

CITY OF MILWAUKIE
CITY COUNCIL MEETING
JANUARY 8, 2002

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Call to Order

The 1877th meeting of the Milwaukie City Council was called to order by Mayor Bernard at 6:00 p.m. in the City Hall Council Chambers. The following Councilors were present:

Larry Lancaster
Jeff Marshall

Brian Newman

Staff present:

Mike Swanson,
City Manager
Gary Firestone,
City Attorney
Michelle Gregory,
Neighborhood Services
Manager
Alice Rouyer,
Interim Community Dev
Director

Esther Gartner,
IST Manager
Jason Wachs,
Program Specialist
Kelly Somers,
Fleet/Facilities Manager

PLEDGE OF ALLEGIANCE

PROCLAMATIONS, COMMENDATIONS, SPECIAL REPORTS, AND AWARDS

Good Governance Award

The City of Milwaukie received the 2001 *Good Governance Award* at the Annual League of Oregon Cities Conference for its neighborhood grant program. This award recognizes programs that reconnect citizens with their communities.

The Council thanked neighborhood leaders who played the critical role of identifying projects, applying for funds, and coordinating volunteer efforts. Those attending the Council meeting were Sherri Campbell, Teresa Bresaw, Art Ball, and Ed Zumwalt. **Gregory** and **Wachs** were recognized for their staff work and were given a duplicate of the League of Oregon Cities award to hang in the Office of Neighborhood Services.

2001 Quality Team Presentation

Wachs gave an overview of the Quality Team Program and its value to the City. He discussed the number of changes the City implemented based on the 2000 Quality Team's recommendations on solving downtown parking issues.

The 2001 Quality Team members reported their findings on this year's problem which was to identify funding methods to implement the riverfront plan. The funding

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mechanisms included forming an urban renewal district, securing grants, and putting a bond measure before the voters.

Consent Agenda

It was moved by Councilor Newman and seconded by Councilor Marshall to adopt the Consent Agenda consisting of:

- A. City Council Minutes of December 17, 2001;
- B. Resolution 1-2002: A Resolution of the City Council of the City of Milwaukie, Oregon, Designating the *Clackamas Review* and *The Oregonian* as the papers of record for the City of Milwaukie.
- C. Resolution 2-2002: A Resolution of the City Council of the City of Milwaukie, Oregon, Designating the First and Third Tuesdays of Each Month as the Regular City Council Meeting Dates;
- D. Resolution 3-2002: A Resolution of the City Council of the City of Milwaukie, Oregon, Amending Fees for Services; Establishing a Medical Gas Permit Fee; and Classifying the Fees Imposed by This Resolution As Not Subject to Article XI, Section 11B of the Oregon Constitution;
- E. Authorize Purchase of 10-Yard Dump Truck; and
- F. Center/Community Advisory Board Recommendation to appoint Sharon Phillips to a vacant City position.

Motion passed unanimously among the members present.

AUDIENCE PARTICIPATION

None.

PUBLIC HEARING

None scheduled.

OTHER BUSINESS

Reimbursement District Code Amendments, MMC 13.30.140(B)

Rouyer presented the staff report in which the City Council was requested to adopt an ordinance clarifying that reimbursement fees are applied in lieu of a local improvement district (LID) and are not considered a systems development charge (SDC) and, therefore, not subject to state laws applicable to SDCs.

It was moved by Councilor Newman and seconded by Councilor Marshall to read the ordinance amending Municipal Code Section 13.30.140(B) to clarify the definition of reimbursement fees for the first time by title only. Motion passed unanimously among the members present. The ordinance was read for the first time by title only.

It was moved by Councilor Newman and seconded by Councilor Lancaster to read the ordinance amending Municipal Code Section 13.30.140(B) to clarify the definition of reimbursement fees for the second time by title only. Motion passed

unanimously among the members present. The ordinance was read for the second time by title only.

It was moved by Councilor Lancaster and seconded by Councilor Newman to adopt the ordinance amending Municipal Code Section 13.30.140(B) to clarify the definition of reimbursement fees. Motion passed unanimously among the members present.

**ORDINANCE NO. 1896:
AN ORDINANCE OF THE CITY OF MILWAUKIE, OREGON, AMENDING
SECTION 13.30.140 B OF THE MILWAUKIE MUNICIPAL CODE IN
ORDER TO CLARIFY THE DEFINITION OF REIMBURSEMENT FEES.**

Centennial Planning

Gregory presented the staff report on Centennial event planning. The 4-part effort includes community outreach, research, Centennial Planning Committee appointments, and issuing a request for proposals (RFP) for a consultant to help with planning and fundraising. Funding requests will go to the Budget Committee in the next cycle.

The group discussed the feasibility of procuring grants and negotiating a pay for performance plan with the fundraising consultant.

Reject All Proposals for Computer Hardware

Swanson described the two issues before Council relating to acquisition of computer hardware for the City. The first recommendation was to reject all proposals to lease computer hardware, and the second was to approve purchase of Compaq equipment from the state contract.

He discussed the Management Information System (MIS) software project and the need for accurate and easily understood reports for the Council, staff, and, most importantly, the public. To this end, the City is looking at new software and needs appropriate equipment on which to run that software.

Initially, staff issued a request for proposals (RFP) to lease workstations and servers since leasing is not an option on the state contract. Of the 6 proposals the City received, Dell and Compaq were the 2 most competitive vendors. In the interim, the audit was completed and showed sufficient money in the administrative fund to purchase the equipment outright. The purchase would result in a savings of \$17,000 - \$20,000 depending on the product selected. Council is justified in rejecting all lease proposals because the cost savings would be in the best interest of the City.

The second recommendation before Council was to approve the purchase of Compaq equipment which is the second lowest bid on the state contract. Milwaukie is currently a

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Compaq shop, and IST staff is trained to work with that equipment. Additionally, Compaq offers an extended warranty on its servers that Dell does not.

Gartner addressed the technical aspects of computer network needs and the importance of quality, state of the art equipment. She discussed the Compaq pre-failure software that allows IST staff to remotely monitor all servers on the network. In conjunction with identifying server problems before they happen, Compaq's extended warranty allows time to replace parts that are identified as failing. New equipment means increased storage capacity, and users will have faster access to information. Compaq also spends more money on research and development than its competitors.

The group asked when the new software would be implemented, and **Swanson** reported staff is scheduling vendor demonstrations. Implementation will be after this budget cycle.

Councilor Marshall asked if the City purchases leading edge hardware, and **Gartner** replied it is City practice to purchase the latest equipment for the highest level of performance.

It was moved by Mayor Bernard and seconded by Councilor Lancaster to reject all lease proposals for computer hardware. Motion passed unanimously among the members present.

Authorize the City Manager to Sign a Purchase Order for Computer Hardware

It was moved by Councilor Newman and seconded by Councilor Marshall to authorize the City Manager to sign a purchase order for computer hardware from the state contract. Motion passed unanimously among the members present

It was moved by Councilor Newman and seconded by Councilor Lancaster to purchase Compaq workstations and servers from the state contract. Motion passed unanimously among the members present.

Board and Commission Appointments

Mayor Bernard, with Council consensus, appointed Kathy Rose and Jim Newman to the Centennial Committee and Scott Griffith and Roman Moreno to the Cable Access Studio Ad Hoc Committee.

Other Items and Announcements

Swanson announced the City Council would meet in executive session immediately following adjournment of the regular session to discuss real property, pending litigation, and consult with legal counsel pursuant to ORS 192.660.

ADJOURNMENT

It was moved by Councilor Newman and seconded by Councilor Marshall to adjourn the meeting. Motion passed unanimously among the members present.

Mayor Bernard adjourned the meeting at 7:00 p.m.



Pat DuVal, Recorder

**CITY OF MILWAUKIE
CITY COUNCIL AGENDA
JANUARY 8, 2002**

MILWAUKIE CITY HALL
10722 SE Main Street

1877TH MEETING

REGULAR SESSION - 6:00 p.m.

- I. **CALL TO ORDER**
Pledge of Allegiance

- II. **PROCLAMATIONS, COMMENDATIONS, SPECIAL REPORTS, AND AWARDS**
 - A. **Good Governance Award Recognition (Gregory/Wachs)**
 - B. **2001 Quality Team Presentation (Wachs)**

- III. **CONSENT AGENDA** *(These items are considered to be routine, and therefore, will not be allotted Council discussion time on the agenda. The items may be passed by the Council in one blanket motion. Any Council member may remove an item from the "Consent" portion of the agenda for discussion or questions by requesting such action prior to consideration of that portion of the agenda.)*
 - A. **City Council Minutes of December 17, 2001**
 - B. **Designate Papers of Record -- Resolution**
 - C. **Establish Meeting Dates for 2002 -- Resolution**
 - D. **Medical Gas Permit Fee -- Resolution**
 - E. **Authorize Purchase of 10-Yard Dump Truck**
 - F. **Center/Community Advisory Board Appointment Recommendation**

- IV. **AUDIENCE PARTICIPATION** *(The Mayor will call for statements from citizens regarding issues relating to the City. It is the intention that this portion of the agenda shall be limited to items of City business which are properly the object of Council consideration. Persons wishing to speak shall be allowed to do so only after registering on the comment card provided. The Council may limit the time allowed for presentation.)*

- V. **PUBLIC HEARING** *(Public Comment will be allowed on items appearing on this portion of the agenda following a brief staff report presenting the item and action requested. The Mayor may limit testimony.)*

None scheduled

- VI. **OTHER BUSINESS** *(These items will be presented individually by staff or other appropriate individuals. A synopsis of each item together with a brief statement of the action being requested shall be made by those appearing on behalf of an agenda item.)*
 - A. **Reimbursement District Code Amendments, MMC 13.30.140(B) -- Ordinance (Rouyer)**
 - B. **Centennial Planning (Gregory)**

VI. OTHER BUSINESS, continued

- C. Reject All Proposals for Computer Hardware (Gartner)**
- D. Authorize City Manager to Sign Purchase Order for Computer Hardware (Gartner)**

VII. INFORMATION

- A. Library Board Minutes, November 26, 2001**
- B. Center/Community Advisory Board Minutes, November 9, 2001**
- C. Neighborhood Grant Program Update**

VIII. ADJOURNMENT

EXECUTIVE SESSION -- *At the end of the regular meeting, the Council will hold an Executive Session under the authority of Oregon Revised Statutes 192.660.*

For assistance/service per the Americans with Disabilities Act (ADA), dial TDD 786-7555.

