

HILLSBORO CITY COUNCIL

**Preliminary Agenda
Tuesday, August 21, 2007**

**7 PM
Hillsboro Civic Center Auditorium**

**Regular Session
150 E. Main Street**

Hillsboro City Council Meetings are broadcast live by Tualatin Valley Community Television (TVCTV) Government Access Programming. To obtain the monthly programming schedule, contact TVCTV at 503.629.8534 or call the City of Hillsboro at 503.681.6219.

Please silence all electronic devices. Thank you.

Assistive Listening Devices (ALD) are available for persons with impaired hearing and can be scheduled for this meeting.

The City will also endeavor to provide the following services, without cost, if requested at least 48 hours prior to the meeting:

- Qualified sign language interpreters for persons with speech or hearing impairments.
- Qualified bilingual interpreters.

To obtain services, please call 503.681.6100

When addressing the Council, please use the witness table (center front of the room). All testimony is electronically recorded. Public participation is encouraged. If you wish to speak, please raise your hand or walk to the witness table as the Mayor calls the item, or, on any item not on the agenda, as the Mayor calls for "Communications and Non-Agenda Items." If you are speaking on an item not on the regular agenda, please fill out the card on the table in the back of the room and give to the City Recorder. You are not required to give your address when speaking to the City Council, only your name.

Ordinances and Resolutions marked with an asterisk will not be read in full unless requested by a member of the City Council. Copies were distributed to Council and posted for at least three days, and are available on the north side of the auditorium.

*** SEE ATTACHED AGENDA ***
Posted – August 16, 2007

REGULAR SESSION – 7 PM – AUDITORIUM

PLEDGE OF ALLEGIANCE – Cub Scout Pack 195

CALL TO ORDER - Roll Call

1. **CONSENT AGENDA:** (The items on the Consent Agenda are normally considered in a single motion. Any item may be removed for separate consideration upon request by any member of the Council.)
 - A. Consider minutes: July 17, 2007
 - B. Approve an additional .50 FTE Development Project Coordinator position at a PERS-eligible Pay Range 19 for the Economic Development Department, effective immediately. (Finance Committee recommendation)
 - C. Approve funding additional tasks for the scope of work of the contract with Moore Iacofano Goltsman (MIG), Inc. in the amount of \$25,000 for Strategic Planning services and authorize the Mayor and City Recorder to execute the documents and authorize the transfer of any necessary appropriations for FY 07-08. (Finance Committee recommendation)
 - D. Approve an addendum to the current Tonkon Torp LLP City Legislative Lobby Services Contract to extend the contract in the amount of \$71,500 to prepare legislative agenda/priorities for the 2008 Legislative Interim and 2009 Legislative Session and authorize the Mayor and City Recorder to execute the documents and authorize the transfer of any necessary appropriations for FY 07-08. (Finance Committee recommendation)
 - E. Grant a Sole Source exemption for the purchase of consulting services and approve amending the existing contract with AgreeYa Solutions, Inc. for Enterprise Resource Planning System Consulting Services in the amount of \$166,080 and authorize the Mayor and City Recorder to execute the documents. (Finance Committee recommendation)
 - F. Approve a membership agreement with the Oregon Cooperative Procurement Program (ORCPP) in the amount of \$5,000 in order to purchase goods and services from State Price Agreements and authorize the Mayor and City Recorder to execute the documents. (Finance Committee recommendation)
 - G. Approve an Intergovernmental Agreement with the Hillsboro School District for after-school programming and authorize the Mayor and City Recorder to execute the documents. (Park Commission recommendation)
 - H. Authorize and ratify expenditures, public contracts, contract amendments and agreements by adopting **Resolution No. *2221.**

2. PRESENTATIONS AND APPOINTMENTS:

A. Presentation of a check to the City Council for funds raised to help construct the Woodland Pond Pavilion at Rood Bridge Park by Don Suhrbier, President of the Hillsboro Community Foundation.

B. Reappointments to Vision Implementation Committee

Ellen Conley	(term ending 9/01/10)
Cece Clitheroe	(term ending 9/01/10)
Paul Danko	(term ending 9/01/10)
Jen Davis	(term ending 9/01/08)
Bernie Kuehn	(term ending 9/01/09)
Deanna Palm	(term ending 9/01/10)
Denzil Scheller	(term ending 9/01/10)
Jimi Smith	(term ending 9/01/10)
Brian Vaughn	(term ending 9/01/10)

3. WAIVER OF ORDINANCE READINGS:

A. None scheduled.

4. PUBLIC HEARINGS:

A. None.

5. UNFINISHED BUSINESS:

A. None.

6. NEW BUSINESS:

A. Consider Park Commission recommendation to award a public improvement contract with Paul Brothers, Inc. in the amount of \$1,023,297.95 for the construction of Magnolia Park and authorize the Mayor and City Recorder to execute the documents.

B. Consider Park Commission recommendation to, acting as the Local Contract Review Board, authorize joining a cooperative purchasing agreement with Umatilla-Morrow ESD to allow sole-source contracting for Phase I of the 53rd Avenue Community Park project and authorize the Mayor and City Recorder to execute the documents. (Subject to City Attorney review)

C. Consider request from Denzil Scheller that the City Council initiate an amendment to a section of the new Sign Code, to accommodate a new sign that will replace the old "Town Theater" sign. If request is approved, staff recommends scheduling a public hearing on September 18, 2007 to consider an ordinance amending Section 15.20.065 A.7.b of the Hillsboro Municipal Code.

- D. Consider endorsement of liquor license application: (This request has been reviewed by the Police Department and no objections have been filed.)

Off-Premises Sales - Allows the sale of malt beverages, wine, and cider in factory sealed containers for consumption off the licensed premises and allows sample tastings of malt beverages, wine, and cider.

1. Northside Grocery, 506 NW Connell St – Change of Ownership - Off-premises sales

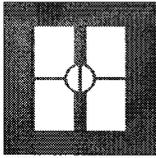
7. **COMMUNICATION AND NON-AGENDA ITEMS:** (Persons wishing to speak on matters not on the agenda may be recognized at this time. *Please fill out the card on the table in the back of the room and give to the City Recorder.* You are not required to give your address when speaking to the City Council, only your name. Presentations are limited to three minutes, with a maximum total of 15 minutes for this agenda item. More time, if needed, may be provided upon completion of the regular agenda.)

8. **ADVICE/INFORMATION ITEMS:**

- A. John Denver Tribute Concert and Fair: Free concert and renewable energy fair on Saturday, September 8, 2007 from 4 PM to 8 PM in the Civic Center Plaza.

ANNUAL COMMUNITY EVENTS:

- B. Saturday Farmers' Market in Downtown Hillsboro: Every Saturday, May 5, 2007 through October 27, 2007 from 8 AM to 1:30 PM.
- C. Tuesday Marketplace in Downtown Hillsboro: Every Tuesday, June 12, 2007 through August 28, 2007 from 5 PM to 8:30 PM:
- D. Sunday Farmers' Market at Orenco Station: Every Sunday, May 13, 2007 through October 7, 2007 from 10 AM to 2 PM.

**HILLSBORO CITY COUNCIL**

Minutes
Tuesday, July 17, 2007

7 PM
Hillsboro Civic Center Auditorium

Regular Session
150 E. Main Street

REGULAR SESSION – 7 PM – AUDITORIUM

PLEDGE OF ALLEGIANCE – Mayor Tom Hughes

CALL TO ORDER - Roll Call

Present: Mayor Tom Hughes, Councilors Aron Carleson, Ed Dennis, Joe Keizur, Nenice Andrews, Doug Johnson and Cynthia O'Donnell

Staff Present: Tim Erwert, Kevin Hanway, Pat Ribellia, Mike Smith, Debbie Raber, Tami Cockeram, Justin Patterson, Greg Mont, Amber Deming and city attorneys Pam Beery and Tom Sponslor

1. CONSENT AGENDA:

- A. Approve minutes: June 5, 2007
June 19, 2007
July 3, 2007
- B. Approve a contract, replacing an existing contract, with Wayne Holmes for the acquisition of property at 257 East Main Street and authorize the Mayor and City Recorder to execute the documents. (Subject to City Attorney review). (Finance Committee recommendation)
- C. Approve an agreement with the Hillsboro Downtown Business Association (HDBA) for maintenance services for downtown Hillsboro and authorize the Mayor and City Recorder to execute the documents. (Finance Committee recommendation)
- D. Award the purchase of computer replacements and other computer equipment to Dell, Gateway, IBM and Lenovo, which are on a State Price Agreement and are provided for in the 2007-08 fiscal year. (Finance Committee recommendation)
- E. Accept the Metropolitan Area Communications Commission/Public Communications Network (MACC/PCN) grant for \$29,443 to reimburse the City for the costs of installing PCN service at the new library facility. Finance Committee recommendation)

- F. Approve participation in the MACC/PCN grant for \$43,000, and authorize that the budget be adjusted to reflect the increase in spending. (Funds will be used to provide equipment for the Broadband Users Group (BUG) internetwork to improve security and efficiency for BUG agencies.) (Finance Committee recommendation)
- G. Approve a renewal of the Custodial Contract with Portland Habilitation Center, Inc. (PHC) and authorize the Mayor and City Recorder to execute the documents (subject to City Attorney review). (Finance Committee recommendation)
- H. Approve an intergovernmental agreement with Metro to allow the City to access funds from a portion of the recently passed Metro Greenspaces Bond Measure and authorize the Mayor and City Recorder to execute the documents. (Park Commission recommendation)
- I. Approve a dedication deed of public right-of-way to extend NW Wilkins Street westerly from NW Arroyo Place to NW Cornelius Pass Road. (Transportation Committee recommendation)
- J. Approve a termination of access easement generally located west of Seminole Park No. 2 and east of Beaverton Creek, near the intersection of 197th Avenue and West Baseline Road. (Transportation Committee recommendation)
- K. Approve a name change of the Hillsboro Arts and Cultural Council to Hillsboro Arts and Culture Council by adopting Resolution No. 2217. *The Hillsboro Arts and Culture Council will continue in its function as the official committee for purposes of advising the City Council on policies and programs pertaining to the arts.* (Hillsboro Arts and Cultural Council recommendation)

RESOLUTION NO. 2217

A RESOLUTION CHANGING THE NAME OF THE HILLSBORO ARTS AND CULTURAL COUNCIL TO THE HILLSBORO ARTS AND CULTURE COUNCIL, AND RESCINDING RESOLUTION NO. 2180.

- L. Authorize and ratify expenditures, public contracts, contract amendments and agreements by adopting Resolution No. 2218.

RESOLUTION NO. 2218

A RESOLUTION AUTHORIZING AND RATIFYING THE LISTED EXPENDITURES, PUBLIC CONTRACTS, CONTRACT AMENDMENTS AND AGREEMENTS IN ACCORDANCE WITH CHAPTER 2.16 OF THE HILLSBORO MUNICIPAL CODE.

Motion was made by O'Donnell, seconded by Dennis, to approve the Consent Agenda as presented. The motion passed unanimously with Carleson, Keizur, Andrews, Johnson, O'Donnell and Dennis voting in favor.

2. **PRESENTATIONS AND APPOINTMENTS:**

A. None.

3. **WAIVER OF ORDINANCE READINGS:**

A. Consider motion to waive reading in full and read by title only Ordinance Nos. 5777-5781. (The ordinances have been posted and will be available on the table on the north side of Auditorium.)

Motion was made by Johnson, seconded by O'Donnell, to waive the reading in full and read by title only Ordinance Nos. 5777-5781. The motion passed unanimously with Keizur, Andrews, Johnson, O'Donnell, Dennis and Carleson voting in favor.

4. **PUBLIC HEARINGS:**

A. Consider the sale of the Town Theatre and adjoining building located at 257 East Main Street.

John Southgate, Economic Development Manager, and Denzil Scheller gave a staff report on the project. The Schellers intend to rehabilitate the theatre and to incorporate a restaurant and meeting space in the adjoining Music Village building. Mr. Scheller distributed the plans and described various aspects of the project including a wine and food bar, elevator and sign on the exterior of the building. He thanked the Building Department for their cooperation and contributions in the process. There was brief discussion related to seating and menu plans. Pam Beery, City Attorney, noted the draft purchase and sales agreement was in the review process; slight modifications will be made before the agreement will be ready to execute.

Mayor Hughes opened the public hearing on Item 4A and asked for testimony in support or opposition. There was none. The public hearing was closed.

Motion was made by Dennis, seconded by O'Donnell, to approve the sale of the Town Theatre and adjoining building located at 257 East Main Street to Denzil and Lynn Scheller. The motion passed unanimously with Andrews, Johnson, O'Donnell, Dennis, Carleson and Keizur voting in favor.

5. **UNFINISHED BUSINESS:**

A. None.

6. **NEW BUSINESS:**

A. HCP 2-06: DDOS: Consider Planning Commission recommendation regarding amendments to Hillsboro Comprehensive Plan Ordinance No. 2793, as amended. Proposed amendments to multiple sections are related to Density, Design and Open Space (DDOS). Ordinance No. 5777 was available.

Debbie Raber gave a staff report on items 6A, 6B and 6C. Councilor O'Donnell asked for clarification on housing maximum and minimum heights and if the maximum height of two stories applied to the neighborhood on Washington Street. Ms. Raber stated the standard was where homes zoned Station Community Commercial – Station Commercial (SCC – SC) abut a residential zone, buildings within 100 feet of the zone boundary step down from the higher maximum height in the commercial zone to the same height as in the Neighborhood Conservation District. Any changes to this standard would need to be considered through a public hearing process.

Councilor Dennis described these amendments as a real victory for the City Council, staff, Planning Commission and the community as it represents more tools to beautify the community. He indicated an update to the City Council after one year would be much appreciated. Councilor Keizur questioned Ms. Raber if there was a compromise on provisions. Ms. Raber responded that a few engineering and planning firms in Hillsboro have been tracking and have made numerous comments. Staff has been listening to these comments very carefully. She indicated a rush of applications within the month is anticipated. Applications submitted within 30 days will be processed under the current code provisions. In response to a question from Councilor Dennis on an emergency clause, Pam Beery, City Attorney, responded that an emergency clause would not be appropriate in this case as to allow the public 30 days to file applications. There was some brief discussion related to the open space requirements noted on the chart of page 31 of the Hillsboro Zoning Ordinance No. 1945, Section 133.

Ordinance No. 5777 was read by title only. Motion was made by Johnson, seconded by Keizur, that Ordinance No. 5777 do pass. Roll call on the motion was as follows: Dennis, aye, Keizur, aye, Andrews, aye, O'Donnell, aye, Carleson, aye, Johnson, aye. The motion passed unanimously and Ordinance No. 5777 was declared passed.

ORDINANCE NO. 5777
HCP 2-06

DENSITY, DESIGN AND OPEN SPACE (DDOS). AN ORDINANCE AMENDING COMPREHENSIVE PLAN ORDINANCE NO. 2793 AS AMENDED, IN MULTIPLE SECTIONS, REGARDING DENSITY, DESIGN, AND OPEN SPACE.

- B. ZOA 5-06: DDOS: Consider Planning Commission recommendation regarding amendments to Hillsboro Zoning Ordinance No. 1945, as amended. Proposed amendments to multiple sections are related to Density, Design and Open Space (DDOS). Ordinance No. 5778 and Ordinance No. 5779 were available.

Ordinance No. 5778 was read by title only. Motion was made by Johnson, seconded by Keizur, that Ordinance No. 5778 do pass. Roll call on the motion was as follows: Dennis, aye, O'Donnell, aye, Carleson, aye, Keizur, aye, Andrews, aye, and Johnson, aye. The motion passed unanimously and Ordinance No. 5778 was declared passed.

ORDINANCE NO. 5778
ZOA 5-06

DENSITY, DESIGN AND OPEN SPACE (DDOS) ZONING ORDINANCE VOLUME 1. AN ORDINANCE APPROVING AMENDMENTS TO ZONING ORDINANCE NO. 1945 AS AMENDED, IN MULTIPLE SECTIONS OF VOLUME 1, REGARDING DENSITY, DESIGN, AND OPEN SPACE.

Ordinance No. 5779 was read by title only. Motion was made by Dennis, seconded by Andrews, that Ordinance No. 5779 do pass. Roll call on the motion was as follows: Keizur, aye, Dennis, aye, Andrews, aye, O'Donnell, aye, Carleson, aye, Johnson, aye. The motion passed unanimously and Ordinance No. 5779 was declared passed.

ORDINANCE NO. 5779
ZOA 5-06

DENSITY, DESIGN AND OPEN SPACE (DDOS) ZONING ORDINANCE VOLUME 2. DENSITY, DESIGN AND OPEN SPACE (DDOS) ZONING ORDINANCE VOLUME 2. AN ORDINANCE APPROVING AMENDMENTS TO ZONING ORDINANCE NO. 1945 AS AMENDED, IN MULTIPLE SECTIONS OF VOLUME 2, REGARDING DENSITY, DESIGN, AND OPEN SPACE.

- C. SOA 2-06: DDOS: Consider Planning Commission recommendation regarding amendments to Hillsboro Subdivision Ordinance No. 2808, as amended. Proposed amendments to multiple sections are related to Density, Design and Open Space (DDOS). Ordinance No. 5780 and Resolution No. 2219 were available.

Ordinance No. 5780 was read by title only. Motion was made by Dennis, seconded by Keizur, that Ordinance No. 5780 do pass. Roll call on the motion was as follows: Dennis, aye, Keizur, aye, Andrews, aye, Johnson, aye, Carleson, aye, O'Donnell, aye. The motion passed unanimously and Ordinance No. 5780 was declared passed.

ORDINANCE NO. 5780
SOA 2-06

DENSITY, DESIGN AND OPEN SPACE (DDOS). AN ORDINANCE APPROVING AMENDMENTS TO SUBDIVISION ORDINANCE NO. 2808 AS AMENDED, IN MULTIPLE SECTIONS, REGARDING DENSITY, DESIGN, AND OPEN SPACE.

Motion was made by Dennis, seconded by Andrews, that Resolution No. 2219 be adopted. The motion passed unanimously with Johnson, O'Donnell, Dennis, Carleson, Keizur and Andrews voting in favor.

RESOLUTION NO. 2219
SOA 2-06

DENSITY, DESIGN AND OPEN SPACE (DDOS) UNCODIFIED DEVELOPMENT STANDARDS AND DESIGN GUIDELINES.

- D. Consider Finance Committee recommendation to amend Section 2.04.010 of the Hillsboro Municipal Code (Officer Bonds) by clarifying the requirements for city officer and employee surety bonds. Ordinance No. 5781 was available.

Ordinance No. 5781 was read by title only. Motion was made by Dennis, seconded by Keizur, that Ordinance No. 5781 do pass. Roll call on the motion was as follows: O'Donnell, aye, Keizur, aye, Andrews, aye, Dennis, aye, Carleson, aye, Johnson, aye. The motion passed unanimously and Ordinance No. 5781 was declared passed.

ORDINANCE NO. 5781

AN ORDINANCE AMENDING THE HILLSBORO MUNICIPAL CODE, SECTION 2.04.010, BY CLARIFYING THE REQUIREMENTS FOR CITY OFFICER AND EMPLOYEE SURETY BONDS.

E. Receive end of session legislative update.

Jack Isselman, City Lobbyist, and Pat Ribellia, Project Manager, gave a staff report. Mr. Isselman gave background and described the preparation and the results of the session. He stated 105 bills were monitored. All of Hillsboro's priority legislation passed. A complete report of the bills is on file with the City Recorder.

Following the presentation, there was discussion on follow up for the 2007 Interim and 2008 Session. This includes:

1. Follow up needed: Negotiate Oregon Economic Community Development Department (OECD) Grant agreement to release \$7 million parking garage appropriation.
2. Participate in Regional Lobby Group: Collaborating Effort on 2008 Transportation and Infrastructure Funding Legislative Proposals.
3. Sort out local shares from "Gain Share Bill".
4. Develop 2008 Legislative Priorities.
5. Conduct 2008 Legislative Program.

Mayor Hughes recognized City staff and Tonkon Torp for their hard work. Councilor Dennis expressed his appreciation for Councilor Carleson and her work and legislative connections in Salem.

Council directed staff to execute 2nd Addendum to Tonkon Torp Legislative Services Contract and process 3rd Addendum for Finance Committee and City Council approval in August, 2008.

F. Consider endorsement of liquor license applications:

1. Dandy's Deli LLC, 1075 SE Baseline Rd. – Original Application - Off-premises sales
2. Taylor's Restaurant, 264 E Main Street – Change of Privilege – Full on-premises sales
3. Club El Reventon LLC, 345 SW 17th Ave – Limited on-premises sales

Motion was made by O'Donnell, seconded by Dennis, to approve the endorsements as presented. The motion passed unanimously with O'Donnell, Dennis, Carleson, Keizur, Andrews and Johnson voting in favor.

