22500 Salamo Road
West Linn, Oregon 97068
http://westlinnoregon.gov

WEST LINN
CITY COUNCIL MEETING
NOTES
November 13, 2023

Pre-Meeting Worksession

Call to Order and Pledge of Allegiance [6:00 pm/5 min]

Council Present:
Mayor Rory Bialostosky, Council President Mary Baumgardner, Councilor Lou Groner, Councilor Scott Erwin, and Councilor Carol Bryck.

Staff Present:
City Manager John Williams and Assistant to the City Manager Dylan Digby.

Approval of Agenda [6:05 pm/5 min]

Council President Mary Baumgardner moved to approve the agenda for the November 13, 2023, West Linn City Council Meeting. Councilor Lou Groner seconded the motion.

Ayes: Mayor Rory Bialostosky, Council President Mary Baumgardner, Councilor Lou Groner, Councilor Scott Erwin, and Councilor Carol Bryck.
Nays: None.
The motion carried 5 - 0

Public Comment [6:10 pm/10 min]

Alice Richmond talked about Thanksgiving, giving thanks, and the troubles in the news.

Mayor and Council Reports [6:20 pm/10 min]

Reports from Community Advisory Groups

Councilor Bryck attended the Water Environmental Services Advisory Board meeting. They went over their capital plan and updated strategic plan.

Councilor Erwin went to the Parks and Recreation Advisory Board meeting. The community recreation center survey results were presented; approximately 2,000 residents participated in the survey. A main highlight was that 90 percent of participants support the recreation and community center idea so they will keep moving that forward.

Councilor Groner also attended the Parks and Recreation Advisory Board. He mentioned the 90 percent approval rate of the community center and statistically valid sampling of the survey. The City should keep moving on the community center with the support provided by the survey.

Mayor Bialostosky said the Regional Toll meeting was rescheduled due to scheduling conflicts.

Proclamations and Recognitions [6:30 pm/5 min]

Small Business Saturday

Small Business Saturday Proclamation

Mayor Bialostosky read the Small Business Saturday proclamation.

Rebecca Hollenbeck, Historic Willamette Main Street, thanked the City for doing the proclamation and supporting local businesses. She spoke about the West Linn Chamber, Historic Main Street group, and the City giving away 200 mugs during Small Business Saturday. She thanked the City for their partnership.

Shatrine Krake, West Linn Chamber, thanked the City for supporting local businesses and the partnership with the City.

Councilor Baumgardner thanked Ms. Hollenbeck and Ms. Krake and asked about if businesses were still having staffing issues.

Ms. Hollenbeck stated it depends on the industry, but yes they are still having issues. She mentioned the tree lighting event Historic Willamette Main Street is having.

Consent Agenda [6:35 pm/5 min]

Agenda Bill 2023-12-13-01: Meeting Notes for October 9 and November 1, 2023
Draft Notes Information

Council President Mary Baumgardner moved to approve the consent agenda for the October 9 and November 1, 2023, meeting minutes. Councilor Lou Groner seconded the motion.

Ayes: Mayor Rory Bialostosky, Council President Mary Baumgardner, Councilor Lou Groner, Councilor Scott Erwin, and Councilor Carol Bryck.
Nays: None.
The motion carried 5 - 0

Business Meeting [6:40 pm/30 min]

I-205 Tolling and Public Polling Concepts

City Manager Williams mentioned the joint meeting last week with the Oregon City Commission where this was a topic of interest. The concept of polling has been discussed and the City is reaching out to surrounding cities for support and financial assistance. The City is getting quotes from polling companies and would like some direction from Council on when they want to do the polling and how fast to move the project.

Mayor Bialostosky said to continue working on the project and that he spoke with the Mayor of Gladstone today. The Special Subcommittee on Transportation Planning meets at the end of February and one of the tentative topics is potential alternatives to tolling so the goal is to have some data for that meeting.

Councilor Groner asked about the timeline from the polling company to get results.

City Manager Williams presumed a month minimum or longer and that West Linn need financial support from other cities which Councilors could help get by discussing with surrounding communities' colleagues.

Council President Baumgardner said it should be something other cities are interested in and the survey could be asking about alternatives to tolling.

Mayor Bialostosky said some cities are interested and is hoping to get a couple more. He would like to have input from the public on alternatives and the current tolling plan.

City Councilor Training Expenses

Council President Baumgardner presented her desire to enhance the City's tribal literacy and education through a specific training program. The City is culturally important to multiple tribes. There is a lot of complexity in working with tribes, thoughtfully and intentionally, to reduce further harm to a group that has endured untold harm over generations. She would like to have a Councilor that is a tribal liaison. Portland State University (PSU) has a non-credit training certificate program through the Institute for Tribal Studies. Council has a $15K training budget per year. She requested $6K over the next two years and will forgo other training to be a part of this training, she would cover the rest including travel costs.

