

**CITY OF MILWAUKIE  
CITY COUNCIL MEETING  
JULY 17, 2001**

**CALL TO ORDER**

The 1866<sup>th</sup> meeting of the Milwaukie City Council was called to order by Mayor Bernard at 6:00 p.m. in the City Hall Council Chambers. The following Councilors were present:

Mary King  
Larry Lancaster

Jeff Marshall  
Brian Newman

Staff present:

Mike Swanson,  
City Manager  
Tim Ramis,  
City Attorney  
Dennis Lively,  
City Engineer

Michelle Gregory,  
Neighborhood Services Manager  
Roosevelt Carter,  
Program Specialist  
Grady Wheeler,  
Information Specialist

**PLEDGE OF ALLEGIANCE****SPECIAL REPORT**

**Mayor Bernard** invited the community to the Milwaukie Sunday Farmers' Market.

**Tree Hugger Contest Winners**

**Wheeler** announced the winners of the Tree Hugger Photo Contest from a selection of 25 entries. Jerry Knippel and Aaron Wheeler-Kay were awarded \$50 gift certificates to a local nursery.

**CONSENT AGENDA**

**Mayor Bernard** read the list of consent agenda items:

- A. **City Council Minutes of July 2, 2001;**
- B. **Job Classification;**
- C. **Policy Regarding Disclosure of Circulation Records/Information to Parent of Children under 18; and**
- D. **Annual Insurance Premium Purchase Order**

**Councilor Lancaster** asked if item D authorized continuation of the current insurance policy.

**Swanson** said that was correct. During the upcoming fiscal year, staff will evaluate the City's current carrier against the market.

It was moved by Councilor Lancaster and seconded by Councilor Newman to adopt the consent agenda. Motion passed unanimously.

#### AUDIENCE PARTICIPATION

**Aaron Thompson**, 3536 SE Wister Street, Milwaukie. He discussed the issue of recent tree cutting on public property at 35<sup>th</sup> Avenue and Wister Street. The neighbors prefer restoration of the sight and sound barrier between their homes and Hwy 224 as an alternative to a fine.

**Councilor Newman** asked, for clarification, if the illegally cut trees were on City property, and the neighbors wish to save those trees on private property.

**Thompson** said that was correct. The idea put forward to replace trees may be of greater benefit to all the neighbors. This issue is complex involving a proposed development on Wister Street; however, he wishes that to be a separate consideration. The development proposes cutting additional trees, and Thompson asked that no more trees be removed beyond what is necessary to build the houses. The neighbors want to retain the existing trees between their homes and Hwy. 224. He hoped some agreement could be reached with the current property owner in the spirit of what was originally the urban forestry proposal. He requested Jerry Baker, who contracted with the City as interim city engineer, continue as a liaison between the neighbors and the city engineer's office.

**Thompson** said the purpose of these suggestions is to mediate the tree issues rather than fine the property owner. He hopes the Wister Street development will be innovative but is concerned the plans will be changed and resubmitted as soon as Baker leaves. He suggested the plans be in some form of law.

**Erin Klem**, 11724 SE 35<sup>th</sup> Avenue and 11708 SE Wister Street, Milwaukie. The trees are valuable as a noise, sound, and sight barrier as well as wildlife habitat. She has noticed a difference in ambient temperature. Baker worked with the parties to develop a win-win situation, and she appreciated his efforts to save as many trees as possible. The trees in the right-of-way were illegally cut and removed. She suggested the wood be distributed to those in need.

**Ramis** said enforcement staff is present and will take this into account. He cautioned against the Council's hearing any further testimony since land use applications may be appealed to Council. It should not hear part of the case without hearing the other side.

**Gloria Muzquiz**, 3536 SE Wister Street, Milwaukie. Her sense of the Council's December 2000 decision on the local improvement district (LID) was that the property owner was directed to work with the neighbors. Baker is innovative, thorough and open to all concerns. Code enforcement is looking into the tree cutting, and she believes 9 trees were removed from the right-of-way. She reports observing logging trucks entering the property. She urged the City to retain Baker and support his actions with

full knowledge and support of all City government departments. Wister is not intended to be a through street.

**Swanson** noted there was an LID request in December 2000 which addressed the issue of the applicant's owning a majority of parcels. The request was denied, and since that time, the applicant has discussed various development scenarios with community development. Problems include access and right-of-way through the property. Frick has made several proposals, but he cannot gain access without cutting those trees. The City has an ordinance which applies to cutting trees in the public right-of-way. Last weekend, someone cut 9 trees in the right-of-way which Swanson understands were cut close to the ground then covered with mud and ivy. Code enforcement interviewed a number of people and will likely file an enforcement action against the person cutting those trees. Baker, who served as city engineer until Lively was hired in June, is involved peripherally, and the City has asked him to be available.

**Councilor Newman** asked if there would be a mediation option.

**Ramis** responded the City has broad authority to enter into stipulated agreements.

**Councilor King** understands the citizens want Baker to continue as part of the project to ensure the plan is implemented.

**Swanson** asked Baker to be available and explained Baker's role is to interpret codes and regulations not to advocate for either side.

**Muzquiz** understands these lots must have access in order to be buildable. The road will not go as far as it is planned and will not go through to Hwy. 224. Baker is helping resolve length, turnaround, safety, and access issues. Fining the person for cutting the trees will not bring anything back to the neighborhood. She suggested the City Council consider an exchange of property.

**Jerry Knippel**, 8911 SW Gravenstein, Tigard, was pleased to have won the Tree Hugger Contest and thanked the Council for the award.

**Sara Weagant** wished to address the Council.

**Ramis** told the Council the Weagant case is set for trial, and he understands City and property owner representatives are negotiating a resolution. He advised against hearing Weagant's comments because there is a juridical forum with legal representatives from both sides.

**Weagant** will ask the City Council and staff to review certain standards.

**Ramis** suggested it would be more appropriate to raise those issues after the case is resolved.

**PUBLIC HEARING****Safeway Property Redevelopment**

**Mayor Bernard** called the public hearing on redevelopment of the Safeway property to order at 6:45 p.m.

The purpose of the hearing was to consider public comment on the development parameters for the site. He reviewed the conduct of the hearing.

Staff Report: **Carter** presented the staff report in which the City Council was requested to adopt a resolution establishing development parameters for the Safeway property. The purpose of this item is to gain Council's approval for a proposed Housing and Community Development loan to purchase the property and direction on a marketing program, outreach program, and development plan.

Correspondence: David S. Strauss, 16418 SW 129<sup>th</sup> Terrace, Tigard, Oregon, 97224. He urged moving forward using the existing downtown plan.

Audience Testimony: None

Staff Comments: None.

Questions of Clarification: None

Close Public Hearing: **Mayor Bernard** closed the public testimony portion of the hearing at 7:50 p.m.

Council Decision: **It was moved by Councilor Marshall and seconded by Councilor King to adopt the resolution establishing development parameters on the Safeway property. Motion passed unanimously.**

**RESOLUTION NO. 25-2001:****A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MILWAUKIE, OREGON, ESTABLISHING DEVELOPMENT PARAMETERS FOR THE SAFEWAY PROPERTY.****Johnson Creek Boulevard Improvement Project Intergovernmental Agreements**

**Mayor Bernard** called the public hearing to order at 7:55 p.m.

The purpose of the hearing was to consider intergovernmental agreements (IGA) related to the next phase of the Johnson Creek Boulevard Improvement Project. He reviewed the conduct of the hearing.

Correspondence: None.

Audience Testimony: **Gene Hatlelid**, 4277 SE Johnson Creek Boulevard, Milwaukie. He asked who in Clackamas County is assigned to resolve the plat issues. It is clear in the IGA the County is responsible for talking to each resident involved.

**Swanson** referred to the IGA with Clackamas County, paragraph 2.C in which the County agrees to meet with affected property owners to resolve the issues and provide technical support. City Engineer Lively will be the point person for Milwaukie.

