusions. This report, which will be attended by members of the Committee, will provide a summary of areas of Committee agreement and disagreement.
- (3) **Budget Process and Schedule:** We will need to set the first meeting of the Budget Committee.

Additional Items of Interest

- (1) Providence Milwaukie and staff have met to discuss the hospital's plans for a 28,000 square foot expansion to house expanded emergency facilities and to house its mobile MRI unit. They anticipate an application process within six

months. A traffic study will be required. The hospital has been encouraged to meet with the NDA.

- (2) The Waldorf application, originally scheduled for a February 12 Planning Commission hearing, has been rescheduled for March 12.
- (3) The next Feed the Hungry opportunity is March 10, 2002 from 11:00 A.M until 1:00 P.M. We are sharing the day with Clackamas County's Community Action Board. Let Mary know if you can help out.
- (4) We have received Arlene's formal resignation from the Budget Committee and will be seeking applicants.

**CITY OF MILWAUKIE
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MILWAUKIE CITY HALL
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1880TH MEETING

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City Council Minutes of February 4 & 5, 2002

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 - A. Downtown Parking and Traffic Management Plan (Barnett)**
 - B. Urban Forestry Ad Hoc Committee Report (Kent)**
 - C. Budget Process and Schedule (Swanson)**

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**MILWAUKIE CITY COUNCIL
WORK SESSION
FEBRUARY 4, 2002**

The work session came to order at 5:30 p.m. in the City Hall Conference Room.

City Council present: Mayor Bernard and Councilors King, Lancaster, and Newman.

Staff present: City Manager Swanson, Interim Community Development Director Rouyer, IST Manager Gartner, Information Specialist Wheeler, and Program Specialists Carter and Herrigel.

Information Sharing

1. **Mayor Bernard** discussed the board and commission interview process. The Council agreed to interview incumbents to gather information on their experiences and hear any suggestions for future projects.
2. **Councilor Newman** discussed joining a regional transportation funding delegation going to Washington, D.C. in March. It was agreed Newman would combine this with an existing Denver business trip, and the City will pay those expenses incurred between Denver and Washington, D.C. only.
3. The group discussed citizen commendations and volunteer recognition. **Councilor Newman** suggested partnering with the Rotary for a recognition luncheon, and **Councilor Lancaster** suggested recognizing events as they happen. The group agreed on a combination of immediate recognition as well as hosting an annual event.
4. **Councilor Lancaster** referred to an article from Gregory on packaging cities and urged developing a Milwaukie identity.
5. **Councilor Lancaster** will be out of town for the next City Council meeting.
6. The group discussed the Waldorf School application and the North Main Street Redevelopment Plan.

Board and Commission Interviews

The City Council interviewed Pat Morgan, Deborah Barnes, and Sharon Phillips for the Cable Access Studio Ad Hoc Committee and Madalaine Bohl, Kathy Buss, Wilda Parks, and Susan Bradley-Frye for the Centennial Committee

Kellogg Lake Dam Removal Study

Herrigel presented the staff report and asked the City Council to authorize the City Manager to sign a letter requesting that the Corps of Engineers conduct a feasibility study of Kellogg Lake Dam removal at no cost to the City of Milwaukie.

She discussed the history of the project that involved several jurisdictions: the City of Milwaukie, Clackamas County, Oregon Department of Transportation and Development (ODOT), Oregon Department of Fish and Wildlife (ODFW), Army Corps of Engineers (Corps), U.S. Fish and Wildlife, and National Marine Fisheries Service (NMFS). After completing the limiting factors analysis of Kellogg and Mt. Scott Creeks, it became apparent a comprehensive feasibility study and financial analysis would be needed to continue. The Corps will fully fund the study, and Milwaukie, at no cost to the City, will be the sponsoring jurisdiction. Scheduled completion of the study will be fall 2003.

Herrigel explained discussions would begin with property owners around Kellogg Lake. She believes ODOT owns the bridge and dam, and it would have to agree with any future actions. The City owns some lake front property which could be considered the City's contribution to future development. Opportunities for partnering will also be considered. The McLoughlin Boulevard Improvement Project is north of the site but will need to be coordinated.

The City Council authorized the City Manager to sign the proposed sponsor letter to the U.S. Army Corps of Engineers.

Endangered Species Act

Carter and **Ela Whelan**, Surface Water Manager, Clackamas County Water Environment Services (WES), provided an update on the county-wide efforts to protect endangered fish.

The City Council authorized the City Manager to sign a letter of intent to partner with Clackamas County on Endangered Species Act (ESA) issues in June 2000. **Carter** reviewed the elements of Clackamas County's Integrated Vegetation Management Plan and identified those to which Milwaukie is conforming. The City has completed its inventory of structures, such as culverts, which might act as fish barriers and included related projects in its current Capital Improvement Plan (CIP). The City is also working on implementing Metro Title 3 relating to floodplain management, water quality, and fish and wildlife habitat.

Whelan reported Clackamas County's 4d application, submitted at the end of 2000, was rejected by NMFS, so options are still being evaluated. She discussed ESA issues as they relate to the Complete Communities and Concurrency projects underway in the County. County staff will seek further direction from the Board of Commissioners in April 2002. NMFS is essentially offering to help local agencies protect themselves if sued over land use issues.

Carter discussed the City's policy of using herbicides only when needed and by licensed contractors who document their work.

City Web Page

Gartner and **Wheeler** reviewed the options for improving the current City website. The current arrangement with the Milwaukie High School Tech Cadre makes it difficult to sustain a dynamic web page. **Wheeler** outlined long- and short-term goals and possible solutions.