Councilor Groner heartily approves and asked Councilor Baumgardner to share learned information with the Council, staff, and public.

City Manager Williams discussed that there is a $15K training budget. Council Rules touch on this funding. From this discussion it sounds like $3K per Councilor, per fiscal year is implied by Council and Council's training budget could be tracked this way.

Councilor Carol Bryck moved to approve to allocate $3,000 each for the next two fiscal years ($6,000 total) towards Council Baumgardner's training in tribal relations at PSU. Councilor Lou Groner seconded the motion.

Ayes: Mayor Rory Bialostosky, Councilor Lou Groner, Councilor Scott Erwin, and Councilor Carol Bryck.
Nays: None.
The motion carried 4 - 0

City Manager Report [7:10 pm/5 min]

City Manager Williams went over Council's upcoming schedule and topics. The November 20th meeting will be cancelled due to Thanksgiving week. The Local Contract Review Board rules need to be updated and those are being worked on. The December 11th meeting will include certification of the election, the 10th and Salamo Project update, a contract award for pavement patching, Historic City Hall construction contract, rent burdened communities hearing required by the State, and the community recreation center polling. He asked Council if they had any ideas for groups or individuals to invite to broaden the voices for the rent burdened communities hearing.

Mayor Bialostosky will reach out to Representative Walters to invite her.

Councilor Baumgardner discussed the perception of wealth in West Linn, the reality of many people's situations and the large impact tolling would have on many people.

Councilor Groner asked about what assistance the City offers.

City Manager Williams said that the City does have some utility assistance programs, but don't offer assistance with rent. He discussed the need to hear from those that are rent burdened or deal with rent burdened communities to look at various housing types the City could be offering. One of the City's main roles is zoning related.

Councilor Bryck mentioned that when Metro Councilor Christine Lewis was here, she discussed a Metro housing voucher program and that it would be good to gather that information to share with West Linn residents. January brings a discussion of Council priorities at a Council Retreat, perhaps a State of the City address, Robert Moore Award, and citizen advisory group trainings.

City Manager Williams mentioned upcoming neighborhood association meetings and several upcoming Library events of interest to the community. The City is working on a summary report of 2018 GO Bond projects that is graphics based and easy to understand so the City will have some clear accountability on how that funding was spent.

Mayor Bialostosky mentioned a need to schedule an executive session for the City Manager's evaluation before December.

Adjourn [7:15 pm]

Notes approved 3-11-24.

22500 Salamo Road
West Linn, Oregon 97068
http://westlinnoregon.gov

CITY COUNCIL AGENDA

Monday, November 13, 2023

5:30 p.m. – Pre-Meeting – Bolton Room & Virtual*

6:00 p.m. – Business Meeting – Council Chambers & Virtual*

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1. Call to Order and Pledge of Allegiance [6:00 pm/5 min]
2. Approval of Agenda [6:05 pm/5 min]
3. Public Comment [6:10 pm/10 min]

> The purpose of Public Comment is to allow the community to present information or raise an issue regarding items that do not include a public hearing. All remarks should be addressed to the Council as a body. This is a time for Council to listen, they will not typically engage in discussion on topics not on the agenda. Time limit for each participant is three minutes, unless the Mayor decides to allocate more or less time. Designated representatives of Neighborhood Associations and Community Advisory Groups are granted five minutes.

4. Mayor and Council Reports [6:20 pm/10 min]
   a. Reports from Community Advisory Groups
5. Proclamations and Recognitions [6:30 pm/5 min]
   a. Small Business Saturday
6. Consent Agenda [6:35 pm/5 min]

> The Consent Agenda allows Council to consider routine items that do not require a discussion. An item may only be discussed if it is removed from the Consent Agenda. Council makes one motion covering all items included on the Consent Agenda.

   a. Agenda Bill 2023-11-13-01: Meeting Notes for October 9 and November 1, 2023
7. Business Meeting [6:40 pm/30 min]

> Persons wishing to speak on agenda items shall complete the form provided in the foyer and hand them to staff prior to the item being called for discussion. A separate slip must be turned in for each item. The time limit for each participant is three minutes, unless the Mayor decides to allocate more or less time. Designated representatives of Neighborhood Associations and Community Advisory Groups are granted five minutes.

a. I-205 Tolling and Public Polling Concepts

b. City Councilor Training Expenses

8. City Manager Report [7:10 pm/5 min]

9. Adjourn [7:15 pm]

**City Council meetings will be conducted in a hybrid format with some Councilors, staff, presenters, and members of the public attending virtually and others attending in person. The public can watch all meetings online via https://westlinnoregon.gov/meetings or on Cable Channel 30.*

Submit written comments by email to City Council at citycouncil@westlinnoregon.gov. We ask that written comments be provided before noon on the day of the meeting to allow City Council members time to review your comments.