7. COMMUNICATION AND NON-AGENDA ITEMS:

A. Barbara Simon distributed flyers and Groucho Marx glasses and described the events at the Celebrate Hillsboro community celebration, including a Guinness Record attempt.

8. **ADVICE/INFORMATION ITEMS:**

- A. Joint City Council work session with the Planning Commission on August 2, 2007, 7 PM, Hillsboro Civic Center, Conference Rooms C113B & C, 150 East Main Street.

ANNUAL COMMUNITY EVENTS:

- B. 24th Annual National Night Out Crime & Drug Prevention Event, Tuesday, August 7, 2007, 7 PM, hosted by Hillsboro Police Department, West Precinct, 240 SE 10th Avenue. For information visit: www.ci.hillsboro.or.us.
- C. Oregon International Air Show presented by Standard TV & Appliance, *featuring the U.S. Navy Blue Angels* – August 10-12, 2007. For event information visit: www.oregonairhsow.com. *The Hillsboro Main Library will be closed August 9-12, 2007 due to road closures during the Air Show. During that time, the Shute Park Library will be open regular hours, 10 AM to 6 PM Thursday through Saturday.*
- D. Showtime at Shute –Every Thursday through August 16, 7 PM, Shute Park, 8th & Maple (next to Library). For concert schedule visit: www.HCAonline.org.
- E. Intel Presents CELEBRATE HILLSBORO featuring Main Street Madness – Downtown Hillsboro, Saturday, August 4, 10 AM to 9 PM and Sunday, August 5, 11 AM to 6 PM. This event features family fun, great music, games, a Guinness Record attempt, Hillsboro Farmers' Market and Antique Fair.
- F. Main Street Madness – 3-on-3 Basketball Tournament – Downtown Hillsboro, Saturday, August 4, 8 AM to 8 PM and Sunday, August 5, 8 AM to 6 PM. For information visit the website at www.mainstreetmadness.org.
- G. Saturday Farmers' Market in Downtown Hillsboro: Every Saturday, May 5, 2007 through October 27, 2007 from 8 AM to 1:30 PM.
- H. Tuesday Marketplace in Downtown Hillsboro: Every Tuesday, June 12, 2007 through August 28, 2007 from 5 PM to 8:30 PM:
- I. Sunday Farmers' Market at Orenco Station: Every Sunday, May 13, 2007 through October 7, 2007 from 10 AM to 2 PM.

9. **WORK SESSION ITEMS (Item A will be discussed in work session following regular session in Conference Room C113B)**

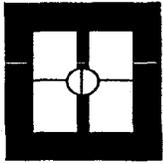
- A. Scoggins Dam Title Transfer and Water Supply Background Information – presented by Kevin Hanway

There being no further business to come before Council, the meeting was adjourned to work session at 8:19 PM

ATTEST: _____
City Recorder

Mayor

CITY OF HILLSBORO



MEMORANDUM

TO: Finance Committee

FROM: Debbie Hazel, Human Resources Program Manager
Larry Pederson, Economic Development Director

DATE: August 14, 2007

RE: Additional .5 FTE Development Project Coordinator

Please consider forwarding a recommendation to City Council for approval of an additional .5 FTE *Development Project Coordinator* position at a PERS-eligible Pay Range 19 (\$23.88 to \$30.48 per hour) for the Economic Development Department, effective immediately.

Background Information: The Economic Development Department is requesting authorization to add an additional .5 FTE *Development Project Coordinator* due to workload issues. The principal function of an employee in this class is to plan, coordinate and implement various City planning and development projects. The work is performed under the supervision and direction of the Economic Development Director or assigned supervisor, but considerable leeway is granted for the exercise of independent judgment and initiative. Leadworker responsibilities are exercised over assigned departmental personnel. The nature of the work performed requires that an employee in this class establish and maintain effective working relationships with City personnel, county, regional, federal and state agencies, property owners, contractors, businesses and the general public. The principal duties of this class are performed in a general office environment. This is an overtime exempt position.

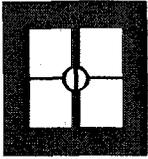
The economic development department has experienced a dramatically increased workload in the past 12 months. The addition of the enterprise zone program, and its associated applications and data analyses, has occupied a majority of the workload of the current project coordinator (equivalent to .5 FTE). Additionally, the workload with downtown redevelopment projects has increased such that no additional capacity exists for the Economic Development Manager position to take on any additional tasks; at the same time, several additional redevelopment opportunities are surfacing that the City should most definitely pursue. Large business location projects fully occupy the time of the Economic Development Director and absorb additional staff time from the project coordinator and project specialist positions.

Budget Impact: The annual salary cost for this position is approximately \$24,900 plus employer costs and benefits of approximately \$7,500 for a total of \$32,400. The 2007-08 impact from September 2007 through June 2008 is approximately \$27,000 and can be absorbed in the current budget.

1B

Recommendation: Please consider forwarding a recommendation to City Council for approval of an additional.50 FTE *Development Project Coordinator* position at a PERS-eligible Pay Range 19 (\$23.88 to \$30.48 per hour) for the Economic Development Department, effective immediately.

CITY OF HILLSBORO



August 9, 2007

STAFF REPORT

TO: Finance Committee

FROM: Erik Jensen, Senior Project Manager, Administration Department

RE: Strategic Plan Consultant Scope of Work Additions

Action Requested

Staff respectfully requests Finance Committee forward a recommendation to City Council to approve funding for additions to the contract scope of work with Moore Iacofano Goltsman (MIG), Inc. for strategic planning services and authorize the Mayor and City Recorder to execute the documents and authorize the transfer of any necessary appropriations for FY 07-08.

Background

The City of Hillsboro has initiated an organization-wide project to develop a five-year strategic plan. The 22 month project is scheduled to run from March 2007 through the end of 2008. The three phases of the project include: (1) an environmental scan of the City organization to identify what is going well, areas for improvement, challenges facing the organization, and opportunities for increasing efficiency and effectiveness; (2) development of an organization-wide mission, core values and long-term objectives; and (3) development of an action plan outlining specific activities, projects, or programs to carry out the long-term objectives.

Moore Iacofano Goltsman, Inc. (MIG) was retained in March 2007, through a competitive bid process, to provide strategic planning services for the City of Hillsboro. These services will be provided over a 22 month period and through the three phases of the project. The consultant's work scope includes: managing and coordinating inter-connected consultant tasks related to the City of Hillsboro strategic planning project; facilitating and staffing inter-departmental strategic planning committees and teams; designing and maintaining a project website; drafting and preparing public and employee questionnaires; trend research; summarizing community and employee input data; conducting stakeholder interviews; facilitating employee input meetings; periodic presentations to City Council; preparing an environmental scan report; facilitating and documenting the development of organization-wide mission, core values, long-term objectives, and action plan; preparing a final strategic plan document; and a six-month follow-up evaluation of strategic plan progress.

The strategic planning project is currently in the first phase, the Environmental Scan, which involves collecting input about the City of Hillsboro from the community, institutional partners, and employees using multiple venues (i.e., online, meetings, direct mail, etc.). The consultant has completed 43 stakeholder interviews, facilitated initial meetings with the Executive Team and inter-departmental Steering Committee, begun trend research, initiated a community survey, launched an internal project website, and begun a series of kick-off meetings with employees. During the fall of 2007, the consultant will work closely with City project staff to gather additional input from the community and employees.

Additional Consultant Tasks

As the Environmental Scan phase of the project has progressed, the need for some additional consultant tasks has become evident. Minor additions and revisions to a strategic planning project approach are not uncommon as more information is received during the process.

Currently, there are four tasks to be modified or added, during the Environmental Scan phase, to the consultant's contract based on information received after the City signed the contract with MIG:

1. Additional Stakeholder Interviews – During the stakeholder interview process earlier this year, four additional interviews were added to the original list. In order to keep the project on schedule, the consultant was asked to proceed with these interviews.
2. Summary Information on City Manager Recruitment Process – As the strategic planning process was starting, the City of Hillsboro retained another consultant to manage the City Manager recruitment process. It became evident that the recruitment consultant could benefit from some of the information related to the City Manager hiring process gathered during MIG's stakeholder interviews. In order to provide timely information to the City Manager recruiter, MIG was asked to forward relevant data to the Human Resources Department.
3. Latino Community Workshop – After MIG completed the stakeholder interviews, MIG's project manager recommended the City expand outreach to the Latino community to additional input. MIG has recommended that a workshop facilitated in Spanish would be the most effective venue for getting additional input from Latino community members.
4. Institutional Partner Workshop – At the first meeting of the inter-departmental Steering Committee meeting, the members strongly recommended taking additional steps to gather qualitative feedback from the City's institutional partners such as Washington County, Tuality Healthcare, Hillsboro Chamber, and Clean Water Services. MIG has recommended a workshop format to obtain input from these institutional partners.

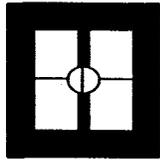
Staff supports and recommends the addition of these four tasks. The total cost of these additional tasks is \$15,265 which reflects a 7% increase in the original MIG contract cost.

Staff anticipates future additions or modifications to the MIG contract may be warranted as the strategic planning process moves forward and project needs are more clearly defined. To address these potential needs, staff is requesting an additional \$9,735 be authorized to be used if needed. This authorization will allow staff the ability to act expeditiously if the need for new or modified tasks becomes necessary.

Budget

The total cost increase would be \$25,000 funded by the transfer of any necessary appropriations for FY 07-08.

CITY OF HILLSBORO



August 8, 2007

STAFF REPORT:

TO: Hillsboro City Council & City Council Finance Committee
FROM: Patrick A. Ribellia, Project Manager

RE: 2008-2009 Hillsboro Legislative Program Development and Implementation

Request: Staff requests that: (a) the City Council Finance Committee consider and issue a favorable recommendation to the City Council and authorize the transfer of any necessary appropriations for FY 07-08; and, (b) pursuant to that favorable Committee recommendation, the City Council authorize the Mayor and City Recorder to execute the attached "Addendum No. 2 to Work Scope and Program" (Exhibit "D") to the current City Contract with Tonkon Torp LLP for legislative lobby services which modifies that Contract accordingly:

1. Extend the current Contract duration to June 30, 2008.
2. Modify the current Contract Scope of Services by adding those Contract work tasks and services described in the attachment to Addendum No.2 as "*Part I Lobbying Services: FY 2007-08*".
3. Increase the Contract payment consideration from \$65,000.00 (already paid) by an additional \$71,500.00 for FY 2007-2008 for a total Contract payment consideration not to exceed \$136,500.00.
4. Allocate the \$35,000.00 already budgeted in FY 2007-08 for City legislative lobby services to this extended Contract, and appropriate an additional \$37,500.00 for FY 2007-08 to provide the recommended \$71,500.00 payment consideration for this extended Contract.
5. Include in the extended current Contract a provision authorizing the Mayor and City Recorder to negotiate with Tonkon Torp LLP a new Contract in FY 2008-09 for legislative lobby services during the 2008 Legislative Interim and 2009 Legislative Session that would include within its work scope those work tasks and services described in Addendum No. 2 as "*Part II Lobbying Services: FY 2008-09*". Execution of this new Contract will be subject to a FY 2008-09 City Budget appropriation/ allocation of sufficient funds and City Council Contract approval.

Background:

An initial Contract with Tonkon Torp LLP was executed on October 18, 2006. That Contract was modified on February 20, 2007 to increase the original Contract payment consideration (\$40,000.00) by \$25,000.00 to a \$65,000.00 total Contract amount to pay for additional, special lobby services needed to pursue a \$10M Legislative appropriation to build a new City parking facility in Downtown Hillsboro that would support Tuality Hospital and a Pacific University Health Profession Campus. That amended Contract ends in August, 2007.

After receiving a final 2007 Legislative Session report from Tonkon Torp (Jack Isselmann) and a staff recommendation to extend the existing Contract to complete unfinished 2007 legislative business at its July 17th meeting, the Council directed City staff to prepare and pursue City legislative agendas and legislative lobby work program and priorities for both the 2008 and 2009 Legislative Sessions. The Council's directive goes beyond the scope of the staff's recommendation and a current \$35,000.00 City Budget appropriation to complete unfinished 2007 legislative business and undertake legislative lobby services for/during the 2008 Session. At a minimum, its directive also requires preparatory legislative services by Tonkon Torp for the 2009 Legislative Session.

If approved, the attached proposed "Addendum No. 2 to Work Scope and Program" (Exhibit "D") to the current Tonkon Torp LLP Contract would address the broader scope of the Council's July 17th directive.

CITY OF HILLSBORO

Patrick A. Ribellia
Project Manager

Attachments:

ADDENDUM NO. 2 TO WORK SCOPE AND PROGRAM

Tonkon Torp LLP, the "Contractor" and the City of Hillsboro understand and agree to enter this Addendum No. 2 to the Personal Services Contract between the City and the Contractor originally dated October 18, 1006 and amended on February 20, 2007 and to make this Addendum No. 2, including all attachments thereto, a part of that existing Personal Services Contract as Exhibit "D" thereto. The City and Contractor hereby agree that:

1. The Contract Scope of Work is further amended to include those tasks identified and described below under "Part I Lobbying Services: FY 2007-08".
2. The Effective date and duration of the Contract is further amended to be extended to June 30, 2008.
3. The Contract Payment is further amended to increase the maximum payment, which includes all fees and allowable expenses relating to the Contractor's performance under this Contract, not to exceed \$136,500.00 of which \$65,000.00 has already been paid to the Contractor and the remaining balance of \$71,500.00 to be paid in equal monthly installments in FY 2007-08.
4. Subject to a City FY 2008-09 Budget appropriation of sufficient funds and City Council approval, the Contractor and the City will negotiate a new Contract in FY 2008-09 for legislative lobby services for the City by the Contractor during the 2008 Legislative Interim and 2009 Legislative Session. The Scope of Work for this new Contract shall include but would not be limited to those work tasks and services described below under "Part II Lobbying Services: FY 2008-09".

Part I Lobbying Services: FY 2007-08

In FY 2007-08 the Contractor shall perform lobbying services on several remaining items from the 2007 Session which are identified in the project timeline set forth below. In addition, in preparation for the 2008 and 2009 Sessions, the Contractor's legislative activities for the City will include focus on four key topic/issue areas: (i) transportation; (ii) land use; (iii) public finance; and, (iv) economic development. Below we describe in broad form the nature of these issues In the context of the 2007 Legislative Interim, the 2008 elections, and the 2008 and 2009 legislative sessions, the nature of these topic/issue areas are broadly described as follows:

Transportation Financing:

This conversation already began in the 2007 Session and continued in the 2008 Special Session. Highway dollars will dramatically decline when OTIA III expires in 2010 and planning is already underway for the next round of roads financing. Major regional businesses which depend on the transportation for trade and freight mobility are organizing toward taking a leadership role in championing new transportation funding. Lobby intervention will occur on the City's behalf on this matter during the 2007-08 Interim, during 2008 Special Session, and on any federal component of any next OTIA funding for roads. Furthermore, it is likely a ballot measure to assist with transportation funding will emerge either in 2008 or 2010.

Land Use

As indicated below, ongoing rulemaking and the application of rules resulting from SB 1011 will need to be monitored and evaluated. It is also anticipated that the "Big Look" Task Force which was not funded in the 2007-09 legislatively approved budget will receive both funding and an overhaul of its membership in the 2008 Special Session. The "Big Look" Task Force is expected to make major recommendations to the 2009 Session on an overhaul of the state's land use laws. In the meantime, voters will decide in November 2007 on whether to adopt the so-called "fixes" to Measure 37 proposed by ballot Measure 49. The outcome of that election will have repercussions with the losing side likely pursuing legislative and court challenges.

Public Finance

A 30-member task force to study Oregon's public finance system was created in statute during the 2007 session. Likewise the Senate Revenue Committee formed an Interim Subcommittee on Public Finance. The recommendations of these groups will undoubtedly impact local governments. We will follow the activities of these groups closely as they begin to work with interested stakeholders to develop recommendations to the 2009 Legislature.

Economic Development

Activities in economic development frequently focus on defensive measures to preserve incentives that are already in force, such as enterprise zones. The Special Districts Association of Oregon has commenced a renewed effort to garner support from Washington County legislators to eliminate or alter these programs in ways that diminish their effectiveness. We will work to preserve current incentives like urban renewal areas and enterprise zones. Furthermore, the Oregon Economic and Community Development Department is undertaking a wholesale review of its public infrastructure financing resources in the context of state's infrastructure requirements. We are monitoring these activities and will work within the Regional Lobby group to formulate strategies and plans for the 2009 session.

Project Timeline and Fee

August 2007-September 2007: \$13,000

HB 3066 – Grant Agreement

HB 3066, the State Lottery Bonds appropriation to help finance a City parking garage needed to complete the Pacific University Campus in Downtown Hillsboro required negotiation and execution of a long and complex OECDD/City grant agreement. OECDD personnel that will manage the agreement have been identified and we have made preliminary contact with them with a goal of completing negotiations and executing an agreement in the Fall of 2007.

SB 10—Ethics Reform Compliance

SB 10 places new reporting obligations and limits certain activities engaged in by City personnel who file a statement of economic interest. We will work with the City to review its obligations under the law which takes effect in January and assist in the development of necessary compliance materials.

SB 954—Gain Share Implementation

The City will need to enter intergovernmental agreements with the County and likely the State regarding the disbursement of funds under the Gain Share formula starting in 2009 for existing and new Strategic Investment Program projects. We will assist the City with these negotiations with a goal of completing agreements before December 31, 2007.

SB 1011 Implementation

This activity will include monitoring the rulemaking process by the Land Conservation and Development Commission on the guidelines for creating urban reserves and rural reserves.

October 2007-December 2007: \$19,500

1. Continue participation in Regional Lobby Group to develop collaborative legislative goals for the 2008 session and beyond.
2. Monitor and report on progress and outcome of Measure 49 campaign (Measure 37 fix) and assist with evaluating its impact on claims against the City.
3. Testify before and brief interim Legislative committees as required.
4. Meet regularly with Hillsboro representatives in Oregon legislative assembly, citizen groups, Chamber of Commerce representatives, city staff, Metro councilors, state government officials and others as required.
5. Develop and obtain Council approval of a **2008-09 Oregon Government Relations Plan**. Includes meetings with all relevant City managers and related staff to determine legislative priorities across all City departments. Expected areas of emphasis include, without limitation: public infrastructure funding, transportation funding, land use law changes, public finance reform, and economic development incentives.
6. Complete any bill drafting required for 2008 session and submit to Legislative Counsel.

January 2007-June 2008: \$39,000

1. Work with Legislative Counsel on bill drafts for 2008 session
2. Meet with members of the Legislative Assembly regarding City of Hillsboro legislative agenda for 2008 session.
3. Appear before Legislative committees and prepare City officials' testimony for Legislative committees to advance the City's 2008 legislative agenda during the 2008 Legislative Session.
4. Work with Regional Lobby Group on coordinated legislative agenda
5. Prepare and submit weekly daily updates to staff in connection with the status of the City's 2008 legislative agenda.
6. Deliver post-session update to City Council.

7. Perform necessary post-session activities, including preparation and delivery of post-session report, negotiation of required agreements, etc.
8. Testify before and brief interim Legislative committees as required.

Part II Lobbying Services: FY 2008-09

(Subject to City FY 2008-09 Appropriation and City Contract Approval)

July 2008-November 2008: \$ _____

1. Continue representation of City as required in Regional Lobby Group and other stakeholder/interest groups.
2. Finalize 2009 City of Hillsboro legislative agenda in accordance with **2008-2009 Oregon Government Relations Plan**.
3. Complete any bill drafting required for 2009 session and submit to Legislative Counsel.

December 2008-June 2009: \$ _____

1. Work with Legislative Counsel on bill drafts for 2009 session
2. Meet with members of the Legislative Assembly regarding City of Hillsboro legislative agenda for 2009 session.
3. Appear before Legislative committees and prepare City officials' testimony for Legislative committees to advance the City's 2009 legislative agenda.
4. Work with Regional Lobby Group on coordinated legislative agenda.
5. Prepare and submit weekly updates to staff in connection with the status of the City's 2009 legislative agenda.
6. Provide timely updates to City Council on 2009 legislative agenda.
7. Prepare and deliver post-session update to City Council.
8. Perform necessary post-session activities, including preparation and delivery of post-session report.
9. Testify before and brief interim Legislative committees as required.

The Contractor and the City hereby agree to all provisions of this Addendum.

Signed this 21st day of August, 2007.

