



Work Session

WS

Milwaukie City Council

COUNCIL WORK SESSION

City Hall Council Chambers, 10501 SE Main Street
& Zoom Video Conference (www.milwaukieoregon.gov)

AGENDA

APRIL 2, 2024

Council will hold this meeting in-person and through video conference. The public may attend the meeting by coming to City Hall or joining the Zoom webinar, or watch the meeting on the [city's YouTube channel](#) or Comcast Cable channel 30 in city limits. For Zoom login visit <https://www.milwaukieoregon.gov/citycouncil/city-council-work-session-346>.

To participate in this meeting by phone dial 1-253-215-8782 and enter Webinar ID 898 6111 0639 and Passcode: 063156. To raise hand by phone dial *9.

Written comments may be delivered to City Hall or emailed to ocr@milwaukieoregon.gov. Council may take limited verbal comments.

Note: agenda item times are estimates and are subject to change.

Page #

1. Consolidated Fee Schedule Updates – Discussion (4:00 p.m.)

1

Staff: Emma Sagor, Assistant City Manager, and
Michale Osborne, Finance Director

2. Adjourn (5:15 p.m.)

Executive Session. After the work session Council will meet in executive session pursuant to Oregon Revised Statute (ORS) 192.660 (2)(a) to consider the employment of a public officer, employee, staff member, or individual agent.

Meeting Accessibility Services and Americans with Disabilities Act (ADA) Notice

The city is committed to providing equal access to public meetings. To request listening and mobility assistance services contact the Office of the City Recorder at least 48 hours before the meeting by email at ocr@milwaukieoregon.gov or phone at 503-786-7502. To request Spanish language translation services email espanol@milwaukieoregon.gov at least 48 hours before the meeting. Staff will do their best to respond in a timely manner and to accommodate requests. Most Council meetings are broadcast live on the [city's YouTube channel](#) and Comcast Channel 30 in city limits.

Servicios de Accesibilidad para Reuniones y Aviso de la Ley de Estadounidenses con Discapacidades (ADA)

La ciudad se compromete a proporcionar igualdad de acceso para reuniones públicas. Para solicitar servicios de asistencia auditiva y de movilidad, favor de comunicarse a la Oficina del Registro de la Ciudad con un mínimo de 48 horas antes de la reunión por correo electrónico a ocr@milwaukieoregon.gov o llame al 503-786-7502. Para solicitar servicios de traducción al español, envíe un correo electrónico a espanol@milwaukieoregon.gov al menos 48 horas antes de la reunión. El personal hará todo lo posible para responder de manera oportuna y atender las solicitudes. La mayoría de las reuniones del Consejo de la Ciudad se transmiten en vivo en el [canal de YouTube de la ciudad](#) y el Canal 30 de Comcast dentro de los límites de la ciudad.

Executive Sessions

The City Council may meet in executive session pursuant to Oregon Revised Statute (ORS) 192.660(2); all discussions are confidential; news media representatives may attend but may not disclose any information discussed. Final decisions and actions may not be taken in executive sessions.



COUNCIL WORK SESSION

City Hall Council Chambers, 10501 SE Main Street
& Zoom Video Conference (www.milwaukieoregon.gov)

MINUTES

APRIL 2, 2024

Council Present: Councilors Shane Abma, Adam Khosroabadi, Rebecca Stavenjord, and Council President Robert Massey, and Mayor Lisa Batey

Staff Present:

Joseph Briglio, Community Development Director	Michael Osborne, Finance Director
Justin Gericke, City Attorney	Peter Passarelli, Public Works Director
Brent Husher, Library Director	Emma Sagor, Assistant City Manager
Brandi Leos, Human Resources Director	Scott Stauffer, City Recorder
Ann Ober, City Manager	

Mayor Batey called the meeting to order at 4:05 p.m.

1. Consolidated Fee Schedule Updates – Discussion

Sagor noted that budget documents had been put on the city’s website to inform the public on the city’s budget process.

Sagor explained that staff were looking for Council feedback to inform, refine, and develop the 2025-2026 biennium budget (BN 25-26), provided an overview of what the consolidated fee schedule is, and presented the proposed changes to the fee schedule.

The group discussed the proposed changes to the building fees. **Passarelli** explained why erosion control fees were increasing within the engineering fees. The group clarified the changes to the planning fees and the difference between fees and fines. The group discussed the 3% increase for the administrative charge for Bancroft Financing for commercial system development charges (SDCs) and the effect of offering this as a service on staff’s time and the feasibility of continuing to offer the service.

Passarelli reviewed the proposed utility rate adjustments. **Council President Massey** and **Passarelli** commented on the fluctuations in previous year’s rates and predictions for future rates. The group commented on the proposed BN 25-26 utility rates.

Sagor provided an update on research conducted for payment credit card charges. **Mayor Batey, Sagor,** and **Council President Massey** commented on how payments were processed through the state’s electronic permit site, Accela. **Sagor** presented next steps for processing credit card payments which did not at that time include adding a fee.

Sagor explained that solid waste rates were being analyzed by a contractor and there would be no proposed changes until the analysis was finished. The group discussed previous conversations around equitable rates for waste management, how rates were determined, and some history of waste haulers in the city.

Mayor Batey, Sagor, and **Osborne** commented on the proposal to not change business registration fees and **Batey** expressed interest in having a business registration fee analysis completed.

Sagor explained the key points that were kept in mind while compiling the BN 25-26, the outside factors affecting costs and revenue, and reviewed the five-year forecast. **Councilor Stavenjord** and **Sagor** clarified what was in the projected forecast and discussed where cuts would be made if new revenues were not established.

The group discussed the five-year forecast. **Sagor** shared staff recommendations to increase right-of-way (ROW) fees for energy providers to limit cuts to city services in the next biennium. **Sagor** reviewed how the increase in ROW fees would affect the five-year forecast and what the projected impacts could be to the average residential consumer. The group clarified how goal related positions would be affected by the proposed revenue changes.

Sagor noted the next steps for the budget process.

2. Adjourn

Mayor Batey announced that after the meeting Council would meet in executive session pursuant to Oregon Revised Statute (ORS) 192.660 (2 a) to consider the employment of a public officer, employee, staff member, or individual agent.

Mayor Batey adjourned the meeting at 5:23 p.m.

Respectfully submitted,



Nicole Madigan, Deputy City Recorder

COUNCIL STAFF REPORT

To: Mayor and City Council
Ann Ober, City Manager

Date Written: Mar. 23, 2023

Reviewed: Peter Passarelli, Public Works Director, and
Joseph Briglio, Community Development Director

From: Emma Sagor, Assistant City Manager, and
Michael Osborne, Finance Director

Subject: **Fiscal Year 2025 and 2026 Consolidated Fee Schedule Update Discussion**

ACTION REQUESTED

Council is asked to review the proposed Consolidated Fee Schedule for the biennium budget 2025-2026.

HISTORY OF PRIOR ACTIONS AND DISCUSSIONS

[April 5, 2022](#): Council discussed proposed updates to the Consolidated Fee Schedule for fiscal years (FY) 2025 and 2026.

[June 7, 2022](#): Council adopted the Consolidated Fee Schedule for FY 2023 and FY 2024 via Resolution #R45-2022.

[July 18, 2023](#): Council discussed updates to the Consolidated Fee Schedule sections 7, 11, 14 & 17, later adopting these updates via [Resolution #38-2023](#) on August 1, 2023.

[September 19, 2023](#): Council adopted Resolution #48-2023, further clarifying Section 17.

ANALYSIS

The city's fiscal policies state that the city will periodically and systematically review user fees and charges as adopted in an updated Consolidated Fee Schedule. Presented here is a two-year schedule that coincides with the biennium budget process.

The Consolidated Fee Schedule, if adopted, will go into effect on July 1, 2024, for FY 2025 and FY 2026.

Each year departments review the fees and make changes as necessary. The suggested changes generally reflect either a new internal practice or a change in cost. The goal is to accurately recover costs incurred by the city, as stated below in the city's adopted fiscal policies:

The City will maximize the use of service and user charges in lieu of ad valorem taxes and subsidies from other city funds, for services that can be identified and where costs are directly related to the level of service provided. The Council may establish fees at less than "full cost recovery" when deemed in the public interest. The city will periodically and systematically review user fees and charges to take into account the effects of additional service costs and inflation.

The significant changes in the FY 2025 and FY 2026 update are as follows (staff are not planning to make changes to sections not mentioned here. In those cases, 2024 rates will be carried forward for this biennium.) Details of the proposed changes can be viewed in the track changed edits on Attachment 1.

Building (Section 2)

- Staff recommend the city hold building fees level with the 2024 rates for 2025 and 2026, rather than assuming an annual adjustment as in the previous fee schedule. This proposal reflects the adequacy of rates to cover costs out of the building fund.
- Staff are proposing eliminating the separate fee table for structural permits for single-family houses and new accessory dwelling units (ADUs). This discounted rate structure was intended to incentivize the development of additional detached housing structures on a lot. Recently adopted state and local policies prioritize the development of denser development to increase housing supply, including middle housing, and therefore this incentive structure is no longer needed.

Engineering (Section 5)

- Staff recommend removing the parklet permit, renewal, and plan review fees in the engineering section as they duplicate and are inconsistent with the downtown parklet fees identified in Section 4 – Downtown Parking.
- Erosion control fees have been updated for further clarification and to more accurately capture costs.

Library (Section 7)

- Staff recommend consolidating the library fee tables, rather than having two separate tables for each fiscal year.
- The cultural pass overdue fine no longer applies given it is provided as a digital pass.
- The lost or damaged items list has been removed to reflect that all lost or damaged items will be charged up to replacement cost.

Miscellaneous (Section 8)

- Following discussion at the March 19 work session, staff have conducted further data analysis about fees incurred from payment card use. This data is shown in Attachment 2. Staff would like to discuss options to address these impacts with Council on April 2. At this time, staff are not recommending implementing any changes to fees on payment card transactions prior to adopting the BN 25-26 budget.

Planning (Section 10)

- Staff recommend adding final plat (Type I) and lot consolidation (Type I) charges into the other land use applications table.
- Staff recommend eliminating replats as a land division type, since a replat is just the way of recording an action that is actually another adjustment or division (a lot consolidation, property line adjustment, partition, or subdivision).
- Staff recommend adding a new fee specifically for Type II property line adjustments that is already in the code. These adjustments are very rare and only done if someone needs to adjust a boundary in a way that impacts a plat restriction.
- Staff recommend moving the annexation related fees up in the document for clarity.
- Staff recommend adding fines currently listed in Title 14, 17, and 19 into the fee schedule and removing them from code for ease of future updating.
- Staff recommend increasing pre-application meeting fees for major applications, which have not been adjusted since 2013, and more clearly defining the difference between a minor and a major application.

Trees in the City (Section 11)

- Staff recommend minor language adjustments in this section to improve clarity.

SDC and Construction Excise Tax (Section 13)

- Staff recommend adjusting SDC rates for water, based on the updated water SDC methodology, stormwater, and transportation, based on the Construction Cost Index (CCI) for Seattle, as called for in Resolution 40-2007, consistent with prior years. The five-year average for CCI is 5.64%.
- Staff recommend increasing the administration percentage charge for Bancroft Financing for commercial SDCs from 2% to 5%.

Utilities (Section 14)

- Staff recommend adjusting utility rates in alignment with the recommendations endorsed by the Citizen Utility Advisory Board (CUAB). The recommendation is for an average monthly water service increase for residential customers of 1.02% (or \$0.76), a revenue neutral adjustment to the fixed customer charge in the wastewater rate resulting in a 1.0% decrease (\$0.62) in the average residential service, no increase to the stormwater rates, and a monthly street maintenance fee increase of 5.6% (or \$0.68). The CUAB will review the rate design recommendations shown in Attachment 1 on April 1. Staff will share any feedback or changes with Council during the April 2 discussion.
- The three intergovernmental fees listed—including two fees charged by the City of Portland and one by Clackamas County for sanitary sewer system connections—will be updated later in the year when those rate adjustments are available. For now, we will be showing the FY 24 rate continuing.

Right-of-way (ROW) Utility License (Section 15)

- Staff would like to discuss with Council on April 2 and with the wider Budget Committee at future meetings a recommendation to increase ROW license fees on electric, natural gas, communications, and cable systems providers to 8% of gross revenue. This recommendation reflects the rising operating costs of the city and the need to increase revenues in order to stabilize the five-year financial forecast to avoid significant cuts to service. Staff will share a forecast update on April 2 with Council as part of this discussion.

Solid Waste Rates (Section 17)

- Consistent with past practice, the city will be working with a contractor to analyze and set solid waste rates with its waste haulers this summer. For now, we have rolled forward the FY 2024 rates. The updated rate proposal will be brought to Council for consideration later this year. These rates do not impact budget forecasts as the revenue is passed directly to the waste hauler.

BUDGET IMPACT

Overall, the fee schedule updates that are proposed reflect modest changes to improve clarity and more accurately cover costs for service. The proposed increases to the ROW utility licenses would have the most significant budget impact, helping to stabilize the city's five-year financial forecast and avoid a deficit without cuts to service in FY 2027 or 2028.

CLIMATE IMPACT

The fee schedule is designed to support the city's climate goals, including preserving tree canopy. Increasing the ROW license fees would also ensure the city has a stable source of funding to

institutionalize the climate coordinator position and climate work accomplished while this has been a Council goal.

EQUITY IMPACT

Wherever possible, fees were held level or reduced to minimize the impact on people living on low or fixed incomes. Several parts of the fee schedule also have low income discounts, including planning fees and utility fees. Similar to the climate coordinator position and climate program, increasing the ROW license fees would ensure the city has a stable source of funding to institutionalize the equity coordinator position and city's equity program.

WORKLOAD IMPACT

Minimal impacts will occur city-wide to update the fees in the current systems used by staff. Several adjustments reflect the accurate cost of workload being performed by staff who provide fee-based services. The proposed ROW fee changes also reflect the need to increase revenues to cover growing workload as demands for city services increase.

COORDINATION, CONCURRENCE, OR DISSENT

Changes and updates were solicited from all department heads and staff.

STAFF RECOMMENDATION

Staff recommend that Council provide feedback to staff on the schedule in preparation for adoption of the Master Fee Schedule for FY 2025 and 2026 at a regular session held in June with the budget adoption.

ALTERNATIVES

Council can recommend changes or adjustments to staff proposals throughout the fee schedule.

ATTACHMENTS

1. Biennium 25-26 Consolidated Fee Schedule – Track Changed Version
2. Memo: Data on payment card usage for city transactions



CITY OF MILWAUKIE

CONSOLIDATED FEE SCHEDULE

Fiscal Years 2025 & 2026
Milwaukie, Oregon



City of Milwaukie, Oregon

The City of Milwaukie provides a full range of municipal services to the community, including police protection, traffic control and improvement, street maintenance and improvement, water, wastewater, and surface water management services, planning and zoning regulation, building inspection and regulation, and community library services. This Fee Schedule consolidates all City fees and charges adopted by City Council resolution for the various services that the city provides. Typically, it is updated annually and reflects all fee resolutions passed by Council during the year.

Fee Variance and Waiver Statement

Based upon an unusual circumstance or event, past practices, demonstrated hardship, or public benefit, the City Manager is authorized to waive or decrease a fee(s) or charge(s) in a matter or establish a fee not yet authorized in this schedule. When a new fee is established by the City Manager it shall be incorporated into this document, and it shall be included and specified during the next update to this document.

A waiver or reduction request must be in writing and communicated to Council to allow opportunity for comment. If the City Manager or their designee agrees to said waiver or reduction, he/she shall inform the City Council, in writing, of the request and his/her decision, except in minor matters (defined as waivers or reductions valued at \$1,000 or less).

Effective Dates and Resolutions

[Information to be added once fee schedule is adopted, and updated with any subsequent resolutions over the coming biennium.]

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Commented [ES1]: Page numbers will be updated once fee schedule is finalized.

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1. ADMINISTRATION

a. Billable Hourly Rates

The City employee billable hourly rate shall be calculated as 2.5 times step 4 of the employee's job classification, to the nearest \$5 increment, unless otherwise specified. The classification schedule can be found on the City of Milwaukie website under Human Resources.

This calculation shall be used to recover costs for those services billed on an hourly basis, including, but not limited to professional services such as planning, engineering, public works, utility, financial, legal, and police services. The use of a multiplier of 2.5 is intended to recover all overhead, training, benefits, and other costs associated with a city employee's time. Any work performed during overtime hours shall be billed as the calculated hourly rate multiplied by 125 percent. The City Manager and/or department directors are authorized to adjust calculated billings to reflect the impact of unusual circumstances or situations.

2. BUILDING

Building fees include structural, mechanical, plumbing, and electrical charges. Fees are applicable to residential, commercial, and industrial properties unless otherwise specified.

Annual Adjustment

Structural, mechanical, electrical and plumbing designated permit fees shall be automatically adjusted by 2.5% each July 1st based on the average percentage of the changes in the Western Consumer Price Index (CPI U) second half report, published in February for the last 5 years, effective July 1, 2023 ending July 1, 2028.

a. Structural Permits¹

Valuation shall be calculated in accordance with OAR 918-050-0100.

Residential/Commercial/Industrial:

Permit Size	Fiscal Year 2025 Base Fee	Plus each additional \$1,000 over base fee	Fiscal Year 2024 Base Fee	Plus each additional \$1,000 over base fee
\$1 to \$5,000	\$150.75 47.00	\$0.00	\$150.75	\$0.00
\$5,001 to \$25,000	\$150.75 47.00	\$15.50	\$150.75	\$15.50
\$25,001 to \$50,000	\$460.75 50.00	\$11.50	\$460.75	\$11.50
\$50,000 to \$100,000	\$748.25 30.50	\$7.80	\$748.25	\$7.80
Over \$100,000	\$1,138.25 1,110.50	\$6.50	\$1,138.25	\$6.50
Minimum permit fee	\$150.75 47.00	\$0.00	\$150.75	\$0.00

Permit Fee Table for New Single Family Houses & New Accessory Dwelling Units Only:

Permit Size	Fiscal Year 2023 Base Fee	Plus each additional \$1,000 over base fee	Fiscal Year 2024 Base Fee	Plus each additional \$1,000 over base fee
\$1 to \$5,000	\$147.00	\$0.00	\$150.75	\$0.00
\$5,001 to \$25,000	\$147.00	\$10.55	\$150.75	\$10.80
\$25,001 to \$50,000	\$358.00	\$7.85	\$366.75	\$8.10
\$50,000 to \$100,000	\$554.25	\$5.25	\$569.25	\$5.45
\$100,001 to \$220,000	\$816.75	\$4.45	\$841.75	\$4.55

Commented [ES2]: Notes from Building: This would discontinue an open-ended reduced fee schedule that was put in place to increase stand-alone residential housing units. Our policy goals and construction trends support the development of multi-unit and middle housing types, which this incentive structure does not support. In turn, we will not be requesting the standard 2.5% yearly increase as we have done in the past.

SECTION 2: BUILDING

Over \$205,000	\$1,872.50	\$6.35	\$1,918.25	\$6.50
Minimum permit fee	\$147.00	\$0.00	\$150.75	\$0.00

¹ Permit fees are calculated based on the total valuation and square footage of the improvements.

Building Continued

Stand-alone Fire Suppression Systems (requires a backflow device when connected to potable water installed by licensed plumbing contractor or person exempt from licensing):

Permit Size	Fiscal Year 2025 ³ Base Fee	Fiscal Year 2026 ⁴ Base Fee
0 sq. ft. to 2,000 sq. ft.	\$157.80 \$153.95	\$157.80
2,001 sq. ft. to 3,600 sq. ft.	\$236.90 \$231.15	\$236.90
3,601 sq. ft. to 7,200 sq. ft.	\$296.15 \$288.95	\$296.15
7,201 sq. ft. and greater	\$551.45 \$538.00	\$551.45

Fire and Life Safety Plan Review Fee

Commercial properties only; 50% of the structural permit fee.