If you cannot attend the meeting in person and would like to speak live at a public meeting by videoconferencing software or by phone, please complete the form located at: https://westlinnoregon.gov/citycouncil/meeting-request-speak-signup by 4:00 pm the day of the meeting to be input into our system. Instructions on how to access the virtual meeting will then be provided to you by email prior to the meeting. If you miss the deadline and would like to speak at the meeting, please fill out the form and staff will send you a link as time allows.

If you require special assistance under the Americans with Disabilities Act, please call City Hall 48 hours before the meeting date, 503-657-0331.

When needed, the Council will meet in Executive Session pursuant to ORS 192.660(2).

PROCLAMATION

West Linn, Oregon

WHEREAS, the City of West Linn celebrates our local small businesses and the contributions they make to our local economy and community; and

WHEREAS, around 32 million small businesses currently operate in the United States; and

WHEREAS, Small Businesses Saturday has become an important part of small businesses' busiest shopping season; and

WHEREAS, more than half of Americans say they will shop small on Small Business Saturday; and

WHEREAS, in 2022, reported projected spending among U.S. consumers who shopped at independent retailers and restaurants on Small Business Saturday reached an estimated $17.9 billion; and

WHEREAS, the City of West Linn supports our local businesses that create jobs, boost our local economy and preserve our communities; and

WHEREAS, advocacy groups as well as public and private organizations across the country have endorsed the Saturday after Thanksgiving as Small Business Saturday®.

NOW, THEREFORE, BE IT PROCLAIMED BY THE CITY OF WEST LINN, that Saturday, November 25, 2023 is:

SMALL BUSINESS SATURDAY®

and we urge the residents of our community, and communities across the country, to support small businesses and merchants on Small Business Saturday® and throughout the year.

DATED THIS 13TH DAY OF NOVEMBER, 2023.

_____

RORY BIALOSTOSKY, MAYOR

ATTEST:

_____

KATHY MOLLUSKY, CITY RECORDER

City of West Linn

Agenda Bill 2023-11-13-01

Date: November 2, 2023

To: Rory Bialostosky, Mayor
Members, West Linn City Council

From: Kathy Mollusky, City Recorder *KM*

Through: John Williams, City Manager *JRW*

Subject: Draft Meeting Notes

Purpose: Approval of City Council Meeting Notes.

Question(s) for Council:
Does Council wish to approve the attached City Council Meeting Notes?

Public Hearing Required: None required.

Background & Discussion:
The attached City Council Meeting Notes are ready for Council approval.

Budget Impact: N/A

Sustainability Impact:
Council continues to present its meeting notes online, reducing paper waste.

Council Goal/Priority:
Guiding Principle #0: Core Services of West Linn City Government. Continue to record and document the proceedings of the West Linn City Council. Guiding Principle #3: Sustainability. Incorporate environmentally sustainable practices in City activities and decision making, including reducing waste generation and energy consumption.

Council Options:
1. Approve the Council Meeting Notes.
2. Revise and approve the Council Meeting Notes.

Staff Recommendation:
Approve Council Meeting Notes.

Potential Motions:
Approving the Consent Agenda will approve these notes.

Attachments:
1. October 9, 2023 Council Meeting Notes
2. November 1, 2023 Council Meeting Notes

22500 Salamo Road
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WEST LINN
CITY COUNCIL MEETING
NOTES
October 9, 2023

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Pre-Meeting

Call to Order and Pledge of Allegiance [6:00 pm/5 min]

Council Present:
Mayor Rory Bialostosky, Council President Mary Baumgardner, Councilor Scott Erwin, Councilor Leo Groner, and Councilor Carol Bryck.

Staff Present:
City Manager John Williams, City Attorney Bill Monahan, Assistant to the City Manager Dylan Digby, Planning Manager Darren Wyss, Associate Planner Chris Myers, and Community Services/Library Director Doug Erickson.

Approval of Agenda [6:05 pm/5 min]
Council President Mary Baumgardner moved to approve for the October 9, 2023, West Linn City Council Meeting adding an Indigenous Peoples Day Proclamation as item 4.c. and Council liaison appointments under Mayor and Council Reports as item 8.c. Councilor Leo Groner seconded the motion.

Ayes: Mayor Rory Bialostosky, Council President Mary Baumgardner, Councilor Scott Erwin, Councilor Leo Groner, and Councilor Carol Bryck.
Nays: None.
The motion carried 5 - 0

Public Comments [6:10 pm/10 min]

Anthony Bracco, West Linn, Robinwood Neighborhood Association (NA) President, thanked Council and Staff for their support. He announced several upcoming events at the Community Center. Friday night would be a live, open mic night from 5:00 pm to 9:00 pm, open to anyone in the city. The Annual Oktoberfest event would be Saturday and included free bratwurst, sauerkraut, and live music. He also thanked Staff for looking into resolving issues about heating and hoped work on the electrical and lighting. He also understood storage might be an issue at the storage building and asked for further discussion with Staff.