The Council requests that all pagers and cell phones be either set on silent mode or turned off during the meeting.

MILWAUKIE CITY COUNCIL
WORK SESSION
DECEMBER 17, 2001

The work session came to order at 5:30 p.m. in the City Hall Conference Room.

City Council present: Mayor Bernard and Councilors King, Marshall, and Newman.

Staff present: City Manager Swanson, Interim Community Development Director Rouyer, Acting Planning Director Gessner, and Program Specialist Herrigel.

Information Sharing

1. **Councilor Marshall** commented on a letter received from North Clackamas School District Superintendent Naso and suggested the City Council respond.
2. **Councilor Marshall** asked the status of the electric truck, and staff reported it is being used by the engineering department.
3. **Councilor Marshall** thought Milwaukie should ask Metro if it intends to reimburse the City for Measure 7 claims. While Title 3 may be a great concept, it is another un-funded mandate.

Swanson explained cities choose to adopt and enforce regulations and must deal with any lawsuits. Milwaukie will enforce, and people will generally comply.

Rouyer added the attorney advised adopting an escape clause.

Councilor King suggested cities share legal teams and staff.

Purchase of Old Police Building, 2566 SE Harrison Street

Swanson was contacted by a person interested in the property at 2566 SE Harrison Street who may address the City Council at its regular session. This person spoke with the previous city manager and was told the property was not for sale. Swanson explained the staff is finalizing its inventory of City-owned property, and the city attorney is developing a policy for acquisition and disposal. The City Council may decide to continue with the sale to the Burkett's or advertise the property as surplus.

Meeting with Clackamas County Board of Commissioners

Swanson will reschedule the joint work session since most discussion issues are still in the developmental stages.

III. A. 2

Code Enforcement Cases

Swanson said Forris Frick would like to discuss the tree replacement on his property prior to the scheduled January trial. The City Council expressed no interest in a discussion prior to the trial.

Swanson recommended proceeding with code compliance action on the Hov case and not waiving the variance application fee. Based on its research, staff does not believe the pergola could be considered an accessory type dwelling.

Other

Councilor Newman clarified his comments on acquisition of trail property which appeared in a recent *Oregonian* article. He acknowledged he intended to say getting to the waterfront is a priority.

Open Public Forum

None.

Harmony Road Draft Letter

Swanson discussed Clackamas County's plan to widen Harmony Road from 82nd Avenue to Fuller Road. The project was approved as part of Milwaukie's Transportation System Plan (TSP) in 1997 by a previous City Council. Staff spoke with Metro and found an amendment would be acceptable. He suggested going through the Draft Environmental Impact Statement (DEIS) process which requires citizen input and assures that residents in the impact area have a chance to be heard and receive published reports.

Edie Kerbaugh, Linwood Neighborhood District Association (NDA), understands the widening project alterations would be on the north side of Harmony Road and would incorporate a transit option including busway or light rail. Cedarcrest residents have been contacted, but there is no clear story from the County.

Councilor Newman added the funds which had been identified for engineering the Harmony/Linwood overpass have been downgraded to fund Sunrise Corridor engineering. He felt traffic should be diverted from Harmony Road to Hwy 224 by adding an additional southbound left-turn lane at 82nd Avenue and Sunnyside Road.

Swanson will contact County staff on this issue.

Councilor Marshall recommended the City Council be united on its issues before meeting with the Commissioners.

Clackamas County Coordinating Committee

Swanson reviewed a memo from the Clackamas County Coordinating Committee staff person Donna Peterson asking for informal city votes on the proposed Library/Parks District and countywide utility fee. Thus far, he felt the Committee has been presented with issues which specifically reflect County problems and concerns.

Swanson discussed the history of the library levy which funds the network and supports local services. This levy has been renewed and increased over a number of years, and he believes the voters have spoken in support of their libraries. If sheriff department shortfalls are made up through the proposed public safety levy, the libraries will probably be safer. However, if that levy fails, one commissioner was heard to say the shortfall will be made up by a general fund transfer resulting in reduced library funding. Further, cities with their own police departments will not see any service improvements if the general fund transfer is made to sheriff patrol activities.

The second issue is the proposed countywide transportation utility fee. **Swanson** questioned the advisability of entering into an agreement for funding of any sort without an agreement that city money goes for city streets. He also stressed the need to control consulting project costs and commented on the expense of the SB 122 and Complete Communities projects. It would be good to know at the front end what projects the County has in mind and if they would benefit Milwaukie. The County has asked cities to respond by December 20, and **Swanson** understands most cities as well as Oak Lodge Sanitary District will say "no". Milwaukie is in the position of needing the County in order to accomplish removal of the Kellogg Treatment Plant in the near future. He prepared 2 draft letters for Council consideration. The first simply said "no", and the second left room for discussion. Both letters discussed the issue of who should really be providing urban services. He recommended the more gentle approach to keep discussions open on other issues.

Mayor Bernard and **Councilor Newman** favored draft #2.

Councilor Marshall, a CCCC member, understood there would be a pool of projects to which transportation fee funds would be allocated, and the Committee would be responsible for prioritizing them. Members are also concerned about how election campaign costs would be allocated. He felt the CCCC should step back and make some general policy decisions.

Swanson said most cities are concerned about the funds being spent on the Sunrise Corridor. He plans to meet with the County transportation director to discuss maintenance fees, but, overall, he feels it is important to keep discussions open.

III. A. 4

Other

South Corridor Policy Group Meeting

Swanson discussed the projects under consideration including I-205 and McLoughlin Corridor light rail and the gap between the amount of money available and the projected costs. Late in the process, the Association for Portland Progress (APP), a private, non-profit association of central city business leaders, weighed in with a letter saying none of the proposed projects help the multitude of downtown problems and suggesting downtown mall improvements instead.

At a meeting earlier today, Metro staff proposed continuing with the DEIS currently underway and starting up a separate project to look at the downtown Portland issues. The Tri-Met General Manager was concerned the Federal Transit Administration would not be comfortable with this approach without plans for a new bridge. The Milwaukie NDA leadership responded quickly to these recent developments and prepared a letter with its input on this latest proposal.

Councilor Newman said, although I-205 and McLoughlin Corridors have been scaled down, no one can figure out how to pay for either one. Clackamas County claims to have some funds available so is that much closer to getting the I-205 project started. Options for closing the funding gaps, including a regional vote, are being considered. At this point, a parallel process to study downtown Portland problems seems appropriate.

Councilor Marshall felt downtown Portland is a separate problem and suggested someone tell Portland and Metro the world does not revolve around them.

Swanson said the NDAs dealt with the APP letter very swiftly and let the staffs at the regional level know they are harming their own credibility. Metro representatives are scheduled to meet with NDA chairs on January 19.

Councilor Newman said the project must be as lean as possible while serving the greatest number of people. It may be necessary to resurrect the bus option. The new proposal on the table from APP will likely make things more complicated and expensive. A relatively small project like McLoughlin Corridor should not take on the added burden of solving other problems.

Councilor Marshall added the complaint has always been that the projects are too expensive. We need to get down to the business of moving people.

Ed Zumwalt said a lot of people worked very hard on the South Corridor Study, and Metro still has a credibility problem. He believes it is all politics and money, and neighborhood volunteers will not work to support the additional projects.

Adjournment

Mayor Bernard adjourned the work session at 7:00 p.m.

Pat DuVal, Recorder

III. A. 6

CITY OF MILWAUKIE
CITY COUNCIL MEETING
DECEMBER 17, 2001

CALL TO ORDER

The 1876th meeting of the Milwaukie City Council was called to order by Mayor Bernard at 7:05 p.m. in the City Hall Council Chambers. The following Councilors were present:

Mary King
Jeff Marshall

Brian Newman

Staff present:

Mike Swanson,
City Manager
Alice Rouyer,
Interim Community Development
Director

John Gessner,
Acting Planning Director

PLEDGE OF ALLEGIANCE

PROCLAMATIONS, COMMENDATIONS, SPECIAL REPORTS, AND AWARD

None.

CONSENT AGENDA

Mayor Bernard read the list of consent agenda items:

- A. City Council Minutes of December 3 & 4, 2001
- B. A Resolution Authorizing the Sale of City Owned Real Property Located at 2566 SE Harrison Street and Delegating the Authority to the City Manager to Execute All Documents Necessary to Affectuate the Sale.
- C. Resolution 44-2001: A Resolution for Adopting a Revised PERS Oregon Saving Growth Plan -- A Deferred Compensation Plan.

Item B was removed for discussion under Other Business.

It was moved by Councilor King and seconded by Councilor Newman to adopt the consent agenda. Motion passed unanimously among the members present.

AUDIENCE PARTICIPATION

None.

PUBLIC HEARING

None.

OTHER BUSINESS
Title 3 Flood Management

III. A. 7

Gessner sought Council direction on several key Title 3 issues:

1. Changes warranting additional revisions;
2. City attorney recommendations to reduce risk of Measure 7 claims;
3. Refinements relating to "uncontained areas of hazardous materials" and less stringent criteria for variances of balanced cut and fill requirements for developed properties on the Willamette River;
4. Planning Commission's support of working with the Fire Department to manage Title 3 provisions regarding uncontained hazardous materials; and
5. Planning Commission's non-support of relaxing variance criteria for flood management regulations.

Councilor Newman did not note any changes which would warrant additional revisions and would defer to those recommendations made by the city attorney and Planning Commission. **Councilor King** and **Mayor Bernard** concurred.

Gessner said the Planning Commission will consider the revisions in March and forward its recommendations for Council adoption in April.

Centennial Committee Appointments

Mayor Bernard, with Council consensus, appointed Kelley Howell, Ed Zumwalt, and Sharon Van Horn to the Milwaukie Centennial Committee.

Sale of Old Police Building, 2566 SE Harrison Street

Swanson was contacted by Mr. Burn regarding the potential sale of the property at 2566 SE Harrison Street. When he approached the previous city manager several years ago, Burn was told there were other plans for the property, and it was not for sale. The caller was concerned about how the Burkett's, the prospective buyers, had learned about the property which has been vacant since 1994. Burn was informed the Council would consider the sale at this meeting and had the option of attending or providing written comment for Council consideration. Mr. Burn was not in the audience.