Essential Facilities Hazard Report Review

Commercial properties only; 1% of the structural and mechanical fees.

Initial Structural Plan Review Fees

75% of the permit fees.

Third Party Plan Review

For transfer of a plan review to a third party; 10% of the permit fee, \$65 minimum.

SECTION 2: BUILDING

Building Continued:

b. Mechanical Permits

Residential:

Fees per current Mechanical Permit Application:

Permit	Fiscal Year 2025 3 Base Fee	Fiscal Year 2026 4 Base Fee
Minimum permit fee	\$155.90 152.10	\$155.90
HVAC – for the installation of air handling unit including ducts		
Up to 10,000 cfm	\$27.40 8.10	\$27.40
Over 10,000 cfm	\$32.45 1.65	\$32.45
Air conditioning/heat pump (site plan required)	\$50.35 9.15	\$50.35
Alteration of existing HVAC system	\$23.40 2.85	\$23.40
Mini split system	\$23.40 2.85	\$23.40
Furnace install/relocate/replace including ductwork and vent		
Up to 100,000 BTU/h	\$23.40 2.85	\$23.40
Over 100,000 BTU/h	\$27.60 6.95	\$27.60
Vent for other than furnace	\$23.40 2.85	\$23.40
Hydronic Piping System	\$23.40 2.85	\$23.40
Install/relocate/replace heaters (room, suspended, wall/floor-mounted)	\$23.40 2.85	\$23.40
Environmental Exhaust and Ventilation – for the installation of		
Appliance vent	\$19.15 8.70	\$19.15
Dryer exhaust	\$15.50 5.15	\$15.50
Range hood/ other kitchen equipment	\$13.15 2.85	\$13.15
Each hood that is served by a mechanical exhaust or air conditioning	\$13.15 2.85	\$13.15

SECTION 2: BUILDING

Exhaust system and single duct (bath fan) each	\$10.75 \$10.75	\$10.75
Exhaust system apart from heating or air conditioning	\$15.50 \$15.50	\$15.50
Fuel Piping and Distribution/LPG-NG-Oil fuel piping		
Up to four outlets (including gas tag)	\$27.60 \$27.60	\$27.60
Each additional outlet over four	\$2.95 \$2.95	\$2.95
Other Listed Applications		
Decorative fireplace or insert	\$44.40 \$44.40	\$44.40
Woodstove/pellet stove	\$58.75 \$58.75	\$58.75
Water heater/flue vent	\$23.40 \$23.40	\$23.40
Chimney-liner-flue -vent w/o appliance	\$23.40 \$23.40	\$23.40
Oil tanks/gas/diesel generators	\$23.40 \$23.40	\$23.40
Barbeque	\$23.40 \$23.40	\$23.40
Radon mitigation	\$23.40 \$23.40	\$23.40
Pool or spa heater/kiln	\$23.40 \$23.40	\$23.40

Building Continued

Mechanical Permits continued

Commercial/Industrial:

Valuation shall be calculated on the value of the equipment and installation costs. Use this section for commercial installation, replacement or relocation of non-portable mechanical equipment, or mechanical work not covered previously. Indicate the value of all mechanical labor, materials, and equipment.

Permit	FY 2023 5 Base Fee	Plus each additional over the base fee	FY 202 6 4 Base Fee	Plus each additional over the base fee
Minimum permit fee	\$155.90 \$152.10	\$0.00	\$155.90	\$0.00
\$1 to \$5,000	\$155.90 \$152.10	\$0.00	\$155.90	\$0.00
\$5,001 to \$10,000*	\$155.90 \$152.10	\$2.50 \$2.45	\$155.90	\$2.50
\$10,001 to \$100,000**	\$280.90 \$274.60	\$19.15 \$18.70	\$280.90	\$19.15
Over \$100,000**	\$2,004.40 \$1,957.60	\$13.00 \$12.70	\$2,004.40	\$13.00
*Permit category stipulates additional over each \$100.				
**Permit category stipulates additional over each \$1,000.				

Initial Mechanical Plan Review Fees for Residential and Commercial/Industrial

50% of the permit fees.

SECTION 2: BUILDING

Building Continued

c. Plumbing Permits

Permit	Fiscal Year 2025 3 Base Fee	Fiscal Year 2026 4 Base Fee
Minimum permit fee (Residential/Commercial/Industrial)	\$155.90 \$152.10	\$155.90
Utilities per 100 feet (Residential/Commercial/Industrial)	\$120.00 \$117.05	\$120.00
Catch basin	\$52.75 \$51.45	\$52.75
Drywells, each	\$118.45 \$115.55	\$118.45
Rain drain connector	\$52.75 \$51.45	\$52.75
Manholes, each	\$103.20 \$100.70	\$103.20
Addition, alterations, and repairs for Residential/Commercial/Industrial (per fixture)	\$33.60 \$32.80	\$33.60

Residential:

Fees per current Plumbing Permit Application:

Permit	Fiscal Year 2025 3 Base Fee	Fiscal Year 2026 4 Base Fee
Total bathrooms per dwelling		
1 bath dwelling (includes 1 kitchen)	\$654.90 \$638.95	\$654.90
2 bath dwelling (includes 1 kitchen)	\$723.65 \$706.00	\$723.65
3 bath dwelling (includes 1 kitchen)	\$860.00 \$838.60	\$860.00
Additional bathroom/kitchen	\$342.35 \$334.00	\$342.35
Manufactured home utilities	\$135.65 \$132.35	\$135.65
*Includes the first 100 ft. of water piping, wastewater and storm water lines, hose bibs, icemakers, under floor low point drains, and rain drain packages that include the piping, gutters, downspouts, and perimeter system.		
Interior Piping (water or sewer) (per floor)		
First floor	\$103.20 \$100.70	\$103.20
Each additional floor	\$35.90 \$35.05	\$35.90
Multipurpose or Continuous Loop Suppression Systems		
0 sq. ft. to 2,000 sq. ft.	\$165.75 \$161.70	\$165.75
2,001 sq. ft. to 3,600 sq. ft.	\$248.85 \$242.80	\$248.85
3,601 sq. ft. to 7,200 sq. ft.	\$311.15 \$303.55	\$311.15
7,201 sq. ft. and greater	\$579.25 \$565.15	\$579.25

SECTION 2: BUILDING

Building Continued

Commercial/Industrial:

Valuation shall be calculated on the value of the equipment and installation costs. Fees per current Plumbing Permit Application:

Permit	Fiscal Year 2025 3 Base Fee	Plus each additional over the base fee	Fiscal Year 2026 4 Base Fee	Plus each additional over the base fee
Interior Piping (per fixture)	\$33.60 \$32.80	\$0.00	\$33.60	\$0.00
Initial plumbing plan review fees	30% of the plumbing permit fees			
Medical Gas permits				
\$1 to \$6,500	\$155.90 \$152.10	\$0.00	\$155.90	\$0.00
\$6,501 to \$10,000*	\$155.90 \$152.10	\$1.90 \$1.85	\$155.90	\$1.90
\$10,001 to \$100,000**	\$222.40 \$216.85	\$11.25 \$11.00	\$222.40	\$11.25
Over \$100,000**	\$1,234.90 \$1,206.85	\$7.80 \$7.60	\$1,234.90	\$7.80
Minimum permit fee	\$155.90 \$152.10	\$0.00	\$155.90	\$0.00
*Permit category stipulates additional over each \$100.				
**Permit category stipulates additional over each \$1,000.				

d. Electrical Permits

Residential/Commercial/Industrial

Fees per current Plumbing Permit Application:

Permit	Fiscal Year 2025 3 Base Fee	Fiscal Year 2026 4 Base Fee
Minimum permit fee	\$155.90 \$152.10	\$155.90
New Residential single or multifamily houses, includes attached garage:		
1,000 square feet or less	\$315.15 \$307.50	\$315.15
Each additional 500 square feet or portion	\$64.40 \$62.82	\$64.40
Limited energy - single family (per dwelling)	\$127.55 \$124.45	\$127.55
Limited energy - multi-family (per floor)	\$127.55 \$124.45	\$127.55
Protective Signaling-multi-family (per floor)	\$127.55 \$124.45	\$127.55

SECTION 2: BUILDING

Building Continued

d. Electrical Permits

Residential/Commercial/Industrial

Permit	Fiscal Year 20235 Base Fee	Fiscal Year 20236 Base Fee
Services or feeders installation, alterations, and/or relocation		
200 amps or less	\$188.45 \$83.85	\$188.45
201 amps to 400 amps	\$249.40 \$43.35	\$249.40
401 amps to 600 amps	\$378.85 \$66.70	\$378.85
601 amps to 1,000 amps	\$564.40 \$50.65	\$564.40
Over 1,000 amps or volts	\$1,032.15 \$1,006.95	\$1,032.15
Temporary services or feeders installation, alteration, and/or relocation		
200 amps or less	\$110.00 \$07.35	\$110.00
201 amps to 400 amps	\$234.10 \$28.40	\$234.10
401 amps to 600 amps	\$315.15 \$07.50	\$315.15
601 amps to 1,000 amps	\$463.05 \$51.75	\$463.05
Over 1,000 amps or volts	\$877.25 \$55.85	\$877.25
Branch circuits		
Branch circuits without service or feeder, 1 st circuit	\$105.35 \$02.80	\$105.35
Branch circuits without service, each additional circuit	\$14.45 -10	\$14.45
Branch circuits with service, each circuit	\$14.45 -10	\$14.45
Miscellaneous (service or feeder not included)		
Each manufactured or modular dwelling, service, and/or feeder	\$127.60 \$24.50	\$127.60
Reconnect only	\$127.60 \$24.50	\$127.60
Pump or irrigation circle	\$127.60 \$24.50	\$127.60
Sign or outline lighting	\$127.60 \$24.50	\$127.60
Signal circuit(s) or limited energy panel, alteration or extension (commercial/industrial only)	\$127.60 \$124.50	\$127.60

SECTION 2: BUILDING

Each additional inspection over the allowable	\$99.45 \$97.05	\$99.45
Renewable Electrical Energy		
5 kva or less (2)	\$162.70 58.75	\$162.70
5.01 kva to 15 kva (2)	\$194.25 89.55	\$194.25
15.01 kva to 25 kva (2)	\$316.45 08.75	\$316.45
Greater than 25 kva – 25 kva + each additional kva to 100 kva (max)	\$12.65 .35	\$12.65
For Wind generation system		
25.01 kva to 50 kva (2)	\$632.95 17.50	\$632.95
50.01 kva to 100 kva	\$1,265.85 \$1,235.00	\$1,265.85
Master Electric Permit Application	\$100.00 one-time application fee	
Master Electric Permit Inspections	\$110.00 per hour	
Initial Electrical Plan Review Fees	25% of the electrical permit fee	
Third Party Plan Review	\$110.00	

Building Continued

e. Manufactured Homes

All jurisdictions in the Tri-County area shall charge a single fee for the installation and set-up of manufactured homes. This single fee shall include the concrete slab, runners, or foundations when they comply with the prescriptive requirements of the Oregon Manufactured Dwelling standard, electrical feeder and plumbing connections, and all cross-over connections.

Permit	Fiscal Year 2023 5 Base Fee	Fiscal Year 2026 4 Base Fee
Permit fee	\$445.00	\$445.00
Manufactured dwelling parks and mobile home parks fee ¹	Per current State Permit Fee	
Statewide Code Development, Training and Monitoring Fee	\$30.00	\$30.00

f. In-fill and Grading

Permit	Fiscal Year 2023 5 Base Fee	Fiscal Year 2024 6 Base Fee
In-fill and Grading Permit and Plan review fees for each		
1 to 50 cubic yards	\$100.00	\$100.00
51 to 100 cubic yards	\$150.00	\$150.00
101 to 1,000 cubic yards ⁵⁴	\$200.00	\$200.00
1,000 to 10,000 cubic yards	\$250.00	\$250.00
10,001 cubic yards or more	Total hourly cost ²	

¹ O.A.R. 918-600-0030.

² Costs to include supervision, overhead, hourly wages and benefits of employees involved.

SECTION 2: BUILDING

Building Continued

g. Permit Related Fees

Permit	Fiscal Year 2023 5	Fiscal Year 2024 6
	Base Fee	Base Fee
State surcharge shall be collected in an amount as required by State law		
Building Moving/Demolition permits:		
2,000 square feet or less	\$110.00	\$110.00
Each additional 1,000 square feet or portion	\$40.00	\$40.00
Plan Review Fee	75% of the permit fee	75% of the permit fee
Prescriptive Solar PV Installation	\$100.00	\$100.00
Non-prescriptive Solar PV Installation per current structural fee by validation	See building valuation table	
Recreational Parks and Organizational Camps	Per current State Permit Fee	
Administrative fee for simple refunds	\$35.00	\$35.00
Administrative fee for simple refunds	\$250.00	\$250.00
Administrative fee for changing contracts simple	\$35.00	\$35.00
Administrative fee for changing contracts complex	\$250.00	\$250.00
Floating structure permit – follow the structural permit fee schedule		
Permit changes outside of normal scope	\$110.00 per hour	
Plan review fees required/requested changes, additions and revisions.	\$110.00 per hour	
Re-inspection fees	\$110.00	\$110.00
Replacement sheets (each)	\$23.00	\$23.00
Re-instatement fee	\$110.00	\$110.00
Investigation fee	\$110.00 per hour	
Inspections outside of normal business hours (min. 2 hours)	\$110.00 per hour	
Earthquake – restraint bracing	\$135.00	\$135.00
Plan reviews not designated elsewhere	30% of the permit fee	
Certificate of Occupancy	\$180.00	\$180.00
Temporary Certificate of Occupancy	\$180.00	\$180.00
Change of use/Occupancy	\$180.00	\$180.00
Technology fee – applies to all programs unless specified	5% of the permit fee	
Deferred Submittal fee (per Deferred Submittal)	70% of the permit fee calculated using the value of the deferred portion with a minimum of \$300.	
Phased permit fee (per phase)	\$300.00 + 10% of the total project permit fee (not to exceed \$1,500.00 per phase)	

SECTION 3: BUSINESS REGISTRATION

3. BUSINESS REGISTRATION

Business Registration is required annually for all businesses doing business in the City.

Permit	Fiscal Year 202 5 ³ Fee	Fiscal Year 202 6 ⁴ Fee
Standard Base Fee	\$175.00 \$165.00	\$175.00
New Business Commencing between July 1 and December 31	\$88.00 \$83.00	\$88.00
Change in Business Ownership	\$15.00	\$15.00
Fee for each FTE	\$10.00	\$10.00
Temporary Business (2 weeks or less)	\$30.00	\$30.00
Delinquent Registration	10% of the original business tax plus interest at 9% per annum from the due date until full payment is received.	

Metro Business License versus City Business Registration or Both:

Instead of obtaining separate business licenses/registrations within each Portland-area city that you conduct business in, you can purchase a single license from Metro to construct, alter, and repair structures in 20 cities that have licensing/registration requirements in the metropolitan area, excluding Portland. The license covers all construction trades, both commercial and residential, as well as all landscape contractors. Exception: if your principal place of business is inside the City of Milwaukie, the business is required to apply for a City of Milwaukie Business Registration in addition to the Metro license.

For Metro applications, contact Metro at 503-797-1620 or visit their website at: <http://www.oregonmetro.gov/tools-working/regional-contractors-business-license>

4. DOWNTOWN PARKING

Downtown employees can purchase a permit for designated permit spaces. Customers and visitors of downtown Milwaukie can use the short-term parking spaces.

Parking Permit Fees ¹	Fiscal Year 2023 5 Fee	Fiscal Year 2024 6 Fee
Daily	\$7.00	\$7.00
Monthly	\$100.00 \$90.00	\$100.00
Quarterly	\$275.00 \$250.00	\$275.00
Discount for Bulk Pass Purchase (>10) ²	10%	10%
Replacement Pass (each)	\$7.00	\$7.00
Parking Variance Fee ³	\$40.00	\$40.00

Downtown Parklet Use Fees

Downtown parklets are reviewed through Engineering. Additionally, Parklets incur a use fee for the parking spaces which are due upon application approval.

Engineering Fees	Fiscal Year 2025 3 Fee	Fiscal Year 2026 4 Fee
New parklet application fee	\$150.00	\$150.00
New parklet right-of-way fee	\$150.00	\$150.00
Parklet renewal application fee	\$50.00	\$50.00
Parklet renewal right-of-way fee	\$95.00	\$95.00
Parklet plan review	\$150.00	\$150.00
Monthly Use Fee Per Parking Space		
Private seasonal platform	\$20.00	\$20.00
Hybrid parklet (25% discount from private)	\$15.00	\$15.00
Public parklet	No fee for parking space use	
Additional incurred costs (if applicable)	TBD based on location	
Signage for public and hybrid parklets	\$95.00	\$95.00

¹ For parking fines refer to section 9.

² Does not apply to daily permits.

³ Parking variance is subject to City approval for events and/or construction parking. Fee is charged per parking space and would be issued for no longer than a two-week period.

SECTION 5: ENGINEERING

5. ENGINEERING

Engineering fees consist of plan review, inspections, permits, printed and electronic maps, and erosion control review.

Inspections and permits	Fiscal Year 2025 ³ Fee	Fiscal Year 2026 ⁴ Fee
Right-of-Way Permit Application¹		
Construction permit application	\$275.00	\$275.00
Sidewalk permit	\$55.00	\$55.00
Temporary street use	\$55.00	\$55.00
Use permit application	\$55.00	\$55.00
Parking closure downtown (per month, per space)	\$55.00	\$55.00
Lane closure (per week, per lane/block)	\$110.00	\$110.00
Road closure (per week, per block)	\$275.00	\$275.00
Major encroachment permit application	\$165.00	\$165.00
Minor encroachment permit application	\$55.00	\$55.00
Recording fee	\$113.00	\$113.00
Right-of-way re-inspection (beyond standard of 2)	\$105.00	\$105.00
Parklet permit fee	\$165.00	\$165.00
Parklet renewal fee	\$105.00	\$105.00
Parklet plan review	\$165.00	\$165.00
Painted intersection permit	\$55.00	\$55.00
Subdivision construction inspection	5.5% of total construction cost (\$500 minimum)	
Public improvement construction inspection	5.5% of total construction cost (\$500 minimum)	
Street opening deposit	\$25.00 per sq. ft./\$1,500.00 minimum	
Street opening surcharge (under 5-year moratorium)	\$50.00 per sq. ft./\$3,000.00 minimum	
5-year moratorium surcharge		
1 st year of moratorium	\$250.00 per sq. ft.	\$250.00 per sq. ft.
2 nd year of moratorium	\$200.00 per sq. ft.	\$200.00 per sq. ft.
3 rd year of moratorium	\$150.00 per sq. ft.	\$150.00 per sq. ft.
4 th year of moratorium	\$100.00 per sq. ft.	\$100.00 per sq. ft.
5 th year of moratorium	\$50.00 per sq. ft.	\$50.00 per sq. ft.
Grading permit		
Minor (0 to 100 cy)	\$165.00	\$165.00
Major (100+ cy)	\$275.00	\$275.00
Flood plain review	Actual costs	
Flood plain inspection	Actual costs	
Building permit plan review – minor	\$85.00	\$85.00
Building permit plan review – major	\$165.00	\$165.00
Street vacation/rename request	\$2,750.00 deposit (actual cost billed per hourly rate)	
Request for stormwater rate reduction	\$75.00 deposit (actual cost billed per hourly rate)	
Franchise permit application	No charge	
Traffic control device request	No charge	
Engineering request	No charge	
ADA request for service	No charge	
Transportation fee review application	\$85.00 deposit (actual cost billed per hourly rate)	
Appeal to City council ²	\$330.00	\$330.00
Sewer dye test	\$110.00	\$110.00
Moving buildings ³	\$220.00 + \$85.00/hr. staff time + \$1,000.00 deposit	

¹ For right-of-way license fees related to utilities see section 14.

² Appeals only related to Engineering determination. See other relevant sections regarding appeals.

³ Performance bond amount at discretion of City Engineer.