FOR THE CONTRACTOR,
TONKON TORP

FOR THE CITY:

Jack Isselmann, President

Tom Hughes, Mayor

ATTEST: _____
City Recorder

Address

Contract Administrator:

Patrick A. Ribellia, Project Manager

City, State, Zip

Mailing Address:

150 East Main Street
Hillsboro, OR 97123

Phone Number

Telephone: 503-681-6481

Fax: 503-681-6232

Email: Patrickr@ci.hillsboro.or.us

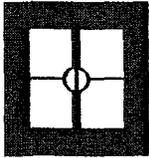
www.ci.hillsboro.or.us

Fax Number

Email Address

IE

CITY OF HILLSBORO



MEMORANDUM

DATE: August 14, 2007
TO: Finance Committee
FROM: Brian Kennedy, Finance Department
SUBJECT: Request for a Sole Source exemption for Consulting Services

Requested Finance Committee Action:

Please consider a request from the Finance Department to forward a recommendation to the City Council to grant a Sole Source exemption for the purchase of consulting services based on the following determination and findings in accordance with PCR 10 "Sole Source Procurements and approve amending the existing contract with AgreeYa Solutions, Inc. for Enterprise Resource Planning System Consulting Services and authorize the Mayor and City Recorder to execute the documents.

Background:

The City's project to implement a new enterprise resource planning (ERP) system is entering the implementation phase. This contract amendment is being requested to allow AgreeYa Solutions to focus in three areas:

- Quality Assurance – The original contract anticipated the project being completed in June 2008. The revised project schedule, developed in conjunction with the software vendor (Tyler Technologies), calls for the final phase of the project to go-live in April 2009. AgreeYa Solutions and the City have agreed on changes to the scope of work to extend the quality assurance portion of the contract at an additional cost of \$7,680.
- Change Management – One of the major risks of an ERP project is that the organization will resist changing systems and policies. A best practice in ERP implementations is to develop a comprehensive change management strategy and proactively work with the organization and individuals to assist them in facilitating change. This proposed contract amendment reflects development and implementation of a comprehensive change management program. The cost for this portion of the contract amendment is \$93,600.

- Business Process Redesign – One of the major opportunities in implementing an ERP system is to improve existing business processes. The City and AgreeYa Solutions have developed a process for identifying business processes that can be changed and implementing those changes with involvement and feedback from affected stakeholders. The cost for the facilitation of the business process changes is \$64,800.

The total cost of the proposed contract amendment is \$166,080 which comes from the project's budgeted funds. The original contract cost was \$362,160 and the contract is approximately 50% expended. The remaining portions of the original contract are tasks related to the quality assurance aspects of the project.

Staff and AgreeYa Solutions have worked together very successfully for the first 10 months of the project. This successful collaboration is one of the primary reasons staff is proposing a sole source contract amendment. Staff solicited a quote for the same scope of work from the City's software vendor, Tyler Technologies. Tyler Technologies' price for the work was over \$200,000.

Sole Source Determination:

1. Efficient utilization of existing goods or services requires the acquisition of compatible goods or services;

There are other consulting firms that are capable of performing the work proposed for this contract amendment, but there would be significant negative consequences if the work were put out to a Request for Proposals. The work proposed for this contract amendment needs to begin as soon as possible, and any delay could result in project delays and additional costs.

Findings:

The following findings are offered in support of the sole source exemption:

1. Operation: The tasks included in the scope of work for this contract amendment are essential to the successful completion of the ERP project. Any delay in beginning these tasks will almost certainly result in project delays and additional costs.
2. Budget and financial data: This project is budgeted and these tasks were included in the budget.
3. Public benefits: Successful completion of the ERP project will result in significant public benefits from improved business processes within the City to providing additional services to citizens, vendors, and businesses.
4. Cost savings: Timely completion of the project will minimize the risk of the City incurring additional costs from backfilling of staff or with the software vendor.

5. Competition in public contracts: The original contract was competitively bid in a Request for Proposals (RFP) process. The City received 10 proposals and AgreeYa Solutions was determined to be the winner. Their original proposal was priced competitively based on the scope of services they proposed. Granting this exception is unlikely to substantially diminish competition for public contracts.

6. Quality and aesthetic considerations: Not Applicable

7. Value engineering: Not Applicable

8. Specialized expertise needed: AgreeYa Solutions has significant expertise in ERP implementations and change management. Their work over the last 10 months has also given them a deep understanding of the City and its operations.

9. Public safety: Not Applicable

10. Market conditions: There would be a considerable savings in time saved by not going through a Request for Proposals process.

11. Technical complexity: AgreeYa Solutions has spent enough time with the City learning its culture, thus a new firm would have to expend a great deal of time ramping up.

12. Availability, performance: AgreeYa Solutions is spending significant time at the City and their performance over the last 10 months has been excellent. Their experience with the City means that they need very little preparation in assisting with change management and business process redesign. Any new consulting firm would need significant time to develop the same level of understanding and perform at the same level as AgreeYa.

13. Funding sources: Sufficient funds have been budgeted for the project to cover this expense.

Cost:

The total cost for this contract amendment is \$166,080. If approved, that would bring the total contract cost for AgreeYa to \$528,240. These expenses are budgeted as part of the project and within the amount budgeted for consulting.

Recommendation:

Please consider a request from the Finance Department to forward a recommendation to the City Council to grant a Sole Source exemption for the purchase of consulting services based on the following determination and findings in accordance with PCR 10 "Sole Source Procurements and approve amending the existing contract with AgreeYa Solutions, Inc. for Enterprise Resource Planning System Consulting Services for

CITY OF HILLSBORO



MEMORANDUM

DATE: August 6, 2007
TO: Finance Committee
FROM: Paul Edwards, Purchasing Agent
SUBJECT: Oregon Cooperative Procurement Program (ORCPP) Agreement

Requested Finance Committee Action:

Please consider a request from the Purchasing Division to forward a recommendation to the City Council to authorize the Mayor and City Recorder to sign the membership agreement with the Oregon Cooperative Procurement Program (ORCPP).

Background:

ORCPP allows Local Governments, Special Districts and Non-profit organizations to purchase goods and services from State Price Agreements. The best example is the purchase of vehicles from State Price Agreements which generally saves the City at least \$2,000 - \$3,000 per vehicle. Other types of commodities include various paper products, street materials (stripping materials), and any other items that the State has obtained competitive bids on that would be open to ORCPP members to purchase. Being a member of ORCPP also allows the City to purchase from selected State of Washington Contracts and contracts done by the Western States Contracting Alliance (WSCA). The City has participated in this program in prior years.

This Cooperative Procurement Participation Agreement is an Intergovernmental Agreement (IGA) with the State of Oregon. A significant change in the agreement is that the agreement will be valid for up to five (5) years as long as the City pays the annual fee.

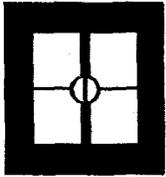
Cost:

This year's cost is \$5,000 which has been budgeted.

Recommendation:

Please consider forwarding a request to the City Council authorizing the Mayor and City Recorder to sign the membership agreement, which is renewable annually by payment of the membership fee for up to five (5) years.

IF



MEMORANDUM

DATE: August 14, 2007

TO: City Council

FROM: Sue Boucher, Recreation Services Manager

RE: Consideration of Authorizing the Mayor and City Recorder to Approve an Intergovernmental Agreement with the Hillsboro School District for After School Programming and Execute Related Documents.

REQUEST

The City Council is asked to consider a Park Commission recommendation to authorize the Mayor and City Recorder to execute documents related to an Intergovernmental Agreement with the Hillsboro School District for after school programs as specified in the Safe Schools/Healthy Students grant. This is the final year of a three year grant.

BACKGROUND

In June, 2007 the Hillsboro Parks and Recreation Department concluded the second year of after school programs funded through the Safe Schools/Healthy Students grant. During this school year, two more programs were started bringing our total to six elementary schools served by this grant. BLAST (Brining Leadership, Arts and Sports Together) provides activities five days a week for approximately 50 students at each location. We also began programming enrichment classes and homework help sessions at two Hillsboro middle schools.

The IGA calls for Hillsboro Parks and Recreation to provide programs and services between August 1, 2007 and June 30, 2008. Additionally Parks and Recreation will be fully reimbursed for all programming costs associated with this expansion, which is estimated to be \$159, 593.

RECOMMENDATION

On August 14, 2007, the Hillsboro Park Commission approved forwarding a recommendation to the City Council to authorize the Mayor and City Recorder to execute documents for an Intergovernmental Agreement with the Hillsboro School District for after school programming. Given this recommendation, Staff would ask that the Council grant authorization for this agreement.

RESOLUTION NO. 2221

A RESOLUTION AUTHORIZING AND RATIFYING THE LISTED EXPENDITURES, PUBLIC CONTRACTS, CONTRACT AMENDMENTS AND AGREEMENTS IN ACCORDANCE WITH CHAPTER 2.16 OF THE HILLSBORO MUNICIPAL CODE.

WHEREAS, any public contract not previously awarded by the City Council is not authorized until the City Council passes a resolution, and

WHEREAS, a City of Hillsboro contract is not effective to bind the City until the Mayor signs the contract or an order approving execution of the contract and that execution or order is attested to by the City Recorder,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HILLSBORO AS FOLLOWS:

Section 1. The contracts to make the expenditures listed in the attached Schedule A and the individual expenditures in that schedule are authorized and ratified.

Section 2. Any contract or contract amendment listed on Schedule B, which has not been previously awarded by the City Council, is authorized and ratified.

Section 3. No contract or contract amendment authorized by this resolution shall be binding upon the City of Hillsboro until it is signed by the Mayor or the execution is ratified by an order of the Mayor and the signature or order is attested to by the City Recorder.

Introduced and passed this 21 day of August, 2007

Mayor

ATTEST: _____
City Recorder

ORDER NO. 25
(Ref. Resolution No. 2221)

**AN ORDER OF THE MAYOR OF THE CITY OF HILLSBORO AUTHORIZING
AND RATIFYING EXPENDITURES, CONTRACTS, CONTRACT AMENDMENTS
AND OTHER AGREEMENTS.**

WHEREAS, any public contract not previously awarded by the City Council is not authorized until the City Council passes a resolution, and

WHEREAS, the City Council has adopted Resolution No. 2221 , date 8/21/2007 authorizing the expenditures listed in Schedule A and the contracts and contract amendments listed in Schedule B, attached to this order and incorporated herein, and

WHEREAS, a contract is not effective to bind the City until the Mayor signs an order approving the contract and that order is attested to by the City Recorder, and,

WHEREAS, the Mayor has delegated authority to execute the contracts and contract amendments listed in Schedule B and wishes to authorize and ratify the execution of those agreements,

IT IS HEREBY ORDERED THAT:

Section 1. The execution of the contracts, contract amendments and agreements to expend money listed in Schedule B and the expenditures listed in Schedule A are ratified and authorized. These listed expenditures, contracts, contract amendments and agreements are considered to be signed by the Mayor and attested to by the City Recorder.

Section 2. A copy of this Order shall be attached to and be a part of each of the contracts, contract amendments, agreements listed in Schedule B and attached to the expenditure list in Schedule A.

Ordered by the Mayor this 21 day of August, 2007

Mayor

ATTEST: _____
City Recorder

PAYABLES CHECK REGISTER
 CHK-# VND-# NAME

BOOKKEEPING

DISBURSEMENT DATE 08/09/07 GF20060 PAGE 1
 CHECK-DT CHECK-AMT :NOTE

CHK-#	VND-#	NAME	TYPE	CHECK-DT	CHECK-AMT	:NOTE
196430	522	RUNNER'S WORLD	COMPUTER-GEN	08/09/07	25.00	
196431	704	DIVISION OF MOTOR VEHICLES	COMPUTER-GEN	08/09/07	20.00	
196432	934	WESTERN WASHINGTON COUNTY TRAINING ASC	COMPUTER-GEN	08/09/07	50.00	
196433	959	DIVISION OF MOTOR VEHICLES	COMPUTER-GEN	08/09/07	123.00	
196434	1000	CRAIG WILCOX	COMPUTER-GEN	08/09/07	150.00	
196435	1119	ACOUSTIC GUITAR SUMMIT	COMPUTER-GEN	08/09/07	1,000.00	
196436	1185	WELLS FARGO BANK MINNESOTA NA	COMPUTER-GEN	08/09/07	400.00	
196437	1229	CATHI BONATO	COMPUTER-GEN	08/09/07	57.72	
196438	1243	TANYA WOODSON	COMPUTER-GEN	08/09/07	53.35	
196439	1292	SARAH L PINNOCK	COMPUTER-GEN	08/09/07	95.60	
196440	2317	ROD THURMAN	COMPUTER-GEN	08/09/07	103.79	
196441	2631	HAWTHORN FARM ATHLETIC CLUB LLC	COMPUTER-GEN	08/09/07	630.00	
196442	2980	EMPLOYMENT DEPARTMENT TAX 47100	COMPUTER-GEN	08/09/07	7,035.68	
196443	3201	METRO OVERHEAD DOOR INC	COMPUTER-GEN	08/09/07	430.00	
196444	3202	NORTHWEST CRANE SERVICE & PARTS CO INC	COMPUTER-GEN	08/09/07	350.00	
196445	3396	OREGON CHAPTER 31 IAAI	COMPUTER-GEN	08/09/07	20.00	
196446	3507	WALTZ SHERIDAN CRAWFORD INC	COMPUTER-GEN	08/09/07	3,000.00	
196447	3566	JUSTICE SYSTEMS INC	COMPUTER-GEN	08/09/07	275.00	
196448	3640	ARMORY INC	COMPUTER-GEN	08/09/07	1,440.00	
196449	4742	MIKE BANTA	COMPUTER-GEN	08/09/07	44.99	
196450	4902	COSTCO	COMPUTER-GEN	08/09/07	151.99	
196451	5226	CONTRACTS & CAREERS INC	COMPUTER-GEN	08/09/07	185.00	
196452	5700	JULIE MILLER	COMPUTER-GEN	08/09/07	945.00	
196453	5881	NICO GEERLING	COMPUTER-GEN	08/09/07	489.16	
196454	5904	FIRE SERVICE BOOKSTORE	COMPUTER-GEN	08/09/07	435.30	

PAYABLES CHECK REGISTER			BOOKKEEPING	DISBURSEMENT DATE 08/09/07		GF20060	PAGE 2
CHK-#	VND-#	NAME	TYPE	CHECK-DT	CHECK-AMT	:NOTE	
196455	6073	ORWICK ILLUSTRATION (DBA)	COMPUTER-GEN	08/09/07	450.00		
196456	6434	NORTHWEST OCCUPATIONAL MEDICINE CENTER	COMPUTER-GEN	08/09/07	150.00		
196457	6511	OREGON SCREEN IMPRESSIONS	COMPUTER-GEN	08/09/07	704.62		
196458	6523	ROHN RICHARDS	COMPUTER-GEN	08/09/07	50.00		
196459	6529	ANGELO PLANNING GROUP	COMPUTER-GEN	08/09/07	5,740.26		
196460	6595	MAEGAN JOSSY	COMPUTER-GEN	08/09/07	63.58		
196461	6778	KADEL'S AUTO BODY - HILLSBORO	COMPUTER-GEN	08/09/07	1,447.56		
196462	6957	JESSALYNN JONES	COMPUTER-GEN	08/09/07	34.45		
196463	6993	LORI WATERMAN	COMPUTER-GEN	08/09/07	328.83		
196464	7011	GOETTEL & ASSOCIATES INC	COMPUTER-GEN	08/09/07	5,146.00		
196465	7641	JETIYA SINGHARAJ	COMPUTER-GEN	08/09/07	6.00		
196466	8042	WES ERVIN	COMPUTER-GEN	08/09/07	764.46		
196467	8338	GVA KIDDER MATHEWS	COMPUTER-GEN	08/09/07	488.75		
196468	8412	EMPLOYMENT TRENDS	COMPUTER-GEN	08/09/07	358.40		
196469	8459	ALFRED BOSCO	COMPUTER-GEN	08/09/07	180.00		
196470	8521	DENISE BACON	COMPUTER-GEN	08/09/07	2,000.00		
196471	8522	JANWAY COMPANY USA INC	COMPUTER-GEN	08/09/07	62.33		
196472	8524	FIRE EXTINGUISHER SERVICE CENTER	COMPUTER-GEN	08/09/07	116.00		
196473	8550	GARVEY SCHUBERT BARER	COMPUTER-GEN	08/09/07	2,610.00		
196474	8588	SWCA INC	COMPUTER-GEN	08/09/07	7,053.52		
196475	8742	NORTON ARNOLD & COMPANY	COMPUTER-GEN	08/09/07	16,418.80		
196476	8759	ALIE TIEU	COMPUTER-GEN	08/09/07	56.55		
196477	8760	SABEC PUBLISHING CO LLC	COMPUTER-GEN	08/09/07	50.00		
196478	8761	CITY OF HILLSBORO	COMPUTER-GEN	08/09/07	27.22		
196479	8762	MICHAEL BAKKUM	COMPUTER-GEN	08/09/07	126.72		

PAYABLES CHECK REGISTER
 CHK-# VND-# NAME

BOOKKEEPING

DISBURSEMENT DATE 08/09/07 GF20060
 CHECK-DT CHECK-AMT :NOTE

CHK-#	VND-#	NAME	TYPE	CHECK-DT	CHECK-AMT	:NOTE
196480	8763	CRAIG BURNETT	COMPUTER-GEN	08/09/07	200.00	
196481	8764	NORTHWEST CASCADE INC	COMPUTER-GEN	08/09/07	249.14	
196482	8765	INTEL CORP	COMPUTER-GEN	08/09/07	285.00	
196483	8766	MOTOR VEHICLE DIVISION	COMPUTER-GEN	08/09/07	63.50	
196484	8767	BEAVERTON ARTS COMMISSION	COMPUTER-GEN	08/09/07	120.00	
196485	8768	ANDREA MASON	COMPUTER-GEN	08/09/07	36.00	
196486	8769	MATTHEW LARRABEE	COMPUTER-GEN	08/09/07	52.00	
196487	8770	SARAH MULLIGAN	COMPUTER-GEN	08/09/07	29.00	
196488	8771	E DIANA MEDLEY	COMPUTER-GEN	08/09/07	700.00	
196489	10944	AMERICAN RED CROSS	COMPUTER-GEN	08/09/07	390.00	
196490	11835	AT&T	COMPUTER-GEN	08/09/07	30.17	
196491	12213	B&B LOCK & KEY (DBA)	COMPUTER-GEN	08/09/07	65.00	
196492	12677	BAKER ROCK RESOURCES	COMPUTER-GEN	08/09/07	792.98	
196493	13592	BARNEY & WORTH INC	COMPUTER-GEN	08/09/07	1,842.66	
196494	13679	BAXTER AUTO PARTS INC	COMPUTER-GEN	08/09/07	69.36	
196495	14230	BEST BUY IN TOWN INC	COMPUTER-GEN	08/09/07	129.75	
196496	15360	BI-MART CORP	COMPUTER-GEN	08/09/07	543.43	
196497	15450	BLACKSTONE AUDIOBOOKS INC	COMPUTER-GEN	08/09/07	19.16	
196498	17747	BRETTHAUER OIL CO INC	COMPUTER-GEN	08/09/07	23,240.49	
196499	17748	BRETTHAUER OIL CO INC-BULK OIL	COMPUTER-GEN	08/09/07	1,165.07	
196500	18614	BRUCE CHEVROLET GEO (DBA)	COMPUTER-GEN	08/09/07	707.29	
196501	21316	CASCADE OCCUPATIONAL MEDICINE	COMPUTER-GEN	08/09/07	2,000.70	
196502	21327	CB DELI	COMPUTER-GEN	08/09/07	199.15	
196503	22140	CHRISTENSON OIL HAJ INC	COMPUTER-GEN	08/09/07	375.58	
196504	22371	CITY COUNTY INSURANCE SERVICES TRUST	COMPUTER-GEN	08/09/07	801,900.84	

