



CITY OF OREGON CITY CITIZEN INVOLVEMENT COMMITTEE AGENDA

Commission Chambers, 625 Center St., Oregon City
Monday, January 6, 2025 at 7:00 PM

Ways to participate in this public meeting:

- Attend in person, location listed above. Please see the public comment guidelines below.
 - Register to provide electronic testimony (email hschmidt@orc.org or call 503-496-1510 by 3:00 PM on the day of the meeting to register)
 - Email hschmidt@orc.org (deadline to submit written testimony via email is 3:00 PM on the day of the meeting)
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1. CALL TO ORDER AND ROLL CALL

2. PRESENTATIONS

- A Caring Place, Homeless Solutions Coalition of Clackamas County
- 19531 S Central Point Road Subdivision Development, Vando Development

3. PUBLIC COMMENTS

Please see the public comment guidelines below.

4. APPROVAL OF MINUTES

- December 2, 2024, Citizen Involvement Committee Meeting Minutes

5. GENERAL BUSINESS

- Caufield NA - Additional Postcard Request
- 2025 Neighborhood Association Schedule

6. STAFF LIAISON UPDATES

- January Staff Report
- CIC Budget Update

7. ROUNDTABLE

For more information on upcoming neighborhood association meetings and contacts please visit: <https://www.orcity.org/community/neighborhood-associations>

8. ADJOURNMENT

PUBLIC COMMENT GUIDELINES

Complete a Comment Card prior to the meeting and submit it to the clerk. When the Chair calls your name, proceed to the speaker table, and state your name and city of residence. Each speaker is given 3 minutes to speak. As a general practice, the committee does not engage in discussion with those making comments. Complaints shall be addressed at the department level prior to addressing the committee.

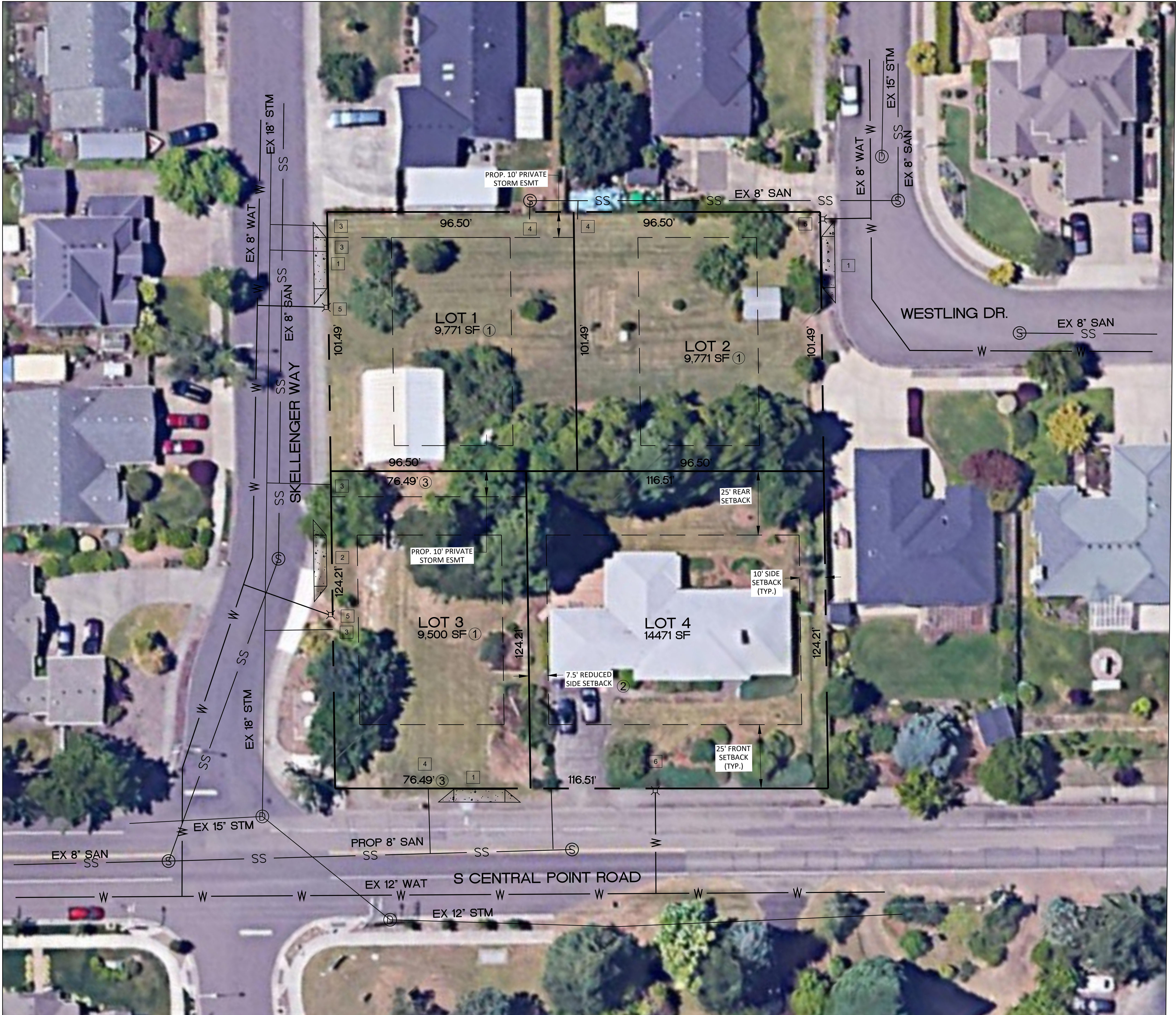
ADA NOTICE

The location is ADA accessible. Hearing devices may be requested from the City Recorder prior to the meeting.

Individuals requiring other assistance must make their request known 48 hours preceding the meeting by contacting the City Recorder's Office at 503-657-0891.

Agenda Posted at City Hall, Pioneer Community Center, Library, City Website.

Video Streaming & Broadcasts: The meeting is streamed live on the [Oregon City's website](#) and available on demand following the meeting. The meeting can be viewed on Willamette Falls Television channel 28 for Oregon City area residents as a rebroadcast. Please contact WFMC at 503-650-0275 for a programming schedule.



LEGEND

- EXISTING PROPERTY LINE
- PROPOSED PROPERTY LINE
- SETBACK LINE

REQUESTED MINOR VARIANCES

- REQUIRED LOT AREA = 10,000 SF, ALLOWED 5% REDUCTION TO 9,500 SF
- REQUIRED SIDE YARD SETBACK = 10', ALLOWED UP TO 25% REDUCTION = 7.5' MIN.
- REQUIRED MIN LOT WIDTH = 80', ALLOWED UP TO 20% REDUCTION = 64'.

NOTES

- PROPOSED DRIVEWAY
- PROPOSED LOT 3 ALTERNATE DRIVEWAY
- PROPOSED STORM LATERAL
- PROPOSED SANITARY LATERAL
- PROPOSED WATER METER
- EXISTING WATER METER

19531 S CENTRAL PT RD

The Valuation Group
24923 SW Garden Acres Road
Sherwood, OR 97140

Vando Development LLC
915 SW Rimrock Way, Ste 201-230
Redmond, OR 97756
(C) 503-407-2228
vandodevelopment@gmail.com



REVISIONS

PROJECT NO.:
DESIGNED BY:
DATE: 11/14/24
DRAWN BY:

PRELIMINARY SITE PLAN
PRE-APPLICATION

SHEET

1

OF

1

SW43RD PRE-APP.DWG

From: No Reply

Sent: Sunday, January 5, 2025 2:37 PM

To: Recorder Team

Subject: Public Comment Submission

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Submitted by: Kyle Arnhart

Email Address: [REDACTED]

Commented on event: <https://oregoncityor.portal.civicclerk.com/event/2950/overview>

If you are having trouble viewing the URL above, cut and paste the string into your browser window.

User comment: RE: 19531 S Central Point subdivision development. I am opposed of this development. This will lower the value of other homes in the area. This development is projected to be a low income 4 plex. If the City wants to complete and approve this project, it should see the direct impacts to the community. No positive impacts will come from this construction besides minimal SDC fees and property taxes. The plans also call for construction on Skellenger Road. All work should take place on Central Point where the current driveway is present. Do not approve of this development until you do proper outreach to the community. Do the right thing, respect and care. Create an open house for John McLoughlin and have the nearby residents attend. Kyle



CITY OF OREGON CITY

CITIZEN INVOLVEMENT COMMITTEE (CIC)

MINUTES

Commission Chambers, 625 Center Street, Oregon City
Monday, December 2, 2024 at 7:00 PM

This meeting was held online via Zoom as well as in person at City Hall Chambers in Oregon City.

