



CITY OF OREGON CITY

CITY COMMISSION REGULAR MEETING

MINUTES

Commission Chambers, Libke Public Safety Facility, 1234 Linn Ave, Oregon City
Wednesday, March 06, 2024 at 7:00 PM

REGULAR MEETING OF THE CITY COMMISSION

1. CONVENE MEETING AND ROLL CALL

Mayor Denyse McGriff convened the meeting at 7:09 P.M.

PRESENT: 5 - Commissioner Adam Marl, Commissioner Mike Mitchell, Commissioner Rocky Smith, Commissioner Frank O'Donnell, Mayor Denyse McGriff

STAFFERS: 12 - City Manager Tony Konkol, Assistant City Manager Alex Rains, City Recorder Jakob Wiley, Police Chief Shaun Davis, Community Development Director Aquilla Hurd-Ravich, Public Works Director John Lewis, Community Engagement Specialist Hannah Schmidt, Assistant City Recorder Evan Lee, Library Director Greg Williams, Human Resources Director Patrick Foiles, Communications Manager Jarrod Lyman, Economic Development Manager James Graham

2. FLAG SALUTE

3. CEREMONIES AND PROCLAMATIONS

3a. Women's History Month Proclamation

Mayor McGriff read the proclamation declaring March 2024 as Women's History Month.

3b. Developmental Disabilities Awareness Month Proclamation

Mayor McGriff read the proclamation declaring March 2024 as Developmental Disabilities Awareness Month.

4. CITIZEN COMMENTS

None.

5. PRESENTATIONS

5a. Citizen Involvement Committee Update

Jarrod Lyman, Community Communications Manager, introduced Hannah Schmidt, Community Engagement Specialist. She had made some great changes to the CIC including a new printing contract for neighborhood association postcards that would save the City money. She had also created email lists, meeting calendars, added public records online, and caught up the CIC minutes backlog.

Bob LaSalle, former CIC Chair, gave an update on the CIC's activities and changes.

Mayor McGriff suggested getting the business community to sign up for OC News.

5b. Clackamas Community College Bond Update Presentation

Tim Cook, College president, gave an update on the bond request in November 2024. He reviewed the history of the college, programs they offered, student demographics, bond election, community support, 2014 bond completion, determining the 2024 bond renewal, themes and projects identified, leveraging bond funding, and bond measure cost. He asked for Commission feedback.

The Commission thought they should include the benefits, how this was a renewal, timing of this bond with other bonds that were coming up, and stress the return on investment. There was discussion regarding workforce partnerships and internships, opportunities to share park assets, and reasonable fees at the community garden.

6. ADOPTION OF THE AGENDA

Item 7e was pulled from the consent agenda. The agenda was adopted as amended.

7. CONSENT AGENDA

Motion made by Commissioner Mitchell, seconded by Commissioner Smith, to approve the consent agenda except Item 7e. The motion carried by the following vote:

Voting Yea: Commissioner O'Donnell, Commissioner Marl, and Commissioner Mitchell, Commissioner Smith, Mayor McGriff

- 7a. Resolution No. 24-09, A Resolution Vacating a Public Utility Easement on 16176 Oak Tree Terrace
- 7b. Personal Services Agreement with EcosConnect for Backflow Assembly Testing (PS 23-021)
- 7c. Purchase of two (2) Ford F-350 Super Duty Trucks with Lift Gates and Upfitting for Parks
- 7d. Purchase of One Ventrac 4520P Tractor and Various Attachments for Parks
- 7e. Minutes of the February 13, 2024 City Commission Work Session

Commissioner Marl noted typos in the minutes—it should be “deed restricted” instead of “deep restricted” and his name should be under his committee reports instead of Commissioner Mitchell’s name.

Commissioner Mitchell pointed out “First Street” should be “Fir Street.” He also clarified he said they should consider the Center Street property and parking lot across the street as one project and the buildings on the other side of Center Street as a separate project.

Motion made by Commissioner Marl, seconded by Commissioner Smith, to approve the February 13, 2024, minutes as amended. The motion carried by the following vote:

Voting Yea: Commissioner O'Donnell, Commissioner Marl, and Commissioner Mitchell, Commissioner Smith, Mayor McGriff

- 7f. Minutes of the December 20, 2023 City Commission Regular Meeting
- 7g. Minutes of the October 04, 2023 City Commission Work Session

7h. Minutes of the October 18, 2023 City Commission Work Session

The Commission took a recess from 8:02 PM to 8:09 PM.