**Hatlelid** said residents support the 1924 plat. Little additional engineering would be required to keep the project in the 40-foot right-of-way. Since this is an amendment to an earlier agreement, he felt it would be easy for Milwaukie to require the project stay in the existing 40-foot right-of-way. If that is not possible, the Milwaukie City Council should not approve this amendment.

**Mayor Bernard** will personally attend the Portland City Council meeting at which this agreement is discussed to carry Milwaukie residents' concerns.

**Councilor Marshall** asked in what capacity Hatlelid expected the City point person to act. It is not the City Council's responsibility to make the determination on which plat is correct.

**Hatlelid** agreed, but he wants someone working closely with the County to represent the residents. There are secondary issues such as square footage, taxes, and fences and trees on public property. He noted realtors have not been forthcoming about issues affecting property values.

**Councilor Marshall** agreed there should be someone to help facilitate but recommended residents and property owners seek legal counsel.

**Councilor Lancaster** felt the City needed to work closely with the County and hold it to the agreement.

**Linda Hatlelid**, 8617 SE 36<sup>th</sup> Avenue, Milwaukie. The project dynamics have changed significantly since the original agreement with the City of Portland. The properties have not been marked as citizens requested, so the full extent of the impacts are probably not yet known. She did not believe residents' questions have been fully answered, and City of Portland Senior Engineer Kesterson has not provided correct information. She is concerned about the County's intent to widen Johnson Creek Boulevard to five lanes. Drivers use bike lanes as travel lanes and increase their speeds. Livability decreases as traffic and pollution increases. The average number of vehicles using Johnson Creek Boulevard is already well over 14,000 per day. Keeping the project in the existing 40-foot right-of-way would save acquisition money. A 40-foot right-of-way provides enough space for a multi-modal road eligible for federal funding.

**Hatlelid** recommended 4-1/2 foot sidewalks because she believes the project fits the description of a constrained corridor as defined in Portland's design guidelines. Three-axle trucks should not be allowed in a residential neighborhood. Phase III is, in some instances, 20 feet closer to homes when in the 44-foot right-of-way. The Environmental Zone (E-Zone) goes to the centerline of the road, so the road can be brought back into its existing right-of-way. She was concerned Kesterson's information was not correct and is being used as a reason not to keep the road in its existing right-of-way. Although it seems as if only an additional 4 feet will be taken, the current design takes up the 22 feet in some cases. Those Councilors who vote for the 44-foot right-of-way show residents getting federal funding is more important than protecting neighborhood livability.

**Rebecca Lillie, Brad Inman**, SE Johnson Creek Boulevard residents. She is concerned about approving any agreement until the effects of the surveys are determined. She wants to ensure she is included as an affected property owner. **Inman** added, if the 1917 survey is used, 2 trees in the front of his property will become Clackamas County property. He is concerned there will be no reimbursement because Clackamas County believes it already owns some of the property.

**Ramis** commented the identified issue is the discrepancy between the 1917 and 1924 surveys. Affected property owners would be those impacted by the County's choice.

**Swanson** described the agreements. The first is an agreement between the City of Portland, City of Milwaukie, and Oregon Department of Transportation (ODOT) to provide additional funds for Johnson Creek Boulevard Improvement Project Phase III. The second is an agreement between the City of Milwaukie and Clackamas County meant to provide matching funds, resolve the issues related to the 1914, 1917, and 1924 surveys, and establish the understanding that road jurisdiction will be turned over to the City once it is brought up to urban standards.

Regarding the IGA with Portland and ODOT, **Swanson** explained it adds federal funding but does not amend any other provisions of the project prospectus. If the Milwaukie City Council approves signing, the IGA will go to the Portland City Council for action. ODOT will begin working with property owners on right-of-way acquisition after Portland's approval.

The IGA with Clackamas County will go to the Board of Commissioners. The County will resolve the issues arising from the 3 plats and meet with affected property owners. Construction on the project will not begin until 2002 at the earliest.

**Lillie Moore**, 4001 SE Johnson Creek Boulevard, Milwaukie. Several years ago Metro had a 15-month discussion on the SE Corridor. Milwaukie had 4 representatives among a much larger number of Portland groups. Metro already had its answer formed, and Milwaukie representatives were out voted, so, as a result, there has been very little impact on Portland properties.

**Councilor Newman** thought Hatlelid had good observations on limiting Johnson Creek Boulevard truck traffic. He also supported a traffic calming plan in the residential neighborhood and urged creating a traffic management zone as soon as possible.

**Swanson** said there has been a discussion about downgrading Johnson Creek Boulevard to allow flexibility in traffic calming. Any efforts would have to be coordinated with the City of Portland. He also discussed increased enforcement with the Police Chief.

**Councilor Newman** recommended the Milwaukie City Council indicate its opposition to further widening Johnson Creek Boulevard. He does not wish to funnel 4 travel lanes and increased capacity into a residential area.

**Swanson** said the County's 2020 Transportation Plan identifies the need for additional lanes between 82<sup>nd</sup> Avenue and Bell Avenue; however, there are no funds earmarked for the project. He agreed it would be appropriate for the Milwaukie City Council to prepare a letter to Clackamas County stating its opposition to the project.

**Councilor Newman** added this area is in Milwaukie's Urban Growth Boundary, and plans seem to proceed without the City's being consulted. He believed Milwaukie should communicate its position now. If the City pursues a traffic calming plan and investigates truck axle limitations, efforts should be coordinated with the County. He will join any delegation to the Portland City Council to communicate the Milwaukie residents' concerns. He will encourage Portland Councilors to give as much weight to property owners as they do to the E-Zone.

**Councilor Lancaster** understands right-of-way access was done mostly in a straight line. ODOT wishes to involve as few properties as possible, so there is little acquisition on the north side. If the road were moved north, impact to the properties on the south side would be reduced. Re-engineering costs would probably be nominal. He recommended narrowing the sidewalks in order to stay within the 40-foot right-of-way.

**Swanson** believed engineering costs could approach \$100,000, and Milwaukie would be responsible for the expense since the design has gone through many reviews and approvals over the life of the project.

**Councilor Marshall** recommended the existing S-curve remain in its current location. From his perspective, he would support bearing the engineering costs.

**Councilor King** wanted to assure residents that outreach efforts would continue and that they could get assistance in wise use of their mitigation payments. She also wanted as many trees replaced as possible. For long-term safety, sidewalks and bike lanes are needed on both sides of the street. The project might look at narrowing the sidewalks.

**Councilor Newman** encouraged forming a special traffic management area and initiating an innovative process involving the community on an advisory committee.

**Swanson** summarized the issues relating the IGA with Clackamas County: urge the County not to construct Johnson Creek Boulevard from 82<sup>nd</sup> Avenue to the Milwaukie City limits in order to retain the character of the neighborhood.

He summarized those issues raised in public testimony regarding the IGA with Portland and ODOT:

- a. Address the E-Zone issue and slope stability constraints for the section of roadway where the design moves the right-of-way to the south as far as 40 feet onto front yards.
- b. Re-engineer the design section to retain 40-foot right-of-way as closely as possible throughout the Project.
- c. Install sidewalks on north side at the time of the Project with costs paid from Project contingency as they will be required in the future for safety.
- d. Engineer the alignment of the roadway to retain the existing S-curve close to its present location.
- e. Provide for a complete review of a range of traffic calming proposals so that the safety of all citizens, in any travel mode, using Johnson Creek Boulevard is protected.
- f. Develop a plan to replace trees and foliage removed in construction and not on private property subject to compensation for takings during right-of-way acquisition. There are several trees in the current right-of-way that will be lost which we feel should be replaced.
- g. Develop a system to provide ongoing communication and outreach to the residents and property owners in the affected area including readily available assistance in mitigating the effects of the Project on residents along the Project.
- h. Initiate a "special traffic management area" for Johnson Creek Boulevard to deal with issues of speeding and large truck traffic.

Questions of Clarification: None

Council Discussion: None.

Council Decision: **It was moved by Councilor Marshall and seconded by Mayor Bernard to authorize the Mayor to sign intergovernmental agreements with the Oregon Department of Transportation (ODOT) and Clackamas County for the Johnson Creek Boulevard Project and making the issues noted by Swanson part of the motion.**

**Councilor King**, for clarification, added there must be sidewalks on the north side eventually. If citizens chose to have sidewalks at the time of the project, the project will pay for the installation. The citizens will be responsible for installation costs in the future.