Swanson briefly discussed the Burkett's plans for renovating the structure as a studio for processing and preparing nature photographs. He assured the Council the City was approached by the interested buyer. The city attorney is preparing an ordinance setting a policy for acquisition and sale of real property, and staff is compiling an inventory.

III. A. 8

Mayor Bernard moved to adopt the resolution authorizing the sale of the property located at 2566 SE Harrison Street and Councilor Marshall seconded.

Councilor Newman supported pursuing a policy on disposition of surplus property.

Motion passed unanimously among the members present.

RESOLUTION 43-2001:

A RESOLUTION AUTHORIZING THE SALE OF CITY OWNED REAL PROPERTY LOCATED AT 2566 SE HARRISON AND DELEGATING THE AUTHORITY TO THE CITY MANAGER TO EXECUTE ALL DOCUMENTS NECESSARY TO AFFECTUATE THE SALE.

Status of Moved House

Councilor King asked the status of the house moved from Washington Street to its current location on 21st Avenue.

Rouyer said the buyer was given a year to proceed and understands the goal is to petition partition of the railroad property.

Swanson added it is a desirable structure, so there is probably a market for it.

Milwaukie Today and Yesterday

Councilor Newman encouraged viewers to watch these episodes being aired on channel 23.

Future Meeting Dates

Mayor Bernard announced the upcoming meeting dates on January 7, 8, and 22, 2002.

ADJOURNMENT

It was moved by Councilor Newman and seconded by Councilor King to adjourn the meeting. Motion passed unanimously among the members present.

Mayor Bernard adjourned the meeting at 7:25 p.m.

Pat DuVal, Recorder



MEMORANDUM

To: Mayor and City Council
From: Pat DuVal, City Recorder *PA*
Through: Mike Swanson, City Manager
Subject: Designating Papers of Record
Date: December 12, 2001

Action Requested

Adopt a resolution which designates the *Clackamas Review* and *The Oregonian* as papers of record for the City of Milwaukie.

Background

Oregon Public Meetings Law requires that the public be aware of the deliberations and decisions of the governing body. ORS 193 further defines a newspaper of general circulation and in which newspaper notices may be published.

Recommendation

Staff recommends that the City Council adopt the proposed resolution that designates the *Clackamas Review* and *The Oregonian* as the City of Milwaukie's papers of record. Both newspapers meet the City's public notice needs and State statute requirements.

III. B. 2

RESOLUTION NO. 1-2002

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MILWAUKIE, OREGON, DESIGNATING THE *CLACKAMAS REVIEW* AND *THE OREGONIAN* AS THE PAPERS OF RECORD FOR THE CITY OF MILWAUKIE.

WHEREAS, ORS 192.620, Public Meetings Law Policy, requires an "Informed public aware of the deliberations and decisions of the governing bodies"; and

WHEREAS, ORS 193.010 defines a newspaper of general circulation, and ORS 193-020 defines a newspaper in which public notices may be published; and

WHEREAS, both the *Clackamas Review* and *The Oregonian* meet the needs of the City and the requirements of State statutes,

NOW, THEREFORE, BE IT RESOLVED that the Council of the City of Milwaukie, Oregon, designates the *Clackamas Review* and *The Oregonian* as the papers of record for the City of Milwaukie.

Introduced and adopted by the City Council on January 8, 2002.

This resolution is effective on January 8, 2002.

James Bernard, Mayor

ATTEST:

Pat DuVal, City Recorder

APPROVED AS TO FORM:

Ramis, Crew, Corrigan & Bachrach, LLP



III. C. 1

MEMORANDUM

To: Mayor and City Council
From: Pat DuVal, City Recorder PAD
Through: Mike Swanson, City Manager
Subject: Establishing Regular Meetings
Date: December 12, 2001

Action Requested

Adopt a resolution which continues current practice regarding regular Council meeting dates.

Background

Chapter VI, Section 20, of the Milwaukie Charter calls for regular meetings at least twice a month at a time and place the Council designates. The current Milwaukie Code Section 2.04.070 sets the regular meetings as the first and third Tuesdays of each month.

Recommendation

The City Council may continue the current practice by adopting the attached resolution. If the Council wishes to change the meeting date, time, or place, then the Council should direct staff to prepare an ordinance modifying the Municipal Code.

III. C. 2

RESOLUTION NO. 2-2002

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MILWAUKIE, OREGON, DESIGNATING THE FIRST AND THIRD TUESDAYS OF EACH MONTH AS THE REGULAR CITY COUNCIL MEETING DATE.

WHEREAS, Section 20 of the Milwaukie City Charter requires the City Council to hold a regular meeting at least twice each month in the City at a time and at a place which it designates,

NOW, THEREFORE, BE IT RESOLVED that the Council of the City of Milwaukie, Oregon, designates the regular Council session will be called to order at 6:00 p.m. on the first and third Tuesdays of each month at the Milwaukie City Hall or designated alternate location as required by the Public Meetings Laws of the State of Oregon.

Introduced and adopted by the City Council on January 8, 2002.

This resolution is effective on January 8, 2002.

James Bernard, Mayor

ATTEST:

Pat DuVal, City Recorder

APPROVED AS TO FORM:

Ramis, Crew, Corrigan & Bachrach, LLP



To: Mayor and City Council

Through: Mike Swanson, City Manager
Alice Rouyer, Acting Community Development Director *ACP*

From: Roosevelt Carter, Program Services Coordinator *RC*

Subject: Medical Gas Permit Fees

Date: January 8, 2002 City Council Meeting

Recommendation/Action Requested

Adopt the attached Resolution amending the City's Plumbing permit fee schedule to include fees for "medical gas" installation.

Background

References to medical gas permit fees are currently found under the "mechanical" section of the City's "Fees and Charges" schedule. Oregon Administrative Rule (OAR) 918-695-0035 requires all persons engaged in installation, alteration or repair of medical gas and vacuum systems to possess at minimum an Oregon journeyman plumber license. The proposed amendment will shift the City's medical gas permit fees to the "plumbing" section of the City's "Fees and Charges" schedule consistent with Oregon Administrative Rules. The medical gas fee amounts remain unchanged under this amendment.

OAR 918-690-0420(11) defines "medical gas" as . . . any gas and vacuum system or equipment intended for medical and dental procedures in health care and non-health care facilities within the scope of the National Fire Protection Association (NFPA) Standard 99C-1999.

OAR 918-050-0150 Medical Gas provides that: "Plumbing permit fees for medical gas shall be determined based on the value of installation costs and the system equipment, including but not limited to piping, inlets, outlets, fixtures, and appliances, and applied to the jurisdiction's fee schedule with a minimum fee. The plan review fee shall be based on a predetermined percentage of the permit fee as set by the local jurisdiction."

- ◆ **Medical Gas Permits:** Valuation shall be calculated on the value of the equipment and installation costs.
- ◆ **Medical Gas Permit Fees:** (See attached schedule)

III. D. 2

Fiscal Impact

None. These fees are currently charged under the "Mechanical/Commercial" fee schedule and are being shifted to "Plumbing."

Workload Impacts

No change.

Concurrence

-Building Dept.

-Planning Dept.

Exhibits

Exhibit A: Adopting Resolution and Fee Schedule

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MILWAUKIE, OREGON, AMENDING FEES FOR SERVICES; ESTABLISHING A MEDICAL GAS PERMIT FEE AND CLASSIFYING THE FEES IMPOSED BY THIS RESOLUTION AS NOT SUBJECT TO ARTICLE XI, SECTION 11B OF THE OREGON CONSTITUTION.

WHEREAS, ORS 447.020 and ORS 447.095 provide for plumbing conformance to the state building code and set fee schedules and inspection agreements with governmental units respectively; and

WHEREAS, OAR 918-780-0080 establishes plumbing permit fees under authority of ORS 447-020 and ORS 447-095;

NOW, THEREFORE, BE IT RESOLVED that the City of Milwaukie amends Resolution No. 17-2001, establishing a medical gas permit fee for any gas and vacuum system or equipment intended for medical and dental procedures in health care and non-health care facilities within the scope of the National Fire Protection Association (NFPA) Standard 99C-1999. The fees are:

Medical Gas Permits: Valuation shall be calculated on the value of the equipment and installation costs.

Medical Gas Permit Fees:

\$1-\$5,000	\$50.00
\$5,001-\$10,000	\$50.00 plus \$1.66 per \$100.00 over \$5K
\$10,001-\$100,000	\$133.00 plus \$10.20 per \$1,000.00 over \$10K
\$100,001 and up	\$1,051.00 plus \$7.00 per \$1,000.00 over \$100K

The City Council determines that the fees imposed by this Resolution are not taxes subject to the property tax limitations of Article XI. Section 11(b) of the Oregon Constitution.

Introduced and adopted by the City Council of the City of Milwaukie, Oregon, on January 8, 2002.

Effective Date: April 1, 2002

James Bernard, Mayor

ATTEST:

APPROVED AS TO FORM:

Pat DuVal, City Recorder

Ramis, Crew, Corrigan, Bachrach LLP



TO: Mayor and City Council

THRU: Mike Swanson, City Manager
Alice Rouyer, Interim Community Development Director *AR*

FROM: Kelly Somers, Fleet/Facility Manager *Kelly*

DATE: December 18, 2001 for January 8, 2002 Meeting

RE: Purchase of 10-Yard Dump Truck

Action Requested

Authorize the City Manager to sign purchase orders totaling \$90,000 for the purchase of a used cab/chassis truck equipped with a lift system and 10-yard dump box.

Background

The Fleet Service Vehicle Replacement Program and the 2002-2006 CIP (Capital Improvement Program) includes the replacement of the 1985 GMC 10-yard dump truck. The existing truck is 17 years old and is nearing the time when major repairs will be required to maintain it in operating condition.

The current 10-yard truck is used almost every day as support for the street sweepers and to remove the spoils from the Johnson Creek facility yard and haul them to the land fill area or County transfer station, as necessary. The City is required to dump materials in a prescribed manner in order to meet Federal requirements through the National Pollution Discharge Elimination System (NPDES) program. Among other things, this program outlines requirements and scheduling for the annual cleaning of all catch basins and manholes and disposal of all material in a proper manner. The truck is shared between the different Public Works Operations divisions and is in consistent use. Given the regular use of this vehicle, staff does not believe that it would be feasible or economical to co-purchase this truck with another local government agency or rent a similar vehicle for short periods of time.