Mayor Bialostosky thanked Jeremiah Kirk for setting up the new artwork in the room.

Announcements, Proclamations, and Recognitions [6:20 pm/15 min]

American Medical Response Star of Life Award Winner Sean Fuller

Mark Marc A. Kilman-Burnham, American Medical Response (AMR), presented the Star of Life Award to Sean Fuller for his help in preventing a suicide.

Oregon City-West Linn Rivalry Proclamation

Proclamation

Mayor Bialostosky read the Proclamation declaring October 27, 2023, as Oregon City-West Linn Rivalry Day.

Indigenous Peoples' Day Proclamation

Proclamation

Council President Baumgardner read the proclamation declaring October 9, 2023, as Indigenous People's Day.

Scheduled Presentations to the Council [6:35 pm/15 min]

Senator Rob Wagner

Senator Rob Wagner, District 19 and Senate President, gave an overview of the legislative session, focusing on homelessness, education, jobs and the CHIPS Act, healthcare, the state budget, and addiction and community safety legislation. Nearly 3,000 bills were introduced and 653 of them were passed, with 94 percent of those being bipartisan. His key comments regarding tolling issues were as follows:

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- House Bill 2017 established the authority for the Oregon Department of Transportation (ODOT) to consider tolling to fund road repair, freeway expansion, and infrastructure needs related to bridges. The bill had not played out as the legislature at that time anticipated, and he did not believe the legislature anticipated how communities felt about mitigation and disproportionate impact in terms of tolling and not looking regionwide. He and Speaker Rayfield established a new committee to look at the tolling issue, and the first hearing was held September 27.
- He also hit the pause button with the Governor to make sure tolling would not be initiated until they could address transportation funding in the 2025 legislative session. He thanked the Council and Staff for their active involvement because it informed the decision-making process. They would need to be courageous in the 2025 session because the shift to electric vehicles would generate less gas tax revenue. If they wanted to maintain and continue addressing transportation infrastructure needs, they needed to be creative, even though alternate measures, such as a vehicle miles tax, may not be popular.

Council President Baumgardner commented that she would like to continue discussing funding for the transportation infrastructure.

Councilor Groner commented that much of the objection to tolling was that West Linn had become the guinea pig for the project. It should have been uniform throughout the State.

Mayor Bialostosky thanked Senator Wagner for his help in the water line replacement funding. The State was providing $5 million, and the total cost was currently at $13 million. The City was applying for federal grants, which would get them to about half of the cost, but Congress was passing continuing resolutions that did not include Congressional-directed community spending, instead of a budget.

- He thanked the Senator for his work on the tolling pause. Communication from the State legislature about the issue sometime conflicted with what the City was hearing from other sources. The West Linn community would support, and Council would like to be part of the discussion, alternative transportation funding mechanisms.

Consent Agenda [6:50 pm/5 min]

Agenda Bill 2023-10-09-01: Meeting Notes for September 18, 2023

Draft Notes Information

Council President Mary Baumgardner moved to approve the Consent Agenda for the October 9, 2023, West Linn City Council Meeting which includes the September 18, 2023, meeting notes. Councilor Leo Groner seconded the motion.

Ayes: Mayor Rory Bialostosky, Council President Mary Baumgardner, Councilor Scott Erwin, Councilor Leo Groner, and Councilor Carol Bryck.

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Nays: None.
The motion carried 5 - 0

Business Meeting [6:55 pm/90 min]

Agenda Bill 2023-10-09-02: Public Hearing: House Bill 2003 Implementation

HB 2003 Information

Mayor Bialostosky opened the legislative hearing on TLN-23-01, a proposal to implement House Bill (HB) 2003 and its associated State statutes and administrative rules. The proposal would adopt text amendments to the West Linn Comprehensive Plan related to Goal 10, Housing; adopt a 2021 West Linn housing capacity analysis and buildable lands inventory; and adopt West Linn Comprehensive Plan Map and Zoning Map amendments.

City Attorney Monahan noted the applicable approval criteria and read the conduct of hearing procedures. He verified no Councilors had a potential or actual conflict of interest and no member of the audience challenged the ability of any Councilor to participate in the decision.

City Manager Williams explained the Ordinances came from legislative action in 2019 and noted how much time and effort from the community and Staff had gone into this project. He recognized the time and effort of City Planner Wyss, Planning Staff, committee volunteers, Planning Commission members, and Matt Hastie throughout the process. He reminded Council a work session on this topic was held on September 18, 2023.

