



22500 Salamo Road
West Linn, Oregon 97068
<http://westlinnoregon.gov>

Revised CITY COUNCIL AGENDA

Monday, February 5, 2024

6:00 p.m. – Work Session – Council Chambers & Virtual*

1. Call to Order [6:00 pm/5 min]
2. Approval of Agenda [6:05 pm/5 min]
3. Public Comments [6:10 pm/10 min]

The purpose of Public Comment is to allow the community to present information or raise an issue regarding items that do not include a public hearing. All remarks should be addressed to the Council as a body. This is a time for Council to listen, they will not typically engage in discussion on topics not on the agenda. Time limit for each participant is three minutes, unless the Mayor decides to allocate more or less time. Designated representatives of Neighborhood Associations and Community Advisory Groups are granted five minutes.

4. Mayor and Council Reports [6:20 pm/10 min]
 - a. Reports from Community Advisory Groups
 - b. Council Letter to TriMet
5. Black History Month Proclamation [6:30 pm/5 min]
Agenda item added 1/31/24
6. Police Review & Recommend Group Report [6:35 pm/45 min]
7. Sustainability Advisory Board Joint Meeting [7:20 pm/60 min]
8. City Manager Report [8:20 pm/5 min]
9. Adjourn [8:25 pm]

**City Council meetings will be conducted in a hybrid format with some Councilors, staff, presenters, and members of the public attending virtually and others attending in person. The public can watch all meetings online via <https://westlinnoregon.gov/meetings> or on Cable Channel 30.*

Submit written comments by email to City Council at citycouncil@westlinnoregon.gov. We ask that written comments be provided before noon on the day of the meeting to allow City Council members time to review your comments.

If you cannot attend the meeting in person and would like to speak live at a public meeting by videoconferencing software or by phone, please complete the form located at: <https://westlinnoregon.gov/citycouncil/meeting-request-speak-signup> by 4:00 pm the day of the meeting to be input into our system. Instructions on how to access the virtual meeting will then be provided to you by email prior to the meeting. If you miss the deadline and would like to speak at the meeting, please fill out the form and staff will send you a link as time allows.

If you require special assistance under the Americans with Disabilities Act, please call City Hall 48 hours before the meeting date, 503-657-0331.

When needed, the Council will meet in Executive Session pursuant to ORS 192.660(2).



CITY OF West Linn

February 5, 2024

RE: TriMet Proposed 2024-25 Transit Services Changes (Forward Together Service Concept)

Dear TriMet Board of Directors,

The West Linn City Council would like to express our enthusiastic support for TriMet's proposed 2024-25 transit service line changes in West Linn. The proposed changes to Line 76 and addition of Line 153 will provide immeasurable benefit to our community, as well as to our surrounding communities through improved interconnection. We applaud TriMet for listening to the West Linn City Council and our community members by filling these important transit needs.

The proposed bus service lines, particularly the new Line 153 route through the heart of West Linn, address a crucial need that our community has voiced for years. With the connection of this new route to our Willamette Main Street Area and the continuation of Line 35 along Highway 43, all of West Linn's commercial centers and many of our high-density residential areas will be linked together and to the greater region. We are also excited for Line 76 to better connect West Linn to Tualatin and Oregon City. The desire for enhanced public transportation has been a recurring theme in public forums, town hall meetings, and community feedback sessions.

West Linn has experienced significant growth and change, and the demand for efficient public transportation has grown in tandem, especially for our aging and low-income populations. The potential for tolling along I-205 will only increase the demand for transit options in our area even further. The proposed bus service lines will help meet these changing needs and align with the Council's long-term vision for sustainable and accessible transit options for our community.

We believe that the implementation of this bus service line will have positive effects, contributing to reduced traffic congestion, improved air quality, and increased mobility for community members here and in our surrounding cities. Furthermore, it will enhance connectivity between West Linn, Lake Oswego, Tualatin, Gladstone, Milwaukie and other neighboring cities, promoting economic development and ease of daily living for many in these communities.

The 2024-25 proposed route changes in West Linn align with our community aspiration for transit improvement and have been longstanding goals of the West Linn City Council, both past and present. We appreciate TriMet's commitment to providing excellent public transportation services, and we are confident that the proposed bus service line changes will greatly benefit the residents of West Linn and our surrounding communities. We look forward to collaborating with TriMet to ensure the successful implementation of this vital project.

Sincerely,

Mayor Rory Bialostosky
On Behalf of West Linn City Council

PROCLAMATION

West Linn, Oregon

WHEREAS, the City of West Linn unequivocally affirms that Black lives matter; and

WHEREAS, Black communities have made numerous valuable and long-lasting contributions in the history of Oregon's economic, cultural, spiritual, and political development; and

WHEREAS, the presence and contributions of Black communities continue to enhance the quality of the life in the City of West Linn; and

WHEREAS, Black communities have been the target of discrimination, exclusion, and violence based on identity, which conflicts with our core values as a community; and

WHEREAS, in September 2000, West Linn City Council pass a resolution declaring national undoing racism day to reaffirm our commitment to ensure equity and freedom for all people regardless of race, religion, sexual preference, or gender; and

WHEREAS, Black History Month calls our nation's attention to recognize and celebrate the essential contributions and resilience of Black communities while acknowledging the injustices that remain; and

WHEREAS, Black History Month is a time where all Americans are encouraged to reflect on our collective history of slavery and oppression of Black communities and recommit to prioritizing racial equity, inclusion, and respect for human dignity in all that we do; and

WHEREAS, though we celebrate Black History Month in February, we affirm that Black history is American history and recognize it as an ever-present part of our collective experience that we must pass on and learn from.

