



CITY OF MILWAUKIE

BUDGET COMMITTEE

November 18, 2024, at 5:30 p.m.

Budget Committee will hold this meeting in-person and through video conference. The public may attend the meeting by coming to City Hall or by joining the Zoom webinar. The public can view the meeting on the [city's YouTube channel](#), Comcast Cable channel 30 in city limits, or via Zoom webinar.

Public Comments: written comments may be submitted by email to finance@milwaukieoregon.gov. Budget Committee will take limited verbal comments. To speak during the meeting or to watch via Zoom visit the meeting webpage (<https://www.milwaukieoregon.gov/bc-bc/budget-committee-41>) and follow the Zoom webinar login instructions.

1. Call to Order (Leslie Schockner)
2. Introductions (All)
3. Approval of Minutes (Leslie Schockner)
4. Follow up items from previous meeting (Michael Osborne)
5. Public Comments (Leslie Schockner)
6. CIP Update (Jennifer Garbely)
7. City Manager Update: Financial Stability Strategy, Progress Report (Emma Sagor)
8. CUAB Update (Peter Passarelli)
9. Quarterly Report Update (Michael Osborne)
10. Other Business (All)
11. Adjourn (Leslie Schockner)

Meeting Packet:

- a. Draft meeting minutes
- b. Quarterly Report
- c. Financial Stability Strategy Slide deck



BUDGET COMMITTEE

In-person and Video Meeting
www.milwaukieoregon.gov

MINUTES

November 18, 2024

Present: Will Anderson, Lisa Batey, David Chitsazan, William Johnson, Adam Khosroabadi, Robert Massey, Mary Rowe, Leslie Schockner, Sofie Sherman-Burton, and Rebecca Stavenjord

Absent:

Guest(s): None

Staff: Assistant Finance Director Matt Deeds
City Engineer Jennifer Garbely
Finance Director Michael Osborne

Public Works Director Peter Passarelli
City Manager Emma Sagor
Accountant Judy Serio

1. CALL TO ORDER

Chair Schockner called the committee meeting to order at 5:32 pm.

2. INTRODUCTIONS

Committee members and staff introduced themselves.

3. APPROVAL OF MINUTES

It was moved by **Mayor Batey** and seconded by **Councilor Anderson** to approve the August 26, 2024, minutes with scrivener edits submitted by **Chair Schockner**.

Motion passed with the following vote: **Councilor Anderson, Mayor Batey, Member Chitsazan, Member Johnson, Councilor Khosroabadi, Councilor Massey, Member Rowe, and Chair Schockner** voting "aye." (8:0)

Member Sherman-Burton joined the meeting.

4. FOLLOW UP ITEMS FROM PREVIOUS MEETING

Osborne shared there are SDC fees are paid to the county for parks with a 1% administration fee that is withheld by the city. SDC fees paid to Water Environment Services are done twice a year and there is not an administration fee withheld.

Mayor Batey asked if the IGA states the remittance must be done monthly.

Osborne responded that the IGA states remittances must be made every two months.

5. PUBLIC COMMENT

Elvis Clark, Ardenwald neighborhood, commented on the urban renewal program taking too much property tax revenue from the General Fund. The size of the urban renewal district should be reduced to allow increases in tax assessments to help with the General Fund revenue.

6. CIP UPDATE

Garbely presented an update on the CIP. Engineering is currently working on a supplemental budget for the projects that have crossed over the two biennium budgets. The city has been approved for a Safe Streets for All federal grant for the Harrison safety assessment. The Engineering department is fully staffed. Street maintenance 2024 project includes grind, inlay, crack seal and slurry. Washington area improvements are completed along 27th Avenue with construction anticipated to be completed Spring 2025. Ardenwald North project has been awarded to Landis & Landis Construction and projected completion is Fall 2025. The Downtown Sidewalk and Storm project improves the sidewalks on Main Street between Monroe Street and Jefferson Street; documents are being prepared to post to bid website.

Group discussed the impact of trees on the sidewalks.

Garbely continued the presentation with the Monroe Greenway, there was a September open house for the east portion of the project. The waterline that goes under Highway 224 will be replaced as part of this project. Harvey Street improvements are projected to start in FY25, currently working on design and bid documents. Waverly Heights Sewer Reconfiguration project will repair the collection system deficiencies; the city is obtaining proper easements for the system. Waverly South / 26th Avenue improvements project will repave Lava Drive and Waverly Court, upgrade ADA ramps, pipe bursting the sewer line and upsizing the waterline. The Meek North phase project has been delayed due to the railroad requirements; a large change order is anticipated but projecting to be completed by April 2025. Stanley Improvements project will create a side path from King Road to Johnson Creek Blvd; design and construction completion anticipated to be done within the next three years.

Councilor Stavenjord joined the meeting.

Garbely continued with the King Road Improvements project. Design drawings have been received and community impacts are being evaluated. Stanley Reservoir Improvement project includes configuring a new well pipe to send water directly to the distribution system; the reservoir is offline October 2024 to March 2025.

Passarelli provided additional detail of the improvements and reiterated current water consumption demand and fire protection demand is being met.

Chitsazan asked about Passarelli's comment about fire protection demand and asked if winter storms impact the reservoir.

Group clarified and commented on the reservoir protections in place for winter. The cross connects were discussed.

Garbely continued with brief updates on the water engineering services projects including Well #8, water treatment plant improvements, concrete tank improvements and a new reservoir.

Mayor Batey asked about the lead pipe mandate.

Passarelli responded a survey was sent to residents. Those responses along with the GIS system generated a list of 350 services that were physically inspected. There were no lead service lines found from the main to the home.

7. CITY MANAGER UPDATE: FINANCIAL STABILITY STRATEGY, PROGRESS REPORT

Sagor presented city highlights including hiring updates. A tentative agreement has been reached with the AFSCME labor union; progress of the CIP; the FY24 financial audit is underway; business improvement grants have been awarded; gearing up for winter events; and the continued progress on the city's financial stability discussion.

Sagor continued with a graph of the financial stability strategy issue. In the next biennium, programs are in jeopardy of being cut if revenues don't stabilize. Stabilizing costs, maximizing existing revenues, and identifying new revenues will all need to be done to stabilize revenues. To stabilize costs, staff have been monitoring spending. Coming up, department overtime will continue to be monitored, an organizational assessment will be done and look at ways to optimize city buildings to reduce energy costs. To maximize existing revenues, staff will identify places where urban renewal funds can offset the General Fund. Reviewing credit card fees, review of fee schedule, infrastructure upgrades to utility billing along with other possible ideas were presented. To identify new revenue, staff have collated all the revenue ideas into a spreadsheet that outlines criteria related to the revenue source. The General Fund target is \$3-5 million for the next biennium. Emerging ideas for further analysis includes updating parking permit rates, charging a right of way license fee on non-city utilities using the city's right of way, implement credit card transaction fees, and updating the business license tax structure. New revenue includes pursuing a five-year property tax levy or a permanent lid lift, implementing a photo red light program, and implementing traffic speed cameras.

Rowe asked if the numbers on the emerging ideas equal the \$3-5 million amount. Why was the previous photo radar program dismantled.

Osborne responded the property tax estimate is still being worked on with the county.

Sagor responded cities are trending back to a photo radar program due to traffic fatalities; enforcement is the factor to use to reduce deaths. The program aligns with city values and goals and would create safer streets. The previous program required an officer to be in the photo radar van where these possible programs would be installed on infrastructure and not require staffing.

Group discussed property tax compression.

Chair Schocker asked if city has enough traffic lights to generate the projected revenue amount.

Sagor responded this would be included in the analysis.

Group discussed photo red light and traffic speed cameras as it relates to personnel and the logistics of the programs.

Chitsazan commented the fee increases may impact lower income community members.

Rowe added that staff should be clear on the goals and how they relate to community members.

Group discussed police staffing and overtime costs.

Massey commented the easiest new revenue would be the cost recovery ideas, such as the credit card fees. How does the comprehensive rate study fit into this discussion.

Sagor responded the focus of the analysis is the General Fund. Although the same discussion can apply to the utility funds, where the comprehensive fee study is being done.

Group discussed a possible food and package delivery fee.

Anderson commented on an increase to the gas tax.

Sagor responded a gas tax increase falls under the Transportation Fund.

Group discussed the vacant property tax potential.

Mayor Batey stated the potential revenue on short-term rentals is low. The photo radar program would need to be evaluated. The property tax's permanent rate increase would be beneficial.

Khosroabadi asked what the high risk is related to a big box store tax.

Sagor responded corporations earning over \$1 billion is the threshold in Portland; Milwaukie does not have those types of businesses in city, so it would need to be scaled down, and with that it may prompt lawsuits from the smaller large corporations.

Osborne added there must be a reason around this type of tax.

Khosroabadi asked if the luxury development tax is a development and a sales tax and is it prohibited in Oregon.

Sagor responded the city attorney stated the sale and development is prohibited by state statute.

Johnson asked how many big corporations are in the city.

Sagor responded it would need additional research to determine a number.

Osborne offered that maybe the business registration tax could tailor the fee structure to have the bigger businesses pay their fair share.

Chitsazan commented that a permanent property tax levy would capture most of the revenue needed instead of implementing several smaller revenue options.

Anderson commented the proposed revenues matrix should also include the tax burden on community members.

Sagor summarized feedback from the committee. Revenue options must have an equitable design. The February meeting will have a more robust look at the revenue analysis.

Group commented the current political environment may affect our city's goals and budget. The revenue options that are less of an impact on the community would be preferable as it related to city values.

8. CUAB UPDATE

Passarelli discussed the comprehensive rate study steps that were presented at the Citizens Utility Advisory Board's meeting early November. The Good Neighbor program guidelines were presented to the committee.

Mayor Batey asked about the available funds.

Passarelli responded with financial information that is available after the debt service payment is paid.

9. QUARTERLY REPORT UPDATE

Osborne presented the FY25 first quarter report. Questions from committee members were emailed to the committee. The FY24 audit is currently taking place; city is on track to issue the audited financial report by December 31, 2024. For the quarterly report, items on the finance radar includes police overtime, tentative agreement of the union contract, and Cereghino Farms' property taxes. The union's cost of living increase and retro pay will be reflected in the second quarter. Clackamas County needs a resolution to begin the assessments on the Cereghino Farms homes. Pre-2020 resolution, property tax assessments would ramp up over several years, in 2025 the first year of assessment would be 28%, to account for the last fiscal year's zero assessment.

Sagor clarified Cereghino Farms was annexed into the city, and at that time the 10-year incremental tax rate was approved.

Osborne presented the FTE count as of September 30th. A table summarizing each fund's ending balance was presented. General Fund's revenues and expenditures were presented. The five-year forecast remains very similar as when the budget was adopted.

10. OTHER BUSINESS

Osborne explained the election of a chair for this committee was last done in 2021 but are typically done every two years. When would committee members like to have an election, at the February or August meeting.

Schocker suggested August to align with the beginning of the fiscal year.

Osborne stated a link to the West Linn financial dashboard was emailed to committee members.

Johnson asked if annexing more land into the city was considered as a revenue strategy.

Group discussed annexation logistics and areas.

11. ADJOURN

Milwaukie Budget Committee

It was moved by **Member Chitsazan** and seconded by **Member Rowe** to adjourn the meeting.

Motion passed with the following vote: **Councilor Anderson, Mayor Batey, Member Chitsazan, Member Johnson, Councilor Khosroabadi, Councilor Massey, Member Rowe, Chair Schockner, Member Sherman-Burton and Councilor Stavenjord** voting “aye.” (10:0)

Chair Schockner adjourned the meeting at 8:18 pm.

Respectfully submitted,

Judy Serio, Secretary / Accountant

Dear Mayor Batey, Council President Massey, Councilors Stavenjord, Khosroabadi, Anderson; Volunteers of the Budget Committee; and City Finance Director Osborne and City Manager Sagor:

Public Comment, item 5, November 18, 2024, Milwaukie City Budget Committee meeting

Re: Milwaukie's Urban Renewal Program is taking too much property tax revenue from Milwaukie's General Fund; and as such, the size of the Urban Renewal District should be reduced, so as to allow increases in tax assessments to help with General Fund revenue.

I present a typical home property tax statement in our City of Milwaukie for the fiscal year 24-25, such homes having no improvements included in this statement.

REAL PROPERTY TAX STATEMENT	
7/1/2024 to 6/30/2025	
Property Location:	MILWAUKIE, OR 97222
Tax Code Area: 012-002	
2024 - 2025 CURRENT TAX BY DISTRICT:	
COM COLL CLACK	149.56
ESD CLACKAMAS	98.97
SCH NORTH CLACK	1,283.65
SCH NORTH CLACK LOC OPT	452.28
EDUCATION TOTAL:	1,984.46
CITY MILWAUKIE	1,110.12
COUNTY CLACKAMAS C	649.92
COUNTY EXTENSION & 4-H	13.46
COUNTY LIBRARY	106.74
COUNTY PUBLIC SAFETY LOC OPT	102.11
COUNTY SOIL CONS	13.46
FD 1 CLACK CO	632.75
FD 1 CLACK CO LOC OPT	144.29
PARK N CLACKAMAS	140.84
PORT OF PTLD	18.87
SRV 2 METRO	25.89
SRV 2 METRO LOC OPT	26.64
URBAN RENEWAL COUNTY	61.47
URBAN RENEWAL MILWAUKIE	117.61
VECTOR CONTROL	1.78
VECTOR CONTROL LOC OPT	6.94
GENERAL GOVERNMENT TOTAL:	3,172.89
CITY MILWAUKIE BOND	88.15
COM COLL CLACK BOND	68.01
COUNTY PUBLIC SFTY RADIO SYS	25.36
FD 1 CLACK CO BOND	22.50
SCH NORTH CLACK BOND	606.36
SRV 2 METRO BOND	105.63
EXCLUDED FROM LIMIT TOTAL:	916.01
2024 - 2025 TAX BEFORE DISCOUNT	6,073.36

Handwritten annotations on the table:

- Blue arrow pointing from "CITY MILWAUKIE" to "2.2% ↑" (written in blue).
- Red arrow pointing from "URBAN RENEWAL MILWAUKIE" to "43% ↑" (written in red).
- Red arrow pointing from "URBAN RENEWAL MILWAUKIE" to "Increase of 2.9%" (written in red).

As you can see Milwaukie's Urban Renewal property tax take increases 43% since the fiscal year 23-24. At the same time, the City Milwaukie general fund property tax contribution increases only 2.2%, year over year. Adding both the City Milwaukie and Urban Renewal Milwaukie property tax charges results in an overall increase in Milwaukie property tax proceeds of 5%, year over year.

To date, Urban Renewal has very little to do, if at all, with the improvements occurring with the 7 Acres Apartment complex on the old McFarland site, nor the Milwaukie Market Place, both of which are in the Urban Renewal District. Milwaukie's Urban Renewal District is overwhelmingly focused on the downtown area, and very little with central Milwaukie.

Given the need to shore up Milwaukie's General Fund, part of the solution to make any increase in the City's property tax rate more palatable, should be removing Central Milwaukie from the Urban Renewal District so as to allow increases in the tax assessed value of the Central Milwaukie area go back to funding General government purposes. (Doing so would, also, allow the McMurphy property, if improved, boost property tax proceeds for General Fund purposes.)

Sincerely,
Elvis Clark
resident of the City of Milwaukie

MEMO

To: Budget Committee

Date Written: Nov. 13, 2024

From: Emma Sagor, City Manager, and
Michael Osborne, Finance Director

Subject: **Financial Stability Strategy - Update**

STRATEGY OVERVIEW

During the development of the FY 25-26 biennial budget, staff identified the need to stabilize the city's five-year general fund forecast. General fund revenues are not increasing at pace with rising city costs. This is due to a variety of factors, including revenue constraints such as state measures 5 and 50, which limit property tax growth; cost pressures such as inflation, rising labor costs, and increased demands on city services; and the earmarking of some city revenues for specific purposes, including within the Urban Renewal Area.

Combined, these factors result in a general fund forecast where expenditures exceed resources in year 3. At the time of budget adoption, staff committed to developing a "financial stability strategy" over the biennium to address this problem and rebalance the forecast over the five-year time horizon.

The strategy has three components:

1. **Stabilize costs** – This portion of the strategy involves finding further ways to hold or reduce general fund expenditures across city departments by deferring work or finding more economical ways to do things.
2. **Maximize existing revenue streams** – This portion of the strategy involves reviewing our current sources of general fund revenue and ensuring we are maximizing the revenue capture of these, including a comprehensive review of the city's fee schedule.
3. **Identify new revenue streams** – This portion of the strategy involves researching, selecting, and implementing new tools that generate general fund revenue. Given forecasted costs, the city needs to identify approximately \$3 - \$5 million in new annual general fund revenues by the end of the biennium to balance over the five-year forecast.

While this strategy focuses on general fund stability, staff will also be similarly evaluating the health and stability of the city's other funds and making recommendations to budget committee as appropriate.

WORK CONDUCTED TO DATE

Since the last Budget Committee meeting, staff have completed the following work related to the financial stability strategy:

- **Stabilize costs:**

- Implemented the FY 25-26 budget, which “held the line” on materials and services expenditures wherever possible. This included deferring projects and expenses such as purchasing new police cars, demolition of the Bertman House, and non-essential facility upgrades.
- Reduced redundant IT subscriptions.
- Cross-trained existing staff to avoid hiring temp replacements during unexpected vacancies.
- Prepared for work for the upcoming quarter, including:
 - Monitoring and strategizing around public safety schedules and overtime usage
 - Launching an “organizational assessment” this winter to identify opportunities for greater efficiency in our structure
 - Optimizing city buildings to reduce energy costs
- **Maximize existing revenue streams:**
 - Identified costs within the Community Development department that can be offset with urban renewal dollars, reducing pressure on general fund budget.
 - Prepared for work in the upcoming quarter, including:
 - Proposing strategies to capture unseen costs of credit card usage for bills and fees
 - Comprehensive review of fee schedule to ensure full cost recovery
 - Exploring infrastructure upgrades that will modernize utility billing
 - Changing enforcement practices to better capture violations
 - Considering filling ROW and Franchise Fee coordinator position
 - Reviewing the city’s cost allocation methodology
- **Identify new revenue streams:**
 - Conducted a comprehensive, multicriteria analysis of 21 new revenue ideas (see results below).
 - Prepared infographics that illustrate how much property tax comes to the city and what it is spent on to support future communications campaign.
 - Prepared for work in the upcoming quarter, including:
 - Narrowing down revenue ideas to a maximum of 5.
 - Developing an implementation and communication strategy for these ideas.

RESULTS OF INITIAL REVENUE IDEA ANALYSIS

The attached spreadsheet shows the results of the multicriteria analysis of revenue ideas generated by the Budget Committee, staff, and through research into other jurisdictions. The top of the spreadsheet includes a key summarizing how the “red,” “yellow,” and “green” color coding was applied.

Based on this analysis, staff would recommend advancing the following ideas for further consideration and implementation planning over the next quarter:

- Updating parking permit rates
- Charging ROW license fees on non-city utilities using ROW
- Implementing credit card transaction fees
- Pursuing a five-year property tax levy OR permanent cap raise
- Updating the business license tax structure

- Implementing a photo red light program
- Implementing traffic speed cameras

QUESTIONS FOR BUDGET COMMITTEE

1. What does Budget Committee think of staff's proposed revenue ideas to advance for further research and planning?
2. As we get further into implementation planning for new revenue strategies, how would Budget Committee like to stay apprised between meetings? Would you support identifying two liaisons to meet monthly with staff to provide input?
3. Staff will continue to update the forecast quarterly. Are there other reports that would be helpful to prepare for the Budget Committee as we monitor the overall stability and revenue needs for the city?

ATTACHMENTS

1. Revenue idea multi-criteria analysis results spreadsheet

Revenue ideas	Potential Revenue	Is this Feasible?	Is Legally Viable?	Political appetite	Implementation path	Alignment with priorities and values	Could be Structured Equitably	Administrative Complexity	Ability to Enforce	Variability	Proven track record	Things to consider
Green	\$500,000+	Can be in place by end of biennium	No risk of legal challenge; proven strategy	Generally popular with public	Council can implement	Fully supports Council's priorities	Actively reduces a disparity	Requires no new FTE to implement and little new overhead/maintenance	Easy to monitor and collect on non-payment	Easy to predict revenue forecast	At least 1 other metro area/Oregon city does this	
Yellow	\$100,000-\$500,000	Could be implemented in next 2-5 years	Potential legal risk, but high likelihood of success	Mixed popularity	Unsure	Somewhat supports council's priorities	Equal impact on all	Some additional overhead costs, may require up to 1 new FTE to implement	Some ability to monitor and collect on non-payment	Some variability in revenue projections	Some other cities do this, but not in our area	
Red	<\$100,000	Would take 5+ years to implement	High likelihood of lawsuit	High likelihood of public opposition	Requires a vote	Doesn't support or feels in conflict with Council's priorities	Disproportionately impacts people living on low incomes	Significant new overhead costs; Need to hire 2+ more people	Very difficult to monitor or enforce	Extremely volatile, hard to predict	No other US cities do this	
Near-Term Revenue Options												
Update parking permit rates	>\$10k	Yes	Proven strategy	Generally popular with public	Council	Yes	Equal impact on all	Update Fee Schedule	Code Enforcement	Variable	Yes	The city approved a reduced rate for Reliable Credit employees, which we plan to match for all permittees. This resulted in an increase in overall permit purchasing. We think a reduction in the permit rate would therefore generate a modest increase in revenue due to increased demand.
Further increase to ROW utility license fee on electric/natural gas providers	\$100K	Yes	Some Risk	High likelihood of public opposition	Unsure	Mixed	Equal impact on all	Update Fee Schedule	Code Enforcement	Variable	Yes	Council increased this from 5% to 8% in June 24; could go up to 10% ie. Gresham
Charge ROW license fee to other water/wastewater utilities using city ROW (CRW, WES, Oak Lodge Water District)	\$10K +	Yes	Yes	Mixed	Council	Mixed	Equal impact on all	Update Fee Schedule	Code Enforcement	Variable		Currently not charging
Implement credit card transaction fee on use of payment card for paying city fees	\$150K	Yes	Yes	Yes	Council	Yes	Based on CC Use	Would require more administrative oversight for front desk transactions; online payment platform upgrades needed	Easy	Fee based on bill	Yes	Currently maximum credit card transaction is \$10,000 per fee schedule. See staff report from 3.19.24 Council discussion for more information on proposals: https://www.milwaukieoregon.gov/sites/default/files/2024-0319-ws_packetexhibits.pdf (page 32)
Medium-Term Revenue Options												
Implement paid public parking	\$10K +	2-5 Years	Yes	Mixed	Council	Mixed	Equal impact on all	Update Fee Schedule	Code Enforcement	Variable	Yes	Install Paid Parking Meters (ie. parking kitty)
Five-year property tax levy	\$1M+	2-5 Years	Yes	Mixed	Requires a vote	Mixed	Equal impact on all	County	County	Stable	Yes	Exploring return to city. Many properties fall into high "Compression". Diff between RMV & AMV
Property tax permanent cap raise	\$1M+	2-5 Years	Some Risk	High Risk	Requires a vote	Mixed	Equal impact on all	County	County	Stable	Yes	Increase property tax cap from \$4.1367. Current Cap is \$6.5379
Restaurant tax - add a local tax to all food prepared in the city	\$50K+	2-5 Years	Some Risk	Mixed	Unsure	Mixed	Equal impact on all	Audit of Gross Sales	Code Enforcement	Volatile	Large Cities	Ex. Seattle
Update business license tax structure	\$10-\$100K	2-5 Years	Some Risk	Mixed	Council	Mixed	Reduces disparity for business	Update Fee Schedule	Code Enforcement	Variable	Yes	Revamp BL to a tier system that collects more revenue from larger businesses/corporations and reduces burden on small businesses and rentals.
Implement photo red light program	\$350K+	2-5 Years	Some Risk	Mixed	Council	Yes	Equal impact on all	Increase in Court Services	Police Department	Volatile	Yes	What is the net revenue to city and would we need to share with County for HWY 213
Implement traffic speed cameras	\$400K+	2-5 Years	Some Risk	Mixed	Council	Yes	Equal impact on all	Increase in Court Services	Police Department	Volatile	Yes	What is the net revenue to city and would we need to share with County for HWY 213
Add public safety fee on utility bill	\$300K+	2-5 Years	Some Risk	High Risk	Council	Mixed	Equal impact on all	Update Fee Schedule	Code Enforcement	Stable	Yes	Gresham, Sandy, Keizer, and Corvallis have current fee.
Big box store tax	\$10K+	2-5 Years	Some Risk	Mixed	Unsure	Mixed	Equal impact on all	Audit of Gross Sales	Code Enforcement	Volatile	Large Cities	Local tax on purchases from big box stores.
Short term rental tax/lodging tax (Transient Occupancy Tax)	<\$10K	2-5 Years	Some Risk	Mixed	Council	Mixed	Equal impact on all	Currently administrating through Business Registration	Code Enforcement	Volatile	Large Cities	Currently do as Business Registration
Leasing city-owned Infustructure	\$10K +	2-5 Years	Some Risk	Mixed	Council	Mixed	Equal impact on all	Finance Negotates	Code Enforcement	Variable	Yes (Crown Castle)	Lease room on city owned infustructure (Cell towers)
Implement fee on food/package deliveries	\$10-\$100K	2-5 Years	High Risk	High Risk	Unsure	Mixed	Equal impact on all	????	????	Volatile	New	Larger cities considering this idea, but lots of legal complexities.
Implement tax on vacant properties	\$100k+	2-5 Years	High Risk	Mixed	Unsure	Mixed	Equal impact on all	Complex to audit (usually have to be vacant for a specific amount of time before violation), track, notice, fine and collect.	Code Enforcement	Volatile	No other OR cities do this	Tax on vacant buildings in URA. Potential legal challenges from long-standing property owners.
Long-Term Revenue Options												
City-owned broadband	\$100K +	5 + Years	Some Risk	Mixed	Requires significant infrastructure outlay	Mixed	Equal impact on all	Adding another Fund & Department	Code Enforcement	Volatile (w/ Loss Potential)	Sherwood	Link to Feasability study done in 2022
Luxury tax	???	5 + Years	High Risk	High Risk	Illegal					Volatile	No	No other city in Oregon has done this. High probability does not meet state gudlines.
Land use charge/land value tax	???	5 + Years	High Risk	High Risk	Unsure	Mixed	Unsure	Requires overhaul of County tax structure		Volatile	No	
Fee on mega corporations (>\$1Billion)	???	5 + Years	High Risk	Mixed	PDX PCEF	Mixed	Unsure	Adding FTE's for auditing & Enforcement		Volatile	PDX	Develop a tax on big corporations like PCEF in Portland



CITY OF MILWAUKIE

QUARTERLY FINANCIAL REPORT

First Quarter of Fiscal Year 2025

September 30, 2024

Quarterly Highlights

- Over the last quarter, city-wide fund balances decreased from \$73 million at the end of Q4 for FY 2024 to \$69.9 million at the end of Q1 for FY 2025.
- Over the last year, the city-wide fund balance for Q1 of FY 2025 decreased \$5.7 million compared to Q1 of FY 2024.
- The average interest paid by the Local Government Investment Pool (LGIP) decreased to 5.0% during the first quarter. The current budget reflects lower rates than are occurring, which has resulted in all "Investment Earnings" line items showing increases across all funds.