4135

Swanson said the sidewalk costs could come from project contingency.

**Motion passed unanimously to authorize the Mayor to sign intergovernmental agreements with the Oregon Department of Transportation (ODOT) and Clackamas County for the Johnson Creek Boulevard Project and noting the issues outlined.**

**Mayor Bernard** announced the City Council would meet in executive session pursuant to ORS 192.660 to discuss labor negotiations.

**ADJOURNMENT**

**It was moved by Councilor Marshall and seconded by Councilor Newman to adjourn the meeting. Motion passed unanimously .**

**Mayor Bernard** adjourned the meeting at 7:45 p.m.

*Pat DuVal*

---

Pat DuVal, Recorder



**DAVID S. STRAUSS**

16418 S. W. 129th Terrace ~ Tigard, Oregon 97224

Phone (503) 598-4602

Email: daomi@aol.com

July 9, 2001

To: The Honorable Mayor and City Council Members

Re: "Safeway property"

Since 1968 I have been witness to the City of Milwaukie coming up with an idea... studying it... perhaps adopting it... and then seeing it placed on the shelf.

Now the City has spent, as I am told, \$400,000.00 in consultants fees, plus probably an equal amount in staff time and materials, for the latest plan for the Downtown and Riverfront.

I feel it is a very good plan, but now what is happening again? After many public meetings... surveys... the official Planning Commission hearing... the official City Council hearing and adoption, a letter from Mayor Bernard informs me that the Council will be discussing "a staff recommendation for rezoning the property".

The reason for this, I am told, is the decision not to locate the transfer station on that property. The transfer station is just one of many uses permitted in that zone and dropping that element from the plans should not require a zone change.

I also note in the Mayor's letter that the Council wishes to "solicit a private developer to partner with the City on this project". I do not understand why, with all the zoning, framework plan, design reviews, etc., this project cannot be awarded to free enterprise alone. I do not feel the City should be involved further than setting the rules through ordinances.

I feel it is time to move ahead, not back to more meetings and hearings covering the same things over and over again!

As a Downtown property owner and tax payer I urge you to move ahead... not back towards that shelf again!

Respectfully,

A handwritten signature in cursive script, appearing to read "David Strauss", followed by a long horizontal line extending to the right.

EARL S. BURDICK, JR., SECRETARY  
10695 S.E. 37TH AVENUE  
MILWAUKIE, OREGON 97222



STATED COMMUNICATION  
ON THE SECOND TUESDAY  
OF EACH MONTH

## Milwaukie Lodge No. 109

A. F. & A. M.

OF OREGON

MILWAUKIE, OREGON

CHARTERED JUNE 15, 1893



July 16, 2001

To: Mayor James Bernard  
City of Milwaukie  
10722 SE Main Street  
Milwaukie, OR 97222

Dear Mayor Barnard:

As you are well aware there is great concern within the Lodge membership about the City's future plans for the site. This recent near disastrous episode with the proposed Transit Mall has us alarmed. It is obvious that until the Masonic Lodge secures a more long-term approach to the parking issue, parking will always be a problem.

With that in mind the Lodge would like to make a proposal. We are aware that the City of Milwaukie has not yet exercised its option to purchase the Safeway site. However we are also aware that the City does intend to exercise that right soon and secure the property for development. Should that happen it is apparent that everyone involved would like to see parking made available to permanently serve the Library as well as the Masonic Lodge.

We would like to take things a step further. There are clear goals everyone would like to achieve for the site. Recover the expenditure for the purchase price of the property itself. Create an area that encourages pedestrian traffic. Preserve parking for the Library and Masonic Lodge. Develop the property in line with the City's plans.

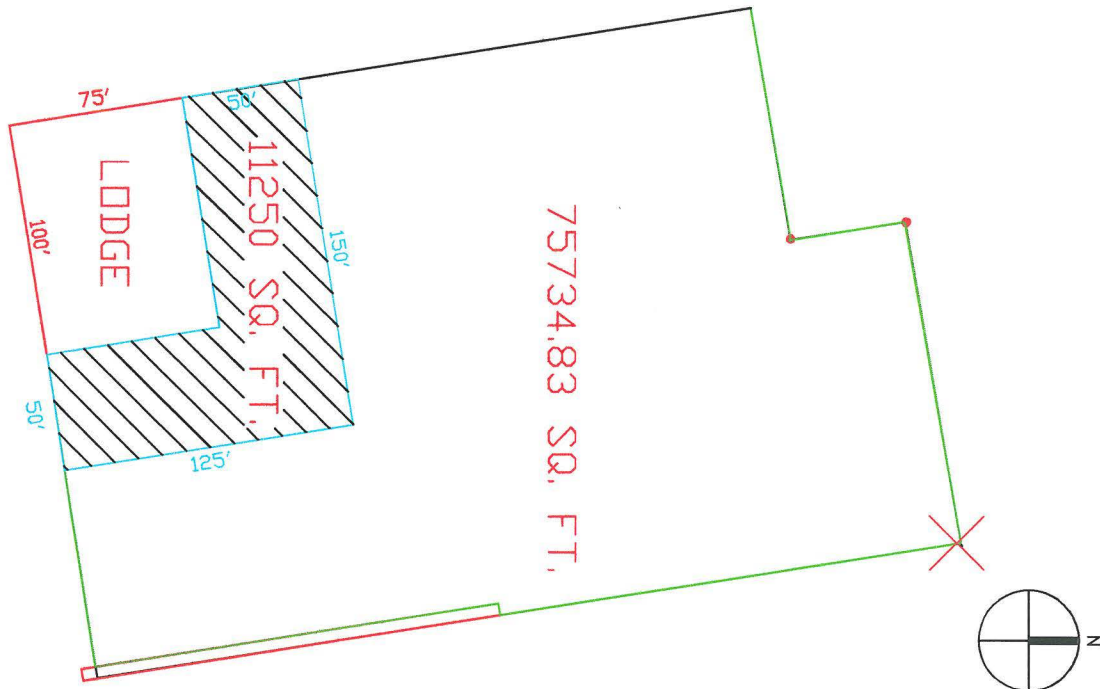
Although the Masonic Lodge is not in a position to assist with the first goal, we can I think be instrumental with the rest. Chief of our intentions is to see the parking issue resolved. Should the City acquire the Safeway site we would like to take a 100-year lease with the City for a 50' wide "L" shaped area of land immediately surrounding our property for \$1 per year. We have provided a map outlining the area in question for you. If the City is willing to do this, we would be willing to then share the parking with the City and the Library.

During the peak daytime hours parking spaces would be available to City use except for the 13 spaces immediately surrounding the Lodge lot. This would ensure the Library, businesses and the Lodge ample parking at all hours. It would also be a permanent solution to what is so obviously an ongoing problem.

I would like to meet with you to discuss this. Please feel free to contact me at your earliest convenience.

Sincerely,

Michael Davis,  
Worshipful Master,  
Milwaukie Masonic Lodge No. 109



MILWAUKIE MASONIC LODGE  
 PROPOSED PARKING AREA



MILWAUKIE  
 MASONIC  
 LODGE #109



July 31, 2001

Michael Davis  
Worshipful Master  
Milwaukie Masonic Lodge No. 109  
10695 S.E. 37<sup>th</sup> Avenue  
Milwaukie, OR 97222

Subject: Safeway Site Redevelopment

Dear Mr. Davis:

Thank you for your letter expressing concerns about parking for the Masonic Lodge and your proposal for how the City might address the matter. You are correct in stating that the City expects to exercise its purchase option on the Safeway property in the very near future. While the City is very concerned about parking for the Lodge and the Ledding Library, we must also be mindful of the purpose for which the property will be acquired, the requirements of the loan, and that repayment of the loan will be with public funds.