Staff is proposing that Fleet Services be approved to find a used, late model, low mileage cab/chassis truck for purchase at a reduced cost, compared to new.

III. E. 2

With the current economic conditions, staff believes that a used vehicle will be readily available. A late model dump truck is expected have a life span of 10 years or more. Given the NPDES requirements, the truck also needs to be equipped with a lift system allowing for proper handling of waste disposal boxes from the sewer cleaner vacuum truck and street sweeping waste. Purchase of a late model vehicle rather than a new vehicle will allow for the purchase to stay within budget, and allow for the truck to be equipped with the proper lift system.

Approved funding and projected costs are listed below:

- **FY 2001/2002 Fleet replacement budget for 10-yard dump truck: \$90,000**
- **Projected Costs:**
 - A. Stellar Dump System and 10 yd. dump body—installed: \$33,000**
 - B. Used cab/chassis truck with 46,000 GVW: \$57,000**
 - C. Trade allowance for the existing truck may offset total costs, plus or minus \$10,000**

Concurrence

Fleet/Facility Services consulted with all Public Works Operations divisions, Clackamas Fire District #1, and the Interim Community Development Director about the proposed purchase.

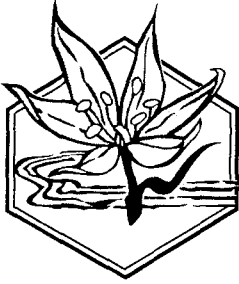
Fiscal Impact

The proposed \$90,000 purchase of a dump truck was approved by the Budget Committee and Council in June 2001 in the FY 2001/2002 budget and the 2001-2006 CIP.

Alternatives

City Council has the following alternatives:

1. Authorize the City Manager to sign purchase orders totaling \$90,000 for the truck and required accessories.
2. Request staff to clarify or amend the purchase proposal.
3. Do not authorize the City Manager to sign purchase orders totaling \$90,000 for the truck and required accessories.



**NORTH
CLACKAMAS**
PARKS & RECREATION
DISTRICT

December 19, 2001

To: City of Milwaukie
Mayor and City Council members

From: Joan Young, Director *Joan Young*
Milwaukie Center, division of N.C.P.R.D.

Re: Center/Community Advisory Board appointment

The Center/Community Advisory Board has been actively recruiting for new members who reside in the City of Milwaukie to serve on the Board. Currently three of the nine City-appointed positions are open on the Board (Board roster attached).

Recently an application for Board membership has been received from Sharon Phillips (application attached). Sharon has attended the November and December Center/Community Advisory Board meetings. Board members interviewed Sharon at the December 14, 2001 meeting. At that meeting, the Board voted unanimously to recommend approval of Sharon Phillip's application for membership.

On behalf of the Center/Community Advisory Board, I request that the City of Milwaukie City Council consider Sharon Phillip's application for Center/Community Advisory Board membership and take action on the Board recommendation. Sharon would be appointed to Position 7, with the term running through March 2004.

Thank you.

www.co.clackamas.or.us/ncprd

Administration Office
11022 SE 37th Avenue
Milwaukie, OR 97222
503-794-8002
fax: 503-794-8005

Aquatic & Recreation Services
7300 SE Harmony Road
Milwaukie, OR 97222
503-794-8080
fax: 503-794-8085

Milwaukie Center
5440 SE Kellogg Creek Drive
Milwaukie, OR 97222
503-653-8100
fax: 503-794-8016

Parks Maintenance Office
9909 SE 40th Avenue
Milwaukie, OR 97222
503-794-8030
fax: 503-794-8087

A service district
of Clackamas County

III. F. 2

Center/Community Advisory Board
 Membership Status
 2001-2002

City Appointments
Positions 1 thru 9

<u>POSITION</u>	<u>Term Expires</u>
Position 1 Alicc Neely 5925 SE Kent 97222 503-654-7178	3/04
Position 2 Molly Jo Hanthorn 12014 SE 19th 97222 503-654-3587	3/02
Position 3 Stanley Keltz 12250 SE 31 st Pl. #80 97222 503-654-4610	3/03
Position 4 Joan Staley 10905 SE 52 Ave 97222 503-654-3036	3/04
Position 5 Dolly Macken-Hambright 12258 SE Grove Loop 97222 (H)503-659-7582 (W)503-659-8908	3/02
Position 6	3/03
Position 7	3/04
Position 8 Janet Witter 4515 SE Adams 97222 503-654-0342	3/02
Position 9	3/03

District Appointments
Positions 10 thru 18

<u>POSITION</u>	<u>Term Expires</u>
Position 10 Kim Buchholz 12705 SE River Rd Milw 97222 (w) 503-652-6233	10/02
Position 11 Mary Siberz 8595 SE Fuller Rd. #3 Portland 97266 503-771-4734	10/03
Position 12 James (Jim) McCready 15650 S.E. Hanwood Lane 97267 503-654-1048	10/03
Position 13 Joan Newman 13557 SE Kuehn Rd 97222 503-654-4502	10/04
Position 14 Carol Storment 2975 S.E. Walta Vista Ct. 97267 503-654-0931	10/03
Position 15 Eleanor Johnson 4343 SE Robin Rd. 97267 503-654-4420	10/03
Position 16 Judith Garvey 13630 SE 145 th Ave Clackamas 97015 503-558-0299	10/04
Position 17 Ben Tabler 14741 SE 132 nd Ave. Clackamas 97015 503-698-3640	10/02
Position 18 Marc Burnham 8787 SE Owen Dr Portland 97266 503-653-8570 cell - 503-807-9955	10/03

MILWAUKIE CENTER
a division of North Clackamas Parks and Recreation District
5440 SE KELLOGG CREEK DRIVE
MILWAUKIE, OR 97222
(503) 653-8100

APPLICATION - CENTER/COMMUNITY ADVISORY BOARD

NAME Sharon Phillips

ADDRESS: 11028 SE 28th Ave Milw 97222

TELEPHONE: 503-653-8926 E-MAIL: _____

ADDRESS IN: City of Milwaukie Park District Outside City _____

PREVIOUS APPOINTMENTS, OFFICES, BOARD EXPERIENCE: Co/Chair
Historic Milw NHA Assoc. also Treasurer

EMPLOYMENT OR PROFESSIONAL ACTIVITIES: SS Disabled
Type I Diabetic 27 yrs - leukemia 1988

OTHER COMMUNITY AFFILIATIONS OR ACTIVITIES: Milw Festival
Dance Co/Chair & Milw Yesterday memories

ARE YOU AVAILABLE FOR REGULAR MEETINGS: yes - if
bus is available to me

WHAT ARE YOUR SPECIAL INTERESTS, GOALS FOR THE CENTER: _____
Helping the disabled and giving them
choices. Helping the older person to
have a nice day

OTHER BACKGROUND OR INPUT YOU FEEL WOULD BE BENEFICIAL TO THIS
COMMITTEE OR COMMITTEES: Tim Interested in health
issues & talking to people everyone
is different

This information will be kept on file. Please feel free to attach any additional background information you think would be of value.

Thank you.

Sharon Phillips
Signature

11/8/01
Date



TO: Mayor and City Council

THRU: Mike Swanson, City Manager

FROM: Alice Rouyer, Interim Community Development Director *AR*

DATE: December 26, 2001 for the January 8, 2002 meeting

RE: Reimbursement District Code Amendments—MMC Section 13.30.140(B)

Action Requested

Approve an ordinance clarifying and amending the City's reimbursement district code provisions.

Background

The City Attorney recently reviewed the City's reimbursement district code provisions and advised staff to make a minor amendment to one of the sections. The City Attorney's office has asked staff to clarify that reimbursement districts are to be considered an alternative way to finance the cost of street, water, storm sewer or sanitary sewer improvements that are applied in lieu of a Local Improvement District (LID). As a charge in lieu of a local improvement assessment, the reimbursement payment is not considered a systems development charge (SDC) and therefore not subject to the procedural rules applicable to SDCs, as defined in state statutes.

The City Attorney believes that the following amendment is needed to make the code consistent with state statutes and to clarify the provision in the event that property owners have questions in the future:

Bold Underline Indicates New Text in the Section Below

Milwaukie Municipal Code Section 13.30.140(B):

B. **The reimbursement fee is in lieu of a local improvement district charge for the improvements installed pursuant to the**

VI. A. 2

reimbursement district agreement. *The reimbursement fee is not intended to replace or limit any other fee or charge collected by the city.*

Concurrence

Staff is forwarding this amendment to Council upon advice from the City Attorney.

Fiscal Impact

No direct fiscal impacts result from this amendment. The amendment clarifies the provision so that it is consistent with the original intent to keep the reimbursement payments separate and distinct from SDCs.

Alternatives

City Council has the following alternatives:

1. Approve the proposed amendment.
2. Request staff to clarify or amend the proposal.
3. Do not approve the proposed amendment.

Exhibits

Exhibit A: Adopting ordinance attached amendment.

Exhibit B: Memo from City Attorney Recommending Amendment

EXHIBIT A

ORDINANCE NO. _____
MILWAUKIE, OREGON

AN ORDINANCE OF THE CITY OF MILWAUKIE, OREGON AMENDING SECTION 13.30.140.B OF THE MILWAUKIE MUNICIPAL CODE IN ORDER TO CLARIFY THE DEFINITION OF REIMBURSEMENT FEES.

WHEREAS, the City of Milwaukie Reimbursement Districts Ordinance was adopted in May 2000 by Ordinance #1868; and

WHEREAS, Reimbursement Districts are an alternative way to finance the cost of street, water, storm sewer or sanitary sewer improvements in lieu of a Local Improvement District (LID); and

WHEREAS, the amendment to the Reimbursement District Ordinance is needed to clarify the definition of reimbursement fees and to be consistent with state statute;

NOW, THEREFORE THE CITY OF MILWAUKIE, OREGON ORDAINS AS FOLLOWS:

Section 1: Section 13.30.140.B of the Milwaukie Municipal Code shall be amended to read as follows:

Collection and payment—Other fees and charges.

A. The reimbursement fee is in lieu of a local improvement district charge for the improvements installed pursuant to the reimbursement district agreement. The reimbursement fee is not intended to replace or limit any other fee or charge collected by the city.