SECTION 5: ENGINEERING

Engineering Continued

Inspections and permits	Fiscal Year 20253 Fee	Fiscal Year 20264 Fee
Materials		
Public Works Standards	\$30.00	\$30.00
Sewer TV inspection tape	\$25.00	\$25.00
Electronic Drawing		
Paper – all sizes	\$6.00	\$6.00
Other format (plus \$45.00/hr. for additional work)	\$8.00	\$8.00
Reproduction charges (\$0.10 for additional pages)	\$1.00	\$1.00
Printed and electronic maps (GIS)		
Standard selection of GIS maps		
Full sheet (34" x 44")	\$50.00	\$50.00
½ sheet (22" x 34")	\$40.00	\$40.00
1/4 sheet (17" x 24")	\$30.00	\$30.00
1/8 sheet (11" x 17")	\$17.00	\$17.00
Electronic file (via electronic mail in PDF, JPG, GIF, or TIF formats)	\$17.00	\$17.00
Electronic file (for mailed media, which includes postage, handling, and media charges)	\$25.00	\$25.00
Aerial maps		
Full sheet (34" x 44")	\$55.00	\$55.00
½ sheet (22" x 34")	\$45.00	\$45.00
1/4 sheet (17" x 24")	\$35.00	\$35.00
1/8 sheet (11" x 17")	\$25.00	\$25.00
Electronic file (via electronic mail in PDF, JPG, GIF, or TIF formats)	\$17.00	\$17.00
Electronic file (for mailed media, which includes postage, handling, and media charges)	\$25.00	\$25.00
Custom maps		
Flat charge per hour plus cost of materials	\$60.00	\$60.00
Electronic file (for mailed media, which includes postage, handling, and media charges)	\$8.00	\$8.00
Erosion control		
Erosion prevention and sediment control planning and design manual (CD)	\$10.00	\$10.00
Minimum charge for clearing or construction ¹	\$85.00	\$85.00
Minimum charge applies if		
Over 500 sq. ft. of disturbed soil. –Not in or around a sensitive are (NRR Zone, wetlands, conservancies, and streams) and value of structure/remodel doesn't exceed \$20,000.		
Clearing/construction for single-family residential	\$420.00	\$420.00
Rate if certified in erosion control ²	\$250.00	\$250.00
Clearing/construction for multi-family residential	\$540.00	\$540.00
Rate if certified in erosion control ² (additional \$40 per ½ acre over 1 acre	\$365.00	\$365.00
Clearing/construction for subdivision/commercial/industrial	\$685.00	\$685.00
Rate if certified in erosion control ² (additional \$40 per ½ acre over 1 acre	\$515.00	\$515.00
Additional site visit (due to code enforcement)	\$105.00	\$105.00
Erosion Control		
Erosion Control permit required when disturbing over 500 sq.ft. of soil or as determined by MMC 16.28. Permit fees include one (1) plan review, one (1) initial inspection fee, and one (1) final inspection fee. Development sites may require more than one permit depending on project size, staging and requested phasing of occupancy. An erosion control permit may include demolition, clearing, grading and/or construction phases of development.		
Permit Review Fees – includes one (1) plan review, one (1) initial inspection and one (1) final inspection.		

SECTION 2: BUILDING

Erosion Control Permit Consultation Fee (up to 30 min consultation)	50.00	50.00
Discount for Certified Erosion and Sediment Control Lead (CESCL) assigned project staff	25% permit review fee reduction	25% permit review fee reduction
Discount for qualified affordable housing One or more units meeting MMC 3.60.050	25% permit review fee reduction	25% permit review fee reduction
Residential – Minor Site Disturbance: For small projects adding no additional building footprint. Must be less than 1000 sq. ft. total soil disturbance	100.00	100.00
Residential - Single Family Home/Fax Lot: For single detached units and/or detached additional dwelling units.	250.00	250.00
Residential – Duplex, Triplex, Quadplex	500.00	500.00
Residential - Townhouses Attached single units, one unit per taxlot	500.00	500.00
Residential - Cottage Cluster Three (3) to twelve (12) units per cluster, one cluster per permit	500.00	500.00
Residential – Multi-unit Housing Five (5) or more attached units in one building, fee applies per building	750.00	750.00
Residential – Multi-phase development Large site for phased development, including grading, subdivision, right-of-way improvements, and site utility work. Fee is in addition to phased individual site permits.	500.00	500.00
Residential 1200 CN plan review fee	50.00	50.00
Commercial/Industrial – Minor Site Disturbance For small projects adding no additional building footprint. Must be less than 1000 sq. ft. total soil disturbance	100.00	100.00
Commercial - Multiunit Housing Five (5) or more attached units in one building, fee applies per building	750.00	750.00
Commercial - < 30,000 sq. ft. disturbed	750.00	750.00
Commercial - ≥ 30,000 sq. ft. to < 1 acre	750.00	750.00
Commercial - ≥ 1 acre but < 5 acre	900.00	900.00
Commercial - > 5 acres	400.00	400.00
Industrial - < 30,000 sq. ft. disturbed	800.00	800.00
Industrial - ≥ 30,000 sq. ft. to < 1 acre	800.00	800.00
Industrial - ≥ 1 acre but < 5 acre	900.00	900.00
Industrial - > 5 acres	400.00	400.00
Permit reissuance fee (no significant site changes, no changes to submitted EC plan,)	50.00	50.00
Erosion Control Inspection Fees		
Residential Re-Inspection Fee (Initial, Final)	60.00	60.00
Residential Routine Inspection Fee	20.00	20.00
Commercial Re-Inspection Fee (Initial, Final)	80.00	80.00

SECTION 2: BUILDING

<u>Commercial Routine Inspection Fee</u>	<u>30.00</u>	<u>30.00</u>
<u>Industrial Re-Inspection Fee (Initial, Final)</u>	<u>80.00</u>	<u>80.00</u>
<u>Industrial Routine Inspection Fee</u>	<u>40.00</u>	<u>40.00</u>
<u>Non-compliance Inspection Fee</u>	<u>120.00</u>	<u>120.00</u>
<u>Erosion Control Violation Fees</u>		
<u>Erosion Control Violation (MMC 16.28)</u>	<u>\$300.00/day</u>	<u>\$300.00/day</u>
<u>Illicit Discharge Violation (MMC 13.14)</u>	<u>\$1,000.00/day</u>	<u>\$1,000.00/day</u>

¹ Performance bond amount at discretion of City Engineer.
² Certification requires 4 hours of training in erosion control every two years.

6. FEES IN LIEU OF CONSTRUCTION (FILOC)

FILOC (Residential/Commercial/Industrial)	Fiscal Year 2025 3 Fee	Fiscal Year 2026 4 Fee
Transportation¹ , maximum per lineal foot of site frontage. Actual fee may be less depending on site conditions and actual improvements required.	\$325 <u>\$340</u> .00	\$340.00
Collectors, arterials, and public area requirements	Actual cost + 50%	
Water² – per lineal foot of site frontage	\$360 <u>\$375</u> .00	\$375.00
Stormwater³ – per lineal foot of site frontage	\$265 <u>\$265</u> .00	\$265.00
Wastewater⁴ – per lineal foot of site frontage	\$254 <u>\$250</u> .00	\$250.00
Stormwater Management⁵ – per square foot of new or changed	\$14.00	\$14.00

FILOC may be available as an alternative to construction of minimum required improvements in accordance with MMC 13.32. FILOC for Transportation, Water, Stormwater, Wastewater, and Stormwater Management Facilities are established by City Council based on impact of development on the infrastructure serving the proposed use. FILOC for Transportation, Water, Stormwater, and Wastewater are based on historical costs to construct the facility per lineal foot of frontage. FILOC for Stormwater Management Facilities is based on historical costs to construct a facility per square foot of added or changed impervious area draining to the public system. FILOC is indexed for inflation annually using the Engineering News-Record Construction Cost Index (CCI) for Seattle, WA (Resolution #79-2016), based on a 5-yr running average.

¹ Transportation FILOC is based on the historical cost to construct the minimum standard improvements for a local street.

² Water FILOC is based on the historical cost to construct the minimum standard water main.

³ Stormwater FILOC is based on the historical cost to construct the minimum standard storm main.

⁴ Wastewater FILOC is based on the historical cost to construct the minimum standard sanitary sewer main.

⁵ Storm Water Quality FILOC is based on the historical cost to construct the minimum required water quality facility for impervious surfaces created that drain to a public storm system without treatment.

7. LIBRARY

The Library collects fines for overdue books, lost or damaged items, and photocopying services.

Overdue Fines	Fiscal Year 2023 Fee	Fiscal Year Maximum
Adult	\$0.25	\$3.00
Juvenile	\$0.25	\$1.00
Cultural Pass—State Parks pass	\$5.00	Replacement cost
Library of Things	\$1.00 – \$5.00 per day	Replacement cost

Fees and Charges	Fiscal Year 2023
Printing and Copies, per side	
Black and white	\$0.10
Color	\$0.50
Microfilm copies	\$0.10
Lost or damage items	
Barcode	\$1.00
RFID tag	\$1.00
Book jacket	\$2.00
Barcode and book jacket	\$3.00
Audio book CD	\$10.00
Missing pages and booklets	Refer to Librarian
Lost item	Actual Retail Cost
Damaged material	Refer to Librarian
Library of things item	Actual Retail Cost
Bike lock	\$40.00
Replacement media	
CD, DVD Cover sheet	\$1.00
Audiobook case	\$5.00
CD, DVD case	\$1.00
Public Computer Printing, per side	
Black and white (first 5 free)	\$0.10
Color (first one 1 free)	\$0.50
Non-district citizen library use (annual pass)	\$95.00

SECTION 8: MISCELLANEOUS

Overdue Fines	Fiscal Year 2025 and 2026 Fee	Fiscal Year Maximum
Adult	\$0.10	\$1.00
Juvenile	\$0.10	\$1.00
Cultural Pass—State Parks pass	\$5.00	Replacement cost
Library of Things	\$1.00 per day	Replacement cost

Commented [E53]: No longer offered as a physical pass

Fees and Charges	Fiscal Year 2025 and 2026
Printing and Copies, per side	
Black and white	\$0.10
Color	\$0.50
Microfilm copies	
Lost or damaged items	Up to Replacement Cost
Barcode	
RFID tag	
Book jacket	
Barcode and book jacket	
Audio book CD	
Non-district citizen library use (annual pass)	\$95.00

SECTION 8: MISCELLANEOUS

8. MISCELLANEOUS

Fees and Charges	Fiscal Year 2023 5	Fiscal Year 202 6 4
Document printing and copying Black and white Color	\$0.10 \$0.50	\$0.10 \$0.50
Lien docket searches	\$35.00	\$40.00
Filming permit – fee varies based upon production budget and time to review application. Fee may be waived under certain conditions.	\$2,400.00	\$2,400.00
South Downtown Plaza Reservations – Fee applies to full or partial closure of the South Downtown Plaza & festival street. Fee may vary based on size of event and staff involvement required. Fee may be waived at the discretion of the city manager or designee.	\$400.00	\$400.00
Temporary event permit – fee may be charged to cover costs incurred by the City for assisting with an event. Staff time will be based upon billable hourly rates.	No application fee	
Use of parking stall(s) in the right-of-way during a temporary event – City reserves the right to charge for required staff time if inspection is needed.	\$30.00	\$30.00
Maximum credit card transaction is \$10,000. All transactions greater than \$10,000 must be paid via cash, check, or money order, or electronic funds transfer (EFT). This includes building permits, court fines, and other licensing or administrative services provided by the city.		

Commented [ES4]: Staff will share additional data with Council about use of payment cards to inform potential future changes to this section of the fee schedule

SECTION 9: MUNICIPAL COURT

9. MUNICIPAL COURT

Milwaukie Municipal Court collects fines for traffic citations, parking violations, and miscellaneous programs approved by the Judge. Traffic fine amounts are set by State legislature based on the offense classification.

Fees and Charges	Fiscal Year 20235 Base Fee	Fiscal Year 20264 Base Fee
Payment plan installment fee	\$25.00	\$25.00
Failure to appear	\$40.00	\$40.00
Reinstatement fee	\$15.00	\$15.00
Suspension packet fee	\$15.00	\$15.00
Returned check fee	\$30.00	\$30.00
Boot release fee	\$50.00	\$50.00
Seat belt class fee	\$50.00	\$50.00
Collection processing fee	\$30.00	\$30.00
Audio CD – Court session	\$25.00	\$25.00
Trial cancellation fee	\$25.00	\$25.00
Young driver diversion fee		
Class B	\$200.00	\$200.00
Class C	\$100.00	\$100.00
Dismissal fee		
Class D	\$50.00	\$50.00
Deferred sentencing fee		
Class B	\$265.00	\$265.00
Class C	\$165.00	\$165.00
Class D	\$115.00	\$115.00

Traffic Fines				
Fiscal Year 20235 Fees				
Penalty	Presumptive Fine	Special Zone Fine¹	Minimum Fine	Maximum Fine
Class A	\$440.00	\$875.00	\$225.00	\$2,000.00
Class B	\$265.00	\$525.00	\$135.00	\$1,000.00
Class C	\$165.00	\$165.00	\$85.00	\$500.00
Class D	\$115.00	\$115.00	\$65.00	\$250.00
Fiscal Year 20246 Fees				
Class A	\$440.00	\$875.00	\$225.00	\$2,000.00
Class B	\$265.00	\$525.00	\$135.00	\$1,000.00
Class C	\$165.00	\$165.00	\$85.00	\$500.00
Class D	\$115.00	\$115.00	\$65.00	\$250.00

¹ Special zones include highway work zones, school zones, and safety corridors.

SECTION 9: MUNICIPAL COURT

Municipal Court Continued

Parking Fines

Per Milwaukie Municipal Code §10.20.090E, parking fine amounts may increase by 50% when a registered vehicle owner has received four (4) or more previous citations for the same parking violation within a rolling 365-day timeframe. If bail is not posted by the court date, the fine will be doubled. (Ord. #2005, adopted 2009, Ord. #1997, adopted 2009, Ord. #1728, adopted 1993, and Ord. #1361, adopted 1977).

Parking Fines	Fiscal Year 2023 ⁵ Fee	Fiscal Year 2026 ⁴ Fee
Abandon vehicle	\$80.00	\$80.00
Angle parking	\$40.00	\$40.00
Bicycle lane	\$80.00	\$80.00
Blocking driveway	\$50.00	\$50.00
Block rule	\$40.00	\$40.00
Blocking disabled parking space	\$250.00	\$250.00
Bus zone/taxi zone	\$50.00	\$50.00
Double parking	\$50.00	\$50.00
During prohibited times	\$50.00	\$50.00
Emergency/safety zone	\$80.00	\$80.00
Fire hydrant	\$80.00	\$80.00
Five or more unpaid violations	\$60.00	\$60.00
Head-in only parking	\$50.00	\$50.00
Loading zone	\$50.00	\$50.00
No parking zone/tow away zone	\$80.00	\$80.00
On crosswalk/sidewalk	\$80.00	\$80.00
Over one foot from curb	\$60.00	\$60.00
Over space line	\$60.00	\$60.00
Overtime parking	\$60.00	\$60.00
Permit only parking ¹	\$60.00	\$60.00
Traffic hazard	\$80.00	\$80.00
Trucks – 2-hour limit	\$50.00	\$50.00
Disabled parking space	\$450.00	\$450.00
Wrong side of street	\$50.00	\$50.00
Where prohibited	\$80.00	\$80.00

¹ For parking permit fees see section 4.

10. PLANNING

The City Planning Department oversees land use applications, annexations, special requests, and procurement of City maps and master plans.

Standard Land Use Applications

The following standard fees apply to all land use applications¹ not listed below. Some applications may require additional fees as described below under Additional Application Fees on page 22.

Review type	Fiscal Year 2025 3 Fee	Fiscal Year 2026 4 Fee
Type I Administrative review	\$200.00	\$200.00
Type II Administrative review	\$1,000.00	\$1,000.00
Type III Quasi-judicial review	\$2,000.00	\$2,000.00
Type IV Quasi-judicial review	\$5,000.00	\$5,000.00
Type V Legislative review	\$5,000.00	\$5,000.00

Other Land Use Applications

Applications	Fiscal Year 2025 3 Fee	Fiscal Year 2026 4 Fee
Community service use – minor modification (Type I)	\$50.00	\$50.00
Final plat (Type I)	\$200.00	\$200.00
Historic resource designation (Type IV)	\$150.00	\$150.00
Lot consolidation (Type I)	\$200.00	\$200.00
Minor land partition, including Middle Housing or Expedited Land Division – preliminary plat review (Type II)	\$2,000.00	\$2,000.00
Natural Resource ²		
Boundary verification (Type I)	No charge	No charge
Construction management plan (Type I)	No charge	No charge
Natural resource management plan (Type I)	No charge	No charge
Tree removal request (Type I) ³	No charge	No charge
Tree removal request (Type III) ⁴	\$500.00	\$500.00
All other type I, II, or III Natural Resource applications ⁵	See fee for standard land use applications above	

¹ For a complete list of land use application types, see Milwaukee Municipal Code Table 19.901.

² Res. #77-2011, adopted 8/16/11.

³ See MMC 19.402.6.A for Type I tree removal. For tree removal in the right of way see section 5.

⁴ Required for any tree removal that is not Type I (MMC 19.402.8.A) or exempt (MMC 19.402.6.A). For tree removal in the right of way see section 5.

⁵ Fees waived for applications that meet all three of the following criteria: (1) the application involves only a habitat conservation area (HCA) and not a water quality resource (WQR), (2) the property is used for residential purposes, and (3) the current owner was the owner prior to September 15, 2011.

SECTION 10: PLANNING

Planning Continued

Applications Continued	Fiscal Year 2025 ³ Fee	Fiscal Year 2026 ⁴ Fee
Planned development – preliminary plan review (Type III)	\$2,000.00	\$2,000.00
Planned development – final plan review (Type IV) ¹	\$5,000.00	\$5,000.00
Property line adjustment (Type I)	\$650.00	\$650.00
<u>Replat²</u>		
Replat that consolidates lots or parcels	\$200.00	\$200.00
Replat that adjusts boundary (no increase in number of lots or parcels)	\$650.00	\$650.00
Partition Replat (resulting in three or fewer parcels)	\$2,000.00	\$2,000.00
Subdivision Replat (resulting in four or more lots)	\$4,400.00 + \$100.00 per lot over 4 lots	
<u>Property line adjustment (Type II)</u>	<u>\$1,000.00</u>	<u>\$1,000.00</u>
Subdivision – preliminary plat review (Type III) ³	\$4,400.00 + \$100.00 per lot over 4 lots	
Subdivision for Middle Housing or Expedited Land Division (Type II)	\$2,000.00	\$2,000.00
Temporary structure (Type I)	\$50.00	\$50.00
Variance to fence height (Type II)	\$500.00	\$500.00
<u>Annexations</u>		
<u>Annexation (expedited)</u>	<u>\$150.00</u>	<u>\$150.00</u>
<u>Annexation (Non-expedited: No zone change or comp plan amendment)</u>	<u>\$150.00</u>	<u>\$150.00</u>
<u>Annexation (Non-expedited: Zone change only)</u>	<u>\$500.00</u>	<u>\$500.00</u>
<u>Annexation (Non-expedited: Zone change and comp plan amendment)</u>	<u>\$3,500.00</u>	<u>\$3,500.00</u>
<u>Appeals</u>		
<u>Appeal to Planning Commission – per Oregon Statute (ORS 227.175 (10)(b))^{1,2}</u>	<u>\$250.00</u>	<u>\$250.00</u>
<u>Appeal to City Council²</u>	<u>\$1,000.00</u>	<u>\$1,000.00</u>

Commented [E55]: Note from Planning: We are eliminating Replats as a land division type, since a replat is just the way of recording an action that is actually another adjustment or division (a lot consolidation, property line adjustment, partition, or subdivision).