NOW, THEREFORE, BE IT PROCLAIMED BY THE CITY COUNCIL OF THE CITY OF WEST LINN, that February 2024 is

Black History Month

DATED THIS 5TH DAY OF FEBRUARY, 2024

MAYOR RORY BIALOSTOSKY

ATTEST:

KATHY MOLLUSKY, CITY RECORDER

**City of West Linn Police Review and Recommend Committee
Report to Council, February 5, 2024**

I. Introduction

The Police Review and Recommend Committee (hereafter “the Committee”) reviews and makes recommendations to “the West Linn Police Chief, Human Resources Director, and City Manager in the following areas: the Police Department’s complaint, investigation, and discipline process; individual complaints, investigations, and disciplinary actions in the Police Department; Police Department policy and progress toward recommended reforms; and relevant trends and reports produced by the Police Department.” West Linn City Ordinance 2.250. In service of that aim, the committee shall report twice yearly to the public to “review and make recommendations on policy, trends, complaints, reports produced by the Police Department, and progress towards meeting identified reform recommendations for the Department.” West Linn City Ordinance 2.275. This is the first public report from the committee.

Before turning to our recommendations, we note the following. First, the committee is mindful that its existence arose from historical incidents of racial discrimination and abuse of power, as well as concerns over the handling of investigations. In the past year, the department received two complaints alleging racial discrimination, and while those recent complaints were not sustained, the Committee takes all complaints extremely seriously. The Committee exists to ensure that West Linn is a safe, welcoming, and liveable community for all. While the existence of this Committee is a positive step towards equity, this work is ongoing.

Second, as this is the first year of the Committee, our work has primarily focused on reviewing past complaints. But we anticipate that our work will soon involve new complaints. The Committee also intends to begin reviewing department policies and offering recommendations.

Finally, this report is divided into two main sections: recommendations for the City and Police Department based upon the Committee’s review of past complaints, and recommended Committee procedures going forward.

II. Recommendations for City and Police Department

Based upon the reviews of past complaints, the Committee has the following recommendations for the Police Department:

- Increased training in the following areas: customer service, sensitivity/emotional intelligence, implicit bias including gender and racial biases.

The review of complaints demonstrates that additional training in customer service and sensitivity would benefit the Police Department. The Committee further suggests that the Department maintain ongoing implicit bias training for its officers because it is a critical component of modern policing and will help to prevent future incidents.

- Review of policies concerning the use of body cameras and the exercise of discretion to issue citations and additional training on these policies.

The Committee intends to review the recommended policies and determine what additional recommendations, if any, are warranted. However, the review of past complaints shows the potential for additional resident complaints if these areas are not addressed.

- Examine options for increased information-sharing between law enforcement officers or agencies about past police interactions/encounters.

The Committee appreciates the importance of discretionary enforcement of lower-level violations. However, the Committee has also seen that repeated non-enforcement of individual violations may lead to additional complaints; in at least one case the unenforced violation has escalated to a confrontation that required additional intervention to resolve. The Committee suggests some level of guidance with regard to discretionary enforcement of violations, balancing the interests of maintaining a responsive Department with preventing an “overpolicing” of West Linn residents and visitors. The Committee also acknowledges that training time and resources are limited, and as such, this recommendation should not draw resources from more vital training modules.

III. Committee Procedure Recommendations

The Committee has the following recommendations for improving Committee procedure.

- Ensure that the Committee has access to source materials.

The Committee emphasizes the need to make evaluations and decisions independently from the Police Department. Currently, in our review of past complaints, all information was provided by the police department. The Committee appreciates Chief Mahuna’s expertise, professionalism, and candor, and believes that his experience provides valuable context. Nevertheless, the Committee recognizes that its efficacy should not depend upon the supportiveness of future Police Chiefs, and believes our review of new complaints will benefit from access to as much of the source material, *e.g.*, body cam footage, interview reports/recordings, etc. from the outset of the investigation as well as

the ability to respond to the investigation as it is ongoing. The Committee also recognizes that we will have a role in responding to new complaints and will likely have such access.

- Ensure Committee involvement in guiding the investigation of complaints.

The Committee believes it is critical to be involved in the complaint process from the outset, and the Committee recognizes that the City and Police Department intend for the Committee to be so involved. The Committee recognizes that investigators may be inherently biased if they are tasked with investigating their colleagues. The Committee emphasizes the need to be aware of the quality of the investigation from the outset and monitor the selection of an investigator.

- In appropriate cases, the Committee should be permitted to question the investigator and suggest avenues for further investigation.

In cases where the Committee has identified issues with the investigation, the Committee would like the option to discuss the investigation with the investigator before rendering a final advisory decision on the complaint. The Committee should fully review the results of that investigation and, if appropriate, question the methods and conclusions of the investigator.

