



Regular Session

RS

Milwaukie City Council

COUNCIL REGULAR SESSION

City Hall Council Chambers, 10501 SE Main Street
& Zoom Video Conference (www.milwaukieoregon.gov)

AGENDA**OCTOBER 7, 2025**

Council will hold this meeting in-person and by video conference. The public may come to City Hall, join the Zoom webinar, or watch on the [city's YouTube channel](#) or Comcast Cable channel 30 in city limits. **For Zoom login** find the meeting event on the city calendar at www.milwaukieoregon.gov.
Written comments may be delivered to City Hall or emailed to ocr@milwaukieoregon.gov.

Note: agenda item times are estimates and are subject to change.

Page #

- 1. CALL TO ORDER (6:30 p.m.)**
 - A. Pledge of Allegiance**
 - B. Native Lands Acknowledgment**
- 2. ANNOUNCEMENTS (6:31 p.m.)** **2**
- 3. PROCLAMATIONS AND AWARDS**
 - A. Indigenous Peoples Day – Proclamation (6:35 p.m.)** **6**

Presenter: Gabriela Santoyo Gutierrez, Equity & Inclusion Coordinator, and
Scott Stauffer, City Recorder
 - B. United States Navy 250th Anniversary – Proclamation (6:40 p.m.)** **10**

Presenter: Robert Massey, City Councilor
- 4. SPECIAL REPORTS**
 - A. City of Peace Proposal (6:45 p.m.)**

Presenters: Adam Khosroabadi, City Councilor, and
Will Anderson, Council President
- 5. COMMUNITY COMMENTS (7:05 p.m.)** **12**

To speak to Council, please submit a comment card to staff. Comments must be limited to city business topics that are not on the agenda. A topic may not be discussed if the topic record has been closed. All remarks should be directed at the whole Council. The presiding officer may refuse to recognize speakers, limit the time permitted for comments, and ask groups to select a spokesperson. **Comments may also be submitted in writing before the meeting, by mail, e-mail (to ocr@milwaukieoregon.gov), or in person to city staff.**
- 6. CONSENT AGENDA (7:10 p.m.)**

Consent items are not discussed during the meeting; they are approved in one motion and any Council member may remove an item for separate consideration.

 - A. Approval of Council Meeting Minutes of:** **16**
 - 1. September 2, 2025, work session, and**
 - 2. September 2, 2025, regular session.**
 - B. Approval of an Oregon Liquor and Cannabis Commission (OLCC)** **23**

Application for Premier Crews, 11812 Stanley Avenue – New License

7. **BUSINESS ITEMS**
 - A. **Naming Policy – Discussion** (7:15 p.m.) **25**
Staff: Gabriela Santoyo Gutierrez, Equity & Inclusion Coordinator, and Adam Moore, Parks Development Coordinator
 - B. **Solid Waste Franchises – Discussion** (8:00 p.m.) **41**
Staff: Michael Osborne, Finance Director
8. **PUBLIC HEARINGS**
 - A. **None Scheduled.**
9. **COUNCIL REPORTS** (8:45 p.m.) **52**
10. **ADJOURNMENT** (9:00 p.m.)

Meeting Accessibility Services and Americans with Disabilities Act (ADA) Notice

The city is committed to providing equal access to public meetings. To request listening and mobility assistance services contact the Office of the City Recorder at least 48 hours before the meeting by email at ocr@milwaukieoregon.gov or phone at 503-786-7502. To request Spanish language translation services email espanol@milwaukieoregon.gov at least 48 hours before the meeting. Staff will do their best to respond in a timely manner and to accommodate requests. Most Council meetings are broadcast live on the [city's YouTube channel](#) and Comcast Channel 30 in city limits.

Servicios de Accesibilidad para Reuniones y Aviso de la Ley de Estadounidenses con Discapacidades (ADA)

La ciudad se compromete a proporcionar igualdad de acceso para reuniones públicas. Para solicitar servicios de asistencia auditiva y de movilidad, favor de comunicarse a la Oficina del Registro de la Ciudad con un mínimo de 48 horas antes de la reunión por correo electrónico a ocr@milwaukieoregon.gov o llame al 503-786-7502. Para solicitar servicios de traducción al español, envíe un correo electrónico a espanol@milwaukieoregon.gov al menos 48 horas antes de la reunión. El personal hará todo lo posible para responder de manera oportuna y atender las solicitudes. La mayoría de las reuniones del Consejo de la Ciudad se transmiten en vivo en el [canal de YouTube de la ciudad](#) y el Canal 30 de Comcast dentro de los límites de la ciudad.

Executive Sessions

The City Council may meet in executive session pursuant to Oregon Revised Statute (ORS) 192.660(2); all discussions are confidential; news media representatives may attend but may not disclose any information discussed. Final decisions and actions may not be taken in executive sessions.



COUNCIL REGULAR SESSION

City Hall Council Chambers, 10501 SE Main Street
& Zoom Video Conference (www.milwaukieoregon.gov)

2434th Meeting

MINUTES

OCTOBER 7, 2025

Council Present: Councilors Adam Khosroabadi, Robert Massey, Rebecca Stavenjord, and Council President Will Anderson, and Mayor Lisa Batey

Staff Present: Joseph Briglio, Assistant City Manager
Justin Gericke, City Attorney
Brent Husher, Library Director
Adam Moore, Parks & Greenspace
Development Manager

Michael Osborne, Finance Director
Emma Sagor, City Manager
Gabriela Santoyo Gutierrez, Equity & Inclusion
Coordinator
Scott Stauffer, City Recorder

Mayor Batey called the meeting to order at 6:34 p.m.

1. CALL TO ORDER

A. Pledge of Allegiance.

Councilor Stavenjord arrived at the meeting at 6:36 p.m.

B. Native Lands Acknowledgment.

2. ANNOUNCEMENTS

Mayor Batey announced upcoming activities, including the city's Climate Action Committee (CAC) recruitment, the Ledding Library's fall author series, work parties at Elk Rock Island and Minthorn Springs, a Monroe Greenway project open house, a city manager open door session, the annual Trick or Treat on Main Street event, and Metro's Nature in Neighborhoods grant award voting phase.

Mayor Batey read a Pride flag themed haiku poem.

3. PROCLAMATIONS AND AWARDS

A. Indigenous Peoples Day – Proclamation

Stauffer remarked on the city's work with the Confederated Tribes of the Grand Ronde (CTGR) to place First Fish Heron artworks at Milwaukie Bay Park. **Mayor Batey** proclaimed October 13, 2025, to be Indigenous Peoples Day in Milwaukie.

B. United States Navy 250th Anniversary – Proclamation

Councilor Massey commented on the history and role of the Navy in developing careers and defending the United States. **Mayor Batey** proclaimed the city's recognition of the Navy's 250th Anniversary.

While the proclamation was read a video presented by the US Navy was shown; the video is available online at <https://www.dvidshub.net/video/973852/navy-250-sizzle-reel>.

4. SPECIAL REPORTS

A. City of Peace Proposal

Councilor Khosroabadi and **David Potts**, Milwaukie Rotary Club representative, explained the proposal for Milwaukie to join Rotary's International City of Peace program. They reviewed the city's role in participating with the program.

Mayor Batey thanked Potts for promoting peace polls and cities of Peace. **Councilor Khosroabadi** supported Council making the designation and volunteered to be the Council liaison for the City of Peace program. **Council President Anderson** and **Councilors Massey and Stavenjord** supported the city joining the City of Peace program. **Sagor** had no objections on behalf of staff to the city joining the program.

It was moved by Councilor Massey and seconded by Council President Anderson to have the City of Milwaukie join the Rotary Club's International City of Peace program. Motion passed with the following vote: Councilors Anderson, Khosroabadi, Massey, and Stavenjord and Mayor Batey voting "aye." [5:0]

Sagor noted the city had a table at the Rotary Club's annual fundraising dinner.

5. COMMUNITY COMMENTS

Mayor Batey reviewed the comment procedures. **Sagor** reported there was no follow-up from September 16 comments and noted staff responses to correspondence received after the last meeting that addressed traffic safety concerns on River Road, backyard burning, commercial activities on Lake Road, and noise issues. **Mayor Batey** and **Sagor** remarked on a recent trend of increasing vehicle muffler noise.

Debra Torres, Milwaukie resident, noted that written comments had been submitted to Council regarding a situation at the Ledding Library. **Mayor Batey** noted that staff would respond to the comments at the next meeting.

6. CONSENT AGENDA

It was moved by Councilor Massey and seconded by Council President Anderson to approve the Consent Agenda as presented.

A. City Council Meeting Minutes:

1. September 2, 2025, work session, and
2. September 2, 2025, regular session.

B. Approval of an Oregon Liquor and Cannabis Commission (OLCC) Application for Premier Crews, 11812 Stanley Avenue – New License

Motion passed with the following vote: Councilors Anderson, Khosroabadi, Massey, and Stavenjord and Mayor Batey voting "aye." [5:0]

7. BUSINESS ITEMS

A. Naming Policy – Discussion

Santoyo Gutierrez and **Moore** provided an overview of the work to draft naming, memorial, and donation policies, discussed previous policies and the need for policies to guide future naming opportunities, and the work of the Naming Subcommittee, which was comprised of members of the Equity Steering Committee (ESC), the Park and Recreation Board (PARB), and staff.

Santoyo Gutierrez and **Moore** explained how naming proposals would be submitted under the new policy. The group remarked on the ways naming proposals could make their way to Council through a mayor appointed review committee.

Santoyo Gutierrez and **Moore** explained how naming proposals would be reviewed by city leadership, a naming subcommittee, and Council. They explained how approved names would be incorporated into official maps and documents, what properties and spaces the naming policy covered, and the types of names the policy would allow. **Mayor Batey** remarked on the importance of updating maps.

Sagor, **Santoyo Gutierrez**, and **Moore** commented on how a benefactor's name could be proposed for a park, space, or asset.

Council President Anderson, **Santoyo Gutierrez**, and **Moore** noted that the policy could be broadened to include the possibility of naming assets after internationally significant individuals. The group discussed a proposal by Council President Anderson to revise the draft policy language to have less text, and it was Council consensus to accept the proposed edits.

Councilor Khosroabadi and **Moore** noted that short-term project names and internal conference room names were examples of temporary or minor naming decisions.

Councilor Massey proposed that the Naming Subcommittee membership be defined in the policy to be clear who was involved in the process.

Mayor Batey and **Sagor** noted that staff could take Council feedback and bring back a clean version for Council to consider adopting.

Council President Anderson agreed with Councilor Massey's subcommittee membership proposal and suggested that the subcommittee include members of the ESC, PARB, and Ledding Library Board. The group expressed agreement with Council President Anderson's proposed subcommittee membership.

Santoyo Gutierrez and **Moore** provided an overview of the proposed memorial and donation policy, noting that the policy gave approval authority to the city manager, addressed non-financial contributions, and standard designs for plaques. The group noted that the policy did not limit fundraising efforts and allowed for memorial plaques.

Santoyo Gutierrez and **Moore** outlined next steps to adopt and implement the policies.

The group noted that Council had no further language edits. **Mayor Batey** and **Moore** discussed how donated plaques, artworks, and trees would be handled. They also remarked that the policies could be applied to any public property, not just parks.

The group discussed whether the policies should address honorary street naming. **Mayor Batey** commented on streets that might need to be renamed in the future and **Councilor Massey** observed that renaming streets created confusion and required a lot of work for residents.

Moore and **Sagor** asked for Council input on which groups should provide feedback on the policies. Council encouraged staff to share the policy with the Milwaukie Parks Foundation, the Engage Milwaukie website, neighborhood district associations (NDAs) via the weekly Friday NDA Leadership email, and local businesses.

Sagor summarized that staff would incorporate Council feedback into the policies, conduct additional outreach, and bring final policies back to Council for adoption.

B. Solid Waste Franchises – Discussion

Osborne noted previous discussions on the topic, Council's interest in revisiting the franchise agreement's annual renewal of the rolling ten-year term period for solid waste services and asked for confirmation that Council wanted to revise agreement.

Mayor Batey believed that Council had previously indicated its interest in terminating the ten-year rolling franchise. **Chris Bell**, Bell and Associates consultant, and **Batey** did not believe there would be negative impacts to ending the ten-year rolling renewal part of the franchise. They remarked on solid waste hauler consolidations in the region.

Kris Wright, Hoodview Disposal and Recycling, expressed support for the current franchise and the annual renewal of a ten-year term. **Councilor Khosroabadi** and **Wright** remarked on a 39% increase in hauler rates in a jurisdiction in Washington.

Dave Huber, Waste Management, supported the current franchise, suggesting the long-term agreement allowed haulers to support resident needs. **Councilor Massey** and **Huber** noted that it took seven years for a hauler to depreciate the value of a new garbage truck. **Councilor Khosroabadi** and **Huber** remarked on a franchise approved by the City of Beaverton which had a ten-year term renewed every three years.

Beth Vargas Duncan, Oregon Recycling and Refuse Association (ORRA), remarked on the value for the city of keeping the franchises current to maintain good working relationships with the haulers, and reported that the City of Gresham had just approved a new franchise that featured a seven-year term.

Mayor Batey asked if Milwaukie would risk a significant increase in hauler fees like the one in Washington if a shorter-term period were adopted. **Bell** suggested that the increase in Washington was unique to the circumstances of that county and noted that Milwaukie would retain the ability to further revise the franchise in the future.

Council President Anderson expressed concern about the annual renewal of a ten-year franchise term. **Councilor Khosroabadi** and **Bell** remarked on the risks for residents and haulers in shortening the franchise term period.

Sagor noted that if Council wished to revise the franchise term the city would give notice to the haulers and schedule a hearing for that action on November 18. It was Council consensus to schedule the hearing for November 18.

Mayor Batey remarked that the concerns were not about the current haulers, but about binding the decision-making ability of future Council members.

Mayor Batey recessed the meeting at 8:51 p.m. and reconvened at 9:01 p.m.

8. PUBLIC HEARING

A. None Scheduled.

9. COUNCIL REPORTS

Mayor Batey reported on a state legislative work group that would be looking at the public meeting law and possible serial meeting rule changes.

Councilor Massey proposed that Council send a letter to the Kellogg Creek restoration project leadership team to request formal communication and coordination with the city regarding the project. The group discussed the letter and changes to the letter text. It was Council consensus to send the letter, as revised, to the project leadership team.

Council President Anderson proposed that Council send a letter to the Secretary of the United States (US) Department of Homeland Security (DHS) regarding a recent immigration enforcement action that led to a Milwaukie area resident being detained. The group discussed the letter and changes to the letter text, the incident and regional responses to federal immigration actions.

The group noted it was 9:55 p.m. and Council would need to vote to extend the meeting past 10:00 p.m. per the Milwaukie Municipal Code (MMC).

It was moved by Council President Anderson and seconded by Councilor Stavenjord to extend the meeting until 11:00 p.m. Motion passed with the following vote: Councilors Anderson, Khosroabadi, Massey, and Stavenjord and Mayor Batey voting “aye.” [5:0]

Mayor Batey recessed the meeting at 9:56 p.m. and reconvened at 10:12 p.m.

The group continued to discuss the letter proposed by Council President Anderson regarding a recent federal immigration enforcement incident. It was Council consensus to send the letter, as revised, to the DHS Secretary.

Sagor reminded Council to respond a short survey before the October 14 retreat.

Mayor Batey noted that State Representative Mark Gamba would be honored at the upcoming Street Trust dinner. The group remarked on Gamba’s recent cycling accident.

10. ADJOURNMENT

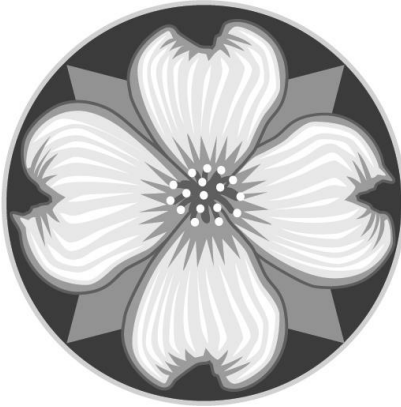
It was moved by Councilor Massey and seconded by Councilor Stavenjord to adjourn the Regular Session. Motion passed with the following vote: Councilors Anderson, Khosroabadi, Massey, and Stavenjord and Mayor Batey voting “aye.” [5:0]

Mayor Batey adjourned the meeting at 10:27 p.m.

Respectfully submitted,


 Scott Stauffer, City Recorder

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RS Agenda Item

2

Announcements

Native Lands Acknowledgment

The City of Milwaukie respectfully acknowledges that our community is located on the ancestral homeland of the Clackamas people. In 1855, the surviving members of the Clackamas signed the Willamette Valley Treaty also known as the Kalapuya etc. Treaty with the federal government in good faith. We offer our respect and gratitude to the indigenous people of this land.

JOIN THE

CLIMATE ACTION COMMITTEE



Mayor's Announcements – Oct. 7, 2025

- **Join the Climate Action Committee (CAC) – Applications Accepted Until Oct. 13**
 - Applications currently being accepted for seven members with up to two youth members
 - CAC will strengthen the city's capacity to meet its adopted climate goals
 - Find the link to the application on the homepage below
- **Author Talk (Margaret Juhae Lee) - Wed., Oct. 15 (6 – 7:15 PM)**
 - Author of *Starry Field: A Memoir of Lost History*
 - Ledding Library, 10660 SE 21st Ave.
- **Elk Rock Island Volunteer Restoration – Sat., Oct. 18 (9:30 AM – 12 PM)**
 - Help remove ivy and other invasive plants and pick up litter
 - Events occur every third Saturday from Sep. to Dec. & Mar. to Jun.
 - Volunteers meet at SE 19th Ave. and SE Sparrow St.
- **Monroe Greenway Central Open House – Wed., Oct. 22 (5 – 6:30 PM)**
 - Join project staff to see information boards, ask questions and give feedback
 - Snacks will be provided
 - Public Safety Building, 3200 SE Harrison St.
 - Learn more about the project at bit.ly/MonroeGreenway
- **City Manager Open Door Session – Fri., Oct. 24 (9 – 10 AM)**
 - Stop by to ask questions, raise concerns, or just find out more about the city
 - No sign-up is necessary. First-come first-served.
 - City Hall (3rd Floor Conference Room), 10501 SE Main St.
- **Trick or Treat on Main Street – Sat., Oct. 25 (1 – 4 PM)**
 - Downtown businesses open their doors for little ghosts and goblins with candy and fun surprises
 - Find a list of participating businesses at milwaukieoregon.gov/trick-or-treat
 - Drop by the Ledding Library (10660 SE 21st Ave.) for a Halloween Craft from 1 to 4 PM

• **LEARN MORE AT MILWAUKIEOREGON.GOV OR CALL 503-786-7555**

RS3

Mayor's Haiku – October 7, 2025



Share your Milwaukie Haiku!
Email yours to bateyl@milwaukieoregon.gov



RS Agenda Item

3

Proclamations & Awards

PROCLAMATION

WHEREAS the City of Milwaukie recognizes that the Indigenous Peoples of the lands known as the Americas have lived on these lands since time immemorial; and

WHEREAS this city wishes to honor the fact that the community of Milwaukie is built upon the traditional homelands of the Clackamas Peoples and are part of the Confederated Tribes of Grand Ronde which includes more than 30 tribes and bands; and affirms the legal rights of the nine federally recognized tribal nations in the State of Oregon and all Indigenous Peoples everywhere; and

WHEREAS Indigenous Peoples' Day was first proposed in 1977 by a delegation of Native Nations to the United Nations sponsored International Conference on Discrimination Against Indigenous populations in the Americas; and

WHEREAS this city is committed to protecting and advocating for justice, human rights, and the dignity of all people who live, work, and visit our community, and to supporting the principles contained in the United Nations Declaration on the Rights of Indigenous Peoples endorsed by the United States on December 16, 2010; and

WHEREAS the Declaration recognizes the right of Indigenous Peoples "to the dignity and diversity of their cultures, traditions, histories and aspirations which shall be appropriately reflected in education and public information," and places an obligation on states to "take effective measures, in consultation and cooperation with the Indigenous Peoples concerned, to combat prejudice and eliminate discrimination and to promote tolerance, understanding and good relations among Indigenous Peoples and all other segments of society;" and

WHEREAS this city wishes to recognize the second Monday in October as Indigenous Peoples' Day as an opportunity to reflect on the ongoing struggles of Indigenous Peoples of this land, to celebrate the thriving cultures and values of the Indigenous Peoples of our region, and to stand with Indigenous Peoples everywhere.