PAYABLES CHECK REGISTER
 CHK-# VND-# NAME

BOOKKEEPING

DISBURSEMENT DATE 08/09/07

GF20060

PAGE 4

CHK-# VND-# NAME	TYPE	CHECK-DT	CHECK-AMT	:NOTE
196505 22486 CLAIR COMPANY INC	COMPUTER-GEN	08/09/07	9,094.31	
196506 23943 CONSOLIDATED SUPPLY CO INC	COMPUTER-GEN	08/09/07	2,346.32	
196507 26085 DAILY JOURNAL OF COMM	COMPUTER-GEN	08/09/07	264.66	
196508 29162 DOYLE TRUCK REPAIR INC	COMPUTER-GEN	08/09/07	15.90	
196509 30248 EC POWER SYSTEMS OF OREGON INC	COMPUTER-GEN	08/09/07	799.00	
196510 30480 EMPLOYERS OVERLOAD (DBA)	COMPUTER-GEN	08/09/07	9,508.33	
196511 31970 EXPRESS MESSENGER SYSTEMS INC	COMPUTER-GEN	08/09/07	21.70	
196512 31980 EVERS AUTO BODY	COMPUTER-GEN	08/09/07	1,350.70	
196513 32290 FEDERAL EXPRESS CORP	COMPUTER-GEN	08/09/07	69.13	
196514 32575 FERRELLGAS	COMPUTER-GEN	08/09/07	110.25	
196515 33600 FLAG'N INC	COMPUTER-GEN	08/09/07	1,296.60	
196516 33704 FORM IDEAS INC	COMPUTER-GEN	08/09/07	3,096.39	
196517 33900 FOUR SEASON BOWLING CENTER INC	COMPUTER-GEN	08/09/07	144.00	
196518 35285 ROSA M GALVAN	COMPUTER-GEN	08/09/07	625.00	
196519 35290 GARBARINO DISPOSAL/RECYCLING SERV INC	COMPUTER-GEN	08/09/07	565.88	
196520 35500 GARMENT GRAPHICS INC	COMPUTER-GEN	08/09/07	227.00	
196521 35956 GAYLORD BROS INC	COMPUTER-GEN	08/09/07	354.92	
196522 37410 GLASS AUTUMN	COMPUTER-GEN	08/09/07	231.00	
196523 37430 GLOBALSTAR LLC	COMPUTER-GEN	08/09/07	3,126.79	
196524 40064 HACH COMPANY	COMPUTER-GEN	08/09/07	2,946.50	
196525 44537 HILLSBORO ARGUS (DBA)	COMPUTER-GEN	08/09/07	1,382.45	
196526 44541 HILLSBORO CHAMBER OF COMMERCE INC	COMPUTER-GEN	08/09/07	120,000.00	
196527 44552 HILLSBORO GARBAGE DISPOSAL INC	COMPUTER-GEN	08/09/07	2,273.75	
196528 44568 HILLSBORO SCHOOL DISTRICT 1J	COMPUTER-GEN	08/09/07	28,041.03	
196529 44571 HILLSBORO UMPIRES LLC	COMPUTER-GEN	08/09/07	2,921.00	

PAYABLES CHECK REGISTER
 CHK-# VND-# NAME

BOOKKEEPING

DISBURSEMENT DATE 08/09/07 GF20060 PAGE 5
 CHECK-DT CHECK-AMT :NOTE

CHK-#	VND-#	NAME	TYPE	CHECK-DT	CHECK-AMT	:NOTE
196530	45252	HONEY BUCKETS (DBA)	COMPUTER-GEN	08/09/07	331.78	
196531	47583	IKON OFFICE SOLUTIONS INC	COMPUTER-GEN	08/09/07	7,648.80	
196532	47589	INDUSTRIAL PRODUCTS DISTRIBUTOR	COMPUTER-GEN	08/09/07	35.00	
196533	47743	IKON OFFICE SOLUTIONS INC	COMPUTER-GEN	08/09/07	728.62	
196534	48400	J & L JAIME	COMPUTER-GEN	08/09/07	76.12	
196535	48735	JOHNSTONE SUPPLY	COMPUTER-GEN	08/09/07	75.04	
196536	51870	K D L HARDWARE INC	COMPUTER-GEN	08/09/07	10.18	
196537	54355	LAKESIDE INDUSTRIES	COMPUTER-GEN	08/09/07	494.76	
196538	54815	LANDSCAPE PRODUCTS & SUPPLY DBA	COMPUTER-GEN	08/09/07	215.00	
196539	57511	LINCOLN EQUIPMENT INC	COMPUTER-GEN	08/09/07	94.72	
196540	62165	MAD SCIENCE OF PTLD & VANCOUVER (DBA)	COMPUTER-GEN	08/09/07	1,090.00	
196541	63420	MASTERS INC	COMPUTER-GEN	08/09/07	590.00	
196542	65522	MINUTEMAN PRESS - HILLSBORO	COMPUTER-GEN	08/09/07	199.36	
196543	67208	MOTOR VEHICLES DIV	COMPUTER-GEN	08/09/07	87.58	
196544	67280	MT HOOD CHEMICAL CORP	COMPUTER-GEN	08/09/07	456.00	
196545	68146	NATIONAL GEOGRAPHIC SOCIETY	COMPUTER-GEN	08/09/07	6.00	
196546	68425	WALTER E NELSON CO	COMPUTER-GEN	08/09/07	1,284.28	
196547	68685	NET ASSETS CORP	COMPUTER-GEN	08/09/07	2,288.00	
196548	69631	NW BOOT & SHOE OUTFITTERS	COMPUTER-GEN	08/09/07	395.90	
196549	69650	NW OFFICE INTERIORS	COMPUTER-GEN	08/09/07	860.97	
196550	69665	NORTHWEST TREE SPECIALISTS	COMPUTER-GEN	08/09/07	550.00	
196551	70091	OFFICE DEPOT INC	COMPUTER-GEN	08/09/07	3,453.38	
196552	70425	ONE CALL CONCEPTS INC	COMPUTER-GEN	08/09/07	1,647.45	
196553	70649	OREGON DEPT OF REVENUE	COMPUTER-GEN	08/09/07	23,061.22	
196554	70665	OREGON MUSEUM OF SCIENCE & INDUSTRY	COMPUTER-GEN	08/09/07	250.00	

PAYABLES CHECK REGISTER
 CHK-# VND-# NAME

BOOKKEEPING

DISBURSEMENT DATE 08/09/07 GF20060 PAGE 6
 CHECK-DT CHECK-AMT :NOTE

CHK-#	VND-#	NAME	TYPE	CHECK-DT	CHECK-AMT	:NOTE
196555	70667	OREGON JUDICAL DEPT - FIN & ADMIN SVCS	COMPUTER-GEN	08/09/07	2,253.00	
196556	70675	OREGONIAN PUBLISHING CO LLC	COMPUTER-GEN	08/09/07	1,788.79	
196557	70760	OTS WIRE & INSULATION INC	COMPUTER-GEN	08/09/07	1,026.26	
196558	71013	PACIFIC FENCE & WIRE CO	COMPUTER-GEN	08/09/07	813.00	
196559	74420	PRECISION IMAGES (DBA)	COMPUTER-GEN	08/09/07	199.85	
196560	74885	PUBLIC WORKS SUPPLY INC	COMPUTER-GEN	08/09/07	416.85	
196561	78330	RONJONS UNLIMITED INC	COMPUTER-GEN	08/09/07	50.00	
196562	83853	MICHAEL D SHERTZ MD	COMPUTER-GEN	08/09/07	750.00	
196563	93290	VERIZON WIRELESS, BELLEVUE	COMPUTER-GEN	08/09/07	18,778.15	
196564	94290	WARD HENSHAW CONSTRUCTION CO INC	COMPUTER-GEN	08/09/07	55,330.00	
196565	94986	WASTE MANAGEMENT OF OREGON	COMPUTER-GEN	08/09/07	79.68	
196566	95043	WATER GEAR INC	COMPUTER-GEN	08/09/07	200.84	
196567	97055	WHITE CAP	COMPUTER-GEN	08/09/07	310.32	
TOTAL COMPUTER GN					1,215,890.41	
TOTAL DISBURSEMENTS					1,215,890.41	

PAYABLES CHECK REGISTER
 CHK-# VND-# NAME

BOOKKEEPING

DISBURSEMENT DATE 08/03/07 GF20060 PAGE 1
 CHECK-DT CHECK-AMT :NOTE

CHK-#	VND-#	NAME	TYPE	CHECK-DT	CHECK-AMT	:NOTE
196423	2289	PAT HESS	COMPUTER-GEN	08/03/07	129.00	
196424	4940	VICTOR CASTRO	COMPUTER-GEN	08/03/07	129.00	
196425	8754	SUNSET GROUP	COMPUTER-GEN	08/03/07	49.39	
196426	8755	CITY OF HILLSBORO	COMPUTER-GEN	08/03/07	210.79	
196427	8756	RIVERSIDE HOMES	COMPUTER-GEN	08/03/07	93.60	
196428	8757	RIVERSIDE HOMES	COMPUTER-GEN	08/03/07	66.50	
196429	8758	RIVERSIDE HOMES	COMPUTER-GEN	08/03/07	55.81	
TOTAL COMPUTER GN					734.09	
TOTAL DISBURSEMENTS					734.09	

PAYABLES CHECK REGISTER
CHK-# VND-# NAME

BOOKKEEPING

DISBURSEMENT DATE 08/07/07 GF20060
CHECK-DT CHECK-AMT :NOTE

PAGE 1

CHK-# VND-# NAME	BOOKKEEPING	TYPE	CHECK-DT	CHECK-AMT	:NOTE
BNK-TR 12705 BANK OF AMERICA		HAND ISSUED	08/04/07	74,220.37	
TOTAL HAND ISSUED				74,220.37	
TOTAL DISBURSEMENTS				74,220.37	

BofA wire
(P-card) 8/7/07

REVENUE ACCOUNT DETAIL REGISTER

PERIOD CLOSING DATE 07/31/07 GF30065 PAGE 1
 RUN-DATE 08/02/07

GENERAL FUND

FU-DEP-C-S-OBJ-LN-PJ TITLE
 JC-JD VND-# SOURCE

REFERENCE	TRAN-DT	EX-PD	ESTIMATED	RECEIPTS	COMPARISION TO BUDGET
01-000-5-5-001-05-00	WORKING CAPITAL - JULY 1		18,826,690.00	10,041,277.02	
	ACCOUNT TOTAL	(53.33%)	18,826,690.00	10,041,277.02	8,785,412.98 *
01-000-5-5-001-05-02	WORKING CAPITAL - CARRY OVERS		1,182,979.00		
	ACCOUNT TOTAL (NO ACTIVITY)	(0.00%)	1,182,979.00	.00	1,182,979.00 *
01-000-5-5-001-05-10	WORKING CAPITAL -L.O.T.			10,485,932.83	
	ACCOUNT TOTAL	(0.00%)	.00	10,485,932.83	10,485,932.83-*
01-000-5-5-025-10-00	INT EARNED ON INVESTMENTS		350,000.00	27,797.69	
	ACCOUNT TOTAL	(7.94%)	350,000.00	27,797.69	322,202.31 *
01-000-5-5-025-10-01	INTEREST EARNED-L.O.T.		350,000.00	66,945.03	
	ACCOUNT TOTAL	(19.12%)	350,000.00	66,945.03	283,054.97 *
01-000-5-5-055-12-00	INCOME-SALE OF SURPLUS PROP		30,000.00	236.85	
	ACCOUNT TOTAL	(0.78%)	30,000.00	236.85	29,763.15 *
01-000-5-5-064-12-00	MISCELLANEOUS INCOME		20,000.00	369.37	
	ACCOUNT TOTAL	(1.84%)	20,000.00	369.37	19,630.63 *
01-000-5-5-013-13-00	LIBRARY FINES & FEES		165,000.00	11,916.42	
	ACCOUNT TOTAL	(7.22%)	165,000.00	11,916.42	153,083.58 *
01-000-5-5-013-13-33	TANASBOURNE MAIN LIB RENT REIM		28,500.00		
	ACCOUNT TOTAL (NO ACTIVITY)	(0.00%)	28,500.00	.00	28,500.00 *
01-000-5-5-014-14-00	BUSINESS LICENSE FEES		280,000.00	15,671.48	
	ACCOUNT TOTAL	(5.59%)	280,000.00	15,671.48	264,328.52 *
01-000-5-5-014-14-05	B/L APPLICATION FEES		50,000.00	3,410.00	
	ACCOUNT TOTAL	(6.82%)	50,000.00	3,410.00	46,590.00 *
01-000-5-5-007-15-00	LICENSES AND FEES		10,000.00	410.00	
	ACCOUNT TOTAL	(4.10%)	10,000.00	410.00	9,590.00 *
01-000-5-5-007-16-00	LIEN SEARCH SERVICE FEES		125,000.00	7,400.00	
	ACCOUNT TOTAL	(5.92%)	125,000.00	7,400.00	117,600.00 *
01-000-5-5-008-17-00	FRANCHISE FEES		6,400,000.00	163,306.03	
	ACCOUNT TOTAL	(2.55%)	6,400,000.00	163,306.03	6,236,693.97 *
01-000-5-5-017-17-00	FIRE DEPARTMENT REVENUE		60,000.00	333.00	
	ACCOUNT TOTAL	(0.55%)	60,000.00	333.00	59,667.00 *
01-000-5-5-017-17-10	FIRE DEPARTMENT DONATIONS				
	ACCOUNT TOTAL (NO ACTIVITY)	(0.00%)	.00	.00	.00 *
01-000-5-5-017-17-20	FIRE DEPT TRAINING REVENUE		30,000.00	17,500.00	
	ACCOUNT TOTAL	(58.33%)	30,000.00	17,500.00	12,500.00 *

REVENUE ACCOUNT DETAIL REGISTER

PERIOD CLOSING DATE 07/31/07 GF30065 PAGE 2
 RUN-DATE 08/02/07

GENERAL FUND

FU-DEP-C-S-OBJ-LN-PJ TITLE
 JC-JD VND-# SOURCE

REFERENCE TRAN-DT EX-PD

ESTIMATED

RECEIPTS

COMPARISION
 TO BUDGET

01-000-5-5-009-18-00	PLANNING-ZONING & SUBDIV FEES					700,000.00	41,275.00	
	ACCOUNT TOTAL			(5.89%)		700,000.00	41,275.00	658,725.00 *
01-000-5-5-009-18-05	METRO EXCISE TAX					175,000.00	28,846.25	
	ACCOUNT TOTAL			(16.48%)		175,000.00	28,846.25	146,153.75 *
01-000-5-5-011-19-00	BUILDING DEPT PERMITS					1,040,000.00	119,759.03	
	ACCOUNT TOTAL			(11.51%)		1,040,000.00	119,759.03	920,240.97 *
01-000-5-5-013-19-00	PLAN CHECK FEES					800,000.00	77,475.84	
	ACCOUNT TOTAL			(9.68%)		800,000.00	77,475.84	722,524.16 *
01-000-5-5-016-19-00	FIRE & SAFETY PLAN CHECK FEES					400,000.00	29,034.83	
	ACCOUNT TOTAL			(7.25%)		400,000.00	29,034.83	370,965.17 *
01-000-5-5-017-19-00	BLDG-CONSULTANT FEES REIMBURSD					5,000.00		
	ACCOUNT TOTAL (NO ACTIVITY)			(0.00%)		5,000.00	.00	5,000.00 *
01-000-5-5-018-19-00	BLDG - ELECTRIC INPLANT FEE					30,000.00	1,120.00	
	ACCOUNT TOTAL			(3.73%)		30,000.00	1,120.00	28,880.00 *
01-000-5-5-018-19-01	BUILDING IGA CONTRACT SERVICES							
	ACCOUNT TOTAL (NO ACTIVITY)			(0.00%)		.00	.00	.00 *
01-000-5-5-013-19-10	MECHANICAL PERMITS -BUILDING					200,000.00	26,167.60	
	ACCOUNT TOTAL			(13.08%)		200,000.00	26,167.60	173,832.40 *
01-000-5-5-013-19-20	PLUMBING PERMITS -BUILDING					400,000.00	56,169.01	
	ACCOUNT TOTAL			(14.04%)		400,000.00	56,169.01	343,830.99 *
01-000-5-5-013-19-30	ELECTRICAL PERMITS -BUILDING					450,000.00	35,844.21	
	ACCOUNT TOTAL			(7.96%)		450,000.00	35,844.21	414,155.79 *
01-000-5-5-013-19-50	BLDG PERMIT STATE SURCHARGE					225,000.00	19,118.42	
	ACCOUNT TOTAL			(8.49%)		225,000.00	19,118.42	205,881.58 *
01-000-5-5-017-20-00	POLICE HOSTED TRAINING FEES					15,000.00	235.00	
	ACCOUNT TOTAL			(1.56%)		15,000.00	235.00	14,765.00 *
01-000-5-5-018-20-00	POLICE DONATIONS/GIFTS							
	ACCOUNT TOTAL (NO ACTIVITY)			(0.00%)		.00	.00	.00 *
01-000-5-5-019-20-00	POLICE VEHICLE IMPOUNDMENT FEE					70,000.00	8,012.64	
	ACCOUNT TOTAL			(11.44%)		70,000.00	8,012.64	61,987.36 *
01-000-5-5-020-20-00	POLICE COMMUNITY ASSISTANCE					140,000.00	2,105.12	
	ACCOUNT TOTAL			(1.50%)		140,000.00	2,105.12	137,894.88 *
01-000-5-5-021-20-00	COURT FINES & FORFEITURES					950,000.00	83,635.50	
	ACCOUNT TOTAL			(8.80%)		950,000.00	83,635.50	866,364.50 *



REVENUE ACCOUNT DETAIL REGISTER

PERIOD CLOSING DATE 07/31/07 GF30065 PAGE 3
 RUN-DATE 08/02/07

GENERAL FUND

FU-DEP-C-S-OBJ-LN-PJ TITLE
 JC-JD VND-# SOURCE

REFERENCE TRAN-DT EX-PD

ESTIMATED

RECEIPTS

COMPARISION
 TO BUDGET

01-000-5-5-017-20-01	POLICE RESERVE SPECIALIST PROG ACCOUNT TOTAL (NO ACTIVITY)	(0.00%)	.00	.00	.00 *
01-000-5-5-017-20-02	NW REGIONAL FORENSIC LAB ACCOUNT TOTAL	(8.00%)	2,000.00 2,000.00	160.00 160.00	1,840.00 *
01-000-5-5-029-29-00	CIVIC CENTER FACILITY RENTALS ACCOUNT TOTAL	(0.00%)	.00	175.00 175.00	175.00-*
01-000-5-5-030-30-00	AQUATIC CENTER ACCOUNT TOTAL	(19.86%)	850,000.00 850,000.00	168,867.88 168,867.88	681,132.12 *
01-000-5-5-032-32-00	FAIRGROUNDS/CONCESSIONS ACCOUNT TOTAL	(38.95%)	8,000.00 8,000.00	3,116.00 3,116.00	4,884.00 *
01-000-5-5-033-33-00	PARKS & REC FACILITY RNTL FEES ACCOUNT TOTAL	(21.00%)	45,000.00 45,000.00	9,451.25 9,451.25	35,548.75 *
01-000-5-5-034-34-00	RECREATION PROGRAMS ACCOUNT TOTAL	(16.12%)	650,000.00 650,000.00	104,836.88 104,836.88	545,163.12 *
01-000-5-5-034-34-05	PARKS REVENUE CLEARING ACCOUNT ACCOUNT TOTAL	(0.00%)	.00	109,611.20- 109,611.20-	109,611.20 *
01-000-5-5-034-34-10	PARKS-RENTAL DEPOSITS ACCOUNT TOTAL	(0.00%)	.00	334.00- 334.00-	334.00 *
01-000-5-5-035-35-00	PARKS -MISCELLANEOUS REVENUE ACCOUNT TOTAL	(77.38%)	1,000.00 1,000.00	773.89 773.89	226.11 *
01-000-5-5-037-37-00	HILLSBORO BASKETBALL PROGRAM ACCOUNT TOTAL (NO ACTIVITY)	(0.00%)	40,000.00 40,000.00	.00	40,000.00 *
01-000-5-5-039-39-00	PARKS-REC DONATIONS & GIFTS ACCOUNT TOTAL (NO ACTIVITY)	(0.00%)	500.00 500.00	.00	500.00 *
01-000-5-5-040-40-00	SENIOR/COMM CENTER REV & GIFTS ACCOUNT TOTAL	(21.55%)	10,000.00 10,000.00	2,155.00 2,155.00	7,845.00 *
01-000-5-5-045-45-00	STADIUM- CONCESSION STAND ACCOUNT TOTAL	(10.25%)	77,000.00 77,000.00	7,893.77 7,893.77	69,106.23 *
01-000-5-5-046-46-00	STADIUM-RENTAL/USAGE REVENUE ACCOUNT TOTAL	(25.66%)	75,000.00 75,000.00	19,250.41 19,250.41	55,749.59 *
01-000-5-5-050-50-00	CULTURAL ARTS REVENUE ACCOUNT TOTAL	(20.23%)	100,000.00 100,000.00	20,232.76 20,232.76	79,767.24 *
01-000-5-5-050-50-10	CULTURAL ARTS GRANTS/DONATIONS ACCOUNT TOTAL	(0.98%)	5,000.00 5,000.00	49.11 49.11	4,950.89 *

