

**CITY COUNCIL WORK SESSION
JANUARY 6, 2003**

The work session came to order at 5:30 p.m. in the City Hall Conference Room.

City Council present: Mayor Bernard, Councilors Lancaster and Marshall, and Councilors elect Barnes and Stone.

Staff present: City Manager Mike Swanson, Neighborhood Services Manager Michelle Gregory, Community Development/Public Works Director Alice Rouyer, and Engineering Director Paul Shirey.

Information Sharing

Councilor Marshall provided a recent *Oregonian* article about economic development efforts in Molalla.

Councilor Barnes suggested the City look into the feasibility of charging a non-resident fee to Ledding Library users.

The group discussed the status of the cable access studio and its operations.

Centennial Opening Ceremony Update

Gregory gave an overview of the events for the Centennial Opening Ceremony scheduled for February 3. Centennial Committee members Kathy Buss, Jim Newman, and Ed Zumwalt were in the audience. Staff is mailing invitations, and the Clackamas County Board of Commissioners will consider adopting a resolution recognizing Milwaukie's 100th Anniversary at its January 16 meeting. The opening ceremony will include a reenactment of the first Milwaukie City Council meeting in 1903 and a calling to order of the current 1903rd meeting of the City Council. The group discussed the audience participation portion of the agenda during which those honored guests wishing to speak could make their comments. Local drama clubs will provide costumes and props.

The Council discussed several ideas for making this an historical event including a general resolution to kick-off a riverfront park naming contest. Council members indicated they would like a fairly animated script for the reenactment, and requested that the Centennial Committee research the people involved in the first meeting. Councilor Barnes suggested an official photographer be designated, and Mayor Bernard proposed contacting Allan DeLay. Dress rehearsal was schedule for Saturday morning, February 1.

Board and Commission Interviews

The City Council interviewed Gary Hubbard, Carlotta Collette, and Kevin McNally for a position on the Budget Committee and Ed Miller for the Citizens Utility Advisory Board.

The group discussed volume based sewer billing, and Rouyer said staff is preparing a report for the January 21 Council meeting.

The work session adjourned at 6:45 p.m.

Pat DuVal

Pat DuVal, Recorder

**CITY OF MILWAUKIE
CITY COUNCIL WORK SESSION AGENDA
JANUARY 6, 2003**

MILWAUKIE CITY HALL

Second Floor Conference Room
10722 SE Main Street

WORK SESSION – 5:30 p.m.

Discussion Items:

	<u>Time</u>	<u>Topic</u>	<u>Presenter</u>
1.	5:30 p.m.	Dinner and Information Sharing	Group
2.	6:00 p.m.	Advisory Board Interviews	Group
3.	6:45 p.m.	Centennial Event Update	Centennial Committee Michelle Gregory
4.	7:15 p.m.	Adjourn	

At the end of the work session, the Council will hold an Executive Session under the authority of Oregon Revised Statutes 192.660(h) to discuss real property transactions.

The Council may vote in work session on non-legislative issues.

The time listed for each discussion item is approximate. The actual time at which each item is considered may change due to the length of time devoted to the preceding items.

*For assistance/service per the Americans with Disabilities Act (ADA)
dial TDD 786-7555.*

The Council requests that all pagers and cell phones be either set on silent mode or turned off during the meeting.

ADVISORY BOARD INTERVIEWS

Monday, January 6, 2002

<u>Time</u>	<u>Applicant</u>	<u>Area of Interest</u>
6:00 p.m.	Gary Hubbard	Budget Committee
6:10 p.m.	Carlotta Collette	Budget Committee
6:20 p.m.	Kevin McNally	Budget Committee
6:30 p.m.	Ed Miller	Citizens Utility Advisory Board

Section 2.14.010 Established--Purpose.

The budget committee is established in accordance with the provisions of ORS 294.336 to review the city budget document as prepared by the city budget officer and to recommend an approved budget to the city council for adoption. (Ord. 1795 § 1 (part), 1996)

Section 2.14.020 Membership--Qualifications.

The board shall consist of the members of the governing body and an equal number of members appointed from the electors of the municipal corporation. The appointed members shall be appointed for terms of three years. (Ord. 1795 § 1 (part), 1996)

Section 2.14.030 Officers.

In addition to the chair, a member is elected from among its membership to serve as secretary. (Ord. 1795 § 1 (part), 1996)

Section 2.14.040 Meetings.

The committee meets during the budget preparation season, and additional meetings are scheduled as needed. (Ord. 1795 § 1 (part), 1996)

Chapter 2.11 CITIZENS UTILITY ADVISORY BOARD

Section 2.11.010 Established--Purpose.

The citizens utility advisory board is established for the purpose of advising the city council on the methods and manner in which city utility rates and capital improvements are scheduled and carried out. The board shall be responsible for, but is not limited to, the following activities:

- A. Reviewing existing rate structures and capital improvement programs for the various city sewer, water and surface water utilities;
- B. Acting in an advisory capacity to the city council in review and enactment of future utility rate structures and capital improvement programs;
- C. Promoting public knowledge, understanding, acceptance and support of official utility programs proposed or instigated by the city; and
- D. Such other activities as the council may assign. (Ord. 1798 § 1 (part), 1996)

Section 2.11.020 Membership--Qualifications.

The board shall consist of five members appointed at large by the mayor with consent of the council, all of whom must be either Milwaukie residents or own a business within the city limits throughout his/her term. (Ord. 1875 § 1, 2000: Ord. 1798 § 1 (part), 1996)

**CITY OF MILWAUKIE
APPOINTED ADVISORY BOARD APPLICATION**

Name: Gary Hubbard Date: 5/24/02

Street address: 11301 SE 30th Ave, Milwaukie, OR 97222

Mailing address if different than home address: _____

Business Phone: 503-846-8632 Home Phone: 503-513-6084

How long have you been a Milwaukie resident? since 1997

Are any members of your household currently serving on a City of Milwaukie Advisory Board or Commission? If so, which one. none

Are you a registered voter in Milwaukie? yes

How did you hear about the position?

web

Occupation: Assessment & Taxation Employer: Washington County

Employer's Address: 155 N First Ave, Ste 130 Phone: 503-846-8741 (main)
 Hillsboro, OR 97124

Please list any prior civic or professional activities. City of North Plains planning commission and budget committee, 93-94.

Why have you applied for this position? The past few years my volunteer time has been taken up by youth sports activities in the Milwaukie area. I would like to get back into volunteer civic involvement. A budget committee position would dovetail nicely with my current position, which involves processing the LB-50's and managing the tax roll and collection efforts. This position on the budget committee would help me contribute to my community and would also help me better understand the post measure-50 tax process from the district point of view.

What special training, skills, or experience have you had that would be pertinent to this application? hold a master's degree in public administration from PSU, conferred in 1993.

Board(s) or Commission(s) in which you are interested. budget committee

Please complete this form fully so City Council can evaluate your application. Thank you for the extra time and effort. Please return to City Recorder's Office, 10722 SE Main Street, Milwaukie, OR 97222, or fax to 653-2444. If you need additional information, please call 786-7502.

**CITY OF MILWAUKIE
APPOINTED ADVISORY BOARD APPLICATION**

Name: Carlotta Collette Date: December 2, 2002

Street address: 3905 SE Johnson Creek Boulevard, Milwaukie, Oregon, 97222

Mailing address if different than home address: _____

Business Phone: _____ Home Phone: 503-653-5771

E-mail address: carlottacollette@attbi.com

How long have you been a Milwaukie resident? 10 years _____

Are any members of your household currently serving on a City of Milwaukie Advisory Board or Commission? If so, which one. NO

Are you a registered voter in Milwaukie?

YES

How did you hear about the position? Through Pat Duval

Occupation: consultant/writer Employer: Self-employed

Employer's Address: _____ Phone: _____

Please list any prior civic or professional activities. For 14 years, I was on the public involvement staff of the Northwest Power Planning Council. I was also the Council's executive editor, overseeing all Council correspondence and official communications. Before joining the Council, I was involved with community access cable tv in Portland, helping to coordinate several local access news programs. I also was editor of RAIN Journal of Appropriate Technology, a magazine and resource center that covered community-based projects—community gardens, small businesses, alternate transportation modes, etc.—throughout the world. I am currently a private consultant specializing in public involvement and information on transportation and natural resource projects. I have written extensively on a variety of topics including energy policy, fish and wildlife, architecture, and transportation.

Why have you applied for this position? I am concerned about Milwaukie's future. Milwaukie's economy, its ability to both survive and grow, will depend on strategies and resources brought into play now. Local economic development, downtown planning and implementation of those plans, transportation strategies (including gaining access to Riverfront Park), etc., will all have bearing on this city's future livability.

What special training, skills, or experience have you had that would be pertinent to this application? I am very interested and well read about community infrastructure and design – with a particular emphasis on sustainability. I am also an experienced facilitator and can bring that skill

to the table to help resolve conflicts and motivate cooperation. In addition, I have some contacts in the Portland development community.

Board(s) or Commission(s) in which you are interested. North Main Project Review Committee, Budget Committee

Please complete this form fully so City Council can evaluate your application. Thank you for the extra time and effort. Please return to City Recorder's Office, 10722 SE Main Street, Milwaukie, OR 97222, or fax to 653-2444. If you need additional information, please call 786-7502.

Received by City _____
Interviewed _____
Commission _____

Information Sent _____
Appointed _____
Term Expires _____

Carlotta Collette

Collette Communications

3905 SE Johnson Creek Boulevard

Milwaukie, Oregon 97222

Phone: 503-653-5771

Fax: 503-654-7497

Email: carlottacollette@attbi.com

Carlotta Collette develops and implements public information materials and involvement strategies for government agencies, consulting firms and non-profit organizations. Her areas of focus include energy policy, energy efficiency, renewable resources, fish and wildlife recovery, transportation planning and neighborhood involvement.

Collette has also written extensively on these topics. Recent credits include a special "Oregon Salmon Plan" issue of High Country News, a tabloid on energy conservation in industries for the Northwest Power Planning Council, and a chapter on Oregon's watershed planning efforts for the book: *Across the Great Divide, Explorations in Collaborative Conservation and the American West* (Island Press, 2001).

Partial list of Collette Communication's clients

Oregon Department of Transportation

URS Corporation

PacifiCorp

Northwest Power Planning Council

Northwest Energy Efficiency Alliance

Tennessee Valley Authority

Bonneville Environmental Foundation

Northwest Environmental Advocates

Northwest Gas Association

World Stewards Foundation

Background

- Collette was on the public involvement staff of the Northwest Power Planning Council from 1984 until 1998. Her responsibilities included developing and carrying out regionwide public information and involvement strategies on critical fish and wildlife and energy issues. As senior staff writer and executive editor, Collette reviewed and coordinated all Council official correspondence and publications, speech and editorial writing, and video production.
- Prior to joining the Council, Collette co-produced and was onscreen live reporter for an award winning television news magazine show and a live call-in news talk show for Cablesystems Northwest.
- She was publisher of RAIN Journal of Appropriate Technology from 1979 until 1983, and president of RAIN Umbrella, Inc., a community resource center.
- In her home state of Minnesota, Collette was special projects coordinator for the Center for Local Self-Reliance. Her responsibilities included coordinating a neighborhood-based, 400-home weatherization project, several community-based solar demonstration projects and a special weatherization self-help project for a Native American housing development.
- Previous experience includes community-based group counseling and probation oversight for juvenile offenders in Minneapolis, Minnesota, under the Hennepin County Court System.
- Collette also designed and implemented a community resource network to assist welfare recipients in Hennepin County, Minnesota.

References available on request.

**CITY OF MILWAUKIE
APPOINTED ADVISORY BOARD APPLICATION**

Name: Edward Miller

Date: 12 - 16 - 02

Street address: 4508 SE Mason Hill Dr. Milwaukie OR

Mailing address if different than home address: N / A

Business Phone: 503.673.4789

Home Phone: 503.654.3953

E-mail address: edward.miller@precisionint.com

How long have you been a Milwaukie resident? 14 years

Are any members of your household currently serving on a City of Milwaukie Advisory Board or Commission? If so, which one. N / A

Are you a registered voter in Milwaukie? Yes

How did you hear about the position? Alice Rouyer asked if I would be interested

Occupation: Facilities Manager

Employer: Tyco/Precision Interconnect

Employer's Address: 10025 SW Freeman Court, Wilsonville Or Phone: 503.685.9300

Please list any prior civic or professional activities. N / A

Why have you applied for this position? Alice asked if I would be interested in helping the city.

What special training, skills, or experience have you had that would be pertinent to this application? As Facilities Manager I deal with the Utility Companies. I am also a Licensed Electrician.

Board(s) or Commission(s) in which you are interested. _____

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