



# CITY OF OREGON CITY

## CITY COMMISSION SPECIAL MEETING - REVISED MINUTES

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Commission Chambers, Libke Public Safety Facility, 1234 Linn Ave, Oregon City  
Tuesday, June 11, 2024 at 7:00 PM

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### SPECIAL MEETING OF THE CITY COMMISSION

#### 1. CONVENE MEETING AND ROLL CALL

*Mayor Denyse McGriff convened the meeting at 7:06 P.M.*

**PRESENT: 4 -** Commissioner Adam Marl, Commissioner Mike Mitchell, Commissioner Rocky Smith, Mayor Denyse McGriff

**ABSENT: 1 -** Commissioner Frank O'Donnell

**STAFFERS: 10 -** City Manager Tony Konkol, Assistant City Manager Alex Rains, City Recorder Jakob Wiley, Police Captain Joseph Pagano, Community Development Director Aquilla Hurd-Ravich, City Engineer Dayna Webb, Assistant City Engineer Josh Wheeler, Assistant City Recorder Evan Lee, Library Director Greg Williams, Economic Development Manager James Graham

#### 2. FLAG SALUTE

#### 3. CEREMONIES AND PROCLAMATIONS

##### 3a. Juneteenth Proclamation

*Mayor McGriff read the proclamation declaring June 19, 2024, as Juneteenth Day.*

#### 4. CITIZEN COMMENTS

*William Gifford, resident of Oregon City, gave two kudos, one for the Rose Festival Parade float and the other for putting reflector tape on a crosswalk closed sign.*

#### 5. PRESENTATIONS,

##### 5a. Greater Oregon City Watershed Council Annual Report

*Tom Gaskill, Executive Director, presented the annual report. He acknowledged the volunteers on the Watershed Council and highlighted the accomplishments from 2022-2023 to restore watershed health including the Holcomb Creek large wood restoration project, Abernethy shade project, Echo Valley riparian restoration, watershed community enhancement program, and upper Abernethy Creek restoration. He then described their financial support and expenditures.*

*Marcia Sinclair, Vice Chair, thought the Council was a great model of citizen volunteers working collaboratively to solve environmental concerns and promote stewardship.*

*Cedomir Jesic, Chair, thanked the City for their partnership.*

5b. Update on the Pavement Maintenance Utility Fund (PMUF)

*Josh Wheeler, Assistant City Engineer, introduced the item.*

*Gabe Crop, consultant with Consor, presented. He gave the history of PMUF, statistics of what had been done so far, need for a pavement maintenance plan, goals, planning process, projected plan, and future of the PMUF.*

*There was discussion regarding the maintenance level goal and next steps.*

**6. ADOPTION OF THE AGENDA**

*A new 7a was added. The agenda was adopted as amended.*

**7. CONSENT AGENDA**

**Motion made by Commissioner Smith, seconded by Commissioner Mitchell, to approve the consent agenda. The motion carried by the following vote:**

**Voting Aye: Commissioner Marl, Mayor McGriff, Commissioner Smith, and Commissioner Mitchell**

- 7a. Resolution No. 24-20, Temporarily Exempting Construction Activities from the Prohibition Against Unlawful Noises for the Clackamas County paving of Beavercreek Road between Highway 213 and Maplelane Road and Declaring an Emergency
- 7b. Contract with The Gunter Group for e-permitting support
- 7c. Oregon City Employee Deferred Compensation Plan Investment Management Services
- 7d. Personal Services Agreement with Brown and Caldwell Inc. for NPDES MS4 and TMDL Support (PS 24-006)
- 7e. Personal Services Agreement for Risk Management and Insurance Agent of Record Services

**8. PUBLIC HEARINGS**

**9. GENERAL BUSINESS**

9a. McLoughlin Promenade Encroachments

*Tony Konkol, City Manager, said they had been working on identifying and designating parks as Charter Parks through ordinance. The Promenade was one of the last properties, and a survey had been done which identified encroachments and easements. They wanted to acknowledge what existed currently in a way that allowed those encroachments and easements to continue but still allowed the Promenade to become a charter park. Staff came up with a sample license agreement for those uses. Some of the uses would be allowed, but some would need to be removed, and staff would discuss it with each property owner. He then discussed liability concerns that had been raised.*

*There was discussion regarding how each agreement would be specific to each property, tabling the item until they learned what was meant by use of the property and encroachment area related to insurance requirements, regulating private vs. public property, problems with citizens accessing the meeting packet on the website, and moving forward to allow staff to work on simple removals.*

**Motion made by Commissioner Mitchell, seconded by Commissioner Marl, to delay the item to July 9, pending additional information on the liability and property insurance question. The motion carried by the following vote:**

**Voting Aye: Commissioner Marl, Mayor McGriff, Commissioner Smith, and Commissioner Mitchell**

**9b. Parks and Recreation Master Plan**

*Kendall Reid, Parks and Recreation Director, gave a background on the master plan and asked for Commission approval. The next step would be to adopt the plan into the Comprehensive Plan.*

*Neelay Bhatt, consultant with Next Practice Partners, acknowledged the time and effort that had gone into the plan. This was a living plan that would set the community's vision, values, and input into action.*

*There was discussion regarding a comment made by stakeholders about the need for better defined purpose and uses for the Ermatinger House and how these were non-binding comments that came from a survey done June 2022.*

*Commissioner Smith thought this specific comment should not be included in the plan. Mr. Reid explained the comments were reflective of the beginning of the process and things had improved since the survey was conducted.*

*Mr. Bhatt said they could clarify in the plan that these were individual comments and were not policy recommendations. There was consensus to add that language. Commissioner Smith stated that he still would not support the document even with the added language.*

*Commissioner Mitchell offered other minor revisions to the document and requested recognition for the need to acquire park land for underserved areas. There was consensus to add a statement recognizing the underserved areas in Caufield and Park Place neighborhoods.*

**Motion made by Commissioner Marl, seconded by Mayor McGriff, to approve the Parks and Recreation Master Plan as amended. The motion carried by the following vote:**

**Voting Aye: Commissioner Marl, Mayor McGriff, and Commissioner Mitchell**

**Voting Abstain: Commissioner Smith**

**10. COMMUNICATIONS**

**11. City Manager**

**11a. City Commission 2021-2023 and 2023-2025 Goals Update**

*Mr. Konkol reviewed the goals and gave a status on projects.*

**12. Commissioners**

*None.*

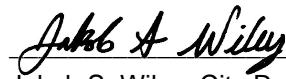
**13. Mayor**

*Mayor McGriff said Commissioner Wuest was taking a medical leave from the Planning Commission.*

**14. ADJOURNMENT**

*Mayor McGriff adjourned the meeting at 8:55 P.M.*

Respectfully submitted,

A handwritten signature in black ink, reading "Jakob S. Wiley", is written over a horizontal line.

Jakob S. Wiley, City Recorder