REVENUE ACCOUNT DETAIL REGISTER

PERIOD CLOSING DATE 07/31/07 GF30065 PAGE 4
 RUN-DATE 08/02/07

GENERAL FUND

FU-DEP-C-S-OBJ-LN-PJ JC-JD VND-#	TITLE SOURCE	REFERENCE	TRAN-DT	EX-PD	ESTIMATED	RECEIPTS	COMPARISION TO BUDGET
01-000-5-5-050-50-20	CULTURAL ARTS FACILITY RENTAL				40,000.00	2,040.00	
	ACCOUNT TOTAL			(5.10%)	40,000.00	2,040.00	37,960.00 *
01-000-5-5-095-69-00	AIR SHOW REVENUE				87,408.00		
	ACCOUNT TOTAL (NO ACTIVITY)			(0.00%)	87,408.00	.00	87,408.00 *
01-000-5-6-002-08-00	PROPERTY TAXES -DELINQUENT				400,000.00	19,250.40	
	ACCOUNT TOTAL			(4.81%)	400,000.00	19,250.40	380,749.60 *
01-000-5-6-002-09-00	LOT PROPERTY TAXES-DELINQUENT				100,000.00	5,699.21	
	ACCOUNT TOTAL			(5.69%)	100,000.00	5,699.21	94,300.79 *
01-000-5-6-050-54-00	HOTEL/MOTEL TAX COUNTY				520,000.00		
	ACCOUNT TOTAL (NO ACTIVITY)			(0.00%)	520,000.00	.00	520,000.00 *
01-000-5-6-051-60-00	WCCLS PUBLIC LIBRARY SVC AGREE				3,597,699.00		
	ACCOUNT TOTAL (NO ACTIVITY)			(0.00%)	3,597,699.00	.00	3,597,699.00 *
01-000-5-7-100-15-00	READY TO READ				13,100.00		
	ACCOUNT TOTAL (NO ACTIVITY)			(0.00%)	13,100.00	.00	13,100.00 *
01-000-5-7-048-22-00	OLCC TAX REVENUE				900,000.00	91,163.33	
	ACCOUNT TOTAL			(10.12%)	900,000.00	91,163.33	808,836.67 *
01-000-5-7-049-24-00	CIGARETTE TAX REVENUE				160,000.00	13,557.80	
	ACCOUNT TOTAL			(8.47%)	160,000.00	13,557.80	146,442.20 *
01-000-5-7-060-30-00	STATE REVENUE SHARING				680,000.00	164,740.19	
	ACCOUNT TOTAL			(24.22%)	680,000.00	164,740.19	515,259.81 *
01-000-5-7-097-67-05	POLICE GRANTS REVENUE				352,350.00	22,264.45	
	ACCOUNT TOTAL			(6.31%)	352,350.00	22,264.45	330,085.55 *
01-000-5-7-097-67-07	FIRE GRANTS REVENUE				100,000.00		
	ACCOUNT TOTAL (NO ACTIVITY)			(0.00%)	100,000.00	.00	100,000.00 *
01-000-5-7-097-67-09	PARKS GRANTS				161,000.00	14,582.66	
	ACCOUNT TOTAL			(9.05%)	161,000.00	14,582.66	146,417.34 *
	CATEGORY TOTAL			(51.62%)	42,483,226.00	21,931,618.96	20,551,607.04
01-000-5-9-091-69-00	TRANSPORTATION FUND -ST LIGHTS				372,500.00		
	ACCOUNT TOTAL (NO ACTIVITY)			(0.00%)	372,500.00	.00	372,500.00 *
01-000-5-9-092-70-00	MUNICIPAL COURT TRANSFER				20,000.00		
	ACCOUNT TOTAL (NO ACTIVITY)			(0.00%)	20,000.00	.00	20,000.00 *
01-000-5-9-096-72-00	TRANSFER FROM HEDC				1.00		
	ACCOUNT TOTAL (NO ACTIVITY)			(0.00%)	1.00	.00	1.00 *



REVENUE ACCOUNT DETAIL REGISTER

PERIOD CLOSING DATE 07/31/07 GF30065 PAGE 5
 RUN-DATE 08/02/07

GENERAL FUND

FU-DEP-C-S-OBJ-LN-PJ TITLE
 JC-JD VND-# SOURCE

REFERENCE TRAN-DT EX-PD

ESTIMATED

RECEIPTS

COMPARISION
 TO BUDGET

01-000-5-9-096-76-00	TRANSFER FROM FACILITIES MGMNT				1.00			
	ACCOUNT TOTAL (NO ACTIVITY)			(0.00%)	1.00	.00		1.00 *
01-000-5-9-097-77-00	TRANSFER FROM GEN OBLIGATION				49,500.00			
	ACCOUNT TOTAL (NO ACTIVITY)			(0.00%)	49,500.00	.00		49,500.00 *
01-001-5-6-200-20-00	PROPERTY TAX REVENUE				25,487,911.00	58,194.66		
	ACCOUNT TOTAL			(0.22%)	25,487,911.00	58,194.66	25,429,716.34	*
01-001-5-6-205-20-00	LOCAL OPTION TAX				7,646,721.00	17,461.42		
	ACCOUNT TOTAL			(0.22%)	7,646,721.00	17,461.42	7,629,259.58	*
	CATEGORY TOTAL			(0.22%)	33,576,634.00	75,656.08	33,500,977.92	
	TOTAL FUND DETAIL			(28.93%)	76,059,860.00	22,007,275.04	54,052,584.96	

REVENUE ACCOUNT DETAIL REGISTER

PERIOD CLOSING DATE 07/31/07 GF30065 PAGE 6
 RUN-DATE 08/02/07

STREET FUND

FU-DEP-C-S-OBJ-LN-PJ JC-JD VND-# SOURCE	TITLE	REFERENCE	TRAN-DT	EX-PD	ESTIMATED	RECEIPTS	COMPARISION TO BUDGET
10-000-5-0-001-05-00	WORKING CAPITAL @7/1 - STREET				292,531.00-	74,149.47-	218,381.53-*
	ACCOUNT TOTAL			(25.34%)	292,531.00-	74,149.47-	
10-000-5-0-002-05-00	WORKING CAPITAL @7/1 -PATHWAYS				222,525.00	310,530.66	88,005.66-*
	ACCOUNT TOTAL			(139.54%)	222,525.00	310,530.66	
10-000-5-0-001-05-01	WORKING CAPITAL-FEE IN LIEU				345,899.00	161,776.45	184,122.55 *
	ACCOUNT TOTAL			(46.76%)	345,899.00	161,776.45	
10-000-5-0-002-05-01	WORKING CAPITAL -OTIA III				1,710,756.00	1,709,021.20	1,734.80 *
	ACCOUNT TOTAL			(99.89%)	1,710,756.00	1,709,021.20	
10-000-5-0-001-05-02	WORKING CAPITAL - CARRY OVERS						
	ACCOUNT TOTAL (NO ACTIVITY)			(0.00%)	.00	.00	.00 *
	CATEGORY TOTAL			(106.06%)	1,986,649.00	2,107,178.84	120,529.84-
10-000-5-0-064-12-00	MISCELLANEOUS REVENUE				20,622.00	2,924.74	17,697.26 *
	ACCOUNT TOTAL			(14.18%)	20,622.00	2,924.74	
10-000-5-0-025-15-00	INTEREST EARNED - STREET				66,202.00-	7,184.89-	59,017.11-*
	ACCOUNT TOTAL			(10.85%)	66,202.00-	7,184.89-	
10-000-5-0-025-15-01	INTEREST EARNED - PATHWAYS				12,820.00	1,390.94	11,429.06 *
	ACCOUNT TOTAL			(10.84%)	12,820.00	1,390.94	
10-000-5-0-025-15-02	INT EARNED - FEE IN LIEU CONST				70,348.00	7,548.91	62,799.09 *
	ACCOUNT TOTAL			(10.73%)	70,348.00	7,548.91	
10-000-5-0-025-15-03	INTEREST EARNED -OTIA III				58,934.00	6,978.63	51,955.37 *
	ACCOUNT TOTAL			(11.84%)	58,934.00	6,978.63	
10-000-5-0-011-23-00	PROJECTS REIMB -DEV PAYMENTS				250,000.00	24,601.30	225,398.70 *
	ACCOUNT TOTAL			(9.84%)	250,000.00	24,601.30	
10-000-5-0-011-23-03	CDBG GRANTS -SEE PROJECTS						
	ACCOUNT TOTAL (NO ACTIVITY)			(0.00%)	.00	.00	.00 *
10-000-5-0-033-24-00	PROJ REIMB-INTRA CITY(HISTORY)						
	ACCOUNT TOTAL (NO ACTIVITY)			(0.00%)	.00	.00	.00 *
10-000-5-0-033-24-10	PROJECT REIMBURSEMENTS					150.00	150.00-*
	ACCOUNT TOTAL			(0.00%)	.00	150.00	
10-000-5-0-044-28-00	FEE IN LIEU OF CONSTRUCTION				22,869.00		22,869.00 *
	ACCOUNT TOTAL (NO ACTIVITY)			(0.00%)	22,869.00	.00	
10-000-5-7-050-50-00	COUNTY GAS TAX				372,468.00	29,904.37	342,563.63 *
	ACCOUNT TOTAL			(8.02%)	372,468.00	29,904.37	

REVENUE ACCOUNT DETAIL REGISTER

PERIOD CLOSING DATE 07/31/07 GF30065 PAGE 7
 RUN-DATE 08/02/07

STREET FUND		REFERENCE	TRAN-DT	EX-PD	ESTIMATED	RECEIPTS	COMPARISION TO BUDGET
FU-DEP-C-S-OBJ-LN-PJ	TITLE						
JC-JD VND-#	SOURCE						
10-000-5-7-059-59-00	ADDITIONAL REVENUE SOURCE						
	ACCOUNT TOTAL (NO ACTIVITY)	(0.00%)			.00	.00	.00 *
10-000-5-7-060-60-00	MSTIP - PATHWAYS (HISTORY)						
	ACCOUNT TOTAL (NO ACTIVITY)	(0.00%)			.00	.00	.00 *
10-000-5-7-061-61-00	STATE GAS TAX				3,345,296.00	271,193.70	
	ACCOUNT TOTAL	(8.10%)			3,345,296.00	271,193.70	3,074,102.30 *
10-000-5-7-062-62-00	STATE GAS TAX -1% FOR PATHS				33,453.00	3,179.46	
	ACCOUNT TOTAL	(9.50%)			33,453.00	3,179.46	30,273.54 *
10-000-5-7-063-63-00	STATE GAS TAX -OTIA III				626,011.00	43,572.77	
	ACCOUNT TOTAL	(6.96%)			626,011.00	43,572.77	582,438.23 *
10-000-5-9-080-80-00	TRANSFER IN - GENERAL FUND				36,300.00		
	ACCOUNT TOTAL (NO ACTIVITY)	(0.00%)			36,300.00	.00	36,300.00 *
10-000-5-9-083-83-00	TRANSFER IN FACILITIES MGNT FU				1,000,000.00		
	ACCOUNT TOTAL (NO ACTIVITY)	(0.00%)			1,000,000.00	.00	1,000,000.00 *
10-000-5-9-085-85-00	TRANSFER IN - HEDC (EXH 9)				1.00		
	ACCOUNT TOTAL (NO ACTIVITY)	(0.00%)			1.00	.00	1.00 *
	CATEGORY TOTAL	(6.64%)			5,782,920.00	384,259.93	5,398,660.07
	TOTAL FUND DETAIL	(32.06%)			7,769,569.00	2,491,438.77	5,278,130.23

REVENUE ACCOUNT DETAIL REGISTER

PERIOD CLOSING DATE 07/31/07 GF30065 PAGE 8
 RUN-DATE 08/02/07

SEWER REVENUE FUND

FU-DEP-C-S-OBJ-LN-PJ TITLE JC-JD VND-# SOURCE	REFERENCE	TRAN-DT	EX-PD	ESTIMATED	RECEIPTS	COMPARISION TO BUDGET
52-000-5-5-001-05-00 WORKING CAPITAL - JULY 1 ACCOUNT TOTAL				1,630,000.00 (128.42%) 1,630,000.00	2,093,392.39 2,093,392.39	463,392.39-*
52-000-5-5-001-05-02 WORKING CAPITAL - CARRY OVERS ACCOUNT TOTAL (NO ACTIVITY)				100,000.00 (0.00%) 100,000.00	.00	100,000.00 *
CATEGORY TOTAL				(121.00%) 1,730,000.00	2,093,392.39	363,392.39-
52-000-5-5-014-17-00 NSF FEES ACCOUNT TOTAL				2,000.00 (15.00%) 2,000.00	300.00 300.00	1,700.00 *
52-000-5-5-015-18-00 DOMESTIC/COMMERCIAL -BILLINGS ACCOUNT TOTAL				15,480,000.00 (7.89%) 15,480,000.00	1,221,372.79 1,221,372.79	14,258,627.21 *
52-000-5-5-015-19-00 SALES ADJUSTMENTS-USER FEES ACCOUNT TOTAL (NO ACTIVITY)				.00 (0.00%) .00	.00	.00 *
52-000-5-5-016-20-00 INDUSTRIAL ACCOUNT TOTAL				600,000.00 (8.34%) 600,000.00	50,084.71 50,084.71	549,915.29 *
52-000-5-5-078-22-00 CONTRACT REVENUE (PRINC) ACCOUNT TOTAL (NO ACTIVITY)				5,000.00 (0.00%) 5,000.00	.00	5,000.00 *
52-000-5-5-079-23-00 CONNECTION FEES ACCOUNT TOTAL				24,000.00 (1.25%) 24,000.00	300.00 300.00	23,700.00 *
52-000-5-5-064-24-00 MISCELLANEOUS RECEIPTS ACCOUNT TOTAL				5,000.00 (2.59%) 5,000.00	129.63- 129.63-	5,129.63 *
52-000-5-5-026-26-00 INTEREST & PENALTIES ACCOUNT TOTAL				1,000.00 (1.48%) 1,000.00	14.82 14.82	985.18 *
52-000-5-5-025-30-00 INTEREST EARNED ACCOUNT TOTAL				82,000.00 (10.29%) 82,000.00	8,438.75 8,438.75	73,561.25 *
52-000-5-5-046-46-00 HOSTED TRAINING -SAFETY MTGS ACCOUNT TOTAL (NO ACTIVITY)				.00 (0.00%) .00	.00	.00 *
52-000-5-5-033-50-00 DEVELOPER PROJECTS ACCOUNT TOTAL				120,000.00 (19.96%) 120,000.00	23,962.69 23,962.69	96,037.31 *
52-000-5-5-033-50-05 CITY PROJECTS ACCOUNT TOTAL (NO ACTIVITY)				.00 (0.00%) .00	.00	.00 *
52-000-5-5-033-51-00 PROJECT CLOSING ACCOUNT (EOY) ACCOUNT TOTAL (NO ACTIVITY)				.00 (0.00%) .00	.00	.00 *
52-000-5-5-069-69-00 JACKSON BOTTOM MASTER PLAN-USA ACCOUNT TOTAL (NO ACTIVITY)				48,000.00 (0.00%) 48,000.00	.00	48,000.00 *

REVENUE ACCOUNT DETAIL REGISTER

PERIOD CLOSING DATE 07/31/07 GF30065 PAGE 9
 RUN-DATE 08/02/07

SEWER REVENUE FUND

FU-DEP-C-S-OBJ-LN-PJ TITLE
 JC-JD VND-# SOURCE

REFERENCE TRAN-DT EX-PD

ESTIMATED

RECEIPTS

COMPARISION
 TO BUDGET

52-000-5-5-070-70-00	JACKSON BOTTOM - MISC REVENUE ACCOUNT TOTAL (NO ACTIVITY)	(0.00%)	.00	.00	.00 *
52-000-5-5-074-73-05	PROJECTS REVENUE ACCOUNT TOTAL	(0.00%)	.00	15,190.00 15,190.00	15,190.00-*
52-000-5-5-075-74-10	TRANSFER FROM GENERAL FUND ACCOUNT TOTAL (NO ACTIVITY)	(0.00%)	55,000.00 55,000.00	.00	55,000.00 *
52-000-5-5-075-74-15	TRANSFER FROM SWM FUND TO J.B. ACCOUNT TOTAL (NO ACTIVITY)	(0.00%)	25,000.00 25,000.00	.00	25,000.00 *
52-000-5-5-075-74-16	TRANSFER FROM TRANSPORTATION ACCOUNT TOTAL (NO ACTIVITY)	(0.00%)	.00	.00	.00 *
52-000-5-5-075-74-17	TRANSFER FROM WATER FUND ACCOUNT TOTAL (NO ACTIVITY)	(0.00%)	.00	.00	.00 *
	CATEGORY TOTAL	(8.02%)	16,447,000.00	1,319,534.13	15,127,465.87
	TOTAL FUND DETAIL	(18.77%)	18,177,000.00	3,412,926.52	14,764,073.48
	TOTAL COUNT 00000				

PAYABLES CHECK REGISTER
 CHK-# VND-# NAME

BOOKKEEPING

DISBURSEMENT DATE 08/02/07 GF20060 PAGE 8
 CHECK-DT CHECK-AMT :NOTE

CHK-#	VND-#	NAME	TYPE	CHECK-DT	CHECK-AMT	:NOTE
196411	86330	SONITROL - PORTLAND INC	COMPUTER-GEN	08/02/07	6,927.00	
196412	89593	SYSCO FOOD SERVICES	COMPUTER-GEN	08/02/07	526.12	
196413	91427	THOMSON GALE LOCATION 04	COMPUTER-GEN	08/02/07	468.77	
196414	91675	TODD CONSTRUCTION INC	COMPUTER-GEN	08/02/07	10,000.00	
196415	92521	TVWD - UTILITY BILLS	COMPUTER-GEN	08/02/07	1,909.20	
196416	93053	UPS	COMPUTER-GEN	08/02/07	32.96	
196417	93114	US BANK BUSINESS CARD	COMPUTER-GEN	08/02/07	792.24	
196418	93206	US POSTAL SERVICE	COMPUTER-GEN	08/02/07	3,000.00	
196419	93207	US POSTAL SERVICE	COMPUTER-GEN	08/02/07	4,317.94	
196420	93240	VALLEY WEST REFUSE DISPOSAL INC	COMPUTER-GEN	08/02/07	54.94	
196421	93292	VERIZON NORTHWEST	COMPUTER-GEN	08/02/07	11,300.70	
196422	97055	WHITE CAP	COMPUTER-GEN	08/02/07	244.60	
TOTAL COMPUTER GN					395,268.85	
TOTAL DISBURSEMENTS					395,268.85	

PAYABLES CHECK REGISTER
 CHK-# VND-# NAME

BOOKKEEPING

DISBURSEMENT DATE 08/02/07
 CHECK-DT CHECK-AMT

GF20060 PAGE 7
 :NOTE

CHK-#	VND-#	NAME	TYPE	CHECK-DT	CHECK-AMT	:NOTE
196386	69637	NORTHWEST CONCESSION SUPPLY INC	COMPUTER-GEN	08/02/07	296.00	
196387	69645	NW NATURAL	COMPUTER-GEN	08/02/07	13,947.27	
196388	70647	OREGON FIRE CHIEFS ASSOC INC	COMPUTER-GEN	08/02/07	65.00	
196389	70654	OREGON PEACE OFFICERS ASSOC	COMPUTER-GEN	08/02/07	15.00	
196390	70677	THE OREGONIAN - HILLSBORO #2 DIST	COMPUTER-GEN	08/02/07	56.00	
196391	71015	PACIFIC LAMP WHOLESALE	COMPUTER-GEN	08/02/07	238.80	
196392	71043	PAC WEST BLUEPRINT COPY & FAX	COMPUTER-GEN	08/02/07	1,438.55	
196393	71447	PARR LUMBER CO	COMPUTER-GEN	08/02/07	962.95	
196394	72075	LARRY PEDERSON	COMPUTER-GEN	08/02/07	114.95	
196395	72593	THE PERSONNEL DEPT	COMPUTER-GEN	08/02/07	1,346.40	
196396	73646	PITNEY BOWES INC	COMPUTER-GEN	08/02/07	266.50	
196397	73765	PLATT ELECTRIC SUPPLY	COMPUTER-GEN	08/02/07	2,180.73	
196398	74167	PORTLAND HABILITATION CENTER INC	COMPUTER-GEN	08/02/07	62,735.56	
196399	74175	PORTLAND WATER BUREAU	COMPUTER-GEN	08/02/07	39,813.00	
196400	74196	POSTMASTER - HLSB BRANCH	COMPUTER-GEN	08/02/07	4,000.00	
196401	74418	PRECISION GRAPHICS	COMPUTER-GEN	08/02/07	5,823.58	
196402	74420	PRECISION IMAGES (DBA)	COMPUTER-GEN	08/02/07	2,609.56	
196403	74885	PUBLIC WORKS SUPPLY INC	COMPUTER-GEN	08/02/07	1,062.80	
196404	75014	QUALITY BOOKS INC	COMPUTER-GEN	08/02/07	28.95	
196405	76313	REEDVILLE CATERING INC	COMPUTER-GEN	08/02/07	305.70	
196406	76315	REEVE KEARNS PC	COMPUTER-GEN	08/02/07	1,131.37	
196407	79346	ROYAL MOORE/BUICK/NISSAN INC	COMPUTER-GEN	08/02/07	358.86	
196408	82315	SCHOLASTIC LIBRARY PUBLISHING	COMPUTER-GEN	08/02/07	89.85	
196409	82507	SCOTTIE'S AUTO BODY REPAIR INC	COMPUTER-GEN	08/02/07	4,554.56	
196410	84420	SIGN PRO	COMPUTER-GEN	08/02/07	140.00	