Section 2: The City Council determines that the fees authorized by this Ordinance are not taxes subject to the property tax limitations of Article XI, Section 11(b) of the Oregon Constitution.

Read the first time on _____, and moved to second reading by _____ vote of the City Council.

Read the second time and adopted by Council on _____

Reimbursement District Amendments
December 26, 2001 for January 8, 2002 Meeting

VI. A. 4

James Bernard, Mayor

ATTEST:

APPROVED AS TO FORM:
Ramis, Crew, Corrigan & Bachrach, LLP

Pat DuVal, City Recorder

City Attorney

G:\muni\Milwaukie\reimbursement district ordinance amendments\adopting ordinance

EXHIBIT B

VI. A. 5

RAMIS
CREW
CORRIGAN &
BACHRACH, LLP

Practicing as
Hibbard Caldwell Schultz
Ramis & Crew
in Oregon City

ATTORNEYS AT LAW

1727 N.W. Hoyt Street
Portland, Oregon 97209

(503) 222-4402
Fax: (503) 243-2944

RECEIVED

DEC - 3 2001

CITY OF MILWAUKIE
PLANNING DEPARTMENT

MEMORANDUM

TO: Mike Swanson, City Manager, City of Milwaukie
Alice Rouyer, Community Development Director
Dennis Lively, City Engineer

FROM: Timothy V. Ramis, Gary Firestone, City Attorney's Office

DATE: November 30, 2001

RE: Reimbursement District Code Provisions

The City's reimbursement district code provisions are intended to set up reimbursement districts as an alternative to local improvements. As a charge in lieu of a local improvement assessment, the reimbursement payment under the reimbursement district code provisions is not considered a systems development charge and therefore not subject to the procedural rules applicable to SDCs. ORS 223.299.

At a recent seminar, we heard an attorney refer to a reimbursement district payment as an SDC. We reviewed the City's code to determine whether the City's reimbursement district payment is properly considered to be a charge in lieu of a local improvement district charge and therefore not an SDC. Although we conclude that the code is defensible as written, it could and should be clarified. MMC 13.30.140.B provides: "The reimbursement fee is not intended to replace or limit, and is in addition to, any other fees or charges collected by the city." We recommend that this provision be amended to read:

B. The reimbursement fee is in lieu of a local improvement district charge for the improvements installed pursuant to the reimbursement district agreement. The reimbursement fee is not intended to replace or limit any other fee or charge collected by the city.



To: City Council, Acting as Local Contract Review Board

Through: Mike Swanson, City Manager

From: Esther L. Gartner, IST Manager

Subject: Rejection of All Proposals for "Computer Workstation and Server Hardware" RFP

Date: December 28, 2001

Action Requested

Staff requests that Council, acting as the Local Contract Review Board, reject all six proposals submitted in response to the recent "Computer Workstation and Server Hardware" Request for Proposals (RFP) conducted by the Information Systems and Technology (IST) Department in early December. The recommendation for rejection is based on the City's public contracting rule (OAR 137-30-102(2)(b) (1991) adopted by reference) which states:

- (2) *Rejection criteria. Reasons for rejecting all bids or proposals include but are not limited to finding that:*
- (b) *The price, quality, or performance presented by the lowest or best responsible bidder is, in the opinion of the public agency, too costly or of insufficient quality to justify acceptance of the bid or proposal.*

The IST Department has made the following determinations based on the six submitted proposals:

- Only Compaq has met the exact specifications of both server and workstation hardware equipment as specified in the RFP, thus earning the highest point score on the evaluation rating,
- The City can save over \$34,000 (\$16,000 in leasing costs + \$18,000 in server costs) by purchasing the same equipment through a State contract instead of leasing the workstation and server hardware.

VI. C. 2

Therefore, the Local Contract Review Board can reject all proposals and find that accepting any of the proposals would be too costly to justify acceptance because the same equipment can be acquired for \$34,000 less through the state contract.

The Local Contract Review Board may also justify the rejection of all bids based on a finding that it is in the best interest of the City to do so.

Background

The IST Department conducted a Request for Proposals (RFP) to solicit new computer workstation and server hardware from qualified vendors for the City. The original plan to utilize an RFP process was developed because the State contract does not envision a lease and because the IST Department did not have funding for a purchase. However, a funding solution using City funds has been identified that will allow the city to purchase the equipment for less than the total cost of the lease. It therefore is feasible to utilize the State contract. Before the alternate funding was identified, the RFP was drafted, reviewed by the City's attorney and made public on December 3rd. It closed ten days later on December 14th with six sealed responses. The RFP contained language that allows the City to reject any or all proposals for good cause. (The actual language states "*The City reserves the right to accept or reject any or all proposals or to waive any specification or requirement if such waiver or rejection is deemed to be in the best interest of the City,*" which can be found on pages 1, 5, 8 and 10 of the RFP.)

The RFP asked respondents to submit hardware pricing for workstation and server equipment as well as two leasing options, a standard four-year lease and a "Tech Refresh" lease. (A "Tech Refresh" lease would allow the City to replace any or all of its outdated workstation and server hardware on the lease in the 36th month of the contract.) Evaluation of all submitted proposals yielded the following results:

Vendor	Quality of Equipment (40%)	Quality of Service (40%)	Costs (10%)	Contract Terms (10%)	Total Rating Points (100%)
Compaq	40	40	8	4	92.0
Dell	26	34.8	9	3.5	73.3
FEI America	23.6	32.8	7.1	3.5	67.0
US Micro	25.2	27.2	4.3	3	59.7
McLoughlin Computers	24.8	27.2	3.6	63.6	
Gateway	12.8	17.6	4.7	3.5	38.6

The FY 2001-02 budget included the first year of a proposed four year lease-purchase of the equipment. However, the Administrative Services Fund, owing to past interdepartmental charges that exceeded costs, contains sufficient money to effect a purchase, eliminating the need to fund a lease in the next three years. (Those excess funds could be calculated against future charges, thus reducing the transfers.) The savings from this transaction would be \$16,000 in leasing costs. The proposed

transaction has been reviewed with and approved by the City's Auditor. Therefore, since a purchase option is more cost-effective for the City, the IST Department is recommending the rejection of all submitted proposals in favor of a purchase off one of the State's technology contracts.

Fiscal Impact

The City has already budgeted \$70,000 during the current fiscal year to acquire workstation and server hardware equipment pursuant to a proposed four year lease. All proposals received for hardware equipment and leasing costs were under the annual budgeted amount. The fiscal impact to the City would create the following leasing cost savings over a four year period.

Vendor	Dell	Compaq	FEI America	US Micro	McLoughlin Computers	Gateway ³
Workstation Costs	\$77,570.00	\$88,000.00	\$115,610.00	\$104,980.00	\$142,100.00	\$104,300.00
Server Costs	\$55,021.00	\$90,537.30	\$94,853.00	\$127,895.00	\$142,607.75	\$0.00
Total Costs	\$132,591.00	\$178,537.30	\$210,463.00	\$232,875.00	\$284,707.75	\$104,300.00
4-Year Leasing Information						
Annual Rent	\$36,698.00	\$44,634.32	\$58,201.42	\$64,040.63	\$0.00 ²	\$31,594.00
Annual Interest	\$5,044.00	\$4,738.38	\$5,585.67 ¹	\$5,821.88	\$0.00	\$0.00
Total Annual Lease Payment	\$41,742.00	\$49,372.70	\$58,201.42	\$64,040.63	\$0.00	\$31,594.00
Total Cost of Lease	\$166,968.00	\$197,490.80	\$232,805.68	\$256,162.52	\$0.00	\$0.00
Total Lease Savings	\$20,176.00	\$18,953.50	\$22,342.68	\$23,287.52	\$0.00	\$22,076.00

¹ FEI America incorrectly stated its annual interest payment. According to calculations based on pricing given the annual interest payment would be \$5,585.67.

² Leasing information is incorrect as listed in the proposal and would need to be recalculated by vendor.

³ Only proposed a workstation hardware solution, no servers. Gateway also did not record its annual interest payment. According to calculations based on pricing given the annual interest payment would be \$5,519.

The Compaq Corporation has submitted an amended proposal with updated pricing. Based on this amended proposal the cost matrix would now be as follows:

VI. C. 4

Vendor	Dell	Compaq
Workstation Costs	\$77,570.00	\$88,000.00
Server Costs	\$55,021.00	\$72,175.52
Total Costs	\$132,591.00	\$160,175.52
4-Year Leasing Information		
Annual Rent	\$36,698.00	\$40,043.88
Annual Interest	\$5,044.00	\$4,244.65
Total Annual Lease Payment	\$41,742.00	\$44,288.53
Total Cost of Lease	\$166,968.00	\$177,154.12
Total Lease Savings	\$20,176.00	\$16,978.60

Work Load Impacts

If rejecting all proposals in favor of purchasing from State contract
 Staff would have to send rejection letters to all proposers.

If accepting a proposal from the RFP process (Compaq)

The work load impact to staff would be to negotiate leasing documents with the successful proposer. Staff would still need to convert submitted quotes into purchase orders and submit to the successful proposer awardee for shipment of equipment.



To: City Council, Acting as Local Contract Review Board

Through: Mike Swanson, City Manager

From: Esther L. Gartner, IST Manager

Subject: Purchase of Computer Hardware off State Compaq Contract

Date: December 28, 2001

Action Requested

The Information Systems and Technology (IST) Department respectfully requests Council to authorize the City Manager to sign an agreement for the purchase of Compaq computer workstation and server hardware through an existing State contract in the amount of \$132,591.00.

Background

The IST Department conducted a Request for Proposals (RFP) to solicit new computer workstation and server hardware from qualified vendors for the City. This memorandum assumes that the Local Contract Review Board will have rejected all proposals in favor of making a purchase through a state contract. The IST Department recommends purchasing all the proposed hardware equipment from through the State's contract with the Compaq Corporation, number 0088, for the following reasons:

- ◆ Compaq meets and/or exceeds all the City's workstation and server hardware equipment criteria. The workstation and server hardware equipment criteria are the same as specified in the City's RFP (see Summary of Evaluation Rating for All Proposal Respondents below)
- ◆ The City already has a strong investment in the Compaq ProLiant server line (currently seven in use with six additional servers proposed).
- ◆ The City currently utilizes the Compaq Insight Manager pre-failure management software to monitor the hardware status of all servers. Purchasing additional Compaq servers that integrate into the current network structure and utilize the pre-failure management software would allow the IST Department to remotely monitor all server platforms without travelling between the buildings.

