

MINUTES
MILWAUKIE CITY COUNCIL WORK SESSION
NOVEMBER 1, 2011

Mayor Ferguson called the work session to order at 5:00 p.m. in the City Hall Conference Room.

Council Present: Council President Greg Chaimov and Councilors Dave Hedges, Joe Loomis, and Mike Miller

Staff Present: City Manager Bill Monahan, Assistant to the City Manager Teri Bankhead, City Recorder Pat DuVal, Community Services Director JoAnn Herrigel

Media: Molly Harbarger, *The Oregonian* and Raymond Rendleman, *The Clackamas Review*

City Manager's Report

Mr. Monahan reviewed the agenda for the evening including the Sign Code Amendments.

The City Council agreed to apply for a Rotary Corporate membership for City of Milwaukie with Mayor Ferguson, Ms. Ragel, and third member which may be Ms. Bankhead.

The City Council decided to cancel December 27, 2011 study session

Mr. Monahan updated the City Council on its goals, and the Mayor and Councilors agreed to stay focused on the top eleven. Councilor Hedges suggested moving the quiet zone further up in the list of goals to address noise concerns in Ardenwald.

Mayor Ferguson discussed vacancies in the Riverfront Board and the feasibility of changing the scope of the Board to one of a task force.

Councilor Loomis was supportive of keeping the Board intact as members over time had differing opinions but reached compromises. Councilor Hedges, Councilor Chaimov, and Councilor Miller agreed the task force was the better route and to amend the Municipal Code.

Mayor Ferguson announced an opening on the North Clackamas Urban Watersheds Council. **Ms. Herrigel** provided background on the formation of the group. Mayor Ferguson suggested an elected official might be appropriate, and Councilor Miller said he would be the City's representative with Mayor Ferguson as alternate.

Ms. Herrigel discussed the Metropolitan Area Communications Commission (MACC) agreement timelines that are to be discussed in the Regular Session. She understood there was a lack of clarity on the services MACC could offer and suggested a number of options. If Council decided to pull the item from the agenda, she would propose having a study session to review the Comcast franchise, public, government and education access needs of the City.

Mr. Monahan said if it were pulled from the agenda, the City Council would have time look at what other organizations had to offer.

Councilor Loomis agreed with the suggestion of pulling it off the agenda in order to consider other options and services.

Councilor Hedges said he and Councilor Miller visited WFTV to view the facility and wanted to give them a chance. He did not wish to rush into an agreement with MACC at this time. He was not comfortable going with MACC at this time.

Councilor Miller agreed with Councilor Hedges. After the visit he had less of a desire to go to MACC. If Milwaukie was satisfied, then the City should stay with WFTV, but keep its options open. He did not want to lose the education piece.

Ms. Herrigel said if WFTV were to close, the City would have to issue a request for proposals (RFP) for services. She was confident the City could find someone to provide the services if there was a gap.

Melody Ashford, WFTV, explained that a group called Friends of WFTV has started a forming a non-profit organization at the state level. The Friends' job was to set up the Board, which would be done in 75 days. They would continue providing the current or higher levels of services. The intent was to have a seamless transition to new entity with no gaps in services. If WFTV did lose funding from West Linn, they would deal with that problem accordingly. She noted a recent meeting with Happy Valley and expressed hope that the relationship with Milwaukie would continue.

Consensus was to pull the item off the regular session agenda.

Board, Commission and Committee Alternate Program

Ms. Bankhead contacted other cities and determined four cities had an alternate program but with different processes. The premise was that if there are more qualified candidates then Council can appoint an alternate that would serve on the board as a non-voting member. That person would then be available for appointment if there were a vacancy. She asked if the City Council wanted the alternate program for select boards or for all boards. She noted that some cities only had the program for their Planning Commissions.

Mayor Ferguson thought it was a good idea specifically for the Planning Commission and the Budget Committee, but he thought it was a good idea for all boards.

Mr. Monahan said this would be a good option when there are more qualified candidates than positions to fill. His recommendation would be to use a resolution to select alternates.

Riverfront Park Capital Campaign

Ms. Herrigel introduced Mark Sherman and Betsy Wright from C3 Strategies and explained they were working to develop a fundraising strategy for Riverfront Park.