1. CALL TO ORDER

PRESENT: 14 - Karla Laws, Didi Dahlsrud, Linda Baysinger, Dennis Anderson, Dan Berge, Lisa Guirsch, Shelly Alway, Betty Mumm, Josh Kayser, Sara Peterson, Denise Beasley, Tim Powell, Steve VanHaverbeke, Bob LaSalle

STAFFERS: 1 - Hannah Schmidt, Community Engagement Specialist

2. PRESENTATIONS

a. Clackamas River Water Providers – Christine Hollenbeck, Water Conservation, Public Outreach & Education Coordinator

Christine presented today on emergency preparedness for drinking water and the Clackamas River Water Providers' Conservation Program. The Clackamas River Water Providers are all cities and public water providers that use the Clackamas River as drinking water which is a customer base of about 400,000 people.

Emergency Water Preparedness

Most people do not often think about drinking water on a daily basis; however, there is always a possibility where an emergency situation could result in drinking water not being available to the public for a period of time. Depending on the severity of the emergency, public drinking water could take a while to be brought back online. To prepare for a possible water emergency, it is advised to store 14 gallons of water per person in a household and more if there are pets. This would be approximately 1 gallon of water per person. Types of storage containers include sturdy plastic containers with handles, empty 2-liter soda bottles, and/or prefilled water bottles. It is not recommended to use glass, milk jugs, juice containers, or anything that stored chemicals. Milk and juice containers can harbor bacteria even if cleaned thoroughly and sanitized. It is best to store these containers in cool spaces such as the back of a closet, under a bed, in a cool place in the garage, behind the washing machine, etc. and rotated annually. Sources of emergency drinking water in the home are the hot water heater, shelf-stable drinks, ice cubes, and water left in the pipes. Do not use water from the toilet, waterbed, radiator, swimming pools, or hot tubs. Water sources around the community can be rainwater and local streams, rivers, ponds, and lakes. Using any of these water sources requires filtration and sanitization. Floodwater or water with any odor or things floating in it should not be used. Treating drinking water can be done with bleach, purification tablets, water filters, or boiling for 2 minutes. Links were shared with more information on drinking water emergency preparedness as well as waster management. Five things that can be done right away are signing up for the public alert system, write down

important phone numbers and add them to a Go kit, start putting what you have together, make a plan with family and neighbors, and share what was learned with other people. Good emergency preparedness information can be found online with the Red Cross, the Regional Water Providers' Consortium, and Clackamas River Water Providers.

Public Education and Outreach Program and Water Conservation Program

The youth education program is fairly robust where presentations and assembly programs are given at 54 schools in 5 different districts. Each teacher can receive up to \$250 per year in for a mini water education grant, and treatment plant tours are available for schools and the general public. An annual water calendar is done with the elementary schools, and teachers have access to a resource page on Clackamas River Water Providers' website as well as a physical library with books and videos.

The conversation program offers eight different water rebates, a free residential landscape water audit program, a plant guide of local water efficient plants on the website, a free home water audit kit upon request, free water efficient fixtures and devices, a hose water meter, and a quarterly e-newsletter.

A big part of their success is in the partnerships such as Clackamas Community College, Clackamas River Basin Council, Clackamas Soil and Water Conservation District, Clackamas County Water Environmental Services, and Clackamas County Sustainability Division. Christine encouraged everyone to check out their website and invited them to contact her with any questions.

b. Downtown Oregon City Association (DOCA) – Juliana Allen, Executive Director

Juliana gave an update from DOCA on what the association has been doing recently, new businesses that have come in, and plans for the coming year.

The mission of the Downtown Oregon City Association is to cultivate community and commerce in districts so they are equally giving parts to community and commerce.

There have been several events in the last year that have stimulated community and commerce. One recent event was the Trick-or-Treat event put on for Halloween. There was some community concern last year about safety, so this year Public works and Oregon City Police Department staffed crossing guards at 10th, 7th, and 5th Streets. Small Business Saturday just finished up, and the holiday tree lighting will be Saturday, December 7th.

Many new businesses like boutiques and restaurants have moved into the area. At this point, so many new businesses have moved in that there is very little space left.

c. Oregon City Public Library Flooring Project – Greg William, Library Director

Greg was accompanied by Denise Butcher, Library Operations Manager, to share information about a pending project to replace the flooring on the first floor of the library.

In 2021, the city contracted with Bureau Veritas to assess the conditions of the city's facilities. Most everything in the library was in good condition with the exception of the floor saying the it only had about two years of remaining useful life, is a trip hazard, and has gaps. After a few years of discussion, it was decided to put a budgetary request into the 2023-2025 biennial budget for \$125,000. The original estimated cost was \$90,000, but the estimate is a few years old and did not cover some logistical items necessary for the

renovation. If the total comes in more than \$125,000, there are funds budgeted to cover any excess.

In reviewing the traffic patterns, it was decided that the best time to replace the floor would be January. An invitation to bid has been put out that requires an in-person walk through to make sure vendors understand the scope of work so they can offer a high-quality bid that takes into consideration the special needs of the project. So far there has been about 5-6 bids. The final contract with the selected vendor will be brought to the City Commission for potential approval on December 18th which will hopefully allow them to complete the work in January 2025.

With the goal to minimize inconvenience to the public, the floor will be replaced in three phases. Phase 1 will be the lobby area. The library will need to be closed for a couple days because of all of the access points in this space. Phase 2 will be the circulation room which has a logistical issue of replacing the floor around the material handling machine. Time needs to be coordinated where the machine vendor can move the machine when the floor vendors need to work in that area. Phase 3 will be the Hold area, the main part of the Carnegie, which should go pretty fast.

In order to mitigate impact to the public, the library will keep some circulation services available so people can come pick up their holds, and there will be Chromebooks available for checkout to patrons who need that service. They are still working through how to keep their print-from-home service available during the time the printer will not be accessible. Some of the planned programs like story hour and art labs will be moved to the Pioneer Center.

A question was asked about salvaging the old floor, and it was advise that is included in the scope of the bid. The goal is to retain as much of the wood as possible and find a creative way to use it.

A question was asked why the lobby floor was being replaced since it is fairly new. The flooring has not performed as expected. There are gaps in the wood and a water spill made some of the flooring raise up creating a trip hazard.

Since the community room is used for neighborhood association meetings, it was asked how sure it was that the project would be done in January. If everything gets approved on the current timeline, there is a high level of confidence that it will get completed in January.

It was asked what the floor would be replaced with, but that has not been defined yet. The desire is for the floor to be as close to the original as possible.

The question came up asking what assurances does the city have that the new floor will perform as well as the last. The library facilities manager has been in discussions about this, and they are confident that if they go with a quality wood solution versus an engineered product that the floor will have a good lifespan.

Community Engagement and Information

All of this has been discussed with the library board, and they are in concurrence. There were a lot of good questions and feedback. This visit to the CIC is part of the public outreach, and there will be discussions with Communication Department on updating the project page on the city website with impact information.

3. PUBLIC COMMENTS

None

4. MEETING MINUTES

A motion was made to approve the CIC Meeting Minutes for November 4, 2024. The motion was seconded. All in favor. Motion passed.

5. GENERAL BUSINESS

a. Selecting Paper Stock for NA Postcards

At the last meeting, it was mentioned that there was potential water damage to postcards causing smearing, so this meeting was to pick out one chosen color for card stock to have all postcards printed on to minimize this. However, after some further testing, it was discovered that the smearing happened at some other point and was not caused by water.

Ms. Schmidt reviewed the background of how the postcard service went from Buel's Printing to Eagle Web Press and how the current postcards came to be printed on teal cardstock. The contract with Eagle Web Press is coming up, and Ms. Schmidt will come back to the CIC once it has been renegotiated.

Currently, it is less expensive to have the background inked for the postcard because the cost of card stock has gone up. The secretaries of each neighborhood will send Ms. Schmidt their postcard information letting her know what color they would like, and she will work on making sure the paper color is lighter such as pink, yellow, and orange and will ask Eagle Web Press for some physical swatches to look at. She also suggested that any images are PNG files versus JPEG because the background on a PNG file is transparent whereas a JPEG creates a white box around the image.

A motion was made to continue utilizing white paper stock and have each neighborhood select their desired background color of their postcard. The motion was seconded. All in favor. Motion passed.

6. STAFF LIAISON UPDATES

a. December Staff Report

Ms. Schmidt received Park Place's updated meeting schedule for their general and steering committee meetings and would like the same information from each neighborhood association even if they keep the same schedule. She is working on the 2025 calendar and wants to ensure accuracy of information.

Shelly Always from Gaffney Lane will be stepping down, and another Gaffney Lane member will be joining the CIC. There is a current issue with the onboarding system, and as soon as that is resolved, an application will be sent to the person taking the position.