NOW, THEREFORE, I, Lisa Batey, Mayor of the City of Milwaukie, a municipal corporation in the County of Clackamas, in the State of Oregon, do hereby proclaim **OCTOBER 13, 2025**, to be **INDIGENOUS PEOPLES' DAY** in Milwaukie.

IN WITNESS, WHEREOF, and with the consent of the City Council of the City of Milwaukie, I have hereunto set my hand on this 7th day of **October 2025**.

Lisa Batey, Mayor

ATTEST:

Scott Stauffer, City Recorder

**JOIN THE
CELEBRATION!**

**SUNDAY, OCT. 12
1-4 P.M.**



INDIGENOUS PEOPLES DAY

CLACKAMAS COMMUNITY COLLEGE
NIEMEYER CENTER, OREGON CITY CAMPUS • 19600 MOLALLA AVE, 97045

- **Entertainment + delicious food**
- **Build community and connection**
- **Local Indigenous artisan products**
- **Learn about local Indigenous culture**



***Scan the QR code or visit www.clackamas.edu/ipd
for the latest event updates + more!***

**For accommodations, contact the Disability Resource Center at
503-594-6357 or drc@clackamas.edu.**

JOIN THE CELEBRATION!

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INDIGENOUS PEOPLES DAY

CLACKAMAS COMMUNITY COLLEGE
OREGON CITY CAMPUS • 19600 MOLALLA AVE, 97045
NIEMEYER CENTER



INDIGENOUS PEOPLES DAY

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INDIGENOUS PEOPLES DAY

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INDIGENOUS PEOPLES DAY

CLACKAMAS COMMUNITY COLLEGE
OREGON CITY CAMPUS • 19600 MOLALLA AVE, 97045
NIEMEYER CENTER

PROCLAMATION

WHEREAS on October 13, 1775, a resolution of the Continental Congress established what is now the United States Navy with “a swift sailing vessel, to carry ten carriage guns, and a proportionable number of swivels, with eighty men, be fitted, with all possible despatch, for a cruise of three months...”; and

WHEREAS the United States of America boasts the world’s finest Navy, which has guaranteed the freedom of the seas for over 80 years; and on October 13, 2025, the nation will join the courageous men and women of the sea service in celebrating 250 years of advancing American foreign policy and when necessary, defeating the foes of freedom; and

WHEREAS on October 13, the City of Milwaukie proudly recognizes the dedication and bravery by the sailors of the Navy who have given unselfishly of themselves on the high seas and the sacrifice and support of their families during frequent separations from their loved ones; and

WHEREAS the residents of Milwaukie wish all active and veteran shipmates a happy 250th anniversary; may the United States sea service continue to enjoy fair winds and following seas.

NOW, THEREFORE, I, Lisa Batey, Mayor of the City of Milwaukie, a municipal corporation in the County of Clackamas, in the State of Oregon, do hereby proclaim **OCTOBER 13, 2025**, as **UNITED STATES NAVY 250th ANNIVERSARY DAY** as our sailors stand the watch around the clock on the seven seas.

IN WITNESS, WHEREOF, and with the consent of the City Council of the City of Milwaukie, I have hereunto set my hand on this 7th day of October 2025.

Lisa M. Batey, Mayor

ATTEST:

Scott S. Stauffer, City Recorder





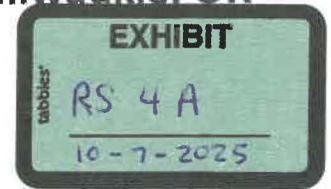
RS Agenda Item

4

Special Reports

Information for Application to be City of Peace for Milwaukie, OR

Updated, 10/7/2025



The Peacebuilding committee of the Rotary Club of Milwaukie, Oregon proposed to the Board of Directors of the Club to begin the process of designating the City of Milwaukie, Oregon, an International City of Peace. This is a program that is supported by Rotary's Peace Clubs (as well as other organizations). The Board approved the idea.

We would like the City of Milwaukie, Oregon to also approve the application to become an International City of Peace. There are nearly 450 International Cities of Peace, spanning 70 countries and 6 continents.

To be considered as an International City of Peace, the following must be provided on the registration Website of the International Cities of Peace organization: www.internationalcitiesofpeace.org.

Contact as the Primary Liaison between Milwaukie and the International Cities of Peace organization: David Potts volunteers as this person.

General information about our community and the Primary Liaison between Milwaukie and the association of member International Cities of Peace: David Potts will provide information about items the Peacebuilding and Vocational Service committees have done, around the Milwaukie area and will offer the other members of the Board an opportunity to provide their input. The City of Milwaukie will also be able to provide input.

Peacebuilding: The Rotary Club of Milwaukie was one of the first Rotary Peacebuilding clubs, joining as a District 5100 Peacebuilder club, around 2013. We have planted over 20 Peace Poles, around our city, and have a Peace Pole at every public school within the City Limits (as well as at the Portland Waldorf School), as well as at a number of local businesses. We received one of the last Hiroshima Peace Trees, in 2023, planted from seeds harvested from trees that survived the nuclear blast at Hiroshima, Japan, at the end of WWII, on the grounds of Milwaukie's Historic City Hall. We have sponsored multiple Peace Walks, in our community. We have worked on projects to help stop human trafficking and bullying, and to help people recognize the bullying experienced when we were children is far different than today's bullying. We have worked with other local Rotary clubs, collaborating to hold a Peace Symposium, at a local community college, multiple years. We have also supported a number of international Rotary peace projects. We continue to work on a number of peacebuilding projects and ideas.

Vocational Service: The Vocational Service committee of the Rotary Club of Milwaukie works in the community in a number of capacities. We work with youth at our local schools, emphasizing ethics, peace and inclusion and have assisted with exit interviews and mock job interviews. We also emphasize ethics to local businesses and to those in our Club. We stress Rotary's three tenets, The Rotarian Code of Conduct, The Object of Rotary, and, arguably the most important of Rotary's three tenets, The 4-Way Test as ways to serve society and promote ethics in all we think, say and do. When we act ethically, we also build peace.

A vision/mission and goals for our initiative: David proposes the Board participating in this vision and mission statement, with him leading the effort. The City of Milwaukie will also have the opportunity to help with this vision/mission statement.

Two others as signatories with emails (these will not be seen on your Profile): President Whitney has volunteered to be one of the signatories. Obviously, this cannot be David Potts, so I am suggesting our immediate past President, Rosie, as the second signatory.

1 to 3 photos we personally took to use as visuals (non-copyrighted). David Potts proposes one photo of the dedication of the Hiroshima Peace Tree at Historic City Hall, one of the Peace Pole dedication (at a school) and would like to have the Board propose another photo, that depicts our community service—maybe showing a large number of our members, participating?). Otherwise, the City of Milwaukie may propose a photo.



Dedication of the Hiroshima Peace Tree



Peace Pole dedication at Portland Waldorf School

Option: Up to two PDF or WORD uploads to tell our Rotary Club's current and historical contributions to the community (David Potts thinks this would be a good thing to include . . . this will provide worldwide visibility of the things our Club does and stands for. David proposes the Board participate in the creation of this/these documents, in .PDF format (harder to alter), and David will be happy to spearhead the project):

Our mission statement: To honor the Rotary ideal of "Service Above Self", the Milwaukie Rotary Club strengthens both local and worldwide community by supporting programs that enhance the health, safety, education self-sufficiency, success and wellbeing of people.

After completing the draft of the items, above, David proposes submitting the proposed items, to the Board, and to the representative from the City of Milwaukie, for their approval, before submitting the application.

There is no cost for this level of participation in the International Cities of Peace program.



A Full Range of ICP Services to Peacemakers

- **ICP Classroom™ courses**
- **Online Application**
- **Free City of Peace Standard Listing**
- **Free Updatable Profiles**
- **ICP SustainChain™ Community**
- **Corporate (CSR) Funding Program**
- **Rotarianism for Cities of Peace™**
- **Recommendations Letters**
- **Peace Day Programming**
- **Golden Rule Institute**
- **ICP Video Channel**
- **ICP Training Toolbox**
- **City-to-City Collaborations**
- **Inspire Peace™ Action Plans**



Greetings Rotarians and City Leaders.

You can establish your city, town, or Club's specific area as an International City of Peace. You will receive a free listing as well as an extensive online Profile to "Tell your Rotary Club's Community-Wide Story" of contributions to the safety, prosperity and quality of life in your area. This is a great way to document, promote, interest new members, and gain wider recognition for your Club's successes and current events.

There are many benefits (see below), and it is easy to complete the Form. **Simply gather the following items PRIOR to accessing the Form** (you can copy and paste text and photos into the form). You'll need:

- **General information** about your community and the Primary Liaison between your City and our association of member International Cities of Peace
- **A vision/mission and goals** for your initiative
- **Two others as signatories** with emails (these will not be seen on your Profile)
- **1 to 3 photos** you personally took to use as visuals (non-copyrighted)
- **Option: Up to two PDF or WORD uploads** to tell your Rotary Club's current and historical contributions to the community

After writing and gathering the materials, please click the *Rotarianism Cities of Peace™* link below:

Link: <https://www.internationalcitiesofpeace.org/rotary-club-register/>

NOTE: Put TBD (to be determined) in any blank that you do not have the information immediately. Ensure that all (red asterisk •) required fields and checkboxes are completed. Then press "REGISTER" at the very bottom of the form. **(You will see "Thank you for applying." If not, use the "back" arrow in your browser to reinput your password, if needed, check for uncompleted fields, then click Register again).** Once approved, you will be able to update your Profile at any time. No fees are required; a Sustaining Member option is available for those wishing to make a suggested donation.

We look forward to receiving your Form and telling the world about your efforts! Act now for a better world of safety, prosperity, and quality of life -- the non-divisive consensus values of peace for all.

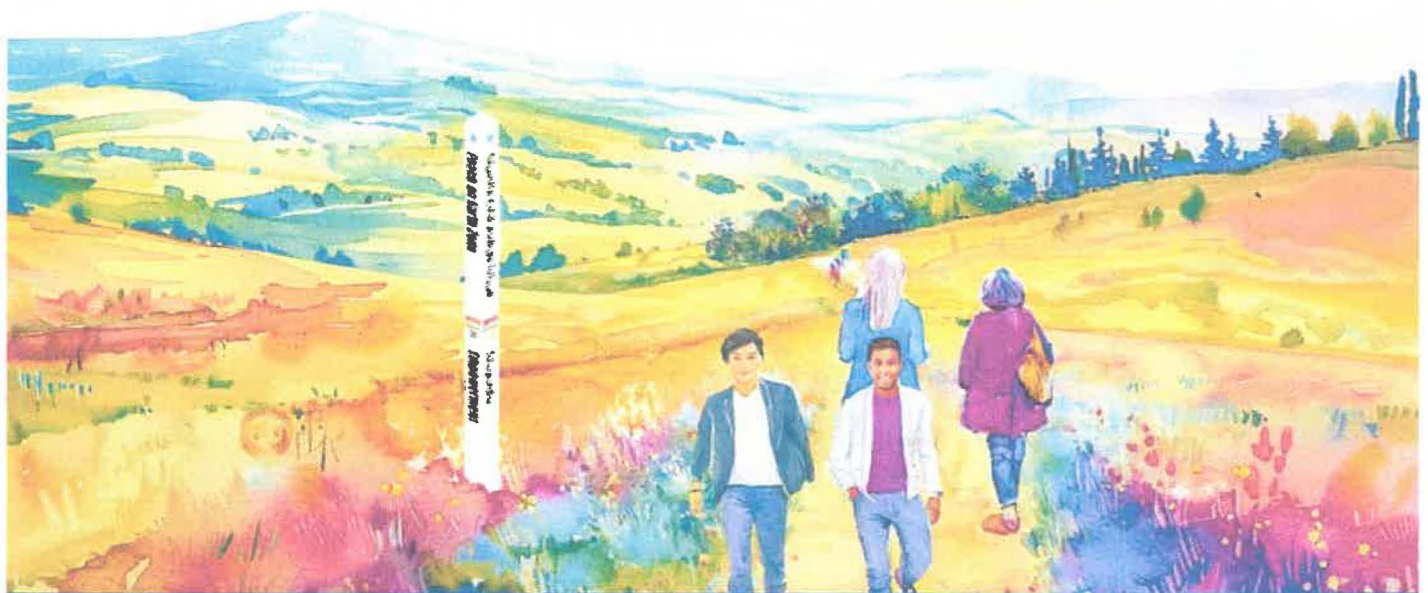
If you have trouble connecting or have questions, please send an email:
inspire@internationalcitiesofpeace.org

The Volunteer Team at International Cities of Peace
J. Frederick Arment, Chair, Lead Facilitator

International Cities of Peace • 5818 Wilmington Pike #234
Dayton, Ohio 45459 • www.InternationalCitiesOfPeace.org



Oregon Peace Trail



Rotary
Districts
5100 & 5110



**Peace On Earth
by 2030**

Inspired by the Historic Oregon Trail

The Oregon Peace Trail is a modern rendition of this historic event, focused on building a peaceful world.

It is a 308-mile peace pilgrimage from Oregon City to Ashland, Oregon modeled after the famous, Camino de Santiago in Spain, walked by 500,000 people each year.

Each mile of this epic journey takes one deeper into the experience and practice of peace. One ends the journey with an appreciation that Peace on Earth is more than a dream, it's imminently achievable.



www.oregonpeacetrail.org

Overview

The Oregon Peace Trail is an initiative founded and led by Al Jubitz, Larry Strober and David Wick of Rotary and David Gershon of Empowerment Institute.

It leverages the network and resources of the Oregon Rotary Clubs in Districts 5100 and 5110, and combines them with Empowerment Institute's Peace Game and Peace on Earth (POE) Zone empowerment tools and project management expertise.

Collectively this leadership team is responsible for steering this initiative.

Empowerment Institute is responsible for day-to-day management responsibilities.

Team



Al Jubitz

Al Jubitz is Co-founder of the Rotary Action Group for Peace and President of Jubitz Family Foundation.



Larry Strober

Larry Strober is Director of the Rotary Peace Pole Project and Co-chair of D5100 Peace Committee.



David Wick

David Wick is Past President of Rotary E-Club of World Peace and Executive Director of Ashland Culture of Peace Commission.



David Gershon

David Gershon is CEO of Empowerment Institute and architect of the Peace Game and Peace on Earth Zones which are core to the Oregon Peace Trail experience.



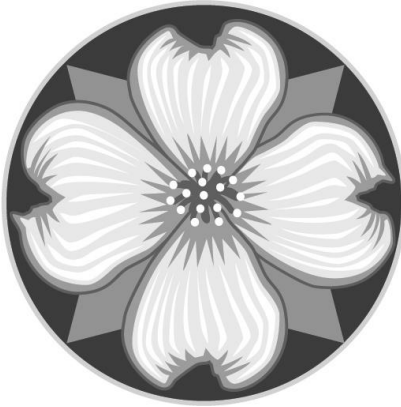
Miranda Clendening

Miranda Clendening is Director of Community Development for Empowerment Institute and manages the day-to-day operations of the Oregon Peace Trail.

Partners

Rotary is a 1.4 million person service organization with 46,000 clubs spread across 200 countries. It creates environments where peace can be built and maintained through sustainable and measurable activities in communities worldwide. Peacebuilding is a cornerstone of its global mission.

Empowerment Institute is the world's leading authority on empowerment and second order change solutions. It has applied this expertise over the past four decades to designing and implementing transformative change at the individual, organizational, city, country and global levels.



RS Agenda Item

5

Community Comments

September 10, 2025

**RS 5. 10/7/25
Correspondence**

To the Milwaukie City Council, Milwaukie, Oregon

Dear Council,

My name is Dianna M. Shaffer. I live at 13505 SE River Road, #3057. My email address is dsrtst@earthlink.net. My phone number is 971 347 1196.

I moved to the Milwaukie area almost seven years ago. And even before moving to Rose Villa I was cautioned about the rampant running of red lights through Milwaukie on McLoughlin Avenue. Several years ago I was travelling west on Washington Street and was first in line to turn left onto McLoughlin. The light turned green, I looked left and right and left again and just as I started out and in the blink of an eye, three cars travelling south on McLoughlin blew the red light. I was so shaken, I took it upon myself to go down to the police station and asked to see the officer on duty. When I explained what happened, he shrugged his shoulders and said he couldn't control how fast people drove through downtown Milwaukie. I asked him would a fatal crash change things in terms of monitoring speed. Fast forward to August 31, 2025. a Rose Villa resident was killed at Milport and McLoughlin. Her husband was critically injured. The offender was intoxicated from news reporting and apparently was speeding and ran a red light. Milwaukie police responded to the accident.