City Council supported staff's proposal to purchase and install a server at the High School. This action would give City staff direct access to the web page. The cost of the server is about \$1,200.

City Property Inventory

Rouyer and **Somers** provided a list of all city-owned properties and a map showing their exact locations. The Heckmann property in the Island Station Neighborhood is probably the only disposable parcel not currently in use.

The group noted earlier discussions about developing the publicly-owned Main Street parking lot. **Swanson** indicated no one had approached him about its development.

Council discussed the perception that the City owns a lot of property that is going to waste. The inventory and map show most of the property is currently under some kind of public use.

Councilor King participated in a recent riparian planting on Johnson Creek and urged citizens to visit these publicly-owned areas to see what an asset they really are.

The group discussed the Kellogg Lake property and its potential use as a future park.

Adjournment

Mayor Bernard adjourned the work session at 7:50 p.m.

Pat DuVal, Recorder

**CITY OF MILWAUKIE
CITY COUNCIL MEETING
FEBRUARY 4, 2002**

Call to Order

The 1879th meeting of the Milwaukie City Council was called to order by Mayor Bernard at 6:00 p.m. in the City Hall Council Chambers. The following Councilors were present:

Mary King
Larry Lancaster

Brian Newman

Staff present:

Mike Swanson,
City Manager
Gary Firestone,
City Attorney

Kelly Somers,
Fleet & Facilities Manager
Alice Rouyer,
Interim Community Development
Director

PLEDGE OF ALLEGIANCE

PROCLAMATIONS, COMMENDATIONS, SPECIAL REPORTS, AND AWARDS

Mayor Bernard read a proclamation recognizing the week of February 3, 2002, as Scouting Anniversary Week in the City of Milwaukie.

CONSENT AGENDA

It was moved by Councilor King and seconded by Councilor Newman to adopt the consent agenda consisting of:

A. City Council Minutes of January 22, 2002

B. Compensation for Those Called to Active Military Duty

Motion passed unanimously among the members present.

AUDIENCE PARTICIPATION

Richard Cayo, 4203 SE Johnson Creek Boulevard, discussed the amount of money the City has spent to acquire riverfront property. He did not believe city government should be in the real estate business and felt surplus property should be sold. Under the previous Mayor, Council considered an ordinance regulating trees on private property. He felt the Council could redeem itself now by letting residents know what could happen to their property rights under the City of Portland's Healthy Streams Initiative.

Councilor Lancaster assured Cayo this Council is committed to doing the right thing.

Denise Magee-Gonzales, 4536 SE Conway Street, Milwaukie. She requested the Council change the City's right-of-way code to allow for roadside memorials. Her son Cole died in a pedestrian/motorcycle accident, and she believes memorials remind drivers to be more cautious. She discussed the inadequacies of Railroad Avenue.

Mayor Bernard said staff is scheduled to make a recommendation at the March 4 Council work session. **Magee** indicated she would attend the work session and provide input.

Council granted her request to re-erect the memorial during Cole's birthday month.

Dave Hixon, 12249 SE Oatfield Road, Milwaukie. His son died in a pedestrian/vehicle accident at 22nd Avenue and McLoughlin Boulevard. The area is dangerous and needs better lighting and crosswalks. He did not think it was fair to allow people to hang advertising from utility poles and make Magee remove her memorial.

Councilor Newman explained McLoughlin Boulevard is a state highway, and Milwaukie is interested in talking to the Oregon Department of Transportation (ODOT) about making needed safety improvements.

Swanson will research the status of the safety improvement issues and prepare a letter for City Council review.

Councilor Lancaster added the City Council will support Hixon in his endeavors with ODOT.

Heather Miller, 4516 SE Llewellyn Street, Milwaukie. She asked why real estate signs are allowed while Magee must remove the cross.

PUBLIC HEARING

Real Property/Property Sale Ordinance -- MMC Section 3.15 -- Ordinance

Mayor Bernard called the public hearing on the proposed municipal code amendment to order at 6:30 p.m.

The purpose of the hearing was to consider an ordinance adding chapter 3.15 relating to the acquisition and sale of real property. **Mayor Bernard** reviewed the conduct of the hearing.

Staff Report: **Rouyer** and **Somers** presented the staff report in which the City Council was requested to adopt an ordinance adding a new section to the municipal code relating to property sale and acquisition. The proposed ordinance categorizes properties and outlines the sale process, including Council's role and citizen participation, for each type.

Swanson added Budget Committee Chair Aschenbrenner wants to assure any property purchases or dispositions include Committee notification.

Councilor King suggested public notification in the newspaper.

III. 1e

Firestone said the process is different for substandard undeveloped property and standard undeveloped or developed property. In most instances, substandard undevelopable property is of interest only to an adjacent property owner, so notice would go only to those within 300 feet of the property. Standard, developable property goes through a much more formal bidding process.

Mayor Bernard commented in certain instances only a small strip of property is in question.

Councilor Lancaster agreed that in such an instance, only affected people needed to receive notification.

Correspondence: None.

Audience Testimony: None.

Additional Staff Comments: None.

Questions of Clarification: None.

Mayor Bernard closed the public testimony portion of the hearing at 6:40 p.m.

It was moved by Councilor Newman and seconded by Councilor Lancaster to read the ordinance adding Chapter 3.15 to the Milwaukie Municipal Code relating to property sale and acquisition for the first time by title only. Motion passed unanimously among the members present. The ordinance was read for the first time by title only.