The Compaq Insight Manager also monitors and reports on twice as many subsystems as its nearest competitor.

- ◆ The City's current experience with seven Compaq servers has been one of reliability and stability. The Compaq Insight Manager has detected only three pre-failure conditions in the past four years. Two of those conditions were redundant power supplies and one was a hard drive failure, which were all easily remedied by Compaq field support and IST staff. Due to the pre-failure warnings and the rapid "hot" fixes none of the servers suffered any downtime or outages in the past four years. (Hot swappable parts are parts that can be replaced while the server is still operational, thus eliminating any downtime for repairs and any loss of data.)
- ◆ The IST Department proposes to distribute the Insight Manager to all Compaq Desktops platforms in addition to the server platforms to remotely manage the entire City computer network environment.
- ◆ The new Compaq Evo desktops were rated number one in the industry at the recent COMDEX exposition and are comparable in price to their competitor's workstations. These workstations also come prebundled with Altiris imaging software, which allows the IST staff to remotely install and configure a standard configuration of software onto each desktop. With this capability IST staff can apply a standard image, in addition to custom images (departmental software, etc.), to multiple workstations simultaneously, thus reducing the time from box to desktop. The other respondents do not offer this value-added service.
- ◆ Compaq servers are the industry standards for stability, reliability, service and manageability compared to its nearest competitor, whose critical internal components (motherboard, I/O cage, CPU and RAM subsystems) are difficult to access and replace. Compaq spends three times the Research and Development dollars than its nearest competitor on hardware and software design and development.
- ◆ Compaq is currently the only respondent to offer an extended warranty on their server hardware past the traditional three-year warranty. The City currently is utilizing extended warranties on its three main servers, in which it has already replaced a failed redundant power supply (one of three incidents mentioned above). Since servers tend to have a longer life span than workstations (about five to six years), it is important to have extended coverage for the hardware parts that are wearing.
- ◆ Compaq is the only vendor currently offering the faster 15,000 rpm hard drives as compared to the 10,000 rpm hard drives proposed by the remaining five respondents. These drives spin much faster, thus allowing faster access to data stored on the drives.
- ◆ The City is moving towards a managed mass storage data system called a Storage Area Network (SAN) within the next couple of years. The Compaq servers are currently the only solution that allow the hard drives of the servers to be removed and placed into the SAN appliance, thus reducing the costs of implementing the mass storage solution and utilizing the current investment in technology. (This makes purchasing the new 15,000 rpm drives important in the migration plans of the City.)

The entities from which the City can purchase through the state contract are similar to the ones that submitted proposals. To assist the Local Contract Review Board in evaluating the options available under the state contract, the following provides staff's evaluations of the proposals that were submitted. Although the City is proceeding through the state contract only if it rejects all proposals, the evaluation of the proposals is useful in determining which entity the City should purchase from through the state contract.

Summary of Evaluation Rating for All Proposal Respondents

Vendor	Quality of Equipment (40%)	Quality of Service (40%)	Costs (10%)	Contract Terms (10%)	Total Rating Points (100%)
Compaq	40	40	8	4	92.0
Dell	26	34.8	9	3.5	73.3
FEI America	23.6	32.8	7.1	3.5	67.0
US Micro	25.2	27.2	4.3	3	59.7
McLoughlin Computers	24.8	27.2	3.6	8	63.6
Gateway	12.8	17.6	4.7	3.5	38.6

Fiscal Impact

The City will save more than \$16,000 over a four-year period by rejecting all the leasing proposals from the City's recent "Computer Workstation and Server Hardware" RFP and proceeding with a purchase directly from the State contract. The FY 2001-02 budget included the first year of a proposed four-year lease-purchase of the equipment. However, the Administrative Services Fund contains sufficient money to effect a purchase, eliminating the need to fund a lease in the next three years. The savings from this transaction would be \$16,000 in leasing costs. The proposed transaction has been reviewed with and approved by the City's Auditor. The IST Department will offset the purchase by \$70,000, which represents the current fiscal year's budgeted "Tech Refresh" dollars.

The comparative proposals for workstation and server hardware equipment as proposed through the City's recent RFP are as follows. These prices reflect actual costs whether acquired through a purchase from the State contract or by the proposed leasing solution.

VI. D. 4 ort – IST: Consent to Purchase City's Computer Equipment from State Contract

Vendor	Dell	Compaq	FEI America	US Micro	McLoughlin Computers	Gateway ³
Workstation Costs	\$77,570.00	\$88,000.00	\$115,610.00	\$104,980.00	\$142,100.00	\$104,300.00
Server Costs	\$55,021.00	\$90,537.30	\$94,853.00	\$127,895.00	\$142,607.75	\$0.00
Total Costs	\$132,591.00	\$178,537.30	\$210,463.00	\$232,875.00	\$284,707.75	\$104,300.00
4-Year Leasing Information						
Annual Rent	\$36,698.00	\$44,634.32	\$58,201.42	\$64,040.63	\$0.00 ²	\$31,594.00
Annual Interest	\$5,044.00	\$4,738.38	\$5,585.67 ¹	\$5,821.88	\$0.00	\$0.00
Total Annual Lease Payment	\$41,742.00	\$49,372.70	\$58,201.42	\$64,040.63	\$0.00	\$31,594.00
Total Cost of Lease	\$166,968.00	\$197,490.80	\$232,805.68	\$256,162.52	\$0.00	\$0.00
Total Lease Savings	\$20,176.00	\$18,953.50	\$22,342.68	\$23,287.52	\$0.00	\$22,076.00

¹ FEI America incorrectly stated its annual interest payment. According to calculations based on pricing given the annual interest payment would \$5,585.67.

² Leasing information is incorrect as listed in the proposal and would need to be recalculated by vendor.

³ Only proposed a workstation hardware solution, no servers. Gateway also did not record its annual interest payment. According to calculations based on pricing given the annual interest payment would be \$5,519.

The Compaq Corporation has submitted an amended proposal with updated pricing. The quoted prices for the sale are available through the state contract. Based on this amended proposal the cost matrix would now be as follows:

Vendor	Dell	Compaq
Workstation Costs	\$77,570.00	\$88,000.00
Server Costs	\$55,021.00	\$72,175.52
Total Costs	\$132,591.00	\$160,175.52
4-Year Leasing Information		
Annual Rent	\$36,698.00	\$40,043.88
Annual Interest	\$5,044.00	\$4,244.65
Total Annual Lease Payment	\$41,742.00	\$44,288.53
Total Cost of Lease	\$166,968.00	\$177,154.12
Total Lease Savings	\$20,176.00	\$16,978.60

Work Load Impacts

Choosing Compaq hardware equipment

Servers

The City has a significant investment in the Compaq ProLiant server line, which has not experienced a hardware-based outage in the four plus years they have been in service. These current servers are currently overburdened (not enough disk space, memory and processor speed) but are still serving the needs of the staff adequately. However, upgrades to key software and implementation of the proposed Management Information Systems (MIS) Software will force the City to purchase additional servers to both distribute the current (and proposed) processing load and accommodate substantial growth of data storage. (The demands for data storage has tripled in the last two years alone and is anticipated to grow exponentially as more automated systems are put in place.) Monitoring and management of these server platforms is essential to the IST Department to ensure both the staff and the public have access to information in a timely manner. This requires a stable and reliable platform with key redundant components that can be accessed and replaced easily, thus avoiding (or minimizing) user downtime. By purchasing the same Compaq ProLiant servers loaded with the free Insight Manager, the IST Department will be able to effectively monitor all pre-failure events across all server platforms and all buildings, averting a catastrophic server outage.

The IST Department has a strong familiarity and experience with components and subsystems of the Compaq server line. This familiarity and experience will greatly reduce the installation, configuration and support time required to maintain the evolving server network environment. The IST staff will need to move and reload key applications on the new servers to distribute the data processing load and balance the growth of data on disk drives.

Workstations

The IST staff will be able to save significant time configuring 100 workstations using the Altiris imaging software, which comes prebundled on the Compaq workstations. The IST Department estimates it will be able to deploy 100 workstations in half the time of any competitor's workstation by using the Compaq box with the preloaded imaging software. The IST staff will also be able to load the Insight Manager on each workstation to monitor pre-failure conditions on the PCs as well as the server, thus alerting IST staff to failing parts before they become catastrophic. (In the past three and half years, the City's 75 plus Compaq workstations have experienced only two failures. They both were failed keyboard controller errors and required the system boards to be replaced.)

Choosing another computer hardware vendor

Servers

Choosing a server line other than Compaq will mean losing the ability to effectively manage and monitor the entire server platform network with one software utility tool from one location. It will also mean using older technology and the loss of extended warranties after the initial warranty has expired. This would require IST to pay time

VI. D. 6

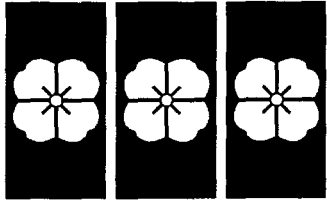
port – IST: Consent to Purchase City's Computer Equipment from State Contract

and materials and possibly experience a catastrophic outage while waiting for parts to be delivered once the initial warranty has expired. There will also be a steeper learning curve for the IST staff to learn internal components and subsystems of a competitor's product.

Workstations

The IST staff would lose significant time (weeks) trying to install, configure and deploy 100 workstations without imaging software installed on the PCs. Only Compaq bundles the Altiris imaging software free with its workstations. Choosing a non-Compaq workstation would also prohibit the IST Department from monitoring and managing the pre-failure events on all networked workstations from a central location. This may mean the difference of preventing a failure with adequate warning or responding to failure and a subsequent PC outage.

C I T Y O F



MILWAUKIE

Leading Library Board

VII. A / November minutes

November 26, 2001 6:30 PM
Leading Library

Meeting called by: Sue Trotter

Attendees: Attendees: Anna O'Guinn, Shannon Scott, Sue Trotter, and Ed Zumwalt.

Absent: Mark Docken, Pat Healy, Tom Hogan

Staff: Cynthia Sturgis

Agenda topics

Approval of minutes

Approved as written.