PAYABLES CHECK REGISTER
 CHK-# VND-# NAME

BOOKKEEPING

DISBURSEMENT DATE 08/02/07 GF20060 PAGE 6
 CHECK-DT CHECK-AMT :NOTE

CHK-#	VND-#	NAME	TYPE	CHECK-DT	CHECK-AMT	NOTE
196361	30479	EMERGENCY RESPONDER SERVICES INC	COMPUTER-GEN	08/02/07	455.00	
196362	30480	EMPLOYERS OVERLOAD (DBA)	COMPUTER-GEN	08/02/07	6,869.13	
196363	31465	EOFF ELECTRIC CO	COMPUTER-GEN	08/02/07	32.51	
196364	31700	DAVID EVANS & ASSOC INC	COMPUTER-GEN	08/02/07	2,926.75	
196365	34561	KROGER - FRED MEYER CUSTOMER CHRGS	COMPUTER-GEN	08/02/07	98.99	
196366	35290	GARBARINO DISPOSAL/RECYCLING SERV INC	COMPUTER-GEN	08/02/07	119.59	
196367	38735	GRATTERI'S TIRE & WHEEL CENTERS INC	COMPUTER-GEN	08/02/07	62.34	
196368	42950	HEATON AUTOMOTIVE	COMPUTER-GEN	08/02/07	372.94	
196369	45252	HONEY BUCKETS (DBA)	COMPUTER-GEN	08/02/07	445.42	
196370	47583	IKON OFFICE SOLUTIONS INC	COMPUTER-GEN	08/02/07	1,686.14	
196371	47608	INGRAM LIBRARY SERVICES	COMPUTER-GEN	08/02/07	448.91	
196372	47708	INT'L INSTITUTE OF MUNICIPAL CLERKS	COMPUTER-GEN	08/02/07	75.00	
196373	48400	J & L JAIME	COMPUTER-GEN	08/02/07	1,094.28	
196374	56520	LENOVO (UNITED STATES) INC.	COMPUTER-GEN	08/02/07	1,913.30	
196375	58405	LOWE'S HOME IMPROVEMENT WAREHOUSE	COMPUTER-GEN	08/02/07	1,311.09	
196376	58410	LUCILLE'S THE TOOL STORE	COMPUTER-GEN	08/02/07	69.10	
196377	63401	MASONS SUPPLY CO INC	COMPUTER-GEN	08/02/07	300.00	
196378	64500	MEN'S HEALTH	COMPUTER-GEN	08/02/07	25.00	
196379	64830	MESHER SUPPLY	COMPUTER-GEN	08/02/07	694.42	
196380	64835	METRO SAFETY & FIRE INC	COMPUTER-GEN	08/02/07	303.00	
196381	64845	METROPOLITAN AREA COMMUNICATIONS COMM	COMPUTER-GEN	08/02/07	587.11	
196382	64987	MIDWEST TAPE	COMPUTER-GEN	08/02/07	214.76	
196383	65400	MILLER CONSULTING ENGINEERS	COMPUTER-GEN	08/02/07	3,065.70	
196384	68773	NEXTEL COMMUNICATIONS INC	COMPUTER-GEN	08/02/07	3,232.41	
196385	69627	NOVELAS POPULAR	COMPUTER-GEN	08/02/07	40.00	

PAYABLES CHECK REGISTER
 CHK-# VND-# NAME

BOOKKEEPING

DISBURSEMENT DATE 08/02/07 GF20060 PAGE 5
 CHECK-DT CHECK-AMT :NOTE

CHK-#	VND-#	NAME	TYPE	CHECK-DT	CHECK-AMT	:NOTE
196336	10957	AMERICAN WATER WORKS ASSOC	COMPUTER-GEN	08/02/07	313.00	
196337	11000	AMSAN INC	COMPUTER-GEN	08/02/07	1,122.40	
196338	11835	AT&T	COMPUTER-GEN	08/02/07	30.17	
196339	11942	AWARD SPECIALTIES DBA	COMPUTER-GEN	08/02/07	675.02	
196340	12685	BAKER & TAYLOR INC	COMPUTER-GEN	08/02/07	2,262.36	
196341	16648	BOOK WHOLESALERS INC	COMPUTER-GEN	08/02/07	1,677.23	
196342	18102	BRODART CO	COMPUTER-GEN	08/02/07	219.15	
196343	18115	BROKERS NATIONAL LIFE	COMPUTER-GEN	08/02/07	231.53	
196344	18614	BRUCE CHEVROLET GEO (DBA)	COMPUTER-GEN	08/02/07	14,131.00	
196345	20720	CARDINAL TRACKING INC	COMPUTER-GEN	08/02/07	8,090.84	
196346	21520	CDW GOVERNMENT INC	COMPUTER-GEN	08/02/07	92.49	
196347	21662	CENTRIC ELEVATOR CORP OF OREGON	COMPUTER-GEN	08/02/07	388.60	
196348	22150	CINTAS FIRST AID & SAFETY (DBA)	COMPUTER-GEN	08/02/07	533.17	
196349	22371	CITY COUNTY INSURANCE SERVICES TRUST	COMPUTER-GEN	08/02/07	19,639.05	
196350	22493	CLASS ACT UNIFORMS (DBA)	COMPUTER-GEN	08/02/07	73.00	
196351	23590	COMCAST CABLE	COMPUTER-GEN	08/02/07	73.58	
196352	23943	CONSOLIDATED SUPPLY CO INC	COMPUTER-GEN	08/02/07	627.03	
196353	26100	DAVIS LOCK & SAFE INC "JOHNS"	COMPUTER-GEN	08/02/07	12.00	
196354	27270	DELL MARKETING LP	COMPUTER-GEN	08/02/07	6,529.00	
196355	27327	DEMCO INC	COMPUTER-GEN	08/02/07	964.32	
196356	27506	DEPT OF ENVIRONMENTAL QUALITY	COMPUTER-GEN	08/02/07	40.46	
196357	29000	DOHERTY FORD INC	COMPUTER-GEN	08/02/07	223.05	
196358	30220	EASYSTREET ONLINE SERVICES INC	COMPUTER-GEN	08/02/07	3,088.00	
196359	30450	EMBARQ KC	COMPUTER-GEN	08/02/07	167.89	
196360	30452	EMBARQ TX	COMPUTER-GEN	08/02/07	42.99	

PAYABLES CHECK REGISTER
 CHK-# VND-# NAME

BOOKKEEPING

DISBURSEMENT DATE 08/02/07

GF20060

PAGE 4

CHK-#	VND-#	NAME	TYPE	CHECK-DT	CHECK-AMT	:NOTE
196311	8736	HARRY'S KEY SERVICE INC	COMPUTER-GEN	08/02/07	200.00	
196312	8737	DEPARTMENT OF ECOLOGY	COMPUTER-GEN	08/02/07	120.00	
196313	8738	JEANNINE DEFYFER	COMPUTER-GEN	08/02/07	45.00	
196314	8739	SHAINA HANDY	COMPUTER-GEN	08/02/07	7.00	
196315	8740	CAROLYN HOLST	COMPUTER-GEN	08/02/07	75.00	
196316	8741	CREATURE FEATURE REPTILE ZOO	COMPUTER-GEN	08/02/07	200.00	
196317	8742	NORTON ARNOLD & COMPANY	COMPUTER-GEN	08/02/07	12,203.85	
196318	8743	ALLIANCE RESOURCE CONSULTING LLC	COMPUTER-GEN	08/02/07	8,865.57	
196319	8744	ACCONTEMPS	COMPUTER-GEN	08/02/07	404.95	
196320	8745	SARKIS ANTIKAJIAN	COMPUTER-GEN	08/02/07	200.00	
196321	8746	PERFORMANCE POWER CONCEPTS, LLC	COMPUTER-GEN	08/02/07	864.00	
196322	8747	REBECCA BUCHANAN	COMPUTER-GEN	08/02/07	150.00	
196323	8748	ABC TRANSCRIPTION SERVICES	COMPUTER-GEN	08/02/07	825.00	
196324	8749	RANDY HAUTH	COMPUTER-GEN	08/02/07	30.00	
196325	8750	SPRING HILL CONSTRUCTION	COMPUTER-GEN	08/02/07	9,120.00	
196326	8751	KIM'S CUSTOM TAILORS	COMPUTER-GEN	08/02/07	67.50	
196327	8752	LINE SCAPE LLC	COMPUTER-GEN	08/02/07	5,825.00	
196328	8753	COLLEEN HELD	COMPUTER-GEN	08/02/07	13.00	
196329	10010	A & I PAINT & DECORATING INC	COMPUTER-GEN	08/02/07	103.15	
196330	10150	ACME CONSTRUCTION SUPPLY CO INC	COMPUTER-GEN	08/02/07	60.36	
196331	10155	ACME ENTERPRISES	COMPUTER-GEN	08/02/07	211.70	
196332	10167	ACTION TECHNOLOGY SYSTEMS LLC	COMPUTER-GEN	08/02/07	42.00	
196333	10439	AIRGAS-NORPAC INC	COMPUTER-GEN	08/02/07	139.31	
196334	10686	ALLMRO PRODUCTS INC	COMPUTER-GEN	08/02/07	63.02	
196335	10946	AMERICAN PREFERRED INC	COMPUTER-GEN	08/02/07	927.20	

PAYABLES CHECK REGISTER
 CHK-# VND-# NAME

BOOKKEEPING

DISBURSEMENT DATE 08/02/07 GF20060 PAGE 3
 CHECK-DT CHECK-AMT :NOTE

CHK-#	VND-#	NAME	TYPE	CHECK-DT	CHECK-AMT	:NOTE
196286	6778	KADEL'S AUTO BODY - HILLSBORO	COMPUTER-GEN	08/02/07	920.40	
196287	6811	DAWN SAHNOW	COMPUTER-GEN	08/02/07	13.99	
196288	6821	BALL JANIK LLP	COMPUTER-GEN	08/02/07	1,549.07	
196289	6844	INT'L CODE COUNCIL INC	COMPUTER-GEN	08/02/07	1,004.25	
196290	7036	CINDY ALLEN	COMPUTER-GEN	08/02/07	29.93	
196291	7276	I2 INC	COMPUTER-GEN	08/02/07	759.00	
196292	7390	PC NATION	COMPUTER-GEN	08/02/07	1,898.52	
196293	7396	ADELA RIOS	COMPUTER-GEN	08/02/07	129.00	
196294	7605	PENWORTHY COMPANY	COMPUTER-GEN	08/02/07	3,516.25	
196295	7606	TONKON TORP LLP	COMPUTER-GEN	08/02/07	15,239.30	
196296	7622	J D WALSH ASSOCIATES PS	COMPUTER-GEN	08/02/07	192.50	
196297	7882	DAVID FLEMING	COMPUTER-GEN	08/02/07	322.36	
196298	7984	FERNANDO MILLAN	COMPUTER-GEN	08/02/07	40.00	
196299	8158	BRIAN WASHAM	COMPUTER-GEN	08/02/07	1,793.42	
196300	8371	ORIGINA CANADA	COMPUTER-GEN	08/02/07	395.00	
196301	8374	GUNARAMA WHOLESALE INC	COMPUTER-GEN	08/02/07	57.72	
196302	8542	ANNE ABRAMS JOHNSON	COMPUTER-GEN	08/02/07	75.00	
196303	8727	HARRY JR WEIERS	COMPUTER-GEN	08/02/07	292.73	
196304	8728	STAN GIBSON	COMPUTER-GEN	08/02/07	1,000.00	
196305	8729	BRETT ELDRIDGE	COMPUTER-GEN	08/02/07	7.00	
196306	8730	JANICE COOPER	COMPUTER-GEN	08/02/07	113.10	
196307	8732	GROWING GARDENS	COMPUTER-GEN	08/02/07	35.00	
196308	8733	EVANGELINA AGUILAR	COMPUTER-GEN	08/02/07	200.00	
196309	8734	MATT FELDMANN	COMPUTER-GEN	08/02/07	48.00	
196310	8735	EVERGREEN SAFETY COUNCIL	COMPUTER-GEN	08/02/07	465.00	

PAYABLES CHECK REGISTER
CHK-# VND-# NAME

BOOKKEEPING

DISBURSEMENT DATE 08/02/07 GF20060
CHECK-DT CHECK-AMT :NOTE

PAGE 2

CHK-#	VND-#	NAME	TYPE	CHECK-DT	CHECK-AMT	:NOTE
196261	2978	BOTTOM LINE PERSONAL	COMPUTER-GEN	08/02/07	39.00	_____
196262	3180	PORTLAND KARTING ASSOCIATION	COMPUTER-GEN	08/02/07	136.25	_____
196263	3267	PETE'S CUSTOM WINDOW TINTING	COMPUTER-GEN	08/02/07	120.00	_____
196264	3396	OREGON CHAPTER 31 IAAI	COMPUTER-GEN	08/02/07	20.00	_____
196265	3493	PITNEY BOWES PURCHASE POWER	COMPUTER-GEN	08/02/07	865.26	_____
196266	3513	R S TECHICAL SERVICES INC	COMPUTER-GEN	08/02/07	1,658.60	_____
196267	3623	U S BANK	COMPUTER-GEN	08/02/07	1,693.33	_____
196268	3702	TACY STEELE	COMPUTER-GEN	08/02/07	29.69	_____
196269	3726	DENI HERRMANN	COMPUTER-GEN	08/02/07	16,600.00	_____
196270	4213	TV FIRE & RESCUE TRAINING DIVISION	COMPUTER-GEN	08/02/07	1,960.00	_____
196271	4272	SANJEEV TRIKA	COMPUTER-GEN	08/02/07	50.00	_____
196272	4366	SAM PHILLIPS	COMPUTER-GEN	08/02/07	475.70	_____
196273	4748	ACCURATE INSTALLATION SERVICES INC	COMPUTER-GEN	08/02/07	171.50	_____
196274	5117	AMERICAN INSTITUTE OF GRAPHIC ART	COMPUTER-GEN	08/02/07	400.00	_____
196275	5257	PAM CUMMINGS	COMPUTER-GEN	08/02/07	46.62	_____
196276	5595	MUHLY'S GARGAGE DOORS	COMPUTER-GEN	08/02/07	285.00	_____
196277	5666	JOE MCNELLY	COMPUTER-GEN	08/02/07	18.00	_____
196278	5700	JULIE MILLER	COMPUTER-GEN	08/02/07	945.00	_____
196279	5736	ROGER N SMITH ASSOCIATES INC	COMPUTER-GEN	08/02/07	3,182.00	_____
196280	5757	ROBERT L STONE	COMPUTER-GEN	08/02/07	25.00	_____
196281	5884	MARY BRADLEY	COMPUTER-GEN	08/02/07	216.00	_____
196282	5893	BETH PALUGA	COMPUTER-GEN	08/02/07	62.71	_____
196283	5980	ALLY CROSS	COMPUTER-GEN	08/02/07	50.31	_____
196284	6068	NEOPOST INC	COMPUTER-GEN	08/02/07	1,487.28	_____
196285	6510	LONE PINE PUBLISHING INC USA	COMPUTER-GEN	08/02/07	857.55	_____

HTYIKER L

PAYABLES CHECK REGISTER		BOOKKEEPING	DISBURSEMENT DATE 08/02/07		GF20060	PAGE	1
CHK-#	VND-#	NAME	TYPE	CHECK-DT	CHECK-AMT	:NOTE	
196236	460	CLINE GLASS CO INC	COMPUTER-GEN	08/02/07	199.16		
196237	534	INSTRUCTIONAL VIDEO	COMPUTER-GEN	08/02/07	83.98		
196238	558	SUMMERS LAND SERVICES INC	COMPUTER-GEN	08/02/07	835.00		
196239	619	CENTEX HOMES CORP	COMPUTER-GEN	08/02/07	200.00		
196240	677	INT'L ASSOC OF FIRE CHIEFS	COMPUTER-GEN	08/02/07	495.00		
196241	679	EILEEN S KANE	COMPUTER-GEN	08/02/07	525.00		
196242	694	BROWNELLS INC	COMPUTER-GEN	08/02/07	2,013.40		
196243	764	BETTER HOMES AND GARDENS	COMPUTER-GEN	08/02/07	32.91		
196244	896	ED VANCE	COMPUTER-GEN	08/02/07	129.00		
196245	925	JOHN RASMUSSEN	COMPUTER-GEN	08/02/07	129.00		
196246	1000	CRAIG WILCOX	COMPUTER-GEN	08/02/07	180.00		
196247	1162	DENNIS ROSS	COMPUTER-GEN	08/02/07	216.00		
196248	1266	WASHINGTON COUNTY	COMPUTER-GEN	08/02/07	137.00		
196249	1279	INT'L PUBLIC MGMT ASSOC FOR HR	COMPUTER-GEN	08/02/07	435.00		
196250	1292	SARAH L PINNOCK	COMPUTER-GEN	08/02/07	330.78		
196251	1892	TRI COUNTY GUN CLUB	COMPUTER-GEN	08/02/07	1,460.00		
196252	2115	FIRST CALL HEATING & COOLING	COMPUTER-GEN	08/02/07	674.00		
196253	2250	TERRY LINDAUER	COMPUTER-GEN	08/02/07	216.00		
196254	2354	PARTNERS WEST BOOK DISTRIBUTING INC	COMPUTER-GEN	08/02/07	355.10		
196255	2359	WESTSIDE ROCK INC	COMPUTER-GEN	08/02/07	364.39		
196256	2429	JAMES ROTHANS	COMPUTER-GEN	08/02/07	1.00		
196257	2494	AUTO RECONDITIONING U.B.A.D CORP	COMPUTER-GEN	08/02/07	65.00		
196258	2715	DLT SOLUTIONS INC	COMPUTER-GEN	08/02/07	12,521.55		
196259	2732	KEY-SEC SECURITY SERVICES	COMPUTER-GEN	08/02/07	30.00		
196260	2852	SADAFUMI UCHIYAMA	COMPUTER-GEN	08/02/07	540.00		

EXPENDITURE ACCOUNT SUMMARY REGISTER

CLOSING DATE 07/31/07 GF30064A PAGE 1 RUN DATE 08/02/07

FUND	DEPT	TITLE	APPROPRIATION	EXPENDITURE	ENDING-BAL
01	- 030	MUNICIPAL COURT	573,404.00	20,150.52	553,253.48
01	- 060	POLICE DEPT	16,006,803.00	1,132,976.37	14,873,826.63
01	- 063	PARKING ENFORCEMENT	129,439.00	5,118.50	124,320.50
01	- 066	AIR SHOW DEPARTMENT	87,408.00	150.00	87,258.00
01	- 070	FIRE DEPARTMENT	12,086,975.00	856,759.07	11,230,215.93
01	- 100	PLANNING DEPT	1,980,255.00	.00	1,980,255.00
01	- 120	BUILDING DEPT	3,131,200.00	.00	3,131,200.00
01	- 130	PARKS AND RECREATION	9,194,545.00	473,133.88	8,721,411.12
01	- 140	AQUATIC CENTER	1,961,866.00	130,291.47	1,831,574.53
01	- 150	STREET LIGHTING	960,000.00	68,602.41	891,397.59
01	- 160	LIBRARY	6,896,666.00	320,223.48	6,576,442.52
01	- 167	LOCAL OPTION TAX- POLICE	7,459,868.00	389,009.33	7,070,858.67
01	- 168	LOCAL OPTION TAX-FIRE	4,618,800.00	166,326.73	4,452,473.27
01	- 169	LOCAL OPTION TAX- PARKS & RECREATION	901,234.00	38,088.05	863,145.95
01	- 170	SPECIAL EXPENDITURES	1,077,085.00	9,457.87	1,067,627.13
01	- 190	TRANSFER TO OTHER FUNDS	400,068.00	.00	400,068.00
01	- 810	* * INVALID FUND * *	8,594,244.00	.00	8,594,244.00
03	- 010	ECONOMIC DEVELOPMENT	285,185.00	4,223.27	280,961.73
06	- 010	P/S VOLUNTEER FUND -POLICE DEPT	61,000.00	.00	61,000.00
10	- 010	TRANSPORTATION-ADMIN/FINANCE (HISTORY)	.00	.00	.00
10	- 020	TRANSPORTATION ENGINEERING	570,074.00	36,040.60	534,033.40
10	- 030	TRANSPORTATION TRAFFIC	783,295.00	41,922.72	741,372.28
10	- 040	TRANSPORTATION MAINTENANCE	3,275,021.00	41,395.51	3,233,625.49
10	- 070	TRANSPORTATION CONSTRUCTION & IMPROVMENT	1,458,449.00	32,182.63	1,426,266.37
10	- 080	PATHWAYS - TRANSPORTATION FUND	48,009.00	679.79	47,329.21
10	- 090	SPECIAL EXPENDITURES - TRANSPORTATION	1,226,605.00	.00	1,226,605.00