Audited Financial Statements

The city's finance department completed the fiscal year-end audit for June 30, 2023. The audit was completed by Aldrich CPAs and concluded with an unmodified "clean" opinion for the city. The audit consisted of two parts: interim and final fieldwork. The interim audit, which included internal control work, took place in July with the final audit done in mid-November. The audit was issued March 12, 2024.

In addition to the audit, the city prepares the People's Annual Financial Report (PAFR). The PAFR is specifically designed to be readily accessible and easily understandable to the public and other interested parties without a background in public finance.

If you would like to see our most recent audited financial statements from FY 2023, they can be found on the City of Milwaukie Finance webpage: www.milwaukieoregon.gov/finance.



Triple Crown Award Winner in Financial Documents

Milwaukie has received the Triple Crown Award which is a testament to the commitment we have in producing annual reports that embodies the spirit of full disclosure and transparency. This special Triple Crown Award recognizes that the city received all three Government Finance Officers Association (GFOA) awards:

Award in Annual Comprehensive Financial Report (ACFR)

To receive this award, a government unit must publish an easily readable and efficiently organized report whose contents conform to program standards and satisfy both accounting principles generally accepted in the United States of America and applicable legal requirements.

Award in People's Annual Financial Reporting Award (PAFR)

To receive this award, a government unit must publish a report whose contents conform to program standards of creativity, presentation, understandability, and reader appeal.

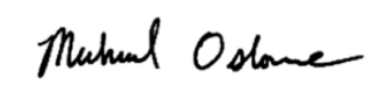
Distinguished Budget Presentation Award

This award is the highest form of recognition in governmental budgeting. Its attainment represents a significant accomplishment by a governmental entity, its financial staff, and its management.

The city received the GFOA award for the FY 2023 ACFR. The FY 2023 PAFR is pending review status with the GFOA. The FY 2025-2026 adopted budget has been submitted to the GFOA. These are prestigious national awards that recognize conformance with the highest standards for preparation of state and local government financial reports.

During your review of this quarterly report, we welcome your questions, comments, and any suggestions you may have by sending an email to osbornem@milwaukieoregon.gov.

Respectfully,



Michael Osborne
Finance Director

Property Taxes

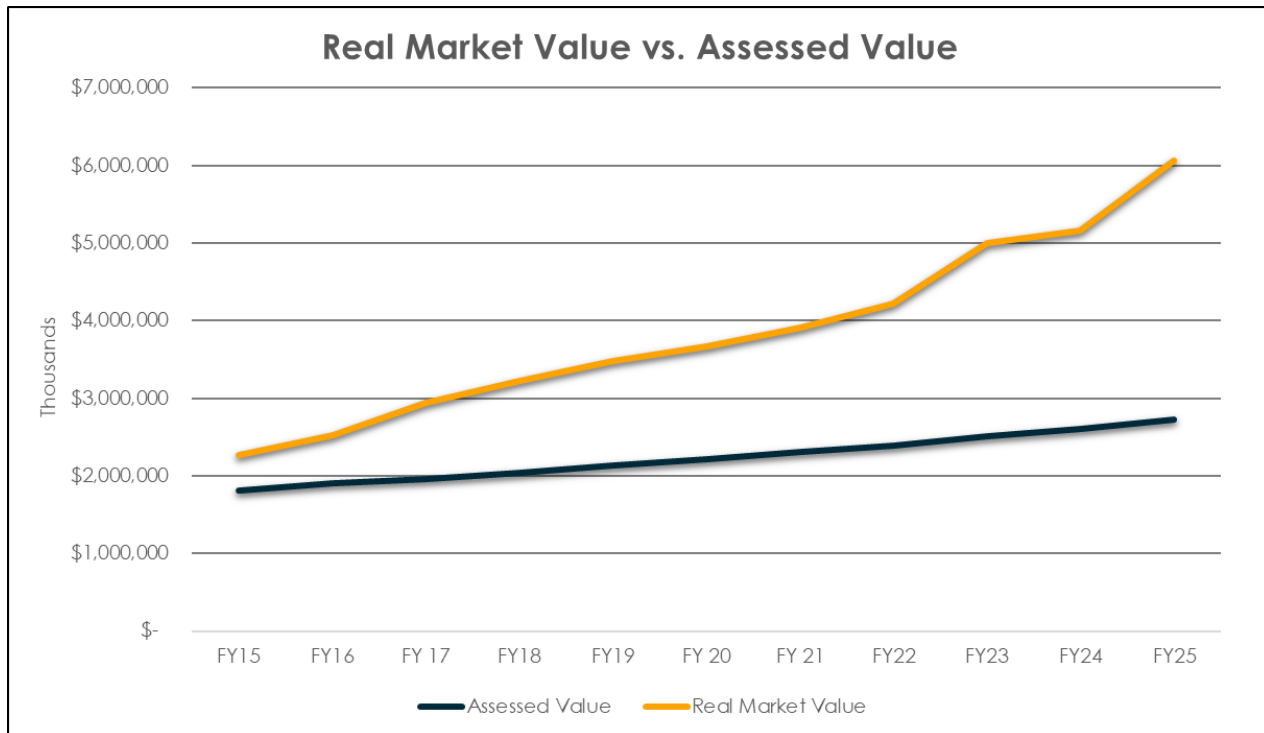
Property taxes, the largest source of revenue in the General Fund, are used to pay for services such as police, code enforcement, community development, library, and other services. The State constitution limits the increase in property taxes on existing properties to no more than 3% growth annually. As new construction is placed on the tax rolls, property tax revenue to Milwaukie increases due to those properties being taxed for the first time, although due to state law, properties come on the tax rolls at a fraction of their value. Additionally, the assessed value of the commercial and industrial sectors may grow at more than 3% depending upon the value of personal property and equipment.

Both Clackamas and Multnomah counties collect and distribute property taxes to Milwaukie, primarily in the second quarter of the fiscal year. Fiscal year 2025 assessed property values increased from \$2,603,866,955 to \$2,731,211,922 which is approximately \$127 million or a 5% increase over fiscal year 2024. Real market values increased from \$5,156,042,682 to \$6,065,801,331, which is approximately \$909 million or a 15% increase over fiscal year 2024. The real market value of property in Milwaukie is therefore currently 45% higher than the assessed value. The reasons for the disparity are detailed below. The counties collected \$12,081,296 in property taxes per the City's tax rate of 4.1367 per \$1,000 of assessed value for FY 2024. This was consistent with the budget projections in the General Fund.

Property tax revenue is influenced by cycles in the housing market, but the variances on the downside are moderated by the fact that real market values must decline substantially before they are lower than the assessed values. Because of Measures 5 and 50 of the State constitutions, there is not an equal or direct relationship of taxes collected to real market value due to the 3% assessed value cap; therefore, tax revenues are constrained to this level, even when real market values are increasing. Although property values have increased substantially over the past several years, the city's actual property tax revenues are unable to benefit from the 5% to 16% real market increases as shown by comparing the top orange line of the graph to the lower blue line. Any increases in revenue received above 3% are primarily related to new construction or due to increases in the commercial and industrial sectors.

Within the chart on the next page, the blue lower line of the graph is the assessed value of the total properties as calculated by the counties. As illustrated, the year-over-year increases in assessed value have remained relatively flat over the past six years due to the 3% cap.

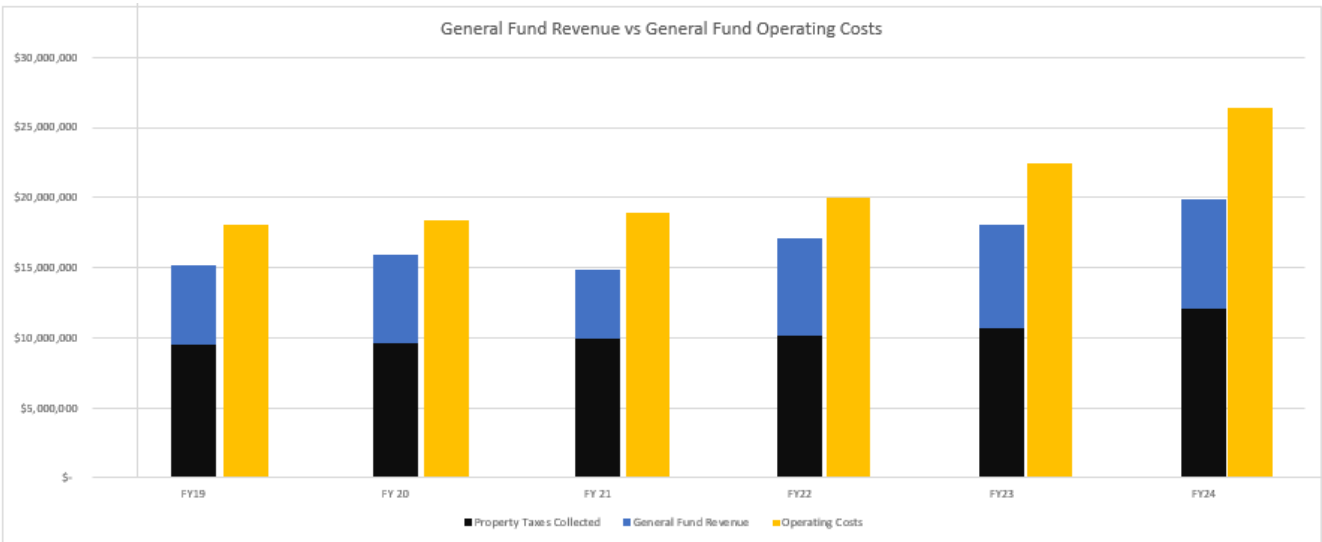
Property Taxes, continued



How do Measures 5 and 50 impact Milwaukie residents? The relationship between collected property tax revenue and the general operating costs of the city are increasingly imbalanced. As the General Fund expenditures are driven by routine inflationary pressures as well as the community's demand for services, there is a growing disconnect between property tax revenue and the city's increasing costs just to cover existing services. This occurs over time due to baseline cost pressures which include inflationary increases to supplies, fuel, utilities, etc., as well as the personnel costs associated with the people who perform the city's services. These personnel costs include adjustments related to cost-of-living, healthcare, and the Public Employees Retirement System (PERS), even before consideration of adding staff associated with increased demand for services over time. Measures 5 and 50's impact does not allow the city's property tax revenue to increase in relation to the built-in baseline general operating costs.

To further highlight this disparity, the following graph compares the difference in year-over-year increases in property taxes and all other General Fund revenue collected compared to operating costs. The lower blue bar demonstrates how much property tax revenue has been received; the upper light blue bar represents all other revenue received while the taller yellow bars show the increases in operating costs in the General Fund. It is clear from this chart that the operating costs continue to increase compared to revenue received. Because of this disconnect, relying on property tax revenues as the primary source of income for city services is becoming more problematic.

Property Taxes, continued



The first issue of concern is that the current property tax revenue is covering a smaller proportion of Milwaukie's general operating costs year by year. The second issue is if the housing market were to decline substantially, similar to 2008, property tax revenue could decline. Therefore, it is prudent for the General Fund to maintain a healthy fund balance contingency for unforeseen circumstances that could arise in property tax declines. The more intractable, and growing, problem of systemically-limited revenues to cover baseline costs – for Milwaukie and all public entities - will continue under Oregon's current property tax provisions.

Franchise Fees

Franchise fees are charged to all utilities operating within the city and are reimbursements to the General Fund or Transportation Fund for the utility's use of city streets and rights-of-way.

This table reflects the franchise fees received by the city.

Franchise Fee 5-Year Comparison					
	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
Portland General Electric ¹	\$ 772,463	\$ 784,003	\$ 824,380	\$ 860,760	\$ 935,627
% change		1.49%	5.15%	4.41%	8.70%
Northwest Natural Gas ²	244,749	255,022	286,042	383,687	347,405
% change		4.20%	12.16%	34.14%	-9.46%
Comcast ³	231,646	232,832	228,295	213,758	197,310
% change		0.51%	-1.95%	-6.37%	-7.69%
Solid Waste ⁴	278,323	254,090	270,773	290,134	314,871
% change		-8.71%	6.57%	7.15%	8.53%
Telecoms ⁵	716,199	759,293	420,423	297,554	242,018
% change		6.02%	-44.63%	-29.23%	-18.66%
Electric Service Supplier ⁶	106,852	132,409	192,342	367,681	329,302
% change		23.92%	45.26%	91.16%	-10.44%

Notes:

1 - Agreement grants non-exclusive franchise to construct, maintain, repair an electric light and power system.

General Fund reflects the franchise fee payment.

Transportation Fund reflects 1.5 % privilege tax assessed on citizens' PGE bill for the SSMP program.

2 - Agreement grants non-exclusive gas utility franchise. General Fund reflects funds received from the use of the gas utility system.

The current agreement's duration is 10 years, which was passed by City Council 2/4/2014.

3 - Agreement grants non-exclusive franchise to construct, operate and maintain a cable system.

4 - Agreement grants non-exclusive franchises for solid waste management services.

5 - Agreement grants non-exclusive franchise to operate as a telecommunications provider.

Comcast revenue decreased significantly between FY21 & FY22 due to a lawsuit settlement where Oregon cities may not charge franchise fees on data transmission.

6 - Businesses can purchase their power from the open market. The city receives fees related to the transmission of this power.

Staffing Levels

The following table illustrates movements in the levels of staffing throughout the city in comparison to the budget. Notable items in this quarter include:

- Community Development reflects the CD director working as Assistant City Manager.
- Public Works Administration's Administrative Specialist III is vacant.
- Engineering's two Civil Engineer positions are vacant.
- City Recorder's Administrative Specialist is vacant.
- Police's Officer positions are vacant.
- Building's new position of Commercial Building Inspector/Plans Examiner is vacant.
- Water's Treatment Operator position is vacant.

Department	FY 2025 Adopted Budgeted FTE	Adopted Budget Transfers	Current Budgeted FTE	Actual FTE	Quarter Variance with Actual FTE +/(.)
City Manager	8.0	-1.5	6.5	6.5	0.0
City Attorney	1.0	0.0	1.0	1.0	0.0
Community Development	5.5	-1.0	2.0	1.0	-1.0
Public Works Administration	8.0	0.0	8.0	6.9	-1.1
Engineering	10.5	-0.5	10.0	8.0	-2.0
Facilities	3.0	0.0	3.0	2.6	-0.4
Finance	7.0	0.0	7.0	7.2	0.2
Fleet	3.0	0.0	3.0	3.0	0.0
Human Resources	2.0	0.0	2.0	2.0	0.0
Information Technology	3.0	0.0	3.0	3.0	0.0
Municipal Court	0.5	0.5	1.0	1.0	0.0
Planning	5.0	0.0	5.0	4.9	-0.1
Code Enforcement	3.0	0.0	3.0	3.0	0.0
City Recorder	3.5	2.0	5.5	4.2	-1.3
Library	18.3	0.0	18.3	18.4	0.2
Police Department	38.5	2.0	40.5	37.1	-3.4
Building	3.0	1.0	4.0	3.3	-0.7
Streets	6.0	0.0	6.0	5.4	-0.6
Water	8.0	1.0	9.0	7.5	-1.5
Wastewater	4.5	0.0	4.5	4.5	0.0
Stormwater	8.0	0.0	8.0	8.1	0.1
Grand Total	149.3	3.5	150.3	138.6	-11.6
Total Full-Time Positions	145.1	0.0	145.1	135.5	-9.6
Total Part-Time FTE	4.1	0.0	4.1	3.2	-1.0
Total Full-Time Equivalents (FTEs)	149.3	0.0	149.3	138.6	-10.6

Annual Revenue Forecast Assumptions

The table below illustrates the timing of revenue by source and fund. The city uses this table to forecast cash flow and to gauge the expected revenue with actual revenues received. For example, the city expects the largest distribution of property taxes to be received in November, although subsequent distributions arrive in December, March, and June, while the Transportation Fund receives Local Gas Tax distributions from the State every month. This table and what the city receives on average in a quarter is reflected in the flexible budget column that is in the summary tables.

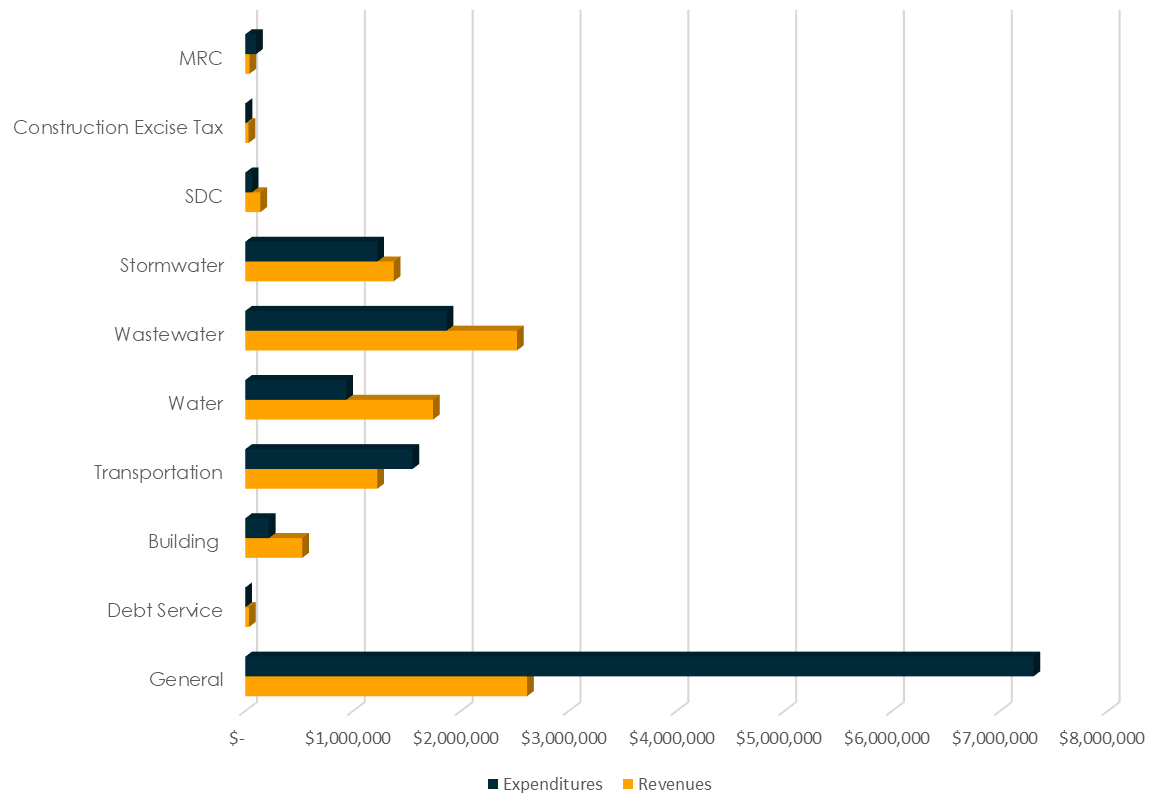
Revenue Forecasting Assumptions

Revenue	Fund	Month Received
Business Registration Renewals	General	December, January
Cigarette Tax	General	Monthly
Franchise Fee - Comcast	General	July, October, January, April
Franchise Fee - Electric Service Providers	General	July, October, January, April
Franchise Fee - NW Natural Gas	General	August, February
Franchise Fee - PEG	General	August, November, February, May
Franchise Fee - Portland General Electric	General	March
Franchise Fee - Solida Waste	General	July, October, January, April
Franchise Fee - Telecoms	General	July, October, January, April
Liquor Tax	General	Monthly
Property Taxes	General, Debt Service, MRC	1st distribution November, December, March, June
State Revenue Sharing	General	August, December, March, May
Library District Distribution	General	January, June
Ready to Read Grant	General	December
Construction Excise Tax	CET	Dependent on affordable housing & economic development
Street Maintenance Fee (SSMP)	Transportation	Monthly with utility bills
Privilege Franchise Fee - Portland General Electric	Transportation	March
SAFE Fee	Transportation	Monthly with utility bills
Local Gas Tax	Transportation	Monthly
State Gas Tax	Transportation	Monthly
Vehicle Registration Fee	Transportation	Monthly
System Development Fees	SDC	Dependent on new development
Water User Fees	Water	Monthly with utility bills
Wastewater User Fees	Wastewater	Monthly with utility bills
Stormwater User Fees	Stormwater	Monthly with utility bills

FIRST QUARTER – YTD COMPARISON ALL FUNDS

	Beginning Fund Balance as of July 1, 2024	First Quarter of Fiscal Year 2025		Ending Fund Balance as of September 30, 2024	Change in Fund Balance
		Revenues	Expenditures		
General Fund	\$ 12,275,000	\$ 2,614,557	\$ 7,310,989	\$ 7,578,568	\$ (4,696,432)
Debt Service Fund	53,000	34,687	-	87,687	34,687
Building Fund	4,788,000	528,640	219,105	5,097,535	309,535
Transportation Fund	25,534,000	1,224,968	1,551,966	25,207,002	(326,998)
Water Fund	6,136,000	1,741,376	937,382	6,939,994	803,994
Wastewater Fund	4,654,000	2,520,925	1,868,419	5,306,506	652,506
Stormwater Fund	7,707,000	1,377,819	1,224,915	7,859,904	152,904
System Development Fund	2,937,000	140,766	60,459	3,017,307	80,307
Construction Excise Tax Fund	1,440,000	30,973	3,125	1,467,848	27,848
MRC - Urban Renewal Fund	7,483,000	39,137	101,250	7,420,887	(62,113)
Total ALL Funds	\$ 73,007,000	\$ 10,253,848	\$ 13,277,610	\$ 69,983,238	\$ (3,023,762)

Revenue & Expenditures - 1st Quarter



GENERAL FUND

Through the 1st Quarter Ended September 30, 2024							NOTE
	Adopted BN Budget	Anticipated Actuals	FY 2025 Actual	Total Biennium To-Date Actual	Over (Under) Anticipated Actuals	% of Anticipated Actuals	
REVENUE							
Property taxes	\$ 20,576,000	2,572,000	\$ 98,164	\$ 98,164	\$ (2,473,836)	4% ¹	
Franchise fees	6,493,000	811,625	-	-	(811,625)	- ²	
Intergovernmental	9,902,000	1,237,750	101,177	101,177	(1,136,573)	8% ³	
Fines and forfeitures	835,000	104,375	153,504	153,504	49,129	147%	
Licenses and permits	975,000	121,875	205,481	205,481	83,606	169%	
Investment earnings	500,000	62,500	315,848	315,848	253,348	505% ⁴	
Miscellaneous	40,000	5,000	38,883	38,883	33,883	778% ⁵	
Total Operating Revenues	39,321,000	4,915,125	913,057	913,057	(4,002,068)	19%	
Other Financing Sources							
Transfers in	13,614,000	1,701,750	1,701,500	1,701,500	(250)	100%	
Total Transfers	13,614,000	1,701,750	1,701,500	1,701,500	(250)	100%	
TOTAL REVENUES	52,935,000	6,616,875	2,614,557	2,614,557	(4,002,318)	40%	
EXPENDITURES							
City Council	294,000	36,750	32,087	32,087	(4,663)	87%	
City Manager	2,992,000	374,000	371,281	371,281	(2,719)	99%	
City Attorney	747,000	93,375	106,156	106,156	12,781	114%	
Community Development	1,274,000	159,250	45,407	45,407	(113,843)	29%	
Public Works Administration	3,759,000	469,875	636,519	636,519	166,644	135% ⁶	
Engineering Services	3,137,000	392,125	301,873	301,873	(90,252)	77%	
Facilities Management	4,497,000	562,125	597,889	597,889	35,764	106%	
Finance	3,129,000	391,125	380,767	380,767	(10,358)	97%	
Fleet Services	1,386,000	173,250	175,017	175,017	1,767	101%	
Human Resources	1,024,000	128,000	143,569	143,569	15,569	112% ⁷	
Information Technology	3,275,000	409,375	682,012	682,012	272,637	167% ⁸	
Municipal Court	407,000	50,875	44,142	44,142	(6,733)	87%	
Planning Services	1,837,000	229,625	198,319	198,319	(31,306)	86%	
Code Enforcement	841,000	105,125	92,263	92,263	(12,862)	88%	
City Recorder	1,481,000	185,125	165,142	165,142	(19,983)	89%	
Library	10,813,000	1,351,625	569,006	569,006	(782,619)	42%	
Police Department	17,966,000	2,245,750	2,139,683	2,139,683	(106,067)	95%	
PEG (Public, Education, Gov't)	36,000	4,500	-	-	(4,500)	0%	
General Government	1,346,000	168,250	629,857	629,857	461,607	374% ⁹	
TOTAL EXPENDITURES	60,241,000	7,530,125	7,310,989	7,310,989	(219,136)	97%	
Contingency	2,050,000						
Revenue over (under) expenditures	(7,306,000)	(913,250)	(4,696,432)	(4,696,432)	(3,783,182)		
FUND BALANCE - Beginning	16,151,000	16,151,000	12,275,000	12,275,000	(3,876,000)		
FUND BALANCE - Ending	\$ 6,795,000	\$ 15,237,750	\$ 7,578,568	\$ 7,578,568	\$ (7,659,182)		
Through the 1st Quarter Ended September 30, 2024							
	Adopted BN Budget	Anticipated Actuals	FY 2025 Actual	Total Biennium To-Date Actual	Over (Under) Anticipated Actuals	% of Anticipated Actuals	
EXPENDITURES BY TYPE:							
Personnel services	38,029,000	4,753,625	4,535,410	4,535,410	(218,215)	95%	
Materials and services	18,920,000	2,365,000	2,049,223	2,049,223	(315,777)	87%	
Capital outlay	3,292,000	411,500	726,356	726,356	314,856	177%	
Debt service	1,030,000	128,750	-	-	(128,750)	-	
Transfers out	632,000	79,000	-	-	(79,000)	-	
TOTAL EXPENDITURES	\$ 61,903,000	\$ 7,737,875	\$ 7,310,989	\$ 7,310,989	\$ (426,886)	94%	

Notes are located on the next page.

GENERAL FUND NOTES:

Revenue

1. Property tax revenue will begin to be received late November and throughout December.
2. Franchise fee payments are routinely received on a delayed basis. First quarter payments are due by the end of October.
3. Intergovernmental revenue includes the library district distribution. The city is awaiting two grant reimbursements from Metro and the state.
4. Investment earnings include interest from: LGIP Investments (5.0% rate), two Piper Sandler Treasury Bill investments (5.13% and 4.64% rates), and a money market with Umpqua bank (5.71% rate).
5. Miscellaneous revenue includes sale of assets and reimbursement for Police body-worn cameras.

Expenditures

6. Public Works Admin's capital outlay reflects the parks' projects underway.
7. Human Resources' materials and services expenses reflect a software subscription paid at the beginning of the fiscal year.
8. Information Technology has annual subscriptions that are paid at the beginning of the fiscal year.
9. General Government has annual expenses that are paid at the beginning of the fiscal year, such as insurance and subscriptions.

