



Work Session

WS

Milwaukie City Council

COUNCIL WORK SESSION

City Hall Council Chambers, 10501 SE Main Street
& Zoom Video Conference (www.milwaukieoregon.gov)

AGENDA

JANUARY 2, 2024

Council will hold this meeting in-person and through video conference. The public may attend the meeting by coming to City Hall or joining the Zoom webinar, or watch the meeting on the [city's YouTube channel](#) or Comcast Cable channel 30 in city limits. For Zoom login visit <https://www.milwaukieoregon.gov/citycouncil/city-council-work-session-340>.

To participate in this meeting by phone dial 1-253-215-8782 and enter Webinar ID 898 6111 0639 and Passcode 063156 To raise hand by phone dial *9.

Written comments may be delivered to City Hall or emailed to ocr@milwaukieoregon.gov. Council may take limited verbal comments.

Note: agenda item times are estimates and are subject to change.

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1. **Milwaukie Bay Park Parking – Discussion** (4:00 p.m.)
Staff: Ann Ober, City Manager, and
Joseph Briglio, Community Development Director
2. **Council Committee Assignments 2024 – Discussion** (4:30 p.m.) 1
Staff: Emma Sagor, Assistant City Manager
3. **Clackamas Cities Association (CCA) Dinner 2024 – Discussion** (5:00 p.m.)
Staff: Scott Stauffer, City Recorder
4. **Adjourn** (5:30 p.m.)

Meeting Accessibility Services and Americans with Disabilities Act (ADA) Notice

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Servicios de Accesibilidad para Reuniones y Aviso de la Ley de Estadounidenses con Discapacidades (ADA)

La ciudad se compromete a proporcionar igualdad de acceso para reuniones públicas. Para solicitar servicios de asistencia auditiva y de movilidad, favor de comunicarse a la Oficina del Registro de la Ciudad con un mínimo de 48 horas antes de la reunión por correo electrónico a ocr@milwaukieoregon.gov o llame al 503-786-7502. Para solicitar servicios de traducción al español, envíe un correo electrónico a espanol@milwaukieoregon.gov al menos 48 horas antes de la reunión. El personal hará todo lo posible para responder de manera oportuna y atender las solicitudes. La mayoría de las reuniones del Consejo de la Ciudad se transmiten en vivo en el [canal de YouTube de la ciudad](#) y el Canal 30 de Comcast dentro de los límites de la ciudad.

Executive Sessions

The City Council may meet in executive session pursuant to Oregon Revised Statute (ORS) 192.660(2); all discussions are confidential; news media representatives may attend but may not disclose any information discussed. Final decisions and actions may not be taken in executive sessions.



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MINUTES

JANUARY 2, 2024

Council Present: Councilors Adam Khosroabadi, Robert Massey, Rebecca Stavenjord, and Council President Desi Nicodemus, and Mayor Lisa Batey

Staff Present: Joseph Briglio, Community Development Director Emma Sagor, Assistant City Manager
Justin Gericke, City Attorney Scott Stauffer, City Recorder
Ann Ober, City Manager

Mayor Batey called the meeting to order at 4:04 p.m. and thanked the Arts Committee and chair for the Bing in the New Year event.

1. Milwaukie Bay Park Parking – Discussion

Briglio acknowledged ongoing frustrations regarding the parking at Milwaukie Bay Park. It was noted that Councilor Khosroabadi arrived at 4:07 p.m.

Briglio and **Ober** provided background from 2013 to current on how the parking at the Milwaukie Bay Park came to be and highlighted the constraints the city faced before changes could be made due to an agreement with the Oregon State Marine Board. The group discussed installation of paid parking and how the current agreement with the Marine Board supports providing parking for primarily those with motorized boats.

Ober noted that North Clackamas Parks and Recreation District (NCPRD) managed all aspects of Milwaukie Bay Park and that the city had not initiated a conversation with NCPRD regarding any potential changes to the parking. **Ober** reminded the group that when considering changes to keep in mind the park is a regional amenity. **Briglio, Mayor Batey, and Ober** commented on an idea presented via an email correspondence on enacting a seasonal shared use approach for a portion of the boat trailer spots.

Mayor Batey recounted how the park area had been set up prior to 2013 and how the changes to the park came about.

Ober reviewed the changes that Council could consider adopting. The group discussed enforcement of the parking rules at Milwaukie Bay Park and how to resolve the burden on kayakers who utilize the bay.

Ober summarized how staff would follow up.

Mayor Batey posed a question about disabled public parking in front of city hall. **Ober** and **Briglio** noted changes that were coming including the removal of spaces for the addition of a crosswalk and updated parking signage around a few city parking lots.

2. Council Committee Assignments 2024 – Discussion

The group reviewed the current Council committee assignments and discussed appointments for 2024.

3. Clackamas Cities Association (CCA) Dinner 2024 – Discussion

Stauffer explained the premise of the CCA dinners and noted Milwaukie's history in hosting previous dinners. **Stauffer** explained that Milwaukie had been signed up to host in May of 2024, but due to extenuating circumstances, was considering moving it out to early June. **Stauffer** commented on the cost of hosting the dinner. Council consensus was to host the CCA on June 13. The group touched on ideas for topics.

1. Milwaukie Bay Park Parking – Discussion (continued)

Ober shared information regarding the extension of the Milwaukie Bay Park agreement with the OSMB in 2020 but noted that more information needed to be obtained.

4. Adjourn

Mayor Batey adjourned the meeting at 5:28 p.m.

Respectfully submitted,

A handwritten signature in dark ink, reading "Nicole Madigan", is written over a horizontal line.

Nicole Madigan, Deputy City Recorder

Milwaukie Bay Park Parking

History and overview



Milwaukie Bay Park Parking



Recent History & Background

- 2013:** City was awarded a \$1.2M Marine Board Grant
- Replace Boat Ramp and Associated Facilities
 - 20-year Facility Grant Cooperative Agreement (IGA)

2016: Amendment #1

- Emergency Closure of the Ramp due to damage
- Extended the term by two additional years

2020: Amendment #2

- Repair and modify 11 boarding docks
- Extended the term 10 additional years (circa 2045)



Constraints & Considerations

- Term of Agreement (32 Years)
- Changes Require Marine Board Approval
- The grant funds were specific to boating and associated amenities
- Commercial use is prohibited (i.e. paid parking)



Questions for Council

- Would you like staff to explore other options with the Marine Board?
- If so, what would you like those options to include or consider?



Nicole Madigan

From: Joseph Briglio
Sent: Friday, December 29, 2023 1:27 PM
To: Claire Smith
Cc: OCR
Subject: RE: Milwaukie Bay - Shared winter boat trailer parking

Hi Claire,

It was nice speaking with you earlier today. Thank you for the email follow up.

I've copied our recorder's office so that your information below can be incorporated into the meeting record and shared with the city council.

I'm sure we'll be in touch.

Happy New Year.

JOSEPH BRIGLIO

Community Development Director

he • him • his

City of Milwaukie

o: 503.786.7616 • e: briglioj@milwaukieoregon.gov

10501 SE Main Street • Milwaukie, OR 97222

From: Claire Smith <claire2198@gmail.com>
Sent: Friday, December 29, 2023 12:46 PM
To: Joseph Briglio <BriglioJ@milwaukieoregon.gov>
Subject: Milwaukie Bay - Shared winter boat trailer parking

Joseph, thanks for letting me know about next week's City Work Session. I will attend on video.

Myself and a couple friends swim out of the Milwaukie Bay park all year round. It would be great if, in the winter months say Oct-Apr, we could be slightly closer to the water by parking a car in the boat/trailer parking spots. Similar to the Willamette Park boat ramp in West Linn where between September 16 and May 16 cars can park in boat/trailer parking spots.

I would like to put this idea to the City of Milwaukie for discussion. Thank you.

Claire Smith 503-577-5295

COUNCIL STAFF REPORT

To: Mayor and City Council
Ann Ober, City Manager

Date Written: Dec. 21, 2023

Reviewed: Scott Stauffer, City Recorder

From: Emma Sagor, Assistant City Manager

Subject: **2024 Council Committee Assignments**

ACTION REQUESTED

Council is asked to review and discuss a draft of the 2024 Council committee assignments matrix and make revisions prior to adoption.

HISTORY OF PRIOR ACTIONS AND DISCUSSIONS

Every January, Council updates the matrix noting which of its members serve on various intergovernmental and regional advisory bodies.

ANALYSIS

Staffing assignments will be further refined before final adoption as the assistant city manager receives input from department directors and city manager. The attached spreadsheet reflects only committees which have previously been included.

At the January 2 meeting, staff will ask council members to share any information they may have about potential assignments with the group so that the list can be as complete and helpful as possible.

BUDGET, CLIMATE, & WORKLOAD IMPACTS

None.

COORDINATION, CONCURRENCE, OR DISSENT

None.

STAFF RECOMMENDATION

None.

ATTACHMENTS

1. 2024 Draft Council Committee Assignments Matrix

Orange shading = proposed change

Committee	Focus	Governing Authority	2023 Appointee	2024 Appointee	Staff Resources	Elected Rep Required	Meeting Schedule
Audit Committee	The City of Milwaukie created an Audit Committee of the Milwaukie City Council to ensure that audits of the City’s financial statements are completed annually in accordance with Oregon state law, to share oversight responsibility of the City’s independent auditors with management, and to assist City management in the review and selection of the City’s independent auditor (Res. No. 56-2012).	The Audit Committee is to consist of one member of the City Council and one member of the City Budget Committee each appointed by the Council for two-year staggered terms and two citizen members with an interest in City government financial operations, with preference first given to a Certified Public Accountant residing within City limits and second to a Certified Public Accountant with City affiliation, also for a two year term.	<u>Robert Massey</u>		Emma Sagor, Michael Osborne	Yes	Meetings are held at least twice annually
Boards, Committees, and Commissions (BCC) Selection Committee	Purpose is to interview citizens who have applied to serve on citywide Boards, Committees, and Commissions.	Comprised of the Mayor, rotating Councilor, and Staff Liaison.	<u>Lisa Batey</u>		Scott Stauffer	Yes	Interviews are held as needed.
Budget Committee	The Budget Committee is established in accordance with the provisions of ORS 294.336 to review the annual city budget document as prepared by the city budget officer and to recommend an approved budget to the City Council for adoption.	The Committee includes five City Councilors plus an equal number of City residents who are registered voters. The Council appoints the citizen members for four-year terms. The Budget Committee meets as directed by City Council. Typically, the budget preparation meetings are held in the early spring, with additional meetings scheduled as needed and to review revenue and expenditure reports.	<u>Mayor and Council</u>		Emma Sagor, Michael Osborne	Yes	Meetings are held quarterly
Clackamas Cities Association (CCA)	12 cities in Clackamas County get together for dinner and speaker events to share ideas and to network.	City of Lake Oswego provides general coordination for cities.	<u>Mayor and Council</u>		Ann Obers, Scott Stauffer	No	Dinners are held monthly. Typically, dinners are held on the third Thursday of the month.
Clackamas County Coordinating Committee (C-4)	C-4 was founded by the County to promote a partnership between the County, its Cities, Special Districts, Hamlets, Villages and Community Planning Organizations (CPOs). C-4 provides Councilors with an opportunity to network and work on building	Voting membership shall consist of one elected representative and an elected alternate appointed by the City Council	<u>Rebecca Stavenjord</u>		Ann Ober	Yes	Meetings are held on the first Thursday of the month starting at 6:45 p.m. in the Public Services Building of Clackamas County.
Clackamas County Coordinating Committee (C-4) – Metro Sub-Committee	C-4 members who are within the Metro jurisdiction shall be a subcommittee of C-4 named Metro subcommittee to discuss JPACT and MPAC issues. This subcommittee shall at a minimum be the body which	Nominations and elections shall occur in November of each even numbered year in accordance with Metro Charter requirements.	<u>Rebecca Stavenjord</u>		Ann Ober	Yes	Meetings are held on the third Wednesday of the month at 7:30 in the Clackamas County's Development Services Building.
Clackamas County Coordinating Committee (C-4) – Toll Strategy Sub-Committee	A subgroup of the Clackamas County Coordinating Committee (C4) comprised of C4 members and additional community leaders invested in the outcomes of diversion impacts on local communities anticipated		<u>Rebecca Stavenjord</u>		Ann Ober		Meetings are held on the third Wednesday of the month at noon.
Clackamas County Fire District #1 District Board Subcommittee	Purpose is to discuss collaborative opportunities, long-term facility needs, emergency preparedness, impacts of compression, and other challenges facing communities being served.	Subcommittee consists of two Fire Board members and two Council Members appointed by respective jurisdiction.	<u>Adam Khosroabadi</u>		Ann Ober	Yes	Development Services Building 150 Beavercreek Rd. Oregon City, OR 97045
			<u>Desi Nicodemus</u>				

Committee	Focus	Governing Authority	2023 Appointee	2024 Appointee	Staff Resources	Elected Rep Required	Meeting Schedule
Clackamas County Library District Advisory Committee	Purpose is to advise the Clackamas County Library Service District (Board of County Commissioners) to support two county libraries and ten city libraries.	Committee involves 10 members that are typically appointed by respective library board. The advisory committee was created after the 2008 District creation.	No Council Rep Needed		Brent Husher	No	Meetings are held as needed.
Clackamas County Childcare for All Task Force	A group convened by Clackamas County and Clackamas Education Service District on ways to provide greater access to affordable childcare options.		Desi Nicodemus				Meeting schedule under development.
Clackamas County Mayor and Chair	Broad topics that fall outside the scope of C4.	Ad hoc group – no formal appointment process.	Lisa Batey		Ann Ober	No	Oregon City Library
Community Action Board	Members are appointed by the Clackamas County Board of County Commissioners. The group advocates both locally and at the state level on issues related to people and households with low-incomes.	Board is run by Clackamas County. 8 members and one alternate.	Adam Khosroabadi			No	Clackamas County Social Services is looking for an elected official representative to serve on the Community Action Board, an advisory board to the Board of County Commissioners. The Community Action Board is an advisory group that advises Clackamas County Social Services Division on their Meetings are the first Wednesday of each month, 7:30 a.m. to 9 a.m.
Homeless Solutions of Clackamas County (HSCC)	HSCC’s purpose is to bring together citizens, agencies, governments, churches, businesses, and schools in the Oregon City region to create partnerships that reduce homelessness.	Steering committee made up of co-founders and representatives of agencies, governments, churches, businesses, and schools.	Rebecca Stavenjord			No	Meetings are held on the second Wednesday of the month from 2:00 p.m. to 3:30 p.m. at Providence Community Center in Oregon City. *Steering committee is expected to attend community meetings quarterly.
Kellogg for Coho	The project will remove the Kellogg Dam, address contaminated sediments, re-establish fish passage, and restore riparian habitat for endangered salmon and native wildlife.	Not a formal committee created by Council via Resolution	Lisa and Robert expressed interest		Tessie Prentice	No	Meetings are held as needed.
League of Oregon Cities	Legislative Committees (any councilor can participate)	LOC Energy Policy Committee Community Development Committee	Not ACTIVE in 2023		Ann Ober	Yes	
Local Contract Review Board	Purpose is to review and adopt public contracting rules and findings as to amendments of professional services	Established via Resolution by Council.	City Council		Kelli Tucker	Yes	Meetings are held as needed.

Committee	Focus	Governing Authority	2023 Appointee	2024 Appointee	Staff Resources	Elected Rep Required	Meeting Schedule
Metro Mayor’s Consortium	Advocate at Metro and State on issues that affect all metro cities.	Membership limited to 20 local mayors of the Portland Metro Region.	<u>Lisa Batey</u>		Ann Ober	Yes	Meetings are held monthly on Wednesdays during lunchtime.
Milwaukie Center/Community Advisory Board (C/CAB)	The Milwaukie Center/Community Advisory Board is the primary policy advisor to Milwaukie Center staff and the North Clackamas Parks District Advisory Board.	Positions are applied for by individuals and appointed by C/CAB and County Board of Commissioners	<u>Adam Khosroabadi</u>			No	Meetings are held on the second Friday of every month at 9:30 a.m. at the Milwaukie Center.
Milwaukie Redevelopment Commission	Facilitate and support urban renewal efforts in targeted areas of the City of Milwaukie	MRC	<u>City Council</u>			Yes	Meet as needed during Council work, study, and regular sessions
Milwaukie Redevelopment Commission Community Advisory Committee	Advise MRC on investment opportunities within the tax increment financing district.	MRC	<u>Rebecca Stavenjord</u>			Yes	Meets as needed to develop recommendations for MRC.
Milwaukie Parks and Recreation Board (PARB)	Advises City Council on parks related issues.	Comprised of 8 members appointed by City Council.	<u>Desi Nicodemus</u>		Staff member TBD due to staffing transitions	Yes	Meetings are held on the 4th Wednesday of every month at 4:30 at the Ledding Library.
North Clackamas Chamber of Commerce and Public Policy Team	Purpose is to discuss policy issues in front of the Chamber for position consideration.	Representatives appointed by the Chamber Board.	<u>Adam Khosroabadi</u>		Vera Kolia Ann Ober	No	Meetings are held on the first Monday of the month from 12 p.m. to 1:15 p.m. at the Chamber Offices.
North Clackamas Parks and Recreation District Advisory Board (DAC)	Purpose is to make recommendations to the District Board of Directors on the design, planning and development of parks and the provision of recreational programs in the district.	Section E(2) of the May 1, 1990 Agreement between Clackamas County and the City provide for representation to the DAC. City Council appoints the DAC member.	<u>Vacant</u>		Peter Passarelli	No	DAB meets monthly on the second Wednesday of every month from 5:00 to 7:00 PM
North Clackamas Social Needs Roundtable	Purpose is to prevent the spread of homelessness and food insecurity in Clackamas County.	Ad Hoc Committee comprised of school district, county, city, nonprofit, and private sector officials.	<u>Desi Nicodemus</u>			No	Meetings are held as needed. Typically, two to three times per year at a Milwaukie Church.

Committee	Focus	Governing Authority	2023 Appointee	2024 Appointee	Staff Resources	Elected Rep Required	Meeting Schedule
North Clackamas Watershed Council	The North Clackamas Watershed Council’s purpose is to advocate for the protection and enhancement of the watersheds’ fish and wildlife habitat and improve water quality through partnership with public and private entities, habitat restoration projects, community education and outreach, and strategic planning.	The number of Council Representatives may vary between a minimum of four (4) and a maximum of thirty (30). A minimum of one position will be reserved for each of the following watersheds and sub-basin areas; Upper Kellogg, Lower Kellogg, Lower Mt Scott, Dean, Middle Mt Scott/Cedar, Phillips, Upper Mt Scott, Minthorn Spring, Boardman Creek, River Forest, and Rinearson Creek. The term of office for Council Representatives shall be three years.	<u>Robert Massey</u>		Peter Passarelli	No	Meetings are held on the third Wednesday of the month from 6:00 p.m. to 8:00 p.m. at Oak Lodge Sanitary District.
Oregon Mayors Association (OMA), Portland Metro Region Team	Purpose is to create a forum for discussing a wide variety of issues, and, most importantly, a unified voice in Salem. Established in 1972, the Oregon Mayors Association is a voluntary association of persons who hold the office of mayor. OMA is recognized as an affiliate organization in cooperation with the League of Oregon Cities. Over two-thirds of Oregon mayors are active members of OMA.	The leadership of the OMA is vested in a Board of ten directors which include a President, President-elect, Secretary-Treasurer, Immediate Past President and six members at-large. The Immediate Past President and the Secretary-Treasurer serve as ex-officio-Directors. The Secretary-Treasurer position is a nonvoting position held by the Executive Director of the League of Oregon Cities Board members are elected at the annual meeting of the OMA, held at the League of Oregon Cities' Annual Conference. The OMA constitution requires that consideration be given to geographic and size diversity on the Board.	<u>Lisa Batey</u>		Ann Ober	Yes	Meetings are held as needed either by way of teleconference or at League of Oregon Cities' Meetings.
WES Advisory Committee	On Sept. 14, 2017, the Board of County Commissioners of Clackamas County (BCC) acting as the governing body of WES, created a standing advisory committee consisting of customers, stakeholders and city representatives referred to as the Water Environment Services Advisory Committee.	Clackamas County	<u>Adam Khosroabadi</u>		Peter Passarelli	Yes	

Committee	Focus	Governing Authority	2023 Appointee	2024 Appointee	Staff Resources	Elected Rep Required	Meeting Schedule
Regional Water Providers Consortium	The Regional Water Providers Consortium serves as a collaborative and coordinating organization to improve the planning and management of municipal water supplies in the greater Portland, Oregon metropolitan region. Primary focus is conservation and planning interties of water systems to address emergency needs.	Formed in 1997, the Consortium serves the Multnomah, Clackamas, and Washington counties and is made up of 21 water providers and the regional government Metro. Together, these entities provide about 95 percent of the Portland metropolitan area's drinking water Members of the Consortium are cities, water districts and a people's utility district throughout the Portland, Oregon metropolitan area. The regional government Metro is also a member. Participation in the Consortium is voluntary and is funded through membership dues.	<u>Vacant</u>		Peter Passarelli	No	Meetings are held three times per year. Typically, from 6:00 p.m. to 8:30 p.m. at Metro. Usually in the Metro Chambers.
Transportation System Plan Advisory Committee (temporary duration, Spring 2023-early 2024)	Community based committee that will advise on the update of the TSP.	Committee is appointed by City Council.	<u>Rebecca Stavenjord</u>		Laura Weigel	Yes, as determined by City Council	Approx. 12/16 meetings over 12-18 months. Meeting time TBD. Likely on Thursday evenings from 6:00- 8:00.
Housing Capacity Technical Committee (temporary duration, work ends May 2023)	Technical committee reviewing and advising on the Housing Capacity Analysis and Housing Production Strategy required by the state.	Ad Hoc Committee comprised of housing experts and jurisdictional partners.	<u>Adam Khosroabadi</u>		Laura Weigel	Yes, as determined by City Council	Only three meetings left on 4th Thursday evening of the month.



2024 Council Committee Assignments

January 2, 2024

Emma Sagor, Assistant City Manager

WS 2.
1/2/24
Presentation

Background

- Tool for council coordination only
- Can be amended throughout the year as needed
- Discuss today – Adopt on 1/16/2024



Key Updates

- Staffing of budget, audit committees and PARB
- Kellogg for Coho – update on Council rep?
- League of Oregon Cities – active in 2024?
- Regional Water Providers Consortium – interest in filling vacancy?



Questions?

Emma Sagor, Assistant City Manager
sagore@milwaukieoregon.gov