This past Monday morning, September 1, as the light at SE River Road "Y" at McLoughlin turned green at 8:00 A.M two vehicles sped through the red light on McLoughlin, going north. At 9:30,

coming home on Washington and first in line to turn left onto McLoughlin, two cars sped through a red, going south...neither of whom even looked left to see oncoming cars turning left from SE Washington. At a recent gathering of Rose Villa residents I asked if others had the same experience. The overwhelming response was "yes." and that they too had been warned before moving to Rose Villa about the running red light problem. The other frequent comment was that they almost never see any police monitoring speedin either direction.

What is the council's position on this and what can be done to slow people down and eliminate the red light infractions. How many fatal car crashes will it take to solve this problem?

Respectfully.

Dianna M. Shaffer

September 24, 2025

City of Milwaukie
TO Mayor and city council
10501 SE Main St
Milwaukie, OR 97222

Inappropriate commercialization and uses of residential areas of Lake Road neighborhood.

Residential homes often include small businesses that are not obvious to neighbors and visitors. That's fine. And Milwaukie Floral which has been there for a half century??, is an example of a good blend into neighborhood.

But other uses negatively impact roads and utilities, and residential properties, etc. Examples include

Corner of Lake Road & Boss Lane.

Single residential home that probably was owned by Milwaukie Lutheran Church, was sold. It now appears to be a residence that is also a car repair / body shop in the garage, with several cars parked on lawn in front, and scrap parts in side bin. Noisy work done in garage.

Large single residential home with little parking was sold a few years ago. Current owner seems to be individual owner, operating as organization with large numbers of individuals, not from Oregon, revolving door. Though number of pass-throughs greatly reduced. But some days large number of local vehicles, due to little parking, drive into the neighborhood, to do circle U-turns in next intersection. Typically afternoon and evening. Safety hazard.

Noise level has dramatically increased in neighborhood. Loud, noisy, street-racing adapted cars. That has improved in neighborhood, but water carries the sound of what sounds like street racing from Park Avenue and McLoughlin Blvd area. Outside of city limits, but impacts city residents. Often at night.

Delivery trucks, apparently do not have to pay road tax. But they drive up and down neighborhood roads all day long, 7 days a week. Some are noisy.

"Landscape" trucks and trailers, go up and down the neighborhood, all day long. Noisy and rattly. One particularly black truck with black trailers goes up and down the road, as much as 15-20 times a day. Are they operating that business out of a residence down by the water? Are they burning tree limbs and shrubs in neighborhood?

BURNING

Residence - ongoing burning tree branches and shrubs. This comes from various areas down by the water. But one residence burns often and often burns green branches, shrubs, etc, putting large cloud of thick dark and black smoke. It is generally known that one does not burn green tree branches. And that heat and smoke rises. So a higher elevation, up a hill, residences will get the worst of a black cloud of smoke.

Most residents outdoor burn infrequently. But there has been so much black smoke, so often, it's days a week. The wild fire smoke from Washington state is comparatively quite mild. But because of the closer proximity, this recent backyard burning has invaded the residence when windows are open (to reduce heat, get clean air), filling rooms with smoke that settles there. Could be any time of day or evening. Last night it was nearly dark (6:45 / 7 pm). One has to close windows to keep more smoke from coming in. Then wait. And then later open windows when outdoor impact of burning has stopped. This is not healthy.

Could be burner(s) want to avoid paying WM, to put tree and shrub debris in garbage pickup—it is expensive. Or want to avoid hauling yard debris away.

With all the highly dense trees and shrubs in this area, any small fire that got out of control, could reduce this entire area to ashes, including Rowe Middle School.

Occasional backyard burning is normally fine. But this is beyond normal backyard burning.

Debra M. Torres 11359 SE 27th Avenue, Portland, OR 97222 503-888-0712
debratorres321@gmail.com October 7, 2025

Mayor Lisa Batey City Councilor Rebecca Stavenjord City Councilor Robert Massey City Councilor Adam Khosroabadi City Councilor Will Anderson City of Milwaukie City Hall
10722 SE Main St Milwaukie, OR 97222

Subject: Formal Complaint Regarding Library Safety, Policy Enforcement, and Staff Conduct at Ledding Library

Thank you for allowing me to address you this evening at 6:30 PM regarding a serious incident at the Ledding Library concerning safety, adherence to library policy, and unprofessional conduct by library management.

I have been a long-time, supportive, and law-abiding patron of the Ledding Library. My actions during the incident on Wednesday, [Date of Incident - e.g., October 1, 2025], were motivated solely by a desire to enforce the Library's own policies and protect the safety of the public, particularly families and children.

The Incident: Alcohol and Policy Failure

On the afternoon of Wednesday, I observed an unopened can of alcohol left in the public **food box** within the library. Recognizing this as an **"attractive nuisance"** and a violation of the library's "No Alcohol" policy, I removed the can and handed it to a librarian for **safe disposal**.

The librarian then chose to return the can of alcohol to the patron, Alex, who claimed it was his property. This action was a direct failure to enforce the library's prohibition on alcohol on the premises, choosing instead to treat a prohibited substance as reclaimable personal property. This decision is, in my opinion, a serious policy violation.

Denial of Disruptive Behavior and Allegations Against Management

In response to my expressing my belief that the librarian was in **"deep shit"** for violating policy, Library Director Brent Husher issued me a formal written warning for "disruptive behavior." My statement, while forceful, was an expression of my sincere concern over policy failure, not aggression.

I formally deny the following accusations made in the Director's warning:

- **Directing Alex to Clean:** I did not instruct the patron, Alex, to pick up any bottle, nor was I interacting with him (I merely delivered the alcohol to the staff).
- **Sole Source of Disruption:** The conflict was subsequently and inappropriately escalated by library staff. As I was leaving the premises, the **Person in Charge (PIC)** began to **berate me** for reporting the alcohol and for my choice of words, prolonging the confrontation.

Serious Allegations of Unprofessional Conduct

Most concerning is the conduct of the Library Director himself:

1. **Luring Without Witnesses:** Following the initial incident, Director Husher deliberately **lured me outside the library, away from witnesses and surveillance cameras**, to discuss the matter privately.
2. **Inconsistent Language Enforcement:** During this off-camera conversation, the Director **used the word "shit" three times**—the very language he condemned me for using in his formal written warning. This demonstrates a clear double standard and unprofessional conduct in attempting to address a patron's complaint.

Ongoing Safety Concerns

This morning, I observed the patron Alex outside the library doors, **appearing intoxicated and holding a cigarette**. I also overheard him **bragging** to others about routinely violating facility rules, specifically regarding leaving food messes for janitors and consuming alcohol on public transit.

This behavior confirms my initial concern: the Library is failing to enforce its code of conduct consistently, allowing a patron to repeatedly engage in publicly disruptive and potentially illegal conduct. This creates an unsafe and hostile environment for law-abiding patrons, especially families.

Request for Action

I ask the City Council to immediately investigate the following:

1. The failure of the staff member to confiscate and dispose of the alcohol, and the policy regarding the public food box.
2. The conduct of Director Brent Husher, specifically his use of profanity and his alleged attempt to conduct disciplinary conversations away from recorded areas.

3. The ongoing, systemic issue of selective enforcement of the Library's Code of Conduct, which is forcing patrons to step in to address safety and policy failures.

I look forward to discussing this matter further with you tonight.

Sincerely,


Debra M. Torres

Brent Husher

From: Debra T. <debratorres321@gmail.com>
Sent: Friday, October 3, 2025 12:05 PM
To: Brent Husher
Subject: Re: Recent interactions at Milwaukie's Ledding Library

This Message originated outside your organization.

I don't know what you're talking about. No matter what I said it is the truth.

Alex is a chronic vagrant he brings alcohol into the library with the intention of drinking it. He is disrespectful and abusive to people such as myself who are law-abiding and respectful patrons of the library.

Families who bring their children to the library should not be subjected to people such as alex.

I should not be such a few people such as alex.

The can of alcohol was nobody's property after it was left in the box.

I did the right thing by bringing it to the library and who I thought would then take it to you for a safe disposal.

Instead, the librarian seemed to be alex's friend and decided to hand it back to him.

This is in violation of the library policies

Debra Torres

On Fri, Oct 3, 2025, 11:38 AM Debra T. <debratorres321@gmail.com> wrote:

I appreciate your contacting me.

I will be communicating to the board about what happened recently via a letter. I'll be sure to include you.

Thank you,

Debra Torres

On Fri, Oct 3, 2025, 11:09 AM Brent Husher <HusherB@milwaukieoregon.gov> wrote:

Hi Debra,

I'm writing to check in with you some interactions you had on Wednesday with library staff and with other library patrons. Having spoken with you before, you strike me as caring, community minded person who really supports the library and your community. That said, if the conversations relayed to me are accurate, it appears that passion has moved into the area of disruptive behavior. With that in mind, I need to reset my expectations of your behavior while visiting the library.

Please know if you'd like to talk more about this, I'm happy to schedule a phone call or meeting with you. Feel free to reply directly to this email or call me directly.

While I wasn't there to witness the interactions, this is what has been reported to me:

- you told a member of the library staff that they were in "deep shit," after they gave back an unopened alcoholic beverage to community member who said it was his.
- You directed that same community member to pick up an empty bottle on the floor that wasn't his, interfering with his ability to use the library.
- You continued to demean that library patron calling him a vagrant a number of times to a library staff member and diagnosing him with a substance abuse problem.
- When the manager on duty stepped in to deescalate the conflict between you and my other staff person, you waived your hand at her, dismissing her with, "I'm done with you."

At our library, everyone gets to be here, unless they are violating our Acceptable Use [Library Behavior Policy](#). If there's a violation of that policy, library staff and library management are the only people who get to interpret and enforce the policy. Well-intentioned folks trying to enforce and interpret library policies easily moves into disruptive behavior of its own. Our policy defines disruptive behavior as any patron behavior that interferes with the normal operation of the library, or which unreasonably interferes with another person's ability to use the library or interferes with staff's ability to do their jobs.

You have the right to disagree with library staff's decisions, but library patrons do not get to enforce what is and is not okay at the library. Library staff and library managers must make those decisions. When you disagree, you are welcome to take it up with me, the Library Director, or the manager on duty, but it is not okay to attack my staff or other patrons in those moments when you disagree.

We are doing our best to balance the needs of all library users. Part of that means that we cannot accept disruptive and aggressive behaviors from any library user directed at another library user or library staff.

I am confident we can avoid this, but please know that if additional disruptive behavior is observed, you may be asked to leave the library, excluded from library for a period of time, and/or lose other library privileges.

Thank you for taking the time to read and consider what's contained in this email. If you have any questions or concerns, please let me know.

Sincerely,

Brent

Brent Husher

Library Director

he • him • his

503.786.7584

City of Milwaukie's Ledding Library

[10660 SE 21st Ave](#) • Milwaukie, OR 97222

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Confidence that I no longer feel safe and coming into the library your email to me is an abuse of my privacy and an abuse of your privileges.

Debra Torres

On Fri, Oct 3, 2025, 12:04 PM Debra T. <debratorres321@gmail.com> wrote:
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City of Milwaukie's Ledding Library

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Sincerely,
Brent

Brent Husher

Library Director
he • him • his

503.786.7584

City of Milwaukie's Ledding Library
10660 SE 21st Ave • Milwaukie, OR 97222

Incident ID: 0000000405
Date/Time: 10/01/2025 02:00 pm
Location: Library
Reported By: Kelly [REDACTED]
Incident Status: Submitted



Printed by Brent Husher on 10/03/2025 at 12:12 pm

Infractions

- Disruptive
 - Refusal to follow reasonable directions from staff
 - Harassing or insulting language
-

Description

Nicole Report:

1st Incident

I was at the desk and, patron, Alex [REDACTED] had been speaking with Alex and I about finding a way to pay for an item but not having a debit card. He was just moving on when Debra approached and said to Alex [REDACTED] "Is that yours? Can you pick it up" (referencing an empty water bottle on the floor) He said it wasn't his, but he would pick it up. He handed it to me and started to walk away. She handed me a can of unopened Budweiser Chelada (some red tomato beer of sorts) and said she found it in the donation bin where it had no business being. I took it and said thank you I would take care of it. Alex [REDACTED] came back up and said something to the effect of "that actually is mine, I just bought two yesterday and must have dropped it" Debra said, "No you didn't!".

Alex kept saying he actually did buy it and was sorry for this confusion. I made the decision to believe what Alex said and I gave the beverage back to him and he put it in his bag and closed it. Debra gave me about a 15 second glare/stare down which Becky saw and came to my side. Debra said "I CANNOT believe you just did that!" How could you do that?" I said "I am ok with giving this back to him in this case" Then she said she was going to ask for a water but now she was done with us and forget it. Then she went to the conference room to meet with Robert where she complained to him about it. I spoke to Kelly and Alex approached us to say he was sorry and show the receipt for the purchase of the drink. He said he will be more careful about the hole in his bag. He knows he can't drink it here in the library. I also went over with Kelly what to do if that had happened with someone we didn't know. I told Robert that if she wanted me to, I could have explained further that while we don't want alcohol in the donation bin and would have disposed of it, in this case we know the person who claimed it was theirs and took their word for it because of the relationship we have with the person.

Robert Report:

After 1st Incident during Tech Help Session

Yesterday, October 1st, I had a Tech-help with library patron Debra [REDACTED]. Before we got started, she wanted to share a concern with me. She told me that she had found a can of beer in the food barrel, had taken it to the circulation desk and handed it to the clerk there. She said that she told the clerk that she would need to dispose of it. Debra said she was shocked when the clerk handed it to Alex (patron) and had protested that action. She proceeded to tell me that Alex was a vagrant (several times) that he was all over downtown Milwaukie getting money from people, and that he

shouldn't have been given the beer because he had a substance abuse problem. She also claimed that the staff couldn't have known that it was his. I commiserated with her and told her that I would report the incident to the director. She responded with "I know I could trust you to do the right thing" and we continued our Tech-help.

Nicole Report:

Second Incident

Debra approached me at the desk around 5:35 and asked me if there were security cameras in the building and I told her yes there were. She asked me why I didn't throw the alcohol away when she gave it to me and I replied that I would have taken it to the back sink and dumped it after she gave it to me, but I gave it back to the person it belonged to. He didn't drink it here and he had a receipt for the purchase. She didn't want to hear it. I asked if she wanted to speak to the manager here because Kelly was just coming off the desk and helping a patron with a hold. She said she already spoke to Robert about me and that Robert was going to speak to the manager to deal with me. I turned to get Kelly's attention and then I turned back and she leaned over and said "You're in deep shit". I tried to stay calm but it definitely upset me enough to say "No I am not in deep shit". Kelly then walked up and had me leave the desk and go to the back room.

Kelly Report:

I was helping checkout a hold and when I walked up, I heard Nicole reacting to Debra. (At the time I did not know what Debra had said to Nicole). I asked Nicole to go to the back and approached Debra to speak to her about the incident with the beverage in the food bin. I said I understood there was a concern earlier about how that was handled. She said we did not follow the rules and that no alcohol is allowed in the library. I attempted to clarify what she said and that the situation was not typical of what we would normally do, but she did not want to speak to me. She said, "I am done with you." and then waved her hand at me as a dismissive and left the building.

Brent is going to call and follow up by email with this patron. In the conversation, he will explain her behavior is unacceptable under our Library Behavior policy, which states that disruptive behavior is any patron behavior that interferes with the normal operation of the library, or which unreasonably interferes with another patrons' ability to use the library or interferes with staff's ability to do their job. Future disruptive behavior will result either in being asked to leave the library for the day, being excluded from the library for a period of time, and or losing other library privileges such as tech-help appointments.

Next time staff see this patron in the library please let Brent know.

Brent will create a follow-up report after he talks with the patron.

Entered by: Kelly [redacted] on 10/02/2025 10:42 am

Persons

Person 1: Debra [redacted]

Currently Suspended: NO

Aliases
NONE
Alternate Library Cards

Description of Debra [redacted]

[redacted]
[redacted]
[redacted]

Incident ID: 0000000408
Date/Time: 10/03/2025 02:00 pm
Location: Library
Reported By: Dre ~~Debra~~
Incident Status: Submitted



Printed by Brent Husher on 10/07/2025 at 04:41 pm

Infractions

- Informational
 - Other

Description

Brent told Debra that we thought we'd meet outside the rear doors leading from the children's play area to the park. She expressed reluctance, but followed shortly after Brent and I stepped outside, saying she felt like she was "stepping into a trap." Brent reassured her that he really just needed to be outside, as he'd just been inside negotiating a tense situation with law enforcement and another patron with a knife. She asked if we could sit down, and we moved to the amphitheater. Brent sat cross-legged on the second tier from the top, back to the creek, with open body posture. Debra sat on the first tier, starting with her torso towards me as I sat to her left with my back to the creek, and over the course of the conversation she rotated to face Brent, also in a cross-legged position.

The conversation started with Debra asking what Brent wanted to hear. Brent responded that he didn't need anything from her; he just needed to review behavioral expectations after the incident. She asked which behavioral policy she'd violated. Brent said that while he didn't have all of the policies memorized, he had linked them in the email he had previously sent to Debra. He then paraphrased the expectation for patrons to comply with the reasonable request of a staff member as well as the policy against use of aggressive language.

Debra asked what was aggressive about her language, and Brent reminded her that she had told a staff member that she was "in deep shit." Debra argued that the word was "in the dictionary as a descriptive word" and pointed out that Brent had said it to her several times in quoting her words back to her. Several times, Debra pointed out that Brent was not present during the interactions with staff and other patrons alluded to in Brent's email. When the conversation started to pivot (the question of whether or not shit was a swear word, exact wording of the behavioral policies, Brent's presence at these events), Brent would attempt to redirect and establish behavioral expectations moving forward.

After several failed attempts at redirection, Brent said, "this is unproductive, we're going to end the meeting." He then stood up and walked up and around the amphitheater steps, stopping several feet opposite Debra, who was still seated. Debra attempted to continue the conversation, and Brent repeated that the conversation was over. Debra referenced her planned appointments with the Council and the Library Board, and that she'd see Brent at the meetings. Brent confirmed that she would, and reiterated that their meeting had concluded. He then walked towards the children's play area doors, and paused to ask Debra if she wanted to come back through this way as an employee badge is required to enter that way. She said, "I think I'll go home and test my radon," and we proceeded inside.



**CITY OF MILWAUKIE
CITY COUNCIL**

10722 SE Main Street
P) 503-786-7502
F) 503-653-2444
ocr@milwaukieoregon.gov

Speaker Card

The City of Milwaukie encourages all residents to express their views to their city leaders in a **respectful** and **appropriate** manner. If you wish to speak before the City Council, fill out this card and hand it to the City Recorder. Note that this Speaker Card, once submitted to the City Recorder, becomes part of the public record.

Name:

Debra Jones

Organization:

Address:

11359 SE 27th Ave

Phone:

503 888 Pdx, OR 97222

Email:

debra.jones321@gmail.com

Meeting Date:

10-7-25

Topic:

hedding Library incident

Agenda Item You Wish to Speak to:

☒ **#5 Community Comments**

Note: Council generally does not respond to comments during this meeting. The city manager will respond to comments at the next regular session.

☐ **#7 Other Business, Topic:** _____

☐ **#8 Public Hearing, Topic:** _____

Comments:

You are Speaking...

☐ in Support

☐ in Opposition

☒ from a Neutral Position

☐ to ask a Question



RS Agenda Item

6

Consent Agenda

COUNCIL WORK SESSION

City Hall Council Chambers, 10501 SE Main Street
& Zoom Video Conference (www.milwaukieoregon.gov)

MINUTES

SEPTEMBER 2, 2025

Council Present: Councilors Adam Khosroabadi, Robert Massey, Rebecca Stavenjord, and
Council President Will Anderson, and Mayor Lisa Batey

Staff Present: Joseph Briglio, Assistant City Manager	Peter Passarelli, Public Works Director
Mandy Byrd, Development Project Manager	Emma Sagor, City Manager
Justin Gericke, City Attorney	Scott Stauffer, City Recorder
Kelly Lamm, Library Circulation Manager	

Mayor Batey called the meeting to order at 4:05 p.m.

1. Council Goal Update: Affordability – Report

Sagor introduced the report.

Councilor Stavenjord arrived at the meeting at 4:07 p.m.

Sagor and **Passarelli** provided an overview of work done to meet Council's affordability goals, including updating the city's solid waste rates and Consolidated Fee Schedule, and conducting a review of the water and wastewater systems. The group remarked on state funding the city had received to conduct the systems review.

Sagor and **Passarelli** noted upcoming utility-related affordability tasks, including reports from Clackamas County Water Environment Services (WES), Portland General Electric (PGE), the consultant's water and wastewater rate report, and staff presentations on utility billing (UB).

Briglio reported on the Sparrow Site affordable housing development project, noting the launch of a request for proposal (RFP) process. The group commented on the interest of developers in the project and whether a project open house should be held.

Sagor reviewed affordability-related tasks staff would undertake in the fourth quarter (Q4) of 2025, including conducting a bi-annual community survey, analyzing UB exemptions and impervious surface areas. The group remarked on whether the city could help businesses who are less able to reduce their impervious surface area.

Briglio reviewed housing actions, including Council discussions on housing and land baking and selecting a developer for the Sparrow Site. The group discussed including businesses in the North Milwaukie Innovation Area (NMIA) in the affordability work.

Councilor Khosroabadi discussed Council's affordability work, including the completion of an action plan and advocating for the expansion of low-income assistance programs with regional partners.

Councilor Khosroabadi continued to review Council affordability work, including discussions at Council and Budget Committee meetings, coordinating with county and federal agencies, and meeting with neighbors of the Sparrow Site.

The group discussed plans to better publicize the city's low-income utility assistance program and survey customers, other agencies, and utility providers to better understand the need for assistance programs.

Councilor Khosroabadi and **Sagor** noted Council's planned affordability work, including coordinating with other agencies and providing feedback on utility rates and land banking strategies in upcoming Council meetings.

The group remarked on whether the city had a liaison to the Milwaukie Community Center. **Councilor Stavenjord** suggested staff work with North Clackamas Parks and Recreation District (NCPRD) staff at the center to advertise assistance programs.

Councilor Massey and **Sagor** remarked on whether physical or language barriers kept residents from applying for the utility assistance program.

2. Tenant Screening Fee Limit – Discussion

Council President Anderson explained the proposal to adopt tenant protection measures to limit tenant screening fees charged by landlords. **Anderson** suggested that the city should require landlords to accept a standardized affordable screening report and the group remarked on what information a standard report captures.

Councilor Massey supported the concept of a standard screening report and suggested any code language requiring a report not be specific to certain reports.

Mayor Batey and **Council President Anderson** discussed whether there was a preferred report by tenants and affordable housing landlords. The group commented on the risk of giving landlords information to discriminate against low-income tenants.

Mayor Batey supported exploring the idea a standard screening report and observed that requiring a report could create an enforcement issue for the city. Council remarked on how a screening report could be required, when in the application process a report should be required, and who – the landlord or tenant – should provide the report.

Councilor Stavenjord discussed implanting a new fee to fund a city-facilitated rental screening program. **Sagor** suggested such a fee could be included in changes to the city's business registration code that staff will be working on in 2026. The group remarked on similar fee programs in the region and suggested that Council President Anderson speak to the Community Alliance of Tenants (CAT) about such programs.

Council President Anderson summarized that Council was interested in continuing the conversation about a tenant screening fee limit. Council agreed with Anderson and the group remarked on the status of screening fee limits in other states.

Councilor Stavenjord and **Council President Anderson** remarked on the letterhead and format Anderson had used on his tenant protections handout. **Mayor Batey** wanted to know how the City of Eugene's fee limit process implementation had gone.

Councilor Stavenjord wondered if there could be a tenant and landlord education program to run if a fee limit were adopted.

Council Reports

Mayor Batey reported that the Johnson Creek Watershed Council (JCWC) had invited Council to visit a restoration project site. There was Council interest in visiting the site.

Councilor Massey reported on a recent Park and Recreation Board (PARB) meeting and **Sagor** shared that the city was hosting an upcoming Metro Community Choice program workshop. **Mayor Batey** remarked on the Metro program.

Council President Anderson reported on the latest version of the state legislature's transportation funding package and how state transportation funding would intersect with and impact the city's Transportation System Plan (TSP) update project. **Mayor Batey** and **Anderson** remarked on the status of the TSP project.

Sagor reported that the city would be hosting a table at the Milwaukie Rotary's annual fundraising dinner.

Mayor Batey remarked on an example Council meals and compensation policy that other cities had created in response to the Oregon Government Ethics Commission (OGE) ruling that required agencies to have policies in place to provide food. **Stauffer, Sagor,** and **Gericke** discussed city conversations in the last six years about compensation and food policies the city had adopted. Staff believed existing city policies already met OGE requirements.

Gericke suggested Council may want to look at adopting an updated policy to specifically address OGE's concerns. **Councilor Massey** supported staff looking at adopting a version of the policy that other cities had adopted to make sure the city was covered. **Sagor** noted staff would bring a draft policy back later in the year.

Stauffer noted that the City of Gladstone planned to hold a Clackamas Cities Association (CCA) dinner in October.

3. Adjourn

Mayor Batey adjourned the meeting at 5:48 p.m.

Respectfully submitted,

Scott Stauffer, City Recorder

COUNCIL REGULAR SESSION**MINUTES**

City Hall Council Chambers, 10501 SE Main Street
& Zoom Video Conference (www.milwaukieoregon.gov)

SEPTEMBER 2, 2025

Council Present: Councilors Adam Khosroabadi, Robert Massey, Rebecca Stavenjord, and
Council President Will Anderson, and Mayor Lisa Batey

Staff Present: Joseph Briglio, Assistant City Manager
Matt Deeds, Assistant Finance Director
Justin Gericke, City Attorney
Vera Kolias, Senior Planner

Emma Sagor, City Manager
Scott Stauffer, City Recorder
Laura Weigel, Planning Manager

Mayor Batey called the meeting to order at 6:34 p.m.

1. CALL TO ORDER

A. Pledge of Allegiance.

B. Native Lands Acknowledgment.

2. ANNOUNCEMENTS

Mayor Batey announced upcoming activities, including the September First Friday event, the fourth annual Milwaukie Sustainability Fair, a Metro Nature in Neighborhoods workshop, and Latina and Serbian cultural festivals.

Mayor Batey read a sustainability fair themed haiku poem.

3. PROCLAMATIONS AND AWARDS**A. Constitution Week – Proclamation**

Mayor Batey noted that the Susannah Lee Barlow Chapter of the Daughters of the American Revolution had requested the proclamation and proclaimed September 17 to 23 to be Constitution Week. **Councilor Massey** distributed copies of the United States Constitution. **Councilor Khosroabadi** asked staff to share a copy of the proclamation with the White House.

4. SPECIAL REPORTS

A. None Scheduled.

5. COMMUNITY COMMENTS

Mayor Batey reviewed the comment procedures. **Sagor** reported there was no follow-up from the August 19 comments. No audience member wished to address Council.

6. CONSENT AGENDA

It was moved by Councilor Khosroabadi and seconded by Councilor Stavenjord to approve the Consent Agenda as presented.

A. City Council Meeting Minutes:

1. July 28, 2025, middle housing town hall,
2. August 5, 2025, work session, and
3. August 5, 2025, regular session.

Motion passed with the following vote: Councilors Anderson, Khosroabadi, Massey, and Stavenjord and Mayor Batey voting “aye.” [5:0]

7. BUSINESS ITEMS

A. Milwaukie Station Food Cart Pod – Update

Briglio reviewed the food cart pod site's development history, its management by the Johnson Group and reported that the Johnson Group had informed the city that they did not want to manage the site after the current lease expires. **Briglio** noted options for Council to consider if they wanted to continue using the site as a food cart pod.

Mayor Batey and **Briglio** noted how ownership of the food cart infrastructure would be determined after the Johnson Group lease ends.

Councilor Stavenjord and **Briglio** commented on the cost of cart owners moving out and back in if there were a disruption in cart manager leases.

Briglio discussed looking at other uses for the site, including a new cart management group or co-operative structure, and asked for Council feedback. The group remarked on what it might cost the city to support the current food carts through a lease transition.

Councilor Massey and **Mayor Batey** commented on what would happen if the city allowed the site to return to its pre-food cart status as an empty lot. **Mayor Batey** supported looking at alternate uses eventually, but suggested the timing was not right yet given changes happening on properties around the site.

Council President Anderson supported looking at ways to, in the long-term, develop the site as a business incubation space. **Mayor Batey** observed that the site wasn't big enough to do much housing.

Councilor Stavenjord supported continuing a food cart pod lease in the short term.

Mayor Batey and **Briglio** noted that if the city wanted to support the current food carts on the site urban renewal funds could be used. The group discussed possible next steps if the city were to develop a new food cart pod lease on the site. It was Council consensus that staff would work on developing a new food cart pod lease on the site.

8. PUBLIC HEARING

A. Affordable Housing Code Incentives Adoption – Ordinance, 2nd Reading

Call to Order: **Mayor Batey** called the continued public hearing on the proposed affordable housing code incentives adoption, to order at 7:10 p.m.

Purpose: **Mayor Batey** announced that the purpose of the hearing was for Council to take a final roll call vote on the proposed ordinance.

Council Decision: It was noted that Council had approved the ordinance by a 3:2 vote at the August 19, 2025, regular session. And that, per the Milwaukie Municipal Code (MMC) if a vote is not unanimous, Council was required to vote on the ordinance at two separate meetings.

Sagor reads the ordinance one time by title only.

Stauffer polled the Council with Councilors Anderson, Khosroabadi, and Stavenjord voting "aye," Councilor Massey and Mayor Batey voting "no." [3:2]

Ordinance 2256:

AN ORDINANCE OF THE CITY OF MILWAUKIE, OREGON, AMENDING MILWAUKIE MUNICIPAL CODE (MMC) TITLE 19 ZONING ORDINANCE FOR THE PURPOSE OF PROVIDING CODE-BASED INCENTIVES FOR THE DEVELOPMENT OF AFFORDABLE HOUSING (PRIMARY FILE #ZA-2025-003).

B. Quarterly Budget Adjustments – Resolution

Call to Order: **Mayor Batey** called the budget adjustments hearing to order at 7:12 p.m.

Purpose: **Mayor Batey** announced that the purpose of the hearing was to receive a staff report, take public comment, and consider adopting budget adjustments.

Conflict of Interest: No Council member declared a conflict of interest.

Staff Presentation: **Sagor** explained that the proposed adjustments involved staffing increases in the building division which had the funds to cover the additional positions.

Deeds reviewed the budget line adjustments and public noticing requirements.

Correspondence: No correspondence had been received.

Audience Testimony: No audience member wished to address Council.

Staff Response to Testimony: **Councilor Khosroabadi** and **Deeds** clarified that it was state law that required public notices for certain budget adjustments.

Close Public Comment: **It was moved by Councilor Stavenjord and seconded by Councilor Khosroabadi to close the public comment part of the budget adjustment hearing. Motion passed with the following vote: Councilors Anderson, Khosroabadi, Massey, and Stavenjord and Mayor Batey voting “aye.” [5:0]**

Mayor Batey closed the public comment part of the hearing at 7:17 p.m.

Council Discussion: **Mayor Batey** appreciated the building division had funds to support additional positions and observed that building work would slow down at some point.

Council Decision: **It was moved by Councilor Khosroabadi and seconded by Councilor Stavenjord to approve the resolution authorizing a supplemental budget for the 2025-2026 biennium. Motion passed with the following vote: Councilors Anderson, Khosroabadi, Massey, and Stavenjord and Mayor Batey voting “aye.” [5:0]**

Resolution 38-2025:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MILWAUKIE, OREGON, AUTHORIZING A SUPPLEMENTAL BUDGET FOR THE 2025-2026 BIENNIUM.

9. COUNCIL REPORTS

Councilor Stavenjord and **Mayor Batey** thanked community organizers and neighborhood district associations (NDAs) for putting on great summer events. **Sagor** noted that the city had increased the NDAs annual funding amount this year.

Mayor Batey reported on the recent Clackamas County Coordinating Committee (C4) retreat and the North Clackamas Parks and Recreation District (NCPRD) budget cuts.

Mayor Batey expressed disagreement with how Council President Anderson had characterized Council positions on affordable housing and recent city achievements in an email newsletter. **Councilor Stavenjord** suggested Batey and Anderson speak in private about their disagreements and remarked on the importance of maintaining healthy Council communication. **Council President Anderson** responded to Batey's comments, and **Batey** and **Anderson** discussed Council communication.

Councilor Massey suggested Council take a recess and **Mayor Batey** recessed the meeting at 7:47 p.m. and reconvened at 8:03 p.m.

Mayor Batey and **Council President Anderson** committed to maintaining open communication going forward.

10. ADJOURNMENT

Mayor Batey announced that after the meeting Council would convene as the Milwaukie Redevelopment Commission (MRC).

It was moved by Councilor Khosroabadi and seconded by Councilor Stavenjord to adjourn the Regular Session. Motion passed with the following vote: Councilors Anderson, Khosroabadi, Massey, and Stavenjord and Mayor Batey voting “aye.” [5:0]

Mayor Batey adjourned the meeting at 8:05 p.m.

Respectfully submitted,

Scott Stauffer, City Recorder



MILWAUKIE POLICE DEPARTMENT

Memorandum

To: Mayor Batey and Milwaukie City Council
From: Tony Cereghino, Police Captain *TC*
Through: Emma Sagor, City Manager
Date: September 16, 2025
Re: OLCC Application – Premier Crews

Action requested:

It is respectfully requested that the council approve the OLCC application for Premier Crews located at 11812SE Stanley Ave. Milwaukie, 97222.

We have conducted a background check and find no reason to deny the request for the liquor license.



RS Agenda Item

7

Business Items

COUNCIL STAFF REPORT

To: Mayor and City Council
Emma Sagor, City Manager

Date Written: Sept. 17, 2025

Reviewed: Katie Gavares, Climate and Natural Resources Manager

From: Gabriela Santoyo Gutierrez, Equity & Inclusion Coordinator, and
Adam Moore, Parks & Greenspace Development Manager

Subject: **Naming Policy Update**

ACTION REQUESTED

Council is being asked to receive a progress update on development of a naming policy.

HISTORY OF PRIOR ACTIONS AND DISCUSSIONS

November 21, 2000: Council adopted the Naming Policy and Procedures Resolution 32-2000.

September 2022: Council directed staff to explore the creation of a citywide naming policy following community concerns about inclusivity and historical context in naming public assets (e.g., parks, buildings).

March 2023: The City's Parks and Recreation Board (PARB) held an initial discussion on gaps in the existing informal naming practices.

October 17, 2023: The city manager discussed the development of a naming policy with Equity Steering Committee (ESC). ESC determined it was not an urgent priority and wanted to wait until 2025.

February 2025 – Ongoing: The city manager tasked staff liaisons of the ESC and PARB with forming a naming policy sub-committee. Monthly work sessions held between a sub-committee of ESC and PARB members to co-develop draft policy language.

September 2025: Final working draft reviewed by staff, with feedback from legal, communications, and equity teams incorporated.

ANALYSIS

The two related policies being developed are the 2025 Naming Policy and the 2025 Memorial and Donation Recognition Policy. The first is a replacement of the existing policy, which was adopted in 2000, and the latter policy is new. Both policies were created by a temporary sub-committee made up of two former PARB members and two ESC members, who volunteered and were selected to serve on the subcommittee by their peers on their respective board or committee. The PARB staff liaison and ESC staff liaison both facilitated the subcommittee meetings. Originally the subcommittee was to last six months, with the naming or renaming of parks to be the primary focus, however, as the process unfolded, staff and the subcommittee felt it was important to extend the time frame and scope of the policy review and creation.

The two PARB members appointed to the sub-committee were not eligible to renew their terms in June 2025, as one reached their term limit (Gary Klein) and the second was appointed to the Planning Commission (Max Penneck). Both members were allowed to stay on the

subcommittee until the work was completed. It is important to note that, in addition to serving on many boards or committees in the past, Klein's family also donated park property to the City. That property, part of Milwaukie Bay Park, bears the Klein family name. As for the ESC, the two committee members involved include Aneesa Korzeniowski and Shayna Justus. Both have significant experience in policy development from previous and current workplaces.

All four committee members have been incredible collaborators in the process and staff are grateful for the additional time they dedicated to building our naming policies. The two policies represent over seven months of research, discussion, and policy crafting by the sub-committee members and facilitated by its two staff liaisons.

2025 Naming Policy

The motivation to revise the 2000 naming policy is three-fold. First, the policy from 2000 lacks an equity-focus. Second, the policy was found by staff to lack clarity on donations in exchange for naming rights. And third, the recent completion of development at Balfour Park and Bowman-Brae Park has renewed interest in understanding processes for renaming city facilities, assets, and parks.

The draft 2025 Naming Policy aims to establish a more systematic and consistent approach for the naming of city assets, consisting of parks, natural areas, recreational facilities, trails, and facilities. This policy ensures a fair and transparent process for asset naming, including names arising from sponsorships or major gifts. It also helps ensure that facilities are easily identifiable and are consistent with the values and character of the neighborhood or area served. Therefore, in support of the City's values of equity, inclusion, and justice, the naming process and policy seek to more intentionally reflect the identities, histories, and contributions of Milwaukie's diverse communities, and promote a sense of belonging for all residents.

The subcommittee prioritized less focus on fundraising and more on community impact. The draft policy was informed by the policies of North Clackamas Parks and Recreation (NCPRD) and the cities of Portland, Lake Oswego, Oregon City, Tualatin, and West Linn. The subcommittee felt as though the policies for NCPRD and Portland represented best practices, and both were borrowed from heavily in the creation of this policy. Similar procedures for recruiting and appointing committee members for Milwaukie's boards and committees have also been adopted into the policy.

The proposed policy applies to the naming (or re-naming) of city assets such parks, natural areas, or greenspaces, city facilities (such as buildings or campuses), and honorary street names. This policy is not intended to be applied to individual amenities (such as playgrounds, drinking fountains, additional donations to existing parks, or other similar improvements) inside of parks, natural areas, greenspaces, or facilities, except for individual rooms inside city facilities. In the case of individual rooms inside of city facilities, this policy is to apply only to public facing rooms, which are available for public use or rental. Non-public facing rooms, such as conference rooms inside city hall, are treated separately by this policy. This policy is not intended to apply to public art, interpretive signage, streets, project completion signage, grant recognition signage, or way finding signage.

While this policy would limit the naming of individual amenities to be named in the future, the subcommittee felt it was important to honor past City agreements to name individual amenities or sections of parks or facilities. Likewise, park or facility names given in exchange for land or cash donations prior to the update of this policy should be honored, though the practice of

writing naming rights into purchase agreements for property, deed restrictions for property, or as any form donation recognition should be discontinued. For example, unless the re-naming section of this policy is used, Scott Park or Klein Point in Milwaukie Bay Park, should remain as these names were created by previous City agreements.

The subcommittee, PARB, and ESC each felt strongly that this policy should not be used as a fundraising or donation recognition policy, and that the City should avoid situations where naming rights are sold or given in recognition of a large cash or land donation. This influenced the creation of a separate Memorial and Donation Recognition policy for more guidance and to honor individuals in a more meaningful and consistent process. This was also intentional for simplifying and reducing workload for staff.

Memorial and Donation Recognition Policy

While the subcommittee, PARB, and ESC felt it was important to avoid situations where the names of assets or individual amenities inside parks or facilities could be “purchased,” it was determined by the subcommittee that memorials (such as benches, picnic tables, or trees with plaques) inside of parks or on the campuses of city facilities should be allowed through a separate policy. It was also determined that recognizing donations amounting to less than 60% of the capital investment, less than 50% of the land that makes up a new park or facility, or other sorts of donations (such as those of services, or volunteer recognition) should also be allowed through a separate policy. In this case, the sub-committee again borrowed heavily from Portland and NCPRD. It is important to note that the current NCPRD policy is frequently used for memorials or in the recognition of donated materials. As such benches, trees, and other amenities with plaques are commonplace in City-owned parks.

The purpose of this policy is to help guide the City’s requirements for accepting donated materials or financial contributions for people who are still living or have passed for recognition and/or memorial purposes. Like the 2025 Naming Policy, the Memorial and Donation Recognition Policy is not necessarily intended to be a fundraising policy, though this policy could be used to recognize financial contributions to capital projects from fundraising campaigns. It is also important to note that while this policy would allow for an amenity (or the cost of an amenity) to be donated to the City and to bear the name of the donating entity on a plaque, the individual amenity is not named after the donating entity. For example, this policy would allow a neighborhood district association (NDA) to donate the cost of a bench to a park capital improvement project in exchange for a plaque on the bench recognizing the donation. In this example, the bench (an individual amenity) would only recognize the NDA’s contribution to the bench or capital project and not be named after the NDA. Likewise, this policy would allow a family to donate an individual amenity, such as a tree with a rock and/or plaque, to a park or facility in the name of a loved one who is deceased.

Staff recommend that additional visual aids and/or a frequently asked questions (FAQ) document be created to help explain the procedures and intended purposes for each policy. These will be developed once staff receive feedback from Council on the policy drafts.

BUDGET IMPACT

These policies impact how donations to the City are named but do not restrict the City’s ability to collect donations, receive grants, or implicate current budget decisions. These policies also do not preclude the City developing a separate fundraising policy for large scale capital projects.

CLIMATE IMPACT

By establishing an equity-centered framework that includes green/natural feature naming, the policies encourage names that highlight ecological features, Indigenous history, and climate resilience. This approach can raise community awareness of local environmental assets and reinforce long-term stewardship of public spaces. The policies themselves will not directly increase emissions or alter land use but can complement the City's broader climate action objectives

EQUITY IMPACT

By embedding equity into both the process and the policy criteria, this work advances Milwaukie's broader equity values. The ESC co-led the policy development to address and correct historical exclusion in public naming practices. Recognizing that naming has disproportionately honored wealthy, white men, the new policy aims to ensure greater equity by increasing transparency, accessibility, and aligning decisions with city values—even when major gifts or donations are involved. We hope the naming policy offers opportunities to greater reflect the identities, histories, and contributions of Milwaukie's diverse communities, and promote a sense of belonging for all residents.

WORKLOAD IMPACT

Implementation of the proposed Naming Policy and Memorial & Donation Recognition Policy is expected to have a moderate but manageable workload impact. When a naming or renaming process is initiated, the office of the city recorder (OCR) staff will serve as the primary point of contact, coordinating application intake, community engagement, and initial review. If a proposal advances, the Mayor or their designee may convene a subcommittee—including staff liaisons from PARB, ESC, and other relevant boards/committees—to review and make recommendations. The final decision-making body is the Council. These processes are episodic and will be absorbed into existing staff duties without the need for additional full-time equivalent (FTE) positions. The renewable 20-year limitation in the Memorial & Donation Recognition Policy is intended to limit the impact on staff.

COORDINATION, CONCURRENCE, OR DISSENT

The subcommittee consulted and incorporated feedback from the Library Director, Public Work Director, City Recorder, City Attorney, and City Manager to inform the policy recommendation.

STAFF RECOMMENDATION

Staff recommends that Council **receive this update** and provide any final guidance or questions in advance of **formal adoption** of the naming policy, tentatively anticipated for December 2025. Staff ask the council to consider:

- What feedback do you have for staff and the joint subcommittee?
- What kind of community engagement would you like to see before and after the policy is finalized?
- Is Council interested in honorary street naming being covered in our naming policies?

ALTERNATIVES

Council can consider amendments they would like to the policy.

ATTACHMENTS

1. Draft of the 2025 Naming Policy
2. Draft of the 2025 Contribution and Donation policy

SUBJECT: Naming	EFFECTIVE DATE: REVIEWED: REVISED:
CATEGORY: POLICY NUMBER:	CROSS REFERENCE: Contributions 200.11(city gives money) Separate Memorial and Donation Recognition Policy

Purpose: To have an adopted policy which establishes a systematic and consistent approach for the naming of city assets, consisting of parks, natural areas, recreational facilities, trails, and facilities.

This policy ensures a fair and transparent process for asset naming, including names arising from sponsorships or major gifts. It also helps ensure that facilities are easily identifiable and are consistent with the values and character of the neighborhood or area served. Therefore, in support of the City's values of equity, inclusion, and justice, the naming process will seek to reflect the identities, histories, and contributions of Milwaukie's diverse communities, and promote a sense of belonging for all residents.

Definitions: This naming policy outlines the guidelines and standards for naming conventions to ensure consistency.

- A. Amenities: Are features that enhance comfort, convenience, or recreation in a facility or natural environment. They go beyond basic functional needs and may include things like playgrounds, trails, seating, restrooms, parking, or shade structures. Individual amenities are not named; however this does not apply to conference room.
- B. Donation: The giving of property, goods, cash, or time to the City with no expectation of return.
- C. Facilities: Property assets under the city ownership including buildings, structures, open spaces, public parks, recreational facilities; environmental habitat and land. The term assets is also interchangeably used with facilities.
- D. Natural Area: Open space where the primary purpose is the conservation of the natural environment. Such parks typically have minor improvements for access to natural resources with a minimal impact on the environment
- E. Park: Open space developed for active or passive recreation, community gathering, educational, or aesthetic purposes.
- F. Sponsorship: The giving of financial or in-kind support from an individual or corporation for a specific service, program, facility, park, or event in return for certain benefits.
- G. Trail: Trails that connect communities within and beyond the City or regionally significant natural features, such as rivers and streams, and often across several neighborhoods.

Scope: This policy applies to all employees, city officials, or other personnel of the City of Milwaukie. This policy applies to the naming of properties owned by the city of Milwaukie. For primarily internal facing facilities, the city manager or designer can select a name that meets the following naming categories criteria below. This includes conference rooms that are internal and public facing. Other facilities that Milwaukie

Personnel and Administrative Policy and Procedure

operates but does not own, the owner(s) of such facilities shall retain authority for their naming or renaming.

Policy: The city is to name facilities through an adopted process utilizing established criteria. As described in the purpose, appropriateness of naming designation will include at least one or more of the following categories:

- **Geographic/Special Features:** Place-based names (street, subdivision, area, etc.) or special features can help improve ease of locating district amenities and can help establish a sense of place.
- **Historic:** References to the past can educate the community about historical context and preserve memories of groups, elements, symbols, and/or events connected to the place-based history within the city.
- **Indigenous or Cultural:** Names or symbols applicable with consideration from tribal governments or cultural communities.
- **Native Flora and Fauna:** Native flora or fauna illustrates the value the community places upon nature.
- **Naming for Outstanding Individuals:** Naming after an outstanding deceased individual is allowed where that person's significance has been accepted in the City's, State's and/or Nation's history and meets one or more of the following:
 1. The person was exceptionally dedicated or demonstrated excellence in service in ways that made a significant impact to the land, community, the City of Milwaukie, North Clackamas Parks and Recreation Board, State of Oregon, or the United States;
 2. The person volunteered and gave extraordinary help or care to individuals, families, or groups, or support to the community;
 3. The person risked their life to save or protect others; or
 4. The person demonstrated commitment to equity, inclusion and justice.
- Requirement for naming after deceased individuals: The staff liaison and at least one other member of the naming committee will be assigned to conduct due diligent research looking into the individual's background and history.

Responsibilities:

- **Naming Review Committee:** volunteers will be identified to form a temporary naming committee appointed by the mayor or mayor designee and formed from city boards and committees to review naming suggestions for city assets. At the discretion of the mayor or mayor designee, committees involved should include members from the Equity Steering Committee (ESC) and other members from the appropriate boards or committees related to the city asset. For example, the Parks and Recreation Board should be involved in assets related to parks and greenspaces, Library involved in assets related to the library and Scott Park, etc. Geographical appropriateness may be prioritized. **There should be active efforts to balance representation from committees with a minimum number of five members and a maximum number of seven members.**
- **City Manager:** May approve temporary or minor naming decisions. This includes naming primarily internal and public facing facilities.
- **City Attorney, City Recorder, and City Manager** review the proposal before it is considered by the City Council.

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- City Council: Approves all final naming and renaming actions in a public meeting as required by Oregon public meeting laws.

Procedures: The naming process steps are as follows:

A. Naming New Assets

- Step 1, Public Notification: a public notification of a naming opportunity with City Council and appropriate city boards, committees, and NDAs. Promotion can include but is not limited to:
 - Announcements on the City's public webpage;
 - Media release and social media announcements;
 - Milwaukie Pilot newsletter;
 - Signage at designated City facility or project site;
 - Engage Milwaukie; and
 - Email community-led committee members.
- Step 2, Soliciting Submissions: Submissions to name an asset then completed by community members and groups, and submitted through the designated the City communication channels. Acknowledgement of receipt of the submission will be provided either electronically or by phone. A minimum of 45 days will be provided for the public submission process and can be submitted through:
 - Print forms;
 - Online on Engage Milwaukie; and
 - Email Office of City Records Office at OCR@milwaukieoregon.gov.
- Step 3, Preparation of Submissions: Following the submission closing deadline, City staff will collect all submissions and prepare them for the naming subcommittee to review. A staff liaison will be appointed by the City Manager.
- Step 4, Naming Subcommittee Review and Recommendation: The designated naming committee will convene within two months following the submission deadline to review naming proposals. The naming committee reviews proposals, conducts additional research and develops written recommendations for staff and City Council. A recommendation from the committee must have at least a majority vote in support of the name.
 - If none of the submitted proposals are acceptable to the committee, the committee may submit a new proposal based on their discussion and public input. Additional naming committee discussions will be held in open public meetings.
- Step 5, Staff review: The staff liaison and a representative from the naming committee representative will take the recommended name back to City Manager, City Attorney and the City Recorder for review and discussion prior to the City Council review.
- Step 6, City Council Review and Approval: The staff liaison and a representative from the naming committee representative will take the recommended name back to City Council. City Council reviews the recommendations and either:
 - Accepts the committee's recommendation.
 - Declines the committee recommendation, in which case the committee may choose to:
 - The naming committee continues review of other submissions; or

Personnel and Administrative Policy and Procedure

- The naming committee may suggest the second naming option based on their discussions and public input to date.
- Step 7, Communicating Name Decision: Once the decision from Council has been made, the city will be responsible for communicating the name to applicants and naming committee within two weeks. The name will be publicized and shared with the community.
 - Appeals: Any person whose request to name/rename a city property is denied may appeal to the City Council by petition through the City Recorder's office.
- B. Naming for Donations:** A significant donation made to the City that adds considerable value to Milwaukie may be recognized through naming. As a guideline, the threshold for considering the naming includes one or more of the following:
 - Land for 51% the park or facility was deeded to the City by the donor.
 - Contribution of a minimum of 60% of the capital construction costs associated with developing the park or facility.
 - Provision of a minimum 20-year endowment for the continued maintenance operation and/or programming of the park or facility
- Donors seeking to name an asset associated with major donations in honor of an individual must follow the naming process and categories that apply to naming an asset after an outstanding person.
- Naming city assets with a company name is prohibited. Corporate logos, insignias, brands or direct advertising text shall not be used in city naming.
- Naming for donations will follow the same steps as naming new assets.
- C. Renaming:** The renaming of city assets may be allowed. Name changes will be subject to a critical review by the naming committee that includes consideration of the original justification for the current name, the value of prior contributors, and the rationale for changing the name. Renaming request submissions require the following:
 - The proposed name.
 - Written justification for the proposed name addressing the City's policy and guidelines for property naming.
 - Written justification for changing the established name.
 - Identification of the interested/impacted stakeholders.
 - The submission should include a depiction/map showing the location of the park, trail, or facility.
 - The submission should be emailed to the Office of the City Recorder (OCR).
- The city will honor deed restrictions that have been approved before the adoption of this updated City naming policy. There must also be reasonable efforts to notify the party impacted by the name change.
- After submissions, similar procedures for naming new assets will follow similar steps as naming new assets.

Special Considerations:

- Land or Cash Donations: The donation of land for public use may be recognized with naming rights, subject to compliance with the naming criteria and City Council approval. A significant financial contribution may be recognized through naming opportunities. A threshold (e.g., 51%

Personnel and Administrative Policy and Procedure

development cost) may be required for full naming rights, with terms defined in a written agreement and must still meet at least one of the naming categories.

- (TENTATIVE) Honorary Street naming: The honorary street naming process aims to celebrate local heritage, promote civic pride, and provide education or symbolic recognition. This also includes recognizing individuals or events that have made significant contributions to the community without altering official street addresses or causing disruptions to residents or services. The honorary street naming adheres to meeting the naming criteria listed above.

SUBJECT: Memorial and Donation	EFFECTIVE DATE: REVIEWED: REVISED:
CATEGORY: POLICY NUMBER:	CROSS REFERENCE: Contributions 200.11(city gives money) Separate Naming Policy

Purpose: This policy establishes guidelines for establishing memorials or recognizing donations within City of Milwaukie parks and facilities. The intention of this policy is to help guide the City's requirements and process for accepting donated amenities or financial contributions that are to serve as memorials to those that have passed. This policy may also be used to recognize the donation of amenities, services, volunteer labor, or financial contributions that are made toward a capital project at a park or facility.

An example of a 'memorial' would be the donation of a bench (or the cost of a bench) in a park with a memorial plaque on it. While the memorial plaque would include the name of the person to be remembered, the bench would not be *named after the person to be remembered*. An example of 'donation recognition' would be when a neighborhood association donates a small amount of funds towards the cost of a playground that is part of a larger capital improvement in the park. In this case, a plaque could be installed near the playground recognizing the donation from the NDA.

A separate Naming Policy would govern the naming of city parks or other assets, whereas this policy only governs how to recognize a donation or memorial. While this policy could be used for fundraising purposes, it is not in and of itself a fundraising policy. This policy is not intended to apply to naming of city parks or other assets, nor is it intended to apply to murals, interpretive or education signs, wayfinding signage, public art, historical markers, project completion signs, landmark signs, or other types of city signage or plaques.

Definitions: This naming policy outlines the guidelines and standards for naming conventions to ensure consistency.

- A. Amenities: Are features that enhance comfort, convenience, or recreation in a facility or natural environment. They go beyond basic functional needs and may include things like playgrounds, trails, seating, restrooms, parking, or shade structures. Individual amenities are not named; however this does not apply to conference room.
- B. Donation: The giving of property, goods, cash, or time to the City with no expectation of return.

- C. Facilities: Property assets under the city ownership including buildings, structures, open spaces, public parks, recreational facilities; environmental habitat and land. The term assets is also interchangeably used with facilities.
- D. Natural Area: Open space where the primary purpose is the conservation of the natural environment. Such parks typically have minor improvements for access to natural resources with a minimal impact on the environment
- E. Park: Open space developed for active or passive recreation, community gathering, educational, or aesthetic purposes.
- F. Sponsorship: The giving of financial or in-kind support from an individual or corporation for a specific service, program, facility, park, or event in return for certain benefits.
- G. Trail: Trails that connect communities within and beyond the City or regionally significant natural features, such as rivers and streams, and often across several neighborhoods.

Scope: This policy applies to all employees, city officials, or other personnel of the City of Milwaukie. This policy applies to donation recognition plaques or donations for the purposes of memorials on properties owned by the city of Milwaukie.

Term of Memorial or Donation Recognition Plaque:

Memorials/Donations are to be established for renewable 20-year terms. The City will make reasonable efforts to contact the donor or their heirs in advance of the expiration of a memorial so that donors may request a renewal at their expense. In the event of replacement or upgrading, the original memorial plaque may be reused or replaced with a new plaque at the donor's direction and cost. In the event a memorial is to be discontinued, the plaque will be offered to the donor or their heirs at no charge.

Cost of Memorial or Donation:

All costs associated with a donation are to be covered by the donor. The City may, on a case by case

basis, establish an appropriate administrative fee of no greater than 15% of the value of the donation to coordinate the project for projects that fall outside of the pre-determined amenity list. For projects of large value and/or complication, a reasonable administrative fee will be negotiated with the donor.

Any and all donations received become the sole property of the City.

Location of Memorial or Donation Recognition Plaque:

The City provides memorials/Donations in locations which are considered permanent during the identified term of the memorial. However, future circumstances may arise requiring the relocation of a memorial/Donation. If this occurs, the City will make reasonable attempts to find a mutually agreeable relocation site with the donor. The costs of memorial/Donation relocation will be the responsibility of City. In all cases, City will have the final decision on memorial/Donation locations.

Special Considerations:

- Land or Large Cash Donations: The donation of land for public use or large donations of cash for capital improvements may be recognized with naming rights, subject to compliance with the naming policy. Please see the Naming Policy for more information and donation requirements.
- The age, general condition, and anticipated maintenance requirements of a donation will be taken into consideration before accepting donations.
- Memorial/Donation proposals may not reflect a political party or religious or business statement or position. Memorial/Donation proposals or the plaques recognizing donations shall not include logos, symbols, flags, images, or pamphlets.
- Donations must be compatible with and meet a specific park, facility, or amenity need identified in the approved master plan for the park. In areas not covered by master plans, compatibility with existing facilities and local conditions shall be considered as long as the donation meets a specific park need as determined by the City Manager or their designee.
- The City will offer potential donors a list of pre-approved furnishings, plants, or other items and associated costs based on the desired location. Other furnishings or structures not on this list will be considered on a case- by-case basis.

- Donations may be made in cash, amenity (bench, picnic table, etc) or plant material. Donations of in-kind services may also be recognized.
- ALL MEMORIALS AND DONATIONS ARE SUBJECT TO CITY MANAGER APPROVAL.
- Under the direction of City Council, the City reserves the right to remove the plaque or return a donation for any reason.
- Donations are accepted for the purpose of enhancing City parks and park pathways, and will not be accepted in areas where human activity is discouraged to protect habitat and sensitive lands.
- Donations of plant material is allowed insofar as the materials are purchased from a nursery and the City is available to plant the material at the time of acceptance.
- Plaque size, style, type font, and wording are subject to City review and final approval. Recognition plaques are to be of standard size, style, font, and similar material. The size of plaque is not to exceed 3 x 5 inches and shall be made of bronze or a bronze-like material with a metallic finish. Font size and style are to follow the City's branding style guide.

PROCESS/PROCEDURES:

To apply, download and complete the City Memorial or Donation Application (ATTACHMENT A). Submit via e-mail to ocr@milwaukieoregon.gov

Attachment A: Memorial & Donation Recognition Policy Application

MEMORIAL OR DONATION APPLICATION

Thank you for taking the time to complete the Memorial or Donation Application.
These requests may take up to 45 days to process. We appreciate your patience.

1. APPLICANT INFORMATION	
Applicant Name	
Physical Address	
Mailing Address <i>If different than above</i>	
City, State, Zip	
Contact Person <i>If different than applicant</i>	
Phone	
Email	

2. MEMORIAL OR DONATION INFORMATION	
Who would you like to honor?	
Why would you like to honor them?	
What form of Memorial or Tribute	<input type="checkbox"/> I wish to make a CASH DONATION. <input type="checkbox"/> I wish to donate a PARK AMENITY (bench, picnic table, etc.). <input type="checkbox"/> I wish to donate PLANT MATERIALS <input type="checkbox"/> <u>OTHER:</u>
Proposed Location	

Personnel and Administrative Policy and Procedure

3. ACKNOWLEDGEMENTS

APPLICANT ACKNOWLEDGES AND AGREES AS FOLLOWS:

I understand that the City of Milwaukie will make every effort to repair damaged donations and memorials. However, the City is not responsible for replacing items, including plaques, due to excessive damage or loss. The City will make every effort to contact the donor to inform them of the loss. Donors may replace the items and/or plaques at their own expense. The period of donations and memorials shall be 20 years. I understand that donated materials or donation plaques are tributes in and of themselves, and that the name of locations where donated materials or donation plaques are installed or planted are not being named or re-named through these tributes. ALL MEMORIALS AND DONATIONS ARE SUBJECT TO CITY MANAGER APPROVAL. Under the direction of City Council, the City reserves the right to remove the plaque or return a donation for any reason. I acknowledge that all plaques are intended to be of the same font, size, style, and materials as called for in this memorial and donation policy.

Applicant Name: _____

Applicant Signature: _____

Date: _____

CITY USE ONLY

INTERNAL ROUTING

STAFF NOTES

- ☐ Parks Maintenance Provider (If necessary)
- ☐ Natural Resources
- ☐ Planning
- ☐ Public Works Director
- ☐ Other

Result of Application: ☐ Approved ☐ Denied

Milwaukie Naming Policy Update

Gabriela Santoyo Gutierrez (she/her)
Equity & Inclusion Coordinator

Adam M. Moore (he/him)
Parks & Greenspace Development Manager

October 7, 2025



- Recap Purpose
- Involvement & timeline
- Naming policy process
- Memorial and donation policy
- Discussion and Feedback

BACKGROUND & PURPOSE

To establish a more systematic and consistent approach for the naming of city assets (parks, natural areas, trails, and facilities). It also is intended to:

- Ensures a fair and transparent naming process
- Ensure that facilities are easily identifiable and are consistent with the character of the neighborhood or area served
- Reflect Milwaukie's diverse communities and promote a sense of belonging for all residents

Need for a new policy:

- Outdated information - last approved in 2000
 - Review for best practices and to align with city values
- Need by Council and City leadership
 - Library, Library foundation
 - Parks, Park foundation
- Timing - New parks construction completed

WHO WAS INVOLVED?

Oversight from City manager who asked their staff liaisons to facilitate policy development with a sub-committee formed from:

- Reps from Parks and Recreation Board
 - Gary Klein
 - Max Penneck
- Reps from Equity Steering Committee
 - Aneesa Korzeniowski
 - Shayna Justus

Leadership reviewers included:

- City Recorder
- Climate & Natural Resource Manager
- Library Director
- Public Works Director

Thank you!

CUMALATIVE TIMELINE 2025

First 3 Months

- **February-April**

- Define purpose and scope
- Research and review of other policies
- Begin drafting purpose and definitions

Second 3 Months

- **May-July**

Now

- **August-October**

- Review of the first complete draft by city leadership ESC, and PARB
- Edit and incorporate feedback

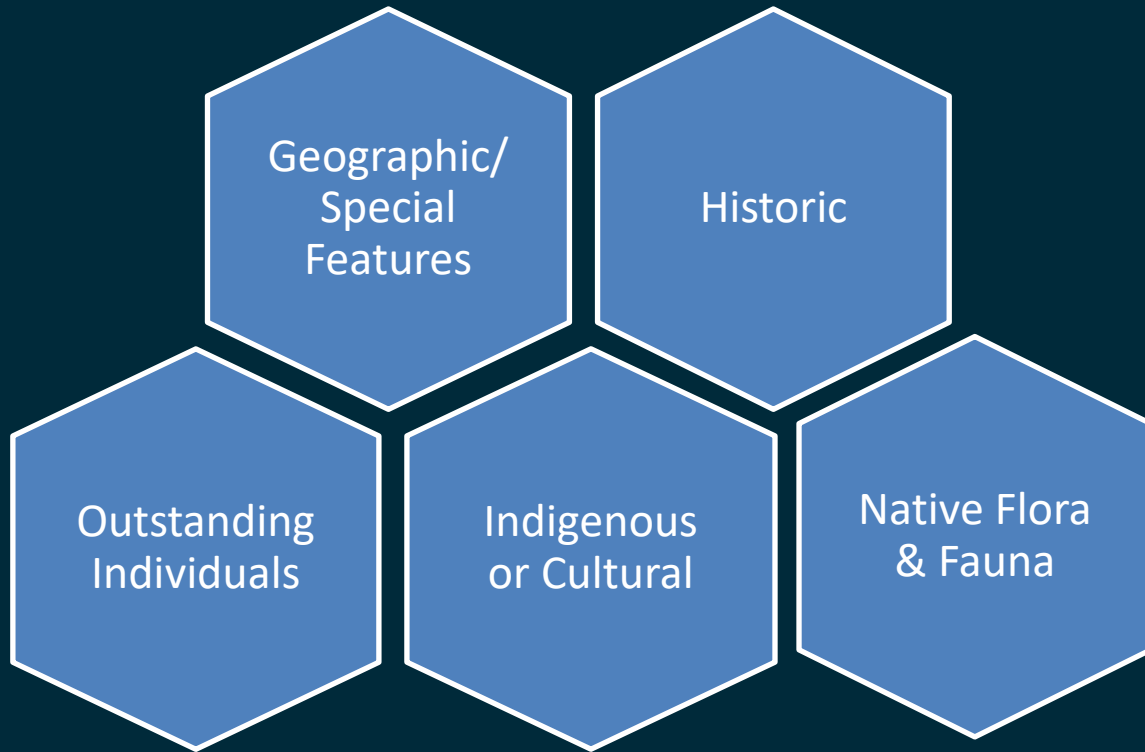
- Early thoughtful conversations and research
- Mainly pulled from NCPRD and Portland
- Subcommittee, full ESC, and full PARB all felt as though the final policy should avoid situations where naming rights were “purchased”

NAMING POLICY PROCESS

- Purpose and Process for naming:
 - 1) Public Notification/Renaming Public request
 - All submissions go to OCR, determined by Mayor or Mayor designee
 - 2) Soliciting Public Submissions – 45 days
 - 3) Preparation of Submissions
 - 4) Naming Subcommittee Review & Recommendation to Staff & Council
 - 5) Staff Review
 - 6) City Council Review & Decision
 - 7) Communicating Name Decision
 - Appeal [Request for reconsideration]
- Limits naming to full properties or buildings, except for internal and public facing, publicly available rooms in buildings (which City manager/designee oversees).



NAMING CATEGORIES



- Submitted names must be in one of the five established categories
- Outstanding Individuals are defined as:
 - Exceptionally dedicated or demonstrated excellence;
 - Gave extraordinary help or care;
 - Gave/risked their life to save or protect others; or
 - Commitment to equity, inclusion, and justice
 - *Only after deceased individuals*
- Large donors (51% of Land or 60% of capital or 20-year endowment) may request a name to the subcommittee that meets the criteria



MEMORIAL AND DONATION POLICY

Very similar to existing NCPRD with some minor details:

- a) Up to city manager or designee
- b) Non-financial contributions too
- c) Standard designs for plaques
- d) Not naming area or amenity, just plaque to remember a loved one or recognize a donation or contribution
- e) Limited-term to reduce staff impact

*Not *necessarily* a fundraising policy, though could be used to recognize contributions; or the City could develop a separate fundraising policy

POLICY EXAMPLE



a) Memorial example

1. Submission of application requesting a tree planted with rock and plaque in existing park
2. Staff confirm that request fits the space and meets the policy
3. Applicant pays for cost of materials and labor

b) Donation example

1. NDA or foundation contribute the cost of an amenity in a park capital project
2. A plaque recognizing the contribution and donor installed on or near the amenity
3. Contributions need not be financial

DISCUSS NEXT STEPS:

Month 9

- **November**

- 8th review: Edit and incorporate City Council's feedback

Month 10

- **December**

- *Tentative:* Council adopt policy & resolution

Month 11

- **January**

- *Tentative:* Begin initial process for launching a subcommittee to help Apply policy for current parks (Bowman-Brae & Balfour)

1. What general feedback do you have for us?
2. What kind of community engagement would you like to see before and after the policies are finalized? What groups might weigh in on the policy?
3. Is council interested in honorary street naming being covered in our naming policies?



COUNCIL STAFF REPORT

To: Mayor and City Council
Emma Sagor, City Manager

Reviewed: Peter Passarelli, Public Works Director

From: Michael Osborne, Finance Director

Subject: **Solid Waste Franchise Agreement**

Date Written: Sept. 13, 2025

ACTION REQUESTED

This report is part of a continuing discussion on the city's current 10-year rolling solid waste franchise agreement. Staff are looking for direction from Council on how to proceed with the future of the franchise agreement.

HISTORY OF PRIOR ACTIONS AND DISCUSSIONS

[February 3, 2015](#): Council adopted Resolution 7-2015 granting non-exclusive franchises for solid waste management services to five companies. Since 2015 these companies have consolidated into three current companies: Waste Management (WM), Waste Connections, and Clackamas Garbage. Per Section 3 of the resolution, it established that "these franchises shall be for a rolling term of 10 years unless canceled by either party pursuant to chapter 13.24, as amended."

[October 8, 2024](#): Council discussed franchise agreements.

[February 18, 2025](#): Council again discussed franchise agreements and indicated interest in reconsidering the 10-year rolling nature of the current solid waste franchise agreement, as stipulated in city code

[May 20, 2025](#): Council discussed the Fiscal Year (FY) 2026 Solid Waste Rates review with the city's rate consultant Chris Bell.

ANALYSIS

Since 2015 the city has had a 10-year rolling agreement with the City's haulers. Council has met over the past year to evaluate the franchise agreement structure and has asked staff to explore the pros and cons of a 10-year rolling agreement.

The current agreement was adopted in 2015 when other cities in the region were making similar 10-year agreements. According to the waste haulers, the extended rolling agreement helps them plan for future capital investments needed for their business such as the purchase of trucks that haul solid waste in the community and technological investments. The haulers and Metro also make large capital investments in facilities for recycling collection and sorting in the Portland metro area. These longer-term contracts give the haulers planned revenue streams to make these investments at affordable rates to customers.

Council and staff have heard concerns from residents in the community about the solid waste haulers' customer service. These concerns range from a lack of local customer service agents to missed garbage pickups, and small damage to curbs and surrounding areas during pickup. City

staff have worked with haulers management on behalf of customers to provide a dialog when customers report that they have not received answers or obtained a resolution of their concerns. From staff's perspective, the haulers respond in a timely manner to the city on most of the customer complaints.

Council is seeking to review the 10-year rolling agreement and determine if the rolling agreement should continue or whether the city should adopt a different approach. According to Milwaukie Municipal Code (MMC) 13.24.100, if the city chooses to terminate the agreement it would be as follows:

*"Unless grounds exist for suspension, modification, or revocation of a franchise under Section [13.24.140](#) of this chapter, each franchise shall be considered as a continuing 10-year term. Beginning on 1 January of each year, each franchise will be considered renewed for an additional 10-year term, unless **at least 30 days prior to 1 January** of any year the City notifies all the franchisees of the intent to terminate the continuing franchise system. Upon the giving of such notice, the franchisees will each have a franchise which will terminate on 1 January, 10 years from the date of the last renewal prior to the notice of termination.... Any such election to continue or terminate the continuing franchise system shall only be made after notice to all interested parties and public hearing."*

Chris Bell, who annually reviews solid waste rates on behalf of the city, will attend the October 7 meeting to answer Council's questions. Mr. Bell is an expert in solid waste franchises in the region and can speak to what is in the best interest of the city and also comment on what other comparable cities are doing in the region.

BUDGET IMPACT

The waste haulers pay a franchise fee of 5% of gross revenues to the city quarterly. In FY 2023 the solid waste franchises paid \$290,000; in FY 2024 they paid \$315,000; and in FY 2025 they paid \$330,000.

CLIMATE IMPACT

Solid waste handling and disposal in the city has a large impact on the city's climate goals. The city wants to promote recycling and proper food waste disposal for residents and partner with the solid waste haulers to ensure maximum climate benefits are achieved.

EQUITY IMPACT

Solid waste fees impact lower income and fixed income residents hardest. Staff are aware of this and are working hard to keep the costs low.

WORKLOAD IMPACT

If Council chooses to terminate the existing 10-year rolling franchise agreement, staff will eventually need to work on a request for proposal (RFP) to establish a new franchise for solid waste hauling, prior to the conclusion of the 10-year period started by this termination. The number of companies providing these services in the area has decreased significantly with many selling or merging with other haulers and staff cannot predict what companies will exist at the time the 10-year rolling franchise agreement concludes. Staff would need time to prepare an RFP so there would be no disruption of customer service.

COORDINATION, CONCURRENCE, OR DISSENT

Staff have been in continued contact with Rick Winterhalter of Clackamas County, Chris Bell of Bell and Associates, David Huber of WM, and Kris Wright of Waste Connections. The haulers, the county, and the city are working together to make sure all customers get the high-quality service the city expects from its haulers.

STAFF RECOMMENDATION

If Council wishes to change the solid waste franchise agreement terms, staff will return to Council prior to the December 1 deadline with a termination letter for review and adoption.

ALTERNATIVES

None.

ATTACHMENTS

1. Resolution 7-2015 Granting Non-exclusive franchises for solid waste management services.



CITY OF MILWAUKIE

"Dogwood City of the West"

Resolution No. 07-2015

A resolution of the City Council of the City of Milwaukie, Oregon, granting non-exclusive franchises for solid waste management services.

WHEREAS, the franchise terms for the current solid waste collection franchise holders will expire December 21, 2015; and

WHEREAS, the current franchisees have requested to continue their franchises for solid waste and recycling service; and

WHEREAS, the current franchisees are in good standing with franchise fee payments and all other aspects of current solid waste and recycling codes; and

WHEREAS, the current franchisees meet the terms and conditions for granting a franchise as set forth in section 13.24.090 of Chapter 13.24 as amended.

Now, Therefore, be it Resolved that:

Section 1: Solid waste management franchises are hereby granted to the following companies:

Clackamas Garbage, Inc.
Hoodview Disposal & Recycling, Inc.
Mel Deines Sanitary Service, Inc.
Waste Management of Oregon, Inc.
Wichita Sanitary Service

Section 2: In accordance with the provisions of Chapter 13.24 of Milwaukie Municipal Code, as amended, the franchisees are assigned the geographical districts shown on the attached Exhibit A.

Section 3: These franchises shall be for a rolling term of 10 years unless canceled by either party pursuant to Chapter 13.24, as amended.

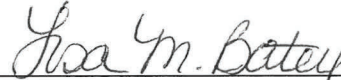
Section 4: The franchisees shall, within 10 days from the date of this resolution, file with the City their written acceptances of this franchise, and if any franchisee fails to do so, their franchise approval will become void.

Section 5: All franchises granted pursuant to this resolution shall be effective March 5, 2015.

Section 6: This resolution is effective upon passage.

Introduced and adopted by the City Council on 2/3/15.

This resolution is effective on 2/3/15.



Lisa Batey, Council President

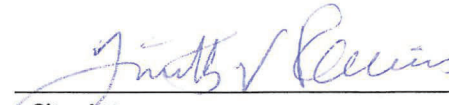
ATTEST:

APPROVED AS TO FORM:

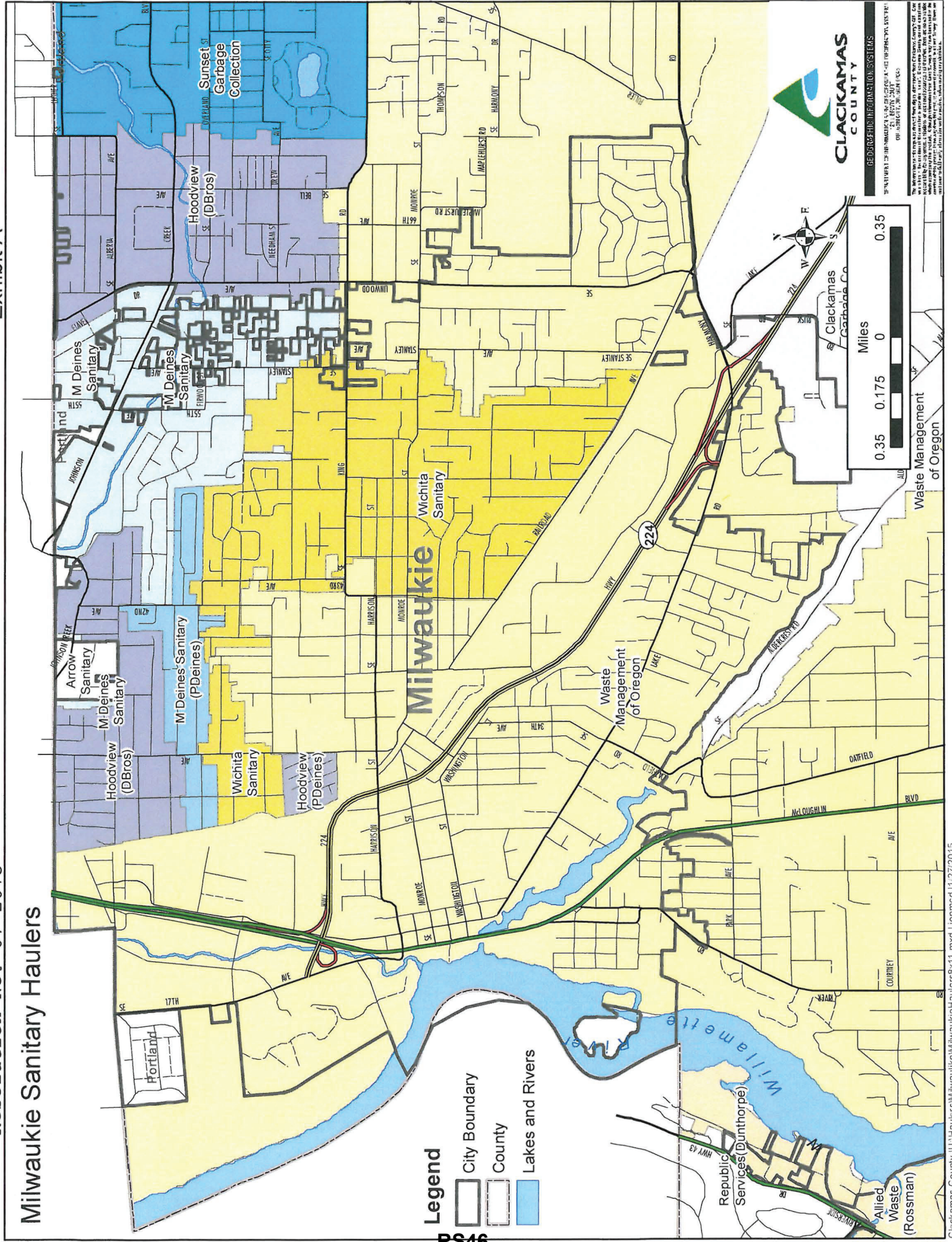
Jordan Ramis PC



Pat DuVal, City Recorder



City Attorney

[illegible]

Hoodview Disposal & Recycling, Inc

1600 SE 4th Ave
Canby, OR 97013
(503) 668-8300

February 4, 2015

Casey Camors, CPA
Finance Director
City of Milwaukie
10722 SE Main Street
Milwaukie, Oregon 97222

Re: Acceptance of Franchise Agreement effective March 5, 2015

Dear Mrs. Camors,

Please accept this letter as Hoodview Disposal and Recycling Inc's acceptance of the Franchise Agreement effective March 5, 2015 for solid waste management services in a designated portion of the City of Milwaukie in accordance Section 13.24 of the City of Milwaukie Municipal Code as amended effective March 5, 2015.

We appreciate the opportunity to provide this service to the City and its citizens and look forward to continuing our positive and productive relationship.

Sincerely,



Fred Kahut
President
Hoodview Disposal & Recycling Inc.

Mel Deines Sanitary Service, Inc.
PO Box 22265
Milwaukie, OR 97269

February 4, 2015

Casey Camors, CPA
Finance Director
City of Milwaukie
10722 SE Main Street
Milwaukie, Oregon 97222

Re: Acceptance of Franchise Agreement effective March 5, 2015

Dear Mrs. Camors,

Please accept this letter as Mel Deines Sanitary Service Inc.'s acceptance of the Franchise Agreement effective March 5, 2015 for solid waste management services in a designated portion of the City of Milwaukie in accordance Section 13.24 of the City of Milwaukie Municipal Code as amended effective March 5, 2015.

We appreciate the opportunity to provide this service to the City and its citizens and look forward to continuing our positive and productive relationship.

Sincerely,

A handwritten signature in black ink, appearing to read "Tim Deines", with a long horizontal flourish extending to the right.

Tim Deines
President
Mel Deines Sanitary Service Inc.



**WASTE MANAGEMENT of
Oregon INC.**

7227 NE 55th Ave
Portland OR 97218
503-249-7858

February 10, 2015

Casey Camors, CPA
Finance Director
City of Milwaukie
10722 SE Main Street
Milwaukie, Oregon 97222

Re: Acceptance of Franchise Agreement effective March 5, 2015

Dear Mrs. Camors,

Please accept this letter as Waste Management of Oregon's acceptance of the Franchise Agreement effective March 5, 2015 for solid waste management services in a designated portion of the City of Milwaukie in accordance Section 13.24 of the City of Milwaukie Municipal Code as amended effective March 5, 2015.

We appreciate the opportunity to provide this service to the City and its citizens and look forward to continuing our positive and productive relationship.

Sincerely,

A handwritten signature in black ink, appearing to be 'Adam Winston', written over a horizontal line.

Adam Winston
Director of Operations



WICHITA SANITARY SERVICE

A Division of Kiser Enterprises, Inc.

503-655-2266

P.O. Box 338, Gladstone, OR 97027

February 4, 2015

Casey Camors, CPA
Finance Director
City of Milwaukie
10722 SE Main Street
Milwaukie, Oregon 97222

Re: Acceptance of Franchise Agreement effective March 5, 2015

Dear Mrs. Camors,

Please accept this letter as Kiser Enterprises, Inc., dba Wichita Sanitary Service acceptance of the Franchise Agreement effective March 5, 2015 for solid waste management services in a designated portion of the City of Milwaukie in accordance Section 13.24 of the City of Milwaukie Municipal Code as amended effective March 5, 2015.

We appreciate the opportunity to provide this service to the City and its citizens and look forward to continuing our positive and productive relationship.

Sincerely,

Scott R. Kiser, President

RS 7. B.
10/7/25
Correspondence

From: [Lisa Batey](#)
To: [City Council](#)
Subject: Fwd: WM Solid Waste Franchise Letter of Support
Date: Tuesday, October 7, 2025 2:12:54 PM
Attachments: [image001.png](#)
[image002.png](#)
[We sent you safe versions of your files.msg](#)
[WM Comment Letter City of Milwaukie 10.7.2025.pdf](#)

Scott, please add to the record for tonight.
Sent from my iPhone

Begin forwarded message:

From: "Huber, David" <Dhuber@wm.com>
Date: October 7, 2025 at 12:46:47 PM PDT
To: Lisa Batey <BateyL@milwaukieoregon.gov>, William Anderson <AndersonW@milwaukieoregon.gov>, Adam Khosroabadi <KhosroabadiA@milwaukieoregon.gov>, Rebecca Stavenjord <StavenjordR@milwaukieoregon.gov>, Robert Massey <MasseyR@milwaukieoregon.gov>
Cc: Emma Sagor <SagorE@milwaukieoregon.gov>, Michael Osborne <OsborneM@milwaukieoregon.gov>
Subject: WM Solid Waste Franchise Letter of Support

Mimecast Attachment Protection has deemed this file to be safe, but always exercise caution when opening files.

This Message originated outside your organization.

Good afternoon, Mayor Batey, and Milwaukie City Councilors –

This evening, the solid waste franchise is on the council agenda as a discussion, and I wanted to send the attached letter showing WM's support of the current franchise agreement and its existing terms.

There is a lot to be proud of in our community, whether it's climate actions goals, community safety, along with other objectives to enhance the quality of life for all who live here. WM is proud to be a partner with the City of Milwaukie as we continue to look at opportunities for a better future.

I look forward to being there this evening and am excited to answer any questions you may have on this topic.

Sincerely,

Dave Huber

WM of Oregon

Senior Manager – Public Sector Services

dhuber@wm.com

C: 503.849.2310

20525 SW Blanton Street

Aloha, Oregon 97078

Access WM 24/7

with [My WM](#)

Recycling is a good thing. Please recycle any printed emails.



October 7, 2025

Mayor Batey and Milwaukie City Council
City of Milwaukie
10722 SE Main Street
Milwaukie, Oregon 97222

Subject: Solid Waste Franchise

Dear Mayor Batey and Milwaukie City Council,

This letter is to provide clarity on the existing solid waste collection franchise system in the City of Milwaukie and explain the benefits it provides to the city and its citizens. These benefits include fair and equitable rates, safe and efficient collection, regulatory oversight along with opportunities for new programs and services.

One of the key benefits to the existing franchise system is that it provides fair and equitable rates to our Milwaukie customers. These rates are set by the city and reviewed annually to allow for necessary adjustments. Our services reflect shared values with the community where services are available to everyone, no matter your location or the volume of material collected. The current rates already reflect costs associated with labor, trucks and inventory. These costs can be depreciated over the life of the existing franchise, which helps keep the monthly rate impact to a minimum.

The current franchise system provides safe and efficient services by designating one hauler per designated area to help minimize impact on local traffic, resulting in better safety results. This also is a benefit to our environment as it reduces GHG (greenhouse gas) emissions. Milwaukie residents and businesses benefit from lower costs when franchised haulers operate more efficiently.

Having regulatory oversight via the franchised system ensures that the garbage and recycling services are being handled properly protecting the health and safety of the community. This oversight also helps the City of Milwaukie develop long-term programs, to meet its sustainability goals. Future opportunities could include low-income solid waste collection program assistance as well as standardized bulky waste rates along with textiles collections and shred it events.

WM is proud to provide the City of Milwaukie and its residents with sustainable solutions which include solid waste and recycling collection services for residential, commercial, and industrial customers throughout the city.

Sincerely,

Dave Huber
Senior Public Sector Manager

From: [Michael Osborne](#)
To: [Scott Stauffer](#)
Cc: [Lisa Batey](#); [Emma Sagor](#)
Subject: FW: City of Milwaukie Solid Waste Franchise
Date: Tuesday, October 7, 2025 3:02:01 PM
Attachments: [image001.png](#)
[We sent you safe versions of your files.msg](#)
[Hoodview Milwaukie Franchise 10-3-25.pdf](#)

Scott,

Not sure if you received this, but here is a letter from Hoodview in response to tonight's solid waste conversation as well.

Michael Osborne • Finance Director
o: 503.786.7533

From: Kris Wright <Kristopher.Wright@WasteConnections.com>
Sent: Friday, October 3, 2025 7:54 AM
To: Lisa Batey <BateyL@milwaukieoregon.gov>; William Anderson <AndersonW@milwaukieoregon.gov>; Adam Khosroabadi <KhosroabadiA@milwaukieoregon.gov>; Rebecca Stavenjord <StavenjordR@milwaukieoregon.gov>; Robert Massey <MasseyR@milwaukieoregon.gov>
Cc: Emma Sagor <SagorE@milwaukieoregon.gov>; Michael Osborne <OsborneM@milwaukieoregon.gov>
Subject: City of Milwaukie Solid Waste Franchise

Mimecast Attachment Protection has deemed this file to be safe, but always exercise caution when opening files.

This Message originated outside your organization.

Dear Mayor Batey and City Councilors,
I hope this message finds you well.

Attached is a letter expressing my support for the current franchise system governing solid waste, recycling, and yard debris collection in the City of Milwaukie. As a District Manager at Waste Connections, I've seen firsthand how this model promotes equitable service, operational safety, environmental responsibility, and long-term infrastructure investment.

The franchise system not only ensures consistent service standards and accountability but also supports vulnerable populations and aligns with Clackamas County's data integration efforts to maintain rate stability. I believe this framework continues to serve the best interests of your community and I encourage the Council to uphold and refine it as needed.

Thank you for your time and continued commitment to Milwaukie's residents. Please feel free to reach out if you have any questions or would like to discuss further and I look forward to seeing you on Tuesday.

Warm regards,

Kris

Kris Wright
District Manager

Waste Connections

503-504-6457





Milwaukie City Council
10722 SE Main Street
Milwaukie, OR 97222

Dear Members of the Milwaukie City Council,

As a solid waste hauler for the City of Milwaukie, I am writing to express my support for the franchise system currently in place for solid waste, recycling, and yard debris collection within the City. I believe the franchise model offers numerous benefits that serve both the public interest and the operational integrity of waste management services.

◆ **Equitable Service Standards**

The franchise system ensures consistent service levels across the city. By requiring franchisees to offer all levels of collection service at city-approved rates, residents are guaranteed fair access to essential waste services regardless of their location or economic status.

◆ **Operational Efficiency and Safety**

Franchisees are held to high standards for equipment maintenance, route cleanliness, and safety protocols. These requirements reduce environmental hazards, prevent traffic disruptions, and protect both workers and the public.

◆ **Accountability and Oversight**

The system provides clear mechanisms for oversight, including annual financial reporting, complaint resolution procedures, and compliance with local, state, and federal regulations. This transparency fosters trust and allows the City to make informed decisions about rate adjustments and service improvements.

◆ **Environmental Responsibility**

Franchisees are mandated to separate and properly dispose of recyclable materials and yard debris, helping Milwaukie meet sustainability goals. The prohibition against mixing recyclables with solid waste and the requirement to deliver materials to approved processors ensures environmental integrity.

- ◆ **Support for Vulnerable Populations**

The rules include provisions for disabled residents to receive non-curbside service at no additional cost, demonstrating a commitment to inclusivity and accessibility.

- ◆ **Data Integration and Rate Stability**

By aligning with Clackamas County's reporting standards, the franchise system promotes efficient data collection and analysis. This integration helps control regulatory costs and supports a stable rate structure for residents.

- ◆ **Capital Investment and Infrastructure Stability**

Operating a solid waste franchise requires significant capital investment in vehicles, containers, maintenance facilities, and safety equipment. The franchise system provides the financial stability and regulatory clarity necessary for businesses to make these long-term investments. This ensures that service providers can maintain modern, reliable fleets and infrastructure—ultimately benefiting the community through improved service quality and reduced environmental impact.

In summary, the franchise model balances public service, environmental stewardship, and economic efficiency. It provides a structured framework that benefits residents, businesses, and the City alike. I encourage the Council to continue supporting and refining this system to meet the evolving needs of our community.

Thank you for your time and dedication to the City of Milwaukie.

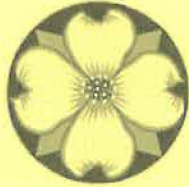
Sincerely,



Kris Wright

District Manager

Hoodview Disposal and Recycling



**CITY OF MILWAUKIE
CITY COUNCIL**

10722 SE Main Street
P) 503-786-7502
F) 503-653-2444
ocr@milwaukieoregon.gov

Speaker Card

The City of Milwaukie encourages all residents to express their views to their city leaders in a **respectful** and **appropriate** manner. If you wish to speak before the City Council, fill out this card and hand it to the City Recorder. Note that this Speaker Card, once submitted to the City Recorder, becomes part of the public record.

Name: Kris Wright

Address:

Organization: Hoodview Disposal + Recycling

Phone:

Email:

Meeting Date: 10/7/25

Topic: Solid Waste Franchise

Agenda Item You Wish to Speak to:

☐ #5 Community Comments

Note: Council generally does not respond to comments during this meeting. The city manager will respond to comments at the next regular session.

☒ #7 Other Business, Topic: Solid Waste Franchises

☐ #8 Public Hearing, Topic: _____

You are Speaking...

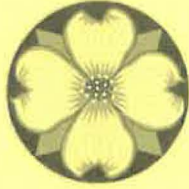
☒ in Support

☐ in Opposition

☐ from a Neutral Position

☐ to ask a Question

Comments:



**CITY OF MILWAUKIE
CITY COUNCIL**

10722 SE Main Street
P) 503-786-7502
F) 503-653-2444
ocr@milwaukieoregon.gov

Speaker Card

The City of Milwaukie encourages all residents to express their views to their city leaders in a **respectful** and **appropriate** manner. If you wish to speak before the City Council, fill out this card and hand it to the City Recorder. Note that this Speaker Card, once submitted to the City Recorder, becomes part of the public record.

Name: DAVE Huber

Address:

Organization:

Phone:

Email:

Meeting Date: 10/7/2025 **Topic:** Solid Waste Discussion

Agenda Item You Wish to Speak to:

☐ #5 Community Comments

Note: Council generally does not respond to comments during this meeting. The city manager will respond to comments at the next regular session.

☒ #7 Other Business, Topic: Solid Waste Discussion

☐ #8 Public Hearing, Topic: _____

You are Speaking...

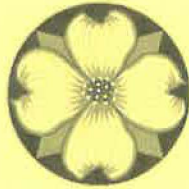
☒ in Support

☐ in Opposition

☐ from a Neutral Position

☐ to ask a Question

Comments:



**CITY OF MILWAUKIE
CITY COUNCIL**

10722 SE Main Street
P) 503-786-7502
F) 503-653-2444
ocr@milwaukieoregon.gov

Speaker Card

The City of Milwaukie encourages all residents to express their views to their city leaders in a **respectful** and **appropriate** manner. If you wish to speak before the City Council, fill out this card and hand it to the City Recorder. Note that this Speaker Card, once submitted to the City Recorder, becomes part of the public record.

Name: Beth Vargas Duncan **Address:** 2186 PO Box, Salem OR
Organization: ORRA **Phone:** 971-707-1683
Meeting Date: 10/1/25 **Email:** bethvd@orra.net
Topic: SW franchise renewal

Agenda Item You Wish to Speak to:

☐ #5 Community Comments

Note: Council generally does not respond to comments during this meeting. The city manager will respond to comments at the next regular session.

☒ ~~#7~~ Other Business, Topic: SW franchise renewal

☐ #8 Public Hearing, Topic: _____

Comments:

You are Speaking...

☒ in Support

☐ in Opposition

☐ from a Neutral Position

☐ to ask a Question



RS Agenda Item

9

Council Reports

RS 9. 10/7/25
Reports - Mayor Batey

From: [Lisa Batey](#)
To: [City Council](#)
Subject: upcoming legislative work group to address OGEC food and serial meetings issues
Date: Tuesday, September 23, 2025 3:58:56 PM

Staff: please put in the packet for the Oct 7 meeting

All: [please do not reply all; eye-rolling is allowed]

I wanted to let everyone know of something I learned through MMC. Rep. Sosa has been approved to convene a legislative work group on these OGEC issues, with the aim of bringing legislation forward in the short session. In addition, there will be an informational session during Legislative Days next week covering both serial meetings and food as compensation. That discussion is expected to help inform the policy for the 2026 short session.

LOC apparently has a staffer on the new work group, and Mayor Tim Rosener of Sherwood will participate on behalf of the MMC.

As an aside, I will note that Shane Abma told me that Metro is so concerned about the food policy that they throw any perishables away after a meeting – no more letting staff eat leftover sandwiches or baked good. I think this explains what we saw at the SHS meetings earlier this year, where we went from a nice range of fresh food options at the start to everything being packaged food (nuts, granola bars, chips, etc.)

Lisa M. Batey, Mayor (she/her)
City of Milwaukie
E-mail: bateyl@milwaukieoregon.gov
Message line: 503-786-7512

From: [Lisa Batey](#)
To: [City Council](#); [Laura Weigel](#); [Peter Passarelli](#)
Subject: FW: TriMet Service Cuts
Date: Wednesday, September 24, 2025 2:53:07 PM

Staff: please include in the Oct 7 packet.

All: [please do not reply all]

I imagine others got this, too, but sharing just to be sure. It seems like we probably want to do some social media and Pilot outreach to let people know of these opportunities to weigh in.

Lisa M. Batey

Mayor, City of Milwaukie

Email: bateyl@milwaukieoregon.gov

Message line: 503-786-7512

From: Serra, John <Serraj@TriMet.org>
Sent: Wednesday, September 24, 2025 2:48 PM
To: Serra, John <Serraj@TriMet.org>
Cc: Vannatta, JC <vannattj@trimet.org>; Pengilly, Miles <PengillM@TriMet.org>
Subject: TriMet Service Cuts

This Message originated outside your organization.

Dear Elected and Regional Leaders,

As you may have heard, TriMet is facing a serious budget shortfall. After years of rising costs and less money coming in from fares, our expenses now exceed our revenues.

Our cost per service hour jumped about 53% from 2019 to 2024, with prices skyrocketing for almost everything related to running the transit system, including labor, vehicles, facilities, contractors, equipment and software. Our transit system is also aging, meaning more maintenance needs to be done — including upgrading equipment — to keep our vehicles, light rail system and properties in good condition. The expense of safety and security has also risen dramatically as we address ongoing public safety challenges.

Reserves have helped us maintain our service over the last few years, but we must take action now to close a \$300 million gap between our annual expenses and revenues over the next three years.

We've already started making significant cuts to internal spending. Unfortunately, in addition to

these administrative cuts, we need to reduce service to bring our expenses in line with our revenues. Service cuts are always our last resort, but by reducing spending now, we avoid more severe cuts down the road that would affect many more riders.

In November 2025 and March 2026, we will reduce how often buses arrive on a handful of lines. We will also need to make larger cuts in November 2026 and again in December 2027, adding up to at least a 10% overall cut to service by the end of 2027.

Beginning today, TriMet is launching the first phase of an extensive outreach process to seek feedback from our riders and the communities we serve to help us decide where and how to cut. You can support this effort by spreading the word to your constituents and employees and directing them to trimet.org/servicecuts. There, they can fill out our [Service Priorities Survey](#) and see the schedule for our upcoming series of open houses.

Thank you for your support and engagement as we undertake this difficult but necessary process to balance our budget and keep TriMet financially sound. We are happy to answer any questions that you may have.

Sincerely,
John Serra



John Serra He/Him
Local Government Affairs Manager
TriMet

101 SW Main St. #700, Portland, OR 97204

Mobile: 971-245-0480

Email: serraj@trimet.org

From: [Lisa Batey](#)
To: [City Council](#); [Michael Osborne](#); [Laura Weigel](#)
Subject: short-term rental taxation
Date: Monday, October 6, 2025 1:05:10 PM

Scott – please include this in the packet for tomorrow’s meeting.

All: [please do not reply – but feel free to raise during Council Reports tomorrow if there are any questions]

I will be sharing out a few things from last week’s LOC Conference – some in “Council Reports” and some in writing to be able to provide links. Here’s the first.

In a legislative panel discussion, LOC’s lobbyists feel pretty confident that the amendment to give cities more flexibility in the use of transient lodging tax (TLT) will pass in the short session early in 2026. They mentioned that a couple of the vendors at the conference were tech companies that help cities in collecting such taxes.

I only found one such company, www.deckard.com. They have a product called Rentalscape, which can be used for monitoring both short-term and long-term rentals. Here’s the page on the short-term rentals: [Solutions - Short Term Rental](#)

I sat down for a short demo, and it looked like a pretty thorough database, drawing from all sorts of rental platforms, not just Airbnb. They have tax record data as well (can easily focus in on non-resident owners, for example). The Director of Sales, based in Bend, pulled up Milwaukie data, and said there were 38 (?) properties that have done short-term rentals so far in 2025, and their income from this is nearing \$800K. I actually thought I had counted as many as 60-70 listings in summer months, but he seemed quite confident in his data.

Their service includes letters (language coordinated with the city, of course) alerting lessors to the tax, and follow-up letters if taxes aren’t remitted. They charge a flat fee for a city our size of \$5K per year.

So this is no great panacea to our financial challenges, but if we charged a 10% TLT we could generate something on the order of \$80K per year, and that seems only likely to go up in years ahead. We would also have it in place if a boutique hotel elected to come into town.

As a reminder, Clackamas County is already collecting a 6% TLT in the unincorporated

areas around us. [Transient Lodging Tax | Clackamas County](#)

Lisa M. Batey, Mayor (she/her)

City of Milwaukie

E-mail: bateyl@milwaukieoregon.gov

Message line: 503-786-7512

City of Portland
Keith Wilson
OFFICE OF THE MAYOR



1221 SW 4th Avenue, Suite 340, Portland, Oregon 97204
503.823.4120 • mayor@portlandoregon.gov

Dear Mayor Batey,

On September 29th, 2025, we made history together. For the first time in many years, twelve mayors stood shoulder to shoulder, not only as Oregonians, but as proud Americans. By standing united, we showed our fellow citizens across the country and the world that unity triumphs over fear, service outweighs divisive rhetoric, and human dignity is a value we collectively uphold.

This achievement also marks a turning point. For too long, mayors across Oregon have worked in parallel rather than in partnership. By standing together, we set a new precedent, one that my administration is committed to carrying forward. We see this as the beginning of a broader effort to engage collaboratively, strengthen our ties across regions, and act in concert to address the challenges that affect us all.

I deeply commend the courage and conviction each of you displayed. Let us use this moment to cultivate partnerships that will carry our constituents forward for generations to come.


Misty Kocks

RS 9. 10/7/25
Reports - Council
President Anderson

From: [Scott Stauffer](#)
To: [City Council](#)
Subject: FW: Letter Condemning ICE
Date: Tuesday, October 7, 2025 2:55:15 PM
Attachments: [2025-1007 Council Letter to Secretary Noem \(Anderson\) DRAFT.docx](#)

INFORMATIONAL – DO NOT REPLY.

Please see the note below and draft letter attached; this will be included in the record of the 10/7 RS.

SCOTT STAUFFER, CMC

Administrative Services Director
& City Recorder (he • him • his)
City of Milwaukie
p: 503.786.7502

[Oregon Association of Municipal Recorders](#)

2025-2026 OAMR President

From: William Anderson <AndersonW@milwaukieoregon.gov>
Sent: Tuesday, October 7, 2025 2:30 PM
To: Scott Stauffer <StaufferS@milwaukieoregon.gov>
Cc: Emma Sagor <SagorE@milwaukieoregon.gov>
Subject: Letter Condemning ICE

Hi Scott,

Could you please circulate the attached letter to the full Council and include it in our packet for discussion during Council reports tonight?

The letter addresses ICE's unlawful detention of Frank Miranda, [as reported in Willamette Week this morning](#), and calls for accountability from the agency. I'd like to bring it forward tonight for Council to see if other members of council would like to sign onto this with me.

Thanks for your help pulling it together on short notice.

Best,

Will Anderson • Council President
City of Milwaukie
he • him • his [Learn why pronouns matter](#)
o: 503.786.7510 • c: 541.480.9204

October 7, 2025

Dear Secretary Kristi Noem,

As the elected City Council of Milwaukie, Oregon, we write to condemn in the strongest possible terms the actions of federal Immigration and Customs Enforcement (ICE) agents who abducted and unlawfully detained Frank Miranda, a United States (US) citizen and member of our community. What this agency is alleged to have done, presumably on the directive of your department, was not an isolated mistake. It was an abuse of power, a violation of the Constitution, and an act of state-sanctioned violence.

According to Mr. Miranda's own account and video evidence, plain clothed and masked ICE agents seized him at his workplace without cause, forced him into a van, took his phone, fingerprinted him, and held him for hours, even after he provided proof of his US citizenship. This was not law enforcement; It was an unlawful kidnapping, carried out by federal officers acting outside their legal authority.

ICE's actions in this case fit squarely within a long and shameful pattern of unconstitutional behavior by the agency. From the retaliatory targeting of those who speak out against the agency's abuses¹, to warrantless detentions², to the separation of children from their families at the border³, ICE has repeatedly violated the civil rights of ordinary, law-abiding people and ignored the limits of its own authority. These are not one-off incidents. They are symptoms of an agency that has abandoned accountability and sees itself as above the law.

The abduction of an American citizen on Oregon soil is not just unconstitutional, it is immoral. It represents an affront to the basic values of our nation and to this community: dignity of the individual, compassion for our neighbors, fairness under the law, and respect for human life. For years, ICE's actions have inflicted fear and suffering on families and communities, undermining the moral fabric of the country it is supposed to serve. Let us be clear: This conduct is not welcome in Milwaukie.

Your agency must face institutional accountability for its repeated violations of the Constitution. Until ICE can demonstrate adherence to the Constitution, transparency in its operations, and respect for the people it serves, it has no moral or legal legitimacy to operate in our communities.

Sincerely,

Lisa M. Batey, Mayor Will Anderson, Council President Adam Khosroabadi, Councilor

Rebecca Stavenjord, Councilor Robert Massey, Councilor

¹ [Ragbir v. Homan, No. 18-1597 \(2d Cir. 2019\)](#)

² [Galarza v. Szalczyk, 745 F.3d 634 \(3d Cir. 2014\)](#)

³ [Ms. L v. ICE, 310 F. Supp. 3d 1133 \(S.D. Cal. 2018\)](#)



October 7, 2025

Dear Secretary Kristi Noem,

As the elected City Council of Milwaukie, Oregon, we ~~condemn~~ add our voices write to the national condemnation in the strongest possible terms the actions of federal Immigration and Customs Enforcement (ICE) agents. ~~Today, we read reports of a Milwaukie area resident member of our community and United States (U.S.) citizen~~ who ~~was~~ abducted and unlawfully detained Frank Miranda, a United States (US) citizen and member of our community. What ~~we are seeing across the country is~~ this agency is alleged to have done, presumably on the directive of your department, ~~was~~ not an isolated mistake, ~~these are systematic~~. ~~It was an abuse~~ of power, a violation of the Constitution, and ~~an~~ acts of state-sanctioned violence.

~~According to Mr. Miranda's own account and video evidence, Details of this case will continue to develop but the facts remain that across our nation~~ plain clothed and masked ICE agents ~~seized him at his workplace~~ are confronting and seizing our neighbors without cause ~~and~~, ~~forced him into a van, took his phone, fingerprinted him, and detaining them~~ held him for hours ~~without answers to questions~~, even after ~~he~~ they've provided proof of ~~his~~ U.S. citizenship. This ~~was~~ not law enforcement; ~~It was an~~ it is unlawful kidnapping, harassment, and abuse carried out by federal officers acting outside their legal authority.

ICE's actions in this case fit squarely within a long and shameful pattern of unconstitutional behavior by the agency. From the retaliatory targeting of those who speak out against the agency's abuses¹, to ~~warrantless wrongful~~ detentions², to the separation of children from their families at the border³, ICE has repeatedly violated the civil rights of ~~ordinary~~, law-abiding people and intentionally ignored the limits of its own authority. These are not one-off incidents. They are symptoms of an agency that has been emboldened to abandon ~~ed~~ accountability and sees itself as above the law.

~~These behaviors and pattern of unlawful activity abduction of an American citizen on Oregon soil~~ This is not just unconstitutional, it is immoral. It represents an affront to the basic values of our nation and to this community: dignity of the individual, compassion for our neighbors, fairness under the law, and respect for human life. For years, ICE's actions have inflicted fear and suffering on families and communities, undermining the moral fabric of the country it is supposed to serve. Let us be clear: This conduct is unacceptable, across the nation, and unacceptable for any of our community members, not welcome in Milwaukie.

~~Your agency must face institutional accountability for its repeated violations of the Constitution.~~ Until ICE can demonstrate adherence to the Constitution, transparency in its operations, and respect for the people it serves, it has no moral or legal legitimacy to operate in our communities.

¹ Ragbir v. Homan, No. 18-1597 (2d Cir. 2019)

² Galarza v. Szalezyk, 745 F.3d 634 (3d Cir. 2014)

³ Ms. L v. ICE, 310 F. Supp. 3d 1133 (S.D. Cal. 2018)

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Commented [LB1]: Needs a tweak -- "what we are seeing across the country are not isolated mistakes, they are systematic"

Commented [LB2]: I'm not sure the "institutional accountability" point is worth making to Sec. Noem or what that would even look like. I think it is stronger to just wrap this sentence up to be final sentence of prior paragraph.



Sincerely,

Lisa M. Batey, Mayor Will Anderson, Council President Adam Khosroabadi, Councilor

Rebecca Stavenjord, Councilor Robert Massey, Councilor

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CITY HEADER

October xx, 2025

From: Milwaukie City Council

To: Kellogg Restoration Project Leadership Team

We the undersigned members of the Milwaukie City Council wish to express our heartfelt appreciation to “the team” for your continued work to restore Kellogg Creek to its natural state. As you all know, this has been a high priority city project for a very long time, and we are encouraged by the momentum established by the team over the last two years. Your hard work, persistence, and dedication to the project have been a great example of the power of partnership and we hope for its continued success.

Over the last month, the council has become aware of a few challenges the project design is facing that require direction, decision making, and possible resource allocation from the city. We have some thoughts and concerns that we believe could prove useful as the project continues to make progress. We hope it helps clarify the council’s vision and priorities for the overall design.

As with all projects and priorities, Milwaukie must view the Kellogg Restoration Project like all projects within the framework of our three-year city goals that were established in January of 2025. Those goals are:

1. **Parks and Natural Areas** – This goal is a natural fit with the Kellogg Restoration Project. The other marquee project in this goal is completing the development of Milwaukie Bay Park (MBP).
 - The adjacent location of these two areas has great synergetic potential for residents and visitors to enjoy a calm natural area along the Kellogg and a more active recreation experience at MBP.
2. **Economic Development** – This goal has two major components. The first element is retention of existing employers and attracting new employers. The second element includes building an environment that is easy to access with both natural areas and commercial entertainment and shopping options.
 - There is a natural intersection between this and our parks and greenspace goal, because natural areas generate foot traffic for adjacent shops and restaurants. This is one of the reasons that the shared use path is so important to the Council. While it may seem nonessential from a natural area restoration viewpoint, it is critical in advancing both goals and has long been part of our vision for the project.

DRAFT LETTER FOR COUNCIL CONSIDERATION

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3. **Affordability** – The cost of living is high in Milwaukie, as it is throughout the metro area. The city's ability to influence living costs is limited but not non-existent. We are enjoying some success through zoning and code changes to make more low and moderate-income housing available. We've also set a priority to minimize impact to city ratepayers and keep rates stable or even decrease them wherever possible.
- This is a balancing act of helping those in need while not unduly burdening full rate payers. The emergence of a \$4+ million sewer relocation and pump station, even if partially funded through grants and low-interest loans, will incur long-term operational costs and pose risk to the city. The city has processes for budget adoption and Capital Improvement Project (CIP) development. An unfunded project of this magnitude comes with a number of considerations to weigh, and we need to understand the estimated impact on our residents before making formal decisions.

In addition to our desire to advance all three of these goals, we also have a responsibility to discuss and deliberate decisions that could have an impact on city resources in a transparent way and in alignment with our budgeting processes. We absolutely respect the current timeline the project team is pursuing, but our Council has directed staff to bring major capital investment decisions to us for full consideration, so we aren't signing the city up to commitments without broader community awareness.

We would suggest this is an appropriate juncture for a discussion between the Leadership Team and the Milwaukie City Council. Would the Leadership Team be available to present an update at a council meeting on November 18, 2025? We are particularly interested in these topics:

- What is the overall project funding strategy and outlook at this point?
- Is a revised timeline warranted given the new federal realities?
- Has every option on the sewer line been fully explored to include channel orientation to eliminate the need for sewer pipe relocation and funding/project management if a pump station is required?
- Is there still an option for the sewer relocation to be folded into the bigger project? We would be interested in knowing whether the project could absorb the cost of the capital improvement as well as whether the project team could lead design and project management, as both elements have an impact on our ratepayers.
- We have budgeted \$1 million in Urban Renewal Area (URA) funds to support the project, but do not know specifically what that money will be used for. The original intent was to leverage it as a local match for larger grant opportunities,

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as well as support general project costs located within the URA (i.e. shared use path).

- How does the team envision using the \$10-million Metro grant?
- What are the current considerations for the shared use path? Are there design options up for review?
- We would also benefit from clarification of the project's charter and decision-making process.

Milwaukie is behind this project completely and look forward to continuing the dialogue to make Kellogg Restoration a reality.

Sincerely,

Mayor Batey, Council President Anderson, Councilor Khosroabadi, Councilor Massey,
Councilor Stavenjord

CC: Sagor, Briglio, Passarelli