There was an issue recently where a scheduled virtual meeting was unable to happen because of a last-minute unscheduled meeting with another neighborhood because the Zoom account only allows one meeting to happen at a time. To help make sure this is not an issue going

forward, Ms. Schmidt has asked all neighborhoods to schedule their meetings for the year in Zoom and let them know that there cannot be two meetings scheduled for the same time. It was advised that if a neighborhood needs to use Zoom for a meeting during an already scheduled meeting time that they can set up a free Zoom account on their own and use that.

A correction request was given that the staff report still says Buel's instead of Eagle Web Press.

b. CIC Budget Update

In reviewing the budget, Ms. Schmidt was reminded that there was a vote last month to move two meeting allocations to Hazel Grove from South End for postcard mailings, and Ms. Schmidt will make sure that gets moved over.

Next month the annual Zoom fee will be taken out of everyone's budget based on population allocation. It should be fairly small as the yearly fee is \$149 split across the neighborhood associations.

There was some confusion with the budget showing a mailing but no postal charge and a month where there was no mailing but did have a mailer charge. It was confirmed that the charges show in the budget when the city is charged and versus when the mailings happen.

ROUNDTABLE

For more information on upcoming neighborhood association meetings and contacts please visit: <https://www.orcity.org/community/neighborhood-associations>

McLoughlin –Tim Powell & Denise Beasley

There was a general meeting last month with an update from the city's Planning Department as well as how the legislative changes will impact historic properties in Oregon City. This has been a big concern for the neighborhood. Mr. Powell feels like Christina Robertson Gardner presented the information well. It is understood that this change mainly affect new development; however, if a historic property were to be bought and turned into something else like a quadplex, there is nothing that can be done about it. There is also a concern about developers being able to tear down buildings without approval, and the assistant city attorney has been very involved in this issue. Mr. Powell wanted to let everyone know that big changes are coming that will hopefully not impact historic buildings but have the potential to.

Ms. Beasley offered that this presentation from the Planning Department also discussed new state land use rules and how they will affect people and help developers and that there is not anything that can be done about it.

They have a steering committee meeting this Thursday, and Ms. Beasley is hoping to hear about the new neighborhood website. The new website information will be brought to the general meeting in January.

Park Place – Steve VanHaverbeke & Bob LaSalle

They had a steering committee meeting in November and a special meeting to discuss the Metro Enhancement Grant and whether they will go forward with it. It was decided to move forward. They will meet tomorrow with Parks to go through the final contract. The next steering committee meeting will be January 20th, and the next general meeting will be the fourth Monday in February.

Canemah – Dennis Anderson & Linda Baysinger

They had an open forum with the new commissioners, and it went well. They got to know Scott Wilson and Mike Mitchell who fielded a number of questions. The neighborhood Halloween event was a success, and they had a great turnout even for a rainy evening. There were prepacked goodie bags and a little gathering in the Children's Park before the kids walked through the neighborhood. Their next meeting will be in February.

Mr. Anderson mentioned an event on Friday, December 13th with LoveOne where they will be accepting donations for people in need at 15900 SE Lark Avenue. Items of interest are men's and women's socks, warm gloves, beanies, tarps, shampoo, wet wipes, tents, deodorant, toothpaste and toothbrushes, hand warmers, etc.

Caulfield – Dan Berge

No update due to virtual attendance audio difficulties.

Gaffney Lane – Shelly Always & Betty Mumm

They held a general meeting on November 19th with a presentation from Pete Walters from Oregon City Planning. They talked about land use and what can be done in the neighborhoods. Commissioner Rocky Smith attended and gave an update on what the City Commission is doing. Their next meeting will be January 21st, and the Homeless Coalition will present. Shelly gave an update online. Alex Mosman from the Oregon City Police Department reminded people to help monitor porches for packages during the holiday season. It was also mentioned that the Citizen's Academy for the police department will be held January through March and information about that can be found on the police department website.

Hillendale – Sara Peterson & Josh Kayser

They had a steering committee meeting last month to get their topics of discussion in order for the next general meeting that will be on January 7th. There is another steering committee meeting tomorrow.

Elyville – Karla Laws & Didi Dahlsrud

They recently had a meeting with Kira from the Oregon City Watershed Council. The neighborhood would like to plan an event with McLoughlin and/or other neighborhoods to collaborate on a spring cleanup of the whole promenade and the VFW pollinator garden. If any neighborhoods are interested, Ms. Dahlsrud asked that they reach out to her.

Hazel Grove/Westling Farm – Christ Nulte

They applied for their first meeting date of April 8th and have secured it. He thanked the CIC for the postcard mailer funds.

Commissioner Adam Marl

He thanked the two CIC members who put their names on the City Commission ballot. The Planning Commission interviews are on Wednesday with two seats being appointed. At the next meeting, they will be codifying the voter's decision to temporarily ban psilocybin facilities in Oregon City. The Commission will also be going through the first reading of the Park Place Concept Plan code amendments which is something the Planning Commission has worked diligently on. This was prompted by the illumination of areas that could be improved on to make sure that the plan is honored by prospective developers where new state regulations are met and that the community input is also honored.

A final question was asked of Ms. Schmidt if the updated CIC bylaws can be viewed with the new code changes. She advised they will be posted around December 6th because of the 30-day waiting period.

ADJOURNMENT

The meeting was adjourned until January 6, 2025 .



CITY OF OREGON CITY

625 Center Street
Oregon City, OR 97045
503-657-0891

Staff Report

To: Citizen Involvement Committee **Agenda Date:** January 6, 2025
From: Hannah Schmidt, Community Engagement Specialist

SUBJECT:

Item 5.a. - Caufield NA - Additional Postcard Request

EXECUTIVE SUMMARY:

Caufield Neighborhood Association (NA) is requesting the funds for an additional postcard. Caufield NA currently has funds to send out 4 postcards within the fiscal year (July 2024 – Ju2025) and has 5 general meetings scheduled for the duration of the fiscal year.

BACKGROUND:

The Citizen Involvement Committee (CIC) gathered on June 3, 2024, for a work session to discuss how their budget should be allocated to each NA. Historically, the CIC distributed funds to NA's based off the number of residential mailing addresses within a specific neighborhood. With the historical distribution of funds, some NA's who met more frequently within the year found themselves without the proper funds to send off a postcard for each general meeting, while other NA's had excess funds because they only had three to four general meetings within a year. At the work session held in June 2024 it was decided that the CIC funds should be distributed to NA's based off the number of postcards each NA sends out in a year to create a more equitable distribution of the CIC funds. Each NA advocated for their number of postcards based off their scheduled general NA meetings. You can see the distribution of funds the CIC most recently approved on November 4, 2024 highlighted within Exhibit A.

OPTIONS:

1. Approve for Caufield NA to utilize a separate NA's allocated funds for one additional postcard to be sent within the 2024-25 fiscal year.
2. Approve for Caufield NA to utilize a separate NA's allocated funds for one additional postcard to be sent within the 2024-25 fiscal year with amendments.
3. Deny approval for Caufield NA to utilize a separate NA's allocated funds for one additional postcard to be sent within the 2024-25 fiscal year and provide staff with further direction.

BUDGET IMPACT:

Amount: \$1,214.87
Fiscal Year(s): 24/25
Funding Source(s): CIC Budget

City of Oregon City - Citizen Involvement Committee
Financial Summary for Biennial Years 2023-25
as of December 18, 2024