Planning Manager Wyss gave the Staff presentation, reviewing the timeline, current housing stock, forecasted need, and key takeaways, included in the packet. Attachments included the three amendments, the Planning Commission's recommendation for approval, Staff report and findings, and the Affidavit of Notice. Ordinance 1747 would adopt the proposed Goal 10 amendments, the 2021 housing capacity analysis, and the buildable lands inventory. The other two ordinances were map amendments.

- In 2019, the State passed House Bill 2003, the Housing Needs and Production Bill, intending to help communities meet housing needs. This was done through a process of developing a housing capacity analysis, which would look at projected population growth over 20 years and the type and price of housing needed to accommodate that projected population growth.
- Available buildable land within the city was also considered, with several parameters or constraints related to steep slopes, flood plain, wetlands, creeks, and buffers, whether the land was developed or undeveloped, and if it was developed, whether or not it could potentially be further developed.
- Those two numbers were then rectified to determine whether the City had capacity to meet future needs.
- The next step would be the Housing Production Strategy, the final step to fully implement HB 2003. The City received funding from the State for that process, which

would start in the next two months. The City was required to update the Capacity Analysis and Production Strategy every six years.

- Projections showed the City needed about 1,000 new dwelling units over the next 20 years. About 200 acres of buildable land was available and could accommodate housing for the next 20 years, but five additional acres of multi-family zone land was needed to meet projected needs. One of the ordinances addressed the need by rezoning property to multi-family zoning.
- The final Housing Capacity Analysis needed to be adopted by the end of the calendar year.
- Metro housing rules required the City to have eight units per net buildable acre, with 50 percent of buildable acres permitting attached housing.
- Mr. Hastie and his team recommended strategies that could be carried over into the Housing Production Strategy phase of the project, which needed to be adopted by the end of 2024.
- The Comprehensive Plan was comprised of goals, the desired end or aspiration, policies, and the course of action the City intended to take. Any action taken by the City Council should be compatible with Comprehensive Plan policies.
- Recommended action measures got down to the specific actions the City would take to implement those policies. These measures should be revisited on a regular basis to keep them updated with the times.
- The Housing Capacity Analysis and the Buildable Lands Inventory would be adopted as supporting documents to Comprehensive Plan Goal 10.
- Property large enough to be rezoned for multi-family dwellings with owners willing to have it rezoned was located on Tamarisk Drive. Properties that could be developed for single-family for middle housing, such as duplexes, were the City's Public Works Yard and the property across the street from it and property off Parker Road.
- In response to a question from Councilor Groner, he acknowledged they would not meet full housing production needs by rezoning the identified properties, but those properties would now align with their Comprehensive Plan designation.

Mayor Bialostosky opened the public hearing and confirmed there were no public comments.

Council President Baumgardner expressed concern about whether the City would follow the Tree Code and consider access to public transit or other alternative transportation methods at the Tamarisk Road property.

Key questions were responded to as follows:

- The City could exact some infrastructure improvements out of developers when they develop properties. The City could then partner with the developer to do additional work and get more done with the funds available.
- The Water, Sanitary, and Stormwater Master Plans all showed that land within the City's current boundaries had sufficient capacity to accommodate the growth of the undeveloped lands. Current infrastructure was sufficient and just needed to be

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upgraded, as opposed to being completely overhauled, to accommodate the projected 1,000 housing units.

- Mixed-used zoning could be used to meet housing targets. The identified properties previously mentioned were for residentially zoned land and did not account for mixed-use zoned lands. The five acres on Tamarisk could be supplemented through rezoning for mixed use with commercial zones.
- Of the 200 acres of buildable land inventory, 172 acres was currently in lower density zones, about 26 acres was in medium density zones, and a very small portion was in high density zones, creating the deficit in higher density zoning. The Tamarisk property would increase high density zones to 10 acres. Residential zones would then have 80 percent for single-family use and 20 percent for medium and high-density use (Page 29 of the Housing Capacity Analysis). These numbers were pre-adoption of middle housing zoning ordinances, allowing development of middle housing units in single-family zones.

ORDINANCE 1747, ADOPTING THE 2021 WEST LINN HOUSING CAPACITY ANALYSIS AND BUILDABLE LANDS INVENTORY AS SUPPORTING DOCUMENTS TO THE WEST LINN COMPREHENSIVE PLAN AND ADOPTING TEXT AMENDMENTS TO WEST LINN COMPREHENSIVE PLAN GOAL 10: HOUSING

Council President Mary Baumgardner moved to approve First Reading for Ordinance 1747, adopting the 2021 West Linn Housing Capacity Analysis and Buildable Lands Inventory as supporting documents to the West Linn Comprehensive Plan and adopting text amendments to West Linn Comprehensive Plan Goal 10: Housing, and set the matter for Second Reading. Councilor Leo Groner seconded the motion.