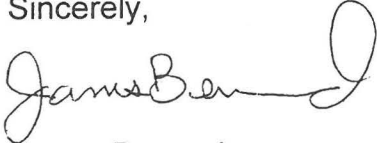
This means every decision the City Council makes with regard to this property has to consider the fiscal impacts on our ability to repay the loan. Thus, the City's options may be limited with respect to your proposal. I would feel more comfortable considering this issue as we learn about the market feasibility for the property and can consider the proposed development opportunities. There may be other ways to provide parking for the adjacent neighbors, and I would not want to preclude those ideas too early.

Recognizing the historic role the Masonic Lodge has played in our community over the years, I have instructed City staff working on this project to begin a meaningful dialogue with the Lodge and other players to address their concerns. On behalf of the City Council, I look forward to your participation in this effort. It is an exciting opportunity for the City to begin implementing its Downtown Plan for the benefit of the whole community.

Michael Davis, Worshipful Master  
07/31/01  
Page 2

Roosevelt Carter, Program Coordinator in the Community Services Department, has been designated as the Project Manager for the Safeway site redevelopment. He will be contacting you in the very near future to set up a time to begin these discussions. In the meantime, you can reach Roosevelt at 503 786-7609.

Sincerely,

A handwritten signature in cursive script that reads "James Bernard". The signature is written in black ink and is positioned above the printed name and title.

James Bernard  
Mayor

c: City Council  
Mike Swanson, City Manager  
Roosevelt Carter, Program Coordinator

CITY OF MILWAUKIE  
CITY COUNCIL AGENDA  
JULY 17, 2001

MILWAUKIE CITY HALL  
10722 SE Main Street

1866<sup>th</sup> MEETING

REGULAR SESSION - 6:00 p.m.

I. CALL TO ORDER  
Pledge of Allegiance

II. PROCLAMATIONS, COMMENDATIONS, SPECIAL REPORTS, AND  
AWARDS

Tree Hugger Contest Winners (Gregory)

III. CONSENT AGENDA *(These items are considered to be routine, and therefore, will not be allotted Council discussion time on the agenda. The items may be passed by the Council in one blanket motion. Any Council member may remove an item from the "Consent" portion of the agenda for discussion or questions by requesting such action prior to consideration of that portion of the agenda.)*

- ✓ A. City Council Minutes of July 2, 2001
- ✓ B. Reclassification Recommendations (Gibson)
- ✓ C. Policy Regarding Disclosure of Circulation Records/Information to Parents of Children under 18 (Sandfort)
- D. Intergovernmental Agreement with Clackamas County (Gartner)

IV. AUDIENCE PARTICIPATION *(The Mayor will call for statements from citizens regarding issues relating to the City. It is the intention that this portion of the agenda shall be limited to items of City business which are properly the object of Council consideration. Persons wishing to speak shall be allowed to do so only after registering on the comment card provided. The Council may limit the time allowed for presentation.)*

V. PUBLIC HEARING *(Public Comment will be allowed on items appearing on this portion of the agenda following a brief staff report presenting the item and action requested. The Mayor may limit testimony.)*

- A. Safeway Project -- Resolution (Carter)
- B. Johnson Creek Boulevard Improvement Project Intergovernmental Agreement (Swanson)

VI. OTHER BUSINESS *(These items will be presented individually by staff or other appropriate individuals. A synopsis of each item together with a brief statement of the action being requested shall be made by those appearing on behalf of an agenda item.)*

**VII. INFORMATION**

- ✓A. **Center/Community Advisory Board Minutes of May 11, 2001**
- ✓B. **Traffic Safety Board Minutes of May 9, 2001**

**VIII. ADJOURNMENT**

**EXECUTIVE SESSION** -- *At the end of the regular meeting, the Council may hold an Executive Session under the authority of Oregon Revised Statutes 192.660 as needed.*

*For assistance/service per the Americans with Disabilities Act (ADA), dial TDD 786-7555.*

***The Council requests that all pagers and cell phones be either set on silent mode or turned off during the meeting.***

CITY OF MILWAUKIE  
CITY COUNCIL MEETING  
JULY 2, 2001

**Call to Order**

The 1865<sup>th</sup> meeting of the Milwaukie City Council was called to order by Mayor Bernard at 6:00 p.m. in the City Hall Council Chambers. The following Councilors were present:

Mary King  
Larry Lancaster

Brian Newman

Staff present:

Mike Swanson,  
City Manager  
Michelle Gregory,  
Neighborhood Services Manager  
Larry Kanzler,  
Police Chief

Dennis Lively,  
City Engineer  
Roosevelt Carter,  
Program Specialist  
Jason Wachs,  
Program Specialist

**PLEDGE OF ALLEGIANCE**

**PROCLAMATIONS, COMMENDATIONS, SPECIAL REPORTS AND AWARDS**

**Presentation of City Flag**

**Gregory** introduced Andrew Franklin, ODS Vice President of Operation, who presented the newly-designed City flag to Council. ODS anticipates receiving its certificate of occupancy on July 6 and is planning a grand opening event for early August. The Milwaukie facility will house about 200 employees.

**National Night Out August 7, 2001 Proclamation**

**Mayor Bernard** read a proclamation naming Tuesday, August 7, 2001, National Night Out in the City of Milwaukie.

**Energy Conservation Program**

**Carter** updated the Council on anticipated electricity costs in the upcoming year. Although recent efforts to contain energy costs through lighting retrofits, window replacements, and heating, ventilation, and air conditioning (HVAC) improvements have been successful, additional effort will have to go into realizing further meaningful cost reductions. Preliminary work indicates potential energy savings in the areas of street lighting and the City's water and sewer systems. Staff will likely return to Council in 30 - 45 days with a request for proposals (RFP) for an energy consultant to assess the current system, identify savings, and estimate the costs involved in implementing changes. The goal will be to hire a consultant in December to provide estimated

### III. A. 2

revenues and expenditures to the Budget Committee for its fiscal year 2002 - 2003 deliberations.

**Councilor Lancaster** said Chief's Kanzler's involvement is critical so public safety is not compromised by reduced street lighting.

#### **Youth Involvement Program Update**

**Wachs** updated the Council on a youth development project recently undertaken by the City and Milwaukie High School's "Summer of Success Program." A group of at-risk youth will go block-by-block to identify programs, activities, jobs, and services for people in their age group. Most of the data collection will be in the Historic Milwaukie Neighborhood District Association (NDA). Council can expect a report in August.

**Councilor Lancaster** suggested asking youth what programs and services they would like implemented or changed.

**Councilor King** thought the group might also identify activities for other age groups such as seniors.

#### **CONSENT AGENDA**

**Mayor Bernard** read the list of consent agenda items:

- A. **City Council Minutes of June 4, 18, & 19, 2001;**
- B. **Resolution 22-2001: A Resolution of the City Council of the City of Milwaukie, Oregon, Authorizing a Rate Adjustment for Towing Services Contract with Olson Brothers Service, Inc., d.b.a. Olson Brothers Towing.**
- C. **Resolution 23-2001: A Resolution of the City Council of the City of Milwaukie, Oregon, Determining the First Regular Session of August Will Be Held on August 7, 2001, at the Historic Milwaukie Neighborhood District Association's National Night Out Event**

**Councilor Lancaster** referred to page 4 of the June 4 work session minutes and noted he had suggested the scavenger hunt.

**It was moved by Councilor Newman and seconded by Councilor King to adopt the consent agenda with the correction to the June 4, 2001, work session minutes. Motion passed unanimously among the members present.**

#### **AUDIENCE PARTICIPATION**

None.

#### **PUBLIC HEARING**

None scheduled.

**OTHER BUSINESS****Create Budget Review Board and Establish Charge**

**Swanson** provided the staff report in which the City Council was requested to adopt a resolution creating a Budget Review Board and establishing its charge. During its recently completed 2001 - 2002 budget process, the Budget Committee determined it would be desirable for the appointed members to take on an enhanced, year-round role in City budget matters. He recommended the Board develop a work plan for Council approval that includes a review of service levels for selected departments and recommendations for appropriate funding levels. The Board will likely meet monthly. If the City Council approves the resolution, Swanson and Budget Committee Chair Aschenbrenner will arrange a meeting in July to draft the work plan for Council review in August.