GENERAL FUND

	1st Quarter Actuals				Prior Year Change		
	FY 2022	FY 2023	Unaudited FY 2024	FY 2025	FY 22/FY 23	FY 23/FY 24	FY 24/FY 25
REVENUE							
Property taxes	\$ 59,264	\$ 52,916	\$ 177,340	\$ 98,164	-11%	235%	-45%
Franchise fees	48	650	348	-	1254%	-46%	-100%
Intergovernmental	2,446,076	156,154	56,158	101,177	-94%	-64%	80%
Fines and forfeitures	138,728	90,964	117,043	153,504	-34%	29%	31%
Licenses and permits	83,491	80,127	66,405	205,481	-4%	-17%	209%
Investment earnings	38,221	81,071	181,624	315,848	112%	124%	74%
Miscellaneous	68,812	47,074	44,107	38,883	-32%	-6%	-12%
Total Operating Revenues	2,834,640	508,956	643,025	913,057	-82%	26%	42%
Other Financing Sources							
Transfers	1,817,500	1,717,000	1,717,000	1,701,500	-6%	0%	-1%
TOTAL REVENUES	4,652,140	2,225,956	2,360,025	2,614,557	-52%	6%	11%
EXPENDITURES							
City Council	6,614	25,024	25,631	32,087	278%	2%	25%
City Manager	332,712	449,733	399,785	371,281	35%	-11%	-7%
City Attorney	51,412	63,645	68,996	106,156	24%	8%	54%
Community Development	108,491	224,692	144,091	45,407	107%	-36%	-68%
Public Works Administration	264,599	351,172	323,472	636,519	33%	-8%	97%
Engineering Services	361,815	731,350	429,933	301,873	102%	-41%	-30%
Facilities Management	228,878	276,847	420,058	597,889	21%	52%	42%
Finance	333,811	335,214	364,181	380,767	0%	9%	5%
Fleet Services	148,833	138,438	148,918	175,017	-7%	8%	18%
Human Resources	99,672	120,088	121,825	143,569	20%	1%	18%
Information Technology	445,296	407,553	766,894	682,012	-8%	88%	-11%
Municipal Court	25,287	26,795	29,293	44,142	6%	9%	51%
Planning Services	161,566	184,474	196,025	198,319	14%	6%	1%
Code Enforcement	57,472	85,974	93,466	92,263	50%	9%	-1%
City Recorder	80,065	85,846	126,397	165,142	7%	47%	31%
Library	352,186	548,665	533,681	569,006	56%	-3%	7%
Police Department	1,579,418	1,826,751	1,874,120	2,139,683	16%	3%	14%
Public, Educational, Government (PEG)	4,480	-	28,074	-	-100%	0%	-100%
General Government	447,360	589,781	667,797	629,857	32%	13%	-6%
TOTAL EXPENDITURES	5,089,967	6,472,042	6,762,637	7,310,989	27%	4%	8%
Revenue over (under) expenditures	\$ (437,827)	\$ (4,246,086)	\$ (4,402,612)	\$ (4,696,432)	870%	4%	7%

EXPENDITURES BY TYPE:	FY 2022	FY 2023	FY 2024	FY 2025	FY 22/FY 23	FY 23/FY 24	FY 24/FY 25
Personnel services	\$ 3,402,675	\$ 4,215,630	\$ 4,416,657	\$ 4,535,410	24%	5%	3%
Materials and services	1,635,840	1,754,659	1,962,083	2,049,223	7%	12%	4%
Capital outlay	51,452	501,753	383,897	726,356	875%	-23%	89%
Debt service	-	-	-	-	0%	0%	0%
Transfers out	-	57,000	-	-	0%	-100%	0%
	\$ 5,089,967	\$ 6,472,042	\$ 6,762,637	\$ 7,310,989	27%	4%	8%

DEBT SERVICE FUND

	Through the 1st Quarter Ended September 30, 2024					% of Anticipated Actuals	NOTES
	Adopted BN Budget	Anticipated Actuals	FY 2025 Actual	Total Biennium To-Date Actual	Over (Under) Anticipated Actuals		
REVENUE							
Property taxes	\$ 1,714,000	214,250	\$ 4,392	\$ 4,392	\$ (209,858)	2%	
Intergovernmental	172,000	21,500	-	-	(21,500)	-	1
Investment earnings	10,000	1,250	295	295	(955)	24%	
Transfers In	865,000	108,125	30,000	30,000	(78,125)	28%	
Total Operating Revenues	2,761,000	345,125	34,687	34,687	(310,438)	10%	
TOTAL REVENUES	2,761,000	345,125	34,687	34,687	(310,438)	10%	
EXPENDITURES							
Debt Service	2,751,000	343,875	-	-	(343,875)	-	
TOTAL EXPENDITURES	2,751,000	343,875	-	-	(343,875)	-	
Revenue over (under) expenditures	10,000	1,250	34,687	34,687	33,437		
FUND BALANCE - Beginning	9,000	9,000	53,000	53,000	44,000		
FUND BALANCE - Ending	\$ 19,000	\$ 10,250	\$ 87,687	\$ 87,687	\$ 77,437		

NOTES:

1. The city receives \$1 per EDU from Clackamas County to cover the debt service payment.

	1st Quarter Actuals				Prior Year Change		
	FY 2022	FY 2023	Unaudited FY 2024	FY 2025	FY 22/FY 23	FY 23/FY 24	FY 24/FY 25
REVENUE							
Property taxes	\$ 4,825	\$ -	\$ -	\$ 4,392	-100%	0%	0%
Intergovernmental	-	-	-	-	0%	0%	0%
Investment earnings	392	230	1,975	295	-41%	759%	-85%
Transfers in	126,000	140,000	77,000	30,000	11%	-45%	-61%
Total Operating Revenues	131,217	140,230	78,975	34,687	7%	-44%	-56%
TOTAL REVENUES	131,217	140,230	78,975	34,687	7%	-44%	-56%
EXPENDITURES							
Debt Service	-	-	-	-	0%	0%	0%
TOTAL EXPENDITURES	-	-	-	-	0%	0%	0%
Revenue over (under) expenditures	\$ 131,217	\$ 140,230	\$ 78,975	\$ 34,687	7%	-44%	-56%

CONSTRUCTION EXCISE TAX FUND

	Through the 1st Quarter Ended September 30, 2024					% of Anticipated Actuals	NOTE
	Adopted BN Budget	Anticipated Actuals	FY 2025 Actual	Total Biennium To-Date Actual	Over (Under) Anticipated Actuals		
REVENUE							
Excise Tax							
50% Comm Affordable Housing Dev Incentives Tax	\$ 200,000	\$ 25,000	\$ 2,280	\$ 2,280	\$ (22,720)	9%	
50% Residential Affordable Housing Development Tax	40,000	35,000	8,095	8,095	(26,905)	23%	
50% Comm Improvements	-	-	2,280	2,280	2,280	0%	
35% Residential Affordable Housing Activities Tax	8,000	7,000	5,666	5,666	(1,334)	81%	
Investment earnings	20,000	2,500	11,787	11,787	9,287	471%	
Miscellaneous	20,000	2,500	865	865	(1,635)	35%	
TOTAL OPERATING REVENUES	288,000	72,000	30,973	30,973	(41,027)	43%	
Other Financing Sources							
Transfers In	-	-	-	-	-	0%	
TOTAL REVENUES	288,000	72,000	30,973	30,973	(41,027)	43%	
EXPENDITURES							
Personnel services	-						
Materials and services	2,123,000	1,857,625	-	-	(1,857,625)	0%	
Transfers	30,000	26,250	3,125	3,125	(23,125)	12%	
Contingency	22,000						
TOTAL EXPENDITURES	2,175,000	1,883,875	3,125	3,125	(1,880,750)	0%	
Revenue over (under) expenditures	(1,887,000)	(1,811,875)	27,848	27,848	1,839,723		
FUND BALANCE - Beginning	950,000	950,000	1,440,000	1,440,000	490,000		
FUND BALANCE - Ending	\$ (937,000)	\$ (861,875)	\$ 1,467,848	\$ 1,467,848	\$ 2,329,723		

NOTES:

Excise taxes are related to new developments.

	1st Quarter Actuals				Prior Year Change		
	FY 2022	FY 2023	Unaudited FY 2024	FY 2025	FY22/FY23	FY23/FY24	FY24/FY25
REVENUE							
Excise Tax	\$ 56,013	\$ 411,138	\$ 29,949	\$ 18,321	634%	-93%	-39%
Intergovernmental	-	-	-	-	-	-	-
Interest income	523	5,708	12,847	11,787	991%	125%	-8%
Miscellaneous	889	628	1,156	865	-29%	84%	-25%
Total Operating Revenues	57,425	417,474	43,952	30,973	627%	-89%	-30%
Other Financing Sources							
Transfers in	-	-	-	-	0%	0%	0%
TOTAL REVENUES	57,425	417,474	43,952	30,973	627%	-89%	-30%
EXPENDITURES							
Materials and services	-	3,750	1,703,750	-	0%	45233%	-100%
Transfers	-	-	3,750	3,125	0%	0%	-17%
TOTAL EXPENDITURES	-	3,750	1,703,750	3,125	0%	45333%	-100%
Revenue over (under) expenditures	\$ 57,425	\$ 413,724	\$ (1,659,798)	\$ 27,848	620%	-501%	-102%

BUILDING FUND

	Through the 1st Quarter Ended September 30, 2024					% of Anticipated Actuals	NOTES
	Adopted BN Budget	Anticipated Actuals	FY 2025 Actual	Total Biennium To-Date Actual	Over (Under) Anticipated Actuals		
REVENUE							
Fees and Charges	\$ 2,568,000	\$ 321,000	\$ 479,581	\$ 479,581	\$ 158,581	149%	1
Intergovernmental	-	-	243	243	243	0%	
Investment earnings	150,000	18,750	48,281	48,281	29,531	257%	
Miscellaneous	4,000	500	535	535	35	107%	
TOTAL REVENUES	2,722,000	340,250	528,640	528,640	188,390	155%	
EXPENDITURES							
Personnel services	962,000	120,250	130,637	130,637	10,387	109%	
Materials and serv ices	1,306,000	163,250	28,718	28,718	(134,532)	18%	
Debt service - SBITA	-	-	-	-	-	-	
Transfers	478,000	59,750	59,750	59,750	-	100%	
Capital outlay	134,000	16,750	-	-	(16,750)	-	
Contingency	400,000	-	-	-	-	0%	
TOTAL EXPENDITURES	3,280,000	343,250	219,105	219,105	(124,145)	64%	
Revenue over (under) expenditures	(558,000)	(3,000)	309,535	309,535	312,535		
FUND BALANCE - Beginning	3,586,000	3,586,000	4,788,000	4,788,000	1,202,000		
FUND BALANCE - Ending	\$ 3,028,000	\$ 3,583,000	\$ 5,097,535	\$ 5,097,535	\$ 1,514,535		

NOTES:

1. Increased fees and charges are related to new residential and commercial developments.

	1st Quarter Actuals				Prior Year Change		
	FY 2022	FY 2023	Unaudited FY 2024	FY 2025	FY22/FY23	FY23/FY24	FY24/FY25
REVENUE							
Fees and Charges	\$ 373,242	\$ 699,101	\$ 243,954	\$ 479,581	87%	-65%	97%
Intergovernmental	600	1,719	350	243	187%	-80%	-31%
Investment earnings	1,995	13,811	31,067	48,281	592%	125%	55%
Miscellaneous	1,284	320	4,140	535	-75%	1194%	-87%
TOTAL REVENUES	377,121	714,951	279,511	528,640	90%	-61%	89%
EXPENDITURES							
Personnel services	108,132	113,826	114,995	130,637	5%	1%	14%
Materials and services	898	57,487	21,064	28,718	6302%	-63%	36%
Debt service - SBITA	-	-	-	-	-	-	-
Transfers	72,500	52,500	52,500	59,750	-28%	0%	14%
TOTAL EXPENDITURES	181,530	223,813	188,559	219,105	23%	-16%	16%
Revenue over (under) expenditures	\$ 195,591	\$ 491,138	\$ 90,952	\$ 309,535	151%	-81%	240%

TRANSPORTATION FUND

		Through the 1st Quarter Ended September 30, 2024					NOTE
	Adopted BN Budget	Anticipated Actuals	FY 2024 Actual	Total Biennium To-Date Actual	Over (Under) Anticipated Actuals	% of Anticipated Actuals	
REVENUE							
Dedicated to SSMP Program:							
Street maintenance fee	\$ 2,540,000	\$ 317,500	\$ 289,847	\$ 289,847	\$ (27,653)	91%	
Franchise fee - Portland General Electric	798,000	99,750	-	-	(99,750)	-	
Intergovernmental (local gas tax)	260,000	32,500	11,466	11,466	(21,034)	35%	1
Investment earnings	100,000	12,500	47,487	47,487	34,987	380%	
Total SSMP Program	3,698,000	462,250	348,800	348,800	(113,450)	75%	
Dedicated SAFE program:							
SAFE access fee	2,930,000	366,250	343,784	343,784	(22,466)	94%	
Intergovernmental	5,500,000	687,500	-	-	(687,500)	-	
Investment earnings	200,000	25,000	37,470	37,470	12,470	150%	
Total SAFE Program	8,630,000	1,078,750	381,254	381,254	(697,496)	35%	
Dedicated State Gas Tax program:							
Intergovernmental							
State gas tax	3,346,000	418,250	124,689	124,689	(293,561)	30%	1
County vehicle registration fee	850,000	425,000	34,329	34,329	(390,671)	8%	
Other	-	-	-	-	-	0%	
Impact fees (from utility funds)	2,223,000	277,875	283,750	283,750	5,875	102%	
Investment earnings	175,000	21,875	45,628	45,628	23,753	209%	
FILOC revenue	41,000	-	-	-	-	0%	
Miscellaneous	42,000	5,250	6,518	6,518	1,268	124%	
Total State Gas Tax Program	6,677,000	1,148,250	494,914	494,914	(653,336)	43%	
Total Operating Revenues	19,005,000	2,689,250	1,224,968	1,224,968	(1,464,282)	46%	
TOTAL REVENUES	19,005,000	2,689,250	1,224,968	1,224,968	(1,464,282)	19%	
EXPENDITURES							
Personnel services	1,447,000	180,875	164,457	164,457	(16,418)	91%	
Materials and services	1,235,000	154,375	87,226	87,226	(67,149)	57%	
Debt service	3,974,000	-	-	-	-	-	
Capital outlay	26,262,000	3,282,750	739,158	739,158	(2,543,592)	23%	
Transfers	4,490,000	561,250	561,125	561,125	(125)	100%	
Contingency	1,210,000	-	-	-	-	0%	
TOTAL EXPENDITURES	38,618,000	4,179,250	1,551,966	1,551,966	(2,627,284)	37%	
Revenue over (under) expenditures	(19,613,000)	(1,490,000)	(326,998)	(326,998)	1,163,002		
FUND BALANCE - Beginning	10,191,000	10,191,000	25,534,000	25,534,000	15,343,000		
FUND BALANCE - Ending	\$ (9,422,000)	\$ 8,701,000	\$ 24,828,593	\$ 25,207,002	\$ 16,506,002		

Notes are located on the next page.

TRANSPORTATION FUND

OBLIGATED FUNDS	Remaining Contract Amount
SSMP - Washington St area improvements (constr	\$ 973,561
SSMP - King Road improvements (design)	119,769
SSMP - Harvey Street improvements (design)	66,829
SSMP - On-call public info & engagement	1,507
SSMP - Washington Street area improvements (de	157
SAFE - Washington St area improvements (constr	1,286,794
SAFE - King Road improvements (design)	183,329
SAFE - Harvey Street improvements (design)	134,445
SAFE - Monroe St greenway improvements	95,433
SAFE - Railroad & 37th intersection assessment	2,321
SAFE - On-call public info & engagement	13
State Gas Tax - Washington Street area improv	377,000
State Gas Tax - Residential street surface repair	142,306
State Gas Tax - Sidewalk design Washington Stree	9,310
State Gas Tax - SODO medallions	8,000
State Gas Tax - On-call public info & engagemen	4,967
State Gas Tax - Harvey St improvements	2,991
Total Obligated Funds	<u>\$ 3,408,732</u>
% of Obligated & Expenditures to Budget	
Anticipated Actual Expenditure	4,179,250
Total Obligated plus Total Expenditures	<u>4,960,698</u>
	<u>119%</u>

NOTES:

1. Local and state gas taxes are less than anticipated due to higher gas prices, reduced consumer consumption, and EV's. Current gas tax is \$0.02/gal in Milwaukie and \$0.38/gal statewide, of which the city receives about 20%. House Bill 2017 increased the state gas tax to \$0.40/gal on January 1, 2024

TRANSPORTATION FUND

	1st Quarter Actuals Unaudited				Prior Year Change		
	FY 2022	FY 2023	FY 2024	FY 2025	FY 22/FY 23	FY 23/FY 24	FY 24/FY 25
REVENUE							
Dedicated to SSMP Program:							
Street maintenance fee	\$ 241,202	\$ 252,501	\$ 267,697	\$ 289,847	5%	6%	8%
Intergovernmental	10,506	10,938	11,309	11,466	4%	3%	1%
Investment earnings	18,547	17,953	44,058	47,487	-3%	145%	8%
Proceeds from debt	-	-	-	-	0%	0%	0%
Miscellaneous	-	-	-	-	0%	0%	0%
Total SSMP Program	270,255	281,392	323,064	348,800	4%	15%	8%
Dedicated SAFE program:							
Safe Access fee	288,006	307,030	325,061	343,784	7%	6%	6%
Intergovernmental	-	11,857	-	-	0%	-100%	0%
Investment earnings	15,707	17,133	41,774	37,470	9%	144%	-10%
Proceeds from debt	-	-	-	-	0%	0%	0%
Total SAFE Program	303,713	336,020	366,835	381,254	11%	9%	4%
Dedicated State Gas Tax program:							
Intergovernmental - State Gas Tax	150,717	145,737	145,452	124,689	-3%	0%	-14%
County vehicle registration fee	-	33,885	33,980	34,329	0%	0%	1%
Intergovernmental - other	-	-	-	-	0%	0%	0%
Impact fees (from utility funds)	233,000	273,500	275,500	283,750	17%	1%	3%
Investment earnings	12,798	6,996	30,747	45,628	-45%	339%	48%
FLOC revenue	699	398	3,373	-	-43%	747%	-100%
Proceeds from debt	-	-	-	-	0%	0%	0%
Miscellaneous	4,631	1,295	1,971	6,518	-72%	52%	231%
Total State Gas Tax Program	401,845	461,811	491,023	494,914	15%	6%	1%
Total Operating Revenues	975,813	1,079,223	1,180,922	1,224,968	11%	9%	4%
Other Financing Sources							
Transfers in	-	-	-	-	0%	0%	0%
TOTAL REVENUES	975,813	1,079,223	1,180,922	1,224,968	11%	9%	4%
EXPENDITURES							
Personnel services	173,377	179,974	186,211	164,457	4%	3%	-12%
Materials and services	65,652	71,800	45,733	87,226	9%	-36%	91%
Debt service	-	-	-	-	0%	0%	0%
Capital outlay	360,974	713,957	13,405	739,158	98%	-98%	5414%
Transfers	522,500	558,750	558,750	561,125	7%	0%	0%
TOTAL EXPENDITURES	1,122,503	1,524,481	804,099	1,551,966	36%	-47%	93%
Revenue over (under) expenditures	\$ (146,690)	\$ (445,258)	\$ 376,823	\$ (326,998)	204%	-185%	-187%

WATER FUND

	Through the 1st Quarter Ended September 30, 2024					% of Anticipated Actuals	NOTE
	Adopted BN Budget	Anticipated Actuals	FY 2025 Actual	Total Biennium To-Date Actual	Over (Under) Anticipated Actuals		
REVENUE							
Fees and charges	\$ 10,556,000	\$ 1,319,500	1,626,346	\$ 1,626,346	\$ 306,846	123%	
Intergovernmental	2,256,000	2,256,000	-	-	(2,256,000)	-	
Investment earnings	195,000	24,375	86,322	86,322	61,947	354%	
Miscellaneous	310,000	38,750	28,708	28,708	(10,042)	74%	
Total Operating Revenues	13,317,000	3,638,625	1,741,376	1,741,376	(1,897,249)	48%	
TOTAL REVENUES	13,317,000	3,638,625	1,741,376	1,741,376	(1,897,249)	48%	
EXPENDITURES							
Personnel services	2,286,000	285,750	244,428	244,428	(41,322)	86%	
Materials and services	2,422,000	302,750	264,303	264,303	(38,447)	87%	
Capital outlay	10,287,000	1,285,875	40,151	40,151	(1,245,724)	3%	1
Transfers	3,108,000	388,500	388,500	388,500	-	100%	
Contingency	650,000	-	-	-	-	0%	
TOTAL EXPENDITURES	18,753,000	2,262,875	937,382	937,382	(1,325,493)	41%	
Revenue over (under) expenditures	(5,436,000)	1,375,750	803,994	803,994	(571,756)		
FUND BALANCE - Beginning	7,359,000	7,359,000	6,136,000	6,136,000	1,223,000		
FUND BALANCE - Ending	\$ 1,923,000	\$ 8,734,750	\$ 6,939,994	\$ 6,939,994	\$ 651,244		
CASH FROM OPERATIONS							
Revenue*	\$ 13,317,000	\$ 3,638,625	\$ 1,741,376	\$ 1,741,376	\$ (1,897,249)		
Operating costs**	(7,816,000)	(977,000)	(897,231)	(897,231)	79,769		
Total cash from operations	\$ 5,501,000	\$ 2,661,625	\$ 844,145	\$ 844,145	\$ (1,817,480)		

* Includes interest and misc.

** Operating costs includes personnel services, materials and services, and transfers.

Notes are located on the next page.

WATER FUND

OBLIGATED FUNDS	Remaining Contract Amount
Stanley reservoir (construction)	\$ 2,889,279
Washington St area improvements (construction)	424,980
SCADA (construction)	161,415
Harvey St improvements (design)	72,507
King Road improvements (design)	53,599
224-Monroe waterline replacement (design)	13,902
Linwood Ave improvements	12,040
On-call public info & engagement	3,237
Total Obligated Funds	\$ 3,630,959

% of Obligated & Expenditures to Budget	
Anticipated Actual Expenditure	2,262,875
Total Obligated plus Total Expenditures	4,568,341
	202%

NOTES:

1. Projects slated for FY 2025 are in the beginning stages of the construction process.

	1st Quarter Actuals				Prior Year Change		
	FY 2022	FY 2023	Unaudited FY 2024	FY 2025	FY22/FY23	FY23/FY24	FY24/FY25
REVENUE							
Fees and charges	\$ 1,583,396	\$ 1,481,163	\$ 1,599,155	\$ 1,626,346	-6%	8%	2%
Intergovernmental	-	2,256,000	-	-	0%	-100%	0%
Investment earnings	3,434	19,189	61,250	86,322	459%	219%	41%
Miscellaneous	12,068	13,449	18,780	28,708	11%	40%	53%
Total Operating Revenues	1,598,898	3,769,801	1,679,185	1,741,376	136%	-55%	4%
Other Financing Sources							
Transfers in	-	-	-	-	0%	0%	0%
TOTAL REVENUES	1,598,898	3,769,801	1,679,185	1,741,376	136%	-55%	4%
EXPENDITURES							
Personnel services	236,395	242,826	248,183	244,428	3%	2%	-2%
Materials and services	179,393	230,750	273,733	264,303	29%	19%	-3%
Capital outlay	94,105	33,444	5,781	40,151	-64%	-83%	595%
Transfers	335,000	393,375	393,375	388,500	17%	0%	-1%
TOTAL EXPENDITURES	844,893	900,395	921,072	937,382	7%	2%	2%
Revenue over (under) expenditures	\$ 754,005	\$ 2,869,406	\$ 758,113	\$ 803,994	281%	-74%	6%

WASTEWATER FUND

	Through the 1st Quarter Ended September 30, 2024					% of Anticipated Actuals	NOTE
	Adopted BN Budget	Anticipated Actuals	FY 2025 Actual	Total Biennium To-Date Actual	Over (Under) Anticipated Actuals		
REVENUE							
Fees and charges	\$ 18,490,000	\$ 2,311,250	\$ 2,265,897	\$ 2,265,897	\$ (45,353)	98%	
Intergovernmental	1,733,000	309,875	142,762	142,762	(167,113)	46%	1
Proceeds from reimbursement district	86,000	10,750	44,054	44,054	33,304	410%	
Investment earnings	175,000	21,875	67,003	67,003	45,128	306%	
Miscellaneous	28,000	3,500	1,209	1,209	(2,291)	35%	
Total Operating Revenues	20,512,000	2,657,250	2,520,925	2,520,925	(136,325)	95%	
TOTAL REVENUES	20,512,000	2,657,250	-	2,520,925	(136,325)	95%	
EXPENDITURES							
Personnel services	1,182,000	147,750	152,392	152,392	4,642	103%	
Materials and services	11,944,000	1,493,000	1,016,319	1,016,319	(476,681)	68%	
Capital outlay	6,725,000	840,625	288,729	288,729	(551,896)	34%	2
Debt service	384,000	48,000	48,229	48,229	229	100%	
Transfers	2,902,000	362,750	362,750	362,750	-	100%	
Contingency	1,030,000	-	-	-	-	0%	
TOTAL EXPENDITURES	24,167,000	2,892,125	-	1,868,419	(1,023,706)	65%	
Revenue over (under) expenditures	(3,655,000)	(234,875)	-	652,506	887,381		
FUND BALANCE - Beginning	6,194,000	6,294,000	4,654,000	4,654,000	(1,640,000)		
FUND BALANCE - Ending	\$ 2,539,000	\$ 6,059,125	# \$ 5,306,506	\$ 5,306,506	\$ (752,619)		
CASH FROM OPERATIONS							
Revenue*	\$ 20,512,000	\$ 2,657,250	\$ 2,520,925	\$ 2,520,925	\$ (136,325)		
Operating costs**	(16,028,000)	(2,003,500)	-	(1,531,461)	472,039		
Total cash from operations	\$ 4,484,000	\$ 653,750	# \$ 989,464	\$ 989,464	\$ 335,714		

* Includes interest and misc.

** Operating costs includes personnel services, materials and services, and transfers.

Notes are located on the next page.

WASTEWATER FUND

OBLIGATED FUNDS	Remaining Contract Amount
Waverly Heights sewer reconfiguration (design)	\$ 563,741
Washington Street area improvements (construction)	202,876
SCADA (construction)	266,801
On-call public info & engagement	4,734
Harvey Street improvements (design)	252
Total Obligated Funds	\$ 1,038,404
% of Obligated & Expenditures to Budget	
Anticipated Actual Expenditure	2,892,125
Total Obligated plus Total Expenditures	2,906,823
	101%

NOTES:

1. The city received funds from Clackamas County for the Kellogg Good Neighbor Fund; money was allocated to the Wastewater and Debt Service Funds.
2. Projects slated for FY 2025 are in the beginning stages of the construction process.