Ayes: Mayor Rory Bialostosky, Council President Mary Baumgardner, Councilor Scott Erwin, Councilor Leo Groner, and Councilor Carol Bryck.
Nays: None.
The motion carried 5 - 0

Council President Mary Baumgardner moved to approve Second Reading for Ordinance 1747, adopting the 2021 West Linn Housing Capacity Analysis and Buildable Lands Inventory as supporting documents to the West Linn Comprehensive Plan and adopting text amendments to West Linn Comprehensive Plan Goal 10: Housing, and adopt the ordinance. Councilor Leo Groner seconded the motion.

Ayes: Mayor Rory Bialostosky, Council President Mary Baumgardner, Councilor Scott Erwin, Councilor Leo Groner, and Councilor Carol Bryck.
Nays: None.
The motion carried 5 - 0

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ORDINANCE 1748, RELATING TO THE AMENDMENT OF WEST LINN COMPREHENSIVE PLAN MAP TO IMPLEMENT THE REQUIREMENTS OF OREGON HOUSE BILL 2003

Council President Mary Baumgardner moved to approve First Reading for Ordinance 1748, relating to the amendment of West Linn Comprehensive Plan Map to implement the requirements of Oregon House Bill 2003, and set the matter for Second Reading Councilor Leo Groner seconded the motion.

Ayes: Mayor Rory Bialostosky, Council President Mary Baumgardner, Councilor Scott Erwin, Councilor Leo Groner, and Councilor Carol Bryck.
Nays: None.
The motion carried 5 - 0

Council President Mary Baumgardner moved to approve Second Reading for Ordinance 1748, relating to the amendment of West Linn Comprehensive Plan Map to implement the requirements of Oregon House Bill 2003, and adopt the ordinance. Councilor Leo Groner seconded the motion.

Ayes: Mayor Rory Bialostosky, Council President Mary Baumgardner, Councilor Scott Erwin, Councilor Leo Groner, and Councilor Carol Bryck.
Nays: None.
The motion carried 5 - 0

ORDINANCE 1749, RELATING TO THE AMENDMENT OF WEST LINN ZONING MAP TO IMPLEMENT THE REQUIREMENTS OF OREGON HOUSE BILL 2003

Council President Mary Baumgardner moved to approve First Reading for Ordinance 1749 and set the matter for second reading. Councilor Leo Groner seconded the motion.

Ayes: Mayor Rory Bialostosky, Council President Mary Baumgardner, Councilor Scott Erwin, Councilor Leo Groner, and Councilor Carol Bryck.
Nays: None.
The motion carried 5 - 0

Council President Mary Baumgardner moved to approve Second Reading for Ordinance 1749 and adopt the Ordinance. Councilor Leo Groner seconded the motion.

Ayes: Mayor Rory Bialostosky, Council President Mary Baumgardner, Councilor Scott Erwin, Councilor Leo Groner, and Councilor Carol Bryck.
Nays: None.
The motion carried 5 - 0

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Agenda Bill 2023-10-09-03: Highway 43 Land Use and Neighborhood Connectivity Plan Consultant Contract

Hwy 43 Information

Associate Planner Myers gave the Staff report, included in the packet, noting that besides the goals outlined in the report, the project included a transportation analysis of the corridor and an analysis of what would happen to transportation in the corridor as changes to land use were made.

- Two consulting firms were interviewed and scored for the project bid, with the job being awarded to MIG. Matt Hastie would be the project manager.
- The largest part of the project for the City would be the public engagement plan, which should take about a year to complete. Staff would conduct many of the community outreach events, and MIG would do the transportation analysis and other technical work.
- The entire project would take about two years and should be completed in the fall of 2025.

Key questions were answered as follows:

- Community members or business owners who want to participate in the project could sign up for updates on the website or email Planner Myers directly. The Youth Council would also provide input on the project, as Mr. Myers would attend its monthly meetings.
- Regarding funding through a Tax Increment Finance (TIF) District, the City had already requested a quote for a Highway 43 feasibility analysis from Elaine Howard, who produced the last study.

Mayor Bialostosky noted the contract was for $199,992, requiring Council authorization.

Council President Mary Baumgardner moved to approve the scope and fee for professional planning services with MIG Inc. in the amount of $199,992 and authorize the City Manager to sign the executed contract. Councilor Leo Groner seconded the motion.

Ayes: Mayor Rory Bialostosky, Council President Mary Baumgardner, Councilor Scott Erwin, Councilor Leo Groner, and Councilor Carol Bryck.

Nays: None.

The motion carried 5 - 0

Agenda Bill 2023-10-09-04: Arts and Culture Commission Programming Funds

Arts & Culture Information

Community Services Director Erickson presented the Staff report, included in the packet. He provided background information, noting that when the Arts and Culture Commission was

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revised, the City Council at the time changed two components – that it was now going to be the City Council's decision to acquire art for the City instead of the City Manager, and that Public Works improvements could be funded from the Percentage of the Arts. The Arts and Culture Commission has changed over time, with no original members remaining. Because the Commission was an advisory board to Council, and Council made the decisions about what they would do or acquire, the Commission was asking Council to consider approving $15,000 annually for them to be able to do programming around arts and culture. The bylaws and mission statements included ideas around programming, cultural events, and art events in the City. This Commission was interested in doing that, but they had to get approval from Council because they were advisory to Council. This funding would give them the opportunity to do arts and culture programming and require an end-of-year report on what the funds were used for.