Fiscal Year 2023-24

										Inactive - Pooled for use by other NAs			
Neighborhood	Canemah	Caufield	Elyville	Gaffney Lane	Hillendale	McLoughlin	Park Place	TowerVista	Two Rivers	South End	Hazel Grove	Rivercrest	Total
Addresses	195	2216	1746	1664	1877	2003	1386	1199	603	1456	1060	792	16,197
Prorated Budget	\$361.00	\$4,104.00	\$3,235.00	\$3,082.00	\$3,477.00	\$3,711.00	\$2,567.00	\$2,221.00	\$1,115.00	\$2,697.00	\$1,963.00	\$1,467.00	\$ 30,000.00
July													\$ -
August	\$ (120.00)	\$ (144.00)	\$ (1,047.60)										\$ (1,311.60)
September	\$ (120.00)	\$ (1,158.04)				\$ (1,202.40)							\$ (2,480.44)
October					\$ (1,127.66)			\$ (720.34)					\$ (1,848.00)
November	\$ (198.91)	\$ (350.92)	\$ (1,216.34)	\$ (161.39)	\$ (182.04)	\$ (1,394.27)	\$ (134.42)	\$ (116.29)	\$ (420.89)	\$ (141.21)	\$ (102.81)	\$ (76.81)	\$ (4,496.30)
December													\$ -
January					\$ (689.41)	\$ (1,200.60)		\$ (440.39)	\$ (361.80)				\$ (2,692.20)
February	\$ (120.00)					\$ (1,202.40)							\$ (1,322.40)
March			\$ (1,084.80)		\$ (349.42)			\$ (223.20)					\$ (1,657.42)
*One-Time Adjustment	\$ 197.91		\$ 113.74			\$ 1,288.67				\$ (704.37)	\$ (512.80)	\$ (383.15)	\$ -
April	\$ (102.21)		\$ (921.54)		\$ (610.89)	\$ (1,022.28)		\$ (389.28)	\$ (309.01)				\$ (3,355.21)
*One-Time Adjustment	\$ 102.21		\$ 921.54			\$ 1,022.28				\$ (900.55)	\$ (655.62)	\$ (489.86)	\$ -
May		\$ (1,456.32)		\$ (848.13)			\$ (707.37)						\$ (3,011.82)
June				\$ (382.00)	\$ (958.20)			\$ (612.09)	\$ (308.04)				\$ (2,260.33)
*One-Time Adjustment					\$ 440.62			\$ 280.59	\$ 284.74	\$ (442.76)	\$ (322.34)	\$ (240.84)	\$ -
Total Spent	\$ (361.00)	\$ (3,109.28)	\$ (3,235.00)	\$ (1,391.52)	\$ (3,477.00)	\$ (3,711.00)	\$ (841.79)	\$ (2,221.00)	\$ (1,115.00)	\$ (2,188.90)	\$ (1,593.57)	\$ (1,190.66)	\$ (24,435.72)
Remaining Budget	\$0.00	\$994.72	\$0.00	\$1,690.48	\$0.00	\$0.00	\$1,725.21	\$0.00	\$0.00	\$508.10	\$369.43	\$276.34	\$ 5,564.28
*Overspending from Neighborhood Associations (NA) covered by inactive NAs prorated by addresses of inactive NAs.										\$1,153.87			

Fiscal Year 2024-25

												Inactive NA	
Neighborhood	Canemah	Caufield	Elyville	Gaffney Lane	Hillendale	McLoughlin	Park Place	TowerVista	Two Rivers	South End	Hazel Grove	Rivercrest	Total
Addresses (as of 6/4/24)	196	2432	1819	1664	1884	2008	1387	1202	616	1457	1064	795	16,524
Original # of mailings	5	4	6	6	4	6	3	4	4	4	0	0	
Revised # of mailings	5	4	6	6	4	6	3	4	4	2	2	0	46
Cost per mailer	0.52	0.52	0.52	0.52	0.52	0.52	0.52	0.52	0.52	0.52	0.52	0.52	
Prorated Budget	\$510.00	\$5,059.00	\$5,675.00	\$5,192.00	\$3,919.00	\$6,265.00	\$2,164.00	\$2,500.00	\$1,281.00	\$1,515.00	\$1,107.00	\$0.00	\$ 35,187.00
July				\$ (848.13)		\$ (650.11)							\$ (1,498.24)
August			\$ (613.03)	\$ (560.87)		\$ (1,049.32)							\$ (2,223.22)
September	\$ (102.00)	\$ (1,239.81)	\$ (314.15)	\$ (287.26)	\$ (958.66)	\$ (346.69)		\$ (611.63)					\$ (3,860.20)
October							\$ (707.37)		\$ (314.16)				\$ (1,021.53)
November	\$ (102.13)	\$ (1,261.36)	\$ (951.16)	\$ (870.25)	\$ (16.70)	\$ (1,050.26)	\$ (9.22)	\$ (10.65)	\$ (5.46)	\$ (6.45)	\$ (4.71)	\$ -	\$ (4,288.35)
Total Spent	\$ (204.13)	\$ (2,501.17)	\$ (1,878.34)	\$ (2,566.51)	\$ (975.36)	\$ (3,096.38)	\$ (716.59)	\$ (622.28)	\$ (319.62)	\$ (6.45)	\$ (4.71)	\$ -	\$ (12,891.54)
Remaining	\$305.87	\$2,557.83	\$3,796.66	\$2,625.49	\$2,943.64	\$3,168.62	\$1,447.41	\$1,877.72	\$961.38	\$1,508.55	\$1,102.29	\$0.00	\$ 22,295.46

Biennial Years 2023-25

Biennial Budget (as adopted)	\$ 60,000.00	Biennial Budget (as adopted)	\$ 60,000.00
Fiscal Year 2023-24 Total Spent	\$ (24,435.72)	Fiscal Year 2023-24 Total Spent	\$ (24,435.72)
Biennial Remaining (as of 6/30/24)	\$ 35,564.28	Fiscal Year 2024-25 Total Spent	\$ (12,891.54)
Fiscal Year 2024-25 Prorated Budget	\$ (35,187.00)	Biennial Years 2023-25 Remaining	\$ 22,672.74
Unallocated surplus/(deficit)	\$ 377.28		

January 2025

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1 New Year's Day	2	3	4
5	6	7 Hillendale/Tower Vista NA General Meeting	8 Canemah NA Steering Committee Meeting	9 McLoughlin NA General Meeting	10	11
12	13	14	15	16	17	18
19	20 Park Place NA Steering Committee Meeting	21 Gaffney Lane NA General Meeting	22 Two Rivers NA General Meeting	23	24	25
26	27	28 Caufield NA General Meeting	29	30	31	

February 2025

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1
2	3	4 Hillendale/Tower Vista NA Steering Committee Meeting	5	6 McLoughlin NA Steering Committee Meeting	7	8
9	10	11	12	13	14	15
16	17 President's Day	18 Gaffney Lane NA Steering Committee Meeting	19	20 Canemah NA General Meeting	21	22
23	24 Park Place NA General Meeting	25	26	27	28	

March 2025

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1
2	3	4 Hillendale/Tower Vista NA Steering Committee Meeting	5	6 McLoughlin NA General Meeting	7	8
9	10	11 Elyville NA General Meeting	12 Canemah NA Steering Committee Meeting	13	14	15
16	17 Park Place NA Steering Committee Meeting	18 Gaffney Lane NA General Meeting	19	20	21	22
23	24	25 Caufield NA General Meeting	26	27	28	29

April 2025

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1 Hillendale/Tower Vista NA General Meeting	2	3 McLoughlin NA Steering Committee Meeting	4	5
6	7	8 Hazel Grove/Westling Farm NA Reactivation Meeting	9	10	11	12
13	14	15 Gaffney Lane NA Steering Committee Meeting	16	17 Canemah NA General Meeting	18	19
20	21 Park Place NA Steering Committee Meeting	22	23 Two Rivers NA General Meeting	24	25	26
27	28	29	30			

May 2025

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1 McLoughlin NA General Meeting	2	3
4	5	6 Hillendale/Tower Vista NA Steering Committee Meeting	7	8	9	10
11	12	13 Elyville Na General Meeting	14 Canemah NA Steering Committee Meeting	15	16	17
18	19 Park Place NA General Meeting	20 Gaffney Lane NA General Meeting	21	22	23	24
25	26 Memorial Day	27 Caufield NA General Meeting	28	29	30	31

June 2025

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2	3 Hillendale/Tower Vista NA Steering Committee Meeting	4	5 McLoughlin NA Steering Committee Meeting	6	7
8	9	10	11	12	13	14
15	16 Park Place NA Steering Committee Meeting	17 Gaffney Lane NA Steering Committee Meeting	18	19 Juneteenth & Canemah NA General Meeting	20	21
22	23	24	25	26	27	28
29	30					

July 2025

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1 Hillendale/Tower Vista NA General Meeting @ Hillendale Park	2	3	4	5
6	7	8 Elyville NA General Meeting	9 McLoughlin NA General Meeting	10	11	12
13	14	15 Gaffney Lane NA General Meeting	16	17	18	19
20	21	22 Caufield NA General Meeting	23 Two Rivers NA General Meeting	24	25	26
27	28	29	30	31		

August 2025

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1	2
3	4	5 Hillendale/Tower Vista NA Steering Committee Meeting	6	7	8	9
10	11	12	13 McLoughlin NA Steering Committee Meeting & Canemah NA Steering Committee Meeting	14	15	16
17	18 Park Place NA Steering Committee Meeting	19 Gaffney Lane NA Steering Committee Meeting	20	21	22	23
24	25	26	27	28	29	30

September 2025

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1	2 Hillendale/Tower Vista NA Steering Committee Meeting	3	4 McLoughlin NA General Meeting	5	6
7	8	9 Elyville NA General Meeting	10	11	12	13
14	15 Park Place NA Steering Committee Meeting	16 Gaffney Lane NA General Meeting	17	18 Canemah NA General Meeting	19	20
21	22	23 Caufield NA General Meeting	24	25	26	27
28	29	30				