EXPENDITURE ACCOUNT SUMMARY REGISTER

CLOSING DATE 07/31/07 GF30064A PAGE 2 RUN DATE 08/02/07

FUND	DEPT	TITLE	APPROPRIATION	EXPENDITURE	ENDING-BAL
11	010	* * INVALID FUND * *	.00	.00	.00
14	010	FIRE/POLICE SERIAL LEVY (HISTORY)	.00	.00	.00
16	010	FUNDED DEPRECIATION - SWM	1,260,001.00	.00	1,260,001.00
17	010	FUNDED DEPRECIATION FUND -SEWER	12,965,054.00	910.89	12,964,143.11
18	010	FUNDED DEPRECIATION FUND -WATER	11,414,078.00	47,954.34	11,366,123.66
19	010	BARNEY JOINT COMMISSION	885,048.00	16,915.15	868,132.85
25	010	SDC FUND - WATER	20,435,001.00	81,540.71	20,353,460.29
26	010	SDC FUND -SURFACE WATER MANAGEMENT	8,141,500.00	2,578.26	8,138,921.74
26	010	SDC FUND -SURFACE WATER MANAGEMENT	.00	.00	.00
27	010	SDC FUND -SEWER	16,266,000.00	8,800.64	16,257,199.36
28	010	TRAFFIC IMPACT FEE (TIF)	38,798,000.00	7,660.21	38,790,339.79
29	010	SDC-PARKS	11,951,500.00	100,000.00	11,851,500.00
36	010	WATER SINKING FUND D/S	4,701,273.00	.00	4,701,273.00
38	020	GEN OB DEBT SERV -UNAPPROPRIATED BALANCE	49,500.00	.00	49,500.00
40	040	SPECIAL ASSESSMENTS FUND	550,000.00	.00	550,000.00
41	010	PARKS CAPITAL PROJECTS FUND	2,000,002.00	316,350.48	1,683,651.52
50	030	WATER OPERATING FUND	25,132,389.00	501,469.36	24,630,919.64
51	010	JOINT WATER COMMISSION	16,095,204.00	362,384.38	15,732,819.62
52	020	SEWER OPERATING FUND	17,639,142.00	102,222.13	17,536,919.87
52	050	JACKSON BOTTOM WETLANDS -SEWER FUND	537,858.00	30,430.13	507,427.87
53	010	* * INVALID FUND * *	.00	.00	.00
54	010	PROPERTY MANAGEMENT FUND	128,100.00	1,772.47	126,327.53
62	010	MUNICIPAL COURT AGENCY FUND	421,500.00	5,947.50	415,552.50
63	020	DBA AGENCY FUND -DBA PARKING LOT	.00	.00	.00
64	010	HEDC TAX INCREMENT FUND	134,000.00	.00	134,000.00
65	010	HEDC FUND - GEN ADMINISTRATION	3,011,498.00	34,491.83	2,977,006.17

EXPENDITURE ACCOUNT SUMMARY REGISTER

CLOSING DATE 07/31/07 GF30064A PAGE 3 RUN DATE 08/02/07

FUND	DEPT	TITLE	APPROPRIATION	EXPENDITURE	ENDING-BAL
65	- 020	HEDC FUND - PROJECT, PUBLIC PURPOSE	500,000.00	828.11	499,171.89
65	- 030	HEDC FUND - REDEVELOPMENT	.00	.00	.00
65	- 090	HEDC FUND - TRANSFERS	97,502.00	.00	97,502.00
66	- 010	PUBLIC SAFETY AGENCY FUND	512,500.00	.00	512,500.00
69	- 010	CEMETERY ENDOWMENT TRUST FUND	.00	.00	.00
70	- 010	MAYOR, CITY COUNCIL AND LEGAL	840,725.00	100,490.79	740,234.21
70	- 017	CAPITAL PLANNING AND DEVELOPMENT	693,953.00	24,107.56	669,845.44
70	- 020	ADMINISTRATION DEPT	2,014,542.00	36,634.79	1,977,907.21
70	- 021	HUMAN RESOUCES DEPARTMENT	1,102,295.00	58,185.31	1,044,109.69
70	- 023	INFORMATION SYSTEMS DEPARTMENT	3,394,442.00	278,395.78	3,116,046.22
70	- 024	GEOGRAPHIC INFORMATION SYSTEMS	598,535.00	24,439.08	574,095.92
70	- 040	FINANCE DEPARTMENT	1,470,949.00	101,469.85	1,369,479.15
70	- 048	EMERGENCY OPERATION SERVICES	260,564.00	8,463.98	252,100.02
70	- 100	PLANNING DEPARTMENT	2,779,194.00	136,917.89	2,642,276.11
70	- 120	BUILDING DEPARTMENT	3,359,696.00	207,264.71	3,152,431.29
70	- 501	UTILITY BILLING DEPARTMENT	604,319.00	39,087.89	565,231.11
70	- 710	FACILITIES MANAGEMENT DEPT	688,741.00	53,285.04	635,455.96
70	- 801	CAPITAL RESERVE DEPARTMENT	3,762,744.00	207,763.34	3,554,980.66
71	- 023	INFORMATION SERVICES BLDG LEASE	.00	.00	.00
71	- 028	MACKENZIE BLDG	37,000.00	.00	37,000.00
71	- 029	ARCHIVE BUILDINGS	63,800.00	3,000.00	60,800.00
71	- 030	TOWN THEATRE DEVELOPMENT	770,000.00	1,521.77	768,478.23
71	- 031	* * INVALID FUND * *	90,300.00	6,696.79	83,603.21
71	- 053	PUBLIC SERVICES BUILDING	2,187,500.00	20,855.14	2,166,644.86
71	- 054	CITY HALL FACILITIES ACQUISITION & BLDG	245,000.00	21,006.25	223,993.75
71	- 061	PUBLIC SAFETY BUILDING -205 SE 2ND AVE	306,650.00	6,359.94	300,290.06

EXPENDITURE ACCOUNT SUMMARY REGISTER

CLOSING DATE 07/31/07 GF30064A PAGE 4 RUN DATE 08/02/07

FUND	DEPT	TITLE	APPROPRIATION	EXPENDITURE	ENDING-BAL
71	- 063	POLICE SUBSTATION-TANASBOURNE	199,720.00	11,815.80	187,904.20
71	- 070	MAIN FIRE STATION BUILDING	2,610,450.00	1,413.45	2,609,036.55
71	- 073	PARKWOOD FIRE SUB-STATION BUILDING	28,600.00	1,096.52	27,503.48
71	- 074	BROOKWOOD FIRE SUB-STATION	22,550.00	465.51	22,084.49
71	- 075	RONLER ACRES FIRE SUB-STATION BUILDING	81,850.00	1,046.81	80,803.19
71	- 130	PARKS OFFICE BLDG - 626 SE 9TH	39,900.00	1,121.13	38,778.87
71	- 132	PARKS ACTIVITY BUILDING-GRIFFIN OAKS	29,700.00	322.25	29,377.75
71	- 135	PARKS MAINTENANCE BUILDING-GRIFFIN OAKS	1,931,500.00	6,003.39	1,925,496.61
71	- 136	ROODBRIDGE RIVER HOUSE	17,700.00	227.28	17,472.72
71	- 137	HILLSBORO STADIUM	251,500.00	12,839.23	238,660.77
71	- 138	COMMUNITY/SENIOR CENTER -MAPLE STREET	71,400.00	1,363.22	70,036.78
71	- 139	WALTERS CULTURAL ARTS CENTER	68,000.00	2,020.29	65,979.71
71	- 140	AQUATIC COMPLEX BUILDING -953 SE MAPLE	428,000.00	16,903.74	411,096.26
71	- 160	LIBRARY BUILDING -775 SE 10TH	107,320.00	3,469.52	103,850.48
71	- 162	LIBRARY-TANASBOURNE BLDG- LEASED	1,939,335.00	19,009.16	1,920,325.84
71	- 200	* * INVALID FUND * *	31,500.00	725.58	30,774.42
71	- 710	* * INVALID FUND * *	16,500.00	341.60	16,158.40
71	- 801	CAPITAL REPLACEMENT DEPARTMENT -BLDGS	4,673,240.00	.00	4,673,240.00
75	- 010	INTERNAL SERVICE FUND	690,949.00	25,002.26	665,946.74

TOTAL COUNT 01770

PAYABLES CHECK REGISTER
CHK-# VND-# NAME

BOOKKEEPING

DISBURSEMENT DATE 07/30/07
CHECK-DT CHECK-AMT

GF20060 PAGE 2
:NOTE

CHK-# VND-# NAME	BOOKKEEPING TYPE	CHECK-DT	CHECK-AMT	NOTE
196233 88891 STANDARD INSURANCE CO	COMPUTER-GEN	07/30/07	100.00	
196234 93111 UNITED WAY	COMPUTER-GEN	07/30/07	1,246.33	
196235 94971 WASHINGTON COUNTY CIRCUIT COURT	COMPUTER-GEN	07/30/07	100.00	
TOTAL COMPUTER GN			708,609.95	
TOTAL DISBURSEMENTS			708,609.95	

PR A/P ✓ run
7/30/07

PAYABLES CHECK REGISTER
 CHK-# VND-# NAME

BOOKKEEPING

DISBURSEMENT DATE 07/30/07 GF20060 PAGE 1
 CHECK-DT CHECK-AMT :NOTE

CHK-#	VND-#	NAME	TYPE	CHECK-DT	CHECK-AMT	:NOTE
196208	8041	STATE OF OREGON	COMPUTER-GEN	07/30/07	271.81	
196209	10936	AMERICAN FAMILY LIFE ASSURANCE CORP	COMPUTER-GEN	07/30/07	8,599.36	
196210	10958	AMERICAN UNITED LIFE CORP	COMPUTER-GEN	07/30/07	82.91	
196211	12715	BANK OF THE WEST (PYRL)	COMPUTER-GEN	07/30/07	350.00	
196212	21323	EBS TRUST CCIS	COMPUTER-GEN	07/30/07	3,337.98	
196213	22364	EBS TRUST CCIS	COMPUTER-GEN	07/30/07	2,200.00	
196214	22365	EBS TRUST CCIS	COMPUTER-GEN	07/30/07	150.00	
196215	22366	EBS TRUST CCIS	COMPUTER-GEN	07/30/07	399,131.60	
196216	22367	EBS TRUST CCIS	COMPUTER-GEN	07/30/07	107,772.06	
196217	22368	EBS TRUST CCIS	COMPUTER-GEN	07/30/07	1,263.14	
196218	22369	EBS TRUST CCIS	COMPUTER-GEN	07/30/07	7,601.38	
196219	22370	EBS TRUST CCIS	COMPUTER-GEN	07/30/07	53,804.70	
196220	22379	CITY OF HILLSBORO	COMPUTER-GEN	07/30/07	44,288.95	
196221	23682	CONEXIS	COMPUTER-GEN	07/30/07	2,745.32	
196222	23684	CONEXIS	COMPUTER-GEN	07/30/07	580.35	
196223	23685	CONEXIS	COMPUTER-GEN	07/30/07	18,686.47	
196224	24455	COUNTY OF SAN DIEGO	COMPUTER-GEN	07/30/07	168.00	
196225	27512	DEPT OF HUMAN RESOURCES	COMPUTER-GEN	07/30/07	11,492.10	
196226	40095	HAWTHORN FARM ATHLETIC CLUB	COMPUTER-GEN	07/30/07	1,595.00	
196227	40510	MONICA J KING	COMPUTER-GEN	07/30/07	150.00	
196228	47580	IAFF (PYRL)	COMPUTER-GEN	07/30/07	6,680.00	
196229	58460	BRIAN D LYNCH	COMPUTER-GEN	07/30/07	1,275.00	
196230	62125	MSA VEBA PLAN ADMINISTRATOR	COMPUTER-GEN	07/30/07	34,706.49	
196231	74860	PUBLIC SAFETY CHAPLAINCY	COMPUTER-GEN	07/30/07	5.00	
196232	88700	STANDARD INSURANCE COMPANY	COMPUTER-GEN	07/30/07	226.00	

PAYABLES CHECK REGISTER
 CHK-# VND-# NAME

BOOKKEEPING

DISBURSEMENT DATE 07/30/07 GF20060 PAGE 1
 CHECK-DT CHECK-AMT :NOTE

CHK-# VND-# NAME	TYPE	CHECK-DT	CHECK-AMT	:NOTE
BNK-TR 47582 ICMA (PYRL)_	HAND ISSUED	07/31/07	25,988.30	
BNK-TR 72150 PEPSCO	HAND ISSUED	07/31/07	51,740.01	
BNK-TR 94983 WASHINGTON COUNTY FEDERAL CREDIT UNION	HAND ISSUED	07/31/07	66,867.08	
BNK-TR 70664 OREGON SAVINGS GROWTH PLAN	HAND ISSUED	07/31/07	21,406.94	
BNK-TR 44561 HILLSBORO POLICE OFFICERS ASSOCIATION	HAND ISSUED	07/31/07	7,686.00	
BNK-TR 93108 USNB FEDERAL W/H	HAND ISSUED	07/31/07	373,667.89	
BNK-TR 93107 USNB - FICA	HAND ISSUED	07/31/07	528,685.24	
BNK-TR 70659 OREGON DEPT OF REVENUE	HAND ISSUED	07/31/07	205,738.00	
BNK-TR 70653 OREGON DEPT OF REVENUE	HAND ISSUED	07/31/07	22,645.74	
BNK-TR 70658 OREGON DEPT OF REVENUE	HAND ISSUED	07/31/07	3,478.14	
BNK-TR 72594 PERS - EXTRA UNITS	HAND ISSUED	07/31/07	452.78	
BNK-TR 74804 PUBLIC EMPLOYEES RETIREMENT SYSTEM	HAND ISSUED	07/31/07	193,124.62	
BNK-TR 74806 PUBLIC EMPL RETIREMT SYS	HAND ISSUED	07/31/07	368,070.52	
TOTAL HAND ISSUED			1,869,551.26	
TOTAL DISBURSEMENTS			1,869,551.26	

PR H/I
 7/30/07

PAYROLL MONTH OF JULY 2007

01 GENERAL FUND	2,228,126.35
03 ECONOMIC DEVELOPMENT	3,048.00
07 CADET FUND	4,102.51
09 SWM	74,797.88
10 STREET FUND	89,240.15
16 FUNDED DEPT SWM	
17 FUNDED DEPT SEWER	660.37
18 FUNDED DEP WATER	9,918.26
19 BARNEY JOINT COMMISSION	13,236.79
25 SDC-WATER	75.73
26 SDC-SWM	1,867.77
27 SDC-SEWER	6,218.14
28 TIF	5,284.24
29 SDC-PARKS	
40 STREET PROJECTS	
41 PARKS CAPTIAL PROJECTS	
50 WATER	175,343.24
51 JOINT	93,204.86
52 SEWER FUND	85,817.84
54 PROPERTY MANAGEMENT FUND	803.86
61 BROADBAND USERS GROUP	
65 HEDC	22,376.40
67 JACKSON BOTTOM PROJECTS	2,109.60
70 SUPPORT SERVICES	637,797.63
71 FACILITIES MANAGEMENT	
74 SELF - INSURANCE	11,480.00
75 INTERNAL SERVICES	8,809.54

TOTAL GROSS PAYROLL BY FUND **\$ 3,474,319.16**

INFORMATION ONLY

DO NOT ISSUE CHECK

Schedule B
CONTRACT INPUT FORM

Official Use Only

Contract No: 2007-08-167 **Resolution No:** 2221 **Resolution Date:** 8/21/2007

Type of Contract: Intergovernmental Agreement **Contract Subtype:**

Contract Name: Tri-Met Universal Annual Pass Program

Contract Description: Purchase non-transferable all-zone Tri-Met transit passes for all qualified employees

Contract With: Tri-Met **Contract No:** 2007-08-167

City Dept(s): Human Resources **City Contact:** Amy Heinlen

Total Cost: \$22,108.94 **City Funding Source:** 70-021-2-0-772-72-65

Official Use Only

Contract No: 2007-08-168 **Resolution No:** 2221 **Resolution Date:** 8/21/2007

Type of Contract: Personal Services Contract **Contract Subtype:**

Contract Name: Fleet Management Consulting Services Contract

Contract Description: Contract with Mercury Associates for fleet management consulting services.

Contract With: Mercury Associates, Inc. **Contract No:** 2007-08-168

City Dept(s): Finance **City Contact:** Brian Kennedy

Total Cost: **City Funding Source:** 70-040-2-0-772-72-00

Official Use Only

Contract No: 2007-08-170 **Resolution No:** 2221 **Resolution Date:** 8/21/2007

Type of Contract: Personal Services Contract **Contract Subtype:**

Contract Name: Reedville Creek Bridge Replacement

Contract Description: Design and permitting for replacement of a bridge and construction of approximately 50 feet of boardwalk on Reedville Creek north of Century High School

Contract With: Vigil Agrimis Design Professionals **Contract No:** 2007-08-170

City Dept(s): Parks & Recreation **City Contact:** Kevin Smith

Total Cost: \$39,600.00 **City Funding Source:** General Capital

Official Use Only

Contract No: 2007-08-172 **Resolution No:** 2221 **Resolution Date:** 8/21/2007

Type of Contract: Intergovernmental Agreement **Contract Subtype:**

Contract Name: Cooperative Procurement Participation Agreement

Contract Description: Authorized purchasers may purchase goods and services from those designated price agreements identified by DAS SPO in accordance with (1) the terms and conditions of this agreement and (2) the terms and conditions of the designated price agreement.

Contract With: Department of Administrative Services **Contract No:** 2007-08-172

City Dept(s): Purchasing **City Contact:** Paul Edwards

Total Cost: \$5,000.00 **City Funding Source:** 70-040-2-0-764-64-00

Official Use Only

Contract No: 2007-08-178

Resolution No: 2221

Resolution Date:

8/21/2007

Type of Contract: Lease/Rental Agreement

Contract Subtype:

Contract Name: Washington Street Partners (Gene Zurbrugg) - Yamhill Press warehouse space

Contract Description: Lease 2600 sq. ft. warehouse space for facility construction project overage materials. Five-year lease with options to extend lease at the end of term. Early termination right upon 90 days notice. (Estimated cost is yearly)

Contract With: Washington Street Parters

Contract No: 2007-08-178

City Dept(s): Capital Planning & Development

City Contact: Toni Plunkett

Total Cost:

City Funding Source: Fund 71

Debbie Werner

From: Mary Ordal
Sent: Thursday, August 16, 2007 8:39 AM
To: Debbie Werner
Subject: Hillsboro Community Foundation at Council mtg
Attachments: WOODLAND POND MASTER PLAN 11X17.pdf; pavilion & pond layout.jpg

Hi Debbie, here is some background re the HCF presentation:

For the past 3 years, the HCF has been collecting donations made for the Woodland Pond Pavilion at the Lloyd Baron Rhododendron Garden at Rood Bridge Park. The pavilion idea was identified at least four years ago; Lloyd Baron helped to make it a reality by making his own donations and encouraging others to help make it a reality. To date, a total of \$75,889.70 has been donated to help fund the pavilion. Donations have been made by organizations (Dal L Baker Charitable Trust, Hillsboro Rotary Foundation, Oregon International Airshow, Tualatin Valley Garden Club) and a number of individuals, including Lloyd who donated "prize" money that was given to him in 2005 as the Scott's Company Beautification Gardener of the Year and in 2006 the Chamber of Commerce Emma McKinney Distinguished Citizen award.

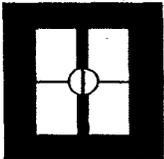
The pavilion construction is now underway, and later this fall the woodland pond (which has been drained for construction) will also get a renovation to complete the setting. By next summer, the area should be a very lovely spot.

The woodland pond is a manmade pond in the park, part of a re-circulating system that receives water via two manmade creeks that flow through the rhody garden. The pond has been a 'diamond in the rough' area for years, but had lots of scenic potential, and the idea was to create a viewing pavilion that invites park visitors out to linger and explore the pond and its views. (not a big picnic shelter, rather a intimate space with a deck that will appear to be floating on the water.) I've attached two pdf's, variations of each other, that show the layout and concept of the plan.

I hope this is helpful to you. Let me know if you have any further questions. Lloyd (who will turn 91 in a few weeks) hopes to be in attendance at the meeting, but won't be part of the presentation. (however, I think it would be nice for the council to acknowledge his dedication)

The HCF provides an important role in facilitating charitable giving for community purposes.

Mary Ordal, Project Manager
Hillsboro Parks & Recreation
4400 NW 229th Ave.
Hillsboro OR 97124
503-681-6225
maryo@ci.hillsboro.or.us



CITY OF HILLSBORO
Parks & Recreation

MEMORANDUM

DATE: August 16, 2007

TO: City Council

FROM: Kevin Smith, Development Manager

RE: Award of Contract for Magnolia Park Improvements

REQUEST

Staff respectfully requests City Council to award a public improvement contract to Paul Brothers, Inc. for a total contract amount of \$1,023,297.95 for construction of Magnolia Park. The park site is located generally south of NW Cornell Road, east of NW 192nd Avenue, north of NW Walker Road and west of NW 190th Avenue and is sited centrally in the Walker Road "Super Block" neighborhood planning area.