He answered clarifying questions and responded to key questions as follows:

- No permanent acquisitions had been made in the time he had been in this position.
- The Commission created an exhibit on West Linn artists, currently on display at the library. A reception was scheduled for Saturday at 3:00 pm at the library. The funding would create other events like this and West Linn Rocks to engage children, youth, and members of underrepresented communities. They would like to hold cultural series, bringing in authors to speak on various cultural events, as well as other forms of performance art.
- Murals in the City were done by the schools, led by the PTO/PTA. The Commission had discussed creating murals at the renewed Robinwood Station and other places.
- The Commission would like to locate art in the community, both city-owned and in other spaces, to create an art walk so people could recognize the art in the community and where it could be found.

Individuals could go to the Commission with a request or a suggestion of programming. Several community members already attend meetings at times and have made suggestions to the Commission.

<u>Public Comment</u>

Karie Oakes, West Linn, spoke about a public art experience at Portland State University, in conjunction with a dance company, with the dancer leading a free workshop on Afro-Caribbean dance for the public. She believed the funding should be spent on artists and original art, with the artist being paid and educating and interacting with the community.

Councilor Bryck believed the Commission would be the selection committee to determine what the money should be spent on.

Community Services Director Erickson believed Ms. Oakes' suggestions was what the Commission was trying to do. Art was more than just the installation that sits for years and

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years. It was also the memory and emotion that comes with it. This Commission was trying to engage both professional artists and those that have an appreciation for art.

Council continued to discuss the funding request and the purposes and intent of Commission, expressing support for the funding request.

Council President Mary Baumgardner moved to approve the City of West Linn Arts and Culture Commission spending up to $15,000 a year on Arts and Culture related public programing and reporting annually to the West Linn City Council on how the resources were used. Councilor Leo Groner seconded the motion.

Ayes: Mayor Rory Bialostosky, Council President Mary Baumgardner, Councilor Scott Erwin, Councilor Leo Groner, and Councilor Carol Bryck.
Nays: None.
The motion carried 5 - 0

Mayor and Council Reports [8:25 pm/15 min]

Appoint Transportation Advisory Board Member

Mayor Bialostosky placed before Council appointment of Thomas Reuss and Richard Larson to the Transportation Advisory Board.

Council President Mary Baumgardner moved to approve the Mayor's appointments. Councilor Leo Groner seconded the motion.

Ayes: Mayor Rory Bialostosky, Council President Mary Baumgardner, Councilor Scott Erwin, Councilor Leo Groner, and Councilor Carol Bryck.
Nays: None.
The motion carried 5 - 0

Reports from Community Advisory Groups

Councilor Bryck attended the upper Clackamas River watershed tour conducted by the Clackamas River Water Providers on Saturday. The tour included the city of Estacada and discussions of the fires and some of their capital projects for water and wastewater. They also saw Portland General Electric's (PGE) fish sorting facility at the dams. Representatives from all the water providers along the river were present.

Mayor Bialostosky also attended the watershed tour, noting that Estacada had doubled in population in ten years. The most memorable part of the tour for him was the fish sorting facility.

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Councilor Erwin reminded that the Community Rec Center survey was open and could be accessed through the City website and the recent newsletter publication. It would be active through October 16. The official October Art Reception would be October 14 at the library from 3:00 to 5:00 pm.

Council Liaison Appointments

Mayor Bialostosky placed before Council appointing Councilor Bryck to the Utility Advisory Board, Water and Environmental Services Advisory Committee, and the Audit Committee to replace Mayor Bialostosky and the South Fork Water Board and Neighborhood Association Presidents to replace Councilor Erwin.

Council President Mary Baumgardner moved to approve the Mayor's appointments. Councilor Leo Groner seconded the motion.

Ayes: Mayor Rory Bialostosky, Council President Mary Baumgardner, Councilor Scott Erwin, Councilor Leo Groner, and Councilor Carol Bryck.
Nays: None.
The motion carried 5 - 0

City Manager Report [8:40 pm/5 min]

City Manager Williams reported that the Rec Center Survey had over 1,200 responses to date. The consultant team, Staff, and Steering Committee were putting together a couple of options and associated costs about what a rec center would look like, its cost, and how to fund its operations and maintenance. They expected to have an update for Council in November.