October 2025

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1	2 McLoughlin NA Steering Committee Meeting	3	4
5	6	7 Hillendale/Tower Vista NA General Meeting	8 Canemah NA Steering Committee Meeting	9	10	11
12	13	14	15	16	17	18
19	20 Park Place NA General Meeting	21 Gaffney Lane NA Steering Committee Meeting	22 Two Rivers NA General Meeting	23	24	25
26	27	28	29	30	31	

November 2025

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1
2	3	4 Hillendale/Tower Vista NA Steering Committee Meeting	5	6 McLoughlin NA General Meeting	7	8
9	10	11 Elyville NA General Meeting	12	13	14	15
16	17 Park Place NA Steering Committee Meeting	18 Gaffney Lane NA General Meeting	19	20 Canemah NA General Meeting	21	22
23	24	25 Caufield NA General Meeting	26	27	28	29

December 2025

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1	2 Hillendale/Tower Vista NA Steering Committee Meeting	3	4 McLoughlin NA Steering Committee Meeting	5	6
7	8	9	10	11	12	13
14	15	16 Gaffney Lane NA Steering Committee Meeting	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			



CITY OF OREGON CITY

625 Center Street
Oregon City, OR 97045
503-657-0891

Staff Report

To: Citizen Involvement Committee **Agenda Date:** January 6, 2024
From: Hannah Schmidt, Community Engagement Specialist

SUBJECT: STAFF LIASON UPDATES

1. Trail News

E-Trail News is scheduled to be sent out to subscribers at the beginning of January. The deadline for the Spring edition of Trail News content is January 13, 2025. I have attached the NA meeting information that will be submitted to the Spring 2025 edition of Trail News. Please contact hschmidt@orc.org with any corrections before January 13, 2025.

2. Spring Forward Community Resource Fair

The City of Oregon City is thrilled to announce the upcoming **Spring Forward Community Resource Fair** on **March 8, 2025**. This event is designed to serve people of all ages, offering a variety of services that cater to everyone from youth to seniors. The City invites non-profit, government, and community-based organizations to apply to participate in the event. This is an opportunity for local organizations to share information about environmental initiatives, volunteer opportunities, and community resources, helping the public stay engaged and informed throughout the Spring season.

Interested in hosting a table at the fair? Vendor applications will open on January 6, 2025, with no vendor fees required for participation. All vendors will be reviewed by staff to ensure alignment with the event's community-focused theme.

Additionally, Oregon City is offering local businesses the opportunity to officially sponsor the 2025 Spring Forward Community Resource Fair. You can reference the attached flyer for more information or visit <https://www.orc.org/3230/Spring-Forward-Community-Resource-Fair> to learn more. Please feel free to share this flyer out in your communities.

3. Creating Your Own Pollinator Paradise

Xerces Society will be hosting an educational discussion on pollinators and native plants along with a pollinator garden tour on Saturday, January 25, 2025, at 10 a.m. This event is in collaboration with Oregon City Parks Foundation and the City of Oregon City Parks. It will take place at the Oregon City Pool located at 1211 Jackson Street, Oregon City. All ages are welcome! Please reference the attached flyer for

more information. Please feel free to distribute this flyer out in your communities as well.

4. Social Media Postings for Neighborhood Association Meetings

The City has been consistently posting on Facebook and NextDoor to help promote NA meetings but are running out of images to post with your NA meeting announcements. If you have any pictures of your neighborhood/NA meetings that you would be willing to share, please send them to hschmidt@orc.org. Using different pictures in your NA meeting announcements will help engage a wider audience and hopefully draw more residents to your NA meetings.

5. Neighborhood Association Signs and Other Advertising Methods

Just like with postcards, all NA signs must be sent to staff, at hschmidt@orc.org for approval before they are sent forward for processing and printing. Once approved by staff, files will be sent to [Buels Impressions Printing](#) for printing, and you will be contacted directly by staff once the materials are ready for pick up.

6. Postcard Mailers

Postcard designs should be 5.5" x 4" and sent in two separate documents, one document as the front and the other as the back. **Please indicate the background color you wish your NA postcard to be when you send your postcard design.** Staff suggests choosing a lighter color tone, like pink, orange, or yellow, to enhance legibility. All postcard designs should be sent to Hannah Schmidt at hschmidt@orc.org. If you need a template, please send an email to hschmidt@orc.org to request one. **Please send your postcard designs to staff seven business days in advance of the date you would like the postcard to arrive in residents' mailboxes.** If a postcard design is sent after this time frame, it will not move forward with the printing and mailing process to help prevent unnecessary expenditure of funds.

7. Email Subscribers

The QR code links that are on the NA flyers are linked to a City-owned Mailchimp account. I use the Mailchimp account to schedule emails out to your subscriber list. I schedule emails to be sent out 1 week in advance of the meeting date, and only send out emails if you send a postcard graphic or inform me that you would like an email sent out on behalf of your NA. I can send emails out for Steering Committee Meetings, but you need to let me know if that is something your NA is interested in. I **CANNOT** share the Mailchimp email subscriber lists with anyone, this was information gathered from the City of Oregon City Utility Services and we would be breaking privacy policies if that information was shared. Below are metrics of subscriber sign-ups within the last month, separated by each NA.

	CNA	CFNA	ENA	GLNA	HG-WFNA	H/TVNA	MNA	PPNA	RNA	SENA	TRNA
Dec-23	10	108	18	26	29	63	82	87	30	35	5
Jan-24	16	117	25	31	32	68	89	105	35	43	12
Feb-24	18	120	27	31	32	68	93	110	35	44	13
Mar-24	20	127	28	32	34	71	97	114	38	47	14
Apr-24	23	129	29	27	34	74	99	115	40	51	17
May-24	23	131	29	29	35	76	99	117	40	51	17
Jul-24	24	135	31	34	35	78	107	121	41	56	19
Sep-24	29	140	33	40	35	86	113	126	42	57	20
Oct-24	29	140	34	42	35	87	115	127	43	57	20
Nov-24	30	142	34	42	43	89	117	128	44	59	20
Dec-24	32	144	34	43	45	90	118	128	44	61	20
New Contacts	2	2	0	1	2	1	1	0	0	2	0

CNA – Canemah
 CFNA – Caufield
 ENA - Elyville
 GLNA – Gaffney Lane
 HG-WFNA – Hazel Grove-Westling Farm
 H/TVNA – Hillendale/Tower Vista
 MNA – McLoughlin
 PPNA – Parks Place
 RNA – Rivercrest
 SENA – South End
 TRNA – Two Rivers

Along with emails to your subscribers I have been posting reminders on Facebook and Next Door for upcoming NA meetings. I will post on social media 2-3 days in advance of your scheduled NA meeting.

8. NA Public Records

I have been uploading NA's Minutes onto each NA's webpage as well as publishing the documents as public records under the Oregon Records Management Solution (ORMS). I am posting the past 5 years of public records onto the NA webpages directly. All public records, including those past the 5-year mark, are accessible on each NA webpage through a link labeled "Webdrawer" which directs users to the NA specific records on ORMS. If your NA has Minutes available that are not posted on ORMS already, please send them to me at your earliest convenience. I have also

posted all NA Bylaws onto their appropriate webpages. If you notice that the version of Bylaws posted on your NA webpage is not the most updated version, please reach out to me at hschmidt@orccity.org.

9. Phishing Scams

Many of you have emails published on the City's website, which makes you vulnerable to phishing scams. Please forward any suspicious emails that you receive from City staff or City Commissioners to me so I can report the email to our IT Helpdesk and have it further evaluated. If you would like to remove your email from the City's website to avoid receiving phishing emails, please let me know. I recommend using a generic email like mcloughlinnaoc@gmail.com to post on the website and avoid posting your personal emails online to have the public contact you.

10. Scheduling NA Zoom Meetings

During the month of November there was a NA that was unable to host their meeting virtually due to the CIC Zoom account already being in-use for a separate NA meeting. The CIC Zoom account is equally shared by each NA within the City of Oregon City. Please be sure to schedule your Zoom meetings in advance to ensure that there are no conflicts with other NA's. If your NA needs to host an unscheduled NA meeting, please check the CIC Zoom meeting schedule before advancing in conducting a meeting to avoid dual use. If two NA meetings are scheduled for the same date and time, the NA who scheduled their meeting farthest in advance has the right to utilize the Zoom account for their meeting. You can always reach out to me at hschmidt@orccity.org if you have any questions or concerns.