	1st Quarter Actuals				Prior Year Change		
	FY 2022	FY 2023	Unaudited FY 2024	FY 2025	FY 22/FY 23	FY 23/FY 24	FY 24/FY 25
REVENUE							
Fees and charges	\$ 2,143,189	\$ 2,191,043	\$ 2,266,183	\$ 2,265,897	2%	3%	0%
Intergovernmental	-	-	104,090	142,762	0%	0%	0%
Proceeds from reimbursement district	6,812	18,076	6,989	44,054	165%	-61%	530%
Investment earnings	4,081	26,505	44,559	67,003	549%	68%	50%
Miscellaneous	2,452	656	7,930	1,209	-73%	1109%	-85%
Total Operating Revenues	2,156,534	2,236,280	2,429,751	2,520,925	4%	9%	4%
Other Financing Sources							
Transfers in	-	-	-	-	0%	0%	0%
TOTAL REVENUES	2,156,534	2,236,280	2,429,751	2,520,925	4%	9%	4%
EXPENDITURES							
Personnel services	119,954	134,467	141,768	152,392	12%	5%	7%
Materials and services	914,015	962,784	965,695	1,016,319	5%	0%	5%
Capital outlay	33,540	54,989	101,315	288,729	64%	84%	185%
Debt service	48,229	48,229	48,229	48,229	0%	0%	0%
Transfers	332,500	363,750	363,750	362,750	9%	0%	0%
TOTAL EXPENDITURES	1,448,238	1,564,219	1,620,757	1,868,419	8%	4%	15%
Revenue over (under) expenditures	\$ 708,296	\$ 672,061	\$ 808,994	\$ 652,506	-5%	20%	-19%

STORMWATER FUND

	Through the 1st Quarter Ended September 30, 2024					% of Anticipated Actuals	NOTE
	Adopted BN Budget	Anticipated Actuals	FY 2025 Actual	Total Biennium To-Date Actual	Over (Under) Anticipated Actuals		
REVENUE							
Fees and charges	\$ 10,473,000	\$ 1,309,125	\$ 1,273,013	\$ 1,273,013	\$ (36,112)	97%	
Tree permits and fees	-	-	35,979	35,979	35,979	0%	
Intergovernmental	-	-	-	-	-	0%	
Investment earnings	120,000	15,000	61,421	61,421	46,421	409%	
Miscellaneous	34,000	4,250	7,406	7,406	3,156	174%	
Total Operating Revenues	10,627,000	1,328,375	1,377,819	1,377,819	49,444	104%	
TOTAL REVENUES	10,627,000	1,328,375	1,377,819	1,377,819	49,444	104%	
EXPENDITURES							
Personnel services	1,779,000	222,375	237,766	237,766	15,391	107%	
Materials and services	1,594,000	199,250	149,340	149,340	(49,910)	75%	
Capital outlay	10,159,000	1,269,875	487,809	487,809	(782,066)	38% ¹	
Transfers	2,800,000	350,000	350,000	350,000	-	100%	
Contingency	910,000	-	-	-	-	0%	
TOTAL EXPENDITURES	17,242,000	2,041,500	1,224,915	1,224,915	(816,585)	60%	
Revenue over (under) expenditures	(6,615,000)	(713,125)	152,904	152,904	866,029		
FUND BALANCE - Beginning	7,278,000	7,278,000	7,707,000	7,707,000	429,000		
FUND BALANCE - Ending	\$ 663,000	\$ 6,564,875	\$ 7,861,523	\$ 7,859,904	\$ 1,295,029		
CASH FROM OPERATIONS							
Revenue*	\$ 10,627,000	\$ 1,328,375	\$ 1,377,819	\$ 1,377,819	\$ 49,444		
Operating costs**	(6,173,000)	(771,625)	(737,106)	(737,106)	34,519		
Total cash from operations	\$ 4,454,000	\$ 556,750	\$ 640,713	\$ 640,713	\$ 83,963		

* Includes interest and miscellaneous.

** Operating costs includes personnel services, materials and services, and transfers.

Notes are located on the next page.

STORMWATER FUND

OBLIGATED FUNDS	Remaining Contract Amount
Meek Street pipe installation (construction)	\$ 2,090,228
Washington Street area improvements (construction)	774,025
OR 224-Monroe St waterline improvements	167,895
King Road improvements (design)	55,240
Harvey St improvements	20,742
On-call public info & engagement	6,074
On-call construction services - drainage improvements	875
Total Obligated Funds	<u>\$ 3,115,079</u>

% of Obligated & Expenditures to Budget

Anticipated Actual Expenditure	\$ 2,041,500
Total Obligated plus Total Expenditures	4,339,994
	<u>213%</u>

NOTES:

1. Projects slated for FY 2025 are in the beginning stages of the construction process.

	1st Quarter Actuals				Prior Year Change		
	FY 2022	FY 2023	Unaudited FY 2024	FY 2025	FY22/FY23	FY23/FY24	FY24/FY25
REVENUE							
Fees and charges	\$ 1,283,356	\$ 1,256,648	\$ 1,279,640	\$ 1,273,013	-2%	2%	-1%
Tree permits and fees	-	16,164	22,885	35,979	0%	42%	57%
Intergovernmental	-	-	165,900	-	0%	0%	-100%
Investment earnings	4,572	25,063	59,630	61,421	448%	138%	3%
Miscellaneous	7,550	6,043	3,247	7,406	-20%	-46%	128%
Total Operating Revenues	1,295,478	1,303,918	1,531,302	1,377,819	1%	17%	-10%
Other Financing Sources							
Transfers in	-	-	-	-	0%	0%	0%
TOTAL REVENUES	1,295,478	1,303,918	1,531,302	1,377,819	1%	17%	-10%
EXPENDITURES							
Personnel services	186,042	179,163	200,784	237,766	-4%	12%	18%
Materials and services	154,210	187,532	146,748	149,340	22%	-22%	2%
Capital outlay	41,146	110,168	669,823	487,809	168%	508%	-27%
Transfers	355,000	356,125	356,125	350,000	0%	0%	-2%
TOTAL EXPENDITURES	736,398	832,988	1,373,480	1,224,915	13%	65%	-11%
Revenue over (under) expenditures	\$ 559,080	\$ 470,930	\$ 157,822	\$ 152,904	-16%	-85%	-3%

SYSTEM DEVELOPMENT CHARGE FUND - SUMMARY

	Through the 1st Quarter Ended September 30, 2024					% of Anticipated Actuals	NOTE
	Adopted BN Budget	Anticipated Actuals	FY 2025 Actual	Total Biennium To-Date Actual	Over (Under) Anticipated Actuals		
REVENUE							
System development charges	\$ 1,267,000	\$ 158,375	\$ 112,095	\$ 112,095	\$ (46,280)	71%	
Intergovernmental	250,000	95,000	-	-	(95,000)	-	
Investment earnings	208,000	26,000	25,924	25,924	(76)	100%	
Miscellaneous	-	-	2,747	2,747	2,747	0%	
Total Operating Revenues	1,725,000	279,375	140,766	140,766	(138,609)	50%	
TOTAL REVENUES	1,725,000	279,375	140,766	140,766	(138,609)	50%	
EXPENDITURES							
Materials and services	50,000	54,375	-	-	(54,375)	-	
Capital outlay	980,000	691,250	60,459	60,459	(630,791)	9% 1	
Contingency	130,000	-	-	-	-	0%	
TOTAL EXPENDITURES	1,160,000	691,250	60,459	60,459	(630,791)	9%	
Revenue over (under) expenditures	565,000	(411,875)	80,307	80,307	492,182		
FUND BALANCE - Beginning	2,299,000	2,299,000	2,937,000	2,937,000	2,412,731		
FUND BALANCE - Ending	\$ 2,864,000	\$ 1,887,125	\$ 3,017,307	\$ 3,017,307	\$ 2,904,913		

OBLIGATED FUNDS	Remaining Contract Amount
Stormwater system plan	\$ 242,419
Jackson Street improvements	\$ 15,132
Total Obligated Funds	\$ 257,551

% of Obligated & Expenditures to Budget	
Anticipated Actual Expenditure	691,250
Total Obligated plus Total Expenditures	318,010
	46%

NOTES:

1. Projects slated for FY 2025 are in the beginning stages of the construction process.

SYSTEM DEVELOPMENT CHARGE FUND

SDC – TRANSPORTATION

	Through the 1st Quarter Ended September 30, 2024					
	Adopted BN Budget	Anticipated Actuals	FY 2025 Actual	Total Biennium To-Date Actual	Over (Under) Anticipated Actuals	% of Anticipated Actuals
REVENUE						
System development charges	\$ 757,000	\$ 94,625	\$ 80,975	\$ 80,975	\$ (13,650)	86%
Intergovernmental	250,000	31,250	-	-	(31,250)	0%
Investment earnings	100,000	12,500	6,481	6,481	(6,019)	52%
Miscellaneous	-	14,000	687	687	(13,641)	5%
TOTAL REVENUES	1,107,000	152,375	88,143	88,143	(64,560)	58%
EXPENDITURES						
Material & Services	50,000	50,000	-	-	(50,000)	0%
Capital outlay	500,000	62,500	55,268	55,268	(7,232)	0%
TOTAL EXPENDITURES	550,000	112,500	55,268	55,268	(57,232)	49%
Revenue over (under) expenditures	557,000	39,875	32,875	32,875	(7,328)	
FUND BALANCE - Beginning	724,000	724,000	739,000	771,875	394,854	
FUND BALANCE - Ending	\$ 1,281,000	\$ 763,875	\$ 771,875	\$ 804,750	\$ 387,526	

SDC – WATER

	Through the 1st Quarter Ended September 30, 2024					% of Anticipated Actuals
	Adopted BN Budget	Anticipated Actuals	FY 2025 Actual	Total Biennium To-Date Actual	Over (Under) Anticipated Actuals	
REVENUE						
System development charges	\$ 272,000	\$ 34,000	\$ 11,634	\$ 11,634	\$ (22,366)	34%
Investment earnings	38,000	4,750	6,481	6,481	1,731	136%
Miscellaneous	-	-	687	687	687	0%
Total Operating Revenues	310,000	38,750	18,802	18,802	(19,948)	49%
TOTAL REVENUES	310,000	38,750	18,802	18,802	(19,948)	49%
EXPENDITURES						
Materials and services	-	-	-	-	-	0%
Capital outlay	-	-	-	-	-	0%
TOTAL EXPENDITURES	-	-	-	-	-	
Revenue over (under) expenditures	310,000	38,750	18,802	18,802	(19,948)	
FUND BALANCE - Beginning	197,000	197,000	298,000	298,000	101,000	
FUND BALANCE - Ending	\$ 507,000	\$ 235,750	\$ 316,802	\$ 316,802	\$ 81,052	

SDC – WASTEWATER

	Through the 1st Quarter Ended September 30, 2024					
	Adopted BN Budget	Anticipated Actuals	FY 2025 Actual	Total Biennium To-Date Actual	Over (Under) Anticipated Actuals	% of Anticipated Actuals
REVENUE						
System development charges	\$ 48,000	\$ 6,000	\$ 6,494	\$ 6,494	\$ 494	108%
Investment earnings	70,000	8,750	6,481	6,481	(2,269)	74%
Miscellaneous	-	-	687	687	687	0%
Total Operating Revenues	118,000	14,750	13,662	13,662	(1,088)	93%
TOTAL REVENUES	118,000	14,750	13,662	13,662	(1,088)	93%
EXPENDITURES						
Capital outlay	170,000	540,000	-	-	(540,000)	0%
TOTAL EXPENDITURES	170,000	540,000	-	-	(540,000)	0%
Revenue over (under) expenditures	(52,000)	(525,250)	13,662	13,662	538,912	
FUND BALANCE - Beginning	889,000	889,000	1,205,000	775,256	316,000	
FUND BALANCE - Ending	\$ 837,000	\$ 363,750	\$ 1,218,662	\$ 788,918	\$ 854,912	

SDC – STORMWATER

	Through the 1st Quarter Ended September 30, 2024					
	Adopted BN Budget	Anticipated Actuals	FY 2025 Actual	Total Biennium To-Date Actual	Over (Under) Anticipated Actuals	% of Anticipated Actuals
REVENUE						
System development charges	\$ 190,000	\$ 23,750	\$ 12,992	\$ 12,992	\$ (10,758)	55%
Investment earnings	-	-	6,481	6,481	6,481	0%
Miscellaneous	-	-	687	687	687	0%
Total Operating Revenues	190,000	23,750	20,160	20,160	(3,590)	85%
TOTAL REVENUES	190,000	23,750	20,160	20,160	(3,590)	85%
EXPENDITURES						
Materials and services	-	4,375	-	-	(4,375)	0%
Capital outlay	310,000	38,750	5,191	5,191	(33,559)	0%
TOTAL EXPENDITURES	310,000	38,750	5,191	5,191	(33,559)	0%
Revenue over (under) expenditures	(120,000)	(15,000)	14,969	14,969	29,969	
FUND BALANCE - Beginning	489,000	489,000	702,000	199,572	213,000	
FUND BALANCE - Ending	\$ 369,000	\$ 474,000	\$ 716,969	\$ 214,541	\$ 242,969	

SYSTEM DEVELOPMENT CHARGE FUND

	1st Quarter Actuals				Prior Year Change		
	FY 2022	FY 2023	Unaudited FY 2024	FY 2025	FY22/FY23	FY23/FY24	FY24/FY25
REVENUE							
System development charges	\$ 26,839	\$ 17,572	\$ 72,273	\$ 112,095	-35%	311%	55%
Investment earnings	1,250	7,750	16,984	25,924	520%	119%	53%
Miscellaneous	260	135	499	2,747	-48%	270%	451%
Total Operating Revenues	28,349	25,457	89,756	140,766	-10%	253%	57%
Other Financing Sources							
Transfers in	-	-	-	-	0%	0%	0%
TOTAL REVENUES	28,349	25,457	89,756	140,766	-10%	253%	57%
EXPENDITURES							
Materials and services	-	-	2,504	-	0%	0%	-100%
Capital outlay	1,986	-	14,459	60,459	-100%	0%	318%
TOTAL EXPENDITURES	1,986	-	16,963	60,459	-100%	0%	256%
Revenue over (under) expenditures	\$ 26,363	\$ 25,457	\$ 72,793	\$ 80,307	-3%	186%	10%

MILWAUKIE REDEVELOPMENT COMMISSION (URA) FUND

	Through the 1st Quarter Ended September 30, 2024					% of Anticipated Actuals	NOTE
	Adopted BN Budget	Anticipated Actuals	FY 2025 Actual	Total Biennium To-Date Actual	Over (Under) Anticipated Actuals		
REVENUE							
Property taxes	\$ 1,753,000	\$ 1,687,619	\$ 6,593	\$ 6,593	\$ (1,681,026)	0%	
Investment earnings	10,000	1,250	32,159	32,159	30,909	2573%	
Miscellaneous	-	-	385	385	385	0%	
TOTAL REVENUES	1,763,000	1,688,869	39,137	39,137	(1,649,732)	2%	
EXPENDITURES							
Materials and services	600,000	75,000	95,000	95,000	20,000	127%	
Capital outlay	5,182,000	875,000	-	-	(875,000)	0%	
Transfers out	50,000	6,250	6,250	6,250	-	100%	
Debt service	674,000	84,250	-	-	(84,250)	0%	
Contingency	42,000	-	-	-	-	0%	
TOTAL EXPENDITURES	6,548,000	1,040,500	101,250	101,250	(939,250)	10%	
Revenue over (under) expenditures	(4,785,000)	648,369	(62,113)	(62,113)	(710,482)		
FUND BALANCE - Beginning	2,339,000	2,339,000	7,483,000	7,483,000	(5,144,000)		
FUND BALANCE - Ending	\$ (2,446,000)	\$ 2,987,369	\$ 7,420,887	\$ 7,420,887	\$ (5,854,482)		

NOTES:

	1st Quarter Actuals				Prior Year Change		
	FY 2022	FY 2023	Unaudited FY 2024	FY 2025	FY22/FY23	FY23/FY24	FY24/FY25
REVENUE							
Property taxes	\$ 2,670	\$ 2,379	\$ 9,309	\$ 6,593	-11%	291%	-29%
Investment earnings	834	5,212	19,773	32,159	525%	279%	63%
Proceeds from debt	-	-	-	-			
Miscellaneous	134	116	320	385	-13%	176%	20%
Total Operating Revenues	3,638	7,707	29,402	39,137	112%	281%	33%
Other Financing Sources							
Proceeds from Issuance of Debt	-	-	-	-	0%	0%	0%
TOTAL REVENUES	3,638	7,707	29,402	39,137	112%	281%	33%
EXPENDITURES							
Materials and services	-	-	5,000	95,000	0%	0%	1800%
Construction in process	-	-	3,497	-			
Debt service	-	-	-	-			
Transfers	-	8,750	8,750	6,250	0%	0%	-29%
TOTAL EXPENDITURES	-	8,750	17,247	101,250	0%	97%	487%
Revenue over (under) expenditures	\$ 3,638	\$ (1,043)	\$ 12,155	\$ (62,113)	-129%	-1265%	-611%

**ENGINEERING DEPARTMENT STATUS MEMO
TO CITY COUNCIL**

&

**CAPITAL IMPROVEMENT PROJECTS
STATUS REPORT**



CITY OF MILWAUKIE

Memorandum

To: City Council
From: Joseph Briglio, Community Development Director
CC: Emma Sagor, City Manager
Date: October 15, 2024
Re: Community Development Department Monthly Update

Community Development, Economic Development, & Housing	Planning	Building	Engineering
- Economic Development - Affordable Housing	- Comprehensive Plan Implementation - Planning Commission - Land Use/ Development Review	September Review	- CIP - Traffic/Parking Projects - Right-of-Way Permits - PIP - Document Administration

COMMUNITY DEVELOPMENT/ECONOMIC DEVELOPMENT/HOUSING

Economic Development

Business Groups

- After years of local business association inactivity, there are a few groups building momentum.
 - [The Business of Milwaukie](#) – This group is casting a city-wide net to convene, advocate, and support business needs. There is a soft-launch event happening on November 1st from 4:00-8:00pm at Milwaukie Floral that will bring together residents, businesses, and city leaders.
 - Downtown Milwaukie Business Association – This group has been rebuilding its membership and mission as of late. They are tentatively planning for its first public meeting on the evening of October 30.

Downtown:

- O'Malley's Gym is open for business.
- The sale of the Collectors Mall, along with the adjacent store fronts, has closed. The new owner is actively soliciting tenants for the vacant spaces: [See Lease Flyer Here](#)
 - Community Development Staff have been in conversations with a number of businesses that are considering a lease of the available spaces once ownership has transitioned.

- The Collectors Mall will remain at its location for the foreseeable future as they still have an active lease with the new building owner.
- Good Measure, an artisanal grocer, has signed a lease at the northwest corner of Main and Jefferson Street. They are in the process of completing their tenant improvements.
- A Finnish Spa, SaunaGlo, has signed a lease for the spaces behind Good Measure that front SE Jefferson Street. They are in the process of completing their tenant and facade improvements.
- Historic City Hall: pFriem Beer and Keeper Coffee announced their new locations at Historic City Hall and the press has been very positive:
 - <https://www.oregonlive.com/beer/2024/03/pfriem-family-brewers-to-open-first-portland-area-taproom.html>
 - https://www.milwaukiereview.com/news/pfriem-brewpub-keeper-coffee-moving-into-historic-milwaukie-building/article_de5a218c-dfc6-11ee-baa6-1f2d56184cd2.html
 - <https://pdx.eater.com/2024/3/15/24102162/pfriem-beer-milwaukie-taproom>
 - <https://newschoolbeer.com/home/2024/2/pfriem-family-brewers-old-milwaukie-city-hall-location>
 - <https://washingtonbeerblog.com/pfriem-family-brewers-a-taproom-is-coming-to-milwaukie-or/>
 - <https://www.pfriembeer.com/blog/article/pfriem-announces-milwaukie-taproom>
 - The pFriem, Keeper, and Milwaukie flags are flying in front of the building.
 - Henry Point Development is anticipating the majority of construction work to be complete by the end of the calendar year while touch ups, fixtures, and tenant preparation will occur in the new year leading up to the grand opening.
 - Grand Opening is scheduled for spring (April) 2025.
- The Libbie's property is currently for sale: <https://www.loopnet.com/Listing/11056-11070-SE-Main-St-Milwaukie-OR/31458135/>
- The former Chase Bank property is currently listed for sale - <https://www.loopnet.com/Listing/Former-Bank-Attached-Building/31903098/> - the city has received a pre-application for a residential four story (44 units) building, but it is still very preliminary.
- [Cloud Pine](#) is officially closed as of August. It was always intended to be a three-year project for the owners. Staff have not heard from any businesses considering the space, as well as the spaces to the north.
- *Milwaukie Station*: All cart spaces are currently occupied.

- 1847 Food Park, a proposed food cart pod adjacent to New City Hall, received land use approval from the Planning Commission on September 10. The notice of decision can be found here - <https://www.milwaukieoregon.gov/planning/dr-2024-001>

Milwaukie Marketplace:

- Pietro's Pizza has submitted building renovations plans for the old McGrath's Fish House. It is unclear when they intend on moving locations and opening.

Enterprise Zone:

- Portland Polymers, a plastics recycler, is relocating to Milwaukie's north innovation area and recently received approval to take advantage of the North Clackamas Enterprise Zone tax incentives.
- Alpine Foods received approval and also recently completed its 600,000 sq/ft warehouse and cold storage expansion. It held its grand opening for the project on September 10.

Urban Renewal Area Economic Development Programs:

- The Milwaukie Redevelopment Commission Citizen Advisory Committee (MRCCAC) convened in November and January to discuss the draft criteria and provide feedback on the emerging economic development programs.
- Staff presented the MRCCAC recommended program parameters on March 19th to the Milwaukie Redevelopment Commission and launched the programs in August. There is a dedicated webpage with application and overview materials here: <https://www.milwaukieoregon.gov/economicdevelopment/economic-development-business-improvement-grants>
- Staff have approved four applications, have three under review, and anticipate several more by the end of the year.

Affordable Housing

Sparrow Site:

- The city purchased the parcel ("main property") at the northeast corner of SE Sparrow Street and the Trolley Trail from TriMet for the purpose of land banking to support affordable housing several years ago. More recently, staff received a Metro Brownfields grant to support due diligence for the acquisition of 12302 SE 26th Avenue ("auxiliary property") from TriMet in order to help rectify access constraints to the main property. The city closed on the 12302 SE 26th Ave ("auxiliary") property and is considering next steps.
- Staff and Council discussed the proposed development goals on September 17, 2024, before pursuing a surplus property hearing and Request for Qualifications/Proposals.

Coho Point:

- The Developer presented an update to the city council during its February 21, 2023, work session and requested a 12-month extension of the Disposition and Development Agreement (DDA) due diligence period because of extenuating circumstances involving supply chain and subcontractor timing issues related to the COVID-19 pandemic. The due diligence period was officially extended to March 31, 2024.

- Staff were notified on May 10, 2023, that Black Rock had submitted the CLOMR to FEMA. The review process typically takes several months, and FEMA has requested additional information from the applicant in September 2023, January 2024, and March 2024. The applicant has 90 days to address FEMA's comments and resubmit. In order to allow for the completion of the CLOMR/FEMA process, the City agreed to a fourth due diligence extension of September 30, 2024.
- Black Rock is in the final stages of the CLOMR/FEMA process and has requested three additional months of extension to the due diligence period, through December 31, 2024.

Construction Excise Tax (CET) Program:

- The CET Program was established by the city council in 2017 and codified within chapter 3.60 (Affordable Housing Construction Excise Tax) of the municipal code. The CET levy's a one percent tax on any development over \$100,000 in construction value. In example, a property owner who is building an addition that has an assessed construction value of \$100,000 would have to pay \$1,000 in CET to the city. As development continues throughout the city, the CET fund increases in proportionality.
- The city released its inaugural competitive bid process for CET funds through a formal Request for Proposals (RFP). This resulted in Hillside Park Phase I being awarded \$1.7M (requested \$2M) and the Milwaukie Courtyard Housing Project (Now called Milwaukie Shortstack) with \$300K (requested \$600K).
- On March 7, 2023, the city council authorized the city manager to execute the necessary grant agreements in the amounts listed above. The grants agreements for both projects have been signed and executed, and initial funding disbursements have occurred. Staff will now work with the applicants to ensure that their projects meet the conditions for funding.

PLANNING

Comprehensive Plan Implementation

- Neighborhood Hubs: Following a series of public workshops and an online survey, planning and community development staff moved forward with proposed code amendments and an economic development toolkit for the Neighborhood Hubs project. Council approved the Phase 2 code amendments on [August 6](#). Staff now turns to a potential Phase 3 with a scheduled work session with Council on November 5.

Transportation Systems Plan (TSP)

- The TSP kicked off in October 2023. To date, the Technical and Advisory Committees have each met five times. Most recently, the committees reviewed the existing conditions of the city's transportation network. Member of the Advisory Committee met on Saturday, September 28th to collect sidewalk data on selected streets throughout the city. The Advisory Committee will meet next on November 21. Next steps include analyzing the gaps and needs in our transportation network for all modes of travel.

Planning Commission

- DR-2024-001, VR-2024-002: A Type III application to establish a food park at 1915-1925 SE Scott St. The proposal includes areas for food carts/trucks; a covered, open-air seating area; and a permanent multi-story taproom building with a bar, indoor and roof-deck seating areas, and restrooms. The existing parking area will be improved and maintained to serve the site. The proposal requires downtown design review and a variance to minimum FAR in the DMU zone. The Planning Commission hearing was held on June 11 where they took a vote to deny the application and to continue the hearing to August 13 to review findings for denial. At the request of the applicant, the Commission voted on August 13 to re-open the record for verbal and written testimony by any party and to continue the hearing to September 10. At the hearing on September 10, the Planning Commission voted 3-2 to approve the applications. The NOD was issued on September 11. The appeal period runs through September 26. No appeals were filed.
- HR-2024-003: A Type III historic resources review for a proposed addition to the property located at 9712 SE Cambridge Ln, which is listed as a Significant historic resource. The application was deemed complete and the Planning Commission public hearing has been tentatively scheduled for December 10.
- Natural Resources code update: Planning Commission has held three work sessions focused on:
 - coordination with the residential tree code
 - proposed updates to the Water Quality Resource standards
 - natural resource mapping issues

A work session is scheduled with City Council on November 19 to discuss the same topics.

- CU-2024-001: A Type III application for a Conditional Use permit to use a single-detached dwelling at 11932 SE 35th Ave as a vacation rental. The property is currently used as the owner's primary residence. A public hearing with the Planning Commission was held on October 8 where the Commission unanimously approved the application. The appeal deadline is October 24, 2024.

- HR-2024-002: A Type III historic resources review for a proposed horizontal addition and comprehensive exterior modifications to a dwelling listed as significant on the city's historic resource list. The application was deemed complete, and the Planning Commission public hearing has been tentatively scheduled for December 10.

Land Use/Development Review¹

- MLP-2024-002: A Type II application for a two-lot partition of the property at 11004 SE Stanley Ave. The proposed partition would retain the existing house on one parcel and create a back-lot parcel that would be developed with middle housing (four detached units). The application was referred for review by other departments and agencies, and public notice was sent as required. No comments have been received to date and issuance of a notice of decision to approve is anticipated by October 11.
- VR-2024-007: A Type II variance application to allow a 118 sf addition to an existing detached garage. A portion of the garage, along with the addition, is proposed to be converted into an ADU, with the remaining area to be used as a garage. A variance is required because the footprint of the structure would exceed 800 sq ft. The comment period ended on October 8. Staff is preparing a Notice of Decision to approve with conditions.