**Councilor Lancaster** recommended the Board work on 4 issues: Council stipend, street funding, misdemeanor court, and police department phase 2 implementation.

**Councilor Newman** suggested the process include intermediate feedback from the public and Neighborhood District Associations (NDA) prior to the Board's making recommendations.

**It was moved by Councilor King and seconded by Councilor Newman to adopt the resolution establishing the Budget Review Board. Motion passed unanimously among the members present.**

**RESOLUTION NO. 24-2001:  
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF  
MILWAUKIE, OREGON, CREATING THE BUDGET REVIEW BOARD  
AND ESTABLISHING ITS CHARGE.**

**Feed the Hungry Program**

**Councilor King** reported on the July 1 Feed the Hungry dinner sponsored by Milwaukie City Council.

**City Manager Hire**

**Councilor Lancaster** commented on the recent hiring of Mike Swanson as City Manager and the demands for positive organizational change.

**City Values**

**Councilor Lancaster** distributed copies of 5 proposed core values which he believed spoke directly to organizational success.

**Mayor Bernard** announced the Council would meet in executive session pursuant to ORS 192.660 to consult with legal counsel.

III. A. 4

**ADJOURNMENT**

**It was moved by Councilor King and seconded by Councilor Newman to adjourn the meeting. Motion passed unanimously among the members present.**

**Mayor Bernard** adjourned the meeting at 6:40 p.m.

---

Pat DuVal, Recorder



To: Mayor and City Council  
 Through: Mike Swanson, City Manager  
 From: Bob Gibson, Interim Director of Human Resources  
 Subject: Job Classifications  
 Date: July 9, 2001

**Action Requested**

Authorize the City Manager to amend the MEA/AFSCME agreement 2000-01 Paytable.

Employee Group	Classification	Personnel Scale	Payroll Scale
MEA/AFSCME	Create Information System Analyst I	12	62

**Background**

Increased demands in the Department of Information Systems Technology have created the need for an entry-level position. This position has been designed to take responsibility for a share of the lower level and routine responsibilities of the department. The tasks have been carved out of the existing System Analyst position. This will free experienced employees to perform at a higher level.

**Concurrence**

The job description for the Information System Analyst I has been developed in collaboration with the Information Systems Manager.

**Fiscal Impact**

The fiscal impact of this new position is illustrated in the following table. This new position was included in the adopted FY 2001 – 2002 Budget.

Status	Classification	Steps					
		A	B	C	D	E	F
New	Information System Analyst I	3,001	3,162	3,320	3,486	3,660	3,843

**III. B. 2**

**Alternatives**

If the recommended position is not created the Department of Information Technology Systems will be in an understaffed situation and be unable to fully utilize the skills and talents of experienced employees.



To: Mayor and City Council

Through: Mike Swanson, City Manager Pro Tem

From: Joe Sandfort, Senior Librarian

Subject: Policy regarding disclosure of circulation records/information to parents of children under 18

Date: June 14, 2001

#### Action Requested

Approve the library policy regarding the disclosure of circulation records/information to parents of children under 18.

#### Background

The Oregon State Attorney General's Office recommends that every public library have a policy regarding the disclosure of circulation records/information to parents of children under 18. Although the American Library Association favors confidentiality of all records, library staff believes that parents and legal guardians should be allowed access to their child's records when warranted. Since parents and legal guardians of minor children normally pay fines and fees incurred by their minor children, they have a legitimate interest in knowing what materials have been checked out by their children so that these materials can be located and returned to the library. In almost all cases, requests for disclosure are intended to resolve practical issues relating to the return of library materials and payment of fines.

Library staff proposes that parents and legal guardians of minors be provided with circulation records/information pertaining to the minors under certain conditions. Staff persons shall normally provide information on materials checked out by children under fourteen to the parents or legal guardians of the children. If the child in question is over 14, staff persons may refuse to provide information if the staff person does not believe the information will be used to locate material or for other similar purposes. Before providing the information, staff may request

### III. C. 2

evidence that the person requesting the information is a parent or legal guardian of the child. In all situations, staff persons may refuse to provide information if the person requesting the information has not demonstrated that he or she is the child's guardian or parent.

#### Concurrence

The City Attorney has reviewed the policy regarding disclosure of circulation records of children under eighteen. The Leding Library Board has also approved this policy.

POLICY REGARDING DISCLOSURE OF CIRCULATION  
RECORDS/INFORMATION TO PARENTS OF CHILDREN UNDER 18

**Considerations**

Under state law, public records must be disclosed unless the particular record is within an exemption.

ORS 192.502(22) provides an exemption for records that show the use of specific library materials by a person. This exemption includes circulation records.

The American Library Association has adopted a policy favoring confidentiality of library records that show the use of library materials by a person.

Parents and legal guardians normally pay library fines incurred by their minor children. As a result, parents and legal guardians have a legitimate interest in knowing what books have been checked out by their children so that the books can be located and returned to the library.

Parents and legal guardians of minor children have primary responsibility for raising their children. Parents and legal guardians of younger children have a major role in the selection of reading materials, video programs, and audio programs for their children.

As a practical matter, the library often receives requests from parents and legal guardians concerning materials that their minor children have checked out. The vast majority of the requests are intended to assist the parents and legal guardians in resolving practical issues relating to the return of library materials, payment of library fines, and other similar issues.

**Policy**

Upon request, staff person may provide information on materials that have been checked out by children and not yet returned to the library to the parents or legal guardians of the children checking out the materials.

Staff persons shall normally provide information on materials checked out by children under 14 to the parents or legal guardians of the children.

If the child in question is over 14 staff persons may refuse to provide information if the staff person does not believe the information will be used to locate a book or for other similar purposes.

**III. C. 4**

Before providing the information, staff may request evidence that the person requesting the information is a custodial parent or legal guardian of the child.

In all situations, staff persons may refuse to provide information if the person requesting the information has not demonstrated that he or she is the custodial parent or legal guardian.

Confidential information about a library patron, including the person's address and phone number, shall not be disclosed except on court order or when otherwise required by law.



To: Mayor and City Council

Through: Mike Swanson, City Manager   
Scott Burgess, Interim Director, Community Development 

From: Roosevelt Carter, Program Services Coordinator

Subject: Safeway Property Redevelopment

Date: July 6, 2001

Action Requested

Approve Resolution No. \_\_\_\_ Establishing Development Parameters for the Safeway Property.

Background

The City leased the Safeway property in downtown Milwaukie from the Safeway Corporation in August 1997. An option to purchase is contained in the lease agreement provided notice is exercised by July 26, 2002. The City's goal in leasing, and potentially purchasing, this property is to redevelop it such that it aids in the revitalization of the downtown area reflecting the core values of the community and is consistent with the Downtown & Riverfront Plan. This has recently been reinforced by the neighborhood's interest in seeing the City retain some control over the development of that property, point #14 of the Neighborhood's 14 points. The lease costs the City \$7,500 per month. The current use of the leased property is as a parking lot.

In June, the City requested the Oregon Housing and Community Services Department convert its \$900,000 grant from the Community Incentive Fund (CIF) for underground parking for a Transit Oriented Development into a \$750,000 loan from the CIF to purchase the Safeway property for a mixed use development. This request was made due to the implications of work on the South Corridor Transportation Study that is evaluating different ways of providing high capacity transit to Milwaukie, and the Council's decision that the Safeway property is not a good location for the transit center formerly planned for this site. Conversion of the CIF money from a grant to a loan provides the City with the necessary flexibility to acquire and develop the property absent Tri-Met's participation in developing a transit facility.

The Resolution above contains the following elements:

1. Direction to complete the CIF loan, accepting the general conditions outlined in the attached OR Housing & Community Services' letter of June 21, 2001.
2. Direction to exercise the City's option to purchase the Safeway property using proceeds from the CIF loan.
3. Direction to proceed with a study of market opportunities for the Safeway site.
4. Direction to solicit private developers that are experienced and interested in partnering with the City on this project.
5. Direction to develop a public outreach plan that will move the City toward its goal of a revitalized downtown that reflects the core values of the community and is consistent with the Downtown & Riverfront Plan.
6. Moves the City towards recouping its investment .