- Ensure that the Committee has access to all relevant Police Department policies, whether written or unwritten, and an understanding of how those policies are routinely enforced.

To ensure fairness to complainants and officers alike, the Committee would like to review all pertinent policies as well as have a contextual understanding of how policies are enforced internally. For example, if it is a matter of supervisor discretion to enforce or supplement an existing policy, the Committee should have that information.

Additionally, such an understanding would help the Committee identify areas of possible ambiguity where written policies might need to be created or improved, in order to uphold expected outcomes, as well as decrease opportunities for inconsistent enforcement in future administrations.

- Adapt Committee meeting procedure to allow for information to be shared in advance and to allow for hybrid (in-person and virtual) meeting options.

Large portions of the Committee's meeting times are typically spent reading complaints and investigation documents prior to any discussion. The Committee feels that our

meetings could run more expeditiously and more work could be accomplished if relevant reports, videos, etc., are shared in advance of our scheduled meeting time. The Committee understands the confidentiality concerns but believes that there are, or can be, adequate safeguards to ensure those materials are not misused.

The Committee also encourages adoption of a virtual attendance option. Meeting in person is not always feasible and remote options will help ensure that each member is able to participate fully in committee work.

IV. Conclusion

We appreciate the opportunity to serve this community. Please be assured that we understand our responsibility to provide oversight. We encourage any resident or visitor to West Linn that has a meaningful complaint about the Police Department to report it.

The Committee would like to thank John Williams, Chief Peter Mahuna, Elissa Preston, and Toni Swanberg for their hard work and guidance to the Committee. We look forward to another productive year.



CITY OF West Linn

Date: 01/02/2024

To: Chief Peter Mahuna 

From: Captain Oddis Rollins 

Subject: West Linn Police 2023 Annual Complaint Review pursuant to OAA 1.7.1(j)

I have completed the West Linn Police Department's 2023 annual complaint review, pursuant to OAA 1.7.1(j). During the calendar year of 2023, the West Linn Police Department received and investigated a total of eight complaints. All eight complaints were citizen-generated complaints. Five West Linn Police employees were involved in the eight complaints.

Below is a summary table of all eight complaints, including the internal WLPD complaint number, date received, demographic information, complaint status and disposition with disposition date:

2023 ANNUAL COMPLAINT REVIEW								
DATE	COMPLAINT NO.	SEX	RACE	AGE	CLOSED/OPEN	DISPOSITION	ADDL INFO	DATE
December 2022	2023-1	ANON.	ANON.	NA	CLOSED	EXONERATED	Anonymous	09/29/2023
02/28/2023	2023-2	Male	White		CLOSED	SUSTAINED		03/13/2023
03/13/2023	2023-3				OPEN		Anonymous	
4/16/2023	2023-4	Male	White	41	CLOSED	NOT SUSTAINED		07/18/2023
4/21/2023	2023-5	Male	White	41	CLOSED	NOT SUSTAINED		05/15/2023
4/28/2023	2023-6	Male	White	41	CLOSED	NOT SUSTAINED		05/15/2023
10/2/2023	2023-7	Male	White	66	CLOSED	SUSTAINED		11/07/2023
10/12/2023	2023-8	Male	White	77	CLOSED	EXONERATED		10/16/2023

In each complaint case, save one, in which a final disposition was determined, the complainant was notified of the disposition by Chief Peter Mahuna through certified letter. The complainant in complaint number 2023-8 was notified of the disposition by Captain Oddis Rollins through certified letter.



Work Session Agenda Bill

Date: January 24, 2024

To: Rory Bialostosky, Mayor
Members, West Linn City Council

Through: John Williams, City Manager

From: Dylan Digby, Assistant to the City Manager

Subject: Joint Meeting with the Sustainability Advisory Board

Purpose:

To provide background materials for a discussion with our Sustainability Advisory Board (SAB).

Question(s) for Council:

What sustainability initiatives would the Council like to pursue with limited resources?

Background & Discussion:

The SAB accomplished a significant amount over the past year and continues to work on a number of projects. SAB members would like to meet with Council to discuss their progress and get Council guidance on where to focus their efforts in the coming year. The SAB would like to focus on the following topics, many of which are outlined in greater detail in West Linn's Sustainability Strategic Plan:

1. Adopt a resolution regarding the replacement of City fossil-fuel furnaces, appliances, and tools when current items have reached the end of their life cycle.
2. Explore development of regulation related to gas-powered leaf blowers.
3. Encourage city staff to hire consultant to identify funding for sustainability projects and conceptualize a strategy for moving from the vision presented in the sustainability and climate action plans to actual implementation.
4. Review baseline data with regard to electricity, natural gas, and transportation fuels use by the city and discuss posting data regarding this as well as water use on a regular basis.
5. Raise priority of tree code revision on the Planning docket.
6. Pursue state funding and work with local merchants to install more EV charging stations.
7. Take steps to access state funding for climate resilience centers in neighborhoods throughout the City.
8. Pursue negotiations with current garbage hauler for lower cost food composting or consider a new request for proposal process in the coming months prior to auto-renewal of the City's solid waste hauling contract.