¹ Only land use/development requiring public notice are listed.

BUILDING

Permit data for	September	FY to Date:
New single-family houses:	2	2
New ADU's	0	1
New Solar	6	33
Res. additions/alterations	8	20
Commercial new	0	2
Commercial Alterations	1	49
Demo's	0	2
Cottage Clusters	0	0
Total Number of Permits issued:		430
(includes fire, electrical, mechanical, plumbing, and other structural)		
Total Number of Inspections:		1028
Total Number of active permits:		1046

ENGINEERING

Capital Improvement Projects (CIP):

CIP 2018-A13 Washington Street Area Improvements

Summary: This project combines elements of the SAFE, SSMP, Water, Stormwater, and Wastewater programs. SAFE improvements include upgrading and adding ADA compliant facilities along 27th Ave, Washington St, and Edison St. Street Surface Maintenance Program improvements are planned for Washington Street, 27th Avenue, and Edison Street. The Spring Creek culvert under Washington Street at 27th Avenue will be removed, and a new structure added. The water system along Washington Street will be upsized from a 6" mainline to an 8" mainline. The stormwater system along Washington Street will be upsized from 18" to 24" storm lines. The project is being designed by AKS Engineering and Forestry.

Update: Construction is ongoing. The crew is working on replacing water service lines, meters, and hydrants. SE Washington sidewalks, driveways, and ADA ramps in construction now from 27th to 28th. Asphalt grind and inlay in this section coming towards the end of October. SE 27th Avenue is complete with sidewalks, driveways, and grind and inlay. Sanitary pipe bursting is complete. The existing culvert under Washington has been slip lined with a new pipe.

CIP 2016-Y11 Meek Street Storm Improvements

Summary: Project was identified in the 2014 Stormwater Master Plan to reduce flooding within this water basin. The project was split into a South Phase and a North Phase due to complications in working with UPRR.

Update: Construction has started back up along the railroad tracks primarily between SE Kelvin St and SE Roswell St. Crews will begin at SE Kelvin St and work there way North to SE Roswell St first adjusting sewer lateral conflicts with future storm pipe. Then they will start installing the storm water main.

CIP 2022-W56 Harvey Street Improvements

Summary: The project includes water improvements and stormwater improvements on Harvey Street from 32nd Avenue to the east end, on 42nd Avenue from Harvey Street to Johnson Creek Boulevard, 33rd Avenue north of Harvey Street, 36th Avenue north of Harvey Street, Sherry Street west of 36th Avenue, 41st Street north of Wake Court, and Wake Court. Sanitary sewer work will be done on 40th Avenue between Harvey Street to Drake Street. The project also includes the installation of an ADA compliant sidewalk on Harvey Street from 32nd Avenue to 42nd Avenue and 42nd Avenue from Harvey Street to Howe Street. Roadway paving will be done throughout the project area.

Update: Century West Engineering was contracted for the design in July 2023. The project is currently at 90% design. The Public Works department has reviewed the 60% design and submitted comments to Century West Engineering. Another open house will be scheduled after completion of design.

CIP 2021-W61 Ardenwald North Improvements

Summary: Project includes street repair on Van Water Street, Roswell Street, Sherrett Street, 28th Avenue, 28th Place, 29th Avenue, 30th Avenue, and 31st Avenue with a shared street design for bicycles, pedestrians, and vehicles. The sidewalk will be replaced on the north side of Roswell Street between 31st and 32nd Avenue. Stormwater catch basins in the project boundary will be upgraded, the water system will be upsized on 29th Avenue, 30th Avenue, 31st Avenue, and

Roswell Street, and there will be wastewater improvements on 28th Avenue, 29th Avenue, and 31st Avenue to address multiple bellies and root intrusion to reduce debris buildup.

Update: The project is in its open bid phase. Addressing contractor questions at this time. Bid closes October 24th.

CIP 2022-A15 King Road Improvements

Summary: King Road (43rd Avenue to city limits near Linwood Avenue) SAFE/SSMP Improvements will replace existing sidewalk and bike lane with a multi-use path, improve stormwater system, replace water pipe, and reconstruct roadway surface.

Update: Additional storm improvement scope was added to the project. Existing condition investigations have been conducted. Project is working towards a 90% design to be submitted in October.

Waverly Heights Sewer Reconfiguration

Summary: Waverly Heights Wastewater project was identified in the 2010 Wastewater System Master Plan. The project may replace approximately 2,500 feet of existing clay and concrete pipe.

Update: Authorization for the design contract with Stantec was approved by the Council on August 1, 2023, and the design effort was kicked off in early October of 2023. The design team completed 30 percent design in January 2024. and the City reviewed Stantec's 60 percent design in July of 2024. Project is working on the 90% design.

Monroe Street Greenway

Summary: The Monroe Street Greenway will create a nearly four-mile, continuous, low-stress bikeway from downtown Milwaukie to the I-205 multi-use path. Once complete, it will serve as the spine of Milwaukie's active transportation network connecting users to the Max Orange Line, Max Green Line, Trolley Trail, 17th Avenue Bike Path, I-205 path, neighborhoods, schools, and parks. Funding grants through ODOT and Metro will allow the city to complete our 2.2-mile section of the Monroe Greenway from the Trolley Trail to Linwood Ave.

Segment Update:

East Monroe Greenway (37th to Linwood): Staff have come to an agreement with ODOT and contracted CONSOR for the design. A Kick-off meeting has occurred, and the site is being surveyed. An Open-House was hosted on February 29th for all of the Monroe Greenway, ODOT's Highway-224 project, the City's TSP, and Kellogg Creek Restoration and Community Enhancement Project. The City received a lot of positive feedback for moving forward with the project and requests for speed mitigation and intersection controls. Feedback from the February open house has been incorporated into the design. Another Open-House specific to the east segment was hosted September 12 at Wichita Park.

Monroe Street & 37th Avenue (34th to 37th): This segment is complete. It was constructed as part of the private development of the 7 Acres Apartments.

Western Monroe Greenway (Downtown to 34th): The city has come to an agreement with ODOT on an IGA that will transfer \$1.55 M in STIP funding to the city to construct this segment of the Monroe Street Greenway. The City has signed the IGA and is awaiting an ODOT signed copy. City staff has also contracted with 3J Consulting to negotiate work at the railroad crossings. The city will also contract a survey team to aid 3J.

Monroe Street & Highway-224 Intersection: This project has now been combined with a larger project which will mill and overlay Highway-224 from 17th Avenue to Rusk Road. The city will design and replace the underlying water main by October 2024 and ODOT will proceed to construction in the Fiscal Year 2026. The water main bid package is in finance review before being posted. An Open-House was hosted on February 29th for all of the Monroe Greenway, ODOT's Highway-224 project, the City's TSP, and Kellogg Creek Restoration and Community Enhancement Project. The City received concerns regarding the development of Highway-224 and Monroe Greenway pushing traffic from Monroe Street onto Penzance Street.

Kellogg Creek Restoration and Community Enhancement Project

Summary: Project to remove the Kellogg Creek dam, replace the McLoughlin Blvd. bridge, improve fish passage, and restore the wetland and riparian area. City of Milwaukie staff are part of the project Leadership Team, Core Technical Team, and the Technical Advisory Committee. The Leadership Team and Core Technical Team both meet monthly. In addition to city staff, these groups include staff from North Clackamas Watershed Council (NCWC), Oregon Department of Transportation (ODOT), and American Rivers. The Technical Advisory Committee (TAC) for the Kellogg Creek Restoration & Community Enhancement Project involves all collaborative partners that include the Confederated Tribes of the Warm Springs Indian Reservation of Oregon, the Confederated Tribes of Grand Ronde, Clackamas Water Environment Services, Metro, North Clackamas Parks and Recreation District, Oregon Department of Environmental Quality, Oregon Department of Fish and Wildlife, Oregon Division of State Lands, the Native Fish Society, and the Natural Resources Office of Governor.

Update: The Summer 2024 Geotechnical and Sediment Sampling/Evaluation Study is complete as of September 30th. Additional details and updates are available at the project website:

<https://www.milwaukieoregon.gov/kellogg/project-status>

Traffic / Parking Projects, Issues

The City is updating parking regulations for 3 parking lots in Downtown. These lots include the lot behind Old City Hall, the lot across the street from Old City Hall (Main and Harrison) the lot at McLoughlin and Jackson. This project will convert these lots to 2 hr parking except by permit.

The City is also updating school zone signage around the Cascade Heights Public Charter School, (formerly Hector Campbell Elementary School).

Right-Of-Way (ROW) Permits (includes tree, use, construction, encroachment)

Downtown Trees and Sidewalks

Update: Staff have a contract with AKS; working on what type of design works best now and in the future with both the trees and sidewalks & curbs.

Private Development – Public Improvement Projects (PIPS)

1600 Lava Drive

Update: This development on Lava drive will add a new 13-unit multi-family building. Public improvements for this project include a new sidewalk, an ADA ramp, and minor street widening. Building permits have been issued and on-site construction has begun. Public improvement site plans are currently under review.

Hillside

Update: Hillside currently has issued permits for the first building and public improvements to be constructed under phase I. The remaining two buildings and public improvements to be constructed during this phase are still under review. City staff is meeting with the developer on a weekly basis to ensure the project moves smoothly. Public improvements for this development include new roadway alignment, new sidewalk, ADA ramps, and new asphalt paving. Work has started on the first building and associated public improvements.

Seven Acres Apartments (formerly Monroe Apartments) – 234 units

Update: Seven Acres has completed construction and is currently occupied. Public improvements for this development included a new bike path and sidewalk from Oak Street and Monroe Street to 37th Avenue and Washington Street. Public improvements are currently under warranty and will receive a final inspection after a one-year period before shifting over to the City for ownership.

Henley Place (Kellogg Bowl redevelopment)- 175 units

Update: Construction is complete, and the building is occupied.

Elk Rock Estates – 5 lot subdivision at 19th Ave & Sparrow St.

Update: All public improvements have been completed; the project is in the punch-list and cleanup phase. The land use entitlements have recently expired, so they will need to go back through the process to build units. Recently, a new stakeholder for the project expressed interest in wrapping up the ROW improvements – nothing furthering has occurred since this verbal conversation.

Shah & Tripp Estates – 8-lot subdivision at Harrison Street and Home Ave.

Update: Construction for the ROW improvements have begun. So far they have completed earth work, installed sewer laterals and poured the curb. Contractor is currently working to install and test new water main. Completing this section of water main will loop our system which is a net positive.

Jackson / 52nd – 5-unit development.

Update: Project is nearing completion. The sewer main extension has been installed and tested. Per a development agreement, the developer repaved Jackson between Home Ave. and 52nd Ave in July 2024. The developer will be reimbursed for paved areas outside of their responsibility. All work is expected to be completed by August 2024. Work is complete. Engineering is working on releasing the performance bond and acquiring a maintenance bond.

Update: Walnut estates has completed the majority of their construction and is currently in the final punch-list and cleanup phase. Public improvements for this development include new sidewalk, storm water facilities, and a new asphalt roadway. Once the final work is completed, this development will enter the one-year warranty period.

Bonaventure Senior Living – 170-units

Update: ROW permit has been issued and public improvements are currently under construction.

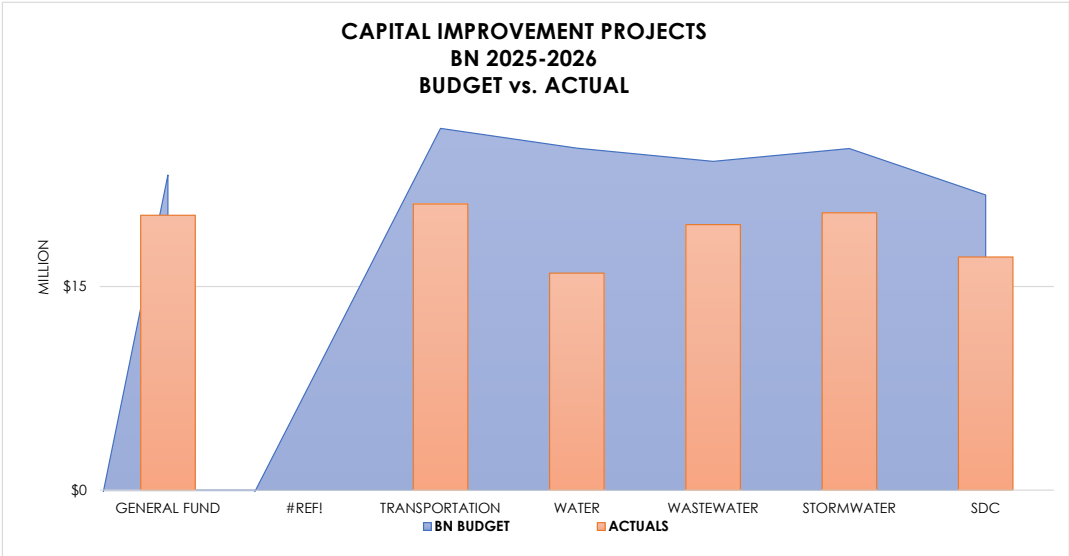
Document Administration

Plans

Summary: WSC is preparing the Stormwater System Plan.

City of Milwaukie
Capital Improvement Projects Update - **TOTAL BY FUND**
First Quarter for Fiscal Year Ending 2025
(Amounts in Thousands \$100 = \$100,000)

FUND	BUDGET FY 2025	BUDGET FY 2026	UPDATED BN BUDGET	FY 2025 ACTUAL EXPENDITURE	FY 2026 ACTUAL EXPENDITURE	BN ACTUAL EXPENDITURES	BUDGET REMAINING	% OF BUDGET REMAINING
GENERAL FUND	\$ 2,505,000	\$ 412,000	\$ 2,917,000	\$ 433,908	\$ -	\$ 433,908	\$ 2,483,092	85%
BUILDING	50,000	50,000	100,000	-	-	-	100,000	100%
TRANSPORTATION	13,441,000	12,846,000	26,287,000	739,157	-	739,157	25,547,843	97%
WATER	7,714,000	2,573,000	10,287,000	56,408	-	28,204	10,258,796	100%
WASTEWATER	5,080,000	445,000	5,525,000	279,312	-	279,312	5,245,688	95%
STORMWATER	8,303,000	1,856,000	10,159,000	487,809	-	487,809	9,671,191	95%
SDC	945,000	185,000	1,130,000	60,459	-	60,459	1,069,541	95%
MRC	2,482,000	2,900,000	5,382,000	-	-	-	5,382,000	100%
TOTAL CITY-WIDE	\$40,520,000	\$21,267,000	\$61,787,000	\$ 2,057,053	\$ -	\$ 2,028,849	\$59,758,151	97%



City of Milwaukee
Capital Improvement Projects Update - GENERAL FUND
First Quarter for Fiscal Year Ending 2025
(Amounts in Thousands \$100 = \$100,000)

GENERAL FUND PROJECT NAME	DEPARTMENT	Project #	BUDGET FY 2025	BUDGET FY 2026	FY 2025 ACTUAL EXPENDITURE	Tickmark	UPDATED BN BUDGET	FY 2025 ACTUAL EXPENDITURE	FY 2026 ACTUAL EXPENDITURE	BN ACTUAL EXPENDITURES	BUDGET REMAINING	% OF BUDGET REMAINING	PROJECT SPECIFIC NOTE
City Hall Badge Readers	Facilities		\$ 20,000	\$ -	\$ -		\$ 20,000	\$ -	\$ -	\$ -	\$ 20,000	100%	
City Hall Window Seal Replacement	Facilities		30,000	-	-		30,000	-	-	-	30,000	100%	Deferred
Citywide HVAC Controls	Facilities	-	100,000	-	-		100,000	-	-	-	100,000	100%	Deferred
Johnson Creek Campus Solar Array Installation	Facilities	F54	475,000	-	-		475,000	490	-	490	474,510	100%	Contractor selected
Ledding Library Ballard Installation	Facilities	-	20,000	-	-		20,000	-	-	-	20,000	100%	
Public Safety Building Boiler	Facilities	-	15,000	-	-		15,000	-	-	-	15,000	100%	Finalizing construction IGA
Public Works Admin Building Bathroom Renovation	Facilities	-	85,000	-	-		85,000	-	-	-	85,000	100%	Finalizing construction IGA
Gutter Installation	Facilities	-	-	45,000	-		45,000	-	-	-	45,000	100%	
Public Works Parking Lot Repair	Facilities	-	-	30,000	-		30,000	-	-	-	30,000	100%	
Public Safety Building Roof	Facilities	-	-	30,000	-		30,000	-	-	-	30,000	100%	
Public Safety Building Seismic Retrofit	Facilities	F51	500,000	-	-		500,000	312,274	-	312,274	187,726	38%	In progress; expected completion 12/1/2024
Vehicles & Equipment	Facilities	-	-	65,000	-		65,000	-	-	-	65,000	100%	
Vehicles & Equipment	Fleet		-	12,000	-		12,000	-	-	-	12,000	100%	In progress
Public Safety Building Detectives Office	Police Department	-	15,000	15,000	-		30,000	-	-	-	30,000	100%	In progress
Vehicles & Equipment	Police Department	Z09	240,000	180,000	-		420,000	89,484	-	89,484	330,516	79%	Complete
Vehicles & Equipment	Public Works Admin	-	70,000	-	-		70,000	-	-	-	70,000	100%	Purchase in progress
Balfour Park	Public Works Admin		364,000	-	-		364,000	-	-	-	364,000	100%	
Bowman-Brae Park	Public Works Admin		25,000	-	-		25,000	-	-	-	25,000	100%	Solicitation for contractors
Scott Park	Public Works Admin	G09	366,000	-	-		366,000	31,660	-	31,660	334,340	91%	In progress
Police MDC Refresh	Information Technology	-	35,000	35,000	-		70,000	-	-	-	70,000	100%	
Enterprise Firewall & Servers Refresh	Information Technology	-	145,000	-	-		145,000	-	-	-	145,000	100%	Undergoing seismic evaluation
GENERAL FUND TOTAL			\$ 2,505,000	\$ 412,000	\$ -		\$ 2,917,000	\$ 433,908	\$ -	\$ 433,908	\$ 2,483,092	85%	

City of Milwaukee
Capital Improvement Projects Update - **INFRASTRUCTURE**
First Quarter for Fiscal Year Ending 2025
(Amounts in Thousands \$100 = \$100,000)

INFRASTRUCTURE PROJECT NAME	DEPARTMENT	Project #	BUDGET FY 2025	BUDGET FY 2026	FY 2025 ACTUAL EXPENDITURE	Tickmark	UPDATED BN BUDGET	FY 2025 ACTUAL EXPENDITURE	FY 2026 ACTUAL EXPENDITURE	BN ACTUAL EXPENDITURES	BUDGET REMAINING	% OF BUDGET REMAINING	PROJECT SPECIFIC NOTE
26th Avenue Improvements	SAFE	-	\$ 74,000	\$ -	\$ -		\$ 74,000	\$ -	\$ -	\$ -	\$ 74,000	100%	In design
	SSMP	-	88,000	-	-		88,000	-	-	-	88,000	100%	
	26th Avenue Improvements		\$ 162,000	\$ -	\$ -		\$ 162,000	\$ -	\$ -	\$ -	\$ 162,000	100%	
40th & Harvey Concrete Reservoir	WATER		100,000	750,000	-		850,000	-	-	-	850,000	100%	
	40th & Harvey Concrete Reservoir		\$ 100,000	\$ 750,000	\$ -		\$ 850,000	\$ -	\$ -	\$ -	\$ 850,000	100%	
Ardenwald North Improvements	STATE GAS TAX		\$ 232,000	-	\$ -		232,000	-	-	-	232,000	100%	Project in bid process
	SAFE		\$ 765,000	-	-		765,000	-	-	-	765,000	100%	
	SSMP		\$ 592,000	-	-		592,000	-	-	-	592,000	100%	
	WATER		\$ 995,000	-	-		995,000	-	-	-	995,000	100%	
	WASTEWATER		\$ 745,000	-	-		745,000	-	-	-	745,000	100%	
	STORMWATER	-	\$ 691,000	-	-		691,000	-	-	-	691,000	100%	
	Ardenwald North Improvements		\$ 4,020,000	\$ -	\$ -		\$ 4,020,000	\$ -	\$ -	\$ -	\$ 4,020,000	100%	

INFRASTRUCTURE PROJECT NAME	DEPARTMENT	Project #	BUDGET FY 2025	BUDGET FY 2026	FY 2025 ACTUAL EXPENDITURE	Tickmark	UPDATED BN BUDGET	FY 2025 ACTUAL EXPENDITURE	FY 2026 ACTUAL EXPENDITURE	BN ACTUAL EXPENDITURES	BUDGET REMAINING	% OF BUDGET REMAINING	PROJECT SPECIFIC NOTE
Balfour Park	Public Works Admin	-	\$ 364,000	\$ -	\$ -		\$ 364,000	\$ -	\$ -	\$ -	\$ 364,000	100%	In process
	Balfour Park		\$ 364,000	\$ -	\$ -		\$ 364,000	\$ -	\$ -	\$ -	\$ 364,000	100%	
Bowman-Brae & Where Else Lane	SAFE	-	\$ 25,000	\$ -	\$ -		\$ 25,000	\$ -	\$ -	\$ -	\$ 25,000	100%	In process
	Bowman-Brae & Where Else Lane		\$ 25,000	\$ -	\$ -		\$ 25,000	\$ -	\$ -	\$ -	\$ 25,000	100%	
Bowman-Brae Park	SAFE	-	\$ 25,000	\$ -	\$ -		\$ 25,000	\$ -	\$ -	\$ -	\$ 25,000	100%	In process
	Public Works Admin	-	\$ 340,000	\$ -	\$ -		340,000	-	-	-	340,000	100%	
	Bowman-Brae Park		\$ 365,000	\$ -	\$ -		\$ 365,000	\$ -	\$ -	\$ -	\$ 365,000	100%	
Brookside Pump Station Improvements	WASTEWATER		\$ 500,000	\$ -	\$ -		\$ 500,000	\$ -	\$ -	\$ -	\$ 500,000	100%	
	Brookside Pump Station Improvements		\$ 500,000	\$ -	\$ -		\$ 500,000	\$ -	\$ -	\$ -	\$ 500,000	100%	

INFRASTRUCTURE PROJECT NAME	DEPARTMENT	Project #	BUDGET FY 2025	BUDGET FY 2026	FY 2025 ACTUAL EXPENDITURE	Tickmark	UPDATED BN BUDGET	FY 2025 ACTUAL EXPENDITURE	FY 2026 ACTUAL EXPENDITURE	BN ACTUAL EXPENDITURES	BUDGET REMAINING	% OF BUDGET REMAINING	PROJECT SPECIFIC NOTE
Downtown Curbs & Storm	STATE GAS TAX	-	\$ 55,000	\$ -	\$ -		\$ 55,000	\$ -	\$ -	\$ -	\$ 55,000	100%	Preparing project for bid process
	STORMWATER	-	500,000	-	-		500,000	-	-	-	500,000	100%	
	Downtown Curbs & Storm		\$ 555,000	\$ -	\$ -		\$ 555,000	\$ -	\$ -	\$ -	\$ 555,000	100%	
Downtown Public Area Requirements	TRANSPORTATION - SDC	-	\$ 250,000	\$ -	\$ -		\$ 250,000	\$ -	\$ -	\$ -	\$ 250,000	100%	
	Downtown Public Area Requirements		\$ 250,000	\$ -	\$ -		\$ 250,000	\$ -	\$ -	\$ -	\$ 250,000	100%	
Flood Mitigation Grant Match	STORMWATER	-	\$ 50,000	\$ 50,000	\$ -		\$ 100,000	\$ -	\$ -	\$ -	\$ 100,000	100%	
	Flood Mitigation Grant Match		\$ 50,000	\$ 50,000	\$ -		\$ 100,000	\$ -	\$ -	\$ -	\$ 100,000	100%	
Harvey Street Improvements	SAFE		\$ 445,000	\$ 445,000	\$ -		\$ 890,000	\$ 8,646	\$ -	\$ 8,646	\$ 881,354	99%	Project at 90% design level
	SSMP		\$ 479,000	\$ 479,000	\$ -		\$ 958,000	\$ 10,723	\$ -	\$ 10,723	\$ 947,277	99%	
	STATE GAS TAX		\$ 411,000	\$ 411,000	\$ -		\$ 822,000	\$ 3,371	\$ -	\$ 3,371	\$ 818,629	100%	
	WATER		\$ 1,600,000	\$ -	\$ -		\$ 1,600,000	\$ 8,625	\$ -	\$ 8,625	\$ 1,591,375	99%	
	WASTEWATER		\$ 87,000	\$ -	\$ -		\$ 87,000	\$ 798	\$ -	\$ 798	\$ 86,202	99%	
	STORMWATER		\$ 663,000	\$ -	\$ -		\$ 663,000	\$ 4,755	\$ -	\$ 4,755	\$ 658,245	99%	
	Harvey Street Improvements		\$ 3,685,000	\$ 1,335,000	\$ -		\$ 5,020,000	\$ 36,918	\$ -	\$ 36,918	\$ 4,983,082	99%	
International Way Improvements	WASTEWATER	-	\$ -	\$ 18,000	\$ -		\$ 18,000	\$ -	\$ -	\$ -	\$ 18,000	100%	
	International Way Improvements		\$ -	\$ 18,000	\$ -		\$ 18,000	\$ -	\$ -	\$ -	\$ 18,000	100%	
King Road Improvements (43rd to Linwood)	SAFE	A15	\$ 4,026,000	\$ -	\$ -		\$ 4,026,000	\$ 20,951	\$ -	\$ 20,951	\$ 4,005,049	99%	Project approaching 90% design level
	SSMP		\$ -	\$ 1,571,000	\$ -		\$ 1,571,000	\$ 10,922	\$ -	\$ 10,922	\$ 1,560,078	99%	
	WATER		\$ 602,000	\$ -	\$ -		\$ 602,000	\$ 1,468	\$ -	\$ 1,468	\$ 600,532	100%	
	STORMWATER		\$ 2,000,000	\$ -	\$ -		\$ 2,000,000	\$ 939	\$ -	\$ 939	\$ 1,999,061	100%	
	King Road Improvements (43rd to Linwood)		\$ 6,628,000	\$ 1,571,000	\$ -		\$ 8,199,000	\$ 34,280	\$ -	\$ 34,280	\$ 8,164,720	100%	
Lava Drive Booster Pump Station	WATER	-	\$ 25,000	\$ 150,000	\$ -		\$ 175,000	\$ -	\$ -	\$ -	\$ 175,000	100%	
	Lava Drive Booster Pump Station		\$ 25,000	\$ 150,000	\$ -		\$ 175,000	\$ -	\$ -	\$ -	\$ 175,000	100%	
Lead Service Line Replacements	WATER	-	\$ 100,000	\$ 100,000	\$ -		\$ 200,000	\$ -	\$ -	\$ -	\$ 200,000	100%	
	Lead Service Line Replacements		\$ 100,000	\$ 100,000	\$ -		\$ 200,000	\$ -	\$ -	\$ -	\$ 200,000	100%	
Logus Road, 40th & 42nd Avenue	SAFE	-	\$ -	\$ 57,000	\$ -		\$ 57,000	\$ -	\$ -	\$ -	\$ 57,000	100%	
	SSMP		\$ -	\$ 152,000	\$ -		\$ 152,000	\$ -	\$ -	\$ -	\$ 152,000	100%	
	STATE GAS TAX		\$ -	\$ 300,000	\$ -		\$ 300,000	\$ -	\$ -	\$ -	\$ 300,000	100%	
	WATER		\$ -	\$ 80,000	\$ -		\$ 80,000	\$ -	\$ -	\$ -	\$ 80,000	100%	
	WASTEWATER		\$ -	\$ 6,000	\$ -		\$ 6,000	\$ -	\$ -	\$ -	\$ 6,000	100%	
	STORMWATER		\$ -	\$ 35,000	\$ -		\$ 35,000	\$ -	\$ -	\$ -	\$ 35,000	100%	
	STORMWATER	-	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!	
	Logus Road, 40th & 42nd Avenue		\$ -	\$ 630,000	\$ -		\$ 630,000	\$ -	\$ -	\$ -	\$ 630,000	100%	