Ms. Herrigel explained she had used \$18,000 from a 2011 County Tourism Grant to hire C3 Strategies. They had reviewed the existing design and created a new phasing plan. C3 would pursue grants, build a team of 60 private investors willing to invest \$15,000, form a virtual steering committee, and seek larger investors. She would be back with a contract extension in December requesting Council's approval

Mr. Sherman had consulted with the Portland Parks Foundation and worked with private donors and public investors to create additions and upgrades to the parks systems. They would be using that same concept to get a private and public pool of funds to get the Milwaukie Riverfront Park built. He hoped to gain a better understanding of C3's working relationship with Council going forward.

Councilor Loomis asked if they would be creating a Riverfront Foundation.

Ms. Herrigel replied C3 was exploring the idea of using an organization that currently exists that would be a fiscal agent to store reserves.

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Councilor Loomis would like to keep the Riverfront Park momentum going.

Ms. Herrigel added that she and Mr. Sherman had met with Mr. Asher and the baseball campaign to discuss outreach efforts. They did not feel the projects competed with each other and would communicate regularly.

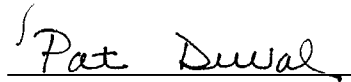
Mr. Sherman explained the fiscal policy was still a work in progress and discussed how the fiscal agent would work for this project. Many donors preferred dealing with a non-profit entity. Donations would be tax-deductible. They would be drawing on a vast population and some donors will want to contribute as a benefit to the region. In the process there was an education piece to let donors know about the City, its future, opportunities, livability and many other positives. A deliberate part of the communication plan would be to put Milwaukie on the map.

Ms. Herrigel said that Council may be hearing from both Mr. Sherman and Ms. Wright. They were hoping to subsidize public sector contributions with the private sector.

Mr. Sherman said C3 was very lean and worked strategically. Feedback indicated that success will depend on the quality of the community leadership behind it. He was looking forward to Council's feedback and guidance on the project.

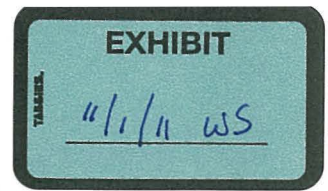
Mayor Ferguson adjourned the work session at 6:13 p.m.

Respectfully submitted,

A handwritten signature in cursive script that reads "Pat DuVal". The signature is written in black ink and is positioned above a horizontal line.

Pat DuVal, Recorder

WORK SESSION



MILWAUKIE

Dogwood City of the West

Memorandum

To: City Council

From: Kenny Asher, Community Development/Public Works Director
Katie Mangle, Planning Director

CC: Bill Monahan, City Manager
JoAnn Herrigel, Community Services Director

Date: November 1, 2011

Re: CD & Planning Active Projects: City Council Update for 11/1/11

Community Development

- Commercial Core Enhancement Program
- Dark Horse Relocation/Real Estate Study
- ODOT Yard/Minor League Baseball
- Light Rail Project Management
- South Downtown Implementation
- **Light Rail Station Building**
- **Kellogg for Coho Initiative**
- Lake Road Multimodal Improvements
- **Walk Safely Milwaukie Program**
- **Street Surface Maintenance Program**

Planning

- Residential Development Standards
- Light Rail Urban Design
- Annexations
- Land Use and Development Review
- Downtown Facade Improvement Program
- Metro Population/Employment 2035 Forecast Data
- **Electronic Signs Code Fix project**
- **Tacoma Station Area Planning**
- **Light Rail bridge over Kellogg Creek (permitting)**
- Zoning Code Enforcement

Community Development

Light Rail Station Building

City staff and TriMet staff have begun reviewing a draft Request for Qualifications that will be published late next spring seeking a development team for the station building on the triangle site. The RFQ will have a section on project assistance. Staff will schedule a work session or study session with council in January or February to get council's input on if and how the city council intends to assist the project.

Kellogg for Coho Initiative

The Army Corps of Engineers released its final report on the structural engineering findings related to modification of the Kellogg Creek bridge such that a 9 foot channel widening could occur underneath the span. The Corps concludes that by using soldier piles, steel frames, steel plate lagging and cast-in-place shotcrete for a cost of \$1.2 million, all requirements can be met (i.e. constructability, beneficial for fish passage, and minimal impact on traffic). The Brown and Caldwell report on sediment buildup, temperature and flow is nearly complete. This work was funded by an American Rivers grant. Another American Rivers grant may be available to the project; staff is investigating the opportunity.