BACKGROUND

On August 9, 2007, five sealed bids were opened in response to an invitation to bid for construction of Magnolia Park. Proposed improvements include a shelter, interactive water feature, public art, playground, tennis court and half-size basketball court. The results of the bid were as follows:

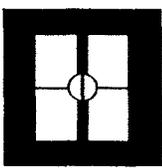
Paul Brothers, Inc.	\$1,023,297.95
JP Contractors	\$1,057,901.40
CivilWorks NW	\$1,097,192.00
Landis & Landis Const.	\$1,169,080.00
Moore Excavation	\$1,443,342.00

The consultants estimate for the project was \$1,154,513.00. No bids were rejected due to incomplete submittals. One bid was not opened due to being submitted past the bid closing time.

At their regular meeting of August 14, 2007, the Park Commission voted unanimously to forward a recommendation to City Council to authorize award of contract to Paul Brothers, Inc.

RECOMMENDATION

Staff respectfully requests that the City Council award a public improvement contract to Paul Brothers, Inc. for a total contract amount of \$1,023,297.95 and authorize the Mayor and City Recorder to execute the necessary documents.



MEMORANDUM

DATE: August 16, 2007
TO: City Council
FROM: Kevin Smith, Development Manager
SUBJECT: Consider Utilization of a Cooperative Purchasing Agreement for 53rd Avenue Community Park Phase 1 Improvements

REQUEST

Staff respectfully requests City Council, acting as the City's Contract Review Board, to authorize utilization of a cooperative purchasing agreement for installation of the artificial-turf fields and associated amenities for the 53rd Avenue Community Park, pending City Attorney review.

BACKGROUND

City staff has been investigating a potential alternate to the standard bidding process for installation of artificial turf at the 53rd Avenue Park site. In 2004, the Association of Educational Purchasing Agencies (AEPA) solicited proposals from vendors to provide athletic field, track and court surfacing products for 20 states, including Oregon. AEPA subsequently awarded a contract to Atlas Track and Tennis of Tualatin to provide these materials and services. The State of Oregon's agreement with AEPA is through the Umatilla-Morrow School District.

During the course of research and meeting with the representatives of Atlas Track and Tennis and Field-Turf (the chosen product for the multi-purpose fields), there appears to be a method in which the City could be added to the Umatilla-Morrow School District's agreement. This would allow the City to enter directly into an agreement with Atlas Track and Tennis, which would save considerable time and money for the purchase of the artificial turf fields and allow the project to begin this fall.

The process for this alternative approach appears to be as follows:

1. Park Commission recommendation to Council for alternative bid process

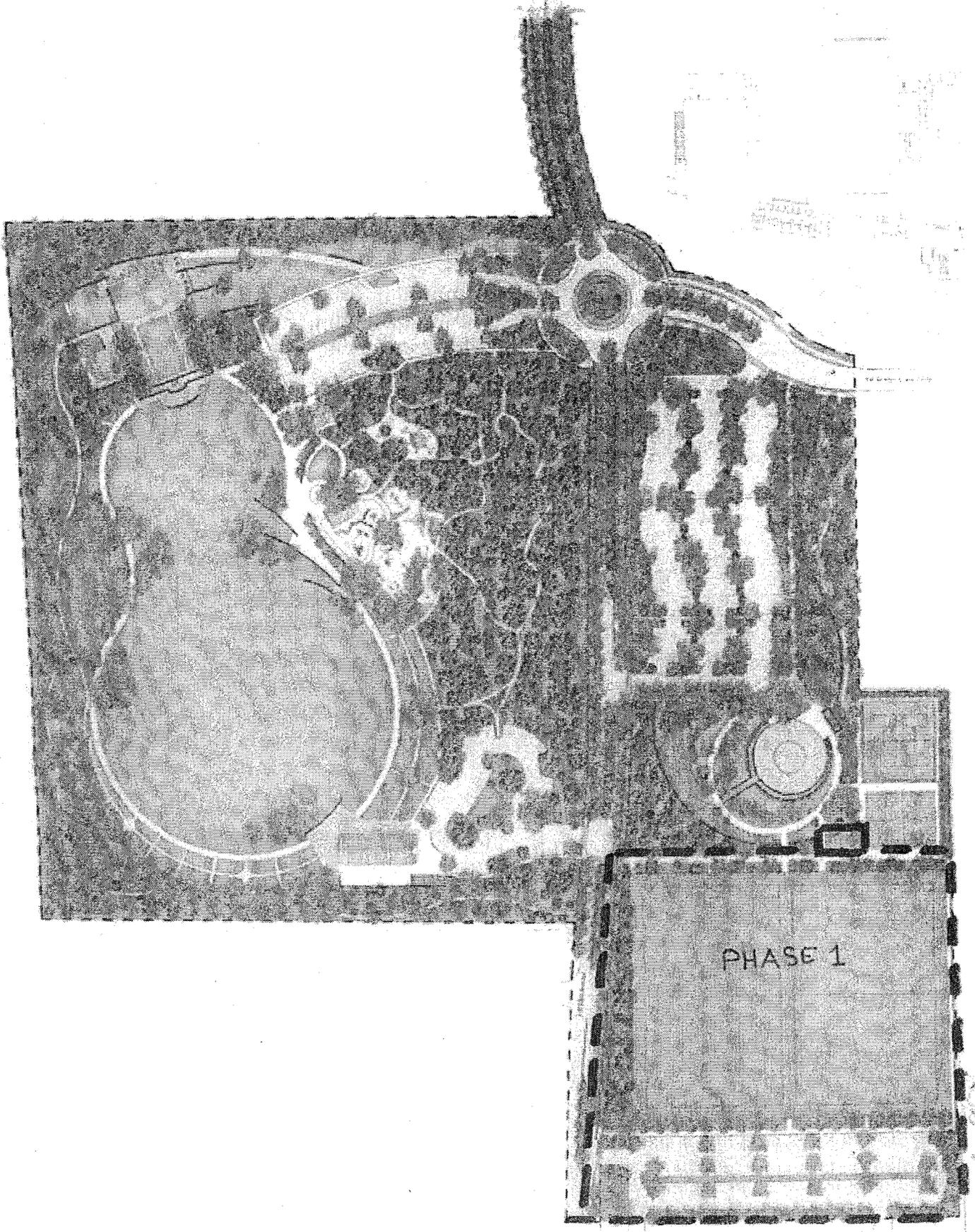
2. City Council approval for alternative bid process/join Umatilla-Morrow School District agreement
3. Obtain permission from the Umatilla-Morrow School District to join agreement
4. Complete construction documents and obtain necessary permits (in process)
5. Submit drawings to Atlas/Field-Turf
6. Atlas/Field Turf solicit a minimum of three bids for a design/build process
 - Understand this is a prevailing wage rate job
 - Components include artificial turf and necessary supporting improvements (i.e. utilities, concrete, paving, etc.)
 - Do not do structures or electrical
7. Atlas/Field Turf would review proposals with City to choose best match
8. Park Commission recommendation
9. City Council awards contract
10. Atlas/Field Turf constructs project

The City Attorney is currently reviewing this potential opportunity and will solidify the steps necessary to utilize this method if the City chooses to move forward with this approach. It is anticipated that the process will be finalized by the Council's meeting on August 21st at which time staff will notify the Council of any changes to the process listed above.

At their regular meeting on August 14, 2007, the Park Commission voted unanimously to forward a recommendation to City Council to authorize utilization of the cooperative purchasing agreement for Phase 1 of the 53rd Avenue Community Park Improvements.

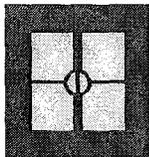
RECOMMENDATION

Given the Park Commission recommendation, potential cost savings and ability to start the project this year, staff respectfully requests the City Council to authorize utilization of the cooperative purchasing agreement for installation of the artificial-turf fields and associated amenities for the 53rd Avenue Community Park, pending City Attorney review.



PHASE 1

CITY OF HILLSBORO



MEMORANDUM

DATE: August 15, 2007

TO: Mayor and City Council

FROM: John Southgate, Economic Development Manager *JWS*

SUBJECT: Request to Initiate Amendment to Sign Code

Summary

Denzil Scheller has requested that the City initiate an amendment to a section of the new Sign Code, to accommodate a new sign which will replace the old "Town Theater" sign. A copy of Mr. Scheller's request is attached.

Background

Denzil Scheller has purchased the Town Theater and adjoining Music Village Building from the City with the intention of rehabilitating these buildings as a theater and restaurant space. As part of the project, he hopes to install a new sign replicating the old Venetian sign. (The Venetian is the name of the theater that preceded the Town Theater – a mid-1950s fire destroyed much of the old Venetian including the old sign; when the theater was rebuilt it was re-named the Town).

Beneath the replicated Venetian sign, Mr. Scheller proposes a marquee sign. It will be a simple, two-faced sign. However, Section 15.20.065 A.7.b of the City's recently-adopted sign code only allows theater marquee signs whose faces are angled at 45 degrees or greater. This code was actually written to accommodate the current Town Theater sign. Mr. Scheller seeks to replace this sign in part because of its poor condition.

Staff has advised Mr. Scheller that if he seeks to construct the new sign as proposed, he needs to request that the City initiate an amendment to the code in question. He cannot merely request a variance from this code.

Recommendation

Staff recommends that City Council schedule a public hearing for September 18, 2007, to consider an ordinance amending Section 15.20.065 A.7.b of the Sign Code.

Scheller Properties, Inc.
209 NE Lincoln, Suite C
Hillsboro, Oregon 97124
Phone: (503) 640-8901
Fax: (503) 640-9845

August 15 2007

Hillsboro City Council
150 East Main Street
Hillsboro, Oregon 97123

re: ordinance revision

Dear Members of Council:

Based on discussions with Planning Department staff, I am requesting that you initiate a hearing to consider amending Section 15.20.065 A.7.b of the Development Code. It is my understanding that this section of the code requires that theater marquee faces intersect at an angle of 45 degrees or greater. I believe that this provision was based on the intention of allowing the existing, angled Town Theater marquee to comply with the new sign code.

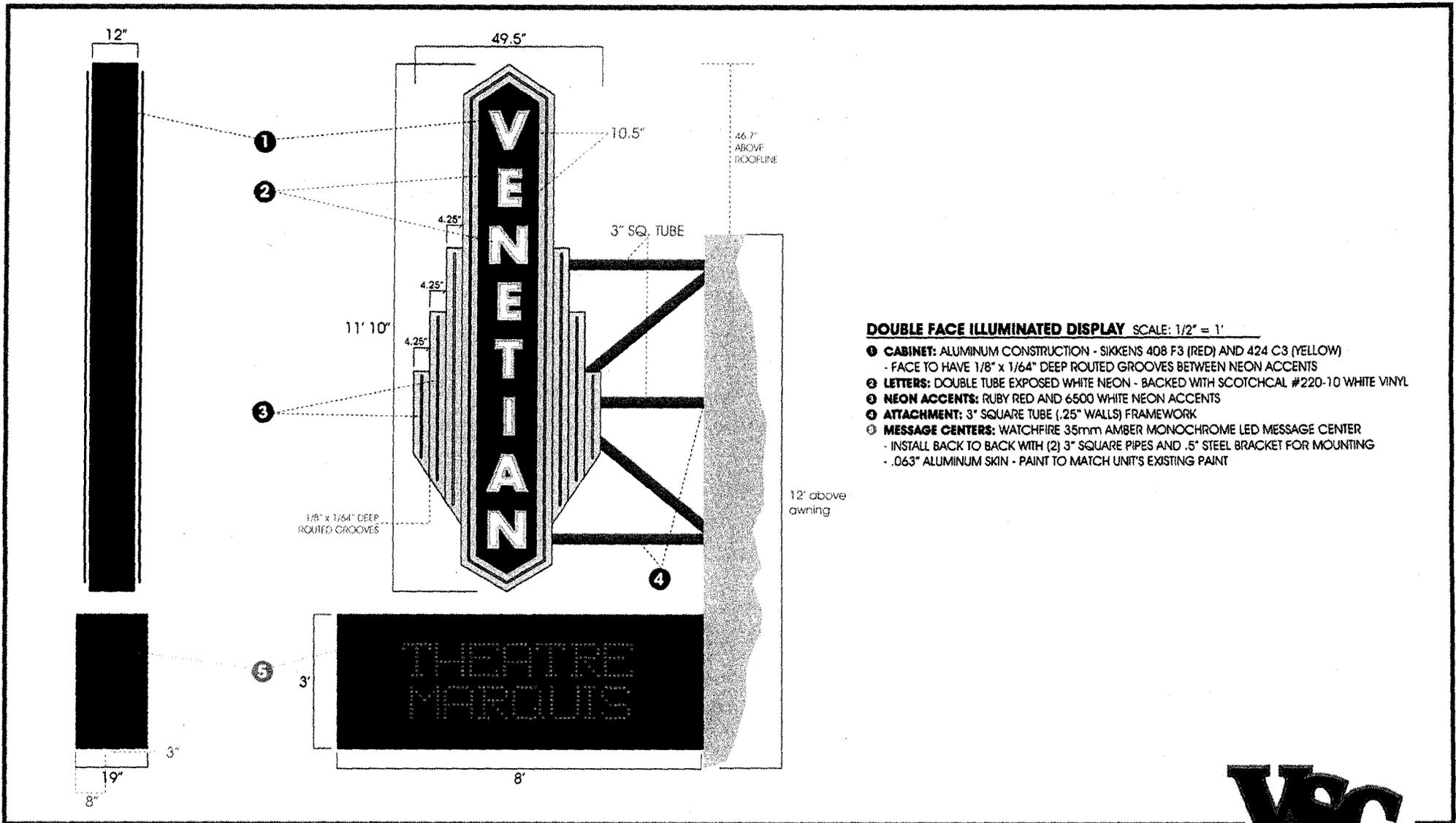
The existing Town Theater sign is not currently functional, and is beyond repair. I had hoped to replace it with a marquee perpendicular to the building, with signage above that replicates the vintage sign for the Venetian Theater which occupied the site before the major fire in the mid-1950s. I hope you will agree that the new sign is more appropriate, more faithful to the historic Main Street character, and is a more elegant sign for the theater. Because the theater marquee is a simple projecting sign (without angles, but just a two-faced sign), I am hoping that you will initiate the necessary code change to accommodate my proposed sign.

Thank you for your consideration of this request.

Respectfully submitted,



Denzil Scheller



DOUBLE FACE ILLUMINATED DISPLAY SCALE: 1/2" = 1'

- ① **CABINET:** ALUMINUM CONSTRUCTION - SIKKENS 408 F3 (RED) AND 424 C3 (YELLOW)
- FACE TO HAVE 1/8" x 1/64" DEEP ROUTED GROOVES BETWEEN NEON ACCENTS
- ② **LETTERS:** DOUBLE TUBE EXPOSED WHITE NEON - BACKED WITH SCOTCHCAL #220-10 WHITE VINYL
- ③ **NEON ACCENTS:** RUBY RED AND 6500 WHITE NEON ACCENTS
- ④ **ATTACHMENT:** 3" SQUARE TUBE (.25" WALLS) FRAMEWORK
- ⑤ **MESSAGE CENTERS:** WATCHFIRE 35mm AMBER MONOCHROME LED MESSAGE CENTER
- INSTALL BACK TO BACK WITH (2) 3" SQUARE PIPES AND .5" STEEL BRACKET FOR MOUNTING
- .063" ALUMINUM SKIN - PAINT TO MATCH UNIT'S EXISTING PAINT

DESIGN:07-336R2	LOCATION:HILLSBORO
FILE:VENETIAN.AI - VENETIAN.PLT	DESIGNER: HONEYWELL / MERRELL
DATE: 8.14.07	REVISION:R2
SALES:GREG STUART	SHOP ORDER:

CUSTOMER APPROVAL:
PROOF APPROVAL:
SALES:
BRIAN:
LYNN:

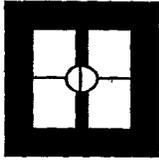
This design is the exclusive property of Vancouver Sign Group. All rights reserved. No copy or reproduction in whole or part may be done without the expressed written approval of Vancouver Sign Company Inc. The colors represented herein are the closest possible match to the actual material colors.



Vancouver Sign Group
 WWW.VANSIGNCO.COM 360.693.4773
 6615 HIGHWAY 99, VANCOUVER, WA 98665

6D

CITY OF HILLSBORO



MEMORANDUM

DATE: August 16, 2007
TO: Mayor and City Council
FROM: Hillsboro Police Department
Amber Deming, City Recorder
SUBJECT: Request for liquor license endorsement

Please consider staff recommendations for the following liquor license application:

1. Northside Grocery, 506 NW Connell St – Change of Ownership - Off-premises sales

The Police Department has reviewed the applications and recommends Council endorsement. If you have any questions, please do not hesitate to call the Hillsboro Police Department (503-681-6174) or Amber Deming (503-681-6117).

Attachments:
OLCC Liquor License Applications

REQUEST FOR CITY COUNCIL ENDORSEMENT

No. 1166-07

Liquor License Application
City of Hillsboro, Oregon

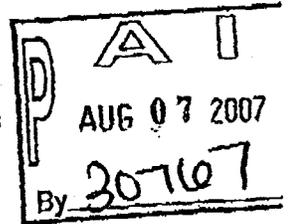
To assist the City of Hillsboro in its review of your application for a liquor license, the following information is required.

Indicate type of application:

License type:

- \$100.00 Original Application
- \$ 75.00 Change of Ownership
- \$ 75.00 Change of location
- \$ 75.00 Change in privilege
- \$ 35.00 Renewal or Temporary
- \$ 25.00 Off-premises sales

- Full on-premises sales
- Limited on-premises sales
- Off-premises sales
- Temporary sales license



BUSINESS NAME: NORTH SIDE GROCERY

Business Address: 506 N.W. CONNELL ST HILLSBORO OR 97124

Applicant: GIL BOO KIM
(Full Name)

Home Address: 

Driver's License No. _____

Co-applicant: _____
(Full Name)

If more than one co-applicant, provide complete information on each (attach page(s) as necessary).

Home Address: _____
Street Home Phone

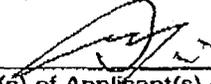
City State Zip Business Phone

Driver's License No.: _____ State: _____

Note: If applicant is a corporation, list name and address of home offices: _____

I hereby attest that the information provided above is true and accurate to the best of my knowledge. It is understood that the City may request additional or supplemental information during the course of processing this application.

Date: 8-7-2007


Signature(s) of Applicant(s) or Agent(s)

City Business License No.: 077 107

Receipt No. _____

Note: This page is to be filled out for new applications, change of ownership, change of location, change of class of license and temporary licenses.

Describe in detail the nature of the establishment you propose to operate. (For example, is your facility going to be a tavern, a family dining establishment, a neighborhood grocery store, part of a community shopping center, a special purpose retail outlet like a wine shop, etc.) If additional space is necessary, please use the back of this form, or attach additional page(s).

Days and hours of operation: 7AM - 10PM

Ratio of projected food sales to alcohol sales: _____

Service Capacity (i.e. maximum number of customers that can be accommodated at any give time): _____

Previous business names and addresses where you have ever been licensed. (Use reverse side of this application for additional space if necessary.)

Has the applicant ever been issued a liquor license? Yes No

If yes, describe below the nature and location of the outlet(s), the type of license, and the dates during which the license was held.

Has the applicant ever been cited or had a compliance plan in effect for a liquor license? Yes No

If yes, describe below the nature of the license sought, the location of the proposed outlet, the date of the citation, and reasons for the citation.

Is any building remodeling planned? If so, generally describe. _____

Police Department: Approved Denied

Lt. [Signature] 16512
Signature

Comments: _____

Common Types of OLCC Licenses:

Full On-Premises Sales (F):

This type of license allows the sale and service of distilled spirits, malt beverages, and wine for consumption on the licensed premises. The OLCC issues Full On-Premises Sales (F) licenses to caterers (F-CAT), commercial establishments (F-COM), private clubs (F-CLU), public passenger carriers (F-PC), and other public locations (F-PL).

- ⬇ Previously hard liquor dispenser license (DA, DB, DC)

Limited On-Premises Sales (L):

This license allows the sale of malt beverages, wine and cider for consumption on the licensed premises, and the sale of kegs of malt beverages for off premises consumption.

- ⬇ Previously RMB (Tavern) license

Off Premises Sales (O):

This license allows the sale of malt beverages, wine, and cider in factory sealed containers for consumption off the licensed premises and allows sample tastings of malt beverages, wine, and cider.

- ⬇ Previously called a package store license

Wholesale Malt Beverage and Wine (WMBW):

This license allows storage, import, export, and wholesale sale of wine (21% alcohol or less) to wholesale and retail licensees, allows wine tastings, and the sale of wine and malt beverages for customers to drink at the business and "to go" in sealed containers.

Brewery Public House (BP):

This license allows the manufacture, storage, sale, and exportation of malt beverages. Retail sales may be for on or off premises consumption. Also allows sales of wine and cider containing no more than 21% alcohol.