11. Zoom Recordings

The CIC Zoom account has been running out of storage for video recordings. As such, all CIC meeting recordings have been stored within Oregon City files. Recordings of CIC Meetings can always be accessed through the City's YouTube account: [City of Oregon City YouTube CIC Playlist](#). To ensure that open storage remains available on the CIC Zoom account, I will begin to transfer NA recordings to a shared OneDrive file. I will send out emails to the appropriate NA contacts once the files have been uploaded with a link to access the recordings.

12. Zoom Trainings

I have held Zoom Trainings for Chairs of NA's. If you, or anyone from your NA is interested in learning more about utilizing the City's Zoom account, please reach out to me and I would be happy to schedule a training.

Neighborhood Associations – General Meetings

The neighborhood associations meeting dates, times, and locations published below are subject to change. Please check <https://www.oregoncity.org/899/Neighborhood-Associations> for updated information on neighborhood associations. Please sign up for emails from your specific neighborhood association or contact your neighborhood association directly to inquire about meeting information, including the option to join meetings virtually!

CITIZEN INVOLVEMENT COMMITTEE [CIC]

<https://www.oregoncity.org/765/Citizen-Involvement-Committee-CIC>

7:00 pm | 1st Monday of each month

City Hall-Commission Chambers, 625 Center Street

Linda Baysinger, Chair | team.baysinger@comcast.net

CANEMAH [CNA]

www.oregoncity.org/canemah

7:00 pm | 3rd Thursday | Feb, Apr, Jun, Sep, Nov

Community Room at Oregon City Library, 606 John Adams Street

Ron Bistline, Chair | ronbistline@hotmail.com

CAUFIELD [CFNA]

www.oregoncity.org/caufield

6:30 pm | 4th Tuesday | Jan, Mar, May, Sep, Nov

Community Development Community Room, 695 Warner Parrott Rd

Donna Renee, Chair | donna@advantageivr.com

ELYVILLE [ENA]

www.oregoncity.org/elyville

7:00 pm | 2nd Tuesday | Jan, Mar, May, Sep, Nov

St John the Apostle Cemetery, 451 Warner Street

Karla Laws, Chair | karla.laws+ENA@gmail.com

GAFFNEY LAND [GLNA]

www.oregoncity.org/gaffney-lane

6:30 pm | 3rd Tuesday | Jan, Mar, May, Jul, Sep, Nov

Community Development Community Room, 695 Warner Parrott Rd

Dave Hunt, Chair | dave@namicc.org

HAZEL GROVE_ WESTLING FARM [HG-WFNA] *In the process of reactivating*

www.oregoncity.org/hazel-grove-westling-farm

The first meeting will take place in April to finalize the NA meeting schedule.

7 p.m. | Tuesday | April 8, 2025

Community Development Community Room, 695 Warner Parrott Rd

HILLENDALE [HNA] *Meetings combined with Tower Vista NA*

www.orcity.org/hillendale

6:30 pm | 1st Tuesday | Jan, Apr, Jul, Oct

Community Development Community Room, 695 Warner Parrott Rd

Josh Kayser, Chiefs Liaison | ncecowboy1@gmail.com

MCLOUGHLIN [MNA]

www.orcity.org/mcloughlin

7:00 pm | 1st Thursday | Jan, Mar, May, Jul, Sep, Nov

Community Room at Oregon City Library, 606 John Adams Street

Tim Powell, Chair | mnaoregoncity@gmail.com

PARK PLACE [PPNA]

www.orcity.org/park-place

7:00 pm | 3rd Monday | Feb 24, May 19, Oct 20

Park Place Church, 13933 Gain Street

Stephen VanHaverbeke, Chair | steve@vanhaverbeke.org

RIVERCREST [RNA] *Currently on hiatus*

www.orcity.org/rivercrest

To get involved – contact Emily Lisborg | rivercrestna@gmail.com

SOUTH END [SENA] *In the process of reactivating*

www.orcity.org/south-end

To get involved – contact Mark Gear | administrator@ocsena.com

TOWER VISTA [TVNA] *Meetings are combined with Hillendale NA*

www.orcity.org/tower-vista

6:30 pm | 1st Tuesday | Jan, Apr, Jul, Oct

Community Development Community Room, 695 Warner Parrott Rd

Josh Kayser, Chiefs Liaison | ncecowboy1@gmail.com

TWO RIVER [TRNA]

www.orcity.org/two-rivers

7:00 pm | 4th Wednesday | Jan, Apr, Jul, Oct

Abernethy Chapel, 1326 John Adams Street

Margie Huges, Secretary | margiehughes1@aol.com

Sign up for Neighborhood Emails

Subscribe to emails from your neighborhood associations. Oregon City is a tight-knit community. That's plainly evident with its network of neighborhood associations throughout. These groups of residents regularly come together to share information and questions; and hear from City, County, and State leaders on issues that affect the community. If you would like to receive emails notifying you when your

neighborhood association meets, sign up at the appropriate link to the right. This email list will be used only for information coming from the association you signed up for.

Attention Hazel Grove – Westling Farm Residents:

The Hazel Grove Westling Farm Neighborhood Association (HGWF NA) is in the process of reactivating and is asking residents to share their input about the most important issues our neighborhood is facing. To find out more information about the HGWF NA and to complete an interest survey, please visit: <https://www.orcity.org/1327/Hazel-Grove-Westling-Farm-NA> if you are an HGWF resident. Thanks!



OREGON CITY

SPRING FORWARD COMMUNITY RESOURCE FAIR

VENDOR APPLICATIONS OPEN
JAN 6 - FEB 7

Join us at this family-friendly event to connect with essential resources and services that promote sustainability and community engagement in Oregon City!

Scan the QR code below for more information.



SATURDAY

MARCH 8, 2025



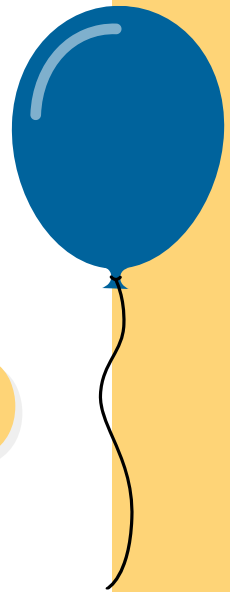
OPEN FROM

10 A.M. - 2 P.M.



PIONNER COMMUNITY CENTER

123 Anywhere St., Any City, ST 12345



Creating Your Own Pollinator Paradise

Xerces Society Talk & Pollinator Garden Tour

Saturday, January 25, 2025 - 10 am | Oregon City Pool - 1211 Jackson Street

Join us in this exciting collaboration with the Xerces Society for an educational discussion on pollinators, native plants, and more!

Presented by Matthew Shepherd,
Director of Outreach and Education, Xerces Society

Learn

- All ages welcome!
- Practical methods to attract and support pollinators
- How to bring nature into home, business and institutional spaces
- Q&A session, recommendations and insights

Explore

- Tour Oregon City's newest pollinator garden!

Support

- Help us grow and make more programs like this happen! We kindly request donations at the door.
- Low-cost plant trellises will be on sale!

Seating is limited!

For more information and to register,
contact Damon Mabee: OCPFNative@gmail.com



Find Us Online!
[OregonCityParksFoundation.org](https://www.OregonCityParksFoundation.org)
[OregonCityParksFoundation](https://www.OregonCityParksFoundation.org) (group)



City of Oregon City - Citizen Involvement Committee
Financial Summary for Biennial Years 2023-25
as of December 18, 2024