Walk Safely Milwaukie Program

The first WSMP project, the Home Avenue sidewalk, is currently under construction. Concrete was poured today. The project should be wrapped up in the next week or two. The other two WSMP projects, which are crosswalks at Stanley & Willow and at River & Sparrow, have been surveyed and are currently being designed design. Construction on these

crosswalk projects are scheduled for April, with completion expected by May. Next year's WSMP is currently under discussion by members of the PSAC, NDA chairs and the City's Engineering Department. Next year's WSMP is the third and final year of the pilot program. The program is currently without Community Development staffing.

Street Surface Maintenance Program

This year's streets for resurfacing are the reconstruction of Harrison from 42nd to the mainline crossing, and the pavement overlay of International Way from 37th to Harmony Rd. These two projects are planned for construction in the late spring-June 2012. Monroe St is planned for reconstruction in fiscal year 2012/13. The 2011/12 annual report for the SSMP will be presented in January 2012.

Planning

Tacoma Station Area Planning

Staff has been working with ODOT to draft a consultant scope of work for the grant-funded Tacoma Station Area planning project, and submitted the final draft to ODOT last week. Over the next month the City and ODOT will refine the scope of work, and begin the process to select a consultant. A major element of the scope will be to gain understanding about the traffic and transportation issues and limitations in the area around the station (and the baseball site). Staff will begin sharing the project plan with affected property owners and neighborhoods over the next few months.

Light Rail bridge over Kellogg Creek (permitting)

On November 8, the Planning Commission will open two separate public hearings related to the light rail project: one on the application for the light rail bridge over Kellogg Creek and McLoughlin Blvd, and the other to approve modifications to the Trolley Trail. In addition to working long hours preparing the staff report, and findings and conditions of approval, staff has held study sessions on this application with NDA representatives and individual Planning Commissioners to prepare them to comment on this complex application.

Residential Standards Project

The open house for this project was poorly attended, though staff received positive feedback from the 15 or so people who did. All of the material that was displayed or distributed at the meeting are now on the project website, and staff is trying to direct attention to the website. In the meantime, the project is moving forward into the next phase, which involves working with the Planning Commission to prepare the draft proposals for the public hearing process. Last week staff gave the Commission an overview of the proposed policy changes, and the commissioners requested that staff return to discuss and/or explain 10-12 issues in more detail. The Commissioners generally appreciated the effort and seemed to look forward to refining the proposal. Staff hopes to hold the first public hearing on the proposal in early February.

**MILWAUKIE CITY COUNCIL
WORK SESSION
NOVEMBER 1, 2011**

MILWAUKIE CITY HALL

Conference Room
10722 SE Main Street

WORK SESSION – 5:00 p.m.

A light dinner will be served

Discussion Items:

	<u>Time</u>	<u>Topic</u>	<u>Presenter</u>	<u>Page #</u>
1.	5:00 p.m.	City Manager's Report	Bill Monahan	
2.	5:30 p.m.	Board, Commission, and Committee Alternate Program	Teri Bankhead	
3.	6:00 p.m.	Riverfront Park Capital Campaign	JoAnn Herrigel	
4.	6:30 p.m.	Adjournment		

Information

Executive Session: The Milwaukie City Council may meet in executive session pursuant to ORS 192.660(2). All discussions are confidential and those present may disclose nothing from the Session. Representatives of the news media are allowed to attend Executive Sessions as provided by ORS 192.660(3) but must not disclose any information discussed. No Executive Session may be held for the purpose of taking any final action or making any final decision. Executive Sessions are closed to the public.

Public Notice

- The Council may vote in work session on non-legislative issues.
- The time listed for each discussion item is approximate. The actual time at which each item is considered may change due to the length of time devoted to the one previous to it.
- The Council requests that all pagers and cell phones be either set on silent mode or turned off during the meeting.
- The City of Milwaukie is committed to providing equal access to information and public meetings per the Americans with Disabilities (ADA). If you need special accommodations, please call 503.786.7502 or email ocr@ci.milwaukie.or.us at least 48 hours prior to the meeting.