Concurrence

Acting Community Development Director  
City Manager

Fiscal Impact

The City will acquire a \$750,000 loan requiring repayment per terms of the final loan agreement.

Work Load Impacts

A project team consisting of the following staff will be required as necessary:

- Program Development Coordinator
- Neighborhood Services Manager
- Engineering Director
- Planning Director
- Management and Council oversight

Alternatives

- Adopt the staff recommendation.
- Provide the staff with project direction independent of the attached resolution.
- Do not exercise the grant conversion, effectively rejecting the loan opportunity and purchase option allowed in the lease by July 26, 2002. The City would be obliged to continue paying the Safeway lease (if it wished to allow its continued current use as a parking lot) without ever obtaining control of the property upon its expiration effectively forfeiting its ability to directly guide the development of this site.

Attachments:

- Resolution No. \_\_\_\_\_
- OR Housing & Community Services' June 21, 2001 letter
- Map

RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MILWAUKIE, OREGON, ESTABLISHING DEVELOPMENT PARAMETERS FOR THE SAFEWAY PROPERTY.**

**WHEREAS**, the City of Milwaukie has a lease/option on the former Safeway property; and

**WHEREAS**, the City Council desires to redevelop the Safeway property such that it aids in the revitalization of downtown Milwaukie reflecting the core values of the community as articulated in Milwaukie's Downtown & Riverfront Plan; and

**WHEREAS**, acquisition of the Safeway property is necessary to proceed with the redevelopment; and

**WHEREAS**, the City of Milwaukie has the opportunity to receive a \$750,000 Community Investment Fund (CIF) loan from the Oregon Housing and Community Services Department to purchase the Safeway property ; and

**WHEREAS**, a study of market opportunities for the site, and a Request for Proposal process to solicit a private developer to partner with the City on this project, and a public involvement and feedback process are very important elements to the overall success of this project;

**NOW, THEREFORE, BE IT RESOLVED** that the City of Milwaukie directs its staff to: 1) take the necessary steps to acquire the CIF loan and purchase the Safeway property to redevelop it such that it aids in the revitalization of the downtown area reflecting the core values of the community and is consistent with the Downtown & Riverfront Plan; 2) proceed with a study of market opportunities and other studies and actions necessary to prepare the Safeway site for appropriate development; 3) solicit private developers that are interested and experienced to partner with the City on this project; and 4) develop a public outreach plan for this project to that will move the City toward its goal of a revitalized downtown that reflects the core values of the community and is consistent with the Downtown & Riverfront Plan.

Introduced and adopted by the City Council of the City of Milwaukie, Oregon, on \_\_\_\_\_.

\_\_\_\_\_  
James Bernard, Mayor

ATTEST:

APPROVED AS TO FORM:  
Ramis, Crew, Corrigan & Bachrach, LLP

\_\_\_\_\_  
Pat DuVal, City Recorder

\_\_\_\_\_  
City Attorney



# Oregon

John A. Kitzhaber, M.D., Governor

## Housing and Community Services

Street Address: 1600 State Street  
Mailing Address: PO Box 14508  
Salem, OR 97309-0409  
(503) 986-2000  
FAX (503) 986-2020  
TTY (503) 986-2100  
www.hcs.state.or.us

June 21, 2001

Roosevelt Carter  
City of Milwaukie  
6101 SE Johnson Creek Boulevard  
Milwaukie OR 97206

RECEIVED  
JUN 22 2001  
CITY OF MILWAUKIE  
COMMUNITY DEVELOPMENT

RE: COMMUNITY INCENTIVE FUND RESERVATION  
Milwaukie Transit Oriented Project (#00000135)

Dear Mr. Carter:

Oregon Housing and Community Services ("OHCS," "Department") has reserved a Community Incentive Fund loan in the amount of \$750,000.00 for the acquisition of the Safeway site in Milwaukie, Oregon.

Please be advised that readiness to proceed is important in order to retain this reservation. You must meet or make progress in meeting the following general conditions, subject to Department approval. Documents will be executed and funds released once the conditions are met. Failure to meet all conditions to OHCS's satisfaction may result in the retraction of the reservation. OHCS may consider releasing Community Incentive Funds prior to meeting all of the general conditions on a case by case basis. You must also agree to comply with the participatory requirements that are outlined at the end of this letter.

General Conditions (must be completed or show progress by no later than September 30, 2001)

1. Loan terms and conditions will be established in a separate Agreement. The Agreement must be executed by the property owner and recorded against the property. Disbursement of funds will not be made until the Agreement is executed and recorded. If you do not own the property at the time of fund disbursement, then you will be required to open an escrow account and have the Community Incentive Fund Agreement placed in escrow and recorded immediately upon obtaining title to the property. The Agreement is currently being reviewed by the Attorney General's office and will be sent to you under separate cover as soon as the review is complete.
2. The Project Description Section of the application showed a starting date of Spring 2001 and a completion date of Fall 2003. Please notify OHCS if it becomes necessary to change the starting and completion dates based on the date of this funding reservation. This can be done on the monthly progress report. Your ability to meet the proposed or extended timelines will be a measurement for retaining the funding reservation(s).
3. The Community Incentive reservation has been reduced and is \$150,000 less than your original request.



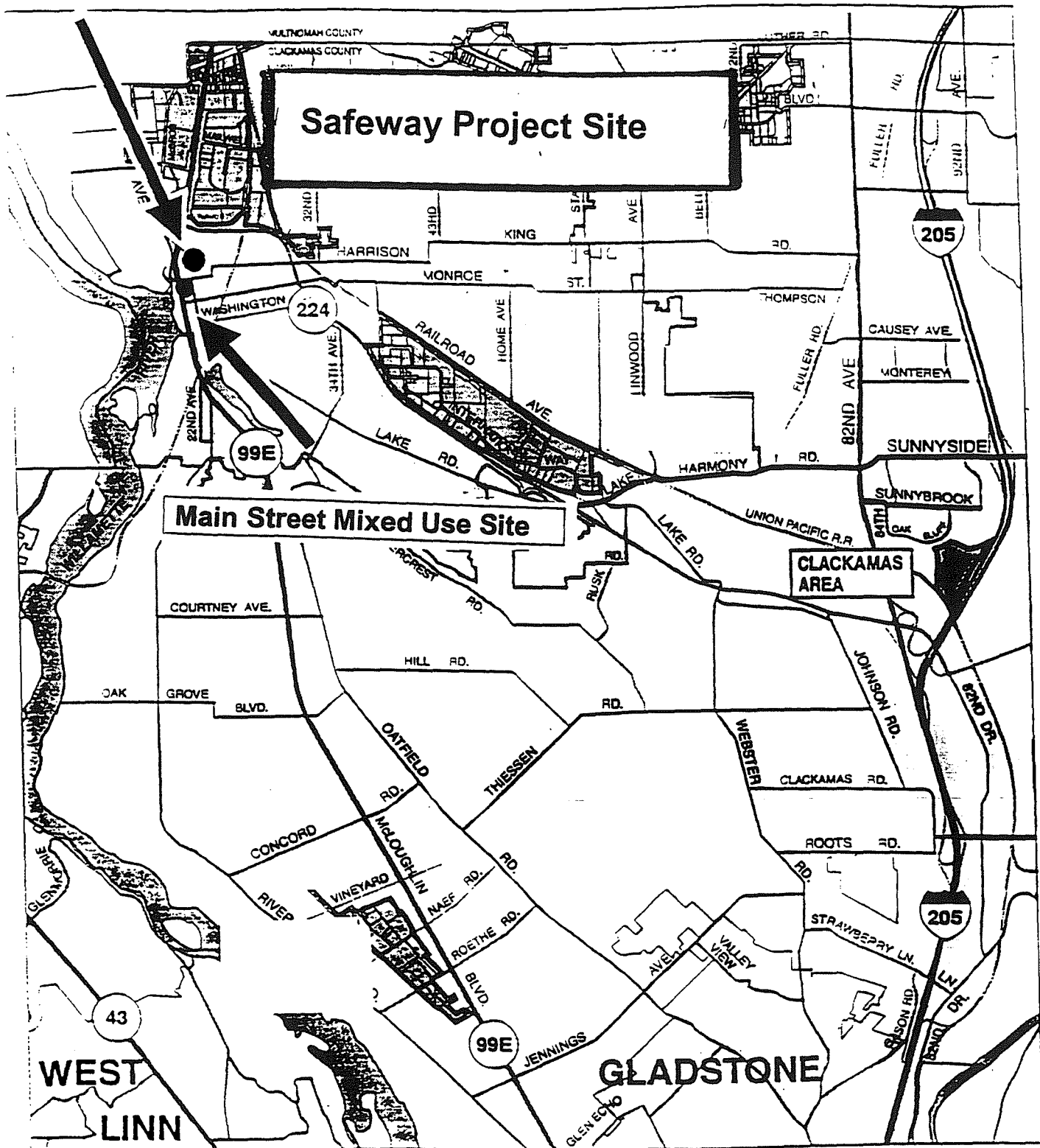
4. Public entities not already subject to Federal Davis-Bacon requirements will be subject to State prevailing wage requirements with the use of the Community Incentive Fund. You should contact the Bureau of Labor and Industries for the requirements of the state program.
5. Provide a copy of the RFP for review by OHCS prior to it being released. The purpose of the review is to assure that the RFP is consistent with the Community Incentive Fund goals. If the review indicates the RFP is not consistent, OHCS may call the loan all due and payable.
6. Submit a copy of a fee appraisal that indicates the fair market value of the site. The site is defined as the Safeway site bounded to the west by Main Street and to the South by the historic Masonic Lodge. Acquisition price cannot exceed the appraised value.
7. Identify and submit funding commitments for other resources, if any, that will be used to acquire the site.
8. Community Incentive Funds will be released to an identified escrow account for the sole purpose of site acquisition.
9. The Community Incentive Funds loan will bear an interest rate of 1% with a term not to exceed 15 years. Submit, in writing, the proposed loan payment schedule (i.e., monthly, quarterly, annually) and identify the source of repayment.
10. Update the following CIF application forms with the modified proposal information. The Data Summary (cover page), the Project Description, Sources and Uses of Funding page, and Operating Budget. Submit the updated forms to Debie Zitzelberger, Loan Officer.