Commented [E56]: Note from Planning: This is a new line to call out a specific type of property line adjustment application that is already in the code---a Type II PLA is very rare and only done if someone needs to adjust a boundary in a way that impacts a plat restriction. This line simply confirms that if a Type II PLA gets charged the standard Type II fee.

¹ The fee includes the zone change to apply the PD symbol to the zone map. Any change to the base zone requires an additional Type IV application and fee.

² Replat fees are similar to those of the action they replicate, except that, if the standard application fee for whichever review type the replat is subject to is higher than the one listed in this table, the standard application fee for that review type is the one that will apply to the replat.

³ A subdivision application fee is required for any subdivision that is being reviewed as part of a Planned Development.

SECTION 10: PLANNING

Planning Continued

Additional Application Fees

Fee	Fiscal Year 2025 3 Fee	Fiscal Year 2026 4 Fee
Measure 56 Notice (for zoning map or text amendment)	Actual cost (\$1.00 per affected property, \$35.00 minimum)	
Reserve deposit	\$500.00	\$500.00
Technical report review ¹ Scope of work preparation Reserve deposit	Actual cost \$1,500.00	Actual cost \$1,500.00
Review of technical report (Res. #77-2011)	Actual cost	
Other reserve deposit		
Traffic	\$2,500.00	\$2,500.00
Natural resources	\$3,000.00	\$3,000.00
All other	\$1,000.00	\$1,000.00
Multifamily design review (Type I or II)	See fee for standard land use applications above.	
Downtown design review (type I, II, or III)	See fee for standard land use applications above.	
Discounts for Land Use Applications		
Two or More Applications (no discount for most expensive application). This discount applies to applications which relate to the same unit of land and which will be reviewed and decided concurrently.	25%	25%
Seniors must be at least 65 years of age and must be the property owner. Applicant may only receive one discount; the senior discount or the low-income discount.	25%	25%
Low-Income Residents may qualify for reduced fees by filing the same application used to apply for reduced sewer and water rates.	25%	25%
NDA--Sponsored Land Use Applications Related to Parks	Fees waived	
Annexations		
Annexation (expedited)	\$150.00	\$150.00
Annexation (Non-expedited: No zone change or comp plan amendment)	\$150.00	\$150.00
Annexation (Non-expedited: zone change only)	\$500.00	\$500.00
Annexation (Non-expedited: No zone change or comp plan amendment)	\$3,500.00	\$3,500.00
Appeals		
Appeal to Planning Commission – per Oregon Statute (ORS 227.175 (10)(b))^{1,2}	\$250.00	\$250.00
Appeal to City Council²	\$1,000.00	\$1,000.00
Fines³		
Violation of any provision of Title 14 (Signs)	\$100.00	\$100.00
Violation of any provision of Title 17 (Land Division)	\$200.00	\$200.00
Violation of any provision of Title 19 (Zoning)	\$200.00	\$200.00

Commented [BK7]: Specific fines are currently listed in all three of these titles but will be removed from the code and installed in the Fee Schedule instead, for ease of future updating.

Deposit Information

In some cases, reserve deposits are collected to ensure that the City's actual expenses are covered. Deposits will be refunded relative to actual costs, and additional money may be required if actual costs exceed the deposit amount. This applies only to reserve deposits—base fees are nonrefundable.

¹ Actual cost to be determined by Planning ~~Director~~ Manager or Engineering ~~Director~~ City Engineer by estimating the cost of City staff time and resources dedicated to the project. See more information under Deposit Information.

² Fees are waived for NDA-sponsored appeals, pursuant to Resolution #26-1999.

³ The cost of completing or correcting any improvements required by the title in question and incurred by the City may be assessed to persons as part of the civil infraction judgment. Each day a violation continues will be considered a separate violation.

SECTION 10: PLANNING

Early Assistance

	Fiscal Year 2025 3 Fee	Fiscal Year 2026 4 Fee
Pre-application meeting assistance for minor applications		
<u>Pre-application meetings¹</u>		
First meeting	No charge	No charge
Second meeting	\$50.00	\$50.00
Third and subsequent meetings ⁴ (per meeting fee)	\$100.00	\$100.00
Pre-application conference ²	\$200.00	\$200.00
Pre-application meeting assistance for major applications		
<u>Pre-application meetings¹</u>		
First meeting	\$100.00 No charge	\$100.00 No charge
Second meeting	\$2 100.00	\$2 100.00
Third and subsequent meetings ⁴ (per meeting fee)	\$2 600.00	\$6 200.00
Pre-application conference ²	No charge \$400	No charge \$400

Commented [ES8]: Note from planning: These fees have not gone up since at least 2013 and we had not been using the distinctions. The current fee schedule appears to have mistakenly shifted all of the major pre-app costs up one line and set No Charge for a full conference with notes (for which we have been charging \$200).

We are proposing to start making the distinction and charge \$400 for major pre-apps, as going from \$200 to \$600 seems like too big a jump without doing a comparative study of other jurisdictions.

Minor Applications typically include:

- Type I applications
- Type II applications, ~~except~~ for projects that would result in:
- ~~more than~~ four or fewer residential units, or
- construction with ~~more than~~ 10,000 sq. ft. or less of new or additional floor area.
- Type III applications for:
- variances on sites with ~~three-four~~ or fewer residential units, ~~or~~
- ~~natural resources or Willamette Greenway review~~

Major Applications typically include:

- Multiple applications packaged together.
- Type II applications that result in:
- more than four residential units, or
- construction with more than 10,000 sq. ft. of new or additional floor area.
- Type III applications, except for:
- variances on sites with ~~three-four~~ or fewer residential units, ~~or~~
- ~~natural resources or Willamette Greenway review~~
- Type IV or V applications

Notes: Staff will use the above lists as a general guide for distinguishing minor and major applications and reserve the right to make a final determination. The City Manager (or designee) may reduce the fee for Early Assistance for a major application where it can be demonstrated that the level of staff effort required will be similar to what would be required for a Minor Application.

Commented [BK9]: We do often handle many “minor” pre-apps by waiving the requirement for them because they are so simple. And we want to be able to make the call on whether a proposal seems minor or major, as MMC 19.1002.2.B already lets the Planning Manager waive the conference requirement altogether.

¹ Applies to optional meetings attended by a maximum of two City staff. No written notes provided.

SECTION 10: PLANNING

² Applies to required or optional meetings that require three or more City staff. Written summary notes provided two weeks after meeting.

Planning Continued

Special Requests	Fiscal Year 20253 Fee	Fiscal Year 20264 Fee
Claims (pertaining to Measures 37 or 49) ¹	\$1,515.00	\$1,515.00
Significant Modification of Complete Land Use Application	\$500.00	\$500.00
Reschedule of Public Hearing at Applicant’s Request (when re-notification is required)	\$500.00	\$500.00
Temporary Occupancy Request	\$100.00	\$100.00
Time Extension of Previously Granted Land Use Approval (Title 17 only)	\$50.00	\$50.00
Zoning Confirmation (General)	\$50.00	\$50.00
Zoning Confirmation (DMV Permit, LUCS) ²	\$25.00	\$25.00

Permit Review and Inspections	Fiscal Year 20253 Fee	Fiscal Year 20264 Fee
Zoning Confirmation (DMV Permit, LUCS) ² Building Permit Review and Inspections (Minor; e.g., Demolition or Erosion Control)	\$25.00	\$25.00
Building Permit Review and Inspections (Major)	\$200.00	\$200.00
Additional Planning Inspection Fee	\$50.00	\$50.00
Modifications to Building Permit during review ³	\$100.00	\$100.00
Original Art Mural	\$100.00	\$100.00
Sign Permit Review (per sign)	\$100.00	\$100.00
Sign Permit Review (daily display or “sandwich board” sign)	\$150.00	\$150.00

Materials

Most materials are available online for free or contact Planning for additional information:

<http://www.milwaukieoregon.gov/planning/planning-documents-ordinances-plans-and-guidelines>

The fee for a copy of any planning document (e.g. the comprehensive plan, the zoning ordinance, ancillary plans, etc.) shall be charged based on the number of copied pages. The standard City copy fee shall apply; refer to [Section 8](#) of this document.

SECTION 10: PLANNING

¹ Fee will be refunded if applicant prevails. If claim is denied, additional money may be required to cover contract-attorney or appraiser costs, as determined by City Manager.

² Waived for LUCS for emergency sewer connection.

³ Fee applies to site plan revisions generated by applicant, not those required by staff during review process.

SECTION 11: TREES IN THE CITY

11. TREES IN THE CITY

Trees are considered valuable urban infrastructure that should be nurtured and protected as a community asset. The Milwaukie Municipal Code Chapter 16.32 Tree Code, Council Ordinance 2197 is to establish, maintain, and increase the quantity and quality of tree cover on land owned or maintained by the City and within rights-of-way, and to ensure our urban forest is healthy, abundant, and climate resilient.

Per the City of Milwaukie Tree Code, a right-of-way (ROW) tree removal permit is required for all trees that are over 2" DBH (diameter at breast height) that are located in the ROW or on city property. A tree is ~~considered to be~~ in the ROW if any portion of its trunk falls in the ROW. A pruning permit is required if more than 20% of the tree's ~~canopy-live crown~~ is going to be removed or if ~~roots within a radial distance of six times the tree's DBH more than 10% of its root system~~ will be impacted. To prune or remove a tree that is in the ROW, an ROW permit application must be submitted along with a \$50.00 application processing fee. A permit application is typically approved if the tree is invasive, dead/dying, diseased, has significant infrastructure impacts that cannot be reasonably mitigated, or poses an unreasonable risk to public safety. -Replanting a street tree from Milwaukie's approved Street Tree List is a condition of permit approval.

Public Trees	Fiscal Year 2025 3 Fee	Fiscal Year 2026 4 Fee
Public Tree Removal or Major Pruning <u>Application Fee Permit</u>	\$50.00	\$50.00
Public Tree <u>Planting</u> Permit (Planting)	No charge	No charge
Healthy Public Tree Removal Fee		
<u>Less than 2" or less diameter of breast height (DBH)</u>	\$40.00	\$40.00
2" to less than 4" DBH	\$60.00 per inch DBH	\$60.00 per inch DBH
4" to less than 8" DBH	\$80.00 per inch DBH	\$80.00 per inch DBH
8" to less than 14" DBH	\$100.00 per inch DBH	\$100.00 per inch DBH
14" to less than 20" DBH	\$150.00 per inch DBH	\$150.00 per inch DBH
20" or greater DBH	\$200.00 per inch DBH	\$200.00 per inch DBH
Public Tree Planting and Establishment Fee (in lieu of planting)	\$675.00 per tree	\$675.00 per tree
Public Tree Enforcement/Restoration Fee	<u>2X Planting and Establishment Fee</u>	2X Planting and Establishment Fee
Failure to Replant		
Damaged Tree	\$225.00 per inch DBH	\$225.00 per inch DBH
Removed Tree <u>or Tree Topping</u>	\$450.00 per inch DBH	\$450.00 per inch DBH

Trees in the City Continued

On April 19th, 2022, residential tree code (Ord. 2216) was adopted unanimously by city council as a way to complement the comprehensive plan housing and parking code updates while preserving and enhancing tree canopy in Milwaukie. Being a primarily residentially zoned community, the majority of Milwaukie's tree canopy is located on private property. To meet the established canopy goals of 40% canopy cover by 2040, Milwaukie adopted residential tree protections as a way to preserve existing trees and require the replanting of trees if another is removed. Development sites must also meet robust tree standards to ensure that new housing units are constructed with the community's canopy goals in mind.

Effective May 19th, 2022, trees that are greater than 6" DBH on residentially zoned private properties are regulated by the Milwaukie Tree Code (MMC 16.32.042). Property owners looking to remove a tree in a non-development situation must apply for a Type 1 or Type 2 tree permit before removal. Type 1 tree permits are for removal circumstances where the tree is dead, dying, hazardous, or impacting infrastructure or public safety in ways that cannot be mitigated. Type 1 tree permit applications are available at no cost to the applicant, and no removal fees are required. Type 2 tree permits are for the elective removal of healthy trees. Type 2 tree permits incur a \$50.00 application fee and if approved, applicants must pay healthy tree removal fees. Replanting is a condition of approval for most permitted tree removals.

[The development tree code](#) applies when new or additional housing units are constructed on residentially zoned properties, or when a property is being subdivided with the intention of constructing new housing units. The development tree code includes standards for tree preservation, tree planting, tree protection and soil volume requirements which must be met or mitigated for. Milwaukie's urban forest staff work with the city's community development department and engineering department, as well as the developers themselves, to meet the standards of the new tree code and integrate the requirements with the existing land use code and Public Works standards to create development sites that achieve the city's housing, parking and canopy goals.

SECTION 11: TREES IN THE CITY

Trees in the City Continued

Private Non-Development Tree Fees	Fiscal Year 2025 3 Fee	Fiscal Year 2026 4 Fee
Residential Tree Permit Application Fee (Type 1)	\$0.00	\$0.00
Residential Tree Permit Application Fee (Type 2)	\$50.00	\$50.00
Healthy private tree removal fee beyond one tree per 12-month period ¹ Measurements are in diameter at breast height (DBH).		
6 to <12" DBH (approx.. 19" – 38" circumference)	\$60.00 per inch DBH	\$60.00 per inch DBH
12 to <18" DBH (approx.. 38" -57" circumference)	\$60.00 per inch DBH	\$60.00 per inch DBH
18" to <24" DBH (approx.. 57" -75" circumference)	\$60.00 per inch DBH	\$60.00 per inch DBH
24" to <30" DBH (approx.. 75" -94" circumference)	\$60.00 per inch DBH	\$60.00 per inch DBH
30" to <36" DBH (approx.. 94" -113" circumference)	\$150.00 per inch DBH	\$150.00 per inch DBH
36" or greater (greater than 113" circumference)	\$200.00 per inch DBH	\$200.00 per inch DBH
Rare or Threatened Tree Removal	\$250.00 per inch DBH	\$250.00 per inch DBH
Planting and Establishment Fee in lieu of Replanting for Non-Development Private Residential Trees	\$675.00 per tree	\$675.00 per tree

Private Enforcement and Restoration Fees	Fiscal Year 2025 3 Fee	Fiscal Year 2026 4 Fee
Violation Review Fee (Development)	\$200.00	\$200.00
Damaged Private Tree	\$225.00 per inch DBH	\$225.00 per inch DBH
Tree Protection Violation Zone Fee	\$225.00 per inch DBH	\$225.00 per inch DBH
Unpermitted Private Tree Removal Fee (Development)		
6" to <12" DBH	\$2,000.00 per tree	\$2,000.00 per tree
12" to <18" DBH	\$167.00 per inch DBH	\$167.00 per inch DBH
18" to <24" DBH	\$200.00 per inch DBH	\$200.00 per inch DBH
24" to <36" DBH	\$250.00 per inch DBH	\$250.00 per inch DBH
36" or greater DBH	\$300.00 per inch DBH	\$300.00 per inch DBH
Unpermitted Private Tree Removal or Tree Topping (Non-Development)	2 x Permit Cost healthy private tree removal fee + \$250.00	2 x Permit Cost +\$200 healthy private tree removal fee + \$250.00
Failure to Replant a Tree (Non-Development)	2 x Fee in Lieu	2 x Fee in Lieu

¹ No removal fee for 1st tree less than 12" DBH removed under type 1 permit.

SECTION 11: TREES IN THE CITY

Trees in the City Continued

Private Development Tree Fees	Fiscal Year 2025 ³ Fee	Fiscal Year 2026 ⁴ Fee
Residential Construction Tree Plan Review Fee	\$3200.00	\$3200.00
Site Inspection Fee	\$50.00	\$50.00
Site Re-inspection Fee	\$175.00	\$175.00
Fee in lieu of preservation standard in residential development <i>Canopy percentage measurements are in sq ft canopy / total site sq ft</i>	<p>\$4,000.00 for each reduction of 7.5% site canopy coverage below 30% total site canopy. Fees are cumulative based on total canopy reduction.</p> <p>Remaining site canopy <30%-22.5%: \$4,000.00 <22.5%-15%: \$4,000.00 <15%-7.5%: \$4,000.00 <7.5%-0%: \$4,000.00</p>	<p>\$4,000.00 for each reduction of 7.5% site canopy coverage below 30% total site canopy. Fees are cumulative based on total canopy reduction.</p> <p>Remaining site canopy <30%-22.5%: \$4,000.00 <22.5%-15%: \$4,000.00 <15%-7.5%: \$4,000.00 <7.5%-0%: \$4,000.00</p>
Fee in lieu of preservation standard for eligible residential affordable housing <i>Canopy percentage measurements are in sq ft canopy / total site sq ft</i>	<p>\$2,000.00 for each reduction of 7.5% site canopy coverage below 30% total site canopy. Fees are cumulative based on total canopy reduction.</p> <p>Remaining site canopy <30%-22.5%: \$2,000.00 <22.5%-15%: \$2,000.00 <15%-7.5%: \$2,000.00 <7.5%-0%: \$2,000.00</p>	<p>\$2,000.00 for each reduction of 7.5% site canopy coverage below 30% total site canopy. Fees are cumulative based on total canopy reduction.</p> <p>Remaining site canopy <30%-22.5%: \$2,000.00 <22.5%-15%: \$2,000.00 <15%-7.5%: \$2,000.00 <7.5%-0%: \$2,000.00</p>

SECTION 11: TREES IN THE CITY

Trees in the City Continued

Significant Tree Credits		
<i>Retained significant trees in diameter at breast height (DBH)</i>		
Retained significant tree 12" to <20" DBH	125% existing or future canopy multiplier	125% existing or future canopy multiplier
Retained significant tree >20" DBH	150% existing or future canopy multiplier	150% existing or future canopy multiplier
Retained significant tree >36" DBH	175% existing or future canopy multiplier	175% existing or future canopy multiplier
Rare or Threatened Tree Removal Fee	\$250.00 per inch DBH	\$250.00 per inch DBH
Fees in Lieu of Planting Standard	\$5.00 per square foot of canopy necessary to meet 40% site coverage	\$5.00 per square foot of canopy necessary to meet 40% site coverage
Bonding Requirements		
Tree Protection	150% of appraised value of protected trees held for 3 years \$3,500 per protected tree held for 3 years	\$3,500 per protected tree held for 3 years
Post Development	\$3,500.00 per newly planted tree for a 5-year period held for 5 years	\$3,500.00 per newly planted tree held for 5 years for a 5-year period

SECTION 12: POLICE

12. POLICE

The City’s Police Department collects fees for permits, licenses, and other miscellaneous services listed below:

Fees and Charges	Fiscal Year 2025 3 Fee	Fiscal Year 2026 4 Fee
Permits/Licenses		
Adult business	\$372.00	\$372.00
Alarm permit – residential	\$25.00	\$25.00
Alarm permit – (65+)	\$10.00	\$10.00
Alarm permit – business	\$50.00	\$50.00
Gun background check	\$100.00	\$100.00
Liquor license (Original application)	\$100.00	\$100.00
Liquor license (Name or other change)	\$100.00	\$100.00
Liquor license (Renewal application)	\$150.00	\$150.00
Liquor license (Temporary license)	\$35.00	\$35.00
Police Reports		
Body worn camera footage	\$50.00 for 1 st 15 minutes to pull footage, \$50.00 for each add’l hour to complete request	
Video copy	\$35.00	\$35.00
Police report	\$15.00	\$15.00
Photo CD	\$15.00	\$15.00
Traffic citation discovery	\$10.00	\$10.00
(additional research charges may apply for unusual/complex requests)		

Police Services	Fiscal Year 2025 3 Fee	Fiscal Year 2026 4 Fee
First false alarm response	No charge	
Second false alarm response		
Residential	\$25.00	\$25.00
Commercial	\$50.00	\$50.00
Third false alarm response		
Residential	\$50.00	\$50.00
Commercial	\$150.00	\$150.00
Fourth false alarm response		
Residential	\$150.00	\$150.00
Commercial	\$250.00	\$250.00
Fifth false alarm response		
Residential	\$250.00	\$250.00
Commercial	\$500.00	\$500.00
False alarm past fifth	No response	
Good conduct background letter	\$5.00	\$5.00
Vehicle impound	\$160.00	\$160.00
Loud party response – first response	Warning	
Loud party response – second response and/or each subsequent response in a 24 hr. period	\$50.00	\$50.00
Fire and emergency services fee (Ord. #1764, adopted 1994)	Actual cost	

SECTION 13: SDC & CONSTRUCTION EXCISE TAX

13. SDC & Construction Excise Tax

SDC fees for Water, Stormwater, and Transportation shall be indexed for inflation annually using the Engineering-News Record Construction Cost Index (CCI) for Seattle (Resolution 40-2007). The CCI increase is ~~2.55.64~~%. Based on Oregon State Statute (ORS 223.304), the charges are broken down into three components; (1) reimbursement (to recover existing facility capacity available for growth), (2) improvement (to recover planned capacity improvements for growth), and (3) administration (to recover direct costs).

