



22500 Salamo Road, West Linn, Oregon 97068

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ECONOMIC DEVELOPMENT COMMITTEE AGENDA

Thursday May 11, 2023

Willamette Conference Room, West Linn City Hall

6:00 p.m. – Regular Meeting*

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| Members: | Chair Shannon Ilas, Vice Chair Shannen Knight, Russel Williams, Heather Jones, Josh Cheney, and Josh Carter. |
| Council Liaison: | Pending |
| Staff Liaison: | Alena Schnarr, Business Support and Economic Development Coordinator |

- **Call Meeting to Order:** (6:00 pm)
- **Public Comment:** Non-Agenda items - 3 minutes per speaker (6:05 pm)
- **Approve Meeting Notes:** [April 13, 2023](#) (6:10 pm)
- **City Council Priorities | Discussion** (6:15 pm)
- **2023 Work Plan | Shannon Ilas + Shannen Knight** (6:30 pm)
 - Continued Discussion of Goals/Work Plan | ED Matrix Worksheet
- **Hwy 43 Business Mixer | Discussion** (7:00 pm)
- **Items of Interest from EDC Members** (7:15 pm)
 - [Founders Coffee Meet-up](#) | Friday, May 19, 2023
- **Adjourn** (7:30 pm)

Meeting Notes:

- **The EDC meeting will be conducted in a hybrid format with some Members, staff, presenters, and members of the public attending in-person at City Hall and others attending remotely via Webex.*
- *Submit written comments to aschnarr@westlinnoregon.gov before 12:00 pm on the meeting day. To participate remotely during the meeting, please complete the speaker sign-up form at: <https://westlinnoregon.gov/citycouncil/meeting-request-speak-signup> by 4:00 pm on the meeting day.*
- *Staff will email a Webex invitation before the meeting. If you do not have email access, please call 503-742-6061 for assistance 24 hours before the meeting. If you require special assistance under the Americans with Disabilities Act, please call City Hall 48 hours before the meeting date, 503-657-0331.*

**ECONOMIC DEVELOPMENT COMMITTEE (EDC)****Meeting Notes of May 11, 2023**

Members Present: Chair Shannon Ilas, Vice Chair Shannen Knight, Heather Jones, and Russel Williams
Members Absent: Josh Carter, Josh Cheney and Tanner Woody
Council Liaison: Councilor Leo (Lou) Groner
Staff Liaison: Alena Schnarr, Business Support and Econ. Development Coordinator

Call Meeting to Order:

Vice Chair Shannon Ilas called meeting to order at 6:00 p.m.

Public Comment:

Keisha Brewster inquired on process and movement of development in the absence of a Public Works director. Councilor Groner spoke to a commitment to moving projects forward. Knight offered some updates and Schnarr offered to connect Brewster to City Manager for more in-depth conversation.

Approve Meeting Notes from April 13, 2023

Knight moved to approved meeting notes. Williams seconded this. **Ayes:** Jones, Knight, Ilas, and Williams. **Nays:** None.

Abstentions: None. This motion passed 4-0-0.

City Council Priorities

Councilor Lou Groner and staff liaison, Alena Schnarr, provided update on City Council's draft priorities (not fully adopted) for 2023 and discussed how they relate to the 2023 EDC work plan. Both Councilor Groner, Schnarr and the EDC is interested in working together to share goals and ideas back and forth in a collaborative manner. Continue to discuss how the exchange of information might flow back and forth.

Some of those priorities are as follows:

- Improving relationship with the Native American tribes.
- Opposing I-205 Tolling in its current form and protecting the West Linn community from negative impacts of tolling (see more about West Linn's perspective [here](#));
- Moving forward with an indoor Community Recreation Center;
- Advancing sustainability initiatives in City operations and facilities;
- Exploring options for enhanced inter- and intra-city transportation (think bus/shuttle service);
- Addressing Drinking Water System needs, including the water line replacements due to 205 work, and the rest of our system;
- Appointing the Police Review and Recommend Committee, and helping with a successful start-up;
- Advancing the Waterfront Area Plan (that's the area along the Willamette River from the Arch Bridge all the way to Volpp Street); and
- Advancing a land use and transportation vision for West Linn's Highway 43 corridor.

2023 Work Plan | Discussion

Continued discussion of goals and priorities. EDC would like to adopt a work plan and continue to add sub-goals to it, discussing which items will be a priority. Schnarr emphasized that the EDC does not direct staff work, but if ideas/goals are agreed to compliment her work, that works well. Larger recommendations projects need to be approved by City Council. EDC will adopt the work plan at an upcoming meeting.

Adjourn: Adjourned meeting at 6:44 pm. City Hall lost the internet and so meeting had to adjourn early.