Attached are some documents related to the work the SAB would like to discuss with the Council. Electric vehicle (EV) charging and reducing gas powered equipment use in West Linn were 2023 Council Priorities and the SAB has provided some related recommendations. SAB's EV recommendations have already been provided to Public Works and are being incorporated into an EV charging station grant application currently being worked on.

It is worth noting that the resolution regarding replacement of fossil fuel equipment and tools has been somewhat challenging. Staff and SAB members have met and worked together to soften the language several times, with some work remaining. As staff we fully agree with the intent to move toward reducing our reliance on fossil fueled equipment, but we also have to ensure that the tools are ergonomically and logistically workable for our staff (heavy batteries, lack of charging locations at Operations facility, need to bring additional batteries to multiple field sites, etc.), that we have robust gas powered options during emergencies when the power is out, that costs are manageable within our budget, and that our facilities' electrical systems can support the proposed changes to electric (e.g. new HVAC systems and emergency generators may not be able to handle the additional load). Our Parks and Public Works departments both have acquired several battery powered tools in the past few years from blowers and cut off saws, to chainsaws, hedge trimmers, and weed eaters. Staff have reported that the battery powered tools work for many jobs, but are hard to rely upon for bigger jobs, emergencies, and some day-to-day activities.

Council Options:

Provide direction for the SAB for the coming year.

Attachments:

1. Electric vehicle charging station locations
2. Composting analysis
3. West Linn baseline energy audit
4. Electric appliance and equipment draft resolution
5. SAB Annual Report

Sustainability Advisory Board 2023 Electric Vehicle Charging Station Recommendations

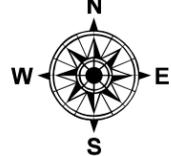


DECISION FACTORS

- distributed throughout the city
- near major transportation corridors
- in areas that would be lit from dusk till dawn
- near businesses or sites where people might reasonably be expected to spend at least an hour and where people would be filtering through all day long

1 GRID SQUARE = 1/2 MILE ACROSS

0 0.5 1 Miles



PUBLISHED BY THE CITY OF WEST LINN'S GIS

Reproduction of this map is permitted. Please provide a reference to the City of West Linn GIS for inclusion in printed material.

Please submit correction to: City of West Linn, Attention GIS Coordinator, 22500 Salamo Road No. 800, West Linn, Oregon 97068
This product is for informational purposes and may not have been prepared for, or be suitable for legal, engineering, or surveying purposes.
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GIS Maps are available at: <http://www.westlinnoregon.gov/maps>

Legend

Freeway	Fire Stations
Major Arterial	Reservoirs
Minor Arterial	Sewage Pump Stations
Collector	Streams
Neighborhood Route	Ponds
Local	Parks and Open Spaces
Private Access	Other City-Owned Property
Trails and Paths	Commercial Areas
	Areas Outside West Linn City Limits

2018

* Street Classifications shown on this map represent the street functional classification shown in the 2016 West Linn Transportation Plan (TSP), Figure 17, 3/17/2016, Ord. 1646
** The 2-Character Numbering (F4) displayed along the edges of this map refer to the Street Name and Places Index shown on the opposite side of the map.
The 4-Digit Numbers (5232) displayed on this map refer to the West Linn Atlas Page Number.

PROJECTS / GIS / STREETS / FUNCTIONAL / TABLOD_2018_0101 / COLOR / MD / AHAY / MAP / CREATED: 5/14/2018

Curbside Composting Cost/Benefit Analysis for West Linn

Prepared by the West Linn Sustainability Advisory Board

Introduction

Food waste is a major source of greenhouse gas emissions. As food decomposes, it releases carbon dioxide and methane, another potent greenhouse gas. The practice of composting can reduce these emissions, but it is not always accessible or practical for people to implement at home. At present, many people simply throw their food waste into the trash, and West Linn's waste hauler, Kahut Waste, can only accept food scraps in the green landfill bins. The Sustainability Advisory Board has explored the possibility of implementing a curbside composting pickup service for West Linn that would allow residents to dispose of food waste in the brown yard waste bins, and for that waste stream to be taken to a facility that can compost the combined yard waste and food scraps. Here we present an estimate of the reduction in greenhouse gas emissions from this proposed change, the impact these reductions would have, the costs of implementing such a program, and a discussion the potential paths forward.

Emissions Reduction Estimate

Residential food waste makes up about 39% of all food waste - about 42 billion pounds of food waste across the US¹. Per person, this is about 124 pounds per year or about 3,300,000 pounds for West Linn's population of 27,100.

Using the EPA's Waste Reduction Model², we can estimate the carbon emissions reductions that could result from shifting from landfilling food waste to composting it. For this analysis, we assume that 75% of food waste is composted instead of landfilled. At baseline, landfill emissions from West Linn's food waste are about 6,640 metric tons of carbon dioxide equivalents (CO₂E). Shifting 75% of food waste into a curbside composting program would cut emissions by approximately 595 metric tons CO₂E, or a 9% reduction.

Environmental Impact of Program Implementation

The greenhouse gas reduction achieved by this program is equivalent to reducing annual driving by 1.45 million miles. Considering Oregon's average annual mileage of 12,218 miles per person, West Linn residents collectively travel approximately 330 million miles each year. Thus, the compost program's impact is akin to each resident driving 0.43% less annually.