It was moved by Councilor King and seconded by Councilor Lancaster to read the ordinance adding Chapter 3.15 to the Milwaukie Municipal Code relating to property sale and acquisition for the second time by title only. Motion passed unanimously among the members present. The ordinance was read for the second time by title only.

It was moved by Councilor Lancaster and seconded by Councilor Newman to adopt the ordinance adding Chapter 3.15 to the Milwaukie Municipal Code relating to property sale and acquisition. Motion passed unanimously among the members present.

ORDINANCE NO. 1897:

AN ORDINANCE ADDING CHAPTER 3.15 TO THE MILWAUKIE MUNICIPAL CODE RELATING TO THE ACQUISITION AND SALE OF REAL PROPERTY.

OTHER BUSINESS

Election of Council President

Councilor King nominated **Councilor Lancaster** for Council President and **Councilor Newman** seconded. Motion passed unanimously among the members present.

City-Owned Property

Mayor Bernard indicated a map of City-owned properties, and **Councilor Lancaster** noted there was very little property that was not actively in use.

Board and Commission Appointments

Mayor Bernard, with the consensus of Council, appointed Madalaine Bohl, Kathy Buss, Wilda Parks, and Susan Bradley-Frye to the Centennial committee

Adjournment

It was moved by **Councilor Newman** and seconded by **Councilor Lancaster** to adjourn the meeting. Motion passed unanimously among the members present.

Mayor Bernard adjourned the meeting at 6:50 p.m.

Pat DuVal, Recorder



To: Mayor and City Council

Through: Mike Swanson, City Manager
Alice Rouyer, Interim CD Director *AR*

From: Dennis Lively, Director of Engineering *DL*
Brion Barnett, Associate Engineer *BB*

Subject: Downtown Parking and Traffic Management Plan

Date: February 4, 2002, for February 19, 2002, City Council Meeting

Action Requested

Council provide feedback on draft scope of work and direction to proceed with formal request for proposals (RFP).

Background

During the October 15, 2001, Council work session, staff recommended and received Council direction to proceed with a Town Center Traffic and Parking Management Study.

The key goal of this project is to produce a plan/report that allows the City to address and mitigate traffic and parking impacts related to development in the greater Downtown area (including regional growth). Ultimately, this plan will be formally adopted into the City's Comprehensive plan and will work in tandem with the previously adopted Milwaukie Downtown and Riverfront Plan.

While the project will address potential impacts from known proposed future developments (expansion of Ledding Library, redevelopment of the old Safeway site, Tri-Met park and ride lot at Southgate, etc.), it will only highlight and reference less "concrete" developments such as the South Corridor Study.

Although the project work involved is not technically complex, a successful project will require building consensus among key stakeholders. These key stakeholders include City staff, Historic Milwaukie and Lake Road Neighborhood Associations (NDAs), Milwaukie Downtown Development Association (MDDA), and the Riverfront Board (RB). Coordination with Tri-Met will be necessary, but they are not considered a key stakeholder.

The proposed project approach provides for key stakeholder input at critical points during the project. The project study area is bounded by Highway 224 to the North, the railroad tracks to the West, Lake Road to the South, and Highway 224 (to Washington/Oak Streets) and 34th Avenue (from Washington/Oak Streets to Lake Road) to the East. The proposed scope of work currently includes the following work tasks:

1. Project Kick-Off - Consultant attendance at one Council work session to identify existing problems. Key stakeholders would be invited to this work session to provide initial input.
2. Data Collection - Collect additional traffic and parking data in the residential areas (including Monroe Street and Washington Street) needed to analyze volumes, speed, and circulation patterns.
3. Data Analysis - Analysis of the existing traffic and parking patterns and projection of future patterns accounting for downtown/riverfront development occurs, regional growth, expansion of the Ledding Library, redevelopment of the old Safeway site, and proposed Tri-Met park and ride lots (Southgate and 29th Avenue and Harrison Street).
4. Project Recommendations Report - Consultant development of a report addressing existing conditions, future conditions, key findings, recommended short-term and long term traffic/parking mitigation strategies (including costs), and related phasing for these measures. Although a detailed funding analysis for the strategies will not be performed, an overview of typical strategies used by various Cities will be provided.
5. Concurrence Meeting - Consultant attendance at one meeting with key stakeholders and City staff to present findings and draft recommendations report (non City Council meeting).
6. Final Report/Plan Presentation - Consultant attendance at a Council work session to provide technical support during staff presentation of final recommendations report (all key stakeholders would be invited to this meeting).

A tentative project schedule follows:

- Finalize/Advertise RFP - February 2002
- Consultant Selection - March 2002
- Award Contract - April 2002
- Consultant Work - April – June 2002
- Adoption of Plan - June – July 2002

Concurrence

Community Development, Planning, Engineering, and Neighborhood Services Departments all support going forward with a RFP based on the draft scope of work presented above.

Fiscal Impact

Staff estimates that the total cost of the consultant contract will be in the range of \$40,000 to \$50,000, and will be funded equally from the Engineering Fund and the Neighborhood Services Fund.

Work Load Impacts

Minor. The Engineering Department will manage the project consultant with support from Neighborhood Services during the public involvement process.



To: Mayor and City Council

Through: Mike Swanson, City Manager

From: Alice Rouyer, Interim Community Development Director *ACR*
John Gessner, Interim Planning Director *JG*
Kenneth Kent, Associate Planner *KK*

Subject: Urban Forestry Ad Hoc Committee Report

Date: February 19, 2002

Action Requested

Review and Comment. This is the final report from the Urban Forestry Ad Hoc Committee.

Background

At the January 7, 2002 City Council worksession, staff reported on the work of the Urban Forestry Ad Hoc Committee. It was noted that the Committee had difficulty with meeting attendance by the full committee over the four-month period allotted by the Council for this task. The City Council expressed interest in moving forward on this issue and requested that the Committee hold one final meeting, summarize its conclusions and report back to the City Council

On January 30, 2002, the Urban Forestry Committee held its final meeting. Three of the four members were present. The fourth member provided written comments for the Committee's consideration. The following summarizes the Committee's comments on the draft March 2000 Urban Forestry Ordinance.

Public Property - Regulation of tree cutting, pruning and maintenance.

1. Appropriate to regulate on public property.
2. No permit fee.
3. "Customer Friendly" permit process.
4. Staff authority to determine need for removal without a permit process when it is clear that the tree needs to be removed.
5. A nuisance provision should be included to address those trees that present a potential hazard.

VI. B. 2

Private Property - Protection of tree resources, pruning and maintenance.

Regarding the issue of regulation of tree cutting on private property, the committee was not unanimous. Two of the committee members present, as well as one member who submitted their comments to the Committee in writing did not feel it was appropriate to regulate tree cutting and pruning on private property. These committee members generally did not believe that any problems associated with tree removals in Milwaukie are significant enough to warrant private property regulation.

One member indicated that the regulation of trees on private property would be acceptable. However, native trees should be the only tree removals regulated. In addition, the intent of the tree ordinance should be to assure that trees are not removed prior to development.

In summary, the Committee members felt that the issue of regulating removal of trees on larger lots prior to development warrants more discussion. Although a majority of the Committee is not in favor of regulating tree removal on private property, there was a recognition that the cutting of trees should not occur prior to an application for development.

Significant Trees

The Committee agreed that the provision of the March 2000 draft providing for a designation of significant trees or groves of trees would be acceptable, provided it remained voluntary.

Urban Forestry Education.

The Committee noted that there are good tree lists used by other jurisdiction, as well as PGE that can be used in developing a list of acceptable trees for the City. The Committee indicated that education and awareness of trees and their value to the community would be one way to encourage tree preservation.

The members of the Urban Forestry Ad Hoc Committee will be in attendance to address the Council and discuss review of the March 2000 Draft Urban Forestry Ordinance.

Exhibit

A. Urban Forestry Committee Charge Statement

EXHIBIT A

**Charge Statement/Work Program for the Urban Forestry Ad-Hoc Committee
Approved by City Council on June 19, 2001**

1. Review the March 2000 draft Urban Forestry ordinance. Identify deficiencies and highlights in the draft and recommend approaches to City Council that relate to:
 - Regulation of tree cutting, pruning and maintenance on public property;
 - Protection of tree resources, pruning and maintenance on private property including possible incentive-based programs; and
 - Protecting significant, historical trees
2. Recommend urban forestry education programming including but not limited to:
 - A recommended tree list for property owners (e.g. street trees, trees in natural resource areas);
 - A tree safety brochure, including safe locations, tree spacing and how to prevent root damage; and
 - Promotion of tree planting in the city through Neighborhood District Associations or other methods.
3. Methods to track tree planting activities in the City, including but not limited to an annual count of NDA tree plantings; tree canopy analysis; etc.
4. After no more than 4 months from the date of the first meeting, the Committee should report findings and conclusions to Council at a work session.



TO: Mayor and City Council
FROM: Mike Swanson, City Manager
SUBJECT: Budget Process and Schedule
DATE: February 8, 2002

Action Requested

Provide direction to staff on the recommended budget process and date of first budget meeting. The citizen members of the Budget Committee have requested that the first meeting of the Committee be scheduled for the evening of April 15, 2002.

Background

It is time to undertake the annual budget process. I am recommending that we use the same process and forms as last year. One change will be more emphasis on better narrative descriptions and information.

The first round of Budget Committee meetings would be work sessions at which time staff will present requests. One difference from last year is that we anticipate less time on Department descriptions of purpose and structure and more on significant budget changes from this to the next fiscal year. I believe that it is important that departments have an opportunity to make their pitch before I make a recommendation. (I also spend time with each in developing my recommended budget.) The citizen members of the Budget Committee have requested that the first meeting be scheduled for the evening of April 15, 2002, at which time the Committee could establish any expectations it may have for department presentations. Future meetings of the Committee would be scheduled at that time.

The next step of the process will be the formal commencement of the budget process with the delivery of the Budget Message. At this time it is not necessary to establish an exact date for that meeting, but you can see the approximate time frame from the attached draft calendar. (Everything actually proceeds from the statutory requirement that a budget be adopted by June 30, 2002. We work back from that date in establishing the appropriate time frames for hearings and required public notices.)