INFRASTRUCTURE PROJECT NAME	DEPARTMENT	Project #	BUDGET FY 2025	BUDGET FY 2026	FY 2025 ACTUAL EXPENDITURE	Updated BN BUDGET	FY 2025 ACTUAL EXPENDITURE	FY 2026 ACTUAL EXPENDITURE	BN ACTUAL EXPENDITURES	BUDGET REMAINING	% OF BUDGET REMAINING	PROJECT SPECIFIC NOTE
McLoughlin Boulevard Intersections	MRC	-	\$ 250,000	\$ -	\$ -	\$ 250,000	\$ -	\$ -	\$ -	\$ 250,000	100%	
McLoughlin Boulevard Intersections			\$ 250,000	\$ -	\$ -	\$ 250,000	\$ -	\$ -	\$ -	\$ 250,000	100%	
Meek Street Improvements	STORMWATER		\$ 3,381,000	\$ -	\$ -	\$ 3,381,000	\$ (8,230)	\$ -	\$ (8,230)	\$ 3,389,230	100%	Under construction
Meek Street Improvements			\$ 3,381,000	\$ -	\$ -	\$ 3,381,000	\$ (8,230)	\$ -	\$ (8,230)	\$ 3,389,230	100%	
Monroe Street Greenway	STATE GAS TAX	-	\$ -	\$ 2,808,000	\$ -	\$ 2,808,000	\$ -	\$ -	\$ -	\$ 2,808,000	100%	In design
	WATER		\$ 250,000	\$ -	\$ -	\$ 250,000	\$ -	\$ -	\$ -	\$ 250,000	100%	
	STORMWATER		\$ -	\$ 636,000	\$ -	\$ 636,000	\$ -	\$ -	\$ -	\$ 636,000	100%	
Monroe Street Greenway			\$ 250,000	\$ 3,444,000	\$ -	\$ 3,694,000	\$ -	\$ -	\$ -	\$ 3,694,000	100%	
New Storage Reservoir	WATER	-	\$ -	\$ 150,000	\$ -	\$ 150,000	\$ -	\$ -	\$ -	\$ 150,000	100%	
New Storage Reservoir			\$ -	\$ 150,000	\$ -	\$ 150,000	\$ -	\$ -	\$ -	\$ 150,000	100%	
Pump Station Condition Assessments	WASTEWATER	-	\$ 30,000	\$ -	\$ -	\$ 30,000	\$ -	\$ -	\$ -	\$ 30,000	100%	
Pump Station Condition Assessments			\$ 30,000	\$ -	\$ -	\$ 30,000	\$ -	\$ -	\$ -	\$ 30,000	100%	

INFRASTRUCTURE PROJECT NAME	DEPARTMENT	Project #	BUDGET FY 2025	BUDGET FY 2026	FY 2025 ACTUAL EXPENDITURE	Item #	UPDATED BN BUDGET	FY 2025 ACTUAL EXPENDITURE	FY 2026 ACTUAL EXPENDITURE	BN ACTUAL EXPENDITURES	BUDGET REMAINING	% OF BUDGET REMAINING	PROJECT SPECIFIC NOTE
Pump Station Lift & SCADA Controls Replacement	WASTEWATER	-	\$ -	\$ 50,000	\$ -		\$ 50,000	\$ -	\$ -	\$ -	\$ 50,000	100%	
Pump Station Lift & SCADA Controls Replacement			\$ -	\$ 50,000	\$ -		\$ 50,000	\$ -	\$ -	\$ -	\$ 50,000	100%	
Residential Street Surface Repair	SSMP	-	\$ 500,000	\$ 500,000	\$ -		\$ 1,000,000	\$ -	\$ -	\$ -	\$ 1,000,000	100%	In design
Residential Street Surface Repair			\$ 500,000	\$ 500,000	\$ -		\$ 1,000,000	\$ -	\$ -	\$ -	\$ 1,000,000	100%	
SAFE Spot Program	SAFE	-	\$ 250,000	\$ 100,000	\$ -		\$ 350,000	\$ -	\$ -	\$ -	\$ 350,000	100%	Program to go live December 2024
SAFE Spot Program			\$ 250,000	\$ 100,000	\$ -		\$ 350,000	\$ -	\$ -	\$ -	\$ 350,000	100%	
Salt & Rock Cover	STATE GAS TAX	-	\$ 75,000	\$ 50,000	\$ -		\$ 125,000	\$ -	\$ -	\$ -	\$ 125,000	100%	
Salt & Rock Cover			\$ 75,000	\$ 50,000	\$ -		\$ 125,000	\$ -	\$ -	\$ -	\$ 125,000	100%	
Scott Park	Public Works Admin	G09	\$ 366,000	\$ -	\$ -		\$ 366,000	\$ 31,660	\$ -	\$ 31,660	\$ 334,340	91%	
Scott Park			\$ 366,000	\$ -	\$ -		\$ 366,000	\$ 31,660	\$ -	\$ 31,660	\$ 334,340	91%	
Sewer Lining Projects	WASTEWATER	-	\$ 1,059,000	\$ -	\$ -		\$ 1,059,000	\$ -	\$ -	\$ -	\$ 1,059,000	100%	
Sewer Lining Projects	WASTEWATER		\$ 1,059,000	\$ -	\$ -		\$ 1,059,000	\$ -	\$ -	\$ -	\$ 1,059,000	100%	
Sewer Lining Projects			\$ 2,118,000	\$ -	\$ -		\$ 2,118,000	\$ -	\$ -	\$ -	\$ 2,118,000	100%	
Signal & Intersection Upgrades	STATE GAS TAX	T57	\$ 100,000	\$ 100,000	\$ -		\$ 200,000	\$ 7,900	\$ -	\$ 7,900	\$ 192,100	96%	
Signal & Intersection Upgrades			\$ 100,000	\$ 100,000	\$ -		\$ 200,000	\$ 7,900	\$ -	\$ 7,900	\$ 192,100	96%	
Stanley Reservoir Improvements	WATER	-	\$ 2,600,000	\$ -	\$ -		\$ 2,600,000	\$ -	\$ -	\$ -	\$ 2,600,000	100%	Under construction
Stanley Reservoir Improvements			\$ 2,600,000	\$ -	\$ -		\$ 2,600,000	\$ -	\$ -	\$ -	\$ 2,600,000	100%	
Stanley SAFE Improvements	SAFE	-	\$ 500,000	\$ 5,000,000	\$ -		\$ 5,500,000	\$ -	\$ -	\$ -	\$ 5,500,000	100%	Working on IGA with county
Stanley SAFE Improvements	STATE GAS TAX		\$ 500,000	\$ -	\$ -		\$ 500,000	\$ -	\$ -	\$ -	\$ 500,000	100%	
Stanley SAFE Improvements			\$ 500,000	\$ 5,000,000	\$ -		\$ 5,500,000	\$ -	\$ -	\$ -	\$ 5,500,000	100%	
Stormwater Capital Maintenance Program	STORMWATER	-	\$ 250,000	\$ 250,000	\$ -		\$ 500,000	\$ -	\$ -	\$ -	\$ 500,000	100%	
Stormwater Capital Maintenance Program			\$ 250,000	\$ 250,000	\$ -		\$ 500,000	\$ -	\$ -	\$ -	\$ 500,000	100%	
Stormwater System Plan	STORMWATER - SDC	Y37	\$ 275,000	\$ 35,000	\$ -		\$ 310,000	\$ 5,191	\$ -	\$ 5,191	\$ 304,809	98%	In progress
Stormwater System Plan			\$ 275,000	\$ 35,000	\$ -		\$ 310,000	\$ 5,191	\$ -	\$ 5,191	\$ 304,809	98%	
Street Surface Slurry Seal	SSMP	S17	\$ 250,000	\$ 250,000	\$ -		\$ 500,000	\$ 254	\$ -	\$ 254	\$ 499,746	100%	In design
Street Surface Slurry Seal			\$ 250,000	\$ 250,000	\$ -		\$ 500,000	\$ 254	\$ -	\$ 254	\$ 499,746	100%	
Transportation Capital Maintenance Program	STATE GAS TAX	T61	\$ 500,000	\$ 500,000	\$ -		\$ 1,000,000	\$ 594	\$ -	\$ 594	\$ 999,406	100%	
Transportation Capital Maintenance Program			\$ 500,000	\$ 500,000	\$ -		\$ 1,000,000	\$ 594	\$ -	\$ 594	\$ 999,406	100%	
Transportation System Plan	TRANSPORTATION - SDC	T62	\$ 250,000	\$ -	\$ -		\$ 250,000	\$ 55,268	\$ -	\$ 55,268	\$ 194,732	78%	In process

INFRASTRUCTURE PROJECT NAME	DEPARTMENT	Project #	BUDGET FY 2025	BUDGET FY 2026	FY 2025 ACTUAL EXPENDITURE	Updated BN BUDGET	FY 2025 ACTUAL EXPENDITURE	FY 2026 ACTUAL EXPENDITURE	BN ACTUAL EXPENDITURES	BUDGET REMAINING	% OF BUDGET REMAINING	PROJECT SPECIFIC NOTE
Transportation System Plan			\$ 250,000	\$ -	\$ -	\$ 250,000	\$ 55,268	\$ -	\$ 55,268	\$ 194,732	78%	
VFD Improvements	WATER	-	\$ 50,000	\$ 50,000	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ 100,000	100%	
VFD Improvements			\$ 50,000	\$ 50,000	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ 100,000	100%	
Washington Street Area Improvements	SAFE	A13	\$ 1,000,000	\$ -	\$ -	\$ 1,000,000	\$ 320,727	\$ -	\$ 320,727	\$ 679,273	68%	Under construction
	SSMP		\$ 1,588,000	\$ -	\$ -	\$ 1,588,000	\$ 355,069	\$ -	\$ 355,069	\$ 1,232,931	78%	
	STATE GAS TAX		\$ 377,000	\$ -	\$ -	\$ 377,000	\$ -	\$ -	\$ -	\$ 377,000	100%	
	WATER		\$ 100,000	\$ -	\$ -	\$ 100,000	\$ 18,111	\$ -	\$ 18,111	\$ 81,889	82%	
	WASTEWATER		\$ 100,000	\$ -	\$ -	\$ 100,000	\$ 270,241	\$ -	\$ 270,241	\$ (170,241)	-170%	
	STORMWATER		\$ 500,000	\$ -	\$ -	\$ 500,000	\$ 423,450	\$ -	\$ 423,450	\$ 76,550	15%	
Washington Street Area Improvements			\$ 3,665,000	\$ -	\$ -	\$ 3,665,000	\$ 1,387,598	\$ -	\$ 1,387,598	\$ 2,277,402	62%	

INFRASTRUCTURE PROJECT NAME	DEPARTMENT	Project #	BUDGET FY 2025	BUDGET FY 2026	FY 2025 ACTUAL EXPENDITURE	Tickmark	UPDATED BN BUDGET	FY 2025 ACTUAL EXPENDITURE	FY 2026 ACTUAL EXPENDITURE	BN ACTUAL EXPENDITURES	BUDGET REMAINING	% OF BUDGET REMAINING	PROJECT SPECIFIC NOTE
Wastewater Capital Maintenance Program	WASTEWATER	-	\$ 50,000	\$ 50,000	\$ -		\$ 100,000	\$ -	\$ -	\$ -	\$ 100,000	100%	
Wastewater Capital Maintenance Program			\$ 50,000	\$ 50,000	\$ -		\$ 100,000	\$ -	\$ -	\$ -	\$ 100,000	100%	
Water Automation & Control Upgrades	WATER	-	\$ 60,000	\$ 60,000	\$ -		\$ 120,000	\$ -	\$ -	\$ -	\$ 120,000	100%	
Water Automation & Control Upgrades			\$ 60,000	\$ 60,000	\$ -		\$ 120,000	\$ -	\$ -	\$ -	\$ 120,000	100%	
Water Capital Maintenance Program	WATER	-	\$ 100,000	\$ 100,000	\$ -		\$ 200,000	\$ -	\$ -	\$ -	\$ 200,000	100%	
Water Capital Maintenance Program			\$ 100,000	\$ 100,000	\$ -		\$ 200,000	\$ -	\$ -	\$ -	\$ 200,000	100%	
Water Pressure Zone Analysis	WATER	-	\$ 50,000	\$ -	\$ -		\$ 50,000	\$ -	\$ -	\$ -	\$ 50,000	100%	Kick-off meeting completed
Water Pressure Zone Analysis			\$ 50,000	\$ -	\$ -		\$ 50,000	\$ -	\$ -	\$ -	\$ 50,000	100%	
Water System Intertie Evaluation	WATER	-	\$ 75,000	\$ 50,000	\$ -		\$ 125,000	\$ -	\$ -	\$ -	\$ 125,000	100%	Kick-off meeting completed
Water System Intertie Evaluation			\$ 75,000	\$ 50,000	\$ -		\$ 125,000	\$ -	\$ -	\$ -	\$ 125,000	100%	
Water Treatment Plant	WATER	-	\$ 300,000	\$ 300,000	\$ -		\$ 600,000	\$ -	\$ -	\$ -	\$ 600,000	100%	
Water Treatment Plant			\$ 300,000	\$ 300,000	\$ -		\$ 600,000	\$ -	\$ -	\$ -	\$ 600,000	100%	
Waverly Heights Sewer System Reconfiguration	WASTEWATER	X41	\$ 1,521,000	\$ 1,521,000	\$ -		\$ 3,042,000	\$ 8,273	\$ -	\$ 8,273	\$ 3,033,727	100%	Project approaching 90% design level
	WASTEWATER - SDC		\$ 170,000	\$ 150,000	\$ -		\$ 320,000	\$ -	\$ -	\$ -	\$ 320,000	100%	
Waverly Heights Sewer System Reconfiguration			\$ 1,691,000	\$ 1,671,000	\$ -		\$ 3,362,000	\$ 8,273	\$ -	\$ 8,273	\$ 3,353,727	100%	
Waverly Heights Sewer System Reconfiguration	SAFE	-	\$ 84,000	\$ -	\$ -		\$ 84,000	\$ -	\$ -	\$ -	\$ 84,000	100%	In design
	SSMP	-	\$ 359,000	\$ -	\$ -		\$ 359,000	\$ -	\$ -	\$ -	\$ 359,000	100%	
	WATER	-	\$ 162,000	\$ -	\$ -		\$ 162,000	\$ -	\$ -	\$ -	\$ 162,000	100%	
	WASTEWATER	-	\$ 202,000	\$ -	\$ -		\$ 202,000	\$ -	\$ -	\$ -	\$ 202,000	100%	
	STORMWATER	-	\$ 12,000	\$ -	\$ -		\$ 12,000	\$ -	\$ -	\$ -	\$ 12,000	100%	
Waverly Heights Sewer System Reconfiguration			\$ 819,000	\$ -	\$ -		\$ 819,000	\$ -	\$ -	\$ -	\$ 819,000	100%	
Well 4 Reconditioning	WATER	-	\$ -	\$ 60,000	\$ -		\$ 60,000	\$ -	\$ -	\$ -	\$ 60,000	100%	
Well 4 Reconditioning			\$ -	\$ 60,000	\$ -		\$ 60,000	\$ -	\$ -	\$ -	\$ 60,000	100%	
Well 5 Improvements	WATER	-	\$ 50,000	\$ 600,000	\$ -		\$ 650,000	\$ -	\$ -	\$ -	\$ 650,000	100%	
Well 5 Improvements			\$ 50,000	\$ 600,000	\$ -		\$ 650,000	\$ -	\$ -	\$ -	\$ 650,000	100%	
Well 6 & 7 Reconditioning Project	WATER	-	\$ -	\$ 60,000	\$ -		\$ 60,000	\$ -	\$ -	\$ -	\$ 60,000	100%	
Well 6 & 7 Reconditioning Project			\$ -	\$ 60,000	\$ -		\$ 60,000	\$ -	\$ -	\$ -	\$ 60,000	100%	
Well 8	WATER	-	\$ 300,000	\$ -	\$ -		\$ 300,000	\$ -	\$ -	\$ -	\$ 300,000	100%	
	Well 8		\$ 300,000	\$ -	\$ -		\$ 300,000	\$ -	\$ -	\$ -	\$ 300,000	100%	
Well House HVAC Upgrades	WATER	-	\$ 25,000	\$ 25,000	\$ -		\$ 50,000	\$ -	\$ -	\$ -	\$ 50,000	100%	

INFRASTRUCTURE PROJECT NAME	DEPARTMENT	Project #	BUDGET FY 2025	BUDGET FY 2026	FY 2025 ACTUAL EXPENDITURE	Updated BN BUDGET	FY 2025 ACTUAL EXPENDITURE	FY 2026 ACTUAL EXPENDITURE	BN ACTUAL EXPENDITURES	BUDGET REMAINING	% OF BUDGET REMAINING	PROJECT SPECIFIC NOTE
	Well House HVAC Upgrades		\$ 25,000	\$ 25,000	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ 50,000	100%	
TOTAL CITY-WIDE INFRASTRUCTURE PROJECTS			\$ 36,009,000	\$ 18,059,000	\$ -	\$ 54,068,000	\$ 1,559,706	\$ -	\$ 1,559,706	\$ 52,508,294		

City of Milwaukie
 Capital Improvement Projects Update - **MRC FUND**
 First Quarter for Fiscal Year Ending 2025
(Amounts in Thousands \$100 = \$100,000)

CITY HALL PROJECT NAME	DEPARTMENT	Project #	BUDGET FY 2025	BUDGET FY 2026	FY 2025 ACTUAL EXPENDITURE	Tickmark	UPDATED BN BUDGET	FY 2026 ACTUAL EXPENDITURE	BUDGET REMAINING	% OF BUDGET REMAINING	PROJECT SPECIFIC NOTE
Dogwood Park	MRC		\$ -	\$ 400,000	\$ -		\$ 400,000	\$ -	\$ 400,000	100%	
Monroe Street Greenway	MRC		\$ 332,000	\$ 1,000,000	\$ -		\$ 1,332,000	\$ -	\$ 1,332,000	100%	
Downtown Main Street Enhancements	MRC		\$ 650,000	\$ -	\$ -		\$ 650,000	\$ -	\$ 650,000	100%	
Downtown Streetscape Improvements	MRC		\$ 500,000	\$ -	\$ -		\$ 500,000	\$ -	\$ 500,000	100%	
McLoughlin Boulevard Intersections	MRC		\$ 250,000	\$ -	\$ -		\$ 250,000	\$ -	\$ 250,000	100%	
Milwaukie Bay Parking Reconfiguration	MRC		\$ 200,000	\$ 400,000	\$ -		\$ 600,000	\$ -	\$ 600,000	100%	
Parking Solutions	MRC		\$ 250,000	\$ 250,000	\$ -		\$ 500,000	\$ -	\$ 500,000	100%	
Transit Stop Improvements	MRC		\$ 300,000	\$ -	\$ -		\$ 300,000	\$ -	\$ 300,000	100%	
Opportunity Site Access	MRC		\$ -	\$ 250,000	\$ -		\$ 250,000	\$ -	\$ 250,000	100%	
Trolley Trail	MRC		\$ -	\$ 600,000	\$ -		\$ 600,000	\$ -	\$ 600,000	100%	
MRC FUND TOTAL			\$ 2,482,000	\$ 2,900,000	\$ -		\$ 5,382,000	\$ -	\$ 5,382,000	100%	

City of Milwaukie
Capital Improvement Projects Update - Building Fund
First Quarter for Fiscal Year Ending 2025
(Amounts in Thousands \$100 = \$100,000)

CITY HALL PROJECT NAME	DEPARTMENT	Project #	BUDGET FY 2025	BUDGET FY 2026	FY 2025 ACTUAL EXPENDITURE	Tickmark	UPDATED BN BUDGET	FY 2026 ACTUAL EXPENDITURE	BUDGET REMAINING	% OF BUDGET REMAINING	PROJECT SPECIFIC NOTE
Vehicles & Equipment	Building		50,000	50,000	\$ -		\$ 100,000	\$ -	\$ 100,000	100%	
BUILDING FUND TOTAL			\$ 50,000	\$ 50,000	\$ -		\$ 100,000	\$ -	\$ 100,000	100%	



CITY OF MILWAUKIE, OREGON
CITY HALL – FINANCE DEPARTMENT
10501 SE MAIN STREET
MILWAUKIE, OR 97222



CITY OF MILWAUKIE

Budget Meeting - CIP Project Updates
November 18, 2024



Jennifer Garbely, City Engineer

Engineering News



- Working on a supplemental for projects that crossed the FY 2024 to 2025
- Approved for SS4A Grant for Harrison Safety Assessment
- Engineering is fully staffed and working on training new staff

2024 Street Maintenance

Project Goals:

- Grind and Inlay
- Crack Seal / Slurry Seal

Status:

- Completed

Anticipated Schedule:

- Staff started preparing for 2025 projects



Washington Area Improvements

Completed 27th Ave before
school started

Changed out culvert to be
slip lined

Final construction
anticipated to be
completed Spring 2025

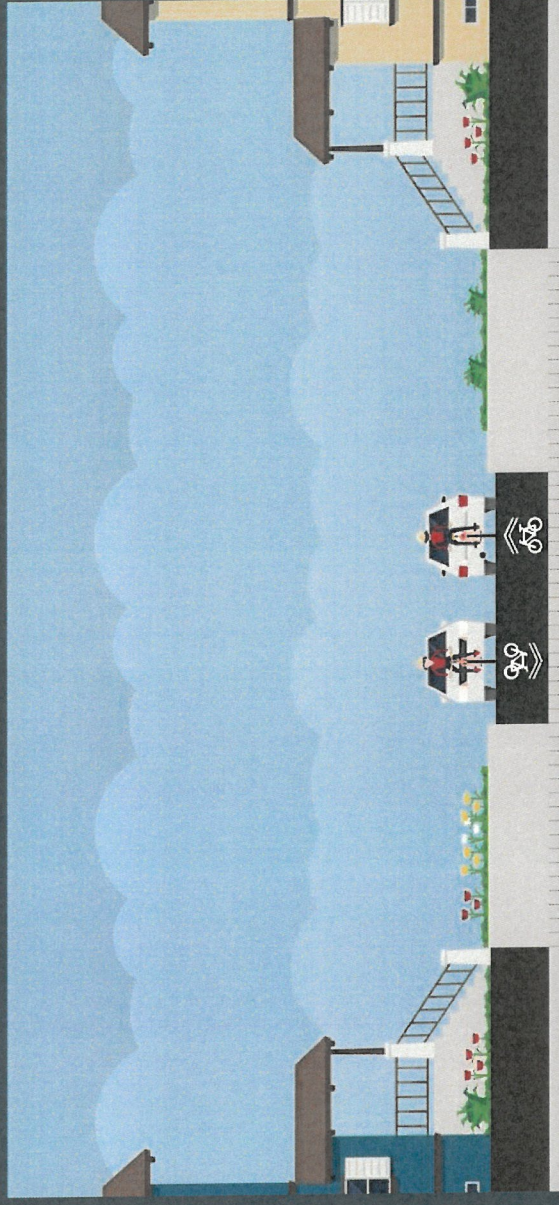
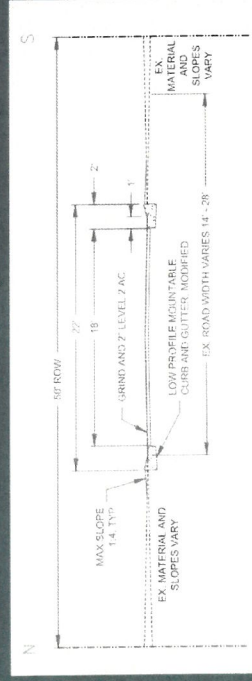


Ardenwald North Improvements

Includes roadway and sidewalk improvements, and improvements to storm, sanitary and water.