- The pumpkin event was currently happening and was probably the most popular event at City Hall all year. Councilors were invited to pick up a pumpkin through Wednesday to carve. The pumpkins would be used as decorations for the Boo Path at Mary S. Young Park on Friday and Saturday nights of this week.
- The new roundabout at 10th and Willamette Falls Drive was open and easy to use. Work was continuing on the entire project, including the Salamo Road multi-use path and lane revisions. The area would still have some traffic issues, but he believed the roundabout would work well. He had already received a lot of positive feedback about it.
- Ballots would be arriving in West Linn mailboxes this week. One Council seat and the levy for West Linn-Wilsonville Middle School District were on the ballot.
- The print newsletter was distributed to over 12,000 mailboxes recently and had received positive feedback.
- The next City Council meeting was next Monday, October 16. The agenda would include a discussion with the City's lobbyist, Doug Riggs, about tolling policy, as policies had changed, and the City's position needed to be updated. Council rules and changes to

Planning Code that were needed to administer the Code correctly were also on the agenda.
- He was attending the League of Oregon City conference on Thursday and Friday.
- A fundraiser at the McLean House for Maui was scheduled for October 14 at 3:00 pm, and tickets were still available.
- The new Parks and Recreation Director, Megan Big John, would start the position next Monday. The outgoing director, Ken Warner, was leaving the City's employment after 30 years.
- A joint meeting with the Budget Committee to discuss the budget and revenue was scheduled for October 17 at 2:00 pm.

City Attorney Report [8:45 pm/5 min]

City Attorney Monahan reported that he and Planning Manager Wyss had been working over the last year to identify items in the Code that need to be cleaned up, and they now needed Council direction as to whether to pursue the work. One example was whether a person filing a land use appeal should indicate what the issue was so Staff could bring proper materials to the Planning Commission or City Council. Since Planner Wyss could not attend next week's meeting, he would make the presentation and take feedback to Planner Wyss.

City Manager Williams clarified the initial conversation would be in a work session and lead to a discussion with the Planning Commission and development of the docket. The goal of this initial conversation was to determine whether these items were of interest to Council. Staff would then flush them out to have them ready for the next joint meeting with the Planning Commission.

City Attorney Monahan commented that Staff had not done the work to do the analysis to develop potential options for Council's consideration.

Mayor Bialostosky noted he had driven through the roundabout today, and traffic was moving much faster than before. He had also met with the mayor of Oregon City to discuss a potential joint meeting on November 7 to talk about tolling and other issues.

Adjourn [8:50 pm]

Draft Notes.

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WEST LINN

CITY COUNCIL MEETING NOTES
NOVEMBER 1, 2023

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1. Call to Order

   Council Present
   Mayor Rory Bialostosky
   Council President Mary Baumgardner
   Councilor Carol Bryck
   Councilor Scott Erwin
   Councilor Lou Groner

   Staff Present
   City Manager John Williams
   Assistant to the City Manager Dylan Digby
   Lynn Barboza, Consultant

2. Approval of Agenda

   There were no objections to the agenda.

3. Public Comment

   There were none.

4. City Attorney Discussion and Staff Direction

   Mayor Bialostosky stated in September, Council announced no viable candidates remained in the search for a City Attorney. One qualified candidate paused their application and then informed us they wanted to rejoin the candidate pool. Council conducted an executive session and an interview process that included members of the public from key advisory boards and will offer the candidate the position of City Attorney. The candidate is currently employed elsewhere and so we are not sharing the person's name at this time. The final decision of the Council will come as an employment agreement that will be approved at a future public meeting.

Council President Baumgardner moved to approve the offer to the candidate recently interviewed for City Attorney. Councilor Groner seconded.

Consultant Borboza clarified the authorization is in place from the full Council to Mayor Bialastosky and herself to negotiate with the recently interviewed candidate.

Ayes: Mayor Rory Bialostosky, Council President Mary Baumgardner, Councilor Scott Erwin, Councilor Leo Groner, and Councilor Carol Bryck.

Nays: None.

The motion carried 5 - 0

Mayor Bialostosky and Ms. Borboza will begin the negotiations and report back as soon as they can.

Council President Baumgarnder wants the public to be able to have visibility into the process as soon as possible.

Mayor Bialostosky stated they will reveal what they can as soon as they can once they confirm interest and related items.

5. Adjourn

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1/13/23

CITY OF West Linn

Public Comment Form

I wish to speak during Public Comments (comments are limited to three minutes). Topic listed will be reflected in the meeting minutes.

Please specify topic (*required*): General Public Comment

I wish to wait and speak on the agenda item listed below (comments are limited to three minutes).

Please specify agenda item (*required*):

General

Please print:

Name: ALICE RICHMOND

Phonetic spelling, if difficult to pronounce: _____

Address (Optional): _____

City: _____ State: _____ Zip: _____

Email (Optional): _____ Phone (Optional): _____

Please submit this form to the City Recorder along with copies of any material to be handed out to the Council.

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