Water System Development Charge

Fiscal Year 2025 3 Fee				
Meter	Reimbursement	Improvement	Administration Compliance	Total
3/4" x3	\$525.00 \$1,115.0	\$4,682.00 \$926.0	\$396.00 \$156.00	\$5,603.00 \$2,197.00
/4"	0	0		00
1"	\$874.00 \$1,859.0	\$7,804.00 \$1,547.0	\$661.00 \$262.00	\$9,339.00 \$3,668.00
	0	00		00
1.5"	\$1,749.00 \$3,720.00	\$15,608.00 \$3,088.00	\$1,321.00 \$521.00	\$18,678.00 \$7,329.00
	0.00	8.00		9.00
2"	\$2,798.00 \$5,948.00	\$24,972.00 \$4,945.00	\$2,114.00 \$836.00	\$29,885.00 \$11,726.00
	0.00	5.00		29.00
3"	\$5,596.00 \$11,895.00	\$49,944.00 \$9,887.00	\$4,229.00 \$1,667.00	\$59,769.00 \$23,449.00
	5.00	7.00		49.00
4"	\$8,744.00 \$18,586.00	\$78,038.00 \$15,449.00	\$6,607.00 \$2,606.00	\$93,389.00 \$36,641.00
	6.00	49.00		41.00
6"	\$17,489.00 \$37,172.00	\$156,075.00 \$30,901.00	\$13,214.00 \$5,214.00	\$186,779.00 \$73,287.00
	72.00	901.00	0	287.00
8"	\$27,982.00 \$59,477.00	\$249,721.00 \$49,442.00	\$21,143.00 \$8,341.00	\$298,846.00 \$117,260.00
	77.00	442.00	0	260.00
10"	\$40,225.00 \$85,496.00	\$358,973.00 \$71,072.00	\$30,393.00 \$11,991.00	\$429,591.00 \$165,559.00
	96.00	072.00	00	559.00
12"	\$88,538.00 \$167,277.00	\$790,132.00 \$139,056.00	\$66,898.00 \$23,460.00	\$945,567.00 \$329,793.00
	277.00	056.00	00	793.00

Fiscal Year 2026 4 Fee				
Meter	Reimbursement	Improvement	Administration Compliance	Total
3/4" x3	\$525.00	\$4,682.00 \$968.0	\$396.00 \$163.00	\$5,603.00 \$2,297.00
/4"	\$1,166.00	0		00
1"	\$874.00	\$7,804.00 \$1,618.00	\$661.00 \$274.00	\$9,339.00 \$3,836.00
	\$1,944.00	00		00
1.5"	\$1,749.00 \$3,891.00	\$15,608.00 \$3,230.00	\$1,321.00 \$545.00	\$18,678.00 \$7,666.00
	\$3,891.00	0.00		6.00
2"	\$2,798.00 \$6,221.00	\$24,972.00 \$5,173.00	\$2,114.00 \$874.00	\$29,885.00 \$12,268.00
	\$6,221.00	3.00		68.00
3"	\$5,596.00 \$12,442.00	\$49,944.00 \$10,342.00	\$4,229.00 \$1,744.00	\$59,769.00 \$24,528.00
	\$12,442.00	42.00		28.00

SECTION 11: TREES IN THE CITY

4"	<u>\$8,744.00</u>	<u>\$78,038.00</u>	<u>\$16,160.00</u>	<u>\$6,607.00</u>	<u>\$2,725.00</u>	<u>\$93,389.00</u>	<u>\$38,326.00</u>
6"	<u>\$17,489.00</u>	<u>\$156,075.00</u>	<u>\$32,322.00</u>	<u>\$13,214.00</u>	<u>\$5,454.00</u>	<u>\$186,779.00</u>	<u>\$76,658.00</u>
8"	<u>\$27,982.00</u>	<u>\$249,721.00</u>	<u>\$51,717.00</u>	<u>\$21,143.00</u>	<u>\$8,724.00</u>	<u>\$298,846.00</u>	<u>\$122,654.00</u>
10"	<u>\$40,225.00</u>	<u>\$358,973.00</u>	<u>\$74,341.00</u>	<u>\$30,393.00</u>	<u>\$12,543.00</u>	<u>\$429,591.00</u>	<u>\$176,312.00</u>
12"	<u>\$88,538.00</u>	<u>\$790,132.00</u>	<u>\$145,453.00</u>	<u>\$66,898.00</u>	<u>\$24,539.00</u>	<u>\$945,567.00</u>	<u>\$344,964.00</u>

Scalable SDC by House Size

	Max.	
	EDU's	Water SDC
<u>Single-Family Residential</u>		
<u><500 sqft (use ADU rate)</u>	<u>.60</u>	<u>\$3,362.00</u>
<u>500-800 sqft</u>	<u>.70</u>	<u>\$3,922.00</u>
<u>800-1,799 sqft</u>	<u>.90</u>	<u>\$5,043.00</u>
<u>1,800-2,999 sqft</u>	<u>1.00</u>	<u>\$5,603.00</u>
<u>3,000- 3,799 sqft</u>	<u>1.10</u>	<u>\$6,164.00</u>
<u>≥3,800 sqft</u>	<u>1.20</u>	<u>\$6,724.00</u>
<u>Accessory dwelling unit (ADU)</u>	<u>.60</u>	<u>\$3,362.00</u>

SECTION 13: SDC & CONSTRUCTION EXCISE TAX

SDC & Construction Excise Tax Continued

Wastewater System Development Charge

A wastewater unit is equal to 16 fixture units derived from Table 7-3 of the Oregon Plumbing Specialty Code. Each residential dwelling unit is 1 wastewater unit. Accessory Dwelling Units (ADUs) and duplex units are assumed to have a lesser impact and will be charged at 65% of the EDU rate. Multi-family over two units and all other development will be charged based on actual number of plumbing fixture units.

Fiscal Year 2025 3 Fee				
Wastewater SDC	Reimbursement	Improvement	Compliance	Total
Single-family dwelling	\$1,004.4 3,909.00	\$148.06 34.00	\$24.30 \$22.00	\$1,176.79 \$1,065.00
Duplex, ADU (per dwelling)	\$652.88 590.85	\$96.24 10	\$15.80 \$14.30	\$764.92 \$692.25
Other (per EDU)	\$1,004.4 3,909.00	\$148.06 34.00	\$24.30 \$22.00	\$1,176.79 \$1,065.00

Fiscal Year 2026 4 Fee				
Wastewater SDC	Reimbursement	Improvement	Compliance	Total
Single-family dwelling	\$1,061.0 7,950.81	\$156.41 40.16	\$25.67 \$23.01	\$1,243.15 \$1,113.98
Duplex, ADU (per dwelling)	\$689.70 648.03	\$101.66 11	\$16.69 \$14.96	\$808.05 \$724.09
Other (per EDU)	\$1,061.0 7,950.81	\$156.41 40.16	\$25.67 \$23.01	\$1,243.15 \$1,113.98

Stormwater System Development Charge

Stormwater unit is equal to 2,706 square feet of impervious surface on the property. Each single-family residential property is 1 Stormwater unit.

Fiscal Year 2025 3 Fee				
Stormwater SDC	Reimbursement	Improvement	Administration	Total
Single-family property (lot)	\$0.00	\$1,147.25 \$1,039.00	no charge	\$1,147.25 \$1,039.00
All other (per DRU)	\$0.00	\$1,147.25 \$1,039.00	no charge	\$1,147.25 \$1,039.00

Fiscal Year 2026 4 Fee				
Stormwater SDC	Reimbursement	Improvement	Administration	Total
Single-family property (lot)	\$0.00	\$1,211.95 \$1,086.00	no charge	\$1,211.95 \$1,086.00

SECTION 13: POLICE

All other (per DRU)	\$0.00	\$1,211.95 \$1,086.00	no charge	\$1,211.95 \$1,086.00
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SDC & Construction Excise Tax Continued

Transportation System Development Charge

Trip generation rates for each land use type are derived from the Institute of Transportation (ITE) report Trip Generation (10th Edition, 2017). Trip rates are expressed as vehicle trips entering and leaving a property during the p.m. peak travel period.

Fiscal Year 2025 and 2026 Fee				
Transportation SDC	Reimbursement	Improvement	Administration	Total
Single-family dwelling (per unit)	\$124.65 \$118.00	\$2,485.65 \$2,352.00	no charge	\$2,609.30 \$2,470.00
Duplex, ADU (per unit)	\$81.34 \$77.00	\$1,616.29 \$1,530.00	no charge	\$1,697.63 \$1,535.00
All other (per trip)	\$124.65 \$118.00	\$2,485.65 \$2,352.00	no charge	\$2,609.30 \$2,470.00

Fiscal Year 2024 Fee				
Transportation SDC	Reimbursement	Improvement	Administration	Total
Single-family dwelling (per unit)	\$131.68	\$2,625.84	no charge	\$2,757.52
Duplex, ADU (per unit)	\$85.93	\$1,707.45	no charge	\$1,793.38
All other (per trip)	\$131.68	\$2,625.84	no charge	\$2,757.52

Parks and Recreation System Development Charge

This charge is set by the North Clackamas Parks and Recreation District. Rates herein are updated as changes are adopted by their governing board. Accessory Dwelling Units (ADUs) are charged half the rate of Single-Family. Visit www.ncprd.com/sdcs for information on Parks SDC's, including calculation of employees.

System Development Charge	Fiscal Year 2025 ³ Fee	Fiscal Year 2026 ⁴ Fee
Single-Family Residential (fee per dwelling unit)	\$3,985.00	\$3,985.00
Multifamily Residential (fee per dwelling unit)	\$3,608.00	\$3,608.00
Nonresidential (fee per employee)	\$60.00	\$60.00

School Construction Excise Tax

This charge is set by the North Clackamas School District. Rates herein are updated as changes are adopted by their governing board.

School Construction Excise Tax	Fiscal Year 2025 ³ Fee ²	Fiscal Year 2026 ⁴ Fee ³
Residential (fee per sq. ft.)	\$1.45	\$1.45
Commercial ¹ (fee per sq. ft.)	\$0.72	\$0.72

Commented [ES10]: We are awaiting word from NCSd on whether these are changing in the upcoming biennium.

SECTION 13: POLICE

¹ Total commercial fee capped at \$36,100² per project. Private schools, public improvements, low-income (HUD) housing, hospitals, religious facilities, and agricultural buildings are exempt. Construction under 1,000 sq. ft. is exempt.

² Pending NCSD approval in June 2022. Subject to change

³ Rates to be determined in 2023. Subject to change.

SECTION 13: SDC & CONSTRUCTION EXCISE TAX

SDC & Construction Excise Tax Continued

Metro Construction Excise Tax

This charge is set by Metro. Rates herein are updated as changes are approved by their governing board.

Permits for construction projects valued at \$100,000 or less will be exempted from this tax as well as permits for development of affordable housing units and permits issued to 501(c)(3) nonprofit organizations for other projects aimed at serving low-income populations. Permits for construction valued at more than \$10 million will be assessed a flat \$12,000 fee (0.12 percent of \$10 million).

Metro Construction Excise Tax	Fiscal Year 2025³ Fee	Fiscal Year 2026⁴ Fee
Metro Construction Excise Tax (fee per \$100.00 of permit value)	\$0.12	\$0.12

SECTION 13: SDC & CONSTRUCTION EXCISE TAX

SDC & Construction Excise Tax Continued

Bancroft Financing for Commercial System Development Charges

Bancroft Financing provides the opportunity for property owners of single family, multi-family, not-for-profit, public organizations, and commercial properties, to finance system development charge(s) over a ten-year period, or less at the desire of the property owner, subject to the following interest rate (Ordinance 2108, adopted November 17, 2015):

Commercial System Development Charges	Fiscal Year 202 5 ³ Fee	Fiscal Year 202 6 ⁴ Fee
Bank Prime Rate	Subject to change as published by the Federal Reserve System ¹	Subject to change as published by the Federal Reserve System ¹
Administration	2 5 ⁵ .00%	2 5 ⁵ .00%
Total	Current prime rate plus administration	Current prime rate plus administration

Construction Excise Tax for Affordable Housing (CET-AH)

Construction Excise Tax for affordable housing will be assessed at 1 percent (1%) of permit value. Permits for construction projects valued at \$100,000 or less will be exempted from this tax as well as permits for development of affordable housing units at or below 80% Median Family Income (MFI), public Improvements under public contracting code, schools, hospitals, places of worship, agriculture, non-profit care, affordable for-sale single family housing—at or below 80 percent MFI, and Accessory Dwelling Units for 5 years from time of adoption. (Ordinance 2154, adopted November 21, 2017)

¹ The bank prime rate established by the Federal Reserve is updated periodically as determined by the Federal Reserve Board. The current bank prime rate can be found on the Federal Reserve website under “bank prime loan”.

SECTION 14: UTILITIES

14. UTILITIES

The City of Milwaukee provides water, wastewater, stormwater, and street maintenance service to residents. These services are billed monthly at the following rates¹:

Water	Fiscal Year 2023 ⁵ Fee	Fiscal Year 2024 ⁶ Fee
Water Volume Charge (per CCF of consumption)		
0-3 Units (residential only)	\$4.14 \$4.34	\$4.24 \$4.44
4 or more units (residential or all multi-family/commercial)	\$4.27 \$4.50	\$4.38 \$4.64
Low Use Discount		
Single Family Residential low use discount (3 or less CCF per month)	\$(5.00)	\$(5.00)

Residential & Commercial Meters – Fixed Charge ²		
Meter Size	Fiscal Year 2023 ⁵ Fee	Fiscal Year 2024 ⁶ Fee
5/8" – 3/4"	\$9.35 \$9.08	\$9.53 \$9.25
1"	\$14.60 \$12.85	\$16.06 \$13.27
1 1/2"	\$24.07 \$20.71	\$27.08 \$21.40
2"	\$38.23 \$32.18	\$43.96 \$33.24
3"	\$94.25 \$79.33	\$108.38 \$81.95
4"	\$162.01 \$136.38	\$186.31 \$140.88
6"	\$239.01 \$201.20	\$274.86 \$207.84
Standby Service for fire Flow Purposes – Fixed Charge		
Meter Size	Fiscal Year 2023 ⁵ Fee	Fiscal Year 2024 ⁶ Fee
2"	\$15.23 \$13.72	\$15.74 \$14.17
4"	\$58.67 \$49.39	\$67.47 \$51.02
6"	\$92.85 \$71.91	\$116.06 \$74.28
8"	\$151.23 \$97.60	\$226.84 \$100.82
10"	\$191.07 \$123.31	\$286.60 \$127.38
12"	\$230.91 \$149.02	\$346.36 \$153.94

SECTION 14: UTILITIES

¹ The Citizens Utility Advisory Board reviews the existing rate structure and capital improvement plan to advise City Council on utility rates.

² Customers participating in the City's Low-Income Utility Assistance program are exempt from the monthly fixed charge.

Utilities Continued

Wastewater

Account Type	Fiscal Year 2023 Fees		
	Treatment (per EDU)	Billing and Administration (per account)	Volume ¹ (per CCF of water consumption)
Residential	\$33.52	\$4.88	\$3.90
Low Income	\$16.76	\$2.44	\$1.95
Multi-family/Commercial – 3/4"	\$33.52/\$72.86	\$9.90	\$3.90
Multi-family/Commercial – 1"	\$33.52/\$72.86	\$11.99	\$3.90
Multi-family/Commercial – 1 1/2"	\$33.52/\$72.86	\$13.48	\$3.90
Multi-family/Commercial – 2"	\$33.52/\$72.86	\$14.98	\$3.90
Multi-family/Commercial – 3"	\$33.52/\$72.86	\$17.97	\$3.90
Multi-family/Commercial – 4"	\$33.52/\$72.86	\$20.96	\$3.90
Multi-family/Commercial – 6"	\$33.52/\$72.86	\$26.97	\$3.90

Account Type	Fiscal Year 2025 and 2026 ⁴ Fees		
	Treatment (per EDU)	Billing and Administration (per account)	Volume ¹ (per CCF of water consumption)
Residential	\$34.36	\$4.974.35	\$3.99
Low Income	\$17.18	\$2.482.18	\$1.99
Multi-family/Commercial – 3/4" ²	\$34.36/\$74.68	\$10.23	\$3.99
Multi-family/Commercial – 1"	\$34.36/\$74.68	\$12.3818.74	\$3.99
Multi-family/Commercial – 1 1/2"	\$34.36/\$74.68	\$13.9225.64	\$3.99
Multi-family/Commercial – 2"	\$34.36/\$74.68	\$32.54\$15.48	\$3.99
Multi-family/Commercial – 3"	\$34.36/\$74.68	\$46.34\$18.56	\$3.99
Multi-family/Commercial – 4"	\$34.36/\$74.68	\$60.14\$21.66	\$3.99
Multi-family/Commercial – 6"	\$34.36/\$74.68	\$87.75 \$27.86	\$3.99

Stormwater

Fiscal Year 2023 ⁵ Fee			
Account Type	Single Family Residential	Low Income	Commercial (per 2,706 sq. ft. of impervious area)
Stormwater	\$29.47	\$14.73	\$29.47
Fiscal Year 2024 ⁶ Fee			

SECTION 14: UTILITIES

Account Type	Single Family Residential³	Low Income	Commercial (per 2,706 sq. ft. of impervious area)
Stormwater	\$29.47	\$14.73	\$29.47

¹ Residential wastewater volume charges are determined by the average monthly water usage from November to February (winter average). The winter average is adjusted annually on March 31st.

² Based upon water meter size. Multi-family EDU is billed per unit. A Commercial EDU is equivalent to 10 CCF of usage.

³ Where an ADU is on the property, fee is only charged to the primary residence.

SECTION 14: UTILITIES

Utilities Continued

Transportation - Street Maintenance & SAFE Rates for All Categories

Account Type	Fiscal Year 2023 ⁵ Fees SSMP	Fiscal Year 2024 ⁶ Fees SSMP
Single Family Residential	\$5,496.06	\$5,746.40
Low Income	Exempt	
Commercial per daily trip generated ^{1,2}	\$0.62\$0.56	\$0.66\$0.59
Multi-Family Residential (per unit)	\$5.01\$4.53	\$5.29\$4.74
Elderly Housing/Mobile Homes (per unit)	\$2.49\$2.26	\$2.63\$2.36
Congregate Care (per unit)	\$1.25\$1.13	\$1.32\$1.18

Account Type	Fiscal Year 2023 ⁵ Fees SAFE	Fiscal Year 2024 ⁶ Fees SAFE
Single Family Residential	\$6.11\$6.75	\$6.39\$7.11
Low Income	Exempt	
Commercial per daily trip generated ^{1,2}	\$0.66\$0.64	\$0.70\$0.63
Multi-Family Residential (per unit)	\$5.41\$4.90	\$5.71\$5.12
Elderly Housing/Mobile Homes (per unit)	\$2.70\$2.45	\$2.85\$2.56
Congregate Care (per unit)	\$1.35\$1.18	\$1.43\$1.24

¹ Cost per commercial account are determined by type of use. Visit www.milwaukieoregon.gov/commercialfee for a detailed breakdown.

² Commercial daily trip generated is calculated based on type of use and building square feet. Some uses have monthly caps that are adjusted annually for CPI published by the Bureau of Labor Statistics. Current maximums are \$319.13 for the SSMP and \$419.42 for the SAFE programs as applicable. Visit www.milwaukieoregon.gov/commercialfee for more information.

SECTION 14: UTILITIES

Utilities Continued

Other Charges

Water	Fiscal Year 2025 ³ Fee	Fiscal year 2024 ⁶ Fee
Connect Service 5/8" or 3/4" Residential Service	\$1,030.00 shortside / \$1,120.00 long side \$897.00 short side / \$972.00 long side	\$1,030.00 shortside / \$972.00 long side \$897.00 short side / \$972.00 long side
Connect Service 1"	\$1,237.00 shortside / \$1,312.00 long side \$1,237.00 short side /\$1,312.00 long side	\$1,237.00 shortside / \$1,312.00 long side \$1,237.00 short side / \$1,312.00 long side
Connect Service 1 1/2"	\$2,400.00 shortside / \$2,530.00 long side \$2,102.00 short side /\$2,200.00 long side	\$2,400.00 shortside / \$2,530.00 long side \$2,102.00 short side / \$2,200.00 long side
Connect Service 2"	\$4,175.00 shortside / \$4,750.00 long side \$3,630.00 short side /\$3,630.00 long side	\$4,175.00 shortside / \$4,750.00 long side \$3,630.00 short side / \$3,630.00 long side
3/4" Meter Equipment	\$300.00 \$250.00	\$300.00 \$250.00
1" Meter Equipment	\$450.00 \$370.00	\$450.00 \$370.00
1 1/2" Meter Equipment	\$700.00 \$610.00	\$700.00 \$610.00
2" Meter Equipment	\$1,500.00 \$740.00	\$1,500.00 \$740.00
Hydrant Meter Deposit (refundable less water usage)	\$2,500.00 \$2,250.00	\$2,500.00 \$2,250.00
Hydrant Meter usage Fee per CFF	\$9.25 \$8.25	\$9.25 \$8.65
Sewer Connection	<u>Fiscal Year 2025 Fee</u> <u>(per EDU)³Fiscal Year</u> <u>2023 Fee</u> <u>(per EDU)⁴</u>	<u>Fiscal Year 2026 Fee (per</u> <u>EDU)³Fiscal Year 2024 Fee</u> <u>(per EDU)⁴</u>
A fee charged to the City by Clackamas County and collected to recover invoiced costs for each new connection to the public sanitary sewer system. A fee charged to the City by Clackamas County and collected to recover invoiced costs for each new connection to the public sanitary sewer system. Subject to change after County updates the rates.	\$8,860.00 \$8,600.00	\$8,120 \$8,860.00
A fee charged to the City by City of Portland and collected to recover invoiced costs for each new connection to the public sanitary sewer system. A fee charged to the City by City of Portland and collected to recover invoiced costs for each new connection to the public sanitary sewer system.	\$8,299 \$13.00	\$8,299.00 \$8,913.00

Commented [KT11]: This is the old FY22 rate. I expect this rate to increase for FY26 so we can just list the current rate for now and update later.

Commented [KT12]: Updated FY25 to current rate. Will need to update again later once PDX approves new rates.

Commented [KT13]: This is the old FY23 rate. I expect this rate to increase for FY26 so we can just list the current rate for now and update later.

SECTION 14: UTILITIES

<u>Subject to change after the City of Portland updates the rates.</u>		
A fee charged to the City by City of Portland and collected to recover invoiced costs for each new connection to the public sanitary sewer system for Middle Housing Development. Subject to change after the City of Portland updates the rates.	n/a <u>\$7,130.40</u>	\$7,130.40

Miscellaneous	Fiscal Year 202 53 ³ Fee	Fiscal year 202 63 ⁴ Fee
Delinquent Account – Past Due Notice	\$8.00	\$8.00
Delinquent Account – Notice of Termination	\$15.00	\$15.00
Shut-off/Turn-on	\$35.00	\$35.00
Tamper Fee	n/a	\$150.00
After-hours Restoration of Service ²	\$110.00	\$110.00
Reimbursement District Fee	To be determined by the scope of project	

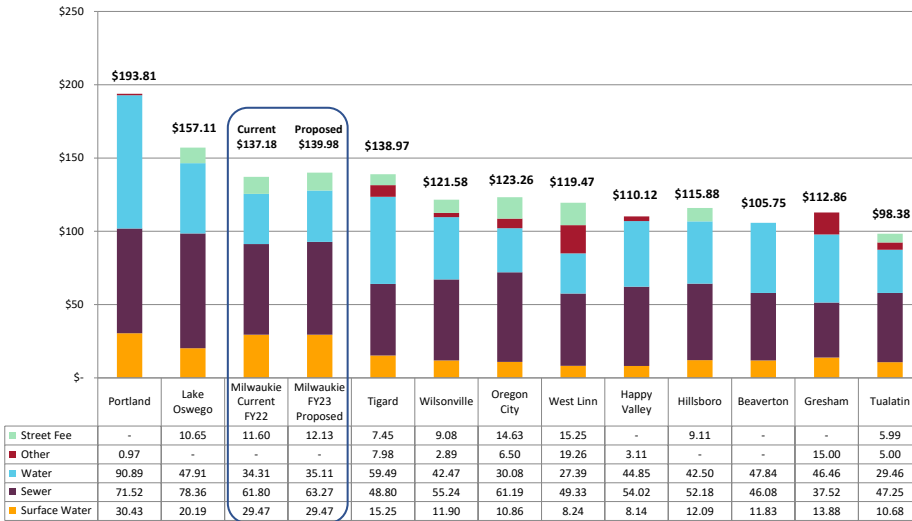
¹ An EDU or "equivalent dwelling unit" is a unit of measurement of sewer usage that is assumed to be equivalent to the usage of an average dwelling unit.

² After hours service is Monday-Friday 3:00-8:00 p.m.; Saturday and Sunday 8:00 a.m.-8:00 p.m.

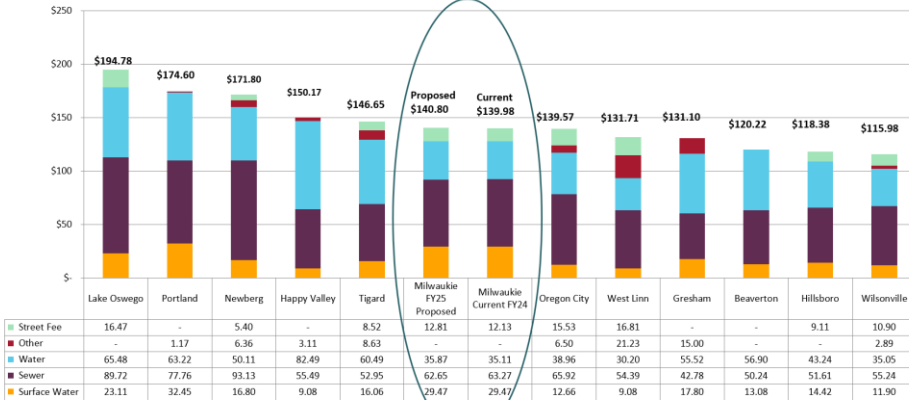
SECTION 14: UTILITIES

Utilities Continued

Comparison Graph – Single Family Residential for FY 2025 and FY 20263



Comparison Graph of Average Utility Bills of Neighboring Cities (on a monthly basis)
Neighboring Cities proposed for July 1, 2024



SECTION 14: UTILITIES

Comparison Graph of Average Utility Bills of Neighboring Cities (on a monthly basis)
Neighboring Cities proposed for FY 25 and 26



These graphs compare the average utility bills for the neighboring cities surrounding Milwaukie. As some cities bill monthly, some bill every two months, and some bill every three months, these amounts are converted to average monthly amounts, so they are comparable to Milwaukie. Also, cities increase different rates at different times during the year; therefore, this graph is simply a picture in time reflecting the rates at the time that the survey was conducted. And finally, cities have different average water consumption amounts per household; so for the sake of this comparison, these rates are computed using an average 6ccfs of water used per month to be comparable to Milwaukie's overall average. Below are Milwaukie's calculations:

	July 1, 2021			July 1 2022			July 1 2023		
	increased	avg. bill		Increased	avg. bill		Increased	avg. bill	
Water Service Fee									
Base	2.50%	0.22	\$ 8.91	1.93%	0.17	\$ 9.08	1.87%	0.17	\$ 9.25
Plus per 6ccf	2.50%	0.60	24.63	2.44%	0.60	25.23	2.50%	0.63	25.86
Avg water per house (6ccfs)			33.54			34.31			35.11
Sewer Service Fee									
Base fee	2.5%	0.80	32.71	2.49%	0.81	33.52	2.51%	0.84	34.36
Plus per 6ccf	2.5%	0.67	27.60	2.45%	0.68	28.28	2.23%	0.63	28.91
Avg sewer per house			60.31			61.80			63.27
Storm Water Management Fee	2.5%	0.74	30.21	-2.43%	(0.74)	29.47	0.00%	-	29.47
Street Maintenance Fee									
SSMP	3.59%	0.18	5.25	4.62%	0.24	5.49	4.55%	0.25	5.74
SAFE	3.59%	0.20	5.84	4.67%	0.27	6.11	4.58%	0.28	6.39
Avg street per house			11.09			11.60			12.13
Average bill per residence	2.58%	\$ 3.40	\$ 135.14	1.51%	\$ 2.04	\$ 137.18	2.04%	\$ 2.80	\$ 139.98

SECTION 14: UTILITIES

	July 1 2023			July 1 2024			July 1 2025		
	Increased	avg. bill		Increased	avg. bill		Increased	avg. bill	
Water Service Fee									
Base	1.87%	0.17	\$ 9.25	1.08%	0.10	\$ 9.35	1.93%	0.18	\$ 9.53
Plus per 6ccf	2.50%	0.63	25.86	2.55%	0.66	26.52	2.71%	0.72	27.24
<i>Avg water per house (6ccfs)</i>			35.11			35.87			36.77
Sewer Service Fee									
Base fee	2.51%	0.84	34.36	0.00%	-	34.36	0.00%	-	34.36
Plus per 6ccf	2.23%	0.63	28.91	-2.14%	(0.62)	28.29	0.00%	-	28.29
<i>Avg sewer per house</i>			63.27			62.65			62.65
Storm Water Management Fee	0.00%	-	29.47	0.00%	-	29.47	0.00%	-	29.47
Street Maintenance Fee									
SSMP	4.55%	0.25	5.74	5.57%	0.32	6.06	5.61%	0.34	6.40
SAFE	4.58%	0.28	6.39	5.63%	0.36	6.75	5.63%	0.38	7.13
<i>Avg street per house</i>			12.13			12.81			13.53
<i>Average bill per residence</i>	2.04%	\$ 2.80	\$ 139.98	0.59%	\$ 0.82	\$ 140.80	1.15%	\$ 1.62	\$ 142.42
Maximum SSMP	0.046	16.48	374.68	0.0564	21.13	395.81	0.0564	22.32	418.14
Maximum SAFE	0.046	21.66	492.43	0.0564	27.77	520.21	0.0564	29.34	549.54

SECTION 15: RIGHT-OF-WAY

15. RIGHT-OF-WAY UTILITY LICENSE

The following fees apply to anyone using the City’s Rights-of-way (ROW) in accordance with Resolution 3-2019.

Right-of-way licenses	Fiscal Year 2025 3 Fee	Fiscal year 2026 4 Fee
ROW application	\$50.00	\$50.00
ROW License (5 year)	\$250.00	\$250.00
Electric & Natural gas utility providers	5% of gross revenue	5% of gross revenue
Communications (other than Small Cell Wireless)	7% of gross revenue	7% of gross revenue
Cable Systems (franchise required)	5% of gross revenue	5% of gross revenue
Use of the City’s ROW for any purpose other than generating revenue ¹	\$4,523 9 per linear foot or \$5,796,386,149.38 per year, whichever is greater	\$4,522 6 per linear foot or \$6,149,385,970.27 per year, whichever is greater
Attachments to facilities within the City’s ROW other than Small Cell Wireless ¹	\$5,796,386,149.38 per attachment	\$6,149,385,970.27 per attachment
Small Cell Wireless Attachment	\$270.00 per attachment	\$270.00 per attachment
Small Cell Wireless ROW licensing and application fee	\$500+\$100 per site over 5 sites	\$500+\$100 per site over 5 sites

Commented [ES14]: Staff would like to discuss a recommendation to increase these rates to 8% of gross revenue to stabilize the 5-year forecast and prevent significant service cuts in the next biennium. Staff will share more information about this proposal on 4/2.

¹ This fee shall increase 3% annually on July 1 of each year beginning July 1, 2020.

SECTION 16: VIOLATIONS OF THE MUNICIPAL CODE

16. VIOLATIONS OF THE MUNICIPAL CODE

Violation of the Milwaukie Municipal Code may result in the following fees or penalties. Each day that a violation exists is a separate offense.

General Code Violations		Fiscal Year 20253	Fiscal Year 20264
General penalty (applies to any Municipal Code violation where no other penalty is specified) ¹		\$150.00 - \$500.00	\$150.00 - \$500.00
Third or subsequent violation (applies to any Municipal Code violation) ¹	Maximum	\$1,000.00	\$1,000.00
Nuisance violation ²		\$500.00	\$500.00
Shopping cart retrieval programmatic violation ³		\$500.00	\$500.00
Noise control violation ⁴		\$500.00	\$500.00
Adult business code violation ⁵		\$500.00	\$500.00
Public urination or defecation ⁶	Up to	\$750.00	\$750.00
Curfew violation ⁷	Up to	\$300.00	\$300.00
Failure to retrieve shopping cart within 72 hours ⁸		\$50.00	\$50.00
Solid waste regulation/un-franchised violation ⁹	Up to	\$500.00	\$500.00
Abatement ¹⁰ (applies to any Municipal Code violation citation) ¹¹		\$50.00	\$50.00

Building Penalties		Fiscal Year 20253	Fiscal Year 20264
Violation of vacant building standards ¹²	Up to	\$300.00	\$500.00
Interference with fire control device ¹³	Up to	\$750.00	\$750.00
Swimming pool barrier violation ^{14,18}	Up to/per week	\$100.00	\$100.00
Building relocation violation ¹⁵	Not less than	\$1,000.00	\$251,000.00
Failure to comply with stop work order ¹⁶	Up to	\$1,000.00	\$251,000.00
Any violation of Title 15 for which a specific penalty has not been expressly provided ¹⁷	Up to	\$1,000.00	\$1,000.00

¹ Ord. #1935, adopted 2004, Ord. #1758, adopted 1994, and Ord. #1591, adopted 1986.

² Ord. #1503, adopted 1981, and Ord. #1028, adopted 1964.

³ Ord. #1980, adopted 2008.

⁴ Ord. #1528, adopted 1982.

⁵ Ord. #1533, adopted 1982.

⁶ Ord. #1953, adopted 2005.

⁷ Ord. #1503, adopted 1981, and Ord. #995, adopted 1963.

⁸ Ord. #1980, adopted 2008.

⁹ Ord. #1955, adopted 2005, Ord. #2092 adopted 2015.

¹⁰ All violations of the Municipal Code are additionally subject to the Code Enforcement abatement fee, additional state and county assessments and the general penalty for third or subsequent violations.

¹¹ Ord. #1998, adopted 2009, Ord. #1758, adopted 1994, and Ord. #1659, adopted 1989.

¹² Ord. #1464, adopted 1980.

¹³ Ord. #1515, adopted 1982.

¹⁴ Ord. #1430, adopted 1979.

¹⁵ Ord. #1952, adopted 2005.

¹⁶ Ord. #1881, adopted 2000.

¹⁷ Ord. #2011, adopted 2010.

¹⁸ Each week that this violation exists is a separate offense.

SECTION 16: VIOLATIONS OF THE MUNICIPAL CODE

Violations of the Municipal Code Continued

Motor Vehicle Fuel Tax Penalties¹	Fiscal Year 20253 Fee	Fiscal year 20264 Fee
Failure to secure motor vehicle fuel sales permit	200% penalty on tax owed + \$250.00	200% penalty on tax owed + \$250.00
Failure to file monthly motor vehicle fuel sales report	10% penalty on tax owed + \$50.00	10% penalty on tax owed + \$50.00
Late payment of motor vehicle fuel sales tax (depending upon length of delinquency)	1% or 10% of tax	5% of gross revenue

Specialty Code Penalties		Fiscal Year 20253	Fiscal Year 20264
Violation of various Specialty Codes: building, plumbing, mechanical and electrical ²	Up to/per week	\$1,000.00	\$1,000.00
	Maximum	\$5,000.00	\$5,000.00
Appeal of Specialty Code violation ³	Up to	\$200.00	\$200.00

¹ Ord. #1970, adopted 2007.

² Ord. #1814, adopted 1997, and Ord. #2011, adopted 2010.

³ Ord. #2011, adopted 2010.

Violations of the Municipal Code Continued

Engineering Penalties		Fiscal Year 20253	Fiscal Year 20264
Violation of capital improvement regulations ¹	Up to	\$500.00	\$500.00
Basketball hoop regulation violation ²	Up to	\$250.00	\$250.00
Vegetation too low in the right-of-way ³	Up to	\$100.00	\$100.00
Clear vision violation ⁴	Up to	\$250.00	\$250.00
Failure to repair sidewalk ⁵	Up to	\$250.00	\$250.00
Sidewalk bench violation ⁶	Up to	\$100.00	\$100.00
Failure to remove street bench after permit termination ⁷		\$25.00	\$25.00
Flood hazard violation ⁸	Up to	\$1,000.00	\$1,000.00
Access management violation ⁹	Up to	\$250.00	\$250.00
Right-of-way encroachment ¹⁰	Up to	\$250.00	\$250.00
Erosion control violation ¹¹	Up to	\$300.00	\$300.00
Unpermitted tree cutting in the public right-of-way ¹²		\$1,000.00	\$1,000.00

¹ Ord. #1707, adopted 1991.

² Ord. #1503, adopted 1981, and Ord. #1405, adopted 1978.

³ Ord. #1999, adopted 2009.

⁴ Ord. #1679, adopted 1990.

⁵ Ord. #1697, adopted 1991.

⁶ Ord. #1503, adopted 1981, and Ord. #1289, adopted 1974.

⁷ Ord. #1289, adopted 1974.

⁸ Ord. #1983, adopted 2008, and Ord. #1899, adopted 2002.

⁹ Ord. #2004 adopted 2009.

¹⁰ Ord. #2004 adopted 2009, and Ord. #1866 adopted 2000.

¹¹ Ord. #1899 adopted 2002.

¹² (Title 16) Ord. #1836, adopted 1998.

Violations of the Municipal Code Continued

Police Penalties		Fiscal Year 2025³	Fiscal Year 2026⁴
Weapon discharge violation ¹	Up to	\$750.00	\$750.00
Public consumption of alcohol ²	Up to	\$250.00	\$250.00
Failure to pay Fire and Emergency Services Fee ³	Up to	\$300.00	\$300.00
Security Alarm Violation ⁴	Maximum	\$500.00	\$500.00
Traffic violation penalty ⁵	At least 50% of maximum under Oregon Statute		

Planning Penalties		Fiscal Year 2023	Fiscal Year 2024
Violation of Sign Ordinance ⁶	Up to	\$100.00	\$100.00
Violation of land Division Ordinance ⁷		\$200.00	\$200.00
Violation of Zoning Ordinance ⁸	Up to	\$200.00	\$200.00

Utility Penalties		Fiscal Year 2025³	Fiscal Year 2026⁴
Low-income utility rate violation ⁹	Up to	\$200.00	\$200.00
Water, wastewater, or storm system regulation violation ¹⁰		\$25.00 - \$500.00	\$25.00 - \$500.00
Sewer violation ¹¹	Maximum	\$500.00	\$500.00
Fats, oils, and grease violation ¹²	Maximum	\$500.00	\$500.00

Business Registration Penalties		Fiscal Year 2025³	Fiscal Year 2026⁴
Violation of business registration requirements ¹³	Up to	\$200.00	\$200.00
Violation of "Milwaukie Junk Dealers, Secondhand Dealers, Pawnbrokers and Transient Merchants Ordinance" ¹⁴	Up to	\$300.00	\$300.00

¹ Ord. #1515, adopted 1982.

² Ord. #1746, adopted 1993.

³ Ord. #1767, adopted 1994, and Ord. #1764, adopted 1994.

⁴ Ord. #1568, adopted 1984.

⁵ Ord. #1922, adopted 2003.

⁶ Ord. #1965, adopted 2006, and Ord. #1733, adopted 1993.

⁷ Ord. #1907, adopted 2002.

⁸ Ord. #2025, adopted 2011.

⁹ Ord. #1424, adopted 1979.

¹⁰ Ord. #1418, adopted 1978, Ord. #1548, adopted 1986 and Ord. #1755, adopted 1994.

¹¹ Ord. #1548, adopted 1983.

¹² Ord. #1990, adopted 2008, Ord. #1985, adopted 2008, and Ord. #1972, adopted 2007.

¹³ Ord. #1863, adopted 1999, and Ord. #1349, adopted 1976.

¹⁴ Ord. #1552, adopted 1983.

17. SOLID WASTE RATES

Weekly collection includes recycling and yard debris service. Recycling carts and bins and yard debris carts must be placed at the curb.

Uniform Monthly Residential Rates:	Fiscal Year 2025 3 Fee	Fiscal Year 2026 4 Fee
20 gallon can (mini-can): 1 can/cart (1 time/week) <i>Weekly collection includes recycling and yard debris service</i>	\$32.95 \$31.85	\$32.95
32 gallon can/cart: 1 can/cart (1 time/week) 2 cans/cart (1 time/week) Each additional can/cart Extra can of garbage (occasional)* Extra can of yard debris (occasional) Court apartments – recycling only (1 time/week) <i>*This rate is for the first extra can collected, each additional at the stop is \$3.00. Maximum weight for a 20 or 32 gal. can/cart is 60lbs. Additional stops per week are charged at 100% of the first stop per week rate.</i>	\$38.20 \$76.40 \$38.20 \$6.90 \$4.65 \$31.50 \$36.70 \$73.40 \$35.38 \$6.65 \$4.45 \$30.00	\$38.20 \$76.40 \$38.20 \$6.90 \$4.65 \$31.50
Roller carts: 60 gallon cart (1 time/week) 90 gallon cart (1 time/week) Extra can of yard debris (occasional) Cart deposit (Refunds will be made after return of cart or after five years – whichever comes first.) Redelivery charge (redelivery within one year, regardless of reason) <i>Additional stops per week are charged at 125% of the first stop per week rate. Maximum weight for 60 gal. cart is 100lbs and for 90 gal. cart is 120lbs.</i>	\$49.80 \$59.00 \$4.65 \$31.20 \$10.00	\$49.80 \$59.00 \$4.65 \$31.20 \$10.00
Monthly and On Call service: Monthly On call <i>Monthly service includes recycling but not yard debris service. Monthly and on call customers must subscribe for one year in advance for yard debris service. On call customers must provide hauler with 24 hours' notice.</i>	\$19.00 \$19.80	\$19.00 \$19.80

Solid Waste Rates continued

Weekly collection includes recycling and yard debris service. Recycling carts and bins and yard debris carts must be placed at the curb.

Uniform Monthly Commercial Rates:	Fiscal Year 2025 3 Fee	Fiscal Year 2026 4 Fee
32 gallon can/cart:		
1 can/cart (1 time/week)	\$32.65 \$31.15	\$32.65
2 cans/cart (1 time/week)	\$65.30 \$62.30	\$65.30
Each additional can/cart	\$27.50 \$26.40	\$27.50
Extra can of garbage (occasional)* <i>Additional stops per week are charged at 100% of the first stop per week rate.</i>	\$5.75 \$5.50	\$5.75
Roller carts:		
60 gallon cart (1 time/week)	\$46.20 \$44.10	\$46.20
90 gallon cart (1 time/week)	\$51.50 \$48.75	\$51.50
Cart deposit (Refunds will be made after return of cart or after five years – whichever comes first.)	\$31.20 \$30.00	\$31.20
Redelivery charge (redelivery within one year, regardless of reason) <i>Additional stops per week are charged at 125% of the first stop per week rate.</i>	\$10.00	\$10.00
Compacted Containers: 2.2 times the loose container rate <i>Containers weighing in excess of 500 lbs per cubic yard will be charged this rate plus disposal for the excess weight. Compactors furnished by the customers shall be compatible with the equipment of the collector. If the collector agrees to furnish the compactor, the collector may charge a reasonable rental rate based on the value of the compactor and the cost of repair and maintenance.</i>		

Uniform Monthly Drop Box Rates:	Fiscal Year 2025 3 Fee	Fiscal Year 2026 4 Fee
Loose material:		
10/20 yards	\$170.00 \$159.00*	\$170.00
30 yards	\$180.00 \$169.00*	\$180.00
40 yards	\$190.00 \$179.00*	\$190.00
Lidded/Specialized box that cannot be exchanged:	\$170.00	
10/20 yards *Plus disposal costs <i>An additional \$40.00 per drop box may be charged for one-stop service (plus disposal costs). Deposits of no more than \$500.00 may be charged for each drop box.</i>	\$159.00	\$170.00
Compacted material:		
Under 25 cubic yards	\$170.00	\$170.00
25-34 cubic yards	\$209.00	\$209.00
34+ cubic yards *Plus disposal costs <i>Rental rate for permanent boxes hauled at least weekly is \$50.00 per month. Rental rate for occasional boxes after 48 hours on location is \$6.30 per day or \$63.00 a month, whichever is less, if less than one load per week is hauled. Monthly Equipment Fee of \$20.00 for Lidded/Specialty Drop Boxes. Mileage charge of \$4.70 per mile (over 18 miles round-trip from shop or Metro South). Deadhead round trip for boxes that cannot be exchanged: \$25.00.</i>	\$238.00	\$238.00
Special Wastes delivered to an appropriately permitted landfill		
10/20 yards	\$181.00 \$170.00*	\$181.00

30 yards

**Plus disposal, monthly rental, mileage and monthly specialty drop box fees.*

~~\$198.00~~ \$187.00*

\$198.00

Solid Waste Rates continued

Uniform Rates for Misc. Services – Commercial and Residential:	Fiscal Year 2025 3 Fee	Fiscal Year 2026 4 Fee
Hourly fee:		
Truck + 1 person	\$90.00 \$80.00	\$90.00
Truck + 2 people	\$130.00 \$120.00	\$130.00
Other Miscellaneous:		
Furniture and recyclable appliance pick-up	\$5.70 to \$30.35 \$5.45 to \$29.15 ^c	\$5.70 to \$30.35
Tire pick-up (off rim)	\$3.00 **\$2.00**	\$3.00**
Tire pick-up (on rim)	\$6.00 **\$5.50**	\$6.00**
Over 18 inches	Special handling rate	
<i>*Plus \$30.00 freon removal charge.</i>		
<i>**Plus disposal.</i>		
Clean-up Containers:		
1 st collection	33% of regular container rate + \$16.60 <u>17.25</u> handling charge.	33% of Regular Container Rate +\$17.25 Handling Charge
Each additional collection	33% of regular container rate.	33% of Regular Container Rate
Rent of container after 5 working days (M-F) with no collection:		
1-2 yards	\$3.00/day \$2.10/day	\$3.00/day
3 yards	\$4.00/day \$3.10/day	\$4.00/day
4 yards	\$5.00/day \$4.10/day	\$5.00/day
<i>Rent not to exceed \$20.00 per container in a 30-day period.</i>		

Non-Customer Services:	Fiscal Year 2025 3 Fee	Fiscal Year 2026 4 Fee
Recycling only:		
Weekly curbside collection of recyclables	\$7.70 \$4.70	\$7.70
Yard debris subscription service annual rate must be paid in full in advance of service		
60 gallon cart	\$6.50 \$5.70	\$6.50
Extra can of yard debris	\$4.90 \$2.60	\$4.90
	\$3.85	
<i>Monthly rates are for weekly service.</i>		
<i>This service is provided only within the Urban Growth Boundary.</i>		
<i>The subscriber is required to pay for one year of service in advance.</i>		

ANY OTHER TYPE OF SERVICE:

If due to changes in technology or needs of residents and business people of Milwaukie, additional or other types of services are needed, the charge for the service shall not be discriminatory, shall be reasonable by being commensurate with the fees above, and shall not exceed the fees most generally applicable in the Portland Metropolitan area.

Solid Waste Rates continued

Commercial container fees as of July 1, 2022, and effective through June 30, 2023. Fees include garbage and recycling services. Collector shall furnish the container. Overweight charge for containers over 300 lbs. per cubic yard determined through mutual agreement between hauler and customer. Container cleaning, if required more than twice in 12 months, will be charged the actual cost of cleaning.

Commented [ES15]: To be updated later in 2024 following solid waste rate study and proposal

Stops/ Week	Size in Cubic Yards					
	1	Add'l	1 1/3	Add'l	1.5	Add'l
1	\$112.28	\$97.84	\$140.31	\$122.15	\$150.43	\$132.28
2	\$216.80	\$189.57	\$272.91	\$239.18	\$293.11	\$257.12
3	\$321.34	\$279.88	\$405.48	\$355.19	\$435.81	\$382.50
4	\$425.86	\$373.05	\$538.07	\$471.82	\$578.46	\$507.08
5	\$530.41	\$463.36	\$670.65	\$587.83	\$721.15	\$635.32
6	\$634.93	\$555.71	\$803.24	\$703.16	\$863.82	\$759.31

Stops/ Week	Size in Cubic Yards					
	2	Add'l	3	Add'l	4	Add'l
1	\$191.92	\$168.82	\$264.87	\$233.93	\$339.97	\$302.43
2	\$376.09	\$331.82	\$517.28	\$457.95	\$667.53	\$593.75
3	\$560.28	\$494.03	\$769.70	\$682.61	\$995.07	\$884.21
4	\$744.47	\$653.90	\$1,022.13	\$909.34	\$1,322.61	\$1,172.07
5	\$928.66	\$821.14	\$1,274.57	\$1,132.42	\$1,650.14	\$1,466.49
6	\$1,112.84	\$981.58	\$1,526.97	\$1,352.19	\$1,977.70	\$1,757.24

Stops/ Week	Size in Cubic Yards					
	5	Add'l	6	Add'l	8	Add'l
1	\$412.76	\$388.01	\$478.46	\$449.99	\$598.12	\$565.11
2	\$811.89	\$763.10	\$943.31	\$888.50	\$1,182.61	\$1,117.26
3	\$1,211.04	\$1,136.05	\$1,408.14	\$1,320.71	\$1,767.11	\$1,669.63
4	\$1,610.14	\$1,510.65	\$1,872.99	\$1,759.45	\$2,351.60	\$2,219.99
5	\$2,009.31	\$1,888.24	\$2,337.84	\$2,197.80	\$2,936.11	\$2,763.39
6	\$2,408.43	\$2,268.38	\$2,802.69	\$2,629.97	\$3,520.60	\$3,319.72

Solid Waste Rates continued

Commercial container fees as of August 1, 2023, and effective through June 30, 2024. Fees include garbage and recycling services. Collector shall furnish the container. Overweight charge for containers over 300 lbs. per cubic yard determined through mutual agreement between hauler and customer. Container cleaning, if required more than twice in 12 months, will be charged the actual cost of cleaning.

Container Size	Stops per Week					
	1	2	3	4	5	6
1 yard	\$ 117.74	\$ 227.71	\$ 337.71	\$ 447.68	\$ 557.69	\$ 667.66
Add'l Cont.	103.30	200.48	296.25	394.87	490.64	588.44
1-1/3 yard	147.57	287.42	427.25	567.09	706.93	846.78
Add'l Cont.	129.41	253.69	376.96	500.84	624.11	746.70
1-1/2 yard	158.61	309.48	460.36	611.19	762.07	912.92
Add'l Cont.	140.46	273.49	407.05	539.81	676.24	808.41
2 yard	202.83	397.91	593.01	788.12	983.22	1,178.31
Add'l Cont.	179.73	353.64	526.76	697.55	875.70	1,047.05
3 yard	281.24	550.01	818.80	1,087.60	1,356.41	1,625.17
Add'l Cont.	250.30	490.68	731.71	974.81	1,214.26	1,450.39
4 yard	361.79	711.18	1,060.54	1,409.90	1,759.26	2,108.64
Add'l Cont.	324.25	637.40	949.68	1,259.36	1,575.61	1,888.18
5 yard	440.04	866.45	1,292.88	1,719.26	2,145.71	2,572.10
Add'l Cont.	415.29	817.66	1,217.89	1,619.77	2,024.64	2,432.05
6 yard	511.19	1,008.78	1,506.34	2,003.93	2,501.51	2,999.10
Add'l Cont.	482.72	953.97	1,418.91	1,890.39	2,361.47	2,826.38
8 yard	641.77	1,269.90	1,898.05	2,526.19	3,154.34	3,782.48
Add'l Cont.	608.76	1,204.55	1,800.57	2,394.58	2,981.62	3,581.60

Commercial Recycling for Drop Box and Roll Off Compactor Customers

Stops/Week	1	2	3	4	5
1 to 4 yards	\$ 67.00	\$ 133.00	\$ 200.00	\$ 267.00	\$ 333.00
5 to 8 yards	92.00	185.00	277.00	369.00	461.00

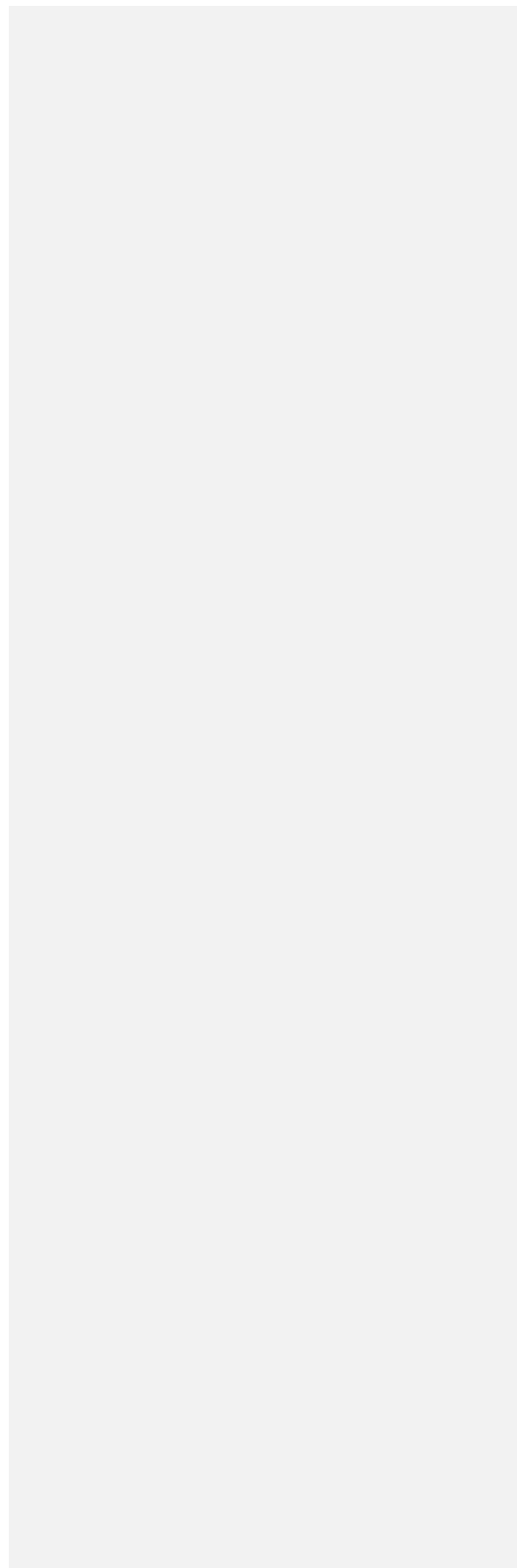
Multi-Family Recycling for Roll Off Compactor Customers

Rate per Unit \$ 3.00

SECTION 16: VIOLATIONS OF THE MUNICIPAL CODE

Solid Waste Rates continued

Bio-Medical Services Fees	Fiscal Year 2025 ³ & 2026 ⁴ Fee	
	Tub Rates per gallon	
Number of units:	20/21	35/48
1	\$81.45	\$83.25
2	\$61.85	\$63.50
3	\$54.30	\$56.00
4	\$49.35	\$51.00
5	\$46.35	\$48.00
6	\$44.35	\$46.00
7	\$41.85	\$43.50
8	\$40.40	\$42.00
9	\$37.35	\$39.00
10	\$35.85	\$37.50
11	\$34.75	\$36.50
12	\$33.25	\$35.00
13	\$32.75	\$34.50
14	\$32.00	\$33.75
15	\$31.25	\$33.00
16	\$26.30	\$28.00
17	\$26.30	\$28.00
18	\$26.30	\$28.00
19	\$26.30	\$28.00
20	\$26.30	\$28.00
60	\$17.90	\$18.75
75	\$17.45	\$18.05
90	\$12.80	\$13.10





City of Milwaukie
~~10722-10501~~ SE Main St.
Milwaukie, OR 97222

503-~~786-7555~~

<http://www.milwaukieoregon.gov/finance>

MEMO: Payment Card Usage Data

Last updated: 3/28/2024

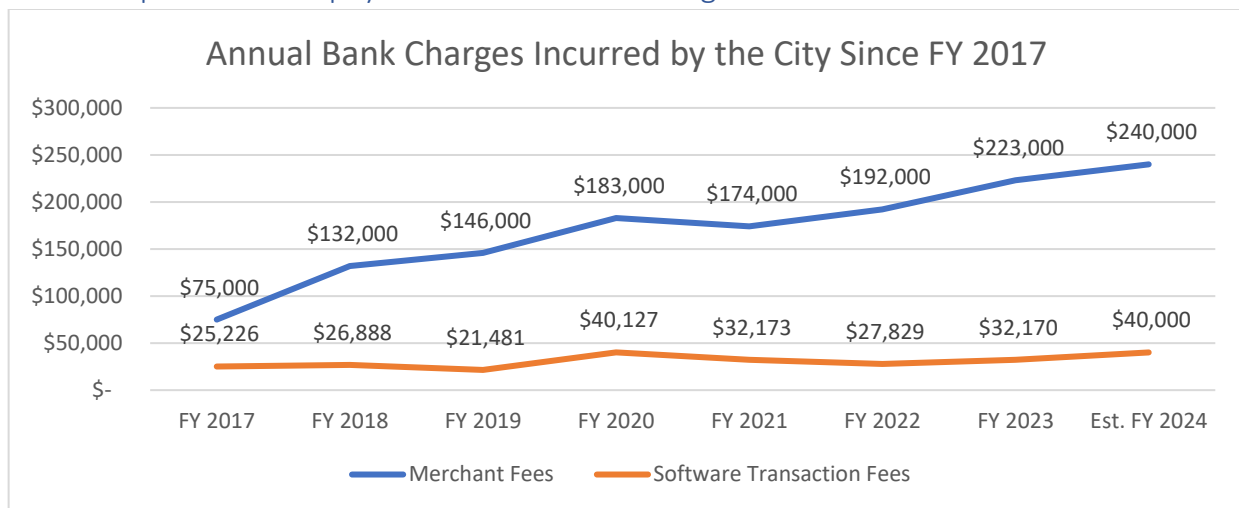
Background

On March 19, 2024, staff discussed the rapidly rising share of the city’s budget that is being spent on fees associated with payment card use. The staff report and materials shared can be [found here](#).

At that work session, Council requested additional data be provided to help them understand what charges are being put on payment cards, in order to inform what policy or fee schedule changes should be considered and what the impacts of these changes could be.

This memo summarizes that data. All figures provided are for fiscal year 2023 (July 1, 2022 – June 30, 2023) unless otherwise specified.

Overall expenditure on payment card-related charges



Data: FY 2023 payment card charges by type

Use of payment cards

	ALL transactions	Utility Billing	Court Fees	Permits	Library Fines	Other
Total # of transactions	88,121	69,620	3,071	7,267	4,020	4,143
Total # of transactions made by payment card	47,026	39,482	1,699	2,030	1,313	2,502
% of total transactions by type made by payment card	53%	57%	55%	28%	33%	60%
% of payment card transactions over \$1,000	737 1.5%	505 1.2%	5 Less than 1%	222 11%	0 0%	5 Less than 1%
% of payment card transactions over \$3,000	246 .5%	192 .4%	0%	54 2%	0%	0%

Charges incurred in FY 2023

	ALL transactions	Utility Billing	Court Fees	Permits	Library Fines	Other
Total # of transactions made by payment card	47,026	39,482	1,699	2,030	1,313	2,502
Bank charges generated	\$231,223	\$158,980	\$5,953	\$47,296	\$2,183	\$16,811
Software transaction fees generated	\$32,170	\$29,623	\$2,547	\$0	\$0	\$0

From: [Anne Pernick](#)
To: [OCR](#)
Subject: Comment ahead of Tuesday work session: Increasing ROW charges and funding climate work
Date: Monday, April 1, 2024 2:33:10 PM

This Message originated outside your organization.

Dear Mayor and City Council, Budget Committee Members, and CUAB Members,

Thank you for the opportunity to provide comment.

I work with SAFE Cities at [Stand.earth](#), and we work with government leaders and advocates to pass local policies that stop fossil fuel expansion and phase out fossil fuels.

I wanted to express appreciation that Staff is recommending an increase in ROW license fees on utilities to help preserve tree canopy and “also ensure the city has a stable source of funding to institutionalize the climate coordinator position and climate work accomplished while this has been a Council goal.” Thank you to all who helped shape this recommendation.

I would like to recommend that, because of the climate, health, and safety impacts of burning methane gas in buildings, the ROW license fee for gas be increased by a higher percentage than the ROW license fee for electric.

I would also like to recommend that it be made explicit that revenue generated by increases on the methane gas ROW must be used to support the climate coordinator position and the City’s programmatic climate and sustainability work. This will help continue much of the great work of the City.

Many thanks for your attention,
Anne Pernick

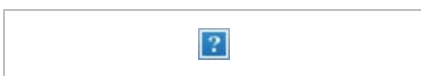
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Anne Pernick | She / Her

[SAFE Cities](#) Senior Advisor

[Fossil Fuel Non-Proliferation Treaty](#)

O: +1 415-863-4563 ext 410





I respectfully acknowledge that I live and work on the unceded territories of the Cayuse, Umatilla, and Walla Walla.

**WS 1. 4/3/24
Presentation**

Fee Schedule Discussion and Forecast Update

April 2, 2024



Presentation Contents

- **Part 1:** Fee schedule edits
 - focus on sections with changes
 - Anything not discussed will stay the same (e.g., Business Registration)
- **Part 2:** Forecast update and ROW fee recommendation
- Next steps

Objectives and asks for Council:

- No decisions expected tonight
- Please ask questions throughout
- Seeking feedback to inform forecast refinement and BN 25-26 development
- Fee schedule due to be adopted by Council June 6



Consolidated Fee Schedule: Overview

- Would go into effect on July 1, 2024 (unless otherwise specified)
- Reviewed at least annually
- Can be updated throughout the year as needed
- Goal is to accurately recover costs incurred by the city



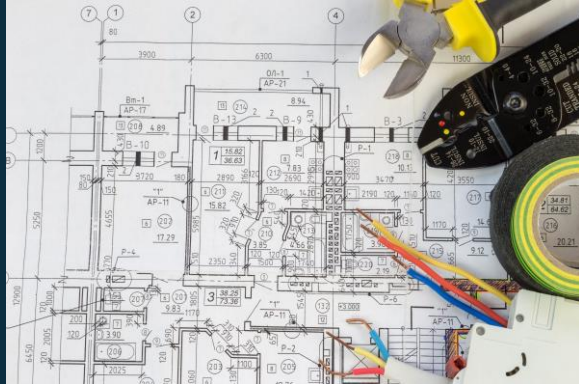
Changes to building fees (Section 2)



- Hold all fees level with 2024 rates
- Eliminate separate fee table for structural permits for single-family houses and new accessory dwelling units



Changes to engineering fees (Section 3)



- Clean up: Remove duplicate parklet fees
- Updated erosion control fees to more accurately capture costs

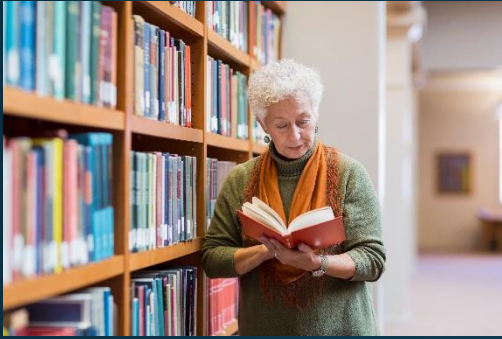


Changes to planning fees (Section 10)

- Add final plat and lot consolidation charges into other land use applications table
- Eliminate replats as a land division type
- Add a new fee for Type II property line adjustments
- Add fines currently listed in Title 14, 17 and 19 into fee schedule and remove from code
- Increase pre-application meeting fees for major applications



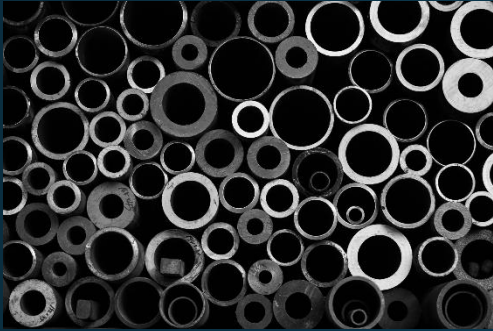
Minor edits to library and tree fees (Section 7 and 11)



- Consolidate library fees into one table
- Remove inapplicable old fees
- Language adjustments to improve clarity



SDC and Construction Excise Taxes (Section 11)



- Adjust SDC rates for water based on updated methodology
- Adjust stormwater and transportation SDCs based on Seattle's Construction Cost Index (5.64% five-year average)
- Increase administration percentage charge for Bancroft Financing for commercial SDCs from 2% to 5%



Utilities (Section 14)



- Rate adjustments recommended by the CUAB:
 - Average monthly residential water service increase of 1.02%; overall increasing water revenues by 3%
 - Revenue neutral adjustment for wastewater (results in 1% decrease in average residential service)
 - No increase in stormwater rates
 - Increase in street maintenance fee consistent with Seattle CCI (5.64% five-year average)



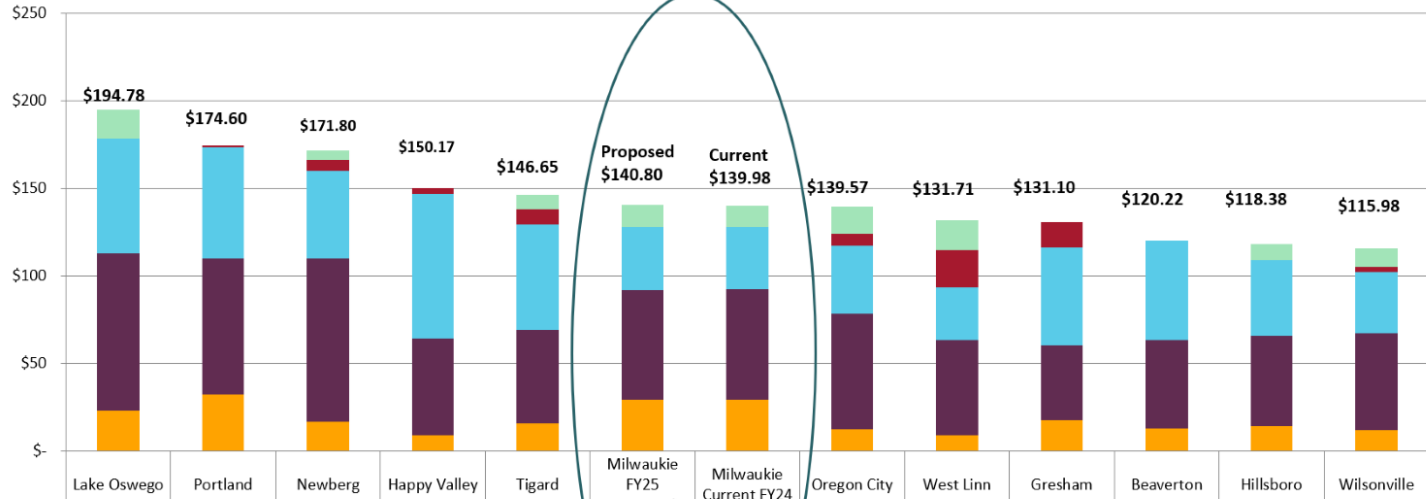
Utilities (Section 14) - Comparison Tables

	July 1 2023			July 1 2024			July 1 2025		
	Increased		avg. bill	Increased		avg. bill	Increased		avg. bill
Water Service Fee									
Base	1.87%	0.17	\$ 9.25	1.08%	0.10	\$ 9.35	1.93%	0.18	\$ 9.53
Plus per 6ccf	2.50%	0.63	25.86	2.55%	0.66	26.52	2.71%	0.72	27.24
<i>Avg water per house (6ccfs)</i>			35.11			35.87			36.77
Sewer Service Fee									
Base fee	2.51%	0.84	34.36	0.00%	-	34.36	0.00%	-	34.36
Plus per 6ccf	2.23%	0.63	28.91	-2.14%	(0.62)	28.29	0.00%	-	28.29
<i>Avg sewer per house</i>			63.27			62.65			62.65
Storm Water Management Fee	0.00%	-	29.47	0.00%	-	29.47	0.00%	-	29.47
Street Maintenance Fee									
SSMP	4.55%	0.25	5.74	5.57%	0.32	6.06	5.61%	0.34	6.40
SAFE	4.58%	0.28	6.39	5.63%	0.36	6.75	5.63%	0.38	7.13
<i>Avg street per house</i>			12.13			12.81			13.53
<i>Average bill per residence</i>	2.04%	\$ 2.80	\$ 139.98	0.59%	\$ 0.82	\$ 140.80	1.15%	\$ 1.62	\$ 142.42
Maximum SSMP	0.046	16.48	374.68	0.0564	21.13	395.81	0.0564	22.32	418.14
Maximum SAFE	0.046	21.66	492.43	0.0564	27.77	520.21	0.0564	29.34	549.54



Utilities (Section 14) - Comparison Tables

Comparison Graph of Average Utility Bills of Neighboring Cities (on a monthly basis)
Neighboring Cities proposed for July 1, 2024



	Lake Oswego	Portland	Newberg	Happy Valley	Tigard	Milwaukie FY25 Proposed	Milwaukie Current FY24	Oregon City	West Linn	Gresham	Beaverton	Hillsboro	Wilsonville
Street Fee	16.47	-	5.40	-	8.52	12.81	12.13	15.53	16.81	-	-	9.11	10.90
Other	-	1.17	6.36	3.11	8.63	-	-	6.50	21.23	15.00	-	-	2.89
Water	65.48	63.22	50.11	82.49	60.49	35.87	35.11	38.96	30.20	55.52	56.90	43.24	35.05
Sewer	89.72	77.76	93.13	55.49	52.95	62.65	63.27	65.92	54.39	42.78	50.24	51.61	55.24
Surface Water	23.11	32.45	16.80	9.08	16.06	29.47	29.47	12.66	9.08	17.80	13.08	14.42	11.90



Payment card charges – FY 2023 data

	ALL transactions	Utility Billing	Court Fees	Permits	Library Fines	Other
Total # of transactions	88,121	69,620	3,071	7,267	4,020	4,143
Total # of transactions made by payment card	47,026	39,482	1,699	2,030	1,313	2,502
% of total transactions of that type made by payment card	53%	57%	55%	28%	33%	60%
% of payment card transactions over \$1,000	737 1.5%	505 1.2%	5 Less than 1%	222 11%	0 0%	5 Less than 1%
% of payment card transactions over \$3,000	246 .5%	192 .4%	0%	54 2%	0%	0%



Payment card charges – FY 2023 data

	ALL transactions	Utility Billing	Court Fees	Permits	Library Fines	Other
Total # of transactions made by payment card	47,026	39,482	1,699	2,030	1,313	2,502
Bank charges generated	\$231,223	\$158,980	\$5,953	\$47,296	\$2,183	\$16,811
Software transaction fees generated	\$32,170	\$29,623	\$2,547	\$0	\$0	\$0



Payment card charges: Recommended next steps

- No changes to the fee schedule at this time
 - Don't believe lowering limit from \$10,000 would have a meaningful impact or be enforceable
- Proceed with education campaign
- Revisit convenience charge discussion after budget is adopted



Solid Waste Rates

- Return in summer/fall with analysis from contractor





Part 2: Forecast and ROW fees

BN 25-26 Budget "North Stars"

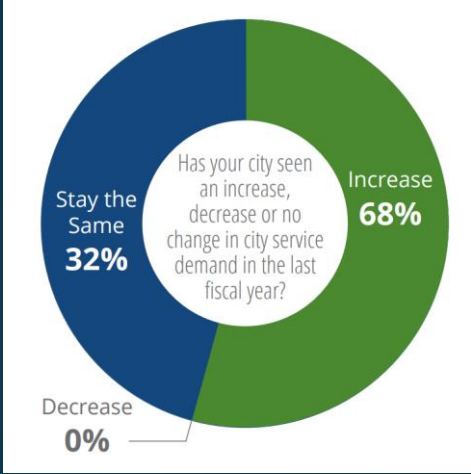
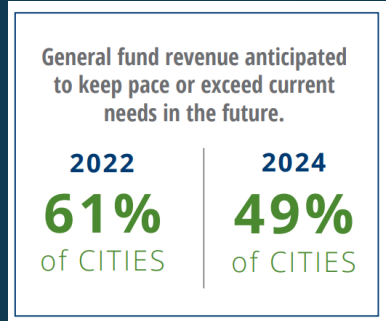
- **Stability** – Now and into the future
- **Fiscal responsibility** – Tighten wherever possible and plan realistically
- **Vision** – Advance adopted goals and strategic plan priorities



Milwaukie – like most Oregon cities – is feeling the squeeze

- Inflation and rising costs
- Property tax limits
- Pandemic recovery
- New and increasing demands

Snapshots from the League of Oregon Cities “2024 State of the Cities” report



2024 STATE OF THE CITIES

“The addition of ARPA dollars to the city’s general fund reserve balance has helped keep the city afloat. However, as these get spent, the city will once again be scraping by, and we will have to return to looking for other sources of revenue for the General Fund.” – *City of Canby*



Our five-year forecast shows challenges ahead

(Amounts in Thousands: \$100 = \$100,000)

	Current Fiscal Year					Current Budget		Forecast			
	FY 2021	FY 2022	FY 2023	Estimated FY 2024	FY 23-24 Biennium	1 FY 2025	2 FY 2026	FY 25-26 Biennium	3 FY 2027	4 FY 2028	5 FY 2029
RESOURCES											
BEGINNING FUND BALANCE	\$11,122	\$12,062	\$14,820	\$13,657		\$12,987	\$8,420		\$4,775	\$672	(\$3,610)
TOTAL REVENUES	20,115	22,613	23,978	24,179	47,698	24,473	25,386	49,173	26,084	26,824	26,999
TOTAL RESOURCES	\$31,237	\$34,675	\$38,798	\$37,836		\$37,460	\$33,806		\$30,859	\$27,496	\$23,389
REQUIREMENTS											
TOTAL EXPENDITURES	19,175	19,855	25,141	24,849	49,990	29,040	29,032	59,071	30,187	31,106	32,035
TOTAL ENDING FUND BALANCE	12,062	14,820	13,657	12,987		8,420	4,775		\$672	(\$3,610)	(\$8,646)

Without new general fund revenues, we will have to cut services starting in FY 2027

Why?

- Future costs are going up faster than revenues are increasing
- Expending 90+% of M&S—more than historic trends



Without new revenues, we will see cuts to service

- Public safety
- Progress on goals (climate, equity, parks, economic development, future planning)
- Response and turn-around times
- Facilities maintenance, repair, and accessibility improvements
- Community engagement, events, and programming



We crafted a responsible, realistic budget to help us prepare for those challenges



- Departments “held the line” or cut materials and services wherever possible
- No net FTE increases
- Capital Improvement Plan reflects our capacity to deliver



We can help stabilize with action in this biennium

Staff recommendation:
Increase right-of-way fee
on energy providers to 8%

- Helps limit cuts to police, facilities, and other general fund funded departments in next biennium
- Provides ongoing funding to help institutionalize existing goal work and set foundation for new goals



With this revenue increase, we help stabilize our forecast

(Amounts in Thousands: \$100 = \$100,000)

	Current Fiscal Year				Current Budget		Forecast				
	FY 2021	FY 2022	FY 2023	Estimated FY 2024	FY 23-24 Biennium	1 FY 2025	2 FY 2026	FY 25-26 Biennium	3 FY 2027	4 FY 2028	5 FY 2029
RESOURCES											
BEGINNING FUND BALANCE	\$11,122	\$12,062	\$14,820	\$13,657		\$12,529	\$9,208		\$6,462	\$3,539	\$705
TOTAL REVENUES	20,115	22,613	23,978	23,721	47,699	25,718	26,286	52,004	27,264	28,273	29,315
TOTAL RESOURCES	\$31,237	\$34,675	\$38,798	\$37,378		\$38,248	\$35,494		\$33,726	\$31,811	\$30,020
REQUIREMENTS											
TOTAL EXPENDITURES	19,175	19,855	25,141	24,849	49,990	29,040	29,032	59,071	30,187	31,106	32,035
TOTAL ENDING FUND BALANCE	12,062	14,820	13,657	12,529		9,208	6,462		\$3,539	\$705	(\$2,014)

- Current projections indicate implementing the ROW fee in this biennium **keeps us in the black longer into the five-year forecast**
- This strategy also **helps capture some costs of increased service demands of new development**



Projected impacts on average consumers

Right of Way Fee Impact - Residential Customer					
Electric					
Monthly Avg KWh	Current Fee	Adjusted Fee	Monthly Impact		
400	\$1.22	\$3.67	\$2.45		
500	\$1.47	\$4.42	\$2.95		
600	\$1.72	\$5.17	\$3.45		
700	\$1.97	\$5.92	\$3.95		
800	\$2.22	\$6.67	\$4.45		Average Residential Utility Customer
900	\$2.47	\$7.42	\$4.95		
1000	\$2.72	\$8.17	\$5.45		
1100	\$2.97	\$8.92	\$5.95		
1200	\$3.22	\$9.67	\$6.45		
Natural Gas					
Therms per month	Current Fee	Adjusted Fee	Monthly Impact		
30	\$1.33	\$3.31	\$1.98		
40	\$1.58	\$3.96	\$2.38		
50	\$1.84	\$4.61	\$2.77		Average Residential Utility Customer
60	\$2.10	\$5.26	\$3.15		
70	\$2.36	\$5.91	\$3.54		
80	\$2.62	\$6.55	\$3.93		
90	\$2.88	\$7.20	\$4.32		
100	\$3.14	\$7.85	\$4.71		



What this ROW increase delivers

- Helps preserve financial stability over the 5-year forecast
- Helps institutionalize our progress on climate and equity throughout the next budget
- Set a foundation for future goal work



Next steps

- Finalize forecast for April 27 budget meeting based on feedback provided today
- Adopt fee schedule on June 6
- Work with contractor to analyze and set solid waste rates later in 2024



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