Award to Landis and Landis Construction

Shared roadway concept



Downtown Sidewalk and Storm

Scope

- Improve sidewalks on Main between Monroe and Jefferson.
- Extend storm lines between McLoughlin and Main at Monroe and Jefferson
- Preparing documents to post to bid website





East Monroe Greenway – Open house on September 12, 2024 with over 100 people dropping in

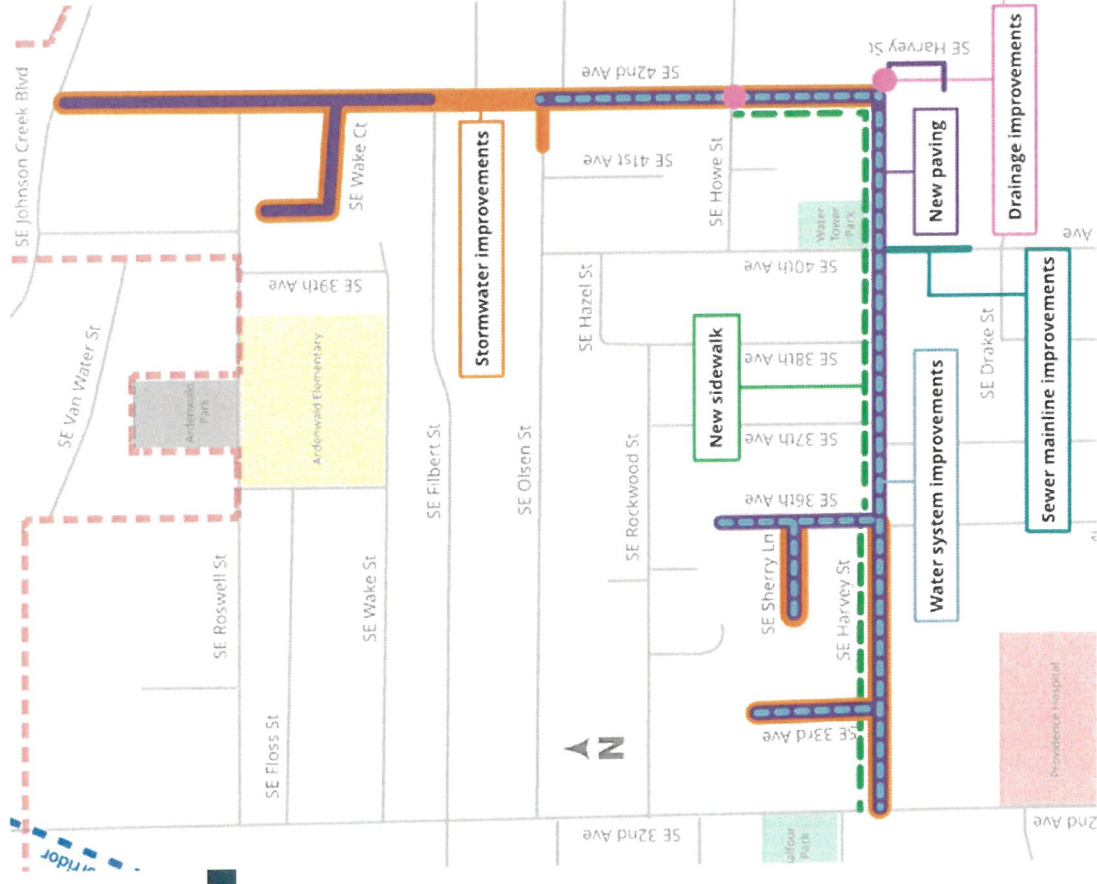
Central Monroe Greenway – water pipeline under construction

West Monroe Greenway – currently unfunded

Monroe Greenway

Harvey Street Improvements

- Working on 100% design draws and preparing bid documents
- Bid out with Best Value
- Construction to start in FY 2025



Waverly Heights Sewer Reconfiguration Project

Project Goals:

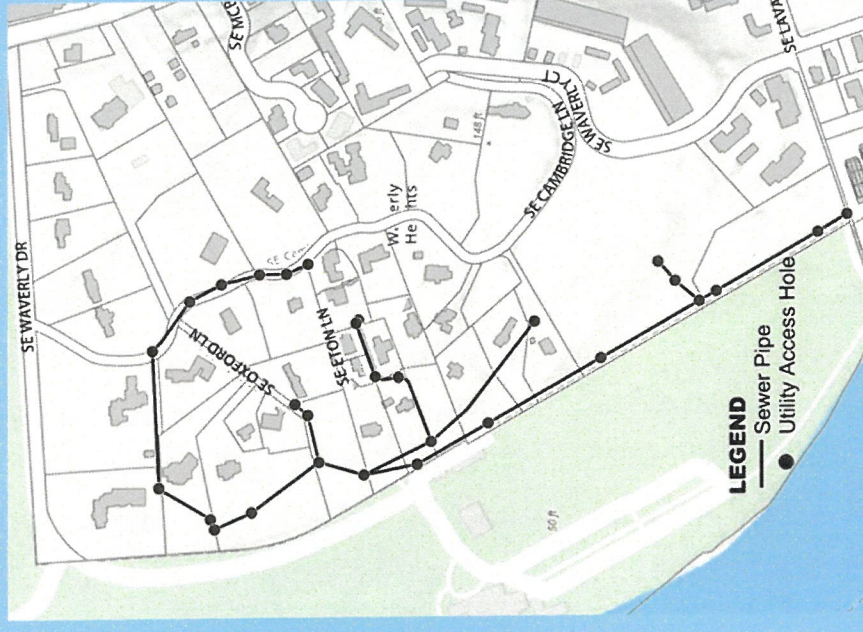
- Repair collection system deficiencies
- Reduce impact to residents

Status:

- Working on a 90% design submittal
- Obtaining proper easements for the system

Anticipated Schedule:

- Design: Oct 2023 – Mar 2025
- Procurement: Mar 2025 – Jun 2025
- Construction: Jun 2025 – Nov 2025



Waverly South & 26th Avenue Improvements

Project Goals:

- Waverly South
 - Repave Lave Drive and Waverly Court
 - Upgrade ADA ramps
 - Pipeburst sewer line
 - Upsize 2" waterline
- 26th Ave
 - Repave 26th Avenue from Lake Road to end
 - Add new sidewalk

Status:

- Survey work is complete
- In-House Design



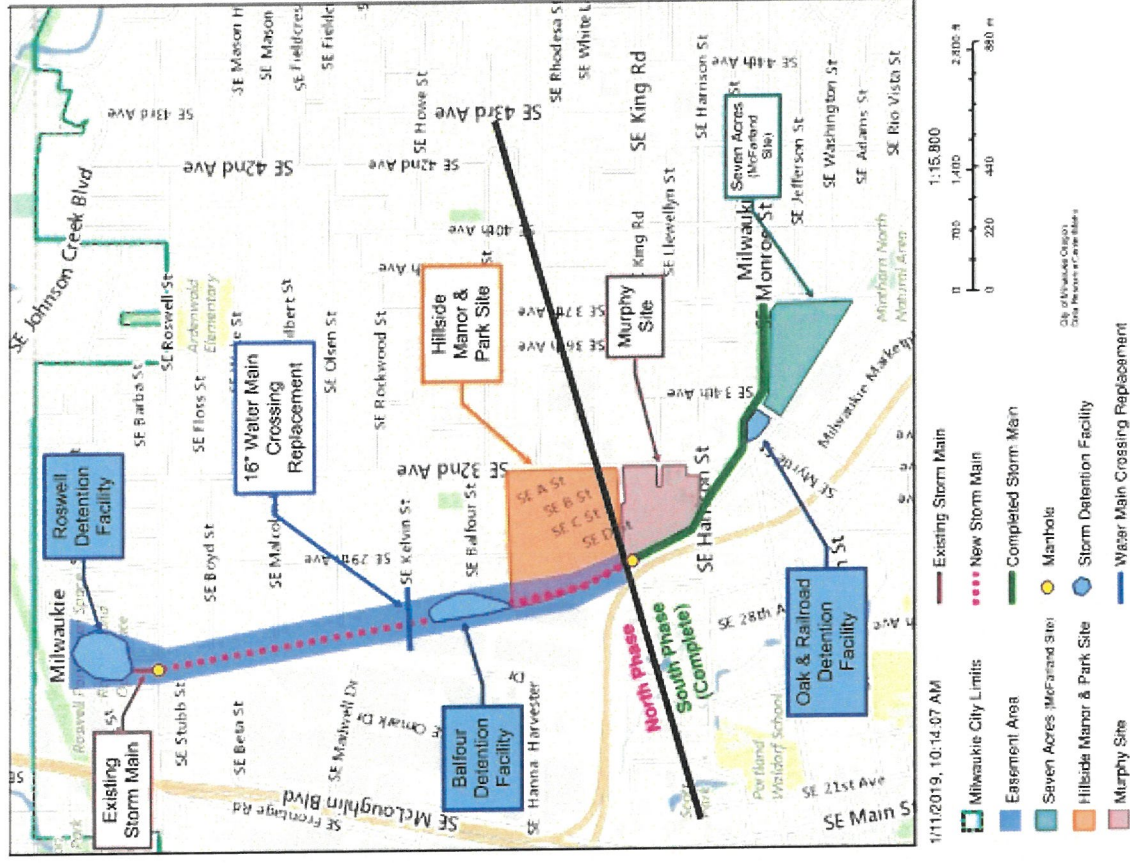
Meek North Phase

Project has been delayed for the last 6 months due to the Railroad

Anticipating a large change order

Construction started back up this September

Residents were notified of delay and restart of the project

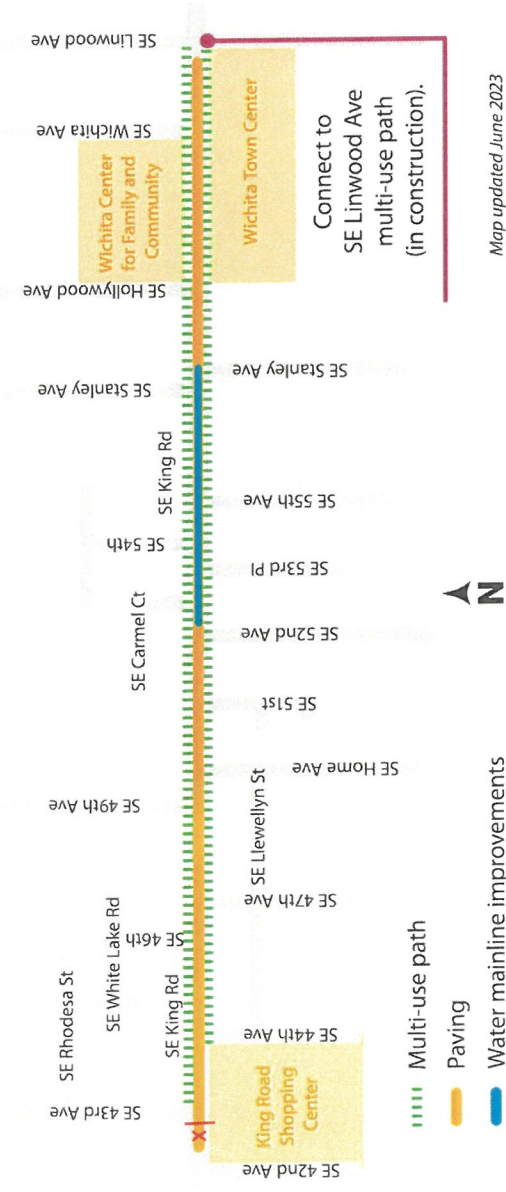


Stanley Improvements

- Project
 - Side path one side from King to Johnson Creek
- Funding
 - URA County
 - Safe Routes to School Grant
- Timeline
 - Project to design and complete construction within the next 3 years



King Road Improvements



Status

- Staff received 90% design drawings
- We evaluating community impacts

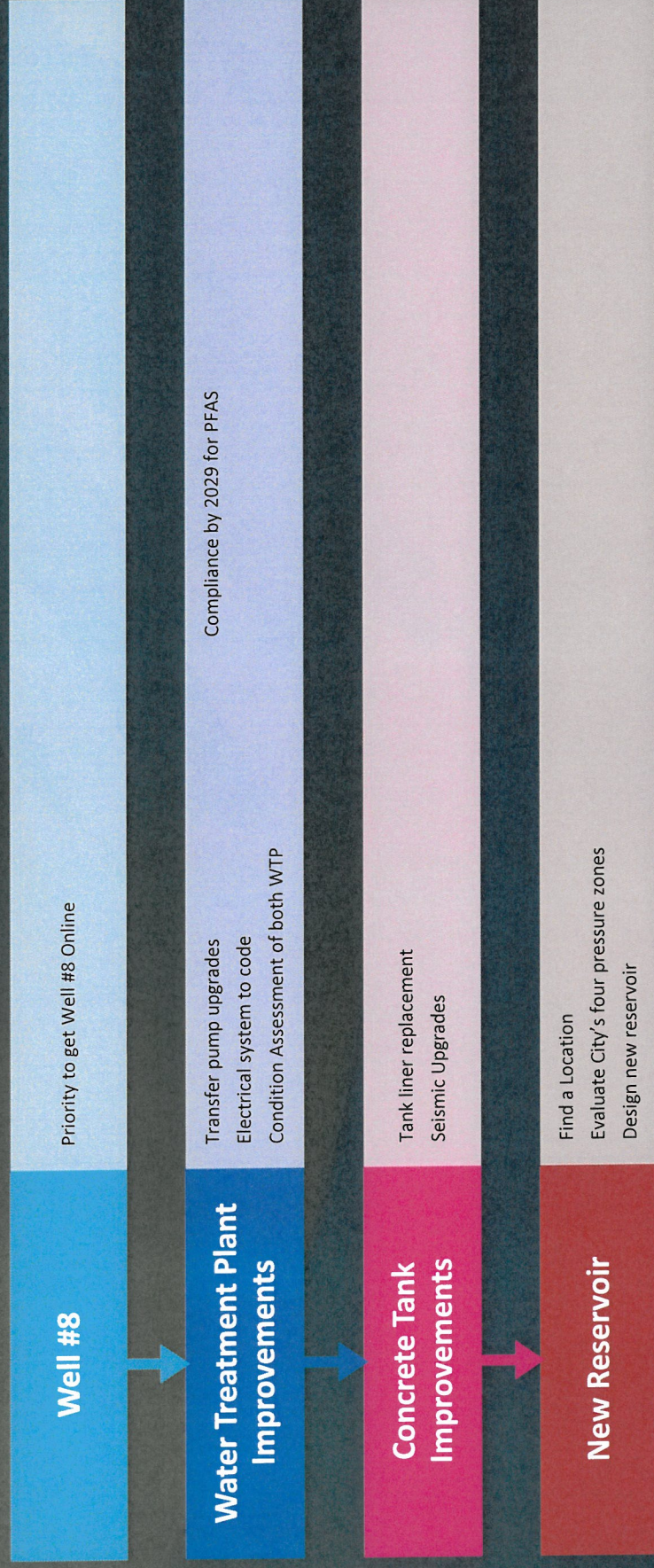


Stanley Reservoir Improvements

- New well pipe configuration in order to pipe water directly onto the distribution system
- Reservoir is offline from Oct 2024 to Mar 2025
- Public engagement



Water Engineering Services

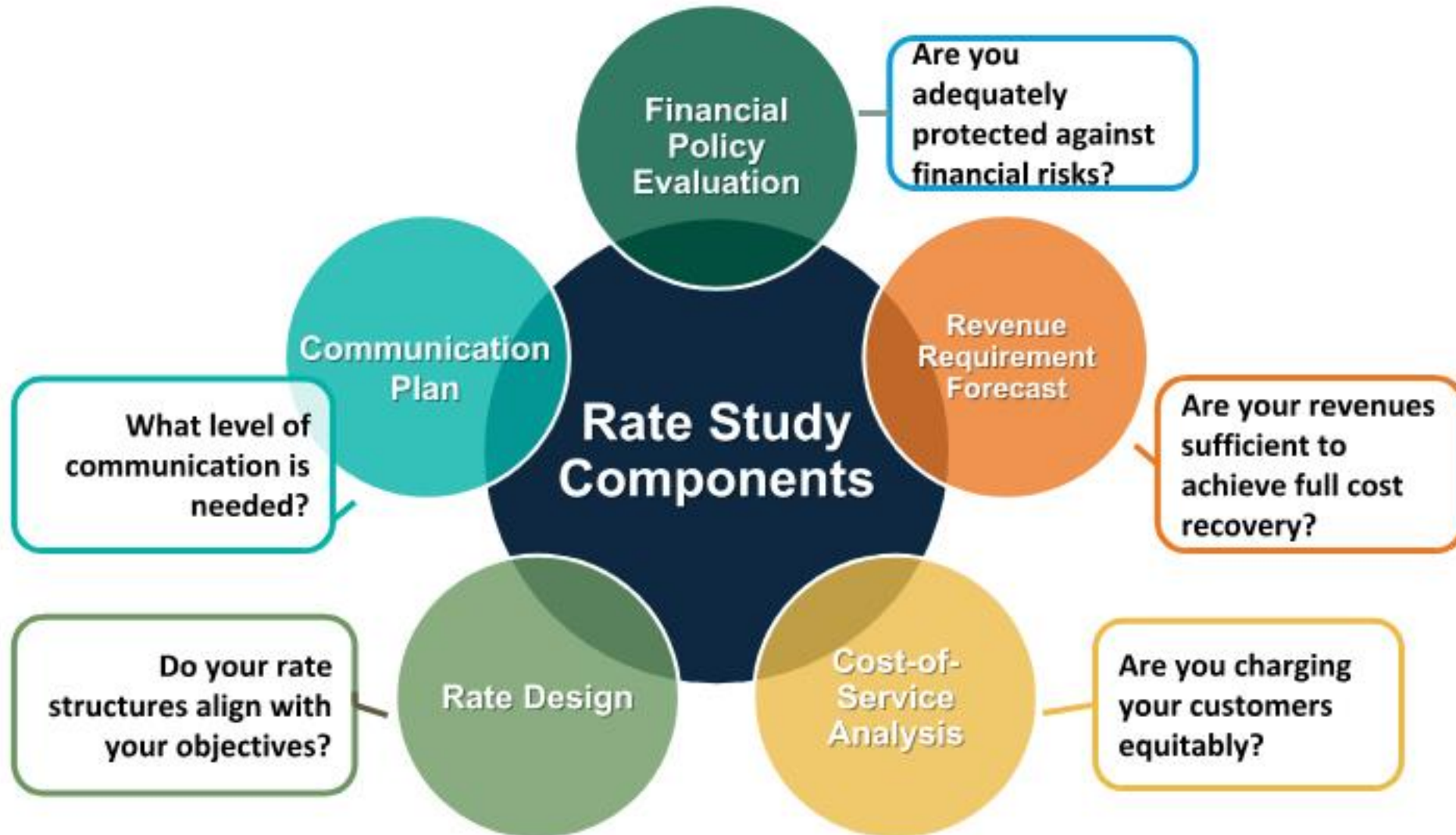


Questions



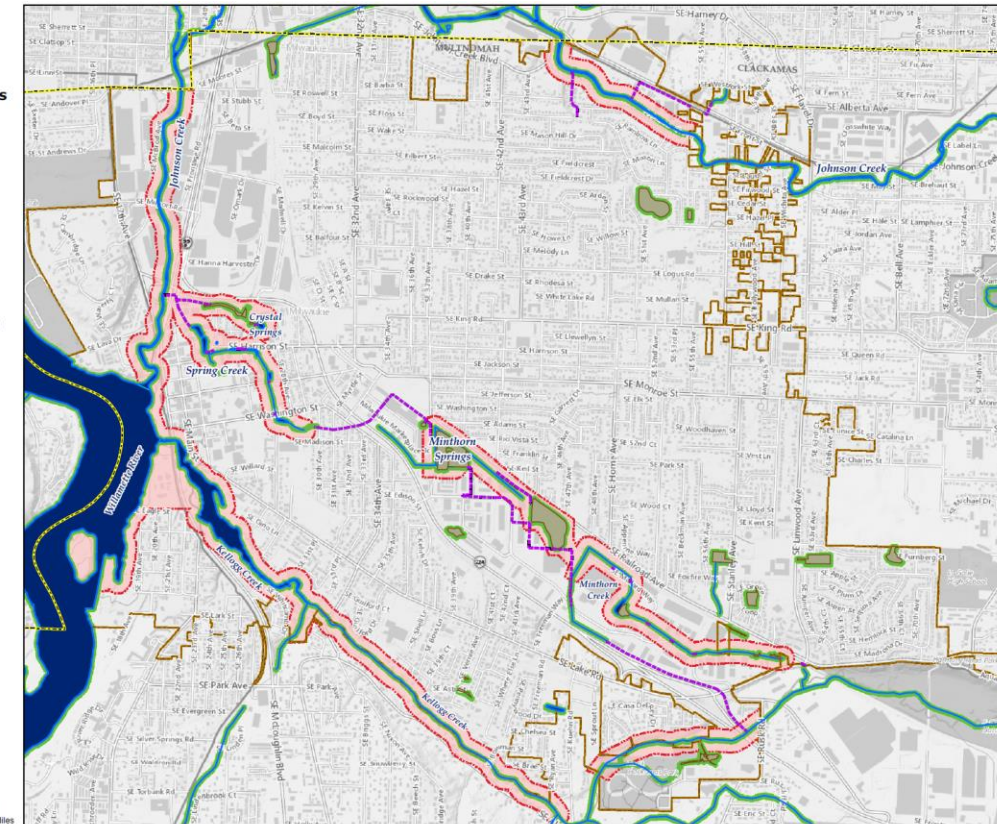
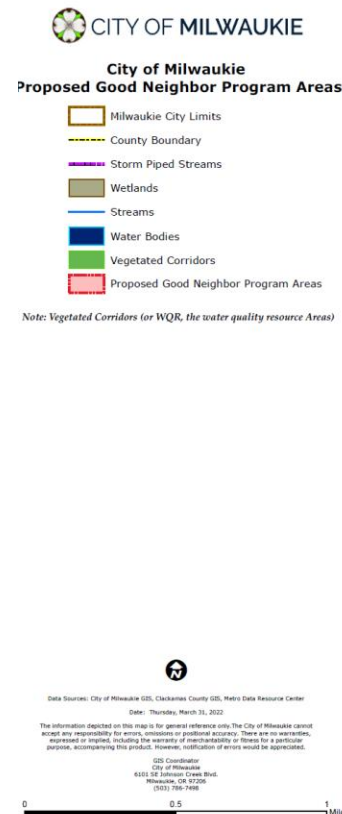


Comprehensive Rate Study: Start to Finish



Good Neighbor Program Guidelines

- Applications reviewed and recommended by CUAB
 - Project Eligibility
 - Program Goals
 - Equity
 - Climate
 - Regulatory Compliance
- Application Cycle:
 - Annual – March thru June.
- Internal and external projects accepted
- Eligible Applicants
 - Non-profit Organizations
 - Neighborhood District Associations (NDA)
 - City
- Funding Availability
 - Internal Projects – Dependent on funding available
 - External Projects – Up to \$50K
- Grant Agreement
- Reporting Requirements





City Manager Update

November 18, 2024

Updates from Q2

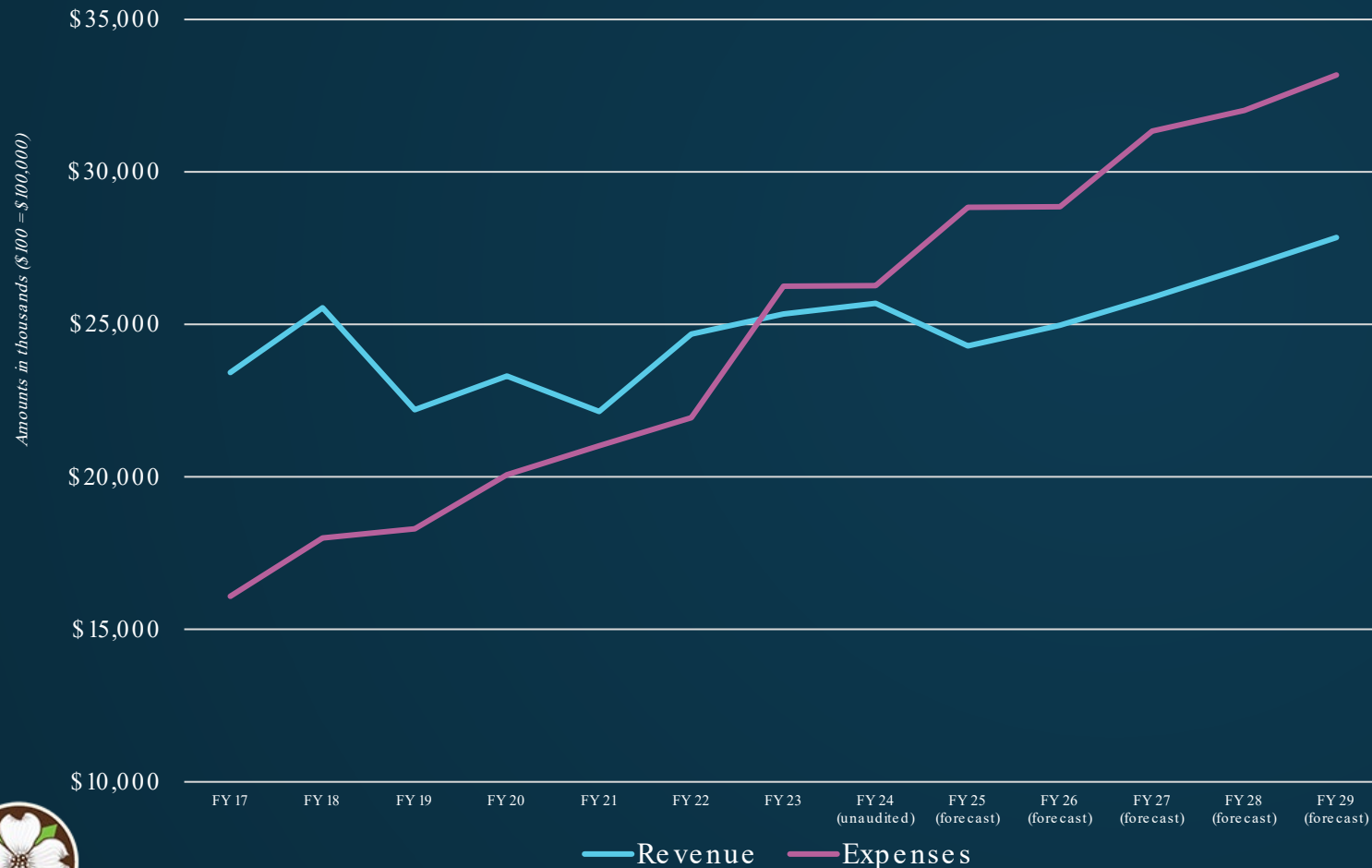
Another busy quarter in Milwaukie!

- Hiring updates:
 - Fully staffed engineering team!
 - Continued hiring in Public Works
 - New Assistant City Manager selected
- Tentative agreement reached with AFSCME
- CIP progress (full update this evening)
- Audit underway
- 10 Business Improvement Grants in process
- Gearing up for winter events and planning for MilwaukieFest 2025
- Continued progress on the city's Financial Stability Strategy



Financial stability strategy: What's the problem?

General Fund Revenue/ Expenditure Trend



Why?

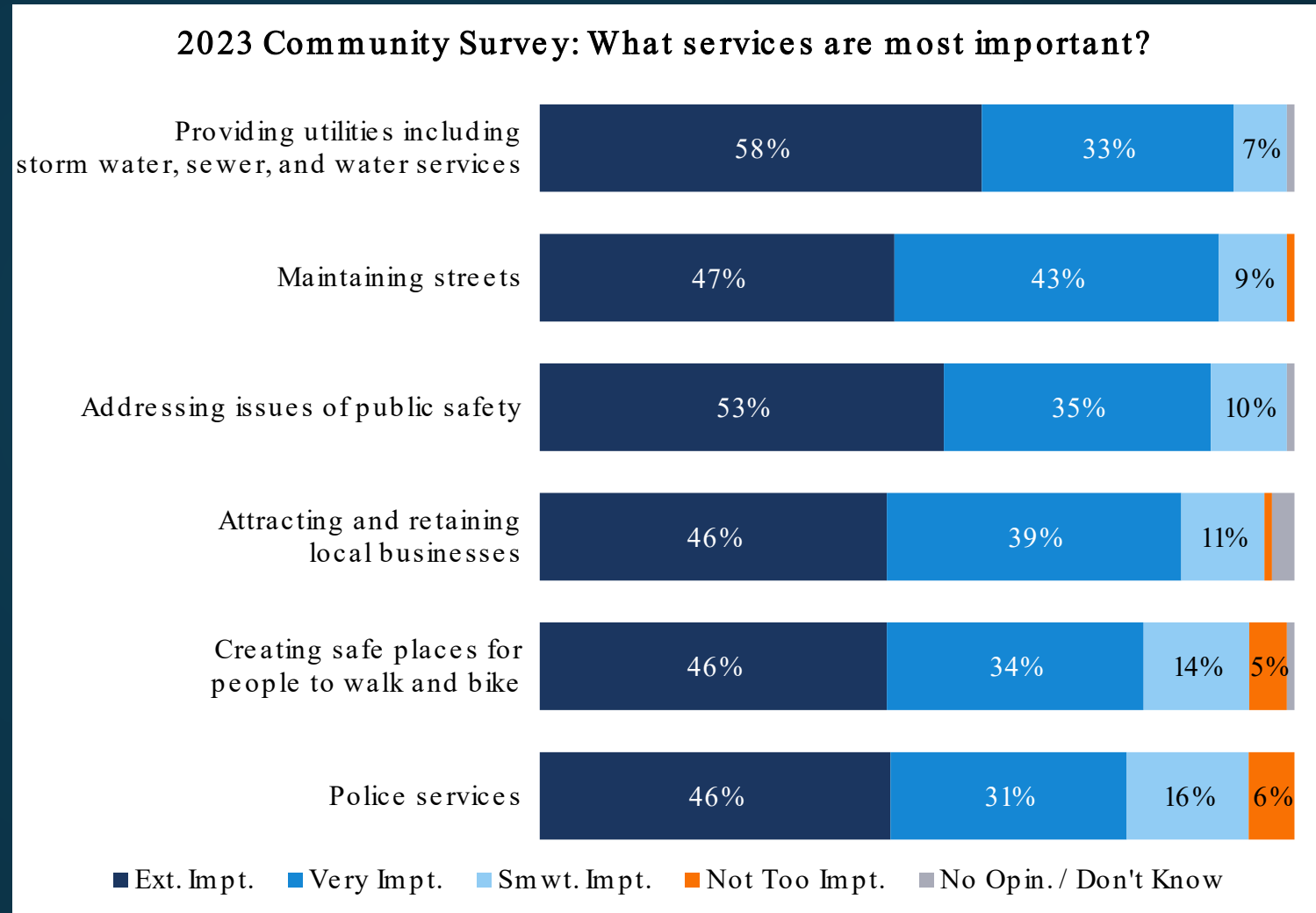
- Limits to property tax increase (Measures 5 and 50, URA)
- Rising costs:
 - Inflation
 - Outdated infrastructure and systems in need of replacement
 - More demands on city services
 - Cost of living/ labor increases



Financial stability strategy: What's the problem?