Librarian's report

Proposed parks/library district : County Counsel has advised that the overlapping of districts is illegal. The joint parks/library will continue looking at other options. The LINCC planning committee plans to continue working on funding needs for library network members and a new distribution formula. Their recommendations will be discussed at the January meeting of the network board (LNIB)

The city manager has asked the library management team for a proposal for expanding library hours. The librarians are working on several options that will expand morning hours, closing hours for Friday and Saturday, and extending Sunday hours. The proposals range in cost from about \$10,000 to over \$20,000. A major concern is the financial ability to continue expanded hours in the future.

Action: The Library Board passed a motion supporting expanded hours for the library but not within the present budget.

VII. A 2

Facility study

Consultant Dallas Shaffer has scheduled two meetings with the library planning committee for January 30 and 31, 2002. She would like to use the first meeting as an orientation for the group and will present a preliminary facility needs report based on previous information provided by staff, the library's long range plan, and Oregon library standards.

Pat Healy and Cynthia will be contacting prospective committee members during December and outlining a workplan for the group.

Board members asked Cynthia to invite Kelly Somers to the January meetings because of his expertise as facilities supervisor and invaluable information that he has provided the Board for this project.

The Board decided to hold their January business just prior to the Wednesday, January 30th meeting with Dallas Shaffer and the planning committee. Time is tentatively set for 6:00 pm.

Parking needs

In order to make a recommendation for future parking needs if the library is expanded in the present site, the Board would like to know if there is a code, formula, or guideline for determining how much space to allocate for parking. Members asked the librarians to research other libraries that have had building expansions to see what guidelines they used.

December meeting?

The December meeting is cancelled.

North Clackamas Parks and Recreation District
Milwaukie Center
Center/Community Advisory Board
Minutes of Friday, Nov 9, 2001

Members Present: Marc Burnham, Joan Staley, Mary Siberz, Janet Witter, Carol Storment, Joan Newman, Ben Tabler, Stan Keltz, Eleanor Johnson, Judith Garvey

Excused: Jim McCready, Molly Hanthorn, Alice Neely

Guests Present: Sharon Phillips

Staff Present: Joan Young, Cheryl Nally, Suzanne Bader, NCPRD Community Relations Coordinator

I. Call to Order: Chair Eleanor Johnson called the meeting to order at 10:04 am.

II. Minutes: The minutes of October 12, 2001 were moved to be approved by Carol Storment and seconded by Janet Witter. Motion carried.

III. Guests: Suzanne Bader presented update on NCPRD Master Plan. She presented Discussion Papers 1, 2, 3. Discussion Paper #3, October 26, 2001, the result of random house survey. There were 841 questionnaires distributed, with 479 questionnaires completed and returned. The results formed a pattern of activities most people would like to have available in this community such as walking areas, nature walks, family activities, swimming outdoors, etc. Upcoming workshops shall consider plans and policies. Agenda shall include prioritizing facility needs, parks and sports fields, looking at private facilities as well as public. Looking at areas in need of new parks. The workshops will be held: Saturday, Nov 10, 2001, 10-12 noon, Sunnyside Village Center, 13793 SE Sieben Way Parkway and Tuesday, Nov 3, 2001, 7-9 pm, Milwaukie Center. Copies of the most recent Master Plan newsletter and survey questions were handed out which members were encouraged to fill out and return. Next phase of the Master Plan process shall be on how to pay for wanted services.

Joan Young introduced Sharon Phillips who has interest in becoming a member of the Board. Sharon states she has interest in the needs of seniors and disabled and is a long time Milwaukie resident, involved in helping preserve the history of Milwaukie.

IV. Correspondence: None.

V. Board and Committee Reports:

North Clackamas Parks and Recreation Advisory Board (DAB) – Marc Burnham has been recommended for approval by the Parks Board as representative from the Center/Community Advisory Board. It now goes to the Board of County Commissioners for final approval. Eleanor Johnson reported that LaSalle High School is asking to be involved in helping develop a walking path in North Clackamas District Park, just south of the Aquatic Park on Harmony Road. Volunteer students would be involved as a part of their Community Service Program.

VII. B. 2

Budget Finance – Joan Young stated that the budget is in the planning process.

Programs and Services – Joan Staley and Cheryl Nally gave a report on the Program and Services Committee meeting this morning with Lois Fammatre from Clackamas County Senior and Disabled Services Division, Adult Protective Services Department. She handed out pamphlets on how to get involved in client issues in Adult Protective Services and Elder Abuse.

Nutrition Transportation – Ben Fabler stated the committee has not had a meeting this month.

Building Review – Stan Keltz stated he had no report.

History – Janet Witter stated she had no report.

VI. Other Reports:

Friends of the Milwaukie Center, Inc. – Report given by Eleanor Johnson. All 140 Entertainment Books 2002 have been sold, with proceeds supporting the Endowment Fund.

Lumberjack Breakfast on Nov 5 was a success with 450 people attending and a lot of wood got cut for the emergency firewood program. A publicity piece in the Oregonian about the need for lumber for the Firewood Program has resulted in increased donations of wood.

VII. Director's Report:

Joan Young reported that because of lower than expected tax revenues, the state will be looking at severe reductions in the government budgets. This includes possible plans for cutting back or canceling Oregon Project Independence, a program that gives assistance to seniors to remain in their own homes rather than be institutionalized. At the Center, OPI money supports "A Place at the Center" respite program and Meals on Wheels. There is also talk of reducing the budget on nursing home reimbursement. Joan encouraged board members to contact legislators reminding them of senior needs and the issue of reducing these programs eventually increases seniors needs and the need for increased and more expensive care.

VIII. Information/Announcements:

Cheryl Nally reported that the flu shot clinic served 418 people. The clinic was well organized this year. Over 100 clients had glaucoma eye tests, which were provided at the same time as the flu shots. The Adventist Health van provided several health check services and it served over 100 clients on the day it was at the Center.

IX. Adjourn: Meeting adjourned at 11:07 am by Eleanor Johnson, chairperson.

Submitted by: Mary Siberz, Secretary

North Clackamas Parks and Recreation District
MILWAUKIE CENTER DIVISION
Monthly Report for November, 2001

Programs and Services:

The Milwaukie Center provides numerous Activity and Interest Groups to assist older adults with like interests to gather and be involved in what they enjoy. Folks join in options such as daytime Bingo, pool, singing, crafts, card games, wood carving and stamp collecting. In the last year alone, people participated in eighteen different choices nearly 38,000 times at the Center.

Around 2,000 of the north Clackamas area's most frail older adults never step foot in the door of the Milwaukie Center and yet receive services to assist them to remain in their homes for as long as possible. The Center provides around a dozen different services – from transportation, to grocery shopping, to meals on wheels, to senior companions, to home visit assessments and more. Some of these folks may utilize only one of these services where others use several of the services to assist them.

Classes and workshops at the Milwaukie Center during the last fiscal year generated 26,165 student hours of leisure learning. Placed end-to-end, 'round the clock, those hours are the equivalent of well over 1,000 days (1,090 to be exact)-- or nearly 3 YEARS' worth of fitness, dance, writing and art activity!

Fund-raising:

Four hundred fifty hungry people gobbled an all-you-can-eat pancake breakfast at the annual Lumberjack Breakfast early November. Milwaukie Rotary Club and Friends of the Milwaukie Center, Inc. combine efforts to fund-raise and to split and cut wood for the Emergency Firewood service through the Center. The Friend's proceeds will be applied to further the development of the Sara Hite Memorial Rose Garden.

At the Famous Thanksgiving Dinner on November 18, a complete Thanksgiving Dinner, from turkey to pumpkin custard, awaited an enthusiastic group of 230 people looking to hone their appetites for their own Thanksgiving day feasts. Donations from Columbia Meat Company and Food Service of America allowed all proceeds to support the Meals on Wheels services through the Milwaukie Center. The Nutrition Program thanks all who attended and all who volunteered to make this a fantastic event.

The Friends of the Milwaukie Center Endowment Committee sold 140 Entertainment 2002 books this fall. From each book sold, \$8 will be applied to the Endowment Fund to help future funding of the Milwaukie Center.



To: Mayor and City Council

Through: Mike Swanson, City Manager
Michelle Gregory, Neighborhood Services Manager

From: Jason Wachs, Program Specialist

Subject: Grant Program Update

Date: December 26, 2001

Action Requested

No action is requested. The attached report is an update on the Neighborhood and Social Service Grant Program.

Background

As the administrative component of the Neighborhood and Social Service Grant Programs, the Neighborhood Services Office has made it a goal to keep City Council and the NDA Leadership up to date on the progress of the program. In so doing, a report will begin to be disseminated to the Mayor and City Council on a quarterly basis following the application deadlines for the program. Deadlines fall on the first Friday during the months of December, March, and June. Grants are also received in September throughout the month so that NDAs who did not meet during the summer have a chance to meet to discuss any new grant proposals. Therefore, a grant report for the September deadline will not be available until early October after all grant applications have been submitted.

The report that is attached contains:

1. A short synopsis of where each NDA stands with respect to grants as of December 17, 2001.
2. A description of each grant that has been applied for and approved to date during the current Fiscal Year (2001-02). Any grants with start dates before June 1, 2001 that are included in these reports occurred during the 2000-01 Fiscal Year.
3. An overall report of the Neighborhood and Social Service Grant Program from its inception up to November 30, 2001.

VII. C. 2 Report – Grant Program Update

The next grant period deadline is March 1, 2002. A grant report will be provided following this deadline.

Concurrence

Quarterly grant reports are also given to the NDA Chairs of each neighborhood. This serves to insure that both City Council and the NDA officers are aware of projects and programs that are important to all of Milwaukie's neighborhoods on a continuous basis.

Specific grant projects often require that neighborhood volunteers coordinate with city staff or other agencies toward the development of project plans, permitting or event planning. Staff from the appropriate departments work together with neighbors as needed. All projects must comply with city, state and federal codes.

Fiscal Impact

Grant Program is made possible through the Neighborhood Improvement Funds, which are annual allocations from the General Fund to a reserve fund for each of the neighborhoods.

Work Load Impacts

Providing updates on the grant program to City Council on a quarterly basis results in a slight increase in staff time for a Program Specialist to compile the information and report it. These reports are done on a quarterly basis for the NDA officers already and therefore require only minimal staff time to copy and place into the Council packets.