Participatory Requirements

As a recipient of Community Incentive Funds, OHCS requires compliance with the following. Meeting these requirements will be a measure of determining sponsor capacity in future Department applications.

1. Community Incentive Funds should be expended for eligible project related expenses by May 31, 2002. Disbursements must be requested on OHCS's Drawdown Request form (a copy is enclosed with this letter). Funds may only be used to reimburse the costs of materials and hired labor that has been incurred. Funds cannot be used to pay for your own labor or sweat equity in the project. Back-up documentation such as invoices, billings, and paid receipts in the full amount of the funding request must be included with the draw request form.
2. A Monthly Progress Report, using the enclosed format, must be submitted on a monthly basis until project completion. The report should indicate all activities undertaken during the previous month. These reports will be used to ascertain progress in meeting the conditions of this letter and retention of the funding reservation(s).
3. Return the enclosed "Authorization for Electronic Deposit" form so that we can wire your drawdown funds to your checking account, savings account or escrow account.
4. Adherence to all federal, state and program regulations applicable to your organization and your proposed project is a basic requirement.

# Project Location



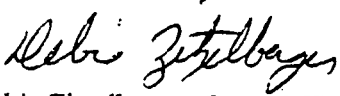
- 5. Oregon Housing and Community Services and the Community Incentive Fund shall be listed by name on all materials (such as a project construction sign) where the project contributors are listed by name.
- 6. OHCS would like to view the property at completion of the construction and take photographs of the completed work. Please notify OHCS within 10 days of completion of work to schedule an on-site visit.

You must complete one of the following within **15 days of the date of this letter**:

- a) Initial each page, sign this letter and **return the original** indicating your acceptance of the reservation(s) and all the terms and conditions of the reservation(s); or,
- b) If you have concerns about any of the conditions or timelines contained in this letter, contact me.

OHCS congratulates you on your funding reservation(s) and looks forward to a successful completion of your project. Please contact me at 503-986-2038, if you have any questions concerning your Community Incentive Fund reservation.

Sincerely,



Debie Zitzelberger, Loan Officer  
Housing Finance Section

Enclosures


c: Betty Dominguez, Regional Field Representative  
Project file

---

*Authorized signer must initial each page and sign below.*

THE UNDERSIGNED AGREES TO AND ACCEPTS THE TERMS AND CONDITIONS SET FORTH ABOVE FOR THE \$750,000 COMMUNITY INCENTIVE FUND RESERVATION.

By: City of Milwaukie

  
\_\_\_\_\_  
Signature of authorized signer

06/29/01  
\_\_\_\_\_  
Date

Mike Swanson  
\_\_\_\_\_  
Print name of authorized signer

North Clackamas Parks and Recreation District  
**MILWAUKIE CENTER**  
**Center/Community Advisory Board**  
Minutes for May 11, 2001

Members Present: Kim Buchholz, Marc Burnham, Eleanor Johnson, Karen Kasserman, Stan Keltz, Dolly Macken-Hambright, Jim McCready, Joan Newman, Mary Siberz, Joan Staley, Carol Storment, Ben Tabler, Janet Witter, Jim Young

Members Excused: Molly Hanthorn, Alice Neely

Staff Present: Cheryl Nally, Joan Young

**CALL TO ORDER:** Chair Jim McCready called the meeting to order at 10:02 am.

**MINUTES:** Eleanor Johnson moved and Janet Witter seconded a motion to approve the minutes as presented. Motion passed.

**GUESTS/PRESENTATIONS:**

Joan Young introduced Marianne Steiner, new Office Coordinator for the Friends of the Milwaukie Center, Inc. Board members introduced themselves to Marianne.

Joan Young introduced Ed Zumwalt, City of Milwaukie activist, and Martha Bennett, City staff. Ed and Martha discussed the process that citizens of the City of Milwaukie have undertaken, since the defeat of the light rail in 1998, to study and recommend transit alternatives to Metro and Tri-Met. The Milwaukie citizen representatives have worked with City staff and City Council to make alternative route ideas be heard. They have spelled out a fourteen-point recommendation, which has been taken to Tri-Met and Metro. At this point, the Metro Transit Policy Committee will be refining the plans and doing environmental impact studies on them to ensure viability. There will then be several open forums for citizen input.

**CORRESPONDENCE:**

Jim McCready read a note of resignation from Board membership from Hillary Kenney.

**BOARD/COMMITTEE REPORTS:**

North Clackamas Parks and Recreation District – Jim Young shared that a City of Milwaukie staff and a member of the City's Parks and Recreation Board attended the Board meeting May 10. They intend to continue to attend the Advisory Board meetings to increase communication between the agencies.

The Aquatic Park staff presented a couple of options for helping with utility efficiencies to the Board members. Utility cost containment is extremely important in light of the budget constraints. The Aquatic Park will be bringing on a new marketing position to help increase use of the facility. Stan asked about the Oregonian article regarding financial concerns. Joan Young shared that the Aquatic Park did break even the first couple of years but rising costs have precluded that recently. They are still making at

VII. A. 2

least 85% of their costs in revenues, which is what was projected prior to building the facility.

Jim shared that the Park District Comprehensive Master Plan is going into action and encouraged Board members to fill out the flyer he distributed to receive future mailings.

Budget – Joan Young shared that the Parks District 2001- 2002 budget will be going to the official Budget Committee on May 17. It will be voted on by the Board of County Commissioners late June.