We may also quantify this program's benefit by using a metric called the *social cost of carbon* (SCC). The social cost of carbon represents an estimate of the monetary value of damage resulting from each additional metric ton of carbon emissions, or the monetary benefit derived from any measures that eliminate one ton of carbon emissions. According to the most cautious calculations by the U.S. Environmental Protection Agency, the SCC stands at approximately \$190 for every metric ton of carbon dioxide emissions equivalents³. For West Linn, this means transferring 75% of food waste from landfilling to composting results in an equivalent annual benefit of about \$113,000.

Costs

Kahut Waste estimated the cost of implementing a curbside composting program in West Linn would cost about \$5 per customer per month and that the program would need to be implemented for all customers and not on an *a-la-carte* basis. West Linn has about 8,300 residential customers, so the net annual cost to West Linn would be approximately \$500,000. \$300,000 of this arises from additional disposal costs that would be incurred from diverting yard waste from its current destination, Canby

Landscaping Supply, to a new destination, the METRO South Transfer Station. The remaining \$200,000 is attributed to longer wait and turnaround times for trucks at the disposal site, re-stickering the brown bins, and public education and outreach to inform residents of the new program.

Conclusion

The estimates in this analysis are rough, but probably not to the point of being misrepresentative. The proposed change appears to cost about 4x-5x the benefit it would provide. **This is not to say that a curbside program is not achievable in some form, only that the possibilities with Kahut Waste do not appear to pencil out. The majority of municipalities in the Portland metropolitan area do offer composting services, but they use a different waste hauler. It may be possible for West Linn to switch to a different waste services provider in the future that could more economically offer this type of service.**

References

¹<https://www.feedingamerica.org/our-work/reduce-food-waste>

²<https://www.epa.gov/warm/versions-waste-reduction-model-warm#15>

³<https://www.brookings.edu/articles/what-is-the-social-cost-of-carbon/>

West Linn City Government Baseline Energy Audit

Introduction and Scope

In 2021, the West Linn City Council adopted the *Amended Sustainable West Linn Strategic Plan* as prepared by the West Linn Sustainability Advisory Board. This plan outlined a series of goals that West Linn should pursue to increase sustainability within the city, with a specific goal to reduce greenhouse gas emissions in existing city facilities and operations by 80% by 2040. Pursuant to this, the West Linn Sustainability Advisory Board has prepared an audit of the City's emissions during the years 2020, 2021, and 2022 to serve as a baseline against which these reductions targets can be measured.

In the following sections, we detail the emissions arising from the City's facilities and operations from three primary sources: those from electricity generation, the burning of natural gas, and the consumption of liquid transportation fuels. All data was obtained through public records requests and is included in the attached appendices. Emissions estimates are rounded to the nearest metric ton.

Electricity Usage

In 2020, 2021, and 2022 the average electricity consumption from West Linn's City-owned facilities was 2,771.7 MWh*. The USEPA's Power Profiler utility allows users to estimate the carbon intensity of electricity production in their region. West Linn lies within the Northwest Power Pool, (NWPP), which has an average per-MWh emissions intensity of 634.6 lbs of carbon dioxide equivalents per MWh of electricity production¹. With this, we estimate a baseline of 1,758,907 pounds (798 metric tons) of carbon emissions equivalents per year from the City's use of electricity.

*Please refer to Appendix A for more detailed information about the City's electricity consumption.

Natural Gas Usage

In 2020, 2021, and 2022 the average natural gas consumption from West Linn's City-owned facilities was 24,235 therms per year (2,423,500 cubic feet)*. The USEPA reports that each therm of natural gas consumption produces 0.0053 metric tons of carbon emissions equivalents. With this, we estimate a baseline of 128 metric tons of carbon emissions per year from the City's natural gas use.

* Please refer to Appendix B for more detailed information about the City's natural gas consumption.

Transportation Fuels

The City of West Linn purchases both unleaded fuel and biodiesel for its operations. In 2020, 2021, and 2022, the City purchased approximately 41,070 gallons of unleaded gasoline per year and 13,400 gallons of biodiesel per year*. The USEPA calculates that each gallon of unleaded gasoline produces 8.887 kg of carbon emissions equivalents, and each gallon of diesel produces 10.18 kg of carbon emissions. For West Linn, this equates to an average annual greenhouse gas contribution of 365 metric tons of carbon emissions equivalents from unleaded gasoline consumption and 137 metric tons of carbon emissions equivalents from biodiesel consumption. Combined, we estimate a baseline of 502 metric tons of carbon emissions equivalents per year from the use of liquid transportation fuels.

*Please refer to Appendix C for more detailed information about the City's transportation fuels consumption.

Conclusion

The comprehensive audit conducted by the West Linn Sustainability Advisory Board provides a clear and detailed overview of the carbon emissions from the City of West Linn's operations over the years 2020, 2021, and 2022. The audit focuses on three primary sources: electricity, natural gas, and liquid transportation fuels. The findings reveal a baseline average annual carbon emission equivalent of 1,428 metric tons, broken down into 798 metric tons from electricity, 128 metric tons from natural gas, and 502 metric tons from liquid transportation fuels.

When considering the overarching goal set by the West Linn City Council to reduce greenhouse gas emissions in existing city facilities and operations by 80% by 2040, these baseline figures provide a crucial starting point. The data compiled not only allows for a quantifiable target but also highlights specific areas where the greatest impact can be made. For instance, the substantial emissions from electricity usage suggest a potential area of focus for implementing more sustainable energy solutions.

Moreover, the findings underscore the significance of continued monitoring and strategic planning in the pursuit of the city's sustainability goals. With a detailed understanding of the current emission levels, West Linn is better equipped to develop effective strategies and policies to achieve the ambitious reduction targets.

In summary, the West Linn City Government Baseline Energy Audit sets a benchmark for future sustainability efforts. By quantifying the current emission levels, it lays the groundwork for informed decision-making and targeted action plans aimed at significantly reducing the city's carbon footprint, aligning with the broader vision of a sustainable and environmentally responsible West Linn.

Total Carbon Emissions Equivalents:

- Electricity: 798 metric tons
- Natural Gas: 128 metric tons
- Liquid Transportation Fuels: 502 metric tons
- Total: 1,428 metric tons

References

¹<https://www.epa.gov/egrid/power-profiler#/NWPP>

²<https://www.epa.gov/energy/greenhouse-gases-equivalencies-calculator-calculations-and-references>

DRAFT RESOLUTION FOR PHASING OUT THE USE OF FOSSIL FUEL APPLIANCES AND EQUIPMENT

WHEREAS, the continued use of fossil fuels, including oil, coal, and natural gas, contributes significantly to greenhouse gas emissions and exacerbates global climate change;

WHEREAS, fossil fuel production and consumption are associated with risks such as leaks, explosions, environmental degradation, and adverse health impacts;

WHEREAS, shifting from unsustainable fossil fuel reliance to renewable energy sources is essential for long-term environmental sustainability;

WHEREAS, electrical power, increasingly sourced from renewable energies like solar, wind, and hydroelectric power, offers a cleaner and more sustainable alternative;

WHEREAS, the City of West Linn is committed to sustainability, environmental stewardship, and proactive measures to address global environmental challenges;

WHEREAS, the City of West Linn is dedicated to forward-thinking, sustainability, environmental responsibility, and taking actionable steps in response to the pressing global challenges;

WHEREAS, while initial investments in electrical technology are required, long-term benefits include energy savings, reduced fossil fuel dependence, and alignment with sustainability goals;

NOW, THEREFORE, BE IT RESOLVED in the following sections:

1. Transition to Electrical Appliances in City Buildings:

- Where technologically appropriate and cost effective, all fossil fuel-based appliances in city-owned buildings, including furnaces, stovetops, and water heaters, shall be transitioned to electrical alternatives upon end-of-life replacement or during significant building renovations.

- This transition is committed to prioritizing energy efficiency, safety, and long-term cost savings in city infrastructure.

2. Transition to Electric Landscaping Equipment Where Available:

- Where technologically appropriate and cost effective, the City Government of West Linn shall replace fossil fuel-powered landscaping equipment with electric alternatives, as these become available and as existing equipment reaches the end of its service life.

- Special priority is to be given to the replacement of gas-powered leaf blowers.

- This commitment includes seeking out and evaluating new electric landscaping technologies as they enter the market, ensuring the city remains at the forefront of adopting environmentally responsible solutions.

- This initiative is designed to reduce emissions, diminish noise pollution, and decrease fuel dependency in city maintenance and landscaping operations, in line with the available technology and market options.

3. Training and Support for Transition:

- The City of West Linn commits to providing necessary training and resources to City employees and departments to facilitate a smooth transition to electric appliances and equipment.

- This will ensure a skilled workforce capable of operating and maintaining new electric technologies, thereby ensuring the success and sustainability of this initiative.

BE IT FURTHER RESOLVED, that the City of West Linn will allocate the necessary resources and support for these transitions, reinforcing its commitment to a sustainable and environmentally responsible future.



2022 Advisory Group & Neighborhood Association Annual Report

Advisory Group/Neighborhood Association

- Sustainability Advisory Board (SAB)

Group Leadership

- Co-Chair: Greg Smith – began July 2022
- Co-Chair: Mike Carlson – began November 2022

Meeting Times, Dates & Location

- Sustainability Advisory Board (SAB) meets monthly, every third Thursday from 6 - 7:30 pm.
- Throughout 2023 the group conducted all of its meetings remotely, except for a potluck gathering in August and a planning retreat on November 16, 2023 held at the West Linn Adult Community Center.
- The SAB has so far met nine times during 2023: January, March, April, May, July, August (for a potluck dinner without business), September, October, and November.

2023 Accomplishments

- SAB co-chairs testified to City Council requesting that the tree code revision be given higher priority in the Council's docket, indicating that what is primarily needed is the incorporation of an amendment regard the amount of canopy left on sites slated for development.
- Completed enrollment in [Clackamas County Leaders in Sustainability](#), increased from initial two buildings to five, based on City's 2019 enrollment in the [PGE Green Future Impact Program](#).
- Film showing of "A Scientist's Warning" and panel discussion with OSU's Bill Ripple, the ecologist responsible for the warning (signed by over 20,000 scientists worldwide) and students from West Linn High School on February 8 at WLHS.
- Earth Day event on April 22 at Ale and Cider House involving representatives from Backyard Habitat, West Linn Alliance for Inclusion, Robinwood Station, West Linn Community Gardens, WLHS Student Green Team, Neighborhood Resilience Project, EcoSchools Network, and a small collection of local sustainability-oriented businesses.
- Table at Farmer's Market one time a month throughout summer. Distributed free seeds.
- Engaged community members regarding issues of recycling and resilient landscaping. Cnergy E-bikes shared the space with us and provided demonstration rides on electric bicycles at West Linn's Old Time Fair.
- Reviewed 2015 Sustainability Action Plan focusing on items that are no- or low-cost.
- Development of resolution regarding replacement of fossil-fuel powered appliances, appropriate landscaping tools, and furnaces with those powered by electricity as these reach the end of their lifespan.
- Posted dashboard on the city website with information about Oregon's sustainability efforts as these relate to climate change.

- Completed a baseline energy audit for the City of West Linn on which future energy reduction targets can be based.
- Met with Chris Wright and Josh Brown, representatives of West Linn Refuse and Recycling, to continue exploring the possibility of curbside compost recycling options and the implementation of comingling compostables with yard debris. Will also investigate placing recycling bins in the Willamette Business District.
- Letter regarding SAB concerns about I-205 tolling sent to O-DOT.
- Exploration of ways SAB can collaborate with Lake Oswego Sustainability Network. Plans in works to sponsor a presentation on challenges to electrification early in 2024.
- Co-sponsored a session on EVs with SAGE (Senior Advocates for Generational Equity) at West Linn Public Library in May 24, 2023.
- Met with Susie Peterson from Backyard Habitats about their program; submitted letter to City Council in support of their pursuit of funding from the City of West Linn.
- Met with Chris Lapp, ED from the Soil and Water Conservation District, about support (financial or otherwise) to remove non-native species from city-owned properties.
- Explored possibility with Parks Department about locating sites for additional community gardens; investigated rules regarding gardening in public right-of-ways throughout city.
- Working with WLWV School District to implement a no-idling policy in West Linn schools.
- Identified sites for EV-charging station in West Linn.
- In the process of examining the possibility of proposing a ban on the use of gas-powered leaf blowers

2023 Challenges

Please describe challenges your group faced in 2023

- Need for Council to hire a city staff person to support and advance sustainability work to accomplish the city's climate action and other environmental goals.
- For the first half of 2023, only six of the seven appointed members were available for meetings on Thursday evenings. This is the reason that quorums were not achieved in February and June. If something like this happens in the future, it may be useful to take into account the total number of members actually available when determining whether a quorum has been achieved.
- Need for more regular attendance at SAB meeting by Council liaison. Appointing an alternative representative to assure consistent feedback to other Council members could be helpful.

2023 Council Goal setting

What issues do you think the Council should be thinking about as they go into their annual goalsetting? Do you have recommendations about how the issues could be resolved? Council will take this advice into consideration as they prepare for goalsetting.

1. Hire a sustainability consultant to review already existing Sustainability and Climate Action Plans with the aim of proposing a course of action that could be pursued when the City hires a part- or full-time sustainability coordinator. Having a consultant first will provide leverage of our current resources matched with upcoming time-sensitive opportunities in the [Infrastructure Bill](#) and [Inflation Reduction Act](#). Doing so could help create a road map for a future staff position needed to carry out the 2040 City Sustainability Goals.

2. Renew base membership in the [Columbia-Willamette Clean Cities Coalition](#) to make use of their grant-writing services. CWCC works directly with the [US Dept of Energy Clean Cities Network](#).
3. Now that baseline data has been collected, establish and maintain a dashboard for the City website that tracks monthly use of electricity and fossil fuels so the public can see the impact of policy changes aimed at reducing greenhouse gas emissions and natural resource consumption.
4. Revise the City's tree code with the intention of protecting and expanding the urban canopy (use Milwaukie, Oregon's current tree code as a model). With the passing of [WL HB2001](#) and increased middle-housing building opportunities, the tree code needs to reflect this in clear and objective terms.
5. Adopt a resolution regarding electrification of fossil-fuel powered appliances, furnaces, and landscaping tools (where appropriate) as these need to be replaced.
6. Pursue external funding for strategically located EV charging stations.
7. Continue examining the possibility of adopting a city ordinance for all citizens regarding the replacement of gas-burning leaf blowers with battery-powered blowers. Take into consideration transition period, equity issues related to small businesses, and the suitability of available equipment.
8. Draw on sustainability principles when designing proposed recreation center.
9. Draw on sustainability principles and climate change concerns in decision-making about waterfront development plans.
10. Support the development of a climate resilience plan for West Linn aimed at creating neighborhood centers that can support citizens in the event of ice storms, forest fires, heat domes, and floods. Such locations could serve as cooling or warming centers as well as sites where electronic equipment could be recharged in the event of power outages. TVFR fire stations, the Robinwood Station, City Hall, the West Linn Public Library, all could potentially be equipped to serve this function.
11. Develop a comprehensive plan to make West Linn a more bikeable and walkable city.

Any additional feedback to share with the City Council?

Please include any additional information you would like the City Council to be aware of as they review your group's report.

The city sustainability work that needs to be done will lead to money-savings in the future. It is a critical time to have sustainability targets align with time-limited incentives from categories in the [Bipartisan Infrastructure Bill](#) and [Inflation Reduction Act](#).

This work cannot be accomplished by the SAB as an advisory body, nor by existing city staff members. It requires the dedicated attention of a sustainability staff person. Retaining a sustainability consultant now could identify opportunities in cost savings, qualifying for infrastructure and building incentives, and lay the groundwork for a future staff member.

There are more federal funds than the labor and resources to spend them. Competition for qualified consultants will increase. West Linn is well positioned to receive incentives when documented goals, policies, and results are required.

Mollusky, Kathy

From: Josh Brown <Joshua.Brown@WasteConnections.com>
Sent: Monday, January 29, 2024 6:07 PM
To: #Board - Sustainability Advisory; City Council
Cc: Kris Wright; Jason Hudson; Digby, Dylan; Lais, Erich
Subject: West Linn Refuse and Recycling - Residential Compost Discussion

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Good evening, West Linn City Council, and West Linn Sustainability Advisory Board,

I hope this email finds you all well and everyone was safe and warm during the challenging weather we all experienced.

West Linn Refuse and Recycling wanted to reach out in reference to the work session topic on the agenda next week related to residential compost. We met with the SAB late in 2023 to discuss the option of the residential customers having the ability to put food scraps in the yard debris containers. Currently that is not a service option in WL, but our company is certainly willing and able to provide that service. During our discussion with the SAB, we spoke about the operational changes that would need to take place with our company primarily with the facility where we dump the material. Much of this is referenced in the document put together by the SAB. Essentially, we would need to take the material to another facility other than Canby Landscape since they do not accept food scraps at their facility. Also as mentioned, that material would likely need to go to a Metro disposal site, or to a Republic Services facility who also accepts it. Our organization has a great working relationship with Republic Services, and we are willing to see if that is a potential partnership that makes financial sense.

When we met with the SAB board, we simply gave some high-level analysis of the cost and operational changes we would need to make. We did not do a complete analysis on cost, and determining participation levels can be challenging without input from the community. We have been talking to Dylan about this, and we feel a survey to the community to gauge interest could be a good tool to determine the need, to then evaluate the cost differences further in the collection program.

West Linn Refuse and Recycling very much appreciates and respects the partnership with the City of West Linn and have for many years. We want to continue to provide all the solid waste and recycling services for the city, and we are confident we can work together to establish a solution for the needs of the community.

Please feel free to reach out to me if you have further questions. We appreciate the continued discussion.

Have a great evening,

Josh Brown - District Manager
5455 NE 109th Ave
Portland, OR 97220
406-210-8639



Mollusky, Kathy

From: Nicole Snow <[REDACTED]>
Sent: Monday, February 5, 2024 12:02 PM
To: City Council
Subject: February 5th meeting comments

Some people who received this message don't often get email from [REDACTED]. [Learn why this is important](#)

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Westlinn City Council,

In regard to the Police Review, I am struggling to find the reason why the city has continued to silence the report that Jill Goldsmith completed in December. Last year you asked if I would participate in the investigation against the Westlinn Police and D.A.s Office. I flew from Out of State to participate and the City has refused to let the public see the report. Are you all trying to cover up the findings of Jill Goldsmith? Everyone on the City council seemed so supportive, especially Mary.

We deserve answers and transparency.

Nicole Snow



I wish to speak during Public Comments (comments are limited to three minutes). Topic listed will be reflected in the meeting minutes.

Please specify topic (required): GENERAL

I wish to wait and speak on the agenda item listed below (comments are limited to three minutes).

Please specify agenda item (required): ALICE

Please print:

Name: _____

Phonetic spelling, if difficult to pronounce: _____

Address (Optional): _____

City: _____ State: _____ Zip: _____

Email (Optional): _____ Phone (Optional): _____

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I wish to speak during Public Comments (comments are limited to three minutes). Topic listed will be reflected in the meeting minutes.

Please specify topic (required): Police investigation

I wish to wait and speak on the agenda item listed below (comments are limited to three minutes).

Please specify agenda item (required): _____

Please print:

Name: Katle Medley

Phonetic spelling, if difficult to pronounce: _____

Address (Optional): 11894 SW 6010 ST

City: Wilsonville State: OR Zip: 97070

Email (Optional): _____ Phone (Optional): _____

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CITY OF

West Linn

Public Comment Form

I wish to speak during Public Comments (comments are limited to three minutes). Topic listed will be reflected in the meeting minutes.

Please specify topic (required): police review & recommend

I wish to wait and speak on the agenda item listed below (comments are limited to three minutes).

Please specify agenda item (required):

Please print:

Name: Lisa Pratt

Phonetic spelling, if difficult to pronounce: _____

Address (Optional): ~~999~~ 11884 SW Dublin St.

City: Wilsonville State: OR Zip: 97070

Email (Optional): _____ Phone (Optional): _____

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