Fiscal Year 2023-24

										Inactive - Pooled for use by other NAs			Total
Neighborhood	Canemah	Caufield	Elyville	Gaffney Lane	Hillendale	McLoughlin	Park Place	TowerVista	Two Rivers	South End	Hazel Grove	Rivercrest	
Addresses	195	2216	1746	1664	1877	2003	1386	1199	603	1456	1060	792	16,197
Prorated Budget	\$361.00	\$4,104.00	\$3,235.00	\$3,082.00	\$3,477.00	\$3,711.00	\$2,567.00	\$2,221.00	\$1,115.00	\$2,697.00	\$1,963.00	\$1,467.00	\$ 30,000.00
July													\$ -
August	\$ (120.00)	\$ (144.00)	\$ (1,047.60)										\$ (1,311.60)
September	\$ (120.00)	\$ (1,158.04)				\$ (1,202.40)							\$ (2,480.44)
October					\$ (1,127.66)			\$ (720.34)					\$ (1,848.00)
November	\$ (198.91)	\$ (350.92)	\$ (1,216.34)	\$ (161.39)	\$ (182.04)	\$ (1,394.27)	\$ (134.42)	\$ (116.29)	\$ (420.89)	\$ (141.21)	\$ (102.81)	\$ (76.81)	\$ (4,496.30)
December													\$ -
January					\$ (689.41)	\$ (1,200.60)		\$ (440.39)	\$ (361.80)				\$ (2,692.20)
February	\$ (120.00)					\$ (1,202.40)							\$ (1,322.40)
March			\$ (1,084.80)		\$ (349.42)			\$ (223.20)					\$ (1,657.42)
*One-Time Adjustment	\$ 197.91		\$ 113.74			\$ 1,288.67				\$ (704.37)	\$ (512.80)	\$ (383.15)	\$ -
April	\$ (102.21)		\$ (921.54)		\$ (610.89)	\$ (1,022.28)		\$ (389.28)	\$ (309.01)				\$ (3,355.21)
*One-Time Adjustment	\$ 102.21		\$ 921.54			\$ 1,022.28				\$ (900.55)	\$ (655.62)	\$ (489.86)	\$ -
May		\$ (1,456.32)		\$ (848.13)			\$ (707.37)						\$ (3,011.82)
June				\$ (382.00)	\$ (958.20)			\$ (612.09)	\$ (308.04)				\$ (2,260.33)
*One-Time Adjustment					\$ 440.62			\$ 280.59	\$ 284.74	\$ (442.76)	\$ (322.34)	\$ (240.84)	\$ -
Total Spent	\$ (361.00)	\$ (3,109.28)	\$ (3,235.00)	\$ (1,391.52)	\$ (3,477.00)	\$ (3,711.00)	\$ (841.79)	\$ (2,221.00)	\$ (1,115.00)	\$ (2,188.90)	\$ (1,593.57)	\$ (1,190.66)	\$ (24,435.72)
Remaining Budget	\$0.00	\$994.72	\$0.00	\$1,690.48	\$0.00	\$0.00	\$1,725.21	\$0.00	\$0.00	\$508.10	\$369.43	\$276.34	\$ 5,564.28
*Overspending from Neighborhood Associations (NA) covered by inactive NAs prorated by addresses of inactive NAs.										\$1,153.87			

Fiscal Year 2024-25

												Inactive NA	Total
Neighborhood	Canemah	Caufield	Elyville	Gaffney Lane	Hillendale	McLoughlin	Park Place	TowerVista	Two Rivers	South End	Hazel Grove	Rivercrest	
Addresses (as of 6/4/24)	196	2432	1819	1664	1884	2008	1387	1202	616	1457	1064	795	16,524
Original # of mailings	5	4	6	6	4	6	3	4	4	4	0	0	
Revised # of mailings	5	4	6	6	4	6	3	4	4	2	2	0	46
Cost per mailer	0.52	0.52	0.52	0.52	0.52	0.52	0.52	0.52	0.52	0.52	0.52	0.52	
Prorated Budget	\$510.00	\$5,059.00	\$5,675.00	\$5,192.00	\$3,919.00	\$6,265.00	\$2,164.00	\$2,500.00	\$1,281.00	\$1,515.00	\$1,107.00	\$0.00	\$ 35,187.00
July				\$ (848.13)		\$ (650.11)							\$ (1,498.24)
August			\$ (613.03)	\$ (560.87)		\$ (1,049.32)							\$ (2,223.22)
September	\$ (102.00)	\$ (1,239.81)	\$ (314.15)	\$ (287.26)	\$ (958.66)	\$ (346.69)		\$ (611.63)					\$ (3,860.20)
October							\$ (707.37)		\$ (314.16)				\$ (1,021.53)
November	\$ (102.13)	\$ (1,261.36)	\$ (951.16)	\$ (870.25)	\$ (16.70)	\$ (1,050.26)	\$ (9.22)	\$ (10.65)	\$ (5.46)	\$ (6.45)	\$ (4.71)	\$ -	\$ (4,288.35)
Total Spent	\$ (204.13)	\$ (2,501.17)	\$ (1,878.34)	\$ (2,566.51)	\$ (975.36)	\$ (3,096.38)	\$ (716.59)	\$ (622.28)	\$ (319.62)	\$ (6.45)	\$ (4.71)	\$ -	\$ (12,891.54)
Remaining	\$305.87	\$2,557.83	\$3,796.66	\$2,625.49	\$2,943.64	\$3,168.62	\$1,447.41	\$1,877.72	\$961.38	\$1,508.55	\$1,102.29	\$0.00	\$ 22,295.46

Biennial Years 2023-25

				Biennial Budget (as adopted)	\$ 60,000.00	Biennial Budget (as adopted)	\$ 60,000.00
				Fiscal Year 2023-24 Total Spent	\$ (24,435.72)	Fiscal Year 2023-24 Total Spent	\$ (24,435.72)
				Biennial Remaining (as of 6/30/24)	\$ 35,564.28	Fiscal Year 2024-25 Total Spent	\$ (12,891.54)
				Fiscal Year 2024-25 Prorated Budget	\$ (35,187.00)	Biennial Years 2023-25 Remaining	\$ 2,672.74
				Unallocated surplus/(deficit)	\$ 377.28		

Detail Transactions
Fiscal Year 2023-24

Post Date	Period	Vendor Name	Description	Amount	Neighborhood Asso
08/22/2023	August	BUEL'S IMPRESSIONS PRINTING	ELLYVILLE NEIGHBORHOOD MAILER	\$ 1,047.60	Elyville
08/22/2023	August	BUEL'S IMPRESSIONS PRINTING	CANEMAH ICECREAM SOCIAL MAILER	\$ 120.00	Canemah
08/30/2023	August	BUEL'S IMPRESSIONS PRINTING	SIGN INSERTS FOR CAUFIELD NA	\$ 144.00	Caufield
09/06/2023	September	BUEL'S IMPRESSIONS PRINTING	CAUFIELD-POSTCARD MAILING	\$ 1,158.04	Caufield
09/11/2023	September	BUEL'S IMPRESSIONS PRINTING	CANEMAH	\$ 120.00	Canemah
09/20/2023	September	BUEL'S IMPRESSIONS PRINTING	MCLOUGHLIN NA MAILING	\$ 1,202.40	McLoughlin
10/04/2023	October	BUEL'S IMPRESSIONS PRINTING	HILLENDALE/TOWER VISTA MAILING	\$ 1,848.00	Hillendale/Tower Vista*
11/01/2023	November	BUEL'S IMPRESSIONS PRINTING	ELLYVILLE NA MAILING	\$ 1,047.00	Elyville
11/01/2023	November	BUEL'S IMPRESSIONS PRINTING	MCLOUGHLIN NA MAILING	\$ 1,200.00	McLoughlin
11/08/2023	November	BMS TECHNOLOGIES	UTILITY BILLING SERVICES- OCT 2023	\$ 1,421.00	All-prorated by address ratio
11/15/2023	November	BUEL'S IMPRESSIONS PRINTING	CANEMAH NEIGHBORHOOD MAILER	\$ 120.00	Canemah
11/20/2023	November	BUEL'S IMPRESSIONS PRINTING	CAUFIELD A-FRAME SIGNS	\$ 136.00	Caufield
11/16/2023	November	US BANCORP	ZOOM.US 888-799-9666	\$ 149.90	All-prorated by address ratio
11/28/2023	November	BUEL'S IMPRESSIONS PRINTING	CAUFIELD A-FRAME SIGNS	\$ 60.00	Caufield
11/28/2023	November	BUEL'S IMPRESSIONS PRINTING	TWO RIVER POSTCARDS	\$ 362.40	Two Rivers
01/03/2024	January	BUEL'S IMPRESSIONS PRINTING	MCLOUGHLIN POSTCARDS	\$ 1,200.60	McLoughlin
01/03/2024	January	BUEL'S IMPRESSIONS PRINTING	HILLENDALE POSTCARDS	\$ 1,129.80	Hillendale/Tower Vista*
01/22/2024	January	BUEL'S IMPRESSIONS PRINTING	TWO RIVERS MAILER	\$ 361.80	Two Rivers
02/14/2024	February	BUEL'S IMPRESSIONS PRINTING	CANEMAH POSTCARDS	\$ 120.00	Canemah
02/20/2024	February	BUEL'S IMPRESSIONS PRINTING	MCLOUGHLIN POSTCARDS	\$ 1,202.40	McLoughlin
03/05/2024	March	BUEL'S IMPRESSIONS PRINTING	ELLYVILLE NA POSTCARDS	\$ 1,084.80	Elyville
03/26/2024	March	EAGLE WEB PRESS INC	HILLENDALE/TOWER VISTA NA POSTCARDS	\$ 572.62	Hillendale/Tower Vista*
04/18/2024	April	US POSTAL SERVICE	CANEMAH NA POSTCARD NEIGHBORHOOD MAILERS	\$ 72.40	Canemah
04/18/2024	April	US POSTAL SERVICE	TWO RIVERS NA POSTCARD NEIGHBORHOOD MAILERS	\$ 174.99	Two Rivers
04/23/2024	April	EAGLE WEB PRESS INC	CANEMAH NA POSTCARDS	\$ 29.81	Canemah
04/23/2024	April	EAGLE WEB PRESS INC	ELLYVILLE NA POSTCARDS	\$ 335.67	Elyville
04/23/2024	April	EAGLE WEB PRESS INC	TWO RIVERS NA POSTCARDS	\$ 134.02	Two Rivers
04/23/2024	April	EAGLE WEB PRESS INC	MCLOUGHLIN NA POSTCARD	\$ 372.17	McLoughlin
04/24/2024	April	US POSTAL SERVICE	McLOUGHLIN NA POSTCARD POSTAGE	\$ 650.11	McLoughlin
04/24/2024	April	US POSTAL SERVICE	ELLYVILLE NA POSTCARD POSTAGE	\$ 585.87	Elyville
04/30/2024	April	US POSTAL SERVICE	HILLENDALE POSTCARDS	\$ 610.89	Hillendale
04/30/2024	April	US POSTAL SERVICE	TOWER VISTA POSTCARDS	\$ 389.28	Tower Vista
05/16/2024	May	US POSTAL SERVICE	PARK PLACE N/A POSTCARD POSTAGE	\$ 449.62	Park Place
05/16/2024	May	US POSTAL SERVICE	GAFFNEY LANE N/A POSTCARD POSTAGE	\$ 539.23	Gaffney Lane
05/23/2024	May	US POSTAL SERVICE	CAUFIELD NA POSTCARD POSTAGE	\$ 788.16	Caufield
05/23/2024	May	EAGLE WEB PRESS INC	CAUFIELD NA POSTCARDS	\$ 452.16	Caufield
05/28/2024	May	BUEL'S IMPRESSIONS PRINTING	CAUFIELD NA MEETING SIGNS	\$ 216.00	Caufield
05/28/2024	May	EAGLE WEB PRESS INC	PARK PLACE NA POSTCARD	\$ 257.75	Park Place
05/28/2024	May	EAGLE WEB PRESS INC	GAFFNEY LANE NA POSTCARD	\$ 308.90	Gaffney Lane
06/27/2024	June	EAGLE WEB PRESS INC	NA POSTCARDS-TWO RIVERS	\$ 112.12	Two Rivers
06/27/2024	June	EAGLE WEB PRESS INC	NA POSTCARDS- HILLENDALE/TOWER VISTA	\$ 571.74	Hillendale/Tower Vista*
06/27/2024	June	US POSTAL SERVICE	HILLENDALE & TOWER VISTA NA POSTCARD POSTAGE	\$ 998.55	Hillendale/Tower Vista*
06/30/2024	June	US POSTAL SERVICE	TWO RIVERS NA- POSTCARD POSTAGE	\$ 195.92	Two Rivers
06/30/2024	June	DAVE HUNT	REFUND FOR GAFFNEY LANE NA A-FRAMES	\$ 382.00	Gaffney Lane
				\$ 24,435.72	