If we don't stabilize, will see cuts to **General Funded programs** next biennium, including:

- Public safety
- Public works
- Facilities maintenance
- Community development
- Library services
- Customer services



Scope and parameters

- Focused on general fund revenue (though will track, report on, and pursue improvements for other funds)
- Goal: Balance five-year forecast
- Quarterly updates to Budget Committee; more frequent updates given to Council as needed



Progress report:

What we've done:

- Held the line in M&S in FY25-26 budget development
- Reduced redundant IT subscriptions
- Cross-trained staff to avoid temp hiring needs

What's coming up:

- Monitoring and strategizing around schedules and overtime usage
- Launching organizational assessment in winter
- Optimize city buildings to reduce energy costs



Progress report:

What we've done:

- Identified places where urban renewal dollars can offset General Fund

What's coming up:

- Proposing strategies to capture unseen costs of credit card usage for bills and fees
- Comprehensive review of fee schedule to ensure full cost recovery
- Exploring infrastructure upgrades that will modernize utility billing
- Redesigning parking permit fees and business registration fees to better align with goals
- Changing enforcement practices to better capture violations
- Considering filling ROW and Franchise Fee coordinator position
- Reviewing cost allocation methodology



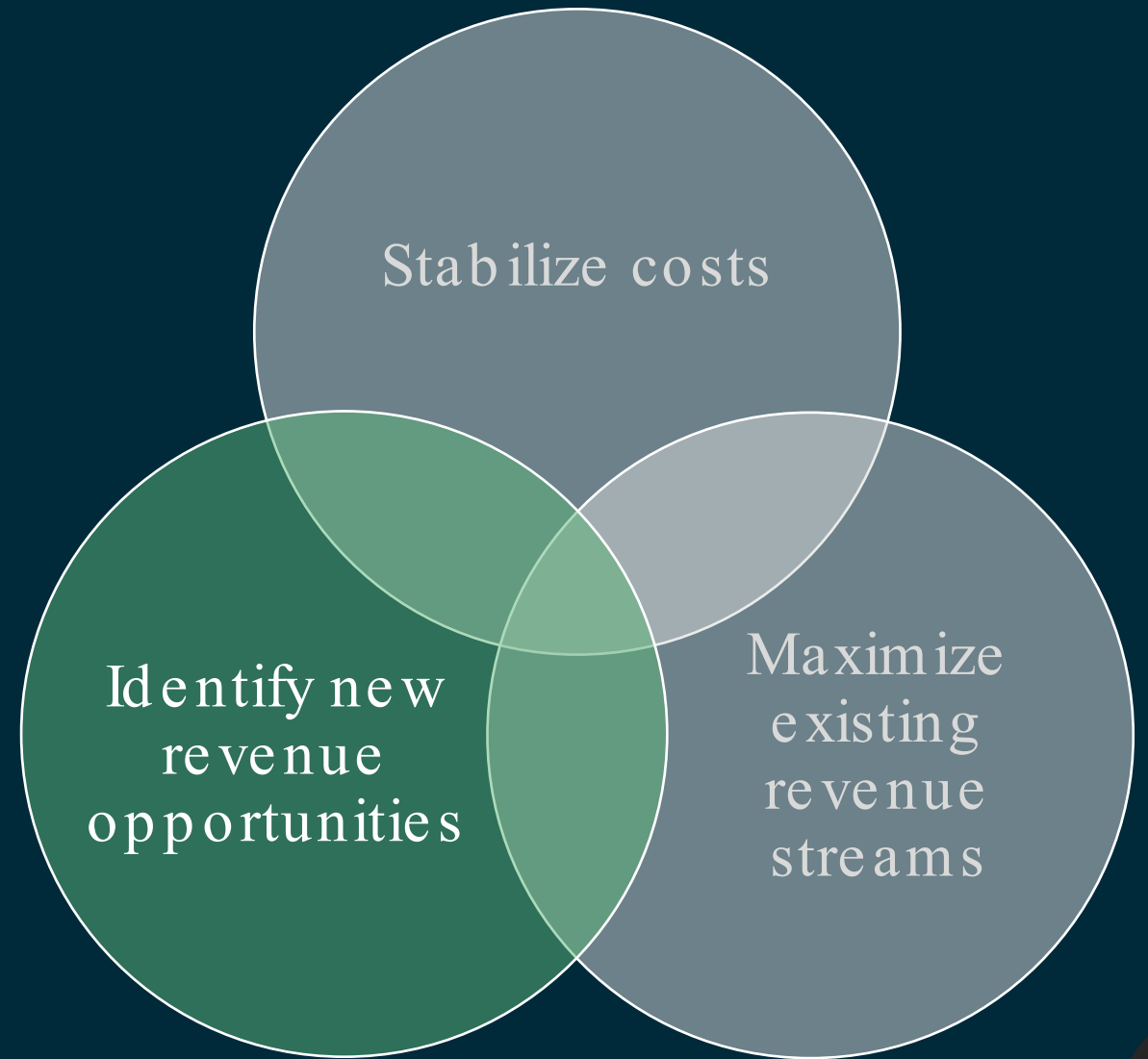
Progress report:

What we've done:

- Confirmed “universe of options”
- Confirmed criteria for screening analysis
- Conducted multi-criteria analysis
- Determined general fund revenue target: \$3-5 million

What's coming up:

- Finalizing list of ideas to advance for further analysis and implementation planning



Red/Yellow/Green multicriteria analysis

Revenue ideas	Potential Revenue	Is this Feasible?	Is Legally Viable?	Political appetite	Implementation path	Alignment with priorities and values	Could be Structured Equitably	Administrative Complexity	Ability to Enforce	Variability	Proven track record
Green	\$500,000+	Can be in place by end of biennium	No risk of legal challenge; proven strategy	Generally popular with public	Council can implement	Fully supports Council's priorities	Actively reduces a disparity	Requires no new FTE to implement and little new overhead/maintenance	Easy to monitor and collect on non-payment	Easy to predict revenue forecast	At least 1 other metro area/Oregon city does this
Yellow	\$100,000-\$500,000	Could be implemented in next 2-5 years	Potential legal risk, but high likelihood of success	Mixed popularity	Unsure	Somewhat supports council's priorities	Equal impact on all	Some additional overhead costs, may require up to 1 new FTE to implement	Some ability to monitor and collect on non-payment	Some variability in revenue projections	Some other cities do this, but not in our area
Red	<\$100,000	Would take 5+ years to implement	High likelihood of lawsuit	High likelihood of public opposition	Requires a public vote	Doesn't support or feels in conflict with Council's priorities	Disproportionately impacts people living on low incomes	Significant new overhead costs; Need to hire 2+ more people	Very difficult to monitor or enforce	Extremely volatile, hard to predict	No other US cities do this
Near-Term Revenue Options											
Update parking permit rates	\$10k	<2 years	Proven strategy	Generally popular with public	Council can implement	Yes	Equal impact on all	Easy to administer	Easy to monitor and collect on non-payment	Some variability in revenue projections	Many do this
Further increase to ROW utility license fee on electric/natural gas providers	\$100K	<2 years	Some Risk	High likelihood of public opposition	Council can implement	Somewhat	Equal impact on all	Easy to administer	Easy to monitor and collect on non-payment	Easy to predict revenue forecast	1 does this
Charge ROW license fee to other water/wastewater utilities using city ROW (CRW, WES, Oak Lodge Water District)	\$10K +	<2 years	Some Risk	Mixed	Council can implement	Somewhat	Equal impact on all	Easy to administer	Easy to monitor and collect on non-payment	Easy to predict revenue forecast	Unclear if others are doing this
Implement credit card transaction fee on use of payment card for paying city fees	\$150K	<2 years	Proven strategy	Mixed	Council can implement	Yes	Could disproportionately impact people living on low incomes (difficult to determine)	Would require more administrative oversight for front desk transactions; online payment platform upgrades needed	Easy to monitor and collect on non-payment	Some variability in revenue projections	Several do this
Medium-Term Revenue Options											
Implement paid public parking	\$50K +	2-5 Years	Proven strategy	Mixed	Council can implement	Somewhat	Equal impact on all	Would require new infrastructure and likely new FTE to help administer	Easy to monitor and collect on non-payment	Some variability in revenue projections	Yes
Five-year property tax levy	\$1M+	2-5 Years	Proven strategy	Mixed	Requires a public vote	Somewhat	Equal impact on all	County would administer	County would enforce	Easy to predict revenue forecast	Yes
Property tax permanent cap raise	\$1M+	2-5 Years	Some Risk	High Risk	Requires a public vote	Somewhat	Equal impact on all	County would administer	County would enforce	Easy to predict revenue	Yes
Restaurant tax - add a local tax to all food prepared in the city	\$50K +	2-5 Years	Some Risk	Mixed	Unsure	Somewhat	Equal impact on all	Would require new processes/FTE to monitor receipts	Some ability to monitor and collect on non-payment	Volatile	Large Cities
Update business license tax structure	\$10-\$100K	2-5 Years	Some Risk	Mixed	Council	Yes, if designed accordingly	Could be designed to reduce disparities for small businesses	Easy to administer	Easy to monitor and collect on non-payment	Some variability in revenue projections	Yes
Implement photo red light program	\$350K +	2-5 Years	Some Risk	Mixed	Council	Yes	Equal impact on all	Would require likely two new FTE - one at PD and one at Court	Easy to monitor and collect on non-payment	Volatile	Yes
Implement traffic speed cameras	\$400K +	2-5 Years	Some Risk	Mixed	Council	Yes	Equal impact on all	Would require likely two new FTE - one at PD and one at Court	Easy to monitor and collect on non-payment	Volatile	Yes
Add public safety fee on utility bill	\$300K +	2-5 Years	Some Risk	High Risk	Council	Somewhat	Equal impact on all	Easy to administer	Easy to monitor and collect on non-payment	Stable	Yes
Big box store tax	\$10k +	2-5 Years	High Risk	Mixed	Unsure	Somewhat	Equal impact on all	Would require new processes/FTE to monitor gross sales	Some ability to monitor and collect on non-payment	Volatile	Large Cities
Short term rental tax/odging tax (Transient Occupancy Tax)	<\$10K	2-5 Years	Proven strategy	Mixed	Council	Somewhat	Equal impact on all	Currently administering through Business Registration, but this would increase oversight needs	Some ability to monitor and collect on non-payment	Volatile	Large Cities
Leasing city-owned Infrastructure	\$10K +	2-5 Years	Proven strategy	Mixed	Council	Yes	Equal impact on all	Some additional overhead costs, may require up to 1 new FTE to implement depending on ???	Easy to monitor and collect on non-payment	Some variability in revenue projections	Yes
Implement fee on food/package deliveries	\$10-\$100K	2-5 Years	High Risk	High Risk	Unsure	Somewhat	Equal impact on all	???	???	Volatile	New
Implement tax on vacant properties	\$100k +	2-5 Years	High Risk	Mixed	Unsure	Somewhat	Equal impact on all	Complex to audit (usually have to be vacant for a specific amount of time before violation); track, notice, fine and collect.	Some ability to monitor and collect on non-payment	Volatile	No other OR cities do this
Long-Term Revenue Options											
City-owned broadband	\$100K +	5 + Years	Some Risk	Mixed	Requires significant infrastructure outlay	Somewhat	Equal impact on all	Significant new overhead costs; Need to hire 2+ more people	Some ability to monitor and collect on non-payment	Volatile (w/ Less Potential)	Sherwood
Luxury development tax	???	5 + Years	High Risk	High Risk	Prohibited by statute	Somewhat	Actively reduces a disparity	Significant new overhead costs; Need to hire 2+ more people	Unclear what the enforcement mechanism would be	Volatile	No
Land use charge/land value tax	???	5 + Years	High Risk	High Risk	Unsure, but would require supplanting property tax system	Somewhat	Unsure	Requires overhaul of County tax structure	Unclear what the enforcement mechanism would be	Volatile	No
Fee on big corporations (>\$500M), like	\$500,000+	5 + Years	High Risk	Mixed	Requires a public vote	Somewhat	Actively reduces a disparity	Significant new overhead costs; Need to hire	Unclear what the enforcement	Variable	PDX



Emerging ideas for further analysis

- Updating parking permit rates (~ \$10,000)
- Charging ROW license fees on non-city utilities using ROW (\$10,000-\$100,000)
- Implementing credit card transaction fees (~ \$150,000)
- Updating the business license tax structure (~\$10,000-\$100,000)
- Pursuing a five-year property tax levy OR permanent lid lift (\$1M+)
- Implementing a photo red light program (~\$350,000)
- Implementing traffic speed cameras (~\$400,000)



What about the other funds?

Transportation fund

- Decisions needed going into next biennium about SAFE/SSMP rates
- Bigger update at Dec. 19 Council meeting

Water fund

- Review internal utility billing procedures to ensure full cost recovery
- Further define future capital needs
- Explore technological improvements that help modernize

Stormwater fund

- Review internal utility billing procedures to ensure full cost recovery
- Fully incorporate updated impervious surface data

Wastewater, Building, and SDC funds

- Funds are generally stable

Financial stability strategy: Timeline

July – Sept '24

- Define strategy, scope, and evaluation criteria
- Compile “universe of options”
- Forecast review and fine tuning
- BC meeting: August 26

Oct – Dec '24

- Initial screening of revenue options
- Communication campaign prep
- Forecast review and fine tuning
- BC meeting: November 18

Jan – Mar '25

- Council goal setting
- Revenue options narrowed; direction to pursue top ideas
- Implementation strategy developed
- Communication campaign launch: Why do we need revenue?
- Forecast review and fine tuning
- BC meeting: February 10

Apr – Jun '25

- Implementation strategy refined
- Continue communication
- BC meeting: May 12

Beyond

- Implementation – ready for November ballot, if needed

Questions for discussion

- Are there any questions about the work completed to date as part of the financial stability strategy?
- What does Budget Committee think about the revenue ideas staff recommend advancing for further analysis?
- How would Budget Committee like to stay apprised between meetings?
- What reports would be helpful to prepare for Budget Committee as we monitor the overall stability and revenue needs of the city?





BUDGET COMMITTEE MEETING

NOVEMBER 18TH, 2024

1st Quarter 2025

Ending September 30, 2024

Start of 25/26 Biennium

REVENUE CONSTRAINTS SOLVED!



AUDIT UPDATE

Audit has started
Interim fieldwork -
August
Onsight field work
underway past 2
weeks.
Expected to issue
Financials by
12/31/24
Kudos to Matt
Deeds & Judy
Serio!!!!



QUARTERLY REPORT

- First Quarter ending 9/30/2024
- On our radar:
 - Police Overtime
 - Union Contract – Tentative agreement
 - Cereghino Farms – Property Tax



FULL TIME EMPLOYEE COUNT

Department	FY 2025 Adopted Budgeted FTE	Adopted Budget Transfers	Current Budgeted FTE	Actual FTE	Quarter Variance with Actual FTE +/(.)
City Manager	8.0	-1.5	6.5	6.5	0.0
City Attorney	1.0	0.0	1.0	1.0	0.0
Community Development	5.5	-1.0	2.0	1.0	-1.0
Public Works Administration	8.0	0.0	8.0	6.9	-1.1
Engineering	10.5	-0.5	10.0	8.0	-2.0
Facilities	3.0	0.0	3.0	2.6	-0.4
Finance	7.0	0.0	7.0	7.2	0.2
Fleet	3.0	0.0	3.0	3.0	0.0
Human Resources	2.0	0.0	2.0	2.0	0.0
Information Technology	3.0	0.0	3.0	3.0	0.0
Municipal Court	0.5	0.5	1.0	1.0	0.0
Planning	5.0	0.0	5.0	4.9	-0.1
Code Enforcement	3.0	0.0	3.0	3.0	0.0
City Recorder	3.5	2.0	5.5	4.2	-1.3
Library	18.3	0.0	18.3	18.4	0.2
Police Department	38.5	2.0	40.5	37.1	-3.4
Building	3.0	1.0	4.0	3.3	-0.7
Streets	6.0	0.0	6.0	5.4	-0.6
Water	8.0	1.0	9.0	7.5	-1.5
Wastewater	4.5	0.0	4.5	4.5	0.0
Stormwater	8.0	0.0	8.0	8.1	0.1
Grand Total	149.3	3.5	150.3	138.6	-11.6



1ST QTR, 2025 FUND SUMMARY

	Beginning Fund Balance as of July 1, 2024	First Quarter of Fiscal Year 2025		Ending Fund Balance as of September 30, 2024	Change in Fund Balance
		Revenues	Expenditures		
General Fund	\$ 12,275,000	\$ 2,614,557	\$ 7,310,989	\$ 7,578,568	\$ (4,696,432)
Debt Service Fund	53,000	34,687	-	87,687	34,687
Building Fund	4,788,000	528,640	219,105	5,097,535	309,535
Transportation Fund	25,534,000	1,224,968	1,551,966	25,207,002	(326,998)
Water Fund	6,136,000	1,741,376	937,382	6,939,994	803,994
Wastewater Fund	4,654,000	2,520,925	1,868,419	5,306,506	652,506
Stormwater Fund	7,707,000	1,377,819	1,224,915	7,859,904	152,904
System Development Fund	2,937,000	140,766	60,459	3,017,307	80,307
Construction Excise Tax Fund	1,440,000	30,973	3,125	1,467,848	27,848
MRC - Urban Renewal Fund	7,483,000	39,137	101,250	7,420,887	(62,113)
Total ALL Funds	\$ 73,007,000	\$ 10,253,848	\$ 13,277,610	\$ 69,983,238	\$ (3,023,762)



GENERAL FUND REVENUES

	Through the 1st Quarter Ended September 30, 2024					% of Anticipated Actuals	NOTE
	Adopted BN Budget	Anticipated Actuals	FY 2025 Actual	Total Biennium To-Date Actual	Over (Under) Anticipated Actuals		
REVENUE							
Property taxes	\$ 20,576,000	2,572,000	\$ 98,164	\$ 98,164	\$ (2,473,836)	4%	1
Franchise fees	6,493,000	811,625	-	-	(811,625)	-	2
Intergovernmental	9,902,000	1,237,750	101,177	101,177	(1,136,573)	8%	3
Fines and forfeitures	835,000	104,375	153,504	153,504	49,129	147%	
Licenses and permits	975,000	121,875	205,481	205,481	83,606	169%	
Investment earnings	500,000	62,500	315,848	315,848	253,348	505%	4
Miscellaneous	40,000	5,000	38,883	38,883	33,883	778%	5
Total Operating Revenues	39,321,000	4,915,125	913,057	913,057	(4,002,068)	19%	
Other Financing Sources							
Transfers in	13,614,000	1,701,750	1,701,500	1,701,500	(250)	100%	
Total Transfers	13,614,000	1,701,750	1,701,500	1,701,500	(250)	100%	
TOTAL REVENUES	52,935,000	6,616,875	2,614,557	2,614,557	(4,002,318)	40%	



GENERAL FUND EXPENDITURES

	Through the 1st Quarter Ended September 30, 2024					% of Anticipated Actuals	NOTE
	Adopted BN Budget	Anticipated Actuals	FY 2025 Actual	Total Biennium To-Date Actual	Over (Under) Anticipated Actuals		
EXPENDITURES							
City Council	294,000	36,750	32,087	32,087	(4,663)	87%	
City Manager	2,992,000	374,000	371,281	371,281	(2,719)	99%	
City Attorney	747,000	93,375	106,156	106,156	12,781	114%	
Community Development	1,274,000	159,250	45,407	45,407	(113,843)	29%	
Public Works Administration	3,759,000	469,875	636,519	636,519	166,644	135%	6
Engineering Services	3,137,000	392,125	301,873	301,873	(90,252)	77%	
Facilities Management	4,497,000	562,125	597,889	597,889	35,764	106%	
Finance	3,129,000	391,125	380,767	380,767	(10,358)	97%	
Fleet Services	1,386,000	173,250	175,017	175,017	1,767	101%	
Human Resources	1,024,000	128,000	143,569	143,569	15,569	112%	7
Information Technology	3,275,000	409,375	682,012	682,012	272,637	167%	8
Municipal Court	407,000	50,875	44,142	44,142	(6,733)	87%	
Planning Services	1,837,000	229,625	198,319	198,319	(31,306)	86%	
Code Enforcement	841,000	105,125	92,263	92,263	(12,862)	88%	
City Recorder	1,481,000	185,125	165,142	165,142	(19,983)	89%	
Library	10,813,000	1,351,625	569,006	569,006	(782,619)	42%	
Police Department	17,966,000	2,245,750	2,139,683	2,139,683	(106,067)	95%	
PEG (Public, Education, Gov't)	36,000	4,500	-	-	(4,500)	0%	
General Government	1,346,000	168,250	629,857	629,857	461,607	374%	9
TOTAL EXPENDITURES	60,241,000	7,530,125	7,310,989	7,310,989	(219,136)	97%	



GENERAL FUND EXPENDITURES BY TYPE

EXPENDITURES BY TYPE:	Through the 1st Quarter Ended September 30, 2024					% of Anticipated Actuals
	Adopted BN Budget	Anticipated Actuals	FY 2025 Actual	Total Biennium To-Date Actual	Over (Under) Anticipated Actuals	
Personnel services	38,029,000	4,753,625	4,535,410	4,535,410	(218,215)	95%
Materials and services	18,920,000	2,365,000	2,049,223	2,049,223	(315,777)	87%
Capital outlay	3,292,000	411,500	726,356	726,356	314,856	177%
Debt service	1,030,000	128,750	-	-	(128,750)	-
Transfers out	632,000	79,000	-	-	(79,000)	-
TOTAL EXPENDITURES	\$ 61,903,000	\$ 7,737,875	\$ 7,310,989	\$ 7,310,989	\$ (426,886)	94%



5 YEAR FORECAST

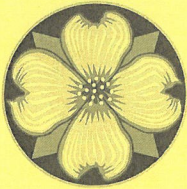
GENERAL FUND SUMMARY

(Amounts in Thousands: \$100 = \$100,000)

	FY 2021	FY 2022	FY 2023	FY 2024	Current Budget		Forecast		
					+1	+2	+3	+4	+5
	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029				
RESOURCES									
BEGINNING FUND BALANCE	\$ 10,963	\$ 12,077	\$ 14,820	13,660	12,275	10,168	\$ 6,289	\$ 839	\$ (4,328)
REVENUES									
Property Taxes	9,048	9,265	9708	10,174	10,140	10,436	10,749	11,071	11,403
Franchise Taxes	2,452	2,257	2447	2,033	2,965	3,527	3,810	4,114	4,443
Intergovernmental	3,268	2,982	3238	3,748	3,238	2,999	3,089	3,182	3,277
Fines & Forfeitures	417	362	459	597	405	430	443	456	470
Transfers from Other Funds	6,220	6,470	7657	6,868	6,807	6,807	7,011	7,221	7,438
TOTAL REVENUES	22,138	24,685	24,857	25,178	24,300	24,969	25,887	26,846	27,850
TOTAL RESOURCES	\$ 33,101	\$ 36,762	\$ 39,677	\$ 38,838	\$ 36,575	\$ 35,136	\$ 32,175	\$ 27,685	\$ 23,522
REQUIREMENTS									
EXPENDITURES									
Personnel Services	15,323	15,741	16,665	17,268	18,810	19,299	20,648	21,474	22,332
Materials & Services	4,398	5,299	5,579	6,385	6,385	6,500	6,706	6,919	7,139
Debt Service	461	481	505	527	504	526	546	569	594
Capital Outlay	478	422	1,976	2,206	2,820	472	745	300	290
Transfers to Other Funds	364	-	1,528	298	314	314	323	333	343
Contingency	-	-	-	-	-	1,737	2,368	2,420	2,474
TOTAL EXPENDITURES	21,024	21,943	26,253	26,684	28,832	28,848	31,336	32,014	33,170
FUND BALANCE									
Policy Requirement (25%)	4,374	4,566	5,252	5,398	4,555	5,803	6,840	7,100	7,370
RESERVES									
Debt Service	461	481	505	504	504	526	546	569	594
Forfeiture	17	36	17	17	17	17	17	17	17
PEG	169	177	169	69	177	182	182	182	182
Undesignated	11,430	14,126	12,732	11,564	8,346	6,805	94	(5,096)	(10,442)
OVER (UNDER) POLICY	7,056	9,560	7,480	6,496	3,791	2,739	(4,378)	(9,777)	(15,338)
TOTAL ENDING FUND BALANCE	12,077	14,820	13,423	12,154	7,743	6,289	839	(4,328)	(9,649)
TOTAL REQUIREMENTS	\$ 33,101	\$ 36,762	\$ 39,677	\$ 38,838	\$ 36,575	\$ 35,136	\$ 32,175	\$ 27,685	\$ 23,522



**QUESTIONS OR
COMMENTS?**



CITY OF MILWAUKIE
BUDGET COMMITTEE

10501 SE Main Street
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finance@milwaukieoregon.gov

Speaker Card

The City of Milwaukie encourages all citizens to express their views to their city leaders in a **respectful** and **appropriate** manner. If you wish to speak before the Budget Committee, fill out this card and hand it to city staff. Note that this speaker card, once submitted to the city, becomes part of the public record.

Name: Elvis Clark

Address: Milwaukie

Organization:

Phone:

Email: EClarkMilwOr@yahoo.com

Meeting Date: 11/18/24

Topic: General Fund stability

Agenda Item You Wish to Speak to:

You are Speaking...

☒ #4 Public Comments

☐ in Support

Note: The Committee generally does not respond to comments during this meeting. City staff will respond to comments at the next meeting.

☒ in Opposition

☐ # ___ Topic: _____

☐ from a Neutral Position

☐ to ask a Question

Comments: