



CITY OF OREGON CITY

CITY COMMISSION REGULAR MEETING

MINUTES

Commission Chambers, Libke Public Safety Facility, 1234 Linn Ave, Oregon City
Wednesday, January 03, 2024 at 7:00 PM

REGULAR MEETING OF THE CITY COMMISSION

1. CONVENE MEETING AND ROLL CALL

Mayor Denyse McGriff convened the meeting at 7:01 P.M.

PRESENT: 5 - Commissioner Adam Marl, Commissioner Mike Mitchell, Commissioner Rocky Smith, Commissioner Frank O'Donnell, Mayor Denyse McGriff

STAFFERS: 14 - City Manager Tony Konkol, City Recorder Jakob Wiley, Police Chief Shaun Davis, Community Development Director Aquilla Hurd-Ravich, Parks and Recreation Director Kendall Reid, Human Resources Director Patrick Foiles, Community Engagement Specialist Hannah Schmidt, Finance Director Matt Zook, Public Works Director John Lewis, Information Technology Director Mike Dobaj, Assistant City Recorder Evan Lee, Library Director Greg Williams

2. FLAG SALUTE

3. CEREMONIES AND PROCLAMATIONS

3a. Election and Oath of Office for Commission President for 2024

Motion made by Commissioner Smith, seconded by Commissioner Mitchell, to appoint Commissioner Marl as Commission President for 2024.

Voting Yea: Commissioner Marl, Mayor McGriff, Commissioner O'Donnell, Commissioner Smith, Commissioner Mitchell

Mayor McGriff administered the Oath of Office to Commissioner Marl.

4. CITIZEN COMMENTS

Trae Guimont, resident of Oregon City, asked the City to prioritize extending a sewer line into Connie Court due to the aging septic systems. He discussed the costs and how he would rather spend the money on hooking up to City sewer than replacing the septic system.

There was discussion regarding setting up a Local Improvement District.

5. PRESENTATIONS

6. ADOPTION OF THE AGENDA

The agenda was adopted as presented.

7. CONSENT AGENDA

Motion made by Commissioner Smith, seconded by Mayor McGriff, to approve the consent agenda. The motion carried by the following vote:

Voting Yea: Mayor McGriff, Commissioner Smith, Commissioner Marl, Commissioner O'Donnell, and Commissioner Mitchell

- 7a. OLCC: Liquor License Application – Full On-Premises, Other Public Location for Shattered Oak Brewing (dba The Hive Taphouse), 13851 Beavercreek Rd., C-104, Oregon City
- 7b. Public Improvement Contract with Trench Line Excavation, Inc. for the Clairmont Area Waterline Replacements Phase 2 Project (CI 22-010)
- 7c. Mountain View Cemetery Veterans Memorial Renovation
- 7d. Mountain View Cemetery – Addition of New Niche Columbarium Wall

8. PUBLIC HEARINGS**9. GENERAL BUSINESS**

- 9a. City Commission 4th of July celebration discussion

Commissioner Marl thought the City should have a Fourth of July celebration. He suggested scheduling a concert in the park on the Fourth of July and having activities at the End of the Oregon Trail.

There was discussion regarding doing this as a separate event with a light show and local musicians as well as discussion on funding for the event. There was consensus for staff to look at options and bring back a recommendation. Commissioner Mitchell thought New Year's Eve would be another event opportunity.

- 9b. City Commission Work Session Agenda Items Review

Tony Konkol, City Manager, said there were some items on the Work Session list that had been on the list for some time. He asked for directions on removing or adding items, and re-prioritization.

There was discussion regarding Work Session topics to keep on the list and ones to remove as well as updates from staff on items the Commission needed to address.

10. COMMUNICATIONS**11. City Manager**

- 11a. Annual Comprehensive Financial Report for the Fiscal Year ending June 30, 2023

Matt Zook, Finance Director, discussed the annual financial statements for the fiscal year ending June 30, 2023. The audit was done sooner than last year and received an unmodified opinion, which meant that the financial statements were clean. The report would go to credit rating agencies and creditors. The financial statements would be submitted to the Government Finance Officers Association's certificate of achievement program which the City had received for 12 years. He thanked staff for their work. There was one finding last year about a policy for federal funds. That was implemented in August of 2023. Most

of the funds closed the fiscal year with ending fund balances higher than anticipated. The General Fund had a good ending fund balance of \$1.8 million. Some of those funds were specifically dedicated to projects that would carry over to the next fiscal year. Also, the Urban Renewal District did not levy all of the taxes in its first year, and in the second year it only levied 25% of the maximum allowed, which was a benefit to the City. They were meeting their policies and were in a healthy position.

12. Commissioners

Commissioner Marl reminded everyone about the legislative hearing on tolling on January 6, 2024.

13. Mayor

13a. Mayoral Appointments to Boards and Committees for 2024

Mayor McGriff made appointments to boards and committees for 2024.

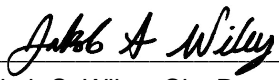
13b. Updates to the City Commissioner's Committee Assignments

The Commission discussed their current assignments. There was consensus that the assignments would stay the same.

14. ADJOURNMENT

Mayor McGriff adjourned the meeting 8:46 P.M.

Respectfully submitted,



Jakob S. Wiley, City Recorder