*Prorated based on addresses

Detail Transactions
Fiscal Year 2024-25

Post Date	Period	Vendor Name	Description	Amount	Neighborhood Asso
07/10/2024	July	US POSTAL SERVICE	McLOUGHLIN NA POSTCARD POSTAGE	\$ 650.11	McLoughlin
07/15/2024	July	US POSTAL SERVICE	GAFFNEY LANE N/A POSTCARD POSTAGE	\$ 560.87	Gaffney Lane
07/24/2024	July	EAGLE WEB PRESS INC	GAFFNEY LANE NA POSTCARD	\$ 287.26	Gaffney Lane
08/07/2024	August	EAGLE WEB PRESS INC	McLOUGHLIN NA POSTCARD	\$ 372.44	McLoughlin
08/15/2024	August	US POSTAL SERVICE	ELYVILLE NA POSTCARD PORTAGE	\$ 613.03	Elyville
08/27/2024	August	US POSTAL SERVICE	McLOUGHLIN NA POSTCARD POSTAGE	\$ 676.88	McLoughlin
08/28/2024	August	US POSTAL SERVICE	GAFFNEY LANE NA POSTCARD POSTAGE	\$ 560.87	Gaffney Lane
09/04/2024	September	EAGLE WEB PRESS INC	ELYVILLE NA POSTCARD	\$ 314.15	Elyville
09/11/2024	September	EAGLE WEB PRESS INC	GAFFNEY LANE NA POSTCARD	\$ 287.26	Gaffney Lane
09/11/2024	September	EAGLE WEB PRESS INC	McLOUGHLIN NA POSTCARD	\$ 346.69	McLoughlin
09/18/2024	September	EAGLE WEB PRESS INC	CANEMAH NA POSTCARD	\$ 26.60	Canemah
09/19/2024	September	US POSTAL SERVICE	CANEMAH NA POSTCARD POSTAGE	\$ 75.40	Canemah
09/19/2024	September	US POSTAL SERVICE	CAUFIELD NA POSTACARD POSTAGE	\$ 819.45	Caufield
09/24/2024	September	EAGLE WEB PRESS INC	CAUFIELD NA POSTCARD	\$ 420.36	Caufield
09/24/2024	September	EAGLE WEB PRESS INC	HILLENDALE/TOWER VISTA NA POSTCARD	\$ 531.67	Hillendale/Tower Vista*
09/26/2024	September	US POSTAL SERVICE	HILLENDALE/TOWER VISTA NA POSTCARD POSTAGE	\$ 1,038.62	Hillendale/Tower Vista*
10/16/2024	October	EAGLE WEB PRESS INC	TWO RIVERS NA POSTCARD	\$ 107.09	Two Rivers
10/16/2024	October	EAGLE WEB PRESS INC	PARK PLACE POSTCARDS	\$ 239.62	Park Place
10/17/2024	October	US POSTAL SERVICE	TWO RIVERS NA POSTCARD POSTAGE	\$ 207.07	Two Rivers
10/17/2024	October	US POSTAL SERVICE	PARK PLACE NA POSTCARD POSTAGE	\$ 467.75	Park Place
11/05/2024	November	EAGLE WEB PRESS INC	McLOUGHLIN NA POSTCARDS	\$ 346.54	McLoughlin
11/05/2024	November	EAGLE WEB PRESS INC	ELYVILLE NA POSTCARDS	\$ 314.34	Elyville
11/07/2024	November	US POSTAL SERVICE	McLOUGHLIN NA POSTCARD POSTAGE	\$ 677.03	McLoughlin
11/07/2024	November	US POSTAL SERVICE	ELYVILLE NA POSTCARD POSTAGE	\$ 612.64	Elyville
11/14/2024	November	EAGLE WEB PRESS INC	GAFFNEY LANE NA POSTCARDS	\$ 287.72	Gaffney Lane
11/14/2024	November	EAGLE WEB PRESS INC	CANEMAH NA POSTCARDS	\$ 33.62	Canemah
11/18/2024	November	US BANCORP	ZOOM.US 888-799-9666	\$ 149.90	All-prorated by address ratio
11/21/2024	November	US POSTAL SERVICE	GAFFNEY LANE NA POSTCARD POSTAGE	\$ 560.41	Gaffney Lane
11/21/2024	November	US POSTAL SERVICE	CANEMAH NA POSTCARD POSTAGE	\$ 66.34	Canemah
11/26/2024	November	US POSTAL SERVICE	CAUFIELD NA POSTCARD POSTAGE	\$ 819.41	Caufield
11/27/2024	November	EAGLE WEB PRESS INC	CAUFIELD NA	\$ 420.40	Caufield
				\$ 12,891.54	

Current Budget

Fiscal Begin Date	Fiscal End Date	Original Budget	Spent	Difference
07/01/2024	06/30/2025	\$30,000.00	\$12,891.54	\$17,108.46
07/01/2023	06/30/2024	\$30,000.00	\$24,435.72	\$5,564.28

Total Remaining Funds for the 2023-2025 Biennium: \$22,672.74

Past Budgets

Fiscal Begin Date	Fiscal End Date	Original Budget	Spent	Difference
07/01/2022	06/30/2023	\$26,000.00	\$24,709.15	\$1,290.85
07/01/2021	06/30/2022	\$26,000.00	\$14,407.05	\$11,592.95
07/01/2020	06/30/2021	\$26,000.00	\$12,098.55	\$13,901.45
07/01/2019	06/30/2020	\$26,000.00	\$14,542.60	\$11,457.40
07/01/2018	06/30/2019	\$29,000.00	\$23,941.05	\$5,058.95
07/01/2017	06/30/2018	\$29,000.00	\$21,047.81	\$7,952.19
07/01/2016	06/30/2017	\$26,000.00	\$25,089.83	\$910.17
07/01/2015	06/30/2016	\$0.00	\$0.00	\$0.00