Program/Services – Joan Staley shared that the Recreation/Education Program Office staff (Pat and Lisa) recently spent time reviewing program planning and office functions. They are looking at challenges such as marketing issues and the need to hold classes with minimum numbers. The Quilt Show will be June 1 & 2 and there is a need for volunteers to work those days. In the Social Services area, Hearing Screenings are going good with the Hearing and Speech Institute taking a break during the summer, to return in September. The Housing Fair was very successful. We intend to charge a fee next year to each participating housing resource to help the social services scholarship fund. Cheryl Nally will be going to the Relatives as Caregivers Conference in Washington, D.C. early June as Milwaukie Center is a past recipient of the Brookdale grant, which funded the beginning of our Grandparent Support program. Marc Burnham offered support in working with staff and volunteers in the area of marketing programs and services.

Nutrition/Transportation – Ben Tabler stated that the Committee could use more Board member participation. Jim Young stated that Transportation is now being provided out to Happy Valley.

Building Review Committee – Stan Keltz shared the new color options for the bathroom stall repainting. It was approved by the Board to go with the Nickel color. This work will be done during the September Maintenance Week. The committee had a discussion about modifying the Program Office window to allow for Program Office staff to take registrations through a window that opens with a small counter attached. Staff will work on this potential.

History Committee – Janet Witter stated that she had no report.

Nominating Ad Hoc Committee – Kim Buchholz reported that he and Alice Neely met. He presented a slate of officers for July 2001 – June 2002 to the Board to be considered and voted on in June: Eleanor Johnson, Chair; Dolly Macken-Hambright, Vice Chair; Mary Siberz, Secretary. Nominations and write-ins will also be accepted.

Friends of the Milwaukie Center, Inc. – Joan Young reported for the Friends that she was busy helping Marianne Steiner, the new Office Coordinator, get oriented. The Friends' Annual Campaign is still in progress, and all Board members are urged to contribute to the Friends each year.

**DIRECTOR'S REPORT:**

Joan Young reminded Board members that May is Older American's Month, with the theme, "The Many Faces of Aging." The week of May 13 -19 is National Senior Center Week, with the theme, "Investigate Your Possibilities." The Center is hosting the North Clackamas County Chamber of Commerce Greeters on Friday, May 18, 7:30 am and all Board members are invited to attend.

Staffing changes include the Lead Cook, Mary Lynn Shilvock, leaving May 18, to return to school. Social Service staff are working on the changes which will be caused by the loss of ½ of the Case Manager Aide position in the next fiscal year.

**INFORMATION/ANNOUNCEMENTS:** None

**AGENDA FOR NEXT MEETING:** The consultant for the Park's District Comprehensive Master Plan will attend the June meeting.

North Clackamas Parks and Recreation District  
**MILWAUKIE CENTER DIVISION**  
Monthly Report for May, 2001

*Programs and Services:*

Over time, the ability to care for home, yard, and personal needs may decline. The Fourth Annual Housing Fair brought in over 100 older adults who perused displays and talked with representatives from eighteen retirement, assisted-living facilities and other housing options in our area.

The Friends of the Milwaukie Center, Inc. hosted the North Clackamas County Chamber of Commerce Greeters meeting on May 18. Over 80 Chamber members from area businesses attended the early morning meeting, learning about the Center and the multiple services that the Friends' organization fund-raises to support. The Nutrition Program staff prepared the special brunch for the gathering.

Clackamas High School math students spent an afternoon in the Community Garden area, mapping and staking out the raised beds for the project. They are currently working with the City of Milwaukie on a Natural Resource Review due to the garden being cited in the FEMA floodplain. This required step will delay the development of the garden for this summer, unfortunately.

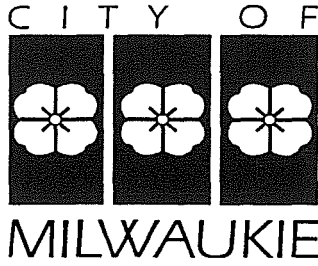
*Fund-raisers:*

On May 6, the Nutrition Program held its quarterly Sunday Dinner. The entrée of Roast Pork drew a nice compliment of diners to help fund Meals on Wheels Services and Congregate Dining at the Milwaukie Center.

*Staff:*

Marianne Steiner joined the Milwaukie Center family on May 1 as the new Friends of the Milwaukie Center Office Coordinator. Marianne brings with her grant-writing and non-profit organization experience.

Staff bid farewell to Mary Lynne Shilvock, who has served the last five months as the Lead Cook for the Nutrition Program. Mary Lynn has decided to return to college to pursue a dietician degree.



# Traffic Safety Board

## TSB Minutes

For May 9, 2001

Johnson Creek Blvd., Meeting Room

**Final**

**Type of meeting:** Regular

**Attendees:** Board Members-Susan Stone (Chair), Gene Covey , Linda Montgomery, Julie Wisner , Bogdan Garbar (Student Member)

Staff – Brion Barnett (Staff Liaison)

Others –

----- **Agenda Topics** -----

Meeting called to order at 6:10 PM

**Minutes**

Discussion: Susan Stone moved, Linda Montgomery seconded the motion to accept the 4/11/01 minutes as written.

Action items:	Person responsible:	Deadline:
Submit approved minutes for Council packet.	Brion Barnett	

**ACTS/Oregon Bicycle Helmet Grant**

Clive Miller w/BTA is the new helmet committee chair. Susan and Julie will participate in the next helmet fitting clinic. Proceeds of helmet sales can be donated to PTO.

Action items:	Person responsible:	Deadline:

**Traffic Control Device Requests**

No new TCDR's to report, but updates on the following :

The new STOP sign at the Monroe leg of the intersection with Oak St. and Railroad Ave. will be installed in the next few weeks. Due to sight distance restrictions caused by the curve, a permanent STOP Ahead sign will be erected. Additionally, TSB members recommend "traffic control change ahead" signage. Staff agrees.

3/29/01 TCDR from Julie and Patty Wisner for a 5<sup>th</sup> speed bump on 34<sup>th</sup> Ave. North of Lake Rd. - **Barnett** explained that while he supports the placement an additional speed bump at least 250 feet from the Lake Rd. intersection, there is currently no funding allocated for the last bump and he suggested that TSB take their request to City Council. **TSB then passed the following motion: Allocate funding to place and additional**

speed bump on 34<sup>th</sup> Avenue this summer.” The motion passed unanimously.

Linda Montgomery for “Limited Sight Distance” signage w/15mph riders - **Barnett** showed photos of the location and hill and explained that there is adequate stopping sight distance for vehicles coming down the hill. TSB members reiterated that the signage would help advise vehicles of the sight restriction and increase the safety of pedestrians and vehicles backing out of driveways. **Barnett** approved the request and will check on using either “slow” or “15mph” riders below the signage. TSB members also recommended the use of orange flags on the existing 25 and 30mph speed signage prior to the proposed signage.

3/29/01 TCDR from Susan Stone for “No Trucks, Local Delivery Only” – Barnett approved this request but still needs to coordinate with City of Portland staff for signage on the North end of 32<sup>nd</sup> Ave.

3/15/01 TCDR from Brent McGraw for crosswalk markings at the intersection of International and Freeman Way – Was previously approved (4/16/01) and should be complete in 3-4 weeks.

4/2/01 TCDR from Joel Muehe for “No Parking” signage on Filbert (approx. 17 feet) – Request denied, not necessary and not practicle.

Action items:	Person responsible:	Deadline:
Award Floss St. speed bump removal project	Brion Barnett	5/18/01
Schedule traffic counts/speed survey for 32 <sup>nd</sup> Ave. speed bumps.	Brion Barnett	6/04/01

Other Business

To show continued support for the residents along the proposed JCB project, the TSB passed the following motion:

TSB continues to recommend that the JCB Blvd. project be constructed within the existing 40 foot ROW as previously requested by neighborhood residents.

OFFICE ELECTIONS –

Conclusions:

Action items:	Person responsible:	Deadline:

Information Sharing

Action items:	Person responsible:	Deadline:

Next meeting -- agenda topics, date, time & location

Conclusions: Next Meeting Date: June 11, 2001 Time: 6 PM, Location: Johnson Creek Boulevard Meeting Room

Action items:	Person responsible:	Deadline:

Meeting Adjourned at 8:00 PM

  
Susan Stone, Chair

  
Brion Barnett, Staff Liaison