Alternatives

The alternatives to a quarterly report concerning the grant program are less frequent reports, possibly on an annual basis only, or reports on an as needed basis. Such reporting will not however serve to update council on projects and programs that occur throughout the year as a quarterly report would do on a consistent basis. As the City develops a more robust web page, more information about access to the grant program and the status of projects can be provided.

**Neighborhood Grant Report
Fiscal Year 2001-2002 as of December 17, 2001**

Ardenwald/Johnson Creek

Total Grant Funding available at beginning of 2001-02 Fiscal Year: \$8,940

Number of Grants given to date in Fiscal Year 2001-02: 5 Grants totaling \$1,800 – \$0 spent on trees

Total amount of Grant funding currently available: \$7,140

- ◆ A list of all grants that have been applied for in Fiscal Year 2001-02 is attached.

Grant ID 285 Project: Meeting Needs/Getting the Word Out 2 Start Date: 09/19/2001 End Date: 09/01/2002

Grant Purpose: General promotional needs of the Ardenwald Neighborhood Association including paper supplies, printing costs, fax/computer supplies, and refreshments for meetings.

Amount Spent	Purpose of Expense	Vendor	Purchase Date:
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Total Expenses Reported: Amount Awarded: \$600.00

Grant ID 286 Project: Summer Concerts at Ardenwald Park/N Start Date: 09/19/2001 End Date: 09/30/2001

Grant Purpose: Grant funding is meant to replenish funds that were spent by the NDA to hold the 2001 Summer Concerts at Ardenwald Park, which also hosted the 2001 Neighbors Night Out Celebration.

Amount Spent	Purpose of Expense	Vendor	Purchase Date:
\$100.00	Materials and food. No check # or receipts turned in. Grant reporting form	Unknown	08/01/2001
\$400.00	Donation to North Clackamas Parks and Recreation to hold concerts in the	North Clackamas Parks and Recreation	08/09/2002

Total Expenses Reported: \$500.00 Amount Awarded: \$500.00

**Neighborhood Grant Report
Fiscal Year 2001-2002 as of December 17, 2001**

Hector Campbell

Total Grant Funding available at beginning of 2001-02 Fiscal Year: \$11,000

Number of Grants given to date in Fiscal Year 2001-02: 2 Grants totaling \$5,815 – \$0 spent on trees

Total amount of Grant funding currently available: \$5,185

- ◆ A list of all grants that have been applied for in Fiscal Year 2001-02 is attached.

**Neighborhood Grant Report
Fiscal Year 2001-2002 as of December 17, 2001**

Historic Milwaukie

Total Grant Funding available at beginning of 2001-02 Fiscal Year: \$9,000

Number of Grants given to date in Fiscal Year 2001-02: 3 Grants totaling \$2,000 – \$500 spent on trees

Total amount of Grant funding currently available: \$7,000

- ◆ A list of all grants that have been applied for in Fiscal Year 2001-02 is attached.

Grant ID 288 Project: Public Relations and Supplies Start Date: 09/28/2001 End Date: 04/01/2002

Grant Purpose: Funds to be used for the NDA's monthly meetings and other events. This would include refreshments for members and guests, plants and cards for ill members or friends and associates, and general support for operation of the NDA.

Amount Spent	Purpose of Expense	Vendor	Purchase Date:
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Total Expenses Reported: Amount Awarded: \$500.00

Grant ID 289 Project: Neighborhood Trees Start Date: 09/28/2001 End Date: 11/01/2001

Grant Purpose: . Grant funds would be used to purchase and plant one tree to replace a red maple that died in front of Milwaukie's Downtown movie theatre. The former tree was planted by the MDDA.

Amount Spent	Purpose of Expense	Vendor	Purchase Date:
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Total Expenses Reported: Amount Awarded: \$500.00

Grant ID 290 Project: Milwaukie Elementary Christmas

Start Date: 09/28/2001 End Date: 12/31/2001

Grant Purpose: Funds to be used for the purchase of clothing and toys for underprivileged children who attend Milwaukie Elementary School. Students are selected using information from the breakfast and lunch programs and through staff observations. Recipients always remain anonymous.

Amount Spent	Purpose of Expense	Vendor	Purchase Date:
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Total Expenses Reported:

Amount Awarded: \$1,000.00

**Neighborhood Grant Report
Fiscal Year 2001-2002 as of December 17, 2001**

Island Station

Total Grant Funding available at beginning of 2001-02 Fiscal Year: \$12,600

Number of Grants given to date in Fiscal Year 2001-02: 0 Grants totaling \$0 – \$0 spent on trees

Total amount of Grant funding currently available: \$12,600

- ◆ A list of all grants that have been applied for in Fiscal Year 2001-02 is attached.

**Neighborhood Grant Report
Fiscal Year 2001-2002 as of December 17, 2001**

Lake Road

Total Grant Funding available at beginning of 2001-02 Fiscal Year: \$9,000

Number of Grants given to date in Fiscal Year 2001-02: 2 Grants totaling \$4,000 – \$2,000 spent on trees

Total amount of Grant funding currently available: \$5,000

- ◆ A list of all grants that have been applied for in Fiscal Year 2001-02 is attached.

**Neighborhood Grant Report
Fiscal Year 2001-2002 as of December 17, 2001**

Lewelling

Total Grant Funding available at beginning of 2001-02 Fiscal Year: \$8,000

Number of Grants given to date in Fiscal Year 2001-02: 2 Grants totaling \$1,200 – \$0 spent on trees

Total amount of Grant funding currently available: \$6,800

- ◆ A list of all grants that have been applied for in Fiscal Year 2001-02 is attached.

**Neighborhood Grant Report
Fiscal Year 2001-2002 as of December 17, 2001**

Linwood

Total Grant Funding available at beginning of 2001-02 Fiscal Year: \$11,250

Number of Grants given to date in Fiscal Year 2001-02: 1 Grant totaling \$1,000 – \$1,000 spent on trees

Total amount of Grant funding currently available: \$10,250

- ◆ A list of all grants that have been applied for in Fiscal Year 2001-02 is attached.

Grant ID 265 Project: Neighborhood Association Trees for St Start Date: 06/01/2001 End Date: 10/30/2001

Grant Purpose: To plant trees in Stanley Park in order to increase the parks aesthetic appeal, which may result in people using the park more. Tree planting is expected to take place sometime in the Fall of 2001. If approved, some of the funds would also go to an "Octoberfest get-together" for the entire Neighborhood in order to celebrate the tree planting. This portion of the grant would pay for advertising of the event, food, and possibly door-prizes.

Amount Spent	Purpose of Expense	Vendor	Purchase Date:
\$68.15	Banner changes. Check #126. Account transactions on file.	Quicktime Signs	09/10/2001
\$380.39	Octoberfest supplies. Check #127. Account transactions on file.	United Grocers	09/13/2001
\$37.18	Octoberfest Supplies. Check #128. Account transactions on file.	Wonder Hostess	09/13/2001
\$113.70	Reimbursement for receipts. Check #129. Account transactions on file.	Wanda Drendel	09/26/2001
Total Expenses Reported:	\$599.42	Amount Awarded:	\$1,000.00

**Social Services Grant Report
Fiscal Year 2001-2002 as of December 17, 2001**

Social Services

Total Grant Funding available at beginning of 2001-02 Fiscal Year: \$8,000

Number of Grants given to date in Fiscal Year 2001-02: 1 Grant totaling \$2,400

Total amount of Grant funding currently available: \$5,600

- ◆ A list of all grants that have been applied for in Fiscal Year 2001-02 is attached.

City of Milwaukie
Neighborhood and Social Service Grant Program Report
30-Nov-01

	Number of Grants According to Criteria										
	Total Grants	Total Awarded	Average Awarded	Total Requested	Average Requested	Organizational Development	Physical Improvements	Neighborhood Preservation	Social Capital	Volunteer Hours	Volunteer Hours X \$15 per hour
Ardenwald/JC	43	\$23,025.41	\$535.47	\$24,295.00	\$565.01	24	5	16	38	1,906	\$28,590
Lewelling	13	\$17,600.00	\$1,353.85	\$17,600.00	\$1,353.85	6	5	3	5	771	\$11,565
Linwood	11	\$16,963.20	\$1,542.11	\$21,463.20	\$1,951.20	6	5	1	5	655	\$9,825
Lake Road	17	\$19,100.00	\$1,123.53	\$24,100.00	\$1,417.65	9	7	6	7	768	\$11,520
Historic Milwaukie	30	\$22,120.00	\$737.33	\$23,920.00	\$797.33	18	6	10	14	1,355	\$20,325
Island Station	19	\$13,925.00	\$732.89	\$15,650.00	\$823.68	15	6	7	6	1,025	\$15,375
Hector Campbell	8	\$15,544.00	\$1,943.00	\$15,544.00	\$1,943.00	2	4	8	4	733	\$10,995
Social Services	13	\$18,300.00	\$1,407.69	\$29,320.00	\$2,255.38	4	5	5	8	1,224	\$18,360
Total	154	\$146,577.61		\$171,892.20		84	43	56	87	8,437	\$126,555

Partner Groups: Milwaukie Pool, North Clackamas School District, Milwaukie Downtown Development Association (MDDA), Ardenwald Elementary, City of Milwaukie, Neighbors - Moore, Johnson, North Clackamas Parks and Recreation, Linwood Elementary, Milwaukie Elementary, Lewelling Elementary PTO, Ardenwald Student Council, Southeast Uplift, Milwaukie Historical Society, The Friends of Milwaukie Pool, Linwood Elementary PTA, Milwaukie Youth Athletics, Friends of Milwaukie Center, Northwest Housing Alternatives, Milwaukie Transportation Program, Milwaukie Center, Neighborhoods USA, Historic District, Milwaukie Grange, Milwaukie Festival Daze Inc., Greenworks, Ledding Library, Willamette Pedestrian Coalition, Milwaukie High School Dance Team

Grant Projects applied for by various NDAs: Support of Milwaukie Pool, National Night Out Events, Concerts in the Park, Community Cleanups, Signboards, Support of Milwaukie Museum, Contributions to and Involvement in Milwaukie Festival Daze, Administrative Costs for NDA, History Projects, Community Park Projects, Tree Projects