8. PUBLIC HEARINGS**9. GENERAL BUSINESS**

9a. Request for Proposals to Develop a Destination Management Organization

James Graham, Economic Development Manager, reviewed the Request for Proposal (RFP) process, schedule, and scope to create a Destination Management Organization (DMO).

Commissioner O'Donnell said several items in the Tourism Strategic Plan had not been accomplished. He suggested that the RFP include their efforts to date and their successes and unsuccess.

There was discussion regarding the need for financial support for non-profits, lack of volunteers, need for programming, comprehensive marketing and promotion, lack of pursuing a successful marketing strategy, businesses being ambassadors of the City and working together, and role of staff and role of Commission in this effort.

Commissioner Mitchell suggested changes to the wording of the RFP to emphasize the consultant was to guide the City through the process of creating the DMO. He also pointed out changes to Section 4, that the consultant needed to have the ability to do data analysis and needed to clarify what technical knowledge they had that could be applied here.

Commissioner Smith wanted to make sure what came back to the Commission was a plan that they could start immediately. He agreed what had been done in the past needed to be included in the background information.

There was consensus for staff to include additional information documenting Oregon City's previous efforts to promote tourism.

Thelma Haggenmiller, resident of Clackamas County, owned a business in the tourism industry and had focused on Oregon City and what it had to offer. She was the Co-Chair of the Oregon City Heritage Coordinating Committee and explained how the Committee promoted Oregon City. They needed funding for their programs.

Don Scott, resident of Clackamas County, was the Co-Chair of the Oregon City Heritage Coordinating Committee. He wanted to know why the City was pivoting to a DMO instead of implementing the Tourism Strategic Plan. The historic organizations had been coordinating and wanted to work with the City. What was missing was someone to lead the effort. Establishing leadership was the first step.

Commissioner O'Donnell said the Commission thought the solution was a neutral party from the outside with no preconceptions but willing to listen to all inputs to get some movement when they had been stalled for a period of years. That was their intent. The DMO would be the leadership structure.

Mr. Konkol explained that the City Commission, during their retreat in early 2023, had instructed staff to pull funding for the full-time employee dedicated to tourism and re-direct it towards creating a DMO. It would be a similar relationship to the one the City had with DOCA, that it would be a separate entity but still connected to the City due to the funding.

Mayor McGriff thought there should be a staff member dedicated to tourism.

Mr. Scott urged the Commission to keep in mind that a DMO would only be able to do so much with existing funds and set goals and expectations that were realistic to the budget.

Commissioner Mitchell departed at 9:17 p.m.

Mr. Konkol clarified the recommended changes to the RFP. Staff would make the changes and proceed with the RFP process.

10. COMMUNICATIONS

11. City Manager

11a. Francis Ermatinger House Auction Items

Mr. Konkol said there were some surplus items at the Ermatinger House that were being held in the basement. In 2019, the City worked with multiple parties to return items that were no longer being used at the House and were not City property to their respective owners and auctioned off the items that belonged to the City but were not needed in the House. A similar situation had emerged now, and staff would like permission to hold another auction.

Commissioner Smith corrected a mistake on the auction item list.

There was consensus for staff to move forward as proposed.

12. Commissioners

Commissioner O'Donnell complimented staff on a presentation on fraud prevention at a senior living facility. The residents were very happy with the presentation.

Commissioner Marl gave a brief legislative update. At the end of this legislative session, the City did not get the water infrastructure money they had requested. Instead, the State would be giving an additional \$2 million for the Clackamas County homeless resource center.

13. Mayor

Mayor McGriff wanted to know if the old water treatment facility on the river that was owned by Gladstone had been recently purchased. Mr. Konkol would look into it.

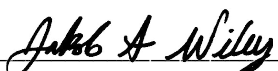
Mayor McGriff announced they had received several If I Were Mayor contest applications.

The Mayor re-appointed Brian Kvisler to the Natural Resources Committee. She was awaiting the Committee's recommendation on two other candidates that were interviewed for the two remaining vacancies.

14. ADJOURNMENT

Mayor McGriff adjourned the meeting at 9:36 PM.

Respectfully submitted,



Jakob S. Wiley, City Recorder