February

| <i>Sun</i> | <i>Mon</i> | <i>Tue</i> | <i>Wed</i> | <i>Thu</i> | <i>Fri</i> | <i>Sat</i> |
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| | | | | | 1 | 2 |
| 3 | 4 | 5 | 6 | 7 | 8 | 9 |
| 10 | 11 Forms ready on S drive with Jan. numbers | 12 | 13 | 14 | 15 1 st Draft due to Finance Director | 16 |
| 17 | 18 | 19 | 20 | 21 | 22 | 23 |
| 24 | 25 | 26 | 27 | 28 | | |
| | | | | | | |

2002

March

| <i>Sun</i> | <i>Mon</i> | <i>Tue</i> | <i>Wed</i> | <i>Thu</i> | <i>Fri</i> | <i>Sat</i> |
|------------|---|---|------------|------------|------------|------------|
| | | | | | 1 | 2 |
| 3 | 4 | 5 | 6 | 7 | 8 | 9 |
| 10 | 11 Dept. Managers meet with City Manager | 12 Dept. Managers meet with City Manager | 13 | 14 | 15 | 16 |
| 17 | 18 Dept. Managers meet with City Manager | 19 Dept. Managers meet with City Manager | 20 | 21 | 22 | 23 |
| 24 | 25 | 26 | 27 | 28 | 29 | 30 |
| 31 | | | | | | |

2002

April

| <i>Sun</i> | <i>Mon</i> | <i>Tue</i> | <i>Wed</i> | <i>Thu</i> | <i>Fri</i> | <i>Sat</i> |
|------------|--|--|------------|--|------------|------------|
| | 1 | 2 | 3 | 4 | 5 | 6 |
| 7 | 8 Budget request to Budget Committee | 9 | 10 | 11 Publish Budget Committee workshop | 12 | 13 |
| 14 | 15 | 16 | 17 | 18 | 19 | 20 |
| 21 | 22 Dept. Manager presentation to Budget Committee | 23 Dept. Manager presentation to Budget Committee | 24 | 25 | 26 | 27 |
| 28 | 29 | 30 | | | | |

2002

May

| <i>Sun</i> | <i>Mon</i> | <i>Tue</i> | <i>Wed</i> | <i>Thu</i> | <i>Fri</i> | <i>Sat</i> |
|------------|------------|---|--|--|------------|------------|
| | | | 1 | 2 Publish Budget Committee mtg & public comment | 3 | 4 |
| 5 | 6 | 7 | 8 Budget Message/Propo sed Budget to Budget Comm. | 9 Publish Budget Committee mtg & public comment | 10 | 11 |
| 12 | 13 | 14 Public comment & Res adopting FY 2003 Budget & CIP | 15 | 16 | 17 | 18 |
| 19 | 20 | 21 | 22 | 23 Last day for Budget Committee to adopt | 24 | 25 |
| 26 | 27 | 28 | 29 | 30 | 31 | |

2002

June

| <i>Sun</i> | <i>Mon</i> | <i>Tue</i> | <i>Wed</i> | <i>Thu</i> | <i>Fri</i> | <i>Sat</i> |
|------------|------------|--|------------|--|------------|------------|
| | | | | | | 1 |
| 2 | 3 | 4 | 5 | 6 Deliver Forms to Clackamas Review for publication | 7 | 8 |
| 9 | 10 | 11 | 12 | 13 Publish Budget & forms | 14 | 15 |
| 16 | 17 | 18 City Council Adopt Budget & CIP | 19 | 20 | 21 | 22 |
| 23 | 24 | 25 | 26 | 27 | 28 | 29 |
| 30 | | | | | | |

2002

FY 2002-03 BUDGET NARRATIVE

FUND:

DEPARTMENT:

PRIMARY FUNCTION(S) OF THE DEPARTMENT:

FY 2002-03 DEPARTMENTAL GOALS:

EXPENSES

PERSONAL SERVICES

FY 2002-03 STAFFING REQUEST:

| Budgeted Positions | 2000 | 2001 | 2002 | 2003 | Requested |
|---------------------------|-------------|-------------|-------------|-------------|------------------|
|---------------------------|-------------|-------------|-------------|-------------|------------------|

VI. C. 8

JUSTIFICATION FOR NEW POSITION(S):

IMPACT IF NEW POSITION(S) NOT FUNDED:

MATERIALS AND SERVICES

JUSTIFICATION FOR DIFFERENCES FROM FY 2001-02:

CAPITAL

EXPLANATION OF CAPITAL REQUEST(S):

IMPACT IF CAPITAL REQUEST(S) NOT FUNDED:

REVENUE

EXPLANATION OF SIGNIFICANT REVENUE SOURCES:

PRIORITY "CUTS"

ASSUMING A 10% REDUCTION FROM THE FY 2001-02 BUDGET, LIST IN ORDER OF PRIORITY THE CUTS YOU WOULD MAKE IN THE FY 2002-03 REQUESTED BUDGET AND THE REASON(S) FOR YOUR CHOICE(S):

Reduction:

Reasoning:

FUND 110
DEPT GENERAL FUND

Financial Summary:

| | FY 2000 | FY 2001 |
|---------|------------|------------|
| Revenue | 10,612,166 | 11,566,720 |

| Projected | Requested | Proposed | Approved | Adopted |
|-----------|-----------|----------|----------|---------|
| FY 2002 | FY 2003 | FY 2003 | FY 2003 | FY 2003 |

DETAIL INFORMATION

| 2000 Actual | 2,001 Actual | 2,002 Budget | 2,002 Projected | Description | 2,003 Requested | 2,003 Proposed | 2003 Approved | 2003 Adopted |
|----------------|-----------------|-----------------|--------------------|--------------------------------|--------------------|-------------------|------------------|-----------------|
| 1,081,299 | 1,998,624 | 2,086,003 | | FUND BALANCE AVAILABLE | | | | |
| 6,803,853 | 6,104,996 | 7,246,000 | | CURRENT YEAR PROPERTY TAXES | | | | |
| 227,861 | 1,049,286 | 300,000 | | PRIOR YEAR PROPERTY TAXES | | | | |
| 40,496 | 42,461 | 40,750 | | CIGARETTE TAX | | | | |
| 154,041 | 182,250 | 165,500 | | LIQUOR TAX | | | | |
| 108,409 | 113,458 | 102,000 | | STATE SHARED REVENUES | | | | |
| | | | | 911 TAX REVENUES | | | | |
| 534,827 | 535,691 | 535,690 | | ELECTRIC | | | | |
| 4,509 | 7,029 | 3,000 | | FRANCHISE-ELECTRIC LIGHTWAVE | | | | |
| 124,129 | 152,810 | 125,000 | | GAS | | | | |
| 200,563 | 90,941 | 105,000 | | TELEPHONE | | | | |
| 104,674 | 207,788 | 100,000 | | CABLE | | | | |
| 15,741 | | 102,000 | | PEG Access Fee | | | | |
| 142,162 | 99,449 | 114,000 | | GARBAGE FRANCHISE FEES | | | | |
| | 13,009 | | | FEDERAL GRANTS | | | | |
| | 540 | 5,000 | | STATE GRANTS | | | | |
| 3,720 | 3,240 | 2,000 | | ODOT TRAFFIC SFTY (SEAT BELT) | | | | |
| | 1,000 | | | COUNTY GRANTS | | | | |
| | | | | METRO GRANT - RECYCLE - CLN-UP | | | | |
| 2,019 | 1,253 | 1,116 | | METRO GRANTS - CLEAN-UP | | | | |
| 9,002 | 20,176 | 10,000 | | METRO GRANTS - CHALLENGE | | | | |
| 7,203 | 10,992 | | | METRO-South Corridor Transport | | | | |
| | (10,000) | 12,000 | | Metro Grants-South Corridor | | | | |
| | 1,917 | | | Safety Inspection Program | | | | |
| 95,041 | 75,029 | 96,000 | | TRI-MET GRANT-POLICE OFFER | | | | |
| 14,033 | | | | METRO LIGHT RAIL TRANSIT GRANT | | | | |
| 2,003 | 3,045 | | | TSS IMPAIRED DRIVER (DUI) GRNT | | | | |
| | | | | GRANT-RECYCLING (DEQ) | | | | |
| | | | | TRI-MET OFFICER RIEMBURSEMENT | | | | |
| 28,920 | 28,088 | 36,000 | | ALARM PERMITS | | | | |
| | | | | BUILDING PERMITS | | | | |
| 1,700 | 392 | | | HEARING NOTICES | | | | |
| | | | | MECHANICAL PERMITS | | | | |
| 12 | | | | PER-APPLICATION CONFERENCES | | | | |
| 93,656 | 97,006 | 85,000 | | BUSINESS LICENSE | | | | |
| 19,499 | 15,505 | 18,000 | | BUSINESS LICENSE SURCHARGE | | | | |
| | 35 | | | Telecom Registration Fee | | | | |
| 245 | 49 | | | COMM DEV MATERIALS FEES | | | | |
| 7,503 | 7,609 | 10,000 | | LIEN SEARCH FEES | | | | |
| 1,955 | 1,668 | 2,000 | | LIQUOR PERMIT | | | | |
| 24,560 | 30,764 | 25,000 | | MISC FEES & CHARGES | | | | |
| 51,681 | 4,047 | 5,000 | | RECOVERED EXPENDITURES | | | | |
| 721 | | | | ODOT - POLICE | | | | |
| | 3,041 | | | INTRAGOV CHARGES | | | | |
| 133,694 | 165,820 | 130,000 | | TRAFFIC FINES | | | | |
| 73,740 | 124,555 | 75,000 | | TRAFFIC FINES FROM METRO | | | | |
| (1,676) | 509 | | | PARKING FINES | | | | |
| 7,508 | | | | PARKING FINES FROM METRO | | | | |
| 23,371 | 27,346 | 23,000 | | OTHER COURT FINE | | | | |
| | 50 | | | Juvenile Smoking | | | | |
| 12,659 | 16,129 | 10,000 | | OTHER COURT FINES FM METRO | | | | |
| 1,436 | 2,276 | 3,000 | | CITY CLEAN UP ABATEMENT ASSESM | | | | |
| 150 | 300 | | | CLEAN UP ABATEMENT ASSES METRO | | | | |
| 14,666 | 12,942 | 15,000 | | DISTRICT COURT REVENUE | | | | |
| 204,061 | 111,284 | 150,000 | | INTEREST - INVESTMENTS | | | | |
| 6,947 | 21,019 | 5,000 | | INTEREST - OTHER SOURCES | | | | |
| 210 | 70 | | | RENTAL - OTHER | | | | |
| 724 | 6,546 | | | YOUTH CENTER DONATIONS | | | | |
| | 730 | | | BAD DEBT RECOVERIES | | | | |
| 141,128 | 80,127 | | | SALE OF ASSETS | | | | |
| (167) | 10 | | | CASH SHORT OR (OVER) | | | | |
| | 24,373 | 18,000 | | ASSMT PRIN COLL-EID | | | | |
| | | | | ASSMT PRIN COLL - ROLL 116 | | | | |
| 3,430 | 5,092 | 360 | | ASSMT PRIN COLL - ROLL 117 | | | | |
| 685 | 674 | 312 | | ASSMT PRIN COLL - ROLL 124 | | | | |
| | | | | SPECIAL ASSESSMENT LIEN PMNTS | | | | |
| | | 4,125 | | ASSMT INT COLL-EID | | | | |
| | | | | ASSMT INT COLL - ROLL | | | | |
| 2,054 | 6,910 | | | ASSMT INT COLL - ROLL 117 | | | | |
| 122 | 66 | | | ASSMT INT COLL - ROLL 124 | | | | |
| 22,431 | 24,477 | | | OTHER REVENUES | | | | |
| 2,145 | | 11,383 | | TRANSFERS FROM FUND 290 | | | | |
| | | 362,208 | | TRANSFERS FROM FUND 400 | | | | |
| | | | | TRANSFERS FROM FUND 810 | | | | |
| 56,812 | 42,228 | 40,000 | | COMM DEV APPLICATION FEES | | | | |
| 10,612,166 | 11,566,720 | 12,179,447 | | Total Revenue | | | | |

VI. C. 11

FUND 110
DEPT POLICE FIELD SERVICES

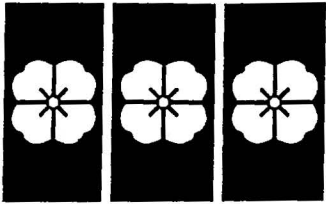
Financial Summary:

| | FY 2000 | FY 2001 | Projected FY 2002 | Requested FY 2003 | Proposed FY 2003 | Approved FY 2003 | Adopted 03 |
|------------------------|------------------|------------------|----------------------|----------------------|---------------------|---------------------|----------------|
| Personnel | 2,174,491 | 2,286,943 | | | | | |
| Materials and Services | 946,625 | 1,103,601 | | 105,773 | 105,773 | 105,773 | 105,773 |
| Capital | | 155,559 | | | | | |
| Contingency | | | | | | | |
| Totals | 3,121,117 | 3,546,103 | | 105,773 | 105,773 | 105,773 | 105,773 |

DETAIL INFORMATION

| 2,000 Actual | 2,001 Actual | 2002 Budget | 2002 Projected | Description | FTE | 2,003 Requested | 2003 Proposed | 2003 Approved | 2003 Adopted |
|--------------------------------|------------------|------------------|-------------------|--|-----|--------------------|------------------|------------------|-----------------|
| Personnel | | | | | | | | | |
| 1,346,165 | 1,441,146 | 1,390,796 | | SALARIES - UNCLASSIFIED | 32 | | | | |
| 168,762 | 175,392 | 182,000 | | OVERTIME - REGULAR | | | | | |
| 13,070 | 27,147 | | | EDUCATION INCENTIVE | | | | | |
| | 499 | | | Watch Commander Pay | | | | | |
| | | 64,105 | | Holiday Pay | | | | | |
| 1,092 | 2,471 | 5,400 | | CLOTHING ALLOWANCE | | | | | |
| 56,464 | 55,227 | 76,935 | | INCENTIVE PAY | | | | | |
| 120,749 | 129,197 | 106,396 | | SOCIAL SECURITY (FICA) | | | | | |
| 1,566 | 1,332 | 1,391 | | UNEMPLOYMENT | | | | | |
| 9,688 | 10,825 | 8,623 | | TRI-MET | | | | | |
| 44,070 | 6,138 | 83,448 | | WORKERS COMPENSATION | | | | | |
| | | | | PERS PICK-UP | | | | | |
| 273,970 | 293,769 | 244,143 | | PERS | | | | | |
| 14,025 | 13,001 | 15,500 | | DEFERRED COMP - CITY | | | | | |
| 1,433 | 2,053 | 1,789 | | LIFE INSURANCE | | | | | |
| 3,907 | 3,644 | 4,654 | | LONG TERM DISABILITY | | | | | |
| | | 2,000 | | EMPLOYEE ASSISTANCE | | | | | |
| 103,958 | 108,567 | 150,060 | | MEDICAL BENEFITS | | | | | |
| 15,573 | 16,535 | 20,683 | | DENTAL BENEFITS | | | | | |
| 2,174,491 | 2,286,943 | 2,357,923 | | Subtotal Personnel | | | | | |
| Material & Services | | | | | | | | | |
| 21,316 | 9,174 | 15,000 | | PROFESSIONAL SERVICE | | | | | |
| 35,019 | 25,451 | 18,000 | | CONTRACTUAL SERVICE | | | | | |
| | | 1,500 | | COURT BAILIFF COVE | | | | | |
| | | | | REP & MAINT FACILITIES | | | | | |
| 1,451 | 1,797 | | | REP & MAINT - VEHICLE | | | | | |
| 3,747 | 1,720 | 6,000 | | REP & MAINT - OPER | | | | | |
| 471 | 556 | 1,500 | | REP & MAINT OFF EQUIP | | | | | |
| | | | | POLICE GRANT | | | | | |
| 23,396 | 16,302 | 25,500 | | OFFICE SUPPLIES EXPENSES | | | | | |
| 2,248 | | | | DARE SUPPLIES | | | | | |
| 4,630 | 1,217 | 8,000 | | ADVERTISING & PUBL | | | | | |
| 2,479 | 2,639 | | | TELEPHONE | | | | | |
| 36,476 | 40,044 | 57,132 | | 800 Mhz Operating | | | | | |
| 767 | 688 | 1,500 | | DUES & SUBSCRIPTION | | | | | |
| 15,440 | 12,840 | 22,500 | | TRAVEL, FOOD & LODGING | | | | | |
| 8,753 | 12,169 | 22,500 | | EDUCATION & TRAINING | | | | | |
| 56,980 | 65,725 | 75,000 | | PUBLIC SAFETY SUPP | | | | | |
| 115 | 232 | 500 | | FEES & LICENSES | | | | | |
| 164 | | 9,600 | | RENTS & LEASES | | | | | |
| 550 | 694 | | | LOSSES NOT COVERED | | | | | |
| 202,084 | 195,593 | 950,610 | | GENERAL ADMIN SERV | | | | | |
| 105,841 | 100,334 | 105,773 | | FACILITY OCCUPANCY | | 105,773 | 105,773 | 105,773 | 105,773 |
| 252,263 | 373,865 | 602,688 | | E-911 DISPATCH SER | | | | | |
| 3,973 | 8,247 | 6,240 | | PHOTOCOPIER CHARGE | | | | | |
| 168,462 | 234,314 | 264,600 | | VEHICLE USE/RENT/F | | | | | |
| | | 125,000 | | VEHICLE REPLACEMENT | | | | | |
| | | 11,383 | | Transfer | | | | | |
| 946,625 | 1,103,601 | 2,330,526 | | Subtotal Materials & Services | | 105,773 | 105,773 | 105,773 | 105,773 |
| Capital | | | | | | | | | |
| | | 30170 | | OPERATING EQUIPMEN | | | | | |
| | 155,559 | | | VEHICLES | | | | | |
| | 155,559 | 30170 | | Subtotal Capital | | | | | |

C I T Y O F



MILWAUKIE

Ledding Library Board Meeting

*** Wednesday, January 30, 2002
6:00 PM

Public Safety Building, Community Meeting Room

Meeting called by: Sue Trotter, Chair.

Board Members: Members: Mark Docken, Pat Healy, Tom Hogan, Anna O'Guinn, Shannon Scott, Sue Trotter, and Ed Zumwalt.
Staff: Cynthia Sturgis

Agenda topics

Call to order - Sue Trotter

Approval of minutes

Librarian's report - Cynthia Sturgis

Old business

1. Library network update

New Business

1. Budget planning

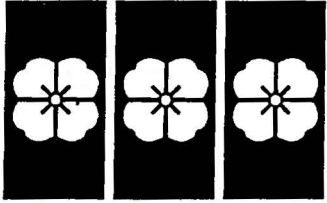
2. Waldorf School land use action application

Next meeting February 25, 2002

***** Please note date, time and location of this month's meeting**

Please call Cynthia at 786-7584 if you cannot attend.

CITY OF



MILWAUKIE

Ledding Library Board

November minutes

November 26, 2001 6:30 PM
Ledding Library

Meeting called by: Sue Trotter

Attendees: Attendees: Anna O'Guinn, Shannon Scott, Sue Trotter, and Ed Zumwalt.
Absent: Mark Docken, Pat Healy, Tom Hogan
Staff: Cynthia Sturgis

Agenda topics

Approval of minutes

Approved as written.

Facility study

Consultant Dallas Shaffer has scheduled two meetings with the library planning committee for January 30 and 31, 2002. She would like to use the first meeting as an orientation for the group and will present a preliminary facility needs report based on previous information provided by staff, the library's long range plan, and Oregon library standards.

Pat Healy and Cynthia will be contacting prospective committee members during December and outlining a workplan for the group.

Board members asked Cynthia to invite Kelly Somers to the January meetings because of his expertise as facilities supervisor and invaluable information that he has provided the Board for this project.

The Board decided to hold their January business just prior to the Wednesday, January 30th meeting with Dallas Shaffer and the planning committee. Time is tentatively set for 6:00 pm.

Parking needs

In order to make a recommendation for future parking needs if the library is expanded in the present site, the Board would like to know if there is a code, formula, or guideline for determining how much space to allocate for parking. Members asked the librarians to research other libraries that have had building expansions to see what guidelines they used.

December meeting?

The December meeting is cancelled.

Librarian's report

Proposed parks/library district : County Counsel has advised that the overlapping of districts is illegal. The joint parks/library will continue looking at other options. The LINCC planning committee plans to continue working on funding needs for library network members and a new distribution formula. Their recommendations will be discussed at the January meeting of the network board (LNIB)

The city manager has asked the library management team for a proposal for expanding library hours. The librarians are working on several options that will expand morning hours, closing hours for Friday and Saturday, and extending Sunday hours. The proposals range in cost from about \$10,000 to over \$20,000. A major concern is the financial ability to continue expanded hours in the future.

Action: The Library Board passed a motion supporting expanded hours for the library but not within the present budget.

Date 2-19-02

I wish to address City Council on Agenda Item # _____

Name Wayne Schumacher

Organization _____

Address 4404 SE King Rd

Phone 503-654-5036

Speaking in Support

Speaking in Opposition

Raising Questions

Providing Information

Comments Speak to cooperation of John Gissen in Planning Dept.

Date 2-19-02

I wish to address City Council on Agenda Item # Audience Participation

Name Teresa Bresaw

Organization Lake Rd. NDA

Address _____

Phone _____

Speaking in Support

Speaking in Opposition

Raising Questions

Providing Information

Comments _____

Date 2/19/02

I wish to address City Council on Agenda Item # Milwaukee Festival Days

Name Sharon VanDusen & Roz Guise

Organization _____

Address _____

Phone _____

Speaking in Support

Speaking in Opposition

Raising Questions

Providing Information

Comments _____

Date _____

I wish to address City Council on Agenda Item # Audience Participation

Name Paul Anderson

Organization Lake Rd. Member

Address _____

Phone _____

Speaking in Support

Speaking in Opposition

Raising Questions